

agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive

Brookings, Oregon, 97415 - 7:00 p.m.
September 14, 1998



Grandparent's Day
Sunday, September 13, 1998

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
September 14, 1998
7:00 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
 - A. Employee of the Season - Fall
 - B. "Emblem Club Week" Proclamation (yellow)
- V. PUBLIC HEARING
 - A. Consider sale of city property to U.S. Postal Service (green)
- VI. SCHEDULED PUBLIC APPEARANCES
 - A. CODA (Coastal Oregon Drug Awareness) and school area signs - Chris Cooley (tan)
 - B. City Recycling Rate - Louis Rucker - See Resolution 98-R-642
 - C. Nature's Coastal Holiday - Azalea Park gazebo restoration - Olivia Abbott (pink)
 - D. SWOCAC Representative - Gerry Livingston (cream)
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and liaison reports
 1. Planning Commission
 2. Chamber of Commerce
 3. Parks and Recreation Commission
 4. Council Liaisons
 - B. Unscheduled

VIII.

STAFF REPORTS

A. City Manager

1. 9-1-1 Motorola lease/purchase agreement (orange)
2. Appointment of Downtown Core Study Group members (blue)
3. Appointment of OCZMA representatives (grey)
4. Authorization for staff discussions with Chetco Fire District (purple)

IX.

CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of August 24, 1998 Regular Council Meeting (yellow)

B. Acceptance of Commission/Committee Minutes

1. Minutes of July 23, 1998 Regular Parks and Recreation Commission Meeting (green)
2. Minutes of August 4, 1998 Regular Planning Commission Meeting (pink)

C. Approval of Vouchers (\$412,637.48) (cream)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Resolutions

1. Resolution No. 98-R-642 - A resolution establishing a Brookings Wasteshed Recovery Goal for the Year 2000 (orange)

XI.

REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

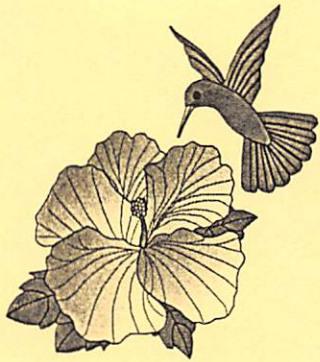
B. Council

EXECUTIVE SESSION - ORS 192.660 (1) (i) - Performance Evaluation of Public Officers and Employees

XII.

ADJOURNMENT

PROCLAMATION



WHEREAS, the women of Brookings Emblem Club #265 of the Supreme Emblem Club of the United States of America, in promulgating community service, have actively engaged in seeking out the worthy and the needy in our community, and

WHEREAS, their assistance and guidance of young men and women is evidenced by the great numbers of scholarships awarded at the local, state and national level, assures the advanced education of the deserving, and

WHEREAS, the needs of the aged, the crippled, the mentally retarded, the handicapped, the hospitalized, the veterans, and the poor are considered and fulfilled insofar as can be, and

WHEREAS, the members are vitally concerned with the immediate and permanent needs of those placed in stress by reason of flood, quake, hurricane and other disasters of nature, and

WHEREAS, these are dedicated to the principle of philanthropic endeavor,

NOW, THEREFORE, BE IT RESOLVED that the deeds of dedicated, charitable women of the Brookings Emblem Club #265 of the Supreme Emblem Club of the United States of America be recognized, and that the week of September 13-19, 1998 be proclaimed

"NATIONAL EMBLEM CLUB WEEK IN BROOKINGS".

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 14th day of September, 1998.

Nancy Brendlinger
Mayor

Memorandum

TO: Mayor, City Council
FROM: John Bischoff, Planning Director
THROUGH: Tom Weldon, City Manager
SUBJECT: Sale of City Property to U. S. Postal Service
DATE: September 9, 1998



The City of Brookings has long recognized that the conditions around the existing post office and the Railroad St. postal annex are not satisfactory due to the growth of the community and the lack of off-street parking and the resulting automobile and pedestrian traffic hazard. The city has simply out grown the existing post office and the annex. The U.S. Postal Service has now recognized these hazardous conditions and over the last year has decided it is time to place a new post office in Brookings. The new post office has been funded and a site selection committee has reviewed three possible sites for the new building.

The Postal Service Site Selection Committee has selected the site consisting of the lot under the existing post office building and the two adjoining lots, as the location for the new post office. This selection, of course, depends on the Postal Service's ability to purchase these lots. The purchase of the two privately owned lots looks assured, and the next step for the sale of the city owned lot is for the City Council to declare that the lot is not need for a public use or that the public interest is furthered by the sale. This action requires a public hearing and the disclosure of the general terms of the sale, the appraised value of the property, and a finding that the property is not needed for public use or that the public interest will be served by the sale of the property.

Terms of the Sale

Two appraisals of \$270,000 and \$275,00 have been made of the city owned lot. At this time there is a tentative agreement between Russ Rainy of the postal service and the city manager for a sales price of \$272,500 which will be paid in left over 22¢ stamps, or cash, our choice. The ambulance building will be removed prior to the transfer of title.

Staff is suggesting the following findings:

1. The subject city property is currently zoned C-3 (General Commercial) and is used as a city equipment and materials storage yard and a portion of the lot is leased to a local ambulance service which is a private business.
2. Post Office buildings are a permitted use in the C-3 Zone.
3. The city outgrew the existing post office building in 1981 causing the need to open the post office annex on Railroad St.
4. The existing main post office building has 19 off-street parking spaces located behind the building.

5. Parking at the main post office is primarily on the streets surrounding the building.
6. The annex post office building has 7 parking spaces which are located in the undeveloped portion of the Railroad St. right-of-way and vehicles have to back directly into the travel lanes on Railroad St.
8. The proposed new post office building will allow the annex building to be closed and will provide approximately 60 off street parking spaces plus employee parking.

Conclusions

1. The city has now out grown both the main and annex post office buildings.
2. Off-street parking provided at the existing main post office building is limited to 19 spaces for both customers and employees, and are inconveniently located in relation to the only entrance to the building. Therefore many customers, particularly the elderly are forced to park on the streets adjacent to the building. This creates a hazard consisting of a mixture of automobile and pedestrian traffic on crowded street with cars entering and leaving the area, pulling away from the curb, parking illegally, and cars stopped in the street waiting to get into a parking space. Autos are also trying to turn left and right from Center St. into the crowded Spruce St. in front of the post office and left and right into Center St. from Spruce St. This condition is intermingled with pedestrians leaving and entering cars on the street side and trying to cross the street to get to their car. This condition is particularly hazardous in the early afternoon when mail is delivered to the post office boxes.
3. The condition at the annex building is such that the cars parked in front of the building must back from the parking space directly into the travel lanes on Railroad St. creating a sever traffic hazard at this location.
4. The new post office building will be large enough to combine the existing services of the main and annex post offices. Thus the annex building can be closed and the associated traffic hazard eliminated. The new building will also provide sufficient off-street parking to significantly reduce the need to park on the street and thus reduce the pedestrian and vehicular congestion that exists today.
5. The private ambulance company located on the subject city property is currently under a short term lease that recognizes the sale of the subject property and thus is aware that they will have to find a new site upon the transfer of title. The ambulance service will vacate the site and the building be removed.
6. The sale of the subject city property will enable the Postal Service to locate a new, larger, building in the same general location as the existing building and provide greatly needed of off-street parking for the new building. This will reduce the serious hazard conditions that exist around the existing building and annex building and thus will serve a public need that is greater than the existing use as a city equipment and materials storage yard and ambulance service facility.

MEMORANDUM

To: Mayor and City Council
From: City Manager Tom Weldon *Tom*
Date: September 10, 1998
Subject: Scheduled Public Appearance - CODA - Chris Cooley

Chris, who is the owner/operator of the Brookings McDonald's restaurant, will ask for the City's support on a signing project on behalf of Coastal Oregon Drug Awareness (CODA). They wish to place 6 signs around our schools that will say something like "Drug Free Zones -Fines double for drug related offenses in this area." This is a state law that allows judges to do this in areas where it is posted. -

This group will raise the money to purchase the signs and Chris will ask you to help them by authorizing city staff time to install the posts and signs.

Attached is information on this newly formed group - CODA. I have been involved with them since the beginning.

Our Police Chief and I support this group and this project and urge you to authorize our assistance with these signs.

Coastal Oregon Drug Awareness

History

CODA began as a progressive, proactive, community-wide, grass roots organization in 1998. It is presently governed by a diverse steering committee made up of volunteers. The work of the organization is directed by a Strategic Plan. The Plan sets forth goals, activities and measurable objectives for all program and administrative areas.

Vision and Mission

CODA's vision is a Safe and Healthy Community. CODA's mission is reflected in its logo: "working toward a drug free community." The CODA mission is a progressive, community-wide, volunteer organization dedicated to freeing South Curry County citizens from drug, alcohol, and tobacco abuse through prevention, education, and public awareness.

Core Program Operating Beliefs and Values

CODA believes:

- Any use of illegal substances is harmful. No use of illegal drugs
- Any illegal use of legal substances is harmful. No illegal use of legal drugs
- Substance abuse by society is destructive.
- An individual can only achieve full potential by remaining drug free.
- That proven, research-based prevention education and practices help to increase learning.
- That prevention gives us hope for the future. It allows us to work toward what might be. It sets expectations and standards for what is best. Prevention fosters role models and mentors. Prevention develops leadership, involvement and a sense of community service in adults and young people. Prevention promotes resiliency, bonding and healthy, productive lifestyles. Prevention is about solutions to big problems that often take time to solve. Prevention and asset building is about mobilizing communities and forging partnerships. The very essence of prevention is collaboration. There will always be a place for prevention.
- The more that teachers, administrators, parents, other students, business leaders, service organizations, and community members become consistently involved in helping youth make healthy choices and develop their assets, the more youth will succeed.
- That when adults feel connected to youth and let kids know it, kids, adults, and communities can thrive.
- What kids really need to succeed is adults who care.

- ⇒ involvement of youth in decision-making and exposure to community work and employment
- ⇒ staff development for care-takers to increase understanding of child development and cultural differences
- ⇒ strategies to change parent attitudes toward their use and their children's use of alcohol, tobacco, and other drugs

Research also shows that young people and adults are protected by:

- ⇒ community settings that promote drug-free living
- ⇒ educational, workplace and social settings that impart accurate information and "no use" attitudes
- ⇒ social sanctions and rewards that discourage use and other serious risk behaviors

Resiliency—Protective and Risk Factors

"Resilience is the capacity to spring back, rebound, successfully adapt, in the face of adversity, and develop social competence despite exposure to severe stress."

We are fortunate in the field of prevention to have research which directs us to what protects kids and adults from becoming involved in chemical use, what makes them resilient individuals and conversely, what puts them at-risk for becoming involved with chemical use.

The Protective and Resiliency Factors are applicable to a variety of social concerns. If we address substance abuse we also address delinquency, teen pregnancy, school drop-out and violence. **It serves all of society to prevent alcohol, tobacco and other drug abuse.**

Why Kids Use Drugs?

Curiosity
Peer Pressure
For the Thrill of It
To Cope
Parents/Siblings Do It
Boredom
To Be Grown Up
Drugs Work
To Relieve Pain
Improve Appearance

PLEASE PRINT

DATE 8/27/98

**CITY OF BROOKINGS
PARKS AND RECREATION DEPARTMENT
REQUEST FOR SITE DEVELOPMENT**

Fill out form completely and submit to City of Brookings for Parks and Recreation Commission review and City Council approval. Parks and Recreation Commission meets every fourth Wednesday at 7:00 PM in city hall. Approval from both the Parks and Recreation Commission and the City Council is required prior to any site development project commencement.

1. ORGANIZATION/INDIVIDUAL(S) NAME: Nature's Coastal Holiday
 ADDRESS: 516 Redwood St, Brookings
 CONTACT PERSON AND TELEPHONE: Keith Pepper
2. PARK SELECTED FOR SITE DEVELOPMENT:

☐ BUD CROSS
☐ STOUT

☒ AZALEA
☐ EASY MANOR

☐ RICHARD ST.
☐ OTHER _____
3. IDENTIFY SPECIFIC AREA WITHIN SELECTED PARK: Gazebo
4. DEVELOPMENT PROPOSAL: -see attached-
5. USE BACK OF FORM FOR SKETCH OF DEVELOPMENT DESIGN
6. PARKING SPACES REQUIRED: _____
7. DEVELOPMENT RESOURCES (i.e. funding, manpower, materials, etc.): _____
8. DEVELOPMENT SUPERVISOR:
 CONTACT PERSON AND TELEPHONE: _____
9. APPROXIMATE ANNUAL MAINTENANCE COST: _____
10. LIABILITY INSURANCE CARRIER:
 NAME: _____
 ADDRESS: _____
 CONTACT PERSON AND TELEPHONE: _____

FOR OFFICIAL USE ONLY

PRC RECOMMENDATION: CONCEPTUAL
 FINAL

☐ APPROVED
☒ APPROVED

☐ DISAPPROVED
☐ DISAPPROVED

DATE:

DATE: 8/27/98

REASONS:

Michelle , Chairman

CITY COUNCIL: CONCEPTUAL
 FINAL

☐ APPROVED
☐ APPROVED

☐ DISAPPROVED
☐ DISAPPROVED

DATE:

DATE:

REASONS:

Proposal for:
Azalea Park Gazebo Renovation

Submitted by:
Nature's Coastal Holiday
August 27, 1998

1. Pest removal- bore & spray to remove carpenter ants/termites from support posts.
2. Post repair- restore/replace insect damage with epoxy restoration system. Paint post surfaces with oxford brown solid color wood stain.
3. Roof repair- install 25 year dimensional class "A" laminated composition shingles.



Memo

To: Mayor and City Council
From: City Manager Tom Weldon *Tom*
Date: September 9, 1998
Subject: SWOCAC Representative

Gerry Livingston has served as our SWOCAC (Southwestern Oregon Community Action Council) representative for the past 6 months.

Gerry will be at this Council meeting to give you a report on the activity of SWOCAC. She has also agreed continue as our representative to this group and I recommend you appoint her to this position.


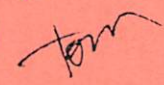
-eom-

Ken Lewis
Chief of Police

POLICE DEPARTMENT
City of Brookings
898 Elk Drive
Brookings, Oregon 97415
(541) 469-3118 - Fax (541) 412-0253



Memorandum/09-08-98

From: Chief Ken Lewis 
To: Brookings City Council 
Thru Tom Weldon
Re: Motorola Lease/Purchase Agreement
Brookings E-911 Dispatch Center Upgrade

The police department has recently completed several meetings with representatives of Motorola, Inc. which has resulted in a lease/purchase agreement contract being drawn up for Phase One completion of the new Brookings Police Department E-911 Dispatch Center.

The total cost for completion of Phase One will be \$324,122.25 spread out over a lease/purchase agreement term of five years, resulting in five annual payments of \$72,564.17. The funding source for all of these monies will come from E-911 State funds, including the cost of funding Phase Two, which will be the construction of a new radio broadcast tower and repeater station located at City Hall.

The Southern Curry County E-911 Board met on September 8, 1998. At this time the proposed Motorola lease/purchase agreement was presented to the Board in detail by Sgt. Mike Cooper and myself. At the conclusion of the presentation a motion was made to accept the lease/purchase agreement by the Board and a unanimous vote in favor of the agreement was then recorded.

As of the writing of this memorandum the lease/purchase agreement is currently being reviewed by City Attorney John Trew. John will be at the September 14 City Council meeting and will be able to review any questions he may have about the lease/purchase agreement he may have at that time.



PRICING SUMMARY

Centracom Gold Elite Console with
Associated Furniture and Equipment \$274,558.28

System Integration, Installation,
Project Management, Engineering,
Staging, Training and Acceptance Testing
as per Statement of Work \$100,879.00

SUBTOTAL \$375,437.28

Washington County, OR State Contract Discount [-\$51,315.03]

CONTRACT GRAND TOTAL	\$324,122.25
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Terms Summary

Down Payment of 30% of grand total to be paid upon signing of purchase order.


Partial Payment of 70% of each equipment section upon shipment of that section.

Balance of contract to be paid within 10 days of successful System Installation and Optimization following 30 days of operation from the date the Service Center determines that the System has been installed to Motorola Specifications and an acceptance test plan has been approved and signed.

OPTIONAL PLAN: Tax exempt governmental contracts available at attractive rates with customized terms.

Memorandum

TO: Mayor, City Council

FROM: City Manager Tom Weldon 

DATE: September 9, 1998



Issue: Appointment of Downtown Core Study Group members

Background:

1. This study is one of your goals for this year.
2. Twelve people applied for the 8 lay citizen positions available on this group. Shown below are those people's names and the categories they fit into. Also shown are the names of the people who will fill the other positions on this committee.

Three property owners in the study area:

Eldon Gossett
Jerrid Joy
Cherie Mitchell
Lloydean Passley

Three tenants (non property owners) in study area:

Linda Kelly
Dan McKee
Rich Moore
Victoria Nuss
Tim Patterson
Leigh Thomas

One Planning Commission member:

Judi Krebs

Two Chamber of Commerce representatives:

Les Cohen
Richard Gyuro

Two people from outside of study area:

Augie Kofoet
Donna Reed

Coos Curry Electric representative:

Walt Jurczenko

City Manager:

Tom Weldon

Community Development Director:
Leo Lightle

Planning Director:
John Bischoff

ODOT representative:
Mark Usselman

GTE representative:
?

City Council representative:
Keith Pepper

Recommendation:

Council select the appropriate number of lay citizens under each of the 3 categories and appoint the entire list as members of this study group.

-eom-

Eldon Gossett
P.O. Box 610
Brookings, OR 97415

September 4, 1998

City of Brookings
City Council
898 Elk Dive
Brookings, OR 97415

Mr. Tom Weldon:

As a property and business owner in Brookings, located at 703 Chetco Ave., in the downtown core area, I am interested in serving on the City Committee to create a plan to revitalize downtown Brookings.

Several of the downtown business owners have already formed a group named "Businesses for a Better Brookings," of which I am a member. We have held several meetings which have included members of the City Council, Brookings Chamber of Commerce, local newspaper, radio station and the Police Chief.

"The Businesses for a Better Brookings" has already established a list of goals and ideas to submit to your committee.

Sincerely,



Eldon Gossett
Central Building Owner

le/city.998
(me)ma

City of Brookings
City Council
898 Elk Drive
Brookings, OR 97415

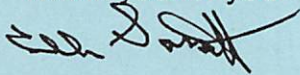
Eldon Gossett
703 Chetco Ave.
PO Box 610
Brookings, OR 97415

September 2, 1998

Dear Council Members

I would like to serve as committee member for the downtown core area study.
I am a resident within the city of Brookings, and own retail property in downtown
Brookings.

Thank you for your consideration.

A handwritten signature in dark ink, appearing to read "Eldon Gossett", written over the typed name.

Eldon Gossett
Owner, Central Building

Sept. 8th, 1998

Brookings Real Estate
Jerrid Joy, Broker
600 Chetco Ave.
Brookings, OR. 97415
(541) 469-4600

City Of Brookings
City Council
898 Elk Drive
Brookings, OR 97415

Mr. Tom Weldon;

property 600
519

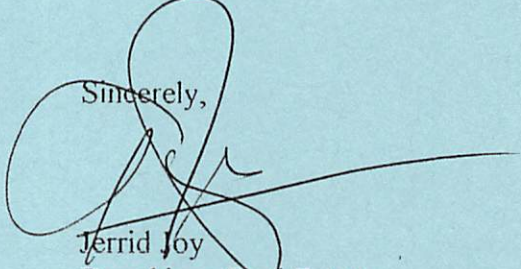
As a property and business owner in Brookings, located at ~~521~~ Chetco Ave., in the downtown core area, I am interested in serving on the City Committee to create a plan to: revitalize downtown Brookings.

Several of the downtown business owners have already formed a group named Businesses for a Better Brookings, we have held several meetings which have included members of the City Council, Brookings Chamber of Commerce, local newspaper and radio, and the Police Chief.

The Businesses for a Better Brookings has already established a list of goals and ideas to submit to your committee.

RECEIVED
SEP - 8 1998
CITY OF BROOKINGS

3:35 pm
DB

Sincerely,

Jerrid Joy
Brookings Real Estate

P. O. Box 1104
Brookings OR 97415
541-469-9741 fax 541-469-2278
cherie@florapacifica.com

.....

Ramar Apartments

August 16, 1998

Tom Weldon, City Manager
898 Elk Drive
Brookings OR 97415

I wish to volunteer for the Downtown Revitalization Core Study Committee.

I believe that a rejuvenation of the downtown area will show that the people of Brookings have a strong sense of community and pride in this community.

Revitalizing the downtown area of Brookings is key to attracting good businesses in to the area. It is also crucial to the success of these businesses.

I am both a property owner in the designated area (527-537 Railroad) and outside of the area (423 Buena Vista Loop).

Sincerely,

Cherie Mitchell

Cherie Mitchell

City of Brookings
City Council
898 Elk Drive
Brookings, OR 97415

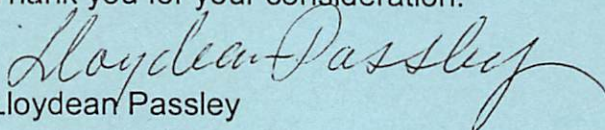
Lloydean Passley
PO Box 1133
Brookings, OR 97415

August 19, 1998

Dear Council Members

I would like to serve as committee member for the downtown core area study.
I am a property owner of a retail building located on 654 Chetco Avenue in
downtown Brookings.

Thank you for your consideration.


Lloydean Passley

Sept. 2nd, 1998

Banana Belt Trading Co.
654 Chetco Ave.
P O Box 1030
Brookings, OR. 97415
Jerry & Linda Kelley, Proprietors
(541) 469-6087

City Of Brookings
City Council
898 Elk Drive
Brookings, OR 97415

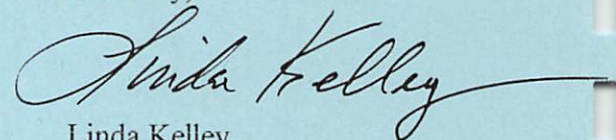
Mr. Tom Weldon,

As a renter and business owner in Brookings, located at 654 Chetco Ave., in the downtown core area, I am interested in serving on the City Committee to create a plan to revitalize downtown Brookings.

Several of the downtown business owners have already formed a group named Business's for a Better Brookings, of which I am a member, we have held several meetings which have included members of the City Council, Brookings Chamber of Commerce, local newspaper and radio, and the Police Chief.

The Business' for a Better Brookings has already established a list of goals and ideas to submit to your committee.

Sincerely,

A handwritten signature in cursive script that reads "Linda Kelley". The signature is written in dark ink and is positioned above the printed name and company.

Linda Kelley
Banana Belt Trading Co.

Fred Meyer, Inc.

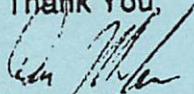
Tom Weldon,

P.O. Box 42121 3800 S.E. 22nd Avenue
Portland, OR 97242
(503) 232-8844 TLX 360415

September 8, 1998

Please consider my request to be on the comity for the Downtown Core Study.

Thank You,



Dan McKee

Store Director Fred Meyer

Sept. 8th, 1998

Rich Moore
99323 Winchuck River Rd.
Brookings, OR. 97415
(541) 469-1021

City Of Brookings
City Council
898 Elk Drive
Brookings, OR 97415

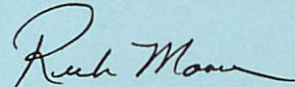
Mr. Tom Weldon;

As a property owner in Brookings, located at 99323 Winchuck River Rd. Brookings outside the downtown core area, and I am employed within the study area, I am interested in serving on the City Committee to create a plan to revitalize downtown Brookings

Several of the downtown business owners have already formed a group named Businesses for a Better Brookings, of which I am a member, we have held several meetings which have included members of the City Council, Brookings Chamber of Commerce, local newspaper and radio, and the Police Chief.

The Businesses for a Better Brookings has already established a list of goals and ideas to submit to your committee.

Sincerely,

A handwritten signature in dark ink, appearing to read "Rich Moore". The signature is fluid and cursive, with the first name "Rich" being more prominent than the last name "Moore".

Rich Moore
Sales Manager
KURY Radio

Coastal Copiers Sales & Leasing

623 Chetco Avenue

Brookings, OR 97415

Telephone: 541.412.0244 Fax: 541.412.1202

copiestogo@wave.net www.coastalcopiers.com

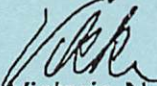
City of Brookings
City Council
898 Elk Drive
Brookings, OR 97415

August 19, 1998

Dear Council Members

I would like to serve as committee member for the downtown core area study.
I am a resident within the city of Brookings, and rent a storefront located at 623
Chetco Avenue in downtown Brookings.

Thank you for your consideration.



Victoria Nuss, CPA
Owner, Coastal Copiers Sales & Leasing

City of Brookings
City Council
898 Elk Drive
Brookings, OR 97415

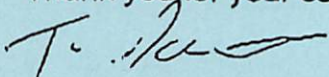
Tim Patterson
619 Chetco Avenue
Brookings, OR 97415

September 2, 1998

Dear Council Members

I would like to serve as committee member for the downtown core area study.
I am a tenant at 619 Chetco Avenue, Brookings, OR and owner of a business
located at this location.

Thank you for your consideration.



Tim Patterson
Owner, Harborside Internet



August 27, 1998

Mr. Tom Weldon
CITY OF BROOKINGS
898 Elk Drive
Brookings, OR 97415

RE: City of Brookings Downtown Core Study

Dear Mr. Weldon:

This letter is in response to the press release addressing the creation of a study committee to create a plan to revitalize downtown Brookings.

Key Title Company is a downtown property renter and as County Manager, I am greatly interested in the development of our downtown area. I am also a new resident and renter of a townhouse on Cypress Street. I have a background in marketing, escrow and title which would lend the committee access to any resources I have available.

It would be my intent to make available these resources, to be present on a consistent basis at all meetings and help in any way I can. I have made Brookings my home and wish to support my community where needed. I feel I could be a valuable resource to the committee as well as an interested and committed member of the committee.

Please consider selecting me for a position on the Downtown Core Study. If you have any questions regarding this request, please feel free to contact me here at Key Title.

Very truly yours,

Leigh Thomas
County Manager

Offices:

ALBANY

ASTORIA

BANDON

BEND

BROOKINGS

CENTRAL POINT

COOS BAY

CORVALLIS

DALLAS

EUGENE

GRANTS PASS

INDEPENDENCE

KEIZER

LEBANON

LINCOLN CITY

MCMINNVILLE

MEDFORD

NEWBERG

NEWPORT

REDMOND

REDSPOUT

ROSEBURG

SALEM

SCAPPOOSE

SEASIDE

SILVERTON

SISTERS

ST HELENS

TILLAMOOK

WOODBURN



August 20, 1998

Mr. Tom Weldon, Manager
City of Brookings
898 Elk Drive
Brookings, OR 97415

Re: Downtown Revitalization Committee

Dear Tom:

I would like to submit my name, and the name of Richard Gyuro, to be considered as the two representatives on the Downtown Revitalization Committee for the Brookings-Harbor Chamber of Commerce.

As you know, I have been a proponent of an attractive and revitalized Chetco Avenue for a number of years, having helped to initiate a pilot banner project, bringing the Oregon Downtown Development Association to our town to do an assessment of the downtown area, and numerous attempts at getting merchants to beautify their businesses.

Richard, as a Chetco Avenue business owner and President of the Chamber's Board of Directors, has championed a more attractive, shopper friendly business district. He was instrumental in the planning and implementation of the popular community clean-up campaigns and was the driving force in lobbying for community beautification to be a goal for the Chamber in its 1998-1999 fiscal year.

Sincerely,

Les Cohen
Executive Director

c: Richard Gyuro

Sept. 4th, 1998

Augie Kofoet
787 Ransom
Brookings, OR. 97415
(541) 469-0820

City Of Brookings
City Council
898 Elk Drive
Brookings, OR 97415

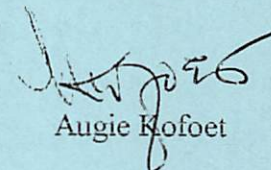
Mr. Tom Weldon;

As a property renter in Brookings, located at 787 Ransom, outside the downtown core area, I am interested in serving on the City Committee to create a plan to revitalize downtown Brookings.

Several of the downtown business owners have already formed a group named Businesses for a Better Brookings, of which I am a member, we have held several meetings which have included members of the City Council, Brookings Chamber of Commerce, local newspaper and radio, and the Police Chief.

The Businesses for a Better Brookings has already established a list of goals and ideas to submit to your committee.

Sincerely,



Augie Kofoet

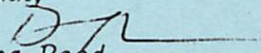
Tom Weldon, city manager
898 Elk Drive
Brookings, OR 97415

Donna Reed
DSAC committee member
1030 Fifield St.
Brookings, OR 97415-9605

Mr. Weldon,

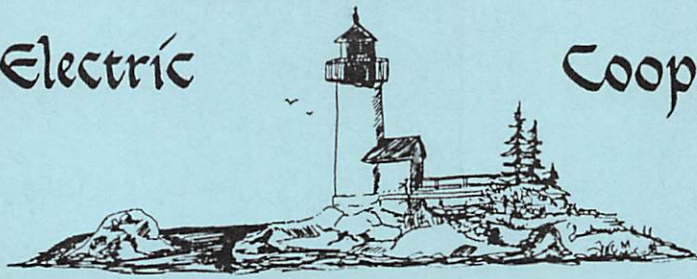
As a member of DSACs, (Disability Services Council), I'd like to be in the group to upgrade the old downtown of Brookings; to make sure any remodeling is done with access for persons with disabilities in mind. Please accept me as a member of your group.

Thankx,


Donna Reed
412-0882

Coos-Curry Electric

Cooperative, Inc.



P. O. Box 819, Brookings, Oregon 97415...469-2103

September 3, 1998

Mr. Tom Weldon
City of Brookings
898 Elk Drive
Brookings, OR 97415

Dear Mr. Weldon:

As per your conversation with Lauren Porsch, I will be the representative for Coos-Curry Electric Cooperative, Inc. at the Couplet Committee meetings.

Please keep me informed as to the dates and times of each meeting.

Sincerely,

A handwritten signature in cursive script that reads "Walt Jurczenko".

Walt Jurczenko
Staking Engineer

WJ:jes

Powered by Excellence

**Designated Representative and Alternate
to the
Oregon Coastal Zone Management Association (OCZMA)
FY 1998-99**

Member Jurisdiction: _____

Designated Representative: _____

Designated Alternate: _____

Address to which materials should be sent: _____

Approved or submitted by: _____

Date: _____

**OCZMA BYLAWS
(Article III, Membership)**

Section 1. Any county, city, port or SWCD within Oregon's Coastal Zone may become a Member of the Association by adopting a Resolution joining the Association. Each Member entity shall designate a representative and alternate to the Association. In the absence of the representative, the alternate shall have all of the representative's responsibilities and authority.

Section 2. Representatives to the Association must be an elected official of the jurisdiction. Alternates selected by the jurisdiction may be elected or non-elected representatives.

Section 3. At the beginning of the fiscal year, the Association will request from Member entities the names of the representatives and alternates to the Association who will represent the jurisdiction during the year. If any time during the year, a Member wishes to change its representation to the Association, it may do so by notifying the Chair of the newly designated representative and/or alternate.

Section 4. The Association may create associate and other non-voting memberships with privileges and assessments as deemed appropriate in support of the Association's purposes, activities and finances. No associate or other non-voting member shall be entitled to be appointed or elected to the Executive Board or otherwise vote on Association matters.

Memorandum

TO: Mayor, City Council
FROM: City Manager Tom Weldon
DATE: September 9, 1998

Tom



Issue: Discussion with Chetco Fire District

Background: Attached is a letter from the Chetco Fire District requesting discussions with the City regarding a possible merger.

Recommendation: I recommend you authorize Chief Sharp and I to discuss this issue with their Board of Directors.

-eom-



Upper Chetco

Rural Fire Protection District

P. O. Box 2526
Harbor, OR 97415



Office of:

Brookings City Manager
Tom Weldon

September 8, 1998

Dear Mr. Weldon,

We would like to request a late afternoon meeting to discuss the possibility of some type of merger with the Brookings Fire Department.

Sincerely,

Adam Bogner, Chief
U. C. R.F.P.D.

cc: Chief Bill Sharp, B.F.D.
Paul Eide, Chairman U.C.F.R.F.P.D.

**CITY OF BROOKINGS
COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
August 24, 1998
7:00 pm**

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Keith Pepper, Bob Hagbom

Council Absent: Councilor Dave Ham, Ex-Officio Councilor Shiloh Thom

Staff Present: City Manager Tom Weldon, Community Development Director Leo Lightle, Fire Chief Bill Sharp, Police Chief Ken Lewis, Community Policing Officer Barbara Palicki, Administrative Secretary Denise Bottoms

Media Present: Chuck Hayward, Curry Coastal Pilot; Martin Kelley, KCRE; Joyce Tromblee, KURY

Others Present: Connie Wilson, League of Women Voters

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. September is "Community Pride Clean-Up Month" Proclamation

Mayor Brendlinger read a proclamation announcing September as "Community Pride Clean-Up Month" in Brookings-Harbor and presented the proclamation to Tom Weldon of the Clean-Up Committee.

V. PUBLIC HEARINGS

VI. SCHEDULED PUBLIC APPEARANCES

A. Community Policing Officer Barbara Palicki - Safety City Report

Officer Barbara Palicki gave an expense report on the Safety City Pilot Program which was held August 3rd through August 8th. Also included in the report was 1999 projected costs. Certificates of Appreciation were presented to Dan Palicki, John Riddle, Al Bates, Shirley Bates, Harry Johns, Larry Carter and Ruth Carter for their help with this project.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison Reports

1. Chamber of Commerce

Les Cohen thanked the Council for their support of the Scenic Byway and gave each member an Official State Map which outlines the Scenic Byways in Oregon.

Congressman Peter DeFazio will be at Brookings Inn Conference Center tomorrow night for a public meeting and on September 10th the Oregon Transportation Commission will be meeting at the Brookings Inn Conference Center at 9:00 a.m.

Les also invited the Council to attend the free breakfast tomorrow morning for citizens to meet with new school staff.

2. Council Liaisons

Councilor Curry reported that he attended a CCD quarterly meeting on the 13th in Bandon. He also attended a CPACT meeting in Florence on the 20th.

Councilor Curry presented a short video regarding retro-reflectivity and durable lines on ODOT roads.

Mayor Brendlinger attended the Mayor's Conference August 21 & 22 at which Governor Kitzhaber & Bill Sizemore were guest speakers. The Mayor also met with the new local government liaison, Craig Urbani, from ODOT.

There were some ideas presented that other cities have incorporated for youth in their area such as Police Cadet programs, student peer courts, keeping parents informed, etc.

B. Unscheduled

VIII.

STAFF REPORTS

A. Fire Department

1. Traffic light control devices for Fire Department

Fire Chief Bill Sharp presented the Fire Department traffic light control device proposal to the Council.

Councilor Pepper moved, Councilor Curry seconded and the Council voted unanimously to authorize expenditure of \$8,400 from the Fire Department's capital improvement budget to purchase two (2) traffic light control devices and one actuator.

Councilor Curry moved, Councilor Pepper seconded and the Council voted unanimously to adopt Resolution No. 98-R-641 related to this purchase.

B. Community Development Department

1. DEQ Supplemental Environmental Project
Community Development Director explained the civil penalties and the projects proposed to help mitigate these penalties.

Councilor Curry moved, Councilor Pepper seconded and the Council voted unanimously to authorize the City Manager to submit to DEQ Supplemental Environmental Projects to mitigate the assessment for civil penalties.

2. Add work to I & I Project contract

This item was tabled to the next meeting.

IX. **CONSENT CALENDAR**

- A. Approval of Council Meeting Minutes
 1. Minutes of August 10, 1998 Regular Council Meeting

(end Consent Calendar)

Councilor Curry moved, Councilor Pepper seconded, and the Council voted unanimously (Councilor Hagbom abstained due to his absence at the last meeting) to approve the consent calendar.

X. **ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. Resolutions
 1. Resolution No. 98-R-641 - A resolution excepting from competitive bidding the purchase of traffic light control devices for the Fire Department

This item was addressed earlier in the meeting.

XI. **REMARKS FROM MAYOR AND COUNCILORS**

- A. Mayor

ODOT is having a dinner on September 9th and the formal monthly Commission Meeting on September 10th at Brookings Inn Conference Center. Councilors interested in attending the dinner need to respond to Denise soon.

- B. Council

Councilor Hagbom requested that the Council hold off on making any decisions regarding local involvement in youth intervention until after the meeting of the League of Oregon Cities he will be attending September 9th and 10th regarding this subject. The Council will also need to decide how to use any grant monies distributed to the City from any grants.

The Mayor also has material she brought back from the Mayor's Conference that the Councilors can review if they desire.

XII.

ADJOURNMENT

Councilor Pepper moved, Councilor Hagbom seconded and the Council voted unanimously to adjourn at 8:11 pm.

ATTEST:

Nancy Brendlinger
Mayor

Beverly Adams
Finance Director/Recorder

PARK AND RECREATION COMMISSION MEETING

MINUTES JULY 23, 1998

ROLL CALL

Present: Higginson, Abbott, Canfield, Smith. Excused: Mickelson. Absent: Lent, Prevanus, McKay, Weldon.

Minutes for June 25, 1998 approved.

CHETCO POINT PARK PLAN

Don Higginson reported that all plans are on hold until trail bridge plans are approved.

PARK MASTER PLAN

Mike Smith stated that he is very pleased with the new book that he had requested and that the city did purchase. He is still gathering information and will not have anything definitive to report until after August.

NATURE'S COASTAL HOLIDAY

City Council person Keith Pepper gave an update on what will be new in this year's display. He passed out a handout showing where additional lighting will be. The upper park entrance to be moved closer to Lundeen street and the performance platform will be placed in the present upper park entrance. Park fencing was then discussed. Elmo Williams was unable to get telephone poles to do the fencing so a need for other types of fencing is now needed. Don Higginson passed out a handout showing an idea for fencing using railroad ties. Low maintenance is a top priority and Keith Pepper recommended that the commission get guidelines in place to help what would be appropriate for fencing and this can then be used, as needed, in other city parks. An earlier fencing proposal by the commission will need to be updated and revised when the new fencing idea is finalized. A motion was made and passed to investigate new fencing ideas and a committee consisting of Higginson, Abbott and Smith will meet this coming Monday July 27, 1998 at 6PM to get started.

LIAISON REPORTS

Don Higginson reported that the Azalea Park Foundationn has nearly \$5000. in donations. Don also explained the 75% of the innkeeper tax that Harris Beach Park pays goes to Azalea Park so there will be money available to pay for the fencing.

Motion to adjourn: passed

MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
August 4, 1998

The regular meeting of the Brookings Planning Commission was called to order by Chair Judi Krebs at 7 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Judi Krebs	Earl Breuer	George Ciapusci	John Bischoff, Planning Director
Marv Lindsey	Rick Dentino	Ted Freeman	Linda Barker, Secretary
Mary Ball			

Commissioner Hislop was not present.

CHAIRPERSON ANNOUNCEMENTS

Chair Krebs announced the oral report from the Hillside Development Standards Committee (Item 7.2 on the agenda) is postponed until a later date, probably the September Planning Commission meeting.

MINUTES

By a 6-0 vote (motion: Commissioner Breuer, second: Commissioner Freeman; Ex Officio Commissioner Ball gave an affirmative advisory-only vote) the Planning Commission approved the minutes of the June 2, 1998, meeting.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

By a 6-0 vote (motion: Commissioner Ciapusci, second: Commissioner Breuer; Ex Officio Commissioner Ball gave an affirmative advisory-only vote) the Planning Commission approved (File No. CUP-9-97) a one-year extension of time for a conditional use permit approved September 2, 1997, to establish a 16-unit residential care facility on a 16.96 acre parcel of land located on the south side of Parkview Drive approximately 624 feet east of Highway 101; J.C. Patel, applicant.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-0 vote (motion: Commissioner Breuer, second: Commissioner Dentino; Commissioner Ball gave an affirmative advisory-only vote) the Planning Commission approved (File No. M3-2-98) a request for a minor partition to divide a 0.57 acre parcel of land to create two lots of 11,118.16 and 13,773.08 sq. ft. using a flag lot configuration; located on the east side of Dawson Road approximately 325 feet south of the intersection with Holmes Drive; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); David and Joanna Coito, applicants; Lloyd Matlock, representative.

Before the hearing was opened the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Freeman, Lindsey, Krebs, Ciapusci and Dentino.

This action was taken following questions or comments regarding the request from the following people:

Lloyd Matlock

PO Box 8026

Brookings OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 6-0 vote (motion: Commissioner Breuer, second: Commissioner Lindsey; Commissioner Ball gave an affirmative advisory-only vote) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-2-98.
3. By a 6-0 vote (motion: Commissioner Freeman, second: Commissioner Ciapusci; Ex Officio Commissioner Ball gave an affirmative advisory-only vote) the Planning Commission approved (File No. M3-3-98) a request for a minor partition to create two lots of 6,184.50 sq. ft each and one lot of 18,295 sq. ft from a parent parcel of 0.70 acres; located on the south side of Ransom Avenue approximately 130 feet east of Fifth Street; zoned R-2 (Two-family Residential); Jan Sirchuck, applicant.

Before the hearing was opened the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Freeman, Lindsey, Krebs, Ciapusci and Dentino. Commissioner Freeman also declared that the applicant was a potential customer and that this caused no bias.

This action was taken following questions or comments regarding the request from the following people:

Jan Sirchuk

PO Box 1915

Brookings OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

4. By a 6-0 vote (motion: Commissioner Breuer, second: Commissioner Freeman; Commissioner Ball gave an affirmative advisory-only vote) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-3-98.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

1. By a 6-0 vote (motion: Commissioner Ciapusci, second: Commissioner Breuer; Ex Officio Commissioner Ball gave an affirmative advisory-only vote) the Planning Commission declined to send any recommendation to Curry County in the matter of CR-AD-9814; a request for a rear yard setback variance of 7.5 feet to correct for the widening of Olsen Lane that placed the property line closer to four existing mobile home spaces within a mobile

home park; located in the southwest corner of Benham Lane and Olsen Lane; zoned County R-2 (Residential-Two); Loran and Juna Brooks, applicants.

Before the hearing began Commissioners Krebs, Ciapusci, and Freeman declared ex parte contact as a result of a site visit.

Speaking to the Commission on this request was Loren Brooks, 1188 C Morrow Road, Medford OR 97504.

2. By a 5-0 vote (motion: Commissioner Breuer, second: Commissioner Lindsey; Ex Officio Commissioner Ball gave an affirmative advisory-only vote; Commissioner Freeman declared bias and removed himself from the bench) the Planning Commission will send a favorable recommendation to Curry County in the matter of CR-S-9801, a request for a subdivision to divide a parent lot of 16.61 acres into 8 lots ranging in size from 0.289 acres to 1.234 acres and one remaining lot of 11.29 acres; located on Crown Terrace Road, Harbor; zoned County R-3 (Residential-Three) and FG (Forest Grazing); Randall and Janet Gerlach, applicants.

Before the hearing began Commissioner Breuer declared he knows the applicant but this would caused no conflict.

This action was taken following questions or comments regarding the request from the following people:

Randall Gerlach	16058 Driftwood Lane	Brookings OR 97415
Ted Freeman	1391 Glenwood Drive	Brookings OR 97415
Dale Coleman	16429 Highway 101 S	Brookings OR 94715
Molly Wallace	16057 Driftwood Lane	Brookings OR 97415

UNSCHEDULED PUBLIC APPEARANCES

Chair Krebs introduced Michael Baker, Land Use Planner for the Oregon Department of Transportation. Mr. Baker was visiting the Planning Commission meeting to fulfill one of his goals of attending meetings in all cities within his jurisdiction.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

A meeting of the Transportation Systems Plan Technical Advisory Committee will be held August 5, 1998, at 9:00 a.m. in the Council Chambers.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Director Bischoff presented an outline of the Downtown Core Study Committee goals and asked for additional comments from the Planning Commission to take to the City Council. The goals are attached to these minutes and made a part of them. Chair Krebs proposed that a representative of GTE also be asked to be on the committee. Commissioner Breuer remarked that the committee seemed unwieldy and could be cut by half. He added that it was overloaded with city staff which could make other participants hesitant to speak freely. Chair Krebs asked if a Planning Commission

member should be appointed to the committee tonight and Director Bischoff responded that this would be done after the committee's goals are presented to the Council.

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

The Commissioners were polled to see who would be attending the planning training session in Springfield, September 12. Commissioner Ciapusci attested that this "beyond basics" session had been very good in the past and worth attending. Commissioner Dentino will be attending. Director Bischoff also presented a brochure on a teleconferencing-type of training to see if Commissioners were interested. It was determined that the sessions were being presented by an East Coast organization and since planning decisions made there are so different than those made on the West Coast Director Bischoff withdrew his support of the training sessions.

Director Bischoff stated he will check Wednesday, August 5, with the City Manager about the status of the Deferred Improvement Agreement Committee and when this committee will meet. Both Commissioners who were appointed to this committee are eager for it to meet and address issues and challenges presented by the DIAs.

As to the lack of landscaping done at the dentist's office on Pacific Avenue Director Bischoff reported he had been in contract with Dr. Chickinell who had been advised by his landscape contractor that he should wait until the fall rains before planting. The Commissioner directed staff to present a conditional use permit review on the September, 1998 agenda if landscaping has not commenced before that time.

The landscaping at the Subway Shop on Chetco Avenue was also determined to be out of compliance with LDC regulations and Director Bischoff will get in contact with the owners to rectify this situation.

The portable buildings that had been for sale at the corner of Wharf and Railroad have been removed. Director Bischoff reported on the status of the business license and home occupation permit for the owner of these buildings. He has been sent a letter about his business license and the accessory buildings on his residential lot which do not meet setback requirements.

The newly-opened Taco Ole' closed after 23 days of business. The sign is remaining but has one side missing. Director Bischoff is contacting the owner to take care of this.

A certified letter has been sent to Dornbusch Tire conditioning that the used tires stored there must be removed within 10 days or the city will cite the business. The owner has stated that once these tires are removed a sight-obscuring fence will be installed which will bring the business into compliance with the Land Development Code.

The Curry County Commissioners set September 9 as the date for a land use hearing for an amendment to the Curry County Comprehensive Plan and Zoning Ordinance in response to DLCD's Periodic Review requirements. Chair Krebs asked if the city would be affected by this and Director Bischoff responded that he will be in contact with the County Planner on this.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

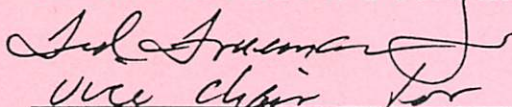
Commissioner Krebs stated that at the July 14 City Council meeting she spoke to the Council as the Chair of the Planning Commission and wanted to explain to the Commissioners why she had done so. A request to grant a 5% allowance for bids made by local contractors was disallowed when the City Attorney researched ORS regulations and found this to be illegal. Chair Krebs' remarks to the Council were that although we could not give preference to local contractors we also should not make special allowances for out-of-town contractors. She noted that recently an out-of-town contractor had parked a RV on city-owned property and remained there while completing a project. Director Bischoff added that on the same day this was reported to the city a city patrolman was dispatched to the area and explained to the contractor they could not stay there. The contractor encampment moved to another location.

Commissioner Breuer asked staff to take a look at the area between the apartments on the south side of Moore Street and the condos at the end of the street. He said it is quite an eyesore.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 10:05 p.m.

Respectfully submitted,
BROOKINGS PLANNING COMMISSION


vice chair for
Judith A. Krebs, Chair

CITY OF BROOKINGS
DOWNTOWN CORE STUDY

Council Goal:

Complete a study of Brookings' downtown core area—Chetco Avenue to Railroad St.

Purpose of this White Paper

To establish a committee of citizens willing to spend the time and effort to create a plan to revitalize the downtown area of Brookings, particularly with the highway couplet coming and to be prepared for the opportunities this will bring.

Committee

Suggested representation:

1. Voting Members
 - A. Three property owners in the study area.
 - B. Three tenants (non property owners) in study area.
 - C. One Planning Commission member.
 - (4) Two Chamber of Commerce representatives.
 - (5) Two people from outside of study area.
 - (6) Coos Curry Electric representative.
 - (7) City Manager.
 - (8) Community Development Director.
 - (9) Planning Director.
 - (10) ODOT representative.

Work Program

The committee should, as its first task, establish a Work Program including but not limited to the following tasks:

1. Establish a program to keep property owners and tenants in the study area, the public and city officials informed of the progress and decisions made by the committee.
2. Establish a study area.
 - A. Suggested area:
 - (1) One tier of lots north of Highway 101 to one tier of lots south of Railroad St.
 - 2) From Fifth St. to Alder St.
 2. Determine if the study area should also include the industrially zoned area south of Railroad St. between Tanbark Rd. and Center St.
1. Establish a vision, goals and objectives.
 - A. Short term projects.
 - B. Long term projects
4. Establish an inventory of existing infrastructure, improvements, property values, and etc.
5. Determine the needs and opportunities available to accomplish established goals.

- A. Short term.
- B. Long term.
- 6. Determine what specific actions must be accomplished to meet established objectives.
 - A. Short term projects.
 - B. Long term projects.
- 7. Ordinance Review.
 - A. Review existing city ordinances.
 - 1) identify regulations that obstruct implementation of the plan.
 - 2) identify regulations that encourage implementation of the plan.
 - B. Review ordinances developed by other jurisdictions to implement similar plans.
- 8. Propose any necessary ordinance changes, deletions or additions to the City Council.
- 9. Explore and develop funding to accomplish proposed projects.
- 10. Review existing resources, such as the Boot Strap Study, Tax Increment Redevelopment Study and projects undertaken by other jurisdictions.
- 11. Explore and develop new resources.
- 12. Establish a process for implementation including division of responsibilities..
- 13. Establish time lines.
- 14. Hold public meetings.
- 15. Make recommendations to Planning Commission and City Council.

WHY A VITAL DOWNTOWN IS IMPORTANT TO YOUR COMMUNITY

Maintaining an active downtown revitalization effort can improve your community's image and bring many benefits that include a improved and diversified economy, a restored civic and cultural center, and improved livability of the local area. Historic downtowns and traditional neighborhood commercial districts are unique places which reflect local heritage and history. Efforts spent to preserve and restore the design and architecture of these districts add a quality of attraction that cannot be found in shopping mall or strip0 development environments.

A healthy and vibrant downtown or neighborhood commercial district is vital to your community because it: • gives the community a center and sense of place.

- is a great environment for small businesses to startup, thrive and grow.

- embodies local history and heritage through the built environment.

- Strengthens the local economy—studies show 60¢ of every dollar stay in the community, while only 3¢ of every dollar spent at a large discount superstore remains.

A healthy downtown really is the heart and soul of a community.

Source Oregon Downtown Development Association

City of Brookings
CHECK REGISTER: CHECK # 31918 THRU 32146
For The Month Ending: August 31, 1998 ** CLOSED **
PRINTED: September 1, 1998 11:21:09

PAGE 1

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
31918	Amazing Computers	#1050,51,52,53	08/07/98	100-106.00	8,583.02	103-612.00	869.13
						103-646.00	300.00
						103-684.00	726.27
						103-722.00	765.00
						107-612.00	1,267.62
						109-646.00	4,360.00
						150-646.00	40.00
						300-722.00	255.00
31919	Doug Bales	Reimbursement	08/07/98	100-106.00	38.68	105-606.00	38.68
31920	Brookings Auto Parts	July Statement	08/07/98	100-106.00	210.30	150-606.00	9.51
						201-606.00	4.68
						201-612.00	58.10
						202-612.00	66.99
						251-606.00	27.08
						252-612.00	43.94
31921	Brookings Harbor Chamber	July Motel Tax	08/07/98	100-106.00	2,309.64	109-687.00	2,309.64
31922	Brookings Presbyterian Church	Park Use Refund	08/07/98	100-106.00	12.50	100-478.00	12.50
31923	Chetco Pharmacy & Gifts	July Statement	08/07/98	100-106.00	17.87	103-614.00	17.87
31924	Child Evangelism of Curry Co	Park Use Refund	08/07/98	100-106.00	25.00	100-478.00	25.00
31925	Coastal Coffee Service	Inv 4552	08/07/98	100-106.00	25.50	109-614.00	25.50
31926	Coos-Curry Electric	June Electric	08/07/98	100-106.00	66.19	109-686.00	66.19
31927	Dan's Auto & Marine Electric	July Statement	08/07/98	100-106.00	451.88	103-606.00	5.52
						104-606.00	218.58
						106-606.00	44.64
						150-606.00	60.63
						201-606.00	22.86
						201-612.00	29.50
						251-606.00	55.70
						251-612.00	14.45
31928	Dan's Photo & Cameras	July Statement	08/07/98	100-106.00	43.58	103-614.00	43.58
31929	Del Cur Supply	Inv 66921	08/07/98	100-106.00	56.39	251-612.00	56.39
31930	DHR Child Support Unit	Garnishment	08/07/98	100-106.00	243.69	100-220.70	243.69
31931	DHR Child Support Unit	Garnishment	08/07/98	100-106.00	333.97	100-220.70	333.97
31932	Ferrellgas	July Statement	08/07/98	100-106.00	2,540.23	106-662.00	2,540.23
31933	Mark Haglund	Reimbursement	08/07/98	100-106.00	155.00	202-658.00	80.00
						252-658.00	75.00
31934	Harbor Logging Supply Inc	Inv 5121	08/07/98	100-106.00	13.85	106-612.00	13.85
31935	HGE Inc	Misc Invoices	08/07/98	100-106.00	14,973.50	105-646.00	186.00
						150-646.00	1,672.00
						201-646.00	1,672.00
						251-646.00	1,672.00
						902-730.00	4,536.50
						903-730.00	5,235.00
31936	HPS Electrical Apparatus	Inv 49550/49347	08/07/98	100-106.00	4,124.69	251-606.00	2,375.67
						252-606.00	1,749.02
31937	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	08/07/98	100-106.00	880.00	100-220.70	880.00
31938	Kerr Hardware	July Statement	08/07/98	100-106.00	140.30	103-614.00	11.95
						103-686.00	23.78
						104-606.00	14.99
						106-612.00	15.10
						106-626.00	24.68
						150-612.00	49.80

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31939	Kerr Hardware	July Statement	08/07/98	100-106.00	334.78	150-628.00	43.96
						201-612.00	197.22
						201-624.00	35.81
						201-606.00	8.07
						251-612.00	25.98
						252-612.00	23.74
31940	Gerald Kessler	Reimbursement	08/07/98	100-106.00	214.18	103-658.00	214.18
31941	Less Gauss Inc	Inv 32077	08/07/98	100-106.00	119.90	103-612.00	119.90
31942	Moore Medical Corp	Inv 9872638	08/07/98	100-106.00	164.94	251-684.00	164.94
31943	Mory's	July Statement	08/07/98	100-106.00	56.22	103-602.00	21.29
						106-612.00	24.13
						109-602.00	10.80
31944	Oregon Department of Revenue	State W/H Tax	08/07/98	100-106.00	3,781.04	100-220.30	3,781.04
31945	Pac-West Distributing	Misc Invoices	08/07/98	100-106.00	265.79	106-606.00	265.79
31946	Barbara Palicki	Reimbursement	08/07/98	100-106.00	345.86	103-686.00	345.86
31947	PERS - Retirement	8/7/98 Payroll	08/07/98	100-106.00	7,233.68	100-220.70	97.60
						100-220.80	7,136.08
31948	Ron Plaster	Reimbursement	08/07/98	100-106.00	87.12	103-602.00	87.12
31949	John E Pohl	Ref Sewer Fee	08/07/98	100-106.00	10.00	250-460.00	10.00
31950	Quality Fast Lube & Oil	July Statement	08/07/98	100-106.00	269.60	103-606.00	269.60
31951	Ramcell of Oregon	July Statement	08/07/98	100-106.00	171.95	103-664.00	150.15
						104-664.00	21.80
31952	Recreonics Corp	Inv 151397	08/07/98	100-106.00	46.65	106-612.00	46.65
31953	Resort at the Mountain	Hotel Rooms	08/07/98	100-106.00	591.48	300-658.00	591.48
31954	Roto-Rooter	July Statement	08/07/98	100-106.00	2,697.78	109-686.00	91.48
						252-646.00	2,606.30
31955	Teamsters Local Union 223	August Dues	08/07/98	100-106.00	542.00	100-220.70	542.00
31956	That Special Touch	July Statement	08/07/98	100-106.00	35.00	109-686.00	35.00
31957	Tidewater Contractors Inc	Inv 003725	08/07/98	100-106.00	793.88	500-688.00	793.88
31958	Transport Logic	Misc Invoices	08/07/98	100-106.00	22.00	201-602.00	11.00
						252-612.00	11.00
31959	United Communications	July Statement	08/07/98	100-106.00	585.20	109-664.00	585.20
31960	United Pipe & Supply Co Inc	Misc Invoices	08/07/98	100-106.00	275.32	201-612.00	275.32
31961	Viking Office Products	Misc Invoices	08/07/98	100-106.00	648.98	102-602.00	18.17
						103-602.00	194.46
						105-602.00	4.38
						107-602.00	23.61
						109-602.00	384.75
						201-602.00	11.81
						251-602.00	11.80
31962	VWR Scientific Products	Inv 00243570	08/07/98	100-106.00	31.77	252-612.00	31.77
31963	Worlton Auto Body	Inv 4174	08/07/98	100-106.00	750.95	103-606.00	750.95
31964	WW Grainger Inc	Inv 6242376413	08/07/98	100-106.00	273.06	252-606.00	273.06
31965	For Pets Sake	Bus Lic Refund	08/07/98	100-106.00	15.00	100-422.00	15.00
31966	Hemlock Garden Guest Haus	Bus Lic Refund	08/07/98	100-106.00	15.00	100-422.00	15.00
31967	Bill Trotter	Bus Lic Refund	08/07/98	100-106.00	15.00	100-422.00	15.00
31968	Floor Covering Express	Bus Lic Refund	08/07/98	100-106.00	15.00	100-422.00	15.00
31969	North Bend Medical Center	Bus Lic Refund	08/07/98	100-106.00	15.00	100-422.00	15.00
31970	Brookings Market & Gifts	Bus Lic Refund	08/07/98	100-106.00	75.00	100-422.00	75.00
31971	Ferrellgas	Bus Lic Refund	08/07/98	100-106.00	15.00	100-422.00	15.00
31972	Crescent Internal Medicine	Bus Lic Refund	08/07/98	100-106.00	15.00	100-422.00	15.00
31973	Geraghty Coin Machines	Bus Lic Refund	08/07/98	100-106.00	60.00	100-422.00	60.00

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31975	Pacific Crest Property Mgmt	Deposit Refund	08/20/98	100-106.00	32.44	200-134.00	32.44
31976	Vic Williams	Deposit Refund	08/20/98	100-106.00	27.14	200-134.00	27.14
31977	Charles & Nancy Brendlinger	Deposit Refund	08/20/98	100-106.00	17.56	200-134.00	17.56
31978	Gloria Miller	Deposit Refund	08/20/98	100-106.00	23.46	200-134.00	23.46
31979	John E Nading	Deposit Refund	08/20/98	100-106.00	37.76	200-134.00	37.76
31980	Connie Budge	Deposit Refund	08/20/98	100-106.00	6.84	200-134.00	6.84
31981	Alana Dunn	Deposit Refund	08/20/98	100-106.00	27.64	200-134.00	27.64
31982	Clara Haight	Deposit Refund	08/20/98	100-106.00	52.15	200-134.00	52.15
31983	Loreli K Hanneman	Deposit Refund	08/20/98	100-106.00	10.69	200-134.00	10.69
31984	Richard & Cynthia McCrea	Deposit Refund	08/20/98	100-106.00	12.07	200-134.00	12.07
31985	Roger Vandezande	Deposit Refund	08/20/98	100-106.00	3.67	200-134.00	3.67
31986	Ira Franklin	Deposit Refund	08/20/98	100-106.00	11.21	200-134.00	11.21
31987	Dana Fitz	Deposit Refund	08/20/98	100-106.00	15.95	200-134.00	15.95
31988	George Hellyer	Deposit Refund	08/20/98	100-106.00	110.30	200-134.00	110.30
31989	Stanley G Hage	Deposit Refund	08/20/98	100-106.00	39.90	200-134.00	39.90
31990	Harriet Charlton	Deposit Refund	08/20/98	100-106.00	44.37	200-134.00	44.37
31991	Jim & Sally Allen	Deposit Refund	08/20/98	100-106.00	52.00	200-134.00	52.00
31992	Pat Westling	Deposit Refund	08/20/98	100-106.00	47.17	200-134.00	47.17
31993	Joseph & Ruthanne Richards	Deposit Refund	08/20/98	100-106.00	14.65	200-134.00	14.65
31994	Robert C Lacey	Deposit Refund	08/20/98	100-106.00	17.71	200-134.00	17.71
31995	Diane Conrad	Deposit Refund	08/20/98	100-106.00	33.73	200-134.00	33.73
31996	Linda Neal	Deposit Refund	08/20/98	100-106.00	25.14	200-134.00	25.14
31997	Melody Bond	Deposit Refund	08/20/98	100-106.00	40.83	200-134.00	40.83
31998	Kenneth & Lois Beck	Deposit Refund	08/20/98	100-106.00	40.75	200-134.00	40.75
31999	Mel Wallace	Deposit Refund	08/20/98	100-106.00	230.57	200-134.00	230.57
32000	Donald Charpentier	Deposit Refund	08/20/98	100-106.00	13.25	200-134.00	13.25
32001	Signa Fischer	Deposit Refund	08/20/98	100-106.00	5.69	200-134.00	5.69
32002	Carl Bengtson	Deposit Refund	08/20/98	100-106.00	10.69	200-134.00	10.69
32003	Kathy McKee	Deposit Refund	08/20/98	100-106.00	38.54	200-134.00	38.54
32004	Ag-Chem Warehouse Inc	Deposit Refund	08/20/98	100-106.00	241.26	106-626.00	241.26
32005	Allied Colloids Inc	Inv 108545	08/20/98	100-106.00	2,447.55	252-652.00	2,447.55
32006	American Red Cross	3CPR/30 Student	08/20/98	100-106.00	138.00	106-612.00	138.00
32007	Anchor Lock & Key	Inv 7461	08/20/98	100-106.00	58.00	103-624.00	58.00
32008	Associated Bag Company	Inv M108483	08/20/98	100-106.00	309.52	252-612.00	309.52
32009	ATCO International	Inv 479240	08/20/98	100-106.00	299.25	104-606.00	299.25
32010	Audio Intelligence Devices	Inv 078065	08/20/98	100-106.00	162.68	103-684.00	162.68
32011	Bankcard Services	July Statement	08/20/98	100-106.00	1,805.99	102-658.00	1,355.11
						103-614.00	5.49
						103-658.00	37.81
						103-684.00	402.40
						104-606.00	87.23
						104-658.00	42.75
						107-658.00	(124.80)
32012	Bay West Supply Inc	Inv 10434	08/20/98	100-106.00	99.80	106-612.00	99.80
32013	B & B Excavation	Pymt #3	08/20/98	100-106.00	12,526.18	902-730.00	12,526.18
32014	Becco Inc	Inv 10284	08/20/98	100-106.00	1,014.40	201-606.00	507.20
						251-606.00	507.20
32015	Ben-Ko-Matic Brush	Inv 83610/83672	08/20/98	100-106.00	119.61	150-606.00	119.61
32016	Gary E Bood	Travel Reimb	08/20/98	100-106.00	50.00	105-658.00	50.00
32017	Brookings Signs & Graphics	Inv 595	08/20/98	100-106.00	50.00	201-606.00	50.00
32018	Brown & Caldwell	Misc Invoices	08/20/98	100-106.00	185,530.21	480-636.00	72,148.44
						903-730.00	113,381.77

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32019	Michael Camilli	Travel Reimb	08/20/98	100-106.00	50.00	105-658.00	50.00
32020	Carpenter Auto Center	July Statement	08/20/98	100-106.00	227.37	103-606.00	227.37
32021	Central Equipment Co, Inc	Inv CI61174	08/20/98	100-106.00	78.95	150-606.00	78.95
32022	Chief Supply Inc	Inv 10179585	08/20/98	100-106.00	71.40	103-606.00	71.40
32023	CIS	Inv BRK-9801	08/20/98	100-106.00	9,776.00	102-654.00	500.00
						103-654.00	4,000.00
						104-654.00	3,000.00
						106-654.00	2,000.00
						107-654.00	276.00
32024	CIS	Inv BRK-9801	08/20/98	100-106.00	34,300.00	150-654.00	3,000.00
						201-654.00	7,500.00
						202-654.00	7,500.00
						251-664.00	7,500.00
						252-654.00	8,300.00
						300-654.00	500.00
32025	Clackamas Communications Inc	3607791/3234620	08/20/98	100-106.00	146.50	103-606.00	64.00
						300-606.00	82.50
32026	Coast Auto Center	Misc Invoices	08/20/98	100-106.00	195.28	104-606.00	195.28
32027	Colvin Oil	End July Stmt	08/20/98	100-106.00	1,162.56	103-606.00	455.75
						104-606.00	196.11
						106-612.00	80.25
						109-606.00	35.34
						150-606.00	174.59
						201-606.00	96.79
						202-606.00	44.24
						251-606.00	14.98
						252-606.00	64.51
32028	Commercial Landscape Supply	Inv 76484	08/20/98	100-106.00	569.54	201-612.00	569.54
32029	Patricia Cooley	Azalea Park Ref	08/20/98	100-106.00	75.00	100-478.00	75.00
32030	Mike Cooper	Travel Advance	08/20/98	100-106.00	86.00	300-658.00	86.00
32031	Coos-Curry Electric	July Electric	08/20/98	100-106.00	5,765.22	106-662.00	1,557.28
						150-662.00	1,214.70
						201-662.00	2,216.01
						251-662.00	606.25
						252-662.00	170.98
32032	Curry Coastal Pilot	July Statement	08/20/98	100-106.00	536.90	102-602.00	121.40
						105-602.00	52.50
						106-685.00	183.00
						109-602.00	115.00
						252-612.00	65.00
32033	Curry Equipment Co	Inv 42619	08/20/98	100-106.00	346.39	150-606.00	46.40
						150-612.00	299.99
32034	Data-Cal Corp	Inv 622068	08/20/98	100-106.00	10.95	105-602.00	10.95
32035	Day-Timers Inc	Inv 30346428	08/20/98	100-106.00	817.79	109-614.00	817.79
32036	Del Cur Supply	Inv 67610/67667	08/20/98	100-106.00	153.53	106-612.00	13.72
						201-612.00	139.81
32037	Delaney's Bakery	Inv 32 & 84	08/20/98	100-106.00	30.50	103-658.00	24.00
						105-658.00	6.50
32038	Dept of Admin Service/DCPP	98-99 DCPD Cont	08/20/98	100-106.00	200.00	109-646.00	200.00
32039	DHR Child Support Unit	Garnishment	08/20/98	100-106.00	333.97	100-220.70	333.97
32040	DHR Child Support Unit	Garnishment	08/20/98	100-106.00	243.69	100-220.70	243.69
32041	Dictaphone	Oct-Dec Maint	08/20/98	100-106.00	723.25	300-606.00	723.25

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32042	Oregon Dept of Motor Vehicles	Renewal-Wallace	08/20/98	100-106.00	7.00	103-606.00	7.00
32043	Doubletree Hotel Jantzen Beach	Hotel - Sharp	08/20/98	100-106.00	291.03	104-658.00	291.03
32044	Void		08/20/98	100-106.00	0.00	103-654.00	0.00
						104-654.00	0.00
32045	Emerald Swimming Pools of OR	Inv 147355	08/20/98	100-106.00	18.24	106-612.00	18.24
32046	Federal Express	Inv 7-027-34627	08/20/98	100-106.00	104.40	201-612.00	104.40
32047	Force Flow Equipment	Inv 6640	08/20/98	100-106.00	159.06	252-606.00	159.06
32048	Gall's Inc	Misc Invoices	08/20/98	100-106.00	491.95	104-614.00	491.95
32049	Glock Inc	Inv 20092/20393	08/20/98	100-106.00	952.40	103-612.00	952.40
32050	Goldsmith Co	Inv 24617	08/20/98	100-106.00	514.72	104-606.00	514.72
32051	Grants Pass Water Lab	July Statement	08/20/98	100-106.00	162.00	201-612.00	162.00
32052	GTE Northwest	July Phone	08/20/98	100-106.00	1,671.24	109-664.00	1,671.24
32053	Hach Co	Inv 331401	08/20/98	100-106.00	140.00	252-652.00	140.00
32054	Hagens Cleaners	July Statement	08/20/98	100-106.00	19.50	103-606.00	19.50
32055	Patricia Hauser	Azalea Park Ref	08/20/98	100-106.00	25.00	100-478.00	25.00
32056	Helena Industries	Inv 82394	08/20/98	100-106.00	297.25	104-606.00	297.25
32057	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	08/20/98	100-106.00	880.00	100-220.70	880.00
32058	Internet Technologies	Inv 3034	08/20/98	100-106.00	115.00	109-664.00	115.00
32059	Michelle A Kalina	Reimbursement	08/20/98	100-106.00	88.02	106-685.00	88.02
32060	Lab Safety Supply Inc	Inv 92666200	08/20/98	100-106.00	176.24	252-612.00	176.24
32061	LETN	Inv 949478	08/20/98	100-106.00	288.00	103-658.00	288.00
32062	Leo Lightle	Reimbursement	08/20/98	100-106.00	20.15	105-658.00	20.15
32063	Misco	Inv 18108762	08/20/98	100-106.00	69.30	103-602.00	69.30
32064	Mory's	Misc Invoices	08/20/98	100-106.00	127.16	106-685.00	127.16
32065	Muffler & More	Inv 8328	08/20/98	100-106.00	13.50	104-606.00	13.50
32066	Debbie & Jim Newman	Inv 9035	08/20/98	100-106.00	138.60	109-624.00	138.60
32067	Newman Traffic Signs	Inv T10010766	08/20/98	100-106.00	152.80	150-648.00	152.80
32068	One Call Concepts, Inc	July Statement	08/20/98	100-106.00	18.90	150-646.00	6.30
						201-612.00	6.30
						251-612.00	6.30
32069	Oregon Department of Revenue	State W/H Tax	08/20/98	100-106.00	3,739.34	100-220.30	3,739.34
32070	OR Teamster Employers Trust	August Premium	08/20/98	100-106.00	10,834.83	100-220.60	10,834.83
32071	OR Teamster Employers Trust	August Premium	08/20/98	100-106.00	6,019.35	100-220.60	6,019.35
32072	Barbara Palicki	Travel Advance	08/20/98	100-106.00	131.36	103-658.00	131.36
32073	Paramount Pest Control Inc	Inv 10242	08/20/98	100-106.00	31.00	103-624.00	31.00
32074	Pitney Bowes Inc	X986151/A319692	08/20/98	100-106.00	543.00	109-602.00	478.00
						109-606.00	65.00
32075	Portland Community College	Reg Fee - Sharp	08/20/98	100-106.00	255.00	104-658.00	255.00
32076	Quill Corp	Inv 8778727	08/20/98	100-106.00	301.45	109-602.00	301.45
32077	Rays Food Place	July Statement	08/20/98	100-106.00	188.09	103-602.00	53.94
						104-602.00	19.96
						201-602.00	92.16
						202-612.00	16.27
						252-612.00	5.76
32078	Regence Life & Health Ins	Sept Premium	08/20/98	100-106.00	227.90	100-220.60	227.90
32079	Riveria Finance	Inv 8635	08/20/98	100-106.00	451.75	103-686.00	451.75
32080	Cyndi Rucker	Azalea Park Ref	08/20/98	100-106.00	50.00	100-478.00	50.00
32081	Rodney F Shramek	Travel Reimb	08/20/98	100-106.00	50.00	105-658.00	50.00
32082	John Simoneau	Travel Reimb	08/20/98	100-106.00	50.00	105-658.00	50.00
32083	Shirley Smith	Travel Advance	08/20/98	100-106.00	86.00	300-658.00	86.00
32084	Southern Oregon Drug Awareness	Lunch Meeting	08/20/98	100-106.00	101.25	102-658.00	101.25
32085	Stadelman Electric	Misc Invoices	08/20/98	100-106.00	553.00	104-606.00	65.00

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Stadelman Electric, (Continued)							
						106-626.00	370.00
						201-606.00	50.00
						201-624.00	68.00
32086	Stamper's Tires	154012 & 154425	08/20/98	100-106.00	441.08	103-606.00	373.08
						104-606.00	68.00
32087	Taplin Janitorial Services	August Services	08/20/98	100-106.00	650.00	109-644.00	650.00
32088	Taplin Janitorial Services	Inv 1027	08/20/98	100-106.00	100.00	103-606.00	100.00
32089	Taylor Electric Supply	Inv 535746001	08/20/98	100-106.00	245.00	252-606.00	245.00
32090	Tidewater Contractors Inc	Misc Invoices	08/20/98	100-106.00	402.97	150-628.00	402.97
32091	Town & Country Animal Hospital	Inv 61367	08/20/98	100-106.00	36.00	103-688.00	36.00
32092	Trew & Cyphers	July Statement	08/20/98	100-106.00	4,597.50	102-632.00	4,597.50
32093	Trojan Technologies	Inv SLS10008754	08/20/98	100-106.00	1,326.39	252-612.00	1,326.39
32094	United Pipe & Supply Co Inc	Misc Invoices	08/20/98	100-106.00	2,054.41	106-626.00	409.54
						201-612.00	851.15
						500-688.00	793.72
32095	Chris Wallace	Travel Advance	08/20/98	100-106.00	280.00	103-684.00	280.00
32096	White House Sales	Inv 0065886	08/20/98	100-106.00	765.50	106-612.00	765.50
32097	Garland Wilson	Summer Rec Prog	08/20/98	100-106.00	75.00	106-685.00	75.00
32098	WW Grainger Inc	Inv 2685570125	08/20/98	100-106.00	254.59	251-612.00	254.59
32099	Bureau of Business Practice	Pamphlets	08/20/98	100-106.00	38.50	109-602.00	38.50
32100	PERS - Retirement	8/21/98 Payroll	08/20/98	100-106.00	6,972.31	100-220.70	6,972.31
32101	EBS Trust	Sept Premium	08/21/98	100-106.00	57.00	103-654.00	29.00
						104-654.00	28.00
32103	Laura Brogard	Deposit Refund	08/27/98	100-106.00	141.63	200-134.00	141.63
32104	Judith Hanson	Deposit Refund	08/27/98	100-106.00	26.04	200-134.00	26.04
32105	AWWA	Reg-Ingwerson	08/27/98	100-106.00	159.00	202-658.00	159.00
32106	Baron's Home Furnishings	Inv 5950	08/27/98	100-106.00	860.00	103-602.00	860.00
32107	The Battery Network	Misc Invoices	08/27/98	100-106.00	470.39	104-606.00	421.85
						104-614.00	48.54
32108	Bay West Supply Inc	Misc Invoices	08/27/98	100-106.00	178.80	109-614.00	178.80
32109	Best Western Garden Villa	Hotel-Haglund	08/27/98	100-106.00	101.76	202-658.00	101.76
32110	BH Christian Church	Azalea Park Ref	08/27/98	100-106.00	75.00	100-478.00	75.00
32111	Brookings Harbor Rotary	Dues - Lewis	08/27/98	100-106.00	75.00	103-660.00	75.00
32112	Brookings-Harbor School Dist.	Guest Speaker	08/27/98	100-106.00	200.00	109-686.00	200.00
32113	Best Western Brookings Inn	7 Dinners	08/27/98	100-106.00	116.25	102-658.00	82.75
						105-658.00	33.50
32114	Brookings Lock & Safe Co	Inv 0152	08/27/98	100-106.00	85.98	202-612.00	42.99
						252-612.00	42.99
32115	Brown & Caldwell	Inv 13-3150	08/27/98	100-106.00	14,851.68	480-636.00	14,851.68
32116	Central Equipment Company	Inv CI62322	08/27/98	100-106.00	507.81	150-606.00	507.81
32117	Colvin Oil Company	Mid-August Stmt	08/27/98	100-106.00	901.94	103-606.00	473.88
						104-606.00	126.91
						106-612.00	38.20
						109-606.00	24.53
						150-606.00	56.82
						201-606.00	62.67
						202-606.00	49.57
						251-606.00	19.81
						252-606.00	49.55
32118	Coos-Curry Electric	July Electric	08/27/98	100-106.00	7,464.86	109-662.00	738.88
						109-686.00	53.81

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 31918 THRU 32146
For The Month Ending: August 31, 1998
PRINTED: September 1, 1998 11:21:09

** CLOSED **

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Coos-Curry Electric, (Continued)							
						202-662.00	4,189.65
						252-662.00	2,482.52
32119	CTR	August Stat	08/27/98	100-106.00	9.71	109-614.00	9.71
32120	Larry Curry	Reimbursement	08/27/98	100-106.00	226.85	102-658.00	226.85
32121	Double Tree Columbia River	Hotel-Hagbloom	08/27/98	100-106.00	250.70	202-658.00	250.70
32122	Fred Meyer	Inv 578492	08/27/98	100-106.00	102.00	252-612.00	102.00
32123	Gall's Inc	Misc Invoices	08/27/98	100-106.00	500.95	103-606.00	229.99
						103-724.00	270.96
32124	Glock Inc	Inv 20791	08/27/98	100-106.00	458.20	103-612.00	458.20
32125	Mark Haglund	Travel Advance	08/27/98	100-106.00	78.00	202-658.00	78.00
32126	Johnson Rock Products	Pynt Voucher 2	08/27/98	100-106.00	10,117.23	902-730.00	10,117.23
32127	Michelle Kalina	Summer Rec Prog	08/27/98	100-106.00	295.01	106-685.00	295.01
32128	Myrmo & Sons	Inv 023634	08/27/98	100-106.00	1,796.05	150-606.00	1,796.05
32129	Nurnberg Scientific	Inv P68178	08/27/98	100-106.00	37.05	252-652.00	37.05
32130	Oregon Apparatus Repair	1976/1977/1978	08/27/98	100-106.00	461.30	104-606.00	461.30
32131	PBCC	#8598088-AU98	08/27/98	100-106.00	206.00	109-606.00	206.00
32132	Quality Control Services	Inv 21047	08/27/98	100-106.00	37.00	252-606.00	37.00
32133	Quality Fast Lube & Oil	Inv 13392	08/27/98	100-106.00	25.95	103-606.00	25.95
32134	Quill Corp	Inv 9001655	08/27/98	100-106.00	262.57	109-602.00	235.58
						202-612.00	13.50
						252-612.00	13.49
32135	The Rescue Source	Inv 15819	08/27/98	100-106.00	187.15	104-604.00	187.15
32136	Skaggs Uniforms	Inv 095377-00	08/27/98	100-106.00	501.86	103-608.00	501.86
32137	Stadelman Electric	Inv 4090	08/27/98	100-106.00	117.00	251-606.00	117.00
32138	United Pipe & Supply Co Inc	Inv 4112258	08/27/98	100-106.00	189.14	251-612.00	189.14
32139	Viking Office Products	Inv 888501	08/27/98	100-106.00	255.26	102-602.00	8.99
						109-602.00	246.27
32140	VWR Scientific Products	Inv 12387250	08/27/98	100-106.00	103.05	252-652.00	103.05
32141	W & H Pacific	Inv 3616 & 3774	08/27/98	100-106.00	2,472.72	105-646.00	2,472.72
32142	Worlton Auto Body	Inv 4215	08/27/98	100-106.00	74.50	103-606.00	74.50
32143	WW Grainger Inc	Inv 2685582559	08/27/98	100-106.00	57.00	109-614.00	57.00
32144	Xerox Corp	July Invoices	08/27/98	100-106.00	862.02	103-606.00	70.00
						109-606.00	792.02
32145	Nancy Brendlinger	Reimbursement	08/27/98	100-106.00	219.02	102-658.00	219.02
32146	OR Health Div/Drinking Water	Test Fee-Bishop	08/27/98	100-106.00	35.00	202-658.00	35.00
					412,637.48		412,637.48

*** END OF REPORT ***

RESOLUTION NO. 98-R-642

**A RESOLUTION ESTABLISHING A BROOKINGS
WASTESHED RECOVERY GOAL FOR THE YEAR 2000 .**

WHEREAS, House Bill 3456 of the 69th Oregon Legislative Assembly, 1997 Regular Session requires local government units responsible for solid waste management in each wasteshed to jointly adopt a recovery goal for the wasteshed to assess progress in meeting statewide goals; and

WHEREAS, the City of Brookings and CTR have maintained a leadership role in the State of Oregon in the establishment of recycling programs and waste recovery rates; and

WHEREAS, waste reduction, reuse of materials, recycling, and composting are preferred methods of solid waste management over landfilling; and

WHEREAS, the most current (1996) recovery rate for the Curry County wasteshed was 35.09%, which is a very high rate for an isolated rural county; and

WHEREAS, on July 21, 1998, the Curry County Recycling Committee met to discuss the recycling goal for the year 2000 and recommended a goal percentage of 38%; and

WHEREAS, Brookings City Manager, Tom Weldon, recommends that the City set our goal at 35.09% while maintaining the right to raise the goal if it is later deemed to be appropriate;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON
COUNCIL OF THE CITY OF BROOKINGS THAT:**

- 1. The recovery goal for the Brookings Wasteshed will be 35.09% of the municipal solid waste generated for the year 2000.**
- 2. The City of Brookings reserves the right to raise the goal in the future as new programs, collection and recycling opportunities become feasible and community wide support for such programs augments.**

**PASSED by the Council and signed by the Mayor this 14th day of
September, 1998.**

**Nancy Brendlinger
Mayor**

ATTEST:

**Beverly Adams
Finance Director/Recorder**

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of August, 1998

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
5	Single Family Dwelling	\$2,587.00	\$1,107.90	\$129.35	\$19,047.00	\$667,487.00	23	\$3,424,620.20	31	\$4,087,252.78
5	Single Family Addition	\$283.28	\$148.21	\$14.16	\$0.00	\$28,000.00	27	\$281,918.00	18	\$229,481.00
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	13	\$110,441.08	10	\$200,649.00
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$210,000.00	1	\$156,038.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Commercial New	\$543.00	\$350.00	\$27.15	\$9,424.00	\$144,000.00	4	\$267,003.66	1	\$25,000.00
1	Commercial Addition-Change	\$38.50	\$25.03	\$1.93	\$0.00	\$3,000.00	16	\$439,926.25	19	\$365,963.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$189,560.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$1,000.00	3	\$35,651.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	2	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	2	\$6,700.00
12	Total Building Permits	\$3,451.78	\$1,631.14	\$172.59	\$28,471.00	\$842,487.00	87	\$4,924,469.19	87	\$5,106,734.78
11	Mechanical Permits	\$221.00	N/A	\$11.05		N/A	44		53	
5	Plumbing Permits	\$238.00		\$11.90	\$0.00	N/A	31		37	
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	10		5	
28	TOTAL PERMITS	\$3,910.78	\$1,631.14	\$195.54	\$28,471.00	\$842,487.00	172	\$4,924,469.19	182	\$5,106,734.78
	Total Year to Date Calculated Fees									
	1997 YTD Calculated Fees									

In July, 1998 Harbor issued permits for 0 EDUs.

During the Month of August, 1998, Brookings issued permits for 5.00 new sewer connections. The City of Brookings now has 220.14 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.