

agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, Oregon, 97415 - 7:00 p.m.
January 11, 1999



HAPPY NEW YEAR!!

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
January 11, 1999
7:00 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
 - A. Employee of the Season
 - B. Council position #2 appointment - Larry Curry (pink)
 - C. Oath of Office
 - 1. Mayor Nancy Brendlinger
 - 2. Council position #4 - Bob Hagbom
 - 3. Council position #3 - Frances Johns
 - 4. Council position #2 - Larry Curry
 - D. Election of Council President
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES
 - A. Military Valentine Mail - Sandy Calta with Girl Scouts
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 - 1. Chamber of Commerce
 - 2. Planning Commission
 - a. 1998 Annual Report (blue)
 - 3. Council Liaisons
 - B. Unscheduled

VIII.

STAFF REPORTS

A. Finance Department

1. Presentation of 1997/98 audit - Lee Musser (no handout)

B. City Manager

1. 1999-2004 Capital Improvements/Expenditure Plan (green)
2. A TGM grant to assist PROUD in identifying areas within city ordinances which place roadblocks or otherwise discourage redevelopment of the downtown core area (purple)

IX.

CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of December 14, 1998 Regular Council Meeting (orange)

B. Approval of Vouchers (\$422,410.96) (yellow)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

XI.

REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

B. Council

XII.

ADJOURNMENT

JANUARY 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY											
					New Year's Day												
	9:00am CC-VIPS	7:00pm CC-Planning Commission regular meeting	12:00pm CC-Community Agencies mtg 7:00pm FH-Reserves	8:15am FH-CDD Staff mtg 9:00am CC-Crime Stoppers													
	7:00pm CC-Council Mtg		8:00am CC-Deposition (Frank Roberts, etc.) 2:00pm FH - Transportation Study Comm Mtg	8:00am CC-Deposition (Frank Roberts, etc.) 8:15am FH-CDD Staff mtg 3:00pm CC-Inventory subcommittee (PROUD-John) Overflow...													
	9:00am CC-VIPS	12:30pm CC-Teen Court 3:00pm CC-SDC mtg	1:30pm FH-Safety Comm 3:00pm CC-Emergency Plan review	8:15am CC-CDD Staff mtg													
M.L. King Jr. Day																	
2:00pm CC-Court 7:00pm CC-Council Mtg		2:00pm CC-Muni Court		8:15am CC-CDD Staff mtg 11:00am CC-Bev's going away party 7:00pm CC-Parks & Rec Comm	6:00pm VOLUNTEER DINNER - ELKS												
			DECEMBER 1998		FEBRUARY 1999												
			S	M	T	W	T	F	S		S	M	T	W	T	F	S
					1	2	3	4	5			1	2	3	4	5	6
			6	7	8	9	10	11	12		7	8	9	10	11	12	13
			13	14	15	16	17	18	19		14	15	16	17	18	19	20
			20	21	22	23	24	25	26		21	22	23	24	25	26	27
			27	28	29	30	31				28						

JANUARY 1999

FEBRUARY 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	<u>9:00am CC-VIPS</u>	<u>7:00pm CC-Planning Commission regular meeting</u>	<u>12:00pm CC-Community Agencies mtg</u> <u>7:00pm FH-Reserves</u>	<u>8:15am FH-CDD Staff mtg</u> <u>9:00am CC-Crime Stoppers</u>		
	<u>7:00pm CC-Council Mtg</u>			<u>8:15am CC-CDD Staff mtg</u> <u>2:00pm CC-WWTP Improvements Bid Opening</u>	<u>8:00am CC-EMD Class (Mike)</u>	<u>8:00am CC-EMD Class (Mike)</u>
<u>8:00am CC-EMD (Mike)</u>	<u>9:00am CC-VIPS</u>	<u>7:00pm CC-Joint PC/CC Mtg</u>	<u>1:30pm FH-Safety Comm</u>	<u>8:15am CC-CDD Staff mtg</u>	Lincoln's Birthday	
Valentine's Day	President's Day		Ash Wednesday			
	<u>2:00pm CC-Muni Court</u> <u>7:00pm CC-Council Mtg</u>			<u>8:15am CC-CDD Staff mtg</u> <u>7:00pm CC-Parks & Rec Comm</u>		
	Washington's B-Day					

Mayor Nancy Brendlinger
898 Elk Drive
Brookings, Oregon 97415

Dear Nancy;

Please consider this as my application for appointment to the two remaining years for Council Position #2. As for qualifications, I offer the following experience.

For the last eight years I have served on the Brookings City Council; and as the Council President for the last six years. To the best of my memory I have missed only one council meeting.

In addition, I have served as liaison to the following organizations:

- Oregon Coastal Zone Management Association- 8 Years
- Highway 101 Transportation Study
- Coastal Policy Advisory Committee on Transportation
- Brookings Urban Renewal Program
- Rural Development Initiative Inc.
- Chetco Vision Action Team
- Pacific Coast Scenic Byway Corridor Management Plan
- South Coast Coordinating Watershed Council
- Harbor Sanitary District
- Curry County Crime Stoppers
- Coos , Curry, Douglas County Development Corporation
(Total of 8 years; Currently serving as Vice-Chair and on the Executive Committee; served as Secretary; and 6 years on

the Loan Committee.

The past eight years have been a most enjoyable learning experience, and by working with the Mayor's and Council members we have all accomplished many benefits for the very best of all communities.

Thank you and the Council for your consideration.

Sincerely,


Larry Curry

cc: Councilor Hagbom
Councilor Pepper
Councilor Johns



Planning Commission

For the City of Brookings, Oregon

Judi Krebs, Chair
Rick Dentino

Ted Freeman, Jr., Vice Chair
Sandy Hislop

Earl Breuer
Marv Lindsey

George Ciapusci
Mary Ball, Ex Officio Commissioner

1998 Annual Report

The Planning Commission year began with a change adopted in the January meeting. The time for the election of the chairman and vice-chairman was changed. Previous to 1998 they were elected in January but as of 1998 they will now be elected at the close of the December meeting for the upcoming year.

Keith Pepper started the year as chairman and Judi Krebs as vice-chair. Keith was then appointed to the City Council when Julie Cartwright resigned her seat. Judi Krebs moved to chairman and Ted Freeman was elected the vice-chair for the remainder of the year.

Two planning commission workshops were attended by members of the commission. Rick Dentino and Earl Breuer attend a workshop in North Bend, Oregon and later in the year Rick Dentino attended an advanced planning commission workshop in Springfield, Oregon.

During this year the Planning Commission participated in three studies dealing with land use for Brookings:

1. Deferred Improvement Agreements. This is a committee that was formed in 1997. There were three meetings in 1998, two of the committee and one joint session of City Council/Planning Commission. Many ideas have been put forth but none have been decided upon. One thing has become very clear, it is a very difficult matter to deal with. Everyone on the committee seems to recognize that it a very serious matter and something must be done for the future or it will compound into an insurmountable problem. At present it stands with the city manager, Tom Weldon. He is to formulate some solutions and come back to the committee.
2. Hillside Development Code. Members of the commission participated in this committee and several good things came out of it: items dealing with density and percentage of grades as well as minimum lot sizes. This was a very serious situation confronting Brookings development, especially with lower lands being used up and a tremendous increase in hillside development.
3. Transportation Growth Management. A number of things were put forth by the firm doing the study but only one was adopted by the city: in multi-family zones, single family dwelling could not be built in these zones.

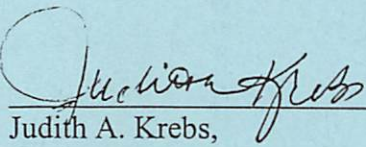
The Commission sat on thirty cases in 1998:

10 Minor Partitions
1 Major Partition
2 Subdivisions
3 Conditional Use Permits
3 Variances
3 Changes to the Land Development Code

8 County referrals
1 Major Partition
2 Variances
1 Subdivision
2 Conditional Uses
2 Minor Partitions

In August, the Planning Chair and Vice-chair met with city staff to discuss the current process for follow-up of conditions on applications approved by the Planning Commission as well as violations on outright uses. Additional verbiage will be added to conditional use applications to advise the conditions are mandatory and must be completed. Staff will also establish a tracking system so that permitted uses are reviewed to ensure compliance with the provisions of the Land Development Code.

In talking with all the members on the Planning Commission, it should be noted that we all appreciate the joint meetings with the City Council. These meeting help us to work closer together and to clarify the directions that the city is trying to go in and the things that we want to be accomplished. The joint meetings help us on the Commission to handle our responsibilities more efficiently as we can all come to unity of purpose for the direction that is needed to bring about the efficient and organized growth of the City of Brookings.



Judith A. Krebs,
Chair

Memo

To: Mayor and City Council
From: City Manager Tom Weldon *Tom*
Date: January 7, 1999
Subject: Capital Improvements/Expenditures Plan

Here is the proposed Capital Improvements/Expenditures Plan for 1999-2004. Attached to the front of this plan is the Completed Capital Improvements/Expenditures Plan for 1996-1999. The proposed plan has been reviewed and approved for recommendation to you by the Capital Improvements Committee, the Parks and Recreation Commission, the System Development Charge Review Board, and the Planning Commission.

I recommend you adopt this plan.

-eom-

**CITY OF BROOKINGS
CAPITAL
IMPROVEMENTS/
EXPENDITURES PLAN
1996 - 1999**

COMPLETED PROJECTS

- ⇒ Vehicles Costing More Than \$30,000
- ⇒ City Buildings and Property
- ⇒ Parking Lots
- ⇒ Parks
- ⇒ Streets
- ⇒ Sidewalks
- ⇒ Wastewater
- ⇒ Water

VEHICLES COSTING MORE THAN \$30,000

Locations	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
N/A	Grader	\$ 50,000	Street fund General fund	(Not purchased- not a priority anymore)
N/A	Backhoe/Loader	\$ 45,000	W/WW/S fund	1998
N/A	Dump Truck	\$ 50,000		1997

CITY BUILDINGS AND PROPERTY

City Hall	Maintenance, Painting, Roofing			1998
City Hall	Additional space for Police Dept. (E 9-1-1)	\$ 30,000	General fund	1998-99

PARKING LOTS

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
City Hall	Pave City parking lot	\$ 20,200	General fund Streets, grants, Donations, Special levy	1998
Railroad/Center	Pave City parking lot	\$ 6,500	General fund Street fund	(Sold for Post Office) 1999
Railroad/Wharf	Pave City parking lot	\$ 8,400	General fund Street fund	(Sold for Post Office) 1999

PARKS

Chetco Point	Develop plan for improvements (Including parking)			1998
Tanbark Point	Paths, railings, etc.	(SDC money has been reallocated away From this project - this property will be sold and dropped from City land inventory)		1999

STREETS (System Replacement Funds)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Wharf St.: Chetco Ave. To Railroad	Petromat, 2" overlay Area to be overlaid is 27,470 sq. feet	\$15,935		1998
Marina Hts: Old County to previous overlay project	Petromat, 2" overlay Area to be overlaid is 31,500 sq. feet	\$18,270		1998
Fifth: portion between Easy & Ransom	Overlay 7641 sq. feet	\$ 4,432		1998
Memory Ln: Del Norte to near Alder	Overlay 15,700 sq. feet	\$ 9,110		1998
Oak Street: Chetco Ave. To Pacific Ave.	Overlay 45,000 sq. feet	\$26,100		1998
Arnold: Chetco Ave. to Moore	2" overlay Area to be overlaid is 9,840 sq. feet	\$ 5,707		1998

STREETS SRF (Continued)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Mill Beach: Smith to Sandy Ln.	1½" overlay Area to be overlaid is 11,700 sq. feet	\$ 6,790		1997
Ransom: east of Fifth from end of improved street to Sixth	Area to be overlaid is 5,035 sq. feet	\$ 2,920		
SECONDARY STREETS (20% of remaining Street System Replacement Fund)				
Maple: Alder to Del Norte	1½" overlay Area to be overlaid is 14,680 sq. feet	\$ 8,515		
Birch: Alder to Del Norte	1½" overlay Area to be overlaid is 13,926 sq. feet	\$ 8,080		
Second: between Easy & Ransom	1 ½" overlay Area to be overlaid is 11,154 sq. feet	\$ 6,470		
Azalea Park Rd. to Oak	Area to be overlaid is 25,850 sq. feet	\$15,000		

WATER DISTRIBUTION

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Marina Hts. To Marine Drive 420'	8 " pipeline	\$19,000	45% SDC's	1997
Hemlock : Fern to Oak	8 " pipeline complete		SRF	1998
101 and Beach Avenue	6' Waterline Extension and install Fire Hydrant		Water rates	1998
Mill Street: 101 to Cottage Street	8" pipeline	\$27,220	45% SDC's	1998

CITY OF BROOKINGS CAPITAL IMPROVEMENTS/ EXPENDITURES PLAN 1999-2004

This Capital Improvements/Expenditures Plan (CIP) for the City of Brookings 1999-2004 was developed by the Capital Improvements/Expenditures Plan Committee. Made up of representatives from the Planning Commission, Parks and Recreation Commission, Systems Development Charge Review Board, City Council and City staff, this Committee reviewed existing infrastructure plans and needs and identified the wide variety of community projects enumerated in this plan. This plan has also been reviewed and approved by the Systems Development Charge Review Board, Parks and Recreation Commission, and Planning Commission.

The (CIP) Committee recommends this Capital Improvements/Expenditures Plan be reviewed and updated regularly to reflect the changing needs and priorities of the city and delete completed projects. This document is the first updating of the Plan developed for 1996-2001.

Projects are listed in non-priority order (except for sidewalks) and projects will be considered for funding by the Budget Committee for each of the following year's budget. Items printed in red are projects that have been added to the original plan.

Updated 1/6/99

CITY OF BROOKINGS CAPITAL IMPROVEMENTS/ EXPENDITURES PLAN 1999-2004

- ⇒ Vehicles Costing More Than \$30,000
- ⇒ City Buildings and Property
- ⇒ Parks
- ⇒ Streets
- ⇒ Sidewalks
- ⇒ Wastewater
- ⇒ Water
- ⇒ Downtown Core Area

VEHICLES COSTING MORE THAN \$30,000 (Not prioritized)

Locations	Project		Cost Estimate	Possible Funding Sources	Estimated Year of Completion
N/A	Fire Truck	*	\$225,000	General fund	1999-2000
N/A	Develop Equipment Replacement Schedule and fund a reserve to replace this equipment. (This is to begin funding the reserve. Study will be done by City Staff.)		\$25,000	General fund Utility funds	1999-2000

* \$144,000 has been set aside to purchase this vehicle as authorized by Brookings voters in 1995 and 1997.

CITY BUILDINGS AND PROPERTY

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
City Hall	Additional space for Fire Department (3 new truck bays)	\$215,000	General fund	1999-2000
City Hall	Additional space for Comm. Development Department (offices) ?		General fund	?
City Hall	Additional space for Finance Department (offices)	?	General fund	?
N/A	Sludge Disposal Site	\$250,000	Wastewater fund	?

CITY BUILDINGS AND PROPERTY (Cont.)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
N/A	Acquire property for Public Works Street Division materials and equipment storage (replace property on Railroad Avenue) and City Shop when present space needed for WWTP expansion)\$400,000		General fund Street fund	1999-2000
N/A	Construct buildings for Street Division equipment storage (on property mentioned above)		General fund Street fund	2000-2001 2001-2002
N/A	Construct City shop building (on property mentioned above)		General fund Street fund	?
Couplet Area	Acquire property for couplet right-of-way	?	General fund Street fund, grants, etc.	?
Hassett	Acquire remaining private property between 5 th and 7 th for eventual completion of Hassett as a through street	?	General fund Street fund	?

PARKS (Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
All Parks	Develop Comprehensive Plan for all City parks (Study will be done by Parks and Recreation Commission and City Staff)	\$ 1,000`	General fund	1999-2000
Area to be determined	New Park-vicinity south of Railroad Ave., east of Tanbark St.	?	Possible funding for all parks projects include: General fund, Parks SDC*, Grants, Donations, and/or a Special Levy	?
Azalea Park (Near stage and lower parking area)	Community Center with restrooms	?		
Azalea Park	Develop & pave 70 parking spaces as shown in Azalea Park Master Plan (above North Bank Chetco River Rd.)	\$75,000		?

* Systems Development Charges (SDC's) are collected with building permit fees and are designed and calculated to create cash reserves to pay a fair share of facilities necessary for water, sewer, streets, storm drains and Parks and Recreation services as a result of growth.

PARKS (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Azalea Park	Develop & pave 50 parking spaces as shown in Azalea Park Master Plan (extension of lower parking area)	?	Possible funding for all parks projects include: General fund, Parks SDC, Grants Donations, and/or a Special levy	?
Bud Cross Park	Cover swimming pool	?		
Bud Cross Park	Pave City parking lot (End of 2 nd Street)	\$16,650	General fund Street fund	1999-2000
Chetco Point	Complete development as shown in plan	\$15,000		?
Easy Manor	Maintenance Bldg. Phase I Maintenance Bldg. Phase II	\$15,000 \$20,000		1999-2000
Skateboard / BMX Park	Acquire property, develop plan and build	\$100,000		?
South Coast Lumber Pond	Acquire & develop plan	?		
Stout Park	Restrooms	\$40,000		?

STREETS (System Development Charges)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Easy Street: Hwy. 101 to Second	Widen to collector standards construct pedestrian/bicycle lane.	\$230,000	45% SDC's	
Pacific Avenue: from Azalea Park Rd. to Old County	Asphaltic Concrete overlay and/or widen to classification minimum.	\$21,900	45% SDC's	
Alder Street: Chetco to Hemlock	Asphaltic Concrete overlay and/or widen to classification minimum.	\$13,450	45% SDC's	
Pioneer Road: Easy to Hassett	Improve pedestrian/vehicle safety; widen to minimum collector standards with curb and gutter; construct sidewalks or bike paths; maintain.	\$159,400	45% SDC's	

STREETS SDC (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Ransom Avenue: Hwy. 101 to Third	Improve pedestrian/vehicle safety; widen to minimum collector standards with curb and gutter; construct sidewalks or bike paths; maintain.	\$228,700	45% SDC's	
Fifth Street: Elk to Easy	Improve pedestrian/vehicle safety; widen to minimum collector standards with curb and gutter; construct sidewalks or bike paths; maintain.	\$68,100	45% SDC's	
Fern Street: Pacific to Ransom	Improve pedestrian/vehicle safety; widen to minimum collector standards; construct sidewalks; maintain.	\$79,100	45% SDC's	
Arnold Lane: Hwy. 101 to Rowland	Improve pedestrian/vehicle safety; widen to minimum collector standards with curb and gutter; construct sidewalks or bike paths; maintain.	\$118,000	45% SDC's	

STREETS SDC (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Alder Street: Hemlock to Memory	Improve pedestrian/vehicle safety; widen to minimum collector standards with curb and gutter; construct sidewalks or bike paths; maintain.	\$187,313	45% SDC's	
Mill Beach Rd: Hwy. 101 to Sandy	Improve pedestrian/vehicle safety; widen to minimum collector standards with curb and gutter; construct sidewalks or bike paths; maintain.	\$192,128	45% SDC's	
Memory Lane	Improve pedestrian/vehicle safety; widen to minimum collector standards with curb and gutter; construct sidewalks one side; maintain.	\$189,720	45% SDC's	
Fifth Street: Easy to Ransom	Widen to classification standard when street needs overlay or seal coat.	\$94,918	45% SDC's	

STREETS SDC (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Oak Street: Hwy. 101 to Railroad	Widen to classification standard when street needs overlay or seal coat; sidewalks.	\$64,425	45% SDC's	
Railroad Street: Fern to Oak	Widen to classification standard when street needs overlay or seal coat.	\$25,564	45% SDC's	
Fern Street: Hwy. 101 to Railroad	Widen to classification standard when street needs overlay or seal coat.	\$68,100	45% SDC's	
Old County Rd: Marina Heights to City Limits	Widen to classification standard when street needs overlay or seal coat.	\$26,710	45% SDC's	

STREETS (System Replacement Funds *)

Overlays - (Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
----------	---------	------------------	--------------------------------	------------------------------------

MAIN TRAFFIC WAYS (70% of remaining Street System Replacement funds)

Oak Street:	2" overlay	\$38,000	SRF and grants	
-------------	------------	----------	----------------	--

Railroad Ave.	Area to be overlaid is			
To Chetco Ave.	13,635 sq. feet			

Fifth:			SRF and grants	
From Elk to Easy				

Pioneer:			SRF and grants	
From Pacific to Easy				

Hassett:			SRF and grants	
From Pioneer to Seventh				

Frontage and Chetco to Elk Drive			SRF and grants	
----------------------------------	--	--	----------------	--

Ransom:			SRF and grants	
From Highway 101 to above Julie				

* (SRF) The purpose of these funds is to finance the capital replacement, extension and expansion of the municipal utility facilities for water, sewer and street services, including the acquisition of land or right-of-way. SRF revenues come from a \$2.50 per service (water, sewer and street) charge per month from the monthly utility bill.

STREETS SRF (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Ransom: From Third to Fourth			SRF and grants	
Hillside: From Chetco to Pacific			SRF and grants	
Seventh: Approximately 300 ft. below Meadow to Cemetery			SRF and grants	
Fir: From Oak to Azalea Park Road			SRF and grants	

SECONDARY STREETS (20% of remaining Street System Replacement Fund)

Easy Manor Drive 1 ½" overlay From Easy to Easy	?
--	---

STREETS SRF (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Intersection of Dawson and Highway 101	1 ½" overlay	?	SRF and grants	
First: between Easy & Ransom	1½" overlay Area to be overlaid is 15,580 sq. feet	\$ 9,040	SRF and grants	
Hemlock From Fern to Oak	1 ½" overlay	?	SRF and grants	
Willow: Chetco Ave. to Railroad	1 ½" overlay area to be overlaid is 13,800 sq. feet	\$ 8,000	SRF and grants	
Fern From Spruce to Hwy	1 ½" overlay 1 ½" overlay	? ?	SRF and grants	
Valley: From Hillside to Pacific	1 ½" overlay	?	SRF and grants	
Cottage: From Mill to Pacific	1 ½" overlay	?	SRF and grants	

STREETS SRF (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Mendy Street	1 ½" overlay	?	SRF and grants	
Art Street	1 ½" overlay	?	SRF and grants	
Ransom: From Pioneer to Fawn	1 ½" overlay	?	SRF and grants	
Spruce Dr. (loop) Alder to Alder	2" overlay Area to be overlaid is 49,734 sq. feet	\$28,850	SRF and grants	
Fir	1 ½" overlay	?	SRF and grants	
Musser: Del Norte to Memory	1 ½" overlay Area to be overlaid is 9,684 sq. feet	\$ 5,620	SRF and grants	

STREETS SRF (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Linden: from Spruce (loop)	1½" overlay Area to be overlaid is 10,125 sq. feet	\$ 5,880	SRF and grants	
Mulberry: from Linden to Spruce Dr.	1½" overlay Area to be overlaid is 8,316 sq. feet	\$ 4,830	SRF and grants	
Fifth above Ransom: blending between projects	1 ½" overlay	\$ 4,000	SRF and grants	

STREETS SRF (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
----------	---------	------------------	--------------------------------	------------------------------------

ROAD SHOULDER WORK/STRIPPING (9% of Street System Replacement Fund)

Those areas that were overlaid.

SRF and grants

CURB REPLACEMENT TO MEET ADA REQUIREMENTS

(1% of Street Replacement Fund)

NW corner of Spruce & Fern intersection	1999-2001
---	-----------

Pioneer in front of High School Gymnasium	1999-2001
---	-----------

NW corner of intersection of Oak & Pacific	1999-2001
--	-----------

SW corner of intersection of Oak & Pacific	1999-2001
--	-----------

SE corner of intersection of Oak & Pacific	1999-2001
--	-----------

SIDEWALK INSTALLATION

(Prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
	Ransom Avenue-north side, intermittent gaps between existing sidewalk locations		General fund, Street fund, SRF, grants	?
	5 th Street-east side, north of Ransom Avenue			
	Pioneer Road-east side from Ransom Avenue to Easy Street			
	Pioneer Road-east side from Ransom Avenue to Hassett			
	Oak Street-west side from Railroad Avenue to US 101			
	Fern Avenue-north side between Elk Drive and Pacific Avenue			
	Fern Avenue-east side from Elk Drive to Ransom Avenue			
	Pacific Avenue-from Azalea Park Road to Old County Road			
	Fern Avenue-east side between Pacific Avenue and US 101			
	Pioneer Road-east side from Easy Street to Pacific Avenue			

SIDEWALK INSTALLATION (Continued)

(Prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
Pacific Avenue-south side from US 101 to beyond Hillside Ave.			General fund,	
US 101-west side from Easy Street to Arnold			Street fund,	
			SRF, grants	
US 101-east side from Alder Street to Chetco River Bridge				
Arnold Lane-east side from south of Fifield Street to US 101				
Center Street-east side from Railroad Avenue to US 101				
Constitution Way-east side from North Bank Chetco River Road to US 101				
Wharf Street-east side south of Railroad Avenue				
Railroad Avenue-both sides from Center Street to Oak Street				
Pedestrian path from Azalea Park Road to Constitution Way				

SIDEWALK INSTALLATION (Continued)

(Prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
	Ransom Avenue-south side, gap between 5 th Street and Fern Avenue		General fund, Street fund, SRF, grants	
	Pacific Avenue-north side from Railroad Avenue to Fern Avenue			
	5 th Street-west side between Ransom Avenue and Easy Street			
	US 101-east side from Easy Street to Arnold Lane			
	Railroad Avenue-both sides of the northern and southern ends of the proposed one-way couplet with US 101			

WASTEWATER

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
----------	---------	------------------	--------------------------------	------------------------------------

Wastewater Collection System Repair (Sewer lines)

Fern to Elk Drive between church and Elks Club	\$100,000	SRF
--	-----------	-----

Fern Avenue- Easy Street 300 ft.	Sewer Main Replacement	\$30,000	SRF
-------------------------------------	------------------------	----------	-----

Wastewater Collections New Construction (to alleviate capacity problems)

To be identified-these may include:

Pacific Avenue to Treatment Plant	}		SDC SRF
Chetco Avenue near Arnold to Pacific	}	\$372,600	SDC SRF

WASTEWATER (Continued)

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
WASTEWATER TREATMENT				
Project under design				2001
Existing Treatment Plant site/new storage tank site and \$500,000 in sewer line work throughout City	Treatment Plant expansion and modernization		SDC's WW Fund (User's charges)	

The actual cost of the Wastewater Treatment facility will not be known until bid opening in February, 1999. The second draft of the Wastewater Facilities Plan dated January 13, 1997, estimates construction cost at \$10,745,000 and total project cost is estimated at \$13,100,000.

WATER

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
----------	---------	---------------	--------------------------	------------------------------

Water Distribution

	Leak Survey	\$20,000		1999-2000
	Pressure Study	\$10,000		1999-2000
Cushing Court	8" waterline replacement	\$35,000	SRF	
	Fire Hydrant Installation	\$ 9,000	SRF	Yearly

Water Distribution (Continued)

Northwest area Near East. Harris Hts	1 million gallon reservoir(tank)	\$564,200	100% SDC's	
--	----------------------------------	-----------	------------	--

Ferry Creek Reservoir projects to be prioritized in Water Management Study to be completed by December 31, 1999

WATER

(Not prioritized)

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
----------	---------	---------------	--------------------------	------------------------------

Water Treatment

Water Treatment Plant	Backwash pond reconstruction	\$38,000	SDC's, User's charges	2000
Water Treatment Plant	Clearwell Reservoir	\$297,000	100% SDC's	2001
Water Treatment	New Filtration Bay		100% SDC's	2002

PUMP STATION

Marina Hts Lower level	Rebuild pump station		45% SDC's 55% SRF's	1999
------------------------	----------------------	--	------------------------	------

DOWNTOWN CORE AREA

(5th Street to Alder, Chetco Avenue to Railroad Avenue)

The City is now undertaking a study of this important area that will address how to revitalize it and plan for it's expansion as a result of construction of the couplet on U.S. 101 and Railroad Avenue.

This study will probably recommend infrastructure improvements in this area such as:

Location	Project	Cost Estimate	Possible Funding Sources	Estimated Year of Completion
✓	Build U.S. 101 Couplet	\$12 million	OR State gas tax grant	?
✓	New parking lots	\$ 20,000	General fund,	?
✓	New/replacement water and sewer lines		Street fund,	
✓	New sidewalks		Wastewater fund,	
✓	Underground utilities		Water fund, SDC's,	
✓	Storm drainage		bake sales, Local Improvement District	

This study will be completed around July 1999, too late for items to be specifically included in this update. That study's recommendations will be considered for the next update. We are showing an expenditure of \$20,000 (which is only a small part of the money that will be needed) as a start towards a reserve to help fund some of these projects.

Memorandum

TO: Mayor, City Council
FROM: John Bischoff, Planning Director
THROUGH: Tom Weldon, City Manager
DATE: December 31, 1998



Issue: A TGM grant to assist PROUD in identifying areas within city ordinances which place roadblocks or otherwise discourage redevelopment of the downtown core area.

Background: The Oregon State DOT and DLCD joint Transportation Growth Management (TGM) program offers a grant to help cities review and modify their development ordinances to allow and encourage "Smart Development" patterns that encourage compact, pedestrian and bicycle friendly development. This is exactly one of the subcommittee tasks developed by the PROUD group. Through a grant of this nature the state would hire a consultant with the experience and knowledge to do the required research and to help with the mixed use concepts that PROUD has been discussing.

Tom Weldon and I have contacted the TGM planner, Gloria Gardiner, and have found that this aspect of the TGM program fits PROUD's needs perfectly. Attached is a letter sent earlier to Ms. Gardiner applying for the grant and a copy of the Work Program outlining what is to be accomplished.

We are estimating a grant of \$5,000 will suffice, however, Ms. Gardiner has stated that the total amount can be decided once they have reviewed the Work Program. The grant does not require a monetary match but does require support for the consultant from the staff as shown on the work program. This entails much less commitment than if staff were to guide the PROUD subcommittee through this entire process.

Recommendation: To authorize the staff to pursue this grant.

Options/Alternatives: Listed Below are the options we have reviewed and do not recommend.

To not apply for the grant and to research and recommend changes to the city's ordinances without the help of outside experts.

CITY OF BROOKINGS

898 Elk Drive
Brookings, Oregon 97415
Phone (541) 469-2163
Fax (541) 469-3650
cityhall@brookingsor.org

The Home of Winter Flowers



December 16, 1998

Gloria Gardiner
Code Assistance Planner, DLCD TGM Program
635 Capitol St. NE, Suite 200
Salem, OR 97301-2540

Re: Smart Development Code Assistance Program

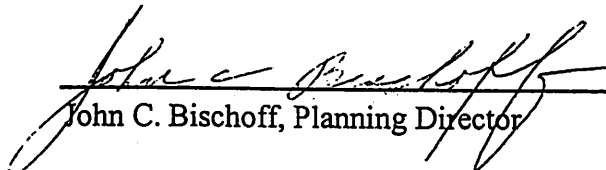
Dear Ms. Gardiner:

In regard to our telephone conversation of December 15, 1998, the City of Brookings hereby applies for assistance through your Code Assistance Program. The city has established a citizen's committee to study and implement a plan to revitalize the older downtown portion of the city's commercial area. Beside the overwhelming need to revitalize this area, the city and Oregon Department of Transportation have developed a plan to divide Highway 101 through the downtown area of the city. Implementation of this plan, though several years away, will provide a great opportunity for the city and we want to be prepared to take advantage of this when it happens.

One of the subcommittees established by the main group is tasked to review the city's various land use and other ordinances to find provisions that create roadblocks or disincentives for redevelopment and to determine what, if any, changes are needed to encourage the types of desired uses, mixed uses and to meet the expected parking needs, both off and on street. This is a task that would benefit greatly from the expertise your program can provide. This phase of the downtown project is expected to be completed by the end of the current fiscal year, which also fits with your program. We estimate a cost of \$5,000 to complete the task if a consultant is hired.

If you have any questions please contact me at (541) 469-2163, Ex 237 or e-mail bischoff@brookingsor.org.

Sincerely,


John C. Bischoff, Planning Director

cc: Tom Weldon, City Manager

City of Brookings Downtown Core Study Area
Smart Development Code Assistance Project
Work Program
December 31, 1998

I Project Description

The City of Brookings, The Brookings Harbor Chamber of Commerce and interested property and business owners have established a committee to study and implement a plan to revitalize the older downtown portion of the city's commercial area. Beside the overwhelming need to revitalize this area, the city and Oregon Department of Transportation have developed a plan to divide Highway 101 through the downtown area of the city. Implementation of this plan, though several years away, will provide a great opportunity for the city to redefine and revitalize its downtown and we want to be prepared to take advantage of this when it happens.

One of the tasks of the committee is to review the city's various land use and other ordinances to find provisions that create roadblocks or disincentives for redevelopment and to determine what, if any, changes are needed to encourage the types of desired uses, mixed uses and to meet the expected parking needs, both off and on street.

II Objectives

1. To eliminate, to the extent possible, roadblocks or disincentives for redevelopment in the study area that arise from provisions of the city's Land Development Code and other ordinances.
2. To establish provisions within the city's Land Development Code and other ordinances to encourage the types of desired uses within the study area.
3. To establish ordinance provisions to guide growth toward an appropriate balance between commercial and residential uses in the study area.
4. To establish appropriate parking standards, both on and off street, to meet the needs of the study area.

III City Staff's Participation

Staff will:

- Provide the necessary city ordinances and other materials for review
- Convene a committee of interested stakeholders
- Host all committee meetings which will also be advertized and open to the public
- Arrange meetings between consultant, business and property owners within study area
- Preview and comment on all products prior to introduction to the committee and public
- Advertise and manage all public meetings including preparation of press releases
- Distribute literature to committee members; etc.

IV Consultant's Tasks

- A. Provide a work program on how they will accomplish the tasks shown on the city's work program, provide a time line to complete the study, indicate appropriate dates for interviews with business community, committee meetings, public presentations, etc.

Schedule: First two weeks

Product: Work program and time line

- B. Identification of Redevelopment Obstacles

Examine the city's ordinances to find those provisions that restrict, discourage, or otherwise prevent redevelopment.

Schedule: First 1 ½ months

Product: Technical memorandum outlining ordinance number and subsections that are identified as restrict , discourage or prevent redevelopment, with a brief explanation of each.

- C. Identify Changes Necessary To Accomplish Objectives

Suggest provisions such as zoning changes, new zones or other language provisions necessary to accomplish the goals of the committee.

Schedule: First 2 months

Product: Technical memorandum

- D. Committee Review

The consultant will present findings and recommended ordinance changes to the committee for review and comment. The comments of the committee will be incorporated into the recommended ordinance changes as appropriate.

Schedule: Middle of second month

Product: Final draft recommendations for ordinance changes for presentation to the public.

- E. Mixed Use Review

The consultant will work with the Committee to review existing uses within the study area and present recommended mixed commercial and residential concepts that can be implemented in the study area. This should include discussion of the percentage of mix that would generate and maintain a healthy environment for both uses.

Schedule: Third month

Product: Technical memorandum and exhibits

F. Parking Review

The consultant will develop concepts on how parking can be provided to meet the development objectives of the committee.

Schedule: Third and fourth month

Product: Exhibits and draft parking plan or concepts

G. Committee Review

The consultant will present all mixed use and parking concepts to the committee for their review and comment. Using the committee's input, the concepts will be refined for presentation to the public.

Schedule: End of third month

Product: Final draft of the mixed use and parking concepts for presentation to the public.

H. Public Meeting

The consultant will present their recommended ordinance changes and the mixed use and parking concepts at a public presentation. Final refinements will be made.

Schedule: End of fourth month

Product: Adoption ready ordinance amendments and concepts

I. Public Hearings.

The consultant will give one presentation to the Planning Commission and one to the City Council to present the recommended ordinance changes and concepts.

Schedule: Fifth month

V. Project Schedule

February 1, 1999 to June 30, 1999

VI. Estimated Budget

\$5,000

CITY OF BROOKINGS
COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
December 14, 1998
7:00 pm

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Bob Hagbom, Frances Johns, Keith Pepper

Council Absent: Ex-Officio Shiloh Thom

Staff Present: City Attorney John Trew, Community Development Director Leo Lightle, Planning Director John Bischoff, Community Policing Officer Barbara Palicki, Fire Chief Bill Sharp, Administrative Secretary Denise Bottoms

Media Present: Chuck Hayward, Curry Coastal Pilot; Joyce Tromblee, KURY; Connie Wilson, League of Women Voters;

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

Mayor Brendlinger announced that the item regarding the Downtown Core Study has been withdrawn from tonight's agenda.

A. "Lights on For Life Day in Brookings" proclamation

Mayor Brendlinger read a proclamation naming December 18, 1998 as "Lights on For Life Day in Brookings" and December 23rd through January 1, 1999, as the 3D Prevention Blitz which targets impaired drivers through active traffic enforcement. Community Policing Officer Barbara Palicki accepted the proclamation and explained the 3D Prevention Blitz.

B. Employee of the Season - Winter

This item was tabled to January 11, 1999.

C. Systems Development Charge Review Board vacancy

Councilor Johns moved, Councilor Pepper seconded and the Council voted unanimously to appoint Tim Adsit to the Systems Development Charge Review Board with a term expiration of 10/31/2002.

VII.A.1. Chamber of Commerce - Les reported that Tim Adsit is a graduate of the Leadership Brookings-Harbor class and he is glad to see him take a position on the Systems Development Charge Review Board.

VIII.A.3. Request for additional City funding for All Events Center Feasibility Study- Richard Gyuro explained the funding necessary for the feasibility study and how this center will benefit the community. The Port has obtained a \$15,000 grant and the study will cost approximately \$25,000. The Port of Brookings-Harbor will add another \$5,000 for this study which leaves a balance of approximately \$3,000. The Chamber is requesting the City of Brookings provide the balance of \$3,000 to initiate the feasibility study for this project. He also requested that Tom Weldon be appointed as the City's official representative to this committee.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to authorize an additional \$1,500 for the All Events Feasibility Study.

Councilor Pepper moved, Councilor Curry seconded and the Council voted unanimously to appoint City Manager Tom Weldon as the City's official representative to the Chamber committee working on this issue.

Augie Kofoet, 787 Ransom Avenue, asked why the City is financially supporting other jurisdictions when we have no say over what happens there. The City Attorney and Mayor responded that the City will also benefit from this project and we are a community, not just a city.

VIII.B.1. Authorization to call for bids for equipment for Wastewater Treatment Plant Improvements

Ron Walz of Brown and Caldwell explained the issues related to the Wastewater Treatment Plant Improvements and what is being requested.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to authorize Brown and Caldwell to advertise for bids for the Wastewater Treatment Plant

VIII.B.2. Sole Source equipment purchases for Wastewater Treatment Plant Improvements

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt Resolution No. 98-R-649.

PUBLIC HEARINGS

- A. An appeal of the Planning Commission decision approving a request for an amendment to a conditional use permit to allow preschool through 5th grade classes, located at the Brookings-Harbor Christian Church, 777 5th Street.

The public hearing was opened to the public at 7:25 p.m.

City Attorney John Trew explained the issue and the public hearing criteria.

Planning Director John Bischoff showed visuals of the subject area and explained the situation.

The representative for the appellant, Sue Mencum of 714 5th Street, addressed the Council and explained the reason for the appeal of the Planning Commission decision. Sue submitted photo's of the area in question (Exhibit I) and an overhead showing the surrounding properties and their owner's names (Exhibit II).

The representative for Brookings Christian School, Peter Spratt of 15480 Southwind Lane, addressed the Council and explained the school's position on this issue. He submitted a drawing of the subject area (Exhibit III).

The meeting recessed at 8:53 p.m. and reconvened at 9:05 p.m.

The Council asked Mr. Spratt questions which he responded to.

Chris Keusink, attorney for Mr. & Mrs. Robert (appellants), addressed the Council in regards to Mr. & Mrs. Robert's concerns and requested that the Council allow the conditional use permit only until a specific date at the end of this school year. He also submitted a tape recording of noise from the children on a recess during school hours (Exhibit IV).

Questions or comments regarding this item were heard from the following people:

Proponents: (for school to stay open)

Wayne Osborne	15505 Oceanview Drive, Brookings
Drew Cassidy	15663 Hwy. 101, Brookings
Kristy Smith	211 Cedar, Brookings
Johnie Watterson	97998 Court Street, Brookings
Dorothy Hoenshell	717 4 th Street, Brookings
Marcella Brune	1503 Seacrest Lane, Brookings
Dustina Haase	821 A Limbaugh Way, Brookings
Herbert Sanders	916 Easy Street, Brookings
Keith Sorenson	777 5 th Street, Brookings

Opponents: (for school to move)

Jim Mencum	714 5 th Street, Brookings
Jim Conger	907 Barbra Lane, Brookings
Ted Bezzerides	720 5 th Street, Brookings

Betty Bezzerides 720 5th Street, Brookings
For Clarence Branscomb at 800 Cameo Ct., Brookings
Violet Lovejoy 716 5th Street, Brookings
Una Barbour 901 Barbra Lane, Brookings
Arlene Dejarnett 915 Ransom Avenue, Brookings
Marvin Pope 5th and Ransom, Brookings
Jim Mencum 714 5th Street, Brookings
For Vern Sigmon at 903 Barbra Lane, Brookings

Sue Mencum was given an opportunity for rebuttal, followed by Peter Spratt's rebuttal. Dorothy Hoenshell made an additional comment followed by Jim Mencum.

John Bischoff reported on statistics from the Transportation Study taken in 1995 and their pertinence to the evidence presented tonight. He also answered questions from the Council.

The public hearing was closed to the public at 10:42 p.m.

The meeting recessed at 11:03 p.m. to change the video tape and reconvened at 11:07 p.m.

The public hearing was reopened at 11:27 p.m. to allow Peter Spratt to make a statement, followed by a statement from Sue Mencum. The public hearing was closed to the public at 11:30 p.m.

Councilor Curry moved, Councilor Johns seconded and the Council voted unanimously to approve the Minor Change to the Conditional Use Permit for Brookings Christian School with the following conditions:

1. Enrollment is limited to 55 students.
2. The school must close for the summer following the public school's calendar.
3. The term of this Minor Change is June, 2000.
4. A 6 foot fence must be constructed around the play yard within 90 days from tonight.
5. The school must meet with neighbors for noise mitigation within 30 days from tonight.
6. When dropping off and picking up children, adults must only proceed East on Ransom, may only turn right into the lower parking lot, drop off or pick up their child/children, continue and only turn left onto Barbra Lane and may only turn right onto 5th Street.

The meeting recessed at 11:40 and reconvened at 11:45 p.m.

VI.

SCHEDULED PUBLIC APPEARANCES

- A. Military Valentine Mail - Sandy Calta with Girl Scouts

Sandy Calta was not present so Mayor Brendlinger explained the project to the Council. Valentines are being collected for military forces to send overseas. These need to be sent by January 30th.

VII.

ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

- A. Committee and liaison reports

1. Chamber of Commerce - presented earlier in the meeting
2. Planning Commission - None
3. Council Liaisons

Councilor Pepper reported that the Canopy Project awarded the architectural engineering bid to a company by the name of Portico based out of Seattle, Washington. A public meeting is tentatively scheduled Friday morning, 12-18-98, so the public can meet them.

Councilor Johns attended a CCD meeting Thursday in Gold Beach.

Councilor Curry attended the Chamber meeting and the monthly CCD meeting in Gold Beach.

- B. Unscheduled

VIII.

STAFF REPORTS

- A. City Manager

1. Abstract of Votes for November 3, 1998 election

Councilor Pepper moved, Councilor Curry seconded and the Council voted unanimously to accept the abstract of votes for the November 3, 1998 general election as presented (Exhibit V).

2. Resignation of Frances Johns from Council position #2

Mayor Brendlinger explained that Councilor Johns is vacating Council position #2 to accept appointment to Council position #3. Staff will advertise the vacancy with a closing date of December 28, 1998 and Council will interview and appoint someone to this position on January 11, 1999 to be sworn in immediately to Council position #3. Councilor Johns will also be sworn in for Council position #2 at that time.

3. Request for additional City funding for All Events Center Feasibility Study

This item was addressed earlier in the meeting.

4. Hiring Oregon Downtown Development Association to assist with "Downtown Core" study

The Mayor withdrew this item from the agenda.

5. Council Goals Session February 6, 1999

The Council unanimously agreed to hold their Goals Session on February 6, 1999, beginning at 10:00 a.m. The place will be announced in the future.

B. Community Development Department

1. Authorization to call for bids for equipment for Wastewater Treatment Plant Improvements

This item was addressed earlier in the meeting.

2. Sole Source equipment purchases for Wastewater Treatment Plant Improvements

This item was addressed earlier in the meeting.

3. Sidewalks on Ransom Avenue

Councilor Curry moved, Councilor Johns seconded and the Council voted unanimously to authorize HGE, Inc. to prepare plans and specifications for a concrete pedestrian walkway on Ransom Avenue.

IX. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 1. Minutes of November 23, 1998 Regular Council Meeting
- B. Acceptance of Commission/Committee Minutes
 1. Minutes of October 22, 1998 Regular Parks and Recreation Commission Meeting
 2. Minutes of November 10, 1998 Regular Planning Commission Meeting
 3. Minutes of December 1, 1998 Regular Systems Development Charge Review Board Meeting
- C. Approval of Vouchers (\$827,437.73)

(end Consent Calendar)

Councilor Hagbom moved, Councilor Curry seconded, and the Council voted unanimously to approve the consent calendar.

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Resolutions

1. Resolution No. 98-R-649 - A resolution exempting from competitive bidding equipment specified below for the Brookings Wastewater Treatment Plant

This item was addressed earlier in the meeting.

XI.

REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

None

B. Council

Councilor Pepper reminded people to go to the Light Festival at Azalea Park.

XII.

ADJOURNMENT

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adjourn at 11:59 p.m.

ATTEST:

Nancy Brendlinger
Mayor

Beverly Adams
Finance Director/Recorder

City of Brookings
 CHECK REGISTER: CHECK # 32779 THRU 32975
 For The Month Ending: December 31, 1998 ** CLOSED **
 PRINTED: January 4, 1999 09:38:10

PAGE 1

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
32779	Beverly Adams	Reimbursement	12/04/98	100-106.00	57.00	107-660.00	57.00
32780	Ag-Chem Warehouse Inc	Inv 33596	12/04/98	100-106.00	413.73	106-626.00	413.73
32781	Allied Colloids Inc	Inv 114151	12/04/98	100-106.00	2,447.55	252-652.00	2,447.55
32782	Associated Bag Company	Inv M169232	12/04/98	100-106.00	304.81	252-612.00	304.81
32783	ATCO International	Inv 494373	12/04/98	100-106.00	270.40	104-624.00	270.40
32784	Doug Bales	Reimbursement	12/04/98	100-106.00	33.15	105-606.00	33.15
32785	Bay West Supply Inc	Inv 16565/16247	12/04/98	100-106.00	102.30	109-614.00	102.30
32786	Becco Inc	Inv 3120229	12/04/98	100-106.00	41.85	103-664.00	41.85
32787	Beckwith & Kuffel	Inv 772467	12/04/98	100-106.00	72.31	251-606.00	72.31
32788	Brookings Auto Parts	Nov Statement	12/04/98	100-106.00	156.95	104-606.00	104.14
						106-606.00	37.04
						251-606.00	15.77
32789	Brookings Harbor Chamber	Nov Motel Tax	12/04/98	100-106.00	1,818.90	109-687.00	1,818.90
32790	Brookings Signs & Graphics	Inv 655	12/04/98	100-106.00	208.45	104-624.00	208.45
32791	Brookings Sports Unlimited	Inv 21641	12/04/98	100-106.00	1,214.80	103-614.00	405.00
						252-608.00	809.80
32792	Brookings Vol Firefighters	Dec Contrib]	12/04/98	100-106.00	1,666.67	104-682.00	1,666.67
32793	Caere Corporation	Inv 278423	12/04/98	100-106.00	108.95	105-602.00	108.95
32794	Chemsearch	Inv 315935	12/04/98	100-106.00	273.72	252-612.00	273.72
32795	Colvin Oil Company	Mid-Nov Stmt	12/04/98	100-106.00	1,041.68	103-606.00	373.71
						104-606.00	142.05
						109-606.00	26.24
						150-606.00	141.21
						201-606.00	48.11
						202-606.00	63.67
						251-606.00	15.53
						252-606.00	63.65
						252-612.00	167.51
32796	Commercial Landscape Supply	Inv 79406	12/04/98	100-106.00	74.95	106-606.00	74.95
32797	Coos-Curry Electric	Oct Electric	12/04/98	100-106.00	9,004.96	106-662.00	402.40
						109-662.00	889.29
						150-662.00	73.32
						202-662.00	4,059.51
						251-662.00	324.35
						252-662.00	3,256.09
32798	Curry County Clerk	Recording Fees	12/04/98	100-106.00	95.00	105-602.00	95.00
32799	Curry County Clerk	Pool Lic Renew	12/04/98	100-106.00	200.00	106-660.00	200.00
32800	Curry Tree Service	Inv 21580	12/04/98	100-106.00	375.00	150-646.00	375.00
32801	Firehouse Magazine	Subscription	12/04/98	100-106.00	25.97	104-602.00	25.97
32802	Freeman Rock Enterprises Inc	Inv 5044R/5046R	12/04/98	100-106.00	344.11	252-612.00	344.11
32803	Georgia Rubber	Misc Invoices	12/04/98	100-106.00	808.05	252-612.00	808.05
32804	Richard Harper	Dec Services	12/04/98	100-106.00	250.00	101-646.00	250.00
32805	Hennick's Hardware	Inv 18092	12/04/98	100-106.00	389.30	954-730.00	389.30
32806	Void		12/04/98	100-106.00	0.00	102-602.00	0.00
32807	Internet Technologies	Inv 3807	12/04/98	100-106.00	112.00	109-664.00	112.00
32808	Kerr Hardware	Nov Statement	12/04/98	100-106.00	380.80	103-614.00	26.76
						106-606.00	12.51
						106-612.00	18.57
						109-624.00	14.89
						201-612.00	148.15
						202-606.00	26.98
						251-612.00	57.06

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 32779 THRU 32975
 For The Month Ending: December 31, 1998 ** CLOSED **
 PRINTED: January 4, 1999 09:38:10

PAGE 2

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Kerr Hardware, (Continued)							
						252-612.00	75.88
32809	League of Oregon Cities	Nov Statement	12/04/98	100-106.00	60.00	102-658.00	60.00
32810	LETN	Inv 971488	12/04/98	100-106.00	288.00	103-658.00	288.00
32811	Mory's	Nov Statement	12/04/98	100-106.00	83.45	102-602.00	9.22
						103-602.00	70.00
						107-602.00	4.23
32812	NAEMT	Dues - Sharp	12/04/98	100-106.00	40.00	104-614.00	40.00
32813	Neilson Research Corp	Inv 41823	12/04/98	100-106.00	45.00	252-646.00	45.00
32814	NENA	Inv 27586	12/04/98	100-106.00	75.00	300-684.00	75.00
32815	OCZMA	98-99 Dues	12/04/98	100-106.00	500.00	102-660.00	500.00
32816	Oregon Health Division	Cert Renewals	12/04/98	100-106.00	180.00	201-658.00	180.00
32817	Oregon Peace Officers Assn	4 Directories	12/04/98	100-106.00	63.00	103-602.00	63.00
32818	Oregon Apparatus Repair	Inv 2070,72,73	12/04/98	100-106.00	584.25	104-606.00	584.25
32819	Paramount Supply Co	Inv 78804	12/04/98	100-106.00	20.22	252-612.00	20.22
32820	PBCC	Inv3869393-SP98	12/04/98	100-106.00	84.80	109-606.00	84.80
32821	Petty Cash	Reimbursement	12/04/98	100-106.00	77.35	100-478.00	25.00
						102-602.00	5.39
						103-602.00	31.40
						103-606.00	8.98
						104-606.00	4.66
						106-606.00	1.92
32822	Petty Cash	Reimbursement	12/04/98	100-106.00	51.79	106-612.00	5.00
						107-602.00	2.95
						109-614.00	15.97
						150-606.00	4.31
						201-602.00	2.27
						201-612.00	19.02
						251-602.00	2.27
32823	Postmaster	Utility Permit	12/04/98	100-106.00	500.00	201-602.00	250.00
						251-602.00	250.00
32824	Precision Scientific	Inv 831150	12/04/98	100-106.00	186.72	252-606.00	186.72
32825	Purchase Power	Inv 21430	12/04/98	100-106.00	297.94	109-602.00	297.94
32826	Quality Fast Lube & Oil	Inv 15883	12/04/98	100-106.00	23.95	103-606.00	23.95
32827	Regence Life & Health Ins	Nov Premium	12/04/98	100-106.00	217.30	100-220.60	217.30
32828	Siegrist Ford	FOCS8513/54474	12/04/98	100-106.00	168.88	103-606.00	135.38
						252-612.00	33.50
32829	Strahm's Sealcoat & Striping	Inv 21635	12/04/98	100-106.00	825.00	150-730.00	825.00
32830	Sun Badge Company	Inv 100937	12/04/98	100-106.00	1,038.60	103-681.00	1,038.60
32831	Superior Lamp & Supply	Inv S1638711	12/04/98	100-106.00	201.24	202-612.00	201.24
32832	Trace Analytics Inc	Inv C98-3032	12/04/98	100-106.00	75.00	104-624.00	75.00
32833	Transport Logic	#187604𭵔	12/04/98	100-106.00	22.00	201-612.00	11.00
						252-612.00	11.00
32834	Tom Weldon	Dec Car Allow	12/04/98	100-106.00	200.00	102-606.00	200.00
32835	Whitney Equipment Company	Inv 0013372-IN	12/04/98	100-106.00	233.28	202-606.00	233.28
32836	Wildfire Pacific Inc	Misc Invoices	12/04/98	100-106.00	18,714.08	104-606.00	3,325.67
						104-726.00	15,388.41
32837	WW Grainger Inc	Misc Invoices	12/04/98	100-106.00	208.28	106-612.00	136.50
						106-624.00	71.78
32839	Frank Kelsey	Deposit Refund	12/11/98	100-106.00	47.45	200-134.00	47.45
32840	Mark & Mona Chandler	Deposit Refund	12/11/98	100-106.00	32.81	200-134.00	32.81
32841	Mac & Jackie Wood	Deposit Refund	12/11/98	100-106.00	19.41	200-134.00	19.41

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 32779 THRU 32975
For The Month Ending: December 31, 1998 ** CLOSED **
PRINTED: January 4, 1999 09:38:10

PAGE 3

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
32842	Betty Doan	Deposit Refund	12/11/98	100-106.00	128.88	200-134.00	128.88
32843	John Struys	Deposit Refund	12/11/98	100-106.00	8.19	200-134.00	8.19
32844	Carlene Marrin	Deposit Refund	12/11/98	100-106.00	24.65	200-134.00	24.65
32845	James F Haight	Deposit Refund	12/11/98	100-106.00	51.83	200-134.00	51.83
32846	Jill Harrah	Deposit Refund	12/11/98	100-106.00	50.39	200-134.00	50.39
32847	Betty Doan	Deposit Refund	12/11/98	100-106.00	32.50	200-134.00	32.50
32848	J Sarin	Deposit Refund	12/11/98	100-106.00	27.00	200-134.00	27.00
32849	J Hirschfield	1397 Glenwood	12/11/98	100-106.00	37.05	200-134.00	37.05
32850	Jesse Long	Deposit Refund	12/11/98	100-106.00	20.04	200-134.00	20.04
32851	Peter Burdess	Deposit Refund	12/11/98	100-106.00	17.15	200-134.00	17.15
32852	Lily Dobbins	Deposit Refund	12/11/98	100-106.00	24.40	200-134.00	24.40
32853	Scott & Traci Shrider	Deposit Refund	12/11/98	100-106.00	39.78	200-134.00	39.78
32854	Coast Arma Coatings Co	Deposit Refund	12/11/98	100-106.00	29.23	200-134.00	29.23
32855	Nancy Demond	Deposit Refund	12/11/98	100-106.00	19.45	200-134.00	19.45
32856	Leonard Mainquist	Deposit Refund	12/11/98	100-106.00	10.53	200-134.00	10.53
32857	Melvin Gooch	Deposit Refund	12/11/98	100-106.00	24.01	200-134.00	24.01
32858	Amazing Computers	Inv 1063	12/11/98	100-106.00	6,820.00	103-612.00	2,360.00
						104-612.00	280.00
						105-612.00	440.00
						107-612.00	1,300.00
						202-646.00	813.00
						252-646.00	1,627.00
32859	AWWA	Inv 095719-AR	12/11/98	100-106.00	81.70	202-612.00	81.70
32860	Dennis Barlow	Reimbursement	12/11/98	100-106.00	52.00	150-658.00	52.00
32861	Batteries Plus	Inv H6-23262	12/11/98	100-106.00	108.36	103-606.00	108.36
32862	Bay West Supply Inc	Inv 17000/16996	12/11/98	100-106.00	297.05	109-614.00	124.15
						252-612.00	172.90
32863	B & B Excavation	Final Pymt	12/11/98	100-106.00	15,624.76	902-730.00	15,624.76
32864	Best Western Brookings Inn	Nov Statement	12/11/98	100-106.00	185.00	105-602.00	104.00
						109-686.00	81.00
32865	Brown & Caldwell	13-3219/13-3224	12/11/98	100-106.00	4,663.01	480-636.00	4,663.01
32866	Carpenter Auto Center	Nov Statement	12/11/98	100-106.00	253.72	103-606.00	253.72
32867	Central Equipment Company	Case Backhoe	12/11/98	100-106.00	47,999.00	450-726.00	47,999.00
32868	Chetco Pharmacy & Gifts	Nov Statement	12/11/98	100-106.00	9.94	103-614.00	9.94
32869	Coastal Coffee Service	Inv 4847	12/11/98	100-106.00	31.50	109-614.00	31.50
32870	Colvin Oil Company	End Nov/#656520	12/11/98	100-106.00	1,185.26	103-606.00	404.98
						104-606.00	108.62
						150-606.00	81.96
						201-606.00	47.66
						202-606.00	29.67
						251-606.00	18.28
						252-606.00	29.66
						252-612.00	464.43
32871	Coos-Curry Electric	Nov Electric	12/11/98	100-106.00	1,085.79	106-662.00	24.72
						201-662.00	1,032.35
						251-662.00	28.72
32872	Curry Coastal Pilot	Nov Statement	12/11/98	100-106.00	199.50	102-602.00	102.00
						105-602.00	97.50
32873	Dan's Auto & Marine Electric	Nov Statement	12/11/98	100-106.00	109.38	106-606.00	33.94
						201-606.00	26.18
						201-612.00	14.26
						251-606.00	30.50

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 32779 THRU 32975
 For The Month Ending: December 31, 1998 ** CLOSED **
 PRINTED: January 4, 1999 09:38:10

PAGE 4

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Dan's Auto & Marine Electric, (Continued)							
						252-612.00	4.50
32874	Dan's Photo & Cameras	Nov Statement	12/11/98	100-106.00	82.56	103-614.00	29.68
						103-684.00	52.88
32875	DHR Child Support Unit	Garnishment	12/11/98	100-106.00	243.69	100-220.70	243.69
32876	DHR Child Support Unit	Garnishment	12/11/98	100-106.00	333.97	100-220.70	333.97
32877	EBS Trust	Jan Premium	12/11/98	100-106.00	56.00	103-654.00	32.00
						104-654.00	24.00
32878	Ferrellgas	Nov Statement	12/11/98	100-106.00	219.75	150-624.00	219.75
32879	First Impressions	Inv 6240	12/11/98	100-106.00	120.34	103-602.00	120.34
32880	FNW Supply	Inv 065-5813328	12/11/98	100-106.00	103.66	252-606.00	103.66
32881	Franklin Covey Co	Inv 23306662	12/11/98	100-106.00	31.60	103-602.00	31.60
32882	Fred Meyer	#578719/#693069	12/11/98	100-106.00	701.76	106-608.00	599.76
						252-612.00	102.00
32883	Gall's Inc	Inv 40151103	12/11/98	100-106.00	78.97	103-606.00	78.97
32884	Grants Pass Water Lab	Nov Statement	12/11/98	100-106.00	152.00	201-612.00	152.00
32885	GTE Network Services	Maint Contract	12/11/98	100-106.00	1,375.08	109-606.00	1,375.08
32886	GTE Northwest	Nov Phone	12/11/98	100-106.00	1,670.98	109-664.00	1,670.98
32887	Hagens Cleaners	Nov Statement	12/11/98	100-106.00	42.00	103-606.00	42.00
32888	Harbor Logging Supply Inc	Nov Statement	12/11/98	100-106.00	217.05	201-612.00	217.05
32889	HGE Inc	Nov Billing	12/11/98	100-106.00	5,332.53	105-646.00	744.00
						150-646.00	205.35
						201-646.00	283.34
						251-636.00	19.34
						251-646.00	2,541.00
						902-730.00	1,539.50
32890	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	12/11/98	100-106.00	960.00	100-220.70	960.00
32891	JWC Environmental	Inv 157271	12/11/98	100-106.00	272.04	252-606.00	272.04
32892	L & S Resources Inc	Year 2000 Books	12/11/98	100-106.00	291.00	102-602.00	291.00
32893	Muffler & More	Inv 7928	12/11/98	100-106.00	100.00	104-606.00	100.00
32894	Oregon Department of Revenue	State W/H Tax	12/11/98	100-106.00	3,791.25	100-220.30	3,791.25
32895	OR Teamster Employers Trust	Dec Premium	12/11/98	100-106.00	10,433.54	100-220.60	10,433.54
32896	OR Teamster Employers Trust	Dec Premium	12/11/98	100-106.00	6,019.33	100-220.60	6,019.33
32897	Pacific Engine Repair	Inv 1392	12/11/98	100-106.00	293.19	104-606.00	293.19
32898	Paramount Pest Control Inc	Inv 31201	12/11/98	100-106.00	31.00	103-624.00	31.00
32899	PERS - Retirement	PR 12/11/98	12/11/98	100-106.00	7,473.64	100-220.70	97.60
						100-220.80	7,376.04
32900	Pitney Bowes Inc - FAX	Inv X270725	12/11/98	100-106.00	65.00	109-606.00	65.00
32901	Ron Plaster	Investigations	12/11/98	100-106.00	1,500.00	103-680.00	1,500.00
32902	Postmaster	Utility Permit	12/11/98	100-106.00	85.00	201-602.00	42.50
						251-602.00	42.50
32903	Quality Fast Lube & Oil	Inv 16060	12/11/98	100-106.00	24.95	150-606.00	24.95
32904	Ramcell of Oregon	Nov Statement	12/11/98	100-106.00	186.32	103-664.00	165.57
						104-664.00	20.75
32905	Rays Food Place	Nov Statement	12/11/98	100-106.00	67.15	103-602.00	47.84
						109-614.00	7.16
						252-612.00	12.15
32906	Roto-Rooter	Nov Statement	12/11/98	100-106.00	61.00	109-686.00	61.00
32907	Siegrist Ford	Inv 54513	12/11/98	100-106.00	742.48	251-606.00	742.48
32908	SOC-ICBO c/o Dennis Killishek	Reg-Sharp/Bales	12/11/98	100-106.00	150.00	104-658.00	75.00
						105-658.00	75.00
32909	Soroptimist International	3 Wreaths	12/11/98	100-106.00	48.00	102-602.00	16.00

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 32779 THRU 32975
 For The Month Ending: December 31, 1998 ** CLOSED **
 PRINTED: January 4, 1999 09:38:10

PAGE 5

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Scroptimist International, (Continued)							
						105-602.00	16.00
						107-602.00	16.00
32910	Stamper's Tire	Inv 158285	12/11/98	100-106.00	379.91	103-606.00	379.91
32911	State Forester	Inv 99063001	12/11/98	100-106.00	229.55	109-686.00	229.55
32912	Teamsters Local Union 223	Dec Dues	12/11/98	100-106.00	527.00	100-220.70	527.00
32913	That Special Touch	Nov Statement	12/11/98	100-106.00	44.00	103-684.00	44.00
32914	Hilary Thompson	Reimbursement	12/11/98	100-106.00	20.48	109-606.00	20.48
32915	Transport Logic	Inv 194574	12/11/98	100-106.00	20.00	201-612.00	10.00
						252-612.00	10.00
32916	Trew & Cyphers	Nov Statement	12/11/98	100-106.00	2,704.50	102-632.00	2,704.50
32917	TSR Corporation	#3690,3689&3688	12/11/98	100-106.00	13,097.80	251-606.00	13,097.80
32918	Umpqua Community College	School-Haglund	12/11/98	100-106.00	90.00	202-658.00	90.00
32919	United Communications	Nov Statement	12/11/98	100-106.00	464.00	109-664.00	464.00
32920	Tom Weldon	Reimbursement	12/11/98	100-106.00	74.40	102-658.00	74.40
32921	White House Sales	Inv 67913	12/11/98	100-106.00	915.50	202-652.00	915.50
32922	Worlton Auto Body	Inv 4390	12/11/98	100-106.00	1,354.20	104-606.00	1,354.20
32923	WW Grainger Inc	Inv 753-9947726	12/11/98	100-106.00	1,450.00	104-606.00	1,450.00
32925	Doug Bales	Reimbursement	12/21/98	100-106.00	46.80	105-606.00	46.80
32926	Bankcard Services	Nov Stmt	12/21/98	100-106.00	3,160.96	102-602.00	25.00
						102-658.00	2,306.22
						103-602.00	50.00
						103-606.00	40.75
						103-658.00	564.79
						104-602.00	25.00
						104-606.00	99.20
						105-602.00	25.00
						107-602.00	25.00
32927	Dennis Barlow	Reimbursement	12/21/98	100-106.00	305.03	251-612.00	305.03
32928	Nancy Brendlinger	Reimbursement	12/21/98	100-106.00	79.63	102-658.00	79.63
32929	Brookings Harbor Medical Ctr	Nov Stmt	12/21/98	100-106.00	75.00	104-602.00	25.00
						150-612.00	25.00
						252-612.00	25.00
32930	Brookings Lock & Safe Co	Inv 3611	12/21/98	100-106.00	12.50	252-606.00	12.50
32931	Brown & Caldwell	Inv 13-3228	12/21/98	100-106.00	180,273.49	480-636.00	180,273.49
32932	CIS	Inv BRK-9801W	12/21/98	100-106.00	6,577.50	100-220.50	6,577.50
32933	Clackamas Communications Inc	Inv 3607895	12/21/98	100-106.00	297.97	103-688.00	297.97
32934	Coastal Coffee Service	Inv 9184	12/21/98	100-106.00	8.00	109-614.00	8.00
32935	Coastline Signs	Inv 13917	12/21/98	100-106.00	110.00	103-606.00	110.00
32936	Colvin Oil Company	Mid Dec Stmt	12/21/98	100-106.00	902.32	103-606.00	388.42
						104-606.00	19.90
						109-606.00	26.33
						150-606.00	224.92
						201-606.00	95.23
						202-606.00	50.61
						251-606.00	22.51
						252-606.00	50.59
						252-612.00	23.81
32937	Gary & Lisa Cooper	Refund Overpay	12/21/98	100-106.00	183.75	250-478.00	183.75
32938	Coos-Curry Electric	Nov Electric	12/21/98	100-106.00	3,344.82	106-662.00	414.20
						150-662.00	1,204.44
						201-662.00	775.60

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 32779 THRU 32975
 For The Month Ending: December 31, 1998 ** CLOSED **
 PRINTED: January 4, 1999 09:38:10

PAGE 6

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Coos-Curry Electric, (Continued)							
						251-662.00	759.20
						252-662.00	191.38
32939	Curry County Computer Services	Inv 21553	12/21/98	100-106.00	50.00	105-602.00	50.00
32940	Curry County Health Department	Hep B Series	12/21/98	100-106.00	214.00	103-614.00	116.40
						104-614.00	77.60
						252-612.00	20.00
32941	Curry Equipment	Inv 45179	12/21/98	100-106.00	22.00	251-606.00	22.00
32942	Del Cur Supply	Inv 742476	12/21/98	100-106.00	15.00	106-612.00	15.00
32943	FNW Supply	Inv 065-5946744	12/21/98	100-106.00	18.75	252-606.00	18.75
32944	Fred Meyer	Inv 693074	12/21/98	100-106.00	374.85	106-608.00	374.85
32945	Hach Co	Inv 434175	12/21/98	100-106.00	281.55	202-612.00	70.38
						252-612.00	70.39
						252-652.00	140.78
32946	JWC Environmental	Inv 157271	12/21/98	100-106.00	6,488.00	252-606.00	6,488.00
32947	Moore Breithaupt & Associates	Stmt 12/15/98	12/21/98	100-106.00	3,500.00	370-632.00	3,500.00
32948	National Business Furniture	Inv M36987-DUR	12/21/98	100-106.00	260.85	103-602.00	260.85
32949	NCL of Wisconsin Inc	Inv 86184	12/21/98	100-106.00	274.01	252-612.00	274.01
32950	OBOA	Deposit - Bales	12/21/98	100-106.00	250.00	105-658.00	250.00
32951	OR Department of Revenue	088497949229810	12/21/98	100-106.00	146.70	105-602.00	146.70
32952	Oregon Mayors Association	Dues-Brendlinge	12/21/98	100-106.00	70.00	102-660.00	70.00
32953	Oregon Section - ICMA	99 Dues-Weldon	12/21/98	100-106.00	136.37	102-660.00	136.37
32954	Ron & June Gibson	1 year sub	12/21/98	100-106.00	192.00	102-602.00	96.00
						103-602.00	96.00
32955	One Call Concepts, Inc	Inv 8118659	12/21/98	100-106.00	9.00	150-646.00	3.00
						201-612.00	3.00
						251-612.00	3.00
32956	PBCC	Inv3869393-DC98	12/21/98	100-106.00	290.80	109-606.00	290.80
32957	Petty Cash	Reimbursement	12/21/98	100-106.00	100.74	100-130.00	15.00
						102-602.00	19.56
						103-602.00	11.17
						105-602.00	3.79
						106-612.00	10.99
						109-602.00	7.17
						109-614.00	9.52
						201-612.00	19.39
						252-612.00	4.15
32958	Precision Art & Pinstriping	Inv 7965	12/21/98	100-106.00	502.00	104-606.00	502.00
32959	RDJ Specialties, Inc	Inv 16282	12/21/98	100-106.00	143.94	104-602.00	143.94
32960	Roto-Rooter	Inv 278961	12/21/98	100-106.00	1,828.60	252-646.00	1,828.60
32961	Sarah Rusch	Restitution	12/21/98	100-106.00	500.00	100-474.00	500.00
32962	Taplin Janitorial Services	Dec & Inv 1001	12/21/98	100-106.00	700.00	103-606.00	50.00
						109-644.00	650.00
32963	Tidewater Contractors Inc	InvM21006/14986	12/21/98	100-106.00	4,305.38	901-730.00	4,305.38
32964	Town & Country Animal Hospital	Inv 67731	12/21/98	100-106.00	61.50	103-688.00	61.50
32965	United Pipe & Supply Co Inc	4227417/4261415	12/21/98	100-106.00	1,296.42	201-612.00	1,296.42
32966	Chris Wallace	Reimbursement	12/21/98	100-106.00	31.38	103-688.00	31.38
32967	Richard & Pat Wassink	Refung Overpay	12/21/98	100-106.00	300.00	200-478.00	300.00
32968	Tom Weldon	Jan Car Allow	12/21/98	100-106.00	200.00	102-606.00	200.00
32969	Whitney Equipment Company Inc	Misc Invoices	12/21/98	100-106.00	739.66	252-606.00	739.66
32970	WSR Enterprises Inc	Inv 9721	12/21/98	100-106.00	64.07	109-602.00	64.07
32971	DHR Child Support Unit	Garnishment	12/21/98	100-106.00	243.69	100-220.70	243.69

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 32779 THRU 32975
 For The Month Ending: December 31, 1998 ** CLOSED **
 PRINTED: January 4, 1999 09:38:10

PAGE 7

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
32972	DHR Child Support Unit	Garnishment	12/21/98	100-106.00	333.97	100-220.70	333.97
32973	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	12/21/98	100-106.00	960.00	100-220.70	960.00
32974	Oregon Department of Revenue	State W/H Taxes	12/21/98	100-106.00	3,613.81	100-220.30	3,613.81
32975	PERS Retirement	PR 12/22/98	12/21/98	100-106.00	7,076.77	100-220.80	7,076.77
					422,410.96		422,410.96
*** END OF REPORT ***					=====		=====

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of December, 1998

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
0	Single Family Dwelling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	34	\$4,681,527.38	49	\$6,589,700.37
3	Single Family Addition	\$242.53	\$128.06	\$12.13	\$0.00	\$27,500.00	45	\$500,597.00	26	\$371,534.00
2	Single Family Garage-Carport	\$347.50	\$207.42	\$17.38	\$0.00	\$54,902.00	18	\$179,615.08	19	\$289,521.80
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$210,000.00	3	\$543,001.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$2,521,998.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$925,979.66	1	\$25,000.00
1	Commercial Addition-Change	\$10.00	\$6.50	\$0.50	\$0.00	\$500.00	21	\$2,571,483.25	26	\$1,180,565.50
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$189,560.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$1,000.00	5	\$38,551.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$0.00	3	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	5	\$18,161.00
6	Total Building Permits	\$600.03	\$341.98	\$30.00	\$0.00	\$82,902.00	130	\$11,781,760.37	137	\$9,056,034.67
2	Mechanical Permits	\$38.00	N/A	\$1.90		N/A	68		82	
0	Plumbing Permits	\$0.00		\$0.00	\$0.00	N/A	44		56	
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	11		9	
8	TOTAL PERMITS	\$638.03	\$341.98	\$31.90	\$0.00	\$82,902.00	253	\$11,781,760.37	284	\$9,056,034.67
	Total Year to Date Calculated Fees	\$47,121.91	\$27,391.81	\$2,121.23	\$397,660.00					
	1997 YTD Calculated Fees	\$43,941.11	\$24,103.50	\$2,197.07	\$229,198.95					

In November, 1998 Harbor issued permits for 1 EDU.

During the Month of December, 1998, Brookings issued permits for 0.00 new sewer connections. The City of Brookings now has 279.94 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.