

Agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415
October 25, 1999
7:00pm



Happy Booooo Day
in Brookings, Oregon

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
October 25, 1999
7:00 p.m.

- I. CALL TO ORDER - pumpkin
 - II. PLEDGE OF ALLEGIANCE
 - III. ROLL CALL
 - IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS - tan
 - A. Appointment of Census 2000 Complete Count Committee
 - V. PUBLIC HEARING
 - VI. SCHEDULED PUBLIC APPEARANCES - salmon
 - A. Request to sell alcohol on City property - Salmon Run Golf and Wilderness Preserve
 - VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 - 1. Chamber of Commerce
 - 2. Businesses for a Better Brookings
 - 3. Port of Brookings-Harbor
 - 4. Council Liaisons
 - B. Unscheduled
 - VIII. STAFF REPORTS
 - A. City Manager - ivory
 - 1. E-mail as testimony
 - 2. Request from Vietnam Veterans to extend flags on US 101
 - B. Police - gold
 - 1. Safety City Video
 - IX. CONSENT CALENDAR - white
 - A. Approval of Council Meeting Minutes
 - 1. Minutes of October 8, 1999, Regular Council Meeting
 - 2. Minutes of October 4, 1999, Special Joint Work Session Meeting with the Brookings-Harbor 17C School District
- (end Consent Calendar)

- X. ORDINANCES/RESOLUTIONS/FINAL ORDERS
A. Ordinances
B. Resolutions
- XI. REMARKS FROM MAYOR AND COUNCILORS
A. Mayor
B. Council
- XII. ADJOURNMENT

Memorandum

TO: Mayor & Council
FROM: Tom Weldon, City Manager
DATE: October 19, 1999



Issue: Appointment of Brookings Complete Count Committee

Background

1. See attached press release "Census 2000 It's Coming".
2. It will be necessary to appoint a committee of concerned citizens to work with the City Manager and Mayor to insure a complete and accurate Census 2000 count in Brookings. The following citizens have expressed a willingness to take a leadership role in this effort:
 - A) Ms. Sandy Hislop
 - B) Mr. Dan McKee
 - C) Rev. Gordon Myrah, PhD
 - D) 1-2 students from High School leadership class

Recommendation

The Council to appoint the above citizens with the direction of working with the City Manager and Mayor Hagbom to insure a complete and accurate Census 2000 count.

CITY OF BROOKINGS

898 Elk Drive
Brookings, Oregon 97415
Phone (541) 469-2163
Fax (541) 469-3650
cityhall@brookingsor.org

The Home of Winter Flowers



CENSUS 2000 IT'S COMING

With Census Day (April 1, 2000) only five months away, city and county officials and representatives of community organizations throughout the Northwest gathered in Portland Oregon for an intensive two day conference on Census 2000.

More than 250 delegates (including Brookings Mayor Bob Hagbom and City Manager Tom Weldon) and Census Bureau representatives attended the conference. The main focus of the conference was to provide information and strategies to insure a complete and accurate count in every community throughout the states of Idaho, Washington and Oregon.

Several hundred Complete Count Communities have been formed throughout the three states to provide advice and support to the Census Bureau to promote participation in the census, and to assist in recruiting in their communities for the thousands of census employees who must be hired to carry on census operations during Census 2000.

During the conference, delegates were addressed by Oregon Treasurer Jim Hill, who stressed the economic impact of the census and the importance of an accurate count in legislative redistricting and congressional apportionment that is based on census numbers.

Workshop sessions included a discussion of the Census bureau's advertising campaign, the first in the history of the census, which will begin in November, and will feature radio, newspaper and television ads as well as outdoor promotions.

A key topic at the conference was "Census in the Schools," an imaginative program to provide teachers with information about the census for classroom discussions to teach students how the census is used by governments, business, and community groups to plan for the future.

A number of Complete Count Committees throughout the Northwest are working on

plans to promote the census in their communities. A workshop panel on "Best Practices" allowed committees who have well-developed programs and plans to share information with committees who are being formed.

Michael Burns, Deputy Regional Director for the Census Bureau's Seattle Region, which includes Idaho, Oregon and Washington as well as Alaska and Northern California told the delegates that community involvement was crucial to a successful census.

"Census 2000 cannot be the Census Bureau's census. To be successful, it has to be Portland's census; it has to be Seattle's census; it has to be McMinnville's census; it has to be your communities census. You know your communities. We do not. We need your help in identifying areas where extra effort will be needed to get the word out on the importance of the census to everyone in your community. We need your help to find good people in every community who would like to work for us during the census. With your help, we can be sure that your communities are fairly counted, and fairly represented in the allocation of billions of federal dollars for essential programs for the people who live there. With your help we can have the best census in history."

Mayor Hagbom said he will recommend formation of a Brookings Complete Count Committee at the City's October 25th Council meeting.

* * * * *

NEWS MEDIA: FOR IMMEDIATE RELEASE or for further information on this release contact Sharon Ridens at Brookings City Hall at 469-2163, extension 204.

FAXED NOTICE SENT TO: Curry Coastal Pilot, KURY, KCRE, KPOD, KBSC-TV49, The World, Chetco Public Library, Port of Brookings-Harbor, Brookings-Harbor Chamber of Commerce, Brookings-Harbor School District, SWOCC, Brookings Police Department, City Council, posted at City Hall. DATED: 10/9/99

DATE: 10/13/99 TIME: 12:22:52 PM PAGE 1 OF 1



SALMON RUN

Golf & Wilderness Preserve

October 13, 1999

Mr. Tom Weldon
City of Brookings
899 Elk Drive
Brookings, Oregon 97415

Dear Tom:

The Claveran Group would like to respectfully request permission from the City of Brookings to serve alcohol at the golf course. We have applied for a license with the OLCC and have also passed the server school requirement.

Please let me know if you need any additional information.

Sincerely,

Pete Pavich

99040 South Bank Chetco River Road • Brookings, OR 97415 • 541-469-4888 • 541-469-4889 - Fax
ppavich@wave.net • www.salmonrun.net

Memorandum

TO: Mayor & Council
FROM: Tom Weldon, City Manager
DATE: October 19, 1999



Issue: Accepting E-mail as evidence.

Background

1. See attached letter from City Attorney John Trew regarding E-mail as evidence.
2. At a regional meeting of local government representatives and Oregon Department of Transportation representatives, this subject came up. We were informed ODOT does not accept E-mail as official testimony.

Recommendation

The Council adopt the policy that states the City of Brookings will not accept E-mail as evidence in legislative and quasi judicial hearings before the Brookings Common Council, Planning Commission or any other committee.

JOHN B. TREW
CAROL P. CYPHERS

JOHN MEYNINK

TREW & CYPHERS
ATTORNEYS AT LAW
222 E. 2nd Street
P.O. Box 158
Coquille, Oregon 97423-0158

(541) 396-3171
FAX (541) 396-5723
e-mail: trewcyphers@harborside.com

ESTABLISHED BY
A. J. SHERWOOD
IN 1886
HARRY A. SLACK, SR.
(1900-1988)
HARRY A. SLACK, JR.
(RETIRED 1991)

MEMORANDUM

TO: City Manager Tom Weldon
Common Council Members

FROM: John B. Trew
City Attorney

DATE: September 29, 1999

RE: Acceptability of E-Mail as Evidence in Hearings

I was asked to advise the City concerning the acceptability of e-mail as evidence in legislative and quasi judicial hearings before the Planning Commission and the Brookings Common Council. Most details of local land use hearings are left to the discretion of the City. There is currently no requirement that the City accept e-mail as evidence in land use hearings. Allowing e-mail as evidence creates several problems, chief among them is a question of authenticity.

At this time, I recommend that the City develop a policy that e-mail is not an acceptable manner for submitting evidence at local land use hearings.

received
10/1/99

Memorandum

TO: Mayor & Council

FROM: Leo Lightle, *LLB*
Community Development Director



THROUGH: Tom Weldon, City Manager

RE: Request by the Vietnam Veterans to use the concrete core drill, to drill holes in the concrete sidewalks.

DATE: October 20, 1999

Issue

The City of Brookings responded to a request and allowed holes to be drilled in the curbs between Alder and Center or Pacific Streets to place the American Flag during specific events. As I recall, the request was by members of Businesses for a Better Brookings. The holes in the approved area have been drilled. The approved area was a test area for installing the flags.

The Council is aware that businesses have begun to use the holes for their own purpose and on a daily basis using the holes to display "WELCOME" and "OPEN" flags. It is unfortunate that the few violators have clouded the issue of whether we should expand the area for placing the flags. Considerable time was spent responding to questions "what ordinance says you can't use City property to display private "WELCOME" or "OPEN" signs, and monitoring the illegal use of the holes. Staff time was also used to send certified letters to those who have illegally used the holes.

Staff supports the idea presented by the Vietnam Veterans of America for drilling more holes. However, the approval would require that the boundaries for the flag display be expanded north of Center Street to Ransom Street on Highway 101. The holes should be limited to the curb, not placed in the sidewalk.

Staff is comfortable and prepared to work with Vietnam Veterans of America in making the concrete core drill available and also cones and signs available for the volunteer work. City Staff would be available to schedule a meeting to discuss the location and spacing of the flags. Spacing varies due to driveway, utility poles and signs.

I received verbal approval from Jeff Waddington of the Oregon Department of Transportation, for drilling the holes to place the American Flag.

While there has been and possibly will be others trying to illegally use the holes, the positives of the project certainly outweigh the negatives. Staff is recommending approval of the project.

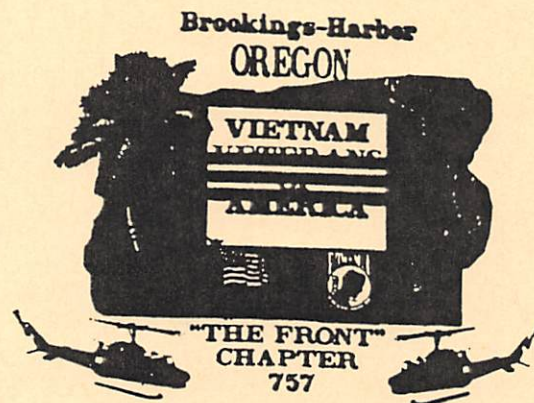
Recommendation

City Council approve the expansion of the area for the drilling of holes for placement of the American Flag from Center Street northwesterly on Highway 101 and authorize staff to work with the Vietnam Veterans of America Chapter 757.

SERVING OUR COMMUNITY
WITH PRIDE



October 19, 1999



Mayor and City Council
CITY OF BROOKINGS

Vietnam Veterans of America, Brookings-Harbor Chapter 757, requests permission to use the City of Brookings' concrete core drill with which to drill holes in concrete sidewalks on Chetco Avenue in Brookings, Oregon, to accomodate additional U.S. flags that will be placed and removed by Businesses for a Better Brookings and Chapter 757 on, at least, 8 specified holidays each year as part of our "Avenue of the Flag" goal.

We will begin drilling holes from Hillside to Pacific, on both sides of Highway 101 and continue from Pacific to 5th Street. We want to get as many holes drilled as possible prior to Veterans Day, November 11, 1999.

Holes will be in line with those already drilled by City employees.

We may have to use the drill on weekends, depending on our work schedules, presumably, October 30 and/or 31 and, again, on November 6 and/or 7.

We also request that the City of Brookings furnish the inserts for the drilled holes.

After Veterans Day, if we wish to use the drill again, we will reseek permission from The Council at that time.

If required by the City of Brookings, we will furnish a contractor's license that is held by the President of Chapter 757, William D. Burnett, and obtain liability insurance.

Respectfully

Jerry Hartzell, Vice President

JH/ja

"Never again will one generation of veterans abandon another"

Vietnam Veterans Of America

Brookings-Harbor Chapter 757 PO Box 4056 Brookings, OR. 97415



CITY OF BROOKINGS

POLICE DEPARTMENT

Ken Lewis, Chief of Police



898 Elk Drive,
Brookings, Oregon 97415

Phone (541) 469-3118
Fax (541) 412-0253
police@brookingsor.org

Memo

TO: Mayor and City Council

THRU: Tom Weldon, City Manager *TW*
Ken Lewis, Chief of Police

FROM: Barbara Palicki, Community Policing Officer *BP*

DATE: October 19, 1999

RE: 1999 Safety City - Video Tape Presentation

On October 21st, during the 3-day Oregon Traffic Safety Conference in Ashland, I will be presenting a program on Safety City. As part of this presentation, we will use the tape which was produced by University of Arizona film student, Christina Wood. Christina came to Brookings and spent the week at Safety City. Christina is the daughter of Marilyn and Carlton Wood. Marilyn is currently the Director of our VIPS program and has been totally active as a VIP since the program began.

We are very grateful and can not thank Christina enough for her tremendous effort. The time and cost of production of such a tape would have been totally out of reach of the Safety City budget. This tape will be used during our sign up periods for each coming year and promoting new sponsors as the program grows. I am very proud to be able to travel to Ashland and be an active part of the Traffic Safety Conference. We hope to interest other communities is adopting the program - SAFETY CITY DOES WORK.

"Home of Winter Flowers"

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of **September, 1999**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
2	Single Family Dwelling	\$1,190.00	\$773.50	\$0.00	\$8,934.00	\$299,875.00	24	\$3,331,633.82	26	\$3,745,119.38
3	Single Family Addition	\$549.00	\$356.84	\$38.43	\$0.00	\$96,795.00	38	\$461,318.08	34	\$363,930.00
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	\$106,255.56	14	\$114,441.08
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$88,775.00	1	\$210,000.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$1,225,823.00	1	\$2,521,998.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$42,020.00	5	\$867,003.66
1	Commercial Addition-Change	\$152.50	\$99.12	\$10.68	\$0.00	\$21,500.00	22	\$814,380.09	18	\$468,983.25
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	2	\$189,560.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$2,000.00	1	\$1,000.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$500.00	0	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$2,700.00	0	\$0.00
6	Total Building Permits	\$1,891.50	\$1,229.46	\$132.41	\$8,934.00	\$418,170.00	102	\$6,075,405.55	102	\$8,482,035.37
6	Mechanical Permits	\$141.00	N/A	\$9.87		N/A	55	N/A	54	
5	Plumbing Permits	\$238.00		\$16.66	\$3,288.00	N/A	33	N/A	36	
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	3	N/A	10	
17	TOTAL PERMITS	\$2,270.50	\$1,229.46	\$158.94	\$12,222.00	\$418,170.00	193	\$6,075,405.55	202	\$8,482,035.37
	Total Year to Date Calculated Fees	\$27,686.74	\$13,962.53	\$1,495.83	\$153,190.00					
	1998 YTD Calculated Fees	\$35,451.95	\$21,782.13	\$1,772.57	\$356,457.00					

In August, 1999, Harbor issued permits for 0 .0 EDUs

During the Month of September, 1999 , Brookings issued permits for 3.00 new sewer connections. The City of Brookings now has 319.94 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
October 11, 1999
7:00 pm**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:02PM.

II. PLEDGE OF ALLEGIANCE

Led by Finance Director/Recorder Gail Hedding

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Frances Johns, and George Ciapusci, a quorum present.

Council Absent: Councilor Keith Pepper, excused

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Gail Hedding, Fire Chief William Sharp, Police Chief Ken Lewis, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot, and William Dwinell, KURY Radio

Other: Connie Wilson, League of Women Voters; Chamber of Commerce Executive Director Les Cohen, Augie Kofoet-Vice President Businesses for a Better Brookings, CTR Manager Pete Smart, and approximately five other citizens, including former Mayor Nancy Brendlinger.

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Announcements

1. Summer Employee of the Season

Mayor Hagbom announced Public Works Supervisor Dennis Barlow as the Summer '99 Employee of the Season. Barlow was out of town and unable to attend. However, City Manager Tom Weldon honored Public Works Supervisor Barlow by recognizing

that Barlow

- takes pride in his work and oversees jobs to see that they are done professionally
- diligently pursued the property acquisition for the Public Works shop, storage, equipment storage area.
- meets with contractors and volunteers to make things happen and get consensus on projects
- judiciously used his initiative to do projects that need attention
- researched on his own time construction techniques and drew up plans to take advantage of limited space at the new shop area, Bud Cross Park and Azalea Park.
- enthusiastically motivates personnel to show up for after-hours emergency repairs, maintenance or other necessary work
- is not only a supervisor, but a team player, and works well with other departments
- yearly enhances his skills and knowledge of his job as well as motivates those around him to improve their skills

Mayor Hagbom read the City Proclamation for Employee of the Season - Summer '99, and noted Barlow was an example of the esteemed community agencies with whom he has worked. Weldon, on behalf of Nature's Coastal Holiday Board, was prepared to present as a thank you to Barlow, two framed photos of the annual Holiday Festival of Lights, in which Dennis and his crew have had a major part in construction of several displays.

V. **PUBLIC HEARING**

None

VI. **SCHEDULED PUBLIC APPEARANCES**

A. *Cleanup Month Results - report from Pete Smart of Curry Transfer & Recycling*

CTR Manager, Pete Smart, thanked the Council for having him make his report and continued by presenting a recap of the joint efforts by several groups (Mory's, KURY Radio, Curry Coastal Pilot, Curry Transfer and Recycling, Maclyn House, Sea Dram Inn, and the City of Brookings) involved in the clean-up month of September, '99. He reported a donation of approximate \$8,000 in yard waste & debris disposal savings to the citizens of the Brookings Harbor community. Smart also read one of several thank you letters he has received from citizens in the community. Mayor Hagbom thanked CTR and all agencies involved on behalf of the area citizens.

VII.

ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Executive Director Les Cohen reported September '99 figures for tourists had increased approximately 12%; a strong showing of the south coast as a major entryway into Oregon. Cohen provided a sample of the December '99 Sunset Magazine ad, which will be published as a result of a joint venture between the Chamber, Salmon Run Golf Course, and the Port of Brookings Harbor.

2. *Businesses for a Better Brookings*

Vice President Augie Kofoet reported the welcome center sign is now up on the welcome information center at Los Amigos building. Councilor Johns commented on the American Flags displayed.

3. *Port Commission*

None

4. *Planning Commission*

None

5. *Council Liaisons*

Councilor Ciapusci attended the Planning Commission meeting on October 5, 1999. He presented a brief summary of the meeting, which included county referrals of conditional use permits for recommendations of approval, and portions of the report from John Bischoff and the county remand. Ciapusci also attended the Tobacco Free Southern Oregon - "Bridging the Gap to Tobacco Free Youth," and asked for an opportunity later to provide the Council with extremely significant statistical information on this problem.

Councilor Curry attended the Chetco Watershed Meeting last week and reported most of the meeting was spent hearing reports on the "Repeater" Fire. Curry also informed the Council on the status of logs in Jack's Creek and the salmon fry.

Councilor Johns attended the Emergency Preparedness Task Force Meeting last week, which included reports from Curry Good Sam and Curry General Hospital, and made special note of their next meeting, which is set for Oct 19th at the Chetco Senior Center. This meeting will involve presentations from the American Red Cross. Mayor Hagbom asked if we would be able to get final

clarification on where the Red Cross would be stationed for emergencies. She stated yes.

Mayor Hagbom attended the watershed meeting and celebration of all the hard work of the Watershed Council and Oregon Fish & Game in keeping the salmon from being listed as an endangered species, which will enable our area to continue to be fished. The Mayor also attended the State of Oregon Environmental Quality Commission's meeting last week in Coos Bay and presented a positive response from his personal invitation to them to meet in Brookings next year.

Councilor Curry reported there were just published earthquake maps to be available October 25, 1999, as part of the DOGAMI (Oregon Department of Geology and Mineral Industries) governing board meeting. City Manager Weldon informed Councilor Curry and the Council the staff had made arrangements to secure the Brookings Maps which will not be available until that date.

B. Unscheduled

Mayor Hagbom asked for any unscheduled business. There were none.

VIII.

STAFF REPORTS

A. City Manager

1. Appointments of Student Ex-Officio Representatives

City Manager Weldon reported on three applicants having provided letters of requests to be appointed to the City Council and Parks and Recreation Commission. Weldon introduced Cindy Peterson, applying for a position on the City Council, and recommended the Council appoint Shiloh Thom and Cindy Peterson as Co-Ex-Officio City Councilors and Lisa Nowlin as Ex-Officio Commissioner to the Parks and Recreation Commission. He noted there were no applicants for the Planning Commission. Mayor Hagbom informed the Council he and City Manager Weldon had emphasized to the applicants during their interviews the students needed to actively work, participate and get involved with City government and to report back to the students what's happening in the City and their perspectives back to the Council and Parks and Recreation Commission.

**Councilor Johns moved, Councilor Curry seconded,
and the Council voted unanimously to appoint as Ex-**

Officio student representatives, Shiloh Thom and Cindy Peterson to the City Council and Lisa Nowlin to the Parks and Recreation Commission.

City Manager Weldon and the Department heads will be meeting with the new appointees, for orientation. The Council welcomed Patterson, who was present, and the Mayor commented on this program being advantageous for all.

2. *Designation of Voting Delegate at League of Oregon Cities Annual Business Meeting*

City Manager asked for the Council to appoint voting delegate and alternate to the League of Oregon Cities Annual Business Meeting.

Councilor Curry moved, Councilor Ciapusci seconded, and the Council voted unanimously to appoint Mayor Hagbom as the voting delegate and Council President Larry Curry as the alternate for the 1999 Annual League of Oregon Cities Conference and Business Meeting.

B. *Fire Department*

1. *Repeater Fire Update - Fire Chief William Sharp*

Fire Chief William Sharp reported the "Repeater" Fire is out and has been since Friday, October 8, 1999 - having burned over 2000 acres, with costs of between \$7 and \$8 Million, and with over 1,030 personnel involved.. Sharp continued with a few specific details and perspective from his position as County Fire Chief. Sharp stated he learned a lot from the experience, noting the critical issue was that no lives or personal property were loss. He reported one of his department's trucks and four person crew were hired by the US Forestry Department on standby and shared the appreciation the Forestry Department had for the support of the City of Brookings, meaning citizens, merchants, and businesses. Councilor Curry asked Sharp regarding the availability of water use from the Ferry Creek Reservoir. Sharp indicated he had mentioned to the Forestry Department its availability. Sharp also thanked the local media for their participation in getting accurate word out to the local citizens. The Council thanked Chief Sharp for keeping them updated.

C. *Police Department*

1. *Local Law Enforcement Block Grant Application*

Police Chief Ken Lewis asked the Council for permission to apply for a local law enforcement block grant program for the FY 1998, through the Criminal Justice Services Division of the Oregon State Police in the amount of \$3,280, with a cash "match" amount of \$328 required by the City, if the Grant is awarded. The application is due October 22, 1999.

Councilor Ciapusci moved, Councilor Johns seconded, and the Council voted unanimously to authorize the Police Chief to proceed with the application process for a Local Law Enforcement Block Grant through the Criminal Justice Services Division of the Oregon State Police in the amount of \$3,280, with the a cash "match" amount of \$328, if the grant is awarded.

IX. **CONSENT CALENDAR**

A. *Approval of Council Meeting Minutes*

1. *Minutes of September 27, 1999, Regular Council Meeting*

B. *Acceptance of Planning Commission Minutes*

1. *Minutes of September 7, 1999, Regular Planning Commission Meeting*

C. *Approval of Vouchers (\$296,091.83)*

(end Consent Calendar)

Councilor Johns moved, Councilor Ciapusci seconded, and the Council voted unanimously to approve the consent calendar as printed.

X. **ORDINANCES/RESOLUTIONS/FINAL ORDERS**

A. *Ordinances*

None

B. *Resolutions*

1. *Approval of Resolution No. 99-R-664 - authorization for the City*

to proceed to collect all unpaid principal, interest, penalties and costs as provided by City Charter and Ordinance in the matter of Carolyn L. Franck Baldridge

Finance Department Director/Recorder Gail Hedding presented information regarding Resolution No. 99-R-664 for delinquent Dawson Tract Local Improvement Assessments involving Carolyn L. Franck Baldridge. Hedding advised that Curry County has filed foreclosure on the property for delinquent property taxes, and the City of Brookings must proceed to protect its interest in the property. Hedding recommended the Council approve Resolution No. 99-R-664 to authorize the City Attorney to proceed in the collection of unpaid principal and interest on the property at 17200 South Passley in Dawson Tract. Mayor Hagbom asked for a motion.

Councilor Johns moved, Councilor Ciapusci seconded, and the Council voted unanimously to approve Resolution No. 99-R-664, to authorize the City Attorney to proceed in the collection of unpaid principal and interest on property located at 17200 South Passley in Dawson Tract.

XI. REMARKS FROM MAYOR AND COUNCILORS

A. *Mayor*

Hagbom reminded the Council to turn in the necessary information to the City Administrative Department tomorrow, for registering to attend the League of Oregon Cities Conference.

B. *Council*

Councilor Ciapusci commented on his trip to Bandon for a meeting whereby he noticed all their motels had no vacancies and that in the restaurant where he ate dinner, there were obviously attired golfers having spent their weekend or more at the area golf course.

XII.

ADJOURNMENT

Councilor Ciapusci moved, Councilor Johns seconded, and the Council voted by consensus unanimously to adjourn the meeting at 8:12 PM.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST:

Gail L. Hedding
Finance Director/Recorder

**SPECIAL JOINT BROOKINGS
CITY COUNCIL AND BROOKINGS-HARBOR
17C SCHOOL DISTRICT BOARD OF DIRECTORS MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
October 4, 1999
7:00 PM**

This meeting was called to order at 7:05PM by Mayor Bob Hagbom. After the Pledge of Allegiance, the roll was called with the following elected officials present:

Mayor Bob Hagbom
Council President Larry Curry
Councilor George Ciapusci
Councilor Frances Johns
Councilor Keith Pepper
School Board Director Jeanne Sever and
School Board Director Mary Van Hoesen.

Staff present from the City of Brookings included City Manager Tom Weldon, Police Chief Ken Lewis, Finance Director/Recorder Gail Hedding, Community Development Director Leo Lightle, City Planner John Bischoff, Police Sgt. Mike Cooper and Swimming Pool Manager Jeanne Nelson. Staff present from the School District included Superintendent Paul Prevenas, PhD, Maintenance Supervisor Gene Peare, and High School Principal Floyd Strandberg, PhD.

1. City Manager Weldon summarized the City staff memo of August 26th, on the City/School District Deferred Improvement Agreement from 1990. Discussion ensued about that agreement and future improvements that would be required on public property next to school district property that might have buildings constructed on them. While no vote was taken, City Council was in general agreement that -
 - A - the school district should live up to its prior agreement on improvements in the right-of-way and;
 - B- such improvements would be required in public right-fo-way adjacent to any new building the district might do;
 - C- these improvements/expenses are reasonable and important for the safety of the children in our schools and appropriate for any type of levy the school district might propose to the voters.
2. City Finance Director Hedding provided information related to the City/School District Summer Recreation Program participants and volunteers in the program and a cost

breakdown showing City and School District and participants fees. Discussion ensued among elected officials and staff which indicated no problems with the program.

3. City Swimming Pool Manager Nelson presented information on the summer swimming pool program. This included comments on the extra two weeks of the program in which the pool was rented for swim lessons for several school classes. Discussion ensued among elected officials and staff which indicated no problems with this program.
4. Police Chief Lewis made comments on the School District funded School Resource Officer (SRO). Discussion ensued among elected officials and staff which indicated no problems with this program.

No other items were brought up for discussion. The elected officials indicated this meeting was a good idea and worthwhile and the meeting was adjourned at 8:40PM.

Respectfully submitted:

Tom Weldon, City Manager
CITY OF BROOKINGS

The City of Brookings and the Staff of Safety City thank the following organizations for their contributions.

- | | |
|--------------------------------|---------------------------------|
| Fred Meyer | Distinctive Mobile Homes |
| Coos-Curry Electric | Maxine Hancock |
| District 17C-Kalmiopsis School | Ray's - Sentry |
| The Fallert's | Reily Smith Surveyors |
| Don Farmer Ins. Agency | City of Brookings Employees |
| City of Brookings Employees | Coastal Copiers |
| Coastal Copiers | Soroptimists |
| Kiwanis | Rotary |
| Marilyn & Carlton Wood | Carol Hastings - Hastings Bulbs |

We also express our gratitude to the following organizations for resource instructors.

- VIPS (Volunteers in Police Service)
- Brookings Fire Department
- Services to Children and Families
- U.S. Coast Guard
- U.S. Forest Service
- Animal Control Unit
- District 17C - School Bus Driver Unit
- Coos- Curry Electric Coop
- Brookings Police Dispatch Unit

The staff gives a big THANK YOU to all those who generously gave their time and talents in making Safety City a successful program.



Brookings Police

Police Volunteer Coordinator: Daniel Palicki
Teacher/Coordinator: Shirley Bates

Purpose

Safety City helps your child learn and understand good safety habits. It enables your child to interact with other children and adults in a learning environment. Safety City builds an attitude of safety at home and away from home.

Safety City provides an atmosphere where your child learns to adjust to a group of children his/her own age. Your child will become acquainted with a semi-school routine that will smooth the way into kindergarten.

During the 10-hour course the children learn through participation in a setting of simulated real-life situations. A variety of activities within this framework will help your child grow and develop. The children have classroom activities that include art projects, stories, movies and group activities. Guest resource speakers and police officers teaching pedestrian safety makes this program an enjoyable learning experience.

Various community resource people are presented over the 5-day period. They will discuss their particular community service and safety issues related to their area. This reinforces the idea that safety comes in many forms and covers many areas of life. It's important the entire family discuss and practice the lessons taught at **Safety City**. You promote safety by setting a good example at home.

POLICE OFFICER'S HELPER

We are the police officer's helpers
You see our friendly wave.
It means we cross at corners,
So our lives we do save.

We look five ways when crossing,
And we show our friendly smiles.
In Safety City we learn the rules,
So we'll have safety miles.





WHAT DO WE SAY

THINK FIVE TO STAY ALIVE

Because cars may turn on red, we have to look five ways before crossing the street at an intersection:

LEFT - RIGHT - OVER YOUR SHOULDER TOWARD THE STREET - STRAIGHT AHEAD - AND BACK TO THE LEFT again for cars turning right on red.

CROSSWALK

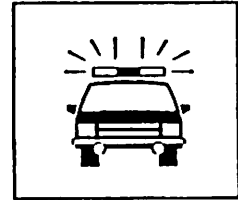
The school routes deemed safest for the children will have crosswalk lines. This is the crossing area to be used at an intersection when you have a choice.

POLICE OFFICER'S HELPER

A child who is a police officer's helper is one who can remember the safety rules and give a big smile. To show they remember to cross at the corners and the corners only, they cross the middle and index finger when waving to a police officer.

RED LIGHT - GREEN LIGHT PEOPLE

A **STRANGER** is a red light person or someone we don't know. Other red light people are those who ask us to do something we feel is bad or something that makes us uncomfortable. Never talk to a red light person. Once MOM, DAD or someone we know introduces them, they become green light people (doctors, nurses and teachers). Police Officers and firefighters, in uniform, are green light people.



Dear Parents,

Welcome to Safety City. This booklet will acquaint you with our program and objectives. We're hoping this will be an enjoyable introduction to a school environment and your child's safety habits.

Safety education is very important at this age. The habits learned now will lay a strong foundation for further training. The children remember lessons learned in these formative years.

Your child will be provided with a drink and healthy snack during the morning break period.

Please alert our staff if your child has a special food allergy not indicated on the original application. If the food allergies are severe it would be better to provide your child's daily snack.

ANY ITEMS LEFT AT THE END OF SUMMER ARE DONATED TO ORGANIZATIONS HELPING CHILDREN.



WE ASK YOU PLEASE.....

CLOTHING If the day is chilly, please send a sweater or small jacket as you will be outside in the city area. During the week your child will be riding tricycles. Please have your child wear hard shoes or tennis shoes. Shoes other than these are dangerous on any type of bicycle. A cap with a sun visor or sunglasses will help prevent eye strain from sun glare when outside with the police officer.

ATTENDANCE As each day's work is extremely important to the next day, it is very important that the children are here every day. It is an absolute necessity that a child be absent, please contact Officer Palicki for the work missed on any given day. The Safety City number is 469-3118.

SAFETY CITY PROPERTY The children are learning correct pedestrian procedures in our miniature city outside. Even if it looks like a play city to you please use proper pedestrian rules when leaving, entering or walking through the city.

PROMPTNESS This is very important. Every minute of the time is accounted for closely. Arriving promptly at the end of the day will prevent the tears of the child who thinks "Mom forgot me."

BRINGING CHILDREN Instructors are not in the classroom until 15 minutes before start of class. Please do not bring your children early. Walk with your child to the classroom. It is essential, however, that you leave as soon as possible. The children who are crying stop much sooner if you leave. They will continue to cry if their parents are present.

- ☐ PLEASE HAVE YOUR CHILD USE THE BATHROOM BEFORE ARRIVING AT SAFETY CITY
- ☐ CHILDREN ARE NOT ALLOWED IN THE PARKING LOT WITHOUT THEIR PARENTS FOR OBVIOUS SAFETY REASONS.

SAMPLE FORM

Child's Name _____

Parent Name _____

Phone Number you can be reached today _____

Today's Driver _____

Relationship to child _____

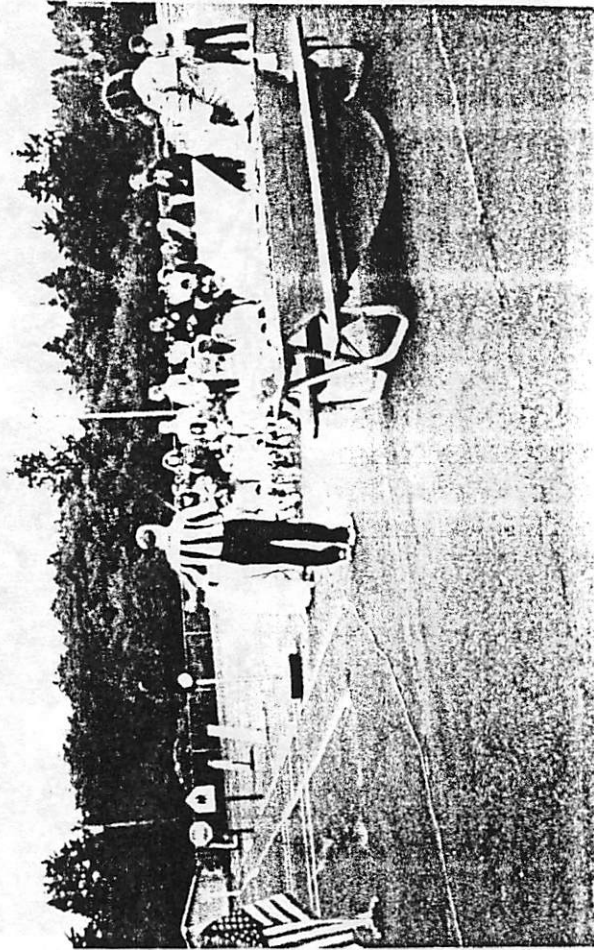
Date of Pick-up _____

REMINDER

Children who do not complete the five days of this program will not receive a certificate on graduation day.

SAFETY TIPS

- ☐ NEVER WALK OR RUN FROM BEHIND PARKED CARS.
- ☐ LOOK BOTH WAYS BEFORE YOU CROSS THE STREET.
- ☐ WALK - NEVER RUN WHEN YOU LEAVE THE CURB.
- ☐ RIDE YOUR BICYCLE SAFELY & OBEY ALL SIGNS AND SIGNALS.
- ☐ PLAY GAMES IN A SAFE PLACE, AWAY FROM THE STREET.
- ☐ HELP THE SAFETY PATROL KEEP KIDS SAFE.



ARRIVAL AND DISMISSAL

Come directly to the playground or classroom to pick-up your child. We end exactly at 11:15 and we will appreciate your being at the school at that time. Children will not be released until an adult arrives to take them home.

Please advise the instructor at the beginning of class, in writing, if anyone other than a parent is picking up your child. If you did not bring a note the instructor has a form you may use.

Except for introducing yourself, please do not engage the instructor in a discussion the first day. The instructors are trying to see and identify the people picking up the children.

On the second day please feel free to walk into your child's classroom when you drop them off for class.

Only an adult may pick up your child. Please do not send another child to pick up your child from the classroom.

BEING ON TIME IS VERY IMPORTANT! The children panic when you are late and the other children have gone. It's also important to arrive promptly each day. We are on a very tight schedule and start exactly at 9:00 am. The class and resource people are interrupted if the children are late.

INSTRUCTORS

We are constantly on the watch for potential problems your child may have in kindergarten. If there is something the instructor may notice, he or she will share their observations with you.

Contact the Safety City Liaison, Daniel Palicki, if you have any questions. Please advise the liaison or instructor of any information or special items you feel are important.

CHILDREN LEARN WHAT THEY LIVE

If a child lives with criticism,
He learns to condemn.

If a child lives with hostility,
He learns to fight.

If a child lives with ridicule,
He learns to be shy.

If a child lives with shame,
He learns to feel guilt.

If a child lives with tolerance,
He learns to be patient.

If a child lives with encouragement,
He learns confidence.

If a child lives with praise,
He learns to appreciate.

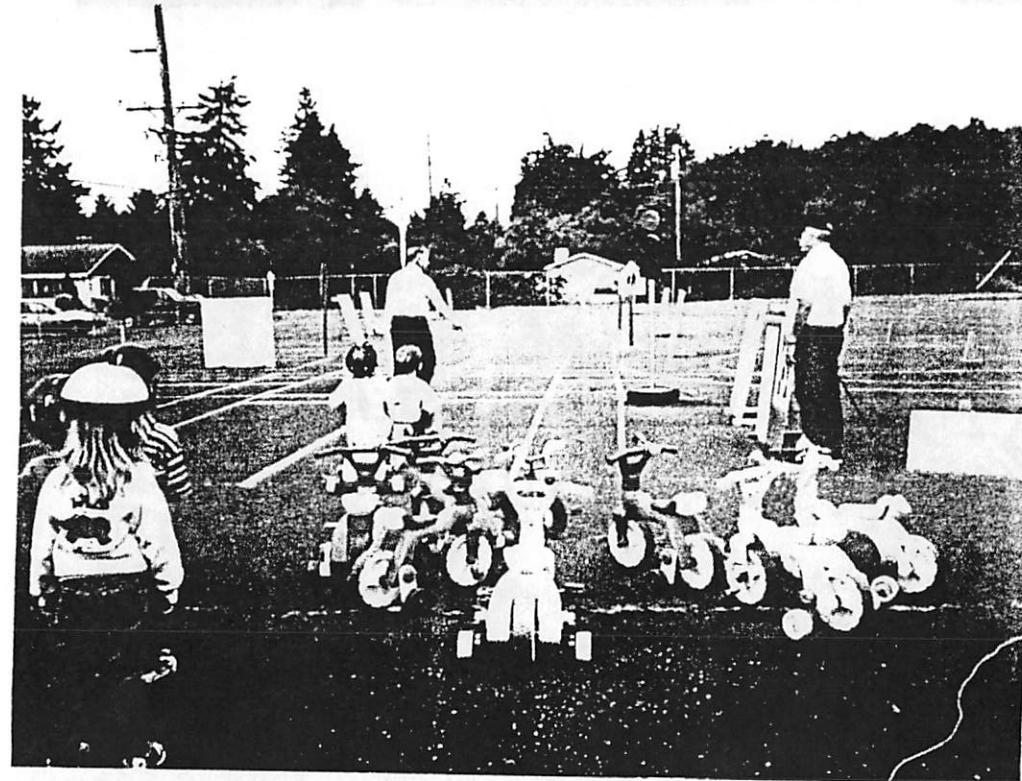
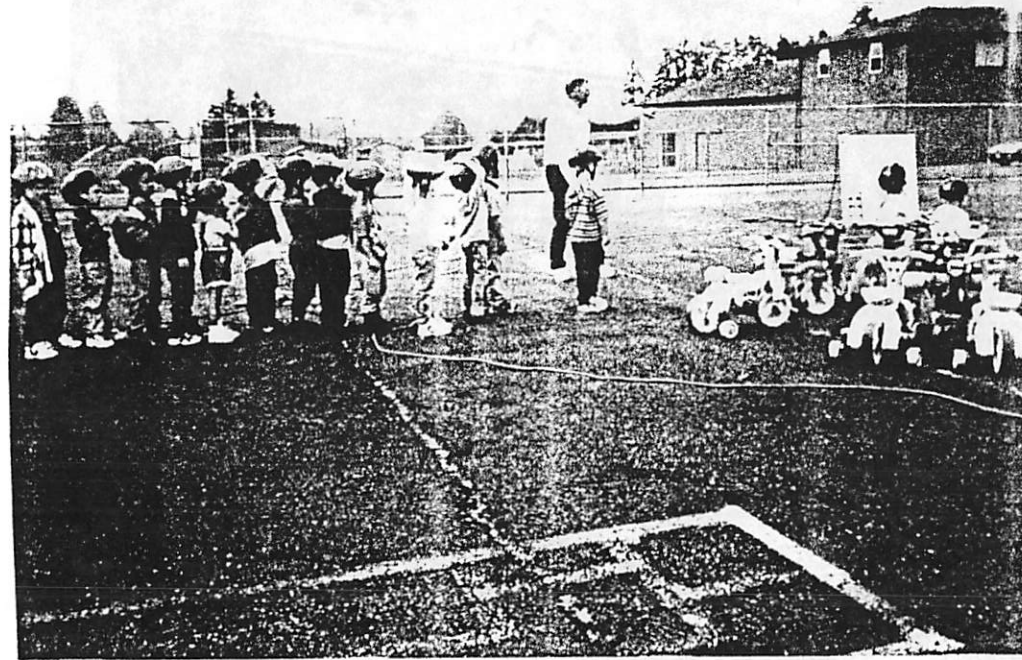
If a child lives with fairness,
He learns justice.

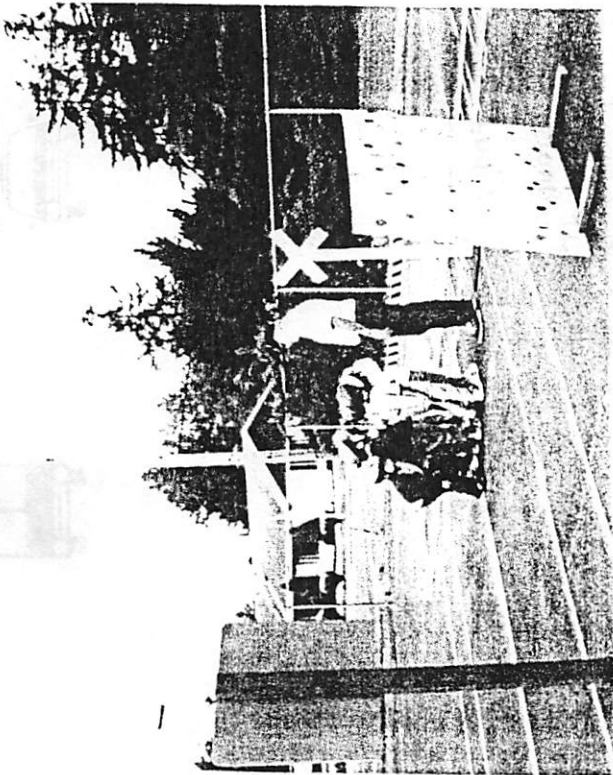
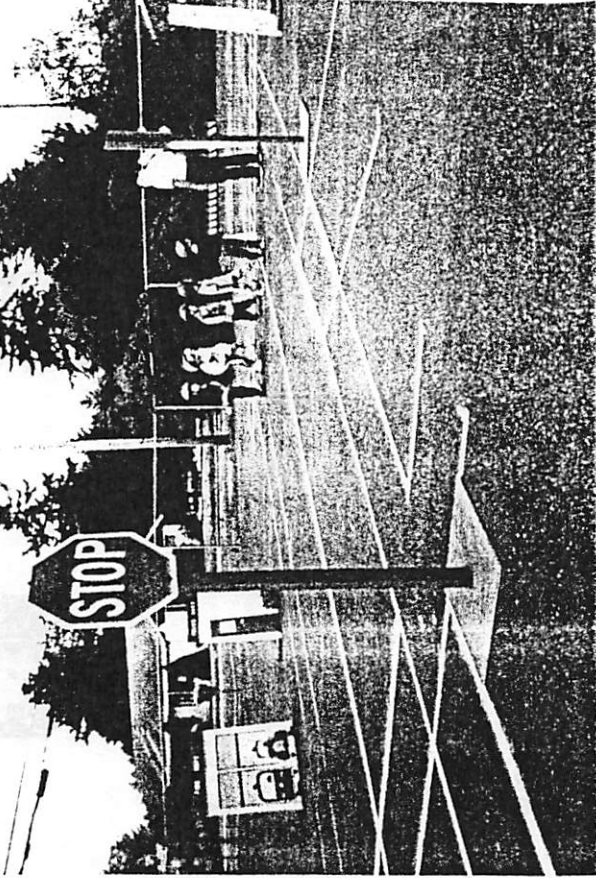
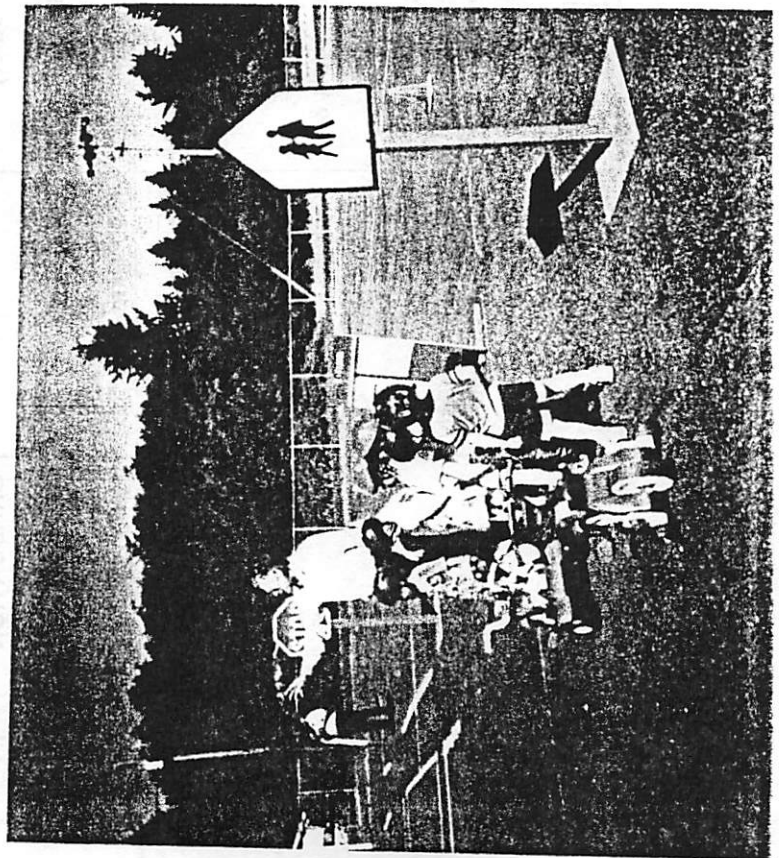
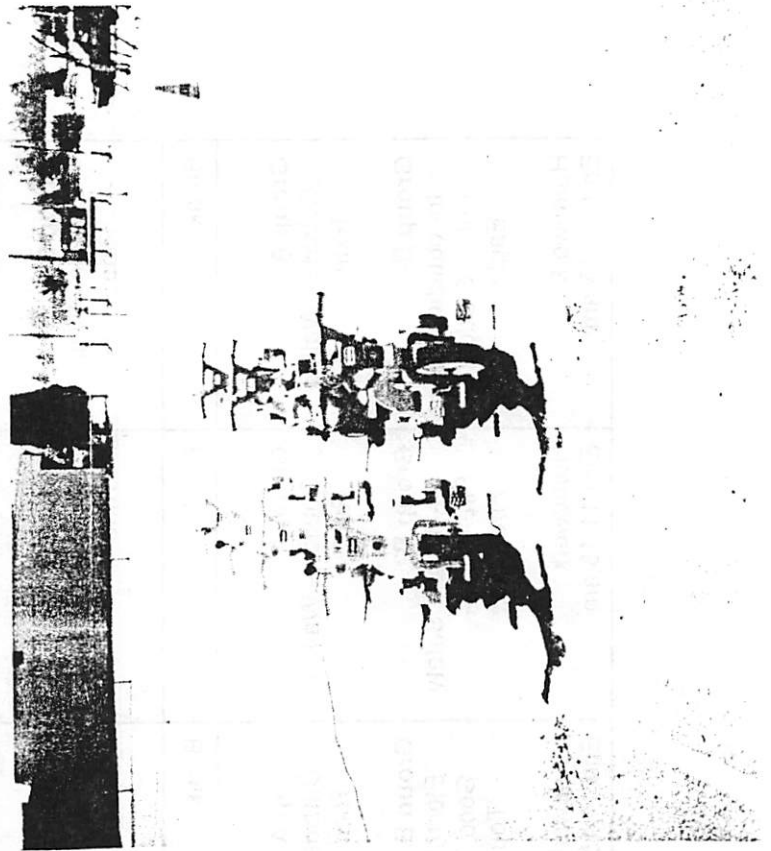
If a child lives with security,
He learns to have faith.

If a child lives with approval,
He learns to like himself.

If a child lives with acceptance and friendship,
He learns to find love in the world.

Dorothy Law Nolte







SAFETY CITY - WEEKLY SCHEDULE

Monday 9:00 am Group A Introduction Police & Eddie Eagle Group B Outside - Walk & Ride	Tuesday 9:00 am Group A 9-1-1/Phone Safety Fire Safety - Fire Truck Group B Outside - Walk & Ride	Wednesday 9:00 am Group A Electric Safety Good Touch/Bad Touch Group B Outside - Walk & Ride	Thursday 9:00 am Group A Ocean/Water Safety Forest Safety Group B Outside - Walk & Ride	Friday 9:00 am Group A Animal Care/Safety School Bus Safety Group B Outside - Walk & Ride	Saturday 10:00 am GRADUATION CEREMONIES
Break	Break	Break	Break	Break	
Group A Outside - Walk & Ride Group B Introduction Police & Eddie Eagle Homework End 11:15 am	Group A Outside - Walk & Ride Group B 9-1-1/Phone Safety Fire Safety- Fire Truck Homework End 11:15 am	Group A Outside - Walk & Ride Group B Electric Safety Good Touch/Bad Touch Homework End 11:15 am	Group A Outside - Walk & Ride Group B Ocean/Water Safety Forest Safety Homework End 11:15 am	Group A Outside - Walk & Ride Group B Animal Care/Safety School Bus Safety Final Homework End 11:15 am	