

Agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415
December II, 2000
7:00 p.m.



SANTA WILL BE
TAKING IT EASY

IN BROOKINGS, OREGON

(The home of "unfrosted"
winter flowers)

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
December 11, 2000
7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Announcements

1. *Resignation of Planning Commissioner Rick Dentino (pos #7)*
2. *Special recognition to Councilor Keith Pepper*

B. Appointments

1. *Planning Commission Position No. 7*
2. *City Recorder*
3. *Additional members to City's 50th Birthday Celebration Committee*

V. SCHEDULED PUBLIC APPEARANCES

- A. Lee Musser - Musser & Associates/1999-2000 Comprehensive Annual Financial Report**

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. *Chamber of Commerce*
2. *Businesses for a Better Brookings*
3. *Port of Brookings-Harbor*

4. *Planning Commission*
 5. *Parks and Recreation Commission*
 6. *Council Liaisons*
- B. *Unscheduled*

VII. **STAFF REPORTS**

- A. *City Manager*
1. *Approval of liquor license request for Fat Boy's Cook House- Christina Stalcup*
 2. *Set date for Goals Session Workshop*
 3. *Purchase of Rotary bench(es)*
 4. *Acceptance of '99-00 Comprehensive Annual Financial Report*

VIII. **CONSENT CALENDAR**

- A. *Approval of Council Meeting Minutes*
1. *Minutes of November 8, 2000, City of Brookings and Curry County Special Joint Council and Commission Public Hearing*
 2. *Minutes of November 20, 2000, Regular Council Meeting*
 3. *Minutes of December 5, 2000, Special Council Meeting*
- B. *Acceptance of Parks and Recreation Commission Minutes*
1. *Minutes of October 26, 2000, Regular Commission Meeting*
- C. *Acceptance of Planning Commission Minutes*
1. *Minutes of November 7, 2000, Regular Commission Meeting*
- D. *Approval of Vouchers (\$644,154.16)*
(end Consent Calendar)

IX. **ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. *Ordinances*
1. *Staff report(s) and approval of Ordinance No. 00-O-540, an ordinance adopting revisions to the City of Brookings Comprehensive Plan to amend the City of Brookings Urban Growth Boundary (UGB) in response to LCDC Remand Order #96-WKTASK-00601*
- B. *Resolutions*

X. REMARKS FROM MAYOR AND COUNCILORS

A. Council

B. Mayor

XI. ADJOURNMENT

and Fire Hall Use - as of December 6, 2000

pc: Council Chambers, Fire Hall, Police Dispatch; Orig:SF

DECEMBER 2000

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					Proclamation: Civil Air Patrol Week in Brookings	
Proclamation: Civil Air Patrol Week in Brookings					Azalea Park-Nature's Coastal Holiday Light Festival	
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp	4:00pm CC-Special Council Mtg 7:00pm CC-Planning Comm reg mtg/JBischoff	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers		
Azalea Park-Nature's Coastal Holiday Light Festival						
	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp	9:00am CC-USFD Mtg/Shirley469-2196 3:00pm FH-HOPE Mtg/ Tim Adsit-469-7443	10:00am CC-Xmas Carolers/ Creatv Lrng Preschl- CCrwrd9-8916 1:00pm CC-Chldms Health & Safety Carnival Mtg/BPalicki 2:30pm FH-SafetyComMtg/ HThompson 6:00pm CC-Victim's Impact Panel (247-2412/Michelle Laird-CCCOA) 7:00pm FH-50th B/D Com Mtg/Cndr Kuhn	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle		
Azalea Park-Nature's Coastal Holiday Light Festival						
4:45pm City hosting Natures Coastal Holiday @ Azalea Park-COME SEE US!	9:00am CC-Municipal Court/ JdgHarper 9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle		
Azalea Park-Nature's Coastal Holiday Light Festival						
	8:00am City Hall CLOSED - Christmas Day Holiday.....			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-skatepark mtg/LBlodgett		
Azalea Park-Nature's Coastal Ho						
	AMF=American Music Festival AzPk=Azalea Park Bndshll=Bandshell BPD=BrkgsPolice Dept CC= Council Chambers or City Council	FH=Fire Hall HOPE=Healthy Opportunity for Positive Environment ODOT=Oregon Dept of Transportation PC=Planning Comm PROUD=Pstive Revltzn of Urban Dwntwn Com				

JANUARY 2001

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2001

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	8:00am City Hall CLOSED - New Year's Day Holiday..... 9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChShrp		12:00pm Comnlty Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers		
	New Year's Day 7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	2:30pm FH-SafetyComMtg/ HThmpson 7:00pm "Curry Govts" Mtg @ Gold Beach City Hall-2nd Wed of,Nov,Jan, Mar, May, Jul, Sep, Nov, Jan	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle		
	7:00pm FH-FireTrng/ChShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell <i>2 pm Goals Session</i>	7:00am TV49-Coast Today w/City Officials &/or Employees 2:00pm CC-Emerg Tsk Force w/CoCrdntr-Chf Sharp,Marrell 6:30pm CC-Seatbelt Class-PD/BPalicki 8:15am CC-CmtyDevDpt Staff mtg/LLightle		
	M.L. King Jr. Day 9:00am CC-Municipal Court/ JdgHarper 7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg	6:30pm CC-BPD Citizen Police Academy #8 Course-Intro/Cmmnty Policing/BPalicki-FIRST CLASS		7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm/ CMickelson		
	7:00pm FH-FireTrng/ChShrp	6:30pm CC-BPD Citizen Police Academy #8 Course-911/Patrol/Trrfc Enfc,BPalicki				
			DECEMBER 2000 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		FEBRUARY 2001 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	

City of Brookings
898 Elk Drive
Brookings, OR 97415
att'n: Linda Barker

November 14, 2000

Re: Resignation from City of Brookings Planning Commission

This notice is to apprise the members of the commission of my wish to resign from same effective Dec. 6, 2000 in order to create an opening for my replacement.

The 3.5-plus years I have served on the commission have been a great learning experience. I hope litigants who have come before the planning commission while I was in the process of learning have received a fair shake none the less. During my tenure I have served with nine commissioners and two city staffers, all dedicated to the deliverance of decisions mutually beneficial to both applicant and city, under typically thankless conditions.

I, therefore, on the part of every citizen who has come before you, offer a heartfelt **thank you** on their behalf. And for myself....kudos in particular to those who have caught me going off the deep end on occasion; and have preserved the dignity of the commission, while saving my bacon in the process. I will be a better city servant for having worked with you.

So, keep on playing Solomon every month, "cutting the baby in half." Somebody's gotta do it. In the future, whenever recommendations come to the council on land issues I'll secretly smile, knowing John, Linda and my friends on the planning commission had to do a little soul-searching and once again pulled a rabbit out of some obscure hat. Once more, my sincerest thanks, good friends.

Your humble colleague,



Rick Dentino

11/14/00 - pc - Mayor
Council
Planning Comm.
CDD - Leo
J. Bishop
Linda Barker

November 8, 2000
CITY OF BROOKINGS
PRESS RELEASE ~ VOLUNTEER
POSITION AVAILABLE NOW



PLANNING COMMISSION - 1 positions available

With the election of Rick Dentino for Position No. 1 of the Brookings City Council, the Brookings Planning Commission now has an open position. It meets monthly on the first Tuesday at 7:00PM in the Brookings City Hall Council Chambers. An average meeting will last approximately 2 hours. The term expiration date for this positions is as follows:

Position #7 - with a term beginning December 11, 2000, and expiring April 1, 2003

All of the positions on the Commission are unpaid, volunteer positions. However, appointment to this position guarantees an invitation to one of Brookings' premier events - the City's ANNUAL VOLUNTEER & EMPLOYEE PICNIC during the Summer. If you are interested in being considered for this vacancy, please send a cover letter and completed application, which is available at City Hall weekdays between 9AM and 4:30PM, to Mayor Bob Hagbom, 898 Elk Drive, Brookings, Oregon 97415. Indicate the position for which you would like to be considered and tell us about your background, including any volunteer work or positions you have held in Brookings or elsewhere. Requests should be at City Hall before 12:00 Noon on December 6, 2000.

The Council will act on this volunteer appointment at their December 11, 2000, meeting. If you have any questions about any of these positions, please call Mayor Bob Hagbom at 469-0150 or City Manager Leroy Blodgett at 469-2163. Thank you for considering a volunteer committee appointment with the City of Brookings.

NEWS MEDIA: FOR IMMEDIATE RELEASE

City of Brookings

Phone (541) 469-2163 ♦ FAX (541) 469-3650

E-mail - cityhall@brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

For further information contact Sharon Ridens at Brookings City Hall at 469-2163, extension 204.

NOTICE SENT TO: Curry Coastal Pilot, KURY, KCRE, KBSC-TV49, KPOD, The World, The Triplicate, Curry County Reporter, Chetco Public Library, Port of Brookings-Harbor, Brookings-Harbor Chamber of Commerce, Brookings-Harbor School District, SWOCC, Planning Commission, Community Development Department, Brookings Police Department, City Council, posted at City Hall. DATED: 11/8/00



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Randy J. Gorman

Date: 11/28/00

Physical Address: 1308 English Ct. Brookings, OR 97415

Mailing Address: Same As Above

Phone: 541-469-9207

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☒ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)
- ☐ Other (Please list): _____

1. Resident of City of Brookings since: Month: 12 Year: 1975
2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I wish to continue the Brookings tradition of careful planning. We need a form of managed growth to meet the needs of our expanding community. The UGB and legislative

(Continued on back)

2. Continued: mandates create many new challenges. I wish to offer

my experience as a builder, a property owner and my 25 years
of Brookings residency to meet these challenges.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

I am a 31 year old family man who has lived and worked in
Brookings since 1975. I am owner of Randy Gorman Construction
and owner of 5 properties within the city limits. As a
graduate of Lane Community College and a past Trustee of the
Loyal and Protective Order of Elks, 1934, my job and community
background is diversified.

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>John B. White</u>	<u>PO Box 3078 Harbor, OR</u>	<u>469-0920</u>
B. <u>Sam Williams</u>	<u>PO Box 4185 Brookings, OR</u>	<u>469-9651</u>
C. <u>Tom McCormick</u>	<u>PO Box 8062 Brookings, OR</u>	<u>469-2534</u>

5.

Randy Gorman
Signature

11/28/00
Date

11/30/00

Randy J. Gorman
1308 English Ct.
Brookings, OR. 97415
(541) 469-9207

Bob Hagbom
Mayor
City Of Brookings
989 Elk Drive
Brookings, OR 97415

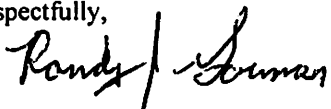
Dear Mayor Hagbom and City Council Members:

Please accept my attached application in pursuit of a position on the City of Brookings Planning Commission. I have lived in Brookings since 1975 and watched, with appreciation, the careful planning that has gone into our community. However, the future brings new challenges. With the UGB and new state mandates the need for clear thinking and careful planning has never been more important. We must chart a course that is ever responsive to our growing community but maintains our way of life; all within the framework of an ever changing rule of law.

I believe that my experience as a builder, property owner and long term community resident can be an asset. If selected I will devote my energy and willingness to work for the good of the community.

Thank you for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Randy J. Gorman", written over a horizontal line.

Randy J. Gorman

Enc.

Peter C. Spratt

Attorney at Law

PO Box 1344, Brookings, Oregon 97415
(541) 469-5121 (FAX) (541) 469-2996

November 30, 2000

Hon. Robert Hagbom, Mayor
City of Brookings
898 Elk Drive
Brookings, Oregon 97415

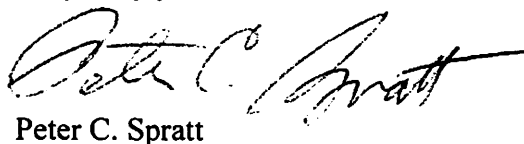
Re: Randy J. Gorman

Dear Mayor:

Please let me offer my support to Randy Gorman's Application to serve on the City of Brookings Planning Commission. I know Randy will work hard for the Commission. He is a responsible and thoughtful person. His experience as a builder and more that 25 years as a Brookings resident are added benefits the Commission would reap.

If you have any questions, please feel free to call me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Peter C. Spratt", with a long, sweeping horizontal line extending to the right.

Peter C. Spratt



Staff Report

To: Mayor Hagbom & City Councilors

From: Leroy Blodgett, City Manager

Date: December 11, 2000

Re: Finance Director/Recorder

BACKGROUND

Mayor Hagbom, Councilor Kuhn, Lee Musser and I (the interview committee) scheduled interviews with three candidates for the position of Finance Director/Recorder. One of the candidates chose to withdraw before the interview, leaving two individuals that were actually interviewed and references checked. Both candidates are well qualified. However, the interview committee unanimously agreed that Randy Reed is the best candidate for the position.

Randy is currently the Assistant Finance Director for the City of Kenner, Louisiana. He has held that position for approximately two years. Prior to his position in Kenner, Randy was the Finance Director/Recorder for the City of Rainer, Oregon for approximately nine years. Randy has a good network of colleagues and knowledge of Oregon laws. He has spent time with the staff in the finance department and they all are pleased with the interview committee's decision.

The City Charter states that "The majority of the council shall appoint and may remove a city manager, municipal judge, city attorney and city recorder." Because of the dual role of Finance Director/Recorder, the City Council appoints the City Recorder and the City Manager hires the Finance Director

The salary range for the Finance Director/Recorder is \$3,619 - \$4,849 per month. The past Finance Director was earning a salary of \$3,990. Randy is scheduled to begin work on December 21, 2000 with a starting salary of \$3,619 per month and the City will pay him \$1,000 to cover part of his moving expense. He will be at the January 8, 2001 City Council meeting for introductions. We will also arrange an event for the public to meet and welcome him to the community.

RECOMMENDATION

The interview committee recommends that City Council appoint Randy Reed to the position of City Recorder, effective December 26, 2000.



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Mary O'Holleran Date: 11-17-2000

Physical Address: 640 Mardon Court

Mailing Address: same Phone: 469-4267 (home)
469-0920 (work)

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☐ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)
- ☐ Other (Please list): The city's 50th Birthday

1. Resident of City of Brookings since: Month: x Year: 1987

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) As a citizen of Brookings, I feel it is my privilege to serve on this committee.

Served on the Brookings Planning Commission.

(Continued on back)

received
11-21-00

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

Master's Degree from University of Humboldt. (Arcata, California)

Retired teacher, Sales Associate with Century 21 Agate Realty.

4. Please list three references:

	NAME:	ADDRESS:	PHONE:
A.	<u>Pat Piper</u>	<u>665 Mardon Court</u>	<u>469-0888</u>
B.	<u>Genie Gilliam</u>	<u>855 Railroad</u>	<u>469-5335</u>
C.	<u>Dan Carpenter</u>	<u>Chetco Ave</u>	<u>469-6511</u>

5.

Nancy O'Holleran
Signature

11-17-88
Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: MARK M. NISEWICZ Date: 11/29/2000
Physical Address: 180 COURTNEY LN. CRESCENT CITY CA 95531
Mailing Address: P.O. Box 1915 Crescent City Ca. 95531 Phone: (707) 464-1000

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☐ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)
- ☒ Other (Please list): 50th Birthday Celebration Comm.

1. Resident of City of Brookings since: Month: _____ Year: _____

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.)

50% or More of my clients are in Brookings and I would like to show my appreciation (Continued on back) by pitching in.

2. Continued: _____

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

High School Graduate

25 YEARS A SALES PROFESSIONAL

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. BILL STAMPS	825 Mason Mall, CC CA 95531	800-232-5763
SANDY HISLOP		
B. Sandy's Country Kitchen	97900 Shopping Center Bkngs	469-3355
HARIETT OPSAHL		
C. Oceanside Diner	16403 Lower Hbr Rd. Bkngs	469-7971

Signature

Date

I apologize for being late with this application. I hope that you will make an exception so that our business might participate. Mark Hisevics

SHARON
CITY HALL

SUBJECT

DATE 12/06/00

MESSAGE

REGARDS TO A STALCUP, CHRISTINA PETRUSIA REQUEST
FOR A LIQUOR LIC. THE BROOKINGS POLICE DEPT. HAS CHECKED
AND THERE ISN'T ANY REASON TO DENY STALCUP A LIC.

SIGNED

SGT. WAYNE SHUFF

REPLY

SIGNED

DATE

REDIFORM

4847 (4847) POLYPAK (50 SETS)

SEND PART 1 AND 2 TO CONTACT.
PART 3 WILL BE RETURNED WITH REPLY.

CARBONLESS SPEEDISSET

FOR FOLLOW-UP

APPLICATION

STATE OF OREGON
OREGON LIQUOR CONTROL COMMISSION

Return To:

GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

(THIS SPACE IS FOR OLCC OFFICE USE)	(THIS SPACE IS FOR CITY OR COUNTY USE)
<p>Application is being made for:</p> <p><input checked="" type="checkbox"/> DISPENSER, CLASS A</p> <p><input type="checkbox"/> DISPENSER, CLASS B</p> <p><input checked="" type="checkbox"/> DISPENSER, CLASS C</p> <p><input type="checkbox"/> PACKAGE STORE</p> <p><input type="checkbox"/> RESTAURANT</p> <p><input type="checkbox"/> RETAIL MALT BEVERAGE</p> <p><input type="checkbox"/> SEASONAL DISPENSER</p> <p><input type="checkbox"/> WHOLESALE MALT BEVERAGE & WINE</p> <p><input type="checkbox"/> WINERY</p> <p>OTHER: _____</p>	<p>NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.</p> <p>THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY</p> <p>COURT OF _____ (Name of City or County)</p> <p>RECOMMENDS THAT THIS LICENSE BE: GRANTED _____</p> <p>DATE _____ DENIED _____</p> <p>BY _____ (Signature)</p> <p>TITLE _____</p>

Rec'd OLCC 11/27/00 Rec'd # 16765 PG 12/5/00

CAUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:

1) Christina Stalcup 2) Nona F. Johnson

3) FAT BOY'S COOK HOUSE, INC

5) _____ 6) _____

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Present Trade Name Pasta Pasta

3. New Trade Name FAT BOY'S COOK HOUSE Year filed 2000 with Corporation Commissioner

4. Premises address 1025 CHELCO (HWY 101) BROOKINGS CURRY OR 97415
(Number, Street, Rural Route) (City) (County) (State) (Zip)

5. Business mailing address P.O. Box 1614 BROOKINGS OR 97415
(P.O. Box, Number, Street, Rural Route) (City) (State) (Zip)

6. Was premises previously licensed by OLCC? Yes ☒ No _____ Year 1999

7. If yes, to whom: RICK JACKSON & CARLA JACKSON Type of license: Restaurant

8. Will you have a manager: Yes _____ No ☒ Name _____
(Manager must fill out Individual History)

9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes _____ No ☒

10. What is the local governing body where your premises is located? BROOKINGS, OR. CURRY Co.
(Name of City or County)

11. OLCC representative making investigation may contact: Christina Stalcup
(Name)
16941 Parkview Dr. Brookings 541-469-6574
(Address) (Tel. No. — home, business, message)

CAUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant(s) Signature
(In case of corporation, duly
authorized officer thereof)

DATE 11/26/00

1) Christina Stalcup

2) Nona F. Johnson

3) _____

4) _____

5) _____

6) _____



Staff Report

To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Date: December 11, 2000
Re: City Council Goals

BACKGROUND

It is time to consider City Council goals for fiscal year 2001-2002. I would like to have the goals set before we get too far into the budget process. This will allow us to consider the goals in preparation of the budget.

There are three decisions that need to be made.

- (1) Set a time a place for the session.
- (2) Who is going to attend (i.e., department heads, planning commissioner, other committee members, public, etc.)?
- (3) How should it be facilitated (we can facilitate our own session or have an outside person facilitate)?

RECOMMENDATION

Hold the session in the council chambers on January 17th at 2:00

Hold as a public meeting with department heads required attendance.

Facilitate our own session.



Staff Report

To: Mayor Hagbom & City Councilors

From: Leroy Blodgett, City Manager

Date: December 11, 2000

Re: Rotary Benches

BACKGROUND

The Brookings-Harbor Rotary Club has built benches, for a club fund raiser, with the intention that businesses may purchase them to place in the downtown area. Unfortunately, they have not had great response. I have discussed with club members the idea of the City purchasing the benches. Some of them could be placed downtown now and others stored until more downtown improvements take place. They are asking \$90 each for them. I will try to have pictures or at least a description of the benches available at the council meeting.

RECOMMENDATION

Staff recommends that the City purchase six benches for \$90 each (total of \$540) from the Brookings-Harbor Rotary Club.



Staff Report

To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager *LB*
Date: December 11, 2000
Re: 1999-2000 Comprehensive Annual Financial Report

BACKGROUND

All City Councilors should have received a copy of the Comprehensive Annual Financial Report for fiscal year 1999-2000. *Please bring your copy with you to the December 11th council meeting.* Lee Musser will be at the meeting to answer questions regarding the audit.

RECOMMENDATION

Accept the 1999-2000 Annual Financial Report as presented

MINUTES
JOINT MEETING
OF THE CITY OF BROOKINGS COMMON COUNCIL
AND THE CURRY COUNTY BOARD OF COMMISSIONERS
REGARDING THE URBAN GROWTH BOUNDARY REMAND ITEMS
NOVEMBER 8, 2000

Curry County Commissioner Cheryl Thorp called the joint meeting of the City of Brookings Common Council and the Curry County Board of Commissioners to order at 7:05 p.m. in the Best Western Brookings Inn Conference Center, 1143 Chetco Avenue, Brookings, Oregon, on the above date with the following City Councilors and County Commissioners and staff in attendance.

Curry County Commissioner Cheryl Thorp	Curry County Planning Director Chuck Nordstrom
Curry County Commissioner Bill Roberts	City of Brookings Planning Director John Bischoff
Curry County Commissioner Lloyd Olds	DLCD Urban Planning Coordinator Jim Hinman
City of Brookings Mayor Bob Hagbom	DLCD Field Representative Dave Perry
City of Brookings Councilor Larry Curry	City of Brookings City Manager Leroy Blodgett
City of Brookings Councilor Frances Johns	Brookings Administrative Secretary Sharon Ridens
City of Brookings Councilor Keith Pepper	Curry County Planner Diane Snow
City of Brookings Councilor Lorraine Kuhn	Brookings Community Development Secretary
Curry County Counsel Jerry Herbage	Linda Barker
City Attorney John Trew	

As Chair for the Curry County Board of Commissioners, Commissioner Thorp asked for introductions followed by a request to select the presiding officer for the meeting. Commissioner Roberts moved and Commissioner Olds seconded a motion that Commissioner Thorp be selected as presiding chair for this meeting. By unanimous vote Commissioner Thorp was selected as presiding chair by the Curry County Commissioners. Councilor Curry moved and Councilor Johns seconded a motion that Commissioner Thorpe be selected as presiding office for this meeting. By unanimous vote Commissioner Thorp was selected as presiding chair by the Brookings Councilors.

Chair Thorp announced that she had several requests that the meeting not go past 9:00 p.m. and that it was most likely that the meeting would be continued to a latter date.

Curry County Counsel Jerry Herbage made comments reminding attendees to sign up to speak. He also commented that this was a legislative hearing and fairly informal and that everybody will have the opportunity to comment as they wish, that the presiding officer has the right to set time limits for speakers and that everyone limit their comments to the six (6) remand issues. By unanimous decision of the Commissioners (motion: Commissioner Roberts, second: Commissioner Thorp) Herbage read by title only the two (2) county ordinances before the Commissioners, Ordinance No. 00-08 and No. 00-09

Fred Hummel, 202 Alder Street, Brookings, asked County Counsel if, due to the passing and effects of Measure 7 and a rumor that the boards have been instructed not to make a decision until there has been further research on this measure, there would be a decision made at the conclusion of this public hearing or if the matter would be put off until there is further research. Commissioner Roberts answered that Measure 7 has been given to the Attorney General for official response which

may come down within the next several weeks. County Counsel Herbage said even without Measure 7 ramifications, with the new materials being submitted at this meeting his recommendation was to continue this matter and not to arrive at a decision this day.

County Planner Nordstrom introduced City Planner Bischoff who gave the background of the urban growth expansion and explained the replies to the six remand items that are being considered by this joint board.

DLCD staff member Dave Perry added that they had met with city/county staff over the last several years and were basically in agreement with what the city and county were proposing in the six remand items. He referenced a letter of November 6, 2000 that will be entered into the record.

Counsel Herbage asked that any exhibits be given to staff to be entered into the record.

Councilor Pepper questioned DLCD staff if DLCD would be making the final decision whether the Itzen and Ashcraft properties would remain in the boundary regardless of the city/county decision on this remand item. Dave Perry answered that yes, ultimately either DLCD or LCDC would make that decision.

Eighteen exhibits were accepted into the record. There are:

- A. letter from DLCD dated 11-6-00 signed by Dave Perry
- B. letter from Cedar Lane Residents dated 10-28-99 requesting exclusion from the boundary
- C. letter from Patricia Crouse received by the city 11-7-00
- D. letter from Jim Capp dated 11-7-00 to Dave Perry
- E. document titled "City of Brookings UGB Remand Issue #4" dated 10-27-00 by Ian Maitland
- F. letter from Olive Wooldridge member of Citizen Involvement Committee for Curry County
- G. document from Citizens for Orderly Development dated 11-7-00
- H. letter from Stephen Kucharski
- I. letter from al Johnson dated 1-8-00
- I-2. letter from 1000 Friends of Oregon dated 11-8-00
- J. testimony from Fred Hummel dated 11-8-00
- K. testimony from Eléna Moore
- L. letter from Olive Wooldridge dated 11-8-00 to Richard Benner, DLCD Director
- M. letter from Business for a Better Brookings dated 11-7-00
- N. letter from Peter Chasar dated 11-8-00 to DLCD
- O. letter from Oregonians in Action dated 5-30-00
- P. letter from Oregonians in Action dated 10-18-99
- P-2. letter from Stuntzner Engineering and Forestry, LLC dated 1-12-00

By unanimous decision of the Commissioners (motion: Commissioner Olds, second: Commissioner Roberts) the above listed exhibits were accepted into the record. By unanimous decision of the Councilors (motion: Councilor Pepper, second: Councilor Johns) the above listed exhibits were accepted into the record.

Chair Thorp announced there would be no time limit on speakers and that tonight's meeting would stop at 9:00 p.m. and be continued to a later date.

Public testimony was given by:

- | | | | |
|-----|-----------------|-------------------------|-------------------|
| 1) | Catherine Wiley | 96370 Duley Creek Road | Brookings Oregon |
| 2) | Pete Chasar | 935 Marina Heights Road | Brookings Oregon |
| 3) | Richard Laskey | 95637 Eggers Road | Brookings Oregon |
| 4) | Yvone Maitland | 15676 Oceanview Drive | Brookings Oregon |
| 5) | Jim Capp | PO Box 2937 | Harbor Oregon |
| 6) | Eléna Moore | 94111 Fifth Place | Gold Beach Oregon |
| 7) | Gary Strahm | 15441 Oceanview Drive | Brookings Oregon |
| 8) | Al Bernhard | 1575 Beach Avenue | Brookings Oregon |
| 9) | Al Johnson | PO Box 71818 | Eugene Oregon |
| 10) | Leigh Thomas | 206 Cypress Street | Brookings Oregon |

The following were called to speak and passed or were not in attendance when called:

- 1) Bill Buchanan
- 2) Steven Kucharski
- 3) Ian Maitland who asked speak at a later time
- 4) Pat Russell

Following speaker No. 4 above, Genie Gilliam rose to a point of order and suggested a five-minute limit on speakers and those with longer comments could submit them in writing.

Following speakers the joint group recessed for a short while to pick a continuation date for the public hearing.

Commissioner Roberts moved and Commissioner Olds seconded a motion to continue the meeting to November 28, 2000 at 7:00 p.m. in the Best Western Brookings Inn Conference Center.

Councilor Pepper asked if the following meeting will go beyond the two hour limit in order to get the issue resolved. Chair Thorp responded that at that meeting testimony would be limited to five minutes. Councilor Pepper stated that as a matter of respect to the public who had taken the time to be at the meeting it was the obligation of the public officials to bring this to resolution even if that means the meeting needs to go three or four hours on the 28th. Fred Hummel commented that in 1995 the testimony was limited to five minutes to address a fifty page document and for the most important issue to ever hit this community he feels that the people who wish to speak should be given the time they request and elected officials set enough time for it.

By unanimous decision the Commissioners voted to continue the meeting until November 28. Council Johns moved, Council Pepper seconded and, by unanimous vote, the Councilors voted to continue the meeting until November 28.

At 9:05 p.m. Chair Thorp continued the meeting to November 28 at 7:00 p.m.

At 7:00 p.m., Tuesday, November 28, 2000, Chair Thorp reconveyed the meeting in the Conference Room at Best Western Brookings Inn. In attendance were:

Curry County Commissioner Cheryl Thorp	Curry County Planning Director Chuck Nordstrom
Curry County Commissioner Lloyd Olds	City of Brookings Planning Director John Bischoff
City of Brookings Mayor Bob Hagbom	DLCD Field Representative Dave Perry
City of Brookings Councilor Larry Curry	City of Brookings City Manager Leroy Blodgett
City of Brookings Councilor Frances Johns	Brookings Administrative Secretary Sharon Ridens
City of Brookings Councilor Lorraine Kuhn	Curry County Planner Diane Snow
Curry County Counsel Jerry Herbage	Brookings Community Development Secretary
City Attorney John Trew	Linda Barker

Chair Thorp announced there would be no time limit imposed on speakers. After the Pledge of Allegiance Commissioner Olds announced that Commissioner Roberts was not in attendance as Roberts had suffered a stroke while on a family vacation in southern California. Commissioner Roberts was improving and would be returning home shortly. A brief recess was taken when an audience participant fainted due to overheating. The meeting continued at 7:07 p.m.

Commissioner Olds moved and Chair Thorp seconded a county motion to accept additional written testimony into the record. The motion passed unanimously. Councilor Johns moved and Councilor Curry seconded a city motion to accept the additional written testimony into the record. The motion passed unanimously. The written exhibits are as follows:

- Q. letter dated 11-10-00 from Charles Harmon
- R. letter from League of Women Voters, Curry County, dated 11-28-00
- S. 2-page letter from Bill Buchanan dated 11-27-00
- T. letter from Patricia Crouse stamped received 11-7-00
- U. memo to L. C. Ashcraft from Bob Rath, dated 11-7-00
- V. letter dated 11-6-00 from Tom Buell
- W. 4-page letter with attachments from Yvonne Maitland
- X. notebook prepared by Harbor Construction
- Y. 2-page letter dated 11-28-00 with attachments from Al Johnson
- Z. letter dated 3-1-96 from Oregon Manufactured Housing Association
- AA. 3-page letter dated 11-28-00 from Itzen Family
- BB. letter dated 11-27-00 to L.C. Ashcraft from Gary Markegard
- CC. letter dated 11-28-00 with attachments from Fred Hummel

Public testimony began at 7:20 p.m. Public testimony was given by:

- | | | |
|--------------------|-----------------------|-------------------|
| 1. Ian H. Maitland | 15676 Oceanview Drive | Brookings Oregon |
| 2. Jim Capp | PO Box 2937 | Harbor Oregon |
| 3. Dave Hunnicutt | PO Box 23067 | Portland Oregon |
| 4. John Youngquist | 827 SE Mosher | Roseburg Oregon |
| 5. Fred Hummel | 202 Alder Street | Brookings Oregon |
| 6. Susan Bristow | 682 Richard Street | Brookings Oregon |
| 7. Robin Itzen | 17469 Itzen Drive | Brookings Oregon |
| 8. Randall Gerlach | 16925 Crown Terrace | Brookings Oregon |
| 9. Stan Funk | 94111 Fifth Place | Gold Beach Oregon |

10.	Kurt Kessler	PO box 6335	Brookings Oregon
11.	Bill Buchanan	15633 Campbell Road	Brookings Oregon
12.	Milt Gowman	PO Box 60	Brookings Oregon
13.	Don Mitchell	PO Box 1104	Brookings Oregon
14.	Kelly Itzen	17564 Longacre Loop	Brookings Oregon
15.	L.C. Ashcraft	15261 Oceanview Drive	Brookings Oregon
16.	Al Johnson	PO Box 71818	Brookings Oregon
17.	David Itzen	15629 Pedrioli Drive	Brookings Oregon
18.	Lorna Curry	17084 Stafford Road	Brookings Oregon
19.	Katherine Wiley	96370 Duley Creek Road	Brookings Oregon

The following had signed up to speak and were called to speak and passed or were not in attendance when called:

1.	Al Bernhard	12.	M. R. Arrell
2.	Raymond Yock	13.	Henry Itzen
3.	Charles Harmon	14.	Greg Gowman
4.	Joyce Reynolds	15.	Walter Thompson
5.	John White	16.	Robert Perez
6.	Sharon Andreason	17.	Dan Bowman
7.	John Babin	18.	Tom Kerr
8.	Bill Ferry	19.	Olive Woolridge
9.	Janet Branson	20.	Pat Russell
10.	Eldon Gossett	21.	Gary Markegard
11.	Ann Bogner	22.	Jim Reynolds

A recess was taken following the oral testimony. The meeting continued at 10:13 p.m.

Commissioner Olds moved, Chair Thorp seconded a county motion to accept additional written testimony that was presented during oral testimony into the record. The motion passed unanimously. Councilor Johns moved, Councilor Kuhn seconded a city motion to accept additional written testimony that was presented during oral testimony into the record. The motion passed unanimously. The additional exhibits are:

- DD. 6-page document with attachments from Ian Maitland
- EE. photos of the Brookings/Harbor business area from Ian Maitland
- FF. hand written letter dated 11-28-00 from Bill Ferry

Councilor Kuhn moved, Councilor Johns seconded and the City Council voted unanimously to close the public hearing. Commissioner Olds moved, Chair Thorp seconded and the County Commissioners voted unanimously to close the public hearing and no longer accept oral or written testimony. The public record was closed at 10:17 p.m.

Chair Thorp announced that the City and County would be holding separate hearings to make decision on the remand items. These would be announced by separate public notice.

Councilor Johns moved and Councilor Kuhn seconded a motion to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 10:18 p.m.

Respectfully submitted,

Bob Hagbom
MAYOR

ATTEST:

Sharon A. Ridens
Interim City Recorder

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
November 20, 2000
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:05 PM.

II. PLEDGE OF ALLEGIANCE

Led by previous Finance Director/Recorder Gail Hedding

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, Frances Johns, and Lorraine Kuhn, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, Community Development Director Leo Lightle, Police Chief Ken Lewis, City Planner John Bischoff, Police Officers Sam Dotson, Barbara Palicki, Administrative Secretary Sharon Ridens, and 7 out of uniform police officers.

Media Present: Chuck Hayward, Curry Coastal Pilot

Other: Chamber of Commerce Executive Director Les Cohen, Chamber President Richard Gyuro, Businesses for a Better Brookings President Augie Kofoet, Councilor Elect Rick Dentino, Parks & Recreation Commissioner Nancy Shute, Planning Commissioner Vikki Nuss, and approximately 27 other citizens, including members of Officer Sam Dotson's family

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Proclamations

- 1. Civil Air Patrol Week - South Coast Squadron Commander Mike Rupert**
Mayor Hagbom proclaimed December 1 through December 8, 2000, as Civil Air Patrol Week and welcomed members of the South Coast Civil Air Patrol Squadron: Trevor Merritt, Brett Weidman, Scott Weidman,

Kelly Vilven, Jarred Breen, Ruth Ann Gobble, David Gobble, Josh Gobble, and their leaders including Squadron Commander Major Mike Rupert and Judith Rupert. Hagbom encouraged the citizens of Brookings to observe this week with appropriate ceremonies honoring the men, women, and cadet members of Civil Air Patrol and the local units of the worthy organization, which through their humanitarian efforts saved the lives of over 84 persons, including two Oregonians, flew more than 8,900 hours on over 2,098 emergency services missions nationally in 1999.

2. *World Aids Day*

Mayor Hagbom declared December 1, 2000, as World Aids Day, and invited all citizens to take part in activities and observances designed to increase awareness and understanding of HIV/AIDS as a global challenge, to take part in HIV/AIDS prevention activities and programs and to join the global effort to prevent the further spread of HIV/AIDS. CC Huxtable and Julie Huxtable were present to receive the proclamation.

B. *Appointments*

1. *Additional Appointments to Council Advisory Committee for celebrating the City's 50th Birthday*

Mayor Hagbom asked City Manager to review the seven (7) additional volunteer applications for membership on the Council Advisory Committee for celebrating the City's 50th Birthday in July 2000. Those names presented were: Mort Bender, Mary Jane Brimm, Les Cohen, Dori Frost, staff member from KURY Radio, Parks and Recreation Commissioner Nancy Shute, and Gloria Osborne. Blodgett recommended Council appoint all additional requests, allowing for a total number of twelve (12) plus Councilor Kuhn for the committee.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve seven (7) additional names as follows: Mort Bender, Mary Jane Brimm, Les Cohen, Dori Frost, staff member from KURY Radio, Parks and Recreation Commissioner Nancy Shute, and Gloria Osborne, to the Council Advisory Committee for celebrating the City's 50th Birthday.

C. *Announcements*

1. *Thirty Years of Service - Police Officer Sam Dotson*

Police Chief Lewis presented Police Officer Sam Dotson with a certificate of appreciation and special glass engraved plaque indicating Dotson's badge and service. Lewis and Mayor Hagbom expressed their pride in Dotson for his unquestionable service and dedication as a 30-year

employee (November 1, 1970 to November 1, 2000) to the Citizens of Brookings - "we're real proud of you, Sam!" Dotson thanked everyone and stated he had seen a lot of changes in Brookings and police work, and believe it or not, he still enjoys it! Officer Dotson gave special thanks to all those from his department that were in attendance.

2. *League of Oregon Cities and City/County Insurance Services - Silver Medal Safety Award to the City of Brookings*
Mayor Hagbom announced the city's receipt of the Silver Medal Safety Award from the League of Oregon Cities and City/County Insurance Services for injury frequency rate of 2.26 in FY99-00 with 43 full-time employees. Community Development Director Leo Lightle received the award on behalf of the City of Brookings.

V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Executive Director Les Cohen presented a report for the Chamber's current and future activities, including a joint task force meeting in December which will include Chamber representatives from Curry, Jackson and Josephine counties to begin working on plans to improve commerce; an award of \$15,000 for a feasibility study met with \$3,000 match; city lighting contest will begin with up to \$300 in awards; and the citizens should notice all the repairs and replacements of holiday lighting bulbs and decorations.

2. *Businesses for a Better Brookings*

President Augie Kofot of 787 Ransom, Brookings advised Council there is a new barber shop on Chetco Avenue. He then asked the Council to facilitate a workshop meeting with the Chamber, the State, the Port, themselves, and the City Council, in regards to their visitor center continuing under a different program and agenda. Discussion ensued. Member Vicki Nuss of 808 Pioneer Road, Brookings, stated her desires to keep a visitor's center downtown, even if it meant being run by someone else. Further discussion ensued regarding the sign and previous correspondence from the Oregon Tourism Commission.

Mayor Hagbom concluded by asking Businesses for a Better Brookings to call a meeting in which the Council could participate. There would be a concentrated effort looking at the PROUD study and other options regarding their request.

Richard Gyuro of 276 Allen Lane, Brookings, stated the Chamber of Commerce is very concerned about the downtown. However, though he did not speak for the entire board but as a downtown business owner, he stated having a visitor's center in that area was desirable. But, he did not feel it was the City's responsibility to bail out a private industry that has failed, a band-aid approach. He stated he felt all groups needed to work on the economy, like bringing high tech industry, which would in turn bring younger people and keep our own young people in the community.

Councilor Pepper encouraged the workshop meeting. There was no further report from Businesses for a Better Brookings.

3. *Port of Brookings-Harbor*
There was no report.

4. *Planning Commission*
Planning Commissioner Vicki Nuss advised John Bischoff will be presenting the PROUD report, having prepared the majority of it.

5. *Council Liaisons*
Councilor Johns attended the Design for Learning Committee, and was pleased with passage of bond. She informed Council of her new membership on advisory committee for the school bond construction project - to be sure everything gets done that the bond proposed.

Councilor Pepper reminded everyone that the 4th Annual Nature's Coastal Holiday Festival would begin December 8th, and that there was a nice article in the Oregon Coast Magazine for November/December, along with other similar publications. He thanked Flora Pacific for their sponsorship of a new section "the enchanted garden", and the City's crew(s) going above and beyond the call of duty to help with this year's project. Pepper stated they were hoping for 20,000 in attendance this year.

Chamber Executive Director Les Cohen reminded the Council of the Community Christmas Tree to be stationed at the U.S. Post Office during the first week of December. South Coast Lumber is donating a 25 to 30 ft. tree.

Councilor Curry attended the Oregon Coastal Zone Management meeting, which was held in Brookings for the first time in approximately ten years. He also attended a CPACT meeting, which is attempting to have US Hwy 101 named as an All American Road. Curry Governments met on November 15th.

Councilor Kuhn attended the Planning Commission and stated she is finding it very interesting. Her next meeting will attending the Port of Brookings Harbor meeting next week.

B. *Unscheduled*

Don Nuss of 808 Pioneer, Brookings, commented on the newspaper article from Curry Coastal Pilot discussed with Councilor Keith Pepper by email. Pepper stated he had E-mailed Nuss with a response and considered the matter closed. Nuss stated the flag project was/is a good project for the City and noted some of the funds received from the flag project had gone toward paying for keeping the rest rooms open at the visitor center.

VI. STAFF REPORTS

A. *Finance Department*

1. *Status of Finance Director/Recorder recruitment*

City Manager Blodgett reported recruitment for Finance Director/Recorder was going well, as 12 applicants had been received with the deadline having been November 15, 2000. An interview committee of four will be narrowing the field down to three or four and bring the information back to Council

City Manager Blodgett informed Council the necessity to appoint an interim City Recorder until a new Finance Director/Recorder is hired and appointed. He recommended Administrative Secretary, Sharon Ridens. Council agreed.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to add the appointment of a City Recorder to the agenda.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to appoint Administrative Secretary Sharon A. Ridens as Interim City Recorder, until the hiring and appointment of a permanent Finance Director/Recorder.

2. *Interfund loan financing essential general fund operations pending property tax receipts*

City Manager Blodgett passed out a revised proposed Resolution No. 00-R-685, and explained the reason for such a resolution per his staff report to Council. The revised format amended the amount to read "not to exceed

\$50,000", instead of \$250,000, with a rate as of today for 6.6%. Blodgett noted the loan would be paid no later than March 31, 2001, and staff recommendation was to approve the revised resolution.

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to approve Resolution No. 00-R-685, a resolution to approve an interfund loan to finance essential general fund operations pending property tax receipts.

B. City Manager

1. Approval of liquor license request for The Prime House Restaurant - Vidal Soberon

Mayor Hagbom presented the request from Vidal Soberon for a liquor license for his new restaurant The Prime House Restaurant.

Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to approve the liquor license request for The Prime House Restaurant from Vidal Soberon.

Soberon noted a typing correction, and was advised to come into the City offices for making correction on form & receive appropriate paper work for sending on to the State of Oregon.

2. Status on City supporting a County ordinance regulating the sale and distribution of tobacco and tobacco products

City Manager Blodgett advised Curry Governments at their last meeting had asked cities to approve an ordinance regarding the support of regulating the sale and distribution of tobacco and tobacco products. He advised, as soon as Curry County adopts such an ordinance, staff would be recommending the City proceed likewise.

3. Dates for December meetings

City Manager Blodgett recommend only one meeting during the month of December, since the second meeting of the month fell on Christmas Day Holiday. Council and Mayor Hagbom agreed, especially with the UGB Remand Hearing also scheduled. However, all agreed a special meeting may need to be called, unless something is decisive on Measure 7.

Councilor Pepper moved, Councilor Kuhn seconded, and the Council voted unanimously to cancel the December 25, 2000, Common Council meeting.

Mayor Hagbom presented and recommended adding an agenda item for support of the League of Oregon Cities' resolution for "Secure Rural School and Community Self-Determination Act of 2000, copy included in minutes.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to add Resolution No. 00-R-686, to the agenda.

Blodgett stated Curry Governments had gave support of this matter. This resolution is to insure federal forest receipts would be received by schools, instead of being reduced.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to approve Resolution No. 00-R-686, in the matter of encouraging and supporting State legislation to ensure intent and spirit of HR2389, ENR, and the "Secure Rural Schools and Community Self-Determination Act of 2000."

C. Community Development Department

1. *Status of Dot T. Martin (Chetco River) Bridge lighting project*
City Manager Blodgett, after talking with ODOT Lee Sparks, reported the State is looking for poles and fixtures, as the electrical is all there. Once secured, they'll be installed.
2. *Status of raised median island on the Chetco/Lower Harbor Road*
Blodgett also informed Council the raised median island project on US Hwy 101 at Chetco Bridge/Lower Harbor Road is still out for bid, but let this week.
3. *Authorization to call for bids for fencing new shop area*
Community Development Director Leo Lightle explained the necessity for fencing, including not only up front costs but maintenance costs. He asked for authorization to call for bids.

Councilor Pepper moved, Councilor Kuhn seconded, and the Council voted unanimously to authorize staff to call for bids on the fencing project for the new shop area.

4. *PROUD Report - City Planner John Bischoff*
City Planner John Bischoff provided a brief history of how the PROUD committee (Positive Revitalization of Urban Downtown) was formed, began , proceeded, and concluded. The First meeting was held in Spt of '98. Bischoff reviewed the presented staff report and recommended the

Council approve the report and authorize implementation. He noted 20 citizens were involved on the committee, meeting for almost two years. Bischoff thanked ODOT's representatives and willingness to participate.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the PROUD report as printed.

VII. CONSENT CALENDAR

- A. *Approval of Council Meeting Minutes*
 - 1. *Minutes of October 9, 2000, Regular Council Meeting*
 - 2. *Minutes of October 23, 2000, Regular Council Meeting*
 - B. *Acceptance of Parks and Recreation Commission Minutes*
 - 1. *Minutes of September 28, 2000, Regular Commission Meeting*
 - C. *Acceptance of Planning Commission Minutes*
 - 1. *Minutes of October 3, 2000, Regular Commission Meeting*
 - D. *Approval of Vouchers (\$196,304.02)*
- (end Consent Calendar)*

Councilor Curry asked to remove approval of Council meeting minutes from consent calendar, due to various absences of Council members.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to vote separately Agenda Item VIII. A. regarding the approval of October 9 and October 23, 2000, Regular Council Meeting Minutes.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the consent calendar Agenda Items VIII. B., C., and D..

Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously, with the exception of Councilors Pepper and Johns who abstained due to their absences at that meeting, to approve the October 9, 2000, Regular Council Meeting minutes.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously, with the exception of Councilors Curry and Pepper who abstained due to their absences at that meeting, to approve the October 23, 2000, Regular Council Meeting Minutes.

VIII. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

There were no ordinances.

B. Resolutions

1. *Approval of Resolution No. 00-R-685, a resolution to approve an interfund loan to finance essential general fund operations pending property tax receipts*
Previously addressed under Agenda Item No. VI. A. 2.

IX. REMARKS FROM MAYOR AND COUNCILORS

A. Council

Councilor Pepper reminded everyone to come see light festival. It was noted City Employees will be hosting Natures Coastal Holiday on the evening of December 17, 2000.

B. Mayor

Mayor Hagbom concluded the meeting by wishing everyone a Happy Thanksgiving.

XII. ADJOURNMENT

Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously to adjourn the meeting at 9:00PM.

Respectfully submitted:

Bob Hagbom
MAYOR

ATTEST:

Sharon A. Ridens
City Recorder

REVISED

IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON

42
handed
out at
11/28/00
mte

*In the Matter of a resolution to
approve an interfund loan to
finance essential general fund
operations pending property
tax receipts*)
)
)
)
)

Resolution No. 00-R-685

WHEREAS, the City of Brookings General Fund Revenues are primarily from property tax receipts which are received in December-March of each year; and

WHEREAS, it is necessary to expend budgeted funds to operate the City during this period; and

WHEREAS, the fund balance from the prior year was not sufficient to cover all expenditures essential to City operations until property tax revenues are received; and

WHEREAS, the City's General Reserve fund has funds available at a rate of 6.6 % and the action of interfund loans is permitted in ORS 294.460 (subject to certain restrictions); and

WHEREAS, the money loan shall be repaid to the City's General Reserve by the end of March 2001;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT: the Mayor and City Council of Brookings does hereby approve the loan of funds not to exceed Fifty Thousand Dollars (\$50,000) to finance the essential operations of the General Fund until property tax revenues are received at a rate of 6.6 % for the Term October 1, 2000 - March 31, 2001.

PASSED by the Brookings Common Council and signed by the Mayor this _____ day of November, 2000.

**Bob Hagbom
MAYOR**

ATTEST:

**Sharon A. Ridens
Interim City Recorder**

Memo



43
handled
out @
11/20/00
mlg

To: Mayor, Council, Dept Heads
From: Leroy Blodgett, City Manager
Date: November 20, 2000
Subject: Possible Added Agenda items for 11/20/00 meeting

The following are possible added agenda items for tonight's meeting:

- 1) Support of LOC's resolution for "Secure Rural School and Community Self-Determination Act of 2000" (copy attached)
- 2) Appointment of interim Finance Recorder, pending beginning employment/appointment date of a new Finance Director/Recorder.

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

*In the matter of encouraging
and supporting State legislation
to ensure intent and spirit of
HR2389,ENR, and the "Secure
Rural Schools and Community
Self-Determination Act of 2000"*

Resolution No. 00-R-686

WHEREAS, the United States Congress passed HR 2389, ENR, and

WHEREAS, the intent of Congress was to restore stability and predictability to the annual payments made to States and counties containing National Forest System lands and public domain lands managed by the Bureau of Land Management for use by the counties for the benefit of public schools, roads, and other purposes, and

WHEREAS, existing State Law considers revenues received by school districts from Federal Forest receipts as a budget off-set, not a budget resource, and

WHEREAS, the City of Brookings supports the intent of the "Secure Rural Schools and Community Self-Determination Act of 2000" to be received by local school districts as a budget resource, not as an off-set, and

WHEREAS, the City of Brookings supports efforts to pass State legislation to require that all Federal Forest Receipt shared with rural school districts be considered off budget and not subject to State equalization or capitation of school funding by the State.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT: the City of Brookings does hereby encourage and support State legislation to ensure that the intent as well as the spirit of HR 2389 is enacted, and further that payments to counties and school be considered by the State of Oregon as a budget resource, not a budget off-set.

PASSED by the Brookings Common Council and signed by the Mayor this ____ day of November, 2000.

**Bob Hagbom
MAYOR**

ATTEST:

**Sharon A. Ridens
Interim City Recorder**

**CITY OF BROOKINGS
SPECIAL COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
December 5, 2000
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 4:10 PM.

II. PLEDGE OF ALLEGIANCE

Led by City Attorney John B. Trew

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, and Frances Johns, quorum present; with Councilor Lorraine Kuhn arriving at 4:25PM.

Council Absent: Keith Pepper, excused

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, City Planner John Bischoff, Administrative Secretary Sharon Ridens, and one other citizen..

Media Present: Chuck Hayward, Curry Coastal Pilot

Other: Councilor Elect Rick Dentino

IV. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

1. *Approval of Ordinance No. 00-O-541, an ordinance to adopt a procedure for processing claims for compensation made pursuant to Article I, Section 18, of the Oregon Constitution as amended by Initiative Measure 7, enacted into law by the voters on November 7, 2000, and declaring an emergency*

Mayor Hagbom explained reason for the specially called council meeting, which was due to necessary city action by the passage of Measure 7. He then asked City Attorney John Trew to provide a brief background and explanation of the status of Measure 7 and the importance of the City of Brookings acting immediately for an ordinance regarding procedures for

processing claims for compensation made pursuant to Article I, Section 18, of the Oregon Constitution as amended by Initiative Measure 7, enacted into law by the voters on November 7, 2000. Questions ensued by the Council to City Attorney Trew, and he answered their questions based on many unknown factors because of Measure 7's current status.

City Planner John Bischoff pointed out an inconsistency in the proposed ordinance under Section 11, (b) first paragraph reference of written notice to property owners within 300 feet of same owned property, in comparison with our Land Development Code, which indicated "within 250 feet". However, stated it was an acceptable and workable difference. Bischoff continued noting the State Land Development Laws requires only within 100 feet. John Trew advised Council the goal of the ordinance in this matter, is to advise as many citizens as possible.

City Manager Leroy Blodgett explained he and Trew had worked diligently on this ordinance with many rewrites and drafts. He stated the ordinance is not objecting to, favoring, or side-stepping Measure 7 in anyway, but only establishing a process for anyone who would want to file a claim.

City Attorney Trew explained because of the special meeting and timeline rules established in the City's council procedures ordinance, the proposed ordinance would need to be read in it's entirety. Therefore, Mayor Hagbom asked Trew to proceed with the reading of Ordinance No. 00-O-541. He did so.

Mayor Hagbom asked for any questions or comments. Discussion ensued regarding Section 6 of the proposed ordinance and the need for establishing a form and fee amounts. City Manager Blodgett asked to continue these issues for the next meeting in order to meet with staff to allow for justification of fee amounts and form(s).

Mayor Hagbom states proposed Ordinance No. 00-O-541, has been read in full.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to have the second reading of Ordinance No. 00-O-541, entitled "In the matter of an ordinance to adopt a procedure for processing claims for compensation made pursuant to Article I, Section 18, Oregon Constitution as amended by Initiative Measure 7 enacted into Law by the voters on November 7, 2000, and declaring an emergency" be read by title only.

With no further discussion, City Attorney Trew read the ordinance by title only per Council's request. Hagbom asked for a motion.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously for the adoption of Ordinance No. 00-O-541, entitled "In the matter of an ordinance to adopt a procedure for processing claims for compensation made pursuant to Article I, Section 18, Oregon Constitution as amended by Initiative Measure 7 enacted into Law by the voters on November 7, 2000, and declaring an emergency".

XII. ADJOURNMENT

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to adjourn the meeting at 4:45PM.

Respectfully submitted:

Bob Hagbom
MAYOR

ATTEST:

Sharon A. Ridens
City Recorder

PARK AND RECREATION COMMISSION MEETING

October 26, 2000

ROLL CALL

Present: L. Williams, Shute, Canfield, Fritz, Michelson, Kofoet, Prevanus, Blodgett.

MINUTES

A motion was made (s) and passed 7 to 0 to approve the minutes of the September 28 meeting as written.

STOUT PARK

Commissioner Shute reported that the garden is very dry and it is difficult to water the park. A water system would be a big help. Some clean up was done but there is need of more to be done.

CHETCO POINT PARK

Chair person Michelson reported there is a need for some vegetation killer and some watering would help.

SOFTBALL/SOCCER FIELDS

Commissioner Prevanus had nothing new to report other than the fields are being well used.

PARKS MASTER PLAN

Commissioner Fritz reported that needs of the parks i.e. parking situation, possibly a covered area at Azalea Park, parking area at Chetco Park. Next would be the citizen participation. Questionnaire thru the Pilot and then 2 public meeting to discuss the results. This should be done in November and citizen input is needed before going to the committee. There is a need for directional type material built into the future. The U G B is already in place. How are the financial needs to be met. Russ wants P & R members questions' to be in by Friday 11/3/00 and to be left at the front desk at city hall.

SAY

City Councilor Johns reported that after the election giving the swimming pool issue top priority.

LIAISON REPORTS

Commissioner L. Williams reported the annual membership meeting will be held in November. She also pointed out that there needs to be an ADA restroom. She said that she felt a grant could possibly be obtained from the Collins family and she would address the matter. The present restroom area needs to be checked to see if it would accommodate a larger restroom facility.

STAFF ANNOUNCEMENTS/ISSUES

Dogs in Azalea was discussed but no action was taken.

Parking in Azalea park was discussed but no action was taken.

Kidtown maintenance condition. City Manager Blodgett reported that at this time it is not a pressing issue.

City Manager Blodgett discussed the handouts in regards to the P & R budget and the Manley trust for Stout Park.

The Skate Park next meeting is 10/30/00. Chairperson Mickelson reported that on his vacation he visited several Skate Parks and reported his observations.

11/6/00 pc - Leo Dennis /sr

The P & R November meeting will be on 11/16/00 and will be in the Firehall. Chairperson Mickelson reminded the committee the election of new officers is coming up.

Motion to adjourn--passed.

Respectfully submitted-N. Canfield

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
November 7, 2000**

The regular meeting of the Brookings Planning Commission was called to order by Vice Chair Rick Dentino at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	Rick Dentino	John Bischoff, Planning Director
Fred Howe	Judi Krebs	Linda Barker, Secretary
Vikki Nuss		

Commissioners Gyuro and Freeman were not present at the meeting.

CHAIRPERSON ANNOUNCEMENTS

Item 7.1, a written request for relief from the internal walkway requirements within the first phase of the Claron Glen Subdivision was postponed and will not be considered at this meeting.

MINUTES

By a 3-0 vote (motion: Commissioner Howe, second: Commissioner Collis, Commissioners Krebs and Nuss abstaining as they were not present at the October 3 meeting) the Planning Commission approved the minutes of the October 3, 2000, regular meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. In the matter of a Brookings Fire Department request to select a name for an unnamed private street intersecting the south side of Marine Drive approximately 1,100 feet east of Old County Road the Planning Commission voted 5-0 (motion: Commissioner Krebs, second: Commissioner Nuss) to direct staff to work with the property owners on the unnamed street to determine if an address sign paid for by the street's residents was feasible. Staff was also directed to contact the property owner on the corner of Marine Drive and the unnamed street to prune or remove the bush blocking visibility to the street. If the sign and the bush clean-up cannot be resolved by December 5 the issue will return to the Planning Commission for their decision.

Before discussion on the matter began Commissioners Collis, Nuss and Howe declared ex parte contact because of a site visit. Commissioner Collis also declared he received explanations from several residents but this caused no bias. No member of the audience challenged the Planning Commission's jurisdiction in this matter.

This action was taken following questions or comments regarding the request from the following:

Fire Chief Bill Sharp	898 Elk Drive	Brookings Oregon
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Edna Messer
Sonia Tozer
Ira Tozer

PO Box 825
244 Marine Drive
244 Marine Drive

Brookings Oregon
Brookings Oregon
Brookings Oregon

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 3-0 vote (motion: Commissioner Howe, second: Commissioner Collis; Commissioners Krebs and Nuss were not at the first part of this hearing held October 3 and did not participate in tonight's portion; Commissioner Nuss also declared ex parte contact and removed herself from the bench) the Planning Commission approved (File No. SUB-1-00) a request for a 7-lot subdivision on an 1.85 parent parcel located in the southwest corner of Ransom Avenue and Fourth Street; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); P. John Kimm, applicant; Don Hoag, representative.

This action was taken following questions or comments regarding the request from the following:

Don Hoag 17156 Mountain Drive Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 8:11 p.m.

2. By a 3-0 vote (motion: Commissioner Collis, second: Commissioner Howe) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-1-00 as written.

Commissioner Nuss returned to the bench at 8:15 p.m.

3. By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Nuss) the Planning Commission approved as written (File No. M3-6-00) a request for a minor partition to divide a 0.69 acre parent parcel into 3 lots; located on the east side of Second Street approximately 150 feet north of Easy Street, more specifically 712 Second Street; zoned R-1-6; Richard Wilson, applicant; Lloyd Matlock, representative.

Before the hearing began Commissioners Nuss, Krebs, Collis and Dentino declared ex parte contact resulting from a site visit. No member of the audience challenged any member of the Commission for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following:

Lloyd Matlock PO Box 8026 Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 8:35 p.m.

4. By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Collis) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-6-00 as

written.

5. By a 5-0 vote (motion: Commissioner Collis, second: Commissioner Howe) the Planning Commission approved (File No. VAR-1-00) a request for a variance to allow a front yard setback of 8 feet instead of the required 10 feet due to the topography of the subject lot; located on the south side of the cul-de-sac at the east end of East Ocean Drive, more specifically 17422 East Ocean Drive; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); Stanley Baron, applicant.

Before the hearing began Commissioners Nuss, Krebs and Collis declared ex parte contact resulting from a site visit. No member of the audience challenged any member of the Commission for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following:

Stan Baron	PO Box 8151	Brookings Oregon
Eldon Gossett	PO Box 4610	Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 8:54 p.m.

6. By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Nuss) the Planning Commission approved the Final ORDER and Findings of Fact for File No. VAR-1-00 as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Howe) the Planning Commission will send a favorable recommendation on File No. CR-S-0002, a request for a replat of the Anderson subdivision to change the boundary to include Tax Lot 2400 which adjoins the subdivision on the south, and to divide Tax Lot 2400 (addressed as 16224 Chapman Lane) into two lots using a flag lot configuration; located on a 0.58 acre parcel located on the west and northwest side of Chapman Lane, approximately 260 feet north of East Hoffeldt Lane; zoned County R-2 (Residential Two); Richard Wilson, applicant; Rich Roberts, representative.

This action was taken following questions or comments regarding the request from the following:

Dick Wilson	117 Tanbark	Brookings Oregon
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UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

None

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Vice Chair Dentino reminded the Commissioners that elections for the calendar year 2001 Chair and Vice Chair will be held during the December meeting and they should be thinking of their nominees.

Commissioners Howe and Collis volunteered to prepare the draft annual report and present it to the Planning Commission at the December meeting.

Copies of a November 6, 2000, letter from Dave Perry DLCD regarding the remand items which will be the topic of the public meeting being held November 8 will be available to the Planning Commission. Also a copy of the flyer advertising the Oregon Downtown Development Association seminar to be held December 6 will be distributed to the Commissioners.

The final draft of the PROUD study will be considered by the City Council in December. Director Bischoff hopes to hold a special meeting of the Planning Commission to review the document before it is presented to the Council. Commissioner Krebs understood that this study would entail some Land Development Code changes and wondered if it would be coming to the Planning Commission for these changes. Director Bischoff said no, there would be no changes to the Land Development Code because of this study.

Commissioner Krebs brought up several items in past minutes that may still need to be addressed. These include:

1. whether the condition of a lot on Matot Street violates the nuisance ordinance.
2. lack of stop bars at the intersections of several streets in various areas of town.


Commissioner Nuss asked why Weaver Lane is unpaved. Director Bischoff responded this had never been done although there is a majority of the properties with deferred improvement agreements. Discussion ensued regarding calling in DIAs.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



Rick Dentino, Vice Chair

City of Brookings

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11/00	11/17/2000	39620	817	Auto Additons, Inc	10-00-2005	104.00
11/00	11/17/2000	39621	190	Bankcard Center	10-00-2005	1,207.06
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11/00	11/17/2000	39628	183	Colvin Oil Company	10-00-2005	1,594.83
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11/00	11/17/2000	39630	182	Coos-Curry Electric	10-00-2005	932.93
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11/00	11/17/2000	39632		Void Check	10-00-2005	.00 V
11/00	11/17/2000	39633		Information Only Check	10-00-2005	.00 V
11/00	11/17/2000	39634		Information Only Check	10-00-2005	.00 V
11/00	11/17/2000	39635		Information Only Check	10-00-2005	.00 V
11/00	11/17/2000	39636		Information Only Check	10-00-2005	.00 V
11/00	11/17/2000	39637		Information Only Check	10-00-2005	.00 V
11/00	11/17/2000	39638	166	Dan's Auto & Marine Electric	10-00-2005	1,220.13
11/00	11/17/2000	39639	937	Dennis Tippetts	10-00-2005	205.00
11/00	11/17/2000	39640	1060	Dept of Administrative Service	10-00-2005	275.00
11/00	11/17/2000	39641	145	EBS Trust	10-00-2005	63.00
11/00	11/17/2000	39642	346	Emerald Seed & Supply	10-00-2005	441.25
11/00	11/17/2000	39643	1052	Emporium-Valley River Center	10-00-2005	1,186.64
11/00	11/17/2000	39644	1083	Falcon Associates, Inc	10-00-2005	45.00
11/00	11/17/2000	39645	113	Fred Meyer	10-00-2005	118.80
11/00	11/17/2000	39646	119	Gall's Inc	10-00-2005	623.76
11/00	11/17/2000	39647	1077	Gerald Johnson	10-00-2005	22.47
11/00	11/17/2000	39648	198	Grants Pass Water Lab	10-00-2005	133.00
11/00	11/17/2000	39649	420	Great Northern American Co	10-00-2005	209.45
11/00	11/17/2000	39650	1076	Jack E Shimmin	10-00-2005	20.30
11/00	11/17/2000	39651	1090	Janet J Norman	10-00-2005	2.05
11/00	11/17/2000	39652	1093	John Tomanovich	10-00-2005	37.21
11/00	11/17/2000	39653	122	Ken Lewis	10-00-2005	160.88
11/00	11/17/2000	39654	328	Les Schwab Tire Company	10-00-2005	61.18
11/00	11/17/2000	39655	525	Mark Haglund	10-00-2005	100.00
11/00	11/17/2000	39656	290	Natl Crime Prevention Council	10-00-2005	82.48
11/00	11/17/2000	39657	433	NCL of Wisconsin	10-00-2005	599.14
11/00	11/17/2000	39658	320	Network Solutions Inc	10-00-2005	70.00
11/00	11/17/2000	39659	266	Northern Tool & Equipment Co	10-00-2005	51.41
11/00	11/17/2000	39660	377	Oregonian Publishing Company	10-00-2005	716.32
11/00	11/17/2000	39661	187	Quality Fast Lube & Oil	10-00-2005	26.95
11/00	11/17/2000	39662	1086	Ralph & Jerri L Gates	10-00-2005	21.28
11/00	11/17/2000	39663	1087	Richard L Foster	10-00-2005	30.23
11/00	11/17/2000	39664	1012	Rural Development Initiatives	10-00-2005	275.64
11/00	11/17/2000	39665	761	Soroptimist International	10-00-2005	35.00
11/00	11/17/2000	39666	1091	Stacey Harlan	10-00-2005	21.42
11/00	11/17/2000	39667	380	Stadelman Electric	10-00-2005	203.65
11/00	11/17/2000	39668	134	Stuntzner Engineering	10-00-2005	181.00
11/00	11/17/2000	39669	943	The Sirens & Lights Company	10-00-2005	786.00
11/00	11/17/2000	39670	273	Traffic Safety Supply Co, Inc	10-00-2005	469.46
11/00	11/17/2000	39671	179	Trew, Cyphers & Meynink	10-00-2005	1,653.50
11/00	11/17/2000	39672	941	Umpqua Community College	10-00-2005	105.00
11/00	11/17/2000	39673	136	United Pipe & Supply Co Inc	10-00-2005	163.20
11/00	11/17/2000	39674	268	US Filter Company	10-00-2005	676.36
11/00	11/17/2000	39675	944	Verizon	10-00-2005	1,429.84
11/00	11/17/2000	39676	108	VWR Scientific	10-00-2005	178.35
11/00	11/17/2000	39677	1080	W.R. Kratzer	10-00-2005	45.94
11/00	11/17/2000	39678	847	Wild River Pizza	10-00-2005	51.55
11/00	11/17/2000	39679	858	Government Leasing Company	10-00-2005	3,234.64
11/00	11/17/2000	39680	943	VOID	10-00-2005	448.50
11/00	11/30/2000	39680	1071	A.I.D.	10-00-2005	144.00
11/00	11/17/2000	39680	943	VOID	10-00-2005	448.50 -M
11/00	11/30/2000	39680	1071	A.I.D.	10-00-2005	135.00
11/00	11/30/2000	39681	897	A-1 Fire Protection	10-00-2005	35.00

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Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
11/00	11/30/2000	39682	303	Associated Bag Company	10-00-2005	115.30
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11/00	11/30/2000	39684	256	B & B Excavation	10-00-2005	24,394.86
11/00	11/30/2000	39685	146	Bay West Supply, Inc	10-00-2005	150.71
11/00	11/30/2000	39686	138	Becco, Inc	10-00-2005	41.85
11/00	11/30/2000	39687	148	B-H Chamber of Commerce	10-00-2005	75.00
11/00	11/30/2000	39688	251	Brookings Sports Unlimited	10-00-2005	227.94
11/00	11/30/2000	39689	1105	Bruce Chambers	10-00-2005	25.48
11/00	11/30/2000	39690	175	Cam Lynn	10-00-2005	162.50
11/00	11/30/2000	39691	1102	Carol Erb	10-00-2005	4.34
11/00	11/30/2000	39692	370	CCIS	10-00-2005	2,117.09
11/00	11/30/2000	39693	193	Central Equipment Co, Inc	10-00-2005	68.35
11/00	11/30/2000	39694	822	Coast Auto Center	10-00-2005	14.06
11/00	11/30/2000	39695	183	Colvin Oil Company	10-00-2005	1,423.03
11/00	11/30/2000	39696	182	Coos-Curry Electric	10-00-2005	3,172.99
11/00	11/30/2000	39697	151	Curry Coastal Pilot	10-00-2005	72.10
11/00	11/30/2000	39698	337	Curry County Health Dept	10-00-2005	40.00
11/00	11/30/2000	39699	195	Curry Transfer & Recycling	10-00-2005	333.09
11/00	11/30/2000	39700	1000	Custom Oregon Product Supplies	10-00-2005	156.95
11/00	11/30/2000	39701	284	Day-Wireless Systems	10-00-2005	1,099.57
11/00	11/30/2000	39702	196	DHR Child Support Unit	10-00-2005	203.08
11/00	11/30/2000	39703	250	DHR Child Support Unit	10-00-2005	278.31
11/00	11/30/2000	39704	152	FedEx	10-00-2005	95.52
11/00	11/30/2000	39705	343	FNW Queen Pump	10-00-2005	38.95
11/00	11/30/2000	39706	1095	Frank Cembellin	10-00-2005	18.23
11/00	11/30/2000	39707	298	Freeman Rock Enterprises, Inc	10-00-2005	346.42
11/00	11/30/2000	39708	1101	Gary E Thomas	10-00-2005	37.68
11/00	11/30/2000	39709	921	Glass Impressions	10-00-2005	208.50
11/00	11/30/2000	39710	131	HGE, Inc	10-00-2005	392.00
11/00	11/30/2000	39711	307	Industrial Steel & Supply Inc	10-00-2005	106.29
11/00	11/30/2000	39712	1088	Jobs Available Inc	10-00-2005	119.60
11/00	11/30/2000	39713	526	Joe Ingwerson	10-00-2005	26.00
11/00	11/30/2000	39714	262	Kim Hunnicutt Court Reporting	10-00-2005	16.00
11/00	11/30/2000	39715	1104	Kristy Suiter	10-00-2005	38.74
11/00	11/30/2000	39716	121	Lane County RIS	10-00-2005	850.00
11/00	11/30/2000	39717	271	Larry Curry	10-00-2005	46.06
11/00	11/30/2000	39718	202	League of Oregon Cities	10-00-2005	7.00
11/00	11/30/2000	39719	328	Les Schwab Tire Company	10-00-2005	41.95
11/00	11/30/2000	39720	1096	Lorraine Kuhn	10-00-2005	63.95
11/00	11/30/2000	39721	1097	Michael Marchese	10-00-2005	6.60
11/00	11/30/2000	39722	339	Mike Cooper	10-00-2005	116.00
11/00	11/30/2000	39723	1103	Mr & Mrs C R Draper	10-00-2005	12.03
11/00	11/30/2000	39724	290	Nat'l Crime Prevention Council	10-00-2005	172.69
11/00	11/30/2000	39725	1094	New Pig	10-00-2005	34.48
11/00	11/30/2000	39726	279	One Call Concepts, Inc	10-00-2005	21.60
11/00	11/30/2000	39727	910	OR Department of Justice	10-00-2005	115.38
11/00	11/30/2000	39728	375	OR Department of Revenue	10-00-2005	27.75
11/00	11/30/2000	39729	428	Pacific Engine Repair	10-00-2005	57.63
11/00	11/30/2000	39730	888	Paul's Floor Maintenance	10-00-2005	800.00
11/00	11/30/2000	39731	205	PERS Retirement	10-00-2005	7,632.35
11/00	11/30/2000	39732	227	Pract & Prof Property Mgmt	10-00-2005	38.74
11/00	11/30/2000	39733	378	Quality Control Services	10-00-2005	88.00
11/00	11/30/2000	39734	214	Regence Life & Health Ins	10-00-2005	227.90
11/00	11/30/2000	39735	1100	Ronald Roberts	10-00-2005	3.39
11/00	11/30/2000	39736	169	Roto Rooter of Curry County	10-00-2005	479.24
11/00	11/30/2000	39737	208	Sharon Ridens	10-00-2005	221.15
11/00	11/30/2000	39738	663	Shooting Times	10-00-2005	36.98

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City of Brookings

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GL Posting Period(s): 11/00 - 11/00
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Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
11/00	11/30/2000	39739	380	Stadelman Electric	10-00-2005	324.90
11/00	11/30/2000	39740	443	State of Oregon	10-00-2005	4,520.00
11/00	11/30/2000	39741	943	The Sirens & Lights Company	10-00-2005	905.40
11/00	11/30/2000	39742	142	Tidewater Contractors Inc	10-00-2005	1,424.66
11/00	11/30/2000	39743	797	Town & Country Animal Hospital	10-00-2005	64.00
11/00	11/30/2000	39744	430	TSR Corporation	10-00-2005	13,295.50
11/00	11/30/2000	39745	136	United Pipe & Supply Co Inc	10-00-2005	188.68
11/00	11/30/2000	39746	268	US Filter Company	10-00-2005	356.98
11/00	11/30/2000	39747	1074	Weatherking Painting	10-00-2005	599.00
11/00	11/30/2000	39748	212	White House Sales	10-00-2005	1,053.10
11/00	11/30/2000	39749	269	WW Grainger	10-00-2005	414.52
Totals:						<u>644,154.16</u>

STAFF REPORT
LCDC Remand Items
for the
Brooking Urban Growth Boundary
December 11, 2000

Prior to the November 8, 2000 public hearing, you receive a packet containing a copy of the staff report for the remand items, a copy of Ordinance 00-O-540 with all of its attachments and a copy of the amended Urban Growth Boundary Joint Management Agreement. **Please bring that packet of materials and the packet of Exhibits received at the public hearing to this meeting** because they contain material upon which you will be deliberating.

In 1996, in response to the adoption of an expanded Urban Growth Boundary (UGB), the Department of Land Conservation and Development (DLCD) remanded six items back to the city and county for further justification or to be included in either our Comprehensive Plans and/or UGB Joint Management Agreement. The packet containing the complete, detailed, response to these issues is between 150 and 200 pages. The following is a summary of the response to each of the six items remanded back for further consideration.

Issue #1—the city and county must provide additional justification for the projected commercial land needs or reduce the projected to the 243 acres projection estimated by the DLCD staff.

Response: Review of the materials submitted within the Needs Document and the Findings Document for the adopted boundary expansion, found that the population figures used by the DLCD staff were a mixture of the results of two different studies. An earlier study contained a higher base year population and a higher projected population than those in the actual adopted Findings Document. The DLCD staff used the higher base year population and the lower projected population when reviewing the commercial needs projections.

When the figures from the Findings Document were inserted into the same formula, the resulting commercial acreage needs was within five acres of the original projection. See Attachment “A” of the city and county packets.

Issue #2—the city and county must adopt a policy to consider alternatives to water withdrawals from the Chetco River during the late summer months to address fish resources in the development of the public facilities plan.

Response: Both the city and county will place policies into our respective Comprehensive Plans recognizing the Chetco River as a significant fishery resource; to consider education programs, alternatives to limit the conflict of growth; develop programs to limit conflicting uses; provisions to meet the requirements of Statewide Planning Goal 5; and to develop programs for water reduction.

The Public Facilities Plan which is being considered for adoption, contains the basis for the policies stated above. The city has hired a consultant to prepare a “Water Master and Management Plan” which will contain a proposed ordinance to implement the policies addressed above. This plan is in its final stages at this time.
See Attachment “B” of the city and county packets.

Issue #3—the city and county must delete the six acre Ashcraft parcel and all or part of the Itzen parcel which suitable for farm use, contribute to farm use or adopt findings which show that these parcels are not suitable for farming, etc.

Response: The city and county have taken the position that the justification to keep these two parcels of land in the UGB is the responsibility of the property owners. Each owner has submitted a document toward this end. If the City Council and the County Board of Commissioners concur with their findings, they will be included with the findings to satisfy this remand issue. However, if the justification submitted by either or both owners does not satisfy the DLCD staff, these parcels will be removed from the UGB boundary.

See Attachments “C” and “D” of the city and county packets.

Issue #4—the city and county must adopt policies and zoning standards which are adequate to limit adverse impacts on the farm uses and protect the long term viability of the existing farms on the Harbor Bench or to delete the lands included in the boundary south of Benham Lane and Between US 101 and the ocean.

Response: The city and county staff has held meetings with the farmers on the Harbor Bench to determine what specific concerns they have for urban development adjacent to the lily fields. From these meetings and after discussions with the DLCD staff, the county created a Harbor Bench Farm District Overlay Zone to complement the Harbor Bench Farm District. The Farm District has been in affect since the early 1980's and protects the farmer from complaints that arise from dust, noise, etc, resulting from normal farm practices. The Overlay Zone added the requirement that development adjacent to the farmland must provide certain setbacks, fences, drainage requirements and other requirements to protect the farmland. The county will adopt the Harbor Bench Farm District Overlay Zone into their ordinances. The city will establish Comprehensive Plan policies that recognize the Farm District and Overlay Zone and requiring the city to adopt and implement both the Farm District and Overlay Zone if the city should annex any portion of the land within the Farm District.

See Attachment “E” in the city and county packets.

Issue #5—the city and county must amend the Joint Management Agreement for the Urban Growth Area in paragraphs X.B, X.F, X.D, and X.E.

Response: The Joint Management Agreement is the document that sets out the provisions of how the city and county would cooperate in the management of the Urban Growth Area. Three areas within the UGB are designated as Master and/or Special Plan areas and require that prior to any development within these areas a master plan for the entire property must be approved by the city and county. The remand requirement for Sections X.B and X.F was to amend these sections of the agreement to require the Master and Special Plan be adopted into the city and county comprehensive plans once a master plan of development was approved for each of the three areas so designated.

The remand requirement to Sections X.D and X.E to require that any interim services used for development within the UGB, be limited to rural levels of development or be specifically allowed in the Public Facilities Plan for the UGB when it is adopted. This amendment would allow some interim development within the UGB before utility services (water, sewer, storm drains, etc.) are constructed provided that the development

(acreage parcels, on-site sewage disposal, and water system) or that the development proposal be specifically allowed in the Public Facilities Plan. The city and county planning staff have prepared these amendments to the Management Agreement. An amended copy of the Joint Management Agreement is in the packets. See Attachment "F" in the city and county packets.

Issue #6—the city, county and special districts must amend the existing agreements to state: a) that urban service agreements will be completed in conjunction with public facilities plans; b) amend the agreements with sanitary districts to require that any interim services will be limited to rural levels of development or levels specifically allowed by the public facilities plan; and c) submit coordination agreements signed by the city county and service districts.

Response: This issue concerns two specific amendments to the existing city, county and special district Planning Coordination Agreements. The first amendment requires that the detailed "urban service agreement" be completed with each district in conjunction with adoption of the Public Facilities Plan for the UGB. The second amendment requires that the two sanitary districts agree that any interim services be limited to rural levels of development or be specifically allowed in the Public Facilities Plan. The amended Planning Coordination Agreements have been submitted to all of the special districts in the UGB and staff has received signed copies of the agreement from all districts

The amended copy of the Joint Management Agreement is attached to the packet prepared for the November 8, 2000 public hearing.

The public hearing on these remand items was conducted in two sessions on November 8, 2000 and November 28, 2000, and was concluded after the November 28 hearing.

At this meeting the council must deliberate on the testimony and exhibits presented at the public hearing and decide to either:

- accept the remand items as presented,
- amend all or individual remand items and accept as amended,
- accept or amend individual items and direct staff to provide more information on the remaining items, or
- reject all of the remand items as presented

RECOMMENDATION

Staff is recommending acceptance of all of the remand items as presented and adoption of Ordinance 00-O-540 and approval of the amended Joint Management Agreement.

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

**In the Matter of an Ordinance Adopting)
Revisions to the City of Brookings)
Comprehensive Plan to Amend the City)
of Brookings Urban Growth Boundary)
(UGB) in Response to LCDC Remand)
Order # 96-WKTASK-00601)**

ORDINANCE No. 00-O-540

Sections:

- Section 1. Findings and determination.
- Section 2. Amendments to the Comprehensive Plan
- Section 3 Statement of effective date.
- Section 4. Certification of ordinance.

The City of Brookings ordains as follows:

Section 1. Findings and determination.

Whereas ORS 197.633 requires the city of Brookings to make certain amendments to its comprehensive plan to comply with requirements for Periodic Review; and

Whereas City of Brookings was notified August 14, 1992 by the Department of Land Conservation and Development (DLCD) of its requirement to complete a coordinated plan with Curry County for the Brookings-Harbor area under Periodic Review of the City of Brookings Comprehensive Plan; and

Whereas Task I of the Periodic Review Work Program approved, by the Department of Land Conservation and Development on July 21, 1993 is for the city and county to adopt an amended Urban Growth Boundary (UGB) with supportive findings and adopt a city/county UGB Management Agreement;

Whereas the City of Brookings responded to Periodic Review Work Program Task I with the adoption of an amended Urban Growth Boundary (UGB), policies with findings supportive of the amended UGB and a Urban Growth Area Joint Management Agreement with the adoption of Ordinance No. 95-10 on August 21, 1995.

Whereas the Oregon Department of Land Conservation and Development (DLCD) reviewed the amended UGB and the adopted comprehensive plan amendment and remanded the amendments to the City of Brookings and Curry County for further action with DLCD Periodic Review Work Task Remand Order No. 00546 dated January 12, 1996.

Whereas DLCD Remand Order No. 00546 was appealed to the Oregon Land Conservation and Development Commission (LCDC), which reviewed the DLCD Order and remanded it to the City and County with amendments as LCDC Order No. 96-WKTASK00601 dated April 26, 1996.

Whereas LCDC Order No. 96-WKTASK-00601 was appealed to the Oregon Court of Appeals which reviewed the LCDC Order and remanded it to LCDC in the decision of Hummel, et. al. v. LCDC and City of Brookings, et. al. (CA A93624) dated February 11, 1998.

Whereas the City and County planning staff has prepared amendments to the comprehensive plan text and policies to address the remand issues in LCDC Order No. 96-WKTASK-00601 which are included as attachments to this ordinance.

Whereas after due public notice the City Council has held a public hearing on these proposed comprehensive plan amendments on November 8, 2000.

Section 2 The City of Brookings Comprehensive Plan and its subsequent amendments is hereby amended as follows:

1. Amending Goal 9 (Economy of the State) to include reference to the Findings Document "Remand Issue # I - Commercial Acreage" as shown in Attachment A which is incorporated by reference and addresses remand Issue # I ; and
2. Amending Goal 14 (Urbanization) to add policies addressing water withdrawal from the Chetco River and fish resources as shown in Attachment B which is incorporated by reference and addresses remand Issue # 2; and
3. Amending Goal 3 (Agricultural Lands) to include reference to the Findings Documents which provide findings which substantiate that neither the Ashcraft nor the Itzen parcels are suitable for farm use, are necessary for or contribute to the farm use on adjacent farm lands, or are needed to buffer adjacent farm lands as shown in Attachment C (Ashcraft Parcel) and Attachment D (Itzen Parcel) which are incorporated by reference and address remand Issue # 3; and
4. Amending Goal 3 (Agricultural Lands), as shown in Attachment E, to include recognition of the Curry County Harbor Bench Farm District and related overlay zone; and provisions requiring the city to adopt the Harbor Bench Farm District and related overlay zone upon annexation of any portion of the area within the Farm District which are incorporated by reference and addresses remand Issue #4; and

5. Amending Goal 14 (Urbanization) shall be amended as shown in Attachment F which is incorporated by reference and addresses remand Issue # 5.

Section 3 Statement of effective date.

That consistent with ORS Chapters 197 and 215, this ordinance shall take effect simultaneously with comprehensive plan and zoning ordinance amendments adopted by Curry County.

Section 4 Certification of ordinance.

The City Recorder is hereby instructed to forthwith record and file certified copies of this Ordinance with the County Clerk, County Assessor and County Surveyor of Curry County, Oregon.

First Reading: _____

Second Reading: _____

Passage: _____

Effective Date: _____

Signed by me in authentication of its passage this _____ day of December, 2000.

Bob Hagbom, Mayor

ATTEST:

Sharon A. Ridens, City Recorder

REMAND ISSUE NO. 1—COMMERCIAL ACREAGE

The analysis of the commercial land needs by the DLCD Staff correctly pointed out that the ultimate population figure for 2015 as adopted in the findings was lower than the figure used by David Evans and Associates (DEA) in their 1993 report which was the basis for additional land needs. However, the 2015 population figure used in the DLCD staff analysis, 20,487, is also different and *higher* than the figure used in Table 4.4 of the DEA report. Table 4.4 of the DEA report used a 1993 population figure of 10,202 and a 2015 population figure of 18,425.¹ When combined with the figures from Table 4.5, the result is a figure of 293 acres of needed commercial land and when a margin of 20% is added for infrastructure, 352 acres.

The adopted findings used a base population figure in 1993 of 8,749 and a ultimate population of 16,440 within the UGB in 2015.² When the population figures from the findings documents are substituted in the formula used by DEA, the resulting needed commercial land figure increases to 332 acres. When 20% is added for infrastructure and other noncommercial figure becomes 398 acres. This represents only 5 acres less than the 403 acres projected in the findings document.

The attached page compares the population figures used by DEA and those used by Linda Davis using the same formula. The only difference between the two sets of population formulas is that the Findings Document only provides population for north of the Chetco River and south of the river for the year 2015 but does not show that portion of the UGB population that exists outside of the city or Harbor CDP.

Other factors that also have an impact on the amount of commercial need for the city's UGB are related to the geographical location of the city in relation to other commercial centers. These factors include:

- As a costal city directly on the states coastal highway, the demand for tourist oriented facilities such as restaurants, hotels, motels and recreational vehicle parks.
- The port of Brookings/Harbor provides commercial marinas and other water dependent and water related uses which are tourist oriented as well as vital to the economy of the residents of the community.
- Being the largest city in an isolated county, Brookings plays a larger role as a commercial center than would a same sized city located closer to a large population center such as Medford or Eugene.

¹ Brookings Urban Growth Boundary Expansion and Urban Reserve Boundary Establishment Study, December 29, 1994; David Evans and Associates; Tables 4.4 and 4.5, Pages 24 and 25.

² Findings Related to Goal 14 and Goal 2, Brookings Urban Growth Boundary Amendment, Adopted by Resolution 95-R-599 of the City of Brookings; Base Population and Projections, Pages 6 and 7.

- Because of its isolation, at this time travel to Medford to shop is still necessary to some extent. This causes loss of business dollar to the community. This need should be reduced as the city grows
- Brookings captures a portion of the retail market from California which has a sales tax.

COMPARISON OF FIGURES FROM DEA AND LINDA DAVIS'

DEA REPORT

	1993	2015	Aggregate Buying Power	Per capita Income	Population	Aggregate Buying Power
Brookings	Per capita Income 16,508					
Harbor CDP	16,193		88264784	16,508	9859	159450772
Brookings area ugb (old)	16,508		76485179	16,193	7391	138103063
			10748708	16,508	1175	19396900
			175486671		18425	316950735

LINDA DAVIS FIGURES

	1993	2015	Aggregate Buying Power	Per capita Income	Population	Aggregate Buying Power
Brookings	Per capita Income 16,508					
Harbor CDP	16,193		82044780 N. of Chetco	16,508	10,938	180504504
Brookings area ugb (old)	16,508		43533919 S. of Chetco	16,193	5,502	100097868
			23045188		16440	280652390
			146443847			

DEA REPORT

	Forecast year total commercial acreage occupied	Base dollars to support Acre of commercial land	Forecast aggregate buying power	Additional aggregate buying power	Additional commercial land need	Available acreage	Acres needed	Plus 20% for infrastructure
Year 2015 (20 year UGB)	452.8	387590.9871908	316950735	141454064	364.9664681058	71.5	293.466468	352.159761727
(rounded to the nearest whole #)	453	378581	316950735	141454064	365	71	293	352

LINDA DAVIS FIGURES

	Forecast year total commercial acreage occupied	Base dollars to support Acre of commercial land	Forecast aggregate buying power	Additional aggregate buying power	Additional commercial land need	Available acreage	Acres needed	Plus 20% for infrastructure
Year 2015 (20 year UGB)	452.8	327835.3511484	280652390	132216543	403.3077637331	71.5	331.007766	398.1953188796
(rounded to the nearest whole #)	453	327835	280652390	132216543	403	71	332	398

¹ Brookings Urban Growth Boundary Expansion and Urban Reserve Boundary Establishment Study, December 28, 1994; David Evans and Associates; Tables 4.4 and 4.5, Pages 24 and 25

² Findings Related to Goal 14 and Goal 2, Brookings Urban Growth Boundary Amendment, Adopted by Resolution 95-R-599 of the City of Brookings; Base Population and Projections, Pages 6 and 7.

AMENDMENTS TO CITY COMPREHENSIVE PLAN POLICIES

Document: City of Brookings Comprehensive Plan

Goal: 14 Urbanization

Policy to be Added to the Plan

10. The City of Brookings, in conjunction with the Curry County and the Harbor Water District will develop alternatives to water withdrawals from the Chetco River during the later summer months to address the needs of the fish resources in the development of the Public Facilities and Services Plan for the City of Brookings Urban Growth Boundary. The development of the alternatives to water withdrawals will include the following items.
 - A. Findings that recognizes that the fish resource of the Chetco River is significant; the planned population growth and development within the UGB and its planned water withdrawals are uses which conflict with the resource; and the county, city, and special district will consider alternatives and develop a program which will limit the conflicting uses to the extent that they will not negatively impact the fish resource.
 - B. The consideration of alternatives and development of a program to limit the conflicting uses will include an analysis and findings on the economic, social, environmental and energy consequences of the decision to allow, limit or prohibit the conflicting uses as required under Statewide Planning Goal 5.
 - C. The program to limit the conflicting uses will be specifically state how the reduction in water withdrawal from the Chetco River will be attained and have implementing measures with clear and objective standards. The implementing measures will be adopted as ordinances or regulations by the agencies that control water usage within the UGB.

Attachments "C and D" are separate bound documents

AMENDMENTS TO CITY COMPREHENSIVE PLAN POLICIES

Document: City of Brookings Comprehensive Plan

Goal: 3 Agriculture

Policy to be Added to the Plan

2. The city recognizes and supports the Harbor Bench Farm District as defined in the Curry County Comprehensive Plan as an area partly within and adjacent to the city's Urban Growth Boundary which provides the owners and operators of commercial agricultural operations with the "right to farm" and additional protections from objections from non-agricultural land owners to the use of necessary and non-negligent farm management activities.

Implementation to be Added to the Plan

3. Upon annexation of any land within the Curry County Harbor Bench Farm District, the city will amend its Comprehensive Plan and Land Development Code to adopt the Harbor Bench Farm District and the Harbor Bench Farm Overlay Zone as a city overlay zone.

AMENDMENTS TO CITY COMPREHENSIVE PLAN POLICIES

Document: City of Brookings Comprehensive Plan

Goal: 14 Urbanization

Policies to be Added to the Plan

9. With regard to the Brookings UGB the city and county agree that the conversion of land from urbanizable to urban within the UGA must occur in an orderly and well planned manner that considers the economic and environmental issues identified as part of the UGB amendment. With that interest in mind, the following policies are agreed to and incorporated into the comprehensive plan:
 - a. Until a public facilities plan is adopted, no land will be rezoned from the existing designation to an urban land use designation. Uses shall be permitted to develop under current county plan and zoning designations in the same manner that they were permitted prior to being included within the UGB.
 - b. The owners of properties which are designated as "Master Planned Areas" on the map attached to the UGB agreement shall be required to prepare a master plan prior to development (other than that allowed by the present zoning designation) that sets forth the land use, road circulation system, and plans for municipal water, sanitary sewer, and management of surface runoff. Master plans shall be developed in coordination with and be approved by the special service providers of these services. Master Plans shall be adopted as post acknowledgment plan amendments pursuant to ORS 197.610 by the City and County before any development permits are issued by the County for construction within the Master Planned Areas. Compliance with the master plan shall be a condition of development permit approval by the city or county.
 - c. Prior to developing a master plan as required by "b" above, property owners shall enter into a collaborative process with the city and county to establish development goals and formalize, by written agreement, procedural and financial considerations for developing and carrying out the master plan. Development goals shall address the mix of housing (type, density and income levels), and non-residential uses, which should be encouraged to provide local services and decrease auto use.
 - d. All new development shall be required to obtain sanitary sewer service from either the City of Brookings or Harbor Sanitary District depending upon agreed service areas. If waste water treatment capacity is not available, or not legally or physically available, at the time of development, an interim onsite sewage disposal system which meets all state and local

requirements may be approved. Use of an interim on-site sewage disposal system is limited to a rural level of development or is specifically allowed by the Public Facilities Plan. This interim development approval shall be conditioned to require connection to a public system when capacity becomes legally and physically available.

- e. All new development shall be required to obtain public water service from either the City of Brookings or the Harbor Water Public Utility District, depending on agreed service areas. If public water capacity is not available, or not legally or physically available, at the time of development and an interim on-site water system which meets all state and local requirements may be approved. Use of an interim on-site water system is limited to a rural level of development or is specifically allowed by the Public Facilities Plan. This interim development approval shall be conditioned to require connection to a public system when water service becomes legally and physically available.

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of November, 2000

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
4	Single Family Dwelling	\$2,774.50	\$1,803.43	\$194.22	\$17,868.00	\$815,047.00	41	\$5,606,161.50	28	\$3,730,111.22
3	Single Family Addition	\$484.50	\$314.93	\$33.92	\$0.00	\$97,750.00	24	\$425,712.12	40	\$480,091.80
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	12	\$134,138.80	13	\$125,398.56
2	Two Family Residential	\$1,338.00	\$869.70	\$93.66	\$14,680.00	\$461,606.00	4	\$795,160.00	1	\$88,775.00
3	Multi-Family Residential Apts	\$4,265.50	\$4,525.68	\$298.59	\$88,080.60	\$1,574,551.00	4	\$1,783,885.00	1	\$1,225,823.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$119,987.36	2	\$73,560.00
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	13	\$1,401,494.00	29	\$935,150.93
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$27,035.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$2,000.00	1	\$2,000.00
1	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$0.00	2	\$500.00
1	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	13	\$80,288.00	3	\$4,190.00
14	Total Building Permits	\$8,862.50	\$7,513.74	\$620.38	\$120,628.60	\$2,993,954.00	122	\$10,375,861.78	120	\$6,665,600.51
12	Mechanical Permits	\$600.10	N/A	\$42.01		N/A	84	N/A	66	N/A
6	Plumbing Permits	\$333.20		\$23.32	\$0.00	N/A	58	N/A	39	N/A
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	2	N/A	4	N/A
32	TOTAL PERMITS	\$9,795.80	\$7,513.74	\$685.71	\$120,628.60	\$2,993,954.00	266	\$10,375,861.78	229	\$6,665,600.51
	Total Year to Date Calculated Fees	\$44,244.00	\$28,150.22	\$3,084.52	\$322,246.60					
	1999 YTD Calculated Fees	\$31,197.44	\$15,530.81	\$1,741.58	\$179,992.00					

In October, 2000 Harbor issued permits for 4.0 EDUs.

During the Month of November, 2000, Brookings issued permits for 26.22 new sewer connections. The City of Brookings now has 414.76 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.