

Agenda  
City of Brookings  
Common Council Meeting  
City Hall Council Chambers  
898 Elk Drive  
Brookings, OR 97415  
October 23, 2000  
7:00 p.m.



October

can find our gardens of  
winter flowers producing  
orange squashes with  
happy faces dancing all  
around town

~ can you see them?

**HAPPY HALLOWEEN**

**October 31, 2000**

# agenda

CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
October 23, 2000  
7:00 p.m.

***I. CALL TO ORDER***

***II. PLEDGE OF ALLEGIANCE***

***III. ROLL CALL***

***IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS***

***A. Appointments***

- 1. Appointment of Council Advisory Committee for celebrating the city's 50<sup>th</sup> Birthday***

***V. SCHEDULED PUBLIC APPEARANCES***

- A. Cleanup Month Results - report from General Manager Pete Smart of Curry Transfer & Recycling***
- B. Brookings-Harbor Youth Association Annual Report - Director Heather Weckler***

***VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE***

***A. Committee and Liaison reports***

- 1. Chamber of Commerce***
- 2. Businesses for a Better Brookings***
- 3. Port of Brookings-Harbor***
- 4. Council Liaisons***

***B. Unscheduled***

***VII.******STAFF REPORTS******A. Finance Department***

- 1. New payment option for utility customers***

***B. City Manager***

- 1. Rural Futures Form (RFF) Telecommunications Conference Report***
- 2. Dates for November meetings***
- 3. Attendance of newly elected officials to LOC Annual Conference***

***VIII.******CONSENT CALENDAR******A. Approval of Council Meeting Minutes***

- 1. Minutes of, October 9, 2000, Regular Council Meeting  
(end Consent Calendar)***

***IX.******REMARKS FROM MAYOR AND COUNCILORS******A. Council******B. Mayor******X.******ADJOURNMENT***

OCTOBER 2000

*Council Chambers &  
Fire Hall use as of 10/18/00*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1:00pm AzPk-FREE AMF Summer 2000 Music Concert: Bryan Bowers; AzMidSchl if bad wthrl	7:00pm CC-Skate Park Mtg 7:00pm FH-FireTmg/ChShrp	7:00pm CC-Planning Comm reg mtg/JBischoff	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 4:00pm CC-Public Works/LLightle 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 1:30pm ??-Planning for UGB Hrg/LBlodgett Overflow...	1:15pm CC-Public Works bid opening/LBarker	
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	1:00pm CC-Health Fair Mtg/BPalicki & HWeckler 2:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 3:00pm CC-AMF Mtg/LBlodgett		10:00am GREAT OREGON FALL BEACH CLEANUP 10AM to 1PM
	Columbus Day 9:00am CC-Municipal Court/ JdgHarper 7:00pm FH-FireTmg/ChShrp	5:00pm CC-Townhall Mtg/State Senate Candidates Roger McCorkle; Leanne Litrell 541/290-8387-Cffee?Cookies?	3:00pm CC-Student Interviews for Office Aid 6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle		
	National Boss Day 9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm/ CMickelson		
	7:00pm CC-Skate Park Mtg/LBlodgett 7:00pm FH-FireTmg/ChShrp					

Daylight Savings Ends

AMF=American Music Festival  
AzPk=Azalea Park  
Bndshll=Bandshell  
BPD=BrkgsPolice Dept  
CC= Council Chambers or City Council  
CCCOA=Curry County Council on Alcoholism  
CDD=Community Development Dept/CmtyDevDpt

FH=Fire Hall  
HOPE=Healthy Opportunity for Positive Environment  
ODOT=Oregon Dept of Transportation  
PC=Planning Comm  
PROUD=Pstive Revltztn of Urban Dwntwn Com  
SDC=Systems Devlpt Charge Review Brd  
VIPS=Volunteers in Police Service

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NOVEMBER 2000

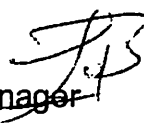
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26	27	28	29	30		

**NOVEMBER 2000**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY		
			12:00pm Community Agencies mtg @ Chetco Sr.Center 1:00pm CC-ODOT PreBid Mtg.ThomasCrkBrdg Job/Cindy 541/396-3707 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers				
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp	7:00pm CC-Planning Comm reg mtg/JBischoff	2:30pm FH-SafetyComMtg/ HThmpson 7:00pm Joint City/County Public Hearing on remand issues of UGB adjustment @ B/W Brkgs Inn Conf Rm	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle				
5						Veterans Day		
	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell 7:00pm "Curry Govts" Mtg @ Gold Beach City Hall-2nd Wed of May, Jul,Sep,Nov,Jan, Mar	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 6:30pm CC-Seatbelt Class-PD/ BPalicki 7:00pm FH-Parks & Rec Comm/ CMickelson				
12	7:00pm FH-FireTmg/ChShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki			7:00am TV49-Coast Today w/City Officials &/or Employees 8:00am City Hall CLOSED - Thanksgiving Holiday..... ..... .....	8:00am City Hall CLOSED..... ..... .....			
19	8:00am CC-Municipal Court/ JdgHarper 7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp			Thanksgiving 7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle				
26								
			OCTOBER 2000			DECEMBER 2000		
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**TO:** Mayor & Council  
**THRU:** Leroy W. Blodgett, City Manager  
**FROM:** Gail L. Hedding, Finance Director/Recorder  
**DATE:** October 17, 2000  
**RE:** New Payment Option for Utility Customers

**Issue:**

The City of Brookings will be expanding its payment options to utility customers effective December 2000.

**Background:**

With the implementation of our utility billing system last fall and conversion of our banking services, the City of Brookings is now in a position to offer direct debit services to our utility customers. This service has been consistently requested by customers for the past year or longer. Monthly utility bills will be processed and mailed as usual. For those customers who elect the payment option of direct debit, the billed amount will be taken from their specified bank account on the 10<sup>th</sup> of each month. Repeating, this is only an option, not a requirement.

A letter (copy attached) will be mailed to each utility customer by October 27, 2000. Any customer who is interested can return the necessary information to City Hall and we will set up the service. The feature will be effective with the billing that is mailed December 5, 2000. Any customer can elect on or off the direct debit payment option at any time. It would be our hope that this movement would not become excessive (more than 2/year). Any such situations would be addressed with a customer on a one on one basis.

We look forward to offering our customers a more convenient payment option for their utility payments.

**Recommendation:**

No action is necessary. This is provided for information purposes only.

# CITY OF BROOKINGS

## The Home of Winter Flowers

898 Elk Drive      Brookings, Oregon 97415      (541) 469-2163      Fax: (541) 469-3650      cityhall@brookingsor.org

October 31, 2000

XX  
XX  
XX  
XX  
XX

Dear Utility Customer:

The City of Brookings is introducing a direct pay option for making your utility payment. This will allow you to have your utility payment automatically deducted from your bank account on the 10th day of each month. This service is offered at no cost to you.

If you would like to take advantage of this payment option, please complete the following information and return it to City Hall in person or by mail to the address above by November 10, 2000. We also need a voided deposit slip for the account you will be having the utility payment deducted from. You will be notified before we begin to make deductions from your account.

**PLEASE PRINT**                      Service Address: XX  
Name as it appears on Bank Account: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Account #: \_\_\_\_\_  
Bank Routing #: \_\_\_\_\_

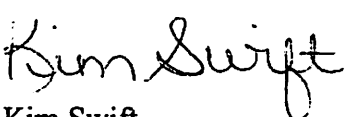
Even if you choose to take advantage of this payment option, you will still receive a monthly utility bill. The amount in the total due portion of the utility bill is the amount that will be deducted from your bank account. Utility bills will be mailed by the 5th working day of each month.

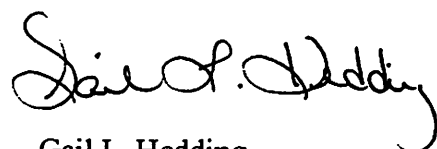
I authorize the City of Brookings to deduct my utility payment from the bank account referenced above.

\_\_\_\_\_  
Signature                                      Date

If you have any questions or comments, please feel free to contact me at (541) 469-2163, ext. 213.

Sincerely,

  
Kim Swift  
Accounts Receivable Clerk

  
Gail L. Hedding  
Finance Director/Recorder



## **Staff Report**

**To:** Mayor Hagbom & City Councilors  
**From:** Leroy Blodgett, City Manager  
**Date:** October 18, 2000  
**Re:** Telecommunications Conference

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Last week Nancy Shute, Bob Van Leer and I attended a 3-day Telecommunications Conference in Bend. This was the first of two sessions. The next session is scheduled for November 3, 4 & 5. The information and workshops were very good and should prove beneficial for the area. We came out of the conference feeling the need to provide hi-speed telecommunication (broadband) to every business and household in the area.

Currently the Brookings area and Curry County is not served with broadband services. Since returning from the conference, we are finding that there are more people working on this issue then realized. Efforts have already begun to coordinate our efforts and get the ball rolling to make this happen.

So much was covered at the conference it is difficult to provide you with a condensed report. I will cover more at the council meeting. Nancy Shute will also be at the meeting to report on what we learned and what has gone on since. For your information, I have provided a list of some of the things that hi-speed telecommunications can do for our community.



## 2. What can Telecomm do for a community?

- **Education (K-12 / Lifelong Learning)**
  - Satellite-band distance education
  - Cable-based distance education
  - Internet-based and online research resources (wired school libraries)
  - Community training in online technologies
- **Tele-Medicine & Health Care Services**
  - Remote consultations and global expertise (for example, tele-radiology)
  - Patient education and medical resource databases
  - International medical discussion groups
  - Environmental and communicable disease discussion groups
  - Clinic-to-clinic administrative communication systems
  - Electronic filing of claims and payments
- **Library & Museum Services**
  - Interlibrary catalogs and interlibrary loan systems
  - Public access to communitynets and Internet resources
  - Online access to databases and specialized and technical literature
  - Online access to local and regional archives and museum holdings
- **Government Information Services**
  - Public information systems regarding government services, legal requirements, or public policy
  - GIS-based decision support systems
  - Electronic public noticing and computer-mediated political discussions
  - Telecomm-based citizen participation
  - Digital archiving of government records, and electronic access to same
  - Computer-mediated government services: applications, forms, filings, and fees payment

- **Publishing**
  - World Wide Web / Internet publishing
  - CD-ROM and other multimedia formats publishing
  - Desktop publishing for paper media
  - Online academic and professional journals
- **Clerical and Administrative Services**
  - Accounting and Bookkeeping
  - Government services
  - Back office services
  - Catalogue sales and direct mail processing
- **Art & Design Services**
  - New fine and community arts forms
  - WWW and multimedia authoring and design
  - Computer graphics and digital image processing
  - Digital photojournalism
- **Utilities & Transportation Management**
  - Electric utility monitoring and management
  - Trucking and public transportation remote monitoring and communications
  - Home energy management systems and services
- **Civic Networking & Decisionmaking Services**
  - Online public forums and discussions
  - Online voting and poll-taking
  - Public information services providing
- **Info-tainment**
  - Local and regional news and information services
  - Entertainment programming for various media
  - Entertainment production and distribution
- **Remote Manufacturing**
  - Networked CAD/CAM operations
  - Remotely programmed milling and fabrication
  - Networked databases inventory management
  - Online purchasing, sales and distribution
- **International Trade**
  - Global financial and information transactions
  - Local to global markets development
  - Access to and participation in global financial, stock and commodities markets

- **Research & Development**
  - Scientific communications and ideas exchange
  - Field contributions to research projects
  - Business and professional access to global research resources
  - Telecomm linkages between schools and universities
  - Individual research resources
  - Prototyping and test-bedding of telecomm products and services
  - Regional experimentation with the use of telecomm applications
- **Policy & Legal Services**
  - Structuring new companies and business ventures
  - Copyright and Trademark counselling
  - PUC, FCC and other regulatory filings
  - Consulting to businesses and local/regional government
- **Financial Investment and Brokering Services**
  - Telecomm-supported financial services
  - Access to global business and financial news
  - Electronic market and investment transactions
  - Electronic banking services from local financial institutions
  - Tax assistance
- **Teleconferencing**
  - For-hire video-conferencing resources for business and public use
  - Distance education resources
  - Video-based court and legal proceedings
  - Regional and state agency meetings and proceedings
  - Public broadcast of meetings
- **Software Development, Sales & Rental**
  - Community-based software sales and rental
  - Mail Order software sales
  - Multimedia and network content authoring
  - Small business software development and distribution
- **Network Systems Design and Management**
  - LAN, WAN and MAN engineering and installation
  - Business, schools, and government networking contracts
- **Hardware & Technical Support Services**
  - Computers and peripherals sales and rentals
  - Telecommunications systems sales and installation
  - Technical consulting, repairs and training

- **Tourism & Recreation Services**
  - Public relations and advertising of local and regional assets
  - Electronic distribution of tourism information to a global market (fax servers, WorldWideWeb pages, and the like)
  - Tele-registration for recreational resources
  - Weather and local conditions broadcasting on demand
- **Travel & Lodging Services**
  - Global advertising
  - Online reservations and registrations
  - Online ticketing and travel planning
- **Marketing & Advertising Services**
  - Electronic marketing design and development services (as in Web page development)
  - Online participation in (inter)national associations
  - Online participation in (inter)national conferences and events
  - Networked access to publishers and tele-services providers
- **Direct Sales & Services**
  - Telemarketing businesses
  - Customer service, "hot-line," and technical support service centers
  - Digital product (such as software or games) sales and distribution
  - Telecomm-supported "electronic storefronts" and product ordering systems
- **News & Weather Services**
  - Local/regional traffic and road conditions reporting
  - Business, technical, and financial news reporting and research
  - Global agricultural weather and crop conditions
  - Community access to local/regional media outlets
  - Ski, river, and fishing reports
- **Environment & Natural Resources Information**
  - Regional collection and dissemination of natural resource data and information
  - Electronic workgroups for regional coalitions and organizations
  - Research and information exchange with similar regions worldwide
  - Visual, computer-generated projections of natural resource information
  - Local data collection and contribution to larger research efforts
  - Computer-mediated public discussion on public policy decisions

# Memo



**To:** Mayor, City Council  
**From:** Leroy Blodgett, City Manager  
**Date:** October 17, 2000  
**Subject:** November meeting dates

Meetings during November have become plentiful:

November 8, 2000 - 7:00PM	Joint City and County Public Hearing on remand issues of the Urban Growth Boundary adjustment. Location: Best Western Brookings Inn Conference Room.
November 9 - 12, 2000	League of Oregon Cities Annual Conference in Portland
November 13, 2000 - 7:00PM	Common Council Meeting - City Hall
November 15, 2000 - 7:00PM	Curry Governments Meeting at Gold Beach City Hall
November 27, 2000 - 7:00PM	Common Council Meeting - City Hall

Mayor Hagbom will be suggesting the Council cancel the two regularly scheduled meetings for November (November 13 and 27, 2000) and reschedule for only one Common Council Meeting on November 20, 2000, at 7:00 PM. This will allow for more pre-time with reports to the Council from the UGB hearing, the LOC hearing, and the Curry Governments meeting, yet still allowing for time-sensitive issues pertaining to city business.



## **Staff Report**

**To:** Mayor Hagbom & City Councilors  
**From:** Leroy Blodgett, City Manager  
**Date:** October 18, 2000  
**Re:** LOC Annual Conference Attendance

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### **BACKGROUND**

Mayor Hagbom received a request from Vikki Nuss to attend the November 10-12, 2000, LOC Annual Conference in the event she wins the election. The request brought to our attention that we have no provisions for other candidates that may win, other than the incumbents, to attend the conference. Keith Pepper is not attending the conference, so Don Nuss or Rick Dentino can use his reservations. Mayor Hagbom and Councilor Curry sit on various statewide committees. Therefore, they need to attend the meeting even if they do not win the election.

If, Vikki Nuss, Fred Hummel or Tim Patterson wins there will be additional costs. The total cost for two additional people is approximately \$1500. Below is a detail of the projected expenses for one person.

Registration:	\$175 + \$40 late fee	\$215
Special Workshops	\$35 - \$60	\$60
Room	\$93/night (3 nights)	\$279
Meals	\$200 (estimate)	\$200
	<b>TOTAL</b>	<b>\$754</b>

The registration fee is non-refundable. Rooms (if available at this late date) could be canceled in the event the incumbents win the election.

The Mayor and I have discussed this issue and agree that it is appropriate for the City to make arrangements for the candidates, and if they win the election, pay their expense to attend even though they do not officially take office until January. A draft letter is attached that will be sent to all the candidates, if Council approves the staff recommendation.

### **RECOMMENDATION**

Direct staff to make the necessary arrangements for City Council candidates to attend the LOC Annual Conference in the event they win the election.



# CITY OF BROOKINGS

898 Elk Drive  
Brookings, Oregon 97415  
Phone (541) 469-2163  
Fax (541) 469-3650  
cityhall@brookingsor.org

The Home of Winter Flowers



October 24, 2000

Name \_\_\_\_\_  
Candidate for \_\_\_\_\_  
address \_\_\_\_\_  
Brookings, OR 97415

**DRAFT**

Dear Mayor and Council Candidates:

The League of Oregon Cities (LOC) will hold its annual conference November 10 - 12, 2000, in Portland. It is tradition and very useful to have councilors and certain staff attend the conference each year. Arrangements have been made for incumbents to attend. However, we have not made arrangements for candidate officials in the event they are elected to a position on the City Council. Last Monday, the City Council directed staff to offer you the opportunity to attend, if elected, at city expense.

Attached is information regarding the conference. If you would like to attend, please contact Sharon Ridens at City Hall or call her at 469-2163, as soon as possible. She will be happy to make your reservations. However, at this late date, we are not certain on the availability of rooms. Therefore, your prompt response is important.

Thank you and good luck in the upcoming election.

Sincerely,

Leroy Blodgett  
CITY MANAGER

LB/sr  
Enclosure

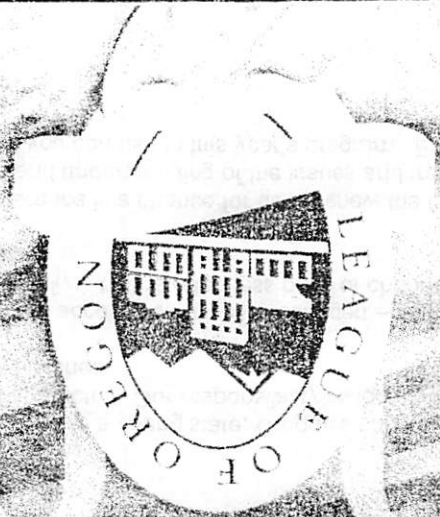
SALE OF THE YEAR 2000

# *DoubleTree Hotel Gunzen Beach*

NOVEMBER 10-12, 2000

909 NORTH HAYDEN ISLAND DRIVE • PORTLAND, OREGON 97212

ANNIVERSARY CONFERENCE



## *Welcome to the 75th Annual League of Oregon Cities*



Although we are a young state, Oregon's communities have rich histories and an amazing diversity of size and character. Our responsibility as local officials is to uphold that local uniqueness and to build on those histories.

Our ability to accomplish this is challenged – politically – by a shotgun blast of initiatives, technologically – by the relentless pace of changes, and personally – by the demands of local leadership.

This conference is a chance for us to renew the bonds among Oregon's 238 cities, and to sharpen our skills and understanding of the issues and trends affecting our communities. I hope you find much that you can use in this year's program. Enjoy!

Sincerely,

Charlie Hales, LOC President  
Commissioner, City of Portland

## *On behalf of the citizens of Portland, Welcome!*

We are honored to be hosting the 75<sup>th</sup> Annual Conference of the League of Oregon Cities. For three-quarters of a century, the League has been helping all of us ensure our cities remain the livable communities that have made Oregon such a desirable place to live.

Much of what makes Portland such an inviting place can be attributed to the work of the League. We have maintained a small community environment, with many unique and vibrant neighborhoods. At the same time, we've preserved the open spaces for which Oregon is famous, with an abundance of parks and a developing riverfront.

As city officials, we must once again prepare for the challenges of another legislative session. Whether you're from the Willamette Valley or across the state, we have a lot in common to work for in the coming year that will help us bridge the "urban-rural divide."

While you're here, I hope you have time to experience what makes Portland "Portland" by exploring the new South Waterfront Park, perusing the shops of NW 23<sup>rd</sup>, Hawthorne, or Saturday Market, or taking in an event at one of our many cultural institutions – from the Rose Garden Arena, to the Center for the Performing Arts. Or, you may want to visit our city's first Millennium Project and 150<sup>th</sup> Birthday present, our new Chinese Garden of Awakening Orchids, in Old Town/Chinatown.

Have a wonderful and productive stay!

With warm regards,

Vera Katz  
Mayor, Portland



\* \* \* \* \*

**During the conference.** Once again, Oregon's two United States Senators, Ron Wyden and Gordon Smith, will have members of their staff available to meet with city officials. **The Senators have been invited to address delegates at the conference.**

**John Kyle** is the Program Director representing the NLC Institute for Youth, Education and Families. He staffs the NLC Youth Advisory Board and will be at the conference to facilitate our newly-formed LOC Youth Advisory Council.

The Oregon Department of Transportation will also have a representative available to meet with city officials to discuss transportation issues that affect their community. To schedule a time, call **Matthew Garrett** at ODOT, (503) 986-4214.





**Friday, November 10; 7:30 AM: Opening Ceremonies and Welcome Address**

**Sunday, November 12; 10:00 AM: "Explore Man's Greatest Challenge: Journey Into Space"**

Dr. Guion "Guy" Bluford will be with us to open our 75<sup>th</sup> Anniversary Conference and then return on Sunday to share his experiences in space. Dr. Bluford, Vice President, Major Programs Sector, of Federal Data Corporation, an information technology and engineering services company, also serves as Program Manager of the NASA Glenn Research Center, Microgravity Research, Development and Operations Contract. He was a NASA mission specialist and payload commander astronaut on four space shuttle missions. He was selected in the first class of space shuttle astronauts in 1978 and was the first African American to fly in space in 1983, aboard the Space Shuttle Challenger.

**Friday, November 10; 9:00 AM – 11:45 AM: OCCMA Workshop**

**Local Government Sustainability:** What are the goals, strategies and benefits of local government sustainability development programs? Why develop a sustainability program? Join in this informative workshop and explore the possibilities. Speaker **Bob Doppelt**, Director of the Center for Watershed and Community Health at Portland State's Mark O. Hatfield School of Government, will be on hand to discuss the development of a "template" that can be used to craft economic and environmental sustainable development programs. Additional invited speakers will round out this interactive workshop.



**Friday, November 10; 9:00 AM – 2:15 PM: Councilor Training Workshop**

The road to success for cities is usually paved with good personnel management efforts. Regardless of the size of your city, effective workforce management practices are essential in order to provide efficient municipal services and programs. This session will demonstrate how to apply the principles of employee management in a fair and legally defensible manner. Program topics will include: recruitment, interviewing and hiring of employees; how to manage performance; and how to take corrective action when necessary. **Caryn Tilton**, management consultant and seminar presenter, has been providing consulting and training to cities, counties, special districts, state government and public agencies since 1984. Ms. Tilton has authored over 70 personnel policies and developed a wide variety of pertinent employee training programs. Join us for this informative session and increase teamwork generated in city hall.

**Saturday, November 11; 9:00 AM – 10:15 AM: FORUM: Ballot Measure Mania**

**FORUM: Ballot Measure Mania!** Three days before the conference opens, Oregonians will be voting on 26 ballot measures and hundreds of candidates for elected office. The November election ballot is so voluminous, and issues so complex, that it will take two voter pamphlets the size of phone books to offer comments. Without a doubt, any variety of results will pose challenges for every Oregon city. On hand for this forum will be a group of panelists to critique the results of the general election and answer questions from the audience. Although it will take a much longer period of time to unravel the meaning and intent of several measures, this session will begin the deliberative process amongst city officials that you can take back to your communities.



**Saturday, November 11; 12:00 Noon – 1:30 PM: Technology and the Future of Cities**

**Michael Rogers** is editor and general manager of Newsweek.com and a contributing editor for Newsweek. He is also vice president of Washingtonpost.Newsweek Interactive, the electronic publishing subsidiary of The Washington Post Company. Rogers has won numerous journalism awards and shared the National Headliner Award for coverage of the Chernobyl disaster. In 1989, Rogers co-produced Newsweek's "Upheaval in China," an early experiment in hypertext multimedia journalism. In 1992, he became managing editor of Newsweek Interactive, the world's first general-interest multimedia magazine on CD-ROM. Rogers has written five books of fiction and nonfiction which have been published worldwide. His most recent novel, *Forbidden Sequence*, a suspense story about illegal human genetic engineering, is currently under development as a feature film.

(Friday, November 10 – Sunday, November 12)

7:30 AM - 8:50 AM	Opening Ceremonies and Welcome Address						
9:00 AM - 11:45 AM	Managers (OCCMA) Workshop						
9:00 AM - 2:15 PM	Mayors (OMA) Business Meeting and Workshop						
9:00 AM - 2:15 PM	Councilor Training						
9:00 AM - 4:00 PM	Newly Elected Officials Workshop						
9:00 AM - 6:00 PM	EXHIBITS						
10:00 AM - 4:30 PM	City Attorneys (OCAA) Legal Issues Workshop						
12:00 Noon - 1:00 PM	Exhibitors Lunch						
1:00 PM - 3:00 PM	Planning Directors (OCPDA) Business Meeting						
1:15 PM - 2:30 PM	Managers (OCCMA) Business Meeting						
TBA	Redevelopment Agencies (AORA) Business Meeting						
2:30 PM - 4:00 PM Concurrent Sessions	Achieving Economic Diversity through Arts and Culture	ODOT and Cities: Partners in Building Strong Communities	The Changing World of Building Code Enforcement	Funding PERS: City Costs, Liabilities, or Options	Change at Work: Facing the New Realities	Cutting Your Health Insurance Costs	How to Use the Endangered Species Act Assmt. Manual
4:00 PM - 5:30 PM	Mayors (OMA) Reception – Featuring the Governor's Council on Fitness Awards						
5:30 PM - 6:30 PM	75 <sup>th</sup> Anniversary Opening Reception						

7:00 AM - 8:30 AM	General Get-Acquainted Breakfast		Small Cities Roundtable Breakfast (under 2,000 pop.)		Municipal Records Breakfast	
7:00 AM - 8:30 AM	LOC Youth Advisory Breakfast					
8:45 AM - 10:15 AM	FORUM: Ballot Measure Mania!					
9:00 AM - 1:00 PM	EXHIBITS					
10:30 AM - 11:45 AM	Concurrent: Open Meeting of the Resolutions Committee / Roundtable for City Officials					
12:00 Noon - 1:30 PM	Lunch with Keynote Speaker – Michael Rogers					
1:45 PM - 3:15 PM Concurrent Sessions	Alternative Resources for Transportation Funding	Telecom: Franchise Fees & Public Right of Way	What are Cities doing about the Endangered Species Act?	Success with the Community Solutions Team	Legislative Politics	Prevention Supports for Youth
2:00 PM - 3:15 PM	LOC Youth Advisory Council Meeting					
3:30 PM - 5:00 PM Concurrent Sessions	Finding the Funds: Innovative Financing for City Services	Telecom: Options for Service	Urbanization	Technology and Information Systems: What, When, and How	Conflict of Interest, Ethics, and Media	The Future of Energy in Oregon
5:00 PM - 6:00 PM	CIS Annual Safety Award Reception					
5:15 PM - 6:00 PM	Nominating Committee Meeting					
6:15 PM - 6:45 PM	Joint LOC Youth Advisory & LOC Board of Directors Reception					
7:00 PM - 11:30 PM	75 <sup>th</sup> Anniversary Banquet Extravaganza					

7:30 AM - 9:30 AM	LOC Breakfast and Business Meeting	
10:00 AM - 11:45 AM	<p><b><i>Our 75<sup>th</sup> Annual Conference will close with:</i></b></p> <p>A Dialogue with Astronaut Dr. Guy Bluford</p> <p><b><i>"Explore Man's Greatest Challenge: Journey into Space"</i></b></p>	

## Count Me In!

In order to assign appropriate meeting room space for each concurrent session on Friday, November 10, and Saturday, November 11, we would like to know your choice for each time period. You are not locked into attending these sessions! To aid in your selections, we have designed the concurrent sessions according to the following keys:

**What's New?** - Explore new concepts, ideas and challenges impacting city government.

**How To!** - Obtain tools needed to build and maintain livable cities.

Please check (✓) the sessions you plan to attend

### Friday, November 10: Concurrent Sessions 2:30 PM - 4:00 PM

Achieving Economic Diversity through Arts and Culture	ODOT and Cities: Partners in Building Strong Communities	The Changing World of Building Code Enforcement	Funding PERS: City Costs, Liabilities, or Options	Change at Work: Facing the New Realities	Cutting Your Health Insurance Costs	How to Use the Endangered Species Act Assessment Manual
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### Saturday, November 11: Concurrent Sessions 1:45 PM - 3:15 PM

Alternative Resources for Transportation Funding	Telecom: Franchise Fees & Public Right of Way	What are Cities doing about the Endangered Species Act?	Success with the Community Solutions Team	Legislative Politics	Youth Prevention Supports
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### 3:30 PM - 5 PM

Finding the Funds: Innovative Financing for City Services	Telecom: Options for Service	Urbanization	Technology and Information Systems: What, When, and How	Conflict of Interest, Ethics, and Media	The Future of Energy in Oregon
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## New This Year! - Spouse and Guest Tours

Speciality tours have been designed for spouses and guests who would enjoy exploring Portland without having to drive, pay for parking, or take a chance on an unknown restaurant for lunch. Shuttle service to Portland will be provided on Friday evening following the reception (minimum of 30 passengers) for those interested in dining in the downtown area. The cost for the shuttle is \$5.00 per person.

### Friday, November 10 - PORTLAND CITY AND OREGON MUSEUM OF SCIENCE AND INDUSTRY TOUR

10:00 am to 3:00 pm

\$33 per person, minimum 30 passengers. Includes: Admission to OMSI; lunch is on your own at OMSI.

Start your morning off with a **Tour of Portland**, an intimate city with short city blocks, elegant parks, bridges, artwork, numerous fountains, and intriguing architecture. Travel along **Tom McCall Waterfront Park**, to the **Skidmore/Old Town Historic District**, through **Chinatown** and into the downtown area. See **Forecourt Fountain**, **Pioneer Courthouse Square** (the city's "living room"), and **Washington Park**, one of Portland's largest city parks and home of the **International Rose Test Gardens**. The tour will include a stop at the **Oregon Museum of Science and Industry**. Enjoy lunch on your own at OMSI's "The Café," and visit the exhibits and gift shop.

### Saturday, November 11 - THE CHINESE CLASSICAL GARDENS AND THE PITTOCK MANSION

9:30 am to 3:00 pm

\$53 per person, minimum 30 passengers. Includes: Lunch, admission to the Chinese Classical Gardens and the Pittock Mansion.

The tour of Portland's newest attraction, the **Chinese Classical Gardens**, and one of Portland's oldest attractions, the **Pittock Mansion**, provides a day of contrasts. The Chinese Classical Gardens opened September 14, 2000. Within the enclosed garden, serpentine walkways, ponds, bridges and open colonnades guide visitors through a meticulously arranged landscape of fantastic rock groupings, delicate trees and shrubs, lattice screens, and pavilions. From the garden, your tour will continue to the **Nob Hill District** to dine at one of Portland's most popular restaurants before continuing your tour of Portland's **Pittock Mansion**. Located 1,000 feet above the city, the Pittock Mansion, built in 1916, is an opulent French Chateau overlooking the city.



**November 10-12, Portland Doubletree Jantzen Beach**

Please see next page for registration instructions and policies

(Please fill out a separate registration form for each delegate)

PLEASE TYPE OR PRINT

Name \_\_\_\_\_ Name for Badge \_\_\_\_\_

Title \_\_\_\_\_ City/Organization \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (    ) \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Spouse/Guest Full Name \_\_\_\_\_

☐ I am attending as a delegate ☐ I am attending as a spouse/guest

<b>Conference Registration – (Registration includes Friday opening ceremonies, Friday lunch, Friday Reception, and all coffee services.)</b>			
	<u>Cost</u>	<u>Quantity</u>	<u>Total</u>
3 Day Member Registration Fee (postmarked by 10/23)	\$175	_____	\$ _____
3 Day Non-Member Registration Fee (postmarked by 10/23)	\$240	_____	\$ _____
1 Day Member Registration Fee (day) _____	\$110	_____	\$ _____
1 Day Non-Member Registration Fee (day) _____	\$165	_____	\$ _____
Guest/Spouse Registration Fee ★	\$ 40	_____	\$ _____
Late Service Fee (postmarked after 10/23)	\$ 40	_____	\$ _____

<b>Friday, November 10<sup>th</sup>, Workshops – (Conference registration fees are waived if delegate is only attending a Friday Workshop.)</b>			
	<u>Cost</u>	<u>Quantity</u>	<u>Total</u>
Mayors (OMA) Workshop (lunch included)	\$ 50	_____	\$ _____
Managers (OCCMA) Workshop (lunch included)	\$ 70	_____	\$ _____
Attorneys (OCAA) Legal Issues Workshop (lunch included)	\$ 70	_____	\$ _____
Councilor Training Workshop (lunch included)	\$ 45	_____	\$ _____
Newly Elected Officials Workshop (lunch included)	\$ 35	_____	\$ _____
Spouse Tour #1 - Tour of Portland and OMSI	\$ 33	_____	\$ _____
Evening Round-Trip Shuttle into Downtown Portland	\$ 5	_____	\$ _____

<b>Saturday, November 11<sup>th</sup></b>			
	<u>Cost</u>	<u>Quantity</u>	<u>Total</u>
Municipal Records Breakfast	\$ 16	_____	\$ _____
Small Cities Breakfast (under 2,000 population)	\$ 16	_____	\$ _____
General Get-Acquainted Breakfast	\$ 16	_____	\$ _____
Lunch (with keynote speaker)	\$ 20	_____	\$ _____
Spouse Tour #2 - Tour of Chinese Gardens & Pittock Mansion (lunch included)	\$ 53	_____	\$ _____
75 <sup>th</sup> Anniversary Annual Banquet	\$ 35	_____	\$ _____

<b>Sunday, November 12<sup>th</sup></b>			
	<u>Cost</u>	<u>Quantity</u>	<u>Total</u>
Breakfast/Business Meeting	\$ 16	_____	\$ _____

☐ I have special dietary needs as noted below:

\_\_\_\_\_

**Total to be Paid:** \_\_\_\_\_

Make checks payable to:  
League of Oregon Cities  
PO Box 928  
Salem, OR 97308

<b>OFFICE USE ONLY</b>	Check # _____	PO# _____	Pd \$ _____
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**SIGN UP!** Complete both sides of the registration form on the previous page. Please register only one delegate and one spouse/guest per form. If needed, please feel free to copy the form.

## CONFERENCE FEES.

All conference registration fees include a packet of program materials and admission to all concurrent sessions. See conference form for details.

**Events which include meals cannot be prorated.** We regret we are unable to guarantee the availability of meals to on-site registrants.

**MEMBER RATES** include city officials and staff from cities, as well as state, regional, county and federal officials.

**NON-MEMBER RATES** include individuals with private organizations and other interested parties.

**SAVE MONEY** – Register before **October 23** and save **\$40**. Also, by registering early you will be assured that you have meal reservations and a full packet of conference materials including a name badge, conference program, and tickets to meals and special events ready for you upon your arrival at the conference site.

## ONE-DAY REGISTRATIONS.

Can't attend the whole conference? Then the one-day registration is perfect for you. Please indicate which day you plan to come.

★ **BRINGING A GUEST?** Guests attending concurrent sessions or meals will need to register and pay the Guest/Spouse Registration Fee.

Guest meal tickets may be purchased when registering for the conference. Guest registration is not necessary if a guest is **only** attending the Annual Banquet. City officials and employees **cannot** register as a guest.

## FRIDAY WORKSHOPS.

Registration fees are waived if the delegate is **only** attending a Friday Workshop and no other events or functions at the conference.

**I CAN'T EAT THAT!** LOC strives to accommodate delegates who have special dietary needs. We have provided space on the registration form where such needs may be noted. Restricted diets may be arranged if ordered **72** hours prior to the time of service. At each meal, inform your server of the type of meal you ordered.

**MEAL SERVICE.** Meals cannot be guaranteed unless tickets are purchased **72** hours in advance; therefore, it is advisable to **preregister** for conference meal functions.

## WHAT IF I HAVE TO CHANGE OR CANCEL MY REGISTRATION?

Additions, deletions and cancellations must be in writing and received by mail no later than **October 23, 2000**. No refunds can be made for "no-shows" or cancellations after that deadline. No-shows will be billed for the full amount. We do understand that emergencies happen. For last-minute cancellations, please phone our office (**1-800-452-0338**) and talk with the conference registrar, Janice Riley.

## HOW & WHEN DO I PAY?

Registrations must be accompanied by a voucher or payment in full. Remember to complete the entire form to speed up your registration – missing information will delay the registration process. Registrations are processed on a first-come, first-served basis.

- ✓ Complete and return the registration form by **October 23** via mail. **Telephoned registrations will not be accepted.**
- ✓ Make your check payable to: League of Oregon Cities  
P.O. Box 928; Salem, OR 97308

## Housing Reservations

### CONFERENCE HOTELS

(Cut-off dates for phone reservations – **OCTOBER 18**. Room rates do not include city room tax.)

	Single	Double	Triple	Quad
<b>Doubletree, Jantzen Beach</b> 909 N. Hayden Island Dr. Portland, OR 97217 (503) 283-4466	\$93	\$103	\$113	\$123
(Riverview upgrades: \$10 add.)				
<b>Doubletree, Columbia River</b> 1401 N. Hayden Island Dr. Portland, OR 97217 (503) 283-2111	\$93	\$103	\$113	\$123
<b>Sheraton Portland Airport</b> 8235 NE Airport Way Portland, OR 97220 (503) 281-2500	\$77	\$87	–	–
(Executive King)				

Join us for our  
75<sup>th</sup> Anniversary Extravaganza!

"LOC Black and White Ball"



by "Spartan"

Admission: \$115, \$60 - \$1150 P&H

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
October 9, 2000  
7:00PM**

***I. CALL TO ORDER***

Mayor Bob Hagbom called the meeting to order at 7:03 PM.

***II. PLEDGE OF ALLEGIANCE***

Led by Councilor Lorraine Kuhn

***III. ROLL CALL***

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, and Lorraine Kuhn, a quorum present.

Council Absent: Councilors Keith Pepper and Frances Johns, excused

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot

Other: ODOT District 7 Assistant District Manager Lee Sparks, Chamber of Commerce Executive Director Les Cohen, Chamber President Richard Gyuro, Oasis Shelter Board President Karolyn Pieren, five VIPS (Volunteers in Police Service) present, and approximately 21 other citizens

***IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS***

***A. Announcements***

***1. Special recognition to Police Department from State of Oregon Parks and Recreation Department***

Mayor Bob Hagbom read a special recognition letter from the Oregon Parks and Recreation Department praising and thanking the Brookings Police Department and it's "excellent staff" for it's responses and services to the

City throughout the year, and more specifically a thank you to VIPS (Volunteers in Police Service) for their helpfulness with our "kids without bicycle helmets" problems. VIPS representative Doug Johnson, Assistant Director, provided a detailed semi-annual report (copy provided as a part of these minutes) for the Council detailing the activities performed by the VIPS from January 1 through June 30, 2000. On behalf of all the VIPS volunteers, Johnson stated it has been a pleasure to assist the Brookings Police Department and all citizens of the community. He also gave special "THANKS" to Officer Barbara Palicki for her professionalism and guidance.

*B. Proclamations*

*1. Domestic Violence Awareness Week in Brookings - October 15 through 21, 2000*

Mayor Hagbom proclaimed October 15 through October 21, 2000 as Brookings Domestic Violence Awareness Week and urged all citizens to participate actively to eliminate the use of personal and institutional violence against women and children. Oasis Shelter, Inc. Board President Carolyn Pieren received the proclamation from Mayor Hagbom.

*V. PUBLIC HEARING*

There was no public hearing.

*VI. SCHEDULED PUBLIC APPEARANCES*

There was no scheduled public appearances.

*VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE*

*A. Committee and Liaison reports*

*1. Chamber of Commerce*

Executive Director Les Cohen happily advised Council, the Chamber had received the state permit for hanging the seasonal holiday lights/banners on US Hwy 101. He also noted the Chamber's Marketing and Promotions Committee, had suggested sponsoring a "Community Christmas Tree," at the main entrance of the Brookings Post Office. Linda Kelley of the Banana Belt Trading Company has approached Brookings Postmaster Bob Boicoff with the idea and he is receptive. Council expressed this as being a good idea. Staff will respond will necessary guidelines and requirements.

*2. Businesses for a Better Brookings*

No report was provided.

3. *Port of Brookings-Harbor*  
No report was provided.
4. *Parks & Recreation Commission*  
No report was provided.
5. *Council Liaisons*  
Councilor Lorraine Kuhn reported her exciting and positive experience by attending the recent Planning Commission meeting

*B. Unscheduled*

Richard Calkins, 941 Helen Lane, Brookings, commented on Councilor Pepper's comments at last Council meeting.

ODOT District 7 Assistant District Manager Lee Sparks, 3500 Stewart Parkway, Roseburg, Oregon, gave special recognition to Barbara DeMoss and the Brookings-Harbor Garden Club for their extremely fine work at the Welcome to Oregon sign at the Oregon/California Border. Mayor Hagbom again thanked and appreciated ODOT for their continued successful working relationship for both the state and community.

## **VIII. STAFF REPORTS**

*A. City Manager*

*1. US Hwy 101 speed limit investigation report*

City Manager Leroy Blodgett provided the background and alternatives regarding the speed limit investigation north of town on US Hwy 101. Blodgett recommended the Council direct the City Manager to request ODOT to extend the 35 MPH speed limit on US Hwy 101 at the north end of the City to a point where the city limits crosses the highway. Discussion ensued. Mayor Hagbom reassured Council and audience the increased patrol would be continued and maintained specifically in that area.

**Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to direct the City Manager to request ODOT 35mph speed limit to just north of Harris Heights Road, where the city limits crosses US Highway 101 at the north end of the City.**

*2. Designation of Voting Delegate at League of Oregon Cities Annual Business Meeting*

City Manager Blodgett reported the Council needed to select a delegate for voting purposes at the upcoming Annual League of Oregon Cities Conference, November 10 - 12, 2000, in Portland.

**Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to authorize Mayor Bob Hagbom as the voting delegate and Council President Larry Curry as the alternate at the upcoming League of Oregon Cities Annual Business Meeting in November 2000.**

**3. *ODOT Maintenance Agreement***

ODOT District 7 Assistant Director Lee Sparks provided the proposal for ODOT and the City to enter into a "Flexible Service Maintenance Agreement", another effort to collaborate with ODOT. Having such an agreement would allow the State and the City to share resources. Each party would be responsible to reimburse the other for actual expense, so there is no loss for providing a service. The agreement would not commit either party to provide a service, if they cannot easily do so. City Manager Blodgett and staff recommended Council approve the agreement as presented.

**Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the ODOT Maintenance Agreement as presented.**

**4. *Election to include accrued sick leave in the retirement calculation for employees***

City Manager Blodgett explained that the City has not made the election for accrued sick leave to be a part of the PERS retirement calculation, which is required. This issue came to the forefront in reviewing the union contract for our police department. Therefore, for the police union employees the election needs to be made to include accrued sick leave so the PERS administrative process is consistent with the contract requirements. Staff noted in their recommendation, it has been the practice of the City of Brookings that benefits are identical between union and non-union employees, and that with our cap of 576 hours, it is unlikely the sick leave accrual will have an impact on either the retirement calculation or the PERS rate. Blodgett and staff recommended approval to make the election.

**Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to approve the City make an election to include accrued sick leave in the retirement calculation for employees.**

City Manager Blodgett informed Council he would be attending a telecommunications conference in Bend this next week. Mayor had planned to attend, but will be unable, so Commissioner Nancy Shute from Parks & Recreation Commission will be attending in his place. They will return with a report.



**B. Community Development Department**

**1. Awarding bid for skid steer loader**

On behalf of Community Development Director Leo Lightle, City Manager Blodgett reviewed the bids for a skid-steer loader opened on Friday, October 6, 2000 at 2:00 p.m. in the City Council Chambers and provided the staff's recommendation of purchasing the new unit from Hyster Equipment for \$15,380.00 (copy provided as a part of these minutes).

**Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously to award the bid to Hyster Equipment for the skid-steer loader in the amount of \$15,380.**

**2. 2000 Fund Exchange Agreement**

City Manager Blodgett explained the 2000 Fund Exchange Agreement and it's current status, making a recommendation Council approve the contract with ODOT referred to as the 2000 Fund Exchange Agreement. Minimal discussion ensued.

**Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the contract with ODOT referred to as the 2000 Fund Exchange Agreement, Oak Street from Spruce to Railroad Street, as presented.**

City Manager Blodgett reminded Mayor Hagbom and Council of the City of Brookings' 50<sup>th</sup> Birthday Committee and the need to produce a press release this next week asking for volunteers. Blodgett requested Mayor Hagbom appoint Councilor Lorraine Kuhn as the chairperson. Kuhn agreed.

**C. City Attorney**

**1. Approval of City Manager Contract**

Mayor Hagbom referred this agenda item to City Attorney John B. Trew, due to email received today from citizen Vicki Nuss. Trew responded to her questions regarding the City Manager's contract. He also agreed section 5 regarding disability was not applicable and recommended it be deleted. Mayor Hagbom commented on Trew's answers to Nuss and asked for additional comments. Nuss made few comments to Trew's responses. However she did approach the Council for further comments regarding the \$15,000 severance pay. (Vicki Nuss of 808 Pioneer Road, Brookings) Mayor Hagbom, Council, and City Attorney Trew responded.

Richard Calkins of 941 Helen Lane, Brookings stated he appreciated Nuss's

time involved in going through the city manager's contract. Blodgett responded he had similar contracts in the cities of North Bend and Myrtle Creek and noted most contracts have a larger severance pay.

Councilor Kuhn stated and reminded the audience that "we've worked hard on this contract. It has not been something put together overnight - we couldn't have possibly put one together on his first day or week of job. That's not reality!" It was noted, because of now having a city manager contract in place, we will not have to start from "square one" next time.

**Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to authorize Mayor Hagbom to sign the proposed employment contract with the City Manager on behalf of the City, as presented, with the exception of deleting Section 5.**

Mayor Hagbom noted he had received written statements from Councilor Keith Pepper and Councilor Frances Johns in support of the contract and its contents.

**IX. CONSENT CALENDAR**

- A. *Approval of Council Meeting Minutes*
  - 1. *Minutes of September 25, 2000, Regular Council Meeting*
- B. *Acceptance of Parks and Recreation Commission Minutes*
  - 1. *Minutes of August 24, 2000, Regular Commission Meeting*
- C. *Acceptance of Planning Commission Minutes*
  - 1. *Minutes of September 5, 2000, Regular Commission Meeting*
- D. *Approval of Vouchers (\$291,010.23)*

*(end Consent Calendar)*

**Councilor Curry moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the consent calendar as printed.**

**X. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. *Ordinances*  
There were no ordinances.
- B. *Resolutions*  
There were no resolutions.

**XI. REMARKS FROM MAYOR AND COUNCILORS**

***A. Council***

There were no further comments from Councilors

***B. Mayor***

Mayor Hagbom thanked Councilor Kuhn for accepting the appointment of Chairperson to the City's 50<sup>th</sup> Birthday Celebration Committee. He again thanked the Chamber for the Community Christmas Tree idea, which will allow citizens to take advantage of an opportunity to get downtown to see our new post office.

**XII. ADJOURNMENT**

**Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 8:17 PM.**

Respectfully submitted:

---

Bob Hagbom  
MAYOR

ATTEST:

---

Gail L. Hedding  
Finance Director/Recorder

handed  
out @  
10/9/00  
mtg

To: Distribution List

Fr: Board of Directors

Re: Semi-Annual Report

1. The attached documents identify the activities preformed by the Volunteers in Police Service from 1 January 2000 through 30 June 2000. We hope to increase our productivity in the second half of the year.
2. On behalf of all volunteers it's been a pleasure to assist the Brookings Police Department and all citizens of the community.
3. We also would like to give special THANKS to Officer Barbara Palicki for her professionalism and guidance.

Marilyn Wood  
Director

Doug Johnson  
Asst. Director

Enos Muniz  
Director At Large

Ruth Carter  
Treasurer

Tom Reed  
Secretary

## **VACATION CHECKS**

To determine the number of vacation checks per month I took the first day of the vacation check only. Understanding that most vacation checks were over one month in duration.

Total Vacation Checks: 34 (Different Addresses)

The average length of the vacation check was 23 days

The shortest: 2 Days

The longest: 120 days

During the first six months we had no forced entries or break-ins at any of the homes.

On two occasions we found doors that were unlocked.

## **PATROL**

### **MILES BREAKDOWN**

Total Miles driven: 2230

Average miles driven on patrol: 31 Miles

### **PATROL BREAKDOWN**

Total patrols conducted: 71

Average patrols per month: 11

Lowest month: January 2000 7 patrols

Highest month: June 2000 21 patrols



## HOUR/PERCENT BREAKDOWN

DESCRIPTION	HOURS	PER CENT
Meetings	140	10
Patrol	558	42
Meals On Wheels	62	5
Eddie Eagle	120	9
Special Events	104	8
Evidence Room	58	4
Safety City	60	4
<b>SUB TOTAL</b>	<b>1102</b>	<b>82</b>
Admin		
Office Work		
Fundraising		
Fingerprinting		
Training		
School Programs		
Public Relations		
Traffic Control		
Translate		
<b>SUB TOTAL</b>	<b>236</b>	<b>18</b>
<b>GRAND TOTAL</b>	<b>1338</b>	<b>100</b>

## **TRAFFIC WARNINGS ISSUED**

Total warnings issued: 22 (started April 5, 2000)

Red Zone 2

Yellow Zone 14

Wrong Way 4

Handicap 2

**TO:** Mayor, City Council  
**FROM:** Leo Lightle *Leo Lightle*  
Community Development Director  
**DATE:** October 6, 2000  
**ISSUE:** Bids for skid-steer loader

Community Development Department



Building Planning Public Works  
Water Wastewater

37  
handed  
out  
(a)  
10/9/00  
nto

Bids were opened Friday, October 6, 2000, at 2:00 p.m. in the City Council Chambers.

When comparing all bids, a new machine, because of the allowed government discount, becomes the best value for the city.

The low bid was from Prime Equipment Rental which had a note about negotiating the cost of the paint job and the forks which were bid as an estimate. Their price, which included an estimate was  
\$14,800

The next low bid was from Hyster Equipment for a new loader which included a one-year warranty  
\$15,380

The next bid, from Central Equipment which had two bigger units but larger than we need, listed a  
new 2000 Case 1840 \$16,999  
and a 1999 Case used for \$400 more. \$16,995

The last bid from Hessel Tractor Equipment was for a new John Deere \$20,010

The lowest bid had a portion of the bid that was an estimate, and included 800 rental hours on the equipment. Rental hours can be hard hours on the machine.

Staff therefore will recommend purchasing the new unit from Hyster Equipment for \$15,380.

**RECOMMENDATION:** The City Council award the bid to Hyster Equipment for the skid-steer loader for \$15,380.



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive • Brookings, OR 97415

Handed  
out  
10/23/00  
ML

APPLICATION TO SERVE ON A CITY OF BROOKINGS  
COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: ANDY DRAGO Date: 10-23-00

Physical Address: 96344 Dawson Rd. Brookings, OR 97415

Mailing Address: SAME Phone: 469-3834

This is my application to serve on the following board or committee. Check one or more:

☐ City Council ..... (4 year term, appointed by Council)

☐ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission ..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board ..... (4 year term, appointed by Council)

☐ Budget Committee ..... (3 year term, appointed by Council)

☐ Other (Please list): 50<sup>th</sup> BIRTHDAY CELEBRATION

1. Resident of City of Brookings since: Month: 3 Year: 1987

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) BEEEN INVOLVED IN SHOW

BUSINESS FOR 50 YEARS - BUILT THE PERFORMANCE  
ARTS CENTER - ON THE BOARD OF DIRECTORS FOR

(Continued on back)

2. Continued: 11 YEARS. HELPED THE CITY OF SANTA MONICA  
CELEBRATE THE 100th BIRTHDAY - HELPED DESIGN  
THE BAND SHELL IN AZALEA PARK - WORKED  
IN STARTING DRAMA GROUP AT HIGH SCHOOL

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

HIGH SCHOOL GRAD. - SERVED IN NAVY - WORKED  
FOR SERVISOFT WATER SERVICE FOR 28 YEARS -  
HAD MY OWN BUSINESS IN HOME MAINT. 22 YEARS  
CHARTER MEMBER OF CHETCO PELICAN PLAYERS  
BUILT MANY FLOATS FOR THE AZALEA PARADE.  
HAVE BEEN INVOLVED IN MANY OTHER  
COMMUNITY EVENTS.

4. Please list three references:

NAME:

ADDRESS:

PHONE:

A. JOYCE REYNOLDS 15780 PELICAN BAY DR 469-5838

B. ELDON GOSSETT 1012 EAST ST 469-6778

C. LEO BRUEGGEMAN 95800 CAPE FERRELO 469-0810

5.

  
Signature

10-23-00  
Date



# City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - [www.brookingsor.org](http://www.brookingsor.org)

898 Elk Drive ♦ Brookings, OR 97415

## APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: John A. Schnase Date: 10/18/00  
Physical Address: 9846 E. N. BANK Rd CHETCO/BROOKINGS  
Mailing Address: SHINE Phone: 469-9219

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council ..... (4 year term, appointed by Council)  
☐ Planning Commission ..... (4 year term, appointed by Council)  
☐ Parks and Recreation Commission ..... (4 year term, appointed by Council)  
☐ Systems Development Charge Review Board ..... (4 year term, appointed by Council)  
☐ Budget Committee ..... (3 year term, appointed by Council)

☒ Other (Please list): CITY COUNCIL ADVISORY COMMITTEE  
50<sup>TH</sup> BIRTHDAY CELEBRATION

1. Resident of City of Brookings since: Month: 11 Year: 92
2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) GEN. KNOWLEDGE, ADVERTISING,  
MARKETING & HAVE THE BIGGEST MONTH  
IN 2 COUNTIES - EXCEPT FOR RENE!

(Continued on back)

2. Continued: I'M FAIRLY WELL KNOWN &

NO WANTS OR WARRANTS. NEGATIVE  
RESULTS FOR ANY INFECTIOUS DISEASES.  
WE ENJOY THE AREA & PEOPLE AND WOULD  
LOVE TO BE IN ON THE BIG PARTS.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

45 YRS OLD, MARRIED 13+. 16 YRS  
COLLEGE-MKTNG, ADVERTISING, ELECTRONICS.  
GED IN 1972. HONORABLE DISCHARGE  
U.S. C.G. - RADICMAN, SHIP OPS.  
EMPLOYMENT: RADIO-NIGHT D.J. TO  
GEN. MGR., CHIEF ENGINEER TO SALES  
MGR. TALK SHOW HOST, NEWS DIRECTOR,  
OCCASIONAL BREAKS FROM RADIO INCLUDE:  
CAR SALES-MISERABLE FAILURE! V.P. MKTNG  
FOR INT'L MGMT CONSULTING CO.-MADE  
LOTS OF \$ - HATED IT. RADIO-12 STATIONS  
26 YEARS

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>RES HEINRICH</u>	<u>96250 FOXGLOVE</u>	<u>469-2454</u>
B. <u>LARRY GOODMAN</u>	<u>COOS BAY</u>	<u>?</u>
C. <u>BENE HUTZELL</u>	<u>C.C. - KORE</u>	<u>800-122-5273</u>

5.

Signature

Date



## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - [www.brookingsor.org](http://www.brookingsor.org)

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Paul Prevenas Date: 10/20/2000

Physical Address: 554 Fern Avenue, Brookings OR 97415

Mailing Address: same as above Phone: 469-7443

This is my application to serve on the following board or committee. Check one or more:

☐ City Council ..... (4 year term, appointed by Council)

☐ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission ..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board ..... (4 year term, appointed by Council)

☐ Budget Committee ..... (3 year term, appointed by Council)

☒ Other (Please list): Committee to Plan City's 50th Birthday Celebration

1. Resident of City of Brookings since: Month: \_\_\_\_\_ Year: See note on reverse

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) As Superintendent of the Brookings-Harbor

School District, I would like to serve on this Committee to insure that  
people(students in school) are involved with this event to the fullest

(Continued on back)



2. Continued: practical extent.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

Although I live just outside the City limits, my position as  
Superintendent ties me very closely to activities involving the City  
of Brookings. I have served as Superintendent since 1996, and am  
involved with a number of other organizations in the community, including:  
The Brookings Parks and Recreation Commission, the Brookings-Harbor  
Chamber of Commerce Board of Directors, and the Curry County Local  
Public Safety Coordinating Committee (LPSCC). I am also a member of  
the Brookings-Harbor Kiwanis Club, Rotary Club and Lions Club.

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>Bob Davis, President</u>	<u>B-H Lions Club</u>	<u>469-5631</u>
B. <u>Chuck Moore, President</u>	<u>B-H Rotary Club</u>	<u>469-6208</u>
C. <u>Hal Warkentin, Past President</u>	<u>B-H Kiwanis Club</u>	<u>469-9860</u>

5.

  
Signature

October 20, 2000  
Date



# City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - [www.brookingsor.org](http://www.brookingsor.org)

898 Elk Drive ♦ Brookings, OR 97415

## APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: RICK DENTINO Date: 10-18-00

Physical Address: 1230 RANSOM AV. BKGS. 97415-8169

Mailing Address: Same Phone: 541-469-1284

This is my application to serve on the following board or committee. Check one or more:

☐ City Council ..... (4 year term, appointed by Council)

☐ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission ..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board ..... (4 year term, appointed by Council)

☐ Budget Committee ..... (3 year term, appointed by Council)

☒ Other (Please list): CITY COUNCIL 50<sup>th</sup> BIRTHDAY ADVISORY COMMITTEE

1. Resident of City of Brookings since: Month: 10 Year: 1996

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I FEEL I HAVE SOME CLEVER IDEAS THAT

COULD BENEFIT THE CELEBRATION. BESIDES, I LOVE  
BIRTHDAYS!

(Continued on back)

2. Continued: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

THIS INFORMATION IS CITY AS  
ALREADY AVAILABLE TO THE ASSOCIATION WITH  
THE RESULT OF MY COMMISSION.  
THE PLANNING

4. Please list three references:

	NAME:	ADDRESS:	PHONE:
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

5. Luigi Dentino 10-18-00  
Signature Date



# City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - [www.brookingsor.org](http://www.brookingsor.org)

898 Elk Drive + Brookings, OR 97415

## APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Joyce C. Reynolds Date: 10/23/00  
Physical Address: 15780 Pelican Bay Drive  
Mailing Address: same Phone: 469-5838

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council ..... (4 year term, appointed by Council)  
☐ Planning Commission ..... (4 year term, appointed by Council)  
☐ Parks and Recreation Commission ..... (4 year term, appointed by Council)  
☐ Systems Development Charge Review Board ..... (4 year term, appointed by Council)  
☐ Budget Committee ..... (3 year term, appointed by Council)  
☐ Other (Please list): City's 50<sup>th</sup> Birthday Advisory Committee.

1. Resident of ~~City~~ of Brookings since: Month: 12 Year: 1980

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.)

see attached!

(Continued on back)

2. Continued: \_\_\_\_\_

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

*See attached*

4. Please list three references:

NAME:

ADDRESS:

PHONE:

A. *Les Cohen*

B. *Bob Hagboom*

C. *Rich Martini*

5.

Signature

*Joseph C. Rykowski*

Date

*10/23/00*

## **BIOGRAPHY OF JOYCE REYNOLDS**

1. **BORN IN CHICAGO, ILLINOIS  
MOVED TO THE LOS ANGELES AREA, EDUCATED IN LOS ANGELES  
JUNIOR HIGH, SENIOR HIGH, UCLA AND LIVED THERE FOR 34 YEARS  
MARRIED JIM REYNOLDS AND WE HAVE 4 WONDERFUL CHILDREN, 11  
GRANDCHILDREN,  
AND 1 GREAT-GRANDCHILD.  
MOVED TO BROOKINGS 20 YEARS AGO.**

2. **VOLUNTEER WORK:**

**28 YEARS WORKING FOR CHILDREN THROUGH PTA . SERVED AS  
PRESIDENT OF ELEMENTARY AND JUNIOR HIGH SCHOOL PTA'S, AREA  
COUNCIL PRESIDENT, AND PRESIDENT OVER 32 COUNCIL PRESIDENTS  
REPRESENTING 265 SCHOOLS IN THE LOS ANGELES UNIFIED SCHOOL  
DISTRICT.**

**LOBBYIST, LEADERSHIP VP, AND ADMINISTRATOR FOR THE LOS  
ANGELES 10TH DISTRICT PTA. SERVED ON GOVERNORS COMMITTEE  
FOR SCHOOL FINANCE.**

**2 YEARS AS 1ST VICE PRESIDENT AND PARLIAMENTARIAN OF THE  
OREGON STATE PTA.**

**CHAIRMAN OF THE CURRY COUNTY AZALEA HOME EXTENSION  
GROUP.**

**PRESIDENT 3 YEARS OF THE CURRY COUNTY LEAGUE OF WOMEN  
VOTERS.**

3. **REAL ESTATE:**

**CO-OWNER OR REYNOLDS REAL ESTATE SERVICES**

**REAL ESTATE LICENSEE SINCE 1987**

**SERVED AS CCBR STATE DIRECTOR IN 1988 FOR CCBR**

**EDUCATION CHAIRMAN FOR CCBR**

**PRESIDENT ELECT FOR CCBR**

**PRESIDENT FOR CURRY COUNTY BOARD OF REALTORS FOR 1997 AND 1998**

**REALTOR OF THE YEAR FOR CURRY COUNTY IN 1997**

**MEMBER OF GOVERNING BOARD FOR REGIONAL PROFESSIONAL STANDARDS 2 YEARS**

**PRESIDENTIAL APPOINTEE ON THE EXECUTIVE COMMITTEE OF THE OREGON ASSOCIATION OF REALTORS FOR 2 YEARS, AND HAVE BEEN APPOINTED AGAIN FOR ANOTHER 2 YEARS REPRESENTING THE ENTIRE MEMBERSHIP OF 13,000 REALTORS IN OUR STATE**

**4. COMMUNITY INVOLVEMENT:**

**MEMBER OF THE BROOKINGS CITY STUDY COMMITTEE FOR INFILL DEVELOPMENT**

**MEMBER OF THE BROOKINGS CITY STUDY COMMITTEE ON HILLSIDE DEVELOPEMENT**

**MEMBER OF THE CHETCO PELICAN PLAYERS**

**BOARD OF DIRECTORS FOR THE CHETCO PELICAN PLAYERS FOR 2 YEARS**

**MEMBER OF THE BROOKINGS/HARBOR CHAMBER OF COMMERCE; SPEAKER FOR ANNUAL BUSINESS CONFERENCE ; AND ALSO LEADERSHIP CLASS SPONSORED BY CHAMBER AND SWOCC.**

**MEMBER AND DEACON OF THE BROOKINGS PRESBYTERIAN CHURCH**

# CTR

## CURRY TRANSFER & RECYCLING

541-469-2425

PO Box 4008 \* 17498 Carpenterville Rd \* Brookings, OR 97415

Handed out.  
@ 10/22/0  
mly

### YARD WASTE AND METAL CLEAN UP

276 YARDS METAL AT \$10.15 PER YARD \$2801.40

150 YARDS OF YARD WASTE AT \$10.15 PER YARD \$1522.50

+ CURB? compacted 500 yds x 3 = 1500 yds x 10.15 =

~~THREE a year~~

TOTAL

\$4323.90

1522.00  
5855.90





Handed  
out @  
10/23/00  
mlo

Brookings Harbor Youth Center  
630 Chetco Ave.  
P.O. Box 47  
Brookings, Oregon 97415  
(541) 412-1438

In September I received a call from the City of Brookings requesting a report on the Youth Center, noting that we had usually done so in August in the past. We did submit to the City Council in 1999 (on our own accord) a summary of activities. This year we did submit a budget request (at the urging of the former City Manager) for rental assistance and insurance. Funds were approved for our insurance, as the City had done for the past two years.

The following pages should provide you with a brief insight on some of the activities and programs we have been involved with for the last year. A portion of the information included comes from the Quarterly reports we provide to the Curry County Commission on Children and Families.

As community leaders I expect that you have some idea of the role of Youth and Community Centers in today's society. There is insurmountable amount of Governmental and Educational statistics that support the positive impact of these types of programs. There are numerous studies that prove that offering services and activities at Youth/Community Centers, significantly impact and improve the behaviors and attitudes of our youth. I have the ability to provide you with an overview of Our Youth Center, but I don't believe this will provide you with the true importance or value of what the Youth Center is, what actually takes place there or the potential that it has.

An important note here is that it is my belief that in order to get people involved they need to see what you are doing, ask questions and present ideas they are willing to contribute to. I have personally encouraged and invited members of the City Council and other community leaders to visit the Youth Center on many occasions. Regrettably there has been very little response.

On August 30, 2000 the Youth Center officially began it's third year of operation. From it's inception this project has been an all volunteer effort. Many people have put in an incredible amount of time and energy to make this possible. Most of these wonderful people had very little if any experience with organizing and developing this sort of project. This truly has been a grassroots effort if ever there was one.

As with any organization, especially in it's beginnings, we have gone through many changes. Those of us that have been part of this since the start have learned the importance of strong leadership, teamwork and comprehensive strategic planning.

In the fall of 1999 we began work on finding a new location for the Youth Center. This was due impart to the excessively high operating costs of the site we where in. Another factor was the number of volunteers needed for activities and supervision in a building that size.

In December of 1999 we found and relocated to our present site. We where able to cut our monthly operating costs by more than 50%. The building was located only a couple of blocks from the schools, it has great visibility and its size and design allowed for the same variety of activities in a more comfortable and safe atmosphere.

The following months we were faced with several challenging changes. The most important was strengthening our Board and developing a closer relationship with the schools and the community.

What has proved to be the most challenging was getting " the right people" involved. Our community is very dependent on volunteers and for the most part all of us (volunteer organizations and projects) are vying for the same core group of people.

January 1<sup>st</sup> - March 31, 2000 (CCCCF Quarterly Report)

Having survived Y2K our main objective was to get completely settled in our new building. Our Youth Advisory began work on organizing a "Ski Trip".

Planning was interrupted by the Bomb scare at the schools. The kids decided that we would postpone this activity until things settled down.

Overall participation has stayed low the last few months, partially due to not having the "Teen Dances", in addition the schools have had a number of after school activities.

Surveying youth and recruiting adult volunteers rounded out the remainder of this quarter.

April 1<sup>st</sup> - June 30, 2000 (CCCCF Quarterly Report)

Despite some of the challenges we have been faced with this last quarter there have been some pretty neat things that have happened.

The High School Metal Shop built and delivered a bicycle rack for the Youth Center. Because this was something that was specifically for the kids, two of our Youth Advisory members wrote and delivered the thank you for the Bike Rack.

The Youth Center hours for the summer are 8am to 12 noon then expanded to 2pm. The Brookings City & 17c School District sponsored Summer Recreation program holds most of its activities in the afternoon.

We have had terrific response and feedback on having the Center open in the mornings.

Several new clients are youth visiting from out of town and whose parents/grandparents have found the Youth Center to be a great place for their children to meet and make new friends.

The youth attending the Center over the last quarter have had several opportunities to meet members of the community that contribute to the Youth Center. Some of these people have been those who have donated money, others have been from the media and others that have donated their time or services. This has allowed these kids to see the different groups who support the Youth Center in different ways.

On a few occasions the kids have written or made thank yous' for those who have made a donation or other contribution. They (the kids) seem to take pride in being involved at another level besides being a recipient. They are able to see for themselves the people who they may not otherwise realize care about them.

A good example of this is when we had our sign put up on our building. Two gentlemen from the City of Brookings, Public Works Department came to the Youth Center, with there city truck and big ladders and spent about an hour or so putting up our "Brookings Harbor Youth Center" sign. These kids see these workers all the time around town and never gave them a second thought. Now, after watching them work on the sign and having the kids make them a Thank You! Card and taking a picture they will recognize them as people that care.

July 1st - September 30, 2000 (CCCCF Quarterly Report)

The Youth Center had a terrific summer. For the second year The Youth Center was a Summer Youth Employment Site. We had two Youth Trainees, paid for by a program through South Coast Business Employment Corporation. Our focus was on team work, organization and leadership.

We were also fortunate to have another adult volunteer through South Coast Business Employment Corporation And Adult and Family Services work experience program.

This summer we did not have a pre-arranged recreation program as we did last summer. This year we worked with the kids to plan and organize activities they were interested in. This gave the Youth Trainees an opportunity to practice planning and organizing these activities. Some of these were activities that we did outside of the Center like parachute games at the park and basket ball, others were arts and crafts, exploring the Internet and foosball and bumperpool tournaments. Another successful project was to play interactive team building games we found on the Internet.

Over the last Quarter we have had many successes, I believe that one of the most important was our participation in the Summer Youth Training and Employment program. The Youth Center is one of only three sites in the Brookings Harbor area and this year we were able to have two placements at the Center. Our goal this year was to focus on team work and leadership skills. Many of the activities depended on being able to build and organize a team to carry out specific tasks. One of our most challenging was to organize a 4 on 4 Basket ball Tournament to be held at a local park. The idea was from one of the trainees who had previously participated in such an activity.

The trainees along with an adult volunteer had to set organizational meetings, recruit volunteers, apply to the City to use the park, design registration forms, advertising, and form rules. Learning to work together as a group, delegating tasks, and following through were very important to the success of the project. Finding that the project had to meet certain criteria in order to hold it at the public park was a surprise and helped the group to recognize the need for guidelines, and planning. Another surprise was that when the group went to the local TV to be interviewed a question was brought up regarding the prize offered and the effect it would have on the amateur status of some of the players in the tournament. This was one of those last minute glitches that had a significant impact on the event. Because the prize was to be half of the money raised through registration fees no athlete that played for the schools would be able to participate or they could loose there amateur status. The group decided that because they had already advertised and reserved the Basket ball court they would hold the event but not charge for registration and just have a fun basket ball game with those who wanted to still participate. The day went great, the kids were happy, all had a great time. They did learn about the challenges involved with organizing group activities and how important it is to identify stakeholders, and how to make the best of unexpected changes.

The Youth Center also had a display at the Curry County Fair that was designed by the kids at the Center. Following the guidelines of the Fair, they put together a beautiful display that showed the many different things we have and do at the Center. The display won First Place for a Youth Exhibit.

In September the Youth Center participated in the Second Annual Community Picnic, held at Azalea Park in Brookings. As part of our participation we brought our parachute and played parachute games. The games were directed by one of our Youth Volunteers and a visiting teacher from England it was a terrific gathering and everyone had a wonderful time.

Also in September we had a new volunteer start, she is a former teacher and very interested in focusing on Homework assistance and Reading. I met with Darrell Erb (Dean of Students - Azalea Middle School) and Sue Musser (Principle - Azalea Middle School) to discuss services at the Youth Center and students that could benefit from what we have to offer. On October 4<sup>th</sup>, we met with Nicki VanNess ( Counselor - Azalea Middle School ) and Tina Peters (Volunteer Coordinator - Azalea Middle School) and worked on how we can coordinate and develop after school programs. The goal of everyone is to offer a variety of services to the youth without duplicating efforts as in the past.

Beginning in October we are working with the Curry County Juvenile Justice Department providing a Community Service Work site.