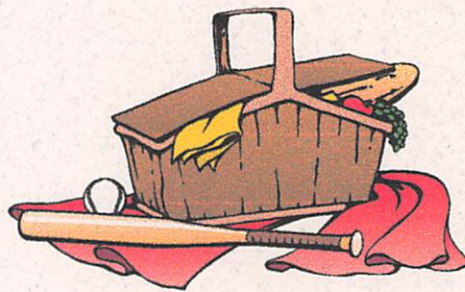


*agenda*  
*City of Brookings*  
*Common Council Meeting*  
*City Hall Council Chambers*  
*898 Elk Drive*

*Brookings, OR 97415 - 7:00 PM*  
*August 23, 1999*



HAPPY LABOR DAY

September 6, 1999

Thank you ~America's Workforce



# agenda

CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
August 23, 1999  
7:00 p.m.

- I. CALL TO ORDER - ivory
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
  - A. APPOINTMENTS - canary
    - 1. Parks and Recreation Commission Appointment, Pos. #4
  - B. PROCLAMATIONS - salmon
    - 1. September is "Community Pride Clean-Up Month" in Brookings-Harbor
    - 2. September is "Be Aware And Prepare Month"
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
  - A. Committee and Liaison reports
    - 1. Chamber of Commerce
    - 2. Businesses for a Better Brookings
    - 3. Port of Brookings-Harbor
    - 4. Council Liaisons
  - B. Unscheduled
- VIII. STAFF REPORTS
  - A. City Manager - green
    - 1. OCZMA - New/Re-appoint Representative and Alternate from the City of Brookings
    - 2. Skate Park Donations
  - B. Community Development Department - tan
    - 1. Awarding of bids for sewer line televising and cleaning



- IX. CONSENT CALENDAR - white
- A. Approval of Council Meeting Minutes
    - 1. Minutes of August 9, 1999, Regular Council Meeting
  - B. Acceptance of Systems Development Charge Review Board Minutes
    - 1. Minutes of July 13, 1999, Regular Board Meeting
  - C. Approval of Vouchers (\$278,627.28)

(end Consent Calendar)

- X. ORDINANCES/RESOLUTIONS/FINAL ORDERS
- A. Ordinances
  - B. Resolutions

- XI. REMARKS FROM MAYOR AND COUNCILORS
- A. Mayor
  - B. Council

- XII. ADJOURNMENT



# AUGUST 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY											
1:00pm A.F. Tiger Lawn-Wild Hogs in Park/AmerMusicFestival Tree Concert	1:15pm CC-BidOpening Cushing Crt Waterline Project/LLightle 7:00pm FH-FireTrng/ChShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki	7:00pm CC-Planning Comm reg mtg/JBischoff	12:00pm CC-Community Agencies mtg 7:00pm FH-PoliceReserves	8:15am FH-CmtyDevDpt Staff mtg-LLightle 9:00am CC-Crime Stoppers/BPalicki 7:00pm CC-Pool Cover Committee/FJohns													
1	2	3	4	5	6	7											
	9am-11:15am SAFETY CITY-BPD/Palicki					10AM Safety City Grad-BPD/Palicki											
	7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg	8:00am CC-In-Service CityHall Employees/CCIS eval 2:00pm CC-BonnMotel Site Plan/JBischoff 4:00pm CC-In-Service for City Public Works Employees/CCIS eval	8:10am CC-Interviews/Pub WrksParks Position/LLightle 2:30pm FH-SafetyCom. Mtg/HThmpson 3:30pm CC-PreConstConf: Oak St/LLightle	8:15am CC-CmtyDevDpt Staff mtg/LLightle 1:15pm CC-Bid Opng/Swrln Televisg-LLightle 4:00pm CC-PROUD:Inventory SubCom/JBischoff 7:00pm ChetcoSrCntr-SAY(PoolCvrCom)Mtg/FJohns 7:00pm CC-PROUD Mtg/JBischoff	8:00am CC-BPD:DspthOral Brds /SgtCooper												
8	9	10	11	12	13	14											
	10:00am FH-SubDivsnCom Mtg -JBischoff 11:00am CC-Municipal Court/JdgHarper 7:00pm FH-FireTrng/ChShrp 9:00am CC-VIPS/Volntrs in Police Service-BPalicki	1:15pm CC-MarkUsIman: ODOT/TWeldon 7:00pm CC-Joint City Council & Planng Comm -Public Facilities Mtg	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-S.A.Y ComMtg/ FJohns													
15	16	17	18	19	20	21											
	7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg			8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm Mtg/CMickelson		Azalea Park:Public Sfty Fair-See BPalicki											
22	23	24	25	26	27	28											
	7:00pm FH-FireTrng/ChShrp	7:00pm CC-Joint City Council & Planng Comm- Public Facilities Mtg															
29	30	31															
			JULY 1999		SEPTEMBER 1999												
			S	M	T	W	T	F	S	S	M	T	W	T	F	S	
							1	2	3				1	2	3	4	
			4	5	6	7	8	9	10		5	6	7	8	9	10	11
			11	12	13	14	15	16	17		12	13	14	15	16	17	18
			18	19	20	21	22	23	24		19	20	21	22	23	24	25
			25	26	27	28	29	30	31		26	27	28	29	30		

CC= Council Chambers or City Council  
FH=Fire Hall

PC=Planning Comm  
BPD=BrkgsPolice Dept  
Muni=Municipal

CC= Council Chambers or City Council  
FH=Fire Hall  
VIPS=Volunteers in Police Service  
SAY=Swim All Year-Cover Pool Com

PC=Planning Comm  
BPD=BrkgsPolice Dept  
Muni=Municipal  
PROUD=Pstive Revltztn of Urban Dwtwn Com



# SEPTEMBER 1999

AS of 2/18/99

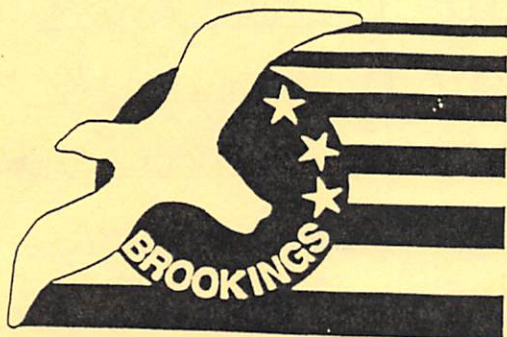
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			<b>8:00am</b> CC-?WtrMgtPlnInterviews? -Leo/John/Tom <b>12:00pm</b> CC-Community Agencies mtg <b>7:00pm</b> FH-PoliceReserves	<b>8:15am</b> FH-CmtyDevDpt Staff mtg-LLightle <b>9:00am</b> CC-Crime Stoppers/Police Dept <b>6:30pm</b> CC-Brkgs Ctzn Police Acadmy #7/Intro Cmty Plcng-OfcPalicki		
	<b>9:00am</b> CC-VIPS/Volunteers in Police Service-BPalicki <b>7:00pm</b> FH-FireTrng/ChShrp <b>9:00am</b> City Hall CLOSED	<b>7:00pm</b> CC-Planning Comm reg mtg/JBischoff	<b>2:30pm</b> FH-SafetyCom. Mtg/JThmpson <b>7:00pm</b> CC-PROUD Mtg/ JBischoff	<b>8:15am</b> CC-CmtyDevDpt Staff mtg/LLightle <b>6:30pm</b> CC-Brkgs Ctzn Police Acadmy#7/911- Cmmctn, Ptol,Trffc Enfrc- SgtsCoopr/Shffcl	<b>10:00am</b> HOLD:Mtrcycle/Car Show?	
<b>1:00pm</b> AzPrk BndShll:Amr Music Festival FREE Concert-LumberJacks <b>4:05pm</b> MormonChurch -SWOCC /OrcaSngs-LBrown&CHeath erly 412-9116 FREE CONCERT	Labor Day <b>7:00pm</b> FH-FireTrng/ChShrp <b>7:00pm</b> CC-Council Mtg		<b>6:00pm</b> FH-Subrbn Fire Dist Mtg/RexAtwell <b>6:30pm</b> CC-Brkgs Ctzn Police Acadmy #7/OSP-Tetcl Cmmctns-TrpStone	<b>8:15am</b> CC-CmtyDevDpt Staff mtg/LLightle <b>6:30pm</b> CC-Seatbelt Class-PoliceDpt /B.Palicki		Rosh Hashana
<b>10:00am</b> HOLD:Mtrcycle/Car Show?	<b>9:00am</b> CC-VIPS/Volntrs in Police Service-BPalicki <b>11:00am</b> CC-Municipal Court/JdgHarper <b>7:00pm</b> FH-FireTrng/ChShrp	<b>12:00pm</b> CC-ELECTIONS Drop- Off/CHiggins-247-7011 <b>6:30pm</b> CC-Brkgs Ctzn Police Acadmy #7-Drug Invstgtns-DetPlstr	<b>5:45pm</b> CC-Victim Impact Panel	<b>8:15am</b> CC-CmtyDevDpt Staff mtg/LLightle <b>7:00pm</b> CC-Parks & Rec Comm/CMickelson		
<b>12:00pm</b> AzPark:H.O.P.E- Family Comnty Picnic	Yom Kippur <b>7:00pm</b> FH-FireTrng/ChShrp <b>7:00pm</b> CC-Council Mtg			<b>8:15am</b> CC-CmtyDevDpt Staff mtg/LLightle <b>6:30pm</b> CC-Brkgs Ctzn Police Acadmy #7/Invstgtns- DetBishop		
			AUGUST 1999 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		OCTOBER 1999 S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24/31 25 26 27 28 29 30	



As of 8/18/99

5





## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - [www.brookingsor.org](http://www.brookingsor.org)

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Barbara "Bobbi" Shinn Date: 8-13-99

Physical Address: 96605 West Harris Heights Brookings

Mailing Address: same Phone: 412-9609

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council ..... (4 year term, appointed by Council)
- ☐ Planning Commission ..... (4 year term, appointed by Council)
- ☒ Parks and Recreation Commission ..... (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board ..... (4 year term, appointed by Council)
- ☐ Budget Committee ..... (3 year term, appointed by Council)
- ☐ Other (Please list): \_\_\_\_\_

1. Resident of City of Brookings since: Month: 5 Year: 98

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) As part of my BS requirement, I helped write a 5 year plan for a city after we had surveyed the various populations in the city

(Continued on back)



2. Continued: for needs, wants, etc. I feel I would help move  
the process of writing the 5-year plan for the park  
along. I have been a member of the Del Norte County  
Library Board in 1996-1997, am currently a member  
of the Self-Directed Support Board, in Curry County.

3. Biographical Sketch: (See attached) (Education, employment, etc.) (Attach additional sheets if needed.)

1995 BS Recreation Administration, Univ. of CA, Chico  
1962-68: Recreation Leader, City of Fremont, CA  
1972-73: Recreation Therapist, Paradise, CA  
1976-78: Recreation Therapist, Boys Ranch, Berry Creek, CA  
1978-1979: Billing / Admitting Clerk, Orouville Hospital, OROVILLE, CA  
1979-86: Berry Creek Co-op, Berry Creek, CA  
1986-1988: Instruc. Aide, Orouville Elem. School Dist, Orouville, CA  
1988-1995: Teacher / Instruc. Aide, Butte Co Schools, Orouville, CA  
1995-1997: Rehabilitation Coordinator, DNADS, Crescent City, CA  
1997-present: Hanscom Center One-Stop Coordinator, Harbor, OR

4. Please list three references:

NAME:

ADDRESS:

PHONE:

- A. Elmo Williams 1249 Iris Brookings 469-6079  
B. Kathy Morgan 16399 Lower Harbor Rd. 1-800-892-6347  
C. Bob Hatela 17744 Hwy 101 N #B101 469-0544 or 469-5306

5.

Bobbi Shinn  
Signature

8-13-99  
Date



August 13, 1999

Bob Hagbom, Mayor  
898 Elk Drive  
Brookings, Oregon 97415

Mr. Hagbom,

I am interested in the volunteer position that is open on the Parks and Recreation Board. Although I have not lived in Brookings for a long period of time, I have been in the area for over three years, and have been one of the volunteers that has worked in Azalea Park. I did see the original five year plan for Azalea Park, but I noticed that it was only for Azalea, and did not address the needs of the other community parks. I am concerned that the five year plan seems to be stalled, and without it, there is no planned direction for the parks within Brookings. I feel I could help get the plan moving again, and bring a real knowledge of city recreation and parks planning to the board.

If you have any questions, please call me at 469-5306 (work) or 412-9609 (home).

Thank You,

*Bobbi Shinn*

Bobbi Shinn

received  
8/16/99



Bobbi Shinn  
96605 West Harris Heights  
Brookings, Oregon  
(541) 412-9609

Community Involvement:

- 1998-present: Self-Directed Support Board Member, Brookings Representative
- 1999: Rotary Member
- 1997-1999: Soroptomist Member
- 1997-1998: Del Norte County Library Board Member
- 1979-1993: Various school P.T.A. groups
- 1988-1990: Oroville Little League Board of Directors
- 1980-1988: Berry Creek Co-op Board President
- 1974-79: Berry Creek Elementary School District, Site Council President (2 years)
- 1972-73: Chico State Recreation Club Board
- 1967-68: Governor's Board on Youth
- 1966-67: Danny Thomas Telethon, Co-Chairman of South Alameda County
- 1965-68: Northern California Youth Association Board





## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - [www.brookingsor.org](http://www.brookingsor.org)

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: RUSS FRITZ Date: AUG. 17, 1999

Physical Address: 17163 Ocean Park Court Brookings

Mailing Address: \_\_\_\_\_ Phone: 469-0244

This is my application to serve on the following board or committee. Check one or more:

☐ City Council ..... (4 year term, appointed by Council)

☐ Planning Commission ..... (4 year term, appointed by Council)

☒ Parks and Recreation Commission ..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board ..... (4 year term, appointed by Council)

☐ Budget Committee ..... (3 year term, appointed by Council)

☐ Other (Please list): \_\_\_\_\_

1. Resident of City of Brookings since: Month: FEB Year: 1996

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) BEING INVOLVED AND VOLUNTEERING

SEEMS TO BE A WAY OF LIFE IN BROOKINGS, WHICH I  
AM IN TOTAL AGREEMENT. LIVING HERE SOME TEN

(Continued on back)

received  
8/17/99



2. Continued: YEARS (VACATION HOME AND FULL TIME SINCE 1996)  
AND SEEING THE CHANGES AT THE PORT, UPGRADING OF  
THE SEWER PLANT, NOW THE DOWNTOWN AREA, NEW GOLF  
COURSE, ETC., MAKES ONE TRULY APPRECIATIVE TO BE  
A PART OF ALL THESE EXCITING EVENTS.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

CURRENTLY SERVING AS A MEMBER OF THE SYSTEMS  
DEVELOPMENT CHANGE REVIEW BOARD.

GRADUATE OF ILLINOIS WESLEYAN UNIVERSITY, DEGREE  
IN BUSINESS ADMINISTRATION.

RETIRED AFTER 24 YEARS WITH STERLING DRUG EASTMAN  
KODAK AS WESTERN SALES MANAGER.

SERVED PREVIOUSLY ON HOMEOWNERS BOARDS, HOLDING  
TREASURER AND PRESIDENT OFFICES.

CURRENT PRESIDENT OF BROOKINGS INVESTMENT CLUB

MEMBER OF B. P. O. ELKS #1934

PRECINCT COMMITTEEPERSON 14<sup>TH</sup> DISTRICT / PRECINCT

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>BOB HAGBOM</u>	<u>960 3<sup>RD</sup></u>	<u>469-0150</u>
B. <u>JUDITH &amp; BOB KREBS</u>		<u>469-3017</u>
C. <u>GAIL &amp; JOHN HEDDING</u>	<u>15546 Hwy. 101</u>	<u>412-1321</u>

5.

Signature

Russ Fritz

Date

August 17, 1999



# PROCLAMATION



WHEREAS, the Brookings-Harbor area has attained wide recognition for its natural beauty; and

WHEREAS, the citizens of the Brookings-Harbor area are known for their civic pride; and

WHEREAS, everyone loves a bargain;

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby proclaim September 1999, as

## **“COMMUNITY PRIDE CLEAN-UP MONTH” IN BROOKINGS-HARBOR**

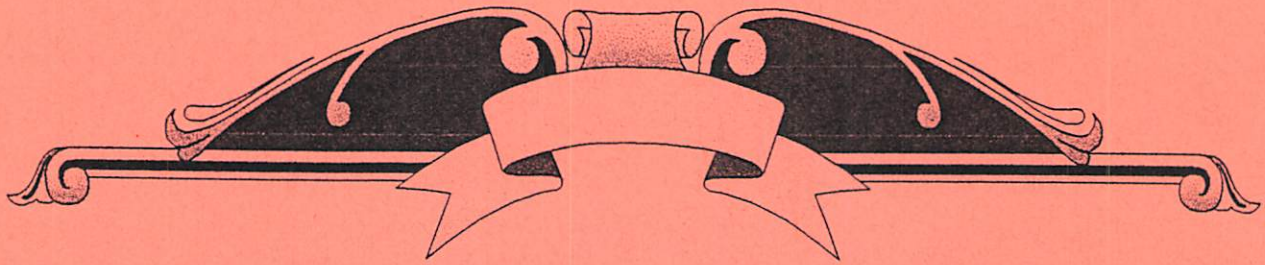
And ask all citizens to join with the Community Pride Partnership and take advantage of the free clean-up opportunities offered by Curry Transfer and Recycling during September and urge everyone to get involved by having a garage sale on “Garage Sale Saturday” September 25<sup>th</sup>.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 23rd day of August, 1999.

---

**Bob Hagbom  
Mayor**





## PROCLAMATION

WHEREAS, the American people have always valued industriousness and self-sufficiency as well as knowledge, training and execution of preparedness methods and strategies, and

WHEREAS, our federal and state government through such agencies as FEMA, the National Guard, and by mandate, the American Red Cross, has always provided able assistance to those who experience disruption, upheaval, and confusion, or otherwise suffer as a result of a disaster, and

WHEREAS, in the event of a national or global emergency, our government's resources may be unduly burdened or insufficient to meet the needs of all who require some level of assistance or intervention, and

WHEREAS, increasing awareness of possible disasters from earthquakes, floods, hurricanes, tornadoes, and other natural disasters, and the possibility for some disruptions to normal way of life due to computer interconnectivity and Year 2000-related problems make overall individual and community readiness a wise and prudent decision, and

WHEREAS, individual preparedness will richly reward those who are prepared and be of no negative consequence, if little or no demand on those resources is made;

NOW THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby proclaim the month of September, 1999, as

"BE AWARE AND PREPARE MONTH"

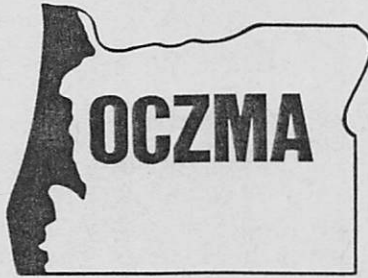
and do encourage all of our citizens in Brookings to prepare themselves to the level of their comfort, ability, and protection, for periods of time, when an individual, local, national, or global emergency might occur.

In Witness Whereof, Signed And Sealed this \_\_\_\_\_ day of August, 1999, in the City of Brookings.

\_\_\_\_\_  
Bob Hagbom  
MAYOR







RECEIVED

AUG 12 1999

CITY OF BROOKINGS

## Oregon Coastal Zone Management Association

P.O. Box 1033 • 313 S.W. Second • Newport, Oregon 97365 • (541) 265-8918 / 265-6651 • FAX (541) 265-5241

August 11, 1999

City Council Members  
City of Brookings  
898 Elk Drive  
Brookings, Oregon 97141

RE: OCZMA DUES FOR FY 1999-2000

Dear City Council Members:

July 1, 1999 began the new fiscal year (FY 1999-2000) for OCZMA, as well as local governments on the Oregon Coast. I'm pleased to have been elected to Chair of OCZMA for FY 1999-2000. As we enter the new millennium, new challenging coastal issues are bound to appear on the horizon.

For over 20 years, OCZMA has handled a wide range of state, federal, and local issues that are uniquely coastal in nature—ports (dredging and harbor maintenance), fisheries (salmon recovery, groundfish/commercial fisheries, and developmental fisheries), coastal zone management/land use, coastal hazards, ocean planning, coastal tourism, coastal economics, and coastal transportation. In addition to these key traditional coastal concerns, last year OCZMA became engaged in the brave new world of telecommunications issues. OCZMA's objectives in taking on this new issue are: (1) to ensure commercial fishermen and telecommunication companies can co-exist and share the seabed off Oregon, and, (2) to ensure coastal communities get and maintain access to these new information highways.

On April 22, 1999, OCZMA staff sent you an overview of Association activities. If you require additional information on OCZMA, I suggest you refer to the April 22, 1999 letter, along with the accompanying supporting material. If you need another copy of the April 22nd letter or the supporting materials, contact OCZMA staff and they will be pleased to send you another set.

As many of you know, the purpose of OCZMA is to keep Oregon coastal local governments engaged in coastal issues that have a profound effect on our quality of life. Being organized and engaged through OCZMA gives us greater clout with the state and federal government on these important coastal issues.

The support of member jurisdictions is vital to continue OCZMA. Now, more than ever, I believe we need to support OCZMA. The dues level for FY 1999-2000 remain the same as for FY 1998-99. OCZMA's dues structure continues to be among the lowest of membership costs.

City of Brookings • City of Coos Bay • City of Depoe Bay • City of Florence • City of Garibaldi • City of Lakeside • City of Lincoln City • City of Nehalem  
City of Newport • City of North Bend • City of Port Orford • City of Reedsport • City of Rockaway Beach • City of Toledo • City of Yachats  
Clatsop County • Clatsop Soil & Water Conservation District • Coos County • Coos Soil & Water Conservation District • Curry County  
Curry Soil & Water Conservation District • Douglas County • Lane County • Lincoln County • Lincoln Soil & Water Conservation District • Port of Alsea  
Port of Astoria • Port of Bandon • Port of Brookings Harbor • Oregon International Port of Coos Bay • Port of Garibaldi • Port of Gold Beach  
Port of Nehalem • Port of Newport • Port of Port Orford • Port of Siuslaw • Port of Tillamook Bay • Port of Toledo • Port of Umpqua  
Siuslaw Soil & Water Conservation District • Tillamook County • Tillamook Soil & Water Conservation District • Umpqua Soil & Water Conservation District

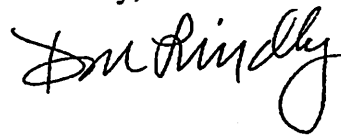


We would appreciate a remittance by the City of Brookings of FY 1999-2000 Association dues in the amount of \$500.00. Also, for the new fiscal year, please appoint a new OCZMA representative and alternate from the City of Brookings or, of course, reappoint the existing representatives. A form has been enclosed for your convenience. Please return the form upon completion. Thank You.

If you have any other questions don't hesitate to contact me at the Lincoln County Courthouse, Newport (541) 265-4100, or, contact OCZMA Director Onno Husing at (541) 265-8918.

Thanks in advance for your support of OCZMA.

Sincerely,



Don Lindly, Chair  
OREGON COASTAL ZONE MANAGEMENT ASSOCIATION

DL:OH/gy

Enclosure

*Gail, please pay our budgeted  
dues  
Tom  
8/11/99*



**Designated Representative and Alternate  
to the  
Oregon Coastal Zone Management Association (OCZMA)  
FY 1999-2000**

Member Jurisdiction: \_\_\_\_\_

Designated Representative: \_\_\_\_\_

Designated Alternate: \_\_\_\_\_

Address to which materials should be sent: \_\_\_\_\_

Approved or submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*\*\*

**OCZMA BYLAWS  
(Article III, Membership)**

Section 1. Any county, city, port or SWCD within Oregon's Coastal Zone may become a Member of the Association by adopting a Resolution joining the Association. Each Member entity shall designate a representative and alternate to the Association. In the absence of the representative, the alternate shall have all of the representative's responsibilities and authority.

Section 2. Representatives to the Association must be an elected official of the jurisdiction. Alternates selected by the jurisdiction may be elected or non-elected representatives.

Section 3. At the beginning of the fiscal year, the Association will request from Member entities the names of the representatives and alternates to the Association who will represent the jurisdiction during the year. If any time during the year, a Member wishes to change its representation to the Association, it may do so by notifying the Chair of the newly designated representative and/or alternate.

Section 4. The Association may create associate and other non-voting memberships with privileges and assessments as deemed appropriate in support of the Association's purposes, activities and finances. No associate or other non-voting member shall be entitled to be appointed or elected to the Executive Board or otherwise vote on Association matters.



**TO:** Mayor, City Council  
**FROM:** City Manager Tom Weldon  
**DATE:** August 18, 1999

## Memorandum



**Issue:** Skate Park Donations

- Background:**
1. Russ Johnson, Sessions Surf Company, has been donating money from his sales, and accepting donations - this money to be used for a skate park.
  2. These donations have been going to the Brookings-Harbor Youth Association for the skate park.
  3. He has approximately \$500 in donations.
  4. Now that we have found a tentative city park site, he would like the City to accept this money and any further donations.
  5. I have reviewed this with our Finance Director and she is agreeable to do this and is able to provide (without much more work) an accurate accounting of money coming in and going out.

**Recommendation:** Authorize Finance Department to accept donations and make expenditures from those donations for a skate park.



**TO:** Mayor, City Council  
**FROM:** Leo Lightle, *LBX*  
Community Development Director  
**THROUGH:** Tom Weldon, City Manager *Tom*  
**DATE:** August 13, 1999

Community Development Department



---

**ISSUE:** Awarding of bids for sewerline televising and cleaning

**BACKGROUND:** The city advertised and opened bids for televising and cleaning 15,000 L.F. of sewerline. Four bids were received and are listed below:

TSR	\$12,450
Gelco Services	\$13,750
ProPipe	\$14,876
Spec Industries	\$20,650

**RECOMMENDATION:** The City Council award the contract for televising and cleaning of 15,000 LF of sewerline to TSR Corporation of Sherwood, Oregon.



**CITY OF BROOKINGS**  
**COMMON COUNCIL MEETING MINUTES**  
**City Hall Council Chambers**  
**898 Elk Drive, Brookings, Oregon**  
**August 9, 1999**  
**7:00 pm**

***I.           CALL TO ORDER***

Council President Larry Curry called the meeting to order at 7:00PM.

***II.           PLEDGE OF ALLEGIANCE***

Council President Curry asked the Council and audience to participate in sixty (60) seconds of silence in memory of Bill Henry, who died this last month. He continued afterward by stating "Mr. Henry was on the City Council from July 10, 1989 to January 1, 1991. Bill and his wife, Shirley, were the leaders in cleaning up Azalea Park and getting its estimated 1,000 azalea bushes pruned and the blackberries cut out of them. Bill's efforts at Azalea Park were honored at the last Azalea Festival, when the Azalea Park Foundation dedicated a plaque in the base of the sculpture in the park to him."

***III.          ROLL CALL***

Council Present: Council President Larry Curry, and Councilors Keith Pepper, Frances Johns, and George Ciapusci, a quorum present.

Council Absent: Mayor Hagbom, excused.

Staff Present: City Manager Tom Weldon, City Attorney John Trew, Community Development Director Leo Lightle, Police Chief Ken Lewis, Det. John Bishop, Police Sgt. Mike Cooper, Building Official LauraLee Gray, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot, and William Dwinell, KURY Radio

Other: Fran Weir of League of Women Voters, Vicki Nuss-President Businesses for a Better Brookings, Port Commissioner Ken Byrtus, KURY Radio owner Vern Garvin, Parks and Recreation Commission Chair Craig Mickelson, and approximately nine (9) other citizens, including former Mayor Nancy Brendlinger



IV.

**CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

- A. *Introduction of New Employee - LauraLee Gray, Building Official*  
Community Development Director Leo Lightle introduced LauraLee Gray as the City's new Building Official, coming to the City with nine years of experience employed by the County, which included the last eight years as the County Building Inspector and the last two of those as the County Building Official. Councilor Curry thanked Gray for joining the City.
- B. *Five Years of Service - John Bishop, Police Department/Detective*  
Council President Curry read a certificate of appreciation to John Bishop for five years of loyal and dedicated service to the Citizens of Brookings.

V.

**PUBLIC HEARING**

None

VI.

**SCHEDULED PUBLIC APPEARANCES**

- A. *Brookings-Harbor Youth Association Annual Report- Heather Weckler, Director*  
Heather Weckler thanked the Council for supporting the Brookings-Harbor Youth Association directly and indirectly through their own and through the City's financial involvement. She asked the Council to drop by and visit the facility at any time and presented their annual report, which included remarks about the extremely busy and productive summer programs. The Council members congratulated the youth center organizers for their hard work and success, and looked forward to additional interaction in the future. Weckler thanked the tax payers and those making donations and noted the City has covered their insurance for the last two years. Dana Jensen, Board President, thanked the City for support and told of her appreciation of Heather!

VII.

**ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

- A. *Committee and Liaison reports*
1. *Chamber of Commerce*  
None
  2. *Businesses for a Better Brookings*  
Victoria Nuss, President, was pleased to announce the negotiation of a lease for a 24-hour a day unstaffed visitor center, shared with Los Amigos Restaurant and Sutter Coast Health Care. She provided handouts and noted they will have public restrooms-



handicap accessible, and public parking, including RV-day use only, She updated the Council regarding the flags, advising there are now 143 flags to date, and added new holes are needed in the sidewalks.

3. *Port of Brookings-Harbor*  
None

4. *Parks & Recreation Commission*  
Craig Mickelson, Chair, reported on the skate park. He advised the Parks and Recreation Commission had not been able to meet due to illness, vacations, etc. However, he did a telephone tally of members and found them to be in favor of the skate park plans. He then provided a brief chronological history of the events leading to the current stage of the skate park.

5. *Council Liaisons*  
Councilor Johns had two meetings within the last two weeks: one was the new "SAY Committee" - Swim All Year, the new name of the committee. Tom Davis, Liaison from 17C School District came up with the name idea. SAY is working with two sub committees - funding and structure. Their recent beginning is working well, third meeting will be August 12<sup>th</sup> at 7:00PM at the Chetco Senior Center.

Councilor Ciapusci missed the Port Commission meeting due to being out of state. He did attend the Planning Commission meeting on August 3<sup>rd</sup>, where there were three issues of public hearings: 2 minor partitions dealing with hillsides zoning and 1 recommendation of amendment to land development code dealing with wireless communication towers and related structures to be built within the city limits.

Council President Curry attended one meeting - the Chetco Community Forum that Ann Ramp moderated. Their guest speakers were State Rep. Ken Messerle and Sen. Veral Tarno. There was extensive discussion of gasoline prices in Brookings and gun control issues with many opinions offered.

Councilor Ciapusci also attended the County Planning Commission, which had on it's agenda the extension of the conditional Use Permit on the Salmon Run Golf and Resort. He was happy to report the extension was unanimously approved by the Commission members with certain conditions to be completed.



Councilor Johns and Councilor Pepper informed the Council of their unique experience riding in the Curry County Fair Parade, noting Brookings was the only City in the County represented.

*B.      Unscheduled*

Council President Curry asked if anyone would like to address the Council. There was no response.

**VIII.      STAFF REPORTS**

*A.      Finance Department*

*1.      Revised Resolution No. 99-R-489 to correct wording on workers' compensation coverage for City volunteers*

Finance Director/Recorder Gail Hedding informed the Council, as a result of working through the workers compensation renewal this year, it became evident that there was a need to revise Resolution No. 99-R-489a. She explained the insurance carrier's recommendations and revision of the resolution. Hedding recommend the resolution be changed as amended and printed in the packet, so as to correctly indicate minimum wage rate for the volunteers and that the resolution be approved. City Manager Weldon concurred. City Attorney John Trew responded to the Council's questions, noting there was no need to repeal the previous resolution, because it was not an ordinance. Council President noted the matter was out of order on the agenda, but asked for a motion to accept.

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to pass Resolution No. 99-R-489a, to provide workers' compensation insurance coverage to all City of Brookings volunteers at the appropriate rates.**

*B.      City Manager*

*1.      Skate Park*

City Manager Weldon referred to his memo to the Council in the packet on the update and new plans for the skate park. He made special notation to item #8 of his memo, and relayed the Rotary Club's vote to set this park as their major project for the year. He also asked for the Council to authorize he and the Mayor to officially pursue the Elks for donating the land and the City securing proposals from skate park designers for design and costs. Discussion ensued.



**Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to authorize the City Manager to continue developing a plan to turn the site between the City Hall parking lot and the Elks Club lower parking lot/driveway into a skate park, including: a) creating a steering committee to help make the park happen; b) officially approaching Elks and asking them to donate land; c) ask skate park designers for a proposal to work with local skaters to design a park; d) develop a calendar and financing plan and bring to Parks and Recreation Commission and City Council for final approval before commitments are made.**

2. *Council Liaison for Businesses for a Better Brookings*  
Councilor Johns advised she had been contacted by Vicki Nuss to be the liaison to the Businesses for a Better Brookings, but that she would have to decline due to increased prior commitments. City Manager Weldon asked Council President Curry to hold over this item until the next meeting while current Council liaisons are reviewed.

3. *Joint Meeting with 17C School District Board of Directors - October 4, 1999, as tentative date*  
City Manager Weldon informed he had discussed with the Brookings-Harbor 17C School District Superintendent, Paul Prevenas to set up a meeting with the City Council to discuss the district's Deferred Improvement Agreement. He asked the Council to agree to October 4, 1999, at 7:00 PM in the Council Chambers. After some discussion and comments, the Council agreed October 4<sup>th</sup> was acceptable.

*C. Community Development Department*

Community Development Director Leo Lightle gave an update on the water status for the City. He indicated conditions are doing fine and consumption is down due to the weather.

1. *Traffic Speed Limit Signs on Old County Road*  
Director Lightle explained the request for signs on Old County Road and recommended the signs be placed accordingly by city staff. There was no discussion by the Council. Comments were made by audience members and Dana Jensen, of 421 Pacific Ave.



asked if a stop sign could be put at Old County Road at Pacific Ave. Lightle advised the Council he was not in favor of "stop" signs, but yes, speed signs would be appropriate. Weldon will have staff check on the stop sign possibilities and report back to the Council.

**Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to authorize city staff to install two (2) 25-miles per hour speed limit signs on Old County Road, one at or near City Limits and one near Pacific Avenue.**

2. *17C School District's request to eliminate parking adjacent to 606 Easy Street*

Director Lightle spelled out the challenge of traffic control on Easy Street at 17C School District schools. The School District is asking for a no parking zone adjacent to 606 Easy Street, so that they can make turns safely with school buses and other vehicles. He recommended establishment of the No Parking area.

**Councilor Ciapusci moved, Councilor Pepper seconded, and the Council voted unanimously to authorize establishment of sixty feet of No Parking west of the driveway and an additional eight feet east of the driveway at 606 Easy Street.**

3. *Authorization to apply for Household Hazardous Waste Collection Event Grant*

Director Lightle explained in detail the background and request for application for a household hazardous waste collection event. Discussion ensued, with Weldon noting the City has worked very closely with CTR in the past on the collection event.

**Councilor Johns moved, Councilor Ciapusci seconded, and the Council unanimously approved to authorize the application for the Year 2000 Household Hazardous Waste Collection Event.**

4. *Award of Bid on Cushing Court waterline project*

Director Lightle informed the Council two bids were received for the Cushing Court Waterline Improvements. A copy of the bid

tabulations were provided in the Council Packet. Lightle recommended the project be awarded to B&B Excavation. Discussions ensued regarding the extreme differences in the bids. However, Lightle explained to the Council's satisfaction. There was no further discussion from the Council or audience.

**Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to award the contract for the Cushing Court Waterline Improvements Project to B & B Excavation in the amount of \$33,569.57.**

**IX. CONSENT CALENDAR**

- A. *Approval of Council Meeting Minutes*
  - 1. *Minutes of July 26, 1999, Regular Council Meeting*
- B. *Acceptance of Planning Commission Minutes*
  - 1. *Minutes of June 1, 1999, Regular Commission Meeting*
  - 2. *Minutes of July 6, 1999, Regular Commission Meeting*

*(end Consent Calendar)*

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the consent calendar as printed.**

**X. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. *Ordinances*

None
- B. *Resolutions*
  - 1. *Resolution No. 99-R-489a - to provide workers' compensation insurance coverage to all City of Brookings volunteers*  
Previously addressed under agenda item No. VIII.A.1.

**XI. REMARKS FROM MAYOR AND COUNCILORS**

- A. *Mayor*

None
- B. *Council*

Councilor Johns thanked Council President Curry for doing such a good



job this evening in the Mayor's absence. Curry responded by saying he enjoyed it.

Councilor Pepper informed the Council he attended his first fair parade and participated in the Canopy Project Booth and both were good experiences. He had many positive reports from citizens in and outside of Curry County, which was reassuring and he noted citizens seemed very impressed with the Canopy Project energies from the board and the project itself. Councilor Johns concurred on the positive responses from newly informed citizens on the canopy project and from those previously negative but now looking at the project in a different manner. Discussion ensued.

Councilor Ciapusci expressed his comments and observations from the County Commissioners meeting today. He also spoke to Tom Weldon today regarding a meeting on August 30, 1999 for H.O.P.E. - lighting the way for a drug free community, of which he will be attending. Weldon advised he will also be attending.

Previous Mayor Nancy Brendlinger spoke to clarify Dana Jensen's previous comments regarding the Old County Road traffic situation, providing a brief history from the Council and Planning Commission's positions.

City Manager Weldon reported there will be a meeting tomorrow evening at the Chetco Senior Center on Emergency Preparedness. City staff will be present and Chief Lewis will make a presentation. He also stated at the last meeting the fire protection contract with Salmon Run Golf and Resort had been delayed to gather further information, but it has now been resolved. They have signed a contract with Harbor Fire District so there will be no need for the matter to be returned to the Council.

## **XII.**

### **ADJOURNMENT**

**Councilor Ciapusci moved, Councilor Pepper seconded, and the Council voted unanimously to adjourn the meeting at 8:12PM.**

Respectfully submitted:

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Larry Curry  
COUNCIL PRESIDENT

ATTEST:

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Gail L. Hedding  
Finance Director/Recorder



**SYSTEMS DEVELOPMENT CHARGE REVIEW BOARD  
898 ELK DR.  
BROOKINGS, OR 97415**

Jim Collis - Chairman - 469-3678      Bob Krebs - Vice Chairman -469-3017  
Larry Smith - Member - 469-6577      Russ Fritz Member - 469-0244  
Tim Adsit - Member - 469-3940/7443

**MINUTES:**

**CALL TO ORDER**

The Board met in the Council Chambers at 898 Elk Drive, Brookings, Oregon at 1:30 PM on July 13, 1999. Members present were Bob Krebs, Larry Smith, Russ Fritz, Tim Adsit and Jim Collis. Members present constituted a quorum. City Manager Tom Weldon, Community Development Director Leo Lightle and Finance Director Gail Hedding were also present.

**REVIEW OF PRIOR MEETING MINUTES**

Chair noted that minutes of the meeting of April 13th had been distributed and without objection the minutes would stand as presented.

**REVIEW FINANCIAL REPORT**

The Chair reviewed the System Development Accounts Summary which had been distributed to all present. Chair noted there is currently about 1.8 million dollars in the SDC accounts. He inquired about when the City would have to start making payments toward the 13 million dollar sewer bond. Gail Hedding said she thought it was some time in 2001. Bob Krebs, Leo Lightle and Tom Weldon noted that there would be engineering and construction costs that would have to be paid out of SDC funds prior to project completion.

**OLD BUSINESS:**

Chair stated that the prior meeting minutes raised a question of accuracy of dollar figures reported in the monthly SDC Accounts Summary distributed to Board members. He noted the figures included in the summary are copied from the City Financial Statement and should be the accurate.

City Finance Director Gail Hedding distributed financial statements covering the five SDC funds and explained their format and content. It was noted there was a difference between this new information and the City reports in the end of May street fund balances. Leo Lightle suggested the difference might be due to a recalculation on Oak Street project expenditures that were made to maintain the 45/55 % SDF/SRF share of project cost; also adjustments made because of other funding sources such as Small City Allotment funds. City Manager noted there would be forthcoming expenditures on Phase II of Oak Street in the near future.

Gail Hedding discussed following sections of the report covering water funds. Chair raised the question of accounting for the treatment and distribution components of the water fund. The City Manager said they would probably have to go back and review water fund income and expenditures and allocate them to the appropriate component. Chair suggested that the Council might summarily put water funds under a single component. City Manager stated that even if this were done the fact remained that the fund was collected under two separate water fund charges and should be reported and accounted for accordingly.

The Chair said the new report format gives the Board a lot of in depth information that they will have to study.

Bob Krebs and Leo Lightle discussed future Oak Street expenditures the amount of which which will be know when project bids are opened in the near future. The City Manager suggested that the Finance Director would revise the Street project costs and distribute a revised report.

The Chair opened a discussion of SDC Board duties; including whether or not the Board should be involved in setting priorities for SDC projects. Tom Weldon said he felt the duties covered in the City Ordinance could include an almost

unlimited range of involvement , so he didn't feel the Board was in danger of proceeding beyond their specified or authorized responsibilities.

**New Business:**

The Chair noted that because of the 3 month interval between meetings, meeting minutes were being forwarded to the City Council prior to acceptance by members of the Board. He asked if the Board was concerned about this oversight. After discussion it was agreed that minutes would be made available to Board members for individual review and comment before release to City Council.

The Chair announced that the next meeting would be at 1:30 PM October 12, 1999.

Bob Krebs stated that it was his understanding that in the future we would have a single component for Waste Water and were no longer going to deal with collection and treatment. The City Manger stated that the two components were still in effect except that treatment would now have two levels.

The meeting was adjourned at about 2:10 PM.

Reviewed

Bob Krebs

BEK

Larry Smith

L.S.

Russ Fritz

R.F.

Tim Adsit

T.A.

Minutes prepared and submitted by Jim Collis

Jim Collis



City of Brookings  
CHECK REGISTER: CHECK # 34203 THRU 34464  
For The Month Ending: July 31, 1999 \*\* CLOSED \*\*  
PRINTED: August 2, 1999 16:52:05

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
34203	Postmaster	Utility Permit	07/08/99	100-106.00	500.00	201-602.00	250.00
						251-602.00	250.00
34205	DHR Child Support Unit	Garnishment	07/08/99	100-106.00	278.31	100-220.70	278.31
34206	DHR Child Support Unit	Garnishment	07/08/99	100-106.00	203.08	100-220.70	203.08
34207	Oregon Department of Revenue	State W/H Tax	07/08/99	100-106.00	4,408.42	100-220.30	4,408.42
34208	PERS - Retirement	7/9/99 Payroll	07/08/99	100-106.00	8,050.32	100-220.70	97.60
						100-220.80	7,952.72
34209	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	07/08/99	100-106.00	948.00	100-220.70	948.00
34210	OR Teamster Employers Trust	July Premium	07/08/99	100-106.00	6,004.18	100-220.60	6,004.18
34211	OR Teamster Employers Trust	July Premium	07/08/99	100-106.00	12,866.10	100-220.60	12,866.10
34212	Teamsters Local Union 223	July Dues	07/08/99	100-106.00	463.00	100-220.70	463.00
34317	U.S. Bank	Property Purch	07/14/99	100-106.00	106,963.19	150-731.00	20,600.00
						201-731.00	20,600.00
						251-731.00	20,600.00
						450-130.00	45,163.19
34345	Azalea Lanes	Summer Rec Prog	07/21/99	100-106.00	40.00	106-685.00	40.00
34346	Pam Ball	Summer Rec Prog	07/21/99	100-106.00	200.57	106-685.00	200.57
34347	BHHS Girls Soccer	Summer Rec Prog	07/21/99	100-106.00	90.00	106-685.00	90.00
34348	Flora Pacifica	Summer Rec Prog	07/21/99	100-106.00	6.00	106-685.00	6.00
34349	Michael S Fox	Summer Rec Prog	07/21/99	100-106.00	10.00	106-685.00	10.00
34350	Jane Griffith	Summer Rec Prog	07/21/99	100-106.00	400.00	106-685.00	400.00
34351	Jon Loren	Summer Rec Prog	07/21/99	100-106.00	20.00	106-685.00	20.00
34352	Cameron McVay	Summer Rec Prog	07/21/99	100-106.00	50.00	106-685.00	50.00
34353	Gwen Morris	Summer Rec Prog	07/21/99	100-106.00	400.00	106-685.00	400.00
34354	Clare Price	Summer Rec Prog	07/21/99	100-106.00	66.00	106-685.00	66.00
34355	Redwood Theater	Summer Rec Prog	07/21/99	100-106.00	200.00	106-685.00	200.00
34356	Melody & Russ Walker	Summer Rec Prog	07/21/99	100-106.00	15.00	106-685.00	15.00
34357	Wild River Pizza	Summer Rec Prog	07/21/99	100-106.00	3.00	106-685.00	3.00
34358	Julianne Zepeda	Summer Rec Ref	07/21/99	100-106.00	65.00	106-685.00	65.00
34359	American Red Cross	Lifeguard	07/21/99	100-106.00	256.00	106-612.00	256.00
34360	David Anderson's CPR/First Aid Class 7/7/99		07/21/99	100-106.00	120.00	103-658.00	30.00
						106-658.00	30.00
						150-658.00	30.00
						201-658.00	30.00
34361	Aquatics Northwest	Inv 22476	07/21/99	100-106.00	45.00	106-612.00	45.00
34362	Al Bates	Travel Advance	07/21/99	100-106.00	194.90	103-684.00	194.90
34363	Bay West Supply Inc	Inv 28591	07/21/99	100-106.00	115.50	106-612.00	115.50
34364	Becco Inc	Inv 3070230	07/21/99	100-106.00	41.85	103-664.00	41.85
34365	Branom Instrument Co	Inv 93088.2	07/21/99	100-106.00	34.53	201-606.00	34.53
34366	Brookings Harbor Chamber	99-2000 Dues	07/21/99	100-106.00	385.00	102-660.00	385.00
34367	Brookings Harbor Rotary	1999 Dues	07/21/99	100-106.00	75.00	102-660.00	75.00
34368	Brookings Sports Unlimited	Stmt 7/6/99	07/21/99	100-106.00	2,771.97	103-614.00	2,771.97
34369	Chambers Plumbing & Heating	Bus Lic Refund	07/21/99	100-106.00	25.00	100-422.00	25.00
34370	Ciba Specialty Chemicals	Inv 719172	07/21/99	100-106.00	2,447.55	252-652.00	2,447.55
34371	Coastal Coffee Service	Inv 5385	07/21/99	100-106.00	39.50	109-614.00	39.50
34372	Coos-Curry Electric	June Electric	07/21/99	100-106.00	5,765.57	106-662.00	1,574.96
						150-662.00	1,169.67
						201-662.00	2,204.54
						251-662.00	585.24
						252-662.00	231.16
34373	CTR	June Statement	07/21/99	100-106.00	72.80	252-612.00	72.80
34374	Curry County Reporter	1 yr Sub	07/21/99	100-106.00	17.00	102-602.00	17.00

(Continued)

City of Brookings  
CHECK REGISTER: CHECK # 34203 THRU 34464  
For The Month Ending: July 31, 1999 \*\* CLOSED \*\*  
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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
34375	Dept of Admin Service/OCCP	99-00 Contract	07/21/99	100-106.00	200.00	109-646.00	200.00
34376	DEQ	Compliance Fees	07/21/99	100-106.00	3,663.00	202-612.00	275.00
						252-612.00	3,388.00
34377	DHR Child Support Unit	Garnishment	07/21/99	100-106.00	278.31	100-220.90	278.31
34378	DHR Child Support Unit	Garnishment	07/21/99	100-106.00	203.08	100-220.90	203.08
34379	Dictaphone	Inv P313087	07/21/99	100-106.00	894.00	300-606.00	894.00
34380	EBS Trust	August Premium	07/21/99	100-106.00	51.00	103-654.00	26.00
						104-654.00	25.00
34381	Epilepsy Foundation of Oregon	Video Training	07/21/99	100-106.00	20.00	103-658.00	20.00
34382	Equipump	Inv 660	07/21/99	100-106.00	395.14	252-606.00	395.14
34383	Marhsal Ferg	Inspections	07/21/99	100-106.00	100.00	105-646.00	100.00
34384	Fred Meyer	#713397&#713400	07/21/99	100-106.00	177.00	109-602.00	75.00
						252-612.00	102.00
34385	Richard Harper	July Services	07/21/99	100-106.00	300.00	101-646.00	300.00
34386	Gail Hedding	Reimbursement	07/21/99	100-106.00	18.85	107-658.00	18.85
34387	IAPE	Reg Fee-Bates	07/21/99	100-106.00	285.00	103-684.00	285.00
34388	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	07/21/99	100-106.00	973.00	100-220.70	973.00
34389	In the Line of Duty	Inv 3893	07/21/99	100-106.00	785.00	103-658.00	785.00
34390	LGPI	Inv 6705	07/21/99	100-106.00	657.50	102-660.00	657.50
34391	Nurnberg Scientific	Inv P76088	07/21/99	100-106.00	38.05	252-652.00	38.05
34392	OMFOA	Dues - Hedding	07/21/99	100-106.00	65.00	107-660.00	65.00
34393	Oregon Chapter 31 - IAAI	Dues - Sharp	07/21/99	100-106.00	20.00	104-614.00	20.00
34394	OCCMA	Reg - Weldon	07/21/99	100-106.00	272.00	102-658.00	272.00
34395	Oregon City Planning Dir Assoc	Dues - Bischoff	07/21/99	100-106.00	25.00	105-660.00	25.00
34396	Oregon Department of Revenue	State W/H Tax	07/21/99	100-106.00	4,642.49	100-220.30	4,642.49
34397	Oregon Fire Chiefs Association	Dues - Sharp	07/21/99	100-106.00	65.00	104-614.00	65.00
34398	OR-NENA Educational Conference	Inv 99-003	07/21/99	100-106.00	120.00	300-658.00	120.00
34399	Barbara Palicki	Reimbursement	07/21/99	100-106.00	192.65	103-660.00	65.00
						103-686.00	127.65
34400	Paramount Pest Control Inc	Inv 7611	07/21/99	100-106.00	31.00	103-624.00	31.00
34401	PERS - Retirement	7/23/99 Payroll	07/21/99	100-106.00	8,392.28	100-220.80	8,392.28
34402	Pitney Bowes Inc	X572550/X627272	07/21/99	100-106.00	130.00	109-606.00	130.00
34403	Pitney Bowes, Inc	Inv 373933	07/21/99	100-106.00	185.00	109-606.00	185.00
34404	Profile Evaluations Inc	Inv 12-7175	07/21/99	100-106.00	160.00	300-658.00	160.00
34405	ProRider, Inc	Inv 14061	07/21/99	100-106.00	357.76	103-686.00	357.76
34406	Quill Corp	Inv 3484922	07/21/99	100-106.00	423.15	103-602.00	347.72
						109-602.00	75.43
34407	Regence Life & Health Ins	Aug Premium	07/21/99	100-106.00	227.90	100-220.60	227.90
34408	Roto-Rooter	Inv 278961	07/21/99	100-106.00	4,068.60	252-646.00	4,068.60
34409	Self Insured Management Serv	File #9906806	07/21/99	100-106.00	750.00	102-654.00	750.00
34410	Spindrift Motor Inn	Hotel-7/16/99	07/21/99	100-106.00	47.70	105-658.00	47.70
34411	Stadelman Electric	#4733,4736,4744	07/21/99	100-106.00	380.74	104-606.00	264.54
						106-624.00	76.20
						252-606.00	40.00
34412	Symantec	Inv 3707255	07/21/99	100-106.00	154.85	103-684.00	154.85
34413	Taplin Janitorial Services	Inv 1078	07/21/99	100-106.00	50.00	103-606.00	50.00
34414	Tsunami Computer Services	July Statement	07/21/99	100-106.00	19.95	201-612.00	9.98
						252-612.00	9.97
34415	US Bank Trust National Assn	Inv CTS00077118	07/21/99	100-106.00	286.00	370-632.00	286.00
34416	U.S. Identification Manual	Inv 89477	07/21/99	100-106.00	72.50	103-602.00	72.50
34417	Viking Office Products	Inv 210496	07/21/99	100-106.00	386.23	102-602.00	19.97
						103-602.00	93.87

(Continued)



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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Viking Office Products, (Continued)							
						107-602.00	12.94
						109-602.00	259.45
34418	Tom Weldon	July Car Allow	07/21/99	100-106.00	200.00	102-602.00	200.00
34419	Winchuck Rural Fire Dept	Reimbursement	07/21/99	100-106.00	85.99	300-606.00	85.99
34420	WW Grainger Inc	Inv 2686280583	07/21/99	100-106.00	171.12	109-614.00	171.12
34421	Brookings Vol Firefighters	July Contrib	07/21/99	100-106.00	1,666.67	104-682.00	1,666.67
34422	Michelle A Kalina	Summer Rec Prog	07/21/99	100-106.00	80.43	106-685.00	80.43
34424	American Leak Detection	Inv 1340	07/29/99	100-106.00	1,925.00	201-646.00	1,925.00
34425	American Red Cross	50 Cards	07/29/99	100-106.00	50.00	106-612.00	50.00
34426	Anchor Lock & Key	Inv 8549	07/29/99	100-106.00	21.00	201-612.00	21.00
34427	Associated Bag Company	Inv M298654	07/29/99	100-106.00	55.40	252-612.00	55.40
34428	Doug Bales	Reimbursement	07/29/99	100-106.00	36.20	105-606.00	36.20
34429	Becco Inc	#3080231/6371	07/29/99	100-106.00	154.35	103-664.00	41.85
						251-612.00	112.50
34430	Brookings Vol Firefighters	August Contrib	07/29/99	100-106.00	1,666.67	104-682.00	1,666.67
34431	Don & Roberta Chandler	August Rent	07/29/99	100-106.00	548.00	150-628.00	182.66
						201-624.00	182.67
						251-624.00	182.67
34432	CIS	Inv BRK-9901	07/29/99	100-106.00	11,906.00	102-654.00	650.00
						103-654.00	4,900.00
						104-654.00	3,600.00
						106-654.00	2,400.00
						107-654.00	356.00
34433	CIS	Inv BRK-9901	07/29/99	100-106.00	41,550.00	150-654.00	3,700.00
						201-654.00	9,000.00
						202-654.00	9,000.00
						251-654.00	9,000.00
						252-654.00	10,100.00
						300-654.00	750.00
34434	CIS	Inv BRK-9901W	07/29/99	100-106.00	8,141.78	100-220.50	8,141.78
34435	Colvin Oil Company	Mid July Stmt	07/29/99	100-106.00	1,457.14	102-606.00	17.60
						103-606.00	517.76
						104-606.00	106.22
						106-612.00	165.61
						150-606.00	255.93
						201-606.00	76.68
						202-606.00	128.27
						251-606.00	53.91
						252-606.00	128.26
						252-612.00	6.90
34436	Coos-Curry Electric	June Electric	07/29/99	100-106.00	7,658.93	109-662.00	718.73
						202-662.00	4,353.11
						252-662.00	2,587.09
34437	Del Cur Supply	Misc Invoices	07/29/99	100-106.00	252.98	106-612.00	147.23
						150-612.00	37.35
						201-606.00	68.40
34438	Marshal Ferg	Inspections	07/29/99	100-106.00	80.00	105-646.00	80.00
34439	Freeman Rock Enterprises Inc	Inv AC99149	07/29/99	100-106.00	1,075.00	150-730.00	1,075.00
34440	GTE Northwest	June Phone	07/29/99	100-106.00	1,372.97	103-664.00	36.24
						109-664.00	683.77
						150-664.00	23.99

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
GTE Northwest, (Continued)							
						201-664.00	132.71
						202-664.00	223.11
						251-664.00	23.99
						252-664.00	53.99
						300-664.00	195.17
34441	Hach Co	Inv 2069569	07/29/99	100-106.00	173.50	252-612.00	86.75
						252-652.00	86.75
34442	Harbor Business Center	Rental Fee	07/29/99	100-106.00	518.00	150-628.00	172.67
						201-624.00	172.67
						251-624.00	172.66
34443	Richard Harper	August Services	07/29/99	100-106.00	300.00	101-646.00	300.00
34444	Kia Hunnicutt Court Reporting	Inv 3434	07/29/99	100-106.00	36.00	103-680.00	36.00
34445	League of Oregon Cities	Inv 0000021	07/29/99	100-106.00	2,782.55	102-664.00	2,782.55
34446	Les Schwab Tire Center	Inv 076107	07/29/99	100-106.00	32.09	150-606.00	32.09
34447	OMFOA	Dues - Hedding	07/29/99	100-106.00	10.00	107-660.00	10.00
34448	OR Department of Revenue	884979492299061	07/29/99	100-106.00	12.90	104-602.00	12.90
34449	Oregon Mayors Association	Reg Fee-Hagbom	07/29/99	100-106.00	145.00	102-658.00	145.00
34450	Pearl E Pass	Refund Overpay	07/29/99	100-106.00	12.40	200-134.00	12.40
34451	Ron Plater	Investigations	07/29/99	100-106.00	1,000.00	103-680.00	1,000.00
34452	Postmaster	Utility Permit	07/29/99	100-106.00	500.00	201-602.00	500.00
34453	Quality Fast Lube & Oil	Misc Invoices	07/29/99	100-106.00	73.85	103-606.00	47.90
						201-606.00	25.95
34454	Roto-Rooter	Inv 278961	07/29/99	100-106.00	2,544.70	252-646.00	2,544.70
34455	Stadelman Electric	Inv 4741	07/29/99	100-106.00	1,106.00	106-625.00	1,106.00
34456	Steam Supply	Inv 2012234-00	07/29/99	100-106.00	930.88	252-606.00	930.88
34457	Taplin Janitorial Services	July Services	07/29/99	100-106.00	531.80	109-644.00	531.80
34458	Tidewater Contractors Inc	Bal Inv 016219	07/29/99	100-106.00	102.70	150-628.00	102.70
34459	Tsunami Computer Services	August Internet	07/29/99	100-106.00	19.95	201-612.00	9.98
						252-612.00	9.97
34460	United Pipe & Supply Co Inc	Misc Invoices	07/29/99	100-106.00	1,719.81	150-612.00	389.00
						150-628.00	1,218.00
						251-612.00	112.81
34461	United Rentals	Inv 3560439-001	07/29/99	100-106.00	239.69	150-628.00	239.69
34462	Wild River Pizza	Inv 7/15/99	07/29/99	100-106.00	73.30	106-658.00	73.30
34463	Tom Weldon	Reimbursement	07/29/99	100-106.00	65.75	102-658.00	65.75
34464	Western Equipment Distributors	Inv 172205	07/29/99	100-106.00	318.71	106-606.00	318.71
					278,627.28		278,627.28

\*\*\* END OF REPORT \*\*\*



## BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of July, 1999

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
3	Single Family Dwelling	\$1,446.50	\$479.00	\$0.00	\$8,934.00	\$359,137.00	19	\$2,579,286.02	18	\$2,757,133.20
3	Single Family Addition	\$259.50	\$69.52	\$18.17	\$0.00	\$31,000.00	29	\$351,353.28	22	\$253,918.00
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	8	\$73,260.00	13	\$110,441.08
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$88,775.00	1	\$210,000.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$1,225,823.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$42,020.00	3	\$123,003.66
1	Commercial Addition-Change	\$80.50	\$52.33	\$5.64	\$0.00	\$10,000.00	20	\$770,880.09	15	\$436,926.25
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	2	\$189,560.00
1	School Repair-Addition	\$38.50	\$0.00	\$2.70	\$0.00	\$2,000.00	1	\$2,000.00	1	\$1,000.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$500.00	0	\$0.00
1	Misc.-Retaining Wall-Fence	\$38.50	\$0.00	\$2.70	\$0.00	\$2,000.00	2	\$2,700.00	0	\$0.00
9	Total Building Permits	\$1,863.50	\$600.85	\$130.45	\$8,934.00	\$404,137.00	83	\$5,136,597.39	75	\$4,081,982.19
8	Mechanical Permits	\$158.50	N/A	\$11.10		N/A	44	N/A	33	N/A
3	Plumbing Permits	\$142.80		\$10.00	\$0.00	N/A	25	N/A	26	N/A
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	2	N/A	10	N/A
20	TOTAL PERMITS	\$2,164.80	\$600.85	\$151.54	\$8,934.00	\$404,137.00	154	\$5,136,597.39	144	\$4,081,982.19
	Total Year to Date Calculated Fees	\$22,691.49	\$11,536.75	\$172.63	\$119,812.00					
	1998 YTD Calculated Fees	\$20,398.54	\$10,474.20	\$1,019.90	\$120,809.00					

In June, 1999 Harbor issued permits for 2.0 EDUs.

During the Month of July, 1999, Brookings issued permits for 2.00 new sewer connections. The City of Brookings now has 312.94 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.