

VAULT COPY

agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415 - 7:00 PM
May 10, 1999



agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
May 10, 1999
7:00 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL - pink
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS - blue
 - A. Announcements
 - 1. Employee of the Season
 - 2. 20 Years of Service Employee Recognition - Jeanne Nelson
 - B. Proclamation
 - 1. Veterans of Foreign Wars of the USA 100th Anniversary - Cmdr. Charles D. Fuller, Chairman
- V. PUBLIC HEARING - yellow
 - A. In the matter of Planning Commission File No. LDC-4-99, an amendment to Section 100, Hazardous Building Site Protection/hillside Development Standards, of the Lane Development Code, to change the density standards on hillsides with slopes of 15% or greater and to clarify the intent of the hillside development standards. To also amend Section 176, Land Division, of the Land Development Code, to reflect the new wording and provisions of Section 100, city initiated.
 - 1. Final Order and Findings of Fact for File No. LDC-4-99
- VI. SCHEDULED PUBLIC APPEARANCES - green
 - A. Vietnam Veterans of America Chapter 757 - Vice President Jerry Hartzell - request for 4th of July fireworks donation
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 - 1. Chamber of Commerce
 - 2. Businesses for a Better Brookings
 - 3. Parks & Recreation Commission

- 4. Planning Commission
- 5. Council Liaisons Reports and New Assignments - buff
- B. *Unscheduled*

VIII.

STAFF REPORTS

- A. City Manager - salmon
 - 1. Cal-Ore Life Flight Request
 - 2. Committee to study pool issues
- B. Community Development Department - purple
 - 1. Authorize calling for bids for the fence on new City yard, City shops and City equipment storage area
 - 2. Award of bid for the sewer camera transporter
- C. Police Department - gray
 - 1. Approval to apply for U.S. Department of Justice 3-Year Grant
 - 2. Temporary second School Resource Officer

IX.

CONSENT CALENDAR - white

- A. Approval of Council Meeting Minutes
 - 1. Minutes of April 26, 1999, Regular Council Meeting
- B. Acceptance of Parks and Recreation Commission Minutes
 - 1. Minutes of April 22, 1999, Regular Commission Meeting
- C. Approval of Vouchers (\$234,082.03)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Ordinances - yellow
 - 1. Approval of Ordinance No. 99-O-446.FF, an amendment to Section 100, Hazardous Building Site Protection/Hillside Development Standards, of the Land Development Code.

XI.

REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

EXECUTIVE SESSION - ORS 192.660 (a) (i) - Performance Evaluation of Public Officers and Employees

XII.

ADJOURNMENT

MAY 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	9:00am CC-VIPS 11:00am CC-Muni Court	12:00pm CC-SpecCouncilMtg 1:45pm CC-Bid Openg/Camera	9:00am CC-PROUD OrdRev Sub Con/ JBischoff 12:00pm CC-Community Agencies mtg 1:15pm CC-TW&JB/Caulkins 5:00pm CC-Infrastr/PROUD byLLightle 7:00pm FH-Reserves 7:00pm CC-PROUD Mtg/ JBischoff	8:15am FH-CDD Staff mtg 9:00am CC-Crime Stoppers 9:00am FH-JB w/DLCD Rep 5:00pm CC-Sr.Proj/MockMtg		
	7:00pm CC-Council Mtg		1:00pm CC-Ciapusci Orintn 2:30pm FH-Safety Com.Mtg	8:15am CC-CDD Staff mtg	9:45am CC-Law Enf Memrl - B/Palicki	
Mother's Day	9:00am CC-VIPS 11:00am cc-Muni Court			8:15am CC-CDD Staff mtg 6:30pm CC-Seatbelt Class-PD / B.Palicki		
	7:00pm CC-IncludeBdgtHg 7:00pm CC-Council Mtg			8:15am CC-CDD Staff mtg 7:00pm CC-Parks & Rec Comm	AZALEA FESTIVAL 6:00pm CC-Vietnam Vets RollCall	AZALEA FESTIVAL
White Sunday	AZALEA FESTIVAL 9:00am City Hall CLOSED		APRIL 1999 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		JUNE 1999 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	
AZALEA FESTIVAL	Memorial Day					

5/6/99

JUNE 1999

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		CITY POOL TO OPEN 7:00pm CC-Planning Comm reg mtg	12:00pm :CC-Community Agencies mtg 7:00pm FH-Reserves	8:15am FH-CDD Staff mtg 9:00am CC-Crime Stoppers 7:00pm CC-Joint CC&P/C Mtg		8:00am CC-PHTLS Class/Fire Dept
8:00am CC-PHTLS Class/Fire Dept.	9:00am CC-VIPS		2:30pm FH-Safety Com.Mtg	8:15am CC-CDD Staff mtg		
	7:00pm CC-Council Mtg			8:15am CC-CDD Staff mtg 6:30pm CC-Seatbelt Class-PD / B.Palicki		
Flag Day	9:00am CC-VIPS 11:00am cc-Muni Court 2:00pm CC- Muni Court		6:00pm CC-Victim's Impact Panel (247-2412)	8:15am CC-CDD Staff mtg 7:00pm CC-Parks & Rec Comm		
Father's Day	7:05pm CC-IncludeBdgtAdptn 7:00pm CC-Council Mtg					
MAY 1999						
			S M T W T F S			
			1			
			2 3 4 5 6 7 8			
			9 10 11 12 13 14 15			
			16 17 18 19 20 21 22			
			23/30 24/31 25 26 27 28 29			
JULY 1999						
			S M T W T F S			
			1 2 3			
			4 5 6 7 8 9 10			
			11 12 13 14 15 16 17			
			18 19 20 21 22 23 24			
			25 26 27 28 29 30 31			

5/6/09

JULY 1999

[illegible]

5/6/99

VFW



VETERANS OF FOREIGN WARS OF THE U.S.
CURRY COUNTY POST NO. 966
P.O. Box 1181
Brookings, Oregon 97415

Charles D. Fuller, 100th Anniversary Chairman
Past Department Commander
Veterans of Foreign Wars USA
PO Box 6323
Brookings, Oregon 97415

March 29, 2999

469-7193-Home
469-0252 (Post)

Honorable Nancy Brendlinger, Mayor
Brookings City Council
898 Elk Drive
Brookings, Oregon 97415

Dear Madam Mayor & members of City Council:

The Veterans of Foreign Wars of the United States of America is marking 100 years of service to the communities and veterans of this great country. As veterans and members of Curry County Post 966 and as residents of Brookings, Oregon we are proud to celebrate this momentous anniversary.

Today the VFW, with more than 10,000 Posts worldwide, and with over two million members provides a wide range of services to veterans and their families. The organization's premier program is it's Voice of Democracy Scholarship Contest which provides over two million dollars in scholarships to worthy students.

The community activities program offers veterans and their families the opportunity to take part in building a better America through their service to the communities in which they live. We endeavor to ensure that America has a strong national defense and a firm foreign policy and through state and federal legislation strive to build a better life for all people.

I take this opportunity to request that our Honorable Mayor sign a proclamation announcing that 1999 is a Commorative Year for the Veterans of Foreign Wars.

The VFW will continue to serve the communities in which they reside. Curry County Post 966, right here in Brookings-Harbor, will be in the forefront protecting veterans rights and assisting in varried Community Activities.

Thank you for your consideration,

Charles D. Fuller, Chairman
100th Anniversary of the VFW

Certificate of Appreciation

awarded to:

JEANNE NELSON

for

being a dedicated employee

from May 1, 1979

*and honored as of the 10th day of May,
1999, for 20 years*

of service

to the Citizens of the City of Brookings.

*Tom Weldon
City Manager*

*Bob Hagbom
Mayor*



VFW 100th Anniversary

Commemorative Year

1999 Proclamation

Whereas,

Born in the fires of a revolution and tempered by civil war and foreign conflicts, the United States of America today embodies the highest ideals of freedom and democracy, and

Whereas,

For over two hundred years millions of Americans have answered our nation's call to defend our freedoms and our democratic form of government against all enemies, and

Whereas,

Such service has required sacrifice, hardship, endurance, dedication, bravery, courage and the highest level of patriotism; those who have served our country deserve special attention; now

Therefore,

I Bob Hagbom, ~~Governor~~ Mayor of the
state/city of Brookings, do hereby call
upon all my fellow citizens to recognize the *100th Anniversary of the Veterans
of Foreign Wars of the United States*. Founded in 1899 by veterans of the
Spanish-American War, the VFW is dedicated to serving all of America's veterans
and their families. Further, I urge all individuals, schools, businesses, churches,
and civic organizations to proudly display the Flag of the United States of
America and participate in programs honoring the VFW and all of America's
26 million veterans. Freedom isn't free, and these are the men and women
who paid for the freedom all of us enjoy today.

~~Governor~~ (Mayor) Bob Hagbom

May, 1999

(Date)

PROCLAMATION

WHEREAS, services provided by law enforcement officers are vital to the well being of our nation and community; and

WHEREAS, Brookings law enforcement officers are ready to provide assistance to those in need, 24-hours a day, seven days a week; and

WHEREAS, unfortunately sometimes law enforcement officers lose their lives in the line of duty; and

WHEREAS, we all benefit daily from the knowledge and dedication of these individuals; and

WHEREAS, in appreciation of and to recognize the value, sacrifices, and the accomplishments of all law enforcement officers, it is appropriate to designate Law Enforcement Week; and

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby proclaim the week of May 10th through the 15th, 1999, as

LAW ENFORCEMENT WEEK

and encourage citizens in Brookings to observe this week with appropriate recognition for our Law Enforcement Officers and to attend the Law Enforcement Memorial Program at the flag poles at City Hall, Friday, May 14th, beginning at 10:00 AM.

Bob Hagbom, Mayor

CITY OF BROOKINGS CITY COUNCIL
STAFF AGENDA REPORT

SUBJECT: Comprehensive Plan/Zone Change
FILE NO: LDC-4-99
HEARING DATE: May 10, 1999

REPORT DATE: April 23, 1999
ITEM NO: V.A

GENERAL INFORMATION

APPLICANT: City initiated.

REPRESENTATIVE: City Staff.

REQUEST: An amendment to Section 100, Hazardous Building Site Protection/Hillside Development Standards, of the Land Development Code, to change the density standards on hillsides with slopes of 15% or greater and to clarify the intent of the hillside development standards. To also amend Section 176, Land Division, of the Land Development Code, to reflect the new wording and provisions of Section 100.

TOTAL LAND AREA: - City Wide.

PUBLIC NOTICE: Published in local news paper.

BACKGROUND INFORMATION

In response to complaints about the clarity and ambiguity of the provisions of Section 100, Hazardous Building Site Protection/Hillside Development Standards, of the Land Development Code, the city convened a committee to review the hillside development standards.

These recommendations were considered by the Planning Commission at their May 20, 1999 meeting. Because of the changes in Section 100, changes in Section 176, Land Divisions, were also necessary. The Commission voted unanimously to recommended approval of the changes to both sections to the City Council. The Planning Commission's staff report and a copy of Sections 100 and 176 indicating the wording deleted and added, are attached to this report.

CITY OF BROOKINGS PLANNING COMMISSION
STAFF AGENDA REPORT

SUBJECT: Comprehensive Plan/Zone Change
FILE NO: LDC-4-99
HEARING DATE: April 6, 1999

REPORT DATE: March 24, 1999
ITEM NO: 8.2

GENERAL INFORMATION

APPLICANT: City initiated.

REPRESENTATIVE: City Staff.

REQUEST: An amendment to Section 100, Hazardous Building Site Protection/Hillside Development Standards, of the Land Development Code, to change the density standards on hillsides with slopes of 15% or greater and to clarify the intent of the hillside development standards. To also amend Section 176, Land Division, of the Land Development Code, to reflect the new wording and provisions of Section 100.

TOTAL LAND AREA: - City Wide.

PUBLIC NOTICE: Published in local news paper.

BACKGROUND INFORMATION

In August 1994, after a committee had studied the provisions of Section 100, Hazardous Building Site Protection, of the Land Development Code and made recommendations for amendment, the City Council passed an ordinance adopting the committee's recommendations including changing the name to add "Hillside Development Standards. Although Section 100 was amended in its entirety, the changes that were made consisted primarily of new site preparation and erosion control procedures. The original hillside density standards remained with some modifications to add flexibility.

The current hillside density standards were based on the degree of slope involved according to the following formula:

On average slopes of 15% or less – minimum lot size allowed by the underlying zoning.

On average slopes of greater than 15% to 30% – 2 dwelling units per acre, regardless of zoning.

On average slopes of greater than 30% – 1 acre minimum lot size, regardless of zoning.

The provisions also allowed for flexibility by allowing smaller lots if, on the proposed lot, it could be shown that the average slope across the lot was less than 15%. This allowed for benched areas on steeper hillside where the average slope may be high but the parent parcel had flatter areas. By 1997 the city was receiving complaints that the provisions of Section 100 were vague, confusing and misleading. The complaints stated that the density requirements were hard to understand, that average slope was difficult to establish, particularly on varied topography, and that they were

misleading because when viewed strictly from a zoning standpoint, a person buying property may think that it could be divided to much smaller lots, while the hillside density standard required large lots.

PROPOSED CHANGES TO SECTION 100, HAZARDOUS BUILDING SITE PROTECTION/HILLSIDE DEVELOPMENT STANDARDS

In response to these complaints the established another committee to review the provisions of Section 100 and make recommendations to the Planning Commission and Council on how to resolve the basis for the complaints. The committee has reviewed the ordinance and is making the following recommendations. A copy of Section 100 showing the original wording and the proposed changes is attached to this report.

1. 100.010, Purpose Statement. Wording changes as indicated to correspond with the internal changes.
2. 100.020, Review by City Manager or Planning Commission. The first sentence of subsection "C" has been modified to remove reference to slope density. To make the sentence more clear staff is recommending that the first sentence should be amended again to read:

In matters which require the use of standards, the City Manager or a qualified designee may refer matters to the Planning Commission. The Planning Commission shall consider the advice of the City Manager or a qualified designee and/or other technically qualified person(s) in making a determination.

3. 100.030, Slope Density Standards. This is the section that contains the greatest modification and is the heart of the changes. The complaints received by the city were primarily based on the fact that the zoning was R-1-6 which would allow a 6,000 sq. ft. lot but the hillside standards required either ½ or 1 acre, depending on the degree of slope. This was considered to be misleading because a developer would not necessarily know that there were hillside standards or that the standards required larger lots. There were complaints that determining average slopes was difficult and that some of the density requirements were hard to interpret.

The Hillside Committee reviewed the density standards and the related language and after several meetings agreed that the most appropriate way to mitigate these complaints would be to rezone those areas in the city that contain slopes of greater than 15% to the city's existing (Suburban Residential, 20,000 sq. ft. minimum lot size) and to amend Section 100 to refer to areas zoned SR-20. A lot of 20,000 sq. ft. is slightly less than ½ acer in size (21,780 sq. ft.) and would apply to all slopes regardless of the degree of slope. The Code was also amended to require a geological study on all lots proposed through partition or subdivision within this zone to ensure that a safe building pad could be created on each lot. If the geological report indicated that a larger lot would be necessary, then the proposed lot would have to be adjusted accordingly. Thus a geological report would be required with each application for a partition or subdivision in the SR-20 Zone.

The Hillside Committee was also given an analysis of the area to be rezoned to SR-20, indicating the maximum number of lots that could be created under the new zone. This analysis did not consider land needed for new streets and other infrastructure nor did it consider the owners desire to divide his land further. A copy of that analysis is attached to this report.

Section 100.030 was also amended to require a geological report if a partition or subdivision created

any lot where the average slope across that lot was greater than 15%, regardless of the underlying zone.. In this case the lot in question could be the minimum allowed by the zone if the geological report indicated that it was safe to do so. This provision was added to mitigate complains and confusion of the current Section 100, that if the average slope across the parent parcel were less than 15%, all lots could be the minimum size allowed by the zone without a geological report. Section 100.030 was renamed to Section 100.030 Partitions and Subdivisions.

Section 100.040, Site Study Authorization. The wording in this section was amended to properly correct the type of licensing required for various types of engineers and to reflect the provisions of Section 100.030 above.

Although there were complaints that the requirement that the City Engineer review all grading, erosion control and foundation plans, slowed the process down, after consulting with the City Attorney the Hillside Committee decided that this review should remain. There were no changes made to Sections 100.050 thru 100.070.

: = = = = =

PROPOSED CHANGES TO SECTION 176, LAND DIVISIONS.

Because of the changes made to Section 100 which require geological reports with applications for partitions and subdivisions in areas zoned SR20 or where lots with average slopes of greater than 15% are included, Section 176, Land Divisions must be amended to reflect these requirements. The recommended changes to Section 176 are as follows:

176.040, Lot Line Adjustments, sub-section B.3 reword to read:

3. The adjusted lot configuration does not result in a substandard condition relative to *Section 100*, and other applicable site development standards of this code.

176.050, Minor Partitions, sub-section A.9 and A.10, reword to read:

9. Slope. Topographical contours at a maximum interval of five (5) feet. A geological report may be required pursuant to Section 100.030 of this code.
10. Drainage: show direction of drainage.

The rest of the information currently required in 176,050.A.9 would be readily derived from the contours. In areas outside of the SR-20 Zone, the contours will allow the calculation of the average slope across individual lots.

176.060, Major Partitions and Subdivisions, sub-section B.9, reword to read:

9. Topographical contours at a maximum interval of five (5) feet. A geological report may be required pursuant to Section 100.030 of this code.

A copy of the amended pages from Section 176, showing the changes are attached to this report.

RECOMMENDATION

Staff recommends **APPROVAL** of Case File No. LDC-4-99

Section 100
HAZARDOUS BUILDING SITE PROTECTION
HILLSIDE DEVELOPMENT STANDARDS

Sections:

- 100.010 Purpose.
- 100.020 Review by City Manager or Planning Commission.
- 100.030 ~~Slope-density standards.~~ Partitions and Subdivisions
- 100.040 Site study authorization.
- 100.050 Site preparation.
- 100.060 Enforcement.
- 100.070 Final maps.

100.010 Purpose.

A. The purpose of this section is to ~~prevent~~ reduce building site hazards risks and threats to life and property created by flooding, landslides, weak foundation soils and other hazards as may be identified by the City of Brookings or other agencies. This section is intended to advance the above purpose to protect life and property:

1. By requiring the study of such areas by a qualified person prior to construction.
2. By requiring special construction techniques to control dust, mud, water runoff, soil erosion or sediment deposition during construction.

~~3. By controlling building density in the above described areas.~~

~~4~~3. By establishing mechanisms for enforcement to insure compliance with this code.

B. The policies and standards of this section are based upon the data contained in the Comprehensive Plan document and other technical information.

100.020 Review by City Manager or Planning Commission.

A. The City Manager or a qualified designee, shall review all planning permit requests for conformance with the standards and criteria of this section.

B. The City Manager or a qualified designee shall review requests for building permits or grading permits, and the Planning Commission shall

review land use applications proposed within areas identified as having average slopes of greater than 15% grade.

- C. The City Manager or a qualified designee may refer matters to the Planning Commission which require the use of standards, ~~such as slope-density determinations~~. The Planning Commission shall consider the advice of the City Manager or a qualified designee and/or other technically qualified person(s) in making a determination.
- D. The Planning Commission may approve, approve with conditions or require changes or deny the proposal based upon the criteria or standards listed in Sections 100.030, 100.040 and 100.050. Planning Commission decisions may be appealed to the City Council as provided in Section 156.

~~100.030 Slope-density standards.~~ In the review of applications for partitioning, subdivisions, planned or clustered developments or multiple-family dwellings, the Planning Commission and the City Manager or a qualified designee in reviewing ministerial applications, shall employ the following density standards for the project site, based on the average slope of the site as determined by a contour map prepared by the applicant or his representative. Contour maps should be prepared with

~~100.030 Partitions and subdivisions.~~ When dividing land within the SR-20 and SR-40 zones or when dividing other land with slopes of greater than 15%, a geological report prepared by a certified engineering geologist or a civil engineer registered in the State of Oregon consulting with a certified engineering geologist, shall be required.

A. The geological report shall contain the following information: interval and with the average slope indicated:

<u>Overall Site</u>	<u>Contour</u>
<u>Elevation Difference</u>	<u>Interval</u>
0' - 25'	2'
26' - 50'	5'
51' +	10'

~~The applicants submittal must accurately reflect the nature of the slopes on the subject property. The city may determine that more measurements are required to establish the actual average slope. Average slope shall be determined by measuring perpendicular to the contour lines from boundary to boundary within~~

the lot or, in the case of a subdivision or partition, within the boundaries of the proposed lot and not including land to be dedicated for right-of-way or other purposes.

100.030.1

1. The stability of the slopes and their suitability for the proposed type of construction in relation to the size of lot proposed, including all existing and proposed new streets.
2. The need for engineered foundations or for site specific studies to determine if engineered foundations are necessary.
3. Any other information pertaining to the suitability of the site in relation to the proposed use.

B. On land that contain slopes of greater than 15%, all lots will be of the minimum lot size allowed by the underlying zone, except larger lots may be required if the geological survey of the property requires a larger lot to avoid hazardous areas or other condition.

- ~~1. Zero 15% slope: Density is limited only by the underlying zone in which the site is located.~~
- ~~2. Greater than 15% - 30% slope: Site study and report by a certified engineering geologist is required prior to construction or excavation. Density shall not exceed two (2) dwelling units per acre except as provided in Section 100.030.4.~~
- ~~3. Greater than 30% slope: Site study and report by a certified engineering geologist is required prior to construction or excavation. Density shall not exceed one (1) dwelling unit per acre except as provided in Section 100.030.4. Construction on slopes of 30% or greater is permitted only with a foundation designed by a Oregon licensed civil engineer.~~
- ~~4. If it can be demonstrated that the average slope across a given lot of a proposed subdivision or minor partition is less than 15% grade that lot may be smaller than the requirements of Sections 100.030. 2 and 3 above. In no case shall the size of a lot be less than the minimum allowed by the underlying zoning. Specific density shall be established after deliberation of the Planning Commission and testimony from the City Manager or a qualified designee, certified engineering geologist, and other qualified persons. The site study shall determine if a greater or lesser density is suitable for the site. The site study shall also determine the need for~~

~~mitigation measures such as drainage structures, water retention, rip rap, road placement and revegetation.~~

~~[Section 100.030 amended in its entirety by Ordinance No. 95-O-446.Z, effective May 9, 1995]~~

100.040 Site study authorization.

- A. The City Manager or a qualified designee may require a site study by a certified engineering geologist, ~~Oregon licensed~~ civil engineer registered in the State of Oregon and/or other qualified person prior to issuance of a building or grading permit or the approval of a partition plat, subdivision plat, or conditional use permit, in areas containing or adjacent to a fault zone, sinkhole, unstable soils, steep slopes, high water table, or other geologic hazard. Site studies may also be required for construction or excavation in areas of steep slope, where, in the opinion of the City Manager or a qualified designee, there is a potential hazard to the proposed structure(s) or to any adjacent property.
- B. Site specific studies may be required by the City Manager or a qualified designee, or the Planning Commission for construction or development of property containing weak or unstable foundation soils or other geologic factors as determined by the soils or ~~geology~~ engineering geology report. Site reports shall include bearing capacity of the soil, soil stability, pertinent geological formations, adequacy and method of drainage facilities, and soil compaction and other requirements necessary for stability prior to construction. Location and characteristics of weak foundation soils and geologic formations shall be updated as information becomes available.

100.050 Site preparation

- A. No property shall be disturbed, excavated, filled or developed within the city so as to cause slides of mud, soil, rock, vegetative material or any erosional or depositional material to be pushed onto, deposited upon or gravitated to the property of another.
- B. Prior to any site preparation on an existing lot, or on an approved but unrecorded minor or major partition or subdivision, ~~on slopes greater than 15% grade,~~ the applicant shall submit grading plans prepared by an Oregon licensed civil engineer showing the following information for approval of the City Engineer:

1. All cut and fill slopes associated with new or improved roads, driveways and building pads and methods of fill compaction.
 2. All utility grading including the placement of electrical, television and telephone cables.
 3. Areas of the site to be denuded of vegetation cover.
 4. Mitigation measures including erosion control, permanent planting and an implementation time table. The implementation time table shall be approved by the City Engineer and/or City Manager in regard to the season(s) in which construction will occur.
 5. A drainage plan to control water runoff during construction.
- C. All vegetation removal and grading on an existing lot, or on an approved but unrecorded minor or major partition or subdivision on slopes greater than 15% grade shall be carried out as per approved grading plans and under the supervision of the project engineer.
- D. Erosion and sedimentation caused by storm water runoff shall be minimized by employing the following measures, or substitute measures deemed acceptable by the City Manager or a qualified designee:
1. Only the minimal removal of vegetation cover, particularly tree cover, necessary for building placement or access, shall be done. Removal of trees and brush for view enhancement can be a part of the grading plan if such an action does not increase the potential hazard and/or mitigation can be applied. The city shall observe this in the development of streets and building pads.
 2. Temporary measures for controlling runoff, such as —berms, holding ponds, terraces and ditches shall be used as required, particularly in areas having slopes of 15% or greater.
 3. Exposed areas shall be mulched and kept covered during construction to eliminate dust, mud, erosion or sedimentation, and shall be planted in permanent cover within thirty (30) days or as per the approved grading plan of Section 100.050.B.
- E. For a structure, driveway, parking area or other impervious surfaces in areas of 15% slope and greater, the release rate and sedimentation of storm water shall be controlled by the use of retention facilities as specified by the project engineer and approved by the City Engineer or

other qualified designee. The storm drain facilities shall be designed for storms having a 25-year recurrence frequency. Storm water shall be directed into drainage with capacity to be calculated in accordance with the City's Comprehensive Plan for Storm Drainage Development, so as not to flood adjacent or downstream property.

- F. In all areas of the city, the City Manager or a qualified designee may require culverts or other drainage facilities, designed in accordance with the City's Comprehensive Plan for Storm Drainage Development, be installed as a condition of construction.
- G. Developments which abut the coastal bluffs or coastal shoreland boundary, or direct surface water runoff over the bluffs or boundary will require special impact mitigation measures.
- H. Filling of lowlands shall be done only where it is determined that the fill will not cause flooding or damage to adjacent properties and where adequate drainage facilities are installed.

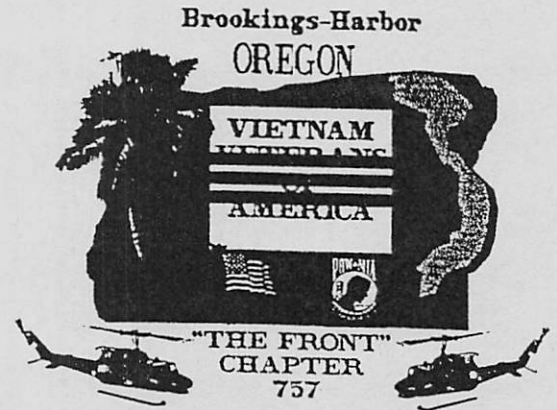
100.060 Enforcement

- A. The construction, location, development or use of land or structures, contrary to the provisions of this section, ordinance or permit, or in violation of any conditions or limitations approved pursuant to this ordinance, is an unlawful public nuisance.
- B. In addition to other remedies set forth in Section 164, and other remedies provided by ordinance or under state law, the city may institute appropriate action or proceedings to prevent, restrain, correct, abate or remove the unlawful location, erection, construction, development, maintenance, repair, alteration, occupancy or use of land or structures.
- C. If the City Manager determines that a violation of this section has occurred, the city shall notify the owner of the land and the developer, general agent, architect, builder, contractor or other person or entity who has participated in committing the violation, to cease all further development until such time as the violation has been remedied. If development continues in disregard of notice from the city, the City may seek an injunction to stop further development until the violation has been remedied.

- D. If the City Manager determines that a violation has occurred, the City shall give written notice to the owner of the land, and the developer, general agent, architect, builder, contractor, or other person or entity who has participated in committing the violation, that a violation has occurred and that the violation must be remedied within a time specified. The amount of time to remedy the violation shall depend upon the nature of the violation, the circumstance then existing and whether an emergency exists. Noncompliance within the time set by the city will cause the city to take remedial steps to cure the violation and charge the costs, fees and expenses of such remedial action to the owner of the land. This shall include any expenses, costs and fees paid by the City to third persons for labor and materials to remedy the violation. Charges made under this subsection shall be a lien against the real property on which the violation arises and the City Recorder is authorized to enter the amount of such charges immediately in the docket of city liens.
- E. The owner of the land, and the developer, general agent, architect, builder, contractor or other person or entity who takes part in any violation of this ordinance, shall be guilty of a violation of this ordinance and shall be subject upon conviction to a fine of not more than \$200. Each day under which a violation exists shall be considered a separate offense.
- F. The remedies set forth in this section are cumulative and not exhaustive of all remedies the City may exercise to prevent, correct or abate a violation under this section.

100.070 Final subdivision maps In the case of a land use activity that requires the recordation of a final map such as a minor partition, major partition or subdivision, recordation of the map will not be allowed until the city is satisfied that the provisions of this section and other applicable provisions of the Land Development Code have been met. Evidence of compliance must be included within the application for final map approval and submitted thirty days prior to the expected hearing date.

SERVING OUR COMMUNITY
WITH PRIDE



City of Brookings,
April 20, 1999

Vietnam Veterans of America, Chapter 757 would like to be on the agenda for a council meeting for the purpose of requesting a donation for the upcoming Fourth of July Fireworks show to be held at the Port of Brookings-Harbor. This is our fourth year to raise funds for this great Celebration and it is Mike Moran's 19th year for shooting the show. This years theme is "A Blast From The Past". Any donation would be greatly appreciated. Thank you.

"Never again will one generation of veterans abandon another"

Vietnam Veterans Of America

Brookings-Harbor Chapter 757 PO Box 4056 Brookings, OR. 97415

COUNCIL APPOINTMENTS

Revised 5/5/99

ORGANIZATION	MEETING DATES AND TIMES	DATE APPOINTED	MEMBER DESIGNATE	TERM EXPIRES
CITY OF BROOKINGS ORGANIZATIONS				
Council - 4 yrs President Student Representative	Same as Council	January 11, 1999 October 27, 1997	Councilor Hagbom Shiloh Thom	January 13, 2003 Sept. 1, 1999
Budget Committee - 3 yrs	As set by Council	February 9, 1998 March 13, 1995 February 9, 1998 February 10, 1997 February 12, 1996	Harold Thiesen, #3, Chr Virginia Byrtus, #4 L. Lee Rogers, #5 Reily Smith, #1 Keith Hislop, #2	February 1, 2001 February 1, 2002 February 1, 2002 February 1, 2001 February 1, 2001
Parks & Recreation Commission - 4 yrs	Monthly on fourth Thursday at 7 P.M.	February 23, 1998 January 25, 1991 November 9, 1992 February 10, 1997 February 9, 1998 February 22, 1999 February 22, 1999 October 14, 1996 Sept. 28, 1998	Councilor Pepper, Liaison Don Higginson, #5 Olivia Abbott, #4 Craig Mickelson, #7-Ch Nina Canfield, #1 A.H."Augie"Kofoet, #6 Don Gallian, #3 Paul Prevenas, #2 Alyssa Babin & Ashley Thom, Student Reps.	No Specific Term February 1, 2001 February 1, 2000 February 1, 2002 February 1, 2002 February 1, 2001 February 1, 2003 February 1, 2000 Sept. 1, 1999
Planning Commission - 4 yrs	Monthly on first Tuesday at 7 P.M.	January 25, 1993 April 13, 1971 March 16, 1987 March 13, 1989 March 20, 1993 April 10, 1995 February 10, 1997 March 22, 1999 October 27, 1997	Mayor Brendlinger, Liaison Earl Breuer, #2 Ted Freeman, Jr., #1 Judi Krebs, #5 George Ciapusci, 6 Marvin Lindsey, #3 Richard Dentino, #7 Vikki Nuss, #4 Mary Ball, Student Rep	No Specific Term April 1, 2000 April 1, 2003 April 1, 2002 April 1, 2001 April 1, 2000 April 1, 1999 April 1, 2001 Sept. 1, 1999

Systems Development Charge Review Board - 4 yrs	Quarterly on Tuesday afternoons	January 25, 1993 October 9, 1989 Nov. 11, 1997 October 9, 1989 October 31, 1998 February 10, 1997	Mayor Brendlinger, Liaison Jim Collis, #1, Chair Larry Smith, #4 Bob Krebs, #3 Tim Adsit, #5 Russ Fritz, #2	No Specific Term October 31, 1999 October 31, 2001 October 31, 1999 October 31, 2002 October 31, 2000
OTHER ORGANIZATIONS				
Canopy Project		October 26, 1998	Councilor Pepper George Ciapusci	No Specific Term
Capital Improvements / Expenditures Committee		October 26, 1998	Mayor Brendlinger	No Specific Term
Chamber of Commerce	Board meets monthly on 4 th Wednesday at 7:00 pm at B/W Brkgs Inn Conference Room	February 1, 1993	Councilor Hagbom	No Specific Term
Chetco River Watershed Council	First Wednesday of month 7:00 P.M., Chetco Ranger Station	September 26, 1994	Councilor Hagbom, Alt: Councilor Curry	No Specific Term
Coos-Curry-Douglas Business Development Corp.	Meet monthly on a Thursday morning in Coquille	June 13, 1994	Councilor Curry	No Specific Term
Curry County Recycling Committee	Meet second Thursday of month in afternoon in Gold Beach	February 10, 1997	Ken Burns	No Specific Term
Curry County Solid Waste Advisory Committee	Meet on Thursday afternoons in Gold Beach		City Manager	No Specific Term
Curry Tri-Cities Council	As needed, location varies between Brookings, Gold Beach and Port Orford	February 23, 1998	Mayor, Full Council and City Manager	No Specific Term
Harbor Sanitary District	Meets monthly on Tuesday evening at HSD at 7:30 P.M.	January 25, 1993	Mayor Brendlinger Alt: Councilor Hagbom	No Specific Term
LOC Board of Directors	As Set by LOC	November 8, 1997	Councilor Hagbom	No Specific Term

LOC Government Standing Committee	As Set by LOC	November 15, 1995	Councilor Hagbom	No Specific Term
LOC Legislative Committee	As Set by LOC	November 15, 1995	Councilor Hagbom	No Specific Term
OCZMA/ODOT Coastal Policy Advisory Committee on Transportation (CPACT)	As set by CPACT	April 24, 1995	Councilor Curry Alt: Councilor Hagbom	No Specific Term
Oregon Coastal Zone Management Association	Meet on Thursdays and Fridays - usually in Newport or Salem	Sept. 9, 1996	Councilor Curry Alt: Councilor Hagbom	No Specific Term
Port of Brookings-Harbor	Monthly on third Wednesday	February 23, 1998	Councilor Hagbom	No Specific Term
School Board (District 17C)	Monthly on third Monday	February 23, 1998	Councilor Johns	No Specific Term
Senior Center			Councilor Johns	No Specific Term
Southern Oregon Watershed Coordinating Council		January 14, 1994	Councilor Hagbom Alt: Councilor Curry	No Specific Term
Southwestern Oregon Community Action Committee	2 nd Tuesday of the month at 6:30 pm in Coos Bay	February 9, 1998	Gerry Livingston	No Specific Term

Memo



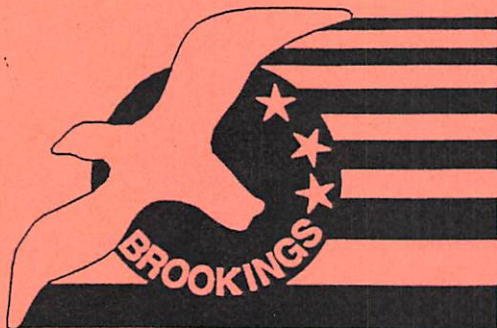
To: Mayor, City Council
From: Tom Weldon, City Manager
Date: May 10, 1999

A suggestion to change the proposed swimming pool committee to a Youth Recreational Facilities Committee. This committee would look at needed youth recreational facilities in community:

1. Covering and operating swimming pool year round
2. Skateboard park
3. A permanent youth recreation center building
4. ?

Groups/individuals that should be on such a committee would include:

1. A City Council representative
2. School Board and/or Administration
3. Young people
4. Brookings-Harbor Youth Association
5. Churches
6. Student groups
7. City Staff
8. Other youth orientated groups
9. Citizens at large



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

A PROPOSAL TO CREATE A NEW TO THE CITY PROJECT OR SERVICE THROUGH VOLUNTEERS AND/OR DONATIONS

The City of Brookings works with hundreds of volunteers. Every year people suggest new, needed volunteer projects or services and want the City to support them in one way or another. Please see the attached Resolution No. 98-R-648 explaining Council-City Policy regarding proposed new volunteer projects or services.

Following is a form that must be completed and returned to the City Manager before any new volunteer projects or services will be taken on by the City. This form and policy is not intended to stifle creativity or the City's support of worthwhile projects. It is intended to give the City Council and the City Staff an accurate long term picture of proposed new projects/services before committing City resources to their support.

The City Manager is available to discuss this policy and review the form and process.

Name of Group: NONE - Committee will select Date: 5/3/99

Contact person or individual making proposal: Frances R. Johns

Residence Address(Street/City/State/Zip): 815C Brookhaven Drive

Mailing Address: Brookings, OR 97415 Phone: (541) 469-2361

I WOULD LIKE TO BE THE COUNCIL LIAISON TO THIS COMMITTEE

1. What is the name of your new project or service? Study the covering and year round operation of swimming pool.

2. Please briefly explain your project or service: Appoint a committee to review and recommend a style of cover for the swimming pool. Committee to also determine feasibility of raising funds to cover and operate the swimming pool year round. If financially feasible, committee would lead a community fund raising drive.

(continued on back)

Page 1 of 2

3. What will this new project or service cost? Both covering pool and operating it year round are unknown at this time. This would be an important part of what the committee would do.
4. What resources do you (or your group) have committed to this project or service? None - at this time.
5. Name any organized group supporting this idea? None at this point - probably several, later.
6. Exactly what do you want the City to do to support this new project or service? Authorize an official Council advisory committee to be formed, authorize staff assistance to this committee, and direct this committee to make recommendations to the Council.

Frances Johns
Signature & title, if applicable

CITY COUNCILOR

5/5/99
Date

RESOLUTION NO. 98-R-648

A RESOLUTION ADOPTING A POLICY ON VOLUNTEER PROJECTS AND/OR SERVICES SPONSORED BY THE CITY .

WHEREAS, the Brookings volunteer City Council is elected to oversee City assets and City provided services; and

WHEREAS, Brookings has a wealth of volunteers and volunteer groups. Hundreds of these individuals and many groups have been associated with the city and have provided wonderful things-projects and services the citizens of this community would not have enjoyed without these volunteers; and

WHEREAS, the City of Brookings' insurance covers volunteers working on City property and those volunteers working under the name of the City of Brookings while providing services; and

WHEREAS, all City-related volunteer projects/services take some City staff time, as volunteer efforts need to be coordinated with other City activities; and

WHEREAS, before new projects or services are implemented, potential future resource requirements must be addressed. Projects or services provided by volunteers oftentimes become a permanent part of what the City does. Volunteer efforts are not always permanent as funding or volunteer worker time may stop. This may put the City in the difficult position of having to continue the service/maintain the project improvements or discontinue funding maintenance of a project or providing a service the community likes and assumed was permanent.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT:

1. Volunteer projects on city-owned property or services provided in the name of the City must be approved by the City before work begins. This includes changes to existing projects or services and projects or services funded by grants or donations.
2. All grants must be approved by the City Council before they are applied for.

3. New minor projects or services or changes may be approved by the City Manager.
4. Other projects or services or changes must be approved by the City Council and this requires that volunteers work with the City Manager (or other designated staff) and any appropriate city volunteer advisory committee, such as the Planning Commission or Parks and Recreation Commission before being considered by the City Council.

PASSED by the Council and signed by the Mayor this 23rd day of November, 1998.

Nancy Brendlinger
Mayor

ATTEST:

Beverly Adams
Finance Director/Recorder

TO: Mayor, City Council
FROM: Leo Lightle, *LL*
THROUGH: Community Development Director
DATE: Tom Weldon, City Manager
May 5, 1999

Community Development Department



Building Planning Public Works
Water Wastewater

ISSUE: Calling for bid on fencing on the new city storage area, city shops, city equipment storage area.

BACKGROUND: With the purchase of the new city shops area we need to have fencing installed. We need to have the fence designed and out to bid. The fencing will include two thirty foot gates.

We estimate the job to cost \$24,000 which would be paid for out of:

Street Fund Capital Outlay	Acct. No. 730	\$8,000
Water Distribution Capital Outlay	Acct. No. 722	\$8,000
Wastewater Collection Capital Outlay	Acct. No. 722	\$8,000

RECOMMENDATION: The City Council authorize the calling for bids on the fence for the new city storage area, city shop, city storage area.

TO: Mayor, City Council
FROM: Leo Lightle, *LBL*
Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: May 5, 1999
ISSUE: Sewer Camera Transporter

Community Development Department



SYNOPSIS:

Bids for a sewer camera transporter system were accepted and opened on May 4. Two bids were received: EnviroClean Equipment bid \$9,146 and Cues bid \$9,621.

The amount budgeted for this purchase was \$8,000. There are sufficient funds available in Wastewater Collections Capital Outlay to provide for the additional \$1,146 needed for this purchase.

RECOMMENDATION:

The City Council authorize the purchase of a camera transporter system from EnviroClean Equipment for the amount of \$9,146.

Ken Lewis
Chief of Police

POLICE DEPARTMENT
City of Brookings
898 Elk Drive
Brookings, Oregon 97415
(541) 469-3118 - Fax (541) 412-0253



Memorandum/05-05-99

From: Chief Ken Lewis
To: Brookings City Council
Thru Tom Weldon *[Signature]*
Re: *Tom* U.S. Department of Justice Grant,
COPS In Schools Program

In November of 1998 I began researching the possible need for a second full time School Resource Officer to police the City's public school system.

Over the course of this school year, and in talking extensively with our current SRO, Officer Dotson about the types and frequency of cases he is handling at both Azalea Middle School and Brookings-Harbor High School, I have come to the decision that an additional SRO would not only be beneficial, but desirable.

I am asking the Council's permission to authorize me to write and submit a "COPS In Schools" Grant to the United States Department of Justice for the 1999-2000 school year. If the City of Brookings is awarded such a Grant, it will provide for the full salary and benefits costs of one School Resource Officer over a period of three years, not to exceed a total amount of \$125,000.00. The estimated costs to the City to hire such a position on their own for the same three year period would be approximately \$106,265.73.



The application deadline for submission of this Grant is July 16, 1999.

Ken Lewis
Chief of Police

POLICE DEPARTMENT
City of Brookings
898 Elk Drive
Brookings, Oregon 97415
(541) 469-3118 - Fax (541) 412-0253



Memorandum/05-03-99

From: Chief Ken Lewis 
To: Tom Weldon, 
City Manager
Re: Request To Hire Additional
School Resource Officer

In the wake of the Columbine High School shootings in Littleton, Colorado the police department has received a request from Brookings - Harbor School Superintendent Dr. Paul Prevanas for a second School Resource officer.

Dr. Prevanas has advised me that the District will pay the full costs of the officer, which will be \$640.00 per week, and would like the position to be filled as soon as possible. The second SRO would be employed full time at the Middle and High Schools until June 9, 1999, the last day of this school year.

At this time we have one candidate, Brookings Reserve Officer Terry Murray, who is qualified for the position and could start immediately.

I would like your authorization to hire Officer Murray based on the terms as stated above.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
April 26, 1999
7:00 pm**

I. CALL TO ORDER

Mayor Nancy Brendlinger called the meeting to order at 7:07 PM.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Council President Bob Hagbom, Councilors Larry Curry, Keith Pepper and Frances Johns

Council Absent: Ex-Officio Councilor Shiloh Thom

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Gail Hedding, Community Development Director Leo Lightle, Chief of Police Ken Lewis, and Administrative Secretary Sharon Ridens, Sgt Wayne Sheffel, Communications Officer Shirlee Sheffel, and the Honorable Richard L. Harper, Brookings Municipal Court Judge.

Media Present: Chuck Hayward, Curry Coastal Pilot

Other: Connie Wilson, League of Women Voters; Chamber of Commerce Executive Director Les Cohen, Victoria Nuss-President Businesses for a Better Brookings, Brookings-Harbor High School Student Government participants, Pete Pavich and Troy Claveran from the Claveran Group of the Salmon Run Golf Course and Resort

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Resignations

1. Mayor Brendlinger

Mayor Brendlinger asked the Council to accept her resignation as Mayor. The resignation being accepted by the Council by consensus, Mayor Nancy Brendlinger resigned. She thanked all those that came to her "good bye" reception earlier in the day. "It

was touching, it was funny, it was wonderful.

I have loved being your mayor and being part of the Brookings City Council. I love the members of the council and the city staff and employees. With my resignation, Larry Curry will now be the senior member of the council. I will miss working with them.

We have accomplished many good things for the community. We have been a good team. But now it's time for a change. Change is not new to the city. In the 10 years that I have been on the city council there has been many changes. For example, there has been:

- Two different Fire Chiefs
- Three different Building Officials
- Two different City Planners
- One Interim Planner
- Two different City Engineers
- Four different Municipal Judges
- Two different Finance Officers
- Three different Police Chiefs
- Four different City Attorneys
- Three different City Managers and two different interim City Managers
- On the council there has been three mayors, now going on four.
- Three on the council have had heart attacks, two survived, one did not.
- One councilor died from cancer.
- A councilor's husband passed away.

A lot of change. A lot of new faces, but the city, like the Energizer Bunny, kept on going and it will keep on going now."

She thanked the Citizens of Brookings for all the support given her and the Council and looked forward to being a "normal" citizen.

Municipal Court Judge Harper stepped forward and presented the Ex-Mayor Citizen Nancy Brendlinger with Citation No. 99-XXY2K, charging her with various humorous City Ordinance Violations, namely "loitering" in the City Council Chambers, and sentenced her to 100 years of community service with 50 years suspended, subject to her attending one council meeting a year and presenting her smiling face to the offices of the City of Brookings on a regular basis. Ms. Brendlinger received the judgement

agreeably, and stepped down.

2. *Council President Bob Hagbom*
Councilor Bob Hagbom read his resignation from Council Position No. 4, effective April 26, 1999.

Council accepted Hagbom's resignation by consensus.

B. *Appointments and Swearing-In*

1. *Appointment and Swearing-in of Bob Hagbom to Mayor's Position*
Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to appoint Bob Hagbom as Mayor of the City of Brookings to complete Nancy Brendlinger's term ending December 31, 2000.

Judge Richard L. Harper swore-in Bob Hagbom as the new Mayor of the City of Brookings.

Mayor Hagbom spoke as the new mayor and thanked his wife, Sheila, friends, and citizens for being present and supporting him

2. *Interview Council Position No. 4 Applicants*
Mayor Hagbom asked each candidate to come forward for interviewing, while asking the remaining three to wait outside the Council Chambers in the hall until each had been interviewed. He continued by instructing the Council on procedures for interviewing. Each Councilor asked each candidate various prepared questions. Applicants were presented in the following order: George Ciapusci, Richard Gyuro, Augie Kofoet, and Lorraine Kuhn.
3. *Selection, Appointment and Swearing in of Applicant for Council position No. 4.*
Mayor Hagbom asked all applicants to leave the Council Chambers while the Council voted for the candidate to replace Position No. 4 on the City Council.

Mayor Hagbom asked the Council to vote on their candidate of choice. The vote was unanimous, four to zero in favor of George Ciapusci.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to appoint George Ciapusci to complete the term of Position No. 4 on the Brookings City Council ending December 31, 2002.

Judge Richard L. Harper then swore-in Councilor George Ciapusci.

Mayor Hagbom thanked all applicants for submitting applications and their desire to participate and be involved in City government.

4. *Election of Council President*

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to appoint senior Councilor Larry Curry as President of the City Council.

5. *Appointment of Nancy Brendlinger, Member at Large, to Transportation System Plan Committee and as Council Liaison to Falcon Cable TV Negotiations*

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to appoint Nancy Brendlinger as Member at Large of the Transportation System Plan Committee and as Liaison to the Falcon Cable TV Negotiations to assist City Manager Tom Weldon.

City Manager Tom Weldon clarified that Brendlinger's liaison position is to continue to assist him with the negotiation with Falcon Cable, which will be a short term position, in that we do not have a standing cable TV committee.

C.. *Proclamation of May as "Fitness and Sports Month"*

Mayor Hagbom read and presented the Proclamation for May as "Fitness and Sports Month" as designated by the President's Council and the Oregon Governor's Council on Physical Fitness and Sports to Les Cohen, representing an extremely physically fit person.

D. *Proclamation of "National Tourism Week" - May 2nd through May 8th, 1999*

Mayor Hagbom presented to Richard Gyuro, President of the Chamber of

Commerce, and read aloud a Proclamation designating the week of May 2nd, 1999, as "Brookings Tourism Week."

E. Announcements

1. *5 Year Employee Recognition - Madglyn Yock (3/15/94)*
Mayor Hagbom read and asked Chief Lewis to present to Officer Yock, due to her absence, a certificate of appreciation for five years of service.
2. *15 Year Employee Recognition - Leo Lightle (2/1/84), Shirlee Sheffel (4/30/84)*
Mayor Bob Hagbom presented and read to Communications Officer Shirlee Sheffel a certificate of appreciation for 15 years of service to the citizens of Brookings.

Next, he asked Community Development Director Leo Lightle to come forward to be presented with a certificate of appreciation for 15-years of service to the citizens of Brookings.

V. PUBLIC HEARINGS

VI. SCHEDULED PUBLIC APPEARANCES

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. *Chamber of Commerce*
Executive Director Les Cohen recounted the history of the Chamber of Commerce providing a "fly over" during the Azalea Festivals. He informed the Council the desire to request from Cpt. Joe Pistana and Cpt. Scott Forn, both jet pilots in the US Air Force stationed in Salt Lake City, UT, an arranged fly over just prior to the Azalea parade. In order to accomplish this assignment, the USAF must receive from both the Council and the Chamber letters requesting such a fly over mission. Director Cohen asked for a joint coordinated effort to fax such a letter to Cpt. Forn tomorrow, April 27th. Mayor Hagbom asked for a motion.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to add to the agenda, the matter of sending a letter to Cpt. Scott Forn, USAF, requesting a fly over for the Azalea

Festival parade.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to send a letter to Cpt. Scott Forn, USAF, requesting a fly over at the beginning of the Azalea Parade on May 29, 1999.

Councilor Pepper asked Cohen to advise all appropriate local and state agencies and citizens accordingly.

Director Cohen informed the Council he will be meeting with the State Legislators this week.

2. *Businesses for a Better Brookings*

Vice President Augie Kofoet presented a brief report and informed the Council today was the first day of the Honorary Mayor of Brookings-Harbor election campaign with the Vietnam Veterans of America local chapter with donated funds going to the Brookings-Harbor Youth Association

3. *Parks & Recreation Commission*

None

4. *Planning Commission*

None

5. *Council Liaisons*

Councilor Frances Johns reported on the Pelican Bay State Prison Citizens Advisory Committee meeting. She informed the Council that the prison was open to an organized visit at the Council's choice. She also attended the 17C School District board meeting.

Councilor Keith Pepper provided a report from the Parks and Recreation Commission, which included the need of an evaluation of the native plants of Azalea Park.

Councilor Larry Curry attended a CCD meeting last Friday in Coquille. It was regarding budget issues. He thanked the Council for electing him as Council President.

B. *Unscheduled*

None

VIII.

STAFF REPORTS

A. Finance Department

1. Re-issuance of Audit Financial Statements 6/30/98

Finance Director Gail Hedding presented the background and recommendation from the City Auditor for the re-issuance of audited financial statements. She recommended the approval of a revision and reissue of the 1997/98 Comprehensive Annual Financial Report with corrections found in errors made in the 1998/99 audited financial statements.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the revision and reissue of the 1997/98 Comprehensive Annual Financial Report.

B. City Manager

1. Falcon Cable TV Franchise extension

City Manager Tom Weldon informed the Council on status of the Falcon Cable TV franchise extension set to expire May 10, 1999. He recommended to extend the franchise an additional sixty days by authorizing the Mayor to sign said document, while Falcon will continue to pay franchise fees.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to approve the continuance of Falcon Cable's franchise for sixty days and the Mayor to sign any necessary document for same.

2. City Goals 1999-2000

City Manager Weldon offered the Council Goals discussed at the last meeting and recommended the Council adopt the list as presented. Mayor Hagbom asked for a motion.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the Council Goals as presented for 1999/2000.

C. Community Development Department

1. Sale of surplus property: vehicles, pumps, etc.

Leo Lightle explained the background and recommendations from

the Community Development Department for the sale of surplus property.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to approve Resolution No. 99-R-656, authorizing the disposal of surplus City property, per Exhibit "A" attached to same.

IX.

CONSENT CALENDAR

- A. *Approval of Council Meeting Minutes*
 - 1. *Minutes of April 12, 1999, Regular Council Meeting*
- B. *Acceptance of Planning Commission Minutes*
 - 1. *Minutes of March 2, 1999, Regular Commission Meeting*

(end Consent Calendar)

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the Consent Calendar with corrections to the April 12, 1999, Regular Council Meeting to include Councilor Curry's attendance at an OCZMA meeting.

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. *Resolutions*
 - 1. *Approval of Resolution No. 99-R-656 - Authorize sale of surplus property: vehicles, pumps, etc.*
Previously addressed under VIII. C. (1)

The meeting was recessed at 8:44 PM to go into Executive Session, asking Community Development Director Leo Lightle and Finance Director/Recorder Gail Hedding to remain.

XI.

EXECUTIVE SESSION - ORS 192.660(1)(e) To conduct deliberations with persons designated to negotiate real property transactions

Executive Session was called to order at 8:45 PM.

Executive Session was adjourned at 9:16 PM.

The regular council meeting was reconvened at 9:17 PM..

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to add to the agenda the matter of

continuing negotiations on the purchase of real property.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to send a letter to South Coast Lumber to extend completion of Wharf Street, and authorizing Community Development Director Leo Lightle to oversee the project.

Councilor Pepper moved, Councilor Johns seconded, Councilor Ciapusci abstained, and the remainder of the Council voted unanimously to continue deliberations with persons designated to negotiate real property transactions for the City.

City Manager Weldon asked to add to the agenda an approval of Resolution No. 99-R-657, to authorize Mayor Hagbom to sign the consent letter between the City and the Claveran Group.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to add to the agenda Resolution No. 99-R-657.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to approve Resolution No. 99-R-657, authorizing Mayor Hagbom to sign Consent Letter between the City and the Claveran Group.

XII.

REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

Mayor Hagbom informed new Councilor Ciapusci of a new councilor orientation briefing to be scheduled for the immediate future. This would be a meeting with Department Heads.

Mayor Hagbom asked to add an evaluation of the City Manager to the next Council Meeting under Executive Session.

B. Council

Councilor Ciapusci thanked the Council for his new appointment.

XIII.

ADJOURNMENT

Councilor Johns moved, Councilor Curry seconded and the Council voted unanimously to adjourn the meeting at 9:31 PM.

Bob Hagbom
Mayor

ATTEST:

Gail Hedding
Finance Director/Recorder

PARK AND RECREATION COMMITTEE MEETING

April 22, 1999

ROLL CALL

Present: Mickelson, Higginson, Abbott, Canfield, Prevanus, Weldon, Babin, Thom. Absent: Gallian, Kofoet.

MINUTES

Minutes of 3/25/99 meeting approved.

Councilman K. Pepper handed out a request for a site development. The request is to create a permanent surface exit in the upper parking lot in Azalea Park between the present entrance and Lundeen Road. The issue was discussed and a motion was made and passed 7-0 to approve the request to City Council.

STOUT PARK

A motion was made and passed 7-0 for Abbott and Babin to take over the managing of Stout Park.

CHETCO POINT PARK

Tom Weldon updated the committee in regards to the work to be done at the sewage plant and when it will get under way. There was a discussion of when, where and how much gravel it will require to finish the trails. Don Higginson reported that on the new approach to Mill Beach that there are 2 ways to get down to the beach. One is a very sharp switch-back type of descent or a more gradual descent. The more gradual descent will go onto South Coast property. Don Higginson to stake out the more gradual descent and city staff to approach South Coast and see what can be worked out for an easement. A motion was made to address this matter and passed 7-0.

SOFTBALL/SOCCER FIELDS

Paul Prevanus reported that he had not spoken with Darryl Erb. Alyssa Babin and Ashley Thom reported that the fields are not finished. It was suggested that Babin and Thom approach Mr. Erb and ask him when the fields should be ready for use and then report back to Mr. Prevanus. Paul to then report to Tom Weldon.

PARK MASTER PLAN

Tom Weldon passed out a memorandum on 1999-2000 fiscal city council goals. Park Master Plan has to be developed and adopted. There was a discussion that park plan should be a comprehensive plan rather than a master plan at this time. A motion was made and passed to have Abbott, Higginson and Kofoet head the plan and passed 7-0. Craig Mickelson will work out the time for having a work party to address the plan.

LIAISON REPORTS

Don Higginson gave a short history of Azalea Park. Don reported the Azalea Park Foundation was going to place a plaque honoring Shirley and Bill Henry in the memorial statue in the lower park. Don also spoke about the bog area in the lower park and how Elmo Williams planned to landscape the area. Tom Weldon asked if either of these projects had been presented to the Park and Recreation Committee. Don stated that no notice had been made. Tom instructed Don to inform Elmo that there must be proper notification to the Park and Recreation Committee before any work can be done.

Tom Weldon reported that the swimming pool is going to become a hot topic in the next couple of weeks because the lease the city has with the county is about to expire. There was some discussion but no action was taken.

Motion to adjourn: passed.

Respectful Submitted N. Canfield

LINE	PAID TO	DESCRIPTION	CHG	DATE	CHK/REF #	ACCT CR	AMOUNT CR	ACCT DR	ALLOCATION	BALANCE
1.	Adams Building & Backf	Testing		04/01/99	33588	100-106.00	430.00	202-612.00	215.00	(215.00)
2.								252-612.00	215.00	(430.00)
3.	Dennis Barlow	Travel Advanc		04/01/99	33589	100-106.00	90.00	201-658.00	90.00	(520.00)
4.	Becco Inc	6161/6164/102		04/01/99	33590	100-106.00	1,494.10	201-612.00	52.00	(572.00)
5.								202-664.00	721.05	(1,293.05)
6.								252-664.00	721.05	(2,014.10)
7.	Brookings Lock & Safe	Inv 3690		04/01/99	33591	100-106.00	263.75	202-612.00	131.88	(2,145.98)
8.								252-612.00	131.87	(2,277.85)
9.	CareerTrack Inc	Reg Fee -Coop		04/01/99	33592	100-106.00	199.00	300-658.00	199.00	(2,476.85)
10.	Coast Auto Center	CVR99085/6560		04/01/99	33593	100-106.00	18,917.85	104-606.00	4.36	(2,481.21)
11.								252-726.00	18,913.49	(21,394.70)
12.	Coastal Coffee Service	Inv 5118		04/01/99	33594	100-106.00	8.00	109-614.00	8.00	(21,402.70)
13.	Coastal Copiers Sales/	Inv 1320		04/01/99	33595	100-106.00	39.50	105-602.00	39.50	(21,442.20)
14.	Colvin Oil Company	Mid March/Mis		04/01/99	33596	100-106.00	1,367.14	103-606.00	426.87	(21,869.07)
15.								104-606.00	84.53	(21,953.60)
16.								106-612.00	42.37	(21,995.97)
17.								109-606.00	23.84	(22,019.81)
18.								150-606.00	164.53	(22,184.34)
19.								201-606.00	61.84	(22,246.18)
20.								202-606.00	51.15	(22,297.33)
21.								251-606.00	32.57	(22,329.90)
22.								252-606.00	51.15	(22,381.05)
23.								252-612.00	428.29	(22,809.34)
24.	Coos-Curry Electric	Feb Electric		04/01/99	33597	100-106.00	9,049.10	106-662.00	234.50	(23,043.84)
25.								109-662.00	1,308.23	(24,352.07)
26.								150-662.00	68.02	(24,420.09)
27.								202-662.00	3,318.53	(27,738.62)
28.								251-662.00	417.02	(28,155.64)
29.								252-662.00	3,702.80	(31,858.44)
30.	Curry County Clerk	Recording Fee		04/01/99	33598	100-106.00	20.00	105-602.00	20.00	(31,878.44)
31.	Curry Equipment	Inv 46582		04/01/99	33599	100-106.00	21.55	106-606.00	21.55	(31,899.99)
32.	Day Wireless Systems	Inv 100628		04/01/99	33600	100-106.00	187.50	251-606.00	187.50	(32,087.49)
33.	Del Cur Supply	Inv 75594		04/01/99	33601	100-106.00	20.05	201-612.00	20.05	(32,107.54)
34.	DEQ	#USTC99-2358		04/01/99	33602	100-106.00	21.41	252-612.00	21.41	(32,128.95)
35.	DHR Child Support Unit	Garnishment		04/01/99	33603	100-106.00	203.08	100-220.70	203.08	(32,332.03)
36.	DHR Child Support Unit	Garnishment		04/01/99	33604	100-106.00	278.31	100-220.70	278.31	(32,610.34)
37.	David Forn Builder	Inv 99016		04/01/99	33605	100-106.00	300.00	106-626.00	300.00	(32,910.34)
38.	Freeman Rock Enterpris	Inv 6272 & 62		04/01/99	33606	100-106.00	411.60	150-628.00	411.60	(33,321.94)
39.	Gable's Construction	Remodel Displ		04/01/99	33607	100-106.00	403.00	109-722.00	403.00	(33,724.94)
40.	Kim Hunnicutt Court Re	Inv 3408		04/01/99	33608	100-106.00	18.00	103-606.00	18.00	(33,742.94)
41.	ICMA-RT 457 c/o 1st Nt	Deferred Comp		04/01/99	33609	100-106.00	885.00	100-220.70	885.00	(34,627.94)
42.	Ken Lewis	Reimbursement		04/01/99	33610	100-106.00	74.08	103-658.00	62.08	(34,690.02)
43.								103-660.00	12.00	(34,702.02)
44.	LGC Legislative Confer	Reg Fee-Hagbo		04/01/99	33611	100-106.00	25.00	102-658.00	25.00	(34,727.02)
45.	Jim McLennan	Material Adv		04/01/99	33612	100-106.00	1,680.02	251-624.00	1,680.02	(36,407.04)
46.	ODDA	Inv 0018		04/01/99	33613	100-106.00	212.00	105-646.00	212.00	(36,619.04)
47.	Void			04/01/99	33614	100-106.00	0.00	252-726.00	0.00	(36,619.04)
48.	Oregon Department of R	State W/H Tax		04/01/99	33615	100-106.00	3,417.34	100-220.30	3,417.34	(40,036.38)
49.	Our Designs, Inc	Inv 786368		04/01/99	33616	100-106.00	146.00	104-614.00	146.00	(40,182.38)
50.	Dan Palicki	Reimbursement		04/01/99	33617	100-106.00	141.00	103-686.00	141.00	(40,323.38)
51.	PERS - Retirement	Payroll 4/2/9		04/01/99	33618	100-106.00	6,952.40	100-220.70	97.60	(40,420.98)

(Continued)

City of Brookings
DISBURSEMENTS JOURNAL
For The Month Ending: April 30, 1999 ** CLOSED **
PRINTED: April 30, 1999 17:57:22

PAGE 2

LINE	PAID TO	DESCRIPTION	CHG	DATE	CHK/REF #	ACCT CR	AMOUNT CR	ACCT DR	ALLOCATION	BALANCE
1.	PERS - Retirement, (Continued)							100-220.80	6,854.80	(47,275.78)
2.	Quality Fast Lube & Oi	Inv 16526		04/01/99	33619	100-106.00	26.95	104-606.00	26.95	(47,302.73)
3.	Regence Life & Health	April Premium		04/01/99	33620	100-106.00	217.30	100-220.60	217.30	(47,520.03)
4.	Stadelman Electric	Inv 4459 & 44		04/01/99	33621	100-106.00	248.47	106-626.00	181.07	(47,701.10)
5.								150-624.00	67.40	(47,768.50)
6.	Streicher's	Inv 104014.1		04/01/99	33622	100-106.00	75.80	103-614.00	75.80	(47,844.30)
7.	The Sweat Shop	Inv 0463		04/01/99	33623	100-106.00	472.50	103-686.00	472.50	(48,316.80)
8.	Taplin Janitorial Serv	Inv 1060 & 10		04/01/99	33624	100-106.00	700.00	103-624.00	50.00	(48,366.80)
9.								109-644.00	650.00	(49,016.80)
10.	Teamsters Local Union	April Dues		04/01/99	33625	100-106.00	527.00	100-220.70	527.00	(49,543.80)
11.	Tidewater Contractors	Misc Invoices		04/01/99	33626	100-106.00	10,519.39	106-626.00	987.97	(50,531.77)
12.								150-628.00	928.92	(51,460.69)
13.								903-730.00	8,602.50	(60,063.19)
14.	Town & Country Animal	Inv 71958		04/01/99	33627	100-106.00	12.50	103-688.00	12.50	(60,075.69)
15.	Joyce Tromblee	Reimbursement		04/01/99	33628	100-106.00	125.00	201-646.00	125.00	(60,200.69)
16.	United Pipe & Supply C	4306788/43218		04/01/99	33629	100-106.00	361.50	201-612.00	276.46	(60,477.15)
17.								251-612.00	85.04	(60,562.19)
18.	U S Filter/Pacific Wat	3 Reg Fees		04/01/99	33630	100-106.00	75.00	201-658.00	75.00	(60,637.19)
19.	Vic Williams	Refund Overch		04/01/99	33631	100-106.00	90.00	200-460.00	90.00	(60,727.19)
20.	Windmills Ashland Hill	Hotel - Coope		04/01/99	33632	100-106.00	66.34	300-658.00	66.34	(60,793.53)
21.	Tom Weldon	April Car All		04/06/99	33633	100-106.00	200.00	102-606.00	200.00	(60,993.53)
22.	Jackie Evans	Deposit Refun		04/08/99	33635	100-106.00	14.17	200-134.00	14.17	(61,007.70)
23.	Fred Juarez	Deposit Refun		04/08/99	33636	100-106.00	16.48	200-134.00	16.48	(61,024.18)
24.	Suzann Kirchner	Deposit Refun		04/08/99	33637	100-106.00	52.75	200-134.00	52.75	(61,076.93)
25.	Leesa Heath	Deposit Refun		04/08/99	33638	100-106.00	49.50	200-134.00	49.50	(61,126.43)
26.	Doreen Hendrick	Deposit Refun		04/08/99	33639	100-106.00	10.44	200-134.00	10.44	(61,136.87)
27.	Tom Dekay	Deposit Refun		04/08/99	33640	100-106.00	19.37	200-134.00	19.37	(61,156.24)
28.	Skip & Brenda McIntyre	Deposit Refun		04/08/99	33641	100-106.00	53.64	200-134.00	53.64	(61,209.88)
29.	Pat Coyle	Deposit Refun		04/08/99	33642	100-106.00	31.82	200-134.00	31.82	(61,241.70)
30.	Pacific Crest Property	Deposit Refun		04/08/99	33643	100-106.00	37.73	200-134.00	37.73	(61,279.43)
31.	Mike Cook	Deposit Refun		04/08/99	33644	100-106.00	5.54	200-134.00	5.54	(61,284.97)
32.	Jeff & Vicky Gleckner	Deposit Refun		04/08/99	33645	100-106.00	51.66	200-134.00	51.66	(61,336.63)
33.	Don McGrew	Deposit Refun		04/08/99	33646	100-106.00	38.65	200-134.00	38.65	(61,375.28)
34.	Eldon Gossett	Deposit Refun		04/08/99	33647	100-106.00	37.45	200-134.00	37.45	(61,412.73)
35.	Helen Brown	Deposit Refun		04/08/99	33648	100-106.00	5.48	200-134.00	5.48	(61,418.21)
36.	Morin & Scattini	Deposit Refun		04/08/99	33649	100-106.00	9.37	200-134.00	9.37	(61,427.58)
37.	Cheryl A Newman	Deposit Refun		04/08/99	33650	100-106.00	48.43	200-134.00	48.43	(61,476.01)
38.	Liberty Taylor	Deposit Refun		04/08/99	33651	100-106.00	7.73	200-134.00	7.73	(61,483.74)
39.	Jeff & Debra Whitener	Deposit Refun		04/08/99	33652	100-106.00	38.35	200-134.00	38.35	(61,522.09)
40.	Hargrove Construction	Deposit Refun		04/08/99	33653	100-106.00	29.83	200-134.00	29.83	(61,551.92)
41.	Patty Godwin	Deposit Refun		04/08/99	33654	100-106.00	18.59	200-134.00	18.59	(61,570.51)
42.	Daniel Barnard	Deposit Refun		04/08/99	33655	100-106.00	33.92	200-134.00	33.92	(61,604.43)
43.	Airgas-Norpac Inc	Inv 48868		04/08/99	33656	100-106.00	36.50	104-606.00	36.50	(61,640.93)
44.	Applied Control Techno	Inv 1480		04/08/99	33657	100-106.00	110.00	252-606.00	110.00	(61,750.93)
45.	Doug Bales	Reimbursement		04/08/99	33658	100-106.00	167.73	105-606.00	75.73	(61,826.66)
46.								105-658.00	92.00	(61,918.66)
47.	Becco Inc	Inv 3040229		04/08/99	33659	100-106.00	41.85	103-664.00	41.85	(61,960.51)
48.	Brookings Auto Parts	March Stat		04/08/99	33660	100-106.00	122.52	251-612.00	2.94	(61,963.45)
49.								252-606.00	29.61	(61,993.06)
50.								252-612.00	89.97	(62,083.03)
51.	Brookings Harbor Chamb	March Room Ta		04/08/99	33661	100-106.00	1,458.45	109-687.00	1,458.45	(63,541.48)

(Continued)

DISBURSEMENTS JOURNAL

For The Month Ending: April 30, 1999 ** CLOSED **

PRINTED: April 30, 1999 17:57:22

PAGE 3

LINE	PAID TO	DESCRIPTION	CHG	DATE	CHK/REF #	ACCT CR	AMOUNT CR	ACCT DR	ALLOCATION	BALANCE
1.	Brookings Lock & Safe	Inv 3691		04/08/99	33662	100-106.00	46.00	252-624.00	46.00	(63,587.48)
2.	Brookings Vol Firefigh	April Contrib		04/08/99	33663	100-106.00	1,666.67	104-682.00	1,666.67	(65,254.15)
3.	Chetco Pharmacy & Gift	March Stmt		04/08/99	33664	100-106.00	16.19	103-606.00	16.19	(65,270.34)
4.	Coastal Coffee Service	Inv 5145		04/08/99	33665	100-106.00	53.75	109-614.00	53.75	(65,324.09)
5.	Mike Cooper	Travel & Reim		04/08/99	33666	100-106.00	426.93	300-658.00	426.93	(65,751.02)
6.	Coos-Curry Electric	March Electri		04/08/99	33667	100-106.00	1,221.72	106-662.00	24.72	(65,775.74)
7.								201-662.00	1,165.96	(66,941.70)
8.								251-662.00	31.04	(66,972.74)
9.	Curry Coastal Pilot	March Stmt		04/08/99	33668	100-106.00	2,134.10	102-602.00	190.60	(67,163.34)
10.								105-602.00	505.00	(67,668.34)
11.								109-602.00	1,438.50	(69,106.84)
12.	Dan's Auto & Marine El	March Stmt		04/08/99	33669	100-106.00	547.16	104-606.00	7.02	(69,113.86)
13.								150-606.00	528.30	(69,642.16)
14.								150-612.00	11.84	(69,654.00)
15.	Dave's Custom Canvas W	Inv 1796		04/08/99	33670	100-106.00	180.00	104-606.00	180.00	(69,834.00)
16.	Day Wireless Systems	Inv 100627		04/08/99	33671	100-106.00	116.00	103-681.00	116.00	(69,950.00)
17.	Del Cur Supply	Misc Invoices		04/08/99	33672	100-106.00	326.63	103-688.00	60.70	(70,010.70)
18.								106-626.00	265.93	(70,276.63)
19.	Don's Bike Center	Inv 64986		04/08/99	33673	100-106.00	2,097.00	103-614.00	2,097.00	(72,373.63)
20.	Edwards Roofing	Inv 8006		04/08/99	33674	100-106.00	180.65	252-624.00	180.65	(72,554.28)
21.	Enviro-Clean Equipment	Inv 38934		04/08/99	33675	100-106.00	78.60	201-606.00	78.60	(72,632.88)
22.	Familian Northwest Inc	Inv 065-65559		04/08/99	33676	100-106.00	24.29	251-606.00	24.29	(72,657.17)
23.	Ferrellgas	March Stmt		04/08/99	33677	100-106.00	375.13	150-624.00	337.13	(72,994.30)
24.								251-612.00	38.00	(73,032.30)
25.	Fire Protection Public	Inv 269263		04/08/99	33678	100-106.00	49.95	104-647.00	49.95	(73,082.25)
26.	Fred Meyer	Inv 697621		04/08/99	33679	100-106.00	59.97	201-608.00	59.97	(73,142.22)
27.	Gall's Inc	Inv 53000778		04/08/99	33680	100-106.00	114.92	103-602.00	114.92	(73,257.14)
28.	Gold Beach Lumber	Inv 127048		04/08/99	33681	100-106.00	284.75	106-626.00	284.75	(73,541.89)
29.	Hach Co	Inv 515655		04/08/99	33682	100-106.00	136.30	252-652.00	136.30	(73,678.19)
30.	Bob Hagbom	Reimbursement		04/08/99	33683	100-106.00	198.78	102-658.00	198.78	(73,876.97)
31.	Hagens Cleaners	March Stmt		04/08/99	33684	100-106.00	80.65	103-608.00	80.65	(73,957.62)
32.	Richard Harper	April Service		04/08/99	33685	100-106.00	250.00	101-646.00	250.00	(74,207.62)
33.	Heartland Ctr for Lead	Inv 98-0161		04/08/99	33686	100-106.00	15.00	102-602.00	15.00	(74,222.62)
34.	Jack's Uniforms & Equi	Inv 43051		04/08/99	33687	100-106.00	5,924.00	103-608.00	5,924.00	(80,146.62)
35.	Johnstone Supply	Inv 4112896-0		04/08/99	33688	100-106.00	206.49	252-606.00	206.49	(80,353.11)
36.	Kerr Hardware	March Stmt		04/08/99	33689	100-106.00	909.43	103-606.00	11.60	(80,341.51)
37.								104-606.00	45.42	(80,386.93)
38.								106-624.00	56.89	(80,443.82)
39.								106-626.00	16.98	(80,460.80)
40.								150-606.00	91.20	(80,552.00)
41.								150-624.00	400.75	(80,952.75)
42.								201-612.00	174.56	(81,127.31)
43.								201-624.00	111.32	(81,238.63)
44.								202-612.00	4.19	(81,242.82)
45.								252-606.00	19.72	(81,262.54)
46.	Mike Mitchell	Reimbursement		04/08/99	33690	100-106.00	135.74	252-658.00	135.74	(81,398.28)
47.	Mory's	March Stmt		04/08/99	33691	100-106.00	78.34	102-602.00	24.40	(81,422.68)
48.								103-602.00	15.90	(81,438.58)
49.								104-602.00	10.50	(81,449.08)
50.								105-602.00	27.54	(81,476.62)
51.	Nat'l Crime Prevention	#BR9740-26581		04/08/99	33692	100-106.00	91.92	103-686.00	91.92	(81,568.54)

(Continued)

City of Brookings
DISBURSEMENTS JOURNAL
For The Month Ending: April 30, 1999 ** CLOSED **
PRINTED: April 30, 1999 17:57:22

PAGE 4

LINE	PAID TO	DESCRIPTION	CHG	DATE	CHK/REF #	ACCT CR	AMOUNT CR	ACCT DR	ALLOCATION	BALANCE
1.	New Hope Plumbing Co	Inv 9244 & 92		04/08/99	33693	100-106.00	5,714.00	106-624.00	5,714.00	(87,282.54)
2.	Ocean Title & Escrow	Refund Overpa		04/08/99	33694	100-106.00	81.79	200-134.00	17.21	(87,299.75)
3.								250-134.00	39.08	(87,338.83)
4.								600-134.00	10.50	(87,349.33)
5.								900-130.00	15.00	(87,364.33)
6.	OR State Police - LEDS	Inv AIL91055		04/08/99	33695	100-106.00	960.00	103-664.00	960.00	(88,324.33)
7.	Oregon State Police	Seat Belt Cla		04/08/99	33696	100-106.00	195.00	103-686.00	195.00	(88,519.33)
8.	OR Teamster Employers	April Premium		04/08/99	33697	100-106.00	11,579.49	100-220.60	11,579.49	(100,098.82)
9.	OR Teamster Employers	April Premium		04/08/99	33698	100-106.00	6,004.18	100-220.60	6,004.18	(106,103.00)
10.	Barbara Palicki	Reimbursement		04/08/99	33699	100-106.00	243.95	103-686.00	243.95	(106,346.95)
11.	Quality Fast Lube & Oi	Inv 18696/189		04/08/99	33700	100-106.00	83.35	103-606.00	59.40	(106,406.35)
12.								150-606.00	7.99	(106,414.34)
13.								201-606.00	7.98	(106,422.32)
14.								251-606.00	7.98	(106,430.30)
15.	Ramcell of Oregon	March Stmt		04/08/99	33701	100-106.00	167.00	103-664.00	146.40	(106,576.70)
16.								104-664.00	20.60	(106,597.30)
17.	Rays Food Place	March Stmt	*	04/08/99	33702	100-106.00	200.07	103-680.00	14.97	(106,612.27)
18.								104-606.00	25.15	(106,637.42)
19.								104-658.00	37.78	(106,675.20)
20.								105-602.00	9.98	(106,685.18)
21.								201-602.00	95.64	(106,780.82)
22.								252-612.00	16.55	(106,797.37)
23.	Riveria Finance	Inv 11177F		04/08/99	33703	100-106.00	556.00	103-686.00	556.00	(107,353.37)
24.	Rod 'N Reel	Inv 8227		04/08/99	33704	100-106.00	11.90	103-658.00	11.90	(107,365.27)
25.	Roto-Rooter	March Stmt		04/08/99	33705	100-106.00	67.20	109-686.00	67.20	(107,432.47)
26.	Sewer Equipment Co of	Inv 14717		04/08/99	33706	100-106.00	1,152.40	251-606.00	1,152.40	(108,584.87)
27.	Six States Distributor	Inv 026578		04/08/99	33707	100-106.00	71.02	150-606.00	71.02	(108,655.89)
28.	That Special Touch	Inv 273		04/08/99	33708	100-106.00	31.00	101-602.00	31.00	(108,686.89)
29.	Hilary Thompson	Reimbursement		04/08/99	33709	100-106.00	26.66	109-606.00	26.66	(108,713.55)
30.	Tidewater Contractors	Inv 015862		04/08/99	33710	100-106.00	412.75	106-626.00	412.75	(109,126.30)
31.	Town & Country Animal	Inv 72753		04/08/99	33711	100-106.00	68.00	103-688.00	68.00	(109,194.30)
32.	Transport Logic	Inv 225387		04/08/99	33712	100-106.00	20.00	201-612.00	10.00	(109,204.30)
33.								252-612.00	10.00	(109,214.30)
34.	Trew & Cyphers	March Stmt		04/08/99	33713	100-106.00	4,123.50	102-632.00	4,123.50	(113,337.80)
35.	United Communications	March Stmt		04/08/99	33714	100-106.00	454.97	109-644.00	454.97	(113,792.77)
36.	U.S. Calvary	Inv 3587749		04/08/99	33715	100-106.00	105.70	103-614.00	105.70	(113,898.47)
37.	Windjammer	Inv 2028		04/08/99	33716	100-106.00	149.20	109-614.00	149.20	(114,047.67)
38.	Wood-N-Sons Auto Machi	Inv 2126		04/08/99	33717	100-106.00	35.00	150-606.00	35.00	(114,082.67)
39.	WSIN	Reg Fee-Walla		04/08/99	33718	100-106.00	175.00	103-684.00	175.00	(114,257.67)
40.	Xerox Corp	Inv 067560370		04/08/99	33719	100-106.00	70.00	103-606.00	70.00	(114,327.67)
41.	Ag-Chem Warehouse Inc	Inv 102880		04/16/99	33721	100-106.00	225.00	106-626.00	225.00	(114,552.67)
42.	Amazing Computers	Inv 1075		04/16/99	33722	100-106.00	2,283.75	103-612.00	270.00	(114,822.67)
43.								109-646.00	348.75	(115,171.42)
44.								150-646.00	120.00	(115,291.42)
45.								201-612.00	120.00	(115,411.42)
46.								251-646.00	120.00	(115,531.42)
47.								300-606.00	1,305.00	(116,836.42)
48.	Associated Bag Company	Inv M239581		04/16/99	33723	100-106.00	63.15	252-612.00	63.15	(116,899.57)
49.	Bankcard Services	March Stmt		04/16/99	33724	100-106.00	811.02	102-658.00	107.00	(117,006.57)
50.								103-658.00	174.64	(117,181.21)
51.								104-602.00	55.98	(117,237.19)

(Continued)

LINE	PAID TO	DESCRIPTION CHG	DATE	CHK/REF #	ACCT CR	AMOUNT CR	ACCT DR	ALLOCATION	BALANCE
1.	Bankcard Services, (Continued)						104-606.00	45.98	(117,283.17)
2.							105-658.00	332.42	(117,615.59)
3.							109-686.00	95.00	(117,710.59)
4.	Beaver Equipment Speci	Inv 3387	04/16/99	33725	100-106.00	598.92	252-612.00	598.92	(118,309.51)
5.	Brookings Office Suppl	Inv 27053	04/16/99	33726	100-106.00	35.00	201-602.00	17.50	(118,327.01)
6.							251-602.00	17.50	(118,344.51)
7.	Building Codes Divisio	Jan-March 199	04/16/99	33727	100-106.00	404.96	100-236.00	404.96	(118,749.47)
8.	Carsonite Internationa	Inv 38973	04/16/99	33728	100-106.00	729.12	150-648.00	729.12	(119,478.59)
9.	CCR Operating Contract	CC Report	04/16/99	33729	100-106.00	75.00	202-612.00	75.00	(119,553.59)
10.	Ciba Specialty Chemica	Inv 705186	04/16/99	33730	100-106.00	2,381.40	252-652.00	2,381.40	(121,934.99)
11.	Colvin Oil Company	End March Stm	04/16/99	33731	100-106.00	958.43	103-606.00	506.08	(122,441.07)
12.							104-606.00	117.95	(122,559.02)
13.							106-612.00	38.64	(122,597.66)
14.							150-606.00	91.12	(122,688.78)
15.							201-606.00	98.01	(122,786.79)
16.							202-606.00	29.80	(122,816.59)
17.							251-606.00	35.09	(122,851.68)
18.							252-606.00	29.78	(122,881.46)
19.							252-612.00	11.96	(122,893.42)
20.	Coos-Curry Electric	March Electri	04/16/99	33732	100-106.00	1,892.49	150-662.00	1,105.73	(123,999.15)
21.							201-662.00	224.95	(124,224.10)
22.							251-662.00	340.85	(124,564.95)
23.							252-662.00	220.96	(124,785.91)
24.	Curry County Data Proc	Tax Roll Labe	04/16/99	33733	100-106.00	100.00	105-602.00	100.00	(124,885.91)
25.	Curry Equipment Co	Inv 47535	04/16/99	33734	100-106.00	17.00	104-606.00	17.00	(124,902.91)
26.	Larry Curry	Reimbursement	04/16/99	33735	100-106.00	450.72	102-658.00	450.72	(125,353.63)
27.	Delaney's Bakery	Cake for Mayo *	04/16/99	33736	100-106.00	46.00	102-602.00	46.00	(125,399.63)
28.	DHR Child Support Unit	Garnishment	04/16/99	33737	100-106.00	278.31	100-220.70	278.31	(125,677.94)
29.	DHR Child Support Unit	Garnishment	04/16/99	33738	100-106.00	203.08	100-220.70	203.08	(125,881.02)
30.	Lonny Draheim Construc	Inv 9757	04/16/99	33739	100-106.00	2,300.00	106-626.00	2,300.00	(128,181.02)
31.	EBS Trust	May Premium	04/16/99	33740	100-106.00	49.00	103-654.00	25.00	(128,206.02)
32.							104-654.00	24.00	(128,230.02)
33.	Enviro-Clean Equipment	Inv 0110103	04/16/99	33741	100-106.00	1,182.00	201-606.00	1,182.00	(129,412.02)
34.	Fred Meyer	Inv 697661	04/16/99	33742	100-106.00	102.00	252-612.00	102.00	(129,514.02)
35.	Gold Beach Lumber	Inv 127649	04/16/99	33743	100-106.00	284.75	251-612.00	284.75	(129,798.77)
36.	Grants Pass Water Lab	March Stat	04/16/99	33744	100-106.00	133.00	201-612.00	133.00	(129,931.77)
37.	Great Western Chemical	Inv 385297	04/16/99	33745	100-106.00	607.50	202-652.00	607.50	(130,539.27)
38.	GTE	Inv AS63796	04/16/99	33746	100-106.00	4,382.83	109-664.00	4,382.83	(134,922.10)
39.	GTE Northwest	March Phone	04/16/99	33747	100-106.00	1,328.19	109-664.00	1,328.19	(136,250.29)
40.	Harco/CPS Waterworks	Inv SRVCE9672	04/16/99	33748	100-106.00	375.00	202-612.00	375.00	(136,625.29)
41.	HGE Inc	Inv 13698&136	04/16/99	33749	100-106.00	1,461.22	105-646.00	864.00	(137,489.29)
42.							901-730.00	597.22	(138,086.51)
43.	ICMA-RT 457 c/o 1st Nt	Payroll 4/16/	04/16/99	33750	100-106.00	885.00	100-220.70	885.00	(138,971.51)
44.	Internet Technologies	March Interne	04/16/99	33751	100-106.00	115.00	109-664.00	115.00	(139,086.51)
45.	JWC Environmental	Inv 159221	04/16/99	33752	100-106.00	921.42	252-606.00	921.42	(140,007.93)
46.	Key Title Company	Inv 654	04/16/99	33753	100-106.00	288.00	370-632.00	288.00	(140,295.93)
47.	Les Schwab Tire Center	Inv 168633	04/16/99	33754	100-106.00	277.08	104-606.00	277.08	(140,573.01)
48.	Newman Traffic Signs	Inv TI-002375	04/16/99	33755	100-106.00	540.36	150-648.00	540.36	(141,113.37)
49.	One Call Concepts, Inc	Inv 9038661	04/16/99	33756	100-106.00	48.60	150-646.00	16.20	(141,129.57)
50.							201-612.00	16.20	(141,145.77)
51.							251-612.00	16.20	(141,161.97)

(Continued)

City of Brookings
DISBURSEMENTS JOURNAL
For The Month Ending: April 30, 1999 ** CLOSED **
PRINTED: April 30, 1999 17:57:22

PAGE 6

LINE	PAID TO	DESCRIPTION	CHG	DATE	CHK/REF #	ACCT CR	AMOUNT CR	ACCT DR	ALLOCATION	BALANCE
1.	Oregon Department of R	State W/H Tax		04/16/99	33757	100-106.00	3,545.79	100-220.30	3,545.79	(144,707.76)
2.	Oregon Medical Laborat	Acct #233093		04/16/99	33758	100-106.00	75.00	102-602.00	37.50	(144,745.26)
3.								201-612.00	18.75	(144,764.01)
4.								251-612.00	18.75	(144,782.76)
5.	Pacific Safety Supply	Inv 81297		04/16/99	33759	100-106.00	80.32	201-684.00	80.32	(144,863.08)
6.	PERS - Retirement	Payroll 4/16/		04/16/99	33760	100-106.00	7,072.98	100-220.80	7,072.98	(151,936.06)
7.	Petty Cash	Reimbursement		04/16/99	33761	100-106.00	169.06	103-602.00	84.60	(152,020.66)
8.								103-606.00	19.38	(152,040.04)
9.								105-602.00	12.54	(152,052.58)
10.								106-606.00	2.79	(152,055.37)
11.								106-626.00	9.90	(152,065.27)
12.								201-612.00	24.85	(152,090.12)
13.								202-612.00	7.50	(152,097.62)
14.								252-612.00	7.50	(152,105.12)
15.	Quality Fast Lube & Oi	Misc Invoices	*	04/16/99	33762	100-106.00	268.25	106-606.00	31.95	(152,137.07)
16.								202-606.00	118.15	(152,255.22)
17.								252-606.00	118.15	(152,373.37)
18.	Guill Corp	Misc Invoices		04/16/99	33763	100-106.00	493.86	103-602.00	275.88	(152,649.25)
19.								109-602.00	217.98	(152,867.23)
20.	R & D Industries	Inv 306080		04/16/99	33764	100-106.00	720.15	150-624.00	720.15	(153,587.38)
21.	Sandy's Country Kitche	Meeting 4/6/9		04/16/99	33765	100-106.00	66.00	102-658.00	5.50	(153,592.88)
22.								103-658.00	22.00	(153,614.88)
23.								104-658.00	5.50	(153,620.38)
24.								105-658.00	22.00	(153,642.38)
25.								107-658.00	5.50	(153,647.88)
26.								252-658.00	5.50	(153,653.38)
27.	Slater Communications	Inv 25650		04/16/99	33766	100-106.00	1,692.55	104-614.00	1,692.55	(155,345.93)
28.	Reily H Smith	Survey Work		04/16/99	33767	100-106.00	465.00	150-646.00	465.00	(155,810.93)
29.	SONCAL	Reg Fee - Sha		04/16/99	33768	100-106.00	25.00	104-658.00	25.00	(155,835.93)
30.	Tomark Sports	Inv PS104549		04/16/99	33769	100-106.00	2,960.00	106-606.00	1,000.00	(156,835.93)
31.								106-626.00	1,960.00	(158,795.93)
32.	TSR Corporation	Inv 3740		04/16/99	33770	100-106.00	262.00	251-646.00	262.00	(159,057.93)
33.	United Pipe & Supply C	4336179/43322		04/16/99	33771	100-106.00	128.64	201-612.00	128.64	(159,186.57)
34.	U S Bank	Inv 92282		04/16/99	33772	100-106.00	650.00	420-632.00	650.00	(159,836.57)
35.	U S Filter/Pacific Wat	Inv 2335352	*	04/16/99	33773	100-106.00	512.09	201-612.00	512.09	(160,348.66)
36.	Viking Office Products	Misc Invoices		04/16/99	33774	100-106.00	1,039.37	102-602.00	143.83	(160,492.49)
37.								103-602.00	186.80	(160,679.29)
38.								105-602.00	171.65	(160,850.94)
39.								107-602.00	139.86	(160,990.80)
40.								109-602.00	279.82	(161,270.62)
41.								201-602.00	49.98	(161,320.60)
42.								251-602.00	49.98	(161,370.58)
43.								252-612.00	17.45	(161,388.03)
44.	Tom Weldon	Reimbursement		04/16/99	33775	100-106.00	57.00	102-658.00	57.00	(161,445.03)
45.	W M Smith & Assoc Inc	Inv 114947		04/16/99	33776	100-106.00	143.10	106-652.00	143.10	(161,588.13)
46.	WW Grainger Inc	Misc Invoices		04/16/99	33777	100-106.00	215.91	109-614.00	42.00	(161,630.13)
47.								150-612.00	60.35	(161,690.48)
48.								201-612.00	113.56	(161,804.04)
49.	B & B Excavation	Inv 0565		04/30/99	33779	100-106.00	750.00	480-722.00	750.00	(162,554.04)
50.	Brookings Lock & Safe	Inv 2859		04/30/99	33780	100-106.00	7.00	109-614.00	7.00	(162,561.04)
51.	Brown & Caldwell	Inv 13-3285		04/30/99	33781	100-106.00	31,704.14	480-636.00	31,704.14	(194,265.18)

(Continued)

LINE	PAID TO	DESCRIPTION	CHG	DATE	CHK/REF #	ACCT CR	AMOUNT CR	ACCT DR	ALLOCATION	BALANCE
1.	Carpenter Auto Center	March Stateme		04/30/99	33782	100-106.00	108.61	103-681.00	108.61	(194,373.79)
2.	Coastal Coffee Service	Inv 5180		04/30/99	33783	100-106.00	27.50	109-614.00	27.50	(194,401.29)
3.	Mike Cooper	Reimbursement		04/30/99	33784	100-106.00	93.28	300-658.00	93.28	(194,494.57)
4.	Colvin Oil Company	MidApril/6560		04/30/99	33785	100-106.00	1,577.00	103-606.00	505.83	(195,000.40)
5.								104-606.00	141.56	(195,141.96)
6.								106-612.00	59.81	(195,201.77)
7.								150-606.00	73.11	(195,274.88)
8.								201-606.00	123.69	(195,398.57)
9.								202-606.00	57.03	(195,455.60)
10.								251-606.00	12.95	(195,468.55)
11.								252-606.00	57.03	(195,525.58)
12.								252-612.00	545.99	(196,071.57)
13.	Coos-Curry Electric	March Electri		04/30/99	33786	100-106.00	9,802.03	106-662.00	720.88	(196,792.45)
14.								109-662.00	1,344.37	(198,136.82)
15.								150-662.00	98.82	(198,235.64)
16.								201-662.00	511.31	(198,746.95)
17.								202-662.00	3,064.21	(201,811.16)
18.								251-662.00	340.06	(202,151.22)
19.								252-662.00	3,722.38	(205,873.60)
20.	Curry Coastal Pilot	Inv A5588790		04/30/99	33787	100-106.00	42.80	202-612.00	21.40	(205,895.00)
21.								252-612.00	21.40	(205,916.40)
22.	Dan's Photo & Cameras	March Stateme		04/30/99	33788	100-106.00	7.76	103-614.00	7.76	(205,924.16)
23.	Del-Cur Supply Co-op	Inv 76392/764		04/30/99	33789	100-106.00	276.58	106-626.00	276.58	(206,200.74)
24.	DHR Child Support Unit	Garnishment		04/30/99	33790	100-106.00	203.08	100-220.70	203.08	(206,403.82)
25.	DHR Child Support Unit	Garnishment		04/30/99	33791	100-106.00	278.31	100-220.70	278.31	(206,682.13)
26.	Marshal Ferg	6 Inspections		04/30/99	33792	100-106.00	120.00	105-646.00	120.00	(206,802.13)
27.	Har-Brook Jewelers	Inv 1172		04/30/99	33793	100-106.00	61.00	102-602.00	61.00	(206,863.13)
28.	Kia Hunnicutt Court Re	Inv 3415		04/30/99	33794	100-106.00	303.00	103-684.00	303.00	(207,166.13)
29.	ICMA-RT 457 c/o 1st Nt	Deferred Comp		04/30/99	33795	100-106.00	885.00	100-220.70	885.00	(208,051.13)
30.	Les Schwab Tire Center	Inv 169117		04/30/99	33796	100-106.00	97.29	202-612.00	48.65	(208,099.78)
31.								252-612.00	48.64	(208,148.42)
32.	Matco Tools	Inv 33200		04/30/99	33797	100-106.00	18.15	150-606.00	18.15	(208,166.57)
33.	Morton International I	Inv 36413		04/30/99	33798	100-106.00	1,521.24	150-628.00	1,521.24	(209,687.81)
34.	Newman Traffic Signs	Inv TI-002461		04/30/99	33799	100-106.00	260.00	150-648.00	260.00	(209,947.81)
35.	Oregon Department of R	State W/H Tax		04/30/99	33800	100-106.00	3,423.45	100-220.30	3,423.45	(213,371.26)
36.	Oregon Department of R	1st Qtr Taxes		04/30/99	33801	100-106.00	4,388.72	100-220.40	3,553.68	(216,924.94)
37.								100-220.50	835.04	(217,759.98)
38.	Paramount Pest Control	Inv 55878		04/30/99	33802	100-106.00	31.00	103-624.00	31.00	(217,790.98)
39.	PERS - Retirement	Payroll 4/30/		04/30/99	33803	100-106.00	6,827.02	100-220.80	6,827.02	(224,618.00)
40.	Pitney Bowes Inc	Inv X470992		04/30/99	33804	100-106.00	65.00	109-606.00	65.00	(224,683.00)
41.	Planners Training Team	Reg Fee - Nus		04/30/99	33805	100-106.00	95.00	105-658.00	95.00	(224,778.00)
42.	Regence Life & Health	May Premium		04/30/99	33806	100-106.00	222.60	100-220.60	222.60	(225,000.60)
43.	Roto-Rooter	Inv 04/01&04/		04/30/99	33807	100-106.00	5,417.60	252-646.00	5,417.60	(230,418.20)
44.	William Sharp	Reimbursement		04/30/99	33808	100-106.00	71.12	104-602.00	71.12	(230,489.32)
45.	Stadelman Electric	4581,4522,458		04/30/99	33809	100-106.00	399.00	202-646.00	316.50	(230,805.82)
46.								252-646.00	82.50	(230,888.32)
47.	Taplin Janitorial Serv	Inv 1065		04/30/99	33810	100-106.00	650.00	109-644.00	650.00	(231,538.32)
48.	Town & Country Animal	Inv 73140		04/30/99	33811	100-106.00	34.00	103-688.00	34.00	(231,572.32)
49.	Traffic Safety Supply	Inv 724154		04/30/99	33812	100-106.00	328.44	150-648.00	328.44	(231,900.76)
50.	United Pipe & Supply C	Misc Invoices		04/30/99	33813	100-106.00	306.44	201-612.00	37.44	(231,938.20)
51.								251-606.00	269.00	(232,207.20)

(Continued)

DISBURSEMENTS JOURNAL

For The Month Ending: April 30, 1999 ** CLOSED **

PRINTED: April 30, 1999 17:57:22

PAGE 8

LINE	PAID TO	DESCRIPTION CHG	DATE	CHK/REF #	ACCT CR	AMOUNT CR	ACCT DR	ALLOCATION	BALANCE
1.	VWR Scientific Product	Inv 040899	04/30/99	33814	100-106.00	26.74	252-612.00	26.74	(232,233.94)
2.	Tom Weldon	May Car Allow	04/30/99	33815	100-106.00	200.00	102-606.00	200.00	(232,433.94)
3.	WW Grainger Inc	Inv 732362794	04/30/99	33816	100-106.00	225.70	201-612.00	225.70	(232,659.64)
4.	Xerox Corp	Misc Invoices	04/30/99	33817	100-106.00	507.55	103-602.00	204.01	(232,863.65)
5.							109-606.00	303.54	(233,167.19)
6.	ZEP Manufacturing	Misc Invoices	04/30/99	33818	100-106.00	914.84	251-684.00	106.54	(233,273.73)
7.							252-612.00	808.30	(234,082.03)
*** END OF REPORT ***						234,082.03		234,082.03	
						61,389,906.30			

ORDINANCE NO. 99-O-446.FF

AN ORDINANCE AMENDING SECTION 100, HAZARDOUS BUILDING SITE PROTECTION/HILLSIDE DEVELOPMENT STANDARDS, AND SECTION 176, LAND DIVISION, OF ORDINANCE 89-O-446, AN ORDINANCE CREATING THE LAND DEVELOPMENT CODE.

Sections:

Section 1. Ordinance identified.

Section 2. Amendment to Section 100

Section 3. Amendment to Section 176

The City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends Ordinance No. 89-O-446, enacted April 10, 1989 entitled, the Land Development Code.

Section 2. Amendment to Section 100. Section 100 of Ordinance No. 89-O-446 is hereby amended to read:

Sections

100.030 Change to read:

100.030 Partitions and Subdivisions

Section 100.010 Purpose

100.010.A Change the first sentence to read:

A. The purpose of this section is to reduce building site risks and threats to life and property created by....

A.3 Delete.

A.4 Renumber to A.3.

Section 100.020 Review by City Manager or Planning Commission.

100.020.C Change the first sentence to read

C. The City Manager or qualified designee may refer matters to the Planning Commission which require the use of standards.

Section 100.030 Slope Density Standards

100.030 Change entire section to read:

100.030 Partitions and Subdivisions. When dividing land within the SR-20 and SR-40 zones or when dividing other land with slopes of greater than 15%, a geological report prepared by a certified engineering geologist or a civil engineer registered in the State of Oregon consulting with a certified engineering geologist, shall be required.

A. The geological report shall contain the following information:

1. The stability of the slopes and their suitability for the proposed type of construction in relation to the size of lot proposed, including all existing and proposed new streets.
2. The need for engineered foundations or for site specific studies to determine if engineered foundations are necessary.
3. Any other information pertaining to the suitability of the site in relation to the proposed use.

B. On land that contain slopes of greater than 15%, all lots will be of the minimum lot size allowed by the underlying zone, except larger lots may be required if the geological survey of the property requires a larger lot to avoid hazardous areas or other condition.

Section 100.040 Site Study Authorization.

100.040.A Change the first sentence to read:

- A. The City Manager or a qualified designee may require a site study by a certified engineering geologist, civil engineer registered in the State of Oregon and/or other qualified person prior to issuance of a building, or grading permit or the approval of a partition plat, subdivision plat, or conditional use permit, in areas containing or adjacent to a fault zone, sinkhole, unstable soils, steep slopes, high water table, or other geologic hazard.

Section 3. Amendment to Section 176. Section 176 of Ordinance No. 89-O-446 is hereby amended to read:

Section 176.040 Lot Line Adjustments.

176.040.B.3 Amend to read:

3. The adjusted lot configuration does not result in a substandard condition relative to Section 100 and other applicable site development standards of this code.

Section 176.050 Minor Partitions

176.050.A.9 Amend to read:

9. Slope: Contour map with contour intervals of five (5) feet or less and indicating average slope to determine compliance with the provisions of Section 100, Hazardous Building Site Protection/Hillside Development Standards, of the Land Development Code.

176.050.A.10 Amend to read:

10. Drainage: show direction of drainage.

Section 176.060 Major Partitions and Subdivisions.

176.060.B.9 Delete entirely and replace with.

9. Topographic contour lines having minimum intervals of 5 feet or less and indicating average slope.

176.060.B.10 Add new provision:

10. On parent parcels with containing slopes of 15% or greater, a geological report prepared by a certified engineering geologist or a civil engineer registered in Oregon working with a geologist licenced in Oregon. The report shall be prepared pursuant to the provisions of Section 100.030 of this code.

176.060.B.10 through B.30 Renumber to read:

11. B.11 through B.31.

First Reading: _____

Second Reading: _____

Passage: _____

Effective Date: _____

Signed by me in authentication of its passage this _____ day of _____, 1999.

Bob Hagbom, Mayor

ATTEST:

Gail L. Hedding,
Finance Director/Recorder

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of **April, 1999**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
2	Single Family Dwelling	\$898.50	\$584.03	\$44.93	\$8,934.00	\$212,472.39	12	\$1,555,555.11	8	\$1,401,568.20
4	Single Family Addition	\$493.13	\$294.46	\$24.66	\$0.00	\$72,216.00	14	\$237,517.28	9	\$99,724.20
5	Single Family Garage-Carport	\$326.43	\$190.89	\$16.32	\$4,467.00	\$39,402.00	6	\$45,259.00	4	\$39,441.48
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$210,000.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
6	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	3	\$123,003.66
0	Churches	\$1,923.50	\$1,788.69	\$96.18	\$0.00	\$621,495.00	11	\$638,715.09	6	\$56,247.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Misc.-Retaining Wall-Fence	\$11.50	\$0.00	\$0.58	\$0.00	\$500.00	1	\$500.00	0	\$0.00
18	Total Building Permits	\$3,653.06	\$2,858.07	\$182.65	\$13,401.00	\$946,085.39	45	\$2,478,246.48	31	\$1,929,984.54
4	Mechanical Permits	\$76.00	N/A	\$3.80		N/A	22	N/A	19	N/A
3	Plumbing Permits	\$142.80		\$7.14	\$0.00	N/A	13	N/A	12	N/A
1	Manufactured Home Permits	\$105.00		\$5.25	\$0.00	N/A	2	N/A	4	N/A
26	TOTAL PERMITS	\$3,976.86	\$2,858.07	\$198.84	\$13,401.00	\$946,085.39	82	\$2,478,246.48	66	\$1,929,984.54
	Total Year to Date Calculated Fees	\$11,523.49	\$6,211.19	\$516.18	\$53,604.00					
	1998 YTD Calculated Fees	\$9,387.62	\$5,066.82	\$469.36	\$49,137.00					

During the Month of April, 1999 In March, 1999 Harbor issued permits for 0.0 EDUs.
 now has 294.94 , Brookings issued permits for 3.00 new sewer connections. The City of Brookings
 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.