

VAULT COPY

agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415 - 7:00 PM
JULY 26, 1999



in Brookings
the Banana Belt of Oregon

THE
OFFICE OF THE
SHERIFF
CLATSOP COUNTY
ASTORIA, OREGON
JAN 10 1968

THE CLATSOP COUNTY
SHERIFF'S OFFICE

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
July 26, 1999
7:00 p.m.

- I. CALL TO ORDER - green
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES - yellow
 - A. Mark Usselman, ODOT-Area Commission on Transportation (ACT)
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 - 1. Chamber of Commerce
 - 2. Businesses for a Better Brookings
 - 3. Port Commission
 - 4. Council Liaisons
 - B. Unscheduled
- VIII. STAFF REPORTS
 - A. City Manager - salmon
 - 1. Fire Services Contract with Salmon Run Golf & Resort
 - B. Community Development Department - blue
 - 1. Report on Water Emergency
 - 2. Award of Oak Street Improvements Contract
 - 2. Speed limit signs on Parkview Drive request
 - 3. Authorization for engineering of the Water Treatment Plant Expansion, new filtration bay
 - C. Fire Department - orchid
 - 1. Fire Protection Contract - Upper Chetco Fire District
 - 2. Identification of Road on Marine Drive

IX.

CONSENT CALENDAR

- A. Approval of Council Meeting Minutes - white
 - 1. Minutes of June 28, 1999, Regular Council Meeting
 - 2. Minutes of July 12, 1999, Regular Council Meeting
 - 3. Minutes of July 14, 1999, Emergency Council Meeting
- B. Approval of Vouchers - white
 - 1. \$324,760.22
- C. Acceptance of deed for dedication of ten feet of additional right-of-way along portion of Cove Road - pink

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Ordinances
- B. Resolutions

XI.

REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

XII.

ADJOURNMENT

Muni=Municipal

and Fire Hall Use - as of 7/22/99

JULY 1999

BPD=BrkgsPolice Dept Muni=Municipal		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY									
					8:15am FH-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers/BPalicki											
	9:00am City Hall CLOSED 7:00pm FH-FireTrng/ ChfShrp	9:00am CC-VIPS 7:00pm CC-Planning Comm reg mtg/JBischoff	12:00pm CC-Community Agencies mtg 4:45pm CC-CPR 1st Aid Class/DAndrsn 247-0420 7:00pm FH-PoliceReserves	8:15am FH-CmtyDevDpt Staff mtg/LLightle 8:45am CC-CPR 1st Aid Class/DAndrsn247-0420												
Independence Day Azalea Park-AMF Concert:Oregon Lab Band/Swan Dance																
	7:00pm FH-FireTrng/ ChfShrp 7:00pm CC-Council Mtg	1:30pm CC-SystemDevChrgRev Brd/Jim Collis	8:00am CC-HOLD for deposits 2:30pm FH-SafetyCom. Mtg/HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Seatbelt Class-PD / B.Palicki		10AM Safety City Grad-BPD/Palicki 4:00pm AzPrkStage-SmmrRec/Swans on FREE CONCERT										
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 11:00am CC-Municipal Court/JdgHarper 7:00pm FH-FireTrng/ ChfShrp	8:45am CC-PROUD Ordinance Review SubComtee/JBischoff	7:00pm CC-PROUD Mtg/John Bischoff 6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:45am CC-Bid Opng/Oak St-LLightle 12:00pm CC-Cable TV Franchise Negtns/TWeldon	10:00am CC-CrisseyFld Mtg/TWeldon	8:00am CC&FH-BPD ReserveOral Board Testing/SgtCooper										
	8:00am CC-HOLD for depositions 7:00pm FH-FireTrng/ ChfShrp 7:00pm CC-Council Mtg	7:00pm CC-Joint PC/CC Mtg	7:00pm CC-Pool Cover Mtg /FJohns	8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm/CMickelson	9:00am CC-BPD/Dispatch Tstg-SgtCooper	10AM Safety City Grad-BPD/Palicki										
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Council Chambers and Fire Hall Use - as of 7/22/99

AUGUST 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1:00pm AzPrk Stge/ Lwn-Wild Hogs in Park/AmerMusicFestival Free Concert	1:45pm CC-BidOpening Cushing Crt Waterline Project/LLightle 7:00pm FH-FireTrng/ ChfShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki	7:00pm CC-Planning Comm reg mtg/JBischoff	12:00pm CC-Community Agencies mtg 7:00pm FH-PoliceReserves	8:15am FH-CmtyDevDpt Staff mtg-LLightle 9:00am CC-Crime Stoppers/BPalicki		
1:00pm AzPrkStage -SWOCC/ OrcaSngs-LBrown&CHearse rly 412-9116 FREE CONCERT	7:00pm FH-FireTrng/ ChfShrp 7:00pm CC-Council Mtg	9am-11:15am SAFETY CITY-BPD/Palicki				10AM Safety City Grad-BPD/Palicki
			2:30pm FH-SafetyCom. Mtg/HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle		
	11:00am CC-Municipal Court/JdgHarper 7:00pm FH-FireTrng/ ChfShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle		
	7:00pm FH-FireTrng/ ChfShrp 7:00pm CC-Council Mtg			8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm Mtg/CMickelson		Public Sfty Fair-See BPalicki at Azalea Park
	7:00pm FH-FireTrng/ ChfShrp					

CC= Council Chambers or City Council

FH=Fire Hall

VIPS=Volunteers in Police Service

PC=Planning Comm

BPD=BrkgsPolice Dept

Muni=Municipal

JULY 1999

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SEPTEMBER 1999

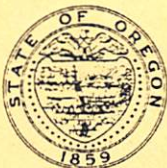
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FH=Fire Hall
VIPS=Volunteers in Police Service

and Fire Hall Use - as of 7/22/99

SEPTEMBER 1999

SEPTEMBER 1999					anna Fire Hall Use - as of 7/22/99												
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY											
			12:00pm CC-Community Agencies mtg 7:00pm FH-PoliceReserves	8:15am FH-CmtyDevDpt Staff mtg-LLightle 9:00am CC-Crime Stoppers/Police Dept 6:30pm CC-Brkgs Ctrn Police Acdmty #7/Intro Cmty Plcng-OfcPalicki													
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChfShrp 9:00am City Hall CLOSED	7:00pm CC-Planning Comm reg mtg/JBischoff	2:30pm FH-SafetyCom. Mtg/HThompson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Brkgs Ctrn Police Acdmty#7/911-Cmmctn, Ptrol, Trffc Enfric-SgtsCoopr/Shffiel	3	4											
	5 Labor Day 7:00pm FH-FireTmg/ChfShrp 7:00pm CC-Council Mtg		6:00pm FH-Subrbn Fire Dist Mtg/RexAnwell 6:30pm CC-Brkgs Ctrn Police Acdmty #7/OSP-Tetel Cmmctns-TrpStone	8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Seatbelt Class-PoliceDpt /B Palicki	10 Roth Hashua	11											
12	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 11:00am CC-Municipal Court/JdgHarper 7:00pm FH-FireTmg/ChfShrp	6:30pm CC-Brkgs Ctrn Police Acdmty #7-Drug Invstgns-DetPlstr	5:45pm CC-Victim Impact Panel	8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm/CMickelson	17	18											
19 Yom Kippur 7:00pm FH-FireTmg/ChfShrp 7:00pm CC-Council Mtg	20	21	22	8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Brkgs Ctrn Police Acdmty #7/Invstgns-DetBishop	24	25											
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Oregon

John A. Kitzhaber, M.D., Governor

Department of Transportation

SouthWest Area Office

307 Highway 42E

Coquille Oregon 97423

(541) 396-3707

FAX (541) 396-5321

June 14, 1999

City Manager
898 Elk Dr.
Brookings, Or 97415

FILE CODE:

Dear Tom Weldon;

I would like to thank each one of you who participated in the Area Commission on Transportation (ACT) workshop held on May 26th, 1999. I know that several of you traveled quite a distance to be there and I appreciate your commitment. In an effort to provide information to those who were unable to attend, enclosed with this letter is an information packet. The packet includes items that describe, in broad terms, what was discussed at the workshop and what was agreed to in terms of next steps.

The group decided that each of the participants would go back to their respective constituencies and share the attached information, gather feedback and have a representative come prepared to move forward with the development of a charter at the next meeting (scheduled for July 29). Based on the charter, each municipality/jurisdiction/organization can make its decision regarding membership. It is important to note that there was a commitment from those in attendance to keep this moving forward toward the development of an Area Commission on Transportation.

*Not
changed
Tom*

I will be contacting most of you over the next month to discuss ACT formation. If you have any requests regarding the scheduling of those contacts please call me at 541-396-3707 or send an e-mail to mark.usselman@state.or.us.

I am encouraged by what we accomplished at our May meeting and am excited about working with each of you on this important endeavor.

Regards,

Mark A. Usselman

Enclosures:

- May 26 meeting agenda/notes
- OTC guidelines regarding ACTs
- Listing of key attributes/responsibilities of ACTs
- Listing of May 26 meeting participants

received
6/16/99

pc - Leo, Council 7/13/99/sr

**Notes From The
Southwest Area Commission on Transportation
Organization Meeting
May 26, 1999**

**Meeting Agenda
& Meeting Notes**

Meeting conveners: Mark Usselman, ODOT Area Manager
Paul Mather, ODOT Region Manager
Facilitators: Lis Cooper, MaryBeth Olson, ODOT Process Improvement Unit

10:00 – 10:15	Welcome, overview of agenda, introductions (Mark Usselman)
10:15 – 10:30	Icebreaker
10:30 – 11:45	General information concerning Area Commissions on Transportation (ACTs) Introduction of Panel (Mark Usselman)

1. Oregon Transportation Commission perspective (OTC member Stuart Foster)

Questions/Answers:

Q. How are private-sector representatives selected? Who do they represent? (i.e. AOI., specific industries)

A. Whatever best suits/supports the area. Usually selected by county commissioners.

Q. Do ACTS focus on only highway or entire transportation scope?

A. All aspects of transportation. (air, water, & surface).

Q. How many individuals from the private-sector were invited today?

A. None.

Q. Why not? How to hear discussion?

A. Will include them later; ODOT didn't want to be selecting the private-sector participants prior to first organizational meeting.

Q. Is it [forming an ACT] something we want to do? Have to do? How to avoid separation and divisiveness?

A. Forming an ACT gets public and private-sector at same table. Membership in the ACTs is optional. ACTs WILL be the chartered advisory groups to the OTC.

Q. Why remove decisions from professional engineers into the political realm ?

A. Local communities know best what the needs are- plus each ACT is advised by a technical committee that the ACT forms.

2. Governor's office perspective (Dave Bishop)

Q. *Are regional partnerships working? Will they last?*

A. *Yes. If they provide solutions, gain resources, answer questions.*

Q. *Do they look at shared services?*

A. *Yes- State, local and private representatives share: ideas, equipment, services, facilities as well as \$. Product = greater understanding of each other, more trust.*

Q. *When a state highway IS the main street of a community sometimes purposes of highway and the community are at odds. Can these partnerships help alleviate these counter purposes?*

A. *Yes - OTC focuses on needs & looks to collaborate on meeting needs – trying to address issues.*

3. Interconnections between other Areas, Coastal Policy Advisory Committee on Transportation (CPACT) and others (Chuck Curtis)

Q. *How to find time to attend all these meetings? Need to be effective, efficient? Also use technology & helps with transportation issues?*

A. *These groups help identify transportation issues in biggest view. ACTS can eliminate the need for some meetings.*

Q. *Do ACTS report to ODOT region manager?*

A. *No, to the OTC. ODOT will support structure that ACTS develop.*

Q. *Can ACTS reform, adjust their boundaries?*

A. *From OTC perspective, sure – whatever works best for areas. Not a top-down process.*

4. ODOT Region 3 perspective (Paul Mather)

Q. *More ODOT money because of process?*

A. *No, local solutions instead – new ideas on table....different resources available – shift facilities from one entity to another. ACTS can discuss policy, operations – wide variety of topics can be on the table.*

Q. *How can ACT help a location w/o state facility?*

A. *Example; helps get signage, identify common issues, community interests.*

Q. *Are public sector representatives to the ACTs elected or staff?*

A. *Yes – mixed – Varies ACT by ACT. OTC's intent is for the ACTs to have decision-makers present.*

Q. *How will ACTs be involved with local facilities that are not state facilities? What is impact of ACTs on local (municipal) traffic needs?*

A. *Intent: help communities with state facility, not state tell how to manage municipal facilities- example: recommend joint ventures.*

Q. *STIP process - How to know something in STIP will really happen?*

A. *In the past, projects were not always completed, typically due to funding difficulties. In the current STIP and STIP process – all STIP projects have funds & will be built. ACTs identify priorities and make formal recommendations to the OTC.*

Q. *Relationships with the ACTs: Community solution teams, regional partnerships? Is this adding more layers?*

A. *Not necessarily, can work together and deal with multiple issues together. ODOT area manager is the link. [Clarification: ACTs are chartered by the OTC and are chartered to provide recommendations to the OTC regarding transportation projects/issues. ACTs are not chartered to take on work more appropriately handled by COGs, CSTs, Regional Partnerships, etc.]*

12:00 – 1:00 Featured Speaker OTC member Stuart Foster

1:00 – 1:30 Discussion of how to proceed from here (Mark Usselman)

Some Comments / Notes From The Discussion

- *Today's meeting participants need to go back to constituencies.*
- *Where does the work of the 38/42 corridor project I.D. group fit in?*
- *Add key private sector involvement.*
- *Build upon existing groups/experience.*
- *Elected county officials need to be involved.*
- *Do municipalities know impact of ACT on STIP?*
- *Who are the emissaries to take info from this meeting to elected officials not in attendance?*
- *Need to communicate deadlines to municipalities for decision making.*

2:15 – 2:30 Summary and next steps

Next Steps As Decided By Meeting Participants:

- *Send minutes / notes, list of participants, handouts / notes / examples????.*
- *Private sector – select invitees for next meeting.*
- *Get feedback from constituencies.*
- *Set next meeting date and agenda*
 - *Essential agenda items for next meeting:*
 1. *Commitment / Decision to proceed*
 2. *Begin work on charter*

OREGON TRANSPORTATION COMMISSION

**GUIDELINES
FOR THE ESTABLISHMENT
OF
AREA COMMISSIONS ON
TRANSPORTATION
(ACTs)**

Adopted by the
Oregon Transportation Commission
May 18, 1999

OREGON TRANSPORTATION COMMISSION

Guidelines for the Establishment of Area Commissions on Transportation May 25, 1999

On May 18, 1999, the Oregon Transportation Commission (OTC) adopted *Guidelines for the Establishment of Area Commissions on Transportation* provide answers to common questions about the purpose, formation and function of area commissions and to encourage a reasonable degree of consistency statewide in their role and operation.

Introduction

The Issue

Local jurisdictions and other stakeholders have asked for more opportunity to participate in the early stages of transportation project selection and development. The Oregon Transportation Initiative of 1996 concluded that more effective and timely local citizen participation in ODOT's project decision-making could help achieve the following goals:

- Improve discussion and coordination at a more local level on long range transportation issues
- Increase stakeholder understanding of transportation programs, funding and issues
- Improve communication between ODOT, local officials, legislators and business community
- Broaden opportunities for advising the Oregon Transportation Commission on policy issues
- Increase stakeholder commitment to projects
- Improve projects by better meeting real needs
- Reduce project costs
- Reduce time to project completion
- Better fulfill expectations for quality

The Response by the Oregon Transportation Commission (OTC)

In Autumn 1996, the Oregon Transportation Commission decided to expand the opportunity for local citizen involvement in ODOT's decision-making through the creation of regionally based transportation advisory commissions known as "area commissions on transportation" (ACTs). Initially the state commission chartered two area commissions: the Mid-Willamette Area Commission on Transportation (MWACT), and the Rogue Valley Area Commission on Transportation (RVACT). These ACTs were established in early 1997 to prototype the concept. Based on their successful operation, the OTC invites other areas of the state to propose commissions for their areas.

Guidelines

Definition of an "Area"

The term "area" refers to a geographic place that is as much as possible located within one of ODOT's five administrative regions. An area may include the entire ODOT region but more likely will be a county or grouping of counties within or mostly within a single ODOT region.

The Mission of an Area Commission on Transportation (ACT)

Charters already approved by the Oregon Transportation Commission include the following advisory roles for an Area Commission on Transportation:

- To provide a forum for the discussion and coordination of long range transportation issues affecting the Area's livability.
- To recommend priorities for state transportation infrastructure and capital investments through the development of an implementation strategy based on state and local transportation plans related to the Area.
- To advocate Area transportation issues to neighboring regions, area legislators and other outside organizations
- To advise the Oregon Transportation Commission on state and regional policies affecting the Area's transportation system.

Authority and Responsibilities of ACTs

An Area Transportation Commission is an advisory body chartered under authority of the Oregon Transportation Commission. It serves the OTC in an advisory capacity much as a city or county planning commission serves its jurisdiction. It is expected to address all aspects of transportation (surface, marine, air, and transportation safety) with primary focus on the state transportation system. However, an ACT also considers regional and local transportation issues if they affect the state system.

An ACT plays a key advisory role in the development of the Statewide Transportation Improvement Program (STIP). It establishes a public process for area project selection priorities for the STIP. Through that process, it prioritizes transportation problems and solutions and recommends projects in the area to be included in the STIP. Also, an ACT may choose to play an advisory role in the development of modal programs and project selection within the area.

Relationship of ACTs to Other OTC and ODOT Advisory Bodies

The Oregon Transportation Commission and ODOT have several standing committees that advise on specialized programs such as transportation safety, bicycle and pedestrian, aviation, passenger rail and freight, public transit, scenic byways, motor carriers and local government relationships. Since ACTs are to address all aspects of transportation, specialized advisory committees should keep ACTs informed and seek their comment on major policies and programs under consideration by the committees. The ACTs should respect the fact that specialized committees have a direct advisory relationship to the OTC and ODOT managers.

Relationship of ACTS to ODOT Management

ODOT is a voting member of an ACT. ODOT's Transportation Policy and Operations Team oversees and coordinates issues related to the functioning of ACTs.

How an ACT is Established

Local elected officials and staff working together with the ODOT region manager and the OTC member representing the area, develop a proposal for the formation of an Area Commission on Transportation (ACT). The proposal should address key questions listed below. The proposal is circulated among local jurisdictions for comment, revision and eventually expressions of support. The State Community Solutions Team reviews the proposal for coordination with the Regional Partnership Initiative. The Oregon Transportation Commission reviews the proposal. Once the Commission accepts the proposal, it adopts a resolution providing a provisional charter for the Area Commission on Transportation. The ACT selects its members and begins to function as an official advisory body to the Oregon Transportation Commission.

Key Questions to be Addressed in an ACT Proposal

The Oregon Transportation Commission expects that for an ACT to be effective it will represent the political environment of the area. Therefore, each ACT may look and function somewhat differently than another. However, each proposal for an ACT should address at least the following questions:

1. What is the rationale for the geographic boundaries of the proposed ACT?

The boundaries should be consistent with a "geographic community of interest" regarding the state transportation system and coordinated with existing regional intergovernmental relationships.

2. What are the proposed voting and ex-officio membership categories?

Membership should be broadly based. It should include the jurisdictions, interest groups and community organizations important to creating consensus within the area on transportation issues and priorities.

3. Is the membership broadly representative of local elected officials and inclusive of the private sector and ODOT?

Membership should consist primarily of community decision-makers such as elected officials. Members from the private sector should be included to offer their perspective. A senior ODOT manager should also be a member. The OTC member representing the area should be considered an ex officio member.

4. How would voting members be selected to ensure coordination with existing regional public agencies?

Members should be carefully selected so that transportation recommendations are coordinated with other local and regional community development activities.

5. How would the ACT coordinate with adjacent areas and involve state legislators?

Some transportation issues may affect adjacent areas or require legislative action. Concerned individuals from adjacent areas and area legislators should be invited to participate in ACT meetings, even if only as ex-officio members.

6. If in the future the counties in the area choose to become a "regional partnership" within the Oregon Community Development Initiative, how would the ACT function in relationship to the regional partnership?

ACTs are encouraged to either be one and the same with a "regional partnership" or be organized to work effectively with and contribute to the work of a regional partnership.

7. What is the proposed work program of the ACT?

The proposal for an ACT should include an outline of the major activities to be undertaken during the first year of work.

8. Who would help guide the work program and agendas of the ACT?

The proposal for an ACT should indicate the general operational structure of the area commission.

9. How would the ACT secure technical assistance on transportation issues?

The ACT should include the use of a technical advisory group or indicate how it will collect technical information upon which to base its recommendations.

10. Who would provide support staff to the ACT?

To be successful, an ACT must be adequately staffed either by ODOT or an organization with which ODOT could contract administrative services. The ACT should advise ODOT on how it wishes to be staffed. In an amount to be determined by the ODOT region manager, ODOT will provide financial support for area commission staff.

AREA COMMISSIONS ON TRANSPORTATION (ACTs)

Characteristics

- Chartered by the Oregon Transportation Commission (OTC)
- Provide direct input to OTC on policy issues
- Must have broad-based membership, but specific membership is determined by local folks, not ODOT
- So far, membership has been composed of representatives of local government (counties, cities, ports, tribes) and private-sector groups
- Existing ACTs have been meeting monthly for a half day
- Each ACT determines its own operating rules and procedures
- ODOT provides administrative support, either directly or by arrangement with local COG, Economic Development partnership, etc.
- Information/education provided by ODOT *at the request of the ACT*

Activities

- Identify and prioritize needs within the geographic area for purposes of STIP development
- Collaborate with other ACTs to prioritize needs at the Region or Coastal level
- Review and update corridor plans, Coastal Vision, etc., on an ongoing basis
- Review and prioritize applications for Scenic Byway and Enhancement funding
- Assist in development and implementation of initiatives such as COATS
- Act as two-way conduit for information between ODOT and the public

Hoped For Outcomes

- Better project selection from local perspective
- Better local understanding of needs elsewhere
- Better ODOT understanding of local needs
- Better agreement between communities and ODOT on project scope and design (this could result in considerable time and money savings)
- ACT could foster interagency and public/private partnering
- Better relations between public and ODOT

CC:

Mayor Tom Hedgepeth
Mayor Mike Swindall
Mayor Judith Densmore
Mayor Joanne Verger
Mayor Bob Hagbom
Mayor Julie Anderson
Mayor Marilyn Schaffer
Mayor Gloria McGinnis
Mayor Pauline Eells
Mayor Alfred S. Tyson
Mayor Brad Borigo
Mayor Ranelle Allen-Morris
Mayor Gary Doran
Mayor Lee Golder
Mayor Terry North
Mayor William Duckett
Mayor Larry Rich
Mayor Joe Mongiovi
Mayor Jim McClellan
Mayor Robert Lee
Mayor Paul Tamm
Mayor Jerry Pothier
Oregon International Port of Coos Bay
Port of Bandon
Port of Brookings-Harbor
Port of Umpqua
Port of Port Orford
Port of Gold Beach
Curry County Commissioners
Douglas County Commissioners
Coos County Commissioners
Cow Creek Band of Umpqua Tribe of Indians
Confederated Tribes of Coos-Lower Umpqua-Siuslaw Indians
Coquille Indian Tribe
Gayle Paige – Port of Port Orford
Linda Higgins – City of Elkton
Martin Callery-Port of Coos Bay
U.R.C.O.G.
Dan Huff- City of Roseburg
Larry Andrew- City Admin. – Canyonville
Bud Schmidt-City Manager – Myrtle Point
Tom Weldon-City Manager – Brookings
Joseph Wolf – City Admin. – Myrtle Creek
Benny Henry- City Council Pres. – Lakeside
Nick Johnson – Council Member – Lakeside
Eric Fladager – Umpqua Regional Council of Government
Mike Luttrell – Douglas County Public Works

July 21, 1999

Mayor Marlyn Schaffer
510 S. Ellensburg
Gold Beach, Or 97444

Dear Mayor Schaffer;

This is just a reminder of the second meeting regarding the development of an Area Commission on Transportation in the Coos, Curry and Douglas County area. The meeting will be held on July 29th from 10am until about 2pm. We will be meeting in Coquille at Tad's Restaurant (90 West 1st St.). We will be working through lunch so if you are planning on attending could you please RSVP by July 27th. The contact for RSVP will be Angie Carpenter (541-396-3707).

The main outcome for this meeting will be "The development of a process to develop a Charter" which will contain;

- What are some of the key elements that need to be in the charter?
- Work plan / Timeline
- Who?
- Where we will meet?
- How we staff the Commission?

These are just some of the things that we will need to come prepared to discuss. I am currently putting together the final agenda, but I wanted to give you an idea of what we will be discussing.

We look forward to seeing you or your community's representative on July 29th. If you have any questions, please do not hesitate to call me.


Sincerely,

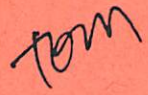
Mark A. Usselman
Area Manager

Paul Mather, Region 3 Manager
Ted Paselk, District 7 Manager
Terry Harbour, Region 3 Planning Manager
Dave Bishop, CDO
U.R.C.O.G. - Roseburg

Memorandum

TO: Mayor, City Council

FROM: William J. Sharp, Fire Chief 

THROUGH: Tom Weldon, City Manager 

DATE: 7-20-99



Issue: Salmon Run Golf & Resort Fire Protection Contract

Synopsis: Salmon Run Golf & Resort has requested that the City Of Brookings Fire Department provide fire protection for the golf course under contract. The fire department has put together a contract for the approval of all parties involved and submit this to the Council for their discussion and approval.

Contract For Fire Protection

City of Brookings to Salmon Run Golf & Resort

This Contract, is made this__ day of ___, 1999, by and between the CITY OF BROOKINGS, an Oregon municipal corporation, hereinafter referred to as "CITY" and The CLAVERAN GROUP LLC , dba ; SALMON RUN GOLF & RESORT , hereafter referred to as "SALMON RUN ", the promises and agreements of each being in consideration of the promises and agreements of the other.

The parties agree as follows:

- 1.) **Term** The term of this agreement is 3 years with a yearly evaluation of the agreement by both parties, beginning on the first day of ____, ____ and ending on the 30th day of June, 2002.
- 2.) **Scope of Services.**

The CITY agrees to provide fire protection throughout the SALMON RUN, as required , including the use of available pumpers, tankers, and sufficient personnel to operate that apparatus, subject to the condition that reasonably sufficient apparatus and personnel shall remain within the CITY to assure adequate fire protection to the CITY. If the demands of SALMON RUN exceed the available apparatus and personnel which the CITY can provide, subject to that condition which assures adequate fire protection to the City, as may be necessary to supplement the CITY'S apparatus and personnel. In providing fire protection throughout SALMON RUN, the CITY, through its fire department shall:

 - A) Provide fire protection throughout SALMON RUN, twenty four (24) hours per day , seven (7) days a per week .
 - B) Investigate all fires within the SALMON RUN.
 - C) Enforce codes, ordinances, regulations, and statutes.
 - D) Maintain for the SALMON RUN, adequate records of activities as may be required by the Insurance Services Office and the Oregon State Fire Marshal.
 - E) Under no circumstances is the CITY liable to SALMON RUN for an interruption or failure of service caused by acts of God, unavoidable accident, or other circumstances beyond the control of the CITY through no fault of its own.

- 3.) **Compensation.** SALMON RUN shall pay the CITY each year during the term of this agreement a yearly amount equal to the percentage of the SALMON RUN assessed valuation as compared to the total assessed valuation of the CITY and SALMON RUN, multiplied by the City Fire Department operating budget.

A.) Annual fee shall be based upon the following formula :

$$\frac{\text{SALMON RUN Fiscal Year Assessed Valuation}}{\text{City Fiscal Year Assessed Valuation}} = \text{A.V. Multiplier}$$

$$\text{City Fire Department Operating Budget} \times \text{A.V. Multiplier} = \text{Annual Fee}$$

B.) The fee for fire protection shall be due within (30) thirty days of notification in writing by the City , following adoption of the City budget for the current fiscal year.

C.) The annual fee shall be calculated annually and applied to the City Fire Department operating budget for the current year.

D.) If the annual fee is not paid promptly when due , according to the terms of this agreement , the City may terminate this agreement and its duties and obligations hereunder upon (10) days written notice thereof to SALMON RUN.

- 4.) **Hold Harmless** The parties agree that neither the CITY nor any of the City's officers, agents, representatives, employees , or volunteers shall be liable to the Claveran Group , to any employee of the Claveran Group , or any other person, for any claim for injury, damage ,loss or expense growing out of or resulting directly or indirectly from the performance of this Agreement, including, but not limited to , a claim for alleged failure to afford firefighting or fire protection apparatus or services, court costs, and attorneys fees. Nothing in this agreement , including any provisions for hold harmless, is intended to create any liability or obligations to pay claims on any single incident in excess of the amounts set forth in the Oregon Tort Act . Specifically as to actions to which the Tort Claims Act would apply, the City, by this agreement, is assuming no contractual liability in any form in excess of those limitations.

- 3.) **Compensation.** SALMON RUN shall pay the CITY each year during the term of this agreement a yearly amount equal to the percentage of the SALMON RUN assessed valuation as compared to the total assessed valuation of the CITY and SALMON RUN, multiplied by the City Fire Department operating budget.

A.) Annual fee shall be based upon the following formula :

$$\frac{\text{SALMON RUN Fiscal Year Assessed Valuation}}{\text{City Fiscal Year Assessed Valuation}} = \text{A.V. Multiplier}$$

$$\text{City Fire Department Operating Budget} \times \text{A.V. Multiplier} = \text{Annual Fee}$$

- B.) The fee for fire protection shall be due within (30) thirty days of notification in writing by the City , following adoption of the City budget for the current fiscal year.
- C.) The annual fee shall be calculated annually and applied to the City Fire Department operating budget for the current year.
- D.) If the annual fee is not paid promptly when due , according to the terms of this agreement , the City may terminate this agreement and its duties and obligations hereunder upon (10) days written notice thereof to SALMON RUN.

- 4.) **Hold Harmless** The parties agree that neither the CITY nor any of the City's officers, agents, representatives, employees , or volunteers shall be liable to the Claveran Group , to any employee of the Claveran Group , or any other person, for any claim for injury, damage ,loss or expense growing out of or resulting directly or indirectly from the performance of this Agreement, including, but not limited to , a claim for alleged failure to afford firefighting or fire protection apparatus or services, court costs, and attorneys fees. Nothing in this agreement , including any provisions for hold harmless, is intended to create any liability or obligations to pay claims on any single incident in excess of the amounts set forth in the Oregon Tort Act . Specifically as to actions to which the Tort Claims Act would apply, the City, by this agreement, is assuming no contractual liability in any form in excess of those limitations.

Memorandum

TO: Mayor, City Council
FROM: William J. Sharp, Fire Chief *WJS*
THROUGH: Tom Weldon, City Manager
DATE: 8-22-98



After discussion with the City Attorney and City Manager there are two changes with the contract for fire protection to Salmon Run Golf & Resort that we must make.

- (1) We removed the wording in the first paragraph that refers to the ORS. 190.010. This was not needed .
- (2) Under scope of services (C) change the wording to say enforce City of Brookings codes, ordinances and regulations.

TO: Mayor, City Council
FROM: Leo Lightle, *LBL*
Community Development Director
DATE: July 21, 1999
ISSUE: Outside irrigation ban lifted

Community Development Department



In an emergency meeting Wednesday, July 14, the Brookings City Council place restrictions on water use and banned outside irrigation entirely. The Council authorized the City Manager to restrict all irrigation until the city could replenish water storage tank levels, "and if necessary, to otherwise limit the amount of water used by customers in order to conserve the city water supply." The city curtailed all city irrigation activities. The city's memorial fountain at Chetco Avenue and Fifth Street was turned off, even though it merely recycles the water in the basin.

The ban on irrigation remained in effect over the weekend, but by Friday morning, encouraging signs of increased water levels in the city's main storage tank indicated the restrictions may be lifted Monday. However, the authorization for water use restriction remains in effect through October 1, 1999, and could be reinstated at any time. The authorization calls for status reports to the Council at its regularly schedule meetings.

At about noon on Thursday as water levels in the city's storage tanks continued to fall to dangerous levels, a pump that had been working 24 hours a day for two weeks failed completely. The city prepared announcements to be sent to users above Hassett Street that they would be without water for at least eight hours, but due to extra effort, the pump was replaced and brought on line in record time. City Manager Tom Weldon appealed directly to the city's 15 largest water users.

Friday morning the city sent out an update on the emergency stating the irrigation ban remained in force, but adding, "In the last 24 hours the water level in the low-level tank raised one foot. This slight raise indicates a willingness of city water users to conserve water. Levels must raise another 18 feet before tank levels reach 39 feet, the full level for this tank. Other reservoir tanks in the city are showing similar slight gains."

The update said city crews would be working with an outside leak detecting company over the weekend, although as of Friday morning no significant leaks had been discovered.

The City of Brookings lifted the ban on outside irrigation Monday, July 19, effective at 9 a.m. "However," the notice lifting the ban cautioned, "the City Council asks for your continued efforts of conservation...Please be mindful of water running down streets, pooling in yards and lots, and all-around general water conservation procedures. Our summer is only half over, so please be water wise."

Memo to Mayor, City Council
RE: Irrigation ban
July 21, 1999 Page 2

On Tuesday, the city released a report by American Leak Detectors which stated an electronic leak survey on approximately 75 percent of the city's water distribution system had found no major leaks.

American Leak reported the survey was conducted in the concrete tank service distribution system on Old County Road, the 1.5 million gallon steel tank section from Marine Drive all the way to Harris Beach, all of the North Bank Chetco River Road section and the majority of the downtown older sections of town.

"No major leaks were found during the testing, but minor leaks were found at 608 Hassett Street at the corporation stop and the first fire hydrant on North Bank Chetco River Road," the report stated. The statement added that two meters on Midland Street were not registering water usage. "The total loss of water estimated at these leak areas is three to five gallons per minute," the report said.

American Leak said their testing indicated the water emergency was caused by a number of different factors. "One of the main pumps had an impeller fault and went down. Water consumption was up due to irrigation and usage demands, and the capacity of the filters was overtaxed and could not keep up with the demand. The results of the leak detection survey reveals that the distribution system tested is in very good shape with only minor leaks present," the report stated.

American Leak recommended several additions to the system, including additional filtering systems be added to the existing system for demand from new housing units and irrigation, new pumps at the filtering plant and pump stations, with a reserve pump standby available for emergency situations.

The company also recommended a complete leak detection survey be conducted on the rest of the city.

We will have more updates on the situation.

TO: Mayor, City Council
FROM: Leo Lightle, *LLB*
Community Development Director
THROUGH: Tom Weldon, City Manager *tom*
DATE: July 20, 1999
ISSUE: Speed limit signs on Parkview Drive
Request

Community Development Department



BACKGROUND:

We have a request by Rex Atwell, attached, for a 25 miles per hour speed limit on Parkview Drive.

The speed limit in residential areas is 25 miles per hour, however, this area resembles county road areas that are 35 miles per hour therefore there is ample justification for having the signs installed.

RECOMMENDATION:

The City Council authorize city staff to install two (2) 25 mile per hour speed limit signs on Parkview Drive at both approaches to the portion of Parkview Drive that is within the city limits.

15 JUNE 1999

CITY OF BROOKINGS

AND TO WHOM IT MAY CONCERN

A PORTION OF PARKVIEW DRIVE AT HIGHWAY 101 TO HAMPTON ROAD
LIES WITHIN THE CITY OF BROOKINGS, TO THE BEST OF MY KNOWLEDGE.

KINDLY CONSIDER PLACING A 25 MILE PER HOUR VEHICULAR SPEED
LIMIT AT BOTH APPROACHES. THIS AREA IS RESIDENTIAL.

RESPECTFULLY,

Rex Atwell
REX ATWELL

17169 PARKVIEW DRIVE

BROOKINGS, OREGON 97415

541-469-4663

TO: Mayor, City Council
FROM: Leo Lightle, *LL*
Community Development Director
DATE: July 20, 1999
ISSUE: Authorization for engineering of the
Water Treatment Plant Expansion,
new filtration bay

Community Development Department



BACKGROUND: The expansion of the Water Treatment Plant is listed in the Capital Improvements Expenditure Plan as:

Project	Cost Estimate	Possible Funding Sources
Backwash Pond Reconstruction	\$38,000	SRF Water Fund
Clearwell Reservoir	\$297,000	100% SDCs
New Filtration Bay		100% SDCs

The current Water Emergency was due to the fact that the plant's recommended filtration capacity would not meet the water use demand. Earlier in the year, in putting together costs for our Capital Improvements Plan, a guestimate before pre-design was a cost of \$500,000. The engineer suggests that we do the pre-design to establish the project scope and cost projections. Pre-design costs are estimated to be \$21,500; pre-design and design are estimated to be \$96,500 (see attached letter).

It is apparent that, for whatever reason, our water demand has accelerated substantially above historic rates and that we need to re-prioritize our projects. The water filtration is our current bottleneck in getting water to storage tanks in town.

RECOMMENDATION: The City Council authorize the pre-design and design of the new filtration bays at the Water Treatment Plant.



ARCHITECTS
ENGINEERS
SURVEYORS
PLANNERS

375 PARK AVE
COOS BAY,
OREGON
97420

541.269.1166
FAX 541.269.1833

Richard D. Nored, P.E.
Clay Baumgartner, P.E., MSCE
Joseph A. Slack, A.I.A.
Von C. Miller, A.I.A., RCI
Russ Dodge, PLS

April 6, 1999

City of Brookings
898 Elk Drive
Brookings, OR 97415

Attn: Leo Lightle
Community Development Director

Re: Water Treatment Plant Expansion
Project # 9820

Dear Leo:

We have reviewed the needs for expansion of the Brookings Water Treatment Plant by the addition of an additional filter bay and building improvement. The site is very restricted, and the addition of new filters will likely require movement of the creek to allow for expansion of the building and the needed additional treatment capacity. In addition, the clearwell should be expanded in a manner that will provide increased disinfection on-site, and to permit continued usage of the existing treated water pumps. This will likely involve construction of an underground clearwell.


The expansion program should involve a close coordination of design with treatment plant staff, and a thorough review of existing equipment to determine overall plant needs for updating. Engineering needs may vary considerably dependent on the final project scope, and we would suggest that a pre-design report be developed initially to establish the overall scope of the construction project. When staff is comfortable with the planned project scope, a detailed project engineering design budget can be developed that provides a fair budget for the work effort.

We would suggest a pre-design budget to establish the project scope and cost projections be established at \$21,500. Initially, if you need a budget figure for design, we would suggest an added budget of \$75,000, for an anticipated pre-design and design cost of \$96,500. However, since the work effort can vary significantly in pre-design, we would prefer that the final design budget be refined at a later date.

Please contact me if we can offer further guidance in this regard, and when you are ready to proceed. We will appreciate the opportunity to work with you in improvements to the Brookings Water Treatment Facility.

Very truly yours,

HGE INC., Architects, Engineers,
Surveyors & Planners



Richard D. Nored
President



Memo



To: Mayor, City Council
From: Tom Weldon, City Manager *Tom*
Date: July 21, 1999
Subject: Fire Protection Contract - Upper Chetco Fire District

Due to mis-communication between the Fire Department and my office, this was inadvertently included in the agenda. Please excuse the error.

Memorandum

TO: Mayor, City Council
FROM: William J. Sharp, Fire Chief 
THROUGH: Tom Weldon, City Manager 
DATE: 7-20-99



Issue: Identification of Road on Marine Dr.

Synopsis: For some time I have been aware of a road off of Marine Drive that has 8 residences on it that is not identified with a road sign or indication of house numbers for houses down the road. With several elderly people living on this road and the need for emergency responders to be able to find these residences it is of upmost importance that something is done as soon as possible to remedy this situation. There is also a problem as most of the residences on the road have City house numbers but there are two houses on the road that are actually in the county and have county addresses. Again without a posted road name or identifier there is the chance that there will be confusion for emergency responders locating the residences on this road. The following are the addresses on the road that would be effected : 254 , 624. 244, 247, 467,, 16722 Marine Dr, 16744 Marine Dr, and 211 Chadwick Rd.

Recommendation

Contact the homeowners on this road and get a indication from them of what the road should be named , have public works order this sign name and post the sign as soon as can be scheduled. The fire department would like to see the road named Lower Marine Drive or possibly Chadwick Road.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
June 28, 1999
7:00 pm**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:00 PM.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, Frances Johns, and George Ciapusci

Council Absent: Ex-Officio Councilor Shiloh Thom

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Gail Hedding, Municipal Court Judge Richard Harper and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward (arriving late)-Curry Coastal Pilot, and Joyce Tromblee-KURY Radio

Other: Port Commissioner Ken Byrtus, Vern Garvin owner of KURY Radio, Donald Fry from the Confederated Tribes of the Lower Rogue River, citizens Buzz and Hope Hansen, Henry Colangelo, Becky Lujan, Al Fenner, Joyce Miller, John Banuat, Bill Farrell, Helmut Bacher, and approximately 8 other citizens.

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. *Appointment of Council Advisory Committee for covering the swimming pool at Bud Cross Park*

City Manager Tom Weldon named the 21 applicants who have applied for appointment to the Council Advisory Committee for covering the swimming pool at Bud Cross Park, which included an application received today from Ron Griswold. He also presented a letter from applicant Ken Meier, who opposed the covering of the pool, and stated he was "bowing out" and did not "want to get in the way of any progress or people moving

forward on this issue.” Weldon read all names recommended for the committee: City Council Representative Frances Johns and chair of the committee; 17C School Board Representative Tom Davis; Allison M. Towers and Danielle Kristine Lawrence, representing young people in the community; Anella Ehlers and Joyce Miller from the Brookings-Harbor Youth Association; Rev. Dr. Gordon Myrah from the ministerial community; City Manager Tom Weldon and Pool Supervisor Jeanne Nelson from staff; John A. Banuat from other youth orientated groups, Augie Kofoet representing the Parks and Recreation Commission, and citizens including Helmet Bacher, Betsy Ballin, Shawn Burke, Frank Cembellin, Bill Farrell, Al Fenner, Buzz Hansen, Sally Laasch, Becky Lujan, and now Ron Griswold. City Manager Weldon recommend the Council appoint these representatives as presented.

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to appoint the committee members as presented.

Councilor Frances Johns thanked everyone, adding she was very excited about the committee and it's upcoming task.

B. City's 48th Birthday - July 2nd

Mayor Hagbom reminded the Council July 2nd was the City's birthday, and that the 50th Year Celebration is just two years away, noting the future will hold plans to be made accordingly.

V. PUBLIC HEARING
None

VI. SCHEDULED PUBLIC APPEARANCES

A. Confederated Tribes of the Lower Rogue River - Donald Fry (letter of support from Council)

Chairman Don Fry from the Confederated Tribes of the Lower Rogue River asked the City Council to provide written support for their Draft Bill of the Confederated Tribes of the Lower Rogue to become federally recognized as an Indian tribe. Fry presented documentation on the background of this request, along with support letters from the Curry County Historical Society, Cities of Myrtle Point, Coquille, Powers, and Port Orford. Mayor Bob Hagbom asked the Council table their decision due to lack of being presented with a final Bill, in lieu of a “draft”. Hagbom stated, since this decision would effect the entire community, he

did not feel the Council should make a decision until the "Tri-City" group met to discuss this issue, which is scheduled to meet on July 14th in the City of Gold Beach Council Chambers. Fry and tribe member Katherine Leep completed the information to the Council by providing the status of the Draft Bill in Congress and the Senate. Discussion ensued, including questions from each Councilor, including those as to why the tribe was terminated originally and what benefits they would receive from being federally recognized.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to table a decision to support the Confederated Tribes of the Lower Rogue to become federally recognized as an Indian Tribe.

Mayor Hagbom asked for pro and con comments from the audience to be made under agenda item "Unscheduled" Oral Requests and Communications from the Audience.

VII.

ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce

None

2. Businesses for a Better Brookings

None

3. Port Commission

Port Commissioner Ken Byrtus had nothing to report at this time, but informed the Council their next meeting would include the all events center issue and working with City pertaining to the golf course.

4. Parks & Recreation Commission

City Manager Weldon reported there was no meeting because there was no quorum. However, there was a sharing of information specifically on a proposed skate park.

5. Planning Commission

None

6. Council Liaisons

Councilor Johns attended the recent 17C School District Board meeting held last week, which included the welcoming for new board members Brian Larrison and Mary Anderson. Tom Davis volunteered to be the liaison to the City Council Advisory Committee on covering the pool at Bud Cross Park. She also attended the Task Force Committee, which spent a great deal of

time ranking their priorities, which agreed 100% on naming classroom as the highest priority. A new sub-committee of the task force was formed, which will report back with recommendations. Once received, the task force will meet again.

Councilor Ciapusci attended the June Port Commission meeting which was primarily discussion and approval of their budget, along with some "housekeeping issues".

Mayor Hagbom attended the League of Oregon Cities Board of Directors meeting on Friday, and reported that legislation relative to the State Highway Program is a very confused issue with disagreements amongst members of the House and Senate. He also informed the Council there will be considerable monies becoming available for the Kids At Risk Program(s) - some \$47 million - in the form of grants for youth activities, programs, education, etc. "Rest assured, Brookings will be placing application for a portion of those grants for projects such as our pool covering, skate park, park expansions, parking for softball, soccer, and baseball fields, and Azalea Park." Hagbom is considering putting together an overall "youth committee", to work towards other youth oriented activities and projects. He informed the Council, Councilor Pepper will be the representative from not only the City, but this area of the state to the League of Oregon Cities' Legal Advocacy Committee.

B. *Unscheduled*

Henry Colangelo asked the Council to consider his application for a liquor license. He stated he is in the process of remodeling the prior Pickle Barrel into an Italian Cowboy Restaurant. He provided background of personal history and experience. City Manager Weldon presented to the Council a copy of Colangelo's application, and background check approval from Police Chief Ken Lewis, and continued by explaining the application process to the Council. Weldon recommended the Council approve the request.

Councilor Johns moved, Councilor Curry seconded, and the Council unanimously approved a motion to add a request for liquor license to the agenda.

Councilor Pepper moved, Councilor Johns seconded, and the Council unanimously approved a motion to approve a liquor license for the new restaurant Italian Cowboy Restaurant.

VIII.

STAFF REPORTS

A. Finance Department

1. 1998-99 Supplemental Budget

Finance Director/Recorder Gail Hedding explained the supplemental budget addresses primarily the general fund expenditures, which would close out the '98-'99 fiscal year, as outlined in Resolution No. 99-R-662. She asked for questions, there were none. City Manager Weldon asked the Council to bring forward Agenda item No. X.B.(1)-Approval of Resolution No.99-R-662. The Council agreed by consensus. Mayor Hagbom asked for any questions from the public and there were none.

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council unanimously adopted Resolution No. 99-R-662, for the approval of a Supplemental Budget for the 1998/99 Fiscal Year.

2. State Revenue Sharing in 1999-2000 Fiscal Year Budget

Finance Director Hedding explained this item and asked the Council to approve Ordinance No. 99-O-532 in the matter of declaring the City's election to receive state revenues and declaring an emergency, which applied to the 1999/2000 upcoming fiscal year budget. City Manager Weldon recommended the Council bring forward agenda item no. X. A. (1)-Approval of Ordinance No. 99-O-532. The Council agreed by consensus.

Mayor Hagbom asked for Hedding to read the ordinance in it's entirety and for a motion to accept the ordinance as read.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve Ordinance No. 99-O-532, in the matter of an ordinance declaring the City's election to receive state revenues and declaring an emergency for the first reading in it's entirety.

Councilor Curry asked for a correction in line one of "Section 2", adding "in" at "... hereby determined that it is the in the interest of public...".

Councilor Pepper moved, Councilor Curry seconded, and the Council unanimously voted to amend

Ordinance No. 99-O-532 by adding "in" to the first line of Section 2, correcting that portion of the sentence to read: "...hereby determined that it is in the best interest of public health,...".

Mayor Hagbom asked for a second reading motion and Hedding read the ordinance by title only.

Councilor Curry moved, Councilor Pepper seconded, and the Council voted unanimously to approve Ordinance No. 99-O-532, as amended, in the matter of an ordinance declaring the City's election to receive state revenues and declaring an emergency, for the second reading by title only to be effective immediately upon its passage by the City Council and signing by the Mayor.

3. *1999-2000 Fiscal Year Budget*
Director Hedding informed the Council on the particulars of proposed Resolution No. 99-R-663, for adopting the budget, making appropriations, and certifying a tax levy to the County assessor. She stated before the City can implement the 1999/2000 budget and receive tax money necessary for operations, the resolution must be adopted by the City Council. She asked the Council to adopt Resolution No. 99-R-663. City Manager Weldon recommended the Council bring forward agenda item no. X.B.(2)-Approval of Resolution No. 99-R-663. The Council agreed by consensus.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to approve Resolution No. 99-R-663, in the matter of a resolution adopting the budget, declaring tax levied, making appropriations for the 1999-2000 fiscal year and to categorize the levy as provided in ORS 294.435.

City Manager Weldon thanked Director Hedding and her staff for all their fine work on the supplemental budget and next fiscal year's budget.

B. City Manager

1. *Curry Good Samaritan Center donation*
City Manager Weldon presented a letter from Curry Good Samaritan Center requesting the City donate monies toward their employee scholarship fund. He continued by explaining this budget line item is well over spent with none available to consider donating to this particular cause. Weldon recommend no authorization.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to deny the request from Curry Good Samaritan Center.

IX.

CONSENT CALENDAR

- A. *Approval of Council Meeting Minutes*
 1. *Minutes of June 14, 1999, Regular Council Meeting*

(end Consent Calendar)

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to accept the Consent Calendar as printed.

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. *Ordinances*
 1. *Approval of Ordinance No. 99-O-532 - An ordinance to receive state revenues*
Handled previously under Agenda Item No. VIII.A.(2)
- B. *Resolutions*
 1. *Approval of Resolution No. 99-R-662 - Adoption of '98-'99 Supplemental Budget*
Handled previously under Agenda Item No. VIII.A.(1)
 2. *Approval of Resolution No. 99-R-663 - Adoption of 1999-2000 Budget*
Handled previously under Agenda Item No. VIII.A.(3)

XI.

REMARKS FROM MAYOR AND COUNCILORS

City Manager Tom Weldon informed the Council negotiations were being

continued regarding the Cable Franchise and asked that the extension be allowed for an additional 90 days, until October 9, 1999.

Councilor Ciapusci moved, Councilor Curry seconded, and the Council voted unanimously to add the Falcon Cable Franchise extension to the docket.

Discussion ensued.

Councilor Ciapusci moved, Councilor Curry seconded, and the Council voted unanimously to approve an extension of the cable franchise of ninety days for negotiations with the Falcon Cable, expiring on October 9, 1999.

A. Mayor

Mayor Hagbom advised the Council the golf course's current plan is to have a truck arrive from Canada tomorrow, June 29th before Noon, with sod for the signature hole. Two greens will be completed by the end of the day. Hagbom asked the public to please keep off the golf course driveway, due to extreme dangers of heavy equipment being operated. The team of workers, are sodding, and seeding six to seven days a week so that a date to "show-off" the greens to the public can be made in the immediate future. He noted there are many large concrete, pipe, and construction trucks on the roads and in the area making the narrow road very dangerous. Councilor Johns informed the Council she had received six calls while working at the Chamber of Commerce, recently, regarding the golf course.

B. Council

Councilor Pepper went to Florence on Friday, June 25th, to meet with the Oregon State Parks and Recreation Commission. They followed recommendation of their staff to delay approval of the Curry County Master Plan until November of '99.

Councilor Ciapusci attended the same meeting and felt the comments made by he and Pepper were well received by commission.

Councilors Johns and Curry had no comments.

EXECUTIVE SESSION - ORS 192.660 (a) (i) - Performance Evaluation of Public Officers and Employees

The regular council meeting was recessed at 8:10PM for executive session, with the media being allowed to remain under gag order. However, none remained.

Executive Session was called to order at 8:17 PM.

Executive Session was adjourned at 8:35PM.

Council action on items discussed during Executive Session

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to add to the agenda the Municipal Court Judge's salary.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously with Councilor Ciapusci abstaining to increase the Municipal Court Judge's salary by \$50, allowing for a monthly contract amount of \$300.00

Mayor Hagbom on behalf of the Council advised Judge Harper he is doing a fine job and felt his performance warranted the increase.

XII.

ADJOURNMENT

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 8:38 PM.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST:

Gail Hedding
Finance Director/Recorder

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
July 12, 1999
7:00 pm**

- I. **CALL TO ORDER**
Mayor Bob Hagbom called the meeting to order at 7:00 PM.

- II. **PLEDGE OF ALLEGIANCE**
Lead by Linda Barker.

- III. **ROLL CALL**
Council Present: Mayor Bob Hagbom, Councilor President Larry Curry, and Councilors Keith Pepper, Frances Johns, and George Ciapusci

Council Absent: Ex-Officio Councilor Shiloh Thom

Staff Present: City Manager Tom Weldon, City Attorney John Trew, Community Development Director Leo Lightle, Community Development Department Secretary Linda Barker, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot, and William Dwinell, KURY Radio

Other: Connie Wilson, League of Women Voters; Chamber of Commerce Executive Director Les Cohen, Augie Kofoet-Vice President Businesses for a Better Brookings, Port Commissioner Ken Byrtus, and approximately 7 other citizens, including former Mayor Nancy Brendlinger

- IV. **CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**
A. **Proclamations**
1. **Relay for Life Weekend**

Mayor Bob Hagbom proclaimed the weekend of July 23 - 24, 1999, as "Relay for Life Weekend" to urge all citizens to participate in the activities provided by the "Cancer Relay for Life" being held at the Brookings-Harbor High School football field, beginning at 7:45PM Friday, July 23rd and continuing through

Noon, Saturday July 24th. Cancer Relay for Life Representative Linda Barker thanked the City for it's support by this proclamation and it's employees involved personally at various levels of the Relay for Life Weekend Project, whose goal is \$75,000. She also indicated past Councilor David Ham would be honorary Co-Grand Marshal for the event.

V.

PUBLIC HEARING

None

VI.

SCHEDULED PUBLIC APPEARANCES

- A. *Sea Cove Training Center - Volunteer Project "Adopt a City Street"*
City Manager Tom Weldon presented to the Council a new Volunteer Project "Adopt a City Street", proposed by Diana Wiles, Manager of the Sea Cove Training Center. Wiles explained the particulars to the Council and asked to be allowed to adopt the street of Hemlock from Fern Street to Willow. The City will provide a combination of five pokers and trash pick-up sticks. The Sea Cove Training Center will furnish their own plastic bags and dispose of the garbage retrieved at their own expense. Weldon recommended the Council authorize the volunteer project.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the "Adopt a City Street" Volunteer Project presented by the Sea Cove Training Center.

VII.

ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

- A. *Committee and Liaison reports*
1. *Chamber of Commerce*
Executive Director Les Cohen informed the Council he would be one of the judges for the camp ground theme decorations at the Relay for Life and was looking forward to a successful weekend fund raiser. Cohen informed the Council of the Chamber's financial information comparisons from June of '98 to June of '99, which exceed the prior year. The Chamber donated \$1,000 to the Vietnam Veterans for the purchase of fireworks for 4th of July celebrations and \$500 toward promoting the same and in addition, \$500 for the kite festival to be held the weekend of July 17th.

2. *Businesses for a Better Brookings*
Vice President Augie Kofoet thanked Community Development Director Lightle and his staff for completing the flag holes in sidewalks. Kofoet also indicated the organization would be donating \$100 toward expenses for drilling the holes.
3. *Port Commission*
Port Commissioner Ken Byrtus thanked the City for donating in-kind services for the Kite Festival set for July 17th. He also stated he was looking at the feasibility of an All Event Center Project Assistance Plan. Byrtus reported the 4th of July Fireworks presentation at the Port of Brookings-Harbor was a winner - good time by all and good people involved, with an exceeded attendance over last year. Councilor Pepper asked for a copy of any "all events center study" to be given to the City. City Manager Weldon noted he had agreed for the City to pay for two port-a-potties and one dumpster for the Kite Festival and would have our Public Works Department sweep one of big parking lots.
4. *Parks & Recreation Commission*
None
5. *Planning Commission*
None
6. *Council Liaisons*
Councilor Pepper reported the Canopy Project would be meeting in September.

Councilor Ciapusci attended the July 6th Planning Commission and recapped the meeting, which included a minor partition approval on Old Co. Road (1st minor partition on new zoning, with precedence set) and a request for a zone change submitted for review and recommendation to Council. The Planning Commission unanimously agreed to not support the request. There was one County Referral, File No. CR-C-9205, which was for a one-year extension of time for the city's conditional use permit to construct a golf course.

Councilor Curry attended the South Coast Watershed meeting in Gold Beach. He informed the Council Martha Pagel will be at September Meeting and Rep. Messerle and Senator Tarno for the October meeting, including governor's representatives. July 7th, the Chetco Watershed Council Meeting was held, highlighting the

painting of fish on drains running into the ocean, which is geared to "making a statement" to remind individuals that what they put down the drains might be detrimental to the fish. Hopefully the Council will join with him and see that something gets done.

B. *Unscheduled*

Mayor Hagbom asked from the audience for any requests. There was none.

VIII.

STAFF REPORTS

A. *City Manager*
None

B. *Community Development Department*

Community Development Director Lightle notified the Council just two weeks ago, students picked up paint and stencil's to paint fish above the drains in Brookings.

1. *Acceptance of Economic Adjustment Development Grant for Water Management Planning*

Director Lightle provided a brief background, which included that Oregon Law requires the City to do a water management study, and this grant of \$25,000 from the Economic Adjustment Development Grant for Water Management Planning would fund ½ of an estimated \$50,000 cost for the study, which is spelled out in OAR Chapter 690, Division 86. The study period authorized by the grant is July 1 through December 31, 1999, with a report due by February 28, 2000. Lightle asked the Council to refer to the scope of work involving Ferry Creek as provided in the Council Packet. He recommended the acceptance of the grant for the study. Councilor Curry stated it was his intent to carry through with the study recommendations.

Councilor Johns moved, Councilor Ciapusci seconded, and the Council voted unanimously to accept the EDA Financial Assistance Grant for the Municipal Water management Plan for the City of Brookings and authorized the Mayor to sign the agreement and staff to request proposals.

2. *Authorization to call for bids on slide repair to Old County Road*
Director Lightle explained some slide problems occurring on Old County Road near the city limits line, which need to be removed and excavated to solid ground. Discussion ensued noting plans and

specifications were almost completed. Lightle recommended the City authorize calling for bids for the slide work.

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to authorize the calling for bids for the Old County Road slide work.

3. *Authorization to call for bids for Cushing Court waterline replacement*
Director Lightle provided street clarification and information on the background of Cushing Court waterline improvements needed and the department's recommendations. Discussion ensued. Lightle indicated the damage was due to the age of the waterlines and settling.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to authorize the calling for bids for Cushing Court waterline replacement.

IX.

CONSENT CALENDAR

A. *Approval of Council Meeting Minutes*

1. *Minutes of June 28, 1999, Regular Council Meeting*

Mayor Hagbom asked to delay the approval of the minutes. The Council agreed.

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. *Ordinances*
None

B. *Resolutions*
None

XI.

REMARKS FROM MAYOR AND COUNCILORS

A. *Mayor*

Mayor Hagbom reminded the Council of the July 14th Tri-Cities Meeting in Gold Beach at their City Hall and recommended meeting at Brookings

City Hall to car pool at 6:15PM. He also indicated he would be receiving an update from Representative Messerle regarding late breaking hot issues from the legislature so as to include them in discussions at the Tri-Cities Meeting.

B. Council

Councilor Johns thanked the Department Heads for their monthly reports. City Manager Weldon informed the Council these reports were also sent to all City employees with their payroll checks.

The meeting was recessed at 7:36PM to go into Executive Session, asking for a gag order for media present. Executive Session was called to order at 7:40PM.

EXECUTIVE SESSION - ORS 192.660 (1) (h) To consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

EXECUTIVE SESSION - ORS 192.660 (a) (i) Performance Evaluation of Public Officers and Employees

The regular council meeting was reconvened at 8:15PM.

No action on items discussed during Executive Session was taken. Mayor Hagbom stated the Council and city management staff were very satisfied with City Attorney Trew's performance.

XII.

ADJOURNMENT

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to adjourn the meeting at 8:15PM.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST:

Gail Hedding
Finance Director/Recorder

CITY OF BROOKINGS
EMERGENCY COUNCIL MEETING MINUTES*
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
July 14, 1999
3:30pm

I. CALL TO ORDER

**IN ACCORDANCE WITH ORS 192.640(3)*

Mayor Bob Hagbom called the emergency meeting to order at 3:32PM.

II. PLEDGE OF ALLEGIANCE

Led by Councilor George Ciapusci

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Keith Pepper, Frances Johns, and George Ciapusci

Council Absent: Ex-Officio Councilor Shiloh Thom

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Gail Hedding, Community Development Director Leo Lightle, Fire Chief William Sharp, Chief Treatment Plant Operator Joe Ingwersen, Accounts Payable Clerk Hilary Thompson, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot

IV. COMMUNITY DEVELOPMENT DEPARTMENT EMERGENCY REQUEST

A. Regulation of Water Usage

City Manager Tom Weldon advised the City Council, through the counsel of City Attorney John Trew, all appropriate notifications and measures had been taken for the declared emergency meeting.

Community Development Director Leo Lightle advised the Council by the filtration plant pumps pumping 24-hours per day, the emergency water situation has slowly been approaching for approximately two weeks. After checking and double checking data information produced by the system and looking for any possible leaks, overflow switch problems, and noting the water levels gained some days slightly, and lost some days, there was obviously an extremely high demand for unknown reasons. Lightle informed the Council that yesterday during the evening hours, the water storage tanks were dropping at extreme rates - approximately 10%, which meant this could only result from excessive irrigations. If the decline in water levels was due to leaks, it would be occurring 24-hours a day. Lightle noted in his 25-years of experience in these matters, he has never seen the water levels of the storage tanks drop this rapidly - two feet in less than 24-hours. He stated he is concerned Brookings Water System users at various elevation levels will begin having water problems in their residents and businesses, unless immediate action is taken. Additionally, he noted with the water demand causing the water storage tanks to deplete to critical levels, the City

would not be able to adequately provide fire protection or any emergency preparedness (earthquake) needs. Lightle noted many different efforts had been made to correct this situation, including calling in an outside team of experts to also inspect for leaks. Discussion ensued, including the prospects of immediate future rain in the area.

Lightle asked the Council to authorize the City Manager to be able to implement necessary measures to control any such problem throughout the summer. He also informed the Council, he would continue to advise the Council at each regular common council meeting as to the status. Long range solution discussions ensued, including noting the emergency problem today was not due to lack of water, but due to the inability of processing enough water through the filtrations plant based on the current demand - which is greater than 2-million gallons per day (the current system's maximum rate).

City Manager Weldon and Community Development Director Lightle will provide statement(s) and explanation to all media regarding the Council's recommendations from today's meeting. Councilor Pepper discussed the possible time line on any such future possible water problem. Lightle confirmed the anticipation of lifting any immediately placed restrictions in a short period of time was his expected response from the citizens using the Brookings Water System. However, any prohibitions would remain in place until the emergency is cleared up.

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to authorize the City Manager to invoke a restriction on all irrigation until water storage tank levels are recovered, and if necessary, to otherwise limit the amount of water used by customers in order to conserve the city water supply. This authorization extends to October 1, 1999, with reports to the City Council at their regularly scheduled Council meetings.

V. ADJOURN

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to adjourn the meeting at 4:04 PM.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST:

Gail Hedding
Finance Director/Recorder

City of Brookings
CHECK REGISTER: CHECK # 34016 THRU 34343
For The Month Ending: June 30, 1999 ** CLOSED **
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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
34016	Caselle, Inc	Acct Software	06/03/99	100-106.00	14,095.00	107-612.00	14,095.00
34018	Ace Carpet Cleaning	Inv 00359	06/03/99	100-106.00	40.00	251-646.00	40.00
34019	Amcor Inc	Inv 11292	06/03/99	100-106.00	76.80	201-606.00	76.80
34020	Applied Industrial Technology	Inv 41031892	06/03/99	100-106.00	27.07	252-612.00	27.07
34021	Becca Inc	Inv 3060232	06/03/99	100-106.00	41.85	103-664.00	41.85
34022	Ben-Ko-Matic Brush	Inv 08940	06/03/99	100-106.00	213.78	150-606.00	213.78
34023	Brookings Harbor Chamber	May Room Tax	06/03/99	100-106.00	1,724.62	109-687.00	1,724.62
34024	Brookings Harbor Chamber	5 Dinners	06/03/99	100-106.00	100.00	102-658.00	60.00
						103-658.00	20.00
						104-658.00	20.00
34025	Brookings Vol Firefighters	June Contrib	06/03/99	100-106.00	1,666.67	104-682.00	1,666.67
34026	CAL/OR Insurance Specialist	Inv 410	06/03/99	100-106.00	1,923.00	201-654.00	480.75
						202-654.00	480.75
						251-654.00	480.75
						252-654.00	480.75
34027	Ciba Specialty Chemicals	Inv 711350	06/03/99	100-106.00	247.50	202-652.00	247.50
34028	DEQ	Cert Renewals	06/03/99	100-106.00	290.00	252-658.00	290.00
34029	Emerald Swimming Pools of OR	Inv 151785	06/03/99	100-106.00	67.10	106-612.00	67.10
34030	Marshal Ferg	Inspections	06/03/99	100-106.00	160.00	105-646.00	160.00
34031	Ferrellgas	May Stat	06/03/99	100-106.00	1,079.76	106-662.00	811.29
						150-624.00	268.47
34032	Freeman Rock Enterprises Inc	Inv 7636 & 7657	06/03/99	100-106.00	410.69	150-628.00	410.69
34033	Gall's Inc	Misc Invoices	06/03/99	100-106.00	168.87	104-606.00	168.87
34034	Goldsmith Co	Inv 17406	06/03/99	100-106.00	535.37	103-614.00	535.37
34035	Hach Co	Inv 2009623	06/03/99	100-106.00	454.90	252-612.00	355.35
						252-652.00	99.55
34036	Richard Harper	June Services	06/03/99	100-106.00	250.00	101-646.00	250.00
34037	HGE Inc	Inv 13860	06/03/99	100-106.00	420.00	901-730.00	420.00
34038	Lane County Finance	Inv R15173	06/03/99	100-106.00	1,840.00	103-664.00	1,380.00
						300-726.00	460.00
34039	Nasco West	Inv 407198	06/03/99	100-106.00	64.40	252-612.00	64.40
34040	Paramount Pest Control Inc	Inv 62083	06/03/99	100-106.00	31.00	103-624.00	31.00
34041	Postmaster	Utility Permit	06/03/99	100-106.00	500.00	201-602.00	250.00
						251-602.00	250.00
34042	Sharon Ridens	Reimbursement	06/03/99	100-106.00	29.70	109-686.00	29.70
34043	Siegrist Ford	Inv 56285	06/03/99	100-106.00	55.55	103-606.00	55.55
34044	Somes Uniforms	Inv 0059097	06/03/99	100-106.00	116.00	103-686.00	116.00
34045	Taplin Janitorial Services	May Services	06/03/99	100-106.00	650.00	109-644.00	650.00
34046	Tidewater Contractors Inc	InvM22110/22107	06/03/99	100-106.00	1,850.00	901-730.00	1,850.00
34047	United Pipe & Supply Co Inc	Inv 4355221	06/03/99	100-106.00	426.84	201-612.00	239.34
						251-612.00	187.50
34048	Tom Weldon	June Car Allow	06/03/99	100-106.00	200.00	102-606.00	200.00
34049	Woods Computer Outlet	Inv 2424	06/03/99	100-106.00	99.00	202-612.00	99.00
34050	WW Grainger Inc	Inv 2688392162	06/03/99	100-106.00	56.36	252-612.00	56.36
34052	Action Trophy	Inv 31190	06/10/99	100-106.00	10.00	109-686.00	10.00
34053	American Infant Care Products	Inv 33019	06/10/99	100-106.00	37.00	106-612.00	37.00
34054	Airgas-Norpac Inc	Inv 52604	06/10/99	100-106.00	246.50	103-606.00	51.50
						104-614.00	20.00
						105-606.00	10.00
						106-606.00	12.00
						107-606.00	10.00
						150-606.00	10.00

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Airgas-Norpac Inc, (Continued)							
						201-606.00	10.00
						252-606.00	123.00
34055	Amazing Computers	May Statement	06/10/99	100-106.00	1,527.50	103-612.00	348.75
						104-612.00	45.00
						105-612.00	67.50
						107-612.00	776.25
						150-646.00	202.50
						251-646.00	22.50
						300-606.00	65.00
34056	Applied Industrial Technology	Inv 41030594	06/10/99	100-106.00	261.01	252-612.00	261.01
34057	Doug Bales	Reimbursement	06/10/99	100-106.00	19.84	105-606.00	19.84
34058	Brookings Auto Parts	May Statement	06/10/99	100-106.00	367.69	106-612.00	5.12
						150-606.00	70.42
						201-606.00	31.80
						251-606.00	250.38
						252-606.00	9.97
34059	Brookings Harbor Chamber	1 Dinner	06/10/99	100-106.00	20.00	102-658.00	20.00
34060	Carpenter Auto Center	May Statement	06/10/99	100-106.00	214.43	103-606.00	214.43
34061	Chetco Pharmacy & Gifts	May Statement	06/10/99	100-106.00	19.85	103-614.00	19.85
34062	Coastal Coffee Service	Inv 5287	06/10/99	100-106.00	14.00	109-614.00	14.00
34063	Colvin Oil Company	End May/659315	06/10/99	100-106.00	1,178.69	103-606.00	539.91
						104-606.00	100.48
						105-606.00	18.52
						106-612.00	77.05
						150-606.00	122.97
						201-606.00	86.35
						202-606.00	70.64
						251-606.00	45.90
						252-606.00	70.63
						252-612.00	46.24
34064	Coos-Curry Electric	April/May Elec	06/10/99	100-106.00	3,878.51	106-662.00	74.48
						150-662.00	1,014.13
						201-662.00	2,204.16
						251-662.00	379.06
						252-662.00	206.68
34065	Copies To Go	Inv 443	06/10/99	100-106.00	437.50	103-686.00	437.50
34066	John Cowan	Reimbursement	06/10/99	100-106.00	26.48	251-606.00	26.48
34067	CTR	March Overload	06/10/99	100-106.00	80.07	109-614.00	80.07
34068	Curry Equipment	Inv 48219/48520	06/10/99	100-106.00	80.86	106-606.00	45.15
						150-606.00	35.71
34069	Dan's Auto & Marine Electric	May Statement	06/10/99	100-106.00	243.21	150-606.00	128.09
						150-612.00	10.00
						201-606.00	55.32
						251-606.00	49.80
34070	Dan's Photo & Cameras	May Statement	06/10/99	100-106.00	6.16	103-614.00	6.16
34071	Del Cur Supply	Inv 78702	06/10/99	100-106.00	49.98	201-612.00	49.98
34072	DHR Child Support Unit	Garnishment	06/10/99	100-106.00	203.08	100-220.70	203.08
34073	DHR Child Support Unit	Garnishment	06/10/99	100-106.00	278.31	100-220.70	278.31
34074	FNW Supply	Inv 065-6989001	06/10/99	100-106.00	142.87	202-624.00	142.87
34075	Grants Pass Water Lab	May Statement	06/10/99	100-106.00	133.00	201-612.00	133.00
34076	Hagens Cleaners	May Statement	06/10/99	100-106.00	112.00	103-606.00	112.00

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
34077	HGE Inc	Misc Invoices	06/10/99	100-106.00	4,004.95	105-646.00	864.00
						252-646.00	134.00
						901-730.00	2,238.95
						902-730.00	768.00
34078	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	06/10/99	100-106.00	885.00	100-220.70	885.00
34079	Kerr Hardware	May Statement	06/10/99	100-106.00	349.73	104-606.00	19.47
						104-624.00	3.74
						106-606.00	50.55
						106-626.00	72.78
						109-624.00	13.98
						150-612.00	25.97
						201-602.00	23.52
						201-612.00	80.98
						201-624.00	41.08
						251-612.00	17.66
34080	Kerr Hardware	May Statement	06/10/99	100-106.00	43.77	252-612.00	42.59
						252-606.00	1.18
34081	Les Schwab Tire Center	Inv 169888	06/10/99	100-106.00	402.03	103-606.00	402.03
34082	Marquess & Associates	Inv 22642	06/10/99	100-106.00	1,116.00	150-724.00	697.50
						901-730.00	230.18
						951-730.00	188.32
34083	Jim McLennan	CO DT#1 Reroof	06/10/99	100-106.00	143.30	251-624.00	143.30
34084	Mory's	May Statement	06/10/99	100-106.00	271.71	102-602.00	12.42
						103-686.00	42.20
						105-602.00	181.57
						106-612.00	22.97
						201-602.00	6.28
						251-602.00	6.27
34085	NCL of Wisconsin Inc	Inv 91778	06/10/99	100-106.00	113.32	252-652.00	113.32
34086	OR Teamster Employers Trust	June Premium	06/10/99	100-106.00	12,866.10	100-220.60	12,866.10
34087	OR Teamster Employers Trust	June Premium	06/10/99	100-106.00	6,004.18	100-220.60	6,004.18
34088	Oregon Department of Revenue	State W/H Tax	06/10/99	100-106.00	4,261.51	100-220.30	4,261.51
34089	Oregon Health Division	Cert Renewal	06/10/99	100-106.00	70.00	201-658.00	70.00
34090	Oregon Medical Laboratories	May Statement	06/10/99	100-106.00	37.50	202-612.00	18.75
						252-612.00	18.75
34091	Paramount Pest Control Inc	Inv 67235	06/10/99	100-106.00	31.00	103-624.00	31.00
34092	PERS - Retirement	6/11/99 Payroll	06/10/99	100-106.00	7,991.52	100-220.70	97.60
						100-220.80	7,893.92
34093	Quartermaster	Inv P5485404001	06/10/99	100-106.00	254.05	103-614.00	161.70
						103-681.00	92.35
34094	Rays Food Place	May Statement	06/10/99	100-106.00	165.59	102-602.00	2.29
						102-658.00	12.35
						103-602.00	65.01
						103-658.00	10.50
						252-612.00	75.44
34095	Recreonics Inc	Inv 168466	06/10/99	100-106.00	137.88	106-612.00	137.88
34096	Ritz's Repair	Inv 1146	06/10/99	100-106.00	112.35	104-606.00	112.35
34097	Roto-Rooter	May Statement	06/10/99	100-106.00	67.20	109-686.00	67.20
34098	Stadelman Electric	Inv 4670 & 4663	06/10/99	100-106.00	1,328.35	150-624.00	1,328.35
34099	SWOCC Curry Program	Reg Fee - Sharp	06/10/99	100-106.00	225.00	104-614.00	225.00
34100	Teamsters Local Union 223	June Dues	06/10/99	100-106.00	495.00	100-220.70	495.00
34101	That Special Touch	Inv 291 & 294	06/10/99	100-106.00	84.00	109-686.00	84.00

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City of Brookings
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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
34102	Tidewater Contractors Inc	Inv 015958	06/10/99	100-106.00	400.00	150-730.00	400.00
34103	Trew & Cyphers	May Statement	06/10/99	100-106.00	3,264.50	102-632.00	3,264.50
34104	Umpqua Research Company	Inv 8514	06/10/99	100-106.00	693.00	252-612.00	693.00
34105	United Communications	May Statement	06/10/99	100-106.00	590.50	109-664.00	590.50
34106	U.S. Calvary	Inv 3590039	06/10/99	100-106.00	26.95	103-614.00	26.95
34107	Tom Weldon	Reimbursement	06/10/99	100-106.00	57.00	102-658.00	57.00
34108	Whitney Equipment Company Inc	Inv 0014409-IN	06/10/99	100-106.00	28.89	252-606.00	28.89
34109	Winema Girl Scout Council	Refund Park Use	06/10/99	100-106.00	75.00	100-478.00	75.00
34110	Xerox Corp	Inv 068526264	06/10/99	100-106.00	830.54	109-606.00	830.54
34112	Dorothy Kemp	Deposit Refund	06/24/99	100-106.00	24.57	200-134.00	24.57
34113	Don Farmer	Deposit Refund	06/24/99	100-106.00	21.56	200-134.00	21.56
34114	Leo Billodeau	Deposit Refund	06/24/99	100-106.00	34.74	200-134.00	34.74
34115	Jim Bansenmer	Deposit Refund	06/24/99	100-106.00	5.85	200-134.00	5.85
34116	Bill Pratt	Deposit Refund	06/24/99	100-106.00	45.00	200-134.00	45.00
34117	Forrest Moran	Depositi Refund	06/24/99	100-106.00	32.22	200-134.00	32.22
34118	Hank Shields	Deposit Refund	06/24/99	100-106.00	5.41	200-134.00	5.41
34119	Vicki Munyon	Deposit Refund	06/24/99	100-106.00	35.88	200-134.00	35.88
34120	Stefanie Bulson	Deposit Refund	06/24/99	100-106.00	8.47	200-134.00	8.47
34121	Bob & Mary Bradford	Deposit Refund	06/24/99	100-106.00	24.15	200-134.00	24.15
34122	Charles & Valerie Head	Deposit Refund	06/24/99	100-106.00	34.53	200-134.00	34.53
34123	Kurt Kessler	Deposit Refund	06/24/99	100-106.00	17.58	200-134.00	17.58
34124	Dennis Johnson	Deposit Refund	06/24/99	100-106.00	13.82	200-134.00	13.82
34125	Brian & Jennifer Branton	Deposit Refund	06/24/99	100-106.00	6.53	200-134.00	6.53
34126	Mark Christenson	Deposit Refund	06/24/99	100-106.00	36.01	200-134.00	36.01
34127	Stan & Rosalie Ashenbrener	Deposit Refund	06/24/99	100-106.00	32.89	200-134.00	32.89
34128	Mike Griffith Jr	Deposit Refund	06/24/99	100-106.00	51.31	200-134.00	51.31
34129	Susan Smith	Deposit Refund	06/24/99	100-106.00	11.08	200-134.00	11.08
34130	Kenneth Stinson	Deposit Refund	06/24/99	100-106.00	35.87	200-134.00	35.87
34131	APSCO, Inc	Inv 10140	06/24/99	100-106.00	1,953.32	252-726.00	1,953.32
34132	Bankcard Services	May Statement	06/24/99	100-106.00	664.46	102-658.00	44.34
						103-658.00	(76.00)
						103-684.00	43.50
						104-606.00	20.48
						105-658.00	10.33
						107-658.00	19.33
						252-726.00	602.48
34133	Bay West Supply Inc	Inv 26288	06/24/99	100-106.00	51.91	109-614.00	51.91
34134	Ben-Ko-Matic Brush	Inv 89627	06/24/99	100-106.00	58.82	150-606.00	58.82
34135	Brookings Harbor Medical Ctr	May Statement	06/24/99	100-106.00	228.00	202-612.00	114.00
						252-612.00	114.00
34136	Brown & Caldwell	13-3303/13-3317	06/24/99	100-106.00	61,552.35	480-636.00	61,552.35
34137	Budge-McHugh Supply Co	Inv 1261270-01	06/24/99	100-106.00	90.00	251-612.00	90.00
34138	Building Codes Division	Elec Permit	06/24/99	100-106.00	1,437.45	480-730.00	1,437.45
34139	Cal-Pacific Products	Inv 96566	06/24/99	100-106.00	332.25	202-612.00	166.13
						252-612.00	166.12
34140	Don Chandler	June Rental	06/24/99	100-106.00	348.00	150-612.00	348.00
34141	Ciba Specialty Chemicals	Inv 713411	06/24/99	100-106.00	2,447.55	252-652.00	2,447.55
34142	Coast Auto Center	Inv CVCS85684	06/24/99	100-106.00	131.20	202-606.00	65.60
						252-606.00	65.60
34143	Coastal Coffee Service	Inv 5316	06/24/99	100-106.00	59.50	109-614.00	59.50
34144	Colvin Oil Company	Mid June/659415	06/24/99	100-106.00	1,073.35	103-606.00	424.39
						104-606.00	121.85

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Colvin Oil Company, (Continued)							
						106-612.00	58.98
						150-606.00	158.61
						201-606.00	55.89
						202-606.00	65.55
						251-606.00	20.74
						252-606.00	65.54
34145	Coos-Curry Electric	May Electric	06/24/99	100-106.00	12,168.13	252-612.00	101.80
						106-662.00	1,208.90
						109-662.00	1,290.32
						150-662.00	1,117.74
						201-662.00	879.97
						202-662.00	3,585.78
						251-662.00	621.39
						252-662.00	3,464.03
34146	Cummins Northwest Inc	Inv 014-8840	06/24/99	100-106.00	23.45	150-606.00	23.45
34147	Larry Curry	Reimbursement	06/24/99	100-106.00	43.15	102-658.00	20.15
						102-660.00	23.00
34148	Curry Coastal Pilot	May Statement	06/24/99	100-106.00	793.80	102-602.00	192.60
						103-602.00	32.20
						103-681.00	43.50
						105-602.00	152.25
						109-602.00	373.25
34149	DEQ	Cert Renewal	06/24/99	100-106.00	80.00	105-658.00	80.00
34150	DHR Child Support Unit	Garnishment	06/24/99	100-106.00	278.31	100-220.70	278.31
34151	DHR Child Support Unit	Garnishment	06/24/99	100-106.00	203.08	100-220.70	203.08
34152	EBS Trust	July Premium	06/24/99	100-106.00	52.00	103-654.00	26.00
						104-654.00	26.00
34153	First Impressions	Inv 6812 & 6825	06/24/99	100-106.00	302.13	102-602.00	62.52
						107-602.00	239.61
34154	FNW Supply	Inv 065-7036755	06/24/99	100-106.00	301.41	201-612.00	301.41
34155	Fred Meyer	Misc Invoices	06/24/99	100-106.00	347.86	106-626.00	143.86
						252-612.00	204.00
34156	Gall's Inc	#530920040001	06/24/99	100-106.00	41.97	103-614.00	41.97
34157	GTE Northwest	May Phone	06/24/99	100-106.00	1,370.68	109-664.00	915.59
						150-664.00	23.63
						201-664.00	132.35
						202-664.00	173.98
						251-664.00	23.63
						252-664.00	101.50
34158	Patricia Haag	Swim Refund	06/24/99	100-106.00	36.00	100-458.00	36.00
34159	Hach Co	Inv 2023985	06/24/99	100-106.00	179.45	252-612.00	168.00
						252-652.00	11.45
34160	Gail Hedding	Reimbursement	06/24/99	100-106.00	269.75	107-658.00	269.75
34161	HPS Electrical Apparatus	Inv 51634	06/24/99	100-106.00	17.53	252-612.00	17.53
34162	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	06/24/99	100-106.00	885.00	100-220.70	885.00
34163	Independent Business Forms Inc	Inv 0044823	06/24/99	100-106.00	286.68	201-602.00	143.34
						251-602.00	143.34
34164	Insigniart Inc	Inv 00117805	06/24/99	100-106.00	218.75	103-602.00	218.75
34165	Kaylee Kocher	Swim Refund	06/24/99	100-106.00	36.00	100-458.00	36.00
34166	Kyle Electric	Inv 4760	06/24/99	100-106.00	59.33	201-606.00	59.33
34167	Lane County Finance	Inv RIS196	06/24/99	100-106.00	920.00	103-664.00	690.00

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Lane County Finance, (Continued)							
34168	Mac Warehouse	Inv 85087416	06/24/99	100-106.00	37.45	300-726.00	230.00
34169	Matco Tools	Inv 34806/34807	06/24/99	100-106.00	382.90	103-684.00	37.45
						150-606.00	6.80
						202-612.00	376.16
34170	MuniCom	Inv 2810b	06/24/99	100-106.00	3,023.11	102-646.00	3,023.11
34171	Neilson Research Corp	Inv 45508	06/24/99	100-106.00	224.00	252-612.00	224.00
34172	Newman Traffic Signs	Inv T10028512	06/24/99	100-106.00	677.82	150-648.00	677.82
34173	North Coast Paving & Rock	Inv 6-20	06/24/99	100-106.00	334.80	150-628.00	334.80
34174	OCZMA	Meal Charges	06/24/99	100-106.00	71.60	102-658.00	71.60
34175	One Call Concepts, Inc	Inv 9058661	06/24/99	100-106.00	15.30	150-646.00	5.10
						201-612.00	5.10
						251-612.00	5.10
34176	Oregon Department of Revenue	State W/H Tax	06/24/99	100-106.00	3,860.25	100-220.30	3,860.25
34177	Oregonian Publishing Co	Ad #1-906100	06/24/99	100-106.00	1,029.57	105-602.00	1,029.57
34178	Pacific North Equipment Co	Inv 216130	06/24/99	100-106.00	17.35	150-606.00	17.35
34179	PaperDirect, Inc	Inv 10207643001	06/24/99	100-106.00	39.85	109-602.00	39.85
34180	PERS - Retirement	6/25/99 Payroll	06/24/99	100-106.00	7,051.01	100-220.80	7,051.01
34181	Pitney Bowes	Inv 3869393JN99	06/24/99	100-106.00	290.80	109-606.00	290.80
34182	Ron Plaster	Reimbursement	06/24/99	100-106.00	286.00	103-684.00	286.00
34183	Promaco Inc	Inv 0009412-IN	06/24/99	100-106.00	43.78	106-612.00	43.78
34184	ProMedix	Inv 1214694-01	06/24/99	100-106.00	325.64	201-684.00	325.64
34185	Quality Fast Lube & Oil	Inv 20763	06/24/99	100-106.00	25.45	106-606.00	25.45
34186	Guill Corp	Misc Invoices	06/24/99	100-106.00	476.62	102-602.00	62.03
						105-602.00	58.14
						106-612.00	87.04
						109-602.00	262.83
						252-612.00	6.58
34187	Ramcell of Oregon	May Statement	06/24/99	100-106.00	200.06	103-664.00	143.98
						104-664.00	56.08
34188	Regence Life & Health Ins	July Premium	06/24/99	100-106.00	222.60	100-220.60	222.60
34189	Sharon Ridens	Reimbursement	06/24/99	100-106.00	29.53	109-602.00	29.53
34190	Santiam Emergency Equipment	Inv 7242	06/24/99	100-106.00	309.35	104-606.00	309.35
34191	Taplin Janitorial Services	Inv 1074	06/24/99	100-106.00	700.00	103-606.00	50.00
						109-644.00	650.00
34192	Tidewater Contractors Inc	Inv 15824	06/24/99	100-106.00	745.06	150-628.00	745.06
34193	Traffic Safety Supply	Inv 725983	06/24/99	100-106.00	611.56	150-648.00	611.56
34194	Tsunami Computer Services	Internet May/Jn	06/24/99	100-106.00	31.53	201-612.00	15.77
						252-612.00	15.76
34195	United Pipe & Supply Co Inc	Misc Invoices	06/24/99	100-106.00	2,135.80	201-612.00	1,374.00
						251-612.00	761.80
34196	Viking Office Products	Inv 183069	06/24/99	100-106.00	469.19	103-602.00	239.88
						109-602.00	229.31
34197	White House Sales	Inv 0071664	06/24/99	100-106.00	1,368.10	202-652.00	1,368.10
34198	Whitney Equipment Co	Misc Invoices	06/24/99	100-106.00	215.75	252-612.00	215.75
34199	Willamette Valley Co	Inv 11301690	06/24/99	100-106.00	75.00	106-652.00	75.00
34200	W M Smith & Assoc Inc	Inv 115313	06/24/99	100-106.00	129.20	106-612.00	129.20
34201	WW Grainger Inc	Misc Invoices	06/24/99	100-106.00	410.67	201-612.00	314.96
						251-612.00	95.71
34202	Xerox Corp	Misc Invoices	06/24/99	100-106.00	373.54	103-606.00	70.00
						109-606.00	303.54
34214	Larry Austin	Deposit Refund	06/30/99	100-106.00	15.12	200-134.00	15.12

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34215	Kayte Wehinger	Deposit Refund	06/30/99	100-106.00	18.46	200-134.00	18.46
34216	Patrick Keever	Deposit Refund	06/30/99	100-106.00	8.26	200-134.00	8.26
34217	Donald Coleman	Deposit Refund	06/30/99	100-106.00	36.48	200-134.00	36.48
34218	Ron & Jeanette Faber	Deposit Refund	06/30/99	100-106.00	24.59	200-134.00	24.59
34219	Patrick & Kathleen Keever	Deposit Refund	06/30/99	100-106.00	18.85	200-134.00	18.85
34220	Mary Turner	Deposit Refund	06/30/99	100-106.00	15.05	200-134.00	15.05
34221	Bernard & Nancy Arp	Deposit Refund	06/30/99	100-106.00	37.29	200-134.00	37.29
34222	Randy Brazelton	Deposit Refund	06/30/99	100-106.00	44.27	200-134.00	44.27
34223	Lila Zahl	Deposit Refund	06/30/99	100-106.00	19.74	200-134.00	19.74
34224	Carol Frost	Deposit Refund	06/30/99	100-106.00	34.57	200-134.00	34.57
34225	Mike Mahar	Deposit Refund	06/30/99	100-106.00	24.58	200-134.00	24.58
34226	Shane Gary	Deposit Refund	06/30/99	100-106.00	53.65	200-134.00	53.65
34227	Jim Randolph	Deposit Refund	06/30/99	100-106.00	12.96	200-134.00	12.96
34228	Larry & Wandalea Walker	Deposit Refund	06/30/99	100-106.00	19.77	200-134.00	19.77
34229	Bryan & Sherrie Johnson	Deposit Refund	06/30/99	100-106.00	36.83	200-134.00	36.83
34230	Lorene Turrill	Deposit Refund	06/30/99	100-106.00	22.24	200-134.00	22.24
34231	H D Runyan	Deposit Refund	06/30/99	100-106.00	21.20	200-134.00	21.20
34232	Pacific Crest Property Mgmt	Deposit Refund	06/30/99	100-106.00	12.88	200-134.00	12.88
34233	Bruce & Caro Nishioka	Deposit Refund	06/30/99	100-106.00	53.10	200-134.00	53.10
34234	Grace Scattini	Deposit Refund	06/30/99	100-106.00	45.00	200-134.00	45.00
34235	Marvin & Candy Jones	Deposit Refund	06/30/99	100-106.00	26.56	200-134.00	26.56
34236	James Connolly	Deposit Refund	06/30/99	100-106.00	52.66	200-134.00	52.66
34237	Gary O'Banion	Deposit Refund	06/30/99	100-106.00	5.27	200-134.00	5.27
34238	William & Beverly Morgan	Deposit Refund	06/30/99	100-106.00	5.00	200-134.00	5.00
34239	Michael S Fox	Summer Rec Prog	06/30/99	100-106.00	80.00	106-685.00	80.00
34240	Jake Kalina	Summer Rec Prog	06/30/99	100-106.00	550.00	106-685.00	550.00
34241	Azalea Lanes	Summer Rec Prog	06/30/99	100-106.00	640.00	106-685.00	640.00
34242	Clare Price	Summer Rec Prog	06/30/99	100-106.00	294.00	106-685.00	294.00
34243	Marsha Swanson	Summer Rec Prog	06/30/99	100-106.00	160.00	106-685.00	160.00
34244	Girl Scouts	Summer Rec Prog	06/30/99	100-106.00	162.00	106-685.00	162.00
34245	Jon Loren	Summer Rec Prog	06/30/99	100-106.00	220.00	106-685.00	220.00
34246	Melody & Russ Walker	Summer Rec Prog	06/30/99	100-106.00	440.00	106-685.00	440.00
34247	Luke Thornton	Summer Rec Prog	06/30/99	100-106.00	300.00	106-685.00	300.00
34248	BHHS Girls Soccer	Summer Rec Prog	06/30/99	100-106.00	405.00	106-685.00	405.00
34249	Lori Cooper	Summer Rec Prog	06/30/99	100-106.00	35.00	106-685.00	35.00
34250	Wild River Pizza	Summer Rec Prog	06/30/99	100-106.00	15.00	106-685.00	15.00
34251	Flora Pacifica	Summer Rec Prog	06/30/99	100-106.00	20.00	106-685.00	20.00
34252	Roy Swanson	Summer Rec Prog	06/30/99	100-106.00	300.00	106-685.00	300.00
34253	Julianne Zepeda	Summer Rec Prog	06/30/99	100-106.00	90.00	106-685.00	90.00
34254	Michelle Kalina	Summer Rec Prog	06/30/99	100-106.00	584.06	106-685.00	584.06
34255	Adolph Kiefer	Inv 240612	06/30/99	100-106.00	124.52	106-612.00	124.52
34256	Amazing Computers	June Statement	06/30/99	100-106.00	1,755.00	103-646.00	961.82
						104-612.00	45.00
						105-612.00	112.50
						107-612.00	157.50
						109-646.00	270.00
						150-646.00	45.00
						300-606.00	163.18
34257	American Red Cross	6 CPR / 7 WSI	06/30/99	100-106.00	157.00	106-612.00	157.00
34258	APS Analytical Standards	Inv C82961	06/30/99	100-106.00	272.00	202-612.00	272.00
34259	Bay West Supply Inc	Misc Invoices	06/30/99	100-106.00	434.69	106-612.00	197.55
						109-614.00	64.22

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Bay West Supply Inc, (Continued)							
34260	Brookings Auto Parts	June Statement	06/30/99	100-106.00	222.21	202-612.00 106-606.00 201-606.00 251-606.00 252-612.00	172.92 116.56 11.67 66.20 27.78
34261	Brookings Harbor Chamber	June Motel Tax	06/30/99	100-106.00	2,228.86	109-687.00	2,228.86
34262	CTR	Inv 16358	06/30/99	100-106.00	267.27	109-646.00 150-612.00	175.00 92.27
34263	Carpenter Auto Center	June Statement	06/30/99	100-106.00	207.73	103-606.00 109-606.00	7.08 200.65
34264	Chetco Pharmacy & Gifts	June Statement	06/30/99	100-106.00	8.08	102-602.00	8.08
34265	Columbia Gorge Center	Inv 4355	06/30/99	100-106.00	277.73	201-684.00	277.73
34266	Colvin Oil Company	Inv 659701	06/30/99	100-106.00	53.94	150-606.00	53.94
34267	Curry Coastal Pilot	June Statement	06/30/99	100-106.00	301.75	102-602.00 105-602.00 109-602.00	160.50 57.75 83.50
34268	Dan's Auto & Marine Electric	June Statement	06/30/99	100-106.00	134.28	150-606.00 150-612.00 201-606.00 201-612.00	25.05 52.52 32.82 23.89
34269	Dan's Photo & Cameras	June Statement	06/30/99	100-106.00	52.50	102-602.00	52.50
34270	Del Cur Supply	Inv 78685/79688	06/30/99	100-106.00	123.25	103-688.00 106-626.00	60.70 62.55
34271	DEQ	Inv USTC99-3613	06/30/99	100-106.00	168.98	252-612.00	168.98
34272	Discount Sportswear & Uniform	Inv 9273	06/30/99	100-106.00	267.01	104-614.00	267.01
34273	Enviro-Clean Equipment	Inv R99-062801	06/30/99	100-106.00	9,146.00	251-722.00 251-726.00	1,146.00 8,000.00
34274	Ferrellgas	Misc Invoices	06/30/99	100-106.00	3,233.23	106-662.00 251-606.00 251-612.00	3,117.86 60.00 55.37
34275	Frank's Cash Register Co	Inv 5211	06/30/99	100-106.00	14.30	106-612.00	14.30
34276	Freeman Rock Enterprise Inc	Misc Invoices	06/30/99	100-106.00	587.06	954-730.00	587.06
34277	Goldsmith Co	Inv 15597/16113	06/30/99	100-106.00	664.81	104-614.00	664.81
34278	GSA, FSS, Auburn CSC	Inv 90780185	06/30/99	100-106.00	22.92	104-606.00	22.92
34279	Hach Co	Misc Invoices	06/30/99	100-106.00	264.60	202-612.00 202-652.00 252-652.00	172.50 46.05 46.05
34280	Hagens Cleaners	June Statement	06/30/99	100-106.00	27.00	103-614.00	27.00
34281	Harbor Logging Supply Inc	Inv 6287	06/30/99	100-106.00	97.50	252-612.00	97.50
34282	HGE Inc	Misc Invoices	06/30/99	100-106.00	1,699.00	901-730.00 902-730.00 103-646.00	1,307.00 392.00 21.00
34283	Kim Hunnicutt Court Reporting	Inv 3431	06/30/99	100-106.00	153.00	103-680.00	132.00
34284	Internet Technologies	May & June Stmt	06/30/99	100-106.00	236.00	109-664.00	236.00
34285	J & H Berge Inc	Inv 393916	06/30/99	100-106.00	96.11	202-612.00	96.11
34286	Jack's Uniforms & Equipment	#565100/566339	06/30/99	100-106.00	3,030.58	103-608.00 103-681.00	3,002.33 28.25
34287	Kerr Hardware	June Statement	06/30/99	100-106.00	936.20	104-606.00 106-612.00 106-606.00 106-624.00	17.90 147.45 20.31 15.79

(Continued)

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Kerr Hardware, (Continued)							
						106-626.00	323.00
						150-606.00	65.24
						150-612.00	169.60
						150-628.00	10.56
34288	Kerr Hardware	June Statement	06/30/99	100-106.00	315.67	201-612.00	166.35
						201-606.00	7.87
						202-606.00	34.47
						202-612.00	81.12
						251-612.00	21.98
						252-606.00	59.25
34289	Lane County Finance	Inv RIS239	06/30/99	100-106.00	920.00	252-612.00	110.98
						103-664.00	690.00
34290	Marquess & Associates	Inv 24419	06/30/99	100-106.00	2,118.00	300-726.00	230.00
						150-724.00	1,323.75
						901-730.00	436.84
34291	Mory's	June Statement	06/30/99	100-106.00	81.42	951-730.00	357.41
						102-602.00	3.30
						103-602.00	67.65
						109-602.00	8.00
						252-612.00	2.47
34292	Munnell & Sherrill Inc	Inv 346288	06/30/99	100-106.00	146.59	150-612.00	146.59
34293	NCL of Wisconsin Inc	Inv 93104	06/30/99	100-106.00	17.52	252-612.00	17.52
34294	ODDA	Inv 0028	06/30/99	100-106.00	15.00	102-602.00	15.00
34295	OR State Police - LEDS Leasing	April-June	06/30/99	100-106.00	960.00	103-664.00	960.00
34296	Oregon Medical Laboratories	Inv 233093	06/30/99	100-106.00	37.50	202-612.00	18.75
						252-612.00	18.75
34297	Oregon State Police	Seat Belt Class	06/30/99	100-106.00	150.00	103-686.00	150.00
34298	Petty Cash	Reimbursement	06/30/99	100-106.00	187.13	102-602.00	16.99
						103-602.00	26.47
						105-602.00	0.55
						106-606.00	18.24
						106-612.00	38.37
						106-626.00	5.56
						109-602.00	12.58
						201-612.00	17.15
34299	Pitneyworks	Inv 15023845884	06/30/99	100-106.00	3,030.00	252-612.00	51.22
						400-602.00	1,515.00
						600-602.00	1,515.00
34300	Ron Plaster	Refund OverDed	06/30/99	100-106.00	50.00	103-612.00	50.00
34301	Guill Corp	Inv 3335671	06/30/99	100-106.00	28.46	107-602.00	28.46
34302	Rays Food Place	June Statement	06/30/99	100-106.00	265.40	102-658.00	35.71
						103-602.00	53.78
						201-602.00	98.76
						252-612.00	77.15
34303	Reliance Appliance	Inv 48503	06/30/99	100-106.00	200.00	109-602.00	200.00
34304	Rochester Instrument	303066 & 304233	06/30/99	100-106.00	307.65	252-646.00	307.65
34305	Roto-Rooter	June Statement	06/30/99	100-106.00	67.20	109-686.00	67.20
34306	Stadelman Electric	Inv 4689	06/30/99	100-106.00	182.75	104-606.00	182.75
34307	Sunset Court Apartments	Inv 8902	06/30/99	100-106.00	374.50	103-614.00	374.50
34308	Tidewater Contractors Inc	Misc Invoices	06/30/99	100-106.00	1,372.28	106-626.00	1,372.28
34309	U S Filter/Pacific Water Works	Misc Invoices	06/30/99	100-106.00	856.78	201-612.00	856.78

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
34310	United Communications	June Statement	06/30/99	100-106.00	486.84	109-664.00	486.84
34311	United Pipe & Supply Co Inc	Misc Invoices	06/30/99	100-106.00	261.11	201-612.00	261.11
34312	Viking Office Products	198047 & 173047	06/30/99	100-106.00	214.22	109-602.00	214.22
34313	Willamette Valley Co	Inv 11303250	06/30/99	100-106.00	75.00	106-652.00	75.00
34314	WM Smith & Associates	Inv 115449	06/30/99	100-106.00	352.33	106-612.00	352.33
34315	WW Grainger Inc	Misc Invoices	06/30/99	100-106.00	442.50	201-612.00	442.50
						252-606.00	301.38
34316	Zee Service Company	Inv 0723801527	06/30/99	100-106.00	302.80	104-683.00	302.80
34319	Agri-Check Inc	Inv 43383	06/30/99	100-106.00	254.00	252-612.00	254.00
34320	Bankcard Services	June Stmt	06/30/99	100-106.00	1,276.80	102-658.00	184.00
						103-658.00	8.75
						103-684.00	707.30
						104-606.00	71.55
						107-658.00	276.20
						109-602.00	29.00
34321	B & B Excavation	May Invoices	06/30/99	100-106.00	970.08	106-626.00	412.50
						251-606.00	557.58
34322	Brookings Police Reserves	Balance of Acct	06/30/99	100-106.00	408.65	103-681.00	408.65
34323	Brown & Caldwell	Inv 13-1344	06/30/99	100-106.00	43,076.95	480-636.00	43,076.95
34324	Building Codes Division	April-June 1999	06/30/99	100-106.00	677.75	100-236.00	677.75
34325	Caselle, Inc	Software	06/30/99	100-106.00	5,290.00	102-612.00	285.00
						107-612.00	1,180.00
						201-602.00	1,275.00
						202-612.00	1,275.00
						251-602.00	1,275.00
34326	Caselle, Inc	Software	06/30/99	100-106.00	3,705.00	102-612.00	705.00
						251-602.00	3,000.00
34327	Caselle, Inc	Training	06/30/99	100-106.00	6,900.00	107-612.00	1,725.00
						201-602.00	1,725.00
						202-612.00	1,725.00
						251-602.00	1,725.00
34328	Colvin Oil Company	End June Stat	06/30/99	100-106.00	1,052.51	103-606.00	459.44
						104-606.00	181.04
						105-606.00	9.56
						106-612.00	99.24
						150-606.00	125.05
						201-606.00	76.94
						202-606.00	47.93
						251-606.00	5.38
						252-606.00	47.93
34329	Curry Equipment	Inv 49894	06/30/99	100-106.00	14.45	201-606.00	14.45
34330	Da-Tone Rock Products	Misc Invoices	06/30/99	100-106.00	265.86	150-628.00	265.86
34331	Marshal Ferg	Inspections	06/30/99	100-106.00	20.00	105-646.00	20.00
34332	Grants Pass Water Lab	June Statement	06/30/99	100-106.00	133.00	201-612.00	133.00
34333	Human Resource Partners	Inv 1477	06/30/99	100-106.00	300.00	102-658.00	25.00
						103-658.00	100.00
						104-658.00	25.00
						105-658.00	100.00
						107-658.00	25.00
						252-658.00	25.00
34334	One Call Concepts, Inc	Inv 9068661	06/30/99	100-106.00	20.70	150-646.00	6.90
						201-612.00	6.90

(Continued)

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
One Call Concepts, Inc, (Continued)							
34335	Oregon Department of Revenue	2nd Qtr Taxes	06/30/99	100-106.00	5,108.73	251-612.00 100-220.40	6.90 4,145.12
34336	Ramcell of Oregon	Inv 353298	06/30/99	100-106.00	187.34	100-220.50 103-664.00	963.61 166.59
34337	Ritz's Repair	Inv 1155	06/30/99	100-106.00	170.50	104-664.00 104-606.00	20.75 170.50
34338	Tourangeau Nor Wes Corp	Inv 044473	06/30/99	100-106.00	360.00	201-606.00	360.00
34339	Town & Country Animal Hospital	Inv 75846	06/30/99	100-106.00	6.00	103-688.00	6.00
34340	Trew & Cyphers	June Statement	06/30/99	100-106.00	4,333.50	102-632.00	4,333.50
34341	United Pipe & Supply Co Inc	Misc Invoices	06/30/99	100-106.00	233.28	201-606.00	233.28
34342	U S Filter/Pacific Water Works	Misc Invoices	06/30/99	100-106.00	471.45	201-612.00	471.45
34343	Xerox Corp	June Invoices	06/30/99	100-106.00	492.35	103-606.00 109-606.00	188.81 303.54
					324,760.22		324,760.22

*** END OF REPORT ***

Memorandum

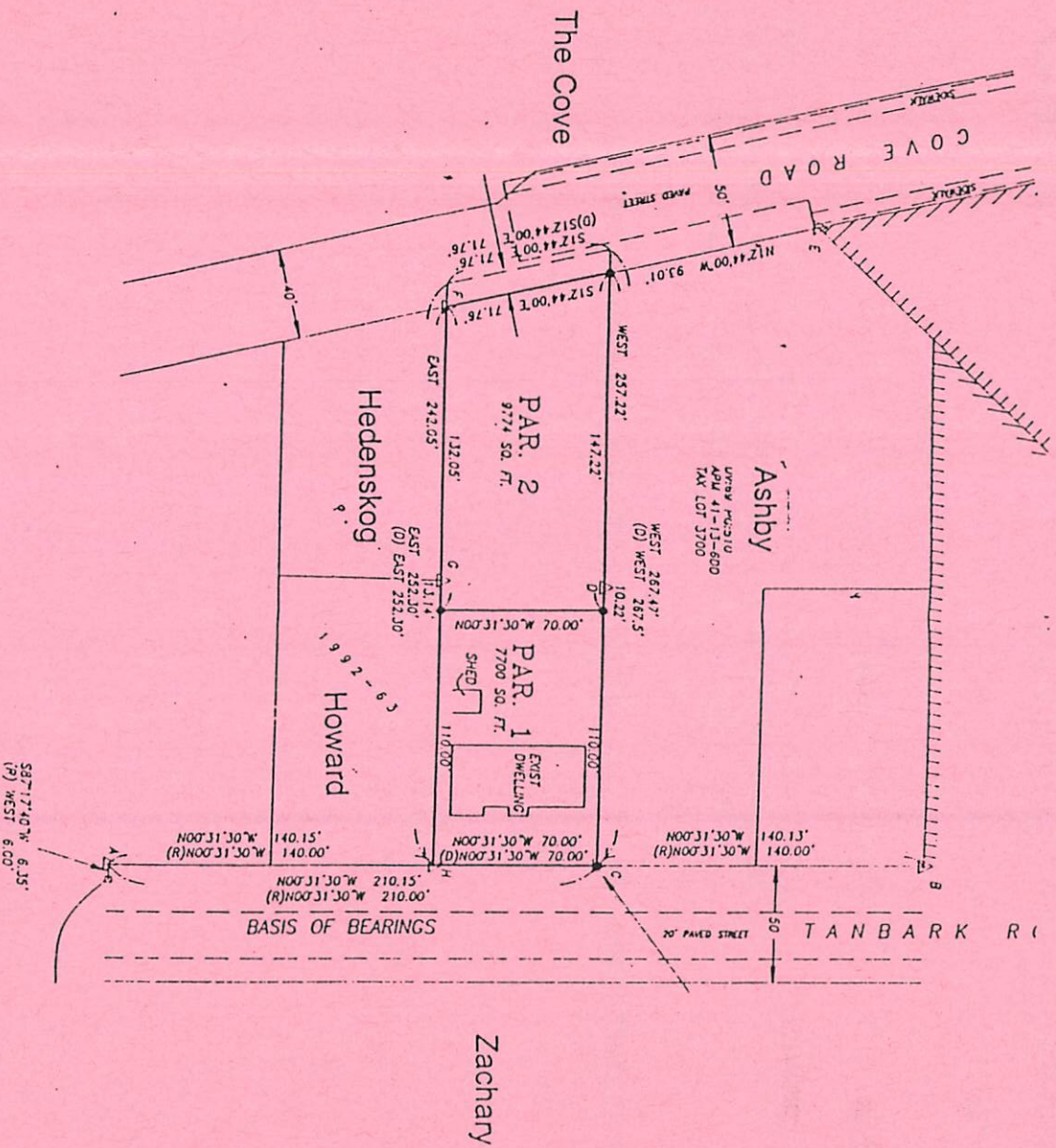
TO: Mayor, City Council
FROM: John Bischoff, Planning Director
THROUGH: Tom Weldon, City Manager
DATE: July 21, 1999



Issue: Acceptance of a dedication deed.

Background: As a condition of approval of a minor partition, the city has received a dedication deed for an additional 10' strip of right-of-way along the east side of Cove Rd. This is an incremental step in bringing Cove Rd. to a full 50 foot wide right-of-way.

Recommendation: Acceptance of the deed with direction to staff to have the deed recorded.



APPLICANT: Morrison Enterprises

ASSESSOR'S NO: 41-13-6DD Tax Lot 3702

LOCATION: between Cove and Tanbark roads, 280 feet south of Tanbark Rd. and Memory Ln. intersection

SIZE: 10,474 sq. ft.

ZONE: R-2 (Two-family Residential)

Mail Tax Statements to:
City of Brookings
398 Elk Drive
Brookings OR 97415

Accepted by the City of Brookings

Mayor

Date


DEDICATION DEED

KNOW ALL MEN BY THESE PRESENTS that MORRISON ENTERPRISES, INC. grantor, does hereby grant, bargain, sell, convey, and dedicate unto the CITY OF BROOKINGS, CURRY COUNTY, OREGON, a Municipal Corporation of the State of Oregon, grantee, in trust for public use and for street purposes, the real property situate in the County of Curry, State of Oregon, described on Exhibit "A", attached hereto, and incorporated herein by this reference.

TO HAVE AND TO HOLD the above described and dedicated real property, together with all and singular the rights and appurtenances thereunder belonging or in any wise appertaining to the City of Brookings, Oregon, in trust for the public use and for street purposes as aforesaid; and grantor hereby warrants and will defend title to the above described property against the lawful claims of all persons whomsoever.

There is no consideration for this conveyance as grantor verily believes.

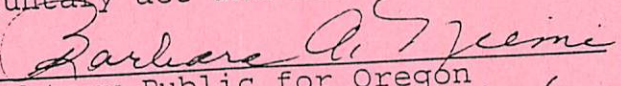
THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.


James A. Morrison III
President of Morrison Enterprises, Inc.

STATE OF Oregon
County of Curry SS.

Dated : June 30, 1999

The above named James A. Morison III, President of Morrison Enterprises, Inc. appeared before me and acknowledged the foregoing instrument to be his voluntary act and deed.


Notary Public for Oregon
My Commission Expires: 2/28/2000

AFTER RECORDING
RETURN TO:
CITY OF BROOKINGS
898 Elk Drive
Brookings, OR 97415

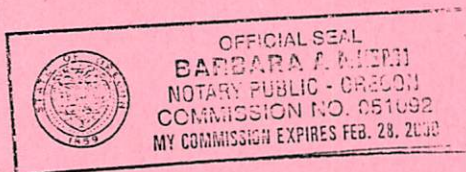


EXHIBIT "A"

A strip of land 10 feet wide lying in the Southeast Quarter of the Southeast Quarter of Section 6, Township 41 South, Range 13 West, Willamette Meridian, Curry County, Oregon, described as follows:

COMMENCING at a point on the West line of Tan Bark Road, which is North 00°31'30" West from an iron pipe driven at a point due West 6.00 feet from the Southeast corner of said Section 6; thence West 252.30 feet to the East line of Cove Road and the TRUE POINT OF BEGINNING; thence following said East line, North 12°44'00" West 71.76 feet; thence leaving said East line, East 10.25 feet; thence South 12°44'00" East 71.76 feet; thence West 10.25 feet to the POINT OF BEGINNING.

REGISTERED
PROFESSIONAL
LAND SURVEYOR



OREGON
JULY 25, 1995
RICHARD P. ROBERTS
2730

Exp. Date 12/31/00

given to Council at 7/26/99 meeting

Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director *LLB*
THROUGH: City Manager Tom Weldon *Tom*
DATE: July 26, 1999



Issue: Awarding Oak Street Improvements Project

Synopsis:

The City of Brookings advertized for bids for the Oak Street Improvements Project. The Engineer sent out an addendum to the project with a requirement that the bidders attach an acknowledgment of receipt of the addendum. The addendum consisted of the current BOLI (Bureau of Labor and Industries) Prevailing Wage Rates for Public Works Contracts in Oregon.

One bidder, the lowest bidder, did not attach the addendum. Staff contacted the engineering firm to see, if they had sent the addendum to the lowest bidder; the engineering firm had sent the addendum. The low bidder says they did not receive the addendum. The addendum would make a financial difference to the bid.

Staff then contacted the City Attorney to see, if we could accept the bid. The City Attorney says that we must consider Tidewater's (the lowest bidder) bid as non-responsive. The fact that one bidder says they did not receive the addendum does not give the city sufficient justification to reject the other bids and rebid the project.

The bids were as follows:

Tidewater	\$47,505.00
Freeman Rock	\$57,517.31
B&B Excavation	\$69,932.30

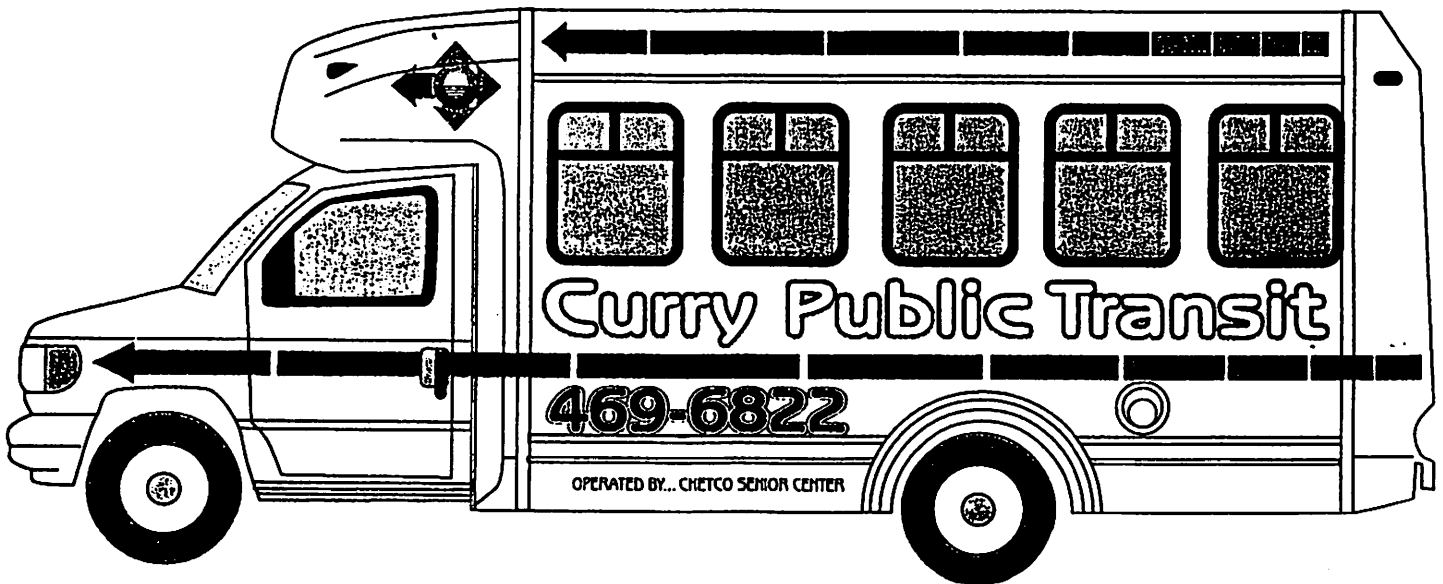
With the lowest contractor not acknowledging receipt of the addendum and deemed non-responsive, we would then award the contract to the lowest responsive bidder which is Freeman Rock.

Recommendation: that the City Council award the contract to Freeman Rock for the Oak Street Improvements for \$57,517.31.

**CURRY PUBLIC TRANSIT
invites**

**the County Commissioners and members of the Gold Beach,
Port Orford and Brookings City Councils to ride in
the County Fair Parade on Saturday July 31. This parade
allows us to showcase our new 15 passenger buses which
will be used to initiate inter-community transit services
between Brookings and Bandon in the near future. Your
participation will be appreciated!**

RSUP: Transit Office: 469-6822



pc: Mayor, Council, City Mgr. 7/26/99

7-26-99

Please Send written confirmation
your office has recieved this
Statement.

We Would like A new Investigation
into this matter,

Sincerely,

Kim Bond
P.O. Box 6654
Brookings, Oregon
97415

541-469-4439

STATEMENT

July 26, 1999

Ms. Kim Bond
Post Office Box 6654
Brookings, Oregon 97415

On July 12, 1999, I went next door to Mrs. Gina Hernandez's house to have coffee. When I arrived, she was having a conversation with Mr. Tony Hernandez, her husband. Gina told me Tony was calling her because Tony had met Mr. Peter Spratt, her boss at Brookings Best Western, and confronted Mr. Spratt about Mr. Weldon's behavior toward his wife. Gina told me that she had been sexually assaulted last night by Mr. Tom Weldon while she was working at the Best Western.

I asked Gina to tell me what had happened. Gina stated that Mr. Tom Weldon had touched the small of her back and the top of her buttocks. She said Mr. Weldon then asked her to go to bed with him. Mr. Weldon continued to rub her back and her sides. Gina said she told him "Don't", then Mr. Weldon left. Gina said Mr. Weldon had been drinking. Gina also said Mr. Weldon came into the front office wearing his shorts.

I asked Gina what she was going to do, and she said she was going to talk to her boss Mr. Peter Spratt. She was hoping the problem would be taken care of and that a lock would be placed on the back door so this couldn't happen again. Gina was very upset and scared that Mr. Weldon would try to do the same thing again.

The following day, I went to Gina's and asked her how things were going. She said she talked to Mr. Spratt and he pretty much "blew it off" and he was not going to put a lock on the door. Mr. Spratt told her that Mr. Weldon was living there and had a right to use the back door. Gina told me that Mr. Weldon came to see her and apologized for his inappropriate behavior. She said Mr. Weldon stated he really couldn't remember what he had done but he was sure he had "acted inappropriately because he was too intoxicated to remember."

I called Mr. Weldon at his office and was told he was in the middle of a meeting. When I was able to talk to him, I asked Mr. Weldon why he sexually assaulted my friend Gina. Mr. Weldon stammered for a few moments and finally said, "Who is this, and can I call you back?" I told Mr. Weldon I thought it would be a good idea and gave him my name and telephone number.

07/20/99 11:17 FAX 541-412-0698 KEN CIES REBER 4003

Approximately 8:15 p.m., I received a telephone call from Mr. Weldon. According to my Caller ID, Mr. Weldon placed the telephone call from the Best Western. When I answered the phone, Mr. Weldon said, "ah yea now what's this all about?" I told Mr. Weldon it was about him sexually assaulting my friend Gina by touching her inappropriately and asking her to go to bed with him. Mr. Weldon first denied anything had happened. I told him I believe he should step down as City Manager, and that anyone who conducted them self in this manner, drinking or not, was not deserving to hold the title of City Manager. Mr. Weldon then asked if I knew the meaning of liable and slander. I told him yes, and for him to bring it on, and that I believed what my friend Gina had told me. I have always known Gina to be truthful with me, and she is the mother of five children. Gina is a hard worker, and upstanding citizen in our community.

Mr. Weldon then changed his story considerably by stating, "It was a game, gone bad." I told Mr. Weldon that I hardly think sexual assault was a game. Mr. Weldon said, "Well I apologized for my inappropriate behavior." I told Mr. Weldon what he had done was immoral and illegal, and that he should step down as City Manager. I then hung the phone up.

I called the Sheriff's Office and asked for Deputy Creighton because I trusted him. They refused to let me talk to him, telling me he was out on a call. I was told I could talk to Deputy Gardiner. I told Deputy Gardiner what had happen, and he asked me to contact Gina and have her call or come into the office to see him. I told him I would try and get a hold of her and give her the message. A little later, Deputy Gardiner called and said he and Victims Assistance was standing by. I told him I thought she wanted to talk to Deputy Mark Creighton. He asked why she would want to talk to Mark as he was assigned little cases, and that he would end up doing the investigation anyway. I told him I believed she trusted Deputy Creighton. Dave said no matter what, he was going to talk to Kent Owens and Metcalf so Mark could not become involved. I was told by Dave that Mark was not going to be able to take the report.

Deputy Gardiner asked who was directing her to speak with Mark? I asked "Like who?". He said "like the Commissioners." I told him "no," but that I have contacted the Commissioners and told them what I believe was the truth about this case. I told him I trusted the Commissioners. Dave said, "Piss on the Commissioner's." I asked Dave why he said piss on the Commissioners? Deputy Gardiner mumbled something to the effect that Roberts and Olds, not Thorp had made trouble for him, for the last time.

I knew that Deputy Creighton was an honest cop and would not try to whitewash anything like this. I left several messages for him to call me, but he never called. When I spoke to Gina approximately one half hour later, I told her what Dave had said to me. Gina told me she wanted someone from an outside agency to take the report and that she would wait and talk to them first.

When I returned home, I called the Oregon State Police. I asked them to send an officer so we could make a report regarding this incident. I was told by the Dispatcher that we would need to report it to the local authorities first. I explained to the Dispatcher that we wanted someone impartial and who didn't know the city official. She again said I was to report it locally first.

I then called the City Police and asked to speak to someone. I spoke with Deputy Skip Clark from the Sheriff's Office. I told him what was going on and what OSP had told me. Deputy Clark told me he would contact Officer John Bishop for an interview. I asked Deputy Clark to "Please be there when the statement was given." I told him I would feel more comfortable since I knew and trusted him. He said he would try to be there when I came into the office.

Later that evening, I received a telephone call and was told to meet with John Bishop of the Brookings Police Department, and that he would conduct a taped interview. I asked for a ride and Officer Curt Fox came by to get me. When I arrived at the Police station, I gave the interview and was taken home.

I called Keith Pepper, City Councilman, and told him what had happened. He said he would not talk to Tom until he was charged or indicted. He also said he would like to hear from the victim directly. I explained to Mr. Pepper, the content of Tom's and my conversation. I told him Tom had changed his story four times. First he was denying the incident, and then he attempted to scare me into not pursuing this matter by a threat of a liable and slander suit. Then I was told by him it was game that had gone bad, and then he admitted to me what happened by telling me he had apologized to her for his inappropriate behavior. I received the strong impression that Mr. Pepper was a supporter of Mr. Weldon's, and not concerned about Mr. Weldon's actions.

I talked with City Councilmen Curry and Mayor Hagbom and was told that they would inquire into the incident and do what had to be done. I expressed my concern that this incident would get swept under the rug because Mr. Weldon had a lot of friends in city government.

Gina told me she was going to ask for some time off because she felt uncomfortable going back to work with Mr. Weldon living there. She also told me she was going to give her report when the OSP officer arrived.

Gina received a telephone call and was told that Officer Oester was here to take her statement. I watched her children while she was at the police station. She returned home after approximately two hours and told me she thought she was under a gag order and could not talk. About an hour and a half later I received a call from Officer Dale Oester and he told me he wanted to come and talk to me, I said ok.

My exhusband, Duane Bond, and my child Amber were present when he introduced himself as an OSP officer. He told me what had happen up to this point and said he would not need a statement from me because John had taped the interview previously. I asked if Tom had been arrested yet and he said Tom was out of the county, and was not expected to be back for three or four days. I was told by Mr. Oester that he doubted if Tom would be arrested. He said Tom was not a threat to the community. I told the officer I believe Tom was a danger to women. I asked Mr. Oester if he was willing to guarantee that Tom would not get intoxicated again and sexually assault someone else.

I told Mr. Oester of my concerns about this incident being brushed under the rug, as I had first hand knowledge about the Curry County "Good Ole Boy" justice system. I explained to Mr. Oester my concerns in presenting this case to District Attorney Foley as I had a lawsuit against the City in which Mr. Foley was mentioned. I asked if it would not be a conflict of interest because this had happened, and that Mr. Foley had kicked me out of his office. I was also told never to call the District Attorneys Office again. I told Officer Oester I believe his actions were a blatant violation of my civil rights because he is an elected official and holds a public office.

Officer Oester kept putting his hands over his ears and stating, "Don't tell me that, I don't want to hear that." I told him that I thought this would be an injustice to Gina because she has the right to have her report presented to an impartial District Attorney. I told Mr. Oester that because of Mr. Foley, and of our past history together, I could not see where this would be possible. I asked if he could present this case to a Grand Jury in order to keep Mr. Foley's possible prejudice from entering into this case. Mr. Oester did not want to talk about this subject and kept trying to change the conversation.

I asked Mr. Oester what would happen if Pat Foley decided to dismiss the whole thing, what would happen then. The officer told me he had danced on the desk of more than one District Attorneys in the past. I asked the same question again and Mr. Oester tried to avoid answering. I said, "I'm asking you straight forward once again, what would happen if Pat dismissed it." Mr. Oester was quiet for some twenty or thirty seconds and then said, "I would move onto the next case." Mr. Oester told me he believed what had taken place with Mr. Weldon, was a misdemeanor and not a felony. During our conversation, Mr. Oester was adamant about me not talking to the press. When I asked why not, he replied, "because they would scrutinize my every move."

I telephoned the OSP office in Medford and talked to Officer Kennedy. I briefed Mr. Kennedy about what had taken place and asked if it was a felony or a misdemeanor? He told me there were a lot of factors, but he believed it was a felony. I then called Investigator McKernan in Salem. Mr. McKernan is an Internal Investigator for OSP. I told Investigator McKernan that I had some concerns with Mr. Oester's behavior during our recent meeting and conversation. I told Mr. McKernan that: 1) The fact Tom had not been arrested and I believed he was a danger to our community, especially the women. 2) I believe Tom was receiving special treatment because of his position with the City of Brookings. 3) That Mr. Oester had made a false statement to me when he said that Tom was out of the county and going to be gone for three or four days. A few hours later Tom was observed in Brookings.

Mr. McKernan said he would see that this report got the proper people. I told him I was concerned about Mr. Oester's behavior and requested someone out of this area monitor this case. Mr. McKernan said he would be monitoring this case from Salem.

The following day, I received a telephone call from a very angry Mr. Oester. He was yelling at me, "Why did you talk to the Press, why did you talk to the press?" I asked why he had lied to me. At this point, Mr. Oester went totally berserk and called me "nothing more than a mental case" and that I should call Mental Health and make an appointment because I needed

help. Mr. Oester went on and on for several minutes. I requested that he get off my line and I hung up the phone.

I called OSP in Salem and talked to Mr. John Salle and Mr. Mike McKernan. I told them about my conversation with Dale Oester and what he had said. I also told them I felt I was under a personal attack, and asked how he could possibly conduct a fair and unbiased investigation when he himself was coercing and intimidating Gina's only witnesses. Mr. McKernan said he would file another complaint against Mr. Oester because of the officers unprofessional conduct and I would be contacted soon by an Internal Investigator. I received a telephone call from Mr. Oesters' immediate supervisor in which he apologized for Mr. Oester's behavior.

I have given this statement freely and believe it to be true and correct to the best of my knowledge.

July 26, 1999

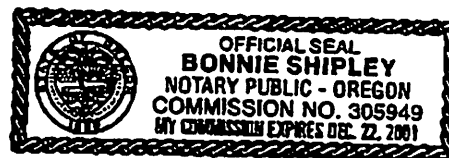
Ms. Kim Bond
Ms. Kim Bond

State of Oregon,
County of Curry,

Subscribed and sworn before me on this 26 day of July 1999.

Bonnie Shipley
Notary Public for the State of Oregon

My Commission expires: (2-22-01)





Oregon

John A. Kitzhaber, M.D., Governor

Department of State Police

General Headquarters
400 Public Service Bldg.
Salem, OR 97310
(503) 378-3720
General FAX
(503) 363-5475
Supt's Office FAX
(503) 378-8282
Personnel/Payroll FAX
(503) 378-2360
V/TTY (503) 585-1452

July 16, 1999

Ms. Kim Bond
P.O. Box 6654
Brookings, Oregon 97415

Re: Telephone discussion dated July 16, 1999, with Captain Robert Miller and Inspector Michael McKernan regarding Detective Dale Oester

Inspector McKernan has spoken to me regarding your complaint involving Detective Dale Oester.

It is my understanding that you are a witness in an investigation that Detective Oester is conducting. The investigation involves Gina Hernandez as the victim of sexual abuse. Tom Weldon, City Manager of Brookings, is the suspect. You explained to Inspector McKernan that you wished to make the following allegations against Detective Oester:

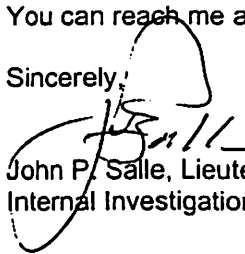
1. Tom Weldon is a dangerous offender and should have already been arrested for the sexual abuse.
2. Tom Weldon is receiving special treatment from Detective Oester because of Mr. Weldon's position in government and because Detective Oester personally knows him.
3. Detective Oester was dishonest when he told you that the reason Mr. Weldon had not been arrested was because he left town for a number of days, when Mr. Weldon was observed a few hours later, by a friend of yours, in town.
4. Detective Oester was dishonest when he told you that Mr. Weldon's conduct amounted to a misdemeanor and you later found out that the conduct was a felony.

The information regarding your complaint has been forwarded to Captain McLain, at our District III Headquarters in Central Point, Oregon. Captain McLain will direct the appropriate course of action to review and /or investigate your allegation.

Most reviews or investigations are completed within 45 days. You will be notified of the outcome, once the matter is completed.

You can reach me at (503) 378-3720 ext. 4105, should you have additional questions.

Sincerely,


John P. Salle, Lieutenant
Internal Investigations Unit

Capt. McLain

FAXED to J Trew
7/24/99

Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director *LL*
THROUGH: City Manager Tom Weldon *Tom*
DATE: July 26, 1999



Issue: Awarding Oak Street Improvements Project

Synopsis: The City of Brookings advertized for bids for the Oak Street Improvements Project. The Engineer sent out an addendum to the project with a requirement that the bidders attach an acknowledgment of receipt of the addendum. The addendum consisted of the current BOLI (Bureau of Labor and Industries) Prevailing Wage Rates for Public Works Contracts in Oregon.

One bidder, the lowest bidder, did not attach the addendum. Staff contacted the engineering firm to see, if they had sent the addendum to the lowest bidder; the engineering firm had sent the addendum. The low bidder says they did not receive the addendum. The addendum would make a financial difference to the bid.

Staff then contacted the City Attorney to see, if we could accept the bid. The City Attorney says that we must consider Tidewater's (the lowest bidder) bid as non-responsive. The fact that one bidder says they did not receive the addendum does not give the city sufficient justification to reject the other bids and rebid the project.

The bids were as follows:

Tidewater	\$47,505.00
Freeman Rock	\$57,517.31
B&B Excavation	\$69,932.30

With the lowest contractor not acknowledging receipt of the addendum and deemed non-responsive, we would then award the contract to the lowest responsive bidder which is Freeman Rock.

Recommendation: that the City Council award the contract to Freeman Rock for the Oak Street Improvements for \$57,517.31.