

VAULT COPY

agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415 - 7:00 PM
September 13, 1999

September

*is "Community Pride Clean-Up Month" in
Brookings Harbor*

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
September 13, 1999
7:00 p.m.

- I. CALL TO ORDER - tan
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
 - A. Announcements - green
 - 1. 20 Years of Service Employee Recognition - Wayne Sheffel
 - 2. New Employee-Police Dept./Patti Slupski, Communications Officer I
 - 3. New Employee-Public Works/Randy Mitchem, Parks/Maintenance
 - B. Proclamations - yellow
 - 1. National Emblem Club Week
- V. PUBLIC HEARING
 - A. None
- VI. SCHEDULED PUBLIC APPEARANCES
 - A. None
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 - 1. Chamber of Commerce
 - 2. Businesses for a Better Brookings
 - 3. Port of Brookings-Harbor
 - 4. Parks & Recreation Commission
 - 5. Planning Commission
 - 6. Council Liaisons
 - B. Unscheduled

VIII.

STAFF REPORTS - salmon

- A. Community Development Department
 - 1. Awarding bid for sidewalk improvements - Wharf & Cove Streets at new Public Works Yard
 - 2. Awarding bid for Old County Road slide repair
 - 3. Acceptance of dedication deed
 - 4. Awarding Water Management & Conservation Plan proposal-H.G.E., Inc.

IX.

CONSENT CALENDAR - white

- A. Approval of Council Meeting Minutes
 - 1. Minutes of August 23 1999, Regular Council Meeting
- B. Approval of Vouchers (\$195,465.34)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Ordinances
- B. Resolutions

XI.

REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

EXECUTIVE SESSION - ORS 192.660(1)(h) To consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

XII.

ADJOURNMENT

and Fire Hall Use - as of 9/9/99

OCTOBER 1999

[illegible]

Council Chambers

and Fire Hall Use - as of 9/9/99

NOVEMBER 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChShrp	7:00pm CC-Planning Comm reg mtg/JBischoff	12:00pm CC-Community Agencies mtg 7:00pm FH-PoliceReserves	8:15am FH-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers/Police Dept 6:30pm CC-Brkgs Citzn Police Acadmy #7/Prison Systms-SgtMcKnnny/Pelican Bay Prsn		
	7:00pm CC-Council Mtg 7:00pm FH-FireTrng/ChShrp		2:30pm FH-SafetyCom. Mtg/HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Brkgs Citzn Police Acadmy #7/Schl Resrce Off, Hazmat-OfcsDtsn/Plcki		
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 11:00am CC-Municipal Court/JdgHarper 7:00pm FH-FireTrng/ChShrp	6:30pm CC-Brkgs Citzn Police Acadmy #7/K-9Units, Ovrvw-SgtWllce,DetGrdner	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell 6:30pm CC-Seatbelt Class-PD /B.Palicki	8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm/CMickelson		
	7:00pm CC-Council Mtg 7:00pm FH-FireTrng/ChShrp	6:30pm CC-Brkgs Citzn Police Acadmy #7/Cal/Or Amblnce/EMT-KenWood		8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am City Hall CLOSED	9:00am City Hall CLOSED	
	7:00pm FH-FireTrng/ChShrp					

CC= Council Chambers or City Council
FH=Fire Hall
VIPS=Volunteers in Police Service
SAY=Swim All Year-Cover Pool Com

PC=Planning Comm
BPD=BrkgsPolice Dept
Muni=Municipal
PROUD=Pstive Revltztn of Urban Dwntwn Com

OCTOBER 1999						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

DECEMBER 1999						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

CERTIFICATE OF APPRECIATION

AWARDED TO:

Wayne Sheffield

FOR

BEING A DEDICATED EMPLOYEE

FROM SEPTEMBER 1, 1979

AND HONORED AS OF THE 13TH DAY OF SEPTEMBER,
1999, FOR 20 YEARS

OF SERVICE

TO THE CITIZENS OF THE CITY OF BROOKINGS.

Tom Weldon
City Manager

Bob Hagbom
Mayor

PROCLAMATION



WHEREAS, the women of Brookings Emblem Club #265 of the Supreme Emblem Club of the United States of America, in promulgating community service, have actively engaged in seeking out the worthy and the needy in our community, and

WHEREAS, their assistance and guidance of young men and women is evidenced by the great numbers of scholarships awarded at the local, state and national level, assures the advanced education of the deserving, and

WHEREAS, the needs of the aged, the mentally and physically handicapped, the hospitalized, the veterans, and the poor are considered and fulfilled insofar as can be, and

WHEREAS, the members are vitally concerned with the immediate and permanent needs of those placed in stress by reason of flood, quake, hurricane and other disasters of nature, and

WHEREAS, these are dedicated to the principle of philanthropic endeavor,

NOW, THEREFORE, BE IT RESOLVED that the deeds of dedicated, charitable women of the Brookings Emblem Club #265 of the Supreme Emblem Club of the United States of America be recognized, and that the week of September 29 - 25, 1999, be proclaimed

"NATIONAL EMBLEM CLUB WEEK IN BROOKINGS".

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this _____ day of September, 1999.

Bob Hagbom
Mayor

Memor

TO:

Mayor, City Council

FROM:

Leo Lightle, Community Development Director

THROUGH:

Tom Weldon, City Manager

DATE:

August 30, 1999



Issue:

Awarding bid for sidewalk improvements-Wharf and Cove Streets at new Public Works Yard.

Background:

The City Council authorized purchasing property between Wharf Street and Cove Road for a new Public Works storage yard. Improvements for the yard include sidewalks on the street frontages.

The city advertised the project and opened bids for sidewalk construction on August 30. Bids were received from the following contractors:

1.)	Ron Bodman Construction	\$6,825.00
2.)	Method Construction	\$11,733.75
3.)	B & B Excavation	\$7,822.50

There was also one non-compliant bid. Attached is a bid tabulation sheet for the project

Recommendation:

The City Council award the contract to Ron Bodman Construction in the amount of \$6,825.00 and authorize the City Manager to sign the Agreement and the Notice to Proceed.

CITY OF BROOKINGS
Sidewalks-Wharf and Cove Streets
BID TABULATIONS
AUGUST 30, 1922

2:00 p.m.

BIDDERS				Ron Bodman Const.		Method Construction		B & B Excavation	
ITEM	DESCRIPTION	QNTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Cove Road								
	1.A Final Grade	290	LF	\$1.50	\$435.00	\$3.35	\$971.50	\$1.70	\$493.00
	1.B Set Forms	290	LF	\$2.50	\$725.00	\$8.00	\$2,320.00	\$5.80	\$1,682.00
	1.C Pour and Finish Concrete	290	LF	\$9.00	\$2,610.00	\$11.00	\$3,190.00	\$7.40	\$2,146.00
2	Wharf Street								
	1.A Final Grade	235	LF	\$1.50	\$352.50	\$3.35	\$787.25	\$1.70	\$399.50
	1.B Set Forms	235	LF	\$2.50	\$587.50	\$8.00	\$1,880.00	\$5.80	\$1,363.00
	1.C Pour and Finish Concrete	235	LF	\$9.00	\$2,115.00	\$11.00	\$2,585.00	\$7.40	\$1,739.00
Total Basic Bid					\$6,825.00		\$11,733.75		\$7,822.50

There was one non-compliant bid. Jim McLennan, \$8,200. Not on city bid form and did not contain acknowledgment of

	\$9.00	\$587.50	\$8.00	\$787.25	\$1.70
		\$2,115.00	\$11.00	\$1,880.00	\$5.80
		\$6,825.00		\$2,585.00	\$7.40
				\$11,733.75	

There was one non-compliant bid. Jim McLennan, \$8,200. Not on city bid form and did not contain acknowledgment of addendum.

TO: Mayor, City Council
FROM: Leo Lightle, *LBL*
Community Development Director
THROUGH: Tom Weldon, City Manager *Tom*
DATE: September 7, 1999
ISSUE: Awarding bid for Old County Road
Slide Repair

Community Development Department



Bids for the Old County Road slide repair will be opened on September 13, 1999 at 2:00 p.m. We will be handing out the bid results and a recommendation at the Council meeting of September 13, 1999.

Memorandum

TO: Mayor, City Council
FROM: John Bischoff, Planning Director
THROUGH: Tom Weldon, City Manager
DATE: September 7, 1999



Issue: Acceptance of a dedication deed.

Background: As a condition of approval of a construction project, Azalea Reach, the city has received a dedication deed for an additional 10 strip of right-of-way along the northerly side of Lundeen Lane. This is an incremental step in bringing Lundeen Lane to full city standards..

Recommendation: Acceptance of the deed with direction to staff to have the deed recorded.

Memorandum

TO: Mayor, City Council

FROM: Council President Carry, Tom Weldon,
Leo Lightle, John Bischoff

DATE: September 8, 1999



Issue: Authorization to hire HGE as the consultant to create the Water Management and Conservation Plan.

Background: The city has received a matching grant of \$25,000 from the U.S. Economic Development Administration to use to hire a consultant to create a Water Management and Conservation Plan for the city. After receiving notice of this award, the staff prepared a RFP which was advertised and also mailed to seven firms considered to be potentially interested in this project. Responses were received from the following five firms:

Dames and Moore, Dyer Partnership, HGE, Brown and Caldwell, and Cascade Earth Sciences.

We reviewed each of these proposals and they were all excellent, however, two firms, Dames and Moore and HGE, were chosen to be interviewed for final consideration. From the interview we determined that HGE had the best overall proposal for the following reasons:

- They have an excellent knowledge of the city's water systems.
- Their proposal included updating the water master plan and including it in the Capital Improvement Plan for water.
- They included the services of a law firm who would write the proposed ordinances for water conservation and curtailment.
- They are physically located closer to the city than other firms thus less travel expense and more funds into the actual study and less potential for weather problems.

Recommendation: The interview team is recommending that the contract be awarded to HGE.

TO: Mayor, City Council
FROM: Leo Lightle, *LAL*
Community Development Director
THROUGH: Tom Weldon, City Manager *TW*
DATE: September 13, 1999
ISSUE: Awarding of contract for Old County
Road Slide Repairs

Community Development Department



BACKGROUND:

The Council authorized calling for bids to repair a slide on Old County Road near the city limits. The project was advertised and bids were opened September 13. Two bids were received. A bid tabulation sheet is attached.

The low bidder on the project was Tidewater Contractors.

RECOMMENDATION:

The City Council authorize awarding contract for the Old County Road Slide Repairs to Tidewater Contractors in the amount of \$47,350.00

**CITY OF BROOKINGS
OLD COUNTY ROAD SLIDE REPAIR
BROOKINGS, OREGON**

HGE, Inc.
375 Park Avenue
Coos Bay, Oregon 97420

Bid Tabulation

September 13, 1999 2:00 PM

Project # 9939

BIDDERS	BASIC BID
Freeman Rock Enterprises	\$84,765.00
Tidewater Contractors	\$47,350.00

CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
August 23, 1999
7:00 pm

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:05 PM.

II. PLEDGE OF ALLEGIANCE

Led by Councilor Frances Johns

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, Frances Johns, and George Ciapusci, a quorum present.

Council Absent: None

Staff Present: City Manager Tom Weldon and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot, and William Dwinell, KURY Radio

Other: Chamber of Commerce Executive Director Les Cohen, Parks & Recreation Commission Chair Craig Mickelson, Systems Development Charge Review Board Member Russ Fritz, and approximately ten other citizens of the community, including previous employee Gregg Shinn now employed by the Brookings-Harbor 17C School District.

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. APPOINTMENTS

- 1. Parks and Recreation Commission Appointment, Pos. #4***
Mayor Bob Hagbom thanked both Parks and Recreation Commission applicants, Bobbi Shinn and Russ Fritz, for their sincere interests in being a member of the commission. Mayor Hagbom recommended the Council appoint Russ Fritz for Position No. 4 on the Parks and Recreation Commission.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to appoint Russ Fritz to Position No. 4 of the Parks and Recreation Commission.

City Manager Weldon recognized Greg Shinn from the audience and thanked him for being a great Public's Works employee, having recently moved to the Brookings-Harbor 17C School District.

B. PROCLAMATIONS

1. September is "Community Pride Clean-Up Month" in Brookings-Harbor

Mayor Hagbom proclaimed September as "Community Pride Clean-Up Month" in Brookings-Harbor. Craig Mickelson received the written proclamation for the Community Pride Partnership group.

2. September is "Be Aware And Prepare Month"

Mayor Hagbom asked Marti Arrell and Joyce Tromblee to receive the proclamation for September as "Be Aware and Prepare Month" as he read the document for the audience and Council. Joyce Tromblee of 825 Midland Way, Brookings, Oregon, provided a brief summary of the establishment of the Y2K group - Brookings Harbor Emergency Preparedness Task Force, their schedule for future meetings, and the goals of the concerned group of citizens. Their meetings are held at the Chetco Senior Center twice a month, the next being August 24, 1999.

Mayor Hagbom indicated the Brookings Harbor Emergency Preparedness Task Force had requested \$300 from the City for purchasing computer software to enhance their current program and assist them in setting up a website for local citizens to check on emergency preparedness of all types. Hagbom suggested the Council support the program. Discussion ensued.

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to approve allowing up to \$300 to be given to the Brookings Harbor Emergency Preparedness Task Force for funds to purchase computer software to enhance their website program to be available for the community's use.

City Manager Weldon noted the City would also volunteer the expertise of it's computer services contractor for securing the best software available and thus use that same venue to receive the best price.

V. PUBLIC HEARING

None

VI. SCHEDULED PUBLIC APPEARANCES

None

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Executive Director Les Cohen invited the Council and audience to the annual back to school breakfast to be held Tuesday, August 31, 1999, at 7:00AM in the cafeteria of the Brookings-Harbor High School, an event where businesses and the community show support for education by coming out to meet new teachers and other staff and welcome back staff. As a result of the recent Town Hall meeting, Cohen informed the Council of Canopy Project endorsement letters being written to Senators Smith and Wyden indicating that there is a wide range of support existing in Curry County for this project.

Cohen also advised the Council of a guest phone addition to the lobby of the Chamber of Commerce for the benefit of tourists to make local calls, establishing and confirming reservations for lodging, food, etc. It is very user friendly and will encourage folks to stay in the area and spend their money in Brookings-Harbor.

2. *Businesses for a Better Brookings*

None

3. *Port of Brookings-Harbor*

None

4. *Council Liaisons*

Councilor Frances Johns attended her regular Pelican Bay Prison Advisory Council meeting whereby they took a tour of the new infirmary. Johns stated the tour was very informative. She went to the school board meeting last week and there was much controversy over the on/off campus lunches. The new Brookings-

Harbor High School Principal advised the Board and public Freshman will be able to go outside during lunch. School Board Member Tom Davis, also S.A.Y. Pool Committee member, gave the new principal the sweatshirt he (Davis) had won as prize for naming the new pool committee. SAY is still meeting each week successfully.

Councilor Keith Pepper stated he will attend the Parks and Recreation Commission meeting on Thursday, August 26th, at which he will be addressing the light festival plans for 1999 and the plans for volunteers taking over part of the ongoing maintenance of Stout Park. He was not able to attend the past Harbor Sanitary District meeting.

Councilor Larry Curry attended Gold Beach/Pacific Net Com meeting on August 12, 1999 - regarding fiber optics. On August 19th, attended the CCD Development Corp. at the Bandon Dunes Golf Course, and then attended the Town Hall Meeting on August 21st to hear Senator Wyden talk at the Chetco Senior Center.

Councilor George Ciapusci was unable to attend the Port Commission meeting held on August 17, 1999, because it was held on the same date as the City of Brookings' joint Planning Commission and City Council meeting. He did get an opportunity to visit with Russ Crabtree and Ken Byrtus at the re-dedication at the harbor.

- B. *Unscheduled*
There were none requested.

VIII.

STAFF REPORTS

A. *City Manager*

1. *OCZMA - New/Re-appoint Representative and Alternate from the City of Brookings*

City Manager Tom Weldon presented a letter from OCZMA (Oregon Coastal Zone Management Association) requesting the annual dues from the City and the appointment or reappointment of a representative and alternate.

Councilor Johns moved, Councilor Ciapusci seconded, and the Council voted unanimously to appoint Council President Larry Curry as the City's representative to the OCZMA and Mayor Bob Hagbom as the alternate.

2. *Skate Park Donations*

City Manager Weldon informed the Council donations were being made by Russ Johnson of Sessions Surf Company and local citizens for a skate park. These donations have been going to the Brookings-Harbor Youth Association for the skate park, and now totaling approximately \$500. Johnson has asked if the City would accept those funds and any further donations. Finance Director/Recorder Hedding is agreeable to do this and can provide an accurate accounting of the money coming in and going out. Weldon recommended the Council accept the funds.

Councilor Ciapusci moved, Councilor Pepper seconded, and the Council voted unanimously to authorize the Finance Department to accept donations and make expenditures from those donations for a skate park.

B. *Community Development Department*

1. *Awarding of bids for sewer line televising and cleaning*

City Manager Weldon recommended the Council award the sewerline televising and cleaning contract of 15,000 LF of sewerline to TSR Corporation of Sherwood, Oregon. There was no discussion.

Councilor Johns moved, Councilor Ciapusci seconded, and the Council voted unanimously to award the contract for televising and cleaning of 15,000 LF of sewerline to TSR Corporation of Sherwood, Oregon.

IX.

CONSENT CALENDAR

A. *Approval of Council Meeting Minutes*

1. *Minutes of August 9, 1999, Regular Council Meeting*

B. *Acceptance of Systems Development Charge Review Board Minutes*

1. *Minutes of July 13, 1999, Regular Board Meeting*

C. *Approval of Vouchers (\$278,627.28)*

(end Consent Calendar)

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to approve the consent calendar as corrected by eliminating Port Commissioner Ken Byrtus' name from those in attendance.

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. *Ordinances*
None

B. *Resolutions*
None

XI.

REMARKS FROM MAYOR AND COUNCILORS

A. *Mayor*

Mayor Hagbom spoke regarding the skate park land donation from the Elks and the recent mis-communication. Hagbom explained the Elks official procedures required by their bylaws and advised he will attend the Elks' Board of Directors, explaining the City's position and apologizing for any mis-communication. He stated he would request their support, but they have many concerns. Discussion ensued.

City Manager Weldon noted he has ordered a survey of the land in question, so that we can officially give the Elks a legal description of the requested property.

B. *Council*
There was none

XII.

ADJOURNMENT

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 7:50 PM.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST:

Gail L. Hedding
Finance Director/Recorder

City of Brookings
CHECK REGISTER: CHECK # 34466 THRU 34671
For The Month Ending: August 31, 1999
PRINTED: September 1, 1999 16:20:29

** CLOSED **

PAGE 1

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
34466	DHR Child Support Unit	Garnishment	08/05/99	100-106.00	278.31	100-220.70	278.31
34467	DHR Child Support Unit	Garnishment	08/05/99	100-106.00	203.08	100-220.70	203.08
34468	Jane Griffith	Summer Rec Prog	08/05/99	100-106.00	350.00	106-685.00	350.00
34469	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	08/05/99	100-106.00	973.00	100-220.70	973.00
34470	Gwen Morris	Summer Rec Prog	08/05/99	100-106.00	400.00	106-685.00	400.00
34471	Oregon Department of Revenue	State W/H Tax	08/05/99	100-106.00	4,190.98	100-220.30	4,190.98
34472	OR Teamster Employers Trust	August Premium	08/05/99	100-106.00	12,866.10	100-220.60	12,866.10
34473	OR Teamster Employers Trust	August Premium	08/05/99	100-106.00	5,575.31	100-220.60	5,575.31
34474	PERS - Retirement	8/6/99 Payroll	08/05/99	100-106.00	7,975.46	100-220.70	97.60
						100-220.80	7,877.86
34475	Petty Cash	Reimbursement	08/05/99	100-106.00	163.49	103-602.00	35.96
						105-602.00	9.99
						106-612.00	43.20
						107-602.00	12.05
						109-602.00	25.30
						201-606.00	7.40
						201-612.00	17.14
						252-606.00	7.60
						252-658.00	4.85
34476	Portland Community College	Reg Fee - Sharp	08/05/99	100-106.00	275.00	104-658.00	275.00
34477	Teamsters Local Union 223	August Dues	08/05/99	100-106.00	463.00	100-220.70	463.00
34479	Paul & Margaret Prevanas	Deposit Refund	08/12/99	100-106.00	17.73	200-134.00	17.73
34480	Ladonna Clark	Deposit Refund	08/12/99	100-106.00	9.22	200-134.00	9.22
34481	Michael Mahar	Deposit Refund	08/12/99	100-106.00	5.15	200-134.00	5.15
34482	Vic Williams	Deposit Refund	08/12/99	100-106.00	11.55	200-134.00	11.55
34483	Pacific Crest Property Mgmt	Deposit Refund	08/12/99	100-106.00	34.15	200-134.00	34.15
34484	Leonard Caudell	Deposit Refund	08/12/99	100-106.00	14.58	200-134.00	14.58
34485	C.D. Weaver	Deposit Refund	08/12/99	100-106.00	5.64	200-134.00	5.64
34486	Robert Monell	Deposit Refund	08/12/99	100-106.00	62.80	200-134.00	62.80
34487	Weston Thorsen	Deposit Refund	08/12/99	100-106.00	28.15	200-134.00	28.15
34488	Rita Brown	Deposit Refund	08/12/99	100-106.00	7.39	200-134.00	7.39
34489	Charlotta Shriver	Deposit Refund	08/12/99	100-106.00	6.95	200-134.00	6.95
34490	Jim & Sylvia Kemp	Deposit Refund	08/12/99	100-106.00	24.82	200-134.00	24.82
34491	Joe Conte	Deposit Refund	08/12/99	100-106.00	12.25	200-134.00	12.25
34492	Redwood Theatre	Deposit Refund	08/12/99	100-106.00	41.96	200-134.00	41.96
34493	Claudia Kemper	Deposit Refund	08/12/99	100-106.00	21.41	200-134.00	21.41
34494	Robert Lea	Deposit Refund	08/12/99	100-106.00	8.75	200-134.00	8.75
34495	J Quinn	Deposit Refund	08/12/99	100-106.00	11.14	200-134.00	11.14
34496	Helga Bertrand	Deposit Refund	08/12/99	100-106.00	21.68	200-134.00	21.68
34497	Barbara Freeman	Deposit Refund	08/12/99	100-106.00	36.22	200-134.00	36.22
34498	Jerome J & Monica Mack	Deposit Refund	08/12/99	100-106.00	14.19	200-134.00	14.19
34499	John T McBride	Deposit Refund	08/12/99	100-106.00	29.66	200-134.00	29.66
34500	Charles & Betty Conover	Deposit Refund	08/12/99	100-106.00	4.83	200-134.00	4.83
34501	Daniel & Dixie Bradbury	Deposit Refund	08/12/99	100-106.00	30.12	200-134.00	30.12
34502	Valerie Boileau	Deposit Refund	08/12/99	100-106.00	5.57	200-134.00	5.57
34503	Nathan & Gena Stephens	Deposit Refund	08/12/99	100-106.00	19.91	200-134.00	19.91
34504	Jas Capon	Deposit Refund	08/12/99	100-106.00	36.32	200-134.00	36.32
34505	Arlene Remien	Deposit Refund	08/12/99	100-106.00	46.10	200-134.00	46.10
34506	Pamela Russell	Deposit Refund	08/12/99	100-106.00	38.57	200-134.00	38.57
34507	Michael & Tami Konkell	Deposit Refund	08/12/99	100-106.00	18.99	200-134.00	18.99
34508	Brian Berny	Swim Refund	08/12/99	100-106.00	46.00	100-458.00	46.00
34509	Ilene Duffy	Swim Refund	08/12/99	100-106.00	27.00	100-458.00	27.00

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 34466 THRU 34671
For The Month Ending: August 31, 1999 ** CLOSED **
PRINTED: September 1, 1999 16:20:29

PAGE 2

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
34510	Amy Hoyle	Swim Refund	08/12/99	100-106.00	8.00	100-458.00	8.00
34511	Ag-Chem Warehouse Inc	Inv 20665	08/12/99	100-106.00	93.00	106-626.00	93.00
34512	Alert-All Corporation	Inv 9070162	08/12/99	100-106.00	1,389.02	104-606.00	1,389.02
34513	Amazing Computers	July Statement	08/12/99	100-106.00	3,082.50	103-612.00	1,642.50
						104-612.00	33.75
						105-612.00	22.50
						107-612.00	180.00
						109-646.00	978.75
						201-612.00	67.50
						202-612.00	157.50
34514	American Red Cross	41 Students	08/12/99	100-106.00	41.00	106-612.00	41.00
34515	ATCO International	Inv 528541	08/12/99	100-106.00	309.00	104-606.00	309.00
34516	Bankcard Services	July Statement	08/12/99	100-106.00	1,154.84	102-658.00	194.50
						103-602.00	17.98
						103-658.00	10.20
						107-658.00	310.72
						201-602.00	310.72
						251-602.00	310.72
34517	Dennis Barlow	Reimbursement	08/12/99	100-106.00	14.95	201-658.00	14.95
34518	Almond J Bates	Reimbursement	08/12/99	100-106.00	99.20	103-684.00	99.20
34519	Becco Inc	Inv 06372	08/12/99	100-106.00	54.00	202-606.00	27.00
						252-606.00	27.00
34520	John Bishop	Clothing Reimb	08/12/99	100-106.00	249.76	103-608.00	249.76
34521	Brookings Auto Parts	July Statement	08/12/99	100-106.00	146.72	106-606.00	(4.00)
						150-606.00	20.10
						201-606.00	122.65
						251-606.00	4.99
						252-606.00	2.98
34522	Brookings Harbor Chamber	July Room Tax	08/12/99	100-106.00	3,079.45	109-687.00	3,079.45
34523	Brookings Sports Unlimited	Inv 22561	08/12/99	100-106.00	454.00	103-684.00	454.00
34524	Brown & Caldwell	Inv 13-3363	08/12/99	100-106.00	32,255.63	480-636.00	32,255.63
34525	Cal-Pacific Products	Inv 02941	08/12/99	100-106.00	75.03	252-612.00	75.03
34526	Carpenter Auto Center	July Statement	08/12/99	100-106.00	1,450.67	103-606.00	532.83
						103-684.00	917.84
34527	Chetco Pharmacy & Gifts	July Statement	08/12/99	100-106.00	21.46	103-614.00	21.46
34528	Chief Supply	Inv 10221767	08/12/99	100-106.00	199.26	103-606.00	199.26
34529	Coastal Coffee Service	Inv 5417	08/12/99	100-106.00	11.50	109-614.00	11.50
34530	Colvin Oil Company	End July/658823	08/12/99	100-106.00	1,192.52	103-606.00	445.78
						104-606.00	181.56
						106-612.00	61.81
						150-606.00	229.05
						201-606.00	110.12
						202-606.00	50.99
						251-606.00	33.95
						252-606.00	50.98
						252-612.00	28.28
34531	Commercial Landscape Supply	Inv 86531	08/12/99	100-106.00	275.85	106-606.00	275.85
34532	Coos-Curry Electric	July Statement	08/12/99	100-106.00	1,511.89	106-662.00	50.64
						201-662.00	1,432.53
						251-662.00	28.72
34533	Curry Coastal Pilot	July Statement	08/12/99	100-106.00	653.97	102-602.00	139.10
						105-602.00	160.13

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Curry Coastal Pilot, (Continued)							
						106-685.00	140.00
						201-602.00	210.00
						202-612.00	(10.10)
						252-612.00	14.84
34534	Curry Coastal Pilot	Inv a103090	08/12/99	100-106.00	38.20	106-612.00	38.20
34535	CTR	#127225/#127235	08/12/99	100-106.00	68.95	150-628.00	68.95
34536	Dan's Auto & Marine Electric	July Statement	08/12/99	100-106.00	279.48	103-606.00	20.25
						106-606.00	104.48
						150-612.00	10.00
						201-606.00	116.98
						251-612.00	27.77
34537	Dan's Photo & Cameras	July Statement	08/12/99	100-106.00	28.32	103-614.00	28.32
34538	Da-Tone Rock Products	Misc Invoices	08/12/99	100-106.00	242.27	150-628.00	242.27
34539	Day Wireless Systems	Inv 118567	08/12/99	100-106.00	886.50	300-664.00	886.50
34540	Del Cur Supply	Inv 81624	08/12/99	100-106.00	47.67	201-606.00	47.67
34541	E & S Wood Construction	Inv 464	08/12/99	100-106.00	300.00	150-731.00	100.00
						201-731.00	100.00
						251-731.00	100.00
34542	Familian Northwest Inc	Misc Invoices	08/12/99	100-106.00	328.37	201-606.00	328.37
34543	First Impressions	Inv 6907	08/12/99	100-106.00	256.97	104-683.00	256.97
34544	Ferrellgas	July Statement	08/12/99	100-106.00	2,753.94	106-662.00	2,653.20
						150-624.00	100.74
34545	Fred Meyer	Inv 713429	08/12/99	100-106.00	77.87	103-602.00	77.87
34546	Freeman Rock Enterprise Inc	Inv 9866	08/12/99	100-106.00	2,598.57	150-628.00	664.66
						201-646.00	1,933.91
34547	GTE Northwest	July Phone	08/12/99	100-106.00	1,371.24	103-664.00	36.24
						109-664.00	682.38
						150-664.00	23.94
						201-664.00	132.66
						202-664.00	174.67
						251-664.00	23.94
						252-664.00	102.19
						300-664.00	195.22
34548	Girl Scouts	Summer Rec Prog	08/12/99	100-106.00	162.00	106-685.00	162.00
34549	Grants Pass Water Lab	July Statement	08/12/99	100-106.00	133.00	201-612.00	133.00
34550	Great Western Chemical Co	Inv 127958	08/12/99	100-106.00	2,381.49	202-652.00	2,381.49
34551	Bob Hagbom	Reimbursement	08/12/99	100-106.00	278.29	102-658.00	278.29
34552	Hagens Cleaners	July Statement	08/12/99	100-106.00	36.45	103-606.00	36.45
34553	HGE Inc	Misc Invoices	08/12/99	100-106.00	1,866.00	105-646.00	384.00
						902-730.00	437.00
						952-730.00	1,045.00
34554	HPS Electrical Apparatus	Inv 52035	08/12/99	100-106.00	709.82	252-606.00	709.82
34555	Kim Hunnicutt Court Reporting	Inv 3443	08/12/99	100-106.00	75.00	103-680.00	75.00
34556	Industrial Electric Service Co	Inv 2-39432	08/12/99	100-106.00	24.63	201-606.00	24.63
34557	IOMGIA 99	Registrations	08/12/99	100-106.00	350.00	103-684.00	350.00
34558	Kerr Hardware	July Statement	08/12/99	100-106.00	431.54	104-606.00	7.38
						106-612.00	39.89
						150-612.00	32.97
						201-606.00	99.55
						201-612.00	181.84
						202-606.00	3.89

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Kerr Hardware, (Continued)							
						251-612.00	24.61
34559	Les Schwab Tire Center	#077376/#174955	08/12/99	100-106.00	479.29	252-606.00	41.41
						150-606.00	91.65
34560	Marquess & Associates	Inv 24585	08/12/99	100-106.00	4,661.10	251-606.00	387.64
						150-724.00	2,913.19
						901-730.00	961.35
34561	Mory's	July Statement	08/12/99	100-106.00	64.62	951-730.00	786.56
						102-602.00	25.54
						105-602.00	4.08
						106-612.00	35.00
34562	NCL of Wisconsin Inc	Inv 94513	08/12/99	100-106.00	142.86	252-612.00	142.86
34563	New Hope Plumbing Co	Inv 9200	08/12/99	100-106.00	101.00	106-626.00	101.00
34564	Oregon Mayors Association	Inv OMA Conf	08/12/99	100-106.00	15.00	102-602.00	15.00
34565	Oregon Medical Laboratories	July Statement	08/12/99	100-106.00	37.50	105-602.00	37.50
34566	Oregonian Publishing Co	Inv 1-194378	08/12/99	100-106.00	131.43	105-602.00	131.43
34567	Pacific Engine Repair	Inv 6947 & 5359	08/12/99	100-106.00	439.90	104-607.00	439.90
34568	Paramount Pest Control Inc	Inv 82224	08/12/99	100-106.00	31.00	103-624.00	31.00
34569	Pitney Bowes Inc - FAX	Inv X675037	08/12/99	100-106.00	65.00	109-606.00	65.00
34570	The Plant Lady	Inv 2320	08/12/99	100-106.00	240.00	103-624.00	240.00
34571	Ramcell of Oregon	July Statement	08/12/99	100-106.00	197.17	103-664.00	165.75
						104-664.00	31.42
34572	Rays Food Place	July Statement	08/12/99	100-106.00	143.99	102-658.00	42.55
						103-602.00	41.94
						104-606.00	9.78
						252-612.00	49.72
34573	Resort at the Mountain	Hotel - Cooper	08/12/99	100-106.00	283.02	300-658.00	283.02
34574	Roto-Rooter	July Statements	08/12/99	100-106.00	261.73	106-606.00	68.00
						109-686.00	193.73
34575	Marlyn Schafer	Reimbursement	08/12/99	100-106.00	146.25	102-658.00	146.25
34576	That Special Touch	July Statement	08/12/99	100-106.00	26.00	102-602.00	26.00
34577	Trew & Cyphers	July Statement	08/12/99	100-106.00	3,824.00	102-632.00	3,824.00
34578	United Communications	July Statement	08/12/99	100-106.00	521.85	109-664.00	503.51
						150-664.00	1.96
						201-664.00	1.96
						202-664.00	6.23
						251-664.00	1.96
34579	United Pipe & Supply Co Inc	Misc Invoices	08/12/99	100-106.00	195.94	252-664.00	6.23
						201-606.00	56.75
						201-612.00	139.19
34580	UPS Customhouse Brokerage Inc	Inv 108780429	08/12/99	100-106.00	13.16	106-626.00	13.16
34581	U S Filter/Pacific Water Works	Misc Invoices	08/12/99	100-106.00	275.72	201-612.00	275.72
34582	Valley Electrical Contractors	Inv 99-1035	08/12/99	100-106.00	1,780.84	252-606.00	1,780.84
34583	Warner Shelter Systems Limited	Inv 0006298	08/12/99	100-106.00	65.45	106-626.00	65.45
34584	Western Equipment Distributors	Inv 174300	08/12/99	100-106.00	236.66	106-606.00	236.66
34585	White House Sales	Inv 0073275	08/12/99	100-106.00	1,068.10	202-652.00	1,068.10
34586	Willamette Valley Co	Inv 11305530	08/12/99	100-106.00	65.75	106-652.00	65.75
34587	W M Smith & Assoc Inc	Inv 115790	08/12/99	100-106.00	225.58	106-612.00	225.58
34588	WW Grainger Inc	Inv 2689273908	08/12/99	100-106.00	138.68	201-612.00	138.68
34589	Xerox Corp	Inv 069937193	08/12/99	100-106.00	781.75	109-606.00	781.75
34591	American Red Cross	45 Cards	08/20/99	100-106.00	45.00	106-612.00	45.00
34592	Bay West Supply Inc	Inv 31024	08/20/99	100-106.00	172.92	252-612.00	172.92

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34593	Best Western Brookings Inn	July Statement	08/20/99	100-106.00	358.57	105-658.00	228.19
						106-685.00	130.38
34594	Brookings Harbor Medical Ctr	July Statement	08/20/99	100-106.00	114.00	105-602.00	114.00
34595	Coastal Coffee Service	Inv 5459	08/20/99	100-106.00	64.00	109-614.00	64.00
34596	Commercial Landscape Supply	Inv 86952	08/20/99	100-106.00	107.59	106-612.00	107.59
34597	Mike Cooper	Travel Advance	08/20/99	100-106.00	106.00	300-658.00	106.00
34598	Coos-Curry Electric	July Electric	08/20/99	100-106.00	3,035.04	106-662.00	204.94
						150-662.00	1,098.90
						201-662.00	1,316.13
						251-662.00	307.33
						252-662.00	107.74
34599	Cummins Northwest Inc	Inv 014-10155	08/20/99	100-106.00	250.00	300-606.00	250.00
34600	Curry County Clerk	Recording Fee	08/20/99	100-106.00	20.00	105-602.00	20.00
34601	Larry Curry	Reimbursement	08/20/99	100-106.00	56.88	102-606.00	56.88
34602	DHR Child Support Unit	Garnishment	08/20/99	100-106.00	203.08	100-220.70	203.08
34603	DHR Child Support Unit	Garnishment	08/20/99	100-106.00	278.31	100-220.70	278.31
34604	Fastenal Company	Misc Invoices	08/20/99	100-106.00	937.19	150-606.00	937.19
34605	Foss Environmental	Inv 5611A/5611B	08/20/99	100-106.00	140.10	252-612.00	140.10
34606	Fred Meyer	Inv 713454	08/20/99	100-106.00	102.00	252-612.00	102.00
34607	GFOA	Inv 3239	08/20/99	100-106.00	75.95	107-660.00	75.95
34608	Gail Hedding	Reimbursement	08/20/99	100-106.00	21.45	107-658.00	21.45
34609	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	08/20/99	100-106.00	998.00	100-220.70	998.00
34610	Industrial Labsales, Inc	Inv 9824	08/20/99	100-106.00	211.40	252-652.00	211.40
34611	Lane Council of Government	Reg Fee-Barker	08/20/99	100-106.00	120.00	105-658.00	120.00
34612	Les Schwab Tire Center	#173492𪟊	08/20/99	100-106.00	817.27	103-606.00	817.27
34613	QCZMA	Dues 99-2000	08/20/99	100-106.00	500.00	102-660.00	500.00
34614	One Call Concepts, Inc	Inv 9078662	08/20/99	100-106.00	22.50	150-646.00	7.50
						201-612.00	7.50
						251-612.00	7.50
34615	OR Department of Revenue	884979492299071	08/20/99	100-106.00	18.30	105-602.00	18.30
34616	Oregon Department of Revenue	State W/H Tax	08/20/99	100-106.00	3,950.02	100-220.30	3,950.02
34617	PERS - Retirement	8/20/99 Payroll	08/20/99	100-106.00	7,584.43	100-220.80	7,584.43
34618	Recreation-Himmelsbach	Inv 1903	08/20/99	100-106.00	197.50	104-614.00	197.50
34619	Regence Life & Health Ins	Sept Premium	08/20/99	100-106.00	206.70	100-220.60	206.70
34620	San Diego Police Equipment	Inv 524819	08/20/99	100-106.00	284.00	103-658.00	284.00
34621	Jerry's Sport Center	Inv S197471	08/20/99	100-106.00	276.72	103-614.00	276.72
34622	United Pipe & Supply Co Inc	Misc Invoices	08/20/99	100-106.00	1,451.68	201-612.00	1,451.68
34623	Whitney Equipment Company Inc	Inv 0014928-IN	08/20/99	100-106.00	218.53	252-606.00	218.53
34624	The World	Inv #104481	08/20/99	100-106.00	234.84	902-730.00	234.84
34626	APNBA Conference	Reg - Weldon	08/27/99	100-106.00	30.00	102-658.00	30.00
34627	Battery Network Inc	Inv IN177804	08/27/99	100-106.00	72.30	104-614.00	72.30
34628	Bay West Supply Inc	Inv 31970/31971	08/27/99	100-106.00	344.00	106-652.00	279.00
						109-614.00	65.00
34629	Best Western Grand Manor	Hotel - Cooper	08/27/99	100-106.00	68.99	300-658.00	68.99
34630	Best Western Greentree Inn	Hotel - Barker	08/27/99	100-106.00	61.87	105-658.00	61.87
34631	John Bishop	Travel Advance	08/27/99	100-106.00	210.00	103-684.00	210.00
34632	Don & Roberta Chandler	Sept Rent	08/27/99	100-106.00	548.00	150-628.00	182.66
						201-624.00	182.67
						251-624.00	182.67
34633	Colvin Oil Company	Mid Aug Stmt	08/27/99	100-106.00	891.86	103-606.00	388.07
						104-606.00	118.92
						105-606.00	4.01

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Colvin Oil Company, (Continued)							
						106-612.00	61.45
						150-606.00	148.74
						201-606.00	31.16
						202-606.00	54.18
						251-606.00	31.16
						252-606.00	54.17
34634	Mike Cooper	Travel Advance	08/27/99	100-106.00	53.00	300-658.00	53.00
34635	Coos-Curry Electric	July Electric	08/27/99	100-106.00	9,844.35	106-662.00	1,506.66
						109-662.00	737.84
						150-662.00	71.13
						202-662.00	4,439.03
						251-662.00	295.84
						252-662.00	2,793.85
34636	David Evans & Associates Inc	Inv 01-37214	08/27/99	100-106.00	1,184.00	903-730.00	682.10
						953-730.00	501.90
34637	Del Cur Supply	Inv 82002	08/27/99	100-106.00	17.59	201-612.00	17.59
34638	Dept of Administrative Service	Inv KB0819	08/27/99	100-106.00	120.00	150-606.00	120.00
34639	Donny Dotson	Travel Advance	08/27/99	100-106.00	150.00	103-658.00	150.00
34640	EBS Trust	Sept Premium	08/27/99	100-106.00	50.00	103-654.00	25.00
						104-654.00	25.00
34641	First Impressions	Inv 6895	08/27/99	100-106.00	224.85	103-602.00	224.85
34642	Gall's Inc	Inv 4017377	08/27/99	100-106.00	159.98	104-606.00	159.98
34643	John & Norma Gifford	1 yr Sub	08/27/99	100-106.00	102.00	102-602.00	102.00
34644	Richard Harper	Sept Services	08/27/99	100-106.00	300.00	101-646.00	300.00
34645	VOID	Ref Lien Overpy	08/27/99	100-106.00	0.00	370-417.00	0.00
34646	Industrial Safety Company	Inv 137159	08/27/99	100-106.00	8.54	252-612.00	8.54
34647	The Inn at Eagle Crest	Hotel - Harper	08/27/99	100-106.00	182.76	101-658.00	182.76
34648	M K Sons Painting & Dryvitt	Inv 22299	08/27/99	100-106.00	100.00	251-624.00	100.00
34649	Newman Traffic Signs	Inv TI0032474	08/27/99	100-106.00	204.30	150-648.00	204.30
34650	North Coast Paving & Rock	Inv 39263	08/27/99	100-106.00	217.70	150-628.00	217.70
34651	NRA Firearms Training Fund	Reg Fee -Dotson	08/27/99	100-106.00	425.00	103-658.00	425.00
34652	Office Depot Product Protect	5795332&5795330	08/27/99	100-106.00	109.98	105-602.00	109.98
34653	OMJA c/o Janice D Zyryanoff	Reg - Harper	08/27/99	100-106.00	135.00	101-658.00	135.00
34654	OR Dept of Rev-Senior Deferral	Refund Overpay	08/27/99	100-106.00	29,289.43	350-417.30	29,289.43
34655	OR State Police - LEDS Leasing	Inv AIL93053	08/27/99	100-106.00	960.00	103-664.00	960.00
34656	Barbara Palicki	Reimbursement	08/27/99	100-106.00	518.00	103-658.00	518.00
34657	Petty Cash	Reimbursement	08/27/99	100-106.00	163.14	102-602.00	5.15
						102-658.00	34.00
						103-602.00	48.90
						104-606.00	7.25
						105-602.00	7.90
						106-612.00	11.98
						201-612.00	12.15
						252-612.00	35.81
34658	Ron Plaster	Reimb/Travel	08/27/99	100-106.00	440.04	103-684.00	440.04
34659	Postmaster	Utility Permit	08/27/99	100-106.00	500.00	201-602.00	250.00
						251-602.00	250.00
34660	Santiam Emergency Equipment	Inv 8035 & 7441	08/27/99	100-106.00	1,208.52	104-606.00	1,188.52
						104-607.00	20.00
34661	Stuntzner Engineering	Inv 14359	08/27/99	100-106.00	2,050.00	903-730.00	1,181.00
						953-730.00	869.00

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34662	Super 8 Motel	Hotel - Dotson	08/27/99	100-106.00	208.52	103-658.00	208.52
34663	Kim Swift	Travel Advance	08/27/99	100-106.00	173.00	201-658.00	86.50
						251-658.00	86.50
34664	Taplin Janitorial Services	August Services	08/27/99	100-106.00	650.00	109-644.00	650.00
34665	Triangle Pump & Equipment Inc	Inv 5276	08/27/99	100-106.00	3,026.10	252-606.00	3,026.10
34666	Tsunami Computer Services	Sept Internet	08/27/99	100-106.00	19.95	201-612.00	9.98
						252-612.00	9.97
34667	United Pipe & Supply Co Inc	Misc Invoices	08/27/99	100-106.00	1,335.17	106-626.00	169.70
						150-628.00	102.33
						201-612.00	1,063.14
34668	U S Filter/Pacific Water Works	Misc Invoices	08/27/99	100-106.00	408.45	201-612.00	408.45
34669	WW Grainger Inc	Inv 6246035247	08/27/99	100-106.00	17.52	201-606.00	17.52
34670	Xerox Corp	Inv 070243865	08/27/99	100-106.00	70.00	103-606.00	70.00
34671	ZEP Manufacturing	Inv 66266186	08/27/99	100-106.00	808.80	252-652.00	808.80
					195,465.34		195,465.34

*** END OF REPORT ***

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of August, 1999

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
3	Single Family Dwelling	\$1,684.00	\$791.15	\$0.00	\$13,401.00	\$452,472.80	22	\$3,031,758.82	23	\$3,424,620.20
6	Single Family Addition	\$219.00	\$133.46	\$15.33	\$0.00	\$13,169.80	35	\$364,523.08	27	\$281,918.00
3	Single Family Garage-Carport	\$265.50	\$172.59	\$18.59	\$0.00	\$32,995.56	11	\$106,255.56	13	\$110,441.08
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$88,775.00	1	\$210,000.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$1,225,823.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$42,020.00	4	\$267,003.66
1	Commercial Addition-Change	\$152.50	\$99.12	\$10.68	\$0.00	\$22,000.00	21	\$792,880.09	16	\$439,926.25
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	2	\$189,560.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$2,000.00	1	\$1,000.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$500.00	0	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$2,700.00	0	\$0.00
13	Total Building Permits	\$2,321.00	\$1,196.32	\$162.47	\$13,401.00	\$520,638.16	96	\$5,657,235.55	87	\$4,924,469.19
5	Mechanical Permits	\$108.35	N/A	\$7.58		N/A	49	N/A	44	N/A
3	Plumbing Permits	\$190.40		\$13.33	\$0.00	N/A	28	N/A	31	N/A
1	Manufactured Home Permits	\$105.00		\$7.35	\$4,467.00	N/A	3	N/A	10	N/A
22	TOTAL PERMITS	\$2,724.75	\$1,196.32	\$190.73	\$17,868.00	\$520,638.16	176	\$5,657,235.55	172	\$4,924,469.19
	Total Year to Date Calculated Fees	\$25,416.24	\$12,733.07	\$1,307.36	\$137,680.00					
	1998 YTD Calculated Fees	\$24,309.32	\$12,105.34	\$1,215.44	\$149,280.00					

In July, 1999 Harbor issued permits for 0.0 EDUs.

During the Month of August, 1999, Brookings issued permits for 4.00 new sewer connections. The City of Brookings now has 316.94 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.

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SHELTER RESOURCES INC.

REAL ESTATE DEVELOPMENT & SYNDICATION

The Commons Building
1200 112th Avenue NE, Suite C-163
Bellevue, Washington 98004
(425) 454-8205
FAX (425) 455-8546

August 30, 1999

Mr. John Bischoff, City Planner
City of Brookings
898 Elk Drive
Brookings, Or. 97415

CC

RE: Azalea Reach
Dedication Along Lundeen Lane

Dear John:

At Rich Roberts' direction, I have enclosed the dedication deed for the strip of land along Lundeen Lane, along with a sketch to allow us to more easily visualize what we are conveying to the City. Rich tells me that you will present this to the City Council for their review and acceptance. We are still waiting to hear from the County Surveyor as to whether monumentation will be required.

Once again, our sincere thanks for all of your assistance on this project. It was a real joy to work with a City staff that takes a problem-solving approach to issues as they come up.

Sincerely,



Laura Coomes
Sr. Vice President

**BROOKINGS HARBOR YOUTH ASSOCIATION
MEMORANDUM**

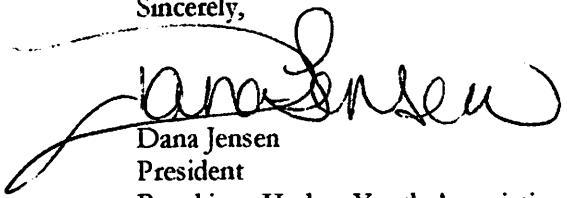
TO: TOM WELDON, BROOKINGS CITY MANAGER
FROM: BOARD OF DIRECTORS
SUBJECT: INSURANCE
DATE: 09/08/99
CC: BOB HAGBOM, BROOKINGS CITY MAYOR

The purpose of this memorandum is to respectfully request your assistance with the insurance premium for the Youth Center building located at 632 Hemlock Street. We would like to acknowledge your assistance for last years premiums in the amount of \$1,000.00 for partial payment of our 1998/1999 insurance premium.

Attached is a copy of the letter from our insurance carrier quoting this years annual premium in the amount of \$1,243.00 which is due September 25, 1999.

Thank you in advance for your anticipated support of this viable community project. Please feel free to call me at 469-0415 should you have any questions, and as always Heather is available to you at any time to answer any questions you might have.

Sincerely,


Dana Jensen
President
Brookings Harbor Youth Association

P.O. BOX 47
BROOKINGS, OREGON 97415
(541) 412-1438

From:

MURRAY INSURANCE SERVICES, INC.
29826 ELLENSBURG/P.O. BOX 602
GOLD BEACH, OR 97444

Phone: 541-247-7071

Fax: 541-247-6232

To:

BROOKINGS HARBOR YOUTH ASSOC.
ATTN: DANA JENSEN
P.O. BOX 47
BROOKINGS, OR. 97415

Date: 8/13/1999

Policy #: CP00095145

Company: MCFALL GENERAL AGENCY

Please Reply By: September 15, 1999

DANA JENSEN/ HEATHER WECKLER
BROOKINGS HARBOR YOUTH ASSOCIATION
P.O. BOX 47
BROOKINGS, OR. 97415

DANA,

WE HAVE QUOTED THE COVERAGE FOR LIABILITY AND PROPERTY FOR THE BROOKINGS HARBOR YOUTH ASSOCIATION THROUGH A COMPANY CALLED WAUSAU/TARGET INSURANCE COMPANY THIS YEAR. TARGET IS AN A PLUS RATED COMPANY BASED OUT OF CONNECTICUT. THEY HAVE AN EXCELLENT PROGRAM WITH MANY ADDITIONAL COVERAGES AT NO EXTRA CHARGE. PLEASE SEE THE FOLLOWING QUOTE:

COMMERCIAL LIABILITY QUOTED AT:\$500,000 AGGREGATE, \$500,000 PER OCCURRENCE, \$100,000 FIRE LIABILITY AND \$5,000 MEDICAL PAY.

COMMERCIAL PROPERTY QUOTED AT:\$175,000 REPLACEMENT COST ON THE BUILDING WITH A \$500 DEDUCTIBLE AND \$20,000 ON CONTENTS REPLACEMENT COST WITH A \$500 DEDUCTIBLE.

THE ADDITIONAL COVERAGES ARE ALSO FOLLOWING.

From:

MURRAY INSURANCE SERVICES, INC.
29826 ELLENSBURG/P.O. BOX 602
GOLD BEACH, OR 97444

Phone: 541-247-7071

Fax: 541-247-6232

To:

BROOKINGS HARBOR YOUTH ASSOC.
ATTN: DANA JENSEN
P.O. BOX 47
BROOKINGS, OR. 97415

Date: 8/13/1999

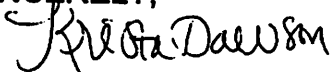
Policy #: CP00095145

Company: MCFALL GENERAL AGENCY

Please Reply By: September 15, 1999

THE TOTAL PREMIUM FOR THE POLICY WILL BE \$1,243.00 FOR THE YEAR POLICY. PLEASE CALL ME PRIOR TO YOUR RENEWAL, 9/25/99, IF YOU HAVE ANY QUESTIONS OR WOULD LIKE TO BIND COVERAGE ON THE POLICY EFFECTIVE THE RENEWAL. THANK YOU FOR YOUR TIME AND BUSINESS, IT IS ALWAYS A PLEASURE SERVING YOUR INSURANCE NEEDS.

SINCERELY,



KRISTA DAWSON, AGENT

WAUSAU MATCHGUARD ENHANCEMENT ENDORSEMENT

04-98

COVERAGE

LIMIT

Accounts Receivable	See Aggregate Limit
Acquired or Constructed Property	\$ 500,000 Bldg / \$ 500,000 PP
Antennas or Towers	See Property Declarations
Arson Reward	\$ 25,000
Building Glass	\$ 5,000
Building or Outdoor Sign	\$ 25,000
Cost of Research for Valuable Papers & Records	See Aggregate Limit
Covered Outdoor Property:	
(1) Any one loss or occurrence	\$ 25,000
(2) Any one tree, shrub or plant	\$ 1,000
Covered Personal Property in Transit	\$ 100,000
Covered Personal Property Off-Premises:	
(1) Your Salesperson	\$ 25,000
(2) Your patterns, dies, molds, and forms	\$ 100,000
(3) Your stock	\$ 50,000
(4) All other Covered Property	\$ 100,000
(5) In any one occurrence	\$ 100,000
Covered Vacant Building	15% reduction eliminated
Damages from Artificially Generated Electric Current	\$ 50,000
Damages from Sewer Drain Back-up	\$ 100,000
Electronic Data Processing	See Aggregate Limit
Expenses Expediting Repairs	\$ 25,000

Expenses Removing Windblown Debris	\$ 25,000
Expenses Recharging Fire Extinguishers	\$ 5,000
Extra Expense	See Aggregate Limit
Failure of Utility Services	\$ 50,000
Fine Arts	See Aggregate Limit
Fire Department Service Charge	\$ 25,000
Law and Ordinance:	See Property Declarations
(1) Loss to undamaged portion	See Property Declarations
(2) Cost to Demolish	\$ 50,000
(3) Increased Cost to Repair	\$ 50,000
Marring and Scratching by Accident	\$ 10,000
Money & Securities	\$ 10,000
Personal Effects & Property of Others	See Aggregate Limit
Precious Metals and Alloys	\$ 25,000
Reduced Values from Undamaged Remaining Stock	See Property Declarations
Removal Expense for Brands and Labels	\$ 25,000
Spoilage from Changes in Temperature and Humidity	\$ 25,000

"Aggregate Limit"

The "Aggregate Limit" is the most we will pay for the following enhancement coverages combined in any one loss or occurrence: Accounts Receivable, Cost of Research for Valuable Papers and Records, Electronic Data Processing, Extra Expense, Fine Arts, and Personal Effects and Property of Others.

For these enhancements coverages, we will pay up to ten percent (10%) of the "Total Insured Values" shown at the time of loss on the Commercial Property Coverage Part Declarations, not exceeding \$ 500,000 combined in any one loss or occurrence.

The "Total Insured Values" is the sum of the limits of liability for Building, Personal Property and Business Income with or without Extra Expense combined.