

AGENDA
CITY OF BROOKINGS
COMMON COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
898 ELK DRIVE
BROOKINGS, OR 97415
OCTOBER 8, 2001
7:00 P.M.



*Happy Columbus Day
October 8, 2001
In the home of winter flowers
Brookings, Oregon*

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
October 8, 2001
7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Appointments

1. Parks and Recreation Commission Position No. 5

B. Announcements

1. Proclamation – Drug Awareness Red Ribbon Week in Brookings beginning October 21 ~ 27, 2001
2. Proclamation – Recognition of the National Association of Federal Employees' 80th Anniversary - 2001

V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce
2. Council Liaisons

B. Unscheduled

VI. STAFF REPORTS

A. City Manager

1. Skate park update
2. Staff changes update
3. Other

VII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of September 24, 2001, Regular Council Meeting

B. Acceptance of Planning Commission Minutes

1. Minutes of September 4, 2001, Regular Commission Meeting

C. Approval of Vouchers (\$162,202.97)

VIII. REMARKS FROM MAYOR AND COUNCILORS

A. Council

B. Mayor

IX. ADJOURNMENT

Council Chambers and Fire Hall Use

OCTOBER 2001 - as of October 4, 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	7:00pm FH-FireTrng/ChShrp	6:00pm CC-Planning Commssn & Joint Council Study Session	12:00pm Comntty Agencies mtg @ Chelco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmlyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Skate Park Committee Mtg/L Blodgett	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford	CC-Fire Instructor I Class/Dept of Pub
CC-Fire Instructor I Class/Dept of Pub	9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	2:30pm FH-SafetyComMtg/ HThompson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmlyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
Columbus Day	7:00pm FH-FireTrng/ChShrp	1:30pm CC-JBischoff: ODOT, Curry Co, BH Ford, City Staff Mtg 2:00pm CC-Bid Opening for riding lawn mower/Public Works; LBarker	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell 7:00pm CC-Volunteer Fire Dept/BPalicki	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmlyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Citizens for Emergency Preparedness: MArrell, JRupert	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford	
		National Boss Day				
9:00am CC-Municipal Court/JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Council Mtg 7:00pm FH-FireTrng/ChShrp	7:00pm CC-S.A.Y. Committee Meeting/Councilor Johns			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmlyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm City Hall Garden Area &/or FH: Oasis Shelter Candlelight Vigil from USPO to City Hall; Cheri McCorkle & Alice Maybee 7:00pm CC-Parks & Rec Commv LBlodgett!		
Daylight Savings Ends						
SEPTEMBER 2001	NOVEMBER 2001					

AMF=American Music Festival
AzPk=Azalea Park
Bndshl=Bandshell
BPD=BrkgsPolice Dept
CC= Council Chambers or City Council
CCCOA=Curry County Council on Alcoholism
CDD-Community Development Dept/CmtyDevDpt

FH=Fire Hall
HOPE=Healthy Opportunity for Positive Environment
ODOT=Oregon Dept of Transportation
PC=Planning Comm
PROUD=Pstive Revltiztn of Urban Dwntrn Com
SDC=Systems Devlpt Charge Review Brd
VIPS=Volunteers in Police Service

SEPTEMBER 2001

	M	T	W	T	F	S
						1
	3	4	5	6	7	8
	10	11	12	13	14	15
5	17	18	19	20	21	22
30	24	25	26	27	28	29

NOVEMBER 2001

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

pc: Council Chambers, Fire Hall, Police Dispatch; Orig:SR

NOVEMBER 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford	
	9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp	7:00pm CC-Planning Commssn	12:00pm Connnty Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
Veterans Day	8:00am City Hall CLOSED - Veterans Day Holiday..... 7:00pm FH-FireTmg/ChShrp	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	2:30pm FH-SafetyComMtg/HThmpson 7:00pm "Curry Govts" Mtg @ Gold Beach City Hall-2nd Wed of Nov, Jan, Mar, May, Jul, Sep, Nov, Jan	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Citizens for Emergency Preparedness: MArrell, JRupert 7:00pm CC-Parks & Rec Comm	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford	
	9:00am CC-Municipal Court/JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	10:00am CC-Site Plann Com Mtg/LauraLee Gray 8:00am City Hall CLOSED - Thanksgiving Holiday.....	8:00am City Hall CLOSED.....???	
	7:00pm FH-FireTmg/ChShrp			Thanksgiving		
				7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/L Lightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 3:00pm CC-AMF Mtg/SRidens 6:30pm CC-Seatbelt Class-PD/BPalicki		
				OCTOBER 2001		
			S M T W T F S			
			1 2 3 4 5 6			
			7 8 9 10 11 12 13			
			14 15 16 17 18 19 20			
			21 22 23 24 25 26 27			
			28 29 30 31			
				DECEMBER 2001		
			S M T W T F S			
			6 1			
			7 8 9 10 11 12 13			
			14 15 16 17 18 19 20			
			21 22 23 24 25 26 27			
			28 29 30 31			

DECEMBER 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY											
						CIVIL AIR PATROL B/D-12/1											
	8:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp	7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford												
2	3	4	5	6	7	8											
	7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	2:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray													
9	10	11	12	13	14	15											
	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell 6:00pm CC-Victim's Impact Panel (247-2412) Curry Prevention Services/MLaird	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Citizens for Emergency Preparedness: MArrell, JRupert	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford												
16	17	18	19	20	21	22											
	7:00pm FH-FireTmg/ChShrp	8:00am City Hall CLOSED - Christmas Day Holiday.....		7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray													
23	24	25	26	27	28	29											
	7:00pm FH-FireTmg/ChShrp	Christmas															
30	31		NOVEMBER 2001		JANUARY 2002												
			S	M	T	W	T	F	S	S	M	T	W	T	F	S	
							1	2	3				1	2	3	4	5
			4	5	6	7	8	9	10		6	7	8	9	10	11	12
			11	12	13	14	15	16	17		13	14	15	16	17	18	19
			18	19	20	21	22	23	24		20	21	22	23	24	25	26
			25	26	27	28	29	30			27	28	29	30	31		

JANUARY 2002

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		8:00am City Hall CLOSED - New Year's Day Holiday..... 7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford	
		New Year's Day				
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp	3:00pm CC-HOPE Mtg/ Tim Adstt-469-7443	2:30pm FH-SafetyComMtg/ HThmpson	10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle		
6	7	8	9	10	11	12
	7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 10:00am CC-Site Plann Com Mtg/LauraLee Gray 8:15am CC-CmtyDevDpt Staff mtg/LLightle 2:00pm CC-Citizens for Emergency Preparedness: MARrell, JRupert	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford	
13	14	15	16	17	18	19
	9:00am CC-Municipal Court/ JdgHarper 9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp			7:00am TV49-Coast Today w/City Officials &/or Employees 10:00am CC-Site Plann Com Mtg/LauraLee Gray 8:15am CC-CmtyDevDpt Staff mtg/LLightle 7:00pm CC-Parks & Rec Comm/ LBlodgett		
20	21	22	23	24	25	26
	M.L. King Jr. Day 7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
27	28	29	30	31		
			DECEMBER 2001 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23/30 24/31 25 26 27 28 29		FEBRUARY 2002 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	



Staff Report

To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Date: October 3, 2001
Re: Park & Rec. Commission Appointments

BACKGROUND

With the appointment of Russ Fritz to the Planning Commission and Nancy Shute's resignation, we currently have two vacancies on the Park & Rec. Commission. The term of position #4, vacated by Russ Fritz, will expire February 1, 2004 and position #5, vacated by Nancy Shute, expires February 1, 2005.

We have publicly announced the openings in the media. To date we have received only one completed application, from Bill Boynton. Bill is currently is the City's representative on the Recycling Committee. Bill's application is include in the council packet.

STAFF RECOMMENDATION

1. Appoint Bill Boynton to position #5 of the Park & Rec. Commission.
2. Extend the application process for position #4 until filled.

August 29, 2001

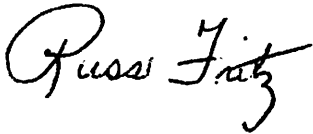
Mayor Bob Hagbom
Council Members
898 Elk Drive
Brookings, OR 97415

Mayor Hagbom and Councilors,

I hereby resign from the Brookings Parks and Recreation Commission. Since joining this Commission August 1999, to my current position of Chair, I found all the commissioners and city staff very cooperative. Craig Mickelson, previous Chair, along with Administrative Secretary, Sharon Ridens, have been particularly helpful to me as Chair.

Also thank you Mayor Hagbom and the Council for appointing me to the Brookings Planning Commission. I look forward to serving the great citizens of our community.

Respectfully,



Russ Fritz
17163 Ocean Park Court
Brookings, OR 97415
(541) 469-0244

cc: Parks and Recreation Commission

received
8-29-01

CITY OF BROOKINGS

Parks & Recreation Commission Vacancies

Wednesday, September 19, 2001



Press Release

CITY PARKS & RECREATION COMMISSION VACANCIES

As a result of the City Council appointing Parks & Recreation Commission Chair Russ Fritz to the Planning Commission on August 28, 2001 - replacing Alfred Howe, who resigned earlier, and the resignation of Nancy Shute, we now have two Parks and Recreation Commissioner vacancies. These positions expire as follows:

1. Position #4 expires February 1, 2004
2. Position #5 expires February 1, 2005

It is the policy of the City of Brookings that every vacancy on volunteer Boards and Commissions shall be made public so that interested citizens of the community may apply for appointment.

The Brookings Parks and Recreation Commission meets monthly on the fourth Thursday of each month at 7:00 PM in the Brookings City Hall Council Chambers, and traditionally not in December. This position is an unpaid, volunteer position. However, appointment to this position guarantees an invitation to one of Brookings' premier events - the City's ANNUAL VOLUNTEER AND EMPLOYEE PICNIC at our beautiful Azalea Park! If you are interested in being considered for these Parks and Recreation Commission positions, please send a completed application, which is available at City Hall between 9AM and 4:30PM, and a cover letter to Mayor Bob Hagbom, 898 Elk Drive, Brookings, Oregon 97415. Tell us about your background, including any volunteer work or positions you have held, in Brookings or elsewhere. **DEADLINE** for applications to be at City Hall is before 12:00 Noon on October 3, 2001.

City Council will act on these appointments at their meeting on October 8, 2001. Applicants should be prepared to attend this mentioned Council meeting starting at 7:00 p.m. and the Parks and Recreation Commission regularly scheduled monthly meeting set for October 25, 2001, at 7:00 p.m. If you have any questions about the position, please call Mayor Bob Hagbom at 469-0150 or City Manager Leroy Blodgett at 469-2163. Thank you for considering a volunteer committee appointment with the City of Brookings.

FOR IMMEDIATE RELEASE

For further information contact Sharon Ridens at Brookings City Hall at 469-2163, extension 204.

City of Brookings

Phone (541) 469-2163 FAX (541) 469-3650

898 Elk Drive, Brookings, OR 97415 ♦ E-mail – cityhall@brookings.or.us

FAXED NOTICE SENT TO: Curry Coastal Pilot, KURY, KCRE, KPOD, KBSC-TV49, The World, The Triplicate, Curry County Reporter, Chetco Public Library, Port of Brookings-Harbor, Brookings-Harbor Chamber of Commerce, Brookings-Harbor School District, SWOCC, Brookings Police Department, City Council, posted at City Hall. DATED: 9/19/01



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

898 Elk Drive, Brookings, OR 97415

E-mail ~ cityhall@brookings.or.us

Home Web Page ~ www.brookings.or.us

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: WILLIAM A. BOYNTON Date: 10/1/01

Physical Address: 959 TIMBERLINE DR.

Mailing Address: SAME Phone: 469-0443

This is my application to serve on the following board or committee. **Check one or more:**

☐ City Council (completion of a 4 year term, appointed by Council)

☐ Planning Commission (4 year term, appointed by Council)

☒ Parks and Recreation Commission..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board..... (4 year term, appointed by Council)

☐ Budget Committee..... (3 year term, appointed by Council)

☐ Other (Please list): _____

1. Resident of City of Brookings since: Month: 03 Year: 97

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) _____

I HAVE GREAT INTEREST IN BEAUTIFUL
PARKS AND RECREATION FOR ALL AGES.

(Continued on back)

2. Continued: I HAVE SERVED AS BROOKINGS' RECYCLE ..

REPRESENTATIVE FOR THE PAST FEW MONTHS
AND WISH TO CONTINUE MY SERVICE TO
THE CITY AND CITIZENS.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

RETIRED D.D.S. (40 YRS. PRACTICE IN PHOENIX, AZ)
PRESENTLY PRES. CLARON GLEN HOA.
PAST PRESIDENT ROTARY CLUB OF PHOENIX (68-69)
PAST PRESIDENT ARIZONA DENTAL ASSOC. (94-95)

4. Please list three references:

NAME:

ADDRESS:

PHONE:

A. TIM YANTIS

B. RICHARD GYURO

C. BOB HAGBOM

Signature

Date



Brookings Lodge No. 1934 - B.P.O. Elks

800 Elk Dr. - P.O. Box 5000 - Brookings, Oregon 97415
(541) 469-2169 FAX (541) 469-2160 4/2-8/11

September 15, 2001

Mr. Robert Hagbom
Mayor, City of Brookings
City Hall
898 Elk Drive
Brookings, OR 97415

Dear Mayor Hagbom,

The Benevolent and Protective Order of Elks, Brookings Elks Lodge #1934, would like to have a proclamation from the Mayor's Office and/or Brookings City Council to help the Grand Lodge start the "Hands Across the Border" program which will kick off the *Drug Awareness Red Ribbon Week* beginning October 21, 2001 through October 17, 2001

I will be gone this coming week and will contact you the week of September 24th. This will update you on the activities planned.

Sincerely & Fraternally,

Chuck Heaney, PDDGER
Lodge Drug Awareness Chairman

PROCLAMATION

WHEREAS, the Elks National Red Ribbon Campaign will be celebrated October 21 through October 27, 2001, to provide a community focus on DRUG FREE CHOICES; and

WHEREAS, we have heard the statistics about how frequently American youth are injured or killed involving the use of illegal drugs:

Every day, eight youths are killed in car accidents
due to drugs and/or alcohol;

Every year there is an increase in youth experimenting with drugs;

Every day more than 1,000 youths visit an emergency
room due to violence; and

WHEREAS, the 2001 Elks Red Ribbon Campaign theme is "HANDS ACROSS THE BORDER" the focus of which is one way to help create a drug-free environment, to help change those statistics one night at a time.

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby proclaim October 21 through October 27, 2001, as

Red Ribbon Week in Brookings

and encourage all citizens to wear and display Red Ribbons to symbolize our joint commitment to establishing a drug-free community.

BE IT FURTHER PROCLAIMS that the Brookings City Council encourages its citizens to serve as role models for its children by visibly and enthusiastically participating in alcohol and drug prevention education activities within the community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this _____ day of October 2001.

Bob Hagbom, Mayor

2 October 2001

Mr. Bob Hagbom, Mayor
City of Brookings
898 Elk Drive
Brookings, OR 97415

Dear Mr. Mayor:

As President of the Brookings Chapter 2051 of the National Association of Retired Government Employees (NARFE), I would like to invite you to help celebrate our 80th anniversary and the October National Chapter Meeting Month.

Enclosed is a draft of an 80th anniversary proclamation that could be presented at our monthly meeting on 11 October 2001 at Lee's Dragon Gate Restaurant at 11:30 a.m.

Now more than ever, we should offer support to our federal government servants, past and present. This would be a great opportunity for the City of Brookings to offer its support to the federal government by recognizing the invaluable resource of the government's work force that devoted much of their lives working for the basic freedoms of all citizens of the United States.

If you have any questions, please feel free to contact me at 469-7561.

Sincerely,

Glenda R. Eckhardt

GLEND A. ECKHARDT, President
Chapter 2051
17333 Blueberry Drive
Brookings, OR 97415

Encl

469-7561

PROCLAMATION

WHEREAS, the employees of the United States government devote their lives to improving the quality of life and freedom for all citizens of the United States; and

WHEREAS, the United States Government recognizes the invaluable resource represented by its work force and seeks to honor its moral responsibility to it by offering civil service employees adequate benefits upon retirement; and

WHEREAS, the National Association of Retired Federal Employees, also known as NARFE, was founded on February 19, 1921 by 14 federal employees with the goal to protect the earned retirement benefits of federal annuitants, their spouses, and survivors; and

WHEREAS, NARFE has worked tirelessly for 80 years to protect the earned benefits of retired and active federal employees; and

WHEREAS, NARFE has grown to include more than 400,000 members, with over 1,600 local chapters in all 50 states, the District of Columbia, Puerto Rico, Panama, the Philippines, and Guam; and

WHEREAS, the City of Brookings is well represented by NARFE Chapter 2051, Brookings, with 74 active members who embrace the material and social well being of our community through good citizenship and volunteerism; and

WHEREAS, the citizens of Brookings are deeply appreciative of the contribution the members of NARFE make to our community; and

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, salute NARFE Chapter 2051, and recognize

**THE 80TH ANNIVERSARY OF THE
NATIONAL ASSOCIATION
OF FEDERAL EMPLOYEES
In the City of Brookings**

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this ____ day of October 2001.

Bob Hagbom, Mayor



Staff Report

To: Mayor Hagborn & City Councilors
From: Leroy Blodgett, City Manager
Date: October 3, 2001
Re: Staff Changes

BACKGROUND

As you know, Kim Swift, Accounting Clerk and Randy Reed, Finance Director recently resigned leaving only two employees in the Finance Department. The two remaining employees, Nancy Corrigan and Hilary Thompson, are doing a great job trying to keep up with all the day-to-day work and wait on customers. However, it is causing them to work a lot of overtime and they are getting tired.

Interviews for the Accounting Clerk are scheduled for Wednesday, October 10th. We expect the position to be filled by the end of October. To help the situation, I have hired Beverly Adams as Interim Finance Director. She will begin work on Monday, October 8th. Beverly worked in the Finance Department for approximately 15 years until she resigned as Finance Director in 1999. She will work until a new Finance Director is hired. I expect to have the position filled sometime in December. Sharon Ridens will continue as City Recorder until that time.

STAFF RECOMMENDATION

This is an informational item, so there is no action by City Council necessary.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
September 24, 2001
7:00 p.m.**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

Led by Brookings Volunteer Fire Department Assistant Fire Chief Jim Watson

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, Community Development Director Leo Lightle, Police Lt. John Bishop and Dispatch Communications Officer Kaywood "Woody" Rodgers, along with Administrative Secretary Sharon Ridens

Media Present: Jeff St. Peter, Curry Coastal Pilot

Other: Chamber of Commerce Executive Director Les Cohen, and approximately five other citizens, including Brookings Volunteer Fire Department Assistant Fire Chief Jim Watson

IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS

A. Proclamations

1. October as Disability Employment Awareness Month

Mayor Bob Hagbom declared the month of October as Disability Employment Awareness Month for the City of Brookings. A proclamation will be forthcoming.

2. Fire Prevention Week - October 7 through 13, 2000

Mayor Hagbom asked all citizens of the community to join in the observance of October 7 through 13, 2001 as Fire Prevention Week. Brookings Volunteer Fire Department Assistant Fire Chief Jim Watson was present to receive the proclamation.

3. Proclamation for National Domestic Violence Month Kalmiopsis PTA

President Cherie McCorkle, in conjunction with the Oasis Shelter, presented their "Hands are not for hurting project" to the City Council. McCorkle and Oasis Shelter Representative Alice Maybe asked for a proclamation declaring the week of October 22nd as Brookings Domestic Violence Awareness Week, urging all citizens to participate actively to eliminate the use of personal and institutional violence against women and children. Mayor Hagbom declared that week as such. He and Council took the Pledge "I will not use my hands or my words for hurting myself or others," coinciding with the Kalmiopsis School children, parents & staff's pledge. Written commitment of that pledge was concluded with each of them placing an outline drawing of their hand on a purple piece of paper, and then writing their name across the hand drawing. A red heart was placed on top of their commitment in writing. At K-School and about town, these symbols of the pledge against violence toward women and children will be seen. Next week City Hall will display the art work pledges to honor the women, the children, and the designated week, noting the Mayor, Council, and city staff's pledges and commitment to non-domestic violence. On October 25, 2001 at 7:00 p.m., Kalmiopsis PTA, partnering with Oasis Shelter, will hold a Candlelight Vigil honoring National Domestic Violence Month and this new "Hands are not for hurting project" implemented at K-School. The group will meet at the U.S. Post Office parking area, light their candles, and walk in silence to City Hall. There will be guest speakers and they will ask everyone to take the pledge with them - more purple pieces of paper will be provided and then added to the City's display case inside city hall. Ms. Maybe, representing the Oasis Shelter, secured permission from the Mayor to have a presentation all day October 25, within the garden area at city hall, to present the Silent Witness Exhibit (if raining - it will be downsized and placed inside) - a formidable presence of paper/cardboard figures, life size silhouettes, silent witnesses representing women and children killed by domestic violence in Oregon.

Each of the 22 figures will bear a shield with the victim's name, age, date of death, and a story of how she was murdered. As stated by Ms. Maybe, this will be a powerful visual reminder of the toll of domestic violence.

B. Announcements

1. **Five Years of Service – Kaywood (Woody) Rodgers / Police Department Dispatch Communications Officer (September 30, 1996)**
Mayor Hagbom and Council recognized Kaywood Rodgers for his five years of service as a Dispatch Communications Officer in the Police Department. Police Lt. John Bishop explained Rodgers, affectionately known as “Woody” in the department, began with the City on September 30, 1996, as a part-time dispatcher. He recently officially joined the permanent full-time ranks, although for quite sometime has been putting in full workweeks helping the City “while we sleep” with illness, vacations, and unexpected absences within the dispatch section. Rodgers was thanked and congratulated by receiving a special certificate of appreciation from the Mayor.
2. **Resignation of Nancy Shute from Parks & Recreation Commission – Pos.#5**
City Manager Blodgett informed Council Parks & Recreation Commissioner Nancy Shute had resigned effectively immediately.
3. **Results in Parks & Recreation Commission applicants**
Blodgett explained to Council no one had responded to the previously advertised opening for Position No. 4 of the Parks & Recreation Commission, and now that Shute had resigned, there were two vacancies. A new notice for the open positions went out today, asking for applicants with a deadline of Noon on October 3, 2001. He will bring those applications back to Council for appointment.

V. SCHEDULED PUBLIC APPEARANCES

- A. **Cheri McCorkle – Kalmiopsis PTA, partners with Oasis Shelter-Candlelight Vigil honoring National Domestic Violence Month**
This agenda item was addressed under Agenda Item No. IV. A. 3.

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

- A. **Committee and Liaison**
1. **Chamber of Commerce**

Executive Director Les Cohen reported on the results from their study of whether it would be feasible to build an office structure in order to retain high tech businesses and bring additional like businesses. The study concluded it would not be feasible at this time. Cohen reminded Council the Business Outlook Conference is coming up and informed them the Chamber is still receiving many inquiries as a direct result from the Family Motor Coaches Conference attended in Redmond. He noted rather than driving "through" our Brookings community, these RV'ers are staying extra days and spending extra monies. Cohen will be attending like conferences in the future. The Chamber, due to a lack of available supportive USA pins, has made button pins with an American flag, and is selling them for \$2.00. Proceeds will go to the victims of the recent New York tragedy.

2. Council Liaisons

Council Rick Dentino attended and worked at the Community Picnic over the weekend by "hustling hot dogs", the Chamber luncheon featuring State Senator Ken Messerle and State Representative Wayne Krieger and, as Council Liaison, attended the Harbor Sanitation District Board of Directors meeting, the Port of Brookings-Harbor Board of Directors meeting, the Community Agencies meeting at the Chetco Senior Center, and will attend the upcoming Economic Development group meeting. Dentino also attended the memorial service in front of City Hall for the victims of the recent National tragedies.

Council President Larry Curry did not attend any liaison meetings.

Councilor Lorraine Kuhn was welcomed back after her accident, and she thanked everyone for the flowers, cards, and prayers. She stated she is recovering and looking forward to getting back into her normal activities.

Councilor Frances Johns attended two Brookings Harbor 17C School District Board meetings, the Pelican Perch Senior Housing Project grand opening, commenting it was a wonderful place for seniors. Johns also attended the Community Agencies meeting and the Chamber Forum with Messerle and Krieger.

Mayor Hagbom related his attendance at the Pelican Perch grand opening and his delight in the results of the project. He shared many fine remarks from the project's manager and staff who gave accolades to the City and their fine staff who, through a spirit of positive cooperation, made the project go

smoothly and successfully. Hagbom stated we have a great facility in our community - affordable living for seniors - yet it has a lot of culture and presentation than you would not anticipate for "affordable" housing. Mayor Hagbom noted the developers were very pleased with the acceptance from the community.

- B. **Unscheduled**
There were no unscheduled comments.

VII. STAFF REPORTS

A. **City Manager**

1. **Alder Street property lease agreement**
City Manager Blodgett provided a recently received letter from C.J. Therrien, who asked to withdraw his proposal for improvements and asked that further consideration of the matter be deleted from any future City Council agendas. A copy of the handout is included in these minutes.

2. **Appointment of Interim City Recorder**
Blodgett reviewed the two vacancies in the Finance Department, due to the resignations of Kim Swift and Randy Reed. Seventy applications have been received for the Accounts Receivable Clerk position and interviews will begin soon. However, in the interim of a Finance Director/City Recorder, Blodgett informed Council they needed to appoint an Interim City Recorder. Blodgett recommended Sharon Ridens, Administrative Secretary.

Councilor Dentino moved, Councilor Curry seconded, and the Council voted unanimously to appoint Sharon Ridens as Interim City Recorder.

3. **Other**
City Manager Blodgett informed Council there was a S.A.Y. (Swim All Year) meeting tomorrow, and that the Downtown Development Committee will be meeting on Wednesday. He reported on the upcoming SWACT meeting on October 12, and the success of the couplet project now being on "the list" at the 3rd highest position. Blodgett stated he had received call from the Governor's office showing their support and offering suggestions, indicating a design team is working on finalizing cost on the project. The skate park crew (Dreamland) is scheduled to arrive Monday, October 1, beginning construction on the same day. City crews are completing pre-work this week, which has included allot of fill and a new drain field/line (500')

across the ballpark. This removes concerns of the prior "swamp area" being a problem of the now 80' x 80' project. Advertisement for the Finance Department Director will be done this next week. Blodgett reminded Council the Planning Commission meeting will be on October 2, and will begin at 6:00 p.m. There will not be a Parks & Recreation Commission meeting this month due to a quorum issue. Council President Curry asked for clarifications on the drain across the ball field and skate park project. Blodgett answered the issues.

Mayor Hagbom clarified some issues regarding Mr. Therrien's Alder Street property that had surfaced recently. Hagbom stated the City never refused the leasing of the parking lot, but did discuss the couplet was a real possibility in the very near future, and that before the City committed to a lease it wanted to be certain Mr. Therrien understood all issues and his need to have a backup plan for his parking. This backup plan was never received. Therrien was never refused. The City felt it could not commit to a lease it could not keep.

B. Community Development Department

1. Authorization to call for bid for Public Works riding lawn mower
Community Development Director Leo Lightle explained the background for need of a riding lawn mower and that the cost was included in the Parks & Recreation budget. A donation of \$5,000 was received from Nature's Coastal Holiday. Lightle noted the old lawnmower is not totally worn out, but it is at the point where we need to do something before we don't have one working. The specs for the proposed bid includes a large lawn mower to accommodate the City's needs. Lightle recommended approval of calling for bids.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to authorize the calling for bids for a riding lawn mower for the Park Division.

2. Authorization to call for bids for chlorination equipment at City Pool
Director Lightle stated the swimming pool currently uses gas chlorination equipment. The use of gas chlorination requires specialized training and availability of a breathing apparatus. The City's insurance company is insisting on modification to the building that is very costly. The main issue is employee and neighborhood safety. By changing from gas chlorination to tablet chlorination, the city can limit liability and avoid costly construction cost. Lightle recommended the city authorize calling for bids per the provided specifications sheet and as allotted in the budget. Discussion

ensued.

Councilor Kuhn moved, Councilor Johns moved, and the Council voted unanimously to authorize the calling of bids for a true erosion chlorination as specified in the specifications sheet provided in the Council packet. (A copy of said specs is included in these minutes)

3. Awarding of contract for Wastewater Treatment Plants trickling filter leak repair
Director Lightle reviewed the Wastewater Treatment Plant Leak Repair bids and recommend the award be given to Contech Services, in the amount of \$8,750, allotted in the budget. There was no discussion.

Councilor Dentino moved, Councilor Kuhn seconded, and the Council voted unanimously

4. Authorization of purchase of pick-up truck for Water/Wastewater Treatments Division
Community Development Director Lightle reviewed staff report and bids for the Water/Wastewater Treatments Division truck purchase. Lightle recommended authorization of the purchase. Discussion ensued.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to award the purchase of a ½ ton 4-wheel drive pickup truck to Coast Auto Center in the amount of \$19,215.88, which includes the additional costs for air conditioning and a lock differential.

5. Reconveyance to deeds to property owners in Dawson Tract
Director Lightle related the city's original concerns of adequate roadway in Dawson track and how easements were secured to insure sufficient surface streets. The property in question was received by the city in 1993 for a possible road extension in the Dawson Tract area with the understanding that if the land was not used for a street in a two year period or included within the Dawson Tract Neighborhood Circulation Plan, it would be deeded back to the owners of the parcels created from the original parent parcel. The subject parcel was not used as either a portion of a new street or as a future street in the Neighborhood Circulation Plan. The deeds presented to Council in their packet fulfill the agreement to reconvey the land to the owners of the lots from which it originated

Councilor Dentino moved, Councilor Curry seconded, and the Council voted unanimously to approve the Reconveyance deeds.

VIII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
1. Minutes of September 10, 2001, Regular Council Meeting

Councilor Johns moved, Councilor Curry seconded, and the Council voted in favor of approving the consent calendar as printed, with Councilor Kuhn abstaining due to her absence from the September 10, 2001 Council meeting.

IX. REMARKS FROM MAYOR AND COUNCILORS

- A. Council
There were no additional comments by the Council
- B. Mayor
Mayor Hagbom stated he would be at the Mayor's Coastal meeting in Bandon next week, which will include discussion regarding the Bradbury Bill on redistricting and the GASB 34 - one of the Mayors on the coast is appealing it. Hagbom again welcomed back Councilor Kuhn.

XII. ADJOURNMENT

Council by verbal consensus approved adjournment of the meeting at 7:55 p.m

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of October 2001.

Sharon A. Ridens
Interim City Recorder

Medical Service Center

P.O. Box 3026, Harbor, OR 97415

Phone/FAX (541)469-6543

*handed out
@ 9/24/01
Council
mtg*

19 Sept. 2001

Mr. Leo Lightle, Public Works
Mr. John Bischoff, Planning
Mr. Leroy Blodgett, City Manager

Ref: My ltr. dtd. 14 May 2001

Gentlemen:

In the referenced letter I proposed paving the city owned parking area adjacent to my property at 412 Alder Street, and asked for approval to construct an additional medical building next to the existing clinic building now existing at that address. A proposed lease for the city owned parking area was prepared and scheduled for City Council consideration.

I have since been advised that any improvements or additions made in this area could have a negative impact on possible ODOT approval of the proposed "couplet" project.

In view of the foregoing, I wish to withdraw my proposal and ask that further consideration of this matter be deleted from any future City Council agendas.

MEDICAL SERVICE CENTER

 9/19 2001
C. J. Therrien - Manager

received
9-24-01

part
SD Council
9/24/01 packet

Specification for Pool Chlorinator

An automatic true-erosion chlorinator designed to utilize 3" diameter calcium hypochlorite tablets. Chlorinator must be of the design that water passing over a sieve plate erodes only the bottom layer of tablets in the chlorinator. Chlorinator must not operate such that the tablets are soaked or sprayed. Rate of chlorination is controlled by the inlet water flow rate. Chlorinator must be of PVC construction, have no moving parts to wear or break, and have no tubing or small orifices, which could become restricted. Chlorinator must be NSF 50 registered.

1. The chemical sanitizer for the pool or spa shall be a calcium hypochlorite tablet system and the tablet feeder shall operate in a non-pressurized manner.
2. The chlorine feeder shall be NSF International Standard 50 listed, and certified for use with Accu-Tab Blue tablets.
3. The chlorine feeder shall be of a true erosion type feeder, no soaking type feeders shall be permitted.
4. The water treatment system shall be installed off-line, and shall be a side stream chlorine feeder.
5. The water treatment system shall be capable of functioning in temperatures between 40 degrees F and 130 degrees F.
6. The water treatment system shall operate with Calcium Hypo chlorite tablets having a nominal strength of 68% available chlorine (65% minimum), and EPA registered for swimming pool use. The tablets shall be 300 gram, and have blue specs to protect from cross contamination with Triclor tablets.
7. Chlorine delivery shall be controlled by adjusting the flow of side stream water through the chlorine feeder.

The device shall have a delivery rate of 7-24 # of chlorine a day. The tablet capacity is 70 pounds. The chlorine equivalent is 47 pounds.

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
September 4, 2001**

The regular meeting of the Brookings Planning Commission was called to order by Chair Richard Gyuro at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	Richard Gyuro	John Bischoff, Planning Director
Randy Gorman	Judi Krebs	Linda Barker, Secretary
Ted Freeman, Jr.	Vikki Nuss	

Commissioner Fritz was not present at the meeting.

CHAIRPERSON ANNOUNCEMENTS

Chair Gyuro announced that Russ Fritz had been appointed to Planning Commission Position No. 3 replacing Fred Howe who resigned. Commissioner Fritz was not able to attend this meeting as he is recouping from eye surgery.

MINUTES

By a 5-0 vote (motion: Commissioner Freeman, second: Commissioner Krebs; Commissioner Nuss abstaining as she was not present at the July 10, 2001 meeting) the Planning Commission approved the minutes of the July 10, 2001, regular meeting as corrected.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. By a 6-0 vote (motion: Commissioner Nuss, second: Commissioner Collis) the Planning Commission granted a one-year extension of time for a minor change to add 16 more units to the existing 16 unit residential care facility which was approved September, 1997 (CUP-9-97/ MC-1); located on the south side of Parkview Drive approximately 625 feet east of Highway 101, more specifically 984 Parkview Drive; Jitendra Patel, applicant.
2. By a 5-1 vote (motion: Commissioner Nuss, second: Commissioner Krebs; voting for: Commissioners Nuss, Freeman, Krebs, Collis and Gorman: voting against: Commissioner Gyuro) the Planning Commission approved a motion recommending that the City Council instruct staff to move forward in developing an ordinance regulating short term rentals including a conditional use permit for any short term rental units.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Nuss) the Planning Commission approved (File No. SUB-4-01) a request for a subdivision to divide two

parcels into 18 lots ranging in size from 6,307 to 103,577 sq. ft with an average size of 19,675 sq. ft. and creating a new street and a private street. The new street will connect the southerly end of Passley Road and the easterly end of Ocean Park Drive; located at the east end of Ocean Park Drive and at the south end of Passley Road; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); Mike Mahar, applicant, Kurt Kessler, representative. The approval included changes to the conditions of approval as follows:

- a. A statement shall be placed in the C, C, & Rs stating lots 12, 13, 14, and 15 cannot be divided again as will be noted on the final plat map.
- b. All houses constructed on lots 10 thru 15 must have a total of six hard surface parking spaces pursuant to the provisions of the Dawson Track Neighborhood Circulation Plan.
- c. The private street shall be constructed with a rolled curb on both sides and a sidewalk on the north side.
- d. The applicant shall provide and install "No Parking" signs on both sides of the private street.
- e. Streets lights along Ocean Park Dr., Passley Road, and the private street shall be provided.
- f. Condition #10 was changed to read Lots 9 and 16 must take access from the public street and not the private street, instead of Lot 19.
- g. A typographical error in Condition #35 was changed to read ...Ocean Park Drive, Passley Road, the new private street...

Before the Public Hearing started all Commissioners present declared ex parte contact due to a site visit. Commissioner Freeman declared the representative has been a customer of his firm in the past. Commissioner Nuss declared a person from the neighborhood had called her but she did not discuss the application with that person. Commissioner Gyuro stated he knows the applicant's representative through the Chamber of Commerce. The three commissioners stated these associations caused no bias on their part. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions or comments regarding the request from the following:

Kurt Kessler	PO Box 6335	Brookings OR 97415
Joyce Reynolds	15780 Pelican Bay Drive	Brookings OR 97415
Julia Attebery	17290 Garvin Court	Brookings OR 94715

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 8:17 p.m.

2. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Gorman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-4-01 as amended.

The Planning Commission recessed between 8:25 p.m. and 8:30 p.m.

3. By a 6-0 vote (motion: Commissioner Freeman, second: Commission Collis) the Planning Commission approved (File No. CUP-2-01) a request for a conditional use permit to create a four-unit dwelling group of two duplex buildings on the 13,199 sq. ft. subject property; located on the east side of Pioneer Road approximately 300 feet north of Easy Street, more specifically 714 Pioneer Road; zoned R-2 (Two-family Residential); Peter and Marianne Padilla, applicants; Lloyd Matlock, representative.

Before the Public Hearing started Commissioners Gyuro, Freeman, Krebs, Nuss and Collis declared ex parte contact due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions or comments regarding the request from the following:

Lloyd Matlock PO Box 8026 Brookings OR 97415

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 8:47 p.m.

4. By a 6-0 vote (motion: Commissioner Collis, second: Commissioner Gorman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-2-01 as written.
5. By a 5-0 vote (motion: Commissioner Krebs, second: Commission Gorman; Commissioner Collis declared bias and left the bench) the Planning Commission approved (File No. MC-2-01) a request for a minor change to a de-facto conditional use permit to place a manufactured home on the property of the Star of the Sea Church to provide a residence for a retired reverend; located on 4.90 acres in the southeast corner of the intersection of Old County Road and Marine Drive; zoned R-3 (Multiple-family Residential); Archdiocese of Portland, applicant; Leo Brueggeman, representative.

Before the Public Hearing started Commissioners Nuss, Freeman, Krebs, Gyuro and Gorman declared ex parte contact due to a site visit. Commissioner Nuss declared she was raised a Catholic and that the church is a customer of her business and this caused no bias. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions or comments regarding the request from the following:

Leo Brueggeman 95800 Cape Ferrelo Road Brookings OR 97415

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 9:05 p.m.

6. By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. MC-2-01 as written

Commissioner Collis returned to the bench at 9:06 p.m.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

UNSCHEDULED PUBLIC APPEARANCES

Barbara Nysted of 420 Buena Vista Loop addressed the Commission regarding short term rentals.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

The Oregon Planning Institute will be held in Eugene.

A Citizen Action Committee (CAC) met Thursday, August 30, to begin development of the downtown master plan.

The owner of the Exxon Station will be contacted regarding the state of the landscaping at the station on the corner of Hwy 101 and Alder Street.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

As a result of comments and discussion on SUB-4-01, Commissioner Krebs recommended a communication to staff regarding striping and "No Parking" signs for Passley Road above the subdivision approved earlier in the meeting. Also to be included should be wording on the danger and liability of the "S" curve where Dawson Road meets Highway 101. She also questioned why part of Harris Beach State Park is zoned R-1-6 (Single-family Residential) and whether it should be rezoned correctly to Public/Open Space.

Commissioner Gyuro commented on the state of the Verizon Communications yard and that the fence should be site obscuring. Director Bischoff noted this use of the property predates the

Land Development Code and the fencing requirement. Commissioner Krebs added the County yard and Chetco Trader to the list of those that need site obscuring fences. A discussion followed about equal enforcement of the Land Development Code for all properties and uses in Brookings.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting adjourned at 9:20 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


Richard Gyuro, Chair

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
09/01	09/10/2001	41694		Alignment Check	10-00-2005	.00 V
09/01	09/10/2001	41695		Alignment Check	10-00-2005	.00 V
09/01	09/10/2001	41696	1459	Alden Loring	10-00-2005	87.72
09/01	09/10/2001	41697	174	Barbara Palicki	10-00-2005	63.24
09/01	09/10/2001	41698	138	Becco, Inc	10-00-2005	49.80
09/01	09/10/2001	41699	148	B-H Chamber of Commerce	10-00-2005	5,684.42
09/01	09/10/2001	41700		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41701	110	Brookings Auto Parts	10-00-2005	309.34
09/01	09/10/2001	41702	313	Brookings Vol Firefighters	10-00-2005	2,083.33
09/01	09/10/2001	41703	370	CCIS	10-00-2005	65,945.67
09/01	09/10/2001	41704	178	Chetco Pharmacy & Gift	10-00-2005	148.87
09/01	09/10/2001	41705	820	CMI Business Systems	10-00-2005	228.90
09/01	09/10/2001	41706	182	Coos-Curry Electric	10-00-2005	10,603.37
09/01	09/10/2001	41707	151	Curry Coastal Pilot	10-00-2005	9.60
09/01	09/10/2001	41708		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41709		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41710	166	Dan's Auto & Marine Electric	10-00-2005	433.89
09/01	09/10/2001	41711	117	Dan's Photo & Cameras	10-00-2005	23.00
09/01	09/10/2001	41712	868	Da-Tone Construction	10-00-2005	226.72
09/01	09/10/2001	41713	259	Da-Tone Rock Products	10-00-2005	64.64
09/01	09/10/2001	41714	284	Day-Wireless Systems	10-00-2005	3,673.90
09/01	09/10/2001	41715	185	Del Cur Supply	10-00-2005	387.97
09/01	09/10/2001	41716	316	Donald & Roberta Chandler	10-00-2005	548.00
09/01	09/10/2001	41717	667	Event Solutions, Inc	10-00-2005	540.00
09/01	09/10/2001	41718		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41719	153	Ferrellgas	10-00-2005	4,184.25
09/01	09/10/2001	41720	298	Freeman Rock Enterprises, Inc	10-00-2005	472.50
09/01	09/10/2001	41721	139	Harbor Logging Supply	10-00-2005	202.95
09/01	09/10/2001	41722	275	Industrial Lab Sales Inc	10-00-2005	72.70
09/01	09/10/2001	41723	1144	Inn of the Seventh Mountain	10-00-2005	530.88
09/01	09/10/2001	41724	1455	Janet Norman	10-00-2005	3.15
09/01	09/10/2001	41725	233	John Harbolt	10-00-2005	14.29
09/01	09/10/2001	41726		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41727		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41728		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41729		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41730		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41731		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41732	162	Kerr Hardware	10-00-2005	604.26
09/01	09/10/2001	41733	1456	Larry & Amy Kohut	10-00-2005	10.93
09/01	09/10/2001	41734	202	League of Oregon Cities	10-00-2005	1,500.00
09/01	09/10/2001	41735	1015	Leroy Blodgett	10-00-2005	394.08
09/01	09/10/2001	41736	328	Les Schwab Tire Company	10-00-2005	321.97
09/01	09/10/2001	41737	877	Med-Tech Resource, Inc	10-00-2005	185.40
09/01	09/10/2001	41738	155	Mory's	10-00-2005	156.29
09/01	09/10/2001	41739	809	OCZMA	10-00-2005	15.00
09/01	09/10/2001	41740	144	OR Teamster Employers Trust	10-00-2005	7,833.30
09/01	09/10/2001	41741	189	OR Teamster Employers Trust	10-00-2005	16,188.82
09/01	09/10/2001	41742	426	Oregon Apparatus Repair	10-00-2005	3,656.27
09/01	09/10/2001	41743	1453	Oregon Economic & CommDev Dept	10-00-2005	195.00
09/01	09/10/2001	41744	584	Oregon Municipal Judges Assn	10-00-2005	175.00
09/01	09/10/2001	41745	1411	Our Designs	10-00-2005	118.50
09/01	09/10/2001	41746	322	Postmaster	10-00-2005	1,300.00
09/01	09/10/2001	41747	1193	PRN Data Services, Inc	10-00-2005	2,500.00
09/01	09/10/2001	41748	181	Ramcell of Oregon	10-00-2005	163.16
09/01	09/10/2001	41749		Information Only Check	10-00-2005	.00 V
09/01	09/10/2001	41750	180	Ray's Food Place	10-00-2005	454.90

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
09/01	09/10/2001	41751	214	Regence Life & Health Ins	10-00-2005	233.20
09/01	09/10/2001	41752	189	Richard Harper	10-00-2005	339.00
09/01	09/10/2001	41753	591	Salmon Run	10-00-2005	85.00
09/01	09/10/2001	41754	1292	Sparting Industrial	10-00-2005	1,382.64
09/01	09/10/2001	41755	156	That Special Touch Florist	10-00-2005	74.95
09/01	09/10/2001	41756	1457	Today's Playground	10-00-2005	30.00
09/01	09/10/2001	41757	821	Toshiba America Info Systems	10-00-2005	310.00
09/01	09/10/2001	41758	696	Trojan Technologies	10-00-2005	2,009.67
09/01	09/10/2001	41759	295	Tsunami Computer Service	10-00-2005	19.95
09/01	09/10/2001	41760	161	United Communications Inc	10-00-2005	682.41
09/01	09/10/2001	41761	136	United Pipe & Supply Co Inc	10-00-2005	628.57
09/01	09/10/2001	41762	806	Valley River Inn	10-00-2005	220.11
09/01	09/10/2001	41763	1399	W.C. Earhart Co, Inc	10-00-2005	529.49
09/01	09/10/2001	41764	1162	Wicklender-Zulawski & Assoc	10-00-2005	395.00
09/01	09/10/2001	41765	269	WW Grainger	10-00-2005	6.78
09/01	09/13/2001	41766	200	Bob Hagbom	10-00-2005	570.68
09/01	09/13/2001	41767	416	Brookings Lock & Safe Co	10-00-2005	42.00
09/01	09/13/2001	41768	149	Carpenter Auto Center	10-00-2005	152.11
09/01	09/13/2001	41769	1460	Colleen Isfeld	10-00-2005	41.59
09/01	09/13/2001	41770	169	CTR - Roto Rooter	10-00-2005	467.12
09/01	09/13/2001	41771	151	Curry Coastal Pilot	10-00-2005	400.91
09/01	09/13/2001	41772	173	Curry Equipment Company	10-00-2005	140.53
09/01	09/13/2001	41773	195	Curry Transfer & Recycling	10-00-2005	37.19
09/01	09/13/2001	41774	196	DHR Child Support Unit	10-00-2005	203.08
09/01	09/13/2001	41775	250	DHR Child Support Unit	10-00-2005	278.31
09/01	09/13/2001	41776	499	Fastenal Company	10-00-2005	38.34
09/01	09/13/2001	41777	343	FNW Queen Pump	10-00-2005	441.67
09/01	09/13/2001	41778	420	Great Northern American Co	10-00-2005	412.09
09/01	09/13/2001	41779	799	Jim Hargrove	10-00-2005	25.37
09/01	09/13/2001	41780	1463	Josh Arlandson	10-00-2005	76.05
09/01	09/13/2001	41781	1038	Julie Watson	10-00-2005	225.00
09/01	09/13/2001	41782	262	Kim Hunnicutt Court Reporting	10-00-2005	18.00
09/01	09/13/2001	41783	1461	Linda Basgen	10-00-2005	26.07
09/01	09/13/2001	41784	424	Munnel & Sherrill	10-00-2005	276.28
09/01	09/13/2001	41785	910	OR Department of Justice	10-00-2005	115.38
09/01	09/13/2001	41786	1464	OR Dept of Justice	10-00-2005	266.77
09/01	09/13/2001	41787	449	Oregon Mayors Association	10-00-2005	10.00
09/01	09/13/2001	41788	205	PERS Retirement	10-00-2005	10,387.10
09/01	09/13/2001	41789	387	Radio Shack	10-00-2005	41.98
09/01	09/13/2001	41790	1462	Richard & Pat Wassink	10-00-2005	157.97
09/01	09/13/2001	41791	726	Set Point Process & Control	10-00-2005	36.38
09/01	09/13/2001	41792	213	Teamsters Local Union 223	10-00-2005	590.00
09/01	09/13/2001	41793	142	Tidewater Contractors Inc	10-00-2005	471.57
09/01	09/13/2001	41794	179	Trew, Cyphers & Meynink	10-00-2005	2,001.00
09/01	09/13/2001	41795	978	U.S. Bank	10-00-2005	3,234.64
09/01	09/13/2001	41796	990	United Parcel Service	10-00-2005	17.82
09/01	09/13/2001	41797	136	United Pipe & Supply Co Inc	10-00-2005	139.77
09/01	09/13/2001	41798	991	Verizon Northwest	10-00-2005	1,451.63
09/01	09/13/2001	41799	269	WW Grainger	10-00-2005	95.82
Totals:						<u>162,202.97</u>