

VAULT COPY

Agenda  
City of Brookings  
Common Council Meeting  
City Hall Council Chambers  
898 Elk Drive  
Brookings, OR 97415  
April 10, 2000  
7:00pm



Spring is definitely here  
in the home of winter flowers,  
Brookings, Oregon!



*Council Chambers  
and Fire Hall Use - as of 4/6/00*

APRIL 2000

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
CC= Council Chambers or City Council FH=Fire Hall VIPS=Volunteers in Police Service SAY=Swim All Year-Cover Pool Com	PC=Planning Comm BPD=BrkgsPolice Dept Muni=Municipal PROUD=Pstive Revltzn of Urban Dwtwn Com	SDC=Systems Devlpt Charge Review Brd				
TSUNAMI PREPAREDNESS WEEK						
9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChShrp	7:00pm CC-Planning Comm reg mtg/JBischoff	10:00am CC-Site Plan/LLightle 12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am FH-Crime Stoppers 9:00am CC-OSP/LEDS Town Hall Mtg/Bob Morris 503/378-2208	1:00pm CC-Budget Comm New Member Orientation/TWeldon		
Daylight Savings Begins 2	3	4	5	6	7	8
TSUNAMI PREPAREDNESS	7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg		8:00am CC-ODOT District 7 Budget Workshop/America-332-5711 2:30pm FH-SafetyComMtg/HThmpson	8:00am CC-ODOT District 7 Budget Workshop/America-332-5711 8:15am CC-CmtyDevDpt Staff mtg/LLightle		
9	10	11	12	13	14	15
9:00am CC-VIPS/Volunteers in Police Service-BPalicki 1:30pm AMF Mtg-TWeldon 7:00pm FH-FireTrng/ChShrp 11:00am CC-Municipal Court/JdgHarper	7:00pm Community Family Picnic Steering Committee-HOPE-Sandy Calta 469-0358	9:30am CC-Azalea Park Softball Mtg/LLightle 7:00pm CC-Budget Committee Mtg 6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle 3:30pm CC-HOPE Mtg/TWeldon			
Palm Sunday 16	17	18	19	Passover 20	Good Friday 21	22
	7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg		7:00pm CC-2nd Bdgt Comm Mtg, if needed 9:00am Census training--Contact person Roy Torley 1-888-325-7733	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am Census training--Contact person Roy Torley 1-888-325-7733 7:00pm CC-Parks & Rec Comm/ CMickelson	9:00am Census training--Contact person Roy Torley 1-888-325-7733	
Easter 23	24	25	Secretaries Day 26	27	28	29
			MARCH 2000		MAY 2000	
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30						



# MAY 2000

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	7:00pm FH-FireTrng/ChShrp	7:00pm CC-Planning Comm reg mtg/JBischoff	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers		National Nurses Week
	1	2	3	4	5	6
National Nurses Week						
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 10:00am CC-Voters' Ballot Drop Site/JDenney-247-7011 7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg	10:00am CC-Voters' Ballot Drop Site/JDenney-247-7011	10:00am CC-Voters' Ballot Drop Site/JDenney-247-7011 2:30pm FH-SafetyComMtg/ HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Voters' Ballot Drop Site/JDenney-247-7011	10:00am CC-Voters' Ballot Drop Site/JDenney-247-7011	10:00am Law Enforcement Memorial Day Services @ Flagpole/City Hall-BPalicki
7	8	9	10	11	12	13
LAW ENFORCEMENT WE	10:00am CC-Voters' Ballot Drop Box/JDenney247-7011 7:00pm FH-FireTrng/ChShrp 11:00am CC-Municipal Court/ JdgHarper	8:00am CC-Voters' Ballot Drop Box/JDenney247-7011	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle 3:30pm CC-HOPE Mtg/ TWeldon		
14	15	16	17	18	19	20
Mother's Day	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg			8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Seatbelt Class-PD/ BPalicki 7:00pm FH-Parks & Rec Comm/ CMickelson	AZALEA FESTIVAL WEEKEND	
21	22	23	24	25	26	27
AZALEA FESTIVAL WEEKEND						
	10:00am Kiwanas Egg Race-Gazebo-Bandshell and Lawn between - Marie Warkentin 469-9860 7:00pm FH-FireTrng/ChShrp 8:00am City Hall CLOSED - Memorial Day Holiday					
28	29	30	31			
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# agenda

CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
April 10, 2000  
7:00 p.m.

- I. CALL TO ORDER - blue
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
  1. Announcements - pink
    - A. Winter Employee of the Season - Linda Barker, Community Development Secretary
    - B. Ten Years of Service - Deborah Fries, Police Communications Officer II
  2. Proclamations - gold
    - A. "April is Spring Clean Up Month"
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES
  - A. Lee Sparks - ODOT District 7/ Assistant District Manager
  - B. Southwestern Oregon Community College President Steve Kridelbaugh, Ph.D. and Associate Dean Peggy Goergen
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
  - A. Committee and Liaison reports
    1. Chamber of Commerce
    2. Businesses for a Better Brookings
    3. Port of Brookings-Harbor
    4. Planning Commission
    5. Council Liaisons
  - B. Unscheduled



VIII.

STAFF REPORTS

- A. City Attorney
  - 1. Review of Ethics Guide for Public Officials

IX.

CONSENT CALENDAR - white

- A. Approval of Council Meeting Minutes
  - 1. Minutes of March 27, 2000, Regular Council Meeting
- B. Acceptance of Planning Commission Minutes
  - 1. Minutes of March 7, 2000, Regular Commission Meeting
- C. Approval of Vouchers (\$295,443.16)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

XI.

REMARKS FROM MAYOR AND COUNCILORS

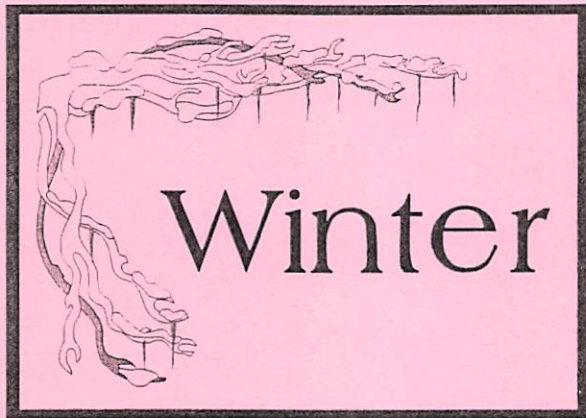
- A. Council
- B. Mayor

XII.

ADJOURNMENT



# *PROCLAMATION*



**WHEREAS**, the City of Brookings has many hard-working, valued employees; and

**WHEREAS**, the Mayor and City Council of the City of Brookings wish to recognize the outstanding performance and contributions of these exemplary employees toward keeping Brookings the "best" place to live on the Oregon coast;

**NOW, THEREFORE**, I, Bob Hagbom, Mayor, do proclaim and declare

**LINDA BARKER  
BROOKINGS COMMUNITY DEVELOPMENT  
DEPARTMENT SECRETARY**

to be the

**Employee of the Season  
for the Winter of 1999-00.**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 10<sup>th</sup> day of , April, 2000.

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**Bob Hagbom  
Mayor**





# PROCLAMATION

WHEREAS, the Brookings-Harbor is an area of natural beauty and friendly people; and

WHEREAS, the citizens of the Brookings-Harbor area are known for their civic pride and willingness to help get the job done; and

WHEREAS, a large number of visitors come to our area during the Spring;

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby proclaim April, 2000, as

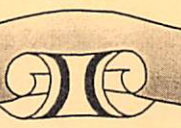
## “SPRING CLEAN-UP MONTH IN BROOKINGS-HARBOR”

And ask all citizens to pitch-in,  
join the Brookings-Harbor Clean-Up Program  
and show pride in our community by cleaning up our act.”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 10<sup>th</sup> day of April, 2000.

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Bob Hagbom  
MAYOR



# Memo



**To:** Mayor, City Council  
**From:** Tom Weldon, City Manager *by dr*  
**Date:** April 6, 2000  
**Subject:** Latest on sidewalk at theater safety measurers

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The following is a report from ODOT Assistant District 7 Manager Lee Sparks regarding the current status on the crosswalk safety measurers at the theater on US 101 Hwy:

"The contractor set the poles for the crosswalk, yesterday. The electrical crew will be installing electrical services the later part of this week or early next week. The sign crew has assured me that the signs have come in for this project so they will be installing them at the same time. If there are no unforeseen problems, in installation will be operational by the end of next week. If you need any more information or we can be of further service, please contact me (541/957-3538) or John Bennett (Specialty Crews-Coos Bay) at 541/267-7164. If we are not in the office, we can be paged. Thank you."

Lee Sparks is scheduled to be at our April 10, 2000, Council meeting, for further update and questions.



**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
March 27, 2000  
7:00PM**

***I. CALL TO ORDER***

Mayor Bob Hagbom called the meeting to order at 7:00PM.

***II. PLEDGE OF ALLEGIANCE***

***III. ROLL CALL***

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, Frances Johns, a quorum present.

Council Absent: George Ciapusci, and Student Ex-Officios Shiloh Thom and Cindi Peterson

Staff Present: City Manager Tom Weldon, City Planner John Bischoff, Fire Chief William Sharp, Municipal Court Judge Richard Harper and Community Development Secretary Linda Barker

Media Present: Bill Lundquist, Curry Coastal Pilot

Other: Vikki Nuss-President and Augie Kofoet-Vice President, Businesses for a Better Brookings, Connie Wilson from the League of Women Voters, and other citizens.

***IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS***

***A. Announcements***

***1. Special Recognition to Earl Breuer***

Mayor Hagbom recognized Earl Breuer's many years of service to the citizens of Brookings by presenting him with a framed certificate and recapping events that took place during the 36 years Earl volunteered for the city. Earl served four years as a Councilor, three years on the budget committee and 29 years on the Planning Commission.

Rex Atwell, representing the Elks lodge, presented Earl with a replica of a Canadian dagger as a token of their appreciation of Earl's service to the community.



2. Keith Pepper presented a brief history of Nature's Coastal Holiday. Attendance at the light festival in Azalea Park this past holiday season totaled 14,500, coming from 26 countries and 32 states. Visitors represented 104 Oregon cities and 353 cities throughout the world. Nature's Coastal Holiday donated a leaf blower for the city's Public Works Department. Mayor Hagbom accepted an enlargement of a picture of the light display for the Public Works Department. Special recognition and thanks were given to Dennis Barlow, Public Works Supervisor, and Robert Schaefer, Equipment Operator, for the displays they created for the festival.

*B. Appointments*

*1. Planning Commission Positions No. 2 and 3*

Council Johns moved and Councilor Pepper seconded a motion to accept the Mayor's recommendation to appoint Jim Collis to Position #2 and Fred Howe to Position #3. Motion carried unanimously.

**V. PUBLIC HEARING**

Mayor Hagbom called for the public hearings at 7:15 p.m., and reviewed the procedure to be followed for public hearings, identified the applicable criteria and announced the first public hearing.

*A. A public hearing in the matter of an ODOT request to make a decision on the proposed Highway 101 Couplet, to either accept, accept with changes or reject the provisions of the document titled Highway 101 Refinement Study, Implementation Report.*

Mayor Hagbom asked if any Council member had ex parte contact they wished to declare. Councilor Pepper stated he had participated in two of the public meetings held on the couplet and this had no effect on his decision-making. Councilors Curry stated he had petitioned ODOT on the couplet and had quite a bit of discussion with them on this matter at the time and this did not effect his decision-making.

Hagbom asked if anyone in the audience wanted to question the Council members about the substance of their contact. There was no response.

Mayor Hagbom proceeded with the hearing by asking City Planner John Bischoff to present the staff report and exhibits for the record. Bischoff presented the staff report and then advised the Council that staff and the Planning Commission recommended acceptance of the implementation report.



Mayor Hagbom asked for any supporters of the proposal. There were none. He asked for any opponents. There were none. Nancy Brendlinger, PO Box 6667, Brookings questioned the Alternative "A" proposed signal locations noting the signal at Center Street and Chetco Avenue had been removed. Fred Howe, 290 Tanbark Street, spoke about children crossing two highways to get to and from school and also the potential of undergrounding utilities.

Elena Moore, 95990 Eggers Road, asked if the traffic counts projected were holding up as the studies in the report were done in 1995. Bischoff said there were no recent studies on these matters.

The Mayor closed the public testimony on acceptance of the Highway 101 Refinement Study, Implementation Report at 8:10 p.m.

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to accept the Highway 101 Refinement Study, Implementation Report with comments that would be outlined in a cover letter to ODOT. Those changes are: 1) delete Street Section "C" and extend Section "B" through to Oak Street to retain parking on both side of the proposed north bound leg of the couplet; and 2) the city be fully involved in the design of any streetscape implemented at the time of construction;**

- B.** *In the matter of Planning Commission File No. LDC-1-00, a city-initiated request to amend Sections 52,54, and 64 of the Land Development Code to add the phrase "...provided they are used exclusively for storage purposes" to the permitted or conditional use of "rental storage units."*

None of the Councilors declared ex parte contact, conflict of interest or bias. No member of the audience objected to the jurisdiction of the Council to hear the matter.

Mayor Hagbom proceeded with the hearing by asking City Planner John Bischoff to present the staff report and exhibits for the record.

Planning Director Bischoff presented the staff report and then advised the Council that staff and the Planning Commission recommended approval of the amendment to the Land Development Code.



Mayor Hagbom closed the public hearing at 8:18 p.m. There was no Council discussion.

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve LDC-1-00 and to have Ordinance NO. 00-O-446.ii be read in its entirety.**

City Planner John Bischoff read Ordinance No. 00-O-446.ii in its entirety.

Councilor Pepper read Ordinance No. 00-O-446.ii by title only.

**Councilor Curry moved, Councilor Pepper seconded, and the Council voted unanimously to approve Ordinance No. 00-O-446.ii in the matter of an ordinance amending Sections 52, 54 and 64 of the Land Development Code to add the phrase "...provided they are used exclusively for storage purposes" to the permitted or conditional use of "rental storage units."**

**VI. SCHEDULED PUBLIC APPEARANCES**

- A. City Manager Weldon reported that Lee Sparks, ODOT District 7 Assistant District Manager was unable to attend the meeting. Mr. Sparks was going to address the Council about the signing and light above the cross walk at the theater on Chetco Avenue. Weldon reported preliminary work has begun with installation to be complete in about two weeks according to Sparks in a phone conversation with Weldon in a phone call earlier today.

**VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

- A. Committee and Liaison reports
  - 1. *Businesses for a Better Brookings*  
There was no report.
  - 2. *Port of Brookings-Harbor*  
There was no report.



3. *Planning Commission*  
There was no report.

4. *Council Liaisons*  
Councilor Johns had no report. She remarked the school board meets on the same night the Council does and she has not been able to attend the school board meetings but she has been kept informed.

Councilor Pepper was out of town when the last Parks and Recreation Commission meeting was held. City Manager Weldon stated a representative from the softball association talked to the group about their schedule and what they are doing. The Commission approved city staff and the softball association working together to develop a plan to cover what needs to be done to the softball fields, an estimate of what it would cost, who could do the work and when it could take place. The goal is to get both softball fields in playable condition this summer.

Councilor Curry reported on a Coos-Curry-Douglas Development Corporation meeting he attended in Gold Beach on March 14. Opening a part-time office in Curry County is being researched.

5. **Councilor Pepper moved, Councilor Johns seconded and the Council voted unanimously to add a request from Businesses for a Better Brookings regarding “welcome flags” to the agenda.**

City Manager Weldon read the request from the Businesses for a Better Brookings to allow a “test period” from May 1 to September 1, 2000 for placing some red, white and blue welcome flags in the holes currently existing along a section of Chetco Avenue. Council discussion centered around the American Flags that are flown on national holidays and extending the test period through the entire tourist season. Businesses for a Better Brookings President Vikki Nuss answered questions about their request.

**Councilor Johns moved, Councilor Pepper seconded and the Council voted unanimously to temporarily waive, by written agreement, Section 88.50.F.5 of the Land Development Code to allow the test placement of welcome flags from May 1 to September 30 except during those national holidays when the American flags are displayed.**

B. *Unscheduled*

**VIII. STAFF REPORTS**

A. *City Manager*

1. *Council Procedures Ordinance Review*

City Manager Weldon presented the final copy of an ordinance rewrite of the existing Ordinance No. 91-O-474. The proposed ordinance (No. 00-O-535) was identical to the redline draft the Council had seen previously with one addition: In Section I, Regular Council meeting dates, "The Council shall meet in regular session at least once a month" was added at the end of the section.

**Councilor Pepper moved, Councilor Johns seconded and the Council voted unanimously to approve Ordinance No. 00-O-535 by title only.**

At this time it was noted that *Unscheduled Public Reports* had been passed over on the agenda. Vikki Nuss complimented the City Council and Mayor on the Salmon Run Golf Course. She expressed her appreciation of the hard work that had been done at getting the course established as it is a real asset to the community.

B. *Fire Department*

1. *Upper Chetco Rural Fire Protection District Intergovernmental Agreement*

Fire Chief Sharp presented background on a proposed intergovernmental agreement to provide fire protection to the Upper Chetco Rural Fire Protection District. Adam Bogner, Chief of the Upper Chetco Rural Fire Protection District, reported his Board of Directors were in support of the agreement and hoped the City of Brookings would sign the agreement.

**Councilor Pepper moved, Councilor Johns seconded, and the Council unanimously approved a motion authorizing the Mayor and Fire Chief to sign the intergovernmental agreement with the Upper Chetco Rural Fire Protection District. The motion included adding a signature line for the City Attorney's approval as to form.**

2. *Rural EMS Grant application*

Fire Chief Sharp presented a request to submit a grant application to the Office of Rural Health for \$9,000 to purchase a hydraulic ram that would



be part of the "Jaws of Life" equipment. This grant would fund the full amount of the hydraulic ram with no contribution of funds by the city.

**Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to authorize the Fire Chief to submit a grant application in the amount of \$9,000 to the Office of Rural Health for the purchase of a hydraulic ram.**

The Council recessed at 9:05 p.m. and reconvened at 9:12 p.m.

**IX. CONSENT CALENDAR**

- A. *Approval of Council Meeting Minutes*
    - 1. *March 13, 2000, Regular Council Meeting*
  - B. *Acceptance of Parks and Recreation Commission Meeting Minutes*
    - 1. *January 27, 2000, Regular Commission Meeting*
    - 2. *February 24, 2000, Regular Commission Meeting*
- (end Consent Calendar)*

**Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to accept the consent calendar as printed.**

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to add an item to the agenda correcting the minutes of the February 28, 2000, Council meeting.**

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to amend the minutes of the February 28, 2000, regular Council meeting to delete any reference by the Mayor of Dr. Harmon residing outside the city limits.**

**X. FINAL ORDERS/ORDINANCES/RESOLUTIONS**

- A. *Ordinances*
  - 1. *Approval of Ordinance No. 00-O-535, an ordinance outlining Council procedures*  
*Approved previously under Agenda Item No. VIII.A.1*
  - 2. *Approval of Ordinance No. 00-O-446.ii, an ordinance restricting rental storage units to be used for storage purposes exclusively*  
*Approved previously under Agenda Item No.V.1*

*B. Resolutions*

1. *Approval of Resolution No.00-R-671, in the matter of entering into an Intergovernmental Agreement with Upper Chetco Rural Fire Protection District.*

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve 00-R-671.**

2. *Approval of 00-R-670, in the matter of accepting the ODOT Couplet Refinement Study*

*Approved previously under Agenda Item No. V.A - Public Hearings*

**XI. REMARKS FROM MAYOR AND COUNCILORS**

*A. Council*  
None

*B. Mayor*  
Mayor Hagbom questioned why the agenda lists the Ordinance and Resolutions toward the end of the meeting when in reality they are usually voted on following the presentation on the item. City Manager Weldon said this would be changed.

*At 9:15 p.m. the Council went into executive session to consider the following:*

*EXECUTIVE SESSION - ORS 192.660 (a) (i) - Performance Evaluation of Public Officers and Employees*

*The Executive Session convened at 9:15 p.m., and adjourned at 9:30 p.m.*

*The regular session of the Common Council meeting reconvened at 9:35 p.m..*

*Council action on items discussed during Executive Session*

Mayor Hagbom stated the Council completed it's performance evaluation of the Municipal Court Judge, noting remarks from staff and City Council members regarding the overall evaluation. Councilor Pepper stated both the Council and staff are very please with the judge's performance. Mayor Hagbom publicly thanked him for his hard work and his involvement in the community.

**XII. ADJOURNMENT**

**Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 9:32 p.m.**



*Respectfully submitted:*

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*Bob Hagbom*  
*Mayor*

*ATTEST:*

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*Gail L. Hedding*  
*Finance Director/Recorder*

**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
**REGULAR MEETING**  
**March 7, 2000**

The regular meeting of the Brookings Planning Commission was called to order by Chair Ted Freeman at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Ted Freeman	Vikki Nuss	John Bischoff, Planning Director
Judi Krebs	Marv Lindsey	Linda Barker, Secretary
Richard Gyuro	Earl Breuer	
Rick Dentino		

**CHAIRPERSON ANNOUNCEMENTS**

None

**MINUTES**

By a 6-0 vote (motion: Commissioner Breuer, second: Commissioner Gyuro; voting for Commissioners Breuer, Freeman, Gyuro, Krebs, Lindsey and Nuss; Commissioner Dentino abstained as he was not present at the February 1 meeting) the Planning Commission approved the minutes of the February 1, 2000, regular meeting as written.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS**

None

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS**

None

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS**

1. By a 7-0 vote (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved File No. M3-1-00, a request for a minor partition to divide a 0.72 acre parcel into two parcels of 13,736 and 17,710 sq. ft. in size; located on the west side of Mill Beach Road approximately 110 feet north of Allen Lane; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); Glenn Gulbrandsen, applicant. The approval removed condition No. 2 as drafted and added in its place a provision to place a note on the final plat map stating: "Any further division of either Parcel 1 or Parcel 2 of this minor partition which causes four or more lots to be created from the original parent parcel, will require the completion of all street improvements along the Mill Beach Road frontage of the parent parcel."

Before the hearing began Commissioners Freeman, Krebs, Gyuro, Dentino, Lindsey and Nuss declared ex parte contact as a result of a site visit. Commissioner Gyuro also declared he has property on Allen Lane abutting the subject parcel and had expressed personal views



to the applicant regarding the slash burning and smoke drift that had occurred while the land was being cleared on the parent parcel and also had expressed his disappointment on how some of the land was cleared. He offered Mr. Gulbrandsen the opportunity to request he abstain from participating in any vote. Commissioner Gyuro then stated he could vote fairly on the proposal. No member of the audience challenged any Commissioner for bias or conflict of interest and substance of any ex parte contact.

This action was taken following questions or comments regarding the requests from the following people:

Glenn Gulbrandsen

PO Box 654

Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 7-0 vote (motion: Commissioner Breuer, second: Commissioner Krebs) the Planning Commission approved the Final ORDERS and Findings of Fact for File No. M3-1-00 as amended.
3. By a 7-0 vote (motion: Commissioner Lindsey, second: Commissioner Gyuro) the Planning Commission voted to send a favorable recommendation to the City Council in the matter of LDC-1-00, a request for a city initiated amendment to Section 52, General Commercial (C-3) District, Section 54, Tourist Commercial (C-4) District, and Section 64, Industrial Park (I-P) District of the Land Development Code to add the phrase "...provided they are used exclusively for storage purposes" to the permitted or conditional uses of "rental storage units."
4. By a 5-2 vote (motion: Commissioner Lindsey, second: Commissioner Gyuro; voting for Commissioners Lindsey, Gyuro, Krebs, Freeman and Dentino; voting against: Commissioners Nuss and Breuer) the Planning Commission voted to send a favorable recommendation to the City Council on a request by the Oregon Department of Transportation (ODOT) to make a recommendation to the City Council on the proposed Highway 101 Couplet. The favorable recommendation was to accept the document as written.

Decision on this request reiterated that the Planning Commission's recommendation would be to accept this report. This is not a formal adoption of the report as a construction plan.

#### **THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS**

None

#### **UNSCHEDULED PUBLIC APPEARANCES**

None

#### **REPORT OF THE CITIZENS ADVISORY COMMITTEE**

None

## **MESSAGES AND PAPERS FROM THE CITY MANAGER**

None

## **MESSAGES AND PAPERS FROM THE MAYOR**

None

## **REPORT OF THE PLANNING DIRECTOR**

Director Bischoff gave his quarterly report which is attached and made a part of these minutes. He also report on the Kim major partition at Fourth and Ransom. The improvements must be completed by September, 2000, and Mr. Kim is making a great effort to have the work completed by that date. In response to Commissioner Krebs question he also stated the city's communication tower had been put off for the time being due to financial constraints.

Commissioner Krebs inquired into the zoning for the new Pelican's Perch senior housing on Moore Street. This property is zoned correctly for the project--R-3 (Multiple-family Residential). She would like to insure that zoning is correct before the City Council endorses a project and if the project needs to come before the Planning Commission for a zone change or conditional use permit that this would be done before the Council gives it endorsement.

The court date for Mr. Litty has been set for April 13, 2000, on the matter of junked cars parked on his property. Keith Smith's hearing has been sent for March 10 in the matter of cleaning up demolition debris from a structure on First Street. Joe Wilson at Alder and Railroad streets has removed enough of the plastic-tarped sheds to remove them as a building/set back issue. The remaining items in his yard are considered lawn ornaments and therefore do not come under city ordinances.

## **PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS**

1. Chair Freeman asked if there would be a joint meeting of the Planning Commission/City Council this year. Director Bischoff will talk with the City Manager about this.
2. Commissioner Gyuro inquired if the city had or was considering a tree removal ordinance. Discussion centered on tree removal, both pro and con, and tree replacement. He also added that other options were available for land clearing than slash burning such as what had recently been used on Mill Beach Road. George Ciapusci of 285 Allen spoke on the recent burn on Mill Beach Road and stated that it had been an illegal burn which was closed down as soon as the Brookings Fire Chief investigated. The logger who was carrying out the slash burn was warned by the Department of Environmental Quality (DEQ).
3. Commissioner Krebs requested the Public Works Division take a look at the parking situated at the corner of Pacific Avenue and Railroad Street. Cars are being parked on the corner, over the pedestrian crosswalk, making it very difficult for both pedestrians and drivers in this area. She asked if the curb in this area could be painted yellow. Director Bischoff will take this to the Community Development Director.
4. Commissioner Krebs also asked about the sign at Colangelo's Italian Cowboy Restaurant.



The sign, made of a 4' X 8" sheet of plywood, has been leaning against the building for some time. Director Bischoff will contact them by letter about this sign.


5. Commissioner Nuss asked if the Planning Commission would have any impact on the projects chosen for any of the grants the city applies for through the CERT Program next year. She specified areas that could use the grant money might be the Dawson Road "S" curve and sidewalk improvements around the school. Director Bischoff responded the sidewalk improvements are in the Capital Improvement Plan now and that projects for the grants need to be brought to the attention of the City Council. Commissioner Krebs suggested the school district may be eligible to apply for these same grants.
6. Commissioner Krebs commented that the Planning Commission hadn't received any information on the City Council goals for FY 2000-2001.
7. It was announced that Commissioner Nuss has also been appointed to the Curry County Planning Commission.
8. Chair Freeman related that this was Commissioner Breuer's last meeting, after 29 years on the Planning Commission. Commission Secretary Linda Barker read a condensed history of Earl's contributions to the Planning Commission. Commissioner Breuer then entertained the Commission with remembrances of past Council and Planning Commission decisions.
9. A discussion about televising Planning Commission meetings ensued with suggestions on how to make the telecasts more effective. The April meeting will be the first television session for the Planning Commission.

#### **ADJOURNMENT**

There being no further business before the Planning Commission, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION**

  
Ted Freeman, Jr., Chair

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
03/00	03/02/2000	36032	148	B-H Chamber of Commerce	10-00-2005	1,131.18
03/00	03/02/2000	36033	255	Batteries Plus	10-00-2005	76.00
03/00	03/02/2000	36034	146	Bay West Supply, Inc	10-00-2005	47.85
03/00	03/02/2000	36035	138	Becco, Inc	10-00-2005	41.85
03/00	03/02/2000	36036	417	Cabela's	10-00-2005	2,342.56
03/00	03/02/2000	36037	622	Carl & Martha Henry	10-00-2005	24.56
03/00	03/02/2000	36038	150	Any Time Coffee Service	10-00-2005	55.75
03/00	03/02/2000	36039	609	David Rickman	10-00-2005	18.67
03/00	03/02/2000	36040	196	DHR Child Support Unit	10-00-2005	203.08
03/00	03/02/2000	36041	250	DHR Child Support Unit	10-00-2005	278.31
03/00	03/02/2000	36042	316	Donald & Roberta Chandler	10-00-2005	548.00
03/00	03/02/2000	36043	621	Friends of Music	10-00-2005	100.00
03/00	03/02/2000	36044	624	Greg & Patricia Reel	10-00-2005	11.24
03/00	03/02/2000	36045	131	HGE, Inc	10-00-2005	1,288.20
03/00	03/02/2000	36046	201	ICMA Retirement Trust 457	10-00-2005	998.00
03/00	03/02/2000	36047	616	John Adams	10-00-2005	330.00
03/00	03/02/2000	36048	619	John Donnelly	10-00-2005	6.06
03/00	03/02/2000	36049	271	Larry Curry	10-00-2005	180.60
03/00	03/02/2000	36050	623	Melissa King	10-00-2005	4.07
03/00	03/02/2000	36051	143	Oregon Department of Revenue	10-00-2005	4,016.61
03/00	03/02/2000	36052	205	PERS Retirement	10-00-2005	8,080.82
03/00	03/02/2000	36053	206	Pitney Bowes, Inc	10-00-2005	65.00
03/00	03/02/2000	36054	323	Pitneyworks	10-00-2005	1,015.00
03/00	03/02/2000	36055	620	Port of Brookings Harbor	10-00-2005	150.00
03/00	03/02/2000	36056	181	Ramcell of Oregon	10-00-2005	222.26
03/00	03/02/2000	36057	214	Regence Life & Health Ins	10-00-2005	227.90
03/00	03/02/2000	36058	606	Ruby Prowell	10-00-2005	23.30
03/00	03/02/2000	36059	618	SL Custom Cards	10-00-2005	3,360.00
03/00	03/02/2000	36060	213	Teamsters Local Union 223	10-00-2005	510.00
03/00	03/02/2000	36061	136	United Pipe & Supply Co Inc	10-00-2005	31.96
03/00	03/02/2000	36062	608	Victory Baptist Church	10-00-2005	33.97
03/00	03/02/2000	36063	269	WW Grainger	10-00-2005	67.20
03/00	03/03/2000	36064	322	Postmaster	10-00-2005	500.00
03/00	03/10/2000	36065	581	Action Training Systems Inc	10-00-2005	3,500.00
03/00	03/10/2000	36066	256	B & B Excavation	10-00-2005	3,958.14
03/00	03/10/2000	36067	614	Bashor's Team Athletics	10-00-2005	45.11
03/00	03/10/2000	36068	255	Batteries Plus	10-00-2005	108.33
03/00	03/10/2000	36069	146	Bay West Supply, Inc	10-00-2005	103.11
03/00	03/10/2000	36070	110	Brookings Auto Parts	10-00-2005	80.74
03/00	03/10/2000	36071	416	Brookings Lock & Safe Co	10-00-2005	30.00
03/00	03/10/2000	36072	313	Brookings Vol Firefighters	10-00-2005	1,666.67
03/00	03/10/2000	36073	178	Chetco Pharmacy & Gift	10-00-2005	10.96
03/00	03/10/2000	36074	370	CIS	10-00-2005	5,004.78
03/00	03/10/2000	36075	586	Cole-Parmer Instrument Co	10-00-2005	46.95
03/00	03/10/2000	36076	182	Coos-Curry Electric	10-00-2005	829.67
03/00	03/10/2000	36077	151	Curry Coastal Pilot	10-00-2005	306.40
03/00	03/10/2000	36078	173	Curry Equipment Company	10-00-2005	176.92
03/00	03/10/2000	36079	195	Curry Transfer & Recycling	10-00-2005	102.95
03/00	03/10/2000	36080	259	Da-Tone Rock Products	10-00-2005	630.21
03/00	03/10/2000	36081	117	Dan's Photo & Cameras	10-00-2005	85.60
03/00	03/10/2000	36082	284	Day-Wireless Systems	10-00-2005	80.00
03/00	03/10/2000	36083	185	Del Cur Supply	10-00-2005	118.50
03/00	03/10/2000	36084	575	DELL Computer Corp	10-00-2005	3,581.00
03/00	03/10/2000	36085	261	Engineered Control Products	10-00-2005	179.50
03/00	03/10/2000	36086	153	Ferrellgas	10-00-2005	409.50
03/00	03/10/2000	36087	590	Forestry Suppliers, Inc	10-00-2005	287.68
03/00	03/10/2000	36088	289	Gail Hedding	10-00-2005	95.00

M = Manual Check, V = Void Check



Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
03/00	03/10/2000	36089	119	Gall's Inc	10-00-2005	182.96
03/00	03/10/2000	36090	154	Hagen's Dry Cleaners	10-00-2005	76.40
03/00	03/10/2000	36091	131	HGE, Inc	10-00-2005	4,172.97
03/00	03/10/2000	36092	307	Industrial Steel & Supply Inc	10-00-2005	115.48
03/00	03/10/2000	36093	526	Joe Ingwerson	10-00-2005	93.00
03/00	03/10/2000	36094	438	John Bishop	10-00-2005	120.00
03/00	03/10/2000	36095	578	John Cowan	10-00-2005	135.00
03/00	03/10/2000	36096	628	John Gamble	10-00-2005	46.39
03/00	03/10/2000	36097	510	Keith Pepper	10-00-2005	190.13
03/00	03/10/2000	36098	162	Kerr Hardware	10-00-2005	207.30
03/00	03/10/2000	36099	121	Lane County, Finance	10-00-2005	920.00
03/00	03/10/2000	36100	137	LauraLee Gray	10-00-2005	35.10
03/00	03/10/2000	36101	448	Leo Lightle	10-00-2005	161.25
03/00	03/10/2000	36102	328	Les Schwab Tire Company	10-00-2005	39.04
03/00	03/10/2000	36103	525	Mark Haglund	10-00-2005	93.00
03/00	03/10/2000	36104	596	Moore Medical	10-00-2005	25.48
03/00	03/10/2000	36105	155	Mory's	10-00-2005	339.14
03/00	03/10/2000	36106	290	Nat'l Crime Prevention Council	10-00-2005	113.52
03/00	03/10/2000	36107	140	Newman Traffic Signs	10-00-2005	107.95
03/00	03/10/2000	36108	144	OR Teamster Employers Trust	10-00-2005	6,617.38
03/00	03/10/2000	36109	189	OR Teamster Employers Trust	10-00-2005	13,707.43
03/00	03/10/2000	36110	177	Oregon Medical Laboratories	10-00-2005	75.00
03/00	03/10/2000	36111	187	Quality Fast Lube & Oil	10-00-2005	25.95
03/00	03/10/2000	36112	180	Ray's Food Place	10-00-2005	103.89
03/00	03/10/2000	36113	199	Richard Harper	10-00-2005	300.00
03/00	03/10/2000	36114	626	Robert L. Smith	10-00-2005	235.85
03/00	03/10/2000	36115	625	Royal Star, Inc	10-00-2005	49.98
03/00	03/10/2000	36116	540	South Coast Lumber	10-00-2005	21,316.80
03/00	03/10/2000	36117	380	Stadelman Electric	10-00-2005	31.60
03/00	03/10/2000	36118	612	Strahm's Sealcoat	10-00-2005	885.00
03/00	03/10/2000	36119	158	Tom Weldon	10-00-2005	50.45
03/00	03/10/2000	36120	179	Trew & Cyphers	10-00-2005	3,097.00
03/00	03/10/2000	36121	161	United Communications Inc	10-00-2005	495.65
03/00	03/10/2000	36122	157	Viking Office Products	10-00-2005	49.53
03/00	03/10/2000	36123	108	VWR Scientific	10-00-2005	88.42
03/00	03/10/2000	36124	253	Xerox Corporation	10-00-2005	70.00
03/00	03/17/2000	36125	496	APSCO	10-00-2005	449.05
03/00	03/17/2000	36126	630	AWWA	10-00-2005	76.75
03/00	03/17/2000	36127	190	Bankcard Center	10-00-2005	488.02
03/00	03/17/2000	36128	636	Barbara DeMoss	10-00-2005	27.71
03/00	03/17/2000	36129	415	Baudville Inc	10-00-2005	322.67
03/00	03/17/2000	36130	146	Bay West Supply, Inc	10-00-2005	161.74
03/00	03/17/2000	36131	192	Brown & Caldwell	10-00-2005	31,525.48
03/00	03/17/2000	36132	109	Buy.com	10-00-2005	236.38
03/00	03/17/2000	36133	149	Carpenter Auto Center	10-00-2005	466.67
03/00	03/17/2000	36134	548	Coastal Copiers Sales & Leasin	10-00-2005	132.56
03/00	03/17/2000	36135	183	Colvin Oil Company	10-00-2005	1,141.40
03/00	03/17/2000	36136	104	COMARK	10-00-2005	4,498.04
03/00	03/17/2000	36137	182	Coos-Curry Electric	10-00-2005	2,866.04
03/00	03/17/2000	36138	637	Craig Martin	10-00-2005	43.42
03/00	03/17/2000	36139	566	Curry County Clerk	10-00-2005	8.00
03/00	03/17/2000	36140	166	Dan's Auto & Marine Electric	10-00-2005	382.12
03/00	03/17/2000	36141	196	DHR Child Support Unit	10-00-2005	203.08
03/00	03/17/2000	36142	250	DHR Child Support Unit	10-00-2005	278.31
03/00	03/17/2000	36143	640	Donna Goff	10-00-2005	60.00
03/00	03/17/2000	36144	145	EBS Trust	10-00-2005	61.00
03/00	03/17/2000	36145	113	Fred Meyer	10-00-2005	118.80

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
03/00	03/17/2000	36146	332	Gable's Construction	10-00-2005	2,070.00
03/00	03/17/2000	36147	289	Gail Hedding	10-00-2005	203.12
03/00	03/17/2000	36148	198	Grants Pass Water Lab	10-00-2005	152.00
03/00	03/17/2000	36149	197	GTE Northwest	10-00-2005	1,361.93
03/00	03/17/2000	36150	639	Harold Fuller	10-00-2005	21.77
03/00	03/17/2000	36151	598	Hydra-Flo, Inc	10-00-2005	112.20
03/00	03/17/2000	36152	201	ICMA Retirement Trust 457	10-00-2005	998.00
03/00	03/17/2000	36153	275	Industrial Lab Sales Inc	10-00-2005	610.88
03/00	03/17/2000	36154	394	Internet Technologies Inc	10-00-2005	136.00
03/00	03/17/2000	36155	644	Joseph Speir	10-00-2005	30.15
03/00	03/17/2000	36156	544	Legislative Counsel Committee	10-00-2005	310.00
03/00	03/17/2000	36157	328	Les Schwab Tire Company	10-00-2005	613.88
03/00	03/17/2000	36158	638	Marie Johnson	10-00-2005	3.84
03/00	03/17/2000	36159	339	Mike Cooper	10-00-2005	226.85
03/00	03/17/2000	36160	140	Newman Traffic Signs	10-00-2005	285.20
03/00	03/17/2000	36161	374	OR Downtown Dev Assn	10-00-2005	125.00
03/00	03/17/2000	36162	143	Oregon Department of Revenue	10-00-2005	3,735.37
03/00	03/17/2000	36163	205	PERS Retirement	10-00-2005	7,574.34
03/00	03/17/2000	36164	627	Sam Dotson	10-00-2005	164.00
03/00	03/17/2000	36165	641	Sharon's Haven	10-00-2005	15.00
03/00	03/17/2000	36166	142	Tidewater Contractors Inc	10-00-2005	1,645.00
03/00	03/17/2000	36167	136	United Pipe & Supply Co Inc	10-00-2005	2,250.00
03/00	03/17/2000	36168	551	Western Pacific Tree Service	10-00-2005	75.00
03/00	03/17/2000	36169	631	Windjammer	10-00-2005	381.40
03/00	03/24/2000	36170	661	A. Abdill	10-00-2005	13.31
03/00	03/24/2000	36171	103	Amazing Computers	10-00-2005	2,822.75
03/00	03/24/2000	36172	167	American Sigma	10-00-2005	425.10
03/00	03/24/2000	36173	150	Any Time Coffee Service	10-00-2005	86.00
03/00	03/24/2000	36174	138	Becco, Inc	10-00-2005	25.00
03/00	03/24/2000	36175	613	Brigade Quartermasters	10-00-2005	49.85
03/00	03/24/2000	36176	416	Brookings Lock & Safe Co	10-00-2005	143.30
03/00	03/24/2000	36177	629	Chemsearch	10-00-2005	187.06
03/00	03/24/2000	36178	659	Cheryl Howell	10-00-2005	10.81
03/00	03/24/2000	36179	112	Ciba Specialty Chemicals	10-00-2005	2,447.55
03/00	03/24/2000	36180	370	CIS	10-00-2005	8,141.78
03/00	03/24/2000	36181	183	Colvin Oil Company	10-00-2005	1,478.38
03/00	03/24/2000	36182	182	Coos-Curry Electric	10-00-2005	872.57
03/00	03/24/2000	36183	648	Curry County Sheriffs Office	10-00-2005	1,562.00
03/00	03/24/2000	36184	129	David Evans & Associates, Inc	10-00-2005	1,371.91
03/00	03/24/2000	36185	284	Day-Wireless Systems	10-00-2005	3,982.00
03/00	03/24/2000	36186	371	DEQ Business Office	10-00-2005	26.99
03/00	03/24/2000	36187	498	Dictaphone Corp	10-00-2005	983.00
03/00	03/24/2000	36188	316	Donald & Roberta Chandler	10-00-2005	548.00
03/00	03/24/2000	36189	437	DoubleTree Lloyd's Center	10-00-2005	45.00
03/00	03/24/2000	36190	409	Emblem Enterprises	10-00-2005	682.87
03/00	03/24/2000	36191	261	Engineered Control Products	10-00-2005	319.74
03/00	03/24/2000	36192	105	First Impressions	10-00-2005	260.26
03/00	03/24/2000	36193	282	GFOA	10-00-2005	125.00
03/00	03/24/2000	36194	296	GTE	10-00-2005	110.00
03/00	03/24/2000	36195	131	HGE, Inc	10-00-2005	12,038.73
03/00	03/24/2000	36196	654	James White	10-00-2005	5.62
03/00	03/24/2000	36197	655	Jean Pratt	10-00-2005	28.74
03/00	03/24/2000	36198	653	Jeff C Murdock	10-00-2005	31.08
03/00	03/24/2000	36199	649	Jody Walton	10-00-2005	25.00
03/00	03/24/2000	36200	658	John Burrows	10-00-2005	33.40
03/00	03/24/2000	36201	262	Kim Hunnicutt Court Reporting	10-00-2005	174.00
03/00	03/24/2000	36202	328	Les Schwab Tire Company	10-00-2005	16.47



Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
03/00	03/24/2000	36203	339	Mike Cooper	10-00-2005	113.00
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03/00	03/24/2000	36205	375	OR Department of Revenue	10-00-2005	18.60
03/00	03/24/2000	36206	252	Paramount Pest Control	10-00-2005	31.00
03/00	03/24/2000	36207	402	Patti Slupski	10-00-2005	56.55
03/00	03/24/2000	36208	441	PBCC	10-00-2005	290.80
03/00	03/24/2000	36209	293	Petty Cash	10-00-2005	124.96
03/00	03/24/2000	36210	302	Pioneer Americas, Inc	10-00-2005	725.00
03/00	03/24/2000	36211	617	Printing Arts, Inc	10-00-2005	640.03
03/00	03/24/2000	36212	187	Quality Fast Lube & Oil	10-00-2005	18.95
03/00	03/24/2000	36213	650	Ron Banks	10-00-2005	60.00
03/00	03/24/2000	36214	656	Ron Morris	10-00-2005	31.03
03/00	03/24/2000	36215	278	Ron Plaster	10-00-2005	153.00
03/00	03/24/2000	36216	169	Roto Rooter of Curry County	10-00-2005	67.20
03/00	03/24/2000	36217	647	SCINT	10-00-2005	1,562.00
03/00	03/24/2000	36218	660	Scott Hoenke	10-00-2005	14.35
03/00	03/24/2000	36219	585	Siskiyou Tees	10-00-2005	1,611.12
03/00	03/24/2000	36220	136	United Pipe & Supply Co Inc	10-00-2005	1,593.80
03/00	03/24/2000	36221	657	William & Vera L Hutchinson	10-00-2005	15.01
03/00	03/24/2000	36222	269	WW Grainger	10-00-2005	38.98
03/00	03/24/2000	36223	253	Xerox Corporation	10-00-2005	348.45
03/00	03/30/2000	36224	150	Any Time Coffee Service	10-00-2005	49.00
03/00	03/30/2000	36225	148	B-H Chamber of Commerce	10-00-2005	1,598.11
03/00	03/30/2000	36226	174	Barbara Palicki	10-00-2005	290.55
03/00	03/30/2000	36227	138	Becco, Inc	10-00-2005	41.85
03/00	03/30/2000	36228	673	Bill Selig	10-00-2005	14.17
03/00	03/30/2000	36229	276	Brookings Harbor Medical Ctr	10-00-2005	214.00
03/00	03/30/2000	36230	192	Brown & Caldwell	10-00-2005	35,302.54
03/00	03/30/2000	36231	109	Buy.com	10-00-2005	63.27
03/00	03/30/2000	36232	193	Central Equipment Co, Inc	10-00-2005	92.22
03/00	03/30/2000	36233	305	Chief Supply	10-00-2005	174.44
03/00	03/30/2000	36234	548	Coastal Copiers Sales & Leasin	10-00-2005	260.00
03/00	03/30/2000	36235	182	Coos-Curry Electric	10-00-2005	8,499.84
03/00	03/30/2000	36236	662	CPRA	10-00-2005	43.00
03/00	03/30/2000	36237	337	Curry County Health Dept	10-00-2005	40.00
03/00	03/30/2000	36238	284	Day-Wireless Systems	10-00-2005	3,620.00
03/00	03/30/2000	36239	607	Dept of Consumer/Business Serv	10-00-2005	339.20
03/00	03/30/2000	36240	196	DHR Child Support Unit	10-00-2005	203.08
03/00	03/30/2000	36241	250	DHR Child Support Unit	10-00-2005	278.31
03/00	03/30/2000	36242	667	Event Solutions, Inc	10-00-2005	280.00
03/00	03/30/2000	36243	105	First Impressions	10-00-2005	153.79
03/00	03/30/2000	36244	343	FNW Queen Pump	10-00-2005	297.60
03/00	03/30/2000	36245	642	Fox Fire Rescue Police Eqt	10-00-2005	191.04
03/00	03/30/2000	36246	119	Gall's Inc	10-00-2005	620.82
03/00	03/30/2000	36247	672	Gary Wise	10-00-2005	2.52
03/00	03/30/2000	36248	201	ICMA Retirement Trust 457	10-00-2005	998.00
03/00	03/30/2000	36249	530	Kay Park Recreation	10-00-2005	5,188.51
03/00	03/30/2000	36250	664	L R Dugan	10-00-2005	10.19
03/00	03/30/2000	36251	544	Legislative Counsel Committee	10-00-2005	710.00
03/00	03/30/2000	36252	328	Les Schwab Tire Company	10-00-2005	405.76
03/00	03/30/2000	36253	633	McKensie Athletics	10-00-2005	442.00
03/00	03/30/2000	36254	373	McMurray & Sons Roofing	10-00-2005	355.00
03/00	03/30/2000	36255	632	Mini Blind Express	10-00-2005	65.50
03/00	03/30/2000	36256	266	Northern Tool & Equipment Co	10-00-2005	723.89
03/00	03/30/2000	36257	143	Oregon Department of Revenue	10-00-2005	3,847.46
03/00	03/30/2000	36258	401	Oregon State Police	10-00-2005	570.00
03/00	03/30/2000	36259	550	PCE Pacific	10-00-2005	3,218.02

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
03/00	03/30/2000	36260	205	PERS Retirement	10-00-2005	7,910.69
03/00	03/30/2000	36261	206	Pitney Bowes, Inc	10-00-2005	65.00
03/00	03/30/2000	36262	322	Postmaster	10-00-2005	500.00
03/00	03/30/2000	36263	634	Pyramid Software	10-00-2005	255.00
03/00	03/30/2000	36264	646	Quartermaster	10-00-2005	471.98
03/00	03/30/2000	36265	207	Quill Corporation	10-00-2005	337.33
03/00	03/30/2000	36266	181	Ramcell of Oregon	10-00-2005	187.22
03/00	03/30/2000	36267	169	Roto Rooter of Curry County	10-00-2005	74.00
03/00	03/30/2000	36268	663	Shooting Times	10-00-2005	19.98
03/00	03/30/2000	36269	312	Siegrist Ford	10-00-2005	3.66
03/00	03/30/2000	36270	380	Stadelman Electric	10-00-2005	351.70
03/00	03/30/2000	36271	277	Taplin Janitorial Services	10-00-2005	621.74
03/00	03/30/2000	36272	539	Touchstone Engraving	10-00-2005	25.00
03/00	03/30/2000	36273	295	Tsunami Computer Service	10-00-2005	19.95
03/00	03/30/2000	36274	157	Viking Office Products	10-00-2005	251.96
03/00	03/30/2000	36275	108	VWR Scientific	10-00-2005	34.44
Totals:						<u>295,443.16</u>

## BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of **March, 2000**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
6	Single Family Dwelling	\$2,791.50	\$1,610.70	\$0.00	\$26,802.00	\$623,256.60	12	\$1,508,983.30	10	\$1,343,082.72
2	Single Family Addition	\$405.50	\$263.57	\$28.39	\$0.00	\$76,493.00	3	\$111,493.00	10	\$165,301.28
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$11,000.00	1	\$5,857.00
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$12,495.00	5	\$17,220.09
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
3	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	4	\$0.00	0	\$0.00
4	Misc.-Retaining Wall-Fence	\$173.75	\$112.95	\$12.16	\$0.00	\$14,548.00	6	\$18,548.00	1	\$700.00
15	Total Building Permits	\$3,370.75	\$1,987.22	\$235.95	\$26,802.00	\$714,297.60	28	\$1,662,519.30	27	\$1,532,161.09
7	Mechanical Permits	\$166.00	N/A	\$11.62		N/A	21	N/A	18	N/A
7	Plumbing Permits	\$310.60		\$21.74	\$0.00	N/A	15	N/A	10	N/A
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A		N/A	1	N/A
29	TOTAL PERMITS	\$3,847.35	\$1,987.22	\$269.31	\$26,802.00	\$714,297.60	64	\$1,662,519.30	56	\$1,532,161.09
	Total Year to Date Calculated Fees	\$8,313.85	\$4,751.86	\$581.97	\$53,604.00					
	1999 YTD Calculated Fees	\$7,546.63	\$3,353.12	\$377.34	\$40,203.00					

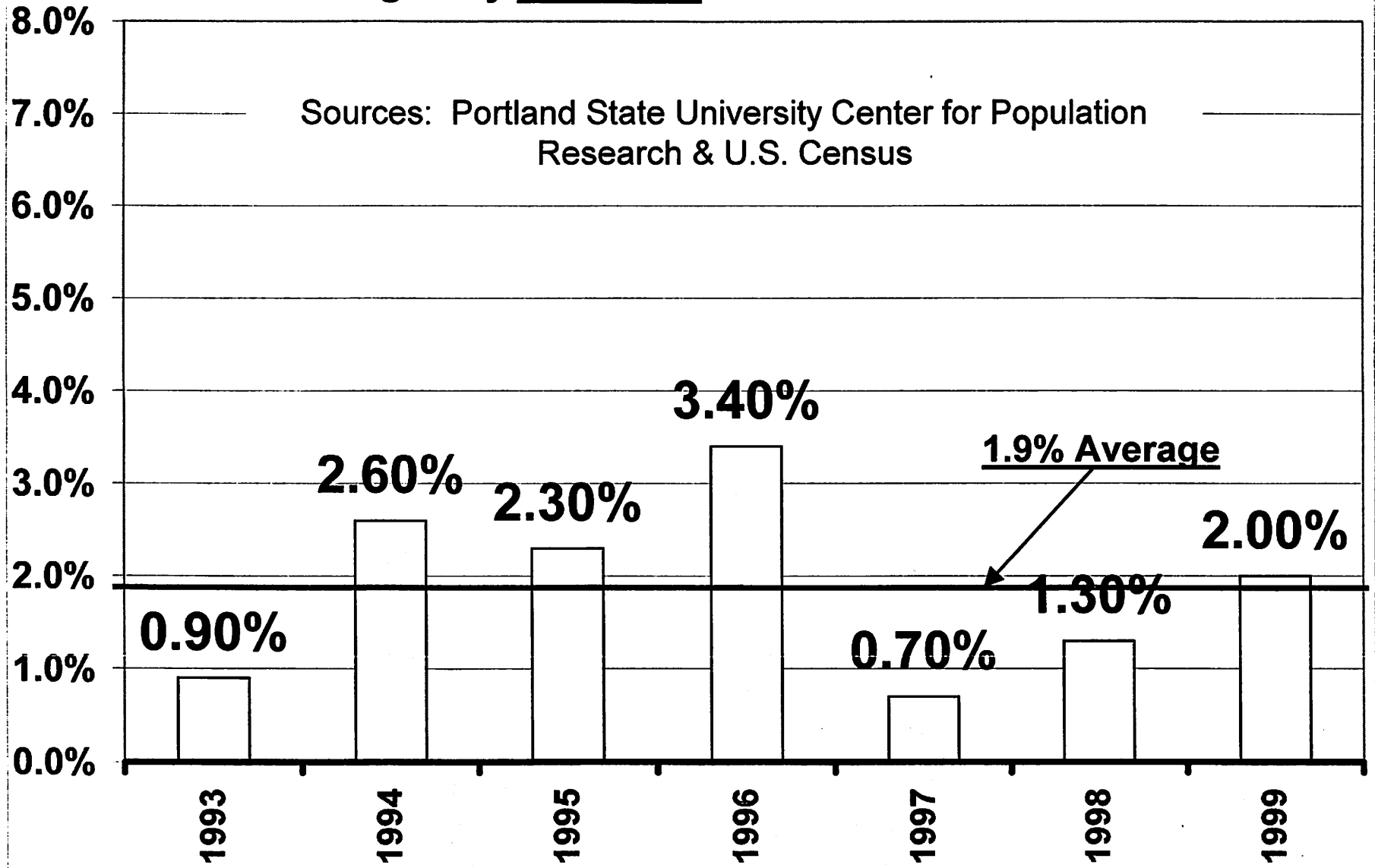
In February, 2000 Harbor issued permits for 0.0 EDUs.

During the Month of March, 2000, Brookings issued permits for 6.00 new sewer connections. The City of Brookings now has 342.94 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.



( handed out at meeting )

### 7 Year Brookings City Trendless Growth - 1993-99



**DATE:** April 10, 2000

**TO:** Bob

**FROM:** Tom

**PC:** Council

- 1. Present "Clean Up" proclamation to Pete Smart of Curry Transfer and Recycling - this is the 10<sup>th</sup> cleanup in a row that CTR has participated in - donating thousands of dollars of service to the community.**

**CTR has also participated in 31 Oregon Beach Cleanups - (every one that has been held) by hauling away trash collected from our beaches.**

**This year - last Saturday, April 8<sup>th</sup>, they hauled away 6 cubic yards collected at the Harris Beach site, and a total of 18 cubic yards collected at the 4 clean-up sites in Curry County.**

- 2. Pete Pavich, Salmon Run Golf and Wilderness Preserve, has approached me about redoing the 2 signs at either entrance to the City. He would like to change them to read "Welcome to Brookings ~ Home of Winter Flowers and Salmon Run Golf and Wilderness Preserve" and have a picture of their signature hole take up the majority of the space on the sign. He is willing to pay to have the signs redone in this manner. I think is a great idea (I find the seagull difficult to see and half the cities on the Oregon Coast use a seagull in their promotions). The golf course is a business on City property that is vitally important to the economy of our area and will pay rent to the City and eventually be a City asset.**

**Pete will bring it up tonight under "unscheduled" and I will put it on the agenda for your next meeting.**

- 3. In error, the Planning Director's (John Bischoff) Quarterly Report was left out of the Planning Commission Minutes, which of course were placed in the packet. Sharon has left copies for the Council at their Council seats.**

*handed out at meeting*

## QUARTERLY REPORT

March 7, 2000

1. Urban Growth Boundary—We are very close to the point that Chuck and I can package the remand items and send them to DLCD. When we give them to DLCD we will also schedule a meeting to sit down with their staff and go through each item point by point. This way we will know what will satisfy DLCD before we take the remand items to the City Council and the County Commissioners for a public hearing.

The last issue to be resolved is gaining the support of the lily farmers on the Harbor Bench. The county has created a new overlay zone to go along with the Farm District overlay on the Harbor Bench. This new zone will require new construction on lots adjacent to the farm land to sign and record a statement that the owner understands that their lot is located adjacent to farm land and that they have on recourse against impacts that arise from "accepted farm practices". The farmers have written a letter with questions concerning sewer assessments and a couple of other matters. Chuck is preparing the answer to these questions and once these are answered we should have a letter from the farmers agreeing to the UGB.

2. Transportation Plan. I tried to hold a meeting of the Transportation Committee on Wednesday February 23, to get back to work on the required ordinance. However, only two people showed up so the meeting was postponed. I will call all of the members personally and try to regenerate some enthusiasm.
3. Public Facilities And Services Plan. The city has adopted the plan and it is now at the county for their review, comment and adoption. Chuck is trying to get his periodic review completed at the CIC level and have them start on the facilities plan.
4. Day Care Facility on Ocean View Dr. This project was given a favorable recommendation from the city PC and approved by the county PC. It was appealed to the County Commissioners by the neighbors and the appeal was denied. Therefore the applicant can continue to operate the day care facility at that location. The manufactured home that has been moved onto the property is allowed as a permitted use because by county ordinance, if there are both water and sewer service to a lot, the R-1 Zone allows one dwelling unit per 6,000 sq. ft. Since the subject lot is much greater, 18,730 sq. ft., and there is water and sewer service, the manufactured home is considered to be a permitted use.
5. The "S" curve on Dawson Rd. The city does not have the funds to tackle this issue at this time. This project would be very expensive due to the fact that the intersection must remain aligned with the entrance to Carpenterville Rd.
6. Taco Bell. Taco Bell has opened (March 1) in Brookings and is located in the Kentucky Fried Chicken building. They received a sign permit some time ago to change the face of the KFC sign to include the Taco Bell sign. They also changed the awnings on the building.
7. The City Council meetings are now being televised. We are next. Although the PC meetings will be televised, the City Manger said that he would listen to any comments and concerns that the Commission has on this subject and pass them on to the Mayor. Televised PC meetings will probably start in April.



8. A new affordable senior housing project called "Pelican's Perch" is being proposed for vacant land on Moore St. The developer is the same people who did the "Azalea Reach" project. This new building will consist of 24 units with an indoor recreational and lounge areas.
9. Junk in Yards. Between the Planning and Building Departments we have completed one court case and have another pending regarding removal of trash and "junk" from various yards.
10. Extension of Wharf St. The Wharf St. extension is now under construction and when finished the vacation of Center St. will be completed by adopting the vacation ordinance. Part of the street extension included the rerouting of a sewer main and extension of a water main within the new right-of-way.