

VAULT COPY

*agenda*  
*City of Brookings*  
*Common Council Meeting*  
*City Hall Council Chambers*  
*898 Elk Drive*  
*Brookings, OR 97415 - 7:00 PM*  
*July 12, 1999*



**Our Nation's  
Birthday**



# agenda

CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
July 12, 1999  
7:00 p.m.

- I. CALL TO ORDER - blue
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS - pink
  - A. Proclamations
    1. Relay for Life Weekend
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES - yellow
  - A. Sea Cove Training Center - Volunteer Project "Adopt a City Street"
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
  - A. Committee and Liaison reports
    1. Chamber of Commerce
    2. Businesses for a Better Brookings
    3. Port Commission
    4. Parks & Recreation Commission
    5. Planning Commission
    6. Council Liaisons
  - B. Unscheduled
- VIII. STAFF REPORTS - salmon
  - A. City Manager
  - B. Community Development Department
    1. Acceptance of Economic Adjustment Development Grant for Water Management Planning
    2. Authorization to call for bids on slide repair to Old County Road
    3. Authorization to call for bids for Cushing Court waterline replacement
- IX. CONSENT CALENDAR - white
  - A. Approval of Council Meeting Minutes
    1. Minutes of June 28, 1999, Regular Council Meeting  
(end Consent Calendar)
- X. ORDINANCES/RESOLUTIONS/FINAL ORDERS
  - A. Ordinances
  - B. Resolutions

XI.

REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

B. Council

EXECUTIVE SESSION - ORS 192.660 (1) (h) To consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

EXECUTIVE SESSION - ORS 192.660 (a) (i) Performance Evaluation of Public Officers and Employees

Council action on items discussed during Executive Session

XII.

ADJOURNMENT

BPD = Browning Police Dept


JULY 1999

[illegible]

**CITY OF BROOKINGS**  
898 Elk Drive  
Brookings, Oregon 97415

City Hall (541) 469-2163  
FAX (541) 469-3650

# AUGUST 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																						
	<u>7:00pm</u> <u>FH-FireTrng/ChfSharp</u> <u>9:00am CC-VIPS/Volunteers</u> <u>in Police Service-BPalicki</u>	<u>7:00pm CC-Planning Comm</u> <u>reg mtg/JBischoff</u>	<u>12:00pm CC-Community</u> <u>Agencies mtg</u> <u>7:00pm FH-PoliceReserves</u>	<u>8:15am FH-CmtyDevDpt</u> <u>Staff mtg-LLightle</u> <u>9:00am CC-Crime</u> <u>Stoppers/BPalicki</u>																																																																																								
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	<u>11:00am CC-Municipal</u> <u>Court/JdgHarper</u> <u>7:00pm</u> <u>FH-FireTrng/ChfSharp</u> <u>9:00am CC-VIPS/Volunteers</u> <u>in Police Service-BPalicki</u>		<u>6:00pm FH-Subrbn Fire Dist</u> <u>Mtg/RexAtwell</u>	<u>8:15am CC-CmtyDevDpt</u> <u>Staff mtg/LLightle</u>																																																																																								
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 <b>CITY OF BROOKINGS</b> 898 Elk Drive Brookings, Oregon 97415 City Hall (541) 469-2163 Fax (541) 469-3650			<div>JULY 1999</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr><tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr><tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr></table>			S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<div>SEPTEMBER 1999</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr><tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr><tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr><tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr><tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr></table>			S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
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# SEPTEMBER 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			12:00pm CC-Community Agencies mtg 7:00pm FH-PoliceReserves	8:15am FH-CmtyDevDpt Staff mtg-LLightle 9:00am CC-Crime Stoppers/Police Dept 6:30pm CC-Brkgs Ctzn Police Acadmy #7/Intro Cmty Plcng-OfcPalicki		
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChfSharp 9:00am City Hall CLOSED	7:00pm CC-Planning Comm reg mtg/JBischoff	2:30pm FH-SafetyCom. Mtg/HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Brkgs Ctzn Police Acadmy#7/911-Cmmctn, Ptol,Trffc Enfrc-SgtsCoopr/Shffel		
5 Labor Day						Rosh Hashana
	7:00pm FH-FireTrng/ChfSharp 7:00pm CC-Council Mtg		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell 6:30pm CC-Brkgs Ctzn Police Acadmy #7/OSP-Tetcl Cmmctns-TrpStone	8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Seatbelt Class-PoliceDpt /B.Palicki		
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 11:00am CC-Municipal Court/JdgHarper 7:00pm FH-FireTrng/ChfSharp	6:30pm CC-Brkgs Ctzn Police Acadmy #7-Drug Invstgtns-DetPlstr	5:45pm CC-Victim Impact Panel	8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm/CMickelson		
19 Yom Kippur						
	7:00pm FH-FireTrng/ChfSharp 7:00pm CC-Council Mtg			8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Brkgs Ctzn Police Acadmy #7/Invstgtns-DetBishop		

# PROCLAMATION

WHEREAS, nearly everyone is personally affected by cancer sooner or later; and

WHEREAS, one in three Americans will get cancer in their lifetime; and

WHEREAS, one in eight women will be diagnosed with breast cancer; and

WHEREAS, today slightly more than half of cancer patients survive; and

WHEREAS, this survival rate can be increased through more research and greater community awareness of health issues; and

WHEREAS, the American Cancer Society, since 1913, has dedicated itself to eliminating cancer as a major health problem in America; and

WHEREAS, the "Relay for Life," sponsored by the American Cancer Society, is a unique event that allows participants from all walks of life, including patients, medical support staff, corporations, civic organizations, churches and community volunteers to join together to fight cancer; and

WHEREAS, the "Relay for Life" reminds us that progress has been made in the fight against cancer and that everyone who participates is making a difference;

NOW, THEREFORE, I, Nancy Brendlinger, Mayor of the City of Brookings, do hereby declare the dates of July 23 and 24, 1999, as

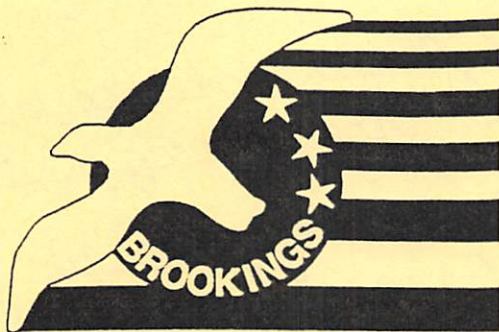
## **"Relay for Life Weekend"**

and urge all citizens to participate in the activities provided at the "Relay for Life" being held at the Brookings-Harbor High School football field, beginning at 7:45 p.m. Friday, July 23<sup>rd</sup> and continuing through noon, Saturday, July 24<sup>th</sup>.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 12<sup>th</sup> day of July, 1999.

---

Bob Hagbom  
Mayor



## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - [www.brookingsor.org](http://www.brookingsor.org)

898 Elk Drive ♦ Brookings, OR 97415

### A PROPOSAL FOR THE CITY TO SUPPORT A NEW (TO THE CITY) PROJECT OR SERVICE OR USE OF CITY LAND THROUGH VOLUNTEERS AND/OR DONATIONS

The City of Brookings works with hundreds of volunteers. Every year people suggest new, volunteer projects or services or uses of City property and want the City to support them in one way or another. Please see attached Resolution No. 98-R-648 explaining Council-City Policy regarding proposed new volunteer projects or services.

Below is a form that must be completed and returned to the City Manager before any new volunteer projects or services will be supported by the City. This form and policy is not intended to stifle creativity or the City's support of worthwhile projects. It is intended to give the City Council and City Staff an accurate long term picture of proposed new projects/services before committing any type of City resources to their support.

The City Manager is available to discuss this policy and review the form and process.

Name of Group making proposal: Sei Cove Training Center Date: 6-28-99  
Contact person or individual making proposal: Carol Flores  
Residence Address(Street/City/State/Zip): 307 Fern St. Brookings Ore 9  
Mailing Address: P.O. Box 7623 Brookings, Or Phone: (541) 469-9716

1. What is the name of your new project or service? Adopt A City Street
2. Please briefly explain your project or service: The mentally disabled woman adopted a street and keep it cleaned, with help from their job coach's. We'd like

(continued on back)

Page 1 of 2

**received**  
6/28/99

to Adopt From the corner of Hemlock & Fern  
to the end of the block going North.

3. What will this new project or service cost? Nothing, All we would  
Need is A poker to pick up trash which  
We'd furnish the plastic sacks.

4. Exactly what do you want the City to do to support this new project or service? provide the poker And grant us  
premisson to do the project.

5. What resources do you (or your group) have committed to this project or service? We can commit our time And services  
to keep trash off the road, & Beside it.

6. Name any other organizations that support this project or service. \_\_\_\_\_

Carol Flores Vocational Counselor 6-28-99  
Signature & title, if applicable Date  
Please Print Name: Carol Flores Vocational Counselor

FOR CITY PERSONNEL USE ONLY:	
Forwarded to:	
Date Sent - <u>7/6/99</u> to <u>X</u> Community Dev.	APPROVED: <u>[Signature]</u> <u>[Signature]</u> <u>[Signature]</u> <u>[Signature]</u>
Date Sent - <u>7-6-99</u> to <u>X</u> Chief of Police	
Date Sent - <u>7-8-99</u> to <u>X</u> Fire Chief	
Date Sent - <u>7/6/99</u> to <u>X</u> Finance Director	
Date Sent - <u>7/6/99</u> to <u>X</u> City Manager	
<input type="checkbox"/> Planning Commission Action	Completed App. received: <u>4/28/99</u>
<input type="checkbox"/> Parks & Rec. Commission Action	
<input type="checkbox"/> City Council Action	
pc's: <u>NO</u>	

URGENT

## RESOLUTION NO. 98-R-648

### **A RESOLUTION ADOPTING A POLICY ON VOLUNTEER PROJECTS AND/OR SERVICES SPONSORED BY THE CITY .**

**WHEREAS, the Brookings volunteer City Council is elected to oversee City assets and City provided services; and**

**WHEREAS, Brookings has a wealth of volunteers and volunteer groups. Hundreds of these individuals and many groups have been associated with the city and have provided wonderful things-projects and services the citizens of this community would not have enjoyed without these volunteers; and**

**WHEREAS, the City of Brookings' insurance covers volunteers working on City property and those volunteers working under the name of the City of Brookings while providing services; and**

**WHEREAS, all City-related volunteer projects/services take some City staff time, as volunteer efforts need to be coordinated with other City activities; and**

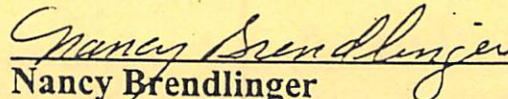
**WHEREAS, before new projects or services are implemented, potential future resource requirements must be addressed. Projects or services provided by volunteers oftentimes become a permanent part of what the City does. Volunteer efforts are not always permanent as funding or volunteer worker time may stop. This may put the City in the difficult position of having to continue the service/maintain the project improvements or discontinue funding maintenance of a project or providing a service the community likes and assumed was permanent.**

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT:**

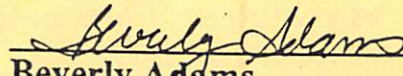
- 1. Volunteer projects on city-owned property or services provided in the name of the City must be approved by the City before work begins. This includes changes to existing projects or services and projects or services funded by grants or donations.**
- 2. All grants must be approved by the City Council before they are applied for.**

3. New minor projects or services or changes may be approved by the City Manager.
4. Other projects or services or changes must be approved by the City Council and this requires that volunteers work with the City Manager (or other designated staff) and any appropriate city volunteer advisory committee, such as the Planning Commission or Parks and Recreation Commission before being considered by the City Council.

PASSED by the Council and signed by the Mayor this 23rd day of November, 1998.

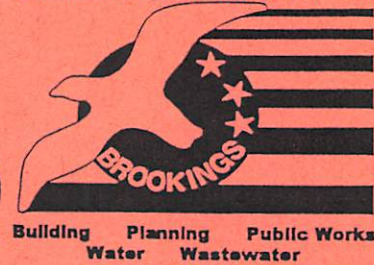
  
Nancy Brendlinger  
Mayor

ATTEST:

  
Beverly Adams  
Finance Director/Recorder

**TO:** Mayor, City Council  
**FROM:** Leo Lightle, *LBL*  
Community Development Director  
**THROUGH:** Tom Weldon, City Manager *tom*  
**DATE:** July 7, 1999

Community Development Department



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**ISSUE:** Acceptance of \$25,000 Economic Development Administration (EDA) Financial Assistance Grant for Municipal Water Management Plan for the City of Brookings and authorization for Request for Proposals (RFP).

**BACKGROUND:**

- Oregon law requires us to do a water management study.
- We applied for, and recently received, a grant offer to fund ½ of the estimated \$50,000 cost of this study. The other half of the study cost is budgeted in next years budget under Water System Replacement Funds.
- The requirements of the study are spelled out in OAR Chapter 690, Division 86 and are listed on the attached sheet.
- The study period authorized by the grant is July 1, 1999 through December 31, 1999 with a report due by February 28, 2000.

**RECOMMENDATION:** The City Council accept the EDA Financial Assistance Grant for the Municipal Water Management Plan for the City of Brookings and authorize the Mayor to sign the agreement. Further, the City Council authorize Request for Proposals.

Attachment A  
Award No. 07 79 03944

#### SCOPE OF WORK

City of Brookings will write a water management plan which will meet the provision of Oregon state law, in particular OAR Chapter 690, Division 86.

This plan will have the following foci:

1. Water supply background information: source; distribution system; capacity; limiting factors; annual water use; peak demands; and the like.
2. Water conservation element: measurement and reporting program; compliance with state standards; conservation measures; metering program; education program; and the like.
3. Long range water supply element: future service area size; long range demand; and the like.
4. Water curtailment plan: identification of potential scenarios which would result in loss of the ability to meet demand; preparation of an emergency plan to meet progressively severe emergencies.
5. Update schedule: provision of schedule for updating water management (and conservation) plan.

*A final narrative report describing the project as a whole and prepared in the format stipulated in Attachment D of this award shall be submitted to EDA.*

**TO:** Mayor, City Council  
**FROM:** Leo Lightle, *LBL*  
Community Development Director  
**THROUGH:** Tom Weldon, City Manager *Tom*  
**DATE:** July 6, 1999  
**ISSUE:** Calling for bids for Old County Road  
Slide repair

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Community Development Department



**BACKGROUND:**

A slide on Old County Road near the city limits line needs to be removed and excavated to solid ground. A drain then will be installed at the toe and rip-rap place of such size and quantity to keep the hillside from moving.

The property owner is willing to give us access to repair the slide.

**RECOMMENDATION:**

The City Council authorize calling for bids for the Old County Road slide work.

**TO:** Mayor, City Council  
**FROM:** Leo Lightle, *LL*  
Community Development Director  
**THROUGH:** Tom Weldon, City Manager  
**DATE:** July 6, 1999  
**ISSUE:** Authorization to call for bids for  
Cushing Court Waterline  
Improvements

Community Development Department



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**BACKGROUND:**

The waterline on Cushing Court has become our most unreliable line, with multiple breaks, and is undersized. This line is the line that Public Works says is the most in need of replacement. The breaks most often involve overtime to repair.

This project would be funded with Water System Replacement Funds.

**RECOMMENDATION:**

The City Council authorize the calling for bids for the Cushing Court Waterline Improvements.

**CITY OF BROOKINGS**  
**COMMON COUNCIL MEETING MINUTES**  
**City Hall Council Chambers**  
**898 Elk Drive, Brookings, Oregon**  
**June 28, 1999**  
**7:00 pm**

***I.           CALL TO ORDER***

Mayor Bob Hagbom called the meeting to order at 7:00 PM.

***II.           PLEDGE OF ALLEGIANCE***

***III.          ROLL CALL***

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, Frances Johns, and George Ciapusci

Council Absent: Ex-Officio Councilor Shiloh Thom

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Gail Hedding, Municipal Court Judge Richard Harper and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward (arriving late)-Curry Coastal Pilot, and Joyce Tromblee-KURY Radio

Other: Port Commissioner Ken Byrtus, Vern Garvin owner of KURY Radio, Donald Fry from the Confederated Tribes of the Lower Rogue River, citizens Buzz and Hope Hansen, Henry Colangelo, Becky Lujan, Al Fenner, Joyce Miller, John Banuat, Bill Farrell, Helmut Bacher, and approximately 8 other citizens.

***IV.          CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS***

***A.        *Appointment of Council Advisory Committee for covering the swimming pool at Bud Cross Park****

City Manager Tom Weldon named the 21 applicants who have applied for appointment to the Council Advisory Committee for covering the swimming pool at Bud Cross Park, which included an application received today from Ron Griswold. He also presented a letter from applicant Ken Meier, who opposed the covering of the pool, and stated he was "bowing out" and did not "want to get in the way of any progress or people moving

forward on this issue.” Weldon read all names recommended for the committee: City Council Representative Frances Johns and chair of the committee; 17C School Board Representative Tom Davis; Allison M. Towers and Danielle Kristine Lawrence, representing young people in the community; Anella Ehlers and Joyce Miller from the Brookings-Harbor Youth Association; Rev. Dr. Gordon Myrah from the ministerial community; City Manager Tom Weldon and Pool Supervisor Jeanne Nelson from staff; John A. Banuat from other youth orientated groups, Augie Kofoet representing the Parks and Recreation Commission, and citizens including Helmet Bacher, Betsy Ballin, Shawn Burke, Frank Cembellin, Bill Farrell, Al Fenner, Buzz Hansen, Sally Laasch, Becky Lujan, and now Ron Griswold. City Manager Weldon recommend the Council appoint these representatives as presented.

**Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to appoint the committee members as presented.**

Councilor Frances Johns thanked everyone, adding she was very excited about the committee and it's upcoming task.

*B. City's 48<sup>th</sup> Birthday - July 2nd*

Mayor Hagbom reminded the Council July 2<sup>nd</sup> was the City's birthday, and that the 50<sup>th</sup> Year Celebration is just two years away, noting the future will hold plans to be made accordingly.

*V. PUBLIC HEARING*  
None

*VI. SCHEDULED PUBLIC APPEARANCES*

*A. Confederated Tribes of the Lower Rogue River - Donald Fry ( letter of support from Council)*

Chairman Don Fry from the Confederated Tribes of the Lower Rogue River asked the City Council to provide written support for their Draft Bill of the Confederated Tribes of the Lower Rogue to become federally recognized as an Indian tribe. Fry presented documentation on the background of this request, along with support letters from the Curry County Historical Society, Cities of Myrtle Point, Coquille, Powers, and Port Orford. Mayor Bob Hagbom asked the Council table their decision due to lack of being presented with a final Bill, in lieu of a “draft”. Hagbom stated, since this decision would effect the entire community, he

did not feel the Council should make a decision until the "Tri-City" group met to discuss this issue, which is scheduled to meet on July 14<sup>th</sup> in the City of Gold Beach Council Chambers. Fry and tribe member Katherine Leep completed the information to the Council by providing the status of the Draft Bill in Congress and the Senate. Discussion ensued, including questions from each Councilor, including those as to why the tribe was terminated originally and what benefits they would receive from being federally recognized.

**Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to table a decision to support the Confederated Tribes of the Lower Rogue to become federally recognized as an Indian Tribe.**

Mayor Hagbom asked for pro and con comments from the audience to be made under agenda item "Unscheduled" Oral Requests and Communications from the Audience.

**VII.**

**ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

**A. Committee and Liaison reports**

**1. Chamber of Commerce**

None

**2. Businesses for a Better Brookings**

None

**3. Port Commission**

Port Commissioner Ken Byrtus had nothing to report at this time, but informed the Council their next meeting would include the all events center issue and working with City pertaining to the golf course.

**4. Parks & Recreation Commission**

City Manager Weldon reported there was no meeting because there was no quorum. However, there was a sharing of information specifically on a proposed skate park.

**5. Planning Commission**

None

**6. Council Liaisons**

Councilor Johns attended the recent 17C School District Board meeting held last week, which included the welcoming for new board members Brian Larrison and Mary Anderson. Tom Davis volunteered to be the liaison to the City Council Advisory Committee on covering the pool at Bud Cross Park. She also attended the Task Force Committee, which spent a great deal of

time ranking their priorities, which agreed 100% on naming classroom as the highest priority. A new sub-committee of the task force was formed, which will report back with recommendations. Once received, the task force will meet again.

Councilor Ciapusci attended the June Port Commission meeting which was primarily discussion and approval of their budget, along with some "housekeeping issues".

Mayor Hagbom attended the League of Oregon Cities Board of Directors meeting on Friday, and reported the State Highway Program has considerable monies becoming available - \$47 million - in the form of grants for youth activities, programs, education, etc. "Rest assured, Brookings will be placing application for a portion of those grants for projects such as our pool covering, skate park, park expansions, parking for softball, soccer, and baseball fields, and Azalea Park." He is considering putting together an overall "youth committee", to work towards other youth oriented activities and projects. He informed the Council, Councilor Pepper will be the representative from not only the City, but this area of the state to the new League of Oregon Cities' Legal Advocacy Committee.

*B.      Unscheduled*

Henry Colangelo asked the Council to consider his application for a liquor license. He stated he is in the process of remodeling the prior Pickle Barrel into an Italian Cowboy Restaurant. He provided background of personal history and experience. City Manager Weldon presented to the Council a copy of Colangelo's application, and background check approval from Police Chief Ken Lewis, and continued by explaining the application process to the Council. Weldon recommended the Council approve the request.

**Councilor Johns moved, Councilor Curry seconded, and the Council unanimously approved a motion to add a request for liquor license to the agenda.**

**Councilor Pepper moved, Councilor Johns seconded, and the Council unanimously approved a motion to approve a liquor license for the new restaurant Italian Cowboy Restaurant.**

**VIII.**

**STAFF REPORTS**

**A. Finance Department**

**1. 1998-99 Supplemental Budget**

Finance Director/Recorder Gail Hedding explained the supplemental budget addresses primarily the general fund expenditures, which would close out the '98-'99 fiscal year, as outlined in Resolution No. 99-R-662. She asked for questions, there were none. City Manager Weldon asked the Council to bring forward Agenda item No. X.B.(1)-Approval of Resolution No.99-R-662. The Council agreed by consensus. Mayor Hagbom asked for any questions from the public and there were none.

**Councilor Pepper moved, Councilor Ciapusci seconded, and the Council unanimously adopted Resolution No. 99-R-662, for the approval of a Supplemental Budget for the 1998/99 Fiscal Year.**

**2. State Revenue Sharing in 1999-2000 Fiscal Year Budget**

Finance Director Hedding explained this item and asked the Council to approve Ordinance No. 99-O-532 in the matter of declaring the City's election to receive state revenues and declaring an emergency, which applied to the 1999/2000 upcoming fiscal year budget. City Manager Weldon recommended the Council bring forward agenda item no. X. A. (1)-Approval of Ordinance No. 99-O-532. The Council agreed by consensus.

Mayor Hagbom asked for Hedding to read the ordinance in it's entirety and for a motion to accept the ordinance as read.

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve Ordinance No. 99-O-532, in the matter of an ordinance declaring the City's election to receive state revenues and declaring an emergency for the first reading in it's entirety.**

Councilor Curry asked for a correction in line one of "Section 2", adding "in" at "... hereby determined that it is the in the interest of public...".

**Councilor Pepper moved, Councilor Curry seconded, and the Council unanimously voted to amend**

**Ordinance No. 99-O-532 by adding "in" to the first line of Section 2, correcting that portion of the sentence to read: "...hereby determined that it is in the best interest of public health,...".**

Mayor Hagbom asked for a second reading motion and Hedding read the ordinance by title only.

**Councilor Curry moved, Councilor Pepper seconded, and the Council voted unanimously to approve Ordinance No. 99-O-532, as amended, in the matter of an ordinance declaring the City's election to receive state revenues and declaring an emergency, for the second reading by title only to be effective immediately upon its passage by the City Council and signing by the Mayor.**

**3. *1999-2000 Fiscal Year Budget***

Director Hedding informed the Council on the particulars of proposed Resolution No. 99-R-663, for adopting the budget, making appropriations, and certifying a tax levy to the County assessor. She stated before the City can implement the 1999/2000 budget and receive tax money necessary for operations, the resolution must be adopted by the City Council. She asked the Council to adopt Resolution No. 99-R-663. City Manager Weldon recommended the Council bring forward agenda item no. X.B.(2)-Approval of Resolution No. 99-R-663. The Council agreed by consensus.

**Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to approve Resolution No. 99-R-663, in the matter of a resolution adopting the budget, declaring tax levied, making appropriations for the 1999-2000 fiscal year and to categorize the levy as provided in ORS 294.435.**

City Manager Weldon thanked Director Hedding and her staff for all their fine work on the supplemental budget and next fiscal year's budget.

B. *City Manager*

1. *Curry Good Samaritan Center donation*  
City Manager Weldon presented a letter from Curry Good Samaritan Center requesting the City donate monies toward their employee scholarship fund. He continued by explaining this budget line item is well over spent with none available to consider donating to this particular cause. Weldon recommend no authorization.

**Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to deny the request from Curry Good Samaritan Center.**

IX.

**CONSENT CALENDAR**

- A. *Approval of Council Meeting Minutes*  
1. *Minutes of June 14, 1999, Regular Council Meeting*

*(end Consent Calendar)*

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to accept the Consent Calendar as printed.**

X.

**ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. *Ordinances*  
1. *Approval of Ordinance No. 99-O-532 - An ordinance to receive state revenues*  
*Handled previously under Agenda Item No. VIII.A.(2)*
- B. *Resolutions*  
1. *Approval of Resolution No. 99-R-662 - Adoption of '98-'99 Supplemental Budget*  
*Handled previously under Agenda Item No. VIII.A.(1)*
2. *Approval of Resolution No. 99-R-663 - Adoption of 1999-2000 Budget*  
*Handled previously under Agenda Item No. VIII.A.(3)*

XI.

**REMARKS FROM MAYOR AND COUNCILORS**

City Manager Tom Weldon informed the Council negotiations were being

continued regarding the Cable Franchise and asked that the extension be allowed for an additional 90 days, until October 9, 1999.

**Councilor Ciapusci moved, Councilor Curry seconded, and the Council voted unanimously to add the Falcon Cable Franchise extension to the docket.**

Discussion ensued.

**Councilor Ciapusci moved, Councilor Curry seconded, and the Council voted unanimously to approve an extension of the cable franchise of ninety days for negotiations with the Falcon Cable, expiring on October 9, 1999.**

*A. Mayor*

Mayor Hagbom advised the Council the golf course's current plan is to have a truck arrive from Canada tomorrow, June 29<sup>th</sup> before Noon, with sod for the signature hole. Two greens will be completed by the end of the day. Hagbom asked the public to please keep off the golf course driveway, due to extreme dangers of heavy equipment being operated. The team of workers, are sodding, and seeding six to seven days a week so that a date to "show-off" the greens to the public can be made in the immediate future. He noted there are many large concrete, pipe, and construction trucks on the roads and in the area making the narrow road very dangerous. Councilor Johns informed the Council she had received six calls while working at the Chamber of Commerce, recently, regarding the golf course.

*B. Council*

Councilor Pepper went to Florence on Friday, June 25<sup>th</sup>, to meet with the Oregon State Parks and Recreation Commission. They followed recommendation of their staff to delay approval of the Curry County Master Plan until November of '99.

Councilor Ciapusci attended the same meeting and felt the comments made by he and Pepper were well received by commission.

Councilors Johns and Curry had no comments.

**EXECUTIVE SESSION** - ORS 192.660 (a) (i) - Performance Evaluation of Public Officers and Employees

The regular council meeting was recessed at 8:10PM for executive session, with the media being allowed to remain under gag order. However, none remained.

Executive Session was called to order at 8:17 PM.  
Executive Session was adjourned at 8:35PM.

*Council action on items discussed during Executive Session*

**Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to add to the agenda the Municipal Court Judge's salary.**

**Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously with Councilor Ciapusci abstaining to increase the Municipal Court Judge's salary by \$50, allowing for a monthly contract amount of \$300.00**

Mayor Hagbom on behalf of the Council advised Judge Harper he is doing a fine job and felt his performance warranted the increase.

**XII. ADJOURNMENT**

**Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 8:38 PM.**

Respectfully submitted:

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Bob Hagbom  
Mayor

ATTEST:

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Gail Hedding  
Finance Director/Recorder

## BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of June, 1999

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
2	Single Family Dwelling	\$1,483.50	\$963.83	\$74.18	\$4,467.00	\$445,871.91	16	\$2,220,149.02	16	\$2,553,867.20
3	Single Family Addition	\$283.50	\$151.78	\$14.18	\$0.00	\$42,831.00	26	\$320,353.28	20	\$226,697.00
2	Single Family Garage-Carport	\$209.00	\$135.86	\$10.45	\$0.00	\$28,001.00	8	\$73,260.00	12	\$101,070.08
1	Two Family Residential	\$400.00	\$260.00	\$20.00	\$3,670.00	\$88,775.00	1	\$88,775.00	1	\$210,000.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$1,225,823.00	0	\$0.00
1	Commercial New	\$251.50	\$163.48	\$12.58	\$0.00	\$42,020.00	1	\$42,020.00	3	\$123,003.66
4	Commercial Addition-Change	\$611.50	\$353.28	\$30.58	\$0.00	\$105,965.00	19	\$760,880.09	14	\$433,926.25
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	2	\$189,560.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$500.00	0	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$700.00	0	\$0.00
13	Total Building Permits	\$3,239.00	\$2,028.23	\$161.95	\$8,137.00	\$753,463.91	74	\$4,732,460.39	68	\$3,838,124.19
5	Mechanical Permits	\$98.00	N/A	\$4.90		N/A	35	N/A	31	N/A
5	Plumbing Permits	\$218.00		\$10.90	\$0.00	N/A	22	N/A	23	N/A
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	2	N/A	9	N/A
23	TOTAL PERMITS	\$3,555.00	\$2,028.23	\$177.75	\$8,137.00	\$753,463.91	133	\$4,732,460.39	131	\$3,838,124.19
	Total Year to Date Calculated Fees	\$20,501.69	\$10,935.90	\$965.09	\$110,878.00					
	1998 YTD Calculated Fees	\$18,756.29	\$9,945.96	\$937.79	\$107,408.00					

In May, 1999 Harbor issued permits for 2.0 EDUs.

During the Month of June, 1999, Brookings issued permits for 1.00 new sewer connections. The City of Brookings now has 308.94 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.

# CITY OF BROOKINGS, OREGON

## CITY ATTORNEY PERFORMANCE EVALUATION

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

*A (1) rating represents "very satisfactory" performance or behavior, a (3) "satisfactory", and a (5) "unsatisfactory" performance or behavior. The (2) and (4) are gradations in between these ratings.*

*The "N/O" represents "no opinion" or "no observation" of performance or behavior.*

### Attorney's Performance/Behavior

### Evaluation (circle one)

1.	Availability for meetings	1	2	3	4	5	N/O
2.	Demeanor	1	2	3	4	5	N/O
3.	Knowledge of the law	1	2	3	4	5	N/O
4.	Quality of legal research	1	2	3	4	5	N/O
5.	Quality of drafted documents	1	2	3	4	5	N/O
6.	Completion of projects	1	2	3	4	5	N/O
7.	Returns phone calls in a timely manner	1	2	3	4	5	N/O
8.	Ability to work with Council	1	2	3	4	5	N/O
9.	Ability to work with staff	1	2	3	4	5	N/O
10.	Ability to work with others on behalf of City government	1	2	3	4	5	N/O
11.	Communication skills with Council	1	2	3	4	5	N/O
12.	Communication skills with staff	1	2	3	4	5	N/O

13.	Current on issues affecting City	1	2	3	4	5	N/O
14.	Responsiveness to Council	1	2	3	4	5	N/O
15.	Responsiveness to staff	1	2	3	4	5	N/O

**Comments:**

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**Recommendations:**

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**Prepared by**\_\_\_\_\_

**Date**\_\_\_\_\_