

Agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415
May 8, 2000
7:00pm



from the city of winter flowers
BROOKINGS, OREGON

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
May 8, 2000
7:00 p.m.

- I. CALL TO ORDER - pink
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS - blue
 - A. Proclamations
 - 1. Elks National Youth Week ~ beginning May 2, 2000
 - B. Announcements
 - 1. Resignation of Councilor George Ciapuci
- V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 - 1. Chamber of Commerce
 - 2. Businesses for a Better Brookings
 - 3. Port of Brookings-Harbor
 - 4. Parks & Recreation Commission
 - 5. Planning Commission
 - 6. Council Liaisons
 - B. Unscheduled
- VI. STAFF REPORTS
 - A. City Attorney
 - 1. Ethics Guide for Public Officials Review
 - B. Finance Department - yellow
 - 1. Recommendation on selection of banking services provider

- C. *Community Development Department - orchid*
 - 1. *Authorization of fencing of North Bank Chetco ballfields at Azalea Park*
 - 2. *Authorization to establish area to store vegetation clippings for Azalea Park maintenance*
 - 3. *Authorization to allow placement of birdhouses at specific locations in Azalea Park*
 - 4. *Award of contract for asphalt overlays*

VII. CONSENT CALENDAR - white

- A. *Approval of Council Meeting Minutes*
 - 1. *Minutes of April 24, 2000, Regular Council Meeting*
- B. *Acceptance of Planning Commission Minutes*
 - 1. *Minutes of April 4, 2000, Regular Commission Meeting*
- C. *Acceptance of Parks and Recreation Commission Minutes*
 - 1. *Minutes of March 23, 2000, Regular Commission Meeting*
- D. *Approval of Vouchers (\$207,744.66)*

(end Consent Calendar)

VIII. REMARKS FROM MAYOR AND COUNCILORS

- A. *Council*
- B. *Mayor*

IX. ADJOURNMENT

Council Chambers
 & Fire Hall Use as of 5/4/00

MAY 2000

JUNE 2000

[illegible]

Press Release

**From: Officer Barbara Palicki - Brookings Police
Department**

Date: 5-1-00

Law Enforcement Memorial Service

We are inviting you to join with us on Saturday, May 13th at 10:00 a.m., for a service and reception at Brookings City Hall. The event will be held outside at the Flagpole area, weather permitting, or inside City Council Chambers.

The Brookings Police Department and other area Law Enforcement Agencies know and appreciate the bond we share with our community and area citizens. By standing together, on that day, honoring those officers who gave the ultimate sacrifice, we continue to build a strong friendship and resolve to maintain a safe community.

Each year we join together to honor and remember the men and women in law enforcement who have given their lives in the line of duty not only in Oregon but also throughout this country.

PROCLAMATION

WHEREAS, the Elks Lodge of Brookings, will observe the week beginning on the 2nd Monday in May, as Elks National Youth Week in tribute to our Junior Citizens, honoring them for their achievements and contributions to the life of the Community, State and Nation.

WHEREAS, it is our responsibility to guide, inspire and encourage our youth, to go forth to serve America, our privilege to manifest a lively interest in all their activities and ambitions, and help prepare them for the duties and opportunities of citizenship, which is the objective of Elks National Youth Week.

NOW THEREFORE, I Bob Hagbom, Mayor of the City of Brookings, do hereby proclaim the week beginning on the 2nd Monday in May as

Elks National Youth Week,

and I call upon all citizens and all departments of the city government to cooperate in the observance, that we may attain these worthy objectives.

THEREFORE, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 8th day of May, 2000.

BOB HAGBOM, Mayor

April 27, 2000


Bob Hagbom, Mayor
City Of Brookings
898 Elk Drive
Brookings, OR 97415

Dear Bob,

It is with deep regret that I must submit my resignation from the City of Brookings Council effective upon your receipt of this letter. The events of the past two weeks make it clear that my health status leaves no other choice as it will not allow me to serve our city in the manner it deserves.

I have enjoyed working with you, with my fellow council members and with city staff on issues which have and which will benefit our community. You are a great team and I will miss not being an active member on it.

Respectfully submitted,


George L. Ciapusci

Memorandum

TO: Mayor & Council

THRU: Tom Weldon, City Manager *Tom*

FROM: Gail L. Hedding, Finance Director/Recorder *Gail*

DATE: May 1, 2000

RE: Evaluation/Recommendation for Provider of Bank/Financial Services



Issue: It is sound fiscal practice to evaluate your banking service providers on a periodic basis. That evaluation and review process has been completed and a staff recommendation follows regarding the financial institution we believe should provide the City those services.

Background: The Request for Proposal (RFP) was distributed on March 1, 2000 to US Bank, Family Security Bank, Western Bank, Klamath 1st Federal, and Evergreen Federal. Oregon state law does not allow public funds to be deposited into credit unions, therefore, Chetco Federal Credit Union could not be asked to submit a proposal. A pre-bid conference was held at City Hall on March 3, 2000 to respond to questions the financial institutions may have about the RFP. All five institutions responded to the request for proposal by the deadline of March 31, 2000.

The RFP contained an overview of the evaluation process. The evaluating committee consisted of City Manager, Tom Weldon, Finance Director, Gail Hedding and Accounting Assistant, Nancy Corrigan. The committee used the evaluation criteria as defined below:

- 30% Safety and Security of Assets Deposited with Institution*
- 30% Ability to Provide Required Services*
- 20% Cost of Services*
- 20% Quality of Customer Service/Public Sector Experience*

The values and ratings assigned indicate how well the evaluators felt the responding institutions met the criteria required in the proposal; it is not an indication of the City of Brookings or any individual's view of the bank's operations. The ratings were assigned by each of the three evaluators individually by ranking each criteria on a scale of 1-5 (with 5 being high). The cost of services rating was determined by a comparison of fees charged on an assumed level of activity. We have the good fortune of choosing between two candidates, Family Security & Western Bank, whose proposals indicate their products and services best meet the needs of the City, as outlined in the RFP.

Recommendation: I recommend the City Council approve **Family Security Bank** as the provider of banking services to the City of Brookings. This recommendation is based upon the evaluation outlined above and the fact their costs are lower than Western Bank's. While it was weighed and included in the rating above, cost is an important element to the City. Our monthly costs are estimated to be \$399 for Security and \$520 for Western Bank. Also, note the start up costs for Western Bank are \$675 higher than those for Family Security Bank. We are pleased to have the opportunity to consider each of the five responding institutions and appreciate their responses to our RFP.

TO: Mayor, City Council
FROM: Leo Lightle,
Community Development Director
THROUGH: Tom Weldon, City Manager *[Signature]*
DATE: April 28, 2000
ISSUE: Fencing of North Bank ballfields
at Azalea Park

Community Development Department



Recommendation: The City Council authorize the placing of a permanent fence to be installed on the North Bank ball field as per the recommendation of the Parks and Recreation Commission.

Background: The adult softball league went before the Parks and Recreation Commission to ask for their recommendation to the City Council to allow the permanent fencing of the North Bank ball field (that's the ball field closest to the stage area).

The Parks and Recreation Commission is recommending that the City Council allow the permanent fencing of the North Bank ball fields with stipulations. Their recommendation is attached. Also attached is city staff's memo to the Parks and Recreation Commission recommending approval due to safety issues and, since it is a ball field and to be properly utilized, it needs a perimeter fence completely enclosing the field during the time it is being used for playing. Gates will be installed to allow maintenance vehicles and pedestrian traffic to cross the field rather than going around the fencing.

There was discussion regarding the aesthetics, original concept of portable fencing, safety issues and fencing to get maximum utilization of the fields. One member of the commission pointed out that due to the memo by staff regarding the safety issue that if the softball people didn't fence the area, the city, due to liability, would have to fence the area where there are safety issues therefore it would save the city dollars in allowing the fencing to be put in on a permanent basis.

TO: Parks and Recreation Commission

FROM: Leo Lightle, Community Development Director
Dennis Barlow, Public Works Supervisor

SUBJECT: North Bank Ballfield (unfenced ballfield)

DATE: April 24, 2000

Community Development Department



Building Planning Public Works
Water Wastewater

Memorandum

Leo Lightle and Dennis Barlow have visited the fields on several occasions.

The North Bank Ballfield needs to be fenced because someone trying to catch a foul ball could run onto a steep downgrade and become injured. It was also evident that while the field could be used for practice, it didn't appear as the field was being used for this purpose. It was evident that if a ball was overthrown or hit into certain areas so much time would be used in trying to find errant softballs or baseballs that players were not using the field. The city authorized the field to be built, and to complete the field it needs to be fenced.

Staff recommends that the Parks and Recreation Commission authorizes the permanent fencing of the North Bank Ballfield.

Parks & Recreation Commission
Meeting of 4/27/00

Subject: Fencing of Softball Fields

The commission approved for recommendation to the City Council the placing of permanent fencing on the North Bank ball field as presented by the Softball League and city staff.

The commission requested that the softball league work with staff to assure a proper amount of gates to provide access to the field and ease of crossing when not in use. Fence is to be 7 ft. high, with standard height for the backstop and foul line fences.

respectfully submitted

A handwritten signature in cursive script, reading "Craig L. Michula", followed by a horizontal line.

Brookings Parks & Recreation Commission

TO: Mayor, City Council
FROM: Leo Lightle,
Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: April 28, 2000
ISSUE: Request to establish area to store
vegetation clippings from Azalea Park maintenance

Community Development Department



RECOMMENDATION: The City Council authorize the construction of an area to store clippings from Azalea Park as per the recommendation of the Parks and Recreation Commission.

BACKGROUND: Elmo Williams made the request to make an unobtrusive area to store clippings from maintenance in Azalea Park rather than storing the debris in the lower parking lot that is adjacent to Old County Road at its intersection with Fire Street. The area would extend from the end of the parking lot towards the Port of Brookings-Harbor. There was general agreement that the essentially narrow one-lane short access would be build to minimize any negative visual impact.

Staff supports the project as parking, at times, is at a premium. Attached is the Parks and Recreation recommendation.

Parks & Recreation Commission
Meeting of 4/27/00

Subject: Bird House Pole for Azalea Park

The commission approved for recommendation to the council that the Azalea Foundation construct a "Bird House" structure as outlined on the attached exhibit A. This structure would be placed in the area between the lower parking lot and the Gazebo. The foundation will construct and provide maintenance for the structure.

Subject: Debris Holding Area, Azalea Park

The commission approved for recommendation to the council that a holding area for park debris be located approximately 8 to 10 feet from the lower parking lot size to be approximately 16x16 ft.. The holding area will be hidden from public view by existing bushes.

Respectfully submitted



Brookings Parks & Recreation Commission

TO: Mayor, City Council
FROM: Leo Lightle,
Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: April 28, 2000
ISSUE: Parks and Recreation Commission
recommendation to the City Council
to allow the placement of birdhouses
at specific locations in Azalea Park.

Community Development Department



RECOMMENDATION: The City Council authorize the placing of birdhouses in Azalea Park as per the recommendation of the Parks and Recreation Commission.

BACKGROUND: Elmo Williams brought a request to the Parks and Recreation Commission regarding placing birdhouses on 4 X 4s attached to a telephone pole to be installed at one specific site. There was general agreement as to where, construction, squirrel guards, etc. The birdhouses and structure would be maintained by the Azalea Park Foundation.

The recommendation of the Parks and Recreation Commission is attached. City staff attending the meeting has no objection to the placement of the birdhouses. It sounds like a nice project, and Elmo's past projects have been done in a professional, tasteful manner.

Parks & Recreation Commission
Meeting of 4/27/00

Subject: Bird House Pole for Azalea Park

The commission approved for recommendation to the council that the Azalea Foundation construct a "Bird House" structure as outlined on the attached exhibit A. This structure would be placed in the area between the lower parking lot and the Gazebo. The foundation will construct and provide maintenance for the structure.

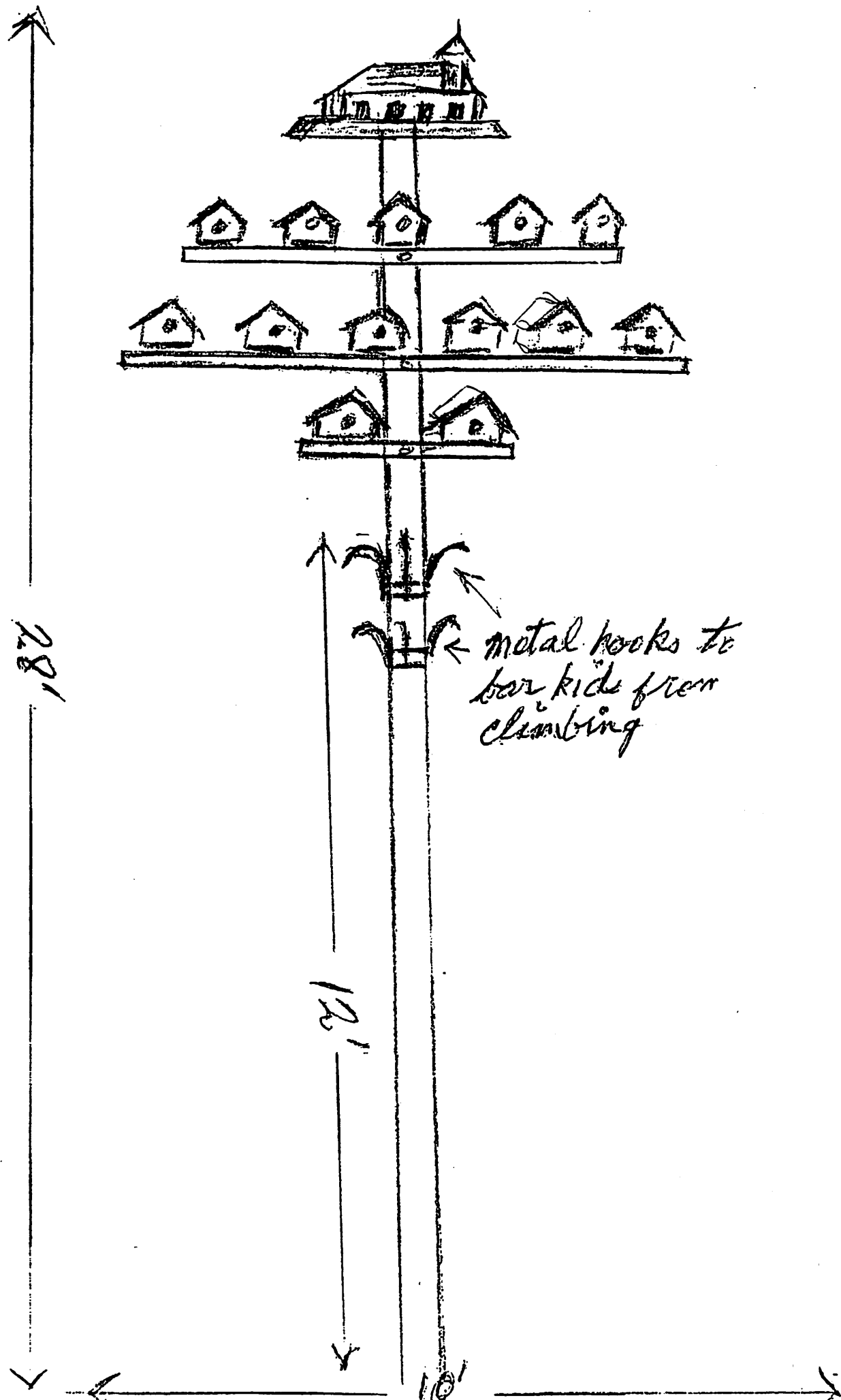
Subject: Debris Holding Area, Azalea Park

The commission approved for recommendation to the council that a holding area for park debris be located approximately 8 to 10 feet from the lower parking lot size to be approximately 16x16 ft.. The holding area will be hidden from public view by existing bushes.

Respectfully submitted



Brookings Parks & Recreation Commission



Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager *fw*
DATE: May 2, 2000



Issue: Awarding contract for the asphalt overlays and prep and pave project.

Background: Bids will be opened on May 5, 2000, for the paving project. We will present the results and recommendation at the May 8, 2000, City Council Meeting .

CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
April 24, 2000
7:00PM

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:05 PM.

II. PLEDGE OF ALLEGIANCE

Led by Student Ex Officio Councilor Shiloh Thom

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, Frances Johns, and Student Ex-Officio Councilors Shiloh Thom, Cindi Peterson, a quorum present.

Council Absent: Councilor George Ciapusci, excused

Staff Present: City Manager Tom Weldon, Community Development Director Leo Lightle, Police Chief Ken Lewis, Planning Director John Bischoff, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot

Other: Chamber of Commerce President Richard Gyuro, Augie Kofoet-Vice President Businesses for a Better Brookings, and approximately five other citizens.

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Announcements

1. Twenty Years of Service/ May 1, 1980 - Cameron Lynn, Police Communications Officer II

In the absence of Police Department employee Cam Lynn, Mayor Hagbom presented Police Chief Ken Lewis a certificate of appreciation issued to Lynn for his twenty years of dedicated service to the citizens of Brookings.

2. *Five Years of Service/ May 1, 1995 - Dave Lentz, Public Works/Parks Maintenance*

Mayor Hagbom congratulated Public Works employee Dave Lentz for his five years of service and hard work for the citizens of Brookings, since May 1, 1995. Hagbom presented Lentz with a certificate of appreciation.

B. Proclamations

1. *Brookings Tourism Week, beginning May 1, 2000*

Mayor Hagbom proclaimed the week beginning May 1, 2000, as Brookings Tourism Week, noting the importance of the tourism industry for the City of Brookings, which contributes to employment, economic prosperity, international trade and relations, peace, understanding, and good will. The Mayor also stated the industry substantially enhances our personal growth and education while promoting inter-cultural understanding and appreciation of Brookings' geography, history, and culture.

2. *Law Enforcement Week, beginning May 8, 2000 - Law Enforcement Memorial Program Saturday, May 13, 2000 at 10:00AM at City Hall flag poles*

May 8, 2000, was declared the beginning of Law Enforcement Week by Mayor Hagbom, to acknowledge the vital services provided by law enforcement officers of our nation and community, ready to provide assistance to those in need, 24-hours a day, seven days a week, and unfortunately occasionally losing their lives in the line of duty. Hagbom encouraged citizens in Brookings and Harbor to attend the Law Enforcement Memorial Program to be held at the flag poles at City Hall, Saturday, May 13th, beginning at 10:00AM.

V. PUBLIC HEARING

- A. In the matter of Planning Commission File No. LDC-2-00, Application for an amendment to Sections 36, Professional Office(PO-1) District; 44, Neighborhood Commercial (C-4) District; 48, Shopping Center Commercial (C-2), District; 52, General Commercial (C-3) District; 56, Tourist Commercial (C-4) District; and 64 Industrial Park (I-P) District; to require all new buildings to be on a permanent foundation ; City initiated, applicant*

Mayor Hagbom called to order a Public hearing at 7:15PM on April 24, 2000, identifying the nature of the proceedings for an application for an amendment to Sections 36, Professional Office(PO-1) District; 44, Neighborhood Commercial (C-4) District; 48, Shopping Center Commercial (C-2), District; 52, General Commercial (C-3) District; 56, Tourist Commercial (C-4) District; and 64 Industrial Park (I-P) District, so as to require all new buildings to be on a permanent foundation. Hagbom explained the procedural background and requirements for

the procedures and appeals process. He then asked for any objections to the jurisdiction of the Council to hear this matter; if any Councilor wished to abstain from participating because of a conflict of interest or bias; and if any Councilor needed to declare an ex parte contact due to contact with the applicant, any other party involved in the proceedings or any other source of information regarding the subject of the hearing. There being none, City Planning Director John Bischoff proceeded with the presentation of evidence.

Director Bischoff continued with his report from the Planning Department regarding the amendment request with reference to the provided written reports, which included the chronology of the request. Bischoff offered the staff recommendations from the department for the change to the Council.

Mayor Hagbom asked for any comments from opponents in the audience from the Council. There was none. He continued by asking for any representatives to be heard for rebuttal. There being none, he further asked if any participant needed additional time to present evidence. There being no requests, the Mayor closed the hearing at 7:22PM, this date, April 24, 2000.

Mayor Hagbom reconvened the meeting immediately, and called for further discussion and a motion. There was none.

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to read in full the requested amendments by application from the Planning Department from File No. LDC-2-00, through Ordinance No. 00-O-446.JJ, to require all new buildings to be on a permanent foundation.

Planning Director John Bischoff read Ordinance No. 00-O-446.JJ in full.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to read by title only, the requested amendments by application from the Planning Department from File No. LDC-2-00, through Ordinance No. 00-O-446.JJ, to require all new buildings to be on a permanent foundation.

Planning Director John Bischoff read Ordinance No. 00-O-446.JJ by title only, and answered questions of Student Ex-Officio Cindi Peterson.

VI. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

- 1. Approval of Ordinance No. 00-O-446.JJ, for amending Sections 36, 44, 48, 52, 56, and 64, to formalize the ongoing city policy requiring all businesses***

to be operated from a structure which is attached to a permanent foundation, unless otherwise exempted by provisions of the Land Development Code or other city ordinances.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve Ordinance No. 00-O-446.JJ, for an amendment to Sections 36, 44, 48, 52, 56, and 64 to require all new buildings to be on a permanent foundation, City initiated, based on public hearing from application LDC-2-00, as noted by the second reading by title only.

- B. Resolutions*
There were none.

VII. SCHEDULED PUBLIC APPEARANCES

There were none.

VIII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce

Chamber President Richard Gyuro, 810 Chetco, Brookings, thanked Mayor Hagbom for the previously declared proclamation for Brookings Tourism Week. He informed the Council of an organization known as Searchers, which has designated Brookings and Gold Beach one of the best places to live in the United States. He noted this has had a positive impact on the community in terms of tourism and growth, proven out by the increase of inquiries and email requests. Gyuro advised the Council the Economic Development Committee has once again become very active, raising increased interest in the infrastructure of high-tech industry, creating jobs and opportunities for possible grants. The Chamber's business plan, as a result of their recent planning retreat, will be available July 1st. It will include new business advocacy position papers on issues.

2. Businesses for a Better Brookings

Vice President Augie Kofoet, 787 Ransom, Brookings, gave a status report on the American Flags displayed and encouraged new sponsors for flags. He noted one sponsor had dropped out due to the flags not being displayed during Martin Luther King Day. Kofoet advised the guidelines for when the flags would be flown, were set by their co-organizers the Vietnam Vets.

3. *Port of Brookings-Harbor*
There was no report.
4. *Parks & Recreation Commission*
There was no report.
5. *Planning Commission*
There was no report.
6. *Council Liaisons*
Councilor Pepper advised he would be attending a Legal Advocacy (League of Oregon Cities) meeting on May 5, 2000.

Ex-Officio Councilor Shiloh Thom reminded the Council of a few important upcoming dates - Graduation: June 10, 2000; MORP (Sadie Hawkins Theme) Dance: May 13th; and the Senior Banquet: May 27th.

Ex-Officio Councilor Cindi Peterson reported on the Girls Varsity Softball Team - being in 1st place! And the Boys Varsity Baseball is in 3rd place after the first round of Farwest League play.

Councilor Curry reported on attending the CPACT (Coastal Policy Advisory Committee on Transportation) meeting held April 13, 2000, in Yachats, Oregon, which included a ribbon cutting ceremony for the opening of U.S. Hwy 101 for traffic after having been closed for an extended amount of time due to road slides. He continued with details of the meeting and updates on the State Transportation Improvement Process (STIP). Curry and the Mayor reported the Traffic Commission had temporarily approved the charter for SWACT, which the Mayor has been involved with.

Mayor Hagbom stated this program is important because of the three counties involved, eventually forming a "mini" state traffic commission, and prioritizing issues of importance sent to the State Transportation Commission. He informed the Council he attended a townhall meeting in Roseburg where Senator Gordon Smith spoke. Hagbom related the discussions from the meeting, particularly those topics involving the federal fisheries agency.

B. *Unscheduled*
None

IX. STAFF REPORTS

A. *Community Development Department*

1. *Approval for calling of bids for urgent overlay projects*

Community Development Director Leo Lightle informed the Council of two slides where the City has had to pay for this fiscal year and, coupled with the Ransom Street pedestrian facilities project, had not planned to do asphalt overlays this fiscal year. While closely monitoring Fifth Street, Lightle advised it has become a safety issue. Similar issues were detailed regarding Railroad Avenue, Mill Beach Road, Cove Street, Wharf Street, and Ross Road, though not necessarily critical, but needing urgent attention. Director Lightle recommended the approval of calling for bids for asphalt overlays in these areas. Councilor Pepper asked about Fir Street in front of St. Timothy.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to approve the calling for bids for asphalt overlay projects urgently needed as outlined above.

X. CONSENT CALENDAR

A. *Approval of Council Meeting Minutes*

**1. *Minutes of April 10, 2000, Regular Council Meeting
(end Consent Calendar)***

Councilor Johns moved, Councilor Curry seconded, and the Council voted to approve the consent calendar as presented, with Councilor Pepper abstaining as he was not present at the April 10, 2000, meeting.

XI. REMARKS FROM MAYOR AND COUNCILORS

City Manager Weldon asked for clarification on the bid date, in which Director Lightle stated it would be called for May 5, 2000, and the results available at the May 8, 2000, meeting.

A. *Council*

B. *Mayor*

There were no further remarks from the Council or the Mayor, except a call for adjournment.

XII. ADJOURNMENT

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to adjourn the meeting at 8:04PM.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST:

Gail L. Hedding
Finance Director/Recorder

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
April 4, 2000**

The regular meeting of the Brookings Planning Commission was called to order by Chair Ted Freeman at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Ted Freeman	Vikki Nuss	John Bischoff, Planning Director
Judi Krebs	Fred Howe	Linda Barker, Secretary
Richard Gyuro	Jim Collis	
Rick Dentino		

CHAIRPERSON ANNOUNCEMENTS

A moment of silence was taken in memory of Commissioner Marv Lindsey who passed away suddenly March 12.

Chair Freeman welcomed new Commissioners Fred Howe and Jim Collis who were appointed to fill Positions No. 2 and 3. Howe (Position 2) replaces Earl Breuer who resigned after 29 years on the Commission and Collis (Position 3) replaces Marv Lindsey.

MINUTES

By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Nuss; voting for: Commissioners Freeman, Gyuro, Krebs, Dentino and Nuss; Commissioners Howe and Collis abstaining as they were not present at the March 7 meeting) the Planning Commission approved the minutes of the March 7 2000, regular meeting as corrected.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 7-0 vote (motion: Commissioner Krebs, second: Commissioner Nuss) the Planning Commission will send a favorable recommendation to the City Council in the matter of File No. LDC-2-00, an amendment to Sections 36, PO-1 (Professional Office); 44, C-1 (Neighborhood Commercial); 48, C-2 (Shopping Center Commercial); 52, C-3 (General Commercial); 56, C-4 (Tourist Commercial); and 64, I-P (Industrial Park) Districts, to add the provision that all structures, unless otherwise exempted, must be placed on a permanent foundation.

Before the hearing began Chair Freeman polled the members of the Commission for ex parte contact or bias. There was no response. No member of the audience challenged any Commissioner for bias, conflict of interest or ex parte contact.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

1. The applicant was not present when File No. CR-AD-0003, a request for a conditional use permit to allow a house on a 5 ± acre parcel located on the easterly side of Harbor Hills Heights Road approximately 1.2 mile above Benham Lane, was called. The Commission held discussion on this application until the end of the meeting to allow the applicant, Harbor Construction, Ltd., additional time to appear. The applicant was not present at the end of the meeting and after Commission discussion Commissioner Krebs moved, Commissioner Howe seconded, and the Commission voted unanimously to notify the Curry County Planning Director that the applicant did not attend this meeting and no action was taken on the request. Discussion centered on whether this would be the only opportunity the Commission would have to speak to the application. As this will be an administrative decision rather than one by the County Planning Commission, Director Bischoff felt the county planner would hold his decision until the applicant could appear before this body.
2. By a 5-2 vote (motion, Commissioner Krebs, second, Commissioner Nuss; voting for: Commissioners Collis, Dentino, Nuss, Krebs and Gyuro; voting against: Commissioners Freeman and Howe) the Planning Commission will send a recommendation to deny File No. CR-AD-0002, a request for a conditional use permit to allow a two space RV park on a 4.22 acre parcel located on the east side of Highway 101 at mile post 360, more specifically 15699 Highway 101 South; zoned County Rural Commercial (RC); Donald and Roberta Chandler, applicants.

An earlier motion to accept staff's recommendation of a favorable response with three conditions of approval was defeated 3-4 (motion: Commissioner Freeman, second: Commissioner Howe; voting for: Commissioners Freeman, Collis and Howe; against: Commissioners Krebs, Gyuro, Nuss and Dentino).

Speaking on this request was the applicant, Don Chandler, PO Box 1736, Brookings.

Commission discussion centered on the concern that temporary uses become permanent, safety hazards to children from the businesses located on the property, and whether the proposed sites fit the criteria for a county RV park.

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

Director Bischoff begin his remarks by commending Secretary Linda Barker for the extra effort she put in during the 2 ½-weeks absence of the City Manager's secretary.

He then reported that what is hoped to be the final draft in response to the Urban Growth Boundary remand items has been submitted to the DLCD staff. This response is the same as the draft submitted earlier with additions to address DLCD's concerns with the earlier draft. This draft includes a letter from the Harbor Bench farmers stating they are satisfied with the farm protection measures being proposed by the county. These include a farm district overlay zone and a hold-harmless agreement for property purchases surrounding the farms. In the event of annexation of any of these areas the city also would adopt the farm district overlay zone and the signing of the hold-harmless agreements. Depending on the speed with which DLCD acts on the remand response, these items may be coming before the Planning Commission as early as May.

Commissioner Nuss questioned Director Bischoff on the roll of the Ferry Creek Reservoir in the Public Facility and Services Plan. He recapped some of the uses that had been researched on the reservoir including treatment of the water as a backup source for municipal needs and to add fresh water into the estuary during low river flows, adding that these did not seem like viable options due to costs and other factors.

Director Bischoff also reported :

1. the illegal sign at the Italian Cowboy Restaurant had been turned against the building so only the plywood back is exposed.
2. the poles are up for the warning signs at the theater crosswalk in the center of town.
3. no date has been set for a joint meeting of the City Council and Planning Commission but the City Manager did want to hold such a meeting soon.
4. Keith Smith had satisfactorily cleaned up the structure-demolition debris on property on First Street.
5. Paul Litty has removed one or two of the junked cars on his Oxford Street property and licensed those remaining as classic automobiles.

It was at this point in the meeting that the Commission considered CR-AD-0003 as reported earlier in the minutes.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Commissioner Krebs asked if anything was being done about the parking on the corner of Railroad Street and Pacific Avenue. Staff answered that in the near future Public Works personnel will be

painting the curb yellow to depict no parking. Public Works has had to deal with an enormous number of utility line locates as Charter Cable installs additional guy wires to utility poles around the city. This has taken the Public Works crews off other projects.

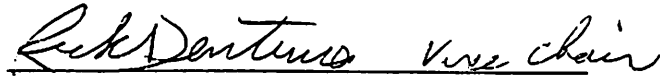
Commissioner Nuss asked if minutes from the Commission meetings are forwarded to the Curry County Planning Commission. This is not done but Director Bischoff stated that on the day following Brookings meetings he sends a memo to the county planner with the results of county referrals so they receive the pertinent information in a timely manner.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION

 *Ted Freeman, Jr. Vice Chair*

Ted Freeman, Jr., Chair

PARK AND RECREATION COMMISSION MEETING
March 23, 2000

ROLL CALL

Present: Mickelson, Higginson, Prevanus, Fritz, Canfield, Weldon. Excused absence: L. Williams, Kofoet, Nowlin.

MINUTES

Minutes of February 24, 2000 meeting approved as written.

PUBLIC APPEARANCE

Barbara Glazebrook gave an update on the softball/soccer fields. The lower field has had two games played on it and the big problem that has come up is drainage. This problem is being addressed. All monies raised from games are being reinvested in finishing the two fields. There is a need to get the parking area completed as soon as possible. There is a need for money to be raised to build bleachers, a storage shed and toilets. Another need is for volunteers to assist with the remaining projects in the softball/soccer fields. The softball association hopes to restart their league in May.

STOUT PARK

Nothing new to report. There appears to have been some cleaning up in the park.

CHETCO POINT PARK

D. Higginson reported that there will be a need for some addition gravel. There appears to be another area to be rocked. The walkway from the grassy area down to the start of the main walkway. There will also be a need to place water bars in this area to help prevent erosion

PARKS MASTER PLAN

Nothing new to report. T Weldon and R Fritz need to get together.

SKATE PARK

The local Elks still have not voted yet to give the land.

LIAISON REPORT

L. Williams, per letter, reported that on March 11, 16 volunteers which included 2 young men on community service, worked on the rock garden area which is close to the gazebo. On March 12, 5 people planted the area. In addition, E Williams wishes to address the Park and Recreation Commission's April meeting in regards to a suitable area to dump trash and garden debris near the garden area.

COMMISSIONER COMMENTS

In regards to the service of elected officers, the members of the commission told the city manager they would like to delete that portion of its ordinance which states the commissioners shall not hold their position for longer than 2 years. (M, S, P-3 for, 1 against and 1 abstained)

Motion to adjourn: Passed.

respectfully submitted--N. Canfield

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
04/00	04/06/2000	36276	682	Al's Radio Shack	10-00-2005	7.96
04/00	04/06/2000	36277	303	Associated Bag Company	10-00-2005	27.46
04/00	04/06/2000	36278	676	Barbara Goode	10-00-2005	56.06
04/00	04/06/2000	36279	146	Bay West Supply, Inc	10-00-2005	70.90
04/00	04/06/2000	36280	110	Brookings Auto Parts	10-00-2005	1,098.22
04/00	04/06/2000	36281	313	Brookings Vol Firefighters	10-00-2005	1,666.67
04/00	04/06/2000	36282	305	Chief Supply	10-00-2005	95.08
04/00	04/06/2000	36283	117	Dan's Photo & Cameras	10-00-2005	58.56
04/00	04/06/2000	36284	284	Day-Wireless Systems	10-00-2005	218.55
04/00	04/06/2000	36285	185	DeI Cur Supply	10-00-2005	240.32
04/00	04/06/2000	36286	113	Fred Meyer	10-00-2005	118.80
04/00	04/06/2000	36287	119	Gall's Inc	10-00-2005	34.95
04/00	04/06/2000	36288	198	Grants Pass Water Lab	10-00-2005	133.00
04/00	04/06/2000	36289	154	Hagen's Dry Cleaners	10-00-2005	399.55
04/00	04/06/2000	36290	139	Harbor Logging Supply	10-00-2005	24.40
04/00	04/06/2000	36291	394	Internet Technologies Inc	10-00-2005	136.00
04/00	04/06/2000	36292	678	Interstate Supply Company Inc	10-00-2005	117.91
04/00	04/06/2000	36293	126	John Bischoff	10-00-2005	51.96
04/00	04/06/2000	36294	122	Ken Lewis	10-00-2005	150.00
04/00	04/06/2000	36295	271	Larry Curry	10-00-2005	27.48
04/00	04/06/2000	36296	328	Les Schwab Tire Company	10-00-2005	349.99
04/00	04/06/2000	36297	681	Linda Barker	10-00-2005	50.00
04/00	04/06/2000	36298		Information Only Check	10-00-2005	.00 V
04/00	04/06/2000	36299	155	Mory's	10-00-2005	375.93
04/00	04/06/2000	36300	344	Neely's Machine & Fabrication	10-00-2005	90.00
04/00	04/06/2000	36301	683	OR Assoc Chiefs of Police	10-00-2005	150.00
04/00	04/06/2000	36302	143	Oregon Department of Revenue	10-00-2005	4,823.36
04/00	04/06/2000	36303		Void Check	10-00-2005	.00 V
04/00	04/06/2000	36304		Void Check	10-00-2005	.00 V
04/00	04/06/2000	36304	671	Oregon State Police - LEDS	10-00-2005	960.00
04/00	04/06/2000	36305	674	Pyramid Property Management	10-00-2005	24.58
04/00	04/06/2000	36306	187	Quality Fast Lube & Oil	10-00-2005	27.45
04/00	04/06/2000	36307	214	Regence Life & Health Ins	10-00-2005	227.90
04/00	04/06/2000	36308	199	Richard Harper	10-00-2005	300.00
04/00	04/06/2000	36309	577	RMI Rocky Mountain Inst	10-00-2005	3,200.00
04/00	04/06/2000	36310	169	Roto Rooter of Curry County	10-00-2005	2,960.50
04/00	04/06/2000	36311	677	Sharon Timmons	10-00-2005	10.88
04/00	04/06/2000	36312	380	Stadelman Electric	10-00-2005	52.00
04/00	04/06/2000	36313	142	Tidewater Contractors Inc	10-00-2005	80.23
04/00	04/06/2000	36314	161	United Communications Inc	10-00-2005	503.00
04/00	04/06/2000	36315	157	Viking Office Products	10-00-2005	354.60
04/00	04/06/2000	36316	592	Words and Pictures	10-00-2005	94.57
04/00	04/06/2000	36317	269	WW Grainger	10-00-2005	64.20
04/00	04/13/2000	36318	668	Ace Industries	10-00-2005	388.68
04/00	04/13/2000	36319	280	ADS Equipment	10-00-2005	196.60
04/00	04/13/2000	36320	103	Amazing Computers	10-00-2005	472.50
04/00	04/13/2000	36321	150	Any Time Coffee Service	10-00-2005	52.00
04/00	04/13/2000	36322	276	VOID	10-00-2005	.00
04/00	04/13/2000	36323	416	Brookings Lock & Safe Co	10-00-2005	31.00
04/00	04/13/2000	36324	149	Carpenter Auto Center	10-00-2005	1,370.19
04/00	04/13/2000	36325	689	Chester E Ralstin	10-00-2005	10.00
04/00	04/13/2000	36326	178	Chetco Pharmacy & Gift	10-00-2005	22.50
04/00	04/13/2000	36327	694	Chris McKinstry	10-00-2005	14.16
04/00	04/13/2000	36328	370	CIS	10-00-2005	1,114.30
04/00	04/13/2000	36329	183	Colvin Oil Company	10-00-2005	1,664.83
04/00	04/13/2000	36330	151	Curry Coastal Pilot	10-00-2005	407.95
04/00	04/13/2000	36331		Information Only Check	10-00-2005	.00 V

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
04/00	04/13/2000	36332		Information Only Check	10-00-2005	.00 V
04/00	04/13/2000	36333		Information Only Check	10-00-2005	.00 V
04/00	04/13/2000	36334	259	Da-Tone Rock Products	10-00-2005	2,053.90
04/00	04/13/2000	36335	284	Day-Wireless Systems	10-00-2005	80.00
04/00	04/13/2000	36336	317	DCBS - Fiscal Services	10-00-2005	582.01
04/00	04/13/2000	36337	567	Deborah Fries	10-00-2005	82.88
04/00	04/13/2000	36338	185	Del Cur Supply	10-00-2005	37.60
04/00	04/13/2000	36339	196	DHR Child Support Unit	10-00-2005	203.08
04/00	04/13/2000	36340	250	DHR Child Support Unit	10-00-2005	278.31
04/00	04/13/2000	36341	693	Don Coleman	10-00-2005	1.55
04/00	04/13/2000	36342	692	Edward M Ashton	10-00-2005	4.66
04/00	04/13/2000	36343	261	Engineered Control Products	10-00-2005	373.45
04/00	04/13/2000	36344	153	Ferrellgas	10-00-2005	445.48
04/00	04/13/2000	36345	197	GTE Northwest	10-00-2005	1,357.38
04/00	04/13/2000	36346	201	ICMA Retirement Trust 457	10-00-2005	998.00
04/00	04/13/2000	36347	691	Jack Waibel	10-00-2005	3.85
04/00	04/13/2000	36348		Information Only Check	10-00-2005	.00 V
04/00	04/13/2000	36349	162	Kerr Hardware	10-00-2005	934.78
04/00	04/13/2000	36350	137	LauraLee Gray	10-00-2005	200.62
04/00	04/13/2000	36351	328	Les Schwab Tire Company	10-00-2005	50.00
04/00	04/13/2000	36352	690	Margo Hanscam Prop Mgmt	10-00-2005	21.36
04/00	04/13/2000	36353	339	Mike Cooper	10-00-2005	232.70
04/00	04/13/2000	36354	279	One Call Concepts, Inc	10-00-2005	198.90
04/00	04/13/2000	36355	375	OR Department of Revenue	10-00-2005	11.55
04/00	04/13/2000	36356	189	OR Teamster Employers Trust	10-00-2005	13,707.43
04/00	04/13/2000	36357	426	Oregon Apparatus Repair	10-00-2005	3.55
04/00	04/13/2000	36358	143	Oregon Department of Revenue	10-00-2005	3,762.57
04/00	04/13/2000	36359	699	VOID	10-00-2005	.00 M
04/00	04/13/2000	36360	205	PERS Retirement	10-00-2005	7,746.89
04/00	04/13/2000	36361	187	Quality Fast Lube & Oil	10-00-2005	172.95
04/00	04/13/2000	36362	180	Ray's Food Place	10-00-2005	86.58
04/00	04/13/2000	36363	380	Stadelman Electric	10-00-2005	56.80
04/00	04/13/2000	36364	213	Teamsters Local Union 223	10-00-2005	542.00
04/00	04/13/2000	36365	156	That Special Touch Florist	10-00-2005	75.00
04/00	04/13/2000	36366	697	The Mallory Company	10-00-2005	99.76
04/00	04/13/2000	36367	158	Tom Weldon	10-00-2005	168.95
04/00	04/13/2000	36368	179	Trew & Cyphers	10-00-2005	4,000.00
04/00	04/13/2000	36369	160	U.S. Bank Trust National Assn	10-00-2005	850.00
04/00	04/13/2000	36370	136	United Pipe & Supply Co Inc	10-00-2005	1,210.01
04/00	04/13/2000	36371	211	US Office Products	10-00-2005	114.00
04/00	04/13/2000	36372	157	Viking Office Products	10-00-2005	14.56
04/00	04/13/2000	36373	670	Western Equipment Distributors	10-00-2005	144.41
04/00	04/13/2000	36374	686	Worlton Auto Body	10-00-2005	1,076.10
04/00	04/13/2000	36375	253	Xerox Corporation	10-00-2005	70.00
04/00	04/13/2000	36376	698	Zee Medical Company	10-00-2005	215.95
04/00	04/13/2000	36377	144	OR Teamster Employers Trust	10-00-2005	6,617.38
04/00	04/20/2000	36378	167	American Sigma	10-00-2005	118.49
04/00	04/20/2000	36379	150	Any Time Coffee Service	10-00-2005	20.50
04/00	04/20/2000	36380	303	Associated Bag Company	10-00-2005	247.85
04/00	04/20/2000	36381	190	Bankcard Center	10-00-2005	1,337.43
04/00	04/20/2000	36382	701	Best Western Grants Pass Inn	10-00-2005	160.50
04/00	04/20/2000	36383	200	Bob Hagbom	10-00-2005	423.81
04/00	04/20/2000	36384	109	Buy.com	10-00-2005	24.95
04/00	04/20/2000	36385	389	Cummins Northwest	10-00-2005	438.36
04/00	04/20/2000	36386	337	Curry County Health Dept	10-00-2005	38.80
04/00	04/20/2000	36387	195	Curry Transfer & Recycling	10-00-2005	274.50
04/00	04/20/2000	36388	129	David Evans & Associates, Inc	10-00-2005	591.00

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
04/00	04/20/2000	36389	318	Dennis Barlow	10-00-2005	74.00
04/00	04/20/2000	36390	332	Gable's Construction	10-00-2005	235.00
04/00	04/20/2000	36391	119	Gall's Inc	10-00-2005	167.98
04/00	04/20/2000	36392	675	HARCO/CPS Waterworks	10-00-2005	375.00
04/00	04/20/2000	36393	131	HGE, Inc	10-00-2005	1,309.21
04/00	04/20/2000	36394	705	James S Heaton	10-00-2005	34.59
04/00	04/20/2000	36395	121	Lane County, Finance	10-00-2005	3,921.75
04/00	04/20/2000	36396	271	Larry Curry	10-00-2005	170.62
04/00	04/20/2000	36397	704	Lori Aylward	10-00-2005	35.27
04/00	04/20/2000	36398	706	Madglyn Yock	10-00-2005	87.53
04/00	04/20/2000	36399	643	McGuire Bearing Co	10-00-2005	1,626.21
04/00	04/20/2000	36400	702	Nat'l Communications Institute	10-00-2005	295.00
04/00	04/20/2000	36401	685	Neilson Research Corporation	10-00-2005	217.50
04/00	04/20/2000	36402	252	Paramount Pest Control	10-00-2005	32.00
04/00	04/20/2000	36403	700	Paul Walker	10-00-2005	576.00
04/00	04/20/2000	36404	206	Pitney Bowes, Inc	10-00-2005	65.00
04/00	04/20/2000	36405	666	Robert Schaefer	10-00-2005	74.00
04/00	04/20/2000	36406	169	Roto Rooter of Curry County	10-00-2005	84.00
04/00	04/20/2000	36407	380	Stadelman Electric	10-00-2005	90.00
04/00	04/20/2000	36408	665	The Riverhouse	10-00-2005	169.06
04/00	04/20/2000	36409	142	Tidewater Contractors Inc	10-00-2005	10,116.37
04/00	04/20/2000	36410	136	United Pipe & Supply Co Inc	10-00-2005	413.70
04/00	04/20/2000	36411	157	Viking Office Products	10-00-2005	59.98
04/00	04/20/2000	36412	703	Weaverville Victorian Inn	10-00-2005	339.76
04/00	04/20/2000	36413	670	Western Equipment Distributors	10-00-2005	47.72
04/00	04/20/2000	36414	686	Worlton Auto Body	10-00-2005	1,356.50
04/00	04/27/2000	36415		Information Only Check	10-00-2005	.00 V
04/00	04/27/2000	36416	103	Amazing Computers	10-00-2005	8,480.75
04/00	04/27/2000	36417	200	Bob Hagbom	10-00-2005	247.86
04/00	04/27/2000	36418	710	Building Codes Division	10-00-2005	22.00
04/00	04/27/2000	36419	635	Carsonite International	10-00-2005	1,111.26
04/00	04/27/2000	36420	528	Caselle, Inc	10-00-2005	1,320.00
04/00	04/27/2000	36421	711	Chris & Marrian Smith	10-00-2005	20.88
04/00	04/27/2000	36422	183	Colvin Oil Company	10-00-2005	3,398.46
04/00	04/27/2000	36423	182	Coos-Curry Electric	10-00-2005	3,707.69
04/00	04/27/2000	36424	713	Curry County Crimestoppers	10-00-2005	500.00
04/00	04/27/2000	36425	196	DHR Child Support Unit	10-00-2005	203.08
04/00	04/27/2000	36426	250	DHR Child Support Unit	10-00-2005	278.31
04/00	04/27/2000	36427	316	Donald & Roberta Chandler	10-00-2005	548.00
04/00	04/27/2000	36428	712	Donald J Hausmann	10-00-2005	39.30
04/00	04/27/2000	36429	145	EBS Trust	10-00-2005	60.00
04/00	04/27/2000	36430	709	First Baptist Community Church	10-00-2005	22.54
04/00	04/27/2000	36431	289	Gail Hedding	10-00-2005	146.26
04/00	04/27/2000	36432	201	ICMA Retirement Trust 457	10-00-2005	998.00
04/00	04/27/2000	36433	122	Ken Lewis	10-00-2005	89.70
04/00	04/27/2000	36434	386	Lab Safety Supply Inc	10-00-2005	242.90
04/00	04/27/2000	36435	271	Larry Curry	10-00-2005	212.24
04/00	04/27/2000	36436	328	Les Schwab Tire Company	10-00-2005	213.38
04/00	04/27/2000	36437	716	Michelle Kalina	10-00-2005	49.98
04/00	04/27/2000	36438	143	Oregon Department of Revenue	10-00-2005	3,766.27
04/00	04/27/2000	36439	550	PCE Pacific	10-00-2005	1,182.81
04/00	04/27/2000	36440	708	Pelican Bay Art Association	10-00-2005	100.00
04/00	04/27/2000	36441	205	PERS Retirement	10-00-2005	7,632.70
04/00	04/27/2000	36442	322	Postmaster	10-00-2005	500.00
04/00	04/27/2000	36443	324	Shirlee Sheffel	10-00-2005	76.00
04/00	04/27/2000	36444	540	South Coast Lumber	10-00-2005	71,459.23
04/00	04/27/2000	36445	277	Taplin Janitorial Services	10-00-2005	850.00

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
04/00	04/27/2000	36446	142	Tidewater Contractors Inc	10-00-2005	121.28
04/00	04/27/2000	36447	295	Tsunami Computer Service	10-00-2005	19.95
04/00	04/27/2000	36448	108	VWR Scientific	10-00-2005	178.35
04/00	04/27/2000	36449	718	Western Mercantile Agency Inc	10-00-2005	230.86
Totals:						<u>207,744.66</u>

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of April, 2000

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
3	Single Family Dwelling	\$1,664.00	\$1,081.60	\$0.00	\$13,401.00	\$444,335.20	15	\$1,953,318.50	12	\$1,555,555.11
2	Single Family Addition	\$131.00	\$85.15	\$9.17	\$0.00	\$14,768.12	5	\$126,261.12	14	\$237,517.28
2	Single Family Garage-Carport	\$111.50	\$72.47	\$7.81	\$0.00	\$11,226.24	3	\$22,226.24	6	\$45,259.00
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Multi-Family Residential Apts	\$708.00	\$743.20	\$49.56	\$14,680.00	\$209,334.00	1	\$209,334.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Commercial Addition-Change	\$62.50	\$0.00	\$4.38	\$0.00	\$7,000.00	3	\$19,495.00	11	\$638,715.09
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	4	\$0.00	1	\$500.00
1	Misc.-Retaining Wall-Fence	\$22.00	\$14.30	\$1.54	\$0.00	\$1,240.00	7	\$19,788.00	1	\$700.00
10	Total Building Permits	\$2,699.00	\$1,996.72	\$188.93	\$28,081.00	\$687,903.56	38	\$2,350,422.86	45	\$2,478,246.48
5	Mechanical Permits	\$141.00	N/A	\$9.87		N/A	26	N/A	22	N/A
4	Plumbing Permits	\$238.00		\$16.66	\$0.00	N/A	19	N/A	13	N/A
1	Manufactured Home Permits	\$0.00		\$0.00	\$3,691.00	N/A	1	N/A	2	N/A
20	TOTAL PERMITS	\$3,078.00	\$1,996.72	\$215.46	\$31,772.00	\$687,903.56	84	\$2,350,422.86	82	\$2,478,246.48
	Total Year to Date Calculated Fees	\$11,391.85	\$6,748.58	\$797.43	\$85,376.00					
	1999 YTD Calculated Fees	\$11,523.49	\$6,211.19	\$516.18	\$53,604.00					

In March, 2000 Harbor issued permits for 0.0 EDUs.

During the Month of April, 2000, Brookings issued permits for 8.00 new sewer connections. The City of Brookings now has 350.94 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.



Businesses for a Better Brookings

PO Box 1500, Brookings, OR 97415 www.B4BB.org

May 8, 2000

To: Mayor and Brookings Common Council

1. I am proud to report that an additional 46 holes have been drilled by members of both the Vietnam Veterans, Chapter 757 and Businesses for a Better Brookings. We will have an impressive display of the American Flags in time for the festivities of the Memorial Day weekend. B4BB has developed a public relations program to draw national attention to the Avenue of Flags project. We are doing press releases, distributing video footage and e-mailing to major news media to draw attention to the Avenue of Flags project and our area. Our goal is for The Avenue of Flags project to be an attraction for visitors all over the country to come and see.
2. Last week I spoke to Tom Weldon regarding the much-publicized 20K designated in the budget for downtown revitalization. B4BB hopes the council will clarify to the public that this yearly budgeted amount is allocated for when the couplet becomes a reality, and not for immediate downtown revitalization plans.
3. I would like to request official support from the Mayor and City Council to encourage businesses to advertise in the Visitor Center Building in downtown Brookings. The Visitor Center Building was established last August and provides the downtown community with 24hr restrooms, additional parking, visitor information, and a public telephone. All these services are recommended in the study provided by Oregon Downtown Development Association. I would like to remind you that B4BB paid a substantial portion of this study. Participants placing brochures and signage in the Visitor Center Building pay for these services. Our new downtown Visitor Center Building is not going away. The Visitor Center Building is successfully stopping visitors traveling along Hwy 101 in both directions. Current advertisers are very pleased with the results and are attracting new customers to their business because of their participation. Your official support will go a long way to encourage participation and help strengthen our local economy.

It has come to my attention that councilor Keith Pepper and his partner, as well as, the board members and staff of the B-H Chamber of Commerce have been and continue to actively discourage businesses from participating in advertising in the downtown visitor center. These businesses are being done a disservice.

The fact that the city and the chamber were not involved in the establishment of the Visitor Center Building needs to be behind us. B4BB wishes to have it on record this councils' support or lack of support for the Downtown Visitor Center Building.

4. I would also like to announce my resignation as president of B4BB. I hope that by officially resigning B4BB will no longer be viewed as an adversarial organization to the city and the Chamber of Commerce. New faces will bring opportunities to open communication and establish new relationships.

*read at Council meeting by Vickie Nuss - This was given to
Chuck Hayward of The Pilot*

TO: Mayor, City Council
FROM: Leo Lightle, *LL*
Community Development Director
THROUGH: Tom Weldon, City Manager *TW*
DATE: May 8, 2000
ISSUE: Awarding asphalt overlay project

Community Development Department



RECOMMENDATION:

The City Council award the asphalt overlay project to Tidewater Contractors, Inc. in the amount of \$10,650.

BACKGROUND:

The City Council approved calling for bids on these urgently needed overlay projects at their April 24, 2000, meeting.

We received two bids:

Freeman Rock	\$17,280
Tidewater Contractors	\$10,650

The bid is within staff's estimate and funds are available to do this project.

May 5, 2000

Dear: Mayor Bob Hagbom
Council President Larry Curry
Councilor Bud Ciapusci
Councilor Frances Johns
Councilor Keith Pepper

I hereby resign my position of Brookings City Manager effective August 4, 2000.

As you know my wife has lived and worked in the Portland area the last 2 ½ years and we have commuted back and forth on a regular basis. I'm very tired of that commute and it is time for me to unite my family.

It has been an honor and a pleasure to be your City Manager for the last 5 ½ years. I have enjoyed working with you and greatly appreciate your support, both personally and professionally. The Brookings city government has made some tremendous strides during this time and it has been my privilege to have helped take those steps forward.

You generally have a great staff and with your positive political leadership this city government should continue to get better.

I will assist you in the transition to a new City Manager in any way you wish.

Cordially,



Tom Weldon

pc: City employees