

agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415 - 7:00 PM
June 14, 1999



June 20th, 1999
Father's Day

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
June 14, 1999
7:00 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL - blue
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS - yellow
 - A. Announcements
 - 1. New Employees - Dave Branham and Tom Moody (Treatment Plants)
 - B. Appointments
 - 1. Parks and Recreation Commission Position No. 3
 - 2. Council Advisory Committee for covering the swimming pool at Bud Cross park
 - C. Proclamations
 - 1. Safety City - Dan Palicki
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES - pink
 - A. Rick Woodel - Proposal for Old County Road near Azalea Park
 - B. Dan Brattain, General Manager of Cal-Ore Life Flight Ground & Air - Support of application to Del Norte County to operate a ground ambulance service from Sutter Coast Hospital to the Crescent City Airport
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 - 1. Chamber of Commerce
 - 2. Businesses for a Better Brookings
 - 3. Parks & Recreation Commission
 - 4. Planning Commission
 - 5. Council Liaisons
 - B. Unscheduled

VIII.

STAFF REPORTS

IX.

CONSENT CALENDAR - white

- A. Approval of Council Meeting Minutes
 - 1. Minutes of May 24, 1999, Regular Council Meeting
- B. Acceptance of Commission/Committee Minutes
 - 1. Planning Commission Minutes of April 6, 1999, Regular Meeting
 - 2. Systems Development Charge Review Board Minutes of April 13, 1999, Regular Meeting
 - 3. Parks and Recreation Commission Minutes of May 27, 1999, Regular Meeting
- C. Approval of Vouchers (\$642,287.86)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS - pink

- A. Resolutions
 - 1. Resolution No. 661 - to support Cal-Ore Life Flight application to Del Norte County to operate a ground ambulance service from Sutter Coast Hospital to the Crescent City Airport

XI.

REMARKS FROM MAYOR AND COUNCILORS

- A. Council
- B. Mayor

XII.

ADJOURNMENT

*Council Chambers
and Fire Hall Use - as of 6/10/99*

JUNE 1999

JUNE 1999																																																																																										
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																				
		CITY POOL TO OPEN 7:00pm CC-Planning Comm reg mtg	12:00pm CC-Community Agencies mtg 7:00pm FH-Reserves	8:15am FH-CDD Staff mtg 9:00am CC-Crime Stoppers 7:00pm CC-Joint CC&P/C Mtg																																																																																						
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Father's Day	7:05pm CC-IncludeBdgtAdptn 7:00pm CC-Council Mtg																																																																																									
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*Council Chambers
and Fire Hall Use - as of 6/10/99*

JULY 1999

[illegible]

Council Chambers and Fire Hall Use - as of 6/10/99

AUGUST 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	<u>9:00am CC-VIPS</u>	<u>7:00pm CC-Planning Comm reg mtg</u>	<u>12:00pm CC-Community Agencies mtg</u> <u>7:00pm FH-Reserves</u>	<u>8:15am FH-CDD Staff mtg</u> <u>9:00am CC-Crime Stoppers</u>		
1	2	3	4	5	6	7
	<u>7:00pm CC-Council Mtg</u>		<u>2:30pm FH-Safety Com.Mtg</u>	<u>8:15am CC-CDD Staff mtg</u>		
8	9	10	11	12	13	14
	<u>11:00am CC-Muni Court</u> <u>9:00am CC-VIPS</u>			<u>8:15am CC-CDD Staff mtg</u>		
15	16	17	18	19	20	21
	<u>7:00pm CC-Council Mtg</u>			<u>8:15am CC-CDD Staff mtg</u> <u>7:00pm CC-Parks & Rec Comm</u>		
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1249 Iris Street
Brookings, Oregon
May 20, 1999

Mayor Bob Hagbom
Brookings City Hall
8908 Elk Drive
Brookings, Oregon

Dear Bob,

COVER

The Press Release announcement regarding the City Parks and Recreation Commission vacancy said that I should send a completed application and a cover letter to you.

I hope this will suffice!

Seriously, though, I am sure you are somewhat aware of my desire to be of service to our community. The work I have done so far should speak on my behalf. I can tell you that, difficult as it is to promote oneself, I am a hard worker who has an ability to perceive an overview of whatever problems that are present and the ability to function as a team member in solving them.

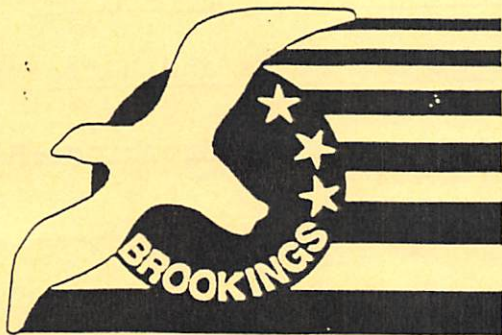
What else can I say except that I would like to become a member of the Parks and Recreation Commission for the beautification of our community remains a high priority with me.

Sincerely,

Lorraine Williams
Lorraine Williams

received
5/21/99

1:30pm



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Lorraine Williams Date: May 20, 1999

Physical Address: 1249 Iris Street

Mailing Address: 1249 Iris Street Phone: 469-6079

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☐ Planning Commission (4 year term, appointed by Council)
- ☒ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)
- ☐ Other (Please list): _____

1. Resident of City of Brookings since: Month: April Year: 1988
2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) _____

~~I have a sincere desire to do whatever I can to enhance the quality of life in this community that has been my home for eleven years.~~

(Continued on back)

2. Continued: _____

I believe that by becoming a member of the Parks and Recreation
Commission I can contribute to the future of the Brookings-Harbor
area in a manner that will benefit it.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

Please refer to attached sheets.

4. Please list three references:

	NAME:	ADDRESS:	PHONE:
A.	<u>Brian Scott</u>	<u>99338 S. Bank Chetco</u>	<u>469-9868</u>
B.	<u>Jim Cole</u>	<u>PO Box 4132</u>	<u>469-6604</u>
C.	<u>Dr. John Salmon</u>	<u>PO Box 697</u>	<u>469-3725</u>

5.

Lorraine Williams
Signature

May 20, 1999
Date

PRIOR EXPERIENCE IN COMMUNITY SERVICE:

In California:

Red Cross volunteer during World War II, serving as Social Service worker, coordinator of Occupation Therapy services at Birmingham Veterans Hospital, Area Director of Fund-raising for North Hollywood

Wrote and helped produce Academy Award nominated documentary film "Dear Ma" for the Jewish Women's Auxiliary.

Board Member of the Immaculate Heart College Alumnae Association in charge of all fund-raising activities and annual reunions. Editor of the Alumnae Newsletter.

Later appointed member of the Immaculate Heart College Board of Trustees. Initiated and helped negotiate sale of campus to the American Film Institute.

Organized and staged world premiere of the film "Caravans" for the benefit of the elderly and infirm Immaculate Heart sisters.

In London, England:

Set up Brownie and Girl Scout Troops for students attending the American School in London. Coordinated their activities with those of the English Girl Guides.

Set up Cub Scout and Boy Scout Troops in coordination with the American Military base in London.

In California:

Co-leader of Brownie and Girl Scout Troops and Den Mother for Cub Scout Troop in Woodland Hills.

Compiled and edited PTA Newsletters for Taft High School in Woodland Hills.

In Oregon:

Served as volunteer for Chamber of Commerce one year.

Member of Friends of Music eleven years, served as Board Member and Chairperson of various committees, currently the organization's Historian.

Member of committee that raised funds needed for completion of the Chetco Community Public Library. Helped produce documentary film depicting building and dedication of library.

Worked as volunteer on the building of Kidtown in Azalea Park. Helped produce documentary film on its construction for use as a fund-raising tool.

Helped with fund-raising activities for construction of the Stage Under The Stars in Azalea Park.

One of the founders in 1995 of the Azalea Park Foundation, grant-writer, weed-puller, publicist and rumcake maker.

Elder of the Brookings Presbyterian Church, former Member of Session and actively involved in its affairs since 1988.

BIOGRAPHICAL SKETCH

Graduate of Immaculate Heart College, Hollywood, California with a BA and BM degrees. Completed sufficient post graduate courses at Santa Monica College to obtain Federal Communications Certification in Radio/Television.

Attended Grants Writing Class under tutelage of Dr. Kathy Ingram

Member of the Film Writers Guild of America. Credits including:

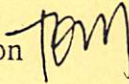
- Packard-Bell Television Talent Test series: TV
- Regal Pale Beer Commercial Series: TV
- Elwood series: TV
- Bozo the Clown: Live shows and TV series
- Hopalong Cassidy series: TV
- Tales of the Vikings series: TV
- "Dear Ma" documentary film - Academy Award nominee
- "The Cowboy" documentary film - Academy Award nominee
- "Caravans" co-writing credit

Script doctor on numerous other films throughout husband's and daughter's careers in film and television production.

Memorandum

TO: Mayor, City Council

FROM: City Manager Tom Weldon



DATE: June 9, 1999



Issue: Appointments to Pool Cover Committee

Background: We have received applications from several people for this Council Advisory Committee. However, there are still several groups I believe we want represented who have not applied. We need more time to talk with these groups about being represented.

Also, school district board meets later this week (week of June 14th) and will recommend someone at that time.

Recommendation: Carry these appointments to our next Council Meeting on June 28th, and extend the application process for two weeks until 12:00 Noon on June 23rd.

SAFETY CITY PROCLAMATION

WHEREAS, our community's children are our pride and joy and our Nation's greatest resource, and

WHEREAS, keeping our children safe should be a priority for all of us, and

WHEREAS, the Brookings Police Department, through a group of volunteers, provides a free ten-hour course for children going into kindergarten covering safety issues, and

WHEREAS, these children are taught on the streets of Safety City (at Kalmiopsis School) and

WHEREAS, their course includes simulated real life situations covering child pedestrian and life safety lessons,

NOW, THEREFORE, in recognition of and appreciation to all the companies, agencies, and volunteers who make this program a success, I hereby proclaim,

*The Brookings Police Department's Safety City Program
A Community Treasure*

and urge all parents of children going into kindergarten to send their children to one of the four safety city programs this summer!

IN WITNESS HEREOF, dated this _____ day of June, 1999, in the City of Brookings,

Bob Hagbom, MAYOR

Tom Weldon, CITY MANAGER



To: **PARENTS, GUARDIANS & INTERESTED CITIZENS**

This summer the Brookings Police Department is sponsoring, **COST-FREE**, the Safety City Program to be held at Kalmiopsis School.

SAFETY CITY

Safety City is a child pedestrian and traffic safety program combined with a life safety course. This program is conducted for children entering kindergarten in the upcoming school year. Safety City includes classroom instruction and outdoor practice in a miniature city complete with streets, sidewalks, small buildings, traffic lights and stop signs.

The children are assigned to classes (no more than 16 per class). During the 10-hour course the children learn, through participation, in a setting of simulated real-life situations. Guest speakers from different community agencies help the children learn. The children are taught on the streets of **Safety City**. The different lessons provide an enjoyable learning experience.

The attached application must be filled out completely and returned to the Brookings Police Department prior to start-up of the Safety City Sessions. ALL APPLICATIONS SHOULD BE IN BY MONDAY, MAY 17TH. You will be notified directly as to acceptance and scheduled week to attend. Please read our Safety City pamphlet for additional class information.

Please contact us immediately should your child be unable to attend a specific session, we will then be able to fill the vacancy from our waiting list.

**SAFETY CITY
BROOKINGS POLICE DEPARTMENT**

PLEASE PRINT

Child's Name _____ Date of Birth _____

Child's Home Address _____ Child's Mailing Address _____

City _____ Zip _____ Home Phone _____

Parent/Guardian _____ Business Phone _____

Child will be attending kindergarten at _____ school.

EMERGENCY INFORMATION - Persons to be contacted if parents cannot be notified.

Name	Relationship to child	Phone

Child's Doctor _____
If there is any medical or special information we need to know, please write it on the back of the form.

PLEASE BE CERTAIN YOUR CHILD WILL BE ABLE TO ATTEND THE ENTIRE SESSION BEFORE MAKING YOUR CHOICE. (Make a first choice and second choice should one not be available)

Date of Sessions Mon.-Fri. 9:00 a.m. to 11:15 a.m.

- | | |
|---|--|
| 1. June 21 st through June 25 th _____ | Graduation Sat. June 26 th 10:00 a.m. |
| 2. July 12 th through July 16 th _____ | Graduation Sat. July 17 th 10:00 a.m. |
| 3. July 26 th through July 30 th _____ | Graduation Sat. July 31 st 10:00 a.m. |
| 4. August 9 th through August 13 th _____ | Graduation Sat. August 14 th 10:00 a.m. |

EARLY RETURN OF THE REGISTRATION FORM IS ENCOURAGED DUE TO LIMITED ENROLLMENT. WE MUST USE THE FIRST COME/FIRST SERVED METHOD. WE WILL ESTABLISH A WAITING LIST SHOULD A CHILD NEED TO WITHDRAW.

ALL REGISTRATIONS WILL BE CONFIRMED.

I hereby give my consent for my son _____ daughter _____ to participate in the Safety City Program. I understand that I am responsible for transportation to and from K-School.

Signature _____

Mail or deliver registration forms to:

Telephone inquiries

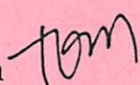
Safety City - Brookings Police Department
898 Elk Drive
Brookings, Oregon 97415

Brookings Police 469-3118
Officer Barbara Palicki

If, after enrollment, your child cannot attend, please contact us.

Memorandum

TO: Mayor, City Council

FROM: City Manager Tom Weldon 

DATE: June 9, 1999



Issue: Improvements along Old County Road by Azalea Park

Background:

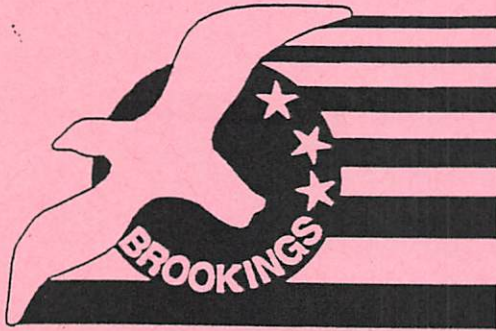
- ▶ Attached is an application from Richard Woodel requesting permission to be allowed to do this project.
- ▶ The project consists of :
 - 1) Clearing brush from the area between Old County Road and the embankment in Azalea Park, and
 - 2) Leveling of this area and spreading gravel provided by the City.

Doing this work will provide a relatively safe, open walkway for pedestrians in this area.

- ▶ Woodel would do this work by supervising two "residents" from the Curry County Community Justice Department's Work Crew. The two workers are well screened people who have shown a positive attitude towards working while in custody and are considered very low "flight risks". Curry County provides insurance for this work.
- ▶ I have reviewed this proposed project with Parks and Recreation Commission Chair Craig Mickelson and he does not consider it a park project (and I agree) and he thinks it is a good, needed project.
- ▶ Leo and Dennis Barlow had been talking about the need to do this work before Rick came forward with his proposal.
- ▶ The only expense to the City would be for gravel, estimated at \$500.

Recommendation:

Authorize Richard Woodel to do this project as outlined in his proposal, city staff to work with him on this, and expenditure of approximately \$500 for gravel for the walkway.



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

A PROPOSAL FOR THE CITY TO SUPPORT A NEW (TO THE CITY) PROJECT OR SERVICE OR USE OF CITY LAND THROUGH VOLUNTEERS AND/OR DONATIONS

The City of Brookings works with hundreds of volunteers. Every year people suggest new, volunteer projects or services or uses of City property and want the City to support them in one way or another. Please see attached Resolution No. 98-R-648 explaining Council-City Policy regarding proposed new volunteer projects or services.

Below is a form that must be completed and returned to the City Manager before any new volunteer projects or services will be supported by the City. This form and policy is not intended to stifle creativity or the City's support of worthwhile projects. It is intended to give the City Council and City Staff an accurate long term picture of proposed new projects/services before committing any type of City resources to their support.

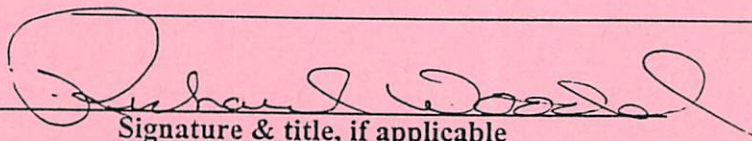
The City Manager is available to discuss this policy and review the form and process.

Name of Group making proposal: n/a Date: 6/08/99
Contact person or individual making proposal: Richard Woodel
Residence Address(Street/City/State/Zip): 409 Pacific Avenue, Brookings, OR 97415
Mailing Address: same Phone: (541) 469-0613

1. What is the name of your new project or service? Old County Road - Azalea Park Improvements
2. Please briefly explain your project or service: Cut brush and level and spread City provided gravel on Azalea Park side of Old County Road from lower parking lot driveway to stage access driveway - using
(continued on back)

County Jail Workcrew, of which I will supervise!

3. What will this new project or service cost? gravel only - unknown
4. Exactly what do you want the City to do to support this new project or service? authorize improvement and expenditure of funds for gravel
5. What resources do you (or your group) have committed to this project or service? Curry County Jail Work Crew time and my volunteer time supervising crew.
6. Name any other organizations that support this project or service n/a


Signature & title, if applicable

6/8/99
Date

Please Print Name: Richard Woodel

FOR CITY PERSONNEL USE ONLY:

Forwarded to:

APPROVED: _____

Completed App. received: _____

Date Sent - _____ to ☐ Community Dev.

Date Sent - _____ to ☐ Chief of Police.

Date Sent - _____ to ☐ Fire Chief

Date Sent - _____ to ☐ Finance Director

Date Sent - _____ to ☐ City Manager

☐ Planning Commission Action

☐ Parks & Rec. Commission Action

☐ City Council Action

pc's: _____

RESOLUTION NO. 98-R-648

A RESOLUTION ADOPTING A POLICY ON VOLUNTEER PROJECTS AND/OR SERVICES SPONSORED BY THE CITY .

WHEREAS, the Brookings volunteer City Council is elected to oversee City assets and City provided services; and

WHEREAS, Brookings has a wealth of volunteers and volunteer groups. Hundreds of these individuals and many groups have been associated with the city and have provided wonderful things-projects and services the citizens of this community would not have enjoyed without these volunteers; and

WHEREAS, the City of Brookings' insurance covers volunteers working on City property and those volunteers working under the name of the City of Brookings while providing services; and

WHEREAS, all City-related volunteer projects/services take some City staff time, as volunteer efforts need to be coordinated with other City activities; and

WHEREAS, before new projects or services are implemented, potential future resource requirements must be addressed. Projects or services provided by volunteers oftentimes become a permanent part of what the City does. Volunteer efforts are not always permanent as funding or volunteer worker time may stop. This may put the City in the difficult position of having to continue the service/maintain the project improvements or discontinue funding maintenance of a project or providing a service the community likes and assumed was permanent.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT:


- 1. Volunteer projects on city-owned property or services provided in the name of the City must be approved by the City before work begins. This includes changes to existing projects or services and projects or services funded by grants or donations.**
- 2. All grants must be approved by the City Council before they are applied for.**

3. New minor projects or services or changes may be approved by the City Manager.
4. Other projects or services or changes must be approved by the City Council and this requires that volunteers work with the City Manager (or other designated staff) and any appropriate city volunteer advisory committee, such as the Planning Commission or Parks and Recreation Commission before being considered by the City Council.

PASSED by the Council and signed by the Mayor this 23rd day of November, 1998.


Nancy Brendlinger
Mayor

ATTEST:


Beverly Adams
Finance Director/Recorder

Cal-Ore LIFE FLIGHT GROUND & AIR

A DIVISION OF WESTLOG AVIATION

June 2, 1999

Mayor Hagbom and Brookings City Council Members
City of Brookings
898 Elk Drive
Brookings, OR 97415 (Via telefax) 541-469-3650

Re: Ground Ambulance Application in Del Norte County

Dear Mayor and City Council Members:

This letter concerns Cal-Ore Life Flight's application to Del Norte County to operate a ground ambulance service from Sutter Coast Hospital to the Crescent City Airport.

Cal-Ore Life Flight applied for a permit in January, 1999 to provide ground ambulance transportation for its air ambulance patients from Sutter Coast Hospital to the Crescent City Airport. Due to the opposition of Del Norte Ambulance, the Board of Supervisors chose to hire an administrative law judge to conduct a hearing and to direct the Board of Supervisors as to a decision.

Following a hearing in April, 1999, the judge recently rendered his decision. His decision informs the Board of Supervisors that it is within the law to either approve or deny the application, with adequate evidence to support either decision.

Unlike Curry County, ambulance services have never gone out to bid in Del Norte County. In the County ordinances, there is simply a permitting process with the main emphasis being on issuing a permit based upon "public need and convenience."

The call volume for Del Norte Ambulance is approximately 2,800 calls per year, while Cal-Ore Life Flight's call volume is approximately 1,800 calls per year in ASA 2 and ASA 3. The approximate number of transfers to the Crescent City Airport which Cal-Ore wishes to provide represents approximately 150 calls or 5% of the Del Norte Ambulance annual call volume.

"WHEN EVERY SECOND COUNTS"

- * Head Office:
- * Airport Office:
- * Corporate HQ:

P O Box 1986 (531 Spruce St), Brookings, OR 97415 Tel: 541-469-7911 Fax: 541-469-4518
202 Dale Rupert Road, Crescent City, CA 95531 Tel: 707-465-3804 Fax: 707-464-4784
P O Box 75, Smith River, CA 95567 Tel: 707-487-3516 Ext 216 Fax: 707-487-1131

E-Mail: colf@reservationranch.com

IN AN EMERGENCY, DIAL 911



ASSOCIATION OF AIR MEDICAL SERVICES



AMERICAN
AMBULANCE
ASSOCIATION

The Board of Supervisors has now scheduled a public hearing for June 22, 1999 at 4:00 PM, at which time they will take public testimony (limited to three minutes per speaker). Additionally, both Cal-Ore Life Flight and Del Norte Ambulance will be granted 15 minutes each to present their respective points.

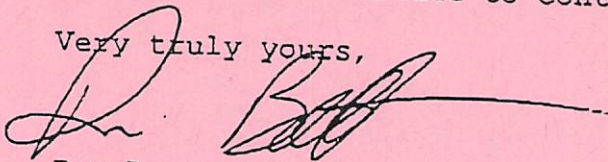
We believe that this issue is of extreme importance and interest to the residents of Brookings and Curry County for the following reasons:

- * Cal-Ore Life Flight has approximately 3,000 members in Curry County (most in the City of Brookings), all of whom would benefit by this service being added to their membership package.
- * In 1998, Cal-Ore Life flight transported approximately 150 patients by air ambulance out of Crescent City. This was approximately half of the total air transfers from Sutter Coast.
- * Del Norte Ambulance testified that they do not believe this issue should involve Curry County.
- * According to Sutter Coast personnel, approximately 25% of their business is from Curry County.
- * If approved, Cal-Ore Life Flight's services will provide the user a reduction of over \$150 for the airport transfer.
- * As a member of Cal-Ore Life Flight, insurance reimbursement will be accepted as payment in full for both air and ground services.

We would ask that the City Council consider drafting a resolution supporting this permit as it will directly benefit the City of Brookings residents. In addition, we would ask that a representative from the Council speak at the hearing slated for June 22, 1999.

Thank you for your consideration. Should you have any questions, please do not hesitate to contact me at any time.

Very truly yours,



Dan Brattain
General Manager
Cal-Ore Life Flight

DB:ga

DATE: MAY 1, 1999

TO: DEL NORTE COUNTY BOARD OF SUPERVISORS

**YES! I WANT TO BE ABLE TO CHOOSE
MY GROUND AMBULANCE PROVIDER**

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NAME	ADDRESS	PHONE
Bon Miller	98825 PLEASANT HILL DR. SP. 22	469-3027
(JD) FLOESSIE M. MILLER	98825 PLEASANT HILL DR. SP. 22	469-3023
Shirley Monroe	819 Pioneer Rd. Brookings OR	469-9842
Kathryn Thompson	819 Pioneer Rd. Brookings OR	469-9842
Juarez Lamar	329 Spruce Dr. Brookings OR	469-3708
Arvon L. McCord	306 Oxford St. Brookings	469-4144
Steve Stevenson	1205 1 st St. Brookings	469-6258
Chris Dodson	710 4th St. Brookings OR	469-4805
Red MacCISTER	31713 PEDRO GULCH GOLD BEACH OREGON	247-8709
William O. Johnson	98696 Woodhuff Lane Harbor, Or.	469-5592
Sharon Smith	112014 Hwy. 101 so. Harbor, Or.	469-7168
Alfred Taylor	96471 Cape Ferrel Rd. Brookings OR	469-8262
Dominic J. TAURONE	18826 GRUETT RD. Brookings OR	469-2323
Gail Anderson	510 Hassett Brookings OR	469-4512
Jim Weston	814 Fawn Dr. Brookings	469-0113

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NAME	ADDRESS	PHONE
Shirley J. Smith	P.O. Box 7624	469-4085
Linda Brown	PO BOX 968 Btku	469-8890
Mary Whitaker	P.O. Box 303 Brookings	469-2909
Heather Montagna Hieson	232 Lela, Crescent City	464-9262
Kathleen Mickelson	P.O. Box 1323 Leda Beach	247-6974 469-5017 w
Ronell J. S.	PO Box 1015 Brookings	469-4305
Tracy W. Wolf	PO Box 757 BRK	469-3800
Shirley Stand	P.O. Box 757 Brookings	469-3800
Angelle Donora	P.O. Box 445 Brookings	469-8940
Jim J.	P.O. Box 148 Brookings	469-8940
Maria Morris	P.O. Box 117 Brookings	469-2270
Dana Lutz	P.O. Box 322 Brookings	469-4875
Orly Phillips	1106 Coral Ct Brookings	9-8069
Don Peltz	P.O. Box 356 Brookings	469-3565
Martha M. Hall	97992 Lively Ln Brkings	469-2630

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NAME	ADDRESS	PHONE
David & Susan	16209 W Hoffeldt Ln	412-0109
Eugene & Eastern Heminger	96335 Wildwood Rd	469-4957
Almond J Bate	94342 S. Bank Chetco	464-6279
Shirley M Bate	99342 S. Bank Chetco	469-6279
Francis R Johns	815C Brookhaven OR	469-2361
BEN MILLER	98825 PLEASANT HILL DR #22	469-3023
Glossie (go) Miller	98825 Pleasant Hill Dr. #22	469-3023
Walter Connolly	99110 Mc Day Creek Rd	469-4251
John R Connolly	99110 Mc Day Creek Rd	469-4251
Letty Mabry	1223 Moore #3	469-6814
Daisy Owen	1223 Moore #8	469-1214
Eugene S Andrie	P.O. Box 2909 Harbor OR	469-6566
Carol E. Meredith	921 3rd St, Brookings	469-6564
Layne Chew	P.O. Box 449 "	412-8820
Jackie Scholt	P.O. Box 449 "	412-8820

DATE: MAY 1, 1999

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NAME	ADDRESS	PHONE
Mary C. Brummond	Harbor	469-2559
John J. Gallios	Harbor	469-3073
Vera Veeland	Brookings	469-4789
Jenny Coleman	Harbor	469-6761
Leota Bruce	Brookings	469-9190
Mike S. [unclear]	Harbor OR	469-3848
Gerry Ettore	Harbor, OR	469-3848
Frances Lanning	Brookings OR	412-3915
Jerry Conant	Brookings OR	469-3724
Betty East	Harbor	469-4609
Lucy Bucuvalas	Brookings	469-9345
Ted Bucuvalas	"	"
Bob Scott	Harbor	469-4609
John P. Manning	Crescent City	707-464-5361

DATE MAY 1, 1999

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NAME	ADDRESS	PHONE
MARIC SAPHILOFF	P.O. Box 6376	412-0832
STEVE NAGEL	2112nd Street	469-7334
Herb Gazeley	PO Box 213 Gold Beach, Or	541-247-7300
Colleen Wallace	P.O. Box 845 Gold Beach	541-247-9430
Denise Bottoms	P.O. Box 149 Brookings	(541) 469-3615
Ceresa Potes	PO Box 1073 Brookings	541-412-050
CHILL TITTLE	29693 PARK BL Gold Beach OR	247-2194
Heather Dodge	PO Box 10136 Brookings	469-1612
Norma McNeil	PO Box 3192 Harbor	412-0370
Dawn Dodge	Box 1263 Brookings	469-4997
WA [unclear]	Box 1160 Brookings	469-4957
J. Ann Frost	Box 1160 Brookings	469-4950
Rexie G. Hertlein	206 Gata Ln P.O. Box 943 Brookings	469-4713
Maria P. Roffel	16015 Hannan Ln Brookings	469-9469
Melanie J. Roffel	16015 Hannan Ln Brookings	469-9469

DATE: MAY 1, 1999

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NAME	ADDRESS	PHONE
Cri Weeks	516 Pacific #1	469-7018
Ernie Creed	PO Box 161	
Alfred	787 Ransom	469-0820
Sharon Kofach	787 Ransom	469-0820
Jean Ewin	18077 Gardner Ridge	469-2353
Raylin Ewin	18077 Gardner Ridge	469-2353
Q. Dezzure	855-D Railroad	412-1226
Paul E. Enforce	224 Schanzer Bay Dr.	412-0778
A. Scott LAMAR	329 Spruce DR.	469-3708
Taeko Palmer	825 Kevin Pl	469-9446
Albert R. Walker	76425 STILL LN	469-7617
Joan Dimmick	P.O. Box 8077 Brookings	412-0232
Harry LaFargo	98010 Court S.	469-0119
Taul Walker	P.O. Box 6002	412-8907
Phillip Leyle	425 Memory Ln.	469-2912

DATE: MAY 1, 1999

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NAME

ADDRESS

PHONE

Deborah Milner	P.O. Box 2372 Harbor, OR	97415	469-4605
Cecilia Roberts	P.O. Box 10065 Brookings, OR	97415	469-7902
Quinta M. Parker	P.O. Box 2862 Brookings	97415	469-7753
Donald A. Blum	1485 Glenwood	"	469-3317
Barbara Ueland	1485 Glenwood Brookings		9-3312
Ronnie A. Racer	P.O. Box 7826 Brookings		469-0547
David E. Felling	76465 Coverdell Rd #12 Brookings		97415
Olivia Davis	411 Railroad P.O. Box 7482	BRKS.	97415
Wendy Deised	15826 Oceanview Dr	BRKS.	97415
Lynn C. Heger	Portside RV space C-7 Brks.		97415
James L. Heger	Portside RV space C-7 Brks.		97415
Mary R. Johnson	P.O. Box 7257 Brookings OR		97415
Anna L. Britt	P.O. Box 322 Brookings, Or.		97415
Marcelle L. Jones	98640 W. Fremont	"	97415
Wm F. Jones	" " "	" "	" "

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NAME	ADDRESS	PHONE
John [unclear]	P.O. Box 118 Brookings	469-4938
Gayle C. Miller	"	469-5748
Jeane Miller	"	"
Marguerite Kaiser		412-3718
Ernest Brown		469-5817
Nora Brown	Brookings Harbor	469-5817
Donna	Hartford, Or.	469-5933
Shirley [unclear]	Brookings	469-4282
Wendy Hallenrop	Brookings Harbor	469-6369
Marjorie L. Patterson	P.O. Box 4 - Brookings	469-3803
Shirley Patterson	P.O. Box 4 Brookings	469-3803

DATE: MAY 1, 1999

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NAME	ADDRESS	PHONE
Grenda Benson	1205 Iris St Brookings	469-6258
Diana Benson	97883 Court St #52	469-5484
Cory Hill	514 Pacific Ave. #1	412-0372
Jana Cotton	95280 Jerry's Stat Rd. #9 G.B.	247-7432
Lisa M. Olsen	710 4th St Brookings OR	469-4805
Laurie Thompson	514 Pacific Ave. #1	412-0372
Ed Paludy	825 Kevon Pl	469-9446
Debbie Harley	97872 Crestline Loop Harbor	469-6866
Chanda Rye	98000 Hall Way Harbor	469-5890

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NAME

ADDRESS

PHONE

<i>[Signature]</i>	PO BOX 2702	412-8022
<i>[Signature]</i>	959 Timberline Dr. Brookings	469-0443
<i>[Signature]</i>	959 Tim BERLINE Brookings	469-0443
<i>[Signature]</i>	PO Box 6684 Brook	469-8059
<i>[Signature]</i>	CURT E. ROSE 95729 HORTON CN Brookings	469-9657
Bill Hahn	PO BOX 1810 Brookings	469-5321
Chris McKinstry	955 Third Box 1624	469-1081
<i>[Signature]</i>	1397 CHETEN	469-5238
<i>[Signature]</i>	00166 JULIA WAY Brookings OR	469-0919
<i>[Signature]</i>	P.O. Box 7252 Brookings	469-7241
<i>[Signature]</i>	Benham LANE 97935 Brookings	469-7552
Robin Boudon	PO Box 106 Brookings Or	97415

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NAME	ADDRESS	PHONE
John Rogers	1244 1422 Moore St	469-1891
Jim Newman	765 COTTAGE ST BROOKINGS	469-1900
Michael Marucci	635 5 th Street APT. 5	412-8520
Aaron L. McCord	P.O. Box 4133 Brookings OR 97415	(541)-469-4144
Dennis Ward	P.O. Box 2222 Harbor OR	97415 (541) 469-0506
STEVE NAGEL	711 2nd STREET Brookings OR	97415 469-7334
Mark Samicoff	P.O. Box 6376 Brookings OR	97415 412-0832
William Sharp	716 6 th St Brookings OR	412-0384
Dennis Peterson	P.O. Box 39 Brookings OR	412-9607
Greg Martin	P.O. Box 6981 Brookings OR	97415 (469-5149)
Phil A Ben	P.O. Box 6097 Brookings OR	97415 469-769
CAROL A LARSON	P.O. Box 2622 HARBOR OR	97415 412-9505

DATE: MAY 1, 1999

TO: DEL NORTE COUNTY BOARD OF SUPERVISORS

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NAME	ADDRESS	PHONE
Elvira Ruona	P.O. Box 2423, Harbor	469-2627
Lance C. Minter	P.O. Box 3303 "	469-4286
Ken B. Wood		469-3769
Vickie Kinsay	Gold Beach	—
Regina Slaght	Brookings.	469-7208
Larry Hunt	Brookings	469-0845
Alma L. Lof	Brookings	469-7054
Raymond W. Turner	Brookings	469-5006

Cal-Ore LIFE FLIGHT

GROUND & AIR

A DIVISION OF WESTLOG AVIATION

June 2, 1999

Mayor Hagbom and Brookings City Council Members
City of Brookings
898 Elk Drive
Brookings, OR 97415 (Via telefax) 541-469-3650

Re: Ground Ambulance Application in Del Norte County
Public Hearing

Dear Mayor and City Council Members:

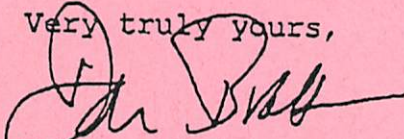
Further to our June 2, 1999 letter, please note that the public hearing before the Del Norte County Board of Supervisors has been rescheduled. It is now set for:

MONDAY, JUNE 21, 1999 4:30 PM

We hope that a representative from the Brookings City Council will be able to attend.

Should you have any questions, please let me know.

Very truly yours,


Dan Brattain
General Manager
Cal-Ore Life Flight

DB:ga

COPY 6/9/99
B Hagbom
Twiddle



- * Head Office:
- * Airport Office:
- * Corporate HQ:

E-Mail: colf@reservationranch.com

"WHEN EVERY SECOND COUNTS"

P O Box 1986 (531 Spruce St), Brookings, OR 97415 Tel: 541-469-7911 Fax: 541-469-4518
202 Dale Rupert Road, Crescent City, CA 95531 Tel: 707-465-3804 Fax: 707-464-4784
P O Box 75, Smith River, CA 95567 Tel: 707-487-3516- Ext 216 Fax: 707-487-1131

IN AN EMERGENCY, DIAL 911



added to agenda
Tom

Memo



To: Mayor and City Council
From: Tom Weldon, City Council *tom*
Date: June 9, 1999
Subject: Cal-Ore Portland Air Service

The attached faxed information from Dan Brattain of Cal-Ore Life Flights came in to the office too late for the agenda packet. However, I think you should add it to the agenda and then pass a motion supporting this service.



Reservation Ranch

June 9, 1999

Mr. Tom Weldon
City of Brookings
898 Elk Drive
Brookings, OR 97415

(Via telefax) 541-469-3650

Re: Portland Air Service

Dear Tom:

The Crescent City Aviation Advisory Committee has been in discussions with SkyWest Airlines. SkyWest has started flying directly from Arcata, CA to Portland, OR and are considering stopping in Crescent City on the way to Portland as well as on the return from Portland to Arcata.

We feel that your support is essential in order to convince SkyWest that the community would utilize this service. Our plan is to collect support letters from various groups and governmental bodies and then forward the entire package. The letter to SkyWest should be addressed to:

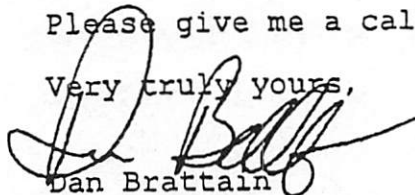
Mr. Steven Hart
SKYWEST AIRLINES
444 South River Road
St. George, UT 84790

However, the letter should be mailed to Jennie Heberly at the County who will forward all the letters to SkyWest.

Jennie Heberly, Engineer
County of Del Norte
Community Development Department
700 Fifth Street
Crescent City, CA 95531

Please give me a call should you have any questions.

Very truly yours,


Dan Brattain
RESERVATION RANCH

DB:ga

TIMBER • FARMING • LAND DEVELOPMENT • AVIATION

P.O. BOX 75 • SMITH RIVER, CALIFORNIA 95567 • OFFICE PHONE (707) 487-3518 • FAX PHONE (707) 487-1131
P.O. BOX 248 / HIGHWAY 42, COQUILLE, OR 97423 • OFFICE PHONE (541) 396-2195 • FAX PHONE (541) 396-5661

Memo



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From: Tom Weldon, City Council *tom*
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(Via telefax) 541-469-3650

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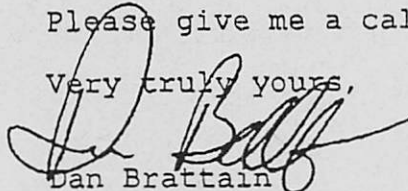
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444 South River Road
St. George, UT 84790

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County of Del Norte
Community Development Department
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P.O. BOX 248 / HIGHWAY 42, COQUILLE, OR 97423 • OFFICE PHONE (541) 396-2195 • FAX PHONE (541) 396-5661

The Public Hearing was closed at 7:14 PM.

The Common Council meeting was reconvened at 7:14PM.

VI. SCHEDULED PUBLIC APPEARANCES

None

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Executive Director Les Cohen congratulated the Council on their selection of Riley Smith to the Planning Commission. He updated the Council on the upcoming Azalea Festival on the next weekend and asked that all keep in mind the purpose for our Memorial Day Holiday and for all those giving their lives for the freedoms we enjoy. Cohen also indicate the lodging survey for the upcoming holiday weekend is very high and continued by thanking the City for donating their parking lot for the non-profit street fair organizations.

2. *Businesses for a Better Brookings*

Vice President Augie Kofot informed the Council of the placement of American Flags during the announced Americanism week and Memorial Day weekend. Mayor Hagbom thanked the organization for their combined efforts to clean-up the downtown in preparation for the Azalea Festival.

Mayor Hagbom acknowledged the presence of Port Commissioner Ken Byrtus, and the liaison from the Port Commission. Along with Byrtus was his wife, Virginia, who is currently a member of the City's Budget Committee.

3. *Council Liaisons*

Councilor Frances Johns advised the Council she attended the Brookings-Harbor 17C School District Board meeting and the School District's Facilities Task Force Committee since the last Council meeting, which included much listening, reading, and learning. She encouraged any and all to attend these same meetings.

Councilor Keith Pepper reported there is a Canopy Project meeting scheduled for the coming Thursday afternoon.

Councilor George Ciapusci informed the Council he had attended the Port Commission meeting recently which proved to be the fastest held meeting he had ever attended. He continued reporting that the Harbor Master announced the wave surge suppression project was on fast track and that Port Commissioner Ken Byrtus had volunteered to be the liaison to the City Council.

Councilor Larry Curry attended the Annual Meeting of the Coos County Douglas Development Corporation last Thursday in Gold Beach. He continued, for the audience, to explain the purpose and some background of the CCD Development Corporation, which is comprised of 27 people from the three counties (nine each) of Coos, Curry, and Douglas. Councilor Curry was elected Chair of group's Board of Directors.

Mayor Bob Hagbom stated he had spent 1-½ days in Salem with representatives from the State Land Department and several other state agencies dealing with the continued efforts for building our golf course. Additionally, Hagbom spent "Mayor's Day" last Thursday, listening to the Governor, the President of the Senate and four other legislative members regarding bills on transportation and education.

B. *Unscheduled*

Citizen resident Al Bernhard spoke regarding an agenda item and was asked to speak later when the matter would be called in order from the agenda.

City Manager Tom Weldon presented a request from Kim Gumm, owner of Cousins & Co. Music & Antiques at 777 Cottage Street, asking for road closure in front of their shop at same address on Saturday May 29th from 12:00 Noon until 8:00 PM, for a musical jam session, involving numerous bands and people listening to the music. Weldon discussed with and recommended to the Council the road closure, especially since the Police and Fire Chiefs, Community Development Department, and Dragon Gate Restaurant owner George Lee had no objections.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to add to the agenda the closure of Cottage Street on May 29th, as requested.

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to approve the closure

of Cottage Street on Saturday, May 29th from 12:00 Noon until 8:00 PM, for the purposes of a musical jam session.

VIII.

STAFF REPORTS

A. Finance Department

1. **Financial/Utility Billing Computer Software System Selection**
Mayor Hagbom asked Finance Director Gail Hedding to explain the request for a new financial and utility billing computer. She explained the City's existing systems were not only non-Y2K compliant but they do not interface with each other, which could mean system failure and shutdown on January 1, 2000. Hedding informed the Council of information she gathered after meeting with the City Auditor, making various inquiries with Finance Directors in other cities and trade shows, and calling current users of several different software packages. She recommended the Council authorize purchase of the Caselle package of products to serve the City's finance and utility billing system needs. She recommended staff be authorized to enter into a contract for this purchase, after approval by the City Attorney. She continued by stating Caselle has demonstrated stability in the governmental software market since 1977 with over 450 installations and would meet our city's parameters. There was no comment or discussion from the public or Council.

Councilor Ciapusci moved, Councilor Pepper seconded, and the Council voted unanimously to approve the purchase of a new financial/utility billing computer software system through Caselle at \$34,070, by Resolution No. 99-R-660.

B. City Manager

1. **The westside of U.S. 101 - Ransom to Harris Beach State Park entrance road**
Mayor Hagbom questioned the audience in general for proponents and opponents of those in attendance. City Manager Tom Weldon explained the request from volunteers offering to remove underbrush vegetation and trees to create an ocean viewshed on ODOT right-of-way between Ransom Avenue and Parkview Drive. After a review of the project with the volunteer co-ordinator Cliff Misener, and ODOT representative, City Staff, and other volunteers and nearby residents, Weldon stated he had some concerns, including the addition of potentially dangerous traffic situations. Additionally, several adjacent residents had called and

sent correspondence objecting to the thinning. The state permit allowing such a project would be in the City's name, and would ultimately hold the City responsible. Weldon continued by informing the Council the State had received a request to purchase the property from a private property owner, of which Weldon would recommend against. A lengthy discussion ensued, including concerns of side streets emptying into traffic congestion, park entrances, traffic speed, staff recommendations for regulations if the project were to be done, and comments from Community Development Director Leo Lightle advising ODOT had informed him they were concerned about traffic congestion in that area, but not to the point of stopping such a project.

Mayor Hagbom asked for comments from the audience. Citizens and property owners in the area Cliff Misener of 1343 Homestead Road, Nancy Brendlinger, Harris Beach Park Manager Don Higginson, Dale Pinkston of 1408 View Court, Richard Johnson of 1431 Chetco Avenue, Al Bernhard of 1575 Beach Avenue, Parks & Rec. Commission Member Augie Kofoet, and Archie LeCoque of 17717 Rainbow Rock Road provided extensive comments to the Council.

Concerns and questions ensued from the Council regarding safety hazards, wetlands, scenic byway program, supervision and procedures of volunteers, land sale, view loss, City's liability, noise levels, speed conditions, ODOT's management concerns, establishing another viewpoint, and compromises.

Councilor Pepper moved, Councilor Ciapusci, and the Council voted unanimously to have the Mayor send a letter to ODOT advising them to not sell the property, and to give the City of Brookings first option, if they do decide to sell the property in question.

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to table the request from volunteers offering to remove underbrush vegetation and trees to create an ocean viewshed on ODOT right-of-way between Ransom Avenue and Parkview Drive until further information is received from the State, including the issue of

selling the property.

Mayor Hagbom called for a ten minute recess at 8:47PM.

Mayor Hagbom reconvened the Common Council meeting at 8:57PM.

2. *Committee to study pool issues*

Mayor Hagbom reviewed the Council packet information provided by staff and asked City Manager Tom Weldon to work with Council Frances Johns on the volunteer project for establishing a committee to study the covering of the pool. Weldon asked the Council to make this an official short-term Council Advisory Committee or a Parks and Recreation Sub-committee, which would recommend a type of pool cover and determine rough cost estimates for construction of such a cover. The committee would also determine the feasibility of raising enough funds to cover the swimming pool, and recommend a budget, including expenses and possible sources of additional income to operate a covered swimming pool year round. Weldon explained he would look to recruit approximately ten people for the committee from the School Board and/or Administration, young people at large, Brookings-Harbor Youth Association, Churches, student groups and other youth connected groups, citizens at large, and businesses, including the Council liaison Frances Johns and a liaison from the Parks and Recreation Commission.

Councilor Pepper requested monthly reports to the Parks & Rec. Commission. The Council by consensus agreed to form a City Council Advisory Committee, immediately, to work on covering the swimming pool at Bud Cross Park.

3. *Changing traffic circulation pattern at Kidtown parking lot*

City Manager Weldon presented the request from Nature's Coastal Holiday to designate the present entrance/exit at this parking lot at Pacific to an entrance only, and to pave the temporary entrance/exit from this parking lot that was created for the light festival and designate it as an exit only, resulting in a safer drive through. He noted Nature's Coastal Holiday offered to fund the paving and signing with no costs to the City, and that the Parks and Recreation Commission had reviewed the request on April 22, 1999, and recommended the project for approval.

Councilor Johns moved, Councilor Ciapusci seconded, and the Council voted unanimously to

accept the staff and Parks and Recreation Commission recommendation to approve the change of traffic circulation pattern at Kidtown parking lots and paving of the second driveway.

4. *DRAFT Curry County State Parks Master Plan*
City Manager Tom Weldon made comments on the "DRAFT" Curry County State Parks Master Plan, including how pleased he was with OPRD in getting so many people involved, the successful public meetings, and that parts of this plan will ultimately come back to the Council for review before it is officially adopted by OPRD.

Harris Beach Management Unit Director Manager Don Higginson was present to help with questions, noting he felt the report was important reading. Councilor Pepper thanked Weldon for going through the lengthy Master Plan and registered this is not a contract with Oregon Parks and Recreation Department (OPRD) to do "all this", but the Master Plan is their "wish list", which makes it much easier to move forward when a project is presented, having already been addressed in their established list/plan.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to send a letter from the Mayor with the staff's recommendations and comments as noted previously.

IX.

CONSENT CALENDAR

- A. *Approval of Council Meeting Minutes*
1. *Minutes of May 4, 1999, Special Council Meeting*
2. *Minutes of May 10, 1999, Regular Council Meeting*

(end Consent Calendar)

Mayor Hagbom asked for comments on the consent calendar. There being one, he called for the question.

Councilor Curry moved, Council Johns seconded, and the Council voted unanimously to approve the Consent Calendar as printed, with Councilor Pepper abstaining due to his absence at the May 10th, 1999, Council Meeting.

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. *Resolutions*

1. *Approval of Resolution No. 99-R-659 - purchase of financial/utility billing computer software system*

This matter addressed under Agenda Item No. VIII. A. (1).

2. *Approval of Resolution No. 99-R-660 - acceptance of Bud Cross Park Deed*

Mayor Bob Hagbom read the resolution to accept the deed to Bud Cross Park.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve Resolution No. 99-R-600 for the acceptance of the Bud Cross Park Deed from the County at a price of \$1.00 for the property purchase.

XI.

REMARKS FROM MAYOR AND COUNCILORS

Citizen Archie LeCoque asked for clarification on the cost of the new financial/billing computer software system selection. Weldon responded with the cost amount at \$34,070.

- A. *Mayor*
None

B. *Council*

Councilor George Ciapusci stated he enjoyed the new councilor orientation meetings/process and was amazed and impressed with the staff's abilities and the inter-workings of the City. However, it was the Fire Department that got his attention – "unsung heros" - volunteers ready at a moment's notice and who keep our equipment maintained, deserve a lot of credit. He intends to attend some of their Monday night training meetings.

Councilor Larry Curry complimented the Fire Department and also thanked them for their loyalty and service. City Manager Weldon noted their next meeting would be Monday, May 31st. Curry further stated the department was "one of best volunteer Fire Department in these here parts."

Councilor Keith Pepper clarified his position on the state permit allowing volunteers to remove underbrush vegetation and trees to create an ocean viewshed on ODOT right-of-way between Ransom Avenue and Parkview Drive.

XII.

ADJOURNMENT

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 9:17 PM.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST:

Gail Hedding
Finance Director/Recorder

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
April 6, 1999**

The regular meeting of the Brookings Planning Commission was called to order by Chair Marv Lindsey at 7:07 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Marv Lindsey	John Bischoff, Planning Director
Vikki Nuss	Linda Barker, Secretary
Judi Krebs	

Commissioners Ciapusci, Freeman, Breuer, and Dentino were absent. As there were not enough Commissioners present to form a quorum the meeting was recessed until April 20, 1999 at 7:00 p.m.

April 20, 1999

The reconvened meeting of the Brookings Planning Commission was called to order by Chair Marv Lindsey at 7:00 p.m. in the Council Chambers at Brookings City Hall with the following Commission members and staff in attendance.

Marv Lindsey	Earl Breuer
Vikki Nuss	John Bischoff, Planning Director
George Ciapusci	Linda Barker, Secretary

Commissioners Krebs, Dentino and Freeman and Ex Officio Commissioner Ball were not present. Commissioner Freeman joined the meeting at 7:04 p.m. and participated fully in the hearings.

CHAIRPERSON ANNOUNCEMENTS

Chair Lindsey recognized Mayor Brendlinger for her service to the city. He cited her support and help as Council liaison to the Planning Commission. Mayor Brendlinger is resigning as of April 26, 1999 and her last City Council meeting will be that evening.

MINUTES

By a 5-0 vote (motion: Commissioner Ciapusci, second: Commissioner Breuer) the Planning Commission approved the minutes of the March 2, 1999 meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS
None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS
None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-0 vote (motion: Commissioner Breuer, second: Commissioner Ciapusci) the Planning Commission approved (File No. M3-1-99) a request for a minor partition to create two lots from a parent parcel located on the east side of First Street, approximately 245 feet south of Ransom

Avenue; zoned R-2 (Two-family Residential); Keith Smith, applicant, Lloyd Matlock, representative. The motion included changes to the conditions of approval as follows:

Condition #1 regarding a five (5) foot wide dedication to bring the street to a full 50 feet width was eliminated in its entirety.

Condition #4 was amended so the applicant shall grant a five (5) foot wide easement to the owner of the house served by the water meter located on the subject property.

Before the hearing began Commissioners Freeman, Ciapusci and Lindsey declared ex parte contact as a result of a site visit. No member of the audience challenged any Commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Lloyd Matlock	PO Box 8026	Brookings OR
Chet Thompson	313 ½ Memory Lane	Brookings OR
Christine Bozzone	PO Box 6604	Brookings OR

2. By a 5-0 vote (motion: Commissioner Breuer, second: Commissioner Ciapusci) the Planning Commission approved the Final ORDERS and Findings of Fact for File No. M3-1-99 as amended.
3. By a 5-0 vote (motion: Commissioner Breuer, second: Commissioner Freeman), the Planning Commission will send a favorable recommendation to the City Council in the matter of File No. LDC-4-99, a city-initiated request for an amendment to Section 100, Hazardous Building Site Protection/Hillside Development Standards, of the Land Development Code, to change the density standards on hillsides with slopes of 15% or greater and to clarify the intent of the hillside development standards. A favorable recommendation will also be sent to amend Section 176, Land Division, of the Land Development Code, to reflect the new wording and provisions of Section 100.

This action was taken following questions or comments regarding the requests from the following people:

Nancy Brendlinger	PO Box 6667	Brookings OR
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Commissioner Breuer was excused from the meeting at 8:11 p.m. and left the bench. The meeting was recessed from 8:12 to 8:17 p.m.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

1. By a 4-0 vote, (motion: Commissioner Freeman, second: Commissioner Ciapusci) the Planning Commission will send "no comment" to Curry County in the matter of File No. CR-AD-9902, a request for a rear-yard setback variance to allow a deck to be built which would extend within two feet of the property line at one corner and 18 inches from the line in the other corner; located on the westerly side of Thompson Road just north of the intersection with North Bank Chetco River Road, more specifically 16708 Thompson Road; Chet Thompson, applicant.

The applicant indicated he may be pursuing a lot line adjustment with the property owner of the parcel abutting the subject

This action was taken following questions or comments regarding the request from the following people:

Chet Thompson	313 ½ Memory Lane	Brookings OR
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Before the hearing began Commissioners Freeman and Ciapusci declared they were acquainted with the applicant but this caused no bias. No member of the audience challenged any Commissioner for bias or conflict of interest.

2. By a 3-1 vote (motion: Commissioner Ciapusci, second: Commissioner Lindsey; voting for: Commissioners Ciapusci, Lindsey and Nuss; voting against: Commissioner Freeman) the Planning Commission will send a favorable recommendation to Curry County in File No. CR-AD-9903, a request for a conditional use permit to construct two mini-storage buildings with 16 total rental units on a 0.54 acre parcel; located adjacent to Highway 101, approximately 1 mile south of Benham Lane in Harbor; Ronald Spencer, applicant. The recommendation eliminated a condition to fence the southerly boundary between the subject property and the lily fields.

This action was taken following questions or comments regarding the request from the following people:

Ron Spencer

PO Box 1015

Brookings OR

Before the hearing began Commissioner Freeman declared he had business dealings with the applicant in the past but this caused no bias. No member of the audience challenged any Commissioner for bias or conflict of interest.

3. By a 4-0 vote, (motion: Commissioner Freeman, second: Commissioner Ciapusci) the Planning Commission will send a favorable recommendation to Curry County for File No. CR-CP/Z-9901, a request that the county remove a condition requiring access to the subject property to be from Highway 101 only, located on a 1 ± acre parcel of land between Highway 101 and Shopping Center Avenue directly adjacent to the north side of Hoffeldt Lane. The response includes a recommendation that ODOT construct sidewalks along the highway frontage.
4. By a 4-0 vote (motion: Commissioner Ciapusci, second: Commissioner Nuss) the Planning Commission will send a favorable recommendation to Curry county for File No. CR-CP/Z-9902, a request for an amendment to the Curry County Comprehensive Plan Map from Residential to Commercial plan designation and the Zoning Ordinance Map from Residential Two (R-2) to Commercial One (C-1) on a 1.5 ± acre portion of a split-zoned parcel that is partly developed with an existing recreation vehicle park, to allow an expansion of 6 additional RV spaces; located at 97666 North Bank Chetco Road; Don and Carolyn Derricott, applicants.

This action was taken following questions or comments regarding the request from the following people:

Carolyn Derricott

97666 North Bank Chetco Road

Brookings OR

The Commissioners recessed from 8:52 to 8:55 p.m.

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Brendlinger thanked the Commissioners for the job they do for the City of Brookings. She jokingly chastised Chair Lindsey for introducing her at the beginning of the meeting as the "ex" mayor. She is still the official mayor until April 26. She will open the Council meeting that evening, resign and the new mayor will be appointed and officiate at the remainder of the meeting. She invited the Commissioners to join in a farewell reception on the afternoon of the 26th in the Council Chambers.

In near unison the Commissioners thanked her for her service.

REPORT OF THE PLANNING DIRECTOR

1. A letter is being prepared to send to the owners of the sign trailer stored at 600 Chetco Avenue. Research of the Land Development Code revealed this trailer is in violation of the code. Changes to the code are being prepared to consider at public hearing to address special events and circumstances such as this.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

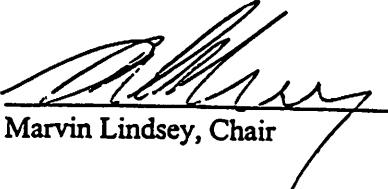
1. Commissioner Ciapusci brought up the perilous parking situation at the post office annex. A GTE semi has been parked on Willow and Hemlock for a month or so, taking valuable parking spaces and exacerbating the hazard for motorists. Staff will determine if the city can ask to have this truck moved to another location.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



Marvin Lindsey, Chair

System Development Charge Review Board
898 Elk Drive
Brookings, Or 97415

Jim Collis- Chairman - 469-3678 Bob Krebs - Vice-chairman - 469-3017
Larry Smith - Member - 469-6577 Russ Fritz - Member - 469-0244
Tim Adsit - Member - 469-3940/7443

Minutes:

Call To Order

The Board met in the council Chambers at 898 Elk Drive, Brookings, Oregon at 1:35PM on April 13, 1999. Members present were Bob Krebs, Russ Fritz and Tim Adsit. Larry Smith and Jim Collis were absent and excused from the meeting. Members present constituted a quorum. Mayor Nancy Brendlinger, City Manager Tom Weldon, Community Development Director Leo Lightle, and Finance Officer Gail Hedding were also present.

Review of prior Meeting Minutes

The Vice Chair noted that minutes of the January 19th were distributed and approved.

City Staff and Financial Reports

Mayor Brendlinger announced that she would be resigning as Mayor on April 26, 1999. The Vice Chair thanked the Mayor for her participation with this Committee in the past. The Mayor announced that she hoped to attend the SDCRB meetings as a member of the public. Tom Weldon explained the replacement process to the Committee.

Leo was unaware that the SDCRB did not get the same report that he got and at the last meeting Chair Collis handed out a printout that Leo did not understand and that led to a misunderstanding of the two documents. Leo does not receive a financial document; he receives a distribution and treatment report.

Jim Collis comes into the financial office and gets figures for the current month. Jim keeps a report recapping the expenses and interest payment and total dollar saved and it may or may not agree with what the Finance Officer has booked. The closest thing that we have to indicate we have adequate funds to do something if the City came to us with a capital expenditure need, Jim Collis' report is the only tool we have to judge if we have the money to accommodate that expense.

Leo stated that part of what this Committee is to supposed to do is to review the funds are spent in the right manner. Ms. Hedding and Mr. Weldon stated they would like to see a report that covers these needs. Mr. Weldon hopes that when the new system is UP, we should have these.

Currently there is no breakdown between water collection and water distribution. The SDC Committee needs a way to match revenues and expenditures. Tom Weldon states he would like to see one system, one report of the revenues monthly spread among the five funds. This new procedure will be reviewed in the July SDCRB meeting.

At the July meeting, Leo will come to the Committee with a request for approximately \$6,000 more of SDC money for the Oak Street job (Spruce to Railroad portion).

Member Report/Comments

Bob Krebs gave the Committee an update of the Hogan situation of delinquent SDC fees. He also commented on the article in the Triplicate regarding expansion of Pelican Bay Prison and Del Norte County's request for SDC fees.

Next meeting was scheduled for 1:30PM on July 13, 1999.
The meeting was adjourned at 2:20PM

Submitted by Bob Krebs, Vice Chair

PARK AND RECREATION COMMISSION MEETING

May 27, 1999

ROLL CALL

Present: Mickelson, Higginson, Kofoet, Abbott, Canfield, Thom, Babin. Absent: Prevanus, Weldon

STOUT PARK

Odds and ends regarding the park are still continuing to be wrapped up.

CHETCO POINT PARK

The second site for trail to cove beach has not been finalized. Craig will try and get 60 more yards of gravel delivered to the the bridge so trail out to point can be finished. Don brought up the point that the trail to the point has two ways to be done. Placing the gravel on top of the earth or digging out a recess area and placing the gravel so that it will be level with the surrounding earth. The pros and cons were discussed and placing the gravel on top of the ground was favored. Greg Shinn has agreed to continue to help in the placing of the gravel. Priority work schedule, calender and budget still need to be address.

COMMISSION BUDGET

Craig Mickelson and Don Higginson to be the sub committee and address this issue. Capital improvements need to be determine and finalization needs are necessary to determine cost factor.

SOFTBALL/SOCCER FIELDS

Ashley Thom had spoken with Mr. Erb but did not get much satisfaction. There is still much work to be done and weather is a big factor in getting many projects finished. After meeting Mickelson, Higginson, Kofoet and Canfield visited the softball/soccer fields and confirmed that there is much to be done at all fields. It appeared that the horseshoe pit had not even been started yet.

PARKS MASTER PLAN

Craig Mickelson reported that there was nothing to be reported.

LIAISON REPORT

Don Higginson reported that the drinking fountain has been installed and a large number of rhodies have been planted on the left side of the upper entrance. Also the bog area on the south side of the lower garden has been completed and landscaped.

STAFF ANNOUNCEMENT

Don Gallian has resigned since he will be moving from the area.

COMMISSIONER COMMENTS

Augie Kofoet wanted to know about the Bud Cross Park and the swimming pool. There has been a committee formed with City Council person Frances Johns as the City Council representative. Augie asked to be the Park and Recreation representative and was so appointed. The work on Bud Cross Park is at ground zero and there is much work to be done.

Motion to adjourn: passed

Respectfully submitted N.Canfield

City of Brookings
CHECK REGISTER: CHECK # 33819 THRU 34015
For The Month Ending: May 31, 1999 ** CLOSED **
PRINTED: June 1, 1999 09:19:52

PAGE 1

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
33819	Postmaster	Utility Permit	05/07/99	100-106.00	500.00	201-602.00	250.00
						251-602.00	250.00
33821	Bill Cridland	Deposit Refund	05/07/99	100-106.00	15.70	200-134.00	15.70
33822	Bruce & Ginny Thompson	Deposit Refund	05/07/99	100-106.00	24.84	200-134.00	24.84
33823	Elizabeth Lawrence	Deposit Refund	05/07/99	100-106.00	46.32	200-134.00	46.32
33824	RL & AL Eslick	Deposit Refund	05/07/99	100-106.00	28.91	200-134.00	28.91
33825	Robert Almada	Deposit Refund	05/07/99	100-106.00	38.73	200-134.00	38.73
33826	Anona Noordman	Deposit Refund	05/07/99	100-106.00	20.83	200-134.00	20.83
33827	Michael Moran	Deposit Refund	05/07/99	100-106.00	10.99	200-134.00	10.99
33828	Rawland Swift	Deposit Refund	05/07/99	100-106.00	32.92	200-134.00	32.92
33829	Michael & Diane Forbis	Deposit Refund	05/07/99	100-106.00	47.80	200-134.00	47.80
33830	Daniel S Gilbert	Deposit Refund	05/07/99	100-106.00	16.54	200-134.00	16.54
33831	George Mosier	Deposit Refund	05/07/99	100-106.00	19.13	200-134.00	19.13
33832	Randy Gorman/Tippets	Deposit Refund	05/07/99	100-106.00	39.73	200-134.00	39.73
33833	Susan Smith	Deposit Refund	05/07/99	100-106.00	28.72	200-134.00	28.72
33834	Edward & Lillian Whitman	Deposit Refund	05/07/99	100-106.00	8.34	200-134.00	8.34
33835	Jim Phelps	Deposit Refund	05/07/99	100-106.00	34.01	200-134.00	34.01
33836	Jim Phelps	Deposit Refund	05/07/99	100-106.00	35.63	200-134.00	35.63
33837	Anchor Lock & Key	Inv 8292	05/07/99	100-106.00	90.00	103-606.00	90.00
33838	Associated Bag Company	Inv M248114	05/07/99	100-106.00	132.09	252-612.00	132.09
33839	ATCO International	5803271/506985	05/07/99	100-106.00	622.25	104-606.00	622.25
33840	Doug Bales	Reimbursement	05/07/99	100-106.00	357.53	105-606.00	265.53
						105-658.00	92.00
33841	Becco Inc	6166 & 3050229	05/07/99	100-106.00	95.85	103-664.00	41.85
						252-612.00	54.00
33842	Beckwith & Kuffel	Inv 776271	05/07/99	100-106.00	160.98	202-606.00	160.98
33843	Best Western Brookings Inn	Falcon Cable	05/07/99	100-106.00	165.00	102-658.00	165.00
33844	Brookings Harbor Chamber	April Room Tax	05/07/99	100-106.00	1,834.23	109-687.00	1,834.23
33845	Brookings Vol Firefighters	May Contrib	05/07/99	100-106.00	1,666.67	104-682.00	1,666.67
33846	Cal-Pacific Products	Inv 91685	05/07/99	100-106.00	160.24	202-612.00	80.12
						252-612.00	80.12
33847	Chetco Pharmacy & Gifts	April Stmt	05/07/99	100-106.00	6.99	103-614.00	6.99
33848	Colvin Oil Company	Inv 657785	05/07/99	100-106.00	110.75	150-606.00	110.75
33849	Cooper & Sons Construction	Sewer Payback	05/07/99	100-106.00	27,650.57	250-460.00	27,650.57
33850	Curry Coastal Pilot	Misc Ads	05/07/99	100-106.00	71.90	106-612.00	29.10
						202-612.00	21.40
						252-612.00	21.40
33851	Dan's Photo & Cameras	April Stmt	05/07/99	100-106.00	9.76	103-614.00	9.76
33852	Del Cur Supply	Inv 77085	05/07/99	100-106.00	65.80	201-612.00	65.80
33853	Dept of Administrative Service	Inv ARK30268	05/07/99	100-106.00	191.00	251-606.00	191.00
33854	Familian Northwest Inc	Misc Invoices	05/07/99	100-106.00	838.28	201-612.00	785.00
						252-606.00	53.28
33855	Ferrellgas	April Stmt	05/07/99	100-106.00	631.93	150-624.00	281.93
						150-628.00	350.00
33856	Gall's Inc	Misc Invoices	05/07/99	100-106.00	525.84	103-684.00	207.86
						103-686.00	317.98
33857	Hagens Cleaners	April Stmt	05/07/99	100-106.00	125.45	103-606.00	56.70
						104-606.00	68.75
33858	Harbor Logging Supply Inc	April Stmt	05/07/99	100-106.00	102.15	150-612.00	102.15
33859	Richard Harper	May Services	05/07/99	100-106.00	250.00	101-646.00	250.00
33860	Kerr Hardware	April Stmt	05/07/99	100-106.00	430.77	104-606.00	15.13
						106-626.00	26.19

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 33819 THRU 34015
 For The Month Ending: May 31, 1999 ** CLGSED **
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PAGE 2

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Kerr Hardware. (Continued)							
						109-606.00	8.36
						150-612.00	10.28
						150-624.00	34.16
						201-612.00	224.45
						201-624.00	22.11
						252-606.00	53.44
33861	Lab Safety Supply Inc	Misc Invoices	05/07/99	100-106.00	1,581.92	252-612.00	36.65
						252-612.00	176.02
33862	Lane County Finance	RIS124 & RIS107	05/07/99	100-106.00	5,575.00	252-722.00	1,405.90
						103-664.00	4,181.25
33863	Les Schwab Tire Center	169174 & 169704	05/07/99	100-106.00	433.56	300-726.00	1,393.75
						103-606.00	339.96
33864	Ken Lewis	Feb/Mar Rotary	05/07/99	100-106.00	41.00	202-612.00	93.60
33865	Mary's	April Stmt	05/07/99	100-106.00	399.93	103-660.00	41.00
						102-602.00	236.20
						103-614.00	65.80
						105-602.00	17.85
						106-612.00	47.90
						107-602.00	26.60
33866	Munnell & Sherrill Inc	Misc Invoices	05/07/99	100-106.00	251.12	109-602.00	5.58
33867	Oregon APCO/NENA	Inv 99-13	05/07/99	100-106.00	179.50	201-612.00	251.12
33868	OR Teamster Employers Trust	May Premium	05/07/99	100-106.00	6,004.20	300-658.00	179.50
33869	OR Teamster Employers Trust	May Premium	05/07/99	100-106.00	12,008.36	100-220.60	6,004.20
33870	OSCPA CPE Division	Reg Fee-Hedding	05/07/99	100-106.00	415.00	100-220.60	12,008.36
33871	Petty Cash	Reimbursement	05/07/99	100-106.00	194.65	107-658.00	415.00
						102-602.00	71.58
						102-658.00	7.30
						103-602.00	10.11
						104-612.00	7.50
						105-602.00	27.99
						109-602.00	14.98
						150-612.00	20.00
						201-612.00	12.00
						252-606.00	3.99
33872	Postmaster	Utility Permit	05/07/99	100-106.00	500.00	252-612.00	19.20
33873	Quality Fast Lube & Oil	Inv 19323	05/07/99	100-106.00	23.95	105-602.00	500.00
33874	Quartermaster	InvP54750560001	05/07/99	100-106.00	13.75	103-606.00	23.95
33875	Roto-Rooter	April Stmt	05/07/99	100-106.00	84.00	103-614.00	13.75
33876	Southern Pacific Safety Eqt	Misc Invoices	05/07/99	100-106.00	113.57	109-686.00	84.00
33877	Sunshine Filters	Inv 046892	05/07/99	100-106.00	165.71	103-614.00	113.57
33878	Taplin Janitorial Services	Inv 1066	05/07/99	100-106.00	50.00	252-612.00	165.71
33879	Transport Logic	Misc Invoices	05/07/99	100-106.00	18.00	103-624.00	50.00
						201-612.00	9.00
33880	U S Filter/Pacific Water Works	Misc Invoices	05/07/99	100-106.00	1,100.73	252-612.00	9.00
33881	United Communications	April Stmt	05/07/99	100-106.00	575.26	201-612.00	1,100.73
33882	United Pipe & Supply Co Inc	Misc Invoices	05/07/99	100-106.00	335.04	109-664.00	575.26
33883	Bob Hagbom	Reimbursement	05/07/99	100-106.00	139.18	201-612.00	335.04
33884	Key Title Company	Property Purch	05/14/99	100-106.00	200,604.16	102-658.00	139.18
						150-730.00	30,000.00
						201-722.00	40,000.00
						202-722.00	29,000.00

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 33819 THRU 34015
For The Month Ending: May 31, 1999 ** CLOSED **
PRINTED: June 1, 1999 09:19:52

PAGE 3

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Key Title Company, (Continued)							
						251-722.00	28,000.00
						252-722.00	73,000.00
						150-606.00	120.84
						201-606.00	120.83
						202-606.00	120.83
						251-606.00	120.83
						252-606.00	120.83
33886	VOID	Property Purch	05/14/99	100-106.00	0.00	102-602.00	0.00
33887	Amazing Computers	Inv 1076	05/14/99	100-106.00	1,186.25	104-612.00	169.00
						107-612.00	634.75
						109-646.00	225.00
						201-612.00	45.00
						300-606.00	112.50
33888	VOID		05/14/99	100-106.00	0.00	106-612.00	0.00
33889	APSCO, Inc	Inv 10103/10116	05/14/99	100-106.00	6,715.66	252-726.00	6,715.66
33890	Bankcard Services	April Statement	05/14/99	100-106.00	1,375.54	102-658.00	39.00
						103-658.00	55.70
						103-684.00	71.90
						104-606.00	22.25
						104-614.00	646.49
						107-612.00	62.40
						109-602.00	395.00
						109-614.00	18.95
						201-602.00	63.85
33891	Linda Barker	Reimbursement	05/14/99	100-106.00	277.02	105-658.00	277.02
33892	Bay West Supply Inc	Misc Invoices	05/14/99	100-106.00	395.42	106-652.00	(174.10)
						109-614.00	310.14
33893	Brookings Auto Parts	April Statement	05/14/99	100-106.00	107.85	252-612.00	259.38
						201-606.00	28.89
						202-606.00	41.45
						252-606.00	23.47
						202-612.00	14.04
33894	Brown & Caldwell	Inv 13-3291	05/14/99	100-106.00	2,425.79	480-636.00	2,425.79
33895	Carpenter Auto Center	April Statement	05/14/99	100-106.00	1,018.53	103-606.00	39.56
						103-681.00	182.01
						109-606.00	472.29
						202-612.00	162.34
						252-612.00	162.33
33896	Ciba Specialty Chemicals	Inv 708895	05/14/99	100-106.00	2,381.40	252-652.00	2,381.40
33897	Coastal Coffee Service	Inv 5214	05/14/99	100-106.00	32.00	109-614.00	32.00
33898	Colvin Oil Company	End April Stmt	05/14/99	100-106.00	1,171.93	103-606.00	545.60
						104-606.00	137.05
						104-612.00	58.66
						150-606.00	236.60
						201-606.00	52.28
						202-606.00	61.37
						251-606.00	19.01
						252-606.00	61.36
33899	Curry Coastal Pilot	April Statement	05/14/99	100-106.00	529.20	102-602.00	224.70
						105-602.00	231.00
						109-602.00	31.50

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 33819 THRU 34015
 For The Month Ending: May 31, 1999 ** CLOSED **
 PRINTED: June 1, 1999 09:19:52

PAGE 4

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Curry Coastal Pilot, (Continued)							
33900	Dan's Auto & Marine Electric	April Statement	05/14/99	100-106.00	498.08	251-602.00 104-606.00 150-606.00 150-612.00 201-606.00	42.00 239.39 140.20 61.96 56.53
33901	DEQ	Inv USTC99-2747	05/14/99	100-106.00	20.60	252-612.00	20.60
33902	DHR Child Support Unit	Garnishment	05/14/99	100-106.00	203.08	100-220.70	203.08
33903	DHR Child Support Unit	Garnishment	05/14/99	100-106.00	278.31	100-220.70	278.31
33904	Enviro Technologies Inc	Inv 34803	05/14/99	100-106.00	660.00	252-612.00	660.00
33905	Foursquare Christian Center	Refund Park Use	05/14/99	100-106.00	25.00	100-478.00	25.00
33906	Fred Meyer	Inv 693082	05/14/99	100-106.00	102.00	252-612.00	102.00
33907	General Tool & Supply	#1369832-01/02	05/14/99	100-106.00	2,535.00	251-606.00	2,535.00
33908	GFOA	Reg Fee-Hedding	05/14/99	100-106.00	342.00	107-658.00	342.00
33909	Grants Pass Water Lab	April Statement	05/14/99	100-106.00	171.00	201-612.00	171.00
33910	Great Western Chemical Co	#111719/103316	05/14/99	100-106.00	3,599.75	202-652.00	3,599.75
33911	GTE Northwest	April Phone	05/14/99	100-106.00	1,665.15	109-664.00 202-606.00	1,635.36 29.79
33912	Hach Co	Inv 544944	05/14/99	100-106.00	140.05	252-652.00	140.05
33913	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	05/14/99	100-106.00	885.00	100-220.70	885.00
33914	Internet Technologies	April Statement	05/14/99	100-106.00	115.00	109-664.00	115.00
33915	Marquess & Associates	Inv 24312	05/14/99	100-106.00	4,740.07	150-730.00 901-730.00 951-730.00	2,962.54 977.64 799.89
33916	Jim McLennan	DT #1 Roof	05/14/99	100-106.00	5,040.07	251-624.00	5,040.07
33917	Musser & Associates CPA's PC	Inv 2811	05/14/99	100-106.00	50.00	102-642.00	50.00
33918	Northwest Computer Accessories	Inv 9337585	05/14/99	100-106.00	119.00	109-646.00	119.00
33919	Oregon Department of Revenue	State W/H Tax	05/14/99	100-106.00	3,698.60	100-220.30	3,698.60
33920	ORPA	Dues - Nelson	05/14/99	100-106.00	30.00	106-660.00	30.00
33921	Pelican Bay Art Association	Donation	05/14/99	100-106.00	100.00	109-686.00	100.00
33922	PERS - Retirement	5/14/99 Payroll	05/14/99	100-106.00	7,147.06	100-220.70 100-220.80	97.60 7,049.46
33923	Petty Cash - Pool	Pool Start-up	05/14/99	100-106.00	25.00	106-612.00	25.00
33924	Port of Brookings Harbor	Travel Reimb	05/14/99	100-106.00	300.00	109-686.00	300.00
33925	Quality Fast Lube & Oil	Inv 19784&19850	05/14/99	100-106.00	60.85	103-606.00 150-606.00	36.90 23.95
33926	Ramcell of Oregon	Inv 330909	05/14/99	100-106.00	189.91	103-664.00 104-664.00	168.41 21.50
33927	Rays Food Place	April Statement	05/14/99	100-106.00	251.87	102-602.00 102-658.00 103-602.00 104-606.00 104-658.00 252-612.00 300-658.00	87.21 32.06 35.94 17.37 32.06 16.30 30.93
33928	RCAC	Reg Fees	05/14/99	100-106.00	20.00	201-658.00	20.00
33929	Riverside Market	Refund Liq Lic	05/14/99	100-106.00	25.00	100-478.00	25.00
33930	Roto-Rooter	Inv 15958	05/14/99	100-106.00	94.00	252-646.00	94.00
33931	Teamsters Local Union 223	May Dues	05/14/99	100-106.00	495.00	100-220.70	495.00
33932	Hilary Thompson	Emp Season	05/14/99	100-106.00	50.00	107-602.00	50.00
33933	Tidewater Contractors Inc	April Statement	05/14/99	100-106.00	909.78	150-628.00	909.78
33934	Trew & Cyphers	April Statement	05/14/99	100-106.00	4,370.50	102-632.00	4,370.50

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 33819 THRU 34015
For The Month Ending: May 31, 1999 ** CLOSED **
PRINTED: June 1, 1999 09:19:52

PAGE 5

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
33935	United Pipe & Supply Co Inc	43580244360674	05/14/99	100-106.00	129.12	201-612.00	129.12
33936	U.S. Bank Trust NA	GOB Series 93	05/14/99	100-106.00	123,119.38	420-824.00	123,119.38
33937	Water Environment Federation	Training Course	05/14/99	100-106.00	23.30	202-658.00	11.65
						252-658.00	11.65
33938	Woods Computer Outlet	Inv 2142	05/14/99	100-106.00	178.75	107-612.00	178.75
33940	American Red Cross	6 Lifeguard	05/20/99	100-106.00	121.22	106-612.00	121.22
33941	Don Chandler	Rental Unit Fee	05/20/99	100-106.00	100.00	150-612.00	100.00
33942	Chetco Pharmacy & Gifts	Restitution	05/20/99	100-106.00	64.40	100-474.00	64.40
33943	Chetco Senior Center	Downtown Shuttl	05/20/99	100-106.00	1,000.00	109-686.00	1,000.00
33944	CIS	Inv 349	05/20/99	100-106.00	950.00	103-614.00	950.00
33945	Coastal Coffee Service	Inv 5251	05/20/99	100-106.00	43.25	109-614.00	43.25
33946	Colvin Oil Company	Inv 658002	05/20/99	100-106.00	52.98	150-606.00	52.98
33947	Coos-Curry Electric	April Electric	05/20/99	100-106.00	1,474.46	106-662.00	525.09
						150-662.00	99.53
						201-662.00	554.05
						251-662.00	295.79
33948	Curry County Health Department	Inv 99-73	05/20/99	100-106.00	38.80	103-614.00	38.80
33949	Curry Diagnostics	Restitution	05/20/99	100-106.00	156.00	100-474.00	156.00
33950	Curry Equipment Co	April Statement	05/20/99	100-106.00	16.45	150-606.00	16.45
33951	Day Wireless Systems	Inv 107865	05/20/99	100-106.00	886.50	103-664.00	886.50
33952	Del Cur Supply	77662 & 77674	05/20/99	100-106.00	187.18	106-612.00	187.18
33953	DEQ	WW Cert Renew	05/20/99	100-106.00	360.00	251-658.00	360.00
33954	Dictaphone	Inv P308897	05/20/99	100-106.00	890.75	300-606.00	890.75
33955	Emblem Enterprises	Inv 10-3952	05/20/99	100-106.00	214.58	103-686.00	214.58
33956	FNW Supply	Inv 065-6843620	05/20/99	100-106.00	569.70	201-612.00	569.70
33957	Flint Trading, Inc	Inv 24596	05/20/99	100-106.00	2,966.35	150-628.00	2,966.35
33958	Gall's Inc	Misc Invoices	05/20/99	100-106.00	207.45	103-614.00	207.45
33959	Gail Hedding	Reimbursement	05/20/99	100-106.00	81.25	107-658.00	81.25
33960	Hennick's Hardware	April Statement	05/20/99	100-106.00	37.06	201-612.00	37.06
33961	League of Oregon Cities	Inv 24960	05/20/99	100-106.00	293.91	103-606.00	293.91
33962	Les Schwab Tire Center	Inv 168624	05/20/99	100-106.00	20.00	150-606.00	20.00
33963	Matco Tools	Inv 34183	05/20/99	100-106.00	62.20	201-612.00	62.20
33964	Minuteman Press	Inv 7834	05/20/99	100-106.00	5.25	103-664.00	5.25
33965	Muffler & More	Inv 7943	05/20/99	100-106.00	74.00	150-606.00	74.00
33966	New Hope Plumbing Co	Inv 9576	05/20/99	100-106.00	157.00	150-624.00	157.00
33967	Nurnberg Scientific	Inv P74478	05/20/99	100-106.00	396.35	252-612.00	396.35
33968	One Call Concepts, Inc	Inv 9048661	05/20/99	100-106.00	15.30	150-646.00	5.10
						201-612.00	5.10
						251-612.00	5.10
33969	Oregon Mayors Association	Reg Fee-Hagbom	05/20/99	100-106.00	25.00	102-658.00	25.00
33970	Barbara Palicki	Reimbursement	05/20/99	100-106.00	131.36	103-658.00	131.36
33971	Jay Patel	Restitution	05/20/99	100-106.00	125.00	100-474.00	125.00
33972	Port of Brookings Harbor	All Event Ctr	05/20/99	100-106.00	1,500.00	109-686.00	1,500.00
33973	Quality Fast Lube & Oil	Inv 20124	05/20/99	100-106.00	37.40	201-606.00	37.40
33974	Regence Life & Health Ins	June Premium	05/20/99	100-106.00	222.60	100-220.60	222.60
33975	Reliance Appliance	Inv 48334	05/20/99	100-106.00	395.00	103-686.00	395.00
33976	Southern Public Safety Equip	Inv 16229	05/20/99	100-106.00	9.50	103-614.00	9.50
33977	VOID		05/20/99	100-106.00	0.00	102-638.00	0.00
33978	Sarah Timeus c/o Western Bank	Donation	05/20/99	100-106.00	201.50	100-478.00	201.50
33979	Traffic Safety Supply	Inv 724791	05/20/99	100-106.00	587.11	150-628.00	587.11
33980	Vietnam Veterans of America	Fireworks	05/20/99	100-106.00	750.00	109-686.00	750.00
33981	Chris Wallace	Travel Advance	05/20/99	100-106.00	120.00	103-684.00	120.00

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 33819 THRU 34015
 For The Month Ending: May 31, 1999 ** CLOSED **
 PRINTED: June 1, 1999 09:19:52

PAGE 6

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
33982	Webfoot Truck & Equipment Inc	Inv 89939	05/20/99	100-106.00	70.74	150-612.00	70.74
33983	Windjammer	Inv 2031	05/20/99	100-106.00	149.20	109-614.00	149.20
33984	WW Grainger Inc	Misc Invoices	05/20/99	100-106.00	173.10	150-612.00	132.84
						201-612.00	40.26
33985	U.S. Bank Trust NA	Bond Payment	05/21/99	100-106.00	142,892.50	370-822.00	120,000.00
						370-824.00	22,892.50
33988	Beverly Adams	Feb-April Serv	05/27/99	100-106.00	150.00	107-606.00	150.00
33989	Brookings Harbor Medical Ctr	April Statement	05/27/99	100-106.00	200.00	102-606.00	100.00
						201-612.00	50.00
33990	Budge-McHugh Supply Co	Misc Invoices	05/27/99	100-106.00	356.22	251-612.00	50.00
33991	CIS	Misc Invoices	05/27/99	100-106.00	584.97	251-612.00	356.22
						103-654.00	207.00
						104-647.00	327.97
33992	Colvin Oil Company	Mid-May Stmt	05/27/99	100-106.00	1,166.98	201-654.00	50.00
						103-606.00	492.73
						104-606.00	223.55
						106-612.00	121.11
						150-606.00	98.21
						201-606.00	83.75
						202-606.00	69.05
						251-606.00	9.55
33993	Coos-Curry Electric	April Stat	05/27/99	100-106.00	7,987.96	252-606.00	69.03
						109-662.00	909.09
						202-662.00	3,958.41
						252-662.00	3,120.46
33994	Cummins Northwest Inc	Inv 014-6515	05/27/99	100-106.00	65.82	150-606.00	65.82
33995	Dave's Custom Canvas Work	Inv 1814	05/27/99	100-106.00	120.00	104-606.00	120.00
33996	DHR Child Support Unit	Garnishment	05/27/99	100-106.00	278.31	100-220.70	278.31
33997	DHR Child Support Unit	Garnishment	05/27/99	100-106.00	203.08	100-220.70	203.08
33998	Dynamic Balancing	Inv 5637	05/27/99	100-106.00	685.00	202-606.00	685.00
33999	EBS Trust	June Premium	05/27/99	100-106.00	51.00	103-654.00	28.00
						104-654.00	23.00
34000	Bob Hagbom	Reimbursement	05/27/99	100-106.00	681.99	102-658.00	681.99
34001	Har-Brook Jewelers	Inv #3	05/27/99	100-106.00	37.70	102-602.00	37.70
34002	HGE Inc	Misc Invoices	05/27/99	100-106.00	5,908.98	105-602.00	2.20
						105-646.00	336.00
						901-730.00	4,035.78
						902-730.00	1,535.00
34003	ICMA-RT 457 c/o 1st Ntl Bnk MD	5/28/99 Payroll	05/27/99	100-106.00	885.00	100-220.70	885.00
34004	VOID	State W/H Tax	05/27/99	100-106.00	0.00	100-220.30	0.00
34005	VOID	5/28/99 Payroll	05/27/99	100-106.00	0.00	100-220.80	0.00
34006	Petty Cash	Reimbursement	05/27/99	100-106.00	145.19	103-602.00	14.77
						105-602.00	11.95
						106-606.00	14.16
						106-626.00	17.56
						107-602.00	27.12
						109-686.00	10.00
						201-612.00	12.00
						252-612.00	37.63
34007	Pitney Bowes Inc - FAX	Inv X517563	05/27/99	100-106.00	65.00	109-606.00	65.00
34008	Shirley Smith	Reimbursement	05/27/99	100-106.00	26.00	103-658.00	26.00
34009	Stadelman Electric	Inv 4635 & 4653	05/27/99	100-106.00	1,670.10	202-606.00	1,670.10

(Continued)

City of Brookings
CHECK REGISTER: CHECK # 33819 THRU 34015

For The Month Ending: May 31, 1999 ** CLOSED **

PRINTED: June 1, 1999 09:19:52

PAGE 7

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
34010	Strahm's Sealcoat & Striping	Inv 51999	05/27/99	100-106.00	2,952.00	150-646.00	2,952.00
34011	Western Equipment Distributors	Misc Invoices	05/27/99	100-106.00	122.50	106-606.00	122.50
34012	Xerox Corp	Inv 068642141	05/27/99	100-106.00	70.00	103-606.00	70.00
34014	Oregon Department of Revenue	State W/H Tax	05/27/99	100-106.00	3,781.33	100-220.30	3,781.33
34015	PERS - Retirement	5/28/99 Payroll	05/27/99	100-106.00	7,183.70	100-220.80	7,183.70
					642,287.86		642,287.86

*** END OF REPORT ***

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

In the Matter of a Resolution Supporting)
Cal-Ore Life Flight Application to Del Norte)
County to Operate a Ground Ambulance)
Service from Sutter Coast Hospital to the)
Crescent City Airport)

RESOLUTION NO. 661

WHEREAS, Cal-Ore Life Flight applied for a permit in January, 1999, to provide ground ambulance transportation for its air ambulance patients from Sutter Coast Hospital to the Crescent City Airport; and

WHEREAS, the Del Norte Board of Supervisors has scheduled a public hearing for June 22, 1999, on the application for permit; and

WHEREAS, Cal-Ore Life Flight has approximately 3,000 members in Curry County, a large portion of whom reside within the City of Brookings, all of whom would benefit by the above-referenced service being added to their membership package; and

WHEREAS, in 1998 Cal-Ore Life Flight transported approximately 50% of the patients transported by air ambulance out of Crescent City; and

WHEREAS, Sutter Coast personnel have stated that 25% of their business comes from Curry County and, in particular, the City of Brookings; and

WHEREAS, if approved, Cal-Ore Life Flight's services would provide the user a reduction of over \$150.00 for the airport transfer; and

WHEREAS, for members of Cal-Ore Life Flight, the insurance reimbursement would be accepted as payment in full for both air and ground services;

NOW, THEREFORE, THE CITY OF BROOKINGS HEREBY RESOLVES to support Cal-Ore Life Flight's application for a permit to provide ground ambulance transportation for its air ambulance patients from Sutter Coast Hospital to the Crescent City Airport.

DATED and signed this _____ day of June, 1999,

Bob Hagbom
MAYOR

ATTEST:

Gail Hedding
Finance Direct/Recorder

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of May, 1999

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
2	Single Family Dwelling	\$908.50	\$290.00	\$45.43	\$8,934.00	\$218,722.00	14	\$1,774,277.11	15	\$2,421,627.20
9	Single Family Addition	\$424.50	\$243.15	\$21.23	\$0.00	\$40,005.00	23	\$277,522.28	15	\$194,154.20
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$45,259.00	9	\$75,073.08
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$210,000.00
1	Multi-Family Residential Apts	\$3,248.00	\$2,111.00	\$162.40	\$40,203.00	\$1,225,823.00	1	\$1,225,823.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	3	\$123,003.66
4	Commercial Addition-Change	\$184.00	\$52.33	\$9.20	\$0.00	\$16,200.00	15	\$654,915.09	12	\$412,926.25
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$500.00	0	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$700.00	0	\$0.00
16	Total Building Permits	\$4,765.00	\$2,696.48	\$238.25	\$49,137.00	\$1,500,750.00	61	\$3,978,996.48	55	\$3,436,784.39
8	Mechanical Permits	\$325.00	N/A	\$16.25		N/A	30	N/A	30	N/A
4	Plumbing Permits	\$333.20		\$16.66	\$0.00	N/A	17	N/A	22	N/A
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	2	N/A	8	N/A
28	TOTAL PERMITS	\$5,423.20	\$2,696.48	\$271.16	\$49,137.00	\$1,500,750.00	110	\$3,978,996.48	115	\$3,436,784.39
	Total Year to Date Calculated Fees	\$16,946.69	\$8,907.67	\$787.34	\$102,741.00					
	1998 YTD Calculated Fees	\$16,660.09	\$8,594.71	\$832.98	\$98,474.00					

In April, 1999 Harbor issued permits for 0.0 EDUs.

During the Month of May, 1999, Brookings issued permits for 11.00 new sewer connections. The City of Brookings now has 305.94 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.

May, 1999

Community Development Department



What we've done . . . What we're doing

Division Statistics

- Building permits were issued for 2 single family dwellings; 9 single family additions; 1 multi-family residential (9-unit condominium) and 4 commercial changes. Total value of the new construction was \$1,500,750.

We thought you'd want to know

- Planning Division staff was kept busy after the mailing of the notice on the Public Hearing for the Public Facilities and Services Plan for the Urban Growth Boundary. State law, as passed by the voters last November, requires municipalities to send written notice to every property owner within their jurisdiction whenever a change to the Comprehensive Plan is proposed.

Staff fielded close to 150 inquiries about the notifications. The state-law-required statement that "the city has determined that the adoption of this ordinance will affect the permissible uses of your property and may reduce the value of your property" understandably had many residents concerned.

Once the whole process was explained and the area involved was shown most constituents were satisfied that while it would be a interesting meeting their property rights were not being put in jeopardy.

- Public Works did a dandy job of sprucing up the city for the Azalea Festival. Spring clean up is continuing with additional curb painting and crosswalk demarcations. The city is using a hot-tape application instead of paint for many of the high use crosswalks. This tape has proven to be longer lasting than the paint used in the past.
- Two new employees began work at the Treatment Plants in May. David Branham moved from Corvallis to fill the position of Operator and Thomas Moody of Brookings began work in the Operator Assistant position.

- A new 10" waterline on Parkview Drive is tied into our system. This line, which replaces the old 6" line, allows for a new fire hydrant on Parkview giving better fire protection for residents of that area. The water line was put in by Jay Patel, M.D. to serve his assisted living facility. Sheetrock is being hung in the building at this time.
- Los Amigos Mexican Restaurant has taken out building permits for a major remodel of their building's exterior. Grading has begun for a new mini-storage building behind the mini-lube on Railroad Avenue and architects for the new post office are inquiring about pulling permits for city services.

Projects in Progress

- Brown and Caldwell, engineers for the WWTP Expansion Project hosted a retreat for their staff and families in Brookings, May 1. Like most office personnel, Brown and Caldwell's staff hears voices over the phone and reads about project locations. This trip gave them a chance to put "faces to the voices" and see the project first hand. Several city staff and elected officials joined in the tour of the plant.

Work on the project continues on schedule. Some very large deep holes have been excavated. There was a slight delay in getting rebar which needs to be installed before the concrete can be poured. The rebar arrived June 7 so the contractor should be able to remain on schedule.

- While the Ransom Street Pedestrian Walkway project looks complete portions of the project did not meet the specifications, therefore they will be re-constructed.
- The city has received the Supplemental Environmental Project for signature by the city and then it will be forwarded to the Department of Environmental Quality's Director for his signature. This project, to plant trees in the Chetco River watershed, was to use 80% of the wastewater system violations fine to enhance the local watershed instead of forwarding all of the fine to the State of Oregon.

Community Development Department

Building Planning Public Works Water Wastewater

CITY OF BROOKINGS

898 Elk Drive
Brookings, Oregon 97415
Phone (541) 469-2163
Fax (541) 469-3650
cityhall@brookingsor.org

The Home of Winter Flowers



June 4, 1999

To: Tom Weldon

From: Gail Hedding

RE: May Finance Department Report

The Finance Department is now fully staffed and everyone has settled in from the transition in personnel.

In addition to the routine functions performed by the department, the focus in the month of May has been on the evaluation and selection of a Financial and Utility Billing system. The evaluation was extensive and recommendation was made to the City Manager and City Council to approve the purchase of the products offered by Caselle, Inc. City Council approved the recommendation and the contract with Caselle was negotiated. System implementation will begin in August/September and will result in participation by all members of the Finance staff over the subsequent three-four months.

The time for renewal of business license is drawing near and we were faced with a Business Licensing system that could not perform the needed renewal process without significant investment of resources. With the decision to purchase the Caselle Financial and Utility Billing systems, we made inquiry regarding the Business License product they offer. The City of Brookings has agreed to serve as a beta site for Caselle and their Windows based Business License system. As compensation for functioning as their beta (test) site, we did not have to pay for the software. Staff is in the process of entering the Business License data (800-1000) records into the new system in preparation for the renewal billing in June of 1999.

The financial reports for the month of April were completed and distributed to all department heads and the City Manager.

The City Council meeting on May 24 was the forum for the public hearing on the 1999/2000 budget and proposed uses of state revenue sharing dollars. There were no comments from the audience. The formal resolution adopting the 1999/2000 budget will be presented in June.

We are very pleased with the decision to recognize Hilary Thompson as employee of the season. Hilary contributes a great deal to the department and deserves the recognition by management and City Council.

*Sharon, please make a copy of this for the Council
& Finance Dept. employees. Thanks*

Tom

✓ 6/7/99

April 1999



Your Fire Department In Action!!

The Months Responses

17 calls

Motor Vehicle accidents & Jaws calls - 3

Ambulance assists - 6

False alarms - 3

Illegal burning - 2

Dog rescue - 1

Standby for Harbor - 1

Oven fire - 1

Projects and Activities

Met with the school Superintendent and local emergency responder chiefs to plan and implement a "disaster drill" at Azalea school.

Put on the drill on April 22, at 10 am.

Put on training for Police VIPs , EMT training, and local wild land re-certification.

Spring Fire Prevention classes at K-school . 4th grade classes.

For Your Information

Computer Fire Reporting system was down for the month. Re-installed by our computer technician in May. This report is one month late as a result of that.

May 1999



Your Fire Department In Action!!

The Months Responses

25 Calls

Beach Rescue - 2

Ambulance Assist - 13

Motor Vehicle Accidents/ Jaws - 4

Standby for Harbor - 1

House Fire - 1

Gas Spill - 1

False Alarm - 1

Flue Fire - 2

Projects and Activities

Put on training for Basic Wild Land, a two day class for certification.

Jaws/extrication demonstration for a local EMT class.

Spring Fire Prevention @ Cape ferrello , Kalmeopsis Schools- 160 kids.

Participated in Careers Day @ Azalea School.

Taught a class for fire / life safety to Adult Foster home class - SWOCC.

For Your Information

Participated in a two day Wild land fire convention in Gold Beach.

Was one of the opening day speakers representing the Fire chiefs of Curry County.

June 14, 1999

To: Mayor Hagbom and The Brookings City Council
From: Russ Fritz
Subject: Dawson Road Repair

A note of thanks to The City of Brookings and Leo Lightle on the paving of a portion of Dawson Road off Highway 101.

I volunteered on behalf of a number of residents (Dawson Tract - Harris Beach Estates - Ocean Park) to present to the city a situation of extreme concern regarding the dangerous condition of Dawson Road.

Originally I was told this area was the responsibility of the State of Oregon. When the state said it would not make the necessary repairs, Leo and his crew immediately did the paving and striping.

Volunteerism is working as are the paid employees, to make Brookings the place to reside on the Southern Oregon Coast.

Thanks again on behalf of all the citizens off Dawson Road.

Sincerely,

Russ Fritz
Russ Fritz

Russ Fritz
17163 OCEAN PARK CT.
BROOKINGS

File: CC

received
6/14/99

469-0244
Probably out to read
at the Council meeting
H

*Added to agenda
Tom*

TO: Mayor, City Council
FROM: Leo Lightle,
Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: June 14, 1999
ISSUE: Tree removal and electrical transformer
placement at Azalea Park

Community Development Department



BACKGROUND:

The City Council, at their July 13, 1998 meeting, allowed a narrower roadway and sidewalk cross section to be built to preserve trees.

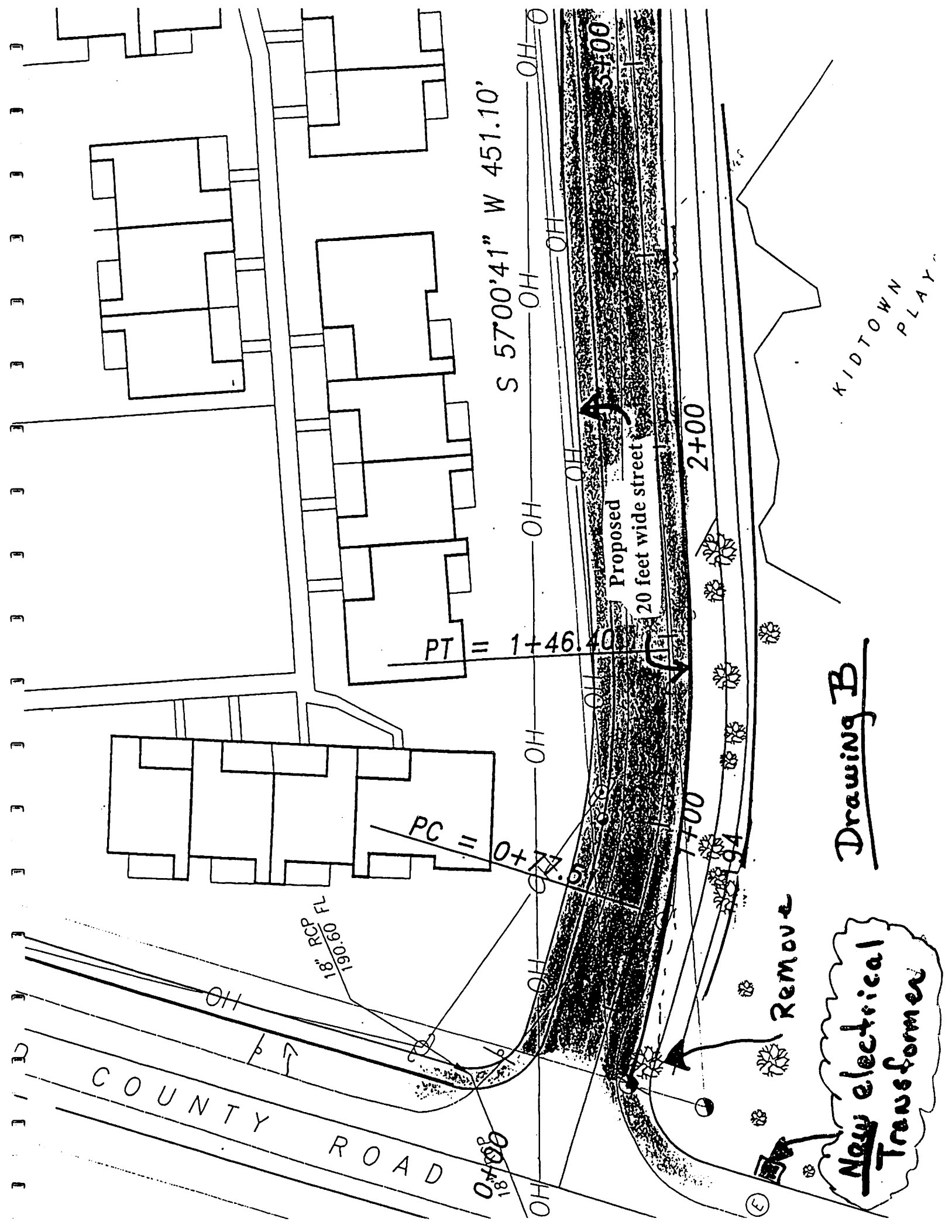
One tree would be removed at the intersection of Lundeen Lane and Old County Road. The health of the tree and the fact that the root system would be disturbed during construction makes it necessary to remove the tree.

In preparing to pave the street Coos-Curry Electric is willing to do some undergrounding of their lines, removing some poles and, through the changes, make the installation of a street light at the northeast corner of the intersection.

To do the undergrounding Coos-Curry needs to install a transformer. The transformer would be above ground and is approximately 5 feet by 5 feet by 5 feet in height. Coos-Curry Electric is agreeable to screen the transformer with plants to help blend the transformer into the park.

RECOMMENDATION:

The City Council give permission for Coos-Curry Electric to construct a transformer that is approximately 5 feet by 5 feet by 5 feet in height near the intersection of Lundeen Lane and Old County Road.



Drawing B

New electrical
Transformer

Remove

KIDTOWN
PLAY

Proposed
20 foot wide street

S 57°00'41" W 451.10'

PT = 1+46.40

PC = 0+77.5

18" RCP FL
190.60'

COUNTY
ROAD

2+00

1+700

3+00

0+00

Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager
SUBJECT: Lundeen Lane improvements
DATE: July 7, 1998



Recommendation: The City Council establish the road width of 20 feet with no parking for the first 500 feet beginning at the intersection with Old County Road with the improvement along the northerly portion of the right-of-way.

Rationale: The city wishes to preserve the Kidtown improvements and to maintain a buffer between the street improvements and Kidtown and to preserve the existing trees.

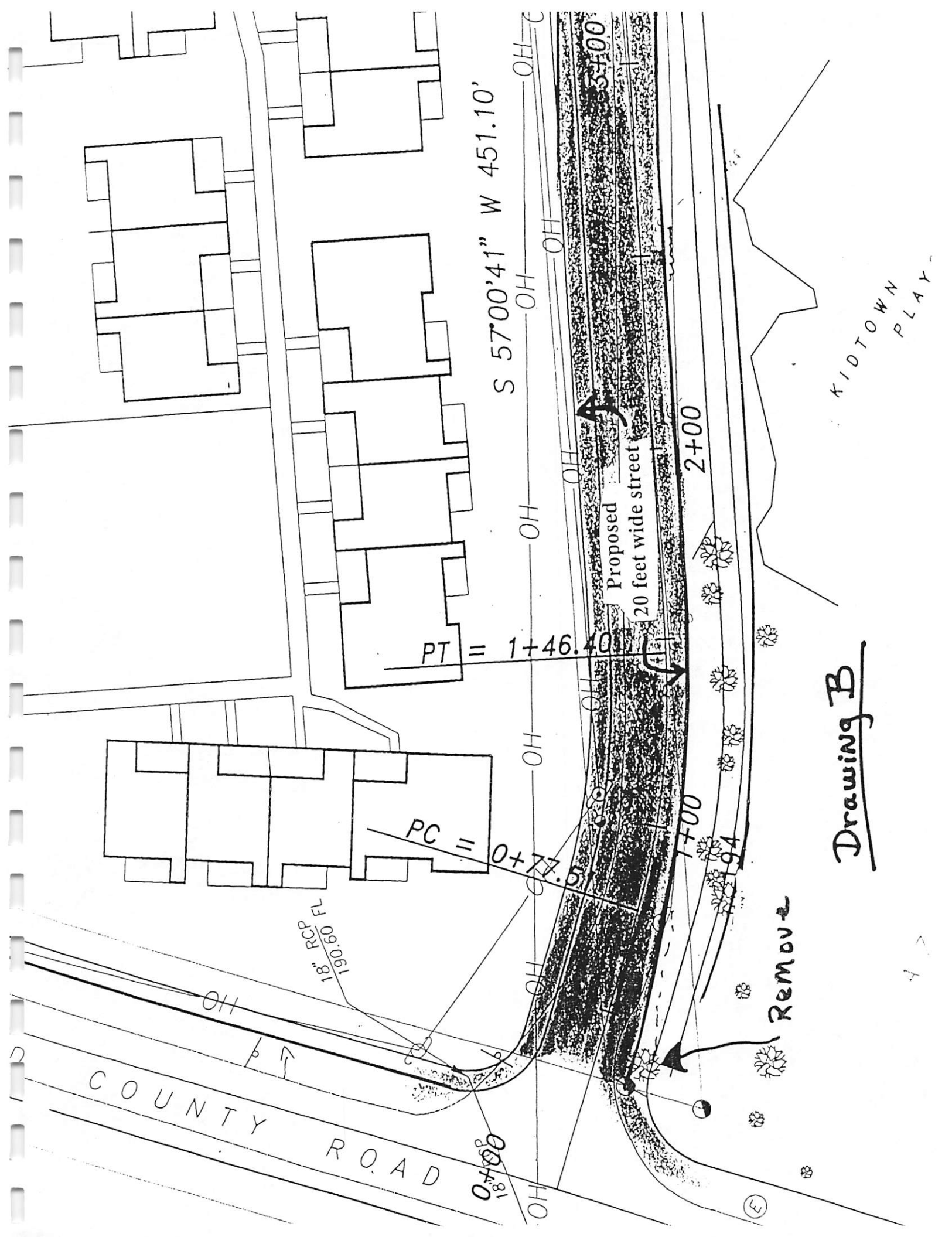
Background: The street improvement required by the development by Shelter Resources, Inc. on Lundeen Lane would require removal of several trees and would, when the street is completed, put the improvements within less than five feet of Kidtown (see attached drawings). Drawing A shows full street; Drawing B shows 20 feet travel lanes with no parking either side of the street

When reviewing the improvements staff looked for options to allow a buffering area and a means to keep from removing any more trees than necessary.

In Section 80.040.F, the Land Development Code gives the authority to determine the needed improvements in the Public Open Space Zone to the City Council with input from the Site Plan Committee. Azalea Park is Public Open Space, therefore the Council has authority on the south side of the street to specify improvements. In as much as the north side of Lundeen Lane has to be built to accommodate the improvements on the other side of the street, the city in fact is able to determine the road width on the north side of the project.

Staff met with the developer's representatives and they did not want to negatively impact Kidtown or the park and were willing to work with the city to find an acceptable solution to the problem. The developer is providing parking for their development on their site, therefore they are not concerned about not having parking on the street.

The Park and Recreation Commission met and supports the idea of preserving the trees and buffer area between the improvements and the park area.



KIDTOWN
PLAY

Drawing B