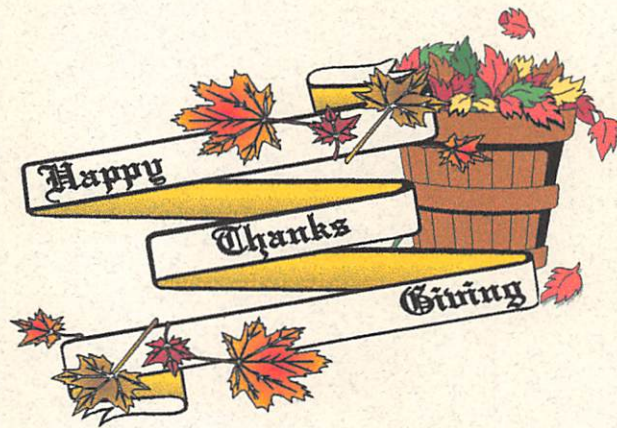


VAULT COPY

Agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415
November 20, 2000
7:00 p.m.



**From the beautiful Southern Oregon
Coast in Brookings, Oregon**

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
November 20, 2000
7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Proclamations

- 1. Civil Air Patrol Week - South Coast Squadron Commander Mike Rupert***
- 2. World Aids Day - Sally BarronKunkle***

B. Appointments

- 1. Additional Appointments to Council Advisory Committee for celebrating the City's 50th Birthday***

C. Announcements

- 1. Thirty Years of Service - Police Officer Sam Dotson***
- 2. League of Oregon Cities and City/County Insurance Services - Silver Medal Safety Award to the City of Brookings***

V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

- 1. Chamber of Commerce***
- 2. Businesses for a Better Brookings***
- 3. Port of Brookings-Harbor***
- 4. Planning Commission***
- 5. Council Liaisons***

B. Unscheduled

VI. STAFF REPORTS

A. Finance Department

- 1. Status of Finance Director/Recorder recruitment***
- 2. Interfund loan financing essential general fund operations pending property tax receipts***

B. City Manager

- 1. Approval of liquor license request for The Prime House Restaurant - Vidal Soberon***
- 2. Status on City supporting a County ordinance regulating the sale and distribution of tobacco and tobacco products***
- 3. Dates for December meetings***

C. Community Development Department

- 1. Status of Dot T. Martin (Chetco River) Bridge lighting project***
- 2. Status of raised median island on the Chetco/Lower Harbor Road***
- 3. Authorization to call for bids for fencing new shop area***
- 4. PROUD Report - City Planner John Bischoff***

VII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

- 1. Minutes of October 9, 2000, Regular Council Meeting***
- 2. Minutes of October 23, 2000, Regular Council Meeting***

B. Acceptance of Parks and Recreation Commission Minutes

- 1. Minutes of September 28, 2000, Regular Commission Meeting***

C. Acceptance of Planning Commission Minutes

- 1. Minutes of October 3, 2000, Regular Commission Meeting***

D. Approval of Vouchers (\$196,304.02)

(end Consent Calendar)

VIII. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

B. Resolutions

- 1. Approval of Resolution No. 00-R-685, a resolution to approve an interfund loan to finance essential general fund operations pending property tax receipts***

IX. REMARKS FROM MAYOR AND COUNCILORS

A. Council

B. Mayor

X. ADJOURNMENT

NOVEMBER 2000

၆

DECEMBER 2000

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY													
					CIVIL AIR PATROL B/D-12/1														
	9:00am CC-VIPSA/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp	7:00pm CC-Planning Comm reg mtg/JBischoff	12:00pm Comnity Agencies mtg @ Chelco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 2:00pm CC-Emerg Tsk Force w/Co. Coordntr- Chf Sharp; MArrell	Azalea Park-Nature's Coastal Holiday Light Festival														
3	4	5	6	7	8	9													
Azalea Park-Nature's Coastal Holiday Light Festival																			
	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	10:00am CC-Xmas Carolers/Creative Leaming Preschool-Cindy Crawford 469-8916 1:00pm CC-Chldrns Health & Safety Carnival Mtg/BPalicki 2:30pm FH-SafetyComMtg/ HThmpson 6:00pm CC-Victim's Impact Panel (247-2412/Michelle Laird-CCCOA)	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle															
10	11	12	13	14	15	16													
Azalea Park-Nature's Coastal Holiday Light Festival																			
City Staff Hosts Nature's Coastal Holiday @ Azalea Park 5-9PM 4:45pm City hosting Natures Coastal Holiday @ Azalea Park-COME SEE US!	9:00am CC-Municipal Court/ JdgHarper 9:00am CC-VIPSA/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle															
17	18	19	20	21	22	23													
Azalea Park-Nature's Coastal Holiday Light Festival																			
	8:00am City Hall CLOSED - Christmas Day Holiday..... 7:00pm CC-Council Mtg?? ???? ???? ???			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle															
24	25	26	27	28	29	30													
Azalea Park-Nature's Coastal Ho																			
			NOVEMBER 2000			JANUARY 2001													
			S	M	T	W	T	F	S	S	M	T	W	T	F	S			
						1	2	3	4				1	2	3	4	5	6	
			5	6	7	8	9	10	11				7	8	9	10	11	12	13
			12	13	14	15	16	17	18				14	15	16	17	18	19	20
			19	20	21	22	23	24	25				21	22	23	24	25	26	27
			26	27	28	29	30						28	29	30	31			
31																			

PROCLAMATION

WHEREAS, Civil Air patrol, a civilian auxiliary of the United States Air Force, is dedicated to volunteer public service in the interest of community, state, and the national welfare; and

WHEREAS, the members of South Coast Squadron are prepared to give of their time and resources for the benefit of their fellow Americans through aerial and ground search and rescue operations, through humanitarian and mercy flights, and many other unselfish acts in the time of emergency; and

WHEREAS, the members of the organization, through their humanitarian efforts, saved the lives of over 84 persons, including two Oregonians, flying more than 8,900 hours on over 2,098 emergency services missions nationally in 1999; and

WHEREAS, this patriotic organization offers an outstanding program of leadership training and development and career motivation to its teenage cadet members; and

WHEREAS, December 1, 2000, marks the 59th anniversary of the founding of this unique organization, established to help America in its hour of need during the dark days of World War II and which today utilizes its fleet of more than 580 aircraft to save lives, fly counterdrug missions, provide disaster relief and aerospace education; and

WHEREAS, the 61,000 dedicated volunteer members of the Civil Air Patrol stand ready, dedicated and committed to assist their local communities in time of need, fully embracing the ideal of service to others before self.

NOW THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby declare the week of December 1 through December 8, 2000, to be

"CIVIL AIR PATROL WEEK"

in Brookings, Oregon and encourage the citizens of this fair city to observe this week with appropriate ceremonies honoring the men, women, and cadet members of Civil Air Patrol and the local units of this worthy organization.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 20th day of November, 2000

Bob Hagbom, MAYOR

6.

November 13, 2000

The Honorable Robert Hagbom
Brookings City Council
898 Elk Drive
Brookings, OR 97415

Reference: World Aids Day 2000

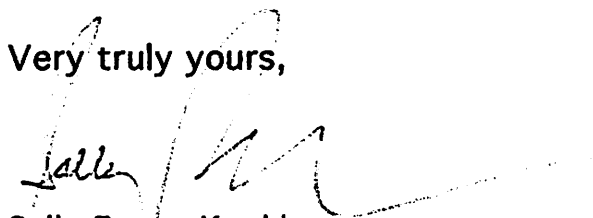
Dear Mayor Hagbom,

By this letter I respectfully request that you proclaim December 1, 2000 as World AIDS Day. Enclosed is a "sample proclamation" for your review.

As a representative of the HIV/AIDS Task Force, and a health professional, I appreciate your interest in this global problem and applaud your continued support, which encourages education and enlightenment of the public, and may eventually solve this far-reaching health care challenge.

Thanking you in advance for your participation, I remain

Very truly yours,



Sally BarronKunkle
HIV/AIDS Task Force
P.O. Box 205
Brookings, OR 97415
541-469-6181

PROCLAMATION

7

WHEREAS, the global epidemic of HIV infection and AIDS requires a worldwide effort to increase communication, education and united action to stop the spread of HIV/AIDS; and

WHEREAS, the Joint United Nations Programme on HIV/AIDS (UNAIDS) observes December 1 of each year as World AIDS Day, a day to expand and strengthen the worldwide effort to stop the spread of HIV/AIDS; and

WHEREAS, UNAIDS now estimates that over 34 million people worldwide are currently living with HIV/AIDS, with young people under the age of 25 accounting for more than half of all new infections; and

WHEREAS, the American Association for World Health is encouraging a better understanding of the challenge of HIV/AIDS nationally as it recognizes that the number of people diagnosed with HIV and AIDS in the United States continues to increase, with over 850,000 AIDS cases reported in the U.S. now infected; and

WHEREAS, World AIDS Day provides an opportunity to focus local, national and international attention on HIV infection and AIDS and to disseminate information on how to prevent the spread of HIV; and

WHEREAS, because men represent the majority of people living with HIV/AIDS, the World AIDS Day 2000 theme, **AIDS: All Men - Make a Difference!** Urges all men to increase their awareness of the risk of HIV/AIDS for themselves, their partners and their children and to use their influence in their families, among their friends and in their communities to help stem the tide of the HIV/AIDS epidemic.

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby proclaim December 1, 2000, as

"WORLD AIDS DAY"

in Brookings and invite all citizens to take part in activities and observances designed to increase awareness and understanding of HIV/AIDS as a global challenge, to take part in HIV/AIDS prevention activities and programs, and to join the global effort to prevent the further spread of HIV/AIDS.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 20th day of November, 2000.

Bob Hagbom, MAYOR

CITY OF BROOKINGS

898 Elk Drive
Brookings, Oregon 97415
Phone (541) 469-2163
Fax (541) 469-3650
cityhall@brookingsor.org

The Home of Winter Flowers



October 24, 2000

Andy Drago
96344 Dawson Road
Brookings, OR 97415

Paul Prevenas
564 Fern Avenue
Brookings, OR 97415

COPY

John Schnase
98468 No. Bank Chetco River Rd
Brookings, OR 97415

Rick Dentino
1230 Ransom Avenue
Brookings, OR 97415

Joyce C. Reynolds
5780 Pelican Bay Drive
Brookings, OR 97415

Dear Brookings 50th Birthday Celebration Committee Members and **CONGRATULATIONS!**

At the City of Brookings Council meeting last week, the Council approved your appointment to the Council Advisory Committee to celebrate our fair city's 50th birthday. However, there were still several desired group representatives who had not yet applied. Therefore, the Council decided by consensus to carry the appointments for this committee to our next Council meeting on November 20, 2000, at 7:00 p.m.

The new deadline for applications will be November 13, 2000, by 4:00 p.m.. You **DO NOT** need to reapply. We have scheduled a meeting with the five of you, Mayor Hagbom, City Manager Leroy Blodgett, myself, and any new appointees for November 27, 2000, at 7:00 p.m., in the Council Chambers of City Hall. If you have any questions, please do not hesitate to contact our office. Please let our secretary, Sharon Ridens, know if you cannot attend the meeting.

We thank you for your interest in this very important Council Advisory Committee.

Sincerely yours,

Lorraine Kuhn
CITY COUNCILOR

LK/sr

pc: Mayor and Council
City Manager



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

89S Elk Drive + Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Mort Bender Date: Oct. 30, 2000

Physical Address: 98041 Hall Way #33, Brookings, OR 97415

Mailing Address: same Phone: 469-9858

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☐ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)
- ☒ Other (Please list): City Council Advisory Committee for the 50th Birthday

1. Resident of City of Brookings since: Month: August Year: 1994
2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I participated in Del Norte County Foster Grandparents Program, I was a mentor with the Curry County Family Empowerment Program. I have appeared in 8 productions

(Continued on back)

2. Continued: with the Chetco Pelican Players, winning a Packy for my
portrayal of the Wizard in "The Wizard of Oz". I originated
in New York City where I am a Past Chancellor Commander in
the Knights of Pythias and as such have been involved with
entertainment and fund raising programs for more than ten

3. years. I feel I can contribute some fun as well as common sense
Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)
ideas to the festivities.

I attended grade school, high school and college in NYC.
I was a motorman (driver) with NYC subway system for 15
years before retiring and moving to Brookings.

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>Gary Klingenburg</u>	<u>98041 Hall Way #32, Brookings</u>	<u>469-3362</u>
B. <u>Wilhelm Reese</u>	<u>98041 Hall Way #34, Brookings</u>	<u>469-1283</u>
C. <u>Howard Gill</u>	<u>17350 Canyon Drive, Brookings</u>	<u>469-2070</u>

5. Morton Bender
Signature

Oct. 30, 2000
Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name:

Mary Ann Brimmer

Date: 10-30-2000

Physical Address:

957 Marina Heights Loop

Mailing Address:

P.O. Box 55, Brookings

Phone: 469-2756

This is my application to serve on the following board or committee. Check one or more:

☐ City Council ... Elected... 1 term ... (4 year term, appointed by Council)

Did not run again due to my husband's health

☐ Planning Commission ... Not Served ... (4 year term, appointed by Council)

☐ Parks and Recreation Commission ... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board ... (4 year term, appointed by Council)

☐ Budget Committee ... (3 year term, appointed by Council)

☐ Other (Please list): _____

1. Resident of City of Brookings since: Month: _____ Year: 53 yr

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) The length of time I have been here

I might be of some help

(Continued on back)

2. Continued: _____

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

We had our own business several yrs
 worked for the shop that is, dress shop
 High School

4. Please list three references:

	NAME:	ADDRESS:	PHONE:
A.	Judy Krebs	_____	469-3017
B.	Lara Hall	_____	469-3029
C.	Robert L Kern	_____	469-3375

5.

Mary Jan Brism
 Signature

Date

10-30-00



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: LES COHEN Date: 10/20/00
Physical Address: 16330 LOWER HARBOR RD
Mailing Address: P.O. BOX 940 Phone: 469-3181

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☐ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)
- ☐ Other (Please list): 50TH BIRTHDAY CELEBRATION

1. Resident of City of Brookings since: Month: AUG Year: 1992

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) AS Executive Director of the

Brookings - Harbor Chamber of Commerce I would
be honored to promote the City's 50th
Birthday

(Continued on back)

I feel that I have skills that would positively contribute to the organization and production of this event.

received
10.23.00

2. Continued:

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

4. Please list three references:

	NAME:	ADDRESS:	PHONE:
A.	<u>Richard Gyuro</u>	<u></u>	<u>469-4856</u>
B.	<u>Peter Spratt</u>	<u></u>	<u>469-2173</u>
C.	<u>Charlie Kocher</u>	<u></u>	<u>469-3123</u>

5.

Signature

Les Cohen

Date

10/23/00



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: DORI FROST Date: 10-31-00

Physical Address: 1237 IRIS ST.

Mailing Address: PO BOX 7164 Phone: WK 469-7738
hm 469-9555

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☐ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)

☒ Other (Please list): CITY'S 50th BIRTHDAY CELEBRATION

1. Resident of City of Brookings since: Month: 7 Year: 1996

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) AS CHILDREN'S LIBRARIAN AT CHETCO

COMMUNITY PUBLIC LIBRARY, I HAVE A STRONG
INTEREST IN COMMUNITY EVENTS IN WHICH CHILDREN

(Continued on back)

2. Continued: ARE INVOLVED. I VOLUNTEER MY TIME WITH THE KITE FESTIVAL AND THE FESTIVAL OF THE ARTS TO PROVIDE ACTIVITIES FOR OUR CHILDREN. I WOULD LIKE TO ACT ON THIS BIRTHDAY COMMITTEE AND HELP CELEBRATE OUR WONDERFUL CITY.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

MY BACKGROUND INCLUDES 12 YEARS WORKING IN PUBLIC SCHOOLS, MOST RECENTLY 4 1/2 YEARS IN OKLAHOMA FOR MID-DEL SCHOOLS. I AM NOW BEGINNING MY 4TH YEAR AS CHILDREN'S LIBRARIAN IN OUR PUBLIC LIBRARY. I LOVE MY HOME IN BROOKINGS AND I FEEL I HAVE THE BEST JOB IN OUR COMMUNITY. BECAUSE OF MY BACKGROUND, I FEEL I AM WELL ACCEPTED BY OUR TEACHERS AND I WORK HARD TO KEEP GOOD RELATIONS BETWEEN OUR LIBRARY AND OUR SCHOOLS. I WOULD LIKE TO REACH-OUT TO OUR CITY AND CONTINUE TO PROVIDE (-*) CHILDREN'S ACTIVITIES.

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>DAN ROTTERMAN</u> ^{teacher}	<u>PO 1536 SEACREST LN.</u>	<u>469-7417 WK</u>
B. <u>SUSANA FERNANDEZ</u>	<u>405 ALDER ST</u>	<u>469-7738 WK</u>
C. <u>STEVE BRAUN</u> <u>CINDI BRAUN</u>	<u>PO BOX 483</u>	<u>469-9150 hm.</u>
D. <u>PETER + KATHLEEN SPRATT</u>	<u>PO BOX 1344</u>	<u>469-4119</u>

5.

Devi M. Frost
Signature

10-31-00
Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: KURY Radio Date: 11/13/00
Physical Address: 601 Railroad Avenue
Mailing Address: PO Box 1029, Brookings Phone: 469-2111

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☐ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)

☒ Other (Please list) City 50th B/D Comm

1. Resident of City of Brookings since: Month: yes Year: yes
2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.)

KURY continues to be a long
standing support of community
affairs / Projects / Programs!

(Continued on back)

2. Continued: _____

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

Many ^(several) employees from our station wish to participate on this committee jointly but serving in one capacity membership.

4. Please list three references:

	NAME:	ADDRESS:	PHONE:
A.	Sharon Linden	City Hall	469-2163
B.	Les Cohen	Chamber	469-3181
C.	Rick Dentino		469-1284

5.

Signature

Kevin Bane / Linden

Date

11/13/00



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: GLORIA OSBORNE Date: 11/06/00

Physical Address: 247 Marine Drive Brookings

Mailing Address: P.O. Box 31, Brookings Phone: 541 412 1615

This is my application to serve on the following board or committee. Check one or more:

☐ City Council (4 year term, appointed by Council)

☐ Planning Commission (4 year term, appointed by Council)

☐ Parks and Recreation Commission (4 year term, appointed by Council)

☐ Systems Development Charge Review Board (4 year term, appointed by Council)

☐ Budget Committee (3 year term, appointed by Council)

☒ Other (Please list): Birthday Celebration

1. Resident of City of Brookings since: Month: Sept Year: 1978

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.)

I Love The City of Brookings
And this is an exciting opportunity to become
involved. I am currently very involved with

(Continued on back)

received
11.8.00

20
2. Continued: The Brookings Elks Lodge. I chair the Community Food Basket Program at Christmas and have for 7 years. I am a past President of B-H Booster Club and was very active with them for several years.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

I am a High School Graduate (1969) from St Mary's High School in Medford Oregon.

I work at New Vision Homes in Crescent City & Brookings and have for 8 1/2 years.

I am an avid fisherman and a Crummy Gofer. - But I try!

I have recently divorced & gone back to my Maiden Name. I used to be a Freshout.

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>Bob Hagboom</u>	_____	_____
B. <u>Francis Johns</u>	_____	_____
C. <u>Joan Rose</u>	_____	<u>541 469-2448</u>

5. Gloria Ashame
Signature

11/06/00
Date

Sharon Ridens

From: <cre84u@harborside.com>
To: <sharonr@brookingsor.org>
Sent: Saturday, October 28, 2000 8:14 PM
Subject: 50th Birthday Celebration

Sharon,

It was decided that I was to be the representative from the Parks and Rec Comm to the "Birthday Bash". You have my application on file if you can use that. If not, please let me know. It was felt that the Commission should be represented to help celebrate, and I have wanted to do something about the "Welcome to Brookings" signs and thought that this would be a great tie-in.

Thanks,
Nancy Shute

10/30/00



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

595 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Nancy Lee Shute Date: 7.18.00
Physical Address: 96378 Dawson Rd, Brookings, OR 97415
Mailing Address: same Phone: 541.469.3325

This is my application to serve on the following board or committee. Check one or more:

☐ City Council (4 year term, appointed by Council)

☐ Planning Commission (4 year term, appointed by Council)

☐ Parks and Recreation Commission (4 year term, appointed by Council)

☐ Systems Development Charge Review Board (4 year term, appointed by Council)

☐ Budget Committee (3 year term, appointed by Council)

☒ Other (Please list): City's 50th B/D Committee.

1. Resident of City of Brookings since: Month: 4 Year: 97

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.)

I believe it is up to every resident to contribute
to his or her community's "sense of place."

(Continued on back)

2. Continued: By serving on this Commission, I would be
working toward that goal. Parks and recreation
create a good feeling about the community
in which people live which in turn add to
community values.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

See attached

4. Please list three references:

	NAME:	ADDRESS:	PHONE:
A.	<u>Craig Mickelson</u>	<u>509 Chetco Ave</u>	<u>469-3123</u>
B.	<u>Richard Guyro</u>	<u>810 Chetco Ave.</u>	<u>469-4856</u>
C.	<u>Lee Mueser</u>	<u>561 F. 24th St.</u>	<u>469-7448</u>

5.

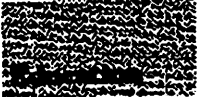

 Signature

 Date

96378 Dawson Road
Brookings, Oregon 97415

Phone 541-469-3325
Fax 541-469-4538
E-mail cros84u@harborside.com

Nancy Lee Shute

 **Memphis State University, BBA in Economics, 1981**
Memphis State University, MBA in Economics, 1982

 **1998 to present DAWSON HOUSE DESIGNS**
Owner. Interior Designer

Brookings, Oregon

- Residential and commercial design layout with specification for clients including new and remodel construction.
- Development and implementation of plans, material purchasing, hiring subcontractors, and overseeing work.

1992 to 1996 PRIVATE ECONOMIC CONSULTANT
Economic Consultant

Bend, Oregon

- General business consulting with emphasis on research and marketing.
- Subcontracted by Central Oregon Intergovernmental Council to write an Economic Analysis for the Oregon Regional Strategies for the State review process.
- Subcontracted by Central Oregon Community College to work with the Business Development Center.

1991 to 1992 CENTRAL OREGON ECONOMIC DEVELOPMENT COUNCIL, INC. **Bend, Oregon**
Marketing Economist

- Research and analysis on targeted sectors of growth.
- Developing strategies and materials to market to companies that met criteria.
- Total responsibility for all aspects of client relationships for the target markets.
- Formation of industry data base of local companies to service, supply and support new target industries.
- Develop community and business support for expansion of existing businesses.
- Formation of industrial land data base.

Interim Executive Director

- Tasks including the following: Management, Public Relations, Fiscal Reporting and Control, Marketing, and Strategic Planning.
- Utilized expertise in dealing with such issues as budgeting, marketing strategies for targeted industries, community relations, membership, formation of a venture capital group, and economic analysis.

1985 to 1991 ARCHITECTURAL ART GLASS
Owner and Manager

Miami, Florida

- Initial organization and implementation of all aspects needed for start-up company specializing in decorative structural glazing.
- Ongoing responsibility for all financial, management, and operational functions including policies, planning and budgeting.
- Worked with architects, designers, and general contractors in measuring, designing, specifying, fabrication, and installation.

1983 to 1985 DEAN WITTER REYNOLDS, INC. Miami, Florida
Portfolio Manager

- Marketing and Taxable Fixed Income portfolio management for financial institutions, credit unions, and retirement funds.

Trading Liaison

- Traded in-house funds between New York traders and all Florida retail brokers, as well as economic and financial forecasts to brokers and their clients.

Broker

- Mini-institutional and retail registered representative.
- Dealt with debt issue to structure various programs with financial institutions as predominant clients.

1981 to 1983 UNION PLANTERS NATIONAL BANK Memphis, Tennessee
Research Economist

- Built and maintained a financial database used for investment analysis for the Treasurer's Division.
- Designed software and statistical analysis systems for trading the Bank's portfolio.
- Wrote weekly economic Summary and Forecast.
- Assisted in strategic planning.

Commercial Loan Portfolio Evaluation Manager

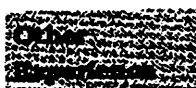
- Responsible for financial analysis and evaluation of Bank's Commercial Loan Portfolio's performance.

Personnel Analyst

- Structured and implemented Employee Stock Option Purchase Program and Health Program

1981 MEMPHIS STATE UNIVERSITY Memphis, Tennessee
Research Analyst

- Built and analyzed regression models using numerous computer forecasting and statistical analysis packages.
- Developed a state sales tax revenue projection model for the City of Memphis, Tennessee.



Other
 Member of the Regional Investment Board for Coos, Curry, and Douglas Counties.

Board of Directors of the Brookings, Oregon Chamber of Commerce, Business Outlook Conference Committee, and the Economic Development Committee co-chair.

Member of the Bend, Oregon Chamber of Commerce, and chair of the Economic Summit.

Graduate of the Leadership Bend and ultimately headed the program.

Spearheaded efforts for Central Oregon Venture capital for PacifiCorp.

Oregon Director for the Pacific Northwest Industrial Council.

Advisory panel member for Oregon Business Magazine.

Participated in Wharton Econometrics Seminars and Roundtable Discussion by invitation.

Mid-South Chapter of National Association of Business Economists Secretary.

Private Pilot, and did a skydive not even out of necessity!

CITY OF BROOKINGS

Wednesday, November 15, 2000
2000 League of Oregon Cities' Annual Conference



PRESS RELEASE

Mayor Bob Hagbom, City Councilors Larry Curry, Frances Johns, Lorraine Kuhn, Councilor Elect Rick Dentino, and City Manager Leroy Blodgett were in Portland November 10-12 for the League of Oregon Cities' 75th Anniversary Conference, where approximately 1,000 Oregon city officials attended work sessions and training seminars designed to help officials run their municipalities more effectively and to share common concerns and problem solving ideas. Over 40 sessions were offered, covering such topics as innovative financing for city services; technology and information systems; ethics and conflicts of interest; telecommunications; supporting our youth; transportation funding and policy; cutting employee health insurance costs; and many more. In addition, significant statewide issues were deliberated during the conference, allowing city officials to determine the League's policies on legislation for the legislative session which begins in January.

Also, during the conference weekend, Mayor Hagbom was elected to the Board of Directors for the Oregon Mayors Association. This appointment will give the City of Brookings statewide recognition and representation.

Among special guest speakers were:

- ▶ **Dr. Guion "Guy" Bluford**, NASA mission specialist and payload commander astronaut on four space shuttle missions and the first African American to fly in space (in 1983, aboard the Space Shuttle Challenger). Dr. Bluford shared his experiences in space, presenting a glance into the incredible world of space travel and demonstrating how technology has and will affect the future of our communities.
- ▶ **Caryn Tilton**, management consultant, facilitated a Councilor Training Workshop, giving insight on the topics of recruiting, interviewing and hiring new employees, managing performance, and taking corrective action.
- ▶ **Michael Rogers**, editor and general manager of Newsweek.com and a contributing editor for *Newsweek*, shared his expertise in a session entitled "Technology and the Future of Cities."

- ▶ Several panelists were on hand for a forum entitled "**Ballot Measure Mania!**", a topic in the forefront of the minds of city officials. A rousing exchange between panelists and audience members took place on the topic of Oregon's initiative process and the ballot measures which passed the election and their possible affects on cities in Oregon.

New This Year! - During this year's League conference, high school juniors and seniors gathered from across the state as the League formed its first-ever Youth Advisory Council. This new Council will meet several times each year to help guide the League's endeavors as it strives to meet the unique needs of today's youth and to mold our youth into strong future leaders.

This year's conference again, included the presentation of several awards. **Safety Awards** were presented to cities with the lowest injury frequency rates in 1999-2000, of which the **City of Brookings received the Silver Medal Safety Award** with an injury frequency rate of 2.26 with 43 Full-time employees. The **James C. Richards Award** and **Herman Kehrli Award** were presented to deserving city individuals who have demonstrated outstanding performance and contributions to the League and to cities in Oregon. **Awards for Excellence** were given to cities which have developed innovative programs to reduce costs, improve the quality of life, and increase the quality of municipal services. The **Civic Journalism Award** was presented to a deserving journalist for efforts in engaging citizens and encouraging the development of good public policy in Oregon. And, for the third year, the League and Oregon Public Broadcasting co-sponsored a **middle school poster contest** and **high school essay contest**. Students from around the state were awarded for their insight and creativity on the 75th Anniversary theme, "*Reflections: My City Then and Now.*" Winners received \$500 savings bonds.

NEWS MEDIA: FOR IMMEDIATE RELEASE

For further information on this release contact Sharon Ridens at Brookings City Hall at 469-2163, extension 204.

FAXED NOTICE SENT TO: Curry Coastal Pilot, KURY, KCRE, KPOD, KBSC-TV49, The World, The Triplicate, Curry County Reporter, Chetco Public Library, Port of Brookings-Harbor, Brookings-Harbor Chamber of Commerce, Brookings-Harbor School District, SWOCC, Brookings Police Department, City Council, posted at City Hall. DATED: 11/15/00

*The League of Oregon Cities and
City/County Insurance Services
proudly present this*

*Silver Medal Safety Award
to the
City of Brookings*

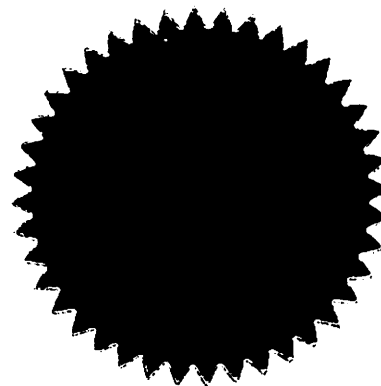
Injury frequency rate: 2.26 in FY 99-00 with 43 Full-time employee(s)

Richard C. Townsend

Richard Townsend, Executive Director, LOC



Noel Klein, Executive Director, CIS





Staff Report

To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Date: November 16, 2000
Re: Finance Director Recruitment

BACKGROUND

We advertised for the position of Finance Director/Recorder in the Pilot, World and Oregonian newspaper and the League of Oregon Cities and Government Jobs web pages.

We have received 12 applications for the Finance Director/Recorder position. After briefly looking at the resumes, I believe we have some qualified candidates. Mayor Hagbom, Councilor Kuhn, Lee Musser and I will narrow the field to 3-4 candidates for interview and forward those resumes to all councilors. That same team will conduct the interviews sometime between now and December 1st. The final recommendation will be brought to the December 11th council meeting for approval.

RECOMMENDATION

No action necessary



Staff Report

To: Mayor Hagbom & City Councilors

From: Leroy Blodgett, City Manager

Date: November 15, 2000

Re: Interfund Loan

BACKGROUND

In the beginning of the fiscal year, the City hopes to have enough reserve in the General Fund to cover expenditures until property tax revenue is received in December. In most past years that has been possible. However, due to some large capital expenditures and unexpected expenses the General Fund will run short before property tax receipts are received from the County.

A resolution is included in your packet to approve an interfund loan in an amount not to exceed \$250,000 until property tax receipts are received. The loan will be from the General Reserve Fund to the General Fund. By law, we must charge interest on an interfund loan although it is all City money. The current interest rate set by Local Governments Investment Pool is 6.55%. We will have an updated interest rate at the council meeting.

The resolution allows the loan for a term ending March 31, 2001. However, the loan will be paid as soon as enough property tax revenue is received, probably in January 2001. In the mean time all unnecessary spending of General Fund expenditures has been froze.

RECOMMENDATION

Approve Resolution No. 00-R685 – A RESOLUTION TO APPROVE AN INTERFUND LOAN TO FINANCE ESSENTIAL GENERAL FUND OPERATIONS PENDING PROPERTY TAX RECEIPTS.



CITY OF BROOKINGS

POLICE DEPARTMENT

Ken Lewis, Chief of Police



898 Elk Drive,
Brookings, Oregon 97415

Phone (541) 469-3118
Fax (541) 412-0253
police@brookingsor.org

TO: Mayor
City Council

THROUGH: Leroy Blodgett, City Manager

FROM: Ken Lewis, Chief of Police *KPL*

SUBJECT: LIQUOR LICENSE

DATE: Oct 24, 2000

Attached for your consideration are copies of a liquor license from:

Trade name: The Prime House
702 Chetco Ave
P.O. Box 7170
Brookings, Or 97415

Licensee: Vidal Soberon
Jody L Soberon

The Police Department has reviewed the request and has no objections to the granting of the license.

Mjc\council.pkt

"Home of Winter Flowers"

APPLICATION

STATE OF OREGON
OREGON LIQUOR CONTROL COMMISSION

Return To: OLCC

1360 Virginia
N. E. - 11. 6. 11. 70
974170

GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

(THIS SPACE IS FOR OLCC OFFICE USE)	(THIS SPACE IS FOR CITY OR COUNTY USE)
<p>Application is being made for:</p> <p><input checked="" type="checkbox"/> DISPENSER, CLASS A</p> <p><input type="checkbox"/> DISPENSER, CLASS B</p> <p><input type="checkbox"/> DISPENSER, CLASS C</p> <p><input type="checkbox"/> PACKAGE STORE</p> <p><input type="checkbox"/> RESTAURANT</p> <p><input type="checkbox"/> RETAIL MALT BEVERAGE</p> <p><input type="checkbox"/> SEASONAL DISPENSER</p> <p><input type="checkbox"/> WHOLESALE MALT BEVERAGE & WINE</p> <p><input type="checkbox"/> WINERY</p> <p>OTHER: _____</p>	<p>NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.</p> <p>THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY</p> <p>COURT OF _____ (Name of City or County)</p> <p>RECOMMENDS THAT THIS LICENSE BE: GRANTED _____</p> <p>DENIED _____</p> <p>DATE _____</p> <p>BY _____ (Signature)</p> <p>TITLE _____</p>

CAUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:

- 1) KEON SORREAN 2) GEOFFREY L. WATSON (AKA Jody)
- 3) _____ 4) _____
- 5) _____ 6) _____

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Present Trade Name THE PRIME HOUSE3. New Trade Name _____ Year filed _____
with Corporation Commissioner4. Premises address 702 CHATEAU DR BROOKINGS OREGON 97415
(Number, Street, Rural Route) (City) (County) (State) (Zip)5. Business mailing address PO BOX 7170 BROOKINGS OREGON 97415
(P.O. Box, Number, Street, Rural Route) (City) (State) (Zip)6. Was premises previously licensed by OLCC? Yes X No _____ Year 19937. If yes, to whom: KEON SORREAN Agency Colange Type of license: CC DA8. Will you have a manager: Yes _____ No X Name _____
(Manager must fill out Individual History)9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes _____ No X10. What is the local governing body where your premises is located? Brookings Curry County
(Name of City or County)11. OLCC representative making investigation may contact: KEON SORREAN (Name)
214 EXPRESS ST. BROOKINGS, OR (Address) (541) 460-2808 (Tel. No. — home, business, message)

CAUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant(s) Signature
(In case of corporation, duly
authorized officer thereof)

RECEIVED

OCT 25 2000
S. C. C. 514
CITY OF BROOKINGS

Original —
Local Government


DATE 01/07/00

- 1) _____
- 2) GEOFFREY L. WATSON
- 3) _____
- 4) _____
- 5) _____
- 6) _____

Memo



To: Mayor, City Council
From: Leroy Blodgett, City Manager
Date: November 15, 2000
Subject: December meeting dates



After a review of our scheduled meetings during December, I noted the second meeting of the month falls on Christmas Day, a holiday for the employees of Brookings, and further discussed this issue with Mayor Hagbom, including the possibilities of Councilors & staff being out of town due to the holidays,

Therefore, Bob will be suggesting Council reschedule or cancel the second regularly scheduled meeting of December 25, 2000. If no meeting is rescheduled for December, our next meeting would be Monday, January 8, 2001 at 7:00PM in the Council Chambers of City Hall.

TO: Mayor, City Council

FROM: Leo Lightle, Community Development Director
LBL

SUBJECT: Fencing for the new shop area
(shop area, equipment storage,
parts and pipe storage, material storage
area, and public works office)

Community Development Department

Building Planning Public Works
Water Wastewater

Memorandum

DATE: November 14, 2000

Recommendation: The City Council authorize the calling for bids for fencing the new shop area which includes vinyl fencing plus chain link fencing.

Background: The city shop area is a long range investment in land, fencing, storage area, office and shop areas. Staff reviewed the cost of materials and maintenance as well as up-front costs and "how the fence looks."

The shop area is located in an area near and on the way to residential housing. Therefore with the proximity to residential areas and the community encouraging "dressing up" the business areas, staff recommends the use of two types of fencing. The use of vinyl-clad fencing on street frontage and chain link fence with slats on non-street frontage areas. Landscaping will also be utilized.

STAFF REPORT
PROUD
(Positive Revitalization of Urban Downtown)
October 30, 2000

In 1998 the City Council, recognizing the need to revitalize the older downtown commercial area and the opportunity that the Highway 101 couplet will create, established a committee to begin the redevelopment process.

PROUD is made up of property and business owners within the study area, representatives from Businesses for A Better Brookings, which was founded to begin the process of beautifying the city, citizens from outside the proposed study area, utility providers, a representative from the City Council and Planning Commission, the Chamber of Commerce, a representative from ODOT, and city staff. PROUD held its first meeting in September 1998 and has worked continuously through the preparation of this report.

PROUD's first task was to establish the boundaries of the study area. In this process two areas were defined. The first included essentially all of the commercial area within the city. The second was the "core" area in which the need for revitalization was the strongest and the focus of the effort would be concentrated. The "core" area was defined as including the first tier of lots on the north side of Highway 101 to Railroad Street on the south and from Center Street on the west to Alder Street on the east—essentially the entire older commercial area. This area is identified by PROUD as the "Brookings Town Center."

The second task for the committee was to develop a vision statement which would provide the goals and objectives to be accomplished through the process of revitalization. The committee adopted the following vision statement:

"In 2010 Brookings downtown offers an interesting and rewarding pedestrian experience while presenting a wide variety of goods and services to both residents and tourists. This area reflects community pride, history, and prosperity through attractive, well kept businesses, signage and landscaping. The public areas in downtown encourage people to park their cars and walk around and include convenient and well maintained parking lots, streets, sidewalks and underground utilities. The downtown is a vital retail hub which reflects a real "home town" atmosphere enjoyed by everyone."

Based on the vision statement, five objectives were identified for further research and investigation:

- An inventory of the core area to:
 - * Determine the value of current development within the study area.
 - * Identify buildings that are candidates for redevelopment or removal and in turn may be purchased by the city for parking lots or other facilities.
 - * Provide a list of businesses within the study area and identify the types of new businesses that we may want to recruit for the area.
- Identify funding sources and mechanisms to finance the projects identified in that study.

- Review exiting city ordinances to:
 - * Determine what, if any, roadblocks or disincentives are built into the ordinances, which discourage new development, redevelopment or the conversion of non-conforming uses to commercial uses in the core area.
 - * Review existing zoning ordinances to determine if it is desirable to create an entirely new zone for the core area.
- Review the status of the exiting infrastructure within the core area and determine what repairs would be necessary and to look at the feasibility of undergrounding electrical and communications facilities.
- Establish the attributes of a "Pedestrian Friendly" downtown so as to proceed toward that end.

Subcommittees consisting of PROUD Committee members and in some cases other city staff, were created to pursue each of the objectives identified from the vision statement. The report from each subcommittee is provided in your PROUD report.

Simultaneously with the startup of PROUD, city staff also began working with the Oregon Downtown Development Association (ODDA), a state funded, non-profit, agency. ODDA offers matching fund grants to client cities to develop redevelopment strategies for depressed areas. With matching funds provide by the city,, business owners (through Businesses for A Better Brookings), and the Brookings Harbor Chamber of Commerce, the city obtained a grant for a study of this area. ODDA staff and consultants came to Brookings, interviewed many business and property owners, the Chamber Executive Director and city staff and ultimately produced a document with suggested development strategies for the core area and other suggestions for city wide pedestrian facilities.

PROUD reviewed and discussed the various recommendations in the ODDA report and has accepted the concepts as a possible redevelopment scenario. The full ODDA report is attached to your report as Appendix A.

The city, through a grant from the state's Transportation Growth Management Program (TGM), hired a consultant, Otak, to work with the Ordinance Review Sub-committee. Otak also provided an estimate of the parking needs within the Town Center Area, provided a ratio of residential to commercial land for a mixed use development scenario and provided a model zoning ordinance designed to accomplish the general development concept PROUD was considering. The complete Otak report is attached to your report as Appendix B.

A time line was then created incorporating the findings and recommendations from the various sub-committees providing a chronological sequence of events and actions from implementation through completion.

RECOMMENDATION

Staff is recommending **ADOPTION** of the PROUD Document and direction to staff to proceed with implementation.

A COPY OF THE PROUD REPORT MAY BE REVIEWED AT THE PLANNING DEPT.
IN CITY HALL, 898 ELK DRIVE, BROOKINGS, OR 97415

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
October 9, 2000
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:03 PM.

II. PLEDGE OF ALLEGIANCE

Led by Councilor Lorraine Kuhn

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, and Lorraine Kuhn, a quorum present.

Council Absent: Councilors Keith Pepper and Frances Johns, excused

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot

Other: ODOT District 7 Assistant District Manager Lee Sparks, Chamber of Commerce Executive Director Les Cohen, Chamber President Richard Gyuro, Oasis Shelter Board President Karolyn Pieren, five VIPS (Volunteers in Police Service) present, and approximately 21 other citizens

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Announcements

1. Special recognition to Police Department from State of Oregon Parks and Recreation Department

Mayor Bob Hagbom read a special recognition letter from the Oregon Parks and Recreation Department praising and thanking the Brookings Police Department and it's "excellent staff" for it's responses and services to the

City throughout the year, and more specifically a thank you to VIPS (Volunteers in Police Service) for their helpfulness with our "kids without bicycle helmets" problems. VIPS representative Doug Johnson, Assistant Director, provided a detailed semi-annual report (copy provided as a part of these minutes) for the Council detailing the activities preformed by the VIPS from January 1 through June 30, 2000. On behalf of all the VIPS volunteers, Johnson stated it has been a pleasure to assist the Brookings Police Department and all citizens of the community. He also gave special "THANKS" to Officer Barbara Palicki for her professionalism and guidance.

B. *Proclamations*

1. *Domestic Violence Awareness Week in Brookings - October 15 through 21, 2000*

Mayor Hagbom proclaimed October 15 through October 21, 2000 as Brookings Domestic Violence Awareness Week and urged all citizens to participate actively to eliminate the use of personal and institutional violence against women and children. Oasis Shelter, Inc. Board President Karolyn Pieren received the proclamation from Mayor Hagbom.

V. PUBLIC HEARING

There was no public hearing.

VI. SCHEDULED PUBLIC APPEARANCES

There was no scheduled public appearances.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Executive Director Les Cohen happily advised Council, the Chamber had received the state permit for hanging the seasonal holiday lights/banners on US Hwy 101. He also noted the Chamber's Marketing and Promotions Committee, had suggested sponsoring a "Community Christmas Tree," at the main entrance of the Brookings Post Office. Linda Kelley of the Banana Belt Trading Company has approached Brookings Postmaster Bob Boicoff with the idea and he is receptive. Council expressed this as being a good idea. Staff will respond will necessary guidelines and requirements.

2. *Businesses for a Better Brookings*

No report was provided.

3. *Port of Brookings-Harbor*
No report was provided.
4. *Parks & Recreation Commission*
No report was provided.
5. *Council Liaisons*
Councilor Lorraine Kuhn reported her exciting and positive experience by attending the recent Planning Commission meeting

- B. Unscheduled*
Richard Calkins, 941 Helen Lane, Brookings, commented on Councilor Pepper's comments at last Council meeting.

ODOT District 7 Assistant District Manager Lee Sparks, 3500 Stewart Parkway, Roseburg, Oregon, gave special recognition to Barbara DeMoss and the Brookings-Harbor Garden Club for their extremely fine work at the Welcome to Oregon sign at the Oregon/California Border. Mayor Hagbom again thanked and appreciated ODOT for their continued successful working relationship for both the state and community.

VIII. STAFF REPORTS

A. City Manager

1. *US Hwy 101 speed limit investigation report*
City Manager Leroy Blodgett provided the background and alternatives regarding the speed limit investigation north of town on US Hwy 101. Blodgett recommended the Council direct the City Manager to request ODOT to extend the 35 MPH speed limit on US Hwy 101 at the north end of the City to a point where the city limits crosses the highway. Discussion ensued. Mayor Hagbom reassured Council and audience the increased patrol would be continued and maintained specifically in that area.

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to direct the City Manager to request ODOT 35mph speed limit to just north of Harris Heights Road, where the city limits crosses US Highway 101 at the north end of the City.

2. *Designation of Voting Delegate at League of Oregon Cities Annual Business Meeting*
City Manager Blodgett reported the Council needed to select a delegate for voting purposes at the upcoming Annual League of Oregon Cities Conference, November 10 - 12, 2000, in Portland.

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to authorize Mayor Bob Hagbom as the voting delegate and Council President Larry Curry as the alternate at the upcoming League of Oregon Cities Annual Business Meeting in November 2000.

3. *ODOT Maintenance Agreement*

ODOT District 7 Assistant Director Lee Sparks provided the proposal for ODOT and the City to enter into a "Flexible Service Maintenance Agreement", another effort to collaborate with ODOT. Having such an agreement would allow the State and the City to share resources. Each party would be responsible to reimburse the other for actual expense, so there is no loss for providing a service. The agreement would not commit either party to provide a service, if they cannot easily do so. City Manager Blodgett and staff recommended Council approve the agreement as presented.

Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the ODOT Maintenance Agreement as presented.

4. *Election to include accrued sick leave in the retirement calculation for employees*

City Manager Blodgett explained that the City has not made the election for accrued sick leave to be a part of the PERS retirement calculation, which is required. This issue came to the forefront in reviewing the union contract for our police department. Therefore, for the police union employees the election needs to be made to include accrued sick leave so the PERS administrative process is consistent with the contract requirements. Staff noted in their recommendation, it has been the practice of the City of Brookings that benefits are identical between union and non-union employees, and that with our cap of 576 hours, it is unlikely the sick leave accrual will have an impact on either the retirement calculation or the PERS rate. Blodgett and staff recommended approval to make the election.

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to approve the City make an election to include accrued sick leave in the retirement calculation for employees.

City Manager Blodgett informed Council he would be attending a telecommunications conference in Bend this next week. Mayor had planned to attend, but will be unable, so Commissioner Nancy Shute from Parks & Recreation Commission will be attending in his place. They will return with a report.

B. Community Development Department

1. Awarding bid for skid steer loader

On behalf of Community Development Director Leo Lightle, City Manager Blodgett reviewed the bids for a skid-steer loader opened on Friday, October 6, 2000 at 2:00 p.m. in the City Council Chambers and provided the staff's recommendation of purchasing the new unit from Hyster Equipment for \$15,380.00 (copy provided as a part of these minutes).

Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously to award the bid to Hyster Equipment for the skid-steer loader in the amount of \$15,380.

2. 2000 Fund Exchange Agreement

City Manager Blodgett explained the 2000 Fund Exchange Agreement and it's current status, making a recommendation Council approve the contract with ODOT referred to as the 2000 Fund Exchange Agreement. Minimal discussion ensued.

Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the contract with ODOT referred to as the 2000 Fund Exchange Agreement, Oak Street from Spruce to Railroad Street, as presented.

City Manager Blodgett reminded Mayor Hagbom and Council of the City of Brookings' 50th Birthday Committee and the need to produce a press release this next week asking for volunteers. Blodgett requested Mayor Hagbom appoint Councilor Lorraine Kuhn as the chairperson. Kuhn agreed.

C. City Attorney

1. Approval of City Manager Contract

Mayor Hagbom referred this agenda item to City Attorney John B. Trew, due to email received today from citizen Vicki Nuss. Trew responded to her questions regarding the City Manager's contract. He also agreed section 5 regarding disability was not applicable and recommended it be deleted. Mayor Hagbom commented on Trew's answers to Nuss and asked for additional comments. Nuss made few comments to Trew's responses. However she did approach the Council for further comments regarding the \$15,000 severance pay. (Vicki Nuss of 808 Pioneer Road, Brookings) Mayor Hagbom, Council, and City Attorney Trew responded.

Richard Calkins of 941 Helen Lane, Brookings stated he appreciated Nuss's

time involved in going through the city manager's contract. Blodgett responded he had similar contracts in the cities of North Bend and Myrtle Creek and noted most contracts have a larger severance pay.

Councilor Kuhn stated and reminded the audience that "we've worked hard on this contract. It has not been something put together overnight - we couldn't have possibly put one together on his first day or week of job. That's not reality!" It was noted, because of now having a city manager contract in place, we will not have to start from "square one" next time.

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to authorize Mayor Hagbom to sign the proposed employment contract with the City Manager on behalf of the City, as presented, with the exception of deleting Section 5.

Mayor Hagbom noted he had received written statements from Councilor Keith Pepper and Councilor Frances Johns in support of the contract and it's contents.

IX. CONSENT CALENDAR

- A. *Approval of Council Meeting Minutes*
 - 1. *Minutes of September 25, 2000, Regular Council Meeting*
- B. *Acceptance of Parks and Recreation Commission Minutes*
 - 1. *Minutes of August 24, 2000, Regular Commission Meeting*
- C. *Acceptance of Planning Commission Minutes*
 - 1. *Minutes of September 5, 2000, Regular Commission Meeting*
- D. *Approval of Vouchers (\$291,010.23)*

(end Consent Calendar)

Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the consent calendar as printed.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. *Ordinances*
There were no ordinances.
- B. *Resolutions*
There were no resolutions.

XI. REMARKS FROM MAYOR AND COUNCILORS

A. Council

There were no further comments from Councilors

B. Mayor

Mayor Hagbom thanked Councilor Kuhn for accepting the appointment of Chairperson to the City's 50th Birthday Celebration Committee. He again thanked the Chamber for the Community Christmas Tree idea, which will allow citizens to take advantage of an opportunity to get downtown to see our new post office.

XII. ADJOURNMENT

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 8:17 PM.

Respectfully submitted:

Bob Hagbom
MAYOR

ATTEST:

Gail L. Hedding
Finance Director/Recorder

46
*Handed
out @
miley
10/9/00*

To: Distribution List

Fr: Board of Directors

Re: Semi-Annual Report

1. The attached documents identify the activities preformed by the Volunteers in Police Service from 1 January 2000 through 30 June 2000. We hope to increase our productivity in the second half of the year.
2. On behalf of all volunteers it's been a pleasure to assist the Brookings Police Department and all citizens of the community.
3. We also would like to give special THANKS to Officer Barbara Palicki for her professionalism and guidance.

Marilyn Wood
Director

Doug Johnson
Asst. Director

Enos Muniz
Director At Large

Ruth Carter
Treasurer

Tom Reed
Secretary

VACATION CHECKS

To determine the number of vacation checks per month I took the first day of the vacation check only. Understanding that most vacation checks were over one month in duration.

Total Vacation Checks: 34 (Different Addresses)

The average length of the vacation check was 23 days

The shortest: 2 Days

The longest: 120 days

During the first six months we had no forced entries or break-ins at any of the homes.

On two occasions we found doors that were unlocked.

PATROL

MILES BREAKDOWN

Total Miles driven: 2230

Average miles driven on patrol: 31 Miles

PATROL BREAKDOWN

Total patrols conducted: 71

Average patrols per month: 11

Lowest month: January 2000 7 patrols

Highest month: June 2000 21 patrols

HOUR/PERCENT BREAKDOWN

DESCRIPTION	HOURS	PER CENT
Meetings	140	10
Patrol	558	42
Meals On Wheels	62	5
Eddie Eagle	120	9
Special Events	104	8
Evidence Room	58	4
Safety City	60	4
SUB TOTAL	1102	82
Admin		
Office Work		
Fundraising		
Fingerprinting		
Training		
School Programs		
Public Relations		
Traffic Control		
Translate		
SUB TOTAL	236	18
GRAND TOTAL	1338	100

TRAFFIC WARNINGS ISSUED

Total warnings issued: 22 (started April 5, 2000)

Red Zone 2

Yellow Zone 14

Wrong Way 4

Handicap 2

TO: Mayor, City Council
FROM: Leo Lightle *for by [signature]*
Community Development Director
DATE: October 6, 2000
ISSUE: Bids for skid-steer loader

Community Development Department



51
handled
out
@
10/9/00
into

Bids were opened Friday, October 6, 2000, at 2:00 p.m. in the City Council Chambers.

When comparing all bids, a new machine, because of the allowed government discount, becomes the best value for the city.

The low bid was from Prime Equipment Rental which had a note about negotiating the cost of the paint job and the forks which were bid as an estimate. Their price, which included an estimate was \$14,800

The next low bid was from Hyster Equipment for a new loader which included a one-year warranty \$15,380

The next bid, from Central Equipment which had two bigger units but larger than we need, listed a new 2000 Case 1840 \$16,999
and a 1999 Case used for \$400 more. \$16,995

The last bid from Hessel Tractor Equipment was for a new John Deere \$20,010

The lowest bid had a portion of the bid that was an estimate, and included 800 rental hours on the equipment. Rental hours can be hard hours on the machine.

Staff therefore will recommend purchasing the new unit from Hyster Equipment for \$15,380.

RECOMMENDATION: The City Council award the bid to Hyster Equipment for the skid-steer loader for \$15,380.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
October 23, 2000
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:03PM.

II. PLEDGE OF ALLEGIANCE

Led by Councilor Frances Johns

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Frances Johns, and Lorraine Kuhn, a quorum present.

Council Absent: Council President Larry Curry and Councilor Keith Pepper, excused

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, Finance Director/Recorder Gail Hedding, Community Development Director Leo Lightle, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot

Other: Chamber of Commerce President Richard Gyuro, Vice President of Businesses for a Better Brookings Augie Kofoet, General Manager of Curry Transfer & Recycling Pete Smart, and approximately 12 other citizens

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Appointments

1. Appointment of Council Advisory Committee for celebrating the city's 50th Birthday

Mayor Hagbom announced the following appointments to the newly formed Council advisory committee for celebrating the city's 50th Birthday in July of 2001. They are: Andy Drago, John Schnase, Paul Prevenas,

Rick Dentino, and Joyce Reynolds. The Council, desiring a larger committee in number, decided to continue the application process through November 13, 2000. (Volunteer applications are part of these minutes)

Councilor Kuhn moved Councilor Johns seconded, and the Council voted unanimously to accept the five volunteer applicants to the Council advisory committee for the City's 50th Birthday Committee: Andy Drago, John Schnase, Paul Prevenas, Rick Dentino, and Joyce Reynolds; and to continue the application process for an additional three weeks.

Hagbom thanked the committee appointees for volunteering for a monumental event.

V. SCHEDULED PUBLIC APPEARANCES

A. Cleanup Month Results - report from General Manager Pete Smart of Curry Transfer & Recycling

General Manager Pete Smart of CTR presented the figures to the Council for the recent Fall Clean-Up Month - totaling a savings of over \$5,855, to the community citizens. He continued by explaining the new DEQ restrictions on receiving treated wood products. Mayor Hagbom and Council thanked Smart for helping our beautiful community not only financially, but in making it a prettier place to live. (CTR's report is part of these minutes)

B. Brookings-Harbor Youth Association Annual Report - Director Heather Weckler
 Director Heather Weckler of 1221 Collis Lane, Brookings reviewed the Brookings Harbor Youth Center's annual report and thanked all the citizens of our community for the goods, services, monies, and people who have dedicated their time and energies to the youth center. Weckler stated they've made "connections" with the youth, and that was the goal. She noted their lease is ending at the end of year, and the association is going to close and do some re-organizing and planning for the future. Weckler said the building is available, but they will probably not renew the lease. In the re-organizing process they are still looking for more board members, of which they have three of the necessary five. (The annual report was handed out at the meeting and is part of these minutes).

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Chamber President Richard Gyuro of 276 Allen Lane, Brookings informed Council of the Chamber's recent activities, including their support to the Brookings Harbor High School Booster Club by running the snack shack during the football game and the October 26th Leadership Classes sponsored by Chamber & SWOCC - with 9 students-good turn out. Gyuro apprized Council that Executive Director Les Cohen will be attending meetings with 7 other city chambers so as to market our area together, informing tourists of the area as a "region" to visit, not just one destination for one night. Their discussion and decisions will include brochures and various advertising programs. He also reminded Council of the upcoming annual TV auction slated for the weekend of November 4th through 5th, 2000, being broadcasted from Elks. Gyuro thanked the City for sponsoring an auction information board.

2. *Businesses for a Better Brookings*

Augie Kofoet of 787 Ransom, Brookings, advised B4BB now had 300 flags sponsored and 400 holes. He asked for the Council to consider funding their organization from the bed tax. Mayor Hagbom reminded Kofoet the contract review would be next June as previously reported. Kofoet provided a brief report on the Spruce Street Market to Council.

3. *Port of Brookings-Harbor*

There was no report.

4. *Council Liaisons*

Councilor Johns gave a report on her recent cruise and trip to the east coast and Canada

Councilor Kuhn went to the Port of Brookings-Harbor meeting and was extremely impressed with all the activities happening. She noted seeing plans for proposed hotel conference center and many other beautiful great ideas for all of us to enjoy.

Mayor Hagbom noted he had seen the preliminary plans at the port regarding the hotel conference center and shares excitement for a destination hotel bringing a lot of people into our community, keeping them here for a couple extra days. Hagbom continued to offer the city's assistance.

B. Unscheduled

Mayor Hagbom recognized and welcomed the new *Curry Coastal Pilot* Editor Scott Graves to his first Council meeting.

VII. STAFF REPORTS

A. Finance Department

1. New payment option for utility customers

City Manager Leroy Blodgett reported on behalf of Finance Director Gail Hedding, the City will be expanding its payment options to utility customers effective December 2000. He noted some staff and council are being used willingly as "guinea pigs" for the first month.

B. City Manager

1. Rural Futures Form (RFF) Telecommunications Conference Report

City Manager Blodgett reported on the Telecommunications Conference he recently attended with Parks and Recreation Commissioner Nancy Shute, Gold Beach's *Curry County Reporter's* Bob VanLeer. Shute, also present and residing at 96378 Dawson Road, Brookings noted the conference was an excellent format and provided much needed information for now and the future. She stated we have been working to get some type of broad band services throughout the county because of several high-tech businesses in our community, including the college, which are in great need of it. One business is considering moving, because it is getting more difficult to maintain it's business without the broad band services.

2. Dates for November meetings

City Manager Blodgett reviewed the unusual increase of meeting dates for the month of November due to city, county, and League of Oregon Cities Conference meetings and suggested changing the regular common council meeting dates. It was decided to have only one council meeting during November and to schedule it for November 20, 2000.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to cancel the Common Council Meetings of November 13 and 27, 2000, and to have only one Common Council Meeting on November 20, 2000, at 7:00 PM in the Council Chambers of City Hall.

3. *Attendance of newly elected officials to LOC Annual Conference*
City Manager Blodgett discussed the recent request from City Official Candidate Vikki Nuss regarding attending the LOC Annual Conference. He explained the current status and costs to add arrangements for candidates that would win the election and recommended Council allow for it. Mayor Hagbom explained different communities handle this in a variety ways. Blodgett continued with providing a draft letter and attachments to be mailed to all candidates, should Council desire.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to direct staff to make the necessary arrangements for City Council candidates to attend the LOC Annual Conference in the event they win their election.

Blodgett also informed Council the Chamber's volunteer project for a Community Christmas Tree was still being processed via the department head approvals.

He also announced regrettably the resignation of Finance Director/ Recorder Gail Hedding, who was out of town, by reading her letter, effective November 10, 2000. Blodgett advised advertisements are being created and will be out this week. He hoped to have an ordinance recommendation for a change in the Finance Director/Recorder job description, by next council meeting. Mayor Hagbom made comments on such a recommendation.

VIII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of, October 9, 2000, Regular Council Meeting

(end Consent Calendar)

Due to attendance, it was Council's consensus, supported by Mayor Hagbom, to continue the consent calendar to the next meeting.

IX. REMARKS FROM MAYOR AND COUNCILORS

A. Council

There were no further remarks.

B. Mayor

Mayor Hagbom reminded Council of the meeting changes and that the City's meetings would not be used for political purposes. He also reminded everyone to get out and vote!

XII. ADJOURNMENT

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to adjourn the meeting at 7:50 PM.

Respectfully submitted:

Bob Hagbom
MAYOR

ATTEST:

Gail L. Hedding
Finance Director/Recorder



City of Brookings
Phone (541) 469-2163
FAX (541) 469-3650
E-mail - www.brookingsor.org
898 Elk Drive + Brookings, OR 97415

59
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APPLICATION TO SERVE ON A CITY OF BROOKINGS
COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: ANDY DRAGO Date: 10-23-00

Physical Address: 96344 Dawson Rd. Brookings, OR 97415

Mailing Address: SAME Phone: 469-3834

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
- ☐ Planning Commission (4 year term, appointed by Council)
- ☐ Parks and Recreation Commission (4 year term, appointed by Council)
- ☐ Systems Development Charge Review Board (4 year term, appointed by Council)
- ☐ Budget Committee (3 year term, appointed by Council)
- ☐ Other (Please list): 50th BIRTHDAY CELEBRATION

1. Resident of City of Brookings since: Month: 3 Year: 1987

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) BEEN INVOLVED IN SHOW

BUSINESS FOR 50 YEARS - BUILT THE PERFORMANCE
ARTS CENTER - ON THE BOARD OF DIRECTORS FOR

(Continued on back)

2. Continued: 11 YEARS. HELPED THE CITY OF SANTA MONICA
CELEBRATE THE 100th BIRTHDAY - HELPED DESIGN
THE BAND SHELL IN AZALEA PARK - WORKED
IN STARTING DRAMA GROUP AT HIGH SCHOOL

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

HIGH SCHOOL GRAD. - SERVED IN NAVY - WORKED
FOR SERVISOFT WATER SERVICE FOR 28 YEARS -
HAD MY OWN BUSINESS IN HOME MAINT. 22 YEARS
CHARTER MEMBER OF CHETCO PELICAN PLAYERS
BUILT MANY FLOATS FOR THE AZALEA PARADE.
HAVE BEEN INVOLVED IN MANY OTHER
COMMUNITY EVENTS.

4. Please list three references:

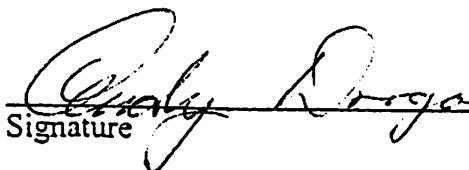
NAME:

ADDRESS:

PHONE:

- A. JOYCE REYNOLDS 15780 PELICAN BAY DR 469-5838
 B. ELDON GOSSETT 1012 EASY ST 469-6778
 C. LEO BRUEGGEMAN 95800 CAPE FERRO 469-0810

- 5.


 Signature

10-23-00
 Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

89S Elk Drive + Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: John H. Schanase Date: 10/18/00
Physical Address: 9445 N. BANK RD CHETCO/BROOKINGS
Mailing Address: SHINE Phone: 469-9219

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
☐ Planning Commission (4 year term, appointed by Council)
☐ Parks and Recreation Commission (4 year term, appointed by Council)
☐ Systems Development Charge Review Board (4 year term, appointed by Council)
☐ Budget Committee (3 year term, appointed by Council)

☒ Other (Please list): CITY COUNCIL ADVISORY COMMITTEE
FOR MULTITUDE COOPERATION

1. Resident of City of Brookings since: Month: 11 Year: 92

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) GEN. KNOWLEDGE, ADVERTISING,
WORKING + HAVE THE BIGGEST MOUTH
IN BROOKINGS - EXCEPT FOR RENE!

(Continued on back)

2. Continued: I AM THIRTY TWO KNOWN &

NO WANTS OR VARIANTS. NEGATIVE
RESULTS FOR ANY INFECTIOUS DISEASES.
IT ENTERS THE HEART OF PEOPLE AND WOULD
LOVE TO BE IN ON THE BIG PARTY.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

45 YEARS OLD, MARRIED 13+. 16 YRS.
COLLEGE-MARKING, ADVERTISING, ELECTRONICS.
(ED) IN 1972. HONORABLE DISCHARGE
U.S. C.G. - RADICMAN, SHIP OPS.
EMPLOYMENT: RADIO - NIGHT D.J. TO
GEN. MGR., CHIEF ENGINEER TO SALES
MGR. TALK SHOW HOST, NEWS DIRECTOR,
OCCASIONAL BREAKS FROM RADIO INCLUDE:
CAR SALES - MISERABLE FAILURE! M.P. MKTNG
FOR INT'L MOUNTAIN GEARHOUSE CO. - MADE
LOTS OF \$ - STATES IT. RADIO - 12 STATIONS
26 YEARS

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>MR. HEINRICH</u>	<u>9425 PERRILL</u>	<u>469-2454</u>
B. <u>LARRY GOODMAN</u>	<u>COOS BAY</u>	<u>?</u>
C. <u>BENE HUTZEL</u>	<u>C.C. - KORE</u>	<u>500-122-5273</u>

5.

Signature

Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

398 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Paul Prevenas Date: 10/20/2000

Physical Address: 554 Fern Avenue, Brookings OR 97415

Mailing Address: same as above Phone: 469-7443

This is my application to serve on the following board or committee. Check one or more:

☐ City Council (4 year term, appointed by Council)

☐ Planning Commission (4 year term, appointed by Council)

☐ Parks and Recreation Commission (4 year term, appointed by Council)

☐ Systems Development Charge Review Board (4 year term, appointed by Council)

☐ Budget Committee (3 year term, appointed by Council)

☒ Other (Please list): Committee to Plan City's 50th Birthday Celebration

1. Resident of City of Brookings since: Month: _____ Year: See note on reverse

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) As Superintendent of the Brookings-Harbor

School District, I would like to serve on this Committee to insure that
people(students in school) are involved with this event to the fullest

(Continued on back)

2. Continued: practical extent.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

Although I live just outside the City limits, my position as Superintendent ties me very closely to activities involving the City of Brookings. I have served as Superintendent since 1996, and am involved with a number of other organizations in the community, including: The Brookings Parks and Recreation Commission, the Brookings-Harbor Chamber of Commerce Board of Directors, and the Curry County Local Public Safety Coordinating Committee (LPSCC). I am also a member of the Brookings-Harbor Kiwanis Club, Rotary Club and Lions Club.

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>Bob Davis, President</u>	<u>B-H Lions Club</u>	<u>469-5631</u>
B. <u>Chuck Moore, President</u>	<u>B-H Rotary Club</u>	<u>469-6208</u>
C. <u>Hal Warkentin, Past President</u>	<u>B-H Kiwanis Club</u>	<u>469-9860</u>

5.

Signature

October 20, 2020
Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

65

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: RICK DENTINO Date: 10-18-00

Physical Address: 1230 RANSOM AV. BKG. 97415-8169

Mailing Address: Same Phone: 541-469-1284

This is my application to serve on the following board or committee. Check one or more:

☐ City Council (4 year term, appointed by Council)

☐ Planning Commission (4 year term, appointed by Council)

☐ Parks and Recreation Commission (4 year term, appointed by Council)

☐ Systems Development Charge Review Board (4 year term, appointed by Council)

☐ Budget Committee (3 year term, appointed by Council)

☒ Other (Please list): CITY COUNCIL 50TH BIRTHDAY ADVISORY COMMITTEE

1. Resident of City of Brookings since: Month: 10 Year: 1996

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I FEEL I HAVE SOME CLEVER IDEAS THAT
COULD BENEFIT THE CELEBRATION! BESIDES, I LOVE
BIRTHDAYS!

(Continued on back)

2. Continued: _____

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

THIS INFORMATION IS CITY AS
ALREADY AVAILABLE TO THE ASSOCIATION WITH
THE RESULT OF MY COMMISSION. DO
THE PLANNING

4. Please list three references:

	NAME:	ADDRESS:	PHONE:
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

5.

Robert D. Austin
Signature

10-18-00
Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

398 Elk Drive + Brookings, OR 97415

67

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Joyce C. Reynolds Date: 10/23/00
Physical Address: 15780 Pelican Bay Drive
Mailing Address: same Phone: 469-5838

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
☐ Planning Commission (4 year term, appointed by Council)
☐ Parks and Recreation Commission (4 year term, appointed by Council)
☐ Systems Development Charge Review Board (4 year term, appointed by Council)
☐ Budget Committee (3 year term, appointed by Council)
☐ Other (Please list): City's 50th Birthday Advisory Committee

1. Resident of ~~City of~~ Brookings since: Month: 12 Year: 1980

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.)

see attached!

(Continued on back)

2. Continued: _____

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

See attached

4. Please list three references:

NAME:

ADDRESS:

PHONE:

A. *Les Cohen*

B. *Bob Hagboom*

C. *Rich Cortino*

5.

Signature

Joseph C. Reynolds

Date

10/23/00

BIOGRAPHY OF JOYCE REYNOLDS

1. **BORN IN CHICAGO, ILLINOIS
MOVED TO THE LOS ANGELES AREA, EDUCATED IN LOS ANGELES
JUNIOR HIGH, SENIOR HIGH, UCLA AND LIVED THERE FOR 34 YEARS
MARRIED JIM REYNOLDS AND WE HAVE 4 WONDERFUL CHILDREN, 11
GRANDCHILDREN,
AND 1 GREAT-GRANDCHILD.
MOVED TO BROOKINGS 20 YEARS AGO.**

2. **VOLUNTEER WORK:**

**28 YEARS WORKING FOR CHILDREN THROUGH PTA . SERVED AS
PRESIDENT OF ELEMENTARY AND JUNIOR HIGH SCHOOL PTA'S, AREA
COUNCIL PRESIDENT, AND PRESIDENT OVER 32 COUNCIL PRESIDENTS
REPRESENTING 265 SCHOOLS IN THE LOS ANGELES UNIFIED SCHOOL
DISTRICT.**

**LOBBYIST, LEADERSHIP VP, AND ADMINISTRATOR FOR THE LOS
ANGELES 10TH DISTRICT PTA. SERVED ON GOVERNORS COMMITTEE
FOR SCHOOL FINANCE.**

**2 YEARS AS 1ST VICE PRESIDENT AND PARLIAMENTARIAN OF THE
OREGON STATE PTA.**

**CHAIRMAN OF THE CURRY COUNTY AZALEA HOME EXTENSION
GROUP.**

**PRESIDENT 3 YEARS OF THE CURRY COUNTY LEAGUE OF WOMEN
VOTERS.**

3. **REAL ESTATE:**

CO-OWNER OR REYNOLDS REAL ESTATE SERVICES

REAL ESTATE LICENSEE SINCE 1987

SERVED AS CCBR STATE DIRECTOR IN 1988 FOR CCBR

EDUCATION CHAIRMAN FOR CCBR

PRESIDENT ELECT FOR CCBR

PRESIDENT FOR CURRY COUNTY BOARD OF REALTORS FOR 1997 AND 1998

REALTOR OF THE YEAR FOR CURRY COUNTY IN 1997

MEMBER OF GOVERNING BOARD FOR REGIONAL PROFESSIONAL STANDARDS 2 YEARS

PRESIDENTIAL APPOINTEE ON THE EXECUTIVE COMMITTEE OF THE OREGON ASSOCIATION OF REALTORS FOR 2 YEARS, AND HAVE BEEN APPOINTED AGAIN FOR ANOTHER 2 YEARS REPRESENTING THE ENTIRE MEMBERSHIP OF 13,000 REALTORS IN OUR STATE

4. COMMUNITY INVOLVEMENT:

MEMBER OF THE BROOKINGS CITY STUDY COMMITTEE FOR INFILL DEVELOPMENT

MEMBER OF THE BROOKINGS CITY STUDY COMMITTEE ON HILLSIDE DEVELOPEMENT

MEMBER OF THE CHETCO PELICAN PLAYERS

BOARD OF DIRECTORS FOR THE CHETCO PELICAN PLAYERS FOR 2 YEARS

MEMBER OF THE BROOKINGS/HARBOR CHAMBER OF COMMERCE; SPEAKER FOR ANNUAL BUSINESS CONFERENCE ; AND ALSO LEADERSHIP CLASS SPONSORED BY CHAMBER AND SWOCC.

MEMBER AND DEACON OF THE BROOKINGS PRESBYTERIAN CHURCH

CTR

CURRY TRANSFER & RECYCLING

541-469-2425

PO Box 4008 * 17498 Carpenterville Rd * Brookings, OR 97415

Ham ⁷¹ del
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mly

YARD WASTE AND METAL CLEAN UP

276 YARDS METAL AT \$10.15 PER YARD \$2801.40

150 YARDS OF YARD WASTE AT \$10.15 PER YARD \$1522.50

+ CURB? compacted 500 ^{yd} x 3 = 150 YDS x 10.15 =

~~THREE a year~~

TOTAL

\$4323.90

1522.00
5855.90



Brookings Harbor Youth Center
630 Chetco Ave.
P.O. Box 47
Brookings, Oregon 97415
(541) 412-1438

72
Handed
out
②
10/23/00
mly

In September I received a call from the City of Brookings requesting a report on the Youth Center, noting that we had usually done so in August in the past. We did submit to the City Council in 1999 (on our own accord) a summary of activities. This year we did submit a budget request (at the urging of the former City Manager) for rental assistance and insurance. Funds were approved for our insurance, as the City had done for the past two years.

The following pages should provide you with a brief insight on some of the activities and programs we have been involved with for the last year. A portion of the information included comes from the Quarterly reports we provide to the Curry County Commission on Children and Families.

As community leaders I expect that you have some idea of the role of Youth and Community Centers in today's society. There is insurmountable amount of Governmental and Educational statistics that support the positive impact of these types of programs. There are numerous studies that prove that offering services and activities at Youth/Community Centers, significantly impact and improve the behaviors and attitudes of our youth. I have the ability to provide you with an overview of Our Youth Center, but I don't believe this will provide you with the true importance or value of what the Youth Center is, what actually takes place there or the potential that it has.

An important note here is that it is my belief that in order to get people involved they need to see what you are doing, ask questions and present ideas they are willing to contribute to. I have personally encouraged and invited members of the City Council and other community leaders to visit the Youth Center on many occasions. Regrettably there has been very little response.

April 1st - June 30, 2000 (CCCCF Quarterly Report)

Despite some of the challenges we have been faced with this last quarter there have been some pretty neat things that have happened.

The High School Metal Shop built and delivered a bicycle rack for the Youth Center. Because this was something that was specifically for the kids, two of our Youth Advisory members wrote and delivered the thank you for the Bike Rack. The Youth Center hours for the summer are 8am to 12 noon then expanded to 2pm. The Brookings City & 17c School District sponsored Summer Recreation program holds most of its activities in the afternoon.

We have had terrific response and feedback on having the Center open in the mornings.

Several new clients are youth visiting from out of town and whose parents/grandparents have found the Youth Center to be a great place for their children to meet and make new friends.

The youth attending the Center over the last quarter have had several opportunities to meet members of the community that contribute to the Youth Center. Some of these people have been those who have donated money, others have been from the media and others that have donated their time or services. This has allowed these kids to see the different groups who support the Youth Center in different ways.

On a few occasions the kids have written or made thank yous' for those who have made a donation or other contribution. They (the kids) seem to take pride in being involved at another level besides being a recipient. They are able to see for themselves the people who they may not otherwise realize care about them.

A good example of this is when we had our sign put up on our building. Two gentlemen from the City of Brookings, Public Works Department came to the Youth Center, with there city truck and big ladders and spent about an hour or so putting up our "Brookings Harbor Youth Center" sign. These kids see these workers all the time around town and never gave them a second thought. Now, after watching them work on the sign and having the kids make them a Thank You! Card and taking a picture they will recognize them as people that care.

The Youth Center also had a display at the Curry County Fair that was designed by the kids at the Center. Following the guidelines of the Fair, they put together a beautiful display that showed the many different things we have and do at the Center. The display won First Place for a Youth Exhibit.

In September the Youth Center participated in the Second Annual Community Picnic, held at Azalea Park in Brookings. As part of our participation we brought our parachute and played parachute games. The games were directed by one of our Youth Volunteers and a visiting teacher from England it was a terrific gathering and everyone had a wonderful time.

Also in September we had a new volunteer start, she is a former teacher and very interested in focusing on Homework assistance and Reading. I met with Darrell Erb (Dean of Students - Azalea Middle School) and Sue Musser (Principle - Azalea Middle School) to discuss services at the Youth Center and students that could benefit from what we have to offer. On October 4th, we met with Nicki VanNess (Counselor - Azalea Middle School) and Tina Peters (Volunteer Coordinator - Azalea Middle School) and worked on how we can coordinate and develop after school programs. The goal of everyone is to offer a variety of services to the youth without duplicating efforts as in the past.

Beginning in October we are working with the Curry County Juvenile Justice Department providing a Community Service Work site.

22

PARK AND RECREATION COMMISSION MEETING
September 28, 2000

ROLL CALL

Present: Fritz, Canfield, Kofoet, Shute, Blodgett. Excused absent: Mickelson, Prevanus, L. Williams.

MINUTES

A motion was made, (s) and passed 4 - 0, to approve the minutes of the August 24, 2000 meeting as written.

PUBLIC APPEARANCES

B. Hansen is concerned about Kid Town and feels that the wooden structures are in need of attention.

STOUT PARK

Commissioner Shute reported that she is concerned about the number of druggie bags she found in the park area. The park also needs some good maintenance. Commissioner Shute feels that the park needs to be well cleaned up and then to determine what needs to be done. Commissioner Kofoet asked what it would cost to place a mercury vapor lite in the park. There was some discussion but no motion made at this time in regards of placing a mercury vapor lite.

CHETCO POINT PARK

No report.

SOFTBALL/SOCCER FIELDS

No report.

PARK MASTER PLAN

Commissioner Fritz reported that he had nothing new to report at this time.

SKATE PARK

City Manager Blodgett reported that he had spoken with other Oregonian cities that have skate parks and he stated that Newberg, Oregon has an excellent skate park which has national recognition. B. Hansen said the area by Bud Cross Park is an acceptable site for a skatepark.

LIAISON REPORTS

No reports.

STAFF ANNOUNCEMENTS

City Manager Blodgett reported that Sunday 10/1/00 will be the last concert in Azalea Park for this year.

COMMISSIONER COMMENTS

A. Kofoet brought up the swimming pool issue and wanted to know if there was enough funds to do the preliminary report.-

N. Canfield is concerned about the signage for getting to the golf course.

N. Shute is concerned about the N. & S. Welcome to Brookings Signs.

R. Fritz is concerned about the dog waste at the community concerts and the need to fund for clean up of Azalea Park after large gatherings.

City Manager Blodgett reported that the parking situation at Azalea Park for large events is becoming a problem and will need to be addressed.

Motion to adjourn: passed

Respectfully submitted--N. Canfield.

10-2-00
PC: Leo Lightle / Dennis Barlow

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
October 3, 2000**

The regular meeting of the Brookings Planning Commission was called to order by Chair Ted Freeman, Jr. at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	Rick Dentino	John Bischoff, Planning Director
Fred Howe	Richard Gyuro	Linda Barker, Secretary
Ted Freeman, Jr.		

Commissioners Krebs and Nuss were not present at the meeting.

CHAIRPERSON ANNOUNCEMENTS

None

MINUTES

By a 4-0 vote (motion: Commissioner Gyuro, second: Commissioner Dentino, Commissioner Howe abstaining as he was not present at the September 7 meeting) the Planning Commission approved the minutes of the September 7, 2000, regular meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 4-0 vote (motion: Commissioner Dentino, second: Commissioner Gyuro; Commissioner Collis declared personal interest in the case and removed himself from the bench) the Planning Commission approved (File No. M3-4-00) a request for a minor partition to divide a 1.27 acre parcel into one 7,752 sq. ft. lot and one 47,436 sq. ft. lot; located on the westerly side of Holmes Drive approximately 320 feet northwesterly of Dawson Road; zoned R-1-6; Lyla Campbell, applicant, Rich Roberts, representative. The approval included an additional finding that reads:
 13. The approval of the proposed partition does not, in any way, imply approval of either the grading plan submitted to demonstrate that a driveway can be constructed to the lower lot, nor does this approval imply approval of the location of any house ultimately built on this property. All grading plans must be approved by the City Engineer and all structures must meet the side, rear and front yard setback requirements of the R-1-6 Zone.

Before the hearing began Commissioners Gyuro, Dentino, Collis and Freeman declared ex parte contact resulting from a site visit. Commissioner Collis also declared he lived north of and abutting the parent parcel and had a personal interest in the application. He dismissed himself and left the bench. No member of the audience challenged any member of the Commission for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following:

Lyla Campbell-DuGuay	10827 Pacific View Road	Malibu California
Dr. DuGuay	10827 Pacific View Road	Malibu California
Richard Roberts	PO Box 2748	Harbor Oregon
Dixie Evers	17316 Holmes Drive	Brookings Oregon
Jeff Holmes	17350 Holmes Drive	Brookings Oregon
Mike Freels	PO Box 4116	Brookings Oregon
Don Hoag	17156 Mountain Drive	Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 4-0 vote (motion: Commissioner Dentino, second: Commissioner Gyuro; Commissioner Collis had removed himself from the bench) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-4-00 with the above listed change to the findings.

Commissioner Collis returned to the bench at 8:15 p.m.

3. By a 5-0 vote (motion: Commissioner Gyuro, second: Commissioner Collis) the Planning Commission approved (File No. M3-5-00) a request for a minor partition to divide a 0.82 acre parcel of land into three lots; located on the north side of Pioneer Lane approximately 70 ft. west of Seventh Street; zoned R-1-6; Travis and LaVern Atkins, applicants; Reily Smith, representative. The approval gives the applicant one year to record the minor partition plat.

Before the hearing began Commissioners Gyuro, Dentino, Collis and Freeman declared ex parte contact resulting from a site visit. Commissioner Freeman declared he knows the applicant but this makes no difference in his impartiality to decide the case. No member of the audience challenged any member of the Commission for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following:

Reily Smith	864 Jodee Lane	Brookings Oregon
Angela Sommer	1009 Seventh Street	Brookings Oregon
Virgil Frazier	937 Pioneer Lane	Brookings Oregon
Gary Gilcrest	915 Pioneer Lane	Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument.

4. By a 5-0 vote (motion: Commissioner Gyuro, second: Commissioner Howe) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-5-00 with the additional time to record as listed above.

The meeting recessed from 9:14 p.m. to 9:20 p.m.

5. By a 5-0 vote (motion: Commissioner Gyuro, second: Commissioner Howe) the Planning Commission approved (File No. CUP-4-00) a request for a conditional use permit to allow three duplexes on a 0.58 acre parcel, located on the west side of Pioneer Road, approximately 450 feet south of Hassett Street; zoned R-2; Kurt Kessler, applicant.

Before the hearing began Commissioners Gyuro, Dentino, Collis and Freeman declared ex parte contact resulting from a site visit. Commissioners Freeman and Gyuro declared they know and have done business with the applicant in the past but this makes no difference in their impartiality to decide the case. No member of the audience challenged any member of the Commission for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following:

Kurt Kessler

PO Box 6335

Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument.

6. By a 5-0 vote (motion: Commissioner Gyuro, second: Commissioner Howe) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-4-00 as written.
7. By a 3-2 vote (motion: Commissioner Howe, second: Commissioner Gyuro; voting for: Commissioners Gyuro, Howe and Dentino; voting against: Commissioners Freeman and Collis) the Planning Commission continued for one month (File No. SUB-1-00) a request for a seven lot subdivision on a 1.85 acre parcel of land; located in the southwest corner of Ransom Avenue and Fourth streets; zoned R-1-6; P. John Kimm, applicant, Don Hoag, representative. The continuation was granted following the closing of public testimony on this request.

Before the hearing began all Commissioners present declared ex parte contact resulting from a site visit. Commissioner Freeman also declared he has done business with the applicant in the past but this makes no difference in his impartiality to decide the case. No member of the audience challenged any member of the Commission for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following:

Don Hoag

17156 Mountain Drive

Brookings Oregon

Eldon Gossett

PO Box 4610

Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. Discussion on this request centered on drainage work that is proceeding. The continuation was requested by the Commission to allow time for the applicant to present approved engineering reports.

8. By a 5-0 vote (motion: Commissioner Gyuro, second: Commissioner Howe) the Planning Commission approved (File No. SUB-2-00) a request for a four lot subdivision on a 0.71 acre parcel located on the north side of Easy Street, approximately 330 feet west of Fifth Street; zoned R-1-6; Herbert and Clara Sanders, applicants; Reily Smith, representative. The approval deleted two items that were included in the deferred improvement agreement: street name signage and stop signs, as these were already conditions listed to be completed before final map recordation.

Before the hearing began all Commissioners declared ex parte contact resulting from a site visit. No member of the audience challenged any member of the Commission for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following:

Reily Smith	864 Jodee Lane	Brookings Oregon
Herbert Sanders	916 Easy Street	Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument.

9. By a 5-0 vote (motion: Commissioner Gyuro, second: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-2-00 as amended.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

While the general election of November 7, 2000 is a mail-in election the county elections division will have a drop box in city hall for six days prior to the election. On election day the elections staff will move into the hall way allowing the regularly scheduled Planning Commission to be held on November 7.

The staff report for the public hearing on the UGB remand items will be ready October 6 and will be available for the Planning Commission. Two copies of the city's and two copies of the county's report will be available at the library and three copies of each will be at city hall for public viewing. The hearing date for the remand items is November 8, 7:00 p.m., in the conference room at the Best Western Brookings Inn.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Commissioner Dentino asked about the Oregon Downtown Development Association workshop which will be held in Brookings December 6. Planning Director Bischoff responded he will have additional information on the workshop at the November 7 Planning Commission meeting.

Commissioner Collis questioned having two streets, both with the name Pioneer: Pioneer Lane and Pioneer Street, because of the confusion this causes when people just say Pioneer. Director Bischoff said these streets had been named years ago and the process of changing street names is very involved. The emergency services in Brookings have not requested a name change for these streets.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 11:20 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


Rick Dentino, Vice Chair

City of Brookings

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Page: 1

Nov 01,2000 02:00pm

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City of Brookings

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GL Posting Period(s): 10/00 - 10/00

Check Issue Date(s): ALL - ALL

Page: 2

Nov 01,2000 02:01pm

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City of Brookings

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Page: 3

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10/00	10/19/2000	39438	145	EBS Trust	10-00-2005	63.00
10/00	10/19/2000	39439	153	Ferrellgas	10-00-2005	2,119.15
10/00	10/19/2000	39440	343	FNW Queen Pump	10-00-2005	620.00
10/00	10/19/2000	39441	298	Freeman Rock Enterprises, Inc	10-00-2005	480.00
10/00	10/19/2000	39442	119	Gall's Inc	10-00-2005	938.99
10/00	10/19/2000	39443	1008	H.F. Scientific Inc	10-00-2005	41.23
10/00	10/19/2000	39444	154	Hagen's Dry Cleaners	10-00-2005	108.10
10/00	10/19/2000	39445	1053	Harris Publications, Inc	10-00-2005	33.94
10/00	10/19/2000	39446	1056	Karrie Zamora	10-00-2005	16.56
10/00	10/19/2000	39447	122	Ken Lewis	10-00-2005	120.00
10/00	10/19/2000	39448	386	Lab Safety Supply Inc	10-00-2005	143.35
10/00	10/19/2000	39449	202	League of Oregon Cities	10-00-2005	5,823.06
10/00	10/19/2000	39450	1050	VOID	10-00-2005	.00
10/00	10/19/2000	39451	328	Les Schwab Tire Company	10-00-2005	30.85
10/00	10/19/2000	39452	1054	LKQ Auto Parts of No Calif	10-00-2005	325.25
10/00	10/19/2000	39453	525	Mark Haglund	10-00-2005	7.10
10/00	10/19/2000	39454	877	Med-Tech Resource, Inc	10-00-2005	205.83
10/00	10/19/2000	39455	339	Mike Cooper	10-00-2005	243.75
10/00	10/19/2000	39456	986	Mill Creek Mgmt Technologies	10-00-2005	350.00
10/00	10/19/2000	39457	671	Oregon State Police - LEDS	10-00-2005	960.00
10/00	10/19/2000	39458	1006	Platt Electric	10-00-2005	38.69
10/00	10/19/2000	39459	322	Postmaster	10-00-2005	175.81
10/00	10/19/2000	39460	187	Quality Fast Lube & Oil	10-00-2005	51.90
10/00	10/19/2000	39461	1058	Redwood Motel	10-00-2005	192.60
10/00	10/19/2000	39462	124	Reily H Smith	10-00-2005	15.33
10/00	10/19/2000	39463	1055	Rogue Valley Amusement	10-00-2005	5.00
10/00	10/19/2000	39464	726	Set Point Process & Control	10-00-2005	44.29
10/00	10/19/2000	39465	380	Stadelman Electric	10-00-2005	61.75
10/00	10/19/2000	39466	999	Star Rentals	10-00-2005	580.00
10/00	10/19/2000	39467	134	Stuntzner Engineering	10-00-2005	66.00
10/00	10/19/2000	39468	396	Tom Moody	10-00-2005	7.10
10/00	10/19/2000	39469	430	TSR Corporation	10-00-2005	9,668.40
10/00	10/19/2000	39470	136	United Pipe & Supply Co Inc	10-00-2005	77.22
10/00	10/26/2000	39471	167	American Sigma	10-00-2005	52.80
10/00	10/26/2000	39472	150	Any Time Coffee Service	10-00-2005	24.00
10/00	10/26/2000	39473	390	APCO International	10-00-2005	85.00
10/00	10/26/2000	39474	820	CMI Business Systems	10-00-2005	258.05
10/00	10/26/2000	39475	183	Colvin Oil Company	10-00-2005	1,564.75
10/00	10/26/2000	39476	182	Coos-Curry Electric	10-00-2005	3,846.53
10/00	10/26/2000	39477		Information Only Check	10-00-2005	.00 V
10/00	10/26/2000	39478	166	Dan's Auto & Marine Electric	10-00-2005	161.33
10/00	10/26/2000	39479	1060	Dept of Administrative Service	10-00-2005	132.50
10/00	10/26/2000	39480	196	DHR Child Support Unit	10-00-2005	203.08
10/00	10/26/2000	39481	250	DHR Child Support Unit	10-00-2005	278.31
10/00	10/26/2000	39482	152	FedEx	10-00-2005	61.10

M = Manual Check, V = Void Check

City of Brookings

Check Register - Summary Report

GL Posting Period(s): 10/00 - 10/00

Check Issue Date(s): ALL - ALL

Page: 4

Nov 01,2000 02:01pm

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
10/00	10/26/2000	39483	113	Fred Meyer	10-00-2005	159.08
10/00	10/26/2000	39484	1064	Gary & Pamela Gerkovich	10-00-2005	7.14
10/00	10/26/2000	39485	1066	GASB	10-00-2005	26.00
10/00	10/26/2000	39486	198	Grants Pass Water Lab	10-00-2005	133.00
10/00	10/26/2000	39487	1048	Greer Gardens	10-00-2005	127.37
10/00	10/26/2000	39488	120	Holiday Inn at Agate Beach	10-00-2005	195.81
10/00	10/26/2000	39489	737	In The Line of Duty	10-00-2005	785.00
10/00	10/26/2000	39490	1001	Krieger Metal Works, LLC	10-00-2005	800.00
10/00	10/26/2000	39491	121	Lane County RIS	10-00-2005	4,788.01
10/00	10/26/2000	39492	271	Larry Curry	10-00-2005	18.85
10/00	10/26/2000	39493	1062	Markus Lackner	10-00-2005	17.40
10/00	10/26/2000	39494	679	McCourt Floor Coverings	10-00-2005	385.00
10/00	10/26/2000	39495	279	One Call Concepts, Inc	10-00-2005	32.40
10/00	10/26/2000	39496	910	OR Department of Justice	10-00-2005	115.38
10/00	10/26/2000	39497	400	Oregon APCO c/o OEMD	10-00-2005	50.00
10/00	10/26/2000	39498	1037	Pacific Airgas	10-00-2005	2,034.80
10/00	10/26/2000	39499	888	Paul's Floor Maintenance	10-00-2005	800.00
10/00	10/26/2000	39500	205	PERS Retirement	10-00-2005	7,966.73
10/00	10/26/2000	39501	1019	Phone Supplements, Inc	10-00-2005	239.16
10/00	10/26/2000	39502	322	Postmaster	10-00-2005	1,325.00
10/00	10/26/2000	39503	500	ProRider, Inc	10-00-2005	213.25
10/00	10/26/2000	39504	646	Quartermaster	10-00-2005	82.75
10/00	10/26/2000	39505	214	Regence Life & Health Ins	10-00-2005	238.50
10/00	10/26/2000	39506	1040	Roger Rook	10-00-2005	304.50
10/00	10/26/2000	39507	1061	Ron Dixon	10-00-2005	41.37
10/00	10/26/2000	39508	1065	Rose Hall	10-00-2005	11.61
10/00	10/26/2000	39509	330	Slater Communications	10-00-2005	1,157.75
10/00	10/26/2000	39510	142	Tidewater Contractors Inc	10-00-2005	88.92
10/00	10/26/2000	39511	136	United Pipe & Supply Co Inc	10-00-2005	819.40
10/00	10/26/2000	39512	269	VW Grainger	10-00-2005	107.88
10/00	10/26/2000	39513	253	Xerox Corporation	10-00-2005	175.69
Totals:						<u>196,304.02</u>

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

In the Matter of a resolution to)
approve an interfund loan to)
finance essential general fund) **Resolution No. 00-R-685**
operations pending property)
tax receipts)

WHEREAS, the City of Brookings General Fund Revenues are primarily from property tax receipts which are received in December-March of each year; and

WHEREAS, it is necessary to expend budgeted funds to operate the City during this period; and

WHEREAS, the fund balance from the prior year was not sufficient to cover all expenditures essential to City operations until property tax revenues are received; and

WHEREAS, the City's General Reserve fund has funds available at a rate of _____ % and the action of interfund loans is permitted in ORS 294.460 (subject to certain restrictions); and

WHEREAS, the money loan shall be repaid to the City's General Reserve by the end of March 2001;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT: the Mayor and City Council of Brookings does hereby approve the loan of funds not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) to finance the essential operations of the General Fund until property tax revenues are received at a rate of _____ % for the Term October 1, 2000 - March 31, 2001.

PASSED by the Brookings Common Council and signed by the Mayor this _____ day of November, 2000.

Bob Hagbom
MAYOR

ATTEST:

Leroy Blodgett
City Manager

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of October, 2000

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
6	Single Family Dwelling	\$3,022.00	\$1,964.32	\$211.54	\$26,802.00	\$768,775.00	37	\$4,791,114.50	26	\$3,537,285.22
2	Single Family Addition	\$267.50	\$173.88	\$18.70	\$0.00	\$38,744.00	21	\$327,962.12	39	\$467,677.08
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	12	\$134,138.80	11	\$106,255.56
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$333,554.00	1	\$88,775.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$209,334.00	1	\$1,225,823.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$119,987.36	1	\$42,020.00
5	Commercial Addition-Change	\$1,264.00	\$556.03	\$88.47	\$0.00	\$275,649.00	13	\$1,401,494.00	26	\$921,455.93
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$27,035.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$2,000.00	1	\$2,000.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	5	\$0.00	1	\$500.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	\$35,288.00	2	\$2,700.00
13	Total Building Permits	\$4,553.50	\$2,694.23	\$318.71	\$26,802.00	\$1,083,168.00	107	\$7,381,907.78	109	\$6,394,491.79
13	Mechanical Permits	\$282.60	N/A	\$19.78		N/A	72	N/A	58	N/A
7	Plumbing Permits	\$333.20		\$23.32	\$0.00	N/A	52	N/A	37	N/A
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	2	N/A	3	N/A
33	TOTAL PERMITS	\$5,169.30	\$2,694.23	\$361.82	\$26,802.00	\$1,083,168.00	233	\$7,381,907.78	207	\$6,394,491.79
	Total Year to Date Calculated Fees	\$34,448.20	\$20,636.48	\$2,398.81	\$201,618.00					
	1999 YTD Calculated Fees	\$29,437.14	\$14,589.93	\$1,618.36	\$166,591.00					

In September, 2000 Harbor issued permits for 1.0 EDUs.

During the Month of October, 2000, Brookings issued permits for 6.00 new sewer connections. The City of Brookings now has 384.54 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.

REVISED

IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON

Handed
out
11/28/00
mte

In the Matter of a resolution to)
approve an interfund loan to)
finance essential general fund)
operations pending property)
tax receipts)

Resolution No. 00-R-685

WHEREAS, the City of Brookings General Fund Revenues are primarily from property tax receipts which are received in December-March of each year; and

WHEREAS, it is necessary to expend budgeted funds to operate the City during this period; and

WHEREAS, the fund balance from the prior year was not sufficient to cover all expenditures essential to City operations until property tax revenues are received; and

WHEREAS, the City's General Reserve fund has funds available at a rate of 6.6 % and the action of interfund loans is permitted in ORS 294.460 (subject to certain restrictions); and

WHEREAS, the money loan shall be repaid to the City's General Reserve by the end of March 2001;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT: the Mayor and City Council of Brookings does hereby approve the loan of funds not to exceed Fifty Thousand Dollars (\$50,000) to finance the essential operations of the General Fund until property tax revenues are received at a rate of 6.6 % for the Term October 1, 2000 - March 31, 2001.

PASSED by the Brookings Common Council and signed by the Mayor this
_____ day of November, 2000.

Bob Hagbom
MAYOR

ATTEST:

Sharon A. Ridens
Interim City Recorder

Memo



handled
out @
11/20/00
mly

To: Mayor, Council, Dept Heads
From: Leroy Blodgett, City Manager
Date: November 20, 2000
Subject: Possible Added Agenda items for 11/20/00 meeting

The following are possible added agenda items for tonight's meeting:

- 1) Support of LOC's resolution for "Secure Rural School and Community Self-Determination Act of 2000" (copy attached)
- 2) Appointment of interim Finance Recorder, pending beginning employment/appointment date of a new Finance Director/Recorder.

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

*In the matter of encouraging
and supporting State legislation
to ensure intent and spirit of
HR2389, ENR, and the "Secure
Rural Schools and Community
Self-Determination Act of 2000"*

Resolution No. 00-R-686

WHEREAS, the United States Congress passed HR 2389, ENR, and

WHEREAS, the intent of Congress was to restore stability and predictability to the annual payments made to States and counties containing National Forest System lands and public domain lands managed by the Bureau of Land Management for use by the counties for the benefit of public schools, roads, and other purposes, and

WHEREAS, existing State Law considers revenues received by school districts from Federal Forest receipts as a budget off-set, not a budget resource, and

WHEREAS, the City of Brookings supports the intent of the "Secure Rural Schools and Community Self-Determination Act of 2000" to be received by local school districts as a budget resource, not as an off-set, and

WHEREAS, the City of Brookings supports efforts to pass State legislation to require that all Federal Forest Receipt shared with rural school districts be considered off budget and not subject to State equalization or capitation of school funding by the State.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT: the City of Brookings does hereby encourage and support State legislation to ensure that the intent as well as the spirit of HR 2389 is enacted, and further that payments to counties and school be considered by the State of Oregon as a budget resource, not a budget off-set.

PASSED by the Brookings Common Council and signed by the Mayor this ____ day of November, 2000.

**Bob Hagbom
MAYOR**

ATTEST:

**Sharon A. Ridens
Interim City Recorder**