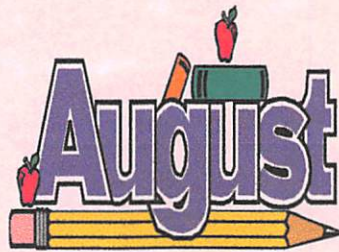


agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415 - 7:00 PM
August 9, 1999



*finds families everywhere preparing for school
and still having fun in Brookings,
the banana belt of Oregon*

agenda

CITY OF BROOKINGS

COMMON COUNCIL MEETING

Brookings City Hall Council Chambers

898 Elk Drive, Brookings, Oregon

AUGUST 9, 1999

7:00 p.m.

- I. CALL TO ORDER - orchid
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS - blue
 - A. Introduction of New Employee - LauraLee Gray, Building Inspector
 - B. Five Years of Service - John Bishop, Police Department/Detective
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES - yellow
 - A. Brookings-Harbor Youth Association Annual Report- Heather Weckler, Director
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 1. Chamber of Commerce
 2. Businesses for a Better Brookings
 3. Port of Brookings-Harbor
 4. Parks & Recreation Commission
 5. Council Liaisons
 - B. Unscheduled
- VIII. STAFF REPORTS
 - A. Finance Department - green
 1. Revised Resolution No. 99-R-489 to correct wording on workers' compensation coverage for City volunteers
 - B. City Manager - pink
 1. Skate Park
 2. Council Liaison for Businesses for a Better Brookings
 3. Joint Meeting with 17C School District Board of Directors - October 4, 1999, as tentative date

- C. Community Development Department - orchid
 - 1. Traffic Speed Limit Signs on Old County Road
 - 2. 17C School District's request to eliminate parking adjacent to 606 Easy Street
 - 3. Authorization to apply for Household Hazardous Waste Collection Event Grant
 - 4. Award of Bid on Cushing Court waterline project

IX.

CONSENT CALENDAR - white

- A. Approval of Council Meeting Minutes
 - 1. Minutes of July 26, 1999, Regular Council Meeting
 - B. Acceptance of Planning Commission Minutes
 - 1. Minutes of June 1, 1999, Regular Commission Meeting
 - 2. Minutes of July 6, 1999, Regular Commission Meeting
- (end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Ordinances
- B. Resolutions - green
 - 1. Resolution No. 99-R-489a - to provide workers' compensation insurance coverage to all City of Brookings volunteers

XI.

REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

XII.

ADJOURNMENT

AUGUST 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1:00pm AzPrk Stge/ Lwn-Wild Hogs in Park/AmerMusicFestival Free Concert	1:45pm CC-BidOpening Cushing Crt Waterline Project/LLightle 7:00pm FH-FireTrng/ ChfShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki	7:00pm CC-Planning Comm reg mtg/JBischoff	12:00pm CC-Community Agencies mtg 7:00pm FH-PoliceReserves	8:15am FH-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers/BPalicki 7:00pm CC-Pool Cover Committee/FJohns		
	9am-11:15am SAFETY CITY-BPD/Palicki					10AM Safety City Grad-BPD/Palicki
	7:00pm FH-FireTrng/ ChfShrp 7:00pm CC-Council Mtg	8:00am CC:In-Service CityHall Employees/CCIS eval 4:00pm CC:In-Service for City Public Works Employees/CCIS eval	2:30pm FH-SafetyCom. Mtg/HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 1:15pm CC-Bid Opng/Swrln Televsq-LLightle 7:00pm CC-PROUD Mtg/JBischoff		
	11:00am CC-Municipal Court/JdgHarper 7:00pm FH-FireTrng/ ChfShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki	7:00pm CC-Joint City Council & Planng Comm -Public Facilities Mtg	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle		
	7:00pm FH-FireTrng/ ChfShrp 7:00pm CC-Council Mtg			8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm Mtg/CMickelson		Azalea Park:Public Sfty Fair-See BPalicki
	7:00pm FH-FireTrng/ ChfShrp					

CC= Council Chambers or City Council
FH=Fire Hall
VIPS=Volunteers in Police Service

PC=Planning Comm
BPD=BrkgsPolice Dept
Muni=Municipal

JULY 1999

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 1999

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SEPTEMBER 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			8:00am CC-?WtrMgtPlnInterviews? -Leo/John/Tom 12:00pm CC-Community Agencies mtg 7:00pm FH-PoliceReserves	8:15am FH-CmtyDevDpt Staff mtg-LLightle 9:00am CC-Crime Stoppers/Police Dept 6:30pm CC-Brkgs Ctzn Police Acadmy #7/Intro Cmty Plcng-OfcPalicki		
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ ChfShrp 9:00am City Hall CLOSED	7:00pm CC-Planning Comm reg mtg/JBischoff	2:30pm FH-SafetyCom. Mtg/HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Brkgs Ctzn Police Acadmy#7/911- Cmmctn, Ptrol,Trffc Enfre- SgtsCoopr/Shffei		2:00pm HOLD:Lumber Jacks-AzPrk BndShll/Amer Music Festival Free Concert
5	Labor Day	6	7	8	9	10 Rosh Hashana
1:00pm AzPrkStage -SWOCC/ OrcaSngs-LBrown&CHear rly 412-9116 FREE CONCERT	7:00pm FH-FireTmg/ ChfShrp 7:00pm CC-Council Mtg		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell 6:30pm CC-Brkgs Ctzn Police Acadmy #7/OSP-Tctcl Cmmctns-TrpStone	8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Seatbelt Class-PoliceDpt /B.Palicki		
12	13	14	15	16	17	18
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 11:00am CC-Municipal Court/JdgHarper 7:00pm FH-FireTmg/ ChfShrp	6:30pm CC-Brkgs Ctzn Police Acadmy #7-Drug Invstgtns-DetPlstr	5:45pm CC-Victim Impact Panel	8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm/CMickelson		
19	20	21	22	23	24	25
12:00pm AzPark:H.O.P.E-Family Community Picnic	7:00pm FH-FireTmg/ ChfShrp 7:00pm CC-Council Mtg			8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Brkgs Ctzn Police Acadmy #7/Invstgtns- DetBishop		
26	27	28	29	30		

CC= Council Chambers or City Council
FH=Fire Hall
VIPS=Volunteers in Police Service

PC=Planning Comm
BPD=BrkgsPolice Dept
Muni=Municipal

AUGUST 1999

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OCTOBER 1999

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

OCTOBER 1999

Daylight Savings Ends 31

Certificate of Appreciation

awarded to:

JOHN BISHOP

for

being a dedicated employee

from August 15, 1994

*and honored as of the 9th day of August,
1999, for 5 years*

of service

to the Citizens of the City of Brookings.

*Tom Weldon
City Manager*

*Bob Hagbom
Mayor*

BROOKINGS HARBOR YOUTH ASSOCIATION
632 HEMLOCK ST.
BROOKINGS, OREGON 97415
(541) 412-1438
1998/1999 YOUTH CENTER REPORT

BOARD OF DIRECTORS

President, Dana Jensen
Vice President, Heather Weckler
Treasurer, Patty Evanow

Member, Lu Ehlers
Member, Chuck Cone
Member, Vicki Forrester

The Brookings Harbor Youth Association opened it's Youth Center doors on August 31, 1998. The Youth Center building is 3,400 square feet. Our annual operating costs are approximately \$36,000 per year. Below are facts associated with the last year of operation.

MAJOR FUNDING SOURCES

Vietnam Veterans of America - 1998 Honorary Mayors Race	\$ 11,500.00
Vietnam Veterans of America - 1998 Honorary Mayors Race	\$ 5,500.00
1998/99 Curry County Commission on Children and Families Grant	\$ 3,000.00
1999/01 Curry County Commission on Children and Families Grant	\$ 8,000.00

EQUIPMENT/ FURNISHINGS

Youth Donations

- ♥ Pool Table
- ♥ Video Game System & Games
- ♥ Posters, Pictures
- ♥ Miscellaneous Furnishings
- ♥ Board Games
- ♥ Crayons, Markers
- ♥ Movies
- ♥ CD's

Community Donations

- ♥ Computer/Printers (New/Used/Refurbished)
- ♥ TV's
- ♥ Stereo/CD Player
- ♥ Snack Bar Counter
- ♥ Games
- ♥ Art Supplies
- ♥ Sports Equipment
- ♥ Garage Sale Items
- ♥ Refrigerator/Freezer/Microwave
- ♥ Tables & Chairs
- ♥ Miscellaneous Furnishings

OTHER DONATIONS

- ♥ Internet Service
- ♥ Monthly Rent Pledges @ \$10.00 per Month
- ♥ Small and Large Cash Contributions for Materials and Supplies
- ♥ Snack Food

PARTICIPATION

During the first four months the Youth Center was open, approximately 193 youths completed the required registration documents. Approximately 300 youth attended or participated in Youth Center activities during this time. Since January 1999, we have received approximately 200 new registrations.

DAILY PARTICIPATION

School Months

15 -20 youths per day

Vacation and "No School Days" 18 - 30 youths per day

Summer Months

25 - 40 youths per day

Teen Specific Activities (14-18 Yrs.)

40 - 70 Youths

AGE GROUPS

Daytime Activities

85% 8-12 Yrs.

10% 13-15 Yrs.

5% 15-19 Yrs.

Evening Activities

90% 14-18 Yrs.

10% 8-13 Yrs.

PROGRAMS / ACTIVITIES

After School

Homework Assistance
Tutors
Internet Research
Project Assistance
Nutrition
Snacks
Recreational Activities

Summer Months

Structured Classes
Arts & Crafts
Nutrition
CPR
Dance
Computers
Sports
Self Improvement

Year-round

Computers/Internet
Video Games
Table Tennis
Board Games
Arts & Crafts
Basketball
Foos Ball
Air Hockey

SPECIAL ACTIVITIES/PROGRAMS

Youth Advisory
Fundraising Activities
Car Wash
Hot Dog/Bake Sale
Publicity Campaigns
Azalea Festival
Haunted House

County Fair
Community Service Projects
Coats for Kids
Summer Youth Work
Training Site
Dances

VOLUNTEERISM

Board of Directors

4-20 hours per month at the Youth Center

Youth Center Director

180 hours per month at the Youth Center

Youth Volunteers (approximately 7-10 youths)

20 - 40 hours per month per youth

Youth Volunteer Activities

- ☺ Snack Bar
- ☺ Reception Desk
- ☺ Fundraising Activities
- ☺ Parking
- ☺ Chaperones
- ☺ Day Time Assistance



Adult Volunteers (16 Chamber Of Commerce Leadership)

2 - 4 hours per scheduled activity


2 - 8 hours per month (Youth Center help - 3 active)

NOTES OF INTEREST


VVA 1998/1999 Fundraising Campaigns

-  Made it possible to rent building and provided a substantial amount of the operating costs for the first year
-  Will assist in the continued operation of the Youth Center



Chamber Of Commerce Leadership - Summer Program Project

-  Provided structured summer classes and activities




Club 99

-  Created teen interest and involvement in the Youth Center


CCCCF Grant 1999/2001 (\$8,000)

-  Will provide partial funding for continuing and new programs
-  Will assist with rent and utilities

H.O.P.E.

-  Provided Board Training
-  Grant Writing Training
-  Internet access phone line

CHAMBER OF COMMERCE

-  1999 Humanitarian Membership Award (1 year membership)

BROOKINGS HARBOR YOUTH ASSOCIATION
REVENUES AND EXPENDITURES
JANUARY 1999 THRU JUNE 1999

ORDINARY REVENUE

CONTRIBUTIONS

	RENT PLEDGE	1,320.00	
	UNRESTRICTED	1,571.51	
<u>TOTAL CONTRIBUTIONS</u>			2,891.51

DANCE	1,205.55		
FUNDRAISING	359.05		
H.O.P.E.	1,300.00		
SKATEPARK FUND	135.00		
SNACK BAR	1,288.35		
T-SHIRT	20.00		
<u>TOTAL REVENUE</u>			7,199.46

EXPENDITURES

BUILDING SUPPLIES	50.00		
COMPUTER	74.96		
DANCE	575.16		
FEES	3.00		
FUNDRAISING	27.75		
MAINTENANCE	10.00		
MEETING	17.99		
MISCELLANEOUS	43.82		
POSTAGE	6.60		
PRINTING	10.		
PUBLIC RELATIONS	94.09		
RENT	8,400.00		
SNACK BAR	807.44		
SUPPLIES	49.45		
TELEPHONE	353.62		
TRASH	77.15		
UTILITIES	1,005.61		
<u>TOTAL EXPENDITURES</u>			11,606.64

<u>NET ORDINARY REVENUE</u>			-4,407.18
-----------------------------	--	--	-----------

OTHER REVENUE

ARDEN JENSEN MEMORIAL	205.00		
INTEREST INCOME	74.59		
<u>TOTAL OTHER REVENUE</u>			279.59

<u>NET EXCESS/DEFICIT</u>			<u>-4,127.59</u>
---------------------------	--	--	------------------

BALANCE SHEET
AS OF JUNE 30, 1999

ASSETS

CURRENT ASSETS

CHECKING/SAVINGS			
CHECKING	580.83		
SAVINGS	4.62		
SKATEPARK FUND	135.35		
VVA - YOUTH CENTER	339.04		
YOUTH CENTER OPERATING	4,040.36		

<u>TOTAL CURRENT ASSETS</u>			5,100.20
-----------------------------	--	--	----------

OTHER ASSETS

DEPOSIT - RENT	1,400.00		
----------------	----------	--	--

<u>TOTAL ASSETS</u>			6,500.20
---------------------	--	--	----------

LIABILITIES & EQUITY

EQUITY

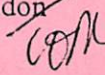
OPENING BALANCE EQUITY	3,020.02		
RETAINED EARNINGS	7,607.77		
NET EXCESS/DEFICIT	-4,127.59		
<u>TOTAL EQUITY</u>	6,500.20		

<u>TOTAL LIABILITIES & EQUITY</u>			6,500.20
---------------------------------------	--	--	----------

TO: Mayor, City Council

Memorandum

FROM: City Manager Tom Weldon



DATE: August 5, 1999



Issue: Skate Park

Background:

1. As you know, we've been looking for a site for such a park for at least two years.
2. I believe we've found a minimally acceptable site - between the City Hall parking lot and the Elks Club lower parking lot/driveway. Approximately half of this site is owned by the City and half is owned by the Elks Club. See attached drawing
3. The Parks and Recreation Commission was not able to get a quorum for their July meeting. Chair Craig Mickelson or I have talked individually and unofficially with five of the six current members and they each have supported this site. Craig has agreed to work with me on a steering committee to do this project.
4. The combined site contains 9,271 square feet and is a relatively steep hillside. Our property is POS (Public Open Space) and the Elks property is C-4 (tourist commercial). Acquiring their property and converting it to POS to allow building a park would require a comprehensive plan change and a zone change.
5. If the Elks were to donate their half of this site to us, a skate park of a reasonably minimal size could be built here - probably using the hillside as part of its design.
6. Russ Johnson of Sessions Surf Company and I spoke to the Rotary Club last Tuesday. They unanimously voted to adopt this park as their major project for this year. I have asked for \$6,000 (the first rough estimate of concrete costs) and labor assistance. Thus, Board of Directors will meet next week and we will discuss the project and financial commitment. Two members individually volunteered resources - one/engineering design assistance and one/a thousand dollars from his company. I also asked Rotary to appoint someone to a steering committee.
7. Russ has been doing fund raising and has some money and offers of donated materials and labor.
8. One of the big advantages of this site (besides us owning 1/2 the property and hopefully getting the other half free) is its location. It is not near any homes or businesses that would be bothered by the noise or commotion generated by the skaters. It is right at City Hall which has traffic day and night and on Elks Drive which also has a lot of traffic - both which will help keep incidents of mischief down.

Recommendation: 1. Authorize City Manager to continue developing a plan to turn this site into a skate park, including:

- a. Creating a steering committee to help make park happen
- b. Officially approaching Elks and asking them to donate land - if we do not obtain this additional property, we should not attempt to build a park on our small piece of property.
- c. Ask skate park designers for a proposal to work with local skaters to design a park.
- d. Develop a calendar and financing plan and bring to Parks and Recreation Commission and City Council for final approval before commitments are made.

WIK DRIVE

SIDE WALK
73'

TOE OF UPPER BANK

ΣIKS property

PROPERTY LINE

city property

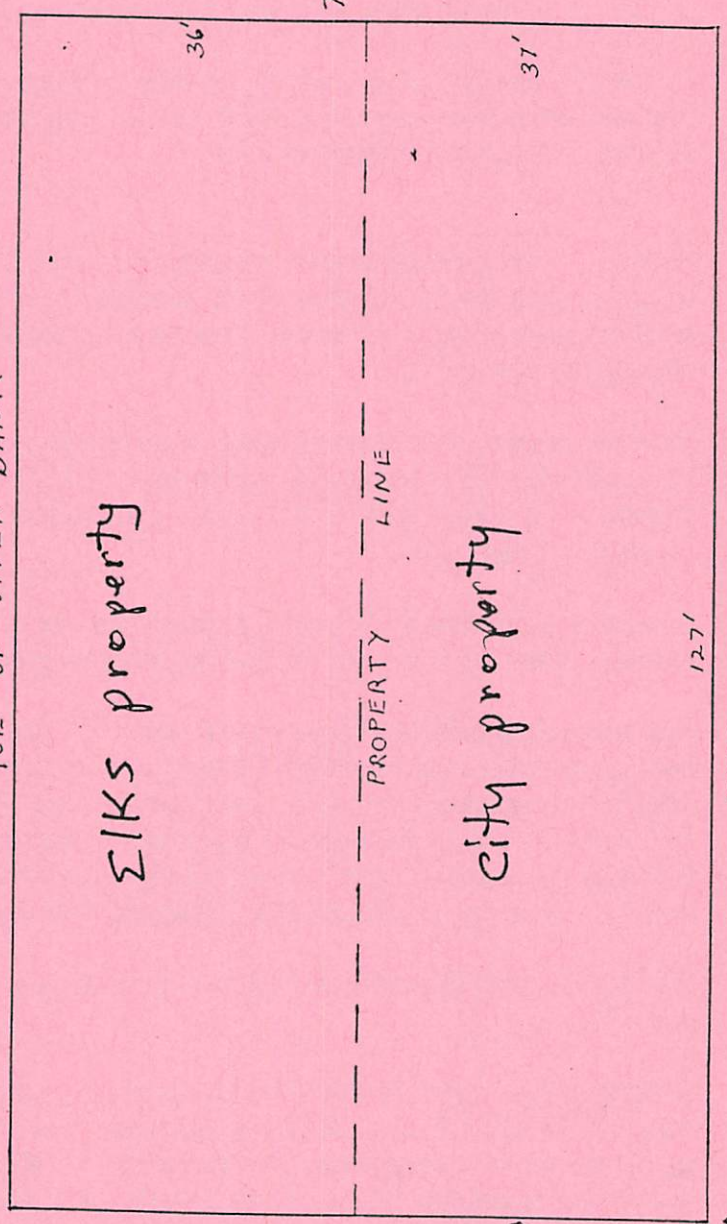
EDGE OF PAVEMENT

city Hall parking lot


SCALE 1" = 20'

APPROXIMATE FENCE LINE
FOR 911 FACILITY

5 1/2'
POWER
POLE
30'



Memorandum

TO: Mayor, City Council
FROM: City Manager Tom Weldon 
DATE: August 4, 1999



Issue: Joint meeting with School District Board of Directors

Background:

1. The School Board has asked Superintendent Prevenas to set up a meeting with the City Council to discuss the district's Deferred Improvement Agreement.
2. Paul and I have reviewed all the calendars in the world and have determined that Monday, October 4th, would be a good open date for the two groups to meet.
3. We are preparing a memo to you summarizing the school district/city DIA situation. This will come to you later this week and I will give a copy to Paul for his board's packet.

Recommendation: Agree to meet with School Board on October 4, 1999, at 7:00PM in our Council Chambers.

Community Development Department



TO:
FROM:

Mayor, City Council
Leo Lightle, *LL*
Community Development Director
Tom Weldon, City Manager *TW*

THROUGH:
DATE:
ISSUE:

August 5, 1999
Speed limit signs on Old County
Road

BACKGROUND:

We have a request by Richard Keusink, attached, for a 25 miles per hour speed limit on Old County Road

The speed limit in residential areas is 25 miles per hour, however, this area resembles county road areas that are 35 miles per hour therefore there is ample justification for having the signs installed.

RECOMMENDATION:

The City Council authorize city staff to install two (2) 25 mile per hour speed limit signs on Old County Road, one at or near City Limits and one near Pacific Avenue.

July 21, 1999

Mr. Leo Lightle
Community Development Director
City of Brookings
Brookings, Oregon 97415

Dear Leo:

There is increasing traffic with a tendency for increased speed on Old County Road in Brookings. Speeding is especially serious going south (toward U.S. Highway 101) from the upper section of Old County Road.

In the section of Old County that I notice there is only one posted speed limit sign and that is for traffic going north.

Please, is it possible to place a couple of signs along Old County so southbound traffic along the route will take notice?

Our police chief tells me he will do his part to better enforce traffic speed limits along that route.

Sincerely,


Richard W. Keusink

P.O. Box 1952
Brookings, OR 97415

(541) 469-3267

cc: Chief of Police
City Council

TO: Mayor, City Council
FROM: Leo Lightle, *LB*
Community Development Director
THROUGH: Tom Weldon, City Manager *Tom*
DATE: August 5, 1999

Community Development Department

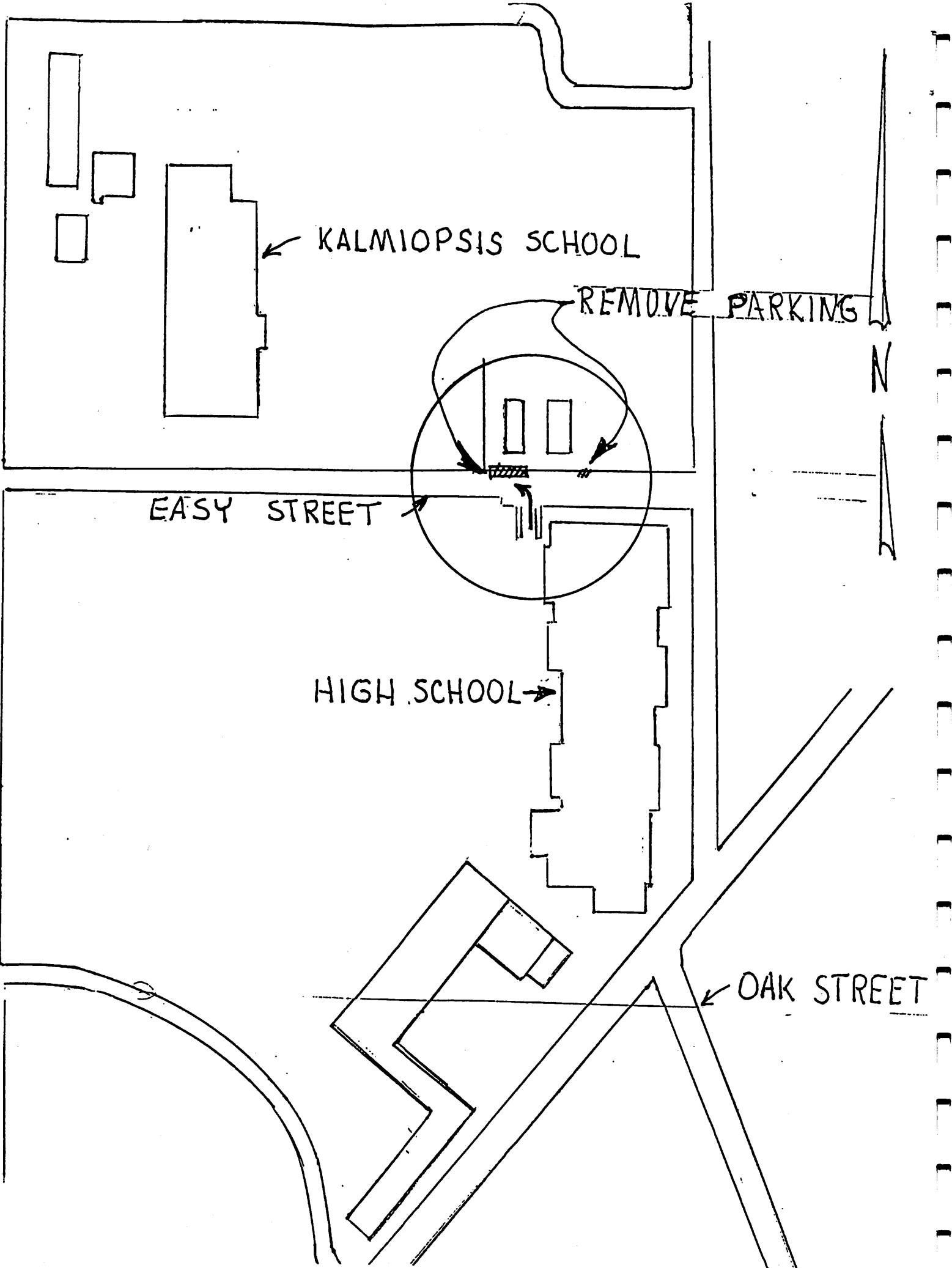


ISSUE: No Parking Zone adjacent to 606 Easy Street, requested by School District 17C

BACKGROUND: The city received a request for a No Parking Zone on Easy Street where the school buses leave the high school. The school district erected concrete barriers to make the area on the school district property safer for bus traffic. This request is to establish a No Parking Zone where the buses enter onto Easy Street. This would make the area safer and enhance the movement of traffic. (See attached map.)

The request is for approximately sixty feet on the west side of the apartments driveway and at the same time staff would add an additional eight feet of No Parking on the east side of the apartment driveway to enhance access to the mail boxes by the mail carrier.

RECOMMENDATION: The City Council authorize establishment of sixty feet of No Parking west of the driveway and an additional eight feet east of the driveway at 606 Easy Street.



Brookings-Harbor School District 17-C

District Office - 564 Fern Avenue

Brookings, Oregon 97415

541-469-7443 - Fax: 541-469-6599

**"Good Schools Are a Wise Investment"
Department of Transportation**

July 23, 1999

City of Brookings

In behalf of the Brookings-Harbor School District I am requesting that a no parking area be established across the street from the high school parking lot and north of the entrance of the apartment building. This no parking zone would make it much safer for the buses and cars exiting the parking lot from the school as they would be able to swing across the street when turning to the north. This would also solve the present problem of having abandoned cars parked there as is the present case with the white car with no license plates.

The area that we are requesting the no parking for needs to be filled in, paved and then marked. If the school district can help in any way to accomplish this please let us know. I can be reached at 469-2666 at the bus barn. Thank you very much for your consideration of this matter.

Sincerely,



**Neil Walker
Transportation Supervisor**

TO:

Mayor, City Council

FROM:

Leo Lightle, *LbL*
Community Development Director

THROUGH:

Tom Weldon, City Manager *TW*

DATE:

August 5, 1999

Community Development Department



ISSUE:

Application for a household hazardous waste collection event

BACKGROUND:

Oregon Department of Environmental Quality (DEQ) is accepting applications for Year 2000 Household Hazardous Waste Collection Events. Household hazardous waste is commonly used hazardous or toxic material used in the home, such as, but not limited to, some cleaners, solvents, pesticides, automotive products and paint. DEQ will be funding 10 to 15 events in the year 2000. We appear to meet all the criteria for the grant.

RECOMMENDATION:

The City Council authorize applying for the Year 2000 Household Hazardous Waste Collection Event.

TO: Mayor, City Council
FROM: Leo Lightle, *LB*
Community Development Director
THROUGH: Tom Weldon, City Manager *Tom*
DATE: August 5, 1999

Community Development Department



ISSUE: Acceptance of Cushing Court Waterline Improvements bids.

BACKGROUND: In July, 1999, the City Council authorized having HGE, Inc. prepare plans and specifications for a waterline replacement on Cushing Court. Those plans are complete and bids were accepted and opened on August 2. Two bids were received:

B & B Excavation	\$33,569.57
Freeman Rock Enterprises	\$58,084.50

A copy of the bid tabulation is attached.

RECOMMENDATION: The City Council award the contract for the Cushing Court Waterline Improvements Project to B & B Excavation in the amount of \$33,569.57.

CITY OF BROOKINGS
CUSHING COURT WATERLINE IMPROVEMENTS
BID TABULATIONS
AUGUST 2, 1999 2:00 PM

BIDDERS				Freeman Rock		B & B Excavation	
ITEM	DESCRIPTION	QNTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization		LS	\$6,210.00	\$6,210.00	\$1,617.00	\$1,617.00
2	Removal of Structures and Obstruction		LS	\$3,482.00	\$3,482.00	\$700.00	\$700.00
3	Waterline Trench Excavation and Backfill						
3.1	Excavation, Pipe Bedding, Pipe Zone and Class III Backfill	475	LF	\$23.70	\$11,257.50	\$16.75	\$7,956.25
3.2	Rock Excavation	10	CY	\$180.00	\$1,800.00	\$0.00	\$0.00
3.3	Foundation Stabilization Material	10	CY	\$208.00	\$2,080.00	\$37.00	\$370.00
4	Waterline Pipe Installation						
4.1	6" C900 PVC Pipe	475	LF	\$26.00	\$12,350.00	\$10.75	\$5,106.25
5	Waterline Pipe Appurtenances						
5.1	6" Flange Tee	1	EA	\$405.00	\$405.00	\$601.82	\$601.82
5.2	6" MJ x Flange Tee	1	EA	\$448.00	\$448.00	\$267.68	\$267.68
5.3	6" Cast Coupling	2	EA	\$374.00	\$748.00	\$125.00	\$250.00
5.4	6" Flange x MJ Gate Valve w/Valve Box	3	EA	\$632.00	\$1,896.00	\$350.00	\$1,050.00
5.5	6" MJ End Plug	1	EA	\$373.00	\$373.00	\$200.00	\$200.00
5.6	3/4" on 6" Ser. Saddle, Corp Stop and Meter Stop	13	EA	\$223.00	\$2,899.00	\$87.54	\$1,138.02
5.7	3/4" Polyethylene Ser. Lateral	290	LF	\$16.75	\$4,857.50	\$22.90	\$6,641.00
5.8	Fire Hydrant Assembly	1	EA	\$2,196.00	\$2,196.00	\$1,200.00	\$1,200.00
6	Waterline Toning Wire and Locator Tape	765	LF	\$0.50	\$382.50	\$0.27	\$206.55
7	Aggregate Base and Surfacing	100	CY	\$32.35	\$3,235.00	\$25.00	\$2,500.00
9	Asphaltic Concrete Pavement	45	TONS	\$65.00	\$2,925.00	\$72.00	\$3,240.00
10	Compaction Tests	3	EA	\$180.00	\$540.00	\$175.00	\$525.00
Total Basic Bid					\$58,084.50		\$33,569.57

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
July 26, 1999
7:00 pm**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:00PM.

II. PLEDGE OF ALLEGIANCE

Led by City Attorney John Trew.

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, and Frances Johns

Council Absent: Councilor George Ciapusci, excused and Ex-Officio Councilor Shiloh Thom, unexcused.

Staff Present: City Manager Tom Weldon, Community Development Director Leo Lightle, Fire Chief William Sharp, Police Chief Ken Lewis, Finance Director/Recorder Gail Hedding, Police Officer Wayne Sheffel, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot, and William Dwinell, KURY Radio

Other: Chamber of Commerce Executive Director Les Cohen, Victoria Nuss-President Businesses for a Better Brookings, Port Commissioner Ken Byrtus, Vern Garvin-Owner of KURY Radio, Mark Usselman-ODOT Representative, Curry Public Transit Manager Jim Burfield and approximately ten other citizens, including Rex Atwell and former Mayor Nancy Brendlinger

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

None

V. PUBLIC HEARING

None

VI.

SCHEDULED PUBLIC APPEARANCES

- A. *Mark Usselman, ODOT-Area Commission on Transportation (ACT)*
Mayor Hagbom introduced Mark Usselman from the Oregon Department of Transportation (ODOT), who thanked the Council and City Manager for their participation in the Area Commission on Transportation (ACT) workshop held on May 26th, 1999, and discussed the transportation system in Oregon. Currently the department is in the developmental stages of an Area Commission on Transportation, establishing the process and methods by which they will accomplish the goals set by ACT, with a target date of January, 2000. Usselman referenced the preceded packet mailed to the Council and asked for questions and requested the Council to appoint someone to the new commission. Discussion ensued as to the relationship of this commission and CPAC, of which CPAC will act as an advisory member, with three representatives to ACT from each county (3) involved. City Manager Tom Weldon stated this new commission was a "good deal" for our area and the City of Brookings and volunteered to be the city's representative. Mayor Hagbom indicated he would not be able to attend the first ACT meeting to be held on Thursday, July 29th, as he will be in Burns, Oregon at the Oregon Mayor's Association Summer Conference. Hagbom stated he was looking forward to the successful communications that will come from the new commission, which will be beneficial to all of us in Curry County. Mayor Hagbom thanked Usselman for coming such a long distance and for his presentation.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to appoint Tom Weldon as the City's representative to the Area on Transportation Commission.

VII.

ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

- A. *Committee and Liaison reports*
1. *Chamber of Commerce*
None
 2. *Businesses for a Better Brookings*
President Vicki Nuss, presented their Summer, 1999 newsletter and noted the organization had recently been approved for charitable organizations' non-profitable tax status. Nuss also reported there are 123 flags sponsored and asked for the continued generous cooperation from the City to drill the necessary holes in the sidewalks for the flags from Benham Lane to Harris Beach State Park plus 50 flags on the Chetco River Bridge. She also

indicated the organization would be requesting a liaison from the City Council to Businesses for a Better Brookings. Mayor Hagbom indicated the ground breaking ceremonies for the new post office would be tomorrow, July 27th, at 9:00AM, and asked for Businesses for a Better Brookings to be represented there.

3. *Port of Brookings-Harbor*
Port Commissioner Ken Byrtus thanked the City Council for all the help in the Port's successful Kite Festival held during the weekend of July 17th. Byrtus reported plans for next year's additions of hardy durable grass throughout the area, especially the lower area, to compensate for sand and wind problems during the Kite Festival and other events... "a good thing for everyone."

4. *Council Liaisons*
Councilor Johns attended 17C School District's Board Meeting at which Brian Larson was named Chair, Jeanne Severs- Vice Chair, and Tom Davis - the Pool Committee Liaison.

Councilor Pepper reminded the Council, the Parks and Recreation Commission would be meeting this Thursday, the 29th of July.

B. *Unscheduled*

Manager Jim Burfield of Curry Public Transit stepped forward to extend a public invitation to the Mayor, Council, and City Manager to participate in the 1999 Curry County Fair Parade activities by riding in one of the two Curry Public Transit buses. He asked for the Council to inform him as soon as possible in regards to the Curry County Fair Parade Shuttle, so plaques on bus could indicate who and organizations riding in the buses. Burfield also informed the Council of plans to have regular transit service from Brookings to Bandon by November 1st, which would present an intra-community transit success tying the three major cities together with not all in the same county.

Mayor Hagbom asked for any other unscheduled comments and read city ordinance rules and regulations regarding comments to Council.

City Manager Tom Weldon read a prepared statement as follows: "A week ago, on my personal time, I made a mistake and did something inappropriate. I'm sorry it happened and it won't happen again. I have apologized to the person involved. I regret causing her any uncomfortableness, then and now. I did something in appropriate, not illegal. We all make mistakes and I ask all of you to forgive me for this one."

Kimberly Bond of 208 Tanbark, Brookings, Oregon, spoke to the Council relating her perception of the incident involving City Manager Tom Weldon of her third party opinion and her personal actions related to this matter and her interactions with Curry County law enforcement, including her complaint filed against the investigating Oregon State Police officer. City Attorney John Trew advised Bond this was not her opportunity to address questions to specific Councilors for answers. Bond continued by asking for Weldon's resignation. City Attorney Trew advised Council of a claim by her against the City and since she is represented by counsel, not to comment on this matter.

Don Nuss of 808 Pioneer Rd, Brookings, OR, a business owner, referred to a prior incident with City Manager Weldon and requested Council to secure a new city manager

Pete Hernandez of 17231 So. Passley, Brookings, OR, employed with 17C School District provided his personal background to the Council for reference. He related personal life experiences and comments regarding the incident with City Manager Weldon and his daughter-in-law. Mayor Hagbom apologized for not returning Hernandez's earlier in the day telephone call.

Business owner Sandy Hislop of 685 Richard Street, Brookings, Oregon, responded on statements by Kim Bond and supported Tom Weldon for all his hard work and success as city manager and the positive results rendered the city by those efforts.

Bill Curtis of 94474 Williams Street, Gold Beach, OR 97444, a range rider for City County Insurance Services (a public service representative company), commented on his personal and business interaction with Weldon and that after reviewing once again the International City Managers' Code of Ethics, he found no violations of that code of ethics. Curtis disclosed problems of other small cities north of our town and asked for support to City Manager Weldon.

Scott Austin, student from Eugene Oregon, 840 Heritage, gave his opinion on the statement from Weldon. City Attorney John Trew asked for Austin's to do no name calling. Austin continued with presenting his personal position on the matter.

Business owner Victoria Nuss of 808 Pioneer Road, Brookings, OR, clarified in her own terms the previously mentioned confrontation between her husband, Don Nuss, and City Manager Weldon.

There were no additional comments requested.

VIII.

STAFF REPORTS

A. City Manager

1. Fire Services Contract with Salmon Run Golf & Resort

City Manager Weldon informed the Council of a problem with the proposed contract and asked the Council to hold the matter until the next regular common council meeting. The Council consented

B. Community Development Department

1. Report on Water Emergency

Community Development Director Leo Lightle reported on the status of the recent water emergency. He informed the Council the report from American Leak Detectors stated an electronic leak survey on approximately 75 percent of the city's water distribution system had found no major leaks, which is "tighter" than expected. Pumps are working to capacity and in order. Councilor Pepper thanked Lightle and his department and Lightle thanked all the citizens of the community for their excellent timely responses and efforts for the good of all. Mayor Hagbom finished by thanking Lightle and his employees for the extra out-of-the-ordinary call to duty efforts! Lightle will continue to keep the Council informed of the water emergency status.

2. Award of Oak Street Improvements Contract

Director Lightle explained that the City advertized for bids for the Oak Street Improvements Project. The Engineer sent out an addendum to the project with a requirement that the bidders attach an acknowledgment of receipt of the addendum. The addendum consisted of the current BOLI (Bureau of Labor and Industries) Prevailing Wage Rates for Public Works Contracts in Oregon. One bidder, the lowest bidder, did not attach the addendum. Staff contacted the engineering firm to see, if they had sent the addendum to the lowest bidder; the engineering firm had sent the addendum. The low bidder says they did not receive the addendum. The addendum would make a financial difference to the bid. After contacting the City Attorney to see if we could accept the bid, which had to be deemed non-responsive, the lower bidder was not acceptable. Lightle, therefore, recommended the Council award the bid to Freeman Rock in the amount of \$57,517.31.

Councilor Pepper questioned "non-responsive" to City Attorney Trew. Trew explained and clarified the law which considered it an incomplete bid. There were no questions from the audience.

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to award the contract for the Oak Street Improvements in the amount of \$57,517.31, to Freeman Rock.

3. *Speed limit signs on Parkview Drive request*

Director Lightle notified Council of a request from Rex Atwell, for a 25 miles per hour speed limit on Parkview Drive, which is a City Road, but appears to be a County road. Lightle recommended Council to authorize staff to install two signs at both approaches on Parkview Drive that is within the city limits.

Councilor Johns moved, Councilor Curry seconded and the Council voted unanimously to authorize city staff to install two (2) 25 mile per hour speed limit signs on Parkview Drive at both approaches to the portion of Parkview Drive that is within the city limits.

4. *Authorization for engineering of the Water Treatment Plant Expansion, new filtration bay*

Director Leo Lightle explained that the expansion for the water treatment plan is listed in future capital improvements, but recommend the Council to authorize the pre-design and design of the new filtration bays at the Water Treatment Plant. He noted this is different than the original cost estimate of \$500,000, but with the current water emergency, which was due to the fact that the plant's recommended filtration capacity would not meet the water use demand, we now need to do the pre-design to establish the project scope and cost projections. Pre-design costs are estimated to be \$21,5000; pre-design and design are estimated to be \$96,500. Councilor Pepper asked if this will result in a need to expand building. Lightle responded, stating he knows in the future we will need to acquire more land, but for the moment and short term future, this step will handle the problem. The study will be able to establish how much land might be necessary. Discussions ensued regarding the spare pump. After no further questions or discussion, Mayor Hagbom called for the question.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to authorize the pre-design and design of the new filtration bays at the Water Treatment Plant.

C. *Fire Department*

1. *Fire Protection Contract - Upper Chetco Fire District*
City Manager Weldon asked for the Council to hold this matter until the next Council meeting. The Council consented.

2. *Identification of Road on Marine Drive*
Fire Chief William Sharp explained how the lack of identification of this road came to his attention during regular duties for the City trying to find a road off of Marine Drive. He provided an emergency example which compounded the issue on road identification. He discussed with residents of road and investigated further to find out if the road was City, private, or County owned. Which ever it is, the road needs signage, because he is concerned about welfare of residents in event of emergency to locate them in a timely fashion. Sharp recommend the Council determine what needs to be done through the departments. Lightle noted the street in questions is not a City street, but suggested the name dedication be handled through the Planning Commission, which should not be a problem, since the recommendation is coming from Fire Department. Councilor Pepper mentioned the usual notification procedures to the County, Post Office, Tax Assessors, Ambulance Association - all agencies established under the street name change process by the City Planner. Mayor Hagbom stated the city staff will handle the situation and report back to the Council.

IX.

CONSENT CALENDAR

- A. *Approval of Council Meeting Minutes - white*
1. *Minutes of June 28, 1999, Regular Council Meeting*
 2. *Minutes of July 12, 1999, Regular Council Meeting*
 3. *Minutes of July 14, 1999, Emergency Council Meeting*
- B. *Approval of Vouchers - white*
1. *\$324,760.22*
- C. *Acceptance of deed for dedication of ten feet of additional right-of-way along portion of Cove Road - pink*

(end Consent Calendar)

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to approve the Consent Calendar.

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. *Ordinances*
None

B. *Resolutions*
None

XI.

REMARKS FROM MAYOR AND COUNCILORS

A. *Mayor*

Mayor Hagbom reported on the Transportation Bill status. City Manager Weldon commented on recent Oregonian statements of the same. Hagbom stated the transportation package had "died, was born again, died, but was alive" again on Saturday. A bill was passed, which included various tax changes. "It was a very hard fought battle, but passed on the 5th time by one vote!" Hagbom noted the significance of these results to our citizens is that it will bring monies to our community for repairs to streets.

B. *Council*
None

XII.

ADJOURNMENT

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to adjourn the meeting at 8:20PM.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST:

Gail L. Hedding
Finance Director/Recorder

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
June 1, 1999**

The regular meeting of the Brookings Planning Commission was called to order by Chair Marv Lindsey at 7:01 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Ted Freeman
Marv Lindsey
Judi Krebs
Reily Smith
Rick Dentino
Vikki Nuss

John Bischoff, Planning Director
Linda Barker, Secretary
Mike Cooper, Police Sergeant
Tom Weldon, City Manager

Commissioner Breuer and Ex Officio Commissioner Ball were not present.

CHAIRPERSON ANNOUNCEMENTS

Chair Lindsey welcomed new Commissioner Reily Smith. Commissioner Smith is filling the vacancy created by George Ciapusci's appointment to the City Council.

MINUTES

By a 3-0 vote (motion: Commissioner Freeman, second: Commissioner Nuss) the Planning Commission approved the minutes of the April 6, 1999 meeting as written. Only Commissioners Nuss, Freeman and Lindsey participated in the vote as the others were not in attendance at the April meeting.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Freeman) the Planning Commission approved (File No. CUP-3-99) a request for a conditional use permit to place four (4) duplexes on a 1.0 acre lot; located on the east side of Pioneer Road, 390 feet north of Easy Street; zoned R-2 (Two-family Residential); Lonny Draheim, applicant.

Before the hearing began all Commissioners present declared ex parte contact as a result of a site visit. Commissioner Freeman also declared he has had business dealings with the

applicant in the past but that it caused no bias or conflict of interest. No member of the audience challenged any Commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the requests from the following people:

Lonny Draheim

PO Box 1892

Brookings Oregon

2. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Freeman) the Planning Commission approved the Final ORDERS and Findings of Fact for File No. CUP-3-99 as written.
3. By a 6-0 vote (motion: Commissioner Freeman, second: Commissioner Krebs) the Planning Commission approved (File No. M3-2-99) a request for a minor partition to divide a 17,474 sq. ft. parcel of land into two parcels of 10,474 and 7,000 sq. ft. each; located between Cove Road and Tanbark Road, approximately 230 feet south of the intersection of Tanbark Road and Memory Lane and approximately 800 feet south of the intersection of Railroad Avenue and Cove Road; zoned R-2 (Two-family Residential); Morrison Enterprises, applicant; Rich Roberts, Stuntzner Engineering, representative.

All members of the Commission present declared a site visit. No member of the audience challenged any Commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Rich Roberts

PO Box 2748

Harbor Oregon

4. By a 6-0 vote (motion: Commissioner Freeman, second: Commissioner Krebs) the Planning Commission approved the Final ORDERS and Findings of Fact for File No. M3-2-99 as written.
5. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Dentino) the Planning Commission denied (File No. CUP-2-99) a request for a conditional use permit to construct and operate an unmanned cellular telephone transmission site consisting of a 12' x 20' prefabricated concrete building and a 100 foot monopole tower; located on an irregularly shaped 0.50 acre piece of property with frontage on Railroad Street 125 feet easterly of Center Street and frontage on King Street 17.55 feet east of Center Street; zoned I-P (Industrial Park); United States Cellular Wireless Communications, applicant; Bernie Gribben, X-Dot, Inc., representative.

All members of the Commission present declared a site visit. No member of the Commission declared bias or conflict of interest and no member of the audience challenged any Commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Bernie Gribben

1826 Charles Timmons Lane Eureka California

Eric Engebretson

450 Industrial Circle

White City Oregon

The Commission recessed from 8:40 p.m. to 8:45 p.m.

6. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Freeman) the Planning Commission approved (File No. CUP-4-99) a city-initiated request for a conditional use permit to allow a 150' communications tower for 911 service; located at 898 Elk Drive, more specifically City Hall; zoned P/OS (Public Open Space).

All members of the Commission present declared a site visit. No member of the audience challenged any Planning Commissioner for conflict of interest or bias.

This action was taken following questions or comments regarding the request from the following people:

Mike Cooper

898 Elk Drive

Brookings Oregon

Mark Hall, Motorola

5200 Fern Valley Road

Medford Oregon

7. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Dentino) the Planning Commission approved the Final ORDERS and Findings of Fact for File No. CUP-4-99 as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

UNSCHEDULED PUBLIC APPEARANCES

Former Commissioner George Ciapusci introduced himself as the liaison between the City Council and the Planning Commission. Councilor Ciapusci was appointed to the Council after the resignation of Mayor Nancy Brendlinger and appointment of Councilor Bob Hagbom as the new mayor. Councilor Ciapusci stated he will be in attendance at Planning Commission meetings as often as possible. During his six years on the Commission he learned a lot and enjoyed the meetings, even those lasting late.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

1. A letter was sent May 5 to the owners of the "sign cart" currently on location at 600 Chetco Avenue giving them 15 days to remove the trailer from the premises. They called and said in moving the cart the frame broke and needed to be welded. They would remove this cart as soon as the repairs were made. To date this had not been done and the Planning Department will be contacting them again this week to specify removal of the cart.
2. Taco Ole has closed its doors after a few month of business. The sign post remaining will be declared abandoned after 90 days and the city will seek its removal. If another business goes into the building within the 90 days they would be able to use the post.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS


1. Commissioner Krebs brought up the outbuildings at the corner of Alder Street and Railroad Avenue. Staff understood these had been cleaned up. When he learned otherwise, Director Bischoff said he would again take this up with the property owner.
2. The landscaping at Dr. Chickenell's dental office on Pacific Avenue still is not complete although it has been two years since the conditional use permit was granted. Work has been done on the grounds but there are still areas to be finished.
3. Commissioner Dentino reminded all present that the joint meeting of the Planning Commission and City Council will be held Thursday, June 3 at 7:00 p.m. in the Council Chambers. This meeting will be to adopt the Public Facilities and Services Plan. The Final ORDER and Findings of Fact for File No. CUP-2-99 (denied earlier in this meeting) will be prepared and presented at the beginning of the June 3 meeting.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 9:45 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



Marvin Lindsey, Chair

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
July 6, 1999**

The regular meeting of the Brookings Planning Commission was called to order by Chair Marv Lindsey at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Ted Freeman	John Bischoff, Planning Director
Marv Lindsey	Linda Barker, Secretary
Judi Krebs	Mike Cooper, Police Sergeant
Reily Smith	Tom Weldon, City Manager
Vikki Nuss	
Earl Breuer	

Commissioner Dentino and Ex Officio Commissioner Ball were not present.

CHAIRPERSON ANNOUNCEMENTS

None

MINUTES

By a 5-0 vote (motion: Commissioner Freeman, second: Commissioner Krebs; Commissioner Breuer abstaining as he was absent from the June 1 meeting) the Planning Commission approved the minutes of the June 1, 1999 meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-0 vote (motion: Commissioner Breuer, second: Commissioner Smith) the Planning Commission approved (File No. M3-3-99) a request for a minor partition to divide a 1.53 acre parcel of land into three lots of 20,001, 20,016, and 26,490 sq. ft. in size; located on the easterly side of Old County Road, north of the intersection of Old County Road and Hassett Street; zoned SR-20 (Suburban Residential, 20,000 sq. ft. minimum); Steve and Cathy Cadwalader, applicants.

Before the hearing began Commissioners Lindsey, Krebs, Smith, Freeman and Nuss declared ex parte contact as a result of a site visit. Commissioner Freeman also declared he has had

business dealings with the applicant in the past but that it caused no bias or conflict of interest. No member of the audience challenged any Commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the requests from the following people:

Steve Cadwalader	PO Box 2603	Harbor Oregon
Cathy Cadwalader	860 Old County Road	Brookings Oregon

2. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved the Final ORDERS and Findings of Fact for File No. M3-3-99 as written.
3. By a 5-1 vote (motion: Commissioner Krebs, second: Commissioner Breuer; voting for: Commissioners Breuer, Krebs, Freeman, Smith and Lindsey; voting against: Commissioner Nuss) the Planning Commission voted to send an unfavorable recommendation to the City Council on (File No. CPZ-2-99) a request for a zone and Comprehensive Plan change from the existing R-2 (Two-family Residential) Zone and Residential designation to the I-P (Industrial Park) Zone and an Industrial designation, on a 0.22 acre parcel of land; located on the east side of Cove Road opposite the back entrance to "The Cove" planned unit development; zoned R-2 (Two-family Residential); Morrison Enterprises, applicant; Jim Capp, Western Land Use Services, representative.

All members of the Commission present declared a site visit. No member of the audience challenged any Commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Jim Capp	PO Box 2937	Harbor Oregon
Scott Hedenskog	PO Box 871	Brookings Oregon
Dan Waltrous	210 Schooner Bay Drive	Brookings Oregon

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

In the matter of CR-C-9205 the Planning Commission voted to send favorable recommendation to Curry County on a request for a one-year extension of time for the city's conditional use permit to construct a golf course; located on 182 acres on the south side of the South Bank Chetco River Road at Jack Creek; zoned County EFU (Exclusive Farm Use); City of Brookings/Salmon Run Golf and Resort, applicants. This extension would allow the completion of the golf course and permission to open the first nine holes of the golf course in August of this year using temporary toilet facilities, bottled water, and a gravel road and parking lot. The favorable recommendation also includes wording that the golf course developer should abide by the County Road Master's letter dated June 3, 1999 which recommends the approach apron on Jack Creek Road at the South Bank Chetco River Road be paved.

Before the hearing began Commissioner Krebs read the following statement into the record:

In July, 1992, I was the Chair of the Curry County Planning Commission who granted this conditional use permit. My signature is on the final order in the packet before us tonight. In 1992, I did NOT participate in the hearing process because I was at that time the Chair of the Brookings City Planning Commission. I also wish to disclose that several years following that hearing, my husband and I invested \$1,500 with the City of Brookings Golf Board, not because we are golfers but as a good faith gesture because we felt the golf course would be good for the community. That money was since returned to all investors.

Commissioner Freeman declared conflict of interest and removed himself from the bench and did not participate in the discussion. Commissioners Nuss, Krebs and Smith declared ex parte contact as a result of a site visit. No member of the audience challenged any Commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Pete Pavich 99040 South Bank Chetco River Road Brookings Oregon

Following testimony by Pete Pavich, Commissioner Krebs moved and Commissioner Nuss seconded a motion to send a favorable recommendation to Curry County with comments that this request fits the criteria for a minor change as required in the Brookings Land Development Code and a further recommendation that the County Road Department memo of June 3, 1999 regarding the paving of the intersection of Jack Creek Road and South Bank Chetco Road be adopted. Chair Lindsey called for a roll call vote before any Commission discussion. This vote was 4-1 (voting for: Commissioners Nuss, Lindsey, Krebs and Breuer; voting against: Commissioner Smith who declared he needed clarification). By a 5-0 vote (motion: Commissioner Nuss, second: Commissioner Breuer) the Planning Commission voted to revisit the previous vote and allow a period for discussion.

Following discussion on the motion, the Planning Commission voted 5-0 (motion: Commissioner Krebs, second: Commissioner Nuss) to send a favorable recommendation to Curry County on the request for a one year extension of time and specifically the issue allowing the first nine holes to open for play with a gravel road, parking area and the use of bottled water and portable toilets with the following comments:

1. The city has a minor change provision within the Land Development Code which allows an approved conditional use to be amended without reopening the entire action and thus does not place the entire project in jeopardy. The opening of the front nine holes would be such a change and meets the requirement for a minor change.
2. The golf course developer should abide by the County Road Master's letter dated June 3, 1999 which requires pavement of the approach apron of Jack Creek Road onto South Bank Chetco River Road.

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

Tom Weldon commented on a memo sent to the PROUD Committee, the downtown study group. The next full committee meeting will be held July 21 at 7:00 p.m. The preliminary draft of the committee's report should be available and presented to the City Council at their August 9 meeting. The City Manager expects the Council will refer the report to the Planning Commission for review. He stated he will ask for a special Planning Commission meeting in August to review the report.

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

1. Staff will be sending letters to several people who have not yet complied with conditions of approval or other land use issues. These include Dr. Chickenell and the owner of the property at Alder and Railroad. The Subway Sandwich Shop landscaping was brought up and staff commented that the Subway is currently working on it.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

1. Commissioner Freeman questioned the piles of soil stacked on the old Union 76 Station lot. This is soil that is being cleaned after a spill while removing the old tanks from the property. Commissioner Krebs asked whether outside lube bays are legal as these are being used in an area behind the dirt piles. These were formerly behind the old station building which was removed. Staff will check into this.
2. Commissioner Krebs commented on pictures used in the presentation for CPZ-2-99. These pictures of the I-P Zone on Cove Street showed one business with outside storage of commercial fishing gear. Staff commented that this use was there prior to the code.
3. Planner Bischoff related that he will be in contact with the roofing company on Cove Road regarding buffering between it and "The Cove."
4. In response to Commissioner Krebs's question, the Planning Commission was reminded of dates for meetings on the Public Facilities and Services Plan. There will be a work-study meeting July 22 at the Best Western Brookings Inn Conference Center for County Commissioners, Councilors and Planning Commissioners. July 27 is set for the continuation of the public hearing on the plan.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



Marvin Lindsey, Chair
Ted Freeman, Vice Chair

IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON

*In the Matter of a Resolution Electing to
Provide Workers' Compensation
Insurance Coverage to All City of
Brookings Volunteers*

)
)
)
)
)

**RESOLUTION
NO. 99-R-489a**

WHEREAS, the City of Brookings wishes to protect its volunteers from injuries arising out of or in the scope of their services to the City of Brookings;

NOW, THEREFORE, BE IT RESOLVED that the City of Brookings elects, pursuant to ORS656.031/656.041, to provide workers' compensation insurance coverage to the volunteers of the City of Brookings at the State of Oregon approved minimum wage rate.

BE IT FURTHER RESOLVED that the City of Brookings elects, pursuant to ORS 656.031/656.041, to provide workers' compensation insurance coverage to the police and firefighters volunteers of the City of Brookings at an assumed wage of \$1,500.00 per month.

PASSED by the Council and signed by the Mayor this _____ day of _____, 1999.

Bob Hagbom
MAYOR

ATTEST:

Gail L. Hedding
Finance Director/Recorder

RESOLUTION NO. 90-R-489


A RESOLUTION ELECTING TO PROVIDE WORKERS' COMPENSATION INSURANCE COVERAGE TO ALL CITY OF BROOKINGS VOLUNTEERS.

WHEREAS, the City of Brookings wishes to protect its volunteers from injuries arising out of or in the scope of their service to the City of Brookings;

NOW, THEREFORE, BE IT RESOLVED that the City of Brookings elects, pursuant to ORS 656.031/656.041, to provide workers' compensation insurance coverage to the volunteers of the City of Brookings at an assumed wage of \$800.00 per month.

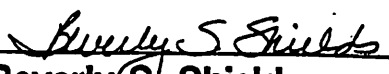
BE IT FURTHER RESOLVED that the City of Brookings elects, pursuant to ORS 656.031/656.041, to provide workers' compensation insurance coverage to the police and firefighter volunteers of the City of Brookings at an assumed wage of \$1,500.00 per month.

PASSED by the Council and signed by the Mayor this 11th day of June, 1990.



Fred Hummel
Mayor

ATTEST:



Beverly S. Shields
Finance Director/Recorder

DATE: 8/9/99

RE: Quote for Visitor Center Kiosk

Attn: Vikki @ B4BB

*passed out at
Comdl meeting 8/9/99
tom*

Quote for Kiosk & Custom Software

Description:

Kiosk Enclosure & Custom Software

- Kiosk Enclosure from Industrial Kiosk Series (K-1010, KI-440, K-1220)- standalone unit for indoor lobby use, industrial series, vandal resistant. ADA compliant. Aluminum & steel with powderpaint finish
(BUILDING NOTES- Be sure to account for telephone line & internet data line connection in wall or on floor, as well as electrical)
(INSURANCE NOTES- find out if you need UL certification from your insurance company)
- Kiosk hardware features to include: Telephone handset, sound card, speakers, video camera, extra harddrive storage. Internet & telephone connections.
- Software is to be standalone application with telephone internet access. Features include: Menu of participating vendors/hotels in the area with info screens on each. Typical info on screen may include graphic of building, features of the business, business hours, animated locator map, ability to dial the business via handset and speak to store receptionist. Current weather (updated hourly from TBD source online) and general info on year round weather. Webcam for 24hr security and for tourist snapshots that can be emailed (optionally printed out as well- cost to tourist? negative is that print outs would require kiosk upkeep of paper & ink cartridges).

Input Media:/Format

electronic content from each vendor (graphics, location, telephone number, info about them)

Output Media:

software on recordable cd, installed onto hard drive

Output Format:

HFS

Turn Around:

Software- approx 2+ months to account for interface design and vendor content edits. Recommend designs be posted to webs site or ftp site for on-line review and approval.

Kiosk Enclosure- approx 2 months

Return Shipping:

Road Freight

Cost:

ITEM	QTY	COST
Kiosk Enclosure & Computer	1	\$5514
Telephone Handset & Sound Card	1	\$400
WebCam & Associated Hardware	1	\$3500
Software, Est. Number of Hours	100	\$5000
TOTAL		\$14,414
Optional items we didn't discuss, but you might want:		
• UL Certification HIGH ESTIMATE	1	\$4000
• Thermal Printer (optional; maps, photos)	1	\$1950
TOTAL with Optional Items		\$20,364

Quote Prepared By:

Karen de Lucca

ADVERTISERS' INFORMATION ABOUT THE DOWNTOWN BROOKINGS VISITOR CENTER

Businesses for a Better Brookings (B4BB) is pleased to announce the opening of a 24 hour visitor center with public restrooms located at 541 Chetco Avenue. The **VISITOR CENTER BUILDING** is shared with Los Amigos and Sutter Coast Health Care. We have limited spaces for advertisers to place brochures for our visitors.

There are no membership requirements to advertise at our Center!

FEATURES

- ♦ 24 hour Visitor Center on Hwy 101
- ♦ Free Public Restrooms
with handicap access
- ♦ Free Public & RV Parking (day use only)

BENEFITS

- ♦ Access to **ALL** visitors traveling Hwy 101
- ♦ Invites travelers to **STOP & SHOP** the local area and check out future stops along Hwy 101
- ♦ Accommodates **ALL** travelers

BROCHURE PRICING

Brochures will be placed on a first come, first pay basis. Maximum brochure size is 4" x 12". Advertisers will be billed annually by B4BB with payment due in 10 days. Prices subject to change annually. Advertisers are responsible for restocking brochures.

Local advertisers (Curry and Del Norte County)

\$120.00 per year

Out of the Area advertisers

\$240.00 per year

Real Estate Listing Information

\$200.00 per year

PANEL RATE - \$500 per year (Local and Non Local)

Our visitor center will feature "You are Here" maps of Oregon, Southwestern Oregon and Brookings-Harbor. Spaces for advertisers' panels are limited to 25. Maximum panel size is 11"x17". Advertisers must supply their own artwork. Again, these advertisers will be on a first come, first pay basis. Advertisers will be billed annually by B4BB with payment due in 10 days. Price subject to change annually.

For information contact Vikki at 541-412-0244 or e-mail: b4bb@b4bb.org.

Ask about our plans for an interactive kiosk for real estate inquiries, motel/hotel, RV, and B&B reservations!