

AGENDA
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415
September 24, 2001
7:00 p.m.



Ahhhhh... let autumn begin
September 22, 2001
And the beauty still shines through
In Brookings, Oregon

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
September 24, 2001
7:00 p.m.

I. **CALL TO ORDER**

II. **PLEDGE OF ALLEGIANCE**

III. **ROLL CALL**

IV. **CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

A. Proclamations

1. October as Disability Employment Awareness Month
2. Fire Prevention Week - October 7 through 13, 2000

B. Announcements

1. Five Years of Service – Kaywood (Woody) Rodgers / Police Department
Dispatch Communications Officer (September 30, 1996)
2. Resignation of Nancy Shute from Parks & Recreation Commission – Pos. #5
3. Results in Parks & Recreation Commission applicants

V. **SCHEDULED PUBLIC APPEARANCES**

- A. Cheri McCorkle – Kalmiopsis PTA, partners with Oasis Shelter-Candlelight Vigil honoring National Domestic Violence Month

VI. **ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

A. Committee and Liaison

1. Chamber of Commerce
2. Council Liaisons

B. Unscheduled

VII. **STAFF REPORTS**

A. City Manager

1. Alder Street property lease agreement
2. Appointment of Interim City Recorder
3. Other

- B. Community Development Department
 - 1. Authorization to call for bid for Public Works riding lawn mower
 - 2. Authorization to call for bids for chlorination equipment at City Pool
 - 3. Awarding of contract for Wastewater Treatment Plants trickling filter leak repair
 - 4. Authorization of purchase of pick-up truck for Water/Wastewater Treatments Division
 - 5. Reconveyance to deeds to property owners in Dawson Tract

VIII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of September 10, 2001, Regular Council Meeting

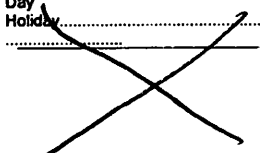
IX. REMARKS FROM MAYOR AND COUNCILORS

- A. Council
- B. Mayor

X. ADJOURNMENT

Council Chambers and Fire Hall Use

SEPTEMBER 2001 - as of September 20, 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY													
						10:00am AzPrk-Elmo's Garden-Wddg Ortiz & Bruce													
	7:00pm FH-FireTmg/ChShrp 8:00am City Hall CLOSED - Labor Day 	7:00pm CC-Planning Commssn	7:00pm FH-PoliceReserves 7:00pm CC-Family Community Picnic Mtg/Jill Mosier- 9-7431	7:00am TV49-Coast Today w/City Officials &/or Employees 8:00am FH-Police Dept. Mtg/JBishop 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford														
2	Labor Day 3	4	5	6	7	8													
1:00pm AzPark Bndshll/Lawn: Humboldt State Marching Lumberjacks - famous college band with Pop music selections/AMF FREE 2001 Summer Concert Series	9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	10:00am CC-Site Plann Com Mtg/LauraLee Gray 12:00pm Comnity Agencies mtg @ Chetco Sr.Center 2:00pm CC-Bid Openings/WWTP pickup truck & tricking filter leak repair 7:00pm "Curry Govts" Mtg @ Gold Beach City Hall-2nd Wed of,Nov,Jan, Mar, May, Jul, Sep, Nov, Jan	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle															
9	10	11	12	13	14	15													
	7:00pm FH-FireTmg/ChShrp		6:00pm FH-Suborbn Fire Dist Mtg/RexAtwell 7:00pm CC-Skate Park Committee	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 6:30pm CC-Seatbelt Class-PD/BPalicki	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford														
16	17	18	19	20	21	22													
11:00am AzPk Bndshll,Gzbo,Lawn: Fmly Commnty Picnic-Girl Scs, Kwnis, HOPE/Jill Mosier9-7431	9:00am CC-Municipal Court/JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp	Rosh Hashana 9:50am Leo-ODOT and ADA 7:00pm CC-S.A.Y. Committee Meeting/Councilor Johns	6:00pm CC-Victim's Impact Panel (247-2412) Curry Prevention Services/MLaird 7:00pm FH-Downtown Dev. Mtg/LBlodgett	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Citizens for Emergency Preparedness w/CoCrdrntr-Chf Sharp,MArell, Judy Rupert 7:00pm CC-Parks & Rec Comm/															
23	24	25	26	27	28	29													
			AUGUST 2001		OCTOBER 2001														
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30																			

OCTOBER 2001

- Revised 9/20/01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY													
	7:00pm FH-FireTmg/ChShrp	6:00pm CC-Planning Commssn & Joint Council Study Session	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/L Lightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford														
	9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adstt-469-7443	2:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/L Lightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray															
7 Columbus Day																			
	9:00am CC-Municipal Court/ JdgHarper 7:00pm FH-FireTmg/ChShrp		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell 7:00pm CC-Volunteer Fire Dept/BPalicki	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/L Lightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Citizens for Emergency Preparedness: MArrell, JRupert	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford														
14		15 National Boss Day																	
	9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/L Lightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett															
21																			
	7:00pm FH-FireTmg/ChShrp																		
Daylight Savings Ends																			
28	29	30	31	SEPTEMBER 2001		NOVEMBER 2001													
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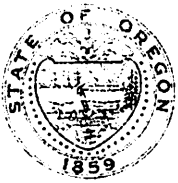
- Rised 9/20/01

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DECEMBER 2001

Revised 9/20/01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						CIVIL AIR PATROL 8/D-12/1
	9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChShrp	7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford	
2	3	4	5	6	7	8
	7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	2:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/L Lightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
9	10	11	12	13	14	15
	Hanukkah 9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChShrp		8:00pm FH-Subrtn Fire Dist Mtg/RexAtwell 6:00pm CC-Victim's Impact Panel (247-2412) Curry Prevention Services/MLaird	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Citizens for Emergency Preparedness: MArrell, JRupert	8:00am CC-WORD/Windows 2000 Classes by Jim Relaford	
16	17	18	19	20	21	22
	7:00pm FH-FireTrng/ChShrp	8:00am City Hall CLOSED - Christmas Day Holiday..... 		7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
23	24	25	26	27	28	29
	7:00pm FH-FireTrng/ChShrp	Christmas 	NOVEMBER 2001 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		JANUARY 2002 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	
30	31					



Oregon

John A. Kitzhaber, M.D., Governor

Disabilities Commission

1257 Ferry Street SE
Salem, OR 97301-4278
(503) 378-3142 V/TTY
1-800-358-3117 V/TTY
(503) 378-3599 FAX

July 12, 2001

The Honorable Bob Hagbom
Mayor of Brookings
898 Elk Drive
Brookings, OR 97414

Dear Mayor:

Each year we ask you as mayor to proclaim October as Disability Employment Awareness Month for your city. Then, in October, we display these proclamations honoring the cities that partner with us at our annual awards ceremony at the capitol.

I hope you will join us in celebrating this very important event. I have enclosed a sample proclamation for your use. You may choose to use it or to draft one specifically for your city.

This year, I am also enclosing our awards nomination packet for your consideration. Please share it with employers, local businesses, community non-profit partners, and disability advocates and encourage them to send in their nominations. By recognizing and celebrating the accomplishments achieved, we will increase public awareness about the ability of people with disabilities to contribute to the economic, social, political and cultural life of their communities.

Please join us in observing October as Disability Employment Awareness Month again this year. Send a copy of your proclamation to us by October 1 at 1257 Ferry Street SE, Salem, Oregon 97301-4275. Award nominations are due by August 20.

Thank you for making this celebration a local and statewide success. Please contact our office if you have any questions.

Sincerely,


Janine Delaunay
Executive Director

received
7-13-01

PROCLAMATION

WHEREAS, 4 Oregonians lost their lives last year to residential fires, and

WHEREAS, smoke and poisonous gases are the leading causes of death in fires, and can kill a person before the flames will; and

WHEREAS, the deadly potential of fire and the time it takes to escape from a burning home puts families at risk of fire death or injury, and therefore developing a home escape plan and practicing it twice a year is crucial to escaping a real fire; and

WHEREAS, an adequate escape plan includes knowing two ways out of each room, crawling low under smoke, an outdoor location where everyone will meet upon exiting and calling 9-1-1 from a neighbor's house; and

WHEREAS, once out of a burning building, stay out; and

WHEREAS, in addition to a home escape plan, every household should have a working smoke alarm on every level, outside each sleeping area and in every bedroom; and

WHEREAS, the Oregon fire service is joined by other concerned citizens of this state, as well as businesses, schools, service clubs and other organizations in their dedication to protecting our citizenry from the devastating effects of fire; and

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings do hereby proclaim the week of October 7 through 13, 2001 to be

"FIRE PREVENTION WEEK"

in Brookings, Oregon and encourage all citizens to join in this observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 24th day of September, 2001.

**Bob Hagbom
MAYOR**



for 9/14 mtg

Nancy Lee Shute
96378 Dawson Road
Brookings, Oregon 97415
541.469.3325
email - sunshine@wave.net

September 11, 2001

It is with much regret that I am submitting my resignation to the Parks and Recreation Commission effective immediately.

Due to family illnesses, I have had to travel more than usual recently, and that will continue in the future. It is because of the travel that I have had to miss so many meetings and will not be able to attend another one this year. For the next year, I also plan to do some personal travel. I have sold my house, so the timing seems appropriate to do this. It is in the best interest of the Commission and the City that someone is on the Commission who can better serve the community.

I have enjoyed my involvement with the other Commissioners and the Staff. They are a great credit to the City. I wish you all the best as I journey across country.

Good Luck,



received
9-11-01

everychild.onevoice.

Cheri McCorkle-President

Diana McIntire-VP

Kalmiopsis PTA
PO Box 299
Brookings, OR 97415

Jamie Stockton-Secretary

Jan Bond-Treasurer

August 30, 2001

To Whom It May Concern:

The Kalmiopsis PTA is partnering with Oasis Shelter to hold a Candlelight Vigil on October 25, 2001. We would like to reserve the space at City Hall for this event. The vigil is being held in honor of National Domestic Violence Month and a new program being implemented at Kalmiopsis Elementary School called the Hands Are Not for Hurting Project.

The Hands Are Not For Hurting Project is a program that invites everyone to take an active role in reducing violence in our schools and community. By taking the pledge: "I will not use my hands or my words to hurt myself or others", each person is committing to stop violence beginning with themselves. After taking the pledge they trace their hands on purple paper and display the hands as a visual reminder of the commitment they made.

The group will meet at the Manley Art Center parking lot, light our candles and walk in silence north on Hwy 101 to City Hall. We will have some guest speakers and ask everyone to take the pledge with us. The hands will be displayed in a display case inside City Hall for all to see.

Thank you for your time and consideration. For more information, contact Cheri McCorkle at 469-8028 or crmije@yahoo.com.

Sincerely,



Cheri McCorkle

received
9-5-01

for 9/24/01 MTS



Staff Report

To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Date: September 20, 2001
Re: Property Lease

BACKGROUND

The City obtained property along the north and side of Alder Street adjacent to Alder Street Medical Center for future construction of the couplet. Currently the property is vacant and maintained by City Public Works. Charles Therrien owns property on the south side of Alder Street adjacent to the City property. His property is the site of the Alder Street Medical Center and the Veterans Clinic. Mr. Therrien plans to expand the medical facilities on his property. However, he does not have enough property to provide required parking. In order to provide the required parking, Mr. Therrien requested to lease the City property adjacent to his property. As terms of the lease, Mr. Therrien would pay for all improvements and pay the City \$2,000 per year. The City would reserve the right to terminate the lease at anytime, with a 6-month notice, if the property is needed for public improvements or other public need.

We are currently discussing with ODOT the possibility of the couplet project being part of their 2001-2003 modernization program. During the last legislative session, ODOT received 400 million dollars for new highway projects. Having this available money makes the couplet project good potential for funding. Projects should be selected by the end of October and approved by the end of January.

Mr. Therrien wants to begin construction of the improvements as soon as possible to avoid the rainy season. However, I do not think it would be wise for the City to enter into a lease until we know for sure that the couplet project is not funded by ODOT. If not, I would recommend approval of the lease.

STAFF RECOMMENDATION

Staff recommends City Council not lease the property, until it is determined whether the couplet project will be funded in the near future. If it is not funded, and Mr. Therrien is still interested in leasing the property, it could be considered at a later date.

**City of Brookings
Community Development Department**

Memo

To: Mayor and City Council
From: Leo Lightle, Community Development Director *LL*
Date: 9/17/2001
Re: Authorization calling for bids on public works riding lawn mower

The 2001-2002 Budget included \$15,000 for a riding lawn mower for the parks division. Staff has developed specifications for the riding lawn mower and requests authorization to go out for bids on this item.

Staff recommends that the City Council authorize calling for bids for a riding lawn mower for the parks division.

Memo

To: Mayor and City Council
From: Leo Lightle, Community Development Director *LBL*
Date: 9/19/2001
Re: Authorization to go to bid for chlorination equipment for the swimming pool

Recommendation: The City Council authorize calling for bids for a true erosion chlorination as specified in the attached specifications sheet.

Background: Currently the swimming pool uses gas chlorination equipment. The use of gas chlorination requires specialized training and availability of breathing apparatus. Our insurance company is insisting on modifications to the building that are very costly. The main issue is employee and neighborhood safety.

By changing from gas chlorination to tablet chlorination we can limit liability and avoid costly construction costs.

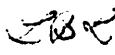
Specification for Pool Chlorinator

An automatic true-erosion chlorinator designed to utilize 3" diameter calcium hypochlorite tablets. Chlorinator must be of the design that water passing over a sieve plate erodes only the bottom layer of tablets in the chlorinator. Chlorinator must not operate such that the tablets are soaked or sprayed. Rate of chlorination is controlled by the inlet water flow rate. Chlorinator must be of PVC construction, have no moving parts to wear or break, and have no tubing or small orifices, which could become restricted. Chlorinator must be NSF 50 registered.

1. The chemical sanitizer for the pool or spa shall be a calcium hypochlorite tablet system and the tablet feeder shall operate in a non-pressurized manner.
2. The chlorine feeder shall be NSF International Standard 50 listed, and certified for use with Accu-Tab Blue tablets.
3. The chlorine feeder shall be of a true erosion type feeder, no soaking type feeders shall be permitted.
4. The water treatment system shall be installed off-line, and shall be a side stream chlorine feeder.
5. The water treatment system shall be capable of functioning in temperatures between 40 degrees F and 130 degrees F.
6. The water treatment system shall operate with Calcium Hypo chlorite tablets having a nominal strength of 68% available chlorine (65% minimum), and EPA registered for swimming pool use. The tablets shall be 300 gram, and have blue specs to protect from cross contamination with Triclor tablets.
7. Chlorine delivery shall be controlled by adjusting the flow of side stream water through the chlorine feeder.

The device shall have a delivery rate of 7-24 # of chlorine a day. The tablet capacity is 70 pounds. The chlorine equivalent is 47 pounds.

Memo

To: Mayor and City Council
From: Leo Lightle, Community Development Director 
Date: 9/17/2001
Re: Awarding of contract for Wastewater Treatment Plant Leak Repairs

The Council authorized calling for bids for repairs to the seams of the Wastewater Trickling Filter. Bids were received from two firms in the amounts that follow:

Contech Services	\$8,750
Waterstop Northwest	\$12,650

Staff recommends that the City Council award the contract for repairs on the Wastewater Trickling Filter to Contech Services.

**City of Brookings
Community Development Department**

Memo

To: Mayor and City Council
From: Leo Lightle, Community Development Director *LLB*
Date: 9/17/2001
Re: authorizing purchase of pickup truck for Water/Wastewater Treatments Division

After Council approval, the city advertised and received bids to purchase a pickup truck for the Water/Wastewater Treatments Division. Bids that met the minimum specifications were received from five firms as follows:

Mock Ford Sales--Grants Pass	\$20,799.00
Coast Auto Center--Brookings	\$18,286.28
Ken Ware Chevrolet--North Bend	\$21,107.70
Butler Ford--Ashland	\$20,499.00
Brookings-Harbor Ford--Harbor	\$22,721.20

Coast Auto Center also submitted a bid that includes air conditioning and a locking differential. This bid is for \$19,215.88. A locking differential improves traction of 4-wheel drive by locking both wheels on the axle together. Coast Auto's bid that includes air conditioning and locking differential is lower than other dealers' bids for minimum specifications and staff is recommending acceptance of Coast Auto's bid.

Staff recommends that the City Council award the purchase of a ½ ton 4-wheel drive pickup truck to Coast Auto Center in the amount of \$19,215.88.

Memorandum

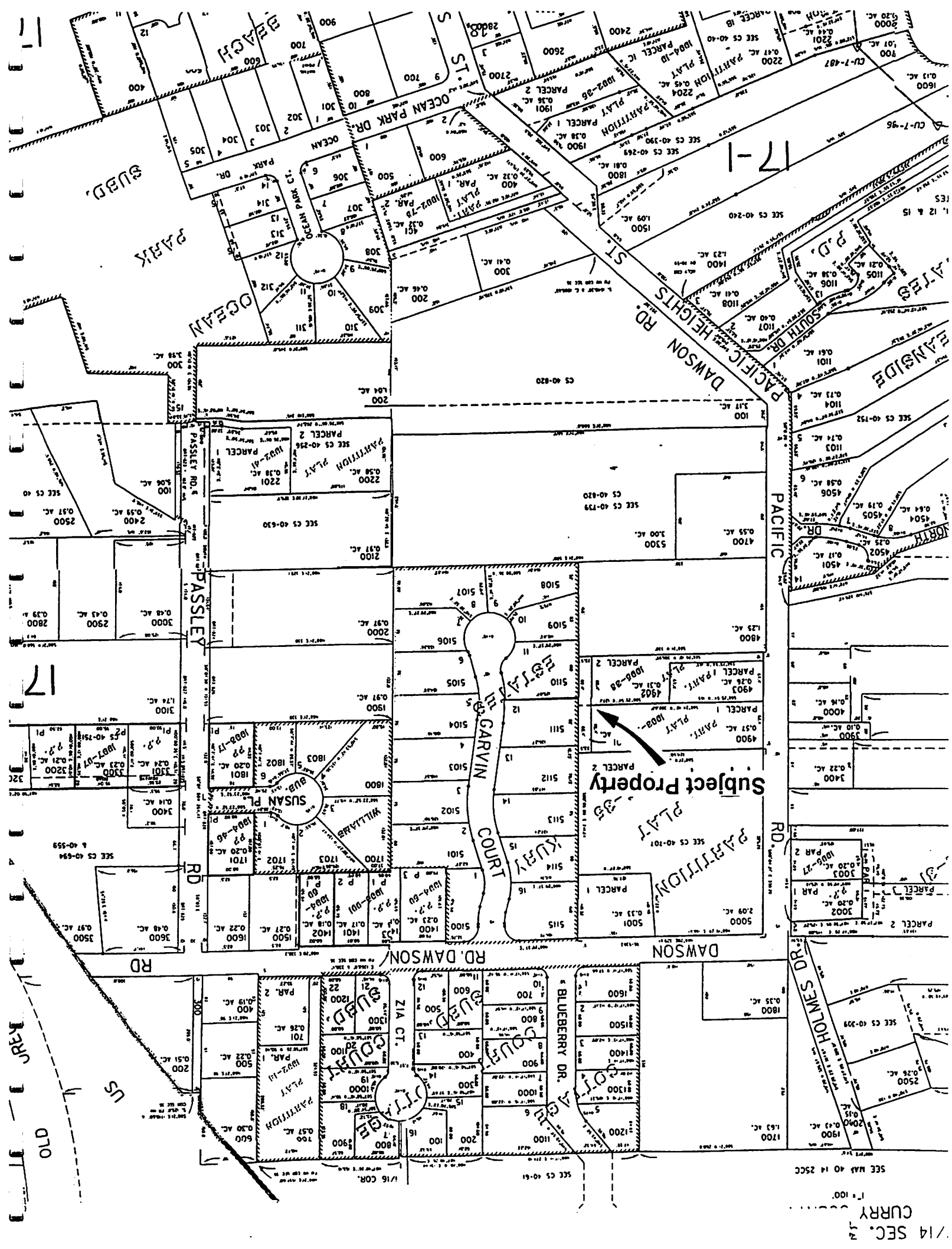
TO: Mayor and City Council
FROM: John Bischoff, Planning Director
THROUGH: Leroy Blodgett, City Manager
DATE: September 18, 2001



Issue: Reconveyance of land obtained by the city for road purposes but never used.

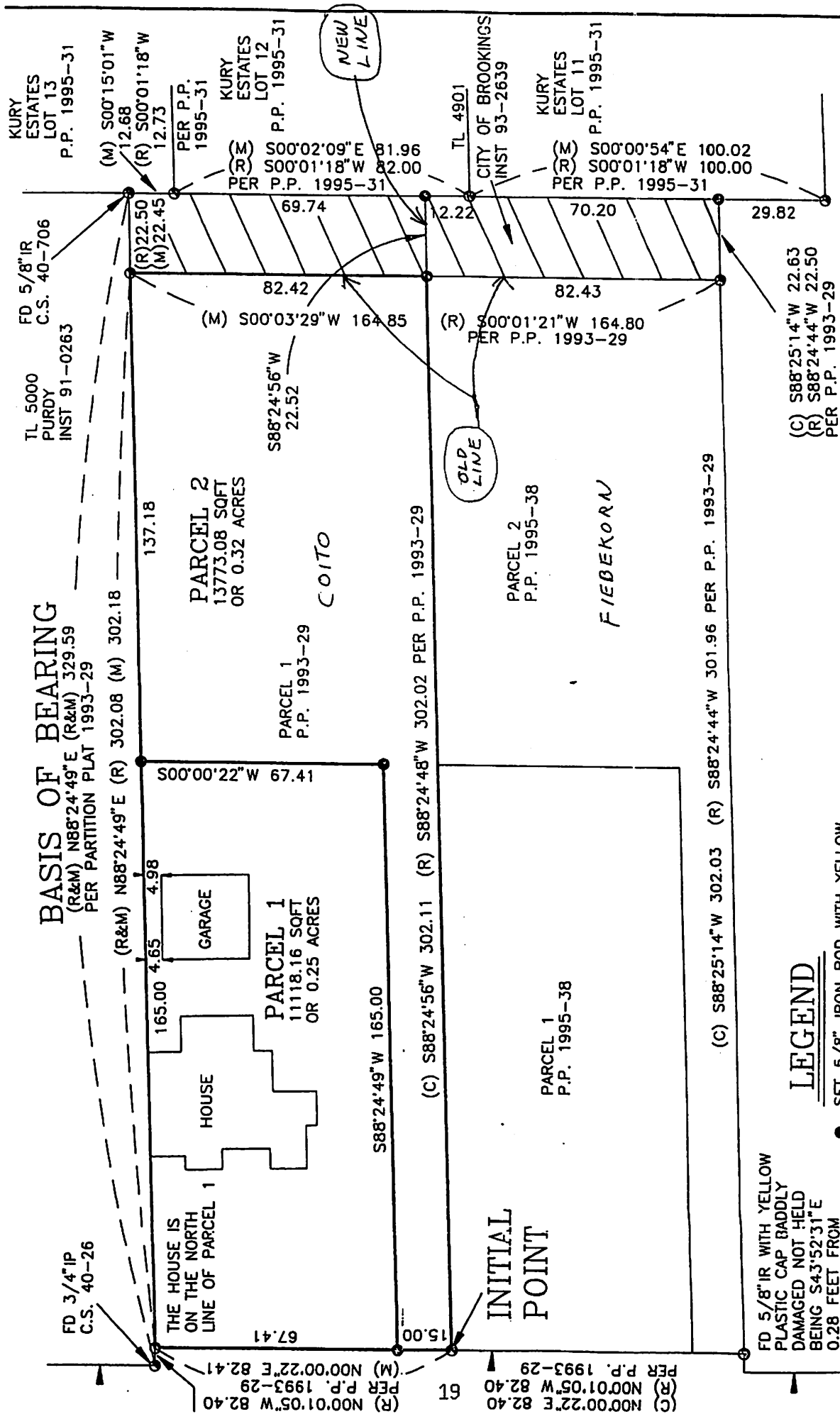
Background: In 1993 this land was received by the city for a possible road extension in the Dawson Tract area with the understanding that if the land was not used for a street in a two year period or included within the Dawson Tract Neighborhood Circulation Plan, it would be deeded back to the owners of the parcels created from the original parent parcel. The subject parcel was not used as either a portion of a new street or as a future street in the Neighborhood Circulation Plan. The attached deeds fulfill the agreement to reconvey the land to the owners of the lots from which it originated.

Recommendation: That the Council approve the deeds.



BASIS OF BEARING

(R&M) N88°24'49"E (R&M) 329.59
PER PARTITION PLAT 1993-29



P.P. 1998-19

NN

City of Brookings
 898 Elk Drive
 Brookings OR 97415
Grantor's Name and Address
 Richard L. Fiebelkorn
 803 West First
 Phoenix OR 97535
Grantee's Name and Address
 After recording, return to (Name, Address, Zip):
 Richard L. Fiebelkorn
 803 West First
 Phoenix OR 97535
 Until requested otherwise, send all tax statements to (Name, Address, Zip):
 Richard L. Fiebelkorn
 803 West First
 Phoenix OR 97535

SPACE RESERVED
 FOR
 RECORDER'S USE

STATE OF OREGON,
 County of _____ } ss.

I certify that the within instrument was received for record on _____, at _____ o'clock _____ M., and recorded in book/reel/volume No. _____ on page _____ and/or as fee/file/instrument/microfilm/reception No. _____, Records of said County.

Witness my hand and seal of County affixed.

NAME TITLE
 By _____, Deputy.

BARGAIN AND SALE DEED

KNOW ALL BY THESE PRESENTS that City of Brookings

hereinafter called grantor, for the consideration hereinafter stated, does hereby grant, bargain, sell and convey unto Richard L. Fiebelkorn hereinafter called grantee, and unto grantee's heirs, successors and assigns, all of that certain real property, with the tenements, hereditaments and appurtenances thereunto belonging or in any way appertaining, situated in Curry County, State of Oregon, described as follows, to-wit:

A parcel of land lying within the Northwest Quarter of the Northwest Quarter of Section 36, Township 40 South, Range 14 West, Willamette Meridian, City of Brookings, Oregon, Being more particularly described as follows:
 Beginning at the Southeast corner of parcel 2, partition plat 1995-38, thence N00°03'29"E, 82.43 feet; thence N88°24'56"E, 22.52 feet; thence S00°02'09"E, 12.22 feet; thence S00°00'54"E, 70.20 feet; thence S88°25'14"W, 22.63 feet to the Point of Beginning.

(IF SPACE INSUFFICIENT, CONTINUE DESCRIPTION ON REVERSE)

To Have and to Hold the same unto grantee and grantee's heirs, successors and assigns forever.

The true and actual consideration paid for this transfer, stated in terms of dollars, is \$-0- [Ⓞ] However, the actual consideration consists of or includes other property or value given or promised which is ☐ part of the ☐ the whole (indicate which) consideration. [Ⓞ] (The sentence between the symbols Ⓞ, if not applicable, should be deleted. See ORS 93.030.)

In construing this deed, where the context so requires, the singular includes the plural, and all grammatical changes shall be made so that this deed shall apply equally to corporations and to individuals.

IN WITNESS WHEREOF, the grantor has executed this instrument on _____; if grantor is a corporation, it has caused its name to be signed and its seal, if any, affixed by an officer or other person duly authorized to do so by order of its board of directors.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

STATE OF OREGON, County of _____) ss.

This instrument was acknowledged before me on _____
 by _____
 This instrument was acknowledged before me on _____
 by _____
 as _____
 of _____

Notary Public for Oregon
 My commission expires _____

NN



City of Brookings
 898 Elk Drive
 Brookings, OR 97415
 Grantor's Name and Address
 David N. Coito, Trustee and Joanna L. Coito, Trustee
 15371 Oceanview Drive
 Brookings, OR 97415
 Grantee's Name and Address
 After recording, return to (Name, Address, Zip):
 David N. Coito, Trustee and Joanna L. Coito, Trustee
 15371 Oceanview Drive
 Brookings, OR 97415
 Until requested otherwise, send all tax statements to (Name, Address, Zip):
 David N. Coito, Trustee and Joanna L. Coito, Trustee
 15371 Oceanview Drive
 Brookings, OR 97415

STATE OF OREGON,
 County of _____ } ss.

I certify that the within instrument was received for record on _____, at _____ o'clock _____ M., and recorded in book/reel/volume No. _____ on page _____ and/or as fee/file/instrument/microfilm/reception No. _____, Records of said County.

Witness my hand and seal of County affixed.

NAME

TITLE

By _____, Deputy.

BARGAIN AND SALE DEED

KNOW ALL BY THESE PRESENTS that _____ City of Brookings _____

hereinafter called grantor, for the consideration hereinafter stated, does hereby grant, bargain, sell and convey unto ~~David N. Coito, Trustee of the David N. Coito Living Trust and Joanna L. Coito, Trustee of the Joanna L. Coito Living Trust~~ hereinafter called grantee, and unto grantee's heirs, successors and assigns, all of that certain real property, with the tenements, hereditaments and appurtenances thereunto belonging or in any way appertaining, situated in _____ Curry _____ County, State of Oregon, described as follows, to-wit:

A parcel of land lying within the Northwest Quarter of the Northwest Quarter of Section 36, Township 40 South, Range 14 West, Willamette Meridian, City of Brookings, Oregon, Being more particularly described as follows:
 Beginning at the Northeast corner of parcel 2, partition plat 1998-19 thence N88°24'49"E, 22.45 feet; thence S00°15'01"W, 12.68 feet; thence S00°02'09"E, 69.74 feet; thence S88°24'56"W, 22.52 feet; thence N00°03'29"E, 82.42 feet to the Point of Beginning.

(IF SPACE INSUFFICIENT, CONTINUE DESCRIPTION ON REVERSE)

To Have and to Hold the same unto grantee and grantee's heirs, successors and assigns forever.

The true and actual consideration paid for this transfer, stated in terms of dollars, is \$ _____ ~~0~~ However, the actual consideration consists of or includes other property or value given or promised which is ☐ part of the ☐ the whole (indicate which) consideration. (The sentence between the symbols Φ , if not applicable, should be deleted. See ORS 93.030.)

In construing this deed, where the context so requires, the singular includes the plural, and all grammatical changes shall be made so that this deed shall apply equally to corporations and to individuals.

IN WITNESS WHEREOF, the grantor has executed this instrument on _____; if grantor is a corporation, it has caused its name to be signed and its seal, if any, affixed by an officer or other person duly authorized to do so by order of its board of directors.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

STATE OF OREGON, County of _____) ss.

This instrument was acknowledged before me on _____
 by _____

This instrument was acknowledged before me on _____
 by _____
 as _____
 of _____

Notary Public for Oregon

My commission expires _____

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
September 10, 2001
7:00 p.m.**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, and Rick Dentino, a quorum present.

Council Absent: Councilor Lorraine Kuhn, excused

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, Finance Director Randy Reed, and Administrative Secretary Sharon Ridens

Media Present: none

Other: Chamber of Commerce Executive Director Les Cohen, ODOT District 7 Asst. District Manager Lee Sparks, and approximately 13 other citizens, including ten Brookings Emblem Club #265 members

IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS

A. Proclamations

1. National Emblem Club Week ~ September 16~22, 2001

Mayor Hagbom recognized members present from the Brookings Emblem Club #265 of the Supreme Emblem Club of the United State of America – President Areta Schock, Shirley Ardagna, Evelyn Jurgens, Sharon Westbury, Hope Haubrich, Rosemary Link, Jean McNeil, Terry Clawson, Viola Souza, and City Councilor Frances Johns, and declared the week of September 16 through 22, 2001, as “National Emblem Club Week in Brookings.”

2. Community Pride Clean-Up Month ~ September
Mayor Hagbom proclaimed the month of September, 2001, as "Community Pride Clean-Up Month in Brookings-Harbor.

V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce

There was no report from Executive Director Les Cohen, present.

2. Council Liaisons

Councilor Dentino participated in the annual Kalmiopsis School flag raising, attended the 50th Anniversary of the Korean Conflict in Coos Bay, attended the League of Oregon Cities (LOC) legislative staff briefing in Coos Bay, worked on the final American Music Festival (AMF) 2001 Summer Concert at Azalea Park on Sunday, and will attend the Harbor Sanitation District Board of Directors meeting tomorrow

Councilor Johns has been out of town, but did attend the recent S.A.Y. Committee meeting.

Councilor Curry on September 6, 2001, attended the Coos Curry Douglas Business Development Corporation meeting. This was a local meeting for Curry Co, where loan procedures were reviewed and a few of the techniques used were changed. Curry also attended the LOC legislative briefing in Coos Bay. He commended LOC for their job well done in keeping the local cities informed on subject matters pertinent to them.

Mayor Hagbom also attended the LOC legislative briefing session, which was a recap of the major legislation passed or defeated in some instances during the last legislative session. Hagbom noted the League's contributions had been excellent this year and recap books were provided, which would be available to public at City Hall.

B. Unscheduled

ODOT District 7 Assistant District Manager Lee Sparks was present to give the Council an update on ODOT projects and answer any questions.

VI. STAFF REPORTS

A. Finance Department

1. Request for direction on custodial service at City Hall

City Manager Leroy Blodgett advised Council staff was continuing the process of reviewing all of contract services. He asked Finance Director Randy Reed to discuss the custodial service contract status. Director Reed reminded Council we have no formal contract with our current custodians.

Therefore, by direction of Council he created an RFP (request for proposal), sent it out to every licensed janitorial service, and had it published. There were no responses. Reed recommended Council allow staff to negotiate with the current janitorial services. Minimal discussion ensued.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to direct staff to negotiate a contract with the current janitorial service.

B. City Manager

1. Miscellaneous

City Manager Blodgett informed Council he went to Portland last week meeting with representatives from Borax, and noted the project is moving forward. He also was in Salem to discuss with representatives from ODOT Brookings' status on receiving funds for needed projects. He stated Brookings and Curry County are "now back on the radar screen" and a designer team has been assigned to our couplet project. Blodgett and staff will be meeting with them (ODOT) on Thursday. Blodgett stated ODOT representative Bruce Warner assured us we would not leave the radar screen again. City Manager Blodgett reminded Council the Downtown Development Committee will meeting on September 26, and will be developing the RFP for master plan. He informed Council of an approved volunteer project, which involves the Coos Curry Transitional House, Inc. and supervisor of the project Daniel Alto. They will be continuing with their street clean-up program for their developmentally challenged individuals – litter patrol between the corner of Railroad Avenue and 5th Street to the corner of 5th and US Hwy 101. The City continues to donate their supply needs (bags, etc.). Blodgett thanked the directors of the program, for they do a great job! Blodgett reminded Council of the 6:00 p.m. Planning Commission meeting on October 2, 2001.

Mayor Hagbom asked Council to consider changing the regularly scheduled Council meetings for November and December due to holidays and the League of Oregon Cities Annual Conference in November. Discussion ensued with recommendations.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to cancel the November 12, 2001, Council meeting and to reschedule the November 26 meeting to November 19, 2001, at 7:00 p.m.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to cancel the regularly scheduled Council meeting for December 24, 2001, due to the holidays.

Mayor Hagbom noted we can always call a special Council meeting, if we need it.

City Manager Blodgett advised Council staff is meeting tomorrow and will be developing tasking the proposed projects and activities for the city. Blodgett noted that though all these projects are very exciting, they are overwhelming. He stated it is very probable we are going to have to have extra help in order to get everything put together for project completions. Blodgett recognized the need to form a citizens advisory committee. A recommendation will be provided for the next Council meeting. Staff feels having a one or two day all-day meeting would be more productive than six or seven evening meetings regarding the comprehensive plan. Council agreed.

C. Community Development Department

1. Acceptance of dedication deed from pelican's Perch Associates for additional Moore Street right-of-way
City Manager Blodgett reviewed the staff report and recommendation for the right-of-way deed for Pelican's Perch.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to accept the dedication and deed for the additional Moore Street right-of-way from Pelican's Perch Associates.

D. Police Department

1. Approval of Agreement between the Brookings-Harbor School District 17C and the City of Brookings for School Resource Office
City Manager Blodgett referred to last year's School Resource Officer (SRO) agreement and advised this was routine acceptance of the same agreement.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to authorize Mayor Hagbom to sign the provided agreement between the Brookings-Harbor School District 17-C and the City of Brookings for School Resource Officer.

VII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 1. Minutes of August 27, 2001, Regular Council Meeting
- B. Acceptance of Parks and Recreation Commission Minutes
 1. Minutes of July 26, 2001, regular Commission Meeting
- C. Acceptance of Planning Commission Minutes
 1. Minutes of July 10, 2001, Regular Commission Meeting
- D. Approval of Vouchers (\$218,985.84)
(end Consent Calendar)

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to approve the consent calendar as presented.

VIII. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Resolutions

1. No. 01-R-698, in the matter of a resolution authorizing the City of Brookings
Finance Department Director/City Recorder Randy Reed reviewed the staff report and resolution necessary to participate in the City/County Insurance Services Trust. Reed advised Council this action is taken every two years as requested by CCIS Trust, confirming acceptance of the conditions and agree to participate. City Manager Blodgett read the resolution by title.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to approve Resolution NO. 01-R-698, in the matter of authorizing the City of Brookings to participate in the City/County Insurance Services Trust

IX. REMARKS FROM MAYOR AND COUNCILORS

A. Council

There were no additional comments from Council.

B. Mayor

Mayor Hagbom discussed the redistricting issues, advising the County Commissioners had determined they could not petition the State to appeal and that it needed to be done by an elector (individual). He noted previously, Council had authorized him to speak on their behalf and to oppose the redistricting plan as presented by Senator Bradbury, and to support any actions determined from County and Port meetings regarding the redistricting issue. Port Commissioner Ed Gray is taking it upon himself to petition and appeal. Hagbom suggested continue their support in anyway possible. City Attorney John Trew agreed the City can show support by joining the petition as individuals. The deadline is September 15.

Chamber of Commerce Executive Director Les Cohen reminded Council State Senator Ken Messerle was coming to the Chamber Forum on Thursday and that he may have additional redistricting information. Mayor Hagbom asked for as many citizens as possible to attend the forum to show support of unfairness of redistricting.

X. ADJOURNMENT

Mayor Hagbom closed the meeting at 7:40 p.m. by verbal Council consensus.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of _____, 2001.

Interim City Recorder