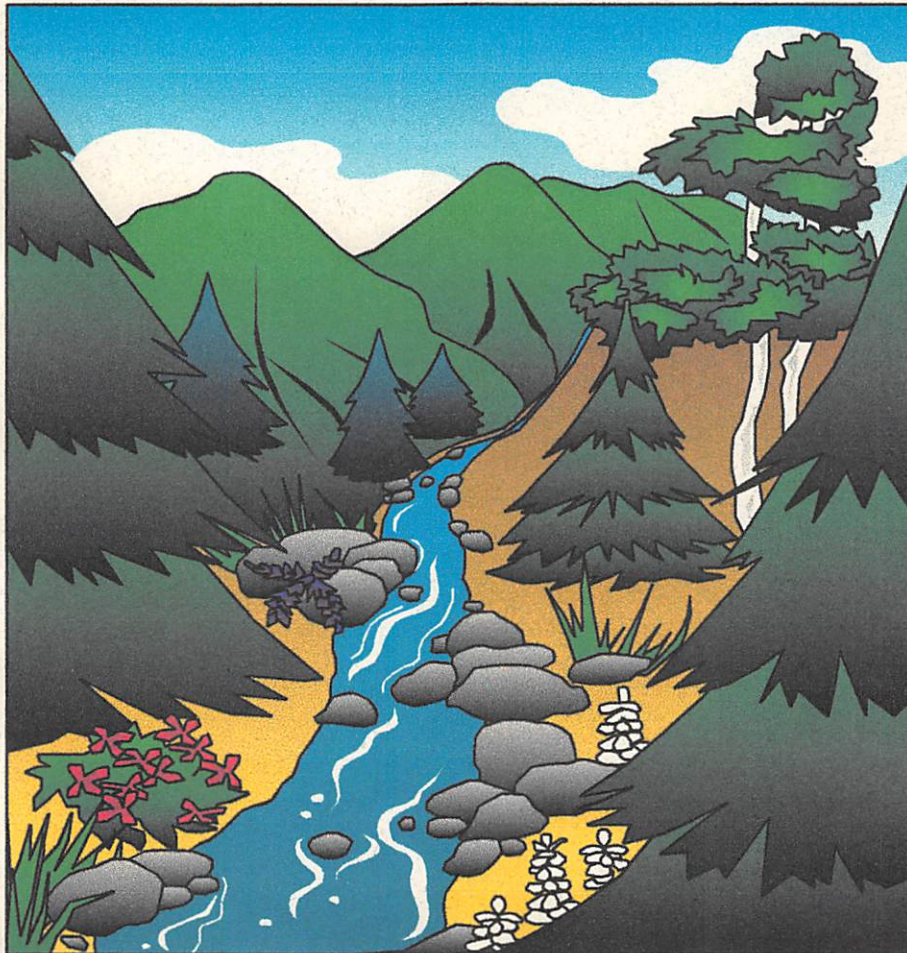


VAULT COPY

agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415 - 7:00 PM
March 22, 1999



Spring has Sprung in Brookings!

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
March 22, 1999
7:00 p.m.

- I. CALL TO ORDER (cream)
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS (white)
 - A. Appointment of three people to Planning Commission
 - B. "April is Spring Clean Up Month"
 - C. World Health Day Proclamation - Linda Morgan, 17C School District Nurse
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES (pink)
 - A. MDA "Fill the Boot" fund raiser - Jeanie Nelson, MDA District Director
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 - 1. Chamber of Commerce
 - 2. Businesses for a Better Brookings
 - 3. Parks & Recreation Commission
 - 4. Planning Commission
 - 5. Council Liaisons
 - B. Unscheduled
- VIII. STAFF REPORTS
 - A. Finance Department (purple)
 - 1. ICMA Retirement Fund Investment Option
 - B. City Manager (yellow)
 - 1. ODOT State Transportation System Improvements
 - C. Police Department (salmon)
 - 1. Juvenile Grant funds to County Justice Department
 - D. Community Development (blue)
 - 1. Dawson Pump Station Rehab

IX.

CONSENT CALENDAR

- A. Approval of Council Meeting Minutes (cream)
 - 1. Minutes of March 8, 1999, Regular Council Meeting
 - B. Approval of Committee/Commission Minutes (green)
 - 1. Minutes of February 25, 1999, Regular Parks & Recreation Commission Meeting
- (end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Resolutions (purple)
 - 1. Approval of Resolution No. 99-R-652, authorizing City Manager to sign necessary document offering ICMA Retirement Trust options to the City of Brookings employees participating in the 457 Deferred Compensation Plan

XI.

EXECUTIVE SESSION - ORS192.660(1)(e) To conduct deliberations with persons designated to negotiate real property transactions

XII.

REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

XIII.

ADJOURNMENT

Memorandum

TO: Mayor, City Council

FROM: City Manager Tom Weldon 

DATE: March 17, 1999



Issue: Three Planning Commission members' appointments

- Background:
- 1) You have three Planning Commission positions to fill.
 - A. Rick Dentino's appointment expires April 1, 1999.
 - B. Ted Freeman's appointment expires April 1, 1999.
 - C. Sandy Hislop resigned last month and her vacant position expires April 1, 2001.
 - 2) You have four applicants for these three positions: Copies of applications for the following are attached.
 - A. Rex Atwell
 - B. Rick Dentino
 - C. Ted Freeman
 - D. Victoria Nuss

- 3) Your ordinance on the Planning Commission states:

"Section 3. Qualifications of Members.

- A. The commission shall consist of seven voting members to be appointed by the Mayor with the approval of the City Council. At least five of the voting members shall be electors of the City of Brookings; two may be electors who reside within the City of Brookings adopted Urban Growth Boundary. These members shall not be officials or employees of the city. In addition to the members appointed by the Mayor, the City Planning Director shall serve as ex-officio non-voting member of the commission.
- B. No more than two of the voting members may engage principally in the buying, selling or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation that engages principally in the buying, selling or developing of real estate for profit. No more than two of the members appointed by the City Council shall be engaged in the same kind of business trade or profession."
- 4) Vacancies are filled by appointment of the Mayor, with the approval of the Council.
- 5) One (Judi Krebs) of the four remaining Planning Commission members lives outside the City, but inside the present Urban Growth Boundary. One of your applicants (Rex Atwell) lives outside the City, but in the present Urban Growth Boundary.
- 6) Appointment of any of the four applicants will not violate "Section 3B" above.

MARCH 9, 1999

CITY MANAGER

TOM WELDON

BROOKINGS, OREGON 97415

DEAR SIR,

SHOULD AN OPENING FOR A POSITION ON YOUR PLANNING COMMISSION BECOME AVAILABLE, I WOULD APPRECIATE CONSIDERATION.

MY RESIDENCE IS ONE HALF MILE BEYOND THE BROOKINGS CITY LIMITS.

I HAVE SERVED WITH A PLANNING COMMISSION BODY IN LYNWOOD CALIFORNIA.

AT PRESENT I AM AN OREGON STATE LICENSED REAL ESTATE BROKER.

RESPECTFULLY,

Rex Atwell

REX ATWELL

17169 PARKVIEW DRIVE

BROOKINGS, OREGON 97415

541-469-4663

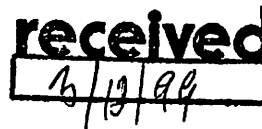


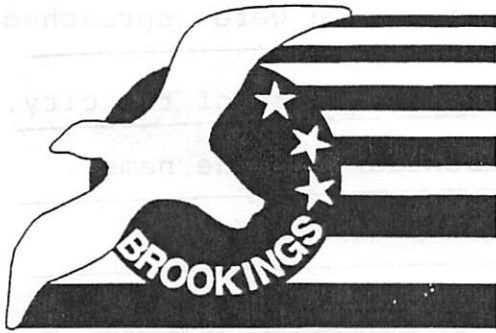
Oregon State Elks Association

Rex Atwell
Public Affairs
Committeeman

Lodge (541) 469-2169
Home (541) 469-4663
P.O. Box 6364
Brookings, Oregon 97415

"59 Lodges and Over 60,000 Members"





City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

BROOKINGS

APPLICATION TO SERVE ON A CITY OF

COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: REX ATWELL Date: 11 MARCH 1999

Physical Address: 17169 PARKVIEW DRIVE BROOKINGS, OREGON

Mailing Address: P.O. BOX 6364 BROOKINGS, OR. Phone: 469-4663

This is my application to serve on the following board or committee. **Check one or more:**

☐ City Council (4 year term, appointed by Council)

☒ Planning Commission (4 year term, appointed by Council)

☐ Parks and Recreation Commission (4 year term, appointed by Council)

☐ Systems Development Charge Review Board (4 year term, appointed by Council)

☐ Budget Committee (3 year term, appointed by Council)

☐ Other (Please list): _____

1. Resident of City of Brookings since: Month: DEC. Year: 1981

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I support an orderly development for the community needs. As a Realtor/Advisor in Hesperia, Calif. I helped in the ground up design for that city. As a member of the

(Continued on back)

received
3/10/99

2. Continued: Lynwood, Calif. Planning Commission, we were approached to

consider a two-hundred bed Hospital in the heart of the city.

It was eventually designed and constructed with the name

Saint Frances General Hospital.

(Continued on separate sheet)

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)
U.S. ARMY 1942 - 1962 (Continuing Courses thru Advocate Generals Office)
Accredited courses in Civil Law Loyola University.

Metropolitan College Los Angeles (Exercise in Law).

CEO National Credit of Lynwood, Calif.

CEO Southern Calif. Collection Co.

CEO Pentagon Purchase Plan INC. (Auto financing)

CEO Associates (Billing/Bookkeeping)

CEO Downey, Calif. Credit Bureau

Supervisor California Driving School Los Angeles, Calif.

Pasadena Class Instructor Court Directed Driver Education for Offenders.

Credit Manager Square Deal Builders Supply Brookings, Oregon.

Oregon Licensed Real Estate Broker (Current).

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>John Zia</u>	<u>97848 Titus Lane Brookings</u>	<u>469-5285</u>
B. <u>Jerry Teague</u>	<u>247 Cypress</u>	<u>469-3123</u>
C. <u>Gary Long</u>	<u>17060 Ferry Creek Hts.</u>	<u>469-3128</u>

5.

Ref Atwell
Signature

11 MARCH, 1999
Date

2 Continued

Lynwood City Police Air-Arm (Pilot)

City of Lynwood Police Commissioner

City of Lynwood Chamber of Commerce (Board Member)

Brookings/Harbor Health District (Board Member) 1986 - 1988

Southern Curry Ambulance Assoc. (Board Member) 1988 - 1996

Southern Curry 9-1-1 Committee 1990 - Current

Suburban Fire District (Board Member) 1996 - Current

Brookings Elks Lodge Member 1986 - Current



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

BROOKINGS

APPLICATION TO SERVE ON A CITY OF

COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: RICHARD R. DENTINO

Date: 3-3-99

Physical Address: 1230 RANSOM AVENUE, BROOKINGS, 97415-8169

Mailing Address: SAME Phone: 541-469-1284

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☒ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)
- ☐ Other (Please list): _____

1. Resident of City of Brookings since: Month: 10 Year: 96

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I HAVE DELIGENTLY SERVED ON THE PLANNING
THE PAST
COMMISSION FOR 2 YEARS, FULFILLING SOMEONE'S PREVIOUS TERM.
I HAVE COMPLETED A BASIC PLANNER'S TRAINING COURSE AT NORTH

(Continued on back)

2. Continued: BEND IN 1997, AND AN ADVANCED COURSE AT SPRINGFIELD IN '98.

I VOLUNTARILY SERVE ON BOTH THE 'PROUD' COMMITTEE
TRANSPORTATION STUDY GROUP. (MEMBER OF 'PROUD' ORDINANCE REVIEW SUB-COMM'Y.

& CHAIR THE INFRASTRUCTURE SUB-COMM'Y.) I HAVE CHAIRED THE CITY OF LODI (CA) ARTS
COMMISSION FOR A NUMBER OF YEARS, AND WAS AN ACTIVE MEMBER OF THE
COUNTY OF SAN JOAQUIN (CA) ARTS COUNCIL.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

BORN, RAISED & EDUCATED IN CHICAGO, ILL. GRADUATED U. OF SAN FRANCISCO

EMPLOYED FOR 26 YRS. at GENERAL MILLS, INC. (BOTH CHICAGO & LODI, CA.)

(RETIRED)
AT VARIOUS LEVELS. (TEN YRS. AS ARCHITECTURAL DRAFTSMAN PRIOR TO THAT)

MARRIED SINCE 1958; VOLUMINOUS FAMILY - ONE SON & STILL AT HOME & IN LOCAL
SCHOOL SYSTEM. I HAVE COLLEGE EDUCATED SEVEN CHILDREN, INCLUDING
A PHYSICIAN. WE MOVED TO BROOKINGS TO RETIRE AND ARE
HOME OWNERS. "ITCHY FEET" DROVE ME BACK TO WORK. I AM CURRENTLY
A REPORTER, COLUMNIST, CARTOONIST, WHATEVER FOR CURRY COASTAL PILOT.
MY EMPLOYMENT IS TOTALLY SEPERATE FROM MY ABILITY TO SERVE THE
PLANNING COMMISSION. MY WIFE, PATTI, IS ACTIVITIES DIRECTOR AT
CURRY GOOD SAMARITAN CENTER. I AM 63 1/2 YEARS OLD AND IN
GOOD HEALTH. I WISH TO SERVE THE PEOPLE OF BROOKINGS (MY NEIGHBORS)
FOR THE PURIST OF REASONS. I HAVE NO PERSONAL AGENDA, WHICH
I FEEL, MAKES ME UNIQUE IN THIS VOLUNTARY POSITION.

I HAVE NUMEROUS HOBBIES & FAVORITE ACTIVITIES, INCLUDING
"POLITICAL WATCHING." HAVING LIVED IN ~~VERY~~ LARGE, MID-SIZED &
SMALL COMMUNITIES I BRING VARIED MUNICIPAL PHILOSOPHIES TO THE TABLE.
I ALSO POSSESS MANAGEMENT/UNION BARGAINING EXPERIENCE.

4. Please list three references:

NAME:

ADDRESS:

PHONE:

A. LES COHEN

324 S. HAZEL ST., BKGS.

DAYS: 469-3181

B. JUDI KREBS

15951 BAYVIEW DR. BKGS

469-3017

C. CRAIG MICKELSON

P.O. Box 952 BKGS.

DAYS: 469-9060

5.

Signature

Richard Dentino

Date

3-3-99



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

BROOKINGS APPLICATION TO SERVE ON A CITY OF COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: TED FREEMAN Jr Date: 3-14-99

Physical Address: 1391 GLENWOOD

Mailing Address: P.O. Box 4074 BROOKINGS OR Phone: 541 469 5788

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☒ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)
- ☐ Other (Please list): _____

1. Resident of City of Brookings since: Month: 12 Year: 44

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I have been a member of the
commission since 1985. In that time I have seen
many changes, most of which have been good. I wish to

(Continued on back)

2. Continued: to bring to the planning commission my previous
experience on the commission and my expertise in the
heavy construction business. Also, my knowledge about our
Town's past can help us (the commission) direct its future
into the new century with positive energy. I feel it is
SEE ATTACHED...

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

Born and raised in Brookings, graduating from BHHS
Graduated from SOC now Southern Oregon University
Lived in Medford working for Western Electric subsidiary
of Bell Telephone. While in Medford took post
graduate courses in Business Administration
Moved back to Brookings to start a sand and gravel
business with my parents

Two children, Inga & Ted both graduating from BHHS
Instrumental in forming Adult Softball League
Involved in Jr. Wre Basketball and Little League Baseball

Member of Step Program Clatsop River Watershed Homebuilder Assoc.
JCI Senator, BPOE 1434, Oregon Concrete Aggregate Producers Assoc.

4. Please list three references:

NAME:

ADDRESS:

PHONE:

A. Judy KREAS

B. RON BODMAN

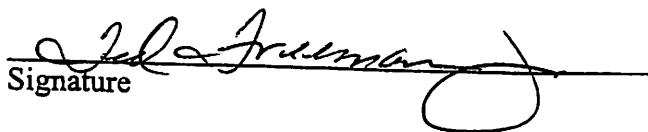
C. Jerry ROSS

469 3017

469-6764

469-3144

5.


Signature

3-14-99
Date

important to be able to make a qualified unbiased
decisions while maintaining compassion for ones
neighbors.

Thank you for considering my application
for the City of Brookings Planning Commission.

Coastal Copiers Sales & Leasing

623 Chetco Avenue
PO Box 1581
Brookings, OR 97415

Nancy Brendlinger, Mayor
City of Brookings
898 Elk Drive
Brookings, OR 97415

March 16, 1999

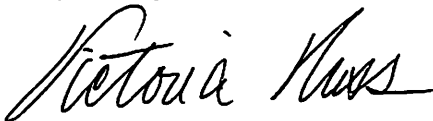
Dear Nancy Brendlinger, Mayor,

I am respectfully submitting my application to serve on the City of Brookings Planning Commission. I am excited about the prospect of serving the community in this capacity. As you review my application you will see I bring with me the necessary skills to adequately fill this position.

Living in the Brookings-Harbor area is luxury. Almost five years ago I moved to Brookings from Atlanta, Georgia. I met my husband, Don Nuss after settling here and we started our business together. We have been in business for four years, and we are proud of our achievements and the contributions we have made to our community. I wish to continue these contributions by serving on the City of Brookings Budget Committee.

If you have additional questions or concerns while considering my application, please feel free to contact me at work 412-0224 or at home 469-9743.

Respectfully,



Victoria E. Nuss, CPA
Owner
Coastal Copiers Sales & Leasing

received
3/17/99

11:30 AM



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

BROOKINGS

APPLICATION TO SERVE ON A CITY OF

COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Victoria Nuss, CPA Date: 3/15/99
Physical Address: 808 Pioneer Rd
Mailing Address: PO Box 1581 Phone: 412-0244

This is my application to serve on the following board or committee. **Check one or more:**

- ☐ City Council (4 year term, appointed by Council)
☒ Planning Commission (4 year term, appointed by Council)
☐ Parks and Recreation Commission (4 year term, appointed by Council)
☐ Systems Development Charge Review Board (4 year term, appointed by Council)
☐ Budget Committee (3 year term, appointed by Council)
☐ Other (Please list): _____

1. Resident of City of Brookings since: Month: 10 Year: 94
2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I would like to be involved in the
city planning especially as it involves the
downtown area.

(Continued on back)

2. Continued:

Currently serving on the PROUD committee
is an effort to revitalize the downtown
area. President of Business for a Better
Brookings, a non-profit organization to help
facilitate, encourage & develop a vital downtown
Brookings.

3.

Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

1995 - Present - Owner of Coastal Copiers Sales & Serv

1991-95 Accountant, CPA

1979-91 Retail Management

BA Business Administration / Accounting

CPA - Georgia & Oregon

Member of AICPA & OSCPA

4.

Please list three references:

NAME:

ADDRESS:

PHONE:

A. Lee Hunter, CPA	5 th St, Bkgs	469-7448
B. Pat Foley, DA	Court House, EB	247-7011
C. Larry Bunker	Bkgs	469-2992

5.

Signature

Victoria Nuss, CPA

Date

March 16, 1999



PROCLAMATION

WHEREAS, the Brookings-Harbor is an area of natural beauty and friendly people; and

WHEREAS, the citizens of the Brookings-Harbor area are known for their civic pride and willingness to help out to get the job done; and

WHEREAS, a large number of visitors come to our area during the Spring;

NOW, THEREFORE, I, Nancy Brendlinger, Mayor of the City of Brookings, do hereby proclaim April, 1999 as

“SPRING CLEAN-UP MONTH IN BROOKINGS-HARBOR”

And ask all citizens to pitch-in,
join the Brookings-Harbor Clean-Up Program
and show pride in our community by cleaning up our act.”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 22nd day of March, 1999.

Nancy Brendlinger
MAYOR



Memorandum

TO: Mayor, City Council

FROM: City Manager Tom Weldon *Tom*

DATE: March 17, 1999

RE: World Health Day

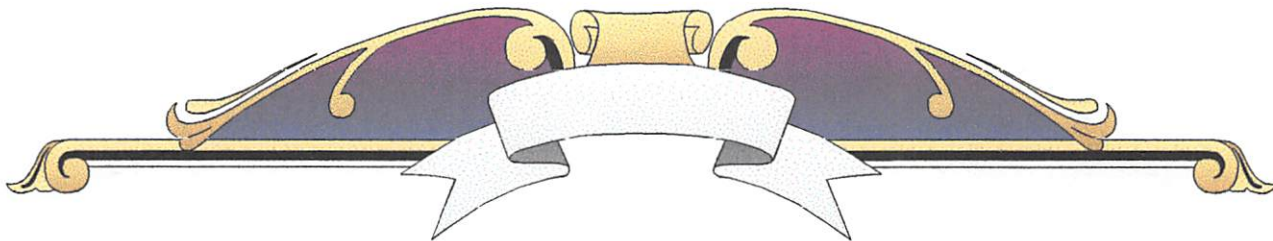


On April 7, 1999, the World Health Day kick-off will address healthy aging with the theme "*Healthy Aging, Healthy Living - START NOW!*" Locally, Brookings-Harbor School District 17-C will be coordinating a World Health Day Program with a Poster Contest for K-12. Attached is a proclamation and information on the poster contest. The winners of the poster contest will be given ribbons with their posters being displayed in various medical offices in Brookings-Harbor after the ceremony.

People in the United States are living longer; resulting in a larger proportion of the population being classified as older adults (age 65 and over). In 1997, older Americans numbered 34 million, or nearly 13% of the population. However; by the year 2030, older Americans will number 70 million and represent 20% of the US population. This growth in the number of older Americans will present numerous challenges to virtually all aspects of our society, including increased stresses on our systems of transportation, health care, housing and long term care.

Furthermore, a growing body of research reveals that we must change the way we think about aging. The old mind set that aging is an inevitable process of degeneration and disease must be overcome. The evidence is now clear that healthy/aging is determined by healthy lifestyle choices and practices more than by genes. The World Health Day 1999 initiative promotes the concept that Americans can make a significant impact on their aging experience through good nutrition, physical activity/exercise, and other positive lifestyle choices, as well as by remaining an active participant in society.

Here, in Brookings, we can officially endorse these concepts by declaring the World Health Day Proclamation at the Council meeting and having the Mayor and/or one of the Council attend the ceremony at Kalmiopsis Elementary School on April 7th, at 1:00PM, in commemoration of this year's theme "*Healthy Aging, Healthy Living - START NOW!*"



WORLD HEALTH DAY PROCLAMATION

WHEREAS the health of all people is one true measure of a nation's commitment to social justice; and,

WHEREAS all nations of the world, acting through the World Health Organization, of which the United States is an active member, are pledged to the goal of Health of All by the Year 2000; and

WHEREAS April 7 of each year has been established by the World Health Organization as World Health Day - an occasion to educate and inform, to encourage increased community involvement, to focus on the unity of our concerns for a better quality of life; and,

WHEREAS the World Health Organization, realizing that the aging of the population is a major concern around the world and recognizing the importance of healthy aging, has designated World Health Day 1999 to focus on promoting healthy aging and healthy living; and,

WHEREAS healthy lifestyles have a significant impact on the health and well-being of older Americans; and

WHEREAS the American Association for World Health, recognizing that healthy aging and healthy living are major healthy concerns in the United States and that individual, community, national and global collaboration is essential to promoting healthy aging, is promoting the 1999 World Health Day theme in the United States as *Healthy Aging, Healthy Living - START NOW!*

THEREFORE, I, Nancy Brendlinger, do hereby declare April 7, 1999, as World Healthy Day in Brookings and urge all our citizens to take part in activities and observances designed to champion public health and safety by promoting awareness and support and by encouraging participation in the world wide efforts of World Health Day 1999, *Healthy Aging, Healthy Living - START NOW!*

Dated this _ ____ day of March, 1999, by the City of Brookings,

Nancy Brendlinger, MAYOR



Memorandum

TO: Mayor, City Council

FROM: William J. Sharp, Fire Chief *WJS*

THROUGH: Tom Weldon, City Manager *Tom*

DATE: 3-17-99



Issue: MDA 'Fill The Boot' Campaign

Synopsis:

The MDA, 'Fill The Boot' program is a nationwide program that The Muscular Dystrophy Association puts on with the help of fire departments. Recently we were contacted by one of the District managers for MDA, Jeanie Nelson. She made a presentation to the fire department and we expressed an interest in putting on a 'Fill The Boot' campaign here in Brookings on Labor Day weekend. Our plan is to have an area off of the main street (101) and advertise as well as put out signs and information as to where we were going to be and what's going on. People will be able to drive through a particular area and our firefighters will hold out a fire boot and allow the people to donate monies toward the MDA campaign. The MDA group will provide us with advertising, signs, banners and support for us to stage this event. The Brookings Firefighters association is planning on putting this event on providing the City council is in support of such a campaign. Jeanie Nelson or another MDA representative will be at the March 22, 1999 council meeting to make a brief presentation and to answer any questions that the council may have.

Memorandum



TO: Mayor & Council
THRU: Tom Weldon, City Manager *Tom*
FROM: Gail L. Hedding, Finance Director/Recorder *Gail*
DATE: March 17, 1999
RE: Expansion of Investment Options for Deferred Compensation Plan

Issue: Council approval of additional investment options be made available to employees.

Synopsis

A recently released opinion by the Oregon Legislative Counsel expressed the conclusion that investment of employees' monies held in a deferred compensation plan can now be expanded to include equity securities. The text of the opinions by Oregon Legislative Counsel and our plan administrator, ICMA, has been reviewed by legal counsel for the City of Brookings. Council's approval of expansion of the investment option made available to employees would result in no cost to the City, but would create an even more attractive retirement savings vehicle for employees.

Recommendation

That Council adopt the attached resolution approving such offering expansion and direct the City Manager, as coordinator of the program, to sign the appropriate form instructing ICMA to make equity offerings available to all participating in the deferred compensation plan.

Employer Name: _____

Plan Number: _____

Dear ICMA Retirement Corporation:

Please make ALL the investment options offered by the ICMA Retirement Trust available to our employees participating in the 457 Deferred Compensation plan.

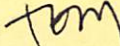
Signature: _____

Title: _____

Date: _____

Memorandum

TO: Mayor, City Council

FROM: City Manager Tom Weldon 

DATE: March 17, 1999



Issue: Support for Parkview Drive Improvements

- Background:
- 1) The Oregon Department of Transportation wants input from local communities as to our priorities for expending state gas tax dollars on state highways. Now is the time for us to comment on one of their plans.
 - 2) Improvements (left turn lane) estimated at \$750,000 are in the Oregon Department of Transportation's DRAFT 2,000 - 2,000 STIP (State Transportation Improvement Program) Preliminary version.
 - 3) At this time, this is the only "Modernization Project" scheduled for Curry County in the next four years.
 - 4) Highway modernization projects are ones whose primary goal is to add capacity to accommodate existing or projected traffic growth. Modernization projects are typically identified, selected and prioritized according to numerous factors and considerations including land use, modal integration, safety, congestion, public support, environmental resources, cost efficiency, economic development and accessibility.
 - 5) Parkview Drive is a busy, dangerous intersection at U.S. 101 now. It will get considerably busier in a few months when the Parkview Residential Care Facility (which is two blocks up Parkview off 101) opens.
 - 6) The area served only by Parkview Drive continues to grow with new residences and this with increased activity at the airport will add to the vehicles using this intersection.
 - 7) There is only about \$6 Million available for these types of projects in Coos, Curry, and Douglas Counties over the next four years, under present funding levels. This could change, if the legislature and Governor can agree on a new Transportation Bill.
 - 8) Our Couplet Project would also fall under this "Modernization" category. This project is estimated to cost \$10 Million.

Recommendation: Send a letter, signed by the Mayor stating:

- 1) We agree Parkview Drive at U.S. 101 is a busy, dangerous, intersection that needs help. This congestion (and the resulting safety issues) will only get worse as development occurs in the large area that has its only access to the world from this road.
- 2) The City's Modernization funds priorities also include building the "downtown couplet". Since this is such a high cost (\$10 Million) project and modernization dollars now are very limited, we would like to see this project staged. We would like to see \$100,000 per year set aside to begin buying the small amount of right-of-way that will be needed to do this project.

Ken Lewis
Chief of Police

POLICE DEPARTMENT
City of Brookings
898 Elk Drive
Brookings, Oregon 97415
(541) 469-3118 - Fax (541) 412-0253



Memorandum/03-15-99

From: Chief Ken Lewis

KPL

To: Tom Weldon,
City Manager

Tom

Re: JAIBG Funds

I have received and reviewed the letter of March 12, 1999 from Mr. Ron Mathis, Director of Curry County Community justice.

I am in agreement with Mr. Mathis' request that the City of Brookings waive to Curry County our portion of the allocated grant funds, \$2,658.00.

Mr. Mathis' plan to utilize these Juvenile Accountability Incentive Block Grant program funds for juvenile detention costs is a sensible one and is in line with our High-Risk Juvenile Crime Prevention Partnership Plan.

CURRY COUNTY COMMUNITY JUSTICE
29821 COLVIN STREET
PO BOX 1198
GOLD BEACH, OREGON 97444

Ronald Mathis, Director
Curry County Community Justice

MAC K ARCH ON THE CURRY COAST

Phone (541) 247-7074
FAX (541) 247-2346

March 12, 1999

Mr. Tom Weldon
Brookings City Manager
898 Elk Drive
Brookings, OR 97415

Dear Tom:

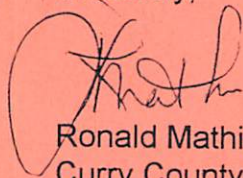
We respectfully request that the City of Brookings waive to Curry County the allocated amount of \$2,658.00 allotted to the city of Brookings through the Juvenile Accountability Incentive Block Grant Program. The Criminal Justice Services Division of the Department of State Police is the State Administating Agency for the Juvenile Accountability Incentive Block Grant. Cities receiving small awards or cities that would prefer not to utilize their allocation directly may request those funds be waived or awarded to and expended by another larger or contiguous local jurisdiction. Jurisdictions wishing to exercise this option must submit a formal letter to Criminal Justice Services Division, signed by the appropriate authorized official, stating the desired course of action to be taken with the allocation.

As per our conversation the collaborative efforts will enable the Department of Community Justice, Juvenile Division to utilize these funds for detention purposes. This partially satisfies an unmet need identified in the High-Risk Juvenile Crime Prevention Partnership Plan.

Enclosed you will find a suggested letter to Criminal Justice Services Division, which when signed by an appropriate authorized official, would waive the funds to our jurisdiction. Please forward this letter on your letterhead to my office as soon as possible. The due date for the application is April 1st. Your letter will be included in the application.

Thank you very much for your time and your cooperation.

Sincerely,



Ronald Mathis, Director
Curry County Community Justice

TO: Mayor, City Council
FROM: Leo Lightle,
Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: March 18, 1999
ISSUE: Dawson Pump Station #1 Remodel

Community Development Department



SYNOPSIS:

The Pump Station Remodel was advertised for bid February 10 with bid closing on March 1. We received two bids for the remodel. Bid results were:

Jim McLennan	\$6,720.09
Home Construction and Improvements	\$14,600.00

BACKGROUND:

We need to remodel the pump station so that we can safely and efficiently remove the submersible pumps.

RECOMMENDATION:

Staff recommends the City Council award the bid for the Dawson Pump Station #1 Remodel to Jim McLennan for \$6,720.00.

CITY OF BROOKINGS
COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
March 8, 1999
7:00 pm

I. CALL TO ORDER

Council President Bob Hagbom called the meeting to order at 7:04 PM.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Council President Bob Hagbom, Councilors Larry Curry, Frances Johns, Keith Pepper, and Ex-officio Shiloh Thom

Council Absent: Mayor Nancy Brendlinger

Staff Present: City Manager Tom Weldon, Planning Director John Bischoff, Finance Director/Recorder Gail Hedding, Fire Chief William Sharp, Police Chief Ken Lewis, Police Officer Barbara Palicki, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot; and William Dwinell from KURY Radio

Other: Connie Wilson, League of Women Voters; Brookings Fire Department Volunteers; KURY Radio Owner Vern Garvin, Chamber of Commerce Director Les Cohen, and Augie Kofoet from Businesses for a Better Brookings

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Police Department - Soroptimist International Award to Officer Barbara Palicki

Council President Hagbom acknowledged the presence and recognition of Brookings Police Officer Barbara Palicki, who recently received the Brookings-Harbor Soroptimist Club's "Woman of Distinction Award". This award is given annually to a women in the community for recognition of her "contributions to the improvement and development of women" in both her professional and volunteer endeavors.

B. Fire Department - Brookings firefighters Appreciation Week Proclamation
Council President Hagbom asked Fire Chief William Sharp and Assistant Chief Tom Kerr to come forward, with the entire Brookings Volunteer Fire Department Membership in the audience, while he read aloud a proclamation declaring the week of March 8th through the 14th, 1999 as Brookings Firefighters Appreciation Week. Councilor Hagbom also gave special recognition by honoring Assistant Chief Tom Kerr for 30 years of volunteer service to the Citizens of the City of Brookings. Kerr was

V.

PUBLIC HEARING

- A. *VAC-1-99, Application to vacate a segment of Center St., specifically the section extending west from the easterly boundary of Tax Lot 500, for a distance of approximately 1,000 feet to a point where the extension of Wharf St., connects with Center St.*

Council President Hagbom called to order a Public hearing identifying the nature of the proceedings for an application to vacate (VAC-1-99) a segment of Center St., specifically the section extending west from the easterly boundary of Tax Lot 5100, for a distance of approximately 1,000 feet to a point where the extension of Wharf St., connects with Center St. City Attorney John Trew explained the procedural background and requirements for the procedures and appeals process. Council President Hagbom asked for any objections to the jurisdiction of the Council to hear this matter; if any Councilor wished to abstain from participating because of a conflict of interest or bias; and if any Councilor needed to declare an ex parte contact due to contact with the applicant, any other party involved in the proceedings or any other source of information regarding the subject of the hearing. There being none, City Planning Director John Bischoff proceeded to present the subject matter of road vacation of Center St..

Councilor Pepper asked for clarification of an agreement between the City of Brookings and South Coast Lumber mentioned in the department report. Bischoff explained the procedures and continued with his report and department recommendations on the vacation.

Councilor Hagbom asked for any comments from opponents in the audience or from the Council. There was none. He continued by asking for any representatives to be heard for rebuttal.

Councilor Hagbom asked if the applicant was willing to waive written argument and have a decision made this evening. Bischoff responded positively. There was no deliberation by the Council.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the street vacation application for Planning Commission Case No. VAC-1-99, as presented.

There being no further discussion, Council President Hagbom asked for a motion to accept a motion to approve the final order.

1. *Final Order of File No. VAC-1-99*

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to approve the Final Order of File No. VAC-1-99.

Council President Hagbom closed the hearing on this matter at 7:22PM.

B. *LDC-1-99, Application for zone change from the existing R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) and R-MH (Mobile Home Residential), to the SR-20 (Suburban Residential, 20,000 sq. ft. minimum lot size) on 71 acres located in the northeast corner of the City limits*

Council President Hagbom called to order a Public hearing at 7:25PM on March 8, 1999, identifying the nature of the proceedings for an application for zone change from the existing R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) and R-MH (Mobile Home Residential), to the SR-20 (Suburban Residential, 20,000 sq. ft. minimum lot size) on 71 acres located in the northeast corner of the City limits. City Attorney John Trew explained the procedural background and requirements for the procedures and appeals process. Council President Hagbom asked for any objections to the jurisdiction of the Council to hear this matter; if any Councilor wished to abstain from participating because of a conflict of interest or bias; and if any Councilor needed to declare an ex parte contact due to contact with the applicant, any other party involved in the proceedings or any other source of information regarding the subject of the hearing. There being none, City Planning Director John Bischoff proceeded to present the subject matter of the Hillside zone change.

Director Bischoff continued with his report from the Planning Department regarding the zone change request with reference to diagrams and written report presented, which included the chronology of the request. Bischoff offered the staff recommendations from the department for the zone change to the Council.

Councilor Larry Curry questioned Bischoff as to a letter of January 21, 1999, received from David & Pamela Korzan, and one received March 8, 1999, from Larry and Rosalie Girror, both property owners in the area. Further, Councilor Curry asked about the increase and flow of traffic resulting by this zone change. Bischoff answered any and all questions put forth from the Council.

President Hagbom asked for any comments from opponents in the audience from the Council. There was none. He continued by asking for any representatives to be heard for rebuttal. There being none, he further asked if any participant needed additional time to present evidence. There being no requests, Council President closed the hearing at 7:35PM, this date, March 8, 1999.

President Hagbom asked if the applicant was willing to waive written argument and have a decision made this evening. Bischoff responded positively and President Hagbom asked for further discussion. There was none.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to approve the zone change application from the Planning Department from File No. LDC-1-99, as presented with Exhibit No. 1.

There being no further discussion, Council President Hagbom asked for a motion to accept a motion to approve the final order.

1. *Final Order of File No. LDC-1-99*

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the Final Order of File No. LDC-1-99.

Council President Hagbom closed the hearing on this matter at 7:40PM.

Planning Director Bischoff read proposed Ordinance No.99-0-530 for a change of zone in its entirety, based on the application of File No. LDC-1-99. He noted a correction to "SR-20" from "SR-20,000" and from "RM" to "RMH" on written ordinance presented, with attachment.

President Hagbom asked for a motion to accept the ordinance for File No. LDC-1-99, with corrections, including the signature to be by Council President Bob Hagbom, due to Mayor's absence.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to approve Ordinance No. 99-O-530, for change of zone, City initiated, based on public hearing from application LDC-1-99, with corrections as noted for the first reading by title and in it's entirety.

President Hagbom asked for a second reading motion and Bischoff read the ordinance title only.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to approve Ordinance No. 99-O-530, for change of zone, City initiated, based on public hearing from application LDC-1-99, with corrections as noted for the second reading by title only.

VI. SCHEDULED PUBLIC APPEARANCES

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison Reports*

1. *Chamber of Commerce*

Chamber Executive Director Les Cohen advised the Council of the Chamber's monthly forum to be held on Wednesday, the 10th of March, which will include an update on the state transportation improvement plan. Director Cohen also informed the Council of a coordinating and planning committee meeting of the Azalea Festival set for Saturday morning, March 13, 1999 at Sandy's Country Kitchen. He requested from the Council participants from

City staff or Council. Director Cohen reported the Chamber had received all necessary permits from Oregon Department of Transportation. He related and reminded the Council of upcoming events, including the weekend of March 12th - 13th where the Chamber will be hosting a hospitality booth during the Cal-Or Fishing Derby on the Chetco River. President Hagbom thanked Les Cohen, who in return congratulated Council President Hagbom for being honored as Citizen of the Year by Elks. City Manager Tom Weldon detailed the award from the Elks for the Council and audience. President Hagbom stated he very much appreciated the unexpected honor, but mostly appreciated the surprise attendance of his son and grandson at the event.

2. *Businesses for a Better Brookings*

Augie Kofoet, Vice President, invited the Council to their next meeting on March 9, 1999 at 6:00 PM at the downtown Central Building, downstairs. One of the agenda items will be to consider promoting downtown businesses using the same appropriately decorated outside waste basket in front of their businesses for the public.

3. *Parks & Recreation Commission*

None

4. *Planning Commission*

None

5. *Council Liaisons*

Councilor Frances Johns advised she had completed and mailed our application as representative from the Council to the Pelican Bay State Prison. She also thanked the Council for sending her to the League of Oregon Cities conference for newly elected officials which was held in Coos Bay. She found it very informative, good learning experience and appreciated the additional attendance of Finance Director Gail Hedding, City Attorney John Trew, and representatives from 32 other cities. She was pleased to see the networking with other people and other cities sharing ideas. However, she was most thankful for being a resident and representative of Brookings, noting the Council's continued cooperation from within. Councilor Johns will be attending the Brookings-Harbor 17C School District Meeting on Monday, March 15th.

Councilor Keith Pepper reported on the new status of Canopy Project, which was not positive. He continued with recounting his conversations with the Post Office architect regarding the status of the project and the suggestions of tilting the proposed building location. The architect had communicated problems involving the slope of the property had already presented the idea of tilting the presentation angle of the building, so their firm was open to discussion and suggestions. The architect also disclosed that he is not expecting the costs estimates to come in until next week, which would still allow for considerations of the building exterior. Councilor Pepper stated the architect was not negative to the Council's questions or suggestions, and they were not jeopardizing

the project. The proposed signage package to the City may arrive as early as next week. Councilor Pepper confirmed with the architect that the monies for the post office project are committed to be spent for same. There is no jeopardy in asking for revised conditions.

Councilor Curry asked from Councilor Pepper for clarifications on Canopy Project and the position of the Oregon State Parks. Councilor Pepper explained the chronology to date and speculations for current status. City Manager Weldon provided further detailed clarification. Councilor Pepper noted the newly established Oregon State Parks and Recreation Curry County Master Plan Committee, which includes the idea of moving the Chamber of Commerce visitor center to Crissey Field. City Manager Weldon advised Senator Veral Tarno has just presented a bill to move the Visitor Center to Crissey Field.

Councilor Larry Curry attended the Watershed Council meeting on March 3rd, where Mike McGuire reported 23,000 trees had been planted on the watershed. He noted the northern part of Curry County had received the majority of these, along with Jack Creek receiving around 1,200. However, more trees are needed to complete the project. On Thursday, March 4, 1999, he attended the Southwestern Watershed Council in Gold Beach and listened to Ex State Senator Bill Bradbury. Bradbury had related a large political movement (Clinton/Gore) to included \$100 Million in the federal budget for watershed to save salmon fisheries. The Committee stated there should be more like \$300 Million designated. Alaska, Washington, Oregon, and California have applied for an even split. They have requested all Cities officially write their Senators and Representatives encouraging them to increase the designated budget up to \$300 Million. Councilor Curry presented an information sheet on writing our federal officials and asked the Council to support the idea.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to add to the agenda the consideration of asking the Senate and Congress to support an increase in funds for salmon fisheries.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to have the City send correspondence to the our U.S. Senators and Representative encouraging them to increase the designated \$100 Million being considered for watershed salmon fisheries habitat.

Council President Hagbom stated he had been to a couple

meetings: Board of Directors for the League of Oregon Cities (LOC) and the state fisheries commission. At the LOC Board of Directors meeting, there was discussion of the current legislation, which includes the "hot" topics of schools and transportation. He added no one is able to decipher what the conclusion are or will be. During his attendance at the fisheries meeting last week, he was able to observe the "New Carissa", which had proved most interesting. The meeting addressed certain proposals pertaining to certain fisheries concerns, namely the salmon in our local areas and pushed for the longest season possible - more fish and more days. This was highly more preferred rather than returning back to quota conditions. He stated dates are to be set soon.

- B. *Unscheduled*
None

VIII. **STAFF REPORTS**
None

IX. **CONSENT CALENDAR**

- A. *Approval of Council Meeting Minutes*
 - 1. *Minutes of February 22, 1999, Regular Council Meeting*
 - 2. *Minutes of March 1, 1999, Special Council Meeting*
- B. *Approval of Commission/Committee Minutes*
 - 1. *Minutes of February 2, 1999, Regular Planning Commission Meeting*
- C. *Approval of Vouchers (\$167,138.68)*
- D. *Acceptance of grant from Transportation Growth Management Program (\$20,138)*

City Manager Weldon explained and asked for the formal acceptance of grant from the Transportation Growth management Program (\$20,138), which requires no City match. He stated there had been staff time involved, but no "out of pocket" from City.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the Consent Calendar.

(end Consent Calendar)

X. **ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. *Ordinances*
 - 1. *Approval of Ordinances No. 99-O-530, for change of zone, City initiated*
Approved under Agenda Item V(B)
- B. *Resolutions*
 - 1. *Approval of Resolution No. 99-R-651 - Authorizing extension of Bud Cross Park lease agreement and authorizing negotiations*
President Hagbom asked City Manager to present the resolution and requested City Attorney Trew explain the need for the extension of time of the lease between the City and County. The

Council suggested a longer period of extension. However, City Attorney Trew explained further April 30, 1999, was recommended by the County not the City.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve Resolution No. 99-R-651, authorizing extension of Bud Cross Park lease agreement and authorizing it and negotiations to April 30, 1999.

XI.

REMARKS FROM MAYOR AND COUNCILORS

A. *Mayor*

Not applicable

B. *Council*

Councilor Pepper informed the Council there will be a State Parks & Recreation Department public meeting on March 11, 1999 from 7:00PM to 9:00PM in the Gold Beach County annex. He stated the department will be presenting their proposed master plan for Curry County. Councilor Pepper will be attending as the City's representative.

President Hagbom reminded the Council members of their ethics (Oregon Govt. Standards and Practices) forms due April 15th to the Salem. Finance Director Gail Hedding indicated she had just recently informed them of the addition of Frances Johns to the City Council.

President Hagbom welcomed Ex-Officio Shiloh Thom back as an active participant, with sport season being over!

XII.

ADJOURNMENT

Councilor Pepper moved, Councilor Curry seconded and the Council voted unanimously to adjourn at 8:20PM.

Bob Hagbom
Council President

ATTEST:

Gail Hedding
Finance Director/Recorder

PARK AND RECREATION COMMISSION MEETING

February 25, 1999

Role Call

Present: Mickelson, Abbott, Gallian, Prevanus, Canfield, Kofoet. Excused: Higginson, Thom. Absent Babin.

Minutes

Minutes of 2/25/99 meeting approved.

Rick Woodel had an update on Weblo Scout Project at Azalea Park. The scouts will be working with the fire department. Rick had met with Tom Weldon and the proper paper work has been completed. There will be very little maintenance work which the scouts should be able to do. The scouts will work with the City staff in regards to the exact location of the stepping stones. A motion was made to approve the project and passed 6 to 0.

Russ Johnson spoke about an update on the Skateboard Park. The project is back to square one and the new committee will address the issue of funds first before it proceeds. There will be a bank account opened. After getting some funding and being able to determine the cost of the project, Russ will return to the Park and Recreation Committee. Don Gillian raised the question of what would happen if funds were raised and for some reason the project did not go forward, what would happen to any funds raised. Russ said that the funds would be returned. A motion was made and passed 6 to 0, to recommend the skateboard project to the City Council.

Stout Park

There is no change from the February meeting and Gro Lent's report.

Chetco Point Park

Craig Mickelson reported that the need to spread gravel on the remaining portion of the path still exists. The Waste Water Plant will begin their project in March and this will curtail access to the park. Hopefully a deposit of gravel can be made by the bridge before access is curtailed so that the gravel could be spread as soon as the weather improves. Signage and bench design and placement need to be addressed. The budget for the year needs to be done.

Softball/Soccer Fields

Paul Prevanus reported that he had spoken at length with Mr. Erb and work is continuing as weather permits. They are planning on the fields being in use this summer. As soon as the grass is established finishing details such as the dugout, bases etc. will have to be done. Don Gillian wanted to know about the Park and Recreation Committee's involvement and Craig Mickelson said to ride herd on the project.

Park Master Plan

Craig Mickelson reported there is a need to get what Mike Smith has done and reevaluate the material. Urban growth boundaries and SDC funding have to be taken into con-

sideration in writing a park master plan.

The committee had some discussion about getting groups involved in the grooming and maintenance of the various city parks. Craig Mickelson explained that the city's liability insurance is geared to cover volunteers while they are doing the volunteer work. Craig stated that he would continue to develop this program.

Don Gillian voiced his concern that there appeared to be more emphasis on parks than on recreation. Don felt there is a need to create more areas for recreational activities. One of the big problems is that there are very few large areas left to develop into recreational sites.

Motion to adjourn: passed.

RESOLUTION NO. 99-R-652

A RESOLUTION OF THE CITY OF BROOKINGS (EMPLOYER).

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the Employer has previously established by Resolution No. 401, a deferred compensation plan administered by the ICMA Retirement Corporation, as Trustee, and,

WHEREAS, EMPLOYER desires to make available ALL the investment options offered by the ICMA Retirement Trust available to its employees participating in the 457 Deferred Compensation plan;

NOW, THEREFORE, BE IT RESOLVED that the City Manager, as coordinator of the previously established program, be authorized to sign the necessary document making ALL the investment options offered by the ICMA Retirement Trust available to the City of Brookings employees participating in the 457 Deferred Compensation Plan

PASSED by the Council and signed by the MAYOR this _____ day of March, 1999.

Nancy Brendlinger
Mayor

ATTEST:

Gail Hedding,
Finance Director/ Recorder