

agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive

Brookings, Oregon, 97415 - 7:00 p.m.
March 9, 1998



agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
March 9, 1998
7:00 pm

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
 - A. Appointment to Planning Commission - 2 vacancies (yellow)
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and liaison reports
 - 1. Planning Commission
 - 2. Parks and Recreation Commission
 - 3. Chamber of Commerce
 - 4. Council liaisons
 - B. Unscheduled
- VIII. STAFF REPORTS
 - A. City Manager
 - 1. City Attorney status (blue)
 - B. Community Development
 - 1. Ferry Creek Reservoir (cream)
 - 2. Authorization to call for bids on Public Works pickup truck (purple)
 - 3. Recommendation for a Transportation Growth Management study City Council study session (pink)

IX.

CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of February 23, 1998 Regular Meeting (grey)
- B. Acceptance of Commission/Committee Minutes
 - 1. Minutes of January 22, 1998 Parks and Recreation Commission Meeting (green)
 - 2. Minutes of January 6, 1998 Planning Commission Regular Meeting (yellow)
 - 3. Minutes of February 3, 1998 Planning Commission Regular Meeting (blue)
- C. Approval of Vouchers (\$306,135.53) (gold)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

XI.

REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

XII.

ADJOURNMENT

MARCH 1998

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																													
	<u>9:00am CC-VIPS</u> <u>7:00pm FH-Dept drills</u>	<u>8:30am Staff Mtg-Tom's ofc</u> <u>4:00pm CC-AMF mtg</u> <u>7:00pm CC-Planning Commission Reg. Meeting</u> <u>7 pm</u>	<u>9:00am CC-Bike Rodeo planning (Barb)</u> <u>12:00pm CC-Community Agencies mtg</u> <u>6:30pm FH-Police Reserves</u> <u>7:00pm CC-APF mtg</u>	<u>9:00am CC-Crime Stoppers</u> <u>10:00am Site Plan-Tom's ofc</u> <u>6:30pm CC-Hillside Development Standards Committee Meeting</u>	<u>8:00am CC-Orientation (Tom)</u>																																																																														
	<u>7:00pm CC-Council Mtg</u> <u>7:00pm FH-Dept drills</u>	<u>8:30am Staff Mtg-Tom's ofc</u> <u>2:00pm CC-Bid Opening-Ransom Avenue Storm Drain Improvements</u> <u>4:00pm CC-AMF mtg</u>	<u>7:00pm Tri Cities Council-Gold Beach Council Chambers</u>	<u>8:15am Finance Staff Mtg</u> <u>10:00am Site Plan-Tom's ofc</u> <u>12:00pm Chamber Forum-Conf Ctr</u>																																																																															
	<u>9:00am CC-VIPS</u> <u>12:00pm FH - PD (Wayne)</u> <u>7:00pm FH-Dept drills</u> <u>7:30pm School Board-Azalea Library</u>	<u>8:30am Staff Mtg-Tom's ofc</u>	<u>1:30pm FH-Safety Comm Mtg</u>	<u>10:00am Site Plan-Tom's ofc</u>																																																																															
	<u>7:00pm CC-Council Mtg</u> <u>7:00pm FH-Dept drills</u>	<u>8:30am Staff Mtg-Tom's ofc</u>	<u>6:00pm CC-Victim's Impact Panel (Mary Lou Randall 247-0271)</u>	<u>10:00am Site Plan-Tom's ofc</u> <u>11:00am Police Chief McDonald's going away reception</u> <u>1:00pm PD addition tours</u> <u>7:00 Parks & Rec</u>																																																																															
	<u>7:00pm FH-Dept drills</u>	<u>8:30am Staff Mtg-Tom's ofc</u> <u>7:00pm CVAT-Forest Svc Bldg</u>																																																																																	
<div style="display: flex; justify-content: space-between;"> <div> <p>FEBRUARY 1998</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> </table> </div> <div> <p>APRIL 1998</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table> </div> </div>							S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
S	M	T	W	T	F	S																																																																													
1	2	3	4	5	6	7																																																																													
8	9	10	11	12	13	14																																																																													
15	16	17	18	19	20	21																																																																													
22	23	24	25	26	27	28																																																																													
S	M	T	W	T	F	S																																																																													
			1	2	3	4																																																																													
5	6	7	8	9	10	11																																																																													
12	13	14	15	16	17	18																																																																													
19	20	21	22	23	24	25																																																																													
26	27	28	29	30																																																																															

APRIL 1998

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			6:30pm CC-Citizen Academy			
		</				

BROOKINGS OREGON
CITY MAYOR
NANCY BRENDLINGER

19 FEBRUARY 1998

DEAR MRS. BRENDLINGER,
SHOULD A POSITION BECOME AVAILABLE WITH RESPECT THE CITY PLANNING
COMMISSION, I WOULD APPRECIATE YOUR CONSIDERATION FOR THAT
APPOINTMENT.

THE FACT I AM A REAL ESTATE BROKER AND A BUILDING CONTRACTOR FOR
12 YEARS MAY HAVE LITTLE OR NO RELEVANCE.

ARRIVING IN BROOKINGS LATE 1981 HAS PROVEN TO BE AMONG THE MOST
MEANINGFUL PERIODS OF MY LIFE.

I AM A STAUNCH SUPPORTER OF ROBERTS RULES OF ORDER AND ESTABLISHED
PROTOCOL.

MY PARAMOUNT CONCERN IS WHAT BEST SERVES THIS COMMUNITY.

RESPECTFULLY,

Rex Atwell
REX ATWELL

CURRY COUNTY RESIDENT

17169 PARKVIEW DRIVE

P.O. BOX 6364

BROOKINGS, OREGON 97415

541-469-4663

March 3, 1998

City of Brookings
Mayor Brendlinger
898 Elk Drive
Brookings, OR 97415

Mayor Brendlinger,

I hereby apply for a position on the Brookings Planning Commission. I have lived and owned a business in this community for many years and care a great deal about what happens here. I have been involved, as a volunteer, in many community activities and I am willing to devote the time necessary to be an active Planning Commission member.

Sincerely,

A handwritten signature in cursive script that reads "Sandy Hislop". The signature is written in dark ink and is positioned above the printed name.

Sandy Hislop

Judi Krebs
15951 Bayview Drive
Brookings, Oregon 97415
541 469-3017
E Mail krebsbj@harborside.com

February 16, 1998

Mayor Nancy Brendlinger
898 Elk Drive
Brookings, Ore., 97415

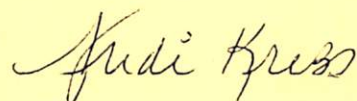
Dear Mayor Brendlinger:

I am seeking re-appointment to the planning commission.

I believe my past attendance and participation in meetings has provided a record of my commitment to the position.

I am especially proud to be the commissioner who works one-on-one with our ex-officio member from the Brookings-Harbor high school, a job I find especially rewarding. I have always felt that participation from the youth in the planning of our community is needed.

Sincerely,

A handwritten signature in cursive script that reads "Judi Krebs". The signature is written in dark ink and is positioned below the typed name "Sincerely,".

Memorandum

TO: Mayor, City Council

FROM: City Manager Tom Weldon *Tom*

DATE: March 5, 1998



Issue: City Attorney

Background:

1. As you all know, Martin Stone has been appointed a Circuit Court Judge. This was effective today.
2. Martin will have to run for election this May and unless he gets 50% + at least 1 of the votes cast, he will have to run again in November.
3. Martin was appointed as Brookings City Attorney, not his firm.
4. One of his partners, John Trew, is attorney for several school and/or special districts, has done our criminal prosecution and worked with our Police Officers on such cases.
5. Martin has recommended we appoint Trew as City Attorney at least through one or if necessary, both elections. If Martin were unsuccessful at either election, he would like to be reappointed as our City Attorney.
6. If Martin were successful at 1 or 2 elections and continued as a judge, the Council could then reconsider what they wanted to do with the City Attorney's position - either continue with Trew or ask for proposals from any attorneys who wanted to provide this service to us.

Recommendation:

I agree with part of Martin's proposal and recommend you appoint John Trew as our City Attorney effective immediately. If Martin's election efforts are successful and he continues as a judge, I believe you should ask for proposals from other attorneys to provide this service.

Options: Listed below are options I have reviewed and am not recommending.

1. Ask for proposals to provide us this service immediately.
2. Appoint the new firm of Trew and Cyphers as our City Attorney.

City of Brookings Memorandum

TO: Mayor, City Council

FROM: Leo Lightle, *LL*
Community Development Director

THROUGH: Tom Weldon, City Manager *TW*

DATE: March 5, 1998



Issue: Feasibility study for restoration of Ferry Creek Reservoir.

Recommendation: The City Council accept the Feasibility Study for Restoration of Ferry Creek Reservoir.

Rationale: The Council needs to accept the plan as is or revise, and it would seem more appropriate to not schedule improvements until we complete a water management plan.

Background: The history of the Ferry Creek Reservoir construction and other historical items are contained in the feasibility study on page 2.

The feasibility study was undertaken for a variety of reasons which include the issue of water rights which are senior to changes in water rights or water permits' laws that are more restrictive. Water rights or water permits are not worth a lot if it is not feasible to restore the reservoir and transport the water to the treatment plant. The study does show that it is feasible.

When reviewing cost estimates we need to be aware that the precision of cost estimates at this stage is usually accurate within +50 or -30 percent. That is, the final cost may be as much as 50% more or 30% less than the estimated amount.

The study lists several tables of costs for different items. The item of dam safety contains references to inspections by John Drolet, who was please with the response by the city regarding action items identified by John Fawks' letter requesting work to be done (reference on page 8 of the study). Additional work will be done. Several items refer to assumptions which need to be verified before we proceed with any construction.

Costs listed on page 23 or referenced to on page 23 are:

Page 7	Regulatory requirement	\$ 52,560
Page 17	Water treatment plant improvement	350,000
Page 13	Pipeline costs	935,250
Page 12	Infrastructure rehab	484,300
Page 23	Cost to meet dam safety	<u>230,000</u>
		<u>\$2,052,110</u>

<u>Plus</u> to restore capacity of reservoir to 29,000,000 gallons	\$ 125,000
---	------------

<u>Or</u> to expand to 55,000,000 gallons	\$ 525,000
---	------------

<u>Therefore</u> , to restore to 29,000,000 gallons	\$2,177,110
Rounded to	<u>\$2,200,000</u>

<u>Or</u> to expand to 55,000,000 gallons	\$2,577,110
Rounded to	<u>\$2,600,000</u>

The City of Brookings is required to do a comprehensive water management study in the near future. The study will require an in-depth review and consensus building of stakeholders in water use of the Chetco River and aquifer. Areas to study include:

- water conservation
- water supply
- reserved recreation
- aesthetics
- rates
- water demand
- fish and wildlife

Some of the work has begun with our Public Services and Facilities Plan being done by W & H Pacific. Due to its broad scope, the work by W & H Pacific should be viewed as a general guideline. We should make completion of this comprehensive water management study in fiscal year 1998-99 an action item and defer any action on Ferry Creek Reservoir restoration until we complete this study.

City of Brookings Memorandum

TO: Mayor, City Council

FROM: Leo Lightle, *LL*
Community Development Director

THROUGH: Tom Weldon, City Manager *Tom*

DATE: March 2, 1998



Issue: Authorization to call for bids on a pickup truck for the Public Works Department.

Synopsis: The 1997-1998 budget includes \$18,000 for a pickup truck for the Public Works Department. The funds are divided evenly between Streets, Water Distribution and Wastewater Collection. Attached is a copy of the specifications for the pickup.

Recommendation: The City Council authorize calling for bids for a pickup truck for the Public Works Department.

Minimum Specifications for Pickup Truck For City of Brookings March, 1998

GENERAL SPECIFICATIONS

It is the intent of these specifications to describe a ¾-ton pickup truck with all necessary controls and attachments to make a complete unit. All parts not specifically mentioned, which are necessary to provide a complete pickup shall be included in the bid and shall conform in strength and quality of material and workmanship to what is usually provided the trade in general. Model year of the pickup is to be 1998.

Pickup quotes are to be FOB Brookings, Oregon. Delivery to be within 60 days of notice of award of the bid.

The City of Brookings reserves the right to reject any and all bids.

SPECIFICATIONS:	Minimum Required	Offered
Gross Vehicular Weight	8600 lbs. 3565 front/6000 rear	_____
Transmission:	Heavy duty 5-speed manual transmission with deep low, overdrive	_____
Gauge Package:	Amp/volt, oil, water temperature, fuel, AM-FM radio	_____
Tires:	T 235/75R 16E steel-belted radial w/black sidewalls-all 4 tires plus spare tire and wheel	_____
Heavy duty towing package:	Receiver type hitch, wire harness, radiator cooler, engine oil cooler, electric brake control	_____
Rear End:	3.73 Rear Axle Ratio	_____
Wheel Base:	131"	_____
Engine:	5.7 E.F. I. V-8	_____
Fuel tank:	34 gallon minimum	_____

(Specifications continued on page 2)

Specifications for Pickup Truck
Dated March, 1998
Page 2

SPECIFICATIONS:
(Continued)

Minimum Required

Offered

Power steering	Included	_____
Power Brakes:	Included	_____
Rear step bumper:	Included	_____
Paint:	White	_____
Interior:	Blue, with vinyl bench seat	_____

Please indicate pickup make, model and model year

Total bid price for above specified pickup truck

\$ _____

Bidders Name, Address, Phone and Contact Person

Date _____

Memorandum

TO: Mayor, City Council
FROM: John Bischoff, Planning Director
THROUGH: Tom Weldon, City Manager
DATE: February 24, 1998



Issue: Recommendation from the TGM study – work study session with City Council.

Synopsis: We had planned to hold a work study session with the City Council to introduce and discuss the recommendations made in the TGM study prior to bringing them to the hearing process.

Recommendation: A work study session for the Council.

Rationale: A work study session will allow the Council and staff to concentrate on the recommendations and to talk them through without having other agenda items to deal with. A work study session was held prior to the Planning Commission hearing on the recommendations.

Background: The TGM study resulted in a number of recommendations to encourage infill of underdeveloped lots and recommendations and incentives for redevelopment of the old downtown area. A work study session was held for the Planning Commission, at which staff introduced each recommendation, how the committee voted on it, and a staff analysis of the advantages and disadvantages of each. The work study session allowed the Commission to discuss these recommendations with staff and amongst themselves, without being pressured for time by other agenda items. The recommendations were then take to the Commission at a regularly scheduled hearing.

It is the staff's opinion that the Council should be given the same opportunity to review all of the recommendations at a work study session prior to a public hearing. At the work study session the Commission directed staff as to which recommendations it wanted to consider at the hearing. Attached is a description of each recommendation and staff's analysis of each.

Options/Alternatives: Listed Below are the options we have reviewed and do not recommend.

1. Attempting to decide what could be a time consuming issue at a regular scheduled hearing.

RECOMMENDATIONS FOR IN-FILL AND REDEVELOPMENT

The following is a brief description of the recommendations that were developed from the TGM infill and redevelopment study of the old urban growth boundary. The complete document was given to you in November. Each of the recommendation presented is listed below with the recommendation from the committee:

Infill Recommendations.

Comprehensive Plan Amendments

1. A policy stating "The City of Brookings and Curry County shall encourage infill and redevelopment to promote a more efficient use of land within the urban growth boundary and reduce pressure to expand the boundary."
2. A policy stating "At each periodic review, the City of Brookings and Curry county shall review plan and ordinance policies and standards to reduce or remove plan and ordinance barriers to in fill and redevelopment."
3. A policy stating "When preparing capital improvement plans for public facilities, the City of Brookings and Curry County shall palace a higher priority on capital improvement projects that will promote infill and redevelopment relative to projects that promote new development at the fringe of the Urban Growth Boundary."

Land Development Code Amendments

1. Amend codes to permit the partitioning of two rear lots ("flag lots") under current standards within the R-1-6 Zone. See Exhibit 1.
2. Amend codes to permit construction of "granny flats" – separate accessory living quarters on the same single-family, owner-occupied unit with minimum kitchen facilities. See Exhibit 2.
3. Amend the Land Development Code to allow a duplex on corner lots within the R-1-6 zone on lots of 7,500 sq. ft. or greater and with each entrance facing a different street. See Exhibit 3.
4. Amend the Land Development Code to allow row houses. See Exhibit 4.
5. Amend the Land Development Code to restrict the R-3 (Multiple-Family Residential) zone to either duplex or multi-family residential development.
6. Amend the Land Development Code to encourage infill development by the use of shadow plating when development occurs on large lots.

Redevelopment Recommendations

Comprehensive Plan Amendments

1. A policy stating "The city of Brookings will encourage higher density, mixed use development in the Downtown Central Business District. Reduced off-site parking requirements and options for shared parking will be encouraged to support more intensive development in the Downtown CBD."

Land Development Code Amendments

1. An amendment of the Land Development Code to increase the maximum building height in the C-3 (General Commercial) zone from 40 feet to 45 feet.
2. An amendment to the Land Development Code to provide for two additional parking options as follows:
 - A. Development within the C-3 zone that includes street frontage improvements shall be allowed to credit the number of on-street parking spaces provided along the lot frontage toward off-street parking requirements.
 - B. If a public parking district is established in downtown Brookings, development within the C-3 zone may pay an in-lieu fee established by the City to support public parking lots as a substitute for providing off-street parking on the individual lot.
3. An amendment to the Land Development Code to allow residential uses in conjunction with an allowed commercial use on the same lot. The residential unit may be located above or behind the retail use.
4. An amendment to the Land Development Code to allow special use housing (for seniors or disabled) in the C-3 zone.

The following is a brief discussion of each of these recommendations and a recommendation from staff.

Infill Recommendations

Comprehensive Plan Amendments

There is nothing particularly wrong with the recommended policy statements for the Comprehensive Plan. However, the last task of the Periodic Review process will be to update the policy document of the Comp Plan and that is when these recommendations should be reviewed and considered, particularly No. 3, which relates to the Capital Improvement Plan which is another official document.

Land Development Code Amendments

1. Amend codes to permit the partitioning of two rear lots ("flag lots") under current standards within the R-1-6 Zone. See Exhibit 1.

The Committee recommence this amendment.

The disadvantages of flag lots and particularly tandem flag lots, is that they present a problem for emergency response if the address is not well displayed and it is not possible to effectively enforce the display of the address. Another concern for flag lots, although maybe not so much in this area, is that they tend to be isolated from view and thus make desirable targets for burglars and other types of crimes.

Although it is staff's opinion that flag lots are a poor planning practice, it is evident that there are many lots within the city that could be used more efficiently through the flag lot configuration. There are also many lots that could be used even more efficiently with tandem flag lots as proposed by this recommendation. Staff would reluctantly support this amendment.

2. Amend codes to permit construction of "granny flats" – separate accessory living quarters on the same single-family, owner-occupied unit with minimum kitchen facilities. See Exhibit 2.

The Committee recommended this amendment.

Although recommended by the Committee, staff has a great deal concern for this proposed amendment. The obvious disadvantage to allowing "granny flats" as rental units in the R-1 districts is that they have the potential to create a crowded, and cluttered street scape. Adding this type of unit to the single family residential zones will also weaken the integrity of the single family zone – or why not just make it all R-2.

The advantage of course, is that it provides affordable housing which is much needed in our area.

Staff is not recommending this amendment, however, if it is considered, staff suggests that it be restricted to lots of 10,000 sq. ft. or greater, be single story, that the second unit be constructed with a maximum size, either fixed or a percentage of the sq. ft. in the primary residence, and that construction be of same materials and design as the primary residence. Staff could support this with some enthusiasm if the second unit were incorporated into the primary unit in such a manner that the overall appearance of the structure is that of a single home.

3. Amend the Land Development Code to allow a duplex on corner lots within the R-1-6 zone on lots of 7,500 sq. ft. or greater and with each entrance facing a different street. See Exhibit 3.

The Committee recommended this amendment.

The only disadvantage that staff finds with this is that it allows a duplex in the single family zones but this is minor and is a way of providing lower cost housing.

The advantage of this amendment is that it does provide efficient use of the land and lower cost housing. It also provides an incentive for a developer to create 7,500 sq. ft. lots on the street corners to gain the extra unit. Staff supports this recommendation.

4. Amend the Land Development Code to allow row houses. See Exhibit 4.

Row houses are just that – common wall houses in rows of three or more with each house owning a small lot of land to provide some front and rear yards.

The disadvantage of these is that they provide for a crowded appearance.

The advantage is that they do provide for lower cost housing.

Staff does not believe that this type of housing is suitable for the single family residential zones in Brookings. On the other hand they may well be suitable for a mix use zoning concept such as suggested later in this report. This recommendation will be discussed further in the discussion of the mixed zoning recommendation.

5. Amend the Land Development Code to restrict the R-3 (Multiple-Family Residential) zone to either duplex or multi-family residential development. *Or amend to allow only multiple-family.* (Italics added by staff)

This recommendation was rejected by the Committee.

The only disadvantage to this recommendation is the fact that some of the existing R-3 lots may have been purchased by people with the intent of placing a single family home on it at some time in the future. This recommendation would nullify that purchase.

On the other hand the city has very little vacant R-3 zoned land (the area around the lot pond will probably not remain as R-3) and this amendment would help preserve the what little is left and what ever may be created in the future. The R-3 zone is currently the only practical way of providing affordable housing without some sort of subsidy.

Although the Committee rejected this recommendation, staff is in support of it and strongly recommends that it be considered.

6. Amend the Land Development Code to encourage infill development by the use of shadow platting when development occurs on large lots.

The Committee rejected this recommendation.

This program would be complicated and difficult to implement and to administer if it were to be adopted. Shadow platting is currently an element of the Dawson Neighborhood Circulation Plan but there is no need to implement it further. If a developer or property owner is interested in shadow platting, there is nothing in the ordinance to prevent them from doing so. To require it on larger lot would result in confusion and headaches.

Staff also recommends that this amendment be rejected.

Redevelopment Recommendations

Comprehensive Plan Amendments

There is nothing particularly wrong with the recommended policy statements for the Comprehensive Plan. However, the last task of the Periodic Review process will be to update the policy document of the Comp Plan and that is when these recommendations should be reviewed and considered.

Land Development Code Amendments

1. An amendment of the Land Development Code to increase the maximum building height in the C-3 (General Commercial) zone from 40 feet to 45 feet.
2. An amendment to the Land Development Code to provide for two additional parking options as follows:
 - A. Development within the C-3 zone that includes street frontage improvements shall be allowed to credit the number of on-street parking spaces provided along the lot frontage toward off-street parking requirements.

The disadvantage to this recommendation is that it would place cars that would otherwise be parked on-site into the street.

The advantage to this recommendation is that it helps to overcome some of the built-in roadblocks to the improvement or redevelopment of the old commercial area. It is staff opinion that the trade off here is worth consideration.

- B. If a public parking district is established in downtown Brookings, development within the C-3 zone may pay an in-lieu fee established by the City to support public parking lots as a substitute for providing off-street parking on the individual lot.

The disadvantage here is that it would require a shop visitor to park in a public parking space and walk to the shop. This is a minor inconvenience, however, and public parking will most likely be a key element to redevelopment of the old commercial district particularly with the potential of the couplet.. People will walk if the area and shops are interesting. Staff believes that this is essential and recommends that it be considered.

The city should be reviewing its parking ordinance within the next year and both of these proposals could be considered at that time.

- -
 3. An amendment to the Land Development Code to allow residential uses in conjunction with an allowed commercial use on the same lot. The residential unit may be located above or behind the retail use, and

4. An amendment to the Land Development Code to allow special use housing (for seniors or disabled) in the C-3 zone.

In staff's opinion there is no particular disadvantage to this type of mixed use in fact this is long overdue in opinion of the Planning Director. Over the last seven years the Planning Office has had many requests if a combination home/shop is allowed.

Currently the Code allows "multiple units not on the ground floor" in the C-3 (General Commercial) zone. This should be amended to allow a single residential above or behind the commercial use. The recommendation also includes allowing senior or disabled housing as a permitted use. Staff would endorse both of these recommendations and would also recommend consideration of allowing "islands of general multi-family" uses within the older commercial area. This could be accomplished by zoning specific lots for either multi-family or commercial uses.

Mixed commercial and residential uses, if done properly can be a benefit to both uses. It allows the shop owner to live at his/her place of business and it allows people to live closer to shopping or entertainment. The advantage of this arrangement is that it places people in the commercial area after the closing time of most shops. This enhances security and provides shop owners the incentive to stay open longer, i.e. more business. Strictly commercial areas are generally deserted after closing time allowing undesirables free run of the area. If there is a mixed use, a night life is generated where people will frequent coffee shops or other stores that stay open later. People on the street and living in the area tend to discourage crime.

With the potential of the couplet becoming a reality, the city has a great opportunity available to us. To take advantage of this opportunity, we must be prepared when it happens and this means that we must make plans for the older downtown area. These recommended changes take a great first step.

**CITY OF BROOKINGS
COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
February 23, 1998
7:00 pm**

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:03 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Bob Hagbom, Dave Ham, Keith Pepper

Council Absent: Ex-officio Shiloh Thom

Staff Present: City Manager Tom Weldon, Accounting Clerk Denise Bottoms

Media Present: Chuck Hayward, Curry Coastal Pilot; Joyce Tromblee, KURY

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. State of the City Address

Mayor Brendlinger gave the State of the City Address which specifically outlined 6 momentous events that occurred in 1997.

B. Council liaison appointments

Councilor Curry moved, Councilor Hagbom seconded and the Council voted unanimously to accept the Council Liaison appointments as presented in Exhibit I.

V. PUBLIC HEARINGS

None

VI. SCHEDULED PUBLIC APPEARANCES

The Council moved this item up on the agenda.

A. School District Curriculum Director

Tim Adsit, School District Curriculum Director, explained the proposed Brookings-Harbor 21st Century Community Learning Program.

Councilor Pepper moved, Councilor Hagbom seconded and the Council voted unanimously to accept staff's recommendation

that the city serve as a consortium partner and support this program and grant request.

B. Curry County Recycling Committee 1997 Report

Ken Burns, Chair and Brookings representative to this committee, presented the 1997 Curry County Recycling Committee report.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison Reports

1. Planning Commission - None
2. Chamber of Commerce - None
3. Council Liaisons

Councilor Curry attended an CCD meeting last week and announced that they now have a development fact book available which covers a variety of issues regarding development. He also attended the Pilot's Futures Forum.

Councilor Pepper mentioned he is also a member of the Canopy Project Board of Directors. They received the pre-feasibility study at the end of January and will present findings to the Commissioners on March 9, 1998.

Mayor Brendlinger attended the literacy forum (they are looking for ways to expand and reach more people of all ages), a library Board of Directors meeting where the skateboard park for Brookings-Harbor Youth Association was discussed, a Harbor Sanitary District meeting, spoke at the Pilot's Futures Forum, and attended the Police Department's function Friday afternoon where they honored Ken Messerle and Veral Tarno for their work toward making the Eddie Eagle program available to local schools.

B. Unscheduled

VIII. STAFF REPORTS

A. City Manager

1. Rural Investment Fund - grant application

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to authorize submittal to Rural Investment Funds of a request for a \$50,000 Technical Assistance Grant, with a \$10,000 match from the City out of the 1998/99 budget.

IX.

CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of February 9, 1998 Regular Council Meeting
2. Minutes of February 13, 1998 Special Council Meeting

(end Consent Calendar)

Councilor Pepper moved, Councilor Hagbom seconded and the Council voted unanimously to approve the consent calendar as amended.

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

None

XI.

REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

There are 2 functions the Mayor cannot attend and would like someone to attend if at all possible:

HIV/AIDS Task Force will meet on February 26, 1998 at 7:00 pm at Library. Councilor Hagbom may be able to attend.

Emblem Club installation of officers on March 14, 1998 at 6:00 pm. Councilor Hagbom said he will already be there and would represent the city.

B. Council

XII.

ADJOURNMENT

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to adjourn at 8:00 pm.

ATTEST:

Nancy Brendlinger
Mayor

Beverly Adams
Finance Director/Recorder

COUNCIL APPOINTMENTS

Revised 3-4-98

ORGANIZATION	MEETING DATES AND TIMES	DATE APPOINTED	MEMBER DESIGNATE	TERM EXPIRES
CITY OF BROOKINGS ORGANIZATIONS				
Council President Student Representative	Same as Council	January 9, 1995 October 27, 1997	Councilor Curry Shiloh Thom	January 9, 1999 Sept. 1, 1998
Budget Committee	As set by Council	February 9, 1998 March 13, 1995 February 9, 1998 February 10, 1997 February 12, 1996	Harold Thiesen Lorraine Kuhn Lee Rogers Reily Smith Keith Hislop	February 1, 2001 February 1, 1999 February 1, 1999 February 1, 2001 February 1, 2001
Parks & Recreation Commission	Monthly on fourth Thursday at 7 P.M.	February 23, 1998 January 25, 1991 November 9, 1992 February 10, 1997 February 9, 1998 Sept. 14, 1995 January 12, 1998 October 14, 1996 October 27, 1997	Councilor Pepper, Liaison Don Higginson Olivia Abbott Craig Mickelson Chair Nina Canfield Gro Lent Mike Smith Paul Prevenas Sheena McKay, Student Rep.	No Specific Term February 1, 2001 February 1, 2000 February 1, 2002 February 1, 2002 February 1, 2001 February 1, 1999 February 1, 2000 Sept. 1, 1998
Planning Commission	Monthly on first Tuesday at 7 P.M.	January 25, 1993 April 13, 1971 March 16, 1987 March 13, 1989 March 20, 1993 April 10, 1995 February 10, 1997 October 27, 1997	Mayor Brendlinger, Liaison Earl Breuer Ted Freeman, Jr. Judi Krebs George Ciapusci Marvin Lindsey Richard Dentino Vacant Mary Ball, Student Rep	No Specific Term April 1, 2000 April 1, 1999 April 1, 1998 April 1, 2001 April 1, 2000 April 1, 1999 April 1, 2001 Sept. 1, 1998

Systems Development Charge Review Board	Quarterly on Tuesday afternoons	January 25, 1993 October 9, 1989 Nov. 11, 1997 October 9, 1989 March 13, 1995 February 10, 1997	Mayor Brendlinger, Liaison Jim Collis, Chair Larry Smith Bob Krebs Ross Shawaker Russ Fritz	No specific Term October 31, 1999 October 31, 2001 October 31, 1999 October 31, 1998 October 31, 2000
Student Government Day Committee	As Set by Committee	February 23, 1998	Councilor Ham	No Specific Term
OTHER ORGANIZATIONS				
Chamber of Commerce	Board meets monthly on 4 th Wednesday at 7:00 pm at B/W Brkgs Inn Conference Room	February 1, 1993	Councilor Hagbom	No Specific Term
Chetco River Watershed Council	First Wednesday of month 7:00 P.M., Chetco Ranger Station	September 26, 1994	Councilor Hagbom	No Specific Term
Coos-Curry-Douglas Business Development Corp.	Meet monthly on a Thursday morning in Coquille	June 13, 1994	Councilor Curry	No Specific Term
Curry County Recycling Committee	Meet second Thursday of month in afternoon in Gold Beach	February 10, 1997	Ken Burns	No Specific Term
Curry County Solid Waste Advisory Committee	Meet on Thursday afternoons in Gold Beach		City Manager	No Specific Term
Curry Tri-Cities Council	As needed, location varies between Brookings, Gold Beach and Port Orford	February 23, 1998	Mayor, Full Council and City Manager	No Specific Term
Harbor Sanitary District	Meets monthly on Tuesday evening at HSD at 7:30 P.M.	January 25, 1993	Mayor Brendlinger Alt: Councilor Curry	No Specific Term
LOC Board of Directors	As Set by LOC	November 8, 1997	Councilor Hagbom	No Specific Term
LOC Government Standing Committee	As Set by LOC	November 15, 1995	Councilor Hagbom	No Specific Term

LOC Legislative Committee	As Set by LOC	November 15, 1995	Councilor Hagbom	No Specific Term
OCZMA/ODOT Coastal Policy Advisory Committee on Transportation (CPACT)	As set by CPACT	April 24, 1995	Councilor Curry Alt. Councilor Hagbom	No Specific Term
Oregon Coastal Zone Management Association	Meet on Thursdays and Fridays - usually in Newport or Salem	Sept. 9, 1996	Councilor Curry Alt.: Councilor Hagbom	No Specific Term
Port of Brookings-Harbor	Monthly on third Wednesday	February 23, 1998	Councilor Ham	No Specific Term
School Board (District 17C)	Monthly on third Monday	February 23, 1998	Councilor Ham	No Specific Term
Senior Center			Councilor Hagbom	No Specific Term
Southern Oregon Watershed Coordinating Council		January 14, 1994	Councilor Hagbom Alt.: Councilor Curry	No Specific Term
Southwestern Oregon Community Action Committee	2nd Tuesday of the month at 6:30 pm in Coos Bay	February 9, 1998	Gerry Livingston	August, 1998

**PARKS AND RECREATION COMMISSION MEETING
MINUTES, January 22, 1998**

ROLL CALL:

Present: Rogers, Prevanus, Lent, Higginson, Mickelson, Abbot, Smith and Student Member McKay

Minutes of November 20, 1997, approved.

New Commission Members: Welcome to Mike Smith as a new member of the Parks and Recreation Commission who replaces Liz Ciapusci and Sheena McKay, Student Representative.

Azalea Park: Elmo Williams presented plans for further development in the park. Elmo also covered plans to seek grants to cover the costs of the entrance walls, additional paths and parking. Asked that the commission support the efforts as outlined and make a recommendation to the City Council. Motion: Prevanus, second, Smith to support the continued development of the park and to recommend approval: Passed.

Brookings-Harbor Youth Association: Joyce Miller reported to the commission that they have met with the library board to seek approval for use of the abandoned Boat Park for a Skate Park. They are asking that the commission support their efforts with the City Council. Motion: Mickelson, second: Higginson that the commission draft a letter in support of the Youth Associations efforts to build their Skateboard park to the city council: Passed

Kidtown: Concerns were expressed about some of the repairs that are needed at Kidtown had not been completed., commission concerns will be directed to City Manager, Tom Weldon.

Stout Park: A watering system plan was presented to the commission for review by Gro Lent. Plan has been submitted to the city staff for their review. Discussion also covered concerns for the type of pesticides/herbicides being used in the park, Lent will review their use with staff.

Chetco Point: Preliminary plans will be submitted to the commission at the February meeting.

Boat Park: Due to problems associated with getting the boat on site, the agreement with the library board has been vacated and control returned to the library district.

Chairmanship: Craig Mickelson was given the gavel and will serve as chairman for the coming year.

Chairman Lee Rogers: The commission expressed their sincere appreciation to Lee for her leadership during the past year, along with her years of service to the Parks and Recreation commission.

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
January 6, 1998**

The regular meeting of the Brookings Planning Commission was called to order by Chair George Ciapusci at 7:01 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

George Ciapusci
Judi Krebs
Keith Pepper
Marv Lindsey

Rick Dentino
Ted Freeman
Mary Ball

John Bischoff, Planning Director
Linda Barker, Secretary

Earl Breuer was absent.

CHAIRPERSON ANNOUNCEMENTS

None

MINUTES

By a 6-0 vote (motion: Commissioner Freeman, second: Commissioner Krebs) the Planning Commission approved the minutes of the December 2, 1997, meeting as written.

The minutes from the joint Planning Commission/City Council meeting of December 8, 1997, were presented as informational only.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-0 vote (motion: Commissioner Freeman; second: Commissioner Lindsey) the Planning Commission approved (File No. SUB-1-98) a request for a 4 lot subdivision on a 1.40 acre parcel of land located on the south side of Hassett Street, 96 feet east of Fifth Street and with an 18 foot frontage on Fifth Street; zoned R-2 (Two-family Residential); Bill and Leslie Wood, applicants. The approval included a change to No. 8 of the conditions of approval to read *The final plat map shall contain a note stating that with the current access, Lot 8 of the subdivision cannot be divided again;* and a change to No. 22 to read *A fire hydrant shall be installed on Hassett St. in a location to be determined by the City Fire Chief. If, through further study, the Fire Chief or other authority determine that the hydrant should be placed in a different location, this condition becomes null and void.*

An earlier motion (motion: Commissioner Freeman, second: Commissioner Lindsey) to approve SUB-1-98 with the above change to condition No. 8 and removal of No. 22 was

withdrawn before it was voted on.

Before the hearing was opened the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Krebs, Dentino and Freeman. No member of the audience challenged any Planning Commission member for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Leslie Wood PO Box 3021 Harbor OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Pepper) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-1-98 with the above changes to the conditions of approval.
3. The second public hearing of this meeting concerned proposed changes to the Land Development Code as follows: an amendment to Section 28, Multiple-Family Residential District, of the Land Development Code, to remove single family houses and manufactured homes as permitted uses; and an amendment to Section 16, Suburban Residential District; Section 20, Single-Family Residential District; Section 24, Two-Family Residential District; and Section 112, Rear Lot Development, of the Land Development Code to allow for tandem flag lots as a conditional use permit; City initiated.

Due to the complexity of the issues the Commission voted on each proposed amendment separately as follows:

- a) By a 6-0 vote (motion: Commissioner Freeman, second: Commissioner Krebs) the Planning Commission accepted staff's recommendations to a wording change to Subsection 112.010 and will send a favorable recommendation to the City Council on this proposed change to the Land Development Code. The proposed change would amend subsection 112.010 to read: No lots or other large parcels of land may be developed under this section if the property is physically capable of being subdivided or partitioned, either separately or in conjunction with adjacent properties in the same ownership.
- b) By a 4-2 vote (motion: Commissioner Pepper, second: Commissioner Krebs; voting for, Commissioners Krebs, Dentino, Ciapusci, and Pepper; against, Commissioners Freeman and Lindsey) the Planning Commission accepted staff's recommendations and will send an unfavorable recommendation to the City Council on the proposed change which would add subsection 112.040, allowing tandem flag lots. An earlier motion (motion: Commissioner Freeman, second: Commissioner Lindsey; voting for Commissioner Freeman and Lindsey; against, Commissioners Krebs, Dentino, Ciapusci and Pepper) to send a favorable recommendation to the City Council for the addition of tandem flag lots was voted down.
- c) By a 6-0 vote (motion: Commissioner Freeman, second: Commissioner Lindsey) the Planning Commission accepted staff's recommendations and will send an unfavorable recommendation to the City Council on the proposed changes to Section 16, 20 and 24 of the Land Development Code that would allow tandem rear lot development as a conditional use

in those residential districts.

d) By a 6-0 vote (motion: Commissioner Freeman, second: Commissioner Krebs) the Planning Commission accepted staff's recommendations and will send a favorable recommendation to the City Council on the proposed change to subsection 28.020 which would eliminate the placing of single family homes in the R-3 district, excluding those lots that were purchased prior to the effective date of the amendment. The motion also included accepting staff's recommendations and sending a favorable recommendation to the City Council on the proposed change to Subsection 28.050 which clarifies the density allowed on a lot that is zoned R-3.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Brendlinger commended the Planning Commission on its efforts to bring action on the Post Office parking problem. She announced that the funding for the new Brookings Post Office was approved.

REPORT OF THE PLANNING DIRECTOR

Director Bischoff will present a quarterly report to the Commission at its February meeting.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Commissioners Freeman and Lindsey were chosen to represent the Planning Commission on the Deferred Improvement Agreements Committee.

Commissioner Pepper moved and Commissioner Krebs seconded a motion to accept the 1997 Annual Report as written. The motion passed unanimously. The report will be presented to the City Council at the January 26, 1998, meeting.

Commissioner Krebs announced that her current term as Planning Commissioner will expire March 31, 1998.

Commissioner Pepper was elected 1998 Chair for the Planning Commission. Commissioner Krebs was elected to sit as Vice-Chair. Both votes were unanimous.


Doby Wilson was introduced as the League of Women Voters' observer to the Planning Commission.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 9:27 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


George L. Ciapusci, Chairman

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
February 3, 1998**

The regular meeting of the Brookings Planning Commission was called to order by Vice-Chair Judi Krebs at 7:01 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Judi Krebs
Marv Lindsey
Earl Breuer

Rick Dentino
Ted Freeman

John Bischoff, Planning Director
Linda Barker, Secretary

Chair Pepper and Commissioner Ciapusci were absent.

CHAIRPERSON ANNOUNCEMENTS

Vice-Chair Krebs announced that she would be chairing the meeting. Both Chair Pepper and Commissioner Ciapusci were south of the slide area on Highway 101 and could not return home in time for this meeting.

MINUTES

The Planning Commission tabled the minutes of the January 6, 1998, meeting. Vice-Chair Krebs and Commissioner Freeman questioned the report of Item 1 in the Public Hearings Section, SUB-1-98. The audio tape from that meeting will be listened to and if any correction to the motion regarding Conditionals of Approval No. 22 is necessary it will be made before the minutes are resubmitted to the Commission.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-0 vote (motion: Commissioner Breuer; second: Commissioner Lindsey) the Planning Commission approved (File No. CUP-1-98) a request for a conditional use permit to allow the placement of 6 rental storage units behind an existing business; located on the south side of Railroad Ave., more specifically 845 Railroad Ave.; zoned C-3 (General Commercial); Tom Roades, applicant. The approval added condition of approval No. 15 that states:
The directional arrows painted on the driveway shall be either removed or repainted to indicate that traffic using the mini-storage facility can enter and exit the facility from the same route.

Before the hearing was opened the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Lindsey, Krebs and Freeman. No member of the

audience challenged any Planning Commission member for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Tom Roades

PO Box 7826

Brookings OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 5-0 vote (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-1-98 with the above change to the conditions of approval.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

By a 5-0 vote (motion Commissioner Lindsey, second: Commissioner Breuer) the Planning Commission will send a favorable recommendation to Curry County in the matter of CR-AD-9801, a request for a conditional use permit for the authorization of a bed and breakfast facility in a residential zone; located in the southwest corner of Benham Lane and Bayview Drive, more specifically 15902 Bayview Drive, Harbor; zoned County R-2 (Residential 2); Julia T. Willey, applicant. The motion for a favorable recommendation deleted the condition that the applicant provide two additional paved parking spaces to accommodate guest parking.

Before the presentation for CR-AD-9801 was made by Planning Staff, Commissioners Lindsey and Krebs declared they had each made a site visit. Commissioner Krebs also declared that she lives on Bayview Drive, that it would not cause bias and she wished to participate in this decision. No one in the audience challenged any Commissioners for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Julia Willey

15902 Bayview Drive

Brookings OR

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

Director Bischoff reported that the Transportation System Plan Committee and the Hillside Ordinance Committee each met in the last month and are making progress in their goals.

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

REPORT OF THE PLANNING DIRECTOR

Director Bischoff's quarterly report was included in the packet and is attached and made a part of these minutes.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Commissioner Lindsey asked if the Deferred Improvement Agreement Committee would be meeting soon. Director Bischoff will meet with the City Manager on this matter.

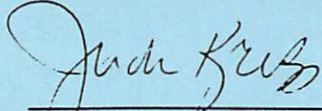
Commissioner Krebs asked if the dental office on Fern and Pacific was meeting the conditions of approval of its conditional use permit, particularly in regards to its landscaping. Also noted was the landscaping at Ron's Fast Gas at Chetco Avenue and Alder Street. She also observed that the Pine Street Cul-de-sac lacks a "Not a through street" sign at its entrance from Fern Avenue. Public Works will be contacted to install this sign.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 8:07 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION

A handwritten signature in cursive script, appearing to read "Judi Krebs", is written over a horizontal line.

Judi Krebs, Vice-Chair

Quarterly Report
To The
Planning Commission
February 3, 1998

1. Urban Growth Boundary. There is nothing new on the court decision concerning the appeal. Staff has been working on resolution of the remand issues. A status report on the remand issues is attached.
2. Public Facilities and Services Plan. We are back on line again with the Public Facilities and Services Plan, however, meetings scheduled for January 26 and 27 were rescheduled due to an emergency in the consultant's family. The next Committee meeting is tentatively scheduled for February 10, 1998 at 10:00 AM in the Council Chambers. An earlier meeting was held to coordinate with the large property owners.
3. Transportation System Plan (TSP). This is proceeding on schedule. The last committee meeting was held on January 20. The consultant has prepared an up to date existing traffic count and population projections for the year 2017. These figures will be used to determine traffic projections for the year 2017 and needed improvements to the system. The TSP will be prepared as if the Highway 101 couplet will occur.
4. Highway 101 Couplet Refinement Study. This work is essentially completed. We are waiting for the final draft at this time. The completed study will show the preferred alignment of the north and south transitions, recommended signals, cost projections and possible funding mechanisms that the city can use to offset the cost to the state, which, if used (and successful), may enhance the city's chance of gaining state funding.
5. Hillside Development Standards Committee. This committee has met twice (three times as of the Commission meeting). By the time of the Commission meeting substantial work on the issue of density should have been accomplished.
6. As of this report there has been nothing new on the residential care facility that was approved for Dr. Patel on the property off of Parkview Dr.
7. The residential care facility approved for Don and Becky Hodges on Railroad St. has done some work by converting the garage into rooms for a foster care facility. A foster care facility can house up to 5 clients without falling under the provisions of a city development code.
8. The Bridge St. vacation has been completed. The city vacated the excess right-of-way and quit claimed it back to the state. The applicant is now working with the state to purchase the property.

City of Brookings
CHECK REGISTER: CHECK # 30358 THRU 30416

For The Month Ending: January 31, 1998 ** CLOSED **

PRINTED: February 4, 1998 08:24:21

PAGE 1

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
30358	Charles & Nancy Brendlinger	Deposit Refund	01/09/98	100-106.00	45.00	200-134.00	45.00
30359	Mrs Christine Shedden	Deposit Refund	01/09/98	100-106.00	5.20	200-134.00	5.20
30360	Curtis & Kelly Deneau	Deposit Refund	01/09/98	100-106.00	28.06	200-134.00	28.06
30361	Harry N Wagner	Deposit Refund	01/09/98	100-106.00	40.71	200-134.00	40.71
30362	Bob Postier	Deposit Refund	01/09/98	100-106.00	16.74	200-134.00	16.74
30363	Don Gooch	Deposit Refund	01/09/98	100-106.00	8.41	200-134.00	8.41
30364	Frieda Niebuhr	Deposit Refund	01/09/98	100-106.00	26.79	200-134.00	26.79
30365	Robyn Loveless	Deposit Refund	01/09/98	100-106.00	40.39	200-134.00	40.39
30366	Travis Atkins	Deposit Refund	01/09/98	100-106.00	76.25	200-134.00	76.25
30367	Craig Westling	Deposit Refund	01/09/98	100-106.00	32.80	200-134.00	32.80
30368	Roy Craig	Deposit Refund	01/09/98	100-106.00	41.27	200-134.00	41.27
30369	Paul & Donna Cruz	Deposit Refund	01/09/98	100-106.00	13.08	200-134.00	13.08
30370	Timothy & Tamara Musser	Deposit Refund	01/09/98	100-106.00	52.71	200-134.00	52.71
30371	Harris Beach Properties	Deposit Refund	01/09/98	100-106.00	6.70	200-134.00	6.70
30372	Angel Bell	Deposit Refund	01/09/98	100-106.00	6.21	200-134.00	6.21
30373	Michael & Rita Warren	Deposit Refund	01/09/98	100-106.00	27.89	200-134.00	27.89
30374	William Pratt	Deposit Refund	01/09/98	100-106.00	37.84	200-134.00	37.84
30375	William Pratt	Deposit Refund	01/09/98	100-106.00	30.31	200-134.00	30.31
30376	Ed & Debra Murie	Deposit Refund	01/09/98	100-106.00	31.69	200-134.00	31.69
30377	Dennis Kearney	Deposit Refund	01/09/98	100-106.00	48.88	200-134.00	48.88
30378	Wells Fargo Bank-92348	Deposit Refund	01/09/98	100-106.00	33.65	200-134.00	33.65
30379	Chris Cooley	Deposit Refund	01/09/98	100-106.00	53.77	200-134.00	53.77
30380	Scott & Traci Shrider	Deposit Refund	01/09/98	100-106.00	8.94	200-134.00	8.94
30381	Donna K Clary	Deposit Refund	01/09/98	100-106.00	40.80	200-134.00	40.80
30382	Natalie Zachary	Deposit Refund	01/09/98	100-106.00	107.37	200-134.00	107.37
30383	Prac & Prof Property Mgmt	Deposit Refund	01/09/98	100-106.00	11.94	200-134.00	11.94
30384	Mary Bishop	Deposit Refund	01/09/98	100-106.00	14.98	200-134.00	14.98
30385	Lillian Yount	Deposit Refund	01/09/98	100-106.00	20.20	200-134.00	20.20
30386	Carolyn Haworth	Deposit Refund	01/09/98	100-106.00	7.98	200-134.00	7.98
30387	Barbara Kessler	Deposit Refund	01/09/98	100-106.00	12.89	200-134.00	12.89
30388	Susan Snyder	Deposit Refund	01/09/98	100-106.00	33.69	200-134.00	33.69
30389	Pacific Crest Property Mgmt	Deposit Refund	01/09/98	100-106.00	15.10	200-134.00	15.10
30390	Colin & Angela Dillingham	Deposit Refund	01/09/98	100-106.00	21.41	200-134.00	21.41
30391	Edward Woods	Deposit Refund	01/09/98	100-106.00	13.82	200-134.00	13.82
30392	Prac & Prof Property Mgmt	Deposit Refund	01/09/98	100-106.00	322.79	200-134.00	322.79
30393	Prac & Prof Property Mgmt	Deposit Refund	01/09/98	100-106.00	64.83	200-134.00	64.83
30394	West Coast Artist Guild	Deposit Refund	01/09/98	100-106.00	2.90	200-134.00	2.90
30395	James J Jacobson	Deposit Refund	01/09/98	100-106.00	36.35	200-134.00	36.35
30396	Zia & Associates	Deposit Refund	01/09/98	100-106.00	4.73	200-134.00	4.73
30397	Zia & Associates	Deposit Refund	01/09/98	100-106.00	1.57	200-134.00	1.57
30398	Advanced Polymer Systems	Inv C4645	01/09/98	100-106.00	270.00	202-612.00	270.00
30399	ATCO International	Inv 448594	01/09/98	100-106.00	154.25	104-606.00	154.25
30400	Dennis Barlow	Reimbursement	01/09/98	100-106.00	281.68	109-686.00	20.00
						201-602.00	261.68
30401	Bay West Supply Co Inc	Inv 113912-1	01/09/98	100-106.00	112.20	109-614.00	112.20
30402	Becco Inc	Nov-Jan Pager	01/09/98	100-106.00	131.55	103-664.00	131.55
30403	Becco Inc	Inv 9984	01/09/98	100-106.00	38.50	106-606.00	38.50
30404	Best Western Brookings Inn	Inv 334464	01/09/98	100-106.00	105.00	103-614.00	105.00
30405	Brookings Harbor Chamber	Dec Motel Tax	01/09/98	100-106.00	1,456.12	109-687.00	1,456.12
30406	Brookings Lock & Safe Co	Inv 6445	01/09/98	100-106.00	37.50	103-624.00	37.50
30407	Brookings Sports Unlimited	20225 & 20281	01/09/98	100-106.00	1,692.00	106-608.00	312.00
						201-608.00	780.00

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 30358 THRU 30616
For The Month Ending: January 31, 1998 ** CLOSED **
PRINTED: February 4, 1998 08:24:21

PAGE 2

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLCC AMOUNT
Brookings Sports Unlimited, (Continued)							
						202-608.00	300.00
						252-608.00	300.00
30408	Brookings Supply Inc	Dec Statement	01/09/98	100-106.00	29.49	104-606.00	26.66
						252-606.00	2.83
30409	Brookings Vol Firefighters	Jan Contrib	01/09/98	100-106.00	1,666.67	104-682.00	1,666.67
30410	Budge-McHugh Supply Co	Inv 1239594-01	01/09/98	100-106.00	191.00	150-624.00	191.00
30411	Robert L Burnett PE	Inspect-Stout	01/09/98	100-106.00	200.00	500-688.00	200.00
30412	Cabela's Inc, Attn K Teague	0128293&0132382	01/09/98	100-106.00	752.45	202-608.00	376.23
						252-608.00	376.22
30413	Carpenter Auto Center	Dec Stmt	01/09/98	100-106.00	682.95	103-606.00	682.95
30414	Chetco Pharmacy & Gifts	Dec Statement	01/09/98	100-106.00	11.87	103-614.00	11.87
30415	Clackamas Communications Inc	Misc Invoices	01/09/98	100-106.00	387.14	103-606.00	352.94
						300-606.00	34.20
30416	Colvin Oil	Mid Dec Stmt	01/09/98	100-106.00	1,593.22	103-606.00	519.86
						104-606.00	86.18
						106-612.00	103.82
						109-606.00	18.64
						150-606.00	80.41
						201-606.00	73.86
						202-606.00	45.16
						251-606.00	8.00
						252-606.00	62.39
						252-612.00	594.90
30417	Coos-Curry Electric	Dec Electric	01/09/98	100-106.00	9,057.74	106-662.00	355.56
						109-662.00	1,068.39
						109-686.00	61.83
						150-662.00	66.64
						202-662.00	3,932.96
						251-662.00	288.55
						252-662.00	3,283.81
30418	Curry Equipment	Inv 36635	01/09/98	100-106.00	27.75	150-606.00	27.75
30419	Del Cur Supply	Inv 58470	01/09/98	100-106.00	234.40	252-652.00	234.40
30420	Dept of Administrative Service	Inv ARK27131	01/09/98	100-106.00	85.00	201-606.00	85.00
30421	DHR Child Support Unit	Garnishment	01/09/98	100-106.00	33.00	100-220.70	33.00
30422	DHR Child Support Unit	Garnishment	01/09/98	100-106.00	62.50	100-220.70	62.50
30423	Department of Motor Vehicles	90 Chevy Corsic	01/09/98	100-106.00	30.00	109-614.00	30.00
30424	Dept of State Police - LEDS	Inv #AIL74052	01/09/98	100-106.00	960.00	103-664.00	960.00
30425	Dept of the Interior, USGS	Inv 8-4741-6031	01/09/98	100-106.00	500.00	200-478.00	500.00
30426	ESB Trust	Feb Premium	01/09/98	100-106.00	41.00	103-654.00	17.00
						104-654.00	24.00
30427	Ferrellgas	Dec Statement	01/09/98	100-106.00	193.29	150-624.00	120.47
						251-612.00	72.82
30428	1st Impressions	Inv 5915	01/09/98	100-106.00	196.03	105-602.00	196.03
30429	Fred Meyer	Inv 577912	01/09/98	100-106.00	299.00	252-606.00	299.00
30430	Gold Beach Lumber	Inv 50250	01/09/98	100-106.00	213.84	106-624.00	213.84
30431	Goldsmith Co	Inv 17585	01/09/98	100-106.00	387.91	104-606.00	387.91
30432	Randy Borman	Ref #B97-99	01/09/98	100-106.00	10.00	250-478.00	10.00
30433	Grants Pass Water Lab	Nov Statement	01/09/98	100-106.00	122.50	201-612.00	122.50
30434	Hach Co	Inv 133140	01/09/98	100-106.00	193.00	252-612.00	193.00
30435	Harbor Logging Supply Inc	Aug-Dec Invoice	01/09/98	100-106.00	165.55	150-606.00	14.65
						150-628.00	123.05

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 30358 THRU 30616
For The Month Ending: January 31, 1998 ** CLOSED **
PRINTED: February 4, 1998 08:24:21

PAGE 3

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Harbor Logging Supply Inc. (Continued)							
						201-606.00	19.75
						251-606.00	8.10
30436	Richard Harper	Jan Services	01/09/98	100-106.00	250.00	101-646.00	250.00
30437	HPS Electrical Apparatus	47926 & 47946	01/09/98	100-106.00	926.40	201-606.00	845.98
						252-606.00	80.42
30438	ICMA-RT 457 c/o 1st Ntl Bnk MD	Payroll 1/9/98	01/09/98	100-106.00	755.00	100-220.70	755.00
30439	Kerr Hardware	Dec Statement	01/09/98	100-106.00	434.93	104-606.00	30.99
						106-612.00	3.89
						106-626.00	20.07
						150-606.00	5.49
						201-606.00	8.47
						201-612.00	73.95
						201-624.00	211.36
						251-612.00	7.47
						251-624.00	15.53
						252-612.00	57.71
30440	KURY Radio, Attn: Vern Garvin	Ref DT Overpay	01/09/98	100-106.00	525.43	370-417.00	237.50
						370-418.00	287.93
30441	League of Oregon Cities	Inv 23837	01/09/98	100-106.00	56.00	102-658.00	56.00
30442	LETN	Inv 901595	01/09/98	100-106.00	288.00	103-658.00	288.00
30443	Matco Tools	Inv 20105	01/09/98	100-106.00	197.95	201-612.00	197.95
30444	Micro Standard Distributors	123942 & 117587	01/09/98	100-106.00	17.70	107-612.00	17.70
30445	Mills Electric	Jack Creek	01/09/98	100-106.00	2,663.52	109-686.00	2,663.52
30446	Mory's	Dec Statement	01/09/98	100-106.00	176.20	102-602.00	45.38
						103-602.00	11.00
						103-614.00	49.32
						104-602.00	15.87
						105-602.00	39.70
						109-602.00	14.93
30447	Mory's	Dec Statement	01/09/98	100-106.00	109.96	109-686.00	26.82
						150-606.00	6.18
						201-602.00	2.54
						202-612.00	2.53
						251-602.00	21.85
						252-606.00	6.35
						252-612.00	43.69
30448	MuniCom	Inv 28056	01/09/98	100-106.00	130.63	102-646.00	130.63
30449	Neely's Machine & Fabrication	Inv 7553	01/09/98	100-106.00	57.96	251-606.00	28.98
						252-606.00	28.98
30450	O.C.P.D.A.	Dues-Bischoff	01/09/98	100-106.00	25.00	105-660.00	25.00
30451	Oregon Department of Revenue	State W/H Tax	01/09/98	100-106.00	3,287.40	100-220.30	3,287.40
30452	OFIA Fire Officer School	Reg Fee - Sharp	01/09/98	100-106.00	160.00	104-658.00	160.00
30453	Oregon Mayors Association	1998 Dues	01/09/98	100-106.00	65.00	102-660.00	65.00
30454	Oregon Micro-Imaging Inc	Inv 98000048	01/09/98	100-106.00	300.00	105-602.00	300.00
30455	OR Teamster Employers Trust	Jan Premium	01/09/98	100-106.00	6,019.35	100-220.60	6,019.35
30456	OR Teamster Employers Trust	Jan Premium	01/09/98	100-106.00	10,032.25	100-220.60	10,032.25
30457	OSU Extension - MG	Reg Fee - Shinn	01/09/98	100-106.00	50.00	106-658.00	50.00
30458	PERS - Retirement	PR 01/08/98	01/09/98	100-106.00	6,146.66	100-220.70	73.28
						100-220.80	6,073.38
30459	Petty Cash	Reimbursement	01/09/98	100-106.00	45.91	103-614.00	3.39
						104-658.00	21.95

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 30358 THRU 30615
 For The Month Ending: January 31, 1998 ** CLOSED **
 PRINTED: February 4, 1998 08:24:21

PAGE 4

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Petty Cash, (Continued)							
						106-606.00	2.62
						109-624.00	1.00
						150-606.00	4.00
						201-612.00	3.46
						202-612.00	4.00
						252-612.00	5.49
30460	PFI Repair/In-Mar Sales Inc	2075/2066/45161	01/09/98	100-106.00	454.49	202-606.00	234.20
						252-606.00	220.29
30461	Postmaster	Utility Permit	01/09/98	100-106.00	500.00	201-602.00	250.00
						251-602.00	250.00
30462	Postmaster	Annual Fee	01/09/98	100-106.00	85.00	201-602.00	42.50
						251-602.00	42.50
30463	P & S Construction	Inv 8928 & 8930	01/09/98	100-106.00	11,095.00	150-722.00	7,895.00
						201-722.00	3,200.00
30464	Purchase Power	Inv 15023845884	01/09/98	100-106.00	15.00	400-602.00	15.00
30465	Quality Fast Lube & Oil	Inv 7845 & 7814	01/09/98	100-106.00	47.90	103-606.00	23.95
						109-606.00	23.95
30466	Quill Corp	Inv 5809212	01/09/98	100-106.00	830.06	102-602.00	263.47
						103-602.00	9.98
						107-602.00	41.66
						109-602.00	497.07
						201-602.00	12.96
						251-612.00	4.92
30467	Ramada Inn	Reservations	01/09/98	100-106.00	134.02	107-658.00	134.02
30468	Ramcell of Oregon	Dec Statement	01/09/98	100-106.00	318.45	102-664.00	38.84
						103-664.00	240.76
						104-664.00	38.85
30469	Regence Life & Health Ins	January Premium	01/09/98	100-106.00	190.80	100-220.60	190.80
30470	Roto-Rooter	113078 & 291202	01/09/98	100-106.00	99.10	109-686.00	99.10
30471	SCAN	029862 & 029863	01/09/98	100-106.00	46.00	103-664.00	22.00
						104-614.00	24.00
30472	Siegrist Ford	F0062444 & 2297	01/09/98	100-106.00	502.35	104-606.00	502.35
30473	Stadelman Electric	Inv 3598 & 3627	01/09/98	100-106.00	147.00	251-606.00	147.00
30474	SWOCC Attn: Cashier	Inv 9874	01/09/98	100-106.00	105.00	104-614.00	105.00
30475	Traffic Safety Supply	Inv 710451	01/09/98	100-106.00	269.80	150-648.00	269.80
30476	United Communications	Dec Statement	01/09/98	100-106.00	354.72	102-664.00	13.19
						103-664.00	227.50
						104-664.00	55.03
						105-664.00	56.07
						106-664.00	2.93
30477	United Communications	Dec Statement	01/09/98	100-106.00	86.96	107-664.00	47.49
						150-664.00	11.79
						201-664.00	6.92
						202-664.00	6.92
						251-664.00	6.92
						252-664.00	6.92
30478	United Pipe & Supply Co Inc	3910880/3904288	01/09/98	100-106.00	206.70	201-612.00	206.70
30479	U.S. Filter	2204632&2204643	01/09/98	100-106.00	832.64	201-612.00	832.64
30480	Viking Office Products	Inv 657402	01/09/98	100-106.00	1,039.32	102-602.00	203.88
						105-602.00	299.92
						107-602.00	383.85

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 30358 THRU 30616
For The Month Ending: January 31, 1998 ** CLOSED **
PRINTED: February 4, 1998 08:24:21

PAGE 5

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
-----							-----
Viking Office Products, (Continued)							
						109-602.00	104.45
						201-602.00	23.51
						251-602.00	23.51
30481	Chris Wallace	Travel Advance	01/09/98	100-106.00	143.00	103-658.00	143.00
30482	Tom Weldon	Jan Car Allow	01/09/98	100-106.00	200.00	102-606.00	200.00
30483	W & H Pacific	Inv 2883	01/09/98	100-106.00	1,450.45	105-646.00	1,450.45
30484	WW Grainger Inc	Misc Invoices	01/09/98	100-106.00	816.00	106-624.00	333.24
						106-626.00	418.00
						201-684.00	64.76
30485	Xerox Corp	Misc Invoices	01/09/98	100-106.00	444.87	103-606.00	141.33
						109-606.00	303.54
30487	A-1 Fire Extinguisher Co	Inv 1453	01/22/98	100-106.00	65.00	104-606.00	65.00
30488	Amazing Computers	Inv 1030	01/22/98	100-106.00	3,030.00	103-612.00	1,090.00
						104-614.00	40.00
						105-606.00	500.00
						109-646.00	900.00
						150-646.00	80.00
						300-606.00	420.00
30489	Ball Janik Attorneys	Legal Services	01/22/98	100-106.00	6,815.24	105-646.00	6,815.24
30490	Bankcard Services	Dec Statement	01/22/98	100-106.00	1,365.12	102-658.00	93.00
						103-658.00	62.10
						104-606.00	15.84
						107-612.00	19.95
						107-658.00	55.31
						109-686.00	975.13
						252-658.00	143.79
30491	Dennis Barlow	Reimbursement	01/22/98	100-106.00	25.20	251-612.00	25.20
30492	Bay West Supply Inc	114300 & 114577	01/22/98	100-106.00	251.42	109-614.00	78.50
						252-612.00	172.92
30493	B & B Excavation	333/334/336/340	01/22/98	100-106.00	55,767.47	150-646.00	250.00
						901-730.00	3,784.30
						903-730.00	38,213.95
						951-730.00	4,625.26
						953-730.00	8,993.96
30494	Becco Inc	Inv 7167	01/22/98	100-106.00	67.00	202-664.00	33.50
						252-664.00	33.50
30495	John Bischoff	Reimbursement	01/22/98	100-106.00	35.59	105-658.00	35.59
30496	John Bishop	Travel Advance	01/22/98	100-106.00	208.00	103-658.00	208.00
30497	Brookings Harbor Chamber	Inv 1/12/98	01/22/98	100-106.00	60.00	109-696.00	60.00
30498	Brookings Lock & Safe Co	Inv 6460 & 6462	01/22/98	100-106.00	224.00	103-624.00	224.00
30499	Brown & Caldwell	13-2822&13-2816	01/22/98	100-106.00	29,071.70	903-730.00	29,071.70
30500	B & S Industries Inc	Misc Invoices	01/22/98	100-106.00	160.26	103-606.00	51.48
						103-608.00	108.78
30501	Building Codes Division	Permit Renewals	01/22/98	100-106.00	93.60	106-624.00	26.00
						252-624.00	67.60
30502	Building Codes Division	Oct-Dec Surchg	01/22/98	100-106.00	773.47	100-236.00	773.47
30503	Bureau of Business Practice	Inv 10686921	01/22/98	100-106.00	29.95	109-614.00	29.95
30504	CAL/OR Insurance Specialist	Policy#58238695	01/22/98	100-106.00	397.00	107-654.00	397.00
30505	CareerTrack Inc	Inv 007696925	01/22/98	100-106.00	149.00	105-658.00	149.00
30506	Cascade Fire Equipment Co	Inv 029644	01/22/98	100-106.00	252.95	104-606.00	252.95
30507	Chandler Heating	Inv 6262	01/22/98	100-106.00	203.18	150-624.00	203.18

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 30358 THRU 30616
For The Month Ending: January 31, 1998 ** CLOSED **
PRINTED: February 4, 1998 08:24:21

PAGE 6

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
30508	Clackamas Communications Inc	Inv 3023160	01/22/98	100-106.00	2,028.00	300-606.00	2,028.00
30509	Coastal Coffee Service	Inv 4135	01/22/98	100-106.00	26.25	109-614.00	26.25
30510	Colvin Oil	End Dec & Misc	01/22/98	100-106.00	1,597.22	103-606.00	536.54
						104-606.00	62.53
						106-612.00	68.21
						150-606.00	221.95
						201-606.00	54.57
						202-606.00	29.96
						251-606.00	21.65
						252-606.00	29.95
						252-612.00	571.86
30511	Mike Cooper	Emp Winter 98	01/22/98	100-106.00	50.00	109-686.00	50.00
30512	Coos-Curry Electric	Dec Electric	01/22/98	100-106.00	4,353.48	106-662.00	562.46
						150-662.00	1,164.67
						201-662.00	1,773.94
						251-662.00	622.27
						252-662.00	230.14
30513	Nancy Corrigan	Reimbursement	01/22/98	100-106.00	78.40	107-658.00	78.40
30514	Curry Coastal Pilot	Dec Advertising	01/22/98	100-106.00	293.25	102-602.00	82.45
						105-602.00	88.35
						500-688.00	112.45
30515	Larry Curry	Reimbursement	01/22/98	100-106.00	73.16	102-658.00	73.16
30516	Dan's Auto & Marine Electric	Dec Statement	01/22/98	100-106.00	406.51	104-606.00	261.93
						106-606.00	30.94
						150-606.00	113.64
30517	Dave's Custom Canvas Work	Inv 1703	01/22/98	100-106.00	270.00	104-606.00	270.00
30518	Day-Timers Inc	Inv 28643813	01/22/98	100-106.00	46.85	105-602.00	46.85
30519	Del Cur Supply	Misc Invoices	01/22/98	100-106.00	188.53	103-730.00	94.11
						201-612.00	94.42
30520	Joe Delgreco	Travel Advance	01/22/98	100-106.00	78.00	103-658.00	78.00
30521	Department of Justice	Publications	01/22/98	100-106.00	30.00	102-604.00	30.00
30522	DHR Child Support Unit	Garnishment	01/22/98	100-106.00	336.47	100-220.70	336.47
30523	DHR Child Support Unit	Garnishment	01/22/98	100-106.00	246.19	100-220.70	246.19
30524	Eugene Hilton	Hotel - Sharp	01/22/98	100-106.00	407.34	104-658.00	407.34
30525	1st Impressions	Inv 5911	01/22/98	100-106.00	50.00	103-606.00	50.00
30526	Flint Trading, Inc	Inv 17948	01/22/98	100-106.00	95.09	150-628.00	95.09
30527	Freeman Rock Enterprises Inc	CO'S 45#1E2#3E	01/22/98	100-106.00	1,906.88	500-688.00	1,906.88
30528	Gail's Inc	Misc Invoices	01/22/98	100-106.00	167.92	104-606.00	167.92
30529	Georgia Steel & Chemical Co	Inv 2605	01/22/98	100-106.00	146.47	104-606.00	146.47
30530	Galactic Software	Inv 358003955	01/22/98	100-106.00	364.99	104-602.00	364.99
30531	Grants Pass Water Lab	Dec Statement	01/22/98	100-106.00	140.00	201-612.00	140.00
30532	GTE Northwest	Dec Phone	01/22/98	100-106.00	1,548.82	102-664.00	137.10
						103-664.00	496.94
						104-664.00	137.10
						105-664.00	102.83
						201-664.00	132.88
						202-664.00	120.80
						252-664.00	48.32
						300-664.00	472.85
30533	Hach Co	Inv 149919	01/22/98	100-106.00	84.00	252-652.00	84.00
30534	Hagens Cleaners	Dec Statement	01/22/98	100-106.00	25.50	103-606.00	25.50
30535	HGE Inc	Misc Invoices	01/22/98	100-106.00	6,129.00	105-602.00	2,301.75

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 30358 THRU 30616

For The Month Ending: January 31, 1998 ** CLOSED **

PRINTED: February 4, 1998 08:24:21

PAGE 7

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
HGE Inc. (Continued)							
						105-646.00	697.00
						150-646.00	88.50
						201-646.00	88.50
						901-730.00	2,953.25
30536	ICMA-RT 457 c/o 1st Ntl Bnk MD	Payroll 1/23/98	01/22/98	100-106.00	755.00	100-220.70	755.00
30537	Image Supply	Inv 8184	01/22/98	100-106.00	96.20	201-612.00	96.20
30538	Bart Kast	Refund #897-129	01/22/98	100-106.00	2,557.00	951-473.00	258.00
						952-473.00	776.00
						953-473.00	1,378.00
						954-473.00	57.00
						955-473.00	88.00
30539	Lawson Products Inc	Inv 0550783	01/22/98	100-106.00	731.07	201-614.00	731.07
30540	Lawless Roofing	Bal of Contract	01/22/98	100-106.00	1,599.00	202-724.00	1,599.00
30541	Legislative Council Committee	Inv AR029505001	01/22/98	100-106.00	300.00	103-602.00	300.00
30542	Les Brown Towing	Inv 4070	01/22/98	100-106.00	75.00	103-606.00	75.00
30543	Jack McDonald	Reimbursement	01/22/98	100-106.00	10.90	103-658.00	10.90
30544	Musser & Associates CPA's PC	Inv 509	01/22/98	100-106.00	13,750.00	102-642.00	13,750.00
30545	DAMR	Dues - Adams	01/22/98	100-106.00	35.00	107-660.00	35.00
30546	Oregon Apparatus Repair	Inv 1710 & 1711	01/22/98	100-106.00	598.79	104-606.00	598.79
30547	Oregon Department of Revenue	State W/H Tax	01/22/98	100-106.00	3,276.22	100-220.30	3,276.22
30548	Oregon Department of Revenue	4th Qtr Taxes	01/22/98	100-106.00	6,365.61	100-220.40	5,895.84
						100-220.50	469.77
30549	Pac-West Distributing	Misc Invoices	01/22/98	100-106.00	146.70	106-606.00	146.70
30550	Pacific Utility Equipment	Inv 651830	01/22/98	100-106.00	417.42	150-606.00	417.42
30551	Pacific Vision Medical Center	Exam - Kessler	01/22/98	100-106.00	90.00	103-614.00	90.00
30552	Barbara Palicki	Reimburesment	01/22/98	100-106.00	225.66	103-658.00	225.66
30553	Paramount Pest Control Inc	Inv 68881	01/22/98	100-106.00	31.00	103-624.00	31.00
30554	PERS - Retirement	Payroll 1/23/98	01/22/98	100-106.00	6,011.05	100-220.80	6,011.05
30555	Petty Cash	Reimbursement	01/22/98	100-106.00	105.51	102-602.00	13.00
						103-606.00	21.07
						104-602.00	9.97
						107-602.00	21.55
						109-606.00	18.50
						109-614.00	4.98
						109-686.00	4.00
						201-612.00	12.44
30556	Phoenix Inn	Hotel-Delgreco	01/22/98	100-106.00	210.24	103-658.00	210.24
30557	Photo Den Vision & Sound	Inv 41931	01/22/98	100-106.00	50.00	103-730.00	50.00
30558	Pitney Bowes Inc - FAX	Inv X657375	01/22/98	100-106.00	85.00	109-606.00	85.00
30559	The Points of Light Foundation	Inv 12970253	01/22/98	100-106.00	9.00	102-604.00	9.00
30560	Postage by Phone	Meter Postage	01/22/98	100-106.00	1,000.00	103-602.00	100.00
						105-602.00	100.00
						107-602.00	100.00
						350-602.00	100.00
						370-602.00	300.00
						600-602.00	300.00
30561	Quality Control Services	Inv 19495	01/22/98	100-106.00	362.15	202-612.00	362.15
30562	Quality Fast Lube & Oil	Inv 8135	01/22/98	100-106.00	70.85	103-606.00	70.85
30563	Rays Food Place	Dec Statement	01/22/98	100-106.00	116.14	102-658.00	20.87
						103-614.00	80.30
						103-658.00	14.97

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 30358 THRU 30616
 For The Month Ending: January 31, 1998 ** CLOSED **
 PRINTED: February 4, 1998 08:24:21

PAGE 8

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
30564	Roto-Rooter	Inv 12288&12/31	01/22/98	100-106.00	2,877.60	251-606.00	125.00
						252-646.00	2,752.60
30565	SCAN	031467 & 031466	01/22/98	100-106.00	46.00	103-664.00	22.00
						104-614.00	24.00
30566	Stadelman Electric	Misc Invoices	01/22/98	100-106.00	6,116.09	103-730.00	5,120.00
						106-626.00	218.00
						150-624.00	120.75
						201-606.00	546.84
						251-606.00	110.50
30567	Stone, Trew & Cyphers	Dec Statement	01/22/98	100-106.00	2,456.93	102-632.00	2,346.43
						102-638.00	110.50
30568	Swift Tool Co, Inc	Inv 03026217	01/22/98	100-106.00	132.19	150-606.00	132.19
30569	Teamsters Local Union 223	January Dues	01/22/98	100-106.00	550.00	100-220.70	550.00
30570	Transport Logic	Misc Invoices	01/22/98	100-106.00	46.00	102-664.00	6.00
						103-664.00	22.00
						104-664.00	6.00
						105-664.00	6.00
						107-664.00	6.00
30571	TriTronics, Inc	Inv 273893	01/22/98	100-106.00	505.50	103-614.00	505.50
30572	United Pipe & Supply Co Inc	Inv 3919185	01/22/98	100-106.00	355.95	150-628.00	355.95
30573	Chris Wallace	Reimbursement	01/22/98	100-106.00	31.38	103-614.00	31.38
30574	WW Grainger Inc	Misc Invoices	01/22/98	100-106.00	817.81	106-624.00	444.24
						150-606.00	157.46
						251-606.00	216.11
30575	One Call Concepts, Inc	Inv 7128650	01/22/98	100-106.00	8.10	150-646.00	2.70
						201-612.00	2.70
						251-612.00	2.70
30577	Allied Colloids Inc	Inv 096127	01/29/98	100-106.00	2,447.55	252-652.00	2,447.55
30578	Amazing Computers	Inv 1032	01/29/98	100-106.00	87.39	103-612.00	87.39
30579	Bay West Supply Inc	Inv 115262-1	01/29/98	100-106.00	41.64	109-624.00	41.64
30580	Best Western Brookings Inn	Hotel-Claveran	01/29/98	100-106.00	348.74	109-686.00	348.74
30581	BPOE 1934	Rental & Dinner	01/29/98	100-106.00	102.90	109-686.00	102.90
30582	Kevin Perry	Vol Dinners	01/29/98	100-106.00	3,107.00	109-686.00	3,107.00
30583	Brett-Ross, Inc	Inv 0198026	01/29/98	100-106.00	222.88	252-612.00	222.88
30584	BH Christian Church	Donation-Server	01/29/98	100-106.00	300.00	109-686.00	300.00
30585	Brookings Vol Firefighters	Feb Contrib	01/29/98	100-106.00	1,666.67	104-682.00	1,666.67
30586	Cascade Machinery & Electric	Inv 70103	01/29/98	100-106.00	25,042.70	252-722.00	25,042.70
30587	Cathodic Protection Services	Inv SRVCE 5229	01/29/98	100-106.00	345.00	201-646.00	345.00
30588	Coastal Coffee Service	Inv 4167	01/29/98	100-106.00	19.50	109-614.00	19.50
30589	Colvin Oil	Mid Jan Stmt	01/29/98	100-106.00	838.46	103-606.00	499.84
						104-606.00	87.16
						106-612.00	27.53
						150-606.00	28.02
						201-606.00	94.52
						202-606.00	36.69
						251-606.00	28.03
						252-606.00	36.67
30590	Coos-Curry Electric	Dec Electric	01/29/98	100-106.00	8,231.65	109-662.00	1,277.80
						202-662.00	3,506.53
						252-662.00	3,447.32
30591	Curry County Computer Services	2 Tax Rolls	01/29/98	100-106.00	50.00	105-602.00	50.00
30592	Data Comm Warehouse	Inv B218512	01/29/98	100-106.00	668.14	109-606.00	668.14

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 30358 THRU 30616
For The Month Ending: January 31, 1998 ** CLOSED **
PRINTED: February 4, 1998 08:24:21

PAGE 9

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
30593	Fred Meyer	Inv 577947	01/29/98	100-106.00	94.98	103-612.00	44.99
						300-602.00	49.99
30594	Freeman Rock Enterprises Inc	Bal of Pay Est2	01/29/98	100-106.00	5,864.40	500-688.00	5,864.40
30595	Grants Pass Water Lab	Inv 981345	01/29/98	100-106.00	325.00	202-646.00	325.00
30596	Richard Harper	Feb Services	01/29/98	100-106.00	250.00	101-646.00	250.00
30597	Independent Business Forms Inc	Inv 0036753	01/29/98	100-106.00	558.05	201-602.00	279.03
						251-602.00	279.02
30598	Kurt Kessler/Holy Smoke	Band Vol Dinner	01/29/98	100-106.00	500.00	109-686.00	500.00
30599	Lab Safety Supply Inc	Inv 85091540	01/29/98	100-106.00	175.55	252-612.00	175.55
30600	Norlab Inc	Inv 39335	01/29/98	100-106.00	189.60	251-612.00	189.60
30601	North Coast Paving & Rock	Inv 038194	01/29/98	100-106.00	256.60	903-730.00	256.60
30602	Paramount Supply Co	Inv 74824	01/29/98	100-106.00	53.70	251-606.00	53.70
30603	J.C. Penney Co	Uniforms	01/29/98	100-106.00	54.72	202-608.00	27.36
						252-608.00	27.36
30604	Pitney Bowes Inc	Inv 669166	01/29/98	100-106.00	349.00	109-606.00	349.00
30605	Quality Fast Lube & Oil	Inv 8323	01/29/98	100-106.00	24.95	106-606.00	24.95
30606	Guill Corp	Inv 6242261	01/29/98	100-106.00	338.80	109-602.00	338.80
30607	Southbound Sound & Music	Inv 270465	01/29/98	100-106.00	129.00	109-602.00	129.00
30608	Stoffel Seals Corp	Inv 0512434	01/29/98	100-106.00	600.00	103-614.00	600.00
30609	Taplin Services	Jan Cleaning	01/29/98	100-106.00	500.00	109-644.00	500.00
30610	Tom Weldon	Feb Car Allow	01/29/98	100-106.00	200.00	102-606.00	200.00
30611	LETN	Inv 907881	01/29/98	100-106.00	288.00	103-658.00	288.00
30612	W & H Pacific	Inv 3064	01/29/98	100-106.00	455.34	105-646.00	455.34
30613	Worlton Auto Body	Inv 3718	01/29/98	100-106.00	250.00	107-606.00	250.00
30614	WW Grainger Inc	Inv 8005987659	01/29/98	100-106.00	221.68	202-606.00	110.94
						252-606.00	110.94
30615	Xerox Corp	Inv 060599626	01/29/98	100-106.00	303.54	109-606.00	303.54
30616	Madglyn Yock	Reimbursement	01/29/98	100-106.00	116.25	300-658.00	116.25
					306,135.53		306,135.53
					=====		=====

*** END OF REPORT ***

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of February, 1998

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
3	Single Family Dwelling	\$1,988.00	\$1,292.21	\$99.40	\$13,401.00	\$574,176.47	5	\$895,108.85	10	\$1,588,853.82
1	Single Family Addition	\$224.50	\$145.93	\$11.23	\$0.00	\$36,856.20	7	\$43,106.20	3	\$15,500.00
1	Single Family Garage-Carport	\$98.50	\$64.03	\$4.93	\$0.00	\$12,498.36	1	\$12,498.36	0	\$0.00
1	Two Family Residential	\$708.00	\$460.20	\$35.40	\$0.00	\$210,000.00	1	\$210,000.00	0	\$0.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Commercial New	\$435.50	\$457.28	\$21.78	\$0.00	\$100,362.50	3	\$123,003.66	0	\$0.00
4	Commercial Addition-Change	\$197.75	\$73.14	\$9.89	\$0.00	\$34,747.00	4	\$34,747.00	4	\$8,300.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$4,000.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$1,500.00
11	Total Building Permits	\$3,652.25	\$2,492.79	\$182.61	\$13,401.00	\$968,640.53	21	\$1,318,464.07	20	\$1,618,153.82
7	Mechanical Permits	\$174.00	N/A	\$8.70		N/A	15		14	
5	Plumbing Permits	\$238.00		\$11.90	\$0.00	N/A	8		10	
1	Manufactured Home Permits	\$105.00		\$5.25	\$0.00	N/A	1		0	
24	TOTAL PERMITS	\$4,169.25	\$2,492.79	\$208.46	\$13,401.00	\$968,640.53	45	\$1,318,464.07	44	\$1,618,153.82
	Total Year to Date Calculated Fees	\$5,951.05	\$3,478.32	\$297.55	\$22,335.00					

In February, 1998, Harbor issued permits for -0- EDUs.

During the Month of February, 1998, Brookings issued permits for 3.00 new sewer connections. The City of Brookings now has 189.14 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.