

# City of Brookings

## MEETING AGENDA

### **CITY COUNCIL**

**Monday, March 12th, 2018, 7:00pm**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

The City Council will meet in Executive Session at 6:30 PM, in the City Manager's office, under the authority of ORS 192.660 (2)(d) "To conduct deliberations with persons designated by the governing body to carry on labor negotiations."

### **CITY COUNCIL**

#### **A. Call to Order**

#### **B. Pledge of Allegiance**

#### **C. Roll Call**

#### **D. Oral Requests and Communications from the audience**

1. Public Comments on non-agenda items – 5 minute limit per person.\*

#### **E. Staff Reports**

1. Spruce Waterline Replacement [Pg. 2]
2. Spruce Storm Drain Contract [Pg. 4]
  - a. Project Drawings [Pg. 5]
  - b. Tabulation of Bids [Pg. 12]
3. Street Project [Pg. 13]
  - a. Street list [Pg. 14]

#### **F. Consent Calendar**

1. Approve Council minutes for February 26, 2018 [Pg. 15]

#### **G. Informational Non-Action Items**

1. February Vouchers [Pg. 18]
2. Vacant Committee Position [Pg. 22]

#### **H. Remarks from Mayor and Councilors**

1. Reports from Council Liaisons

#### **I. Adjournment**

\*Obtain Public Comment Forms and view the agenda and packet information on-line at [www.brookings.or.us](http://www.brookings.or.us), at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

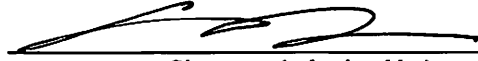
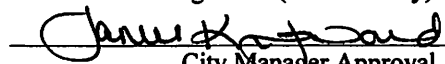
All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: March 12, 2018

Originating Dept: PWDS

  
Signature (submitted by)  
  
City Manager Approval

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Subject: Spruce Drive Waterline Replacement – Linden to Mulberry

Recommended Motion: to accept the bid of \$116,910 and to award the contract to McLennan Excavation Inc. for the Spruce Drive Waterline Replacement project.

Financial Impact: Funding for this project is budgeted in the City of Brookings Water System Replacement Fund (SRF)

Reviewed by Finance & Human Resources Director: 

Background/Discussion: The Spruce Drive Water Replacement project includes the installation of a 8 inch diameter C900 plastic water mainline which will replace a failing 4 inch diameter Asbestos Cement (AC) water mainline between Linden and Mulberry Drive. The existing 4 inch mainline along this portion of Spruce Drive has required many emergency repairs resulting in street surface patches. Each repair represents a *minimum* direct cost of approximately \$1,500 to \$2,500.

The new 8 inch water mainline will prevent ongoing pipeline failures along Spruce Drive while providing solid infrastructure that can be paved over during the paving work scheduled for April 2018. In all, this work will provide improved customer service, reduced overtime, improved efficiency and when the paving is completed, a safe driving surface.

Upgrading the main from a 4-inch to 8-inch is consistent with the Water Master Plan and will improve fire protection in this neighborhood.

Bids were received from 4 contractors and are listed below along with the engineers estimate for informational purposes.

Bidder	Bid
Engineer Estimate	\$110,300
Tidewater Contracting Inc.	\$125,360
John Rapraeger Inc.	\$146,060
McLennan Excavation Inc.	\$116,910
Central Pipeline Inc.	\$123,330

McLennan provided a responsible, complete bid and has a good reputation of successfully completing this type of work in a timely, professional manner.

Staff recommends accepting McLennan Excavation's bid of \$116,910 for the installation of a new 8 inch waterline on Spruce Drive between Linden and Mulberry Drive.


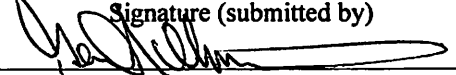
Attachment(s): none

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: March 12, 2018

Originating Dept: PWDS

  
Signature (submitted by)  
  
City Manager Approval


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**Subject:** Spruce Drive Storm Drain Addition

**Recommended Motion:** to accept the bid of \$83,835.00 and award the contract to John Rapraeger Inc. for the Spruce Drive Storm Drain Addition.

**Financial Impact:**

Funding for this project is budgeted in the City of Brookings Stormwater System Replacement Fund (SRF)

Reviewed by Finance & Human Resources Director: 

**Background/Discussion:**

This project includes the installation of 645 lineal feet of storm drain pipe with associated area drains, catch basins and street improvements. The area of work has long experienced drainage issues and requires monitoring during large rain events.

Three bids were received for the work from Tidewater Contractors, Inc., McLennan Excavation Inc and John Rapraeger, Inc. The Engineer's estimate is included in the table below for informational purposes.

Bidder	Schedule A	Schedule B	Total
Engineers Estimate	\$46,005	\$55,650	\$101,655
McLennan Excavation	\$67,800	\$64,950	\$132,750
Tidewater Inc.	\$46,770	\$51,550	\$98,320
J. Rapraeger Inc.	\$36,960	\$46,875	\$83,835

John Rapraeger Inc. provided a responsible, complete bid and has a good reputation of successfully completing this type of work in a timely, professional manner.

Staff recommends accepting the bid and awarding the work to John Rapraeger Inc. for the total amount of \$83,835.

**Attachment(s):**

- A. Project Drawings
- B. Tabulation of Bids

# SPRUCE DRIVE STORM DRAIN ADDITION



CITY OF BROOKINGS  
CURRY COUNTY, OREGON

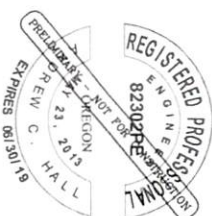
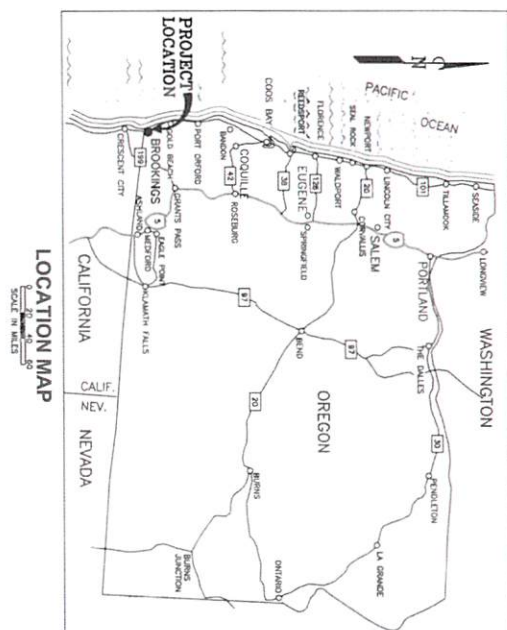
PROJECT NO. 145.83

NOVEMBER 2017

ENGINEER:



THE DYER PARTNERSHIP  
ENGINEERS & PLANNERS, INC.  
1330 Teakwood Avenue / Coos Bay, Oregon 97420  
(541) 269-0732 / WWW.DYERPART.COM





EXISTING

—56—

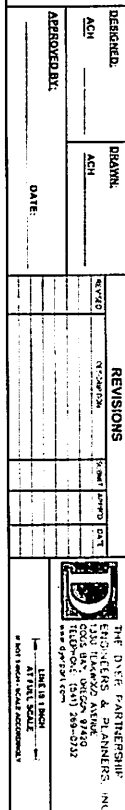
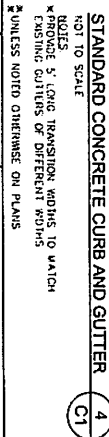
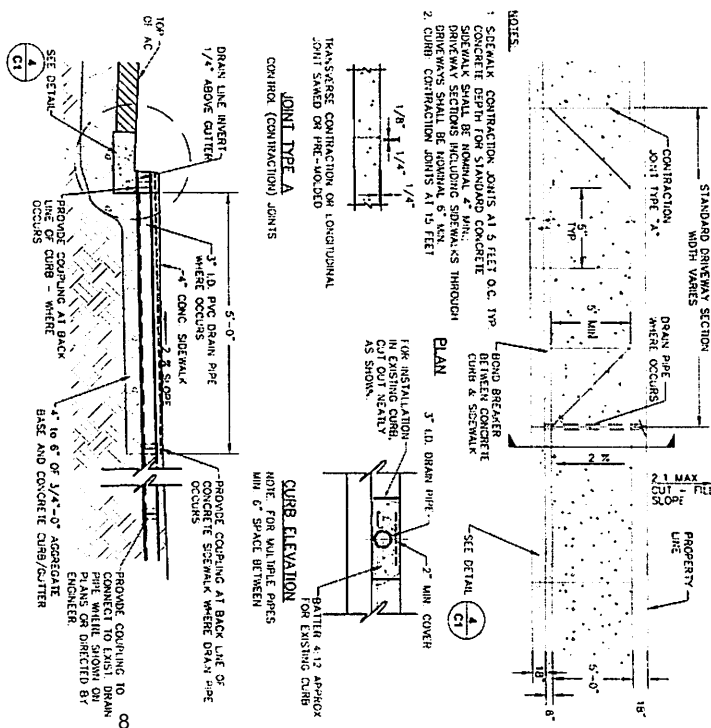
GRAVITY SEWER LINE  
STORM DRAIN / CURB  
WATERLINE  
WATER VALVE  
FIRE HYDRANT  
POLE W/ C/W ARE  
ELECTRICAL PEDESTAL  
TELEPHONE PEDESTAL  
LIGHT POLE  
UNDERGROUND TELEPHONE LINE  
UNDERGROUND ELECTRIC  
UNDERGROUND TELEVISION  
WATER BOX  
WATER METER  
E.D. A.C. PAVEMENT  
TODD GRATE  
STREET SIGN  
SIGNAL CONTROL POINT  
PROPERTY CORNER  
PROPERTY LINE / ROW

7

**LEGEND**

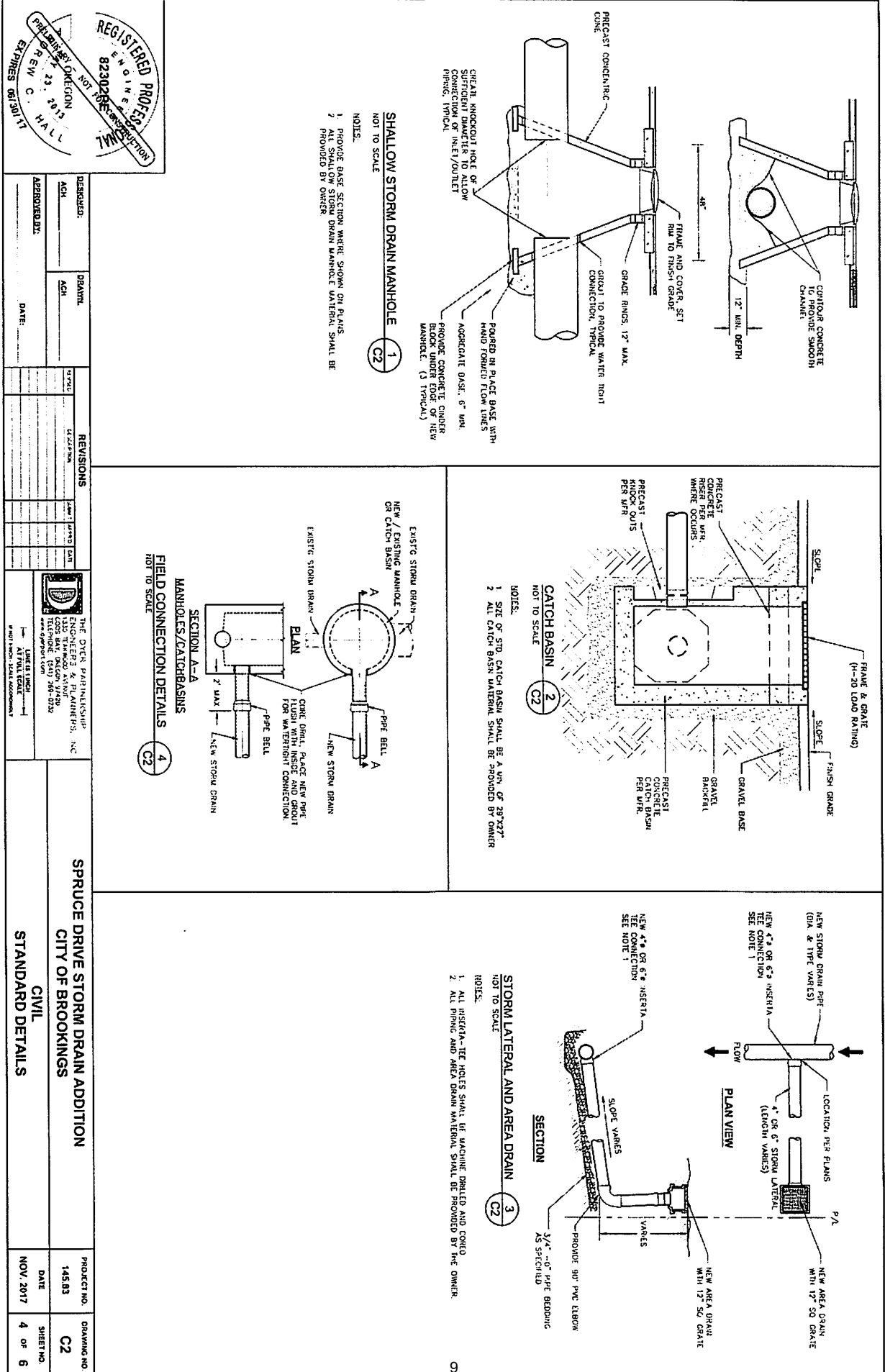
### LEGEND

GENERAL SHEET		
<div style="display: flex; justify-content: space-between;"> <div> <p>DATE</p> <p>NOV. 2017</p> </div> <div> <p>SHEET NO.</p> <p>2 OF 6</p> </div> </div>		



PROJECT NO. 145.83	DRAWING NO. C1
DATE NOV. 2017	SHEET NO. 3 of 6









# BID TABULATION

City of Brookings Spruce Drive Storm Drain Addition Curry County, Oregon						Proposals Received: 2/28/2018 The Dyer Partnership Engineers & Planners, Inc. Project No. 145.83							
Item	Description	Quantity	Unit	ENGINEER'S ESTIMATE		CONTRACTOR: John D Rapraeger		CONTRACTOR: Tidewater		CONTRACTOR: McLennan		AVERAGES	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
Schedule A - (Sta. 0+000 to Sta. 2+40)													
1	Construction Facilities and Temp. Controls	1	LS	\$4,500.00	\$4,500	\$3,500.00	\$3,500.00	\$7,500.00	\$7,500.00	\$7,000.00	\$7,000.00	\$6,000.00	\$6,000.00
2	Demolition and Site Preparation	1	LS	\$2,000.00	\$2,000	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,333.33	\$5,333.33
3	Foundation Stabilization	10	CY	\$55.00	\$550	\$30.00	\$300.00	\$30.00	\$300.00	\$30.00	\$300.00	\$30.00	\$300.00
4	Asphalt Concrete Pavement Removal & Replacement	10	TONS	\$160.00	\$1,600	\$150.00	\$1,500.00	\$160.00	\$1,600.00	\$300.00	\$3,000.00	\$203.33	\$2,033.33
5	12" Storm Drain Line - Class II Backfill	155	LF	\$35.00	\$5,525	\$25.00	\$3,875.00	\$70.00	\$10,850.00	\$70.00	\$10,850.00	\$55.00	\$8,525.00
6	12" Storm Drain Line - Class III Backfill	45	LF	\$65.00	\$2,925	\$40.00	\$1,800.00	\$70.00	\$3,150.00	\$70.00	\$3,150.00	\$60.00	\$2,700.00
7	12" Storm Drain Line - Class IV Backfill	55	LF	\$85.00	\$4,675	\$50.00	\$2,750.00	\$70.00	\$3,850.00	\$70.00	\$3,850.00	\$63.33	\$3,483.33
8	Shallow Storm Drain Manhole	2	EA	\$4,500.00	\$9,000	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00	\$4,000.00	\$8,000.00	\$3,000.00	\$6,000.00
9	Manhole / Catch Basin Field Connection	2	EA	\$1,000.00	\$2,000	\$650.00	\$1,300.00	\$750.00	\$1,500.00	\$5,000.00	\$10,000.00	\$2,133.33	\$4,266.67
10	Catch Basin - Type 2	2	EA	\$1,600.00	\$3,200	\$1,950.00	\$3,900.00	\$1,600.00	\$3,200.00	\$4,000.00	\$8,000.00	\$41.67	\$1,456.33
11	Curbs & Gutters	35	LF	\$30.00	\$1,050	\$35.00	\$1,225.00	\$40.00	\$1,400.00	\$50.00	\$1,750.00	\$41.67	\$1,456.33
12	Concrete Driveway Approach	160	SF	\$15.00	\$2,400	\$12.00	\$1,920.00	\$15.00	\$2,400.00	\$10.00	\$1,600.00	\$12.33	\$1,973.33
13	Gravel Surfacing	260	SF	\$8.00	\$2,080	\$1.50	\$390.00	\$2.00	\$520.00	\$5.00	\$1,300.00	\$2.83	\$736.67
14	Landscaping	1	LS	\$1,500.00	\$1,500	\$3,500.00	\$3,500.00	\$500.00	\$500.00	\$4,000.00	\$4,000.00	\$2,666.67	\$2,666.67
Schedule A Total				\$46,005.00		\$36,960.00		\$46,770.00		\$67,800.00		\$50,510.00	
Schedule B - (Sta. 2+40 to Sta. 5+65)													
1	Construction Facilities and Temp. Controls	1	LS	\$5,500.00	\$5,500.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$5,166.67	\$5,166.67
2	Demolition and Site Preparation	1	LS	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
3	Foundation Stabilization	20	CY	\$55.00	\$1,100.00	\$30.00	\$600.00	\$30.00	\$600.00	\$30.00	\$600.00	\$30.00	\$600.00
4	Asphalt Concrete Pavement Removal & Replacement	10	TONS	\$160.00	\$1,600.00	\$150.00	\$1,500.00	\$175.00	\$1,750.00	\$300.00	\$3,000.00	\$208.33	\$2,083.33
5	4" Storm Drain Line - Class III Backfill	10	LF	\$35.00	\$350.00	\$35.00	\$350.00	\$40.00	\$400.00	\$70.00	\$700.00	\$48.33	\$483.33
6	6" Storm Drain Line - Class III Backfill	70	LF	\$35.00	\$2,450.00	\$45.00	\$3,150.00	\$30.00	\$2,100.00	\$70.00	\$4,900.00	\$48.33	\$3,383.33
7	12" Storm Drain Line - Class III Backfill	360	LF	\$65.00	\$23,400.00	\$40.00	\$14,400.00	\$70.00	\$25,200.00	\$60.00	\$21,600.00	\$56.67	\$20,400.00
8	12" Storm Drain Line - Class IV Backfill	30	LF	\$85.00	\$2,550.00	\$50.00	\$1,500.00	\$70.00	\$2,100.00	\$70.00	\$2,100.00	\$63.33	\$1,900.00
9	Catch Basin - Type 2	2	EA	\$1,600.00	\$3,200.00	\$1,950.00	\$3,900.00	\$1,600.00	\$3,200.00	\$4,000.00	\$8,000.00	\$2,516.67	\$5,033.33
10	Area Drain	4	EA	\$800.00	\$3,200.00	\$950.00	\$3,800.00	\$500.00	\$2,000.00	\$700.00	\$2,800.00	\$716.67	\$2,866.67
11	Curbs & Gutters	50	LF	\$30.00	\$1,500.00	\$35.00	\$1,750.00	\$40.00	\$2,000.00	\$50.00	\$2,500.00	\$41.67	\$2,083.33
12	Concrete Driveway Approach	160	SF	\$15.00	\$2,400.00	\$15.00	\$2,400.00	\$15.00	\$2,400.00	\$10.00	\$1,600.00	\$13.33	\$2,133.33
13	Gravel Surfacing	350	SF	\$8.00	\$2,800.00	\$1.50	\$525.00	\$2.00	\$700.00	\$5.00	\$1,750.00	\$2.83	\$991.67
14	Sewer Lateral Removal and Replacement - Class III Backfill	20	LF	\$80.00	\$1,600.00	\$100.00	\$2,000.00	\$80.00	\$1,600.00	\$70.00	\$1,400.00	\$63.33	\$1,566.67
15	Landscaping	1	LS	\$1,000.00	\$1,000.00	\$3,500.00	\$3,500.00	\$500.00	\$500.00	\$4,000.00	\$4,000.00	\$2,666.67	\$2,666.67
Schedule B Total				\$55,650.00		\$46,875.00		\$51,550.00		\$64,950.00		\$54,458.33	
Total Proposal including Schedules A & B				\$101,655.00		\$83,835.00		\$98,320.00		\$132,750.00		\$104,968.33	

\\dyer2\Hdyer-part\A\projects\145 Brookings\145.83 Spruce Drive Storm Drain Addition\Bidding\Proposal Tab Detail

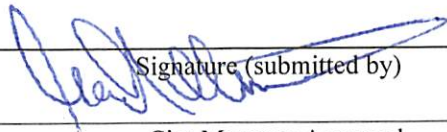


# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: March 12, 2018

Originating Dept: City Manager


  
Signature (submitted by)  
\_\_\_\_\_  
City Manager Approval

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Subject: Streets Project List

Recommended Motion: Motion to approve the 2019-23 Street Projects List.

Financial Impact:

Reviewed by Finance & Human Resources Director: 

Background/Discussion:

Staff has developed a list of street improvement projects that would be funded if the Fuel Tax is reauthorized. The list has been updated from the 2008 Pavement Management System report.

As a part of the priority list, staff recommends a \$100,000 annual set-aside for one-inch overlays on streets that are beginning to show pavement failure, but do not need a “grind and pave” solution. This would enable us to get many more years out of these streets. Examples of streets where this less-costly treatment would be beneficial include Parkview Drive and 3<sup>rd</sup> Street.

The proposed work would be accomplished over a five-year period. Some specific streets may be interchanged depending upon factors such as timing if adjacent improvements, underground construction and weather damage.

One project that was not on the 2008 improvement list is the build-out of Lundeen Road. The City has made substantial improvements the athletic fields adjacent to Lundeen and plans to install lighting for nighttime activity, which would increase use. Improvements to the park include paving the athletic field parking lot. A local church has recently acquired the vacant land across the street from Azalea Park on Lundeen and frontage improvements (curb, gutter, sidewalk, drainage, half street) would typically be required as a part of new development. As of this writing there is no known schedule for the church project. Staff is proposing to include at least a half street reconstruction project on the street improvement project list. Tidewater has reviewed the condition of the street and believes that a complete reconstruction would be needed; staff concurs. The Tidewater estimate for construction purposes is \$125,000 for the half street with curb only on the park side, not including drainage.

Attachment(s):

- a. Streets Projects List, 2019-23

## MAJOR &amp; MINOR MAINTENANCE BUDGET REPORT

<u>Sec ID</u>	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Width</u>	<u>Lanes</u>	<u>Overlay</u>	<u>2009 Cost</u>	<u>2017 Upated Cost</u>
1279	RANSOM AV	FAWN DR	PIONEER RD	580	32	2	1.5	\$ 84,535	\$105,910
1118	FRONTAGE RD	ROSS RD	ELK DR	90	30	2	1.5	12,298	15,407
1196	MENDY ST	PACIFIC AV	CULDESAC	490	21	2	1.5	22,381	28,040
1027	ALDER ST	HEMLOCK ST	SPRUCE DR	90	29	2	1.75	6,636	8,315
1302	SEACREST LN	GLENWOOD DR	ARCH LN	100	35	2	1.5	7,175	8,989
1315	SPRUCE ST	ALDER ST	OAK ST	420	25	2	2	31,150	39,027
	1" Overlay						1	80,000	80,000
								<u>244,175</u>	<u>285,688</u>
1014	5 ST	BARBRA LN DIRT	RANSOM AV	360	32	2	2	35,904	44,983
1194	MEMORY LN	RAILROAD ST	TANBARK RD	810	28	2	1.75	57,669	72,251
1152	HEMLOCK ST	ALDER ST	OAK ST	400	27	2	1.75	26,381	33,052
1184	MAPLE ST	OXFORD ST	ALDER ST	790	32	2	1.5	24,707	30,954
1023	7 ST	PIONEER LN	MEADOW LN	530	18	2	1.5	20,750	25,996
	1" Overlay						1	80,000	80,000
								<u>245,410</u>	<u>287,236</u>
1308	SEASCAPE CT	TANBARK RD	CULDESAC	430	11	2	1.5	9,697	12,148
1332	VALLEY ST	HILLSIDE DR	CHETCO AV	350	14	2	1.5	10,045	12,585
1001	1 ST	RANSOM AV	EASY ST	850	18	2	1.5	33,278	41,692
1169	KEVIN PL	HASSETT ST	RANSOM AV	770	32	2	1.5	53,592	67,143
1282	RANSOM AV	KEVIN PL	FAWN DR	430	32	2	1.5	28,208	35,341
1193	MECHELLE LN	KEVIN PL	FAWN DR	430	32	2	1.5	29,928	37,496
	1" Overlay						1	80,000	80,000
								<u>244,747</u>	<u>286,405</u>
1189	MARINE DR	OLD COUNTY RD	MARINE DR	2190	17	2	0	14,644	18,347
1095	EASY MANOR	EASY ST	EASY ST	920	21	2	1.75	47,193	59,126
1071	CHETCO LN	CHETCO AV	CULDESAC	460	30	2	1.5	30,015	37,605
1297	SANDY LN	MACKLYN COVE	CULDESAC	370	33	2	0	55,613	69,675
1200	MILL BEACH RD	ALLEN LN	MACKLYN COVE	20	33	2	0	3,006	3,766
	1" Overlay						1	80,000	80,000
								<u>230,471</u>	<u>268,519</u>
1294	ROWLAND LN	KNOLL LN	ARNOLD LN	330	33	2	0	10,965	13,738
1295	ROWLAND LN	SMITH DR	KNOLL LN	460	34	2	0	15,285	19,150
1161	HUB ST	ARNOLD LN	CULDESAC	890	13	2	1.5	11,308	14,167
1034	ALLEN LN	MILL BEACH RD	CULDESAC	300	25	2	0	34,160	42,798
1180	LUNDEEN RD	OLD COUNTY RD	CULDESAC	960	20	2	0	87,450	109,563
	1" Overlay							80,000	80,000
								<u>239,168</u>	<u>279,416</u>
									<u><u>\$1,407,264</u></u>

# **City of Brookings**

## **CITY COUNCIL MEETING MINUTES**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

**Monday, February 26, 2018**

### **Call to Order**

Mayor Pieper called the meeting to order at 7:05 PM.

### **Roll Call**

Council present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges, and Roger Thompson present; Councilor Dennis Triglia absent; a quorum present.

Staff present: City Manager Gary Milliman, Finance & Human Resource Director Janell Howard, Public Works Interim Supervisor Tim Rettke, Public Works Employee Michael Ruegsegger, Administrative Aide Rita Ritz, and City Recorder Teri Davis.

Media Present: No media present

Others Present: Seven audience members.

### **Ceremonies**

*Introduction of New Employees*

Supervisor Rettke introduced new Public Works employee Michael Ruegsegger  
City Manager Milliman introduced new Administrative Aide Rita Ritz

### **Oral Requests and Communications from the audience**

No one was present to address Council on non-agenda items.

### **Modification to Agenda**

**Councilor Thompson moved, Councilor Hodges seconded and Council voted unanimously to add Letter of Support for House Bill 4007 to the City Council agenda as Item F6 and as an urgency matter as the City wishes to consider support for the Bill prior to a vote by the Legislature in the 2018 short.**

### **Staff Reports**

*Chetco Bar Fire Grant Agreement*

City Recorder Davis presented the staff report.

**Councilor Hodges moved, Councilor Hamilton seconded and Council voted unanimously to authorize the City Manager to execute the Chetco Bar Fire Economic Impact Analysis and Recovery Plan Grant Contract with U.S. Economic Development Administration (EDA).**

*Harbor Sanitary District Committee*

City Manager Milliman presented the staff report.

**Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to designate Mayor Jake Pieper and Finance/HR Director Janell Howard as City representatives to the City/District Coordinating Committee with the Harbor Sanitary District.**

#### *Fireworks Funding*

City Recorder Davis presented the staff report.

1. Candice Michel of 1253 Rowland Lane spoke in opposition to the funding and noted concerns about procedure
2. Dane Tippman of 616 Pioneer Road spoke to recommend not using TOT funds for the event but to make funding a budgetary line item
3. Teresa Lawson of 820 Brookhaven Drive presented pros and cons of the funding; concluded fireworks enhance tourism

Council discussed the history of funding for this event; discussed TPAC's rationale for denying the funding; discussed procedural concerns with the request.

Councilor Thompson spoke in opposition to the funding due to the organization's tax status and a lack of finance transparency.

**Councilor Hodges moved, Councilor Hamilton seconded and Council voted 3-1, with Councilor Thompson voting 'Nay', to authorize payment of \$1,000 to the Fun'd the Fourth fundraising effort for the July Fourth 2018 fireworks event at the Port of Brookings Harbor, with funds to be allocated from Transient Occupancy Tax revenue.**

#### *Elmo Williams Day Funding*

City Recorder Davis presented the staff report.

**Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to allocate \$1,000 to the Elmo Williams Day Committee for the Elmo Williams Day event.**

#### *Wild Rivers Mushroom Festival Evaluation*

City Recorder Davis presented the staff report.

City Manager Milliman reported about additional information he had received during a tourism seminar earlier in the day; extremely successful event; expanding to a two-day event in 2018.

**Councilor Hodges moved, Councilor Thompson seconded and Council voted unanimously to accept the Wild Rivers Mushroom Festival Event Evaluation report.**



### *Support Letter for House Bill 4007*

City Manager Milliman presented the staff report.

Connie Hunter of 1310 English Court spoke in support of the item.

**Councilor Thompson moved, Councilor Hodges seconded and Council voted unanimously to authorize the Mayor to execute a support letter for HB 4007 regarding first time buyer savings accounts and raising document fees.**

### **Consent Calendar**

1. Approve Council minutes for February 12, 2018
2. Approve Special Council minutes for February 20, 2018
3. Accept Planning Commission minutes for October 3, 2017
4. Accept TPAC minutes for January 18, 2018
5. Receive monthly financial report for January 2018

Councilor Hodges moved, Councilor Hamilton seconded and Council voted unanimously to approve the Consent Calendar.

### **Remarks from Mayor and Councilors**

Councilor Hamilton reiterated his support for helping to fund the fireworks.

Mayor Pieper noted he has a lot of very good memories associated with the fireworks.

### **Adjournment**

Councilor Hodges moved, Councilor Thompson seconded, and Mayor Pieper adjourned the meeting at 7:59 p.m.

Respectfully submitted:

ATTESTED:  
this \_\_\_\_\_ day of \_\_\_\_\_ 2018:

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Jake Pieper, Mayor

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Teri Davis, City Recorder

## Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/18	02/01/2018	80812	882	Advanced Security Systems	25-00-2005	85.00
02/18	02/01/2018	80813	4608	BMI	20-00-2005	220.00
02/18	02/01/2018	80814	313	Brookings Vol Firefighters	10-00-2005	2,250.00
02/18	02/01/2018	80815	715	Budge McHugh Supply	20-00-2005	6,573.39
02/18	02/01/2018	80816	5567	CAL/OR Insurance Specialists Inc	30-00-2005	683.33
02/18	02/01/2018	80817	193	Central Equipment Co, Inc	15-00-2005	7,995.00
02/18	02/01/2018	80818	5827	Coastal Investments LLC	10-00-2005	1,130.00
02/18	02/01/2018	80819	1745	Coastal Paper & Supply, Inc	10-00-2005	1,193.22
02/18	02/01/2018	80820	183	Colvin Oil Company	25-00-2005	2,780.09
02/18	02/01/2018	80821	182	Coos-Curry Electric	10-00-2005	30,976.50
02/18	02/01/2018	80822	1357	Curry County Clerk	10-00-2005	500.00
02/18	02/01/2018	80823	5577	Davis, Teresa	10-00-2005	21.98
02/18	02/01/2018	80824	1	James Cook	20-00-2005	53.01
02/18	02/01/2018	80825	1	Charles Green	20-00-2005	45.00
02/18	02/01/2018	80826	1	Lori Johns	20-00-2005	28.80
02/18	02/01/2018	80827	1	Garrett Thomson	20-00-2005	20.81
02/18	02/01/2018	80828	1	Roxi Tippetts	20-00-2005	90.06
02/18	02/01/2018	80829	371	Dept. of Environmental Quality	25-00-2005	585.00
02/18	02/01/2018	80830	5642	Financial Pacific Leasing	10-00-2005	4,031.88
02/18	02/01/2018	80831	5432	First Community Credit Union	25-00-2005	812.99
02/18	02/01/2018	80832	298	Freeman Rock, Inc	10-00-2005	47.60
02/18	02/01/2018	80833	328	Les Schwab Tire Center	10-00-2005	1,510.89
02/18	02/01/2018	80834	4269	Gary Milliman	10-00-2005	131.96
02/18	02/01/2018	80835	4269	Milliman, Gary	10-00-2005	67.50
02/18	02/01/2018	80836	4793	Nor-Pac Power Systems LLC	25-00-2005	3,413.36
02/18	02/01/2018	80837	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
02/18	02/01/2018	80838	322	Postmaster	25-00-2005	850.00
02/18	02/01/2018	80839	207	Quill Corporation	10-00-2005	966.25
02/18	02/01/2018	80840	3	Tammy Spaulding	20-00-2005	90.75
02/18	02/01/2018	80841	3309	Roberts & Associates	15-00-2005	2,300.00
02/18	02/01/2018	80842	1840	Rogue Credit Union	50-00-2005	2,497.61
02/18	02/01/2018	80843	5298	Sea Clear Window Cleaning	15-00-2005	2,100.00
02/18	02/01/2018	80844	380	Stadelman Electric Inc	50-00-2005	4,697.00
02/18	02/01/2018	80845	2125	State of OR Water Resources Dept	20-00-2005	670.00
02/18	02/01/2018	80846	5448	Stover Engineering	50-00-2005	3,087.20
02/18	02/01/2018	80847	432	USA Bluebook	20-00-2005	513.56
02/18	02/01/2018	80848	2863	Verizon Wireless	10-00-2005	428.70
02/18	02/01/2018	80849	4131	Zumar Industries Inc	15-00-2005	386.64
02/18	02/08/2018	80850	5253	Anchor Lock & Key	10-00-2005	85.00
02/18	02/08/2018	80851	5070	Canon Solutions America	10-00-2005	86.55
02/18	02/14/2018	80852	193	Central Equipment Co, Inc	50-00-2005	.00 V
02/18	02/08/2018	80853	3015	Charter Communications	30-00-2005	495.00
02/18	02/08/2018	80854	5822	Chaves Consulting Inc	49-00-2005	370.20
02/18	02/08/2018	80855	3834	Clean Sweep Janitorial Service	20-00-2005	1,630.00
02/18	02/08/2018	80856	183	Colvin Oil Company	25-00-2005	4,256.68
02/18	02/08/2018	80857	284	Day Management Corp	30-00-2005	907.14
02/18	02/08/2018	80858	317	DCBS - Fiscal Services	10-00-2005	20.51
02/18	02/08/2018	80859	1	Andrew Boonstra	20-00-2005	284.11
02/18	02/08/2018	80860	3342	Fastenal	25-00-2005	354.65
02/18	02/08/2018	80861	153	Ferrellgas	25-00-2005	950.98
02/18	02/08/2018	80862	4646	Frontier	30-00-2005	545.35
02/18	02/08/2018	80863	4518	Government Ethics Commission	75-00-2005	741.18
02/18	02/08/2018	80864	4171	In-Motion Graphics	61-00-2005	450.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/18	02/08/2018	80865	162	Kerr Hardware	10-00-2005	1,508.40
02/18	02/08/2018	80866	5813	Mark Rogers Painting	50-00-2005	1,200.00
02/18	02/08/2018	80867	4981	McLennan Excavation, Inc	54-00-2005	19,218.49
02/18	02/08/2018	80868	4443	Napa Auto Parts-Golder's	15-00-2005	25.24
02/18	02/08/2018	80869	4487	Net Assets Corporation	10-00-2005	220.00
02/18	02/08/2018	80870	4781	OHA Drinking Water Services	50-00-2005	248.00
02/18	02/08/2018	80871	3561	Oil Can Henry's	10-00-2005	118.46
02/18	02/08/2018	80872	5008	Online Information Services	10-00-2005	103.50
02/18	02/08/2018	80873	5696	Oregon Business Forms Inc	10-00-2005	367.14
02/18	02/08/2018	80874	5390	O'Reilly Automotive, Inc	10-00-2005	14.42
02/18	02/08/2018	80875	5850	Packaging Corporation of America	10-00-2005	559.50
02/18	02/08/2018	80876	252	Paramount Pest Control	10-00-2005	50.00
02/18	02/08/2018	80877	4	Azalea Park Foundation	10-00-2005	21.50
02/18	02/08/2018	80878	4	Azam Carlson	10-00-2005	50.00
02/18	02/08/2018	80879	5849	PR Diamond Products Inc	15-00-2005	147.00
02/18	02/08/2018	80880	5059	Reddaway INC	15-00-2005	576.43
02/18	02/08/2018	80881	990	UPS	20-00-2005	96.21
02/18	02/08/2018	80882	861	Village Express Mail Center	10-00-2005	22.20
02/18	02/08/2018	80883	2122	Cardmember Service	10-00-2005	3,138.31
02/18	02/08/2018	80884	169	Waste Connections Inc	10-00-2005	823.29
02/18	02/08/2018	80885	151	Western Communications, Inc.	32-00-2005	714.20
02/18	02/15/2018	80886	2578	Action Trophies	10-00-2005	7.50
02/18	02/15/2018	80887	4734	Aramark Uniform Services	10-00-2005	120.00
02/18	02/15/2018	80888	4788	BOLI	51-00-2005	250.00
02/18	02/15/2018	80889	5108	Brad Kelly, PT	10-00-2005	360.00
02/18	02/15/2018	80890	5048	Brookings Harbor Medical Center	10-00-2005	805.00
02/18	02/15/2018	80891	416	Brookings Lock & Safe Inc	10-00-2005	38.00
02/18	02/15/2018	80892	193	Central Equipment Co, Inc	50-00-2005	4,000.00
02/18	02/15/2018	80893	3015	Charter Communications	10-00-2005	224.96
02/18	02/15/2018	80894	3834	Clean Sweep Janitorial Service	25-00-2005	225.00
02/18	02/15/2018	80895	173	Curry Equipment	10-00-2005	854.89
02/18	02/15/2018	80896	166	Dan's Auto & Marine Electric	15-00-2005	475.99
02/18	02/15/2018	80897	185	Del Cur Supply	20-00-2005	111.35
02/18	02/15/2018	80898	1	Sarah Kutzer	20-00-2005	271.66
02/18	02/15/2018	80899	1	Ellen O'Brien	20-00-2005	38.82
02/18	02/15/2018	80900	1	Alyshia Pacino	20-00-2005	122.38
02/18	02/15/2018	80901	1	Justice Perrin	20-00-2005	59.48
02/18	02/15/2018	80902	4011	ECO Lab	25-00-2005	241.42
02/18	02/15/2018	80903	261	Engineered Control Products	20-00-2005	150.54
02/18	02/15/2018	80904	4950	Equipump	25-00-2005	1,826.00
02/18	02/15/2018	80905	5753	James M Fallman Jr	10-00-2005	400.00
02/18	02/15/2018	80906	3342	Fastenal	15-00-2005	130.25
02/18	02/15/2018	80907	4646	Frontier	25-00-2005	896.96
02/18	02/15/2018	80908	5065	Gold Beach Lumber	50-00-2005	1,729.04
02/18	02/15/2018	80909	5172	Gowman Electric, Inc	20-00-2005	500.00
02/18	02/15/2018	80910	198	Grants Pass Water Lab	20-00-2005	336.00
02/18	02/15/2018	80911	3961	Grizzly Fence & Construction	25-00-2005	225.00
02/18	02/15/2018	80912	167	Hach Company	25-00-2005	907.70
02/18	02/15/2018	80913	139	Harbor Logging Supply	20-00-2005	237.60
02/18	02/15/2018	80914	199	Richard Harper	10-00-2005	400.00
02/18	02/15/2018	80915	3408	IDEXX Distribution Inc	25-00-2005	1,106.17
02/18	02/15/2018	80916	5615	International Inst of Municipal Clerks	10-00-2005	100.00
02/18	02/15/2018	80917	4980	iSecure	10-00-2005	33.00
02/18	02/15/2018	80918	4573	Methodworks	25-00-2005	1,845.00
02/18	02/15/2018	80919	5257	Mill Casino, The	10-00-2005	93.00
02/18	02/15/2018	80920	2971	Mission Communications LLC	20-00-2005	1,250.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/18	02/15/2018	80921	685	Neilson Research Corporation	25-00-2005	208.80
02/18	02/15/2018	80922	5364	North Central Laboratories	25-00-2005	366.89
02/18	02/15/2018	80923	334	North Coast Electric Company	20-00-2005	390.02
02/18	02/15/2018	80924	3159	NorthCoast Health Screening	10-00-2005	267.00
02/18	02/15/2018	80925	5244	OMJA	10-00-2005	100.00
02/18	02/15/2018	80926	5603	Oregon Assoc of Municipal Recorders	10-00-2005	50.00
02/18	02/15/2018	80927	207	Quill Corporation	10-00-2005	310.22
02/18	02/15/2018	80928	5851	Quinn's Well Pump & Filtration Service	50-00-2005	5,442.00
02/18	02/15/2018	80929	3093	Shelton Turnbull Printers Inc	10-00-2005	157.18
02/18	02/15/2018	80930	5730	Spectrum Reach	32-00-2005	1,000.00
02/18	02/15/2018	80931	5457	Speer Hoyt LLC	10-00-2005	936.00
02/18	02/15/2018	80932	142	Tidewater Contractors Inc	51-00-2005	7,775.00
02/18	02/15/2018	80933	1412	Triangle Pump & Equipment Inc	25-00-2005	216.17
02/18	02/15/2018	80934	5011	Xylem Water Solutions USA, INC	25-00-2005	4,002.50
02/18	02/15/2018	80935	5731	Tom Yockey	10-00-2005	91.00
02/18	02/22/2018	80936	2149	American Backflow Prev Assoc	20-00-2005	85.00
02/18	02/22/2018	80937	993	ATCO International	10-00-2005	220.00
02/18	02/22/2018	80938	5527	Big State Industrial Supply Inc	25-00-2005	300.88
02/18	02/22/2018	80939	5048	Brookings Harbor Medical Center	10-00-2005	150.00
02/18	02/22/2018	80940	5070	Canon Solutions America	10-00-2005	230.36
02/18	02/22/2018	80941	183	Colvin Oil Company	25-00-2005	3,976.99
02/18	02/22/2018	80942	1674	Correct Equipment Inc	25-00-2005	2,241.92
02/18	02/22/2018	80943	4746	Curry County Treasurer	10-00-2005	608.00
02/18	02/22/2018	80944	1	Marcia Crooks	20-00-2005	16.06
02/18	02/22/2018	80945	1	Ronald Ross	20-00-2005	232.49
02/18	02/22/2018	80946	5156	Desi's Tree Trimming	10-00-2005	800.00
02/18	02/22/2018	80947	2640	Dyer Partnership Inc., The	15-00-2005	53,239.71
02/18	02/22/2018	80948	5804	Early Management Team Inc	50-00-2005	476.00
02/18	02/22/2018	80949	5125	Jordan Fanning LLC	25-00-2005	2,500.00
02/18	02/22/2018	80950	5235	Ferguson Enterprises Inc #3007	20-00-2005	470.59
02/18	02/22/2018	80951	2971	Mission Communications LLC	20-00-2005	563.40
02/18	02/22/2018	80952	5847	MPress LLC	10-00-2005	30.00
02/18	02/22/2018	80953	424	Munnell & Sherrill	25-00-2005	120.06
02/18	02/22/2018	80954	329	New Hope Plumbing	58-00-2005	595.00
02/18	02/22/2018	80955	334	North Coast Electric Company	25-00-2005	5,146.20
02/18	02/22/2018	80956	5155	Oregon Department of Revenue	10-00-2005	1,823.33
02/18	02/22/2018	80957	427	Oregon Pacific Company	10-00-2005	219.60
02/18	02/22/2018	80958	2089	OVFA	10-00-2005	205.00
02/18	02/22/2018	80959	4	Vickie Sandler	10-00-2005	214.00
02/18	02/22/2018	80960	207	Quill Corporation	10-00-2005	179.92
02/18	02/22/2018	80961	142	Tidewater Contractors Inc	55-00-2005	141,907.44
02/18	02/22/2018	80962	3752	Trace Analytics, LLC	10-00-2005	80.00
Grand Totals:						383,052.16

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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Report Criteria:

Report type: Summary

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## Committee Vacancies

Date: March 12, 2018

**Re: Vacant Volunteer Positions**

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Following is a list of all Commission/Committee positions and terms currently vacant:

Position	Held By	Month/ Day	Year Expires	Term/ Years
Budget #1	VACANT	2/1	2018	3
Budget #2	VACANT	2/1	2019	3
Planning Commission #7	VACANT	4/1	2019	4