

AGENDA
City of Brookings
Common Hall Council Meeting
City Elk Council Chambers
898 Elk Council Chambers
Brookings, Ore
July 23, 2001
7:00 p.m.
97415

Now, children - be sure to
at the winter, now
summer, flowers
in Brookings, Oregon



wave



agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
July 23, 2001
7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Appointments

1. *Appointment of City representative to the Southwestern Oregon Community Action Council (SWOCAC)*

B. Announcements

1. *New Employee - Clint Crane/Police Officer*
2. *Retirement - Police Sgt. Wayne Sheffel*

V. SCHEDULED PUBLIC APPEARANCES

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. *Chamber of Commerce*
2. *Port of Brookings-Harbor*
3. *Council Liaisons*

B. Unscheduled

VII. STAFF REPORTS

A. City Manager

1. *Vietnam Veterans fireworks purchase*
2. *Vacation Rentals*
3. *Study on display of outdoor goods/signs*
4. *Other*

VIII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes*
 - 1. Minutes of July 9, 2001, Regular Council Meeting*
 - B. Acceptance of Planning Commission Minutes*
 - 1. Minutes of June 5, 2001, Regular Commission Meeting*
 - C. Acceptance of Parks and Recreation Commission Minutes*
 - 1. Minutes of May 24, 2001, Regular Commission Meeting*
- (end Consent Calendar)*

IX. REMARKS FROM MAYOR AND COUNCILORS

- A. Council*
- B. Mayor*

X. ADJOURNMENT

*Council Chambers use
Fire Hall use as of 7/19/01*

JULY 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1:00pm AzPark Bndshl/Lawn: AMF Free Summer 2001 Concert-Buzzard Bros-Rock&Roll 80's & Beyond/SRIDens 469-2163	9:00am CC-Town Hall Mtg w/Sen Gordon Smith - 2B Televised; Terry Moffitt/541.465-6750 9:00am FH-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Vacation Rentals Committee Meeting 7:00pm FH-FireTmg/ChShrp		8:00am City Hall CLOSED - 4th of July Holiday.....	8:15am CC-CmtyDevDpt Staff mtg/L Lightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00am TV49-Coast Today w/City Officials &/or Employees		
1:00pm AzPrk Bndshl/Lawn: OrLabBand-AMF FREE 2001 Summer Concert Series-Swing, Dixieland, Soft Rock/Coastal Youth	7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	1:00pm FH-Cal-Ore Life Flight EMS Education/ EdPalmer 9-7911 3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443 7:00pm FH-Cal-Ore Life Flight EMS Education/ EdPalmer 9-7911 7:00pm CC-Planning Commssn	Independence Day 1:00pm CC-Cal-Ore Life Flight EMS Education/ EdPalmer 9-7911 2:00pm "Curry Govts" Mtg @ Gold Beach City Hall-2nd Wed of Nov, Jan, Mar, May, Jul, Sep, Nov, Jan 7:00pm FH-PoliceReserves 7:00pm CC-Cal-Ore Life Flight EMS Education/ EdPalmer 9-7911 2:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/L Lightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray	CITY'S 50TH BIRTHDAY CELEBRATION WEEKEND!	
CITY'S 50TH BIRTHDAY CELE 1:00pm AzPark Bndshl/Lawn: Camp Pendleton Marine Corp Band of the 1st Marine Division/AMF FREE 2001 Summer Concert Series	9:00am Swearing in of Winchuck Rural Fire Dist Director 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp 9:00am CC-Municipal Court/ JdgHarper	3:05pm CC-AMF Meeting/SRIDens 7:00pm CC-Vacation Rentals Committee Mtg/RDentino 9-1284	5:00pm AzPark Kidtown Picnic Area/BPD-Neighborhood Watch Picnic/JRogers 469-0450 7:00pm CC-Skate Park Comm Mtg/Russ Johnson, LBlodgett 6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/L Lightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 11:00am CC-Bid Opening Oak Street Improvements/Leo Lightle-CDD 6:30pm CC-Seatbelt Class-PD/BPalicki	Port of BH Kite Festival Weekend Cancer "Relay for Life" Weekend @ Bankus Field AzPark & BudCross Sftbl Fields 10:00am CC-Dog Obedience Class for Owners / Kevin Roeckel 469-7673 12:00pm AzPark & BndShil-Company Picnic/TMT Research Dev/LDodson 707/487-0307	
Port of BH Kite Festival Weekend AzPark & BudCross Sftbl Fields	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp		7:00pm CC-Community Picnic Mtg-Grl Scis, Kwnis, HOPE, /BPalicki	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/L Lightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ RFritz 469-0244		
1:00pm AzPark Bndshl/Lawn: Catishun - Ecuador Andean Mountain traditional music/ AMF FREE 2001 Summer Concert Series	1:00pm CC-E911 Board Mtg/Sgt. Cooper 7:00pm FH-FireTmg/ChShrp	7:00pm CC-S.A.Y. Committee Meeting/Councilor Johns				

AMF=American Music Festival
AzPk=Azalea Park
Bndshl=Bandshell
BPD=BrkgsPolice Dept
CC= Council Chambers or City Council
CCCOA=Curry County Council on Alcoholism
CDD=Community Development Dept/CmtyDevDpt

FH=Fire Hall
HOPE=Healthy Opportunity for Positive Environment
ODOT=Oregon Dept of Transportation
PC=Planning Comm
PROUD=Pstive Revltztn of Urban Dwntwn Com
SDC=Systems Devlpt Charge Review Brd
VIPS=Volunteers in Police Service

(some park use indicated)

AUGUST 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			12:00pm Comnity Agencies mtg @ Chatco Sr.Center <u>7:00pm FH-PoliceReserves</u>	8:15am CC-CmtyDevDpt Staff mtg/LLightle <u>9:00am CC-Crime Stoppers</u> <u>10:00am CC-Site Plann Com</u> <u>Mtg/LauraLee Gray</u> 5:00pm AzPrk Bndshl/Lawn: 234th Army Band Concert-AMF <u>Free2001 Summer Concerts</u> <u>7:00am TV49-Coast Today w/City Officials &/or Employees</u>	8:00am CC-Farewell to Sgt Sheffel - 9 to 11 <u>1:00pm CC-ComDevDep Bid</u> <u>Opening/TV&Clean Sewer</u> <u>Lines-LBarker</u>	
1:00pm AzPrk Bndshl/Lawn- FREE AMF Concert/The Loons-DoWop Sound and The Sylvesters-Folk & easy listening trio	9:00am CC-VIPS/Volunteers in Police Service-BPalickl <u>7:00pm FH-FireTrng/ChShrp</u>	7:00pm CC-Planning Commssn	2:30pm FH-SafetyComMtg/ HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle <u>10:00am CC-Site Plann Com</u> <u>Mtg/LauraLee Gray</u> <u>7:00am TV49-Coast Today</u> <u>w/City Officials &/or Employees</u>		YOUTH Hoop/Shoe/Volley Ball Shoot Out @ 603 Pacific/JLamb 12:00pm AzPark-Elmo's Garden: Wddg Vega & Saavedra/ JVega360/604-8045
11:00am Stout Park - Brkgs Prez Church Ann Picnic/BCleland	7:00pm FH-FireTrng/ChShrp <u>7:00pm CC-Council Mtg</u>	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell <u>7:00pm CC-Skate Park Comm</u> <u>Mtg/Russ Johnson,LBlodgett</u>	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle <u>10:00am CC-Site Plann Com</u> <u>Mtg/LauraLee Gray</u> 2:00pm CC-Emerg Tsk Force w/CoCrdntr-Chf Sharp,MARrell		11:00am AzleaStageLawn & Elmo'sGarden- Pomerleau(412- 0394)/Mndorf&Lswell 1am-7pm
AzPrk Bndshl/Lawn: The Green Brothers/Bluegrass-NewGrass- AMF FREE 2001 Summer Concert Series	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalickl <u>7:00pm FH-FireTrng/ChShrp</u>			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle <u>10:00am CC-Site Plann Com</u> <u>Mtg/LauraLee Gray</u> 7:00pm CC-Parks & Rec Comm/ RFritz 469-0244		10:00am All of Azalea Park for City Annual Volunteers & Employees Picnic
AzPrk Bndshl/Lawn: AMF Concert-BananaBelt Brass-Dixieland, Pops, Light Classical	7:00pm CC-Council Mtg <u>7:00pm FH-FireTrng/ChShrp</u>			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-PERS Group Counseling/David Trip-503/603-7797 10:00am FH-Site Plann Com Mtg/LauraLee Gray		
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SEPTEMBER 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY												
						10:00am AzPrk-Elmo's Garden-Wddg Ortiz & Bruce												
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp 8:00am City Hall CLOSED - Labor Day Holiday.....	7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray														
1:00pm AzPark Bndshll/Lawn: Humboldt State Marching Lumberjacks - famous college band with Pop music selectionsd/AMF FREE 2001 Summer Concert Series	7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	7:00pm "Curry Govts" Mtg @ Gold Beach City Hall-2nd Wed of,Nov,Jan, Mar, May, Jul, Sep, Nov, Jan 2:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:00am CC-PERS DefrmdComp Grp Counseling/David Trip 503/6037797 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am FH-Site Plann Com Mtg/LauraLee Gray														
National Emblem Club Wk 9/16-22/01	National Emblem Club Wk 9/16-22/01 9:00am CC-Municipal Court/ JdgHarper 7:00pm FH-FireTmg/ChShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki	National Emblem Club Wk 9/16-22/01	National Emblem Club Wk 9/16-22/01 6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	National Emblem Club Wk 9/16-22/01 7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Emerg Tsk Force w/CoCrdntr-Chf Sharp,MArrell 6:30pm CC-Seatbelt Class-PD/BPalicki	National Emblem Club Wk 9/16-22/01	National Emblem Club Wk 9/16-22/01												
11:00am AzPk Bndshll,Gzbo,Lawn: Fmly Commnty Picnic-Girl Scts, Kwnis, HOPE/Jill Mosier9-7431	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp	Rosh Hashana	6:00pm CC-Victim's Impact Panel (247-2412) Curry Prevention Services/MLaird	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ RFritz 469-0244														
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OCTOBER 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY							
	9:00am CC-VIPS/Volunteers in Police Service-BPaticki 7:00pm FH-FireTmg/ChShrp	7:00pm CC-Planning Commssn	12:00pm Commity Agencies mtg @ Chatco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray									
	7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-489-7443	2:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray									
7 Columbus Day	9:00am CC-Municipal Court/ JdgHarper 7:00pm FH-FireTmg/ChShrp 9:00am CC-VIPS/Volunteers in Police Service-BPaticki		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Emerg Tsk Force w/CoCrdntr-Chf Sharp;MARrell									
14	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp	National Boss Day		7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ RFritz 489-0244									
21	7:00pm FH-FireTmg/ChShrp												
Daylight Savings Ends													
SEPTEMBER 2001				NOVEMBER 2001									
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23/30	24	25	26	27	28	29	25	26	27	28	29	30	

Southwestern Oregon Community Action Committee, Inc.

Newmark Center
2110 Newmark Street
Coos Bay, Oregon 97420-2957

Phone: (541) 888-7020
Fax: (541) 888-7027

June 25, 2001

Brookings City Council
898 Elk Drive
Brookings, OR 97415

Dear Council Members;

Southwestern Oregon Community Action has been combating poverty on Oregon's south coast for more than 35 years. The area we serve begins in Brookings in Curry County and stretches north along the coast to Reedsport in Douglas County. We offer a wide array of services and partner with social service agencies to assist families and individuals toward stability and self-reliance.

In an effort to maintain equal representation for the people that we serve, we request that the Brookings City Council appoint a constituent to serve on our Board of Directors.

The Community Action Board of Directors is made up of elected officials, community leaders and representatives of the population we serve. Over the years, Community Action has developed an extremely flexible system. We work with communities in our region to determine local needs, plan new programs to fit the needs, track activities, account to multiple funding sources and keep up with the continuous challenges of a growing business.

We look forward to welcoming your appointee to our Board of Directors and forging a mutually beneficial relationship.

Sincerely,



Judith St. Claire
Executive Director

via: fax

*cc: Mayor
Council
Alyce Alger*

July 13, 2001

To: City Manager, Mayor, and Council Members

From: Vietnam Veterans of America #757 July 4, 2001 Fireworks Coordinator

Subject: Purchase from Western Fireworks 50-4" mortar tubes and 50-6" mortar tubes at \$1200⁰⁰ for next year's July 4 show.

Background: The size of July 4, 2001 fireworks show required the pre-loading of the entire show for pyrotechnician safety reasons and the borrowing of 100 extra mortar tubes from Western Fireworks for the show.

Information: 1. The Chapter collected \$1638 extra monies than the \$13,500⁰⁰ spent for this year's show.

2. Extra show costs and after expenses, brought forth at our regular monthly Chapter meeting July 9, 2001, produced the following additional expenses:

A. Extra materials required for the show	\$461.08
Pyrotechnic crew fee	\$350.00
Master thank you ad - Coastal Pilot	195.00 (estimate)
5 retail stores thank you ad - Pilot	<u>68.80</u>
Total Extra Expenses	\$1074.88

3. This leaves the Chapter \$563.12 for next year's show. With start up costs, prior to our fireworks solicitation efforts, of \$750⁰⁰ for insurance and about \$300 for preliminary solicitation ads with the Curry Coastal Pilot and Chamber of Commerce,

the Chapter would be required to front \$486.88 for the July 4, 2002, show from it's general fund.

4. The Chapter voted unanimously not to spend money for the 100 extra mortar tubes for next year's show?
5. The request \$600⁰⁰ from the City of Brookings for the purchase of these tubes at this special reduced price while the offer lasts.
6. If approved, please make the check out to Vietnam Veterans of America #757- 2002 Fireworks.
7. The Port Authority, Russ Crabtree, has agreed to take a similar \$600 request to the Port Commissioners for their approval.

Respectfully submitted,
William H. Farrell

VVA #757 Exec. V. P.

July 4, 2001 Fireworks Coordinator

Phone 541-469-0179

* I will be gone from
July 19 - Aug. 6, 2001.

If need be, contact

Mike Moran, lead pyrotechnician,
at 1-800-232-5763 from
9:00 AM - 3:00 PM and 541-
469-6798 after 4:00 PM.

VVA Chapter Mailing Address:

VVA #757

P.O. Box 4056

Brookings, OR 97415

Staff Report



To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Date: July 19, 2001
Re: Vacation Rentals

BACKGROUND

City Council recently directed the Mayor to appoint a facts finding group to review the issue of vacation rentals and make a recommendation regarding regulation of the same. The committee members are Councilor Rick Dentino, Councilor Lorraine Kuhn, Planning Commission Chair Richard Gyuro, Planning Commissioner Jim Collis and citizen Earl Brewer. The committee asked Jim Capp, Planning Consultant, to attend their meeting, review other ordinances and provide a report for them. That report is included with this staff report. Also included is a written statement from Commissioner Gyuro presented at the last facts finding meeting.

There were three public meetings. The first meeting was to review ordinances from eight other cities and determine how they should proceed. The second meeting was to receive public input. Approximately 16 citizens spoke to the issue. At the third meeting, the group heard the report provided by Jim Capp, and had much discussion amongst themselves and with the City Manager and City Attorney. In total, the committee spent many hours reviewing and discussing option to regulate or not to regulate vacation rentals.

The basic issue at hand is vacation rentals are not defined in any of the city ordinances. Therefore, they are treated no differently than a month-to-month rental house. There was also much discussion on whether the owners should be required to obtain a business license and/or pay room tax.

At the last meeting, a motion was made and approved, by a vote of 3 to 2, to forward a recommendation to Council to take no action regarding vacation rentals. Councilor Dentino and Commissioner Collis voted no to the motion. Collis stated that he felt that there was no need to have any further regulation of behavior, but did feel that vacation rentals should obtain a business license and pay room tax.

STAFF RECOMMENDATION

If any amendment or ordinance were considered, it would need to go first to the Planning Commission, as it is a land use decision. I recommend the direction to take no action regarding vacation rentals be forward on to the Planning Commission for consideration and that their recommendation come back to the City Council for approval.

From: Richard Gyuro, Vacation Rental Task Force Member

Date: July 17, 2001

The issue of vacation rentals and whether to regulate or even prohibit them in an R-1 zoned location has come before the City of Brookings and this task force as a result of one complaint. The print media may have thrown fuel on the fire in its one-sided reporting of the original complaint when they did not interview the property owner and publish his side of the story.

Public input on July 2, 2001 resulted in 16 citizens speaking to the issue. Ten speakers had some experience with vacation rentals. Only 2 had a negative experience; one the original complainer, the other, in an out of State experience. Eight spoke in favor of vacation rentals or were neutral. One citizen with a positive experience, was the next door neighbor of the Zerkel home, the subject of the original complaint.

Currently, in an R-1 zone, either single family home ownership or owned rentals (month to month or leased tenancy) are allowed. The subject of shorter term i.e. vacation rentals is not addressed clearly. Other communities range in their regulation from none to a complete prohibition. Prohibition, incidentally, in Cannon Beach, OR did not result in the banning of those vacation rentals already in existence; a State supreme court decision. As best as can be determined, we have approximately 12-15 in the area, perhaps half within the City limits.

The issue of vacation rentals addresses the rights of residents in a neighborhood to the benefits of "quiet enjoyment." That is, the right to expect their neighbors to behave in a respectful manner toward each other both in behavior and maintenance and grooming of the property itself. On the other hand, we allow a person to purchase a property in an R-1 zone and rent it for profit month to month or leased, to persons who

2.

may or may not have a personal stake in the neighborhood. These properties are very often supposed to be maintained by the tenants.

The question becomes” Why should government regulate the term of rental?” As presently allowed, you could theoretically have 12 different tenants in a property annually, each for 30 days. Most of the vacation rentals I checked on had ongoing professional landscaping maintenance. They were aesthetically an asset to the neighborhood. Many “long term” rentals, on the other hand, look shabby, with little maintenance or landscaping done by the tenants or owners. I live next door to a property which is a vacation rental. We have had people from many different areas staying either a weekend or in some cases, several weeks. This property is managed by a professional property management firm, which appears to be doing a good job because all of my experience has been positive; no raucous behavior, loud music, etc. The property is also regularly maintained by a local landscape firm. It always looks nice. Additionally, the property is not occupied for fairly long periods of time, especially in fall and winter. This adds to my “quiet enjoyment “ of my neighborhood. The landscaper works year-round on the grounds.

Regulating vacation rentals by term or zone does not regulate behavior, which I believe is the real issue and concern of the dissenters. All of us expect our neighbors, whether owners, tenants (short or long term), to behave reasonably. Remedies are

available to anyone faced with an unruly neighbor who is creating a disturbance. Those remedies include a call to our City police.

Based upon the testimony I heard during our public input meeting, I am not inclined to support the regulation of vacation rentals beyond licensing and collecting a transient room tax. To prohibit the term of a rental in an R-1 zone flies in the face of American private property rights. To severely regulate or prohibit the use of these homes as vacation rentals because of one complaint is not necessary.

MEMORANDUM

To: Rick Dentino, Chair
Brookings Vacation Rentals Committee
From: Jim Capp
Date: July 17, 2001
RE: Vacation Rental Regulation

Mr. Chair, Members of the Committee; First let me say thank you for being asked to provide your committee my thoughts on the topic of Vacation Rentals. It is an honor to be asked to assist my community.

As I understand it the issue before you is whether the Code addresses vacation rentals: and, if not should the City regulate use of single family dwellings for vacation rentals within residential zones. This memo is meant as an initial review and should be read with the understanding there is more to the issue of vacation rental than is outlined here.

Brief Summary:

There seem at least four approaches to dealing with the issue of vacation rental. There may be others and there may be acceptable combinations of these approaches.

- 1) Determine the Residential R-1 zoning district of the Brookings Development Code does not list the use; therefore the use is not allowed.
- 2) Determine no legislative action is required and continue to rely on nuisance regulation to handle complaints.
- 3) Review under similar use provision of the Code to determine whether vacation rentals are allowed and follow with development of approval criteria if appropriate.
- 4) Determine vacation rental is a use which should be regulated and move directly to development and adoption of ordinance amendments to address the issue.

As I mentioned to you at your first meeting, the Brookings Development Code is an ordinance which delineates areas (or zoning districts) within which certain types of uses are permitted either outright or by conditional use permit. This type of ordinance is termed "Euclidian zoning" after a US Supreme Court case (1906) which determined regulation of land use by zoning is a valid exercise of the police power. Another approach to land use regulation is by

ordinance setting performance standards which measure impacts or intensity of uses. Under a Performance Standard ordinance a use may be permissible based on such measures as the number of automobile trips per day generated; the decibel level of noise generated; the amount of air pollutants and other such measures designed to control impacts. Some jurisdictions have combined these concepts and developed ordinances which both delineate uses allowed within zone boundaries and provide criteria (measurements) under which uses may be permitted.

Question: Does the Brookings code specifically address vacation rentals or is it silent on the issue?

Discussion: I could not find specific reference to the term "vacation rental" in the code. This could be interpreted as a decision, made some prior time, by the City to not allow such use. If such a decision were previously adopted, verification the topic was addressed and a decision made might be found in comprehensive planning records from past years. However, it may be the topic just did not arise as an issue in previous planning activities and no information would be found in the records. Senior city staff would probably have remembrance of any previous discussions or decisions in the matter and their remembrances could save considerable time on records search.

The Code contains a Similar Uses clause which provides an avenue of approach to the discussion. It reads:

132.070 Authorization of similar uses. The planning commission may rule by resolution that a use not specifically named in the allowed uses of a district, shall be included among the allowed uses if the use is of the same general type and is similar to the allowed uses. Such ruling by resolution of the planning commission shall thereafter be presented to the city council for legislative procedures set forth in section 144.

This clause provides authority to the Planning Commission to determine if vacation rental is similar to residential use and therefore could be allowed in the residential zone. Notice that this approach carries a mandate that once the Planning Commission makes such a resolution the matter must be forwarded to the City Council for procedure to amend the ordinance to include the use. The operative words here are: "...if the use is of the same general type and is similar to the allowed uses...". The oral testimony at your previous meeting seemed to center around whether vacation rental is more a commercial nature or a residential nature. This leads to a comparison of residential use in the residential zone with that of commercial uses.

The Code speaks to residential use in several ways. The R-1 zone provides a statement of purpose for that zone.

The Definitions Section defines the terms "dwelling - single family", "family" and "dwelling unit". The Residential R-1 purpose statement and these definitions are as follows:

20.010 Purpose. to promote and encourage a suitable environment for family living and to protect and stabilize the residential characteristics of the district. The R-1 district is intended to provide for single-family residential homes at urban standards.

8.010 Definitions

"Dwelling, single family" - A building designed or used for residential purposes by not more than one (1) family and containing one (1) dwelling unit only.

"Family" - An individual; or two (2) or more persons related by blood, marriage, legal adoption or guardianship, or a group of not more than five (5) unrelated persons living together in a dwelling unit.

8.010 Definitions

"Dwelling unit" - One (1) room, or suite of two (2) or more rooms, designated or used by one (1) family or housekeeping unit for living or sleeping purposes and having not more than one (1) Kitchen or kitchenette..

The definitions section of the Code does not provide a definition of "Commercial" use upon which to draw a comparison. The C-1 zoning district does in similar fashion provide a statement of purpose for the zone which reads:

Neighborhood Commercial (C-1) District.

44.010 Purpose. This district is intended to provide for the location of small businesses and services in residential areas of the city. The businesses are intended to be limited in size and to hours of operation to serve the convenience retail needs of the neighborhood residents and to fit into the residential patterns of development without creating land use, architectural or traffic conflicts...

Perhaps these passages could help your committee come to conclusion whether vacation rental is more like a residential use or more like a commercial use. If the City's decision were that vacation rental is not "...of the same general type and is similar to the allowed uses..." in the residential zone then the use in that zone would be disallowed. If, on the other hand, the City's decision were that vacation rental is "...of the same general type and is similar to the allowed uses..." in the residential zone then the use could be allowed through resolution of the Planning Commission followed by the required amendment of the Code by the City Council.

Sample Ordinances:

I am in process of reviewing vacation rental ordinances from Bandon, Cannon Beach, Depoe Bay, Lincoln City, Manzanita, Rockaway Beach, Gold Beach and Seaside

My review of these ordinances is not yet complete however many of these ordinances contained items of note as follows:

- The sample ordinances contain conditions or criteria which are both objective and subjective in nature. [Subjective criteria can prove problematical to local government.]
- Vacation rental dwelling permits are personal in nature and accordingly are not transferable.
- Requirement for address and phone number of a "local Responsible person".
- City business license required [this thought seems to argue the use is similar to a business.]
- Regular (weekly, monthly) garbage collection service required.
- One ordinance (Manzanita) lists Short Term Rental as an Accessory Use (presumably to residential use) under its criteria for Exceptions.
- Some impose a "percentage cap" on the number of such rentals based on the number registered as of a particular date. One imposed a cap not to exceed 17.5% of the total number of dwellings in residential zones.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
July 9, 2001
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:04 p.m.

II. PLEDGE OF ALLEGIANCE

Led by Fire Chief William J. Sharp

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, City Planner John Bischoff, Fire Chief William Sharp, Treatment Plant Operator Assistant James Wheatley, and Administrative Secretary Sharon Ridens

Media Present: Jeff St. Peter and Rick Osborn, both from the Curry Coastal Pilot

Other: Chamber of Commerce Executive Director Les Cohen, Planning Commission Chair Richard Gyuro, Parks & Recreation Member Craig Mickelson, Skate Park Committee Chair Russ Johnson, Salmon Run General Manager Pete Pavich, ODOT District 7 Assist. Dist. Mgr. Lee Sparks, members of the City's 50th Birthday Celebration Committee, and approximately 40 other citizens, including Brookings Volunteer Firefighters and many skate boarders from the community

Councilor Lorraine Kuhn recapped the weekend activities and invited everyone to come and enjoy the special celebration of the City's 50th Birthday.

IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS

A. Announcements

1. New Employee - James Wheatley/Treatment Plant Operator Assistant

Mayor Hagbom asked new employee James Wheatley to introduce himself and he did so, indicating he had 12 previous years of electrical and water treatment experience and was looking forward to many years of being an asset to the City of Brookings. He was welcomed by all with a round of applause.

2. Firefighters Training Certifications

Fire Chief Bill Sharp informed Council the State of Oregon required for 2001 a new standard of training to be attained for the firefighters. The State of Oregon Bureau of Public Safety Standards and Training (OBPSST) adopted the National Fire Protection Standards, which requires our department to meet a new standard of National Fire Protection Association (NFPA) - Firefighter I, instead of the recent standard of Oregon Basic Firefighter. All members of the Brookings Fire Department met the new NFPA standard and received their certificates from the OBPSST. Some members of the volunteer firefighters exceeded the requirement by continuing their training to meet the certificate requirements for NFPA Firefighter II. The following firefighters were recognized for their achievements and excellence of training:

NFPA Firefighter I: Adam Bogner, Sally Bogner, Donald Badger, Lindsey Barbour, Evan Franks, Michael Marcucci, Edward McDaniel, David Nelson, Jim Newman, Ronald Roberts, Paulette Vogel, Ronald Vogel, Albert Walker, and Paul Walker.

NFPA Firefighter II: Scott Barbour, Russell Benson, Jason Dimmick, Chris dodson, Tom Kerr, Gary LaFazio, Steve Nagel, Ed Palmer, Phill Reynolds, Mark Saphiloff, William Sharp, Steve Stevenson, Dennis Ward, and Jim Watson.

Three in our Fire Department, Chief William Sharp, Assistant Chief Jim Watson and Captain Steve Stevenson, completed and received certification as NFPA Instructor I, which is also a new required training standard. Each Fire Department in the State of Oregon must have at least one training instructor who has attained the NFPA Instructor I certification. "Proudly, we have three (3)," stated Sharp.

Mayor Hagbom and Fire Chief Sharp gave many accolades to our volunteer firefighters and the department for their highest standards and

abilities, which allow us to sleep in peace at night, knowing that when the bell rings at any time of day or night, they will proudly be ready and willing to serve their department and citizens within the community. Hagbom, Council and audience gave the entire group many rounds of applause and words of appreciation for all the ladies' and gentlemen's efforts all year long.

Mayor Hagbom shared the process Fire Chief Sharp had gone through to secure a grant from the Oregon Department of Forestry for the purchase of a slide-in pump/water tank unit to better equip the Fire Department's first response vehicle. The slide-in pump/tank will be a 190 gallon tank with a 10 gallon foam tank incorporated into the main tank and will pump 300 gallons per minute of water. This will provide the first response vehicle with the ability to initiate some level of knockdown or extinguishment of small fires. The grant was awarded in the amount of \$11,857, and is to be used toward the purchase of equipment for the first response vehicle. The City would be required to co-pay 10% of the total cost. This expense will be covered by the 2001-2002 Fire Department budget. The three quotes received for this purchase were approximately \$13,000.

B. Proclamations

1. Cancer Relay for Life

Mayor Hagbom acknowledged the successfulness of the American Cancer Society nationwide, as a community-based, voluntary health organization dedicated to eliminate Cancer as a major health problem by eliminating the disease. Hagbom declared the dates of July 20 and 21, 2001, as "Relay for Life Weekend" and urged all citizens to participate in the activities provided by the "Relay for Life" being held at the Brookings-Harbor High School Football Field, beginning at 8:00 p.m. Friday, July 20 and continuing through noon, Saturday, July 21.

Linda Barker was present to thank the Mayor and Council for endorsing the "Relay for Life". She stated there were 27 sites around the nation raising funds for cancer research, and that this is the fourth year for Brookings. \$204,000 has been raised to fight cancer locally due to the generous people of Curry County. She invited people to donate in a variety of ways and then provided forms and brochures. Barker invited everyone to stay for the Friday night 10:00 p.m. luminary, a dedication to those we love who are fighting cancer or have won or lost.

2. City of Brookings' First 50th Birthday Celebration Weekend
"Well, it looks like we're going to have a party," so stated Mayor Hagbom. Hagbom read his "Happy Birthday Proclamation" as follows:

WHEREAS, the City of Brookings is celebrating the 50th anniversary of its July 13, 1951, incorporation through the weekend of July 13-15, 2001;and

WHEREAS, Brookings will be hosting outdoor activities throughout the community over that weekend; and

WHEREAS, an old fashioned 50's sock-hop party will be held outdoors at the parking lot of Ray's Food Place in the evening of Friday, July 13th, with music and hoola hoop, dance & costume contests; and

WHEREAS, Saturday July 14th will include children's activities, the Curry County Cruisers car show, VW car stuffing & other contests, with great music of the 50's via KURY Radio, all held at the Boardwalk at the Port of Brookings-Harbor; and

WHEREAS, Sunday July 15th an old fashioned military breakfast will be served at the VFW Hall and the Camp Pendleton Marine Corps Band of the 1st Marine Division will be heard at the Azalea Park Bandshell with the invitation for and old fashioned "family picnic"; and

WHEREAS, a 50th Birthday time capsule will be dedicated, along with former mayors and councilors being honored;

NOW, THEREFORE, I, Bob Hagbom, Mayor, proclaim the weekend of July 13, 2001, as "**The First 50th Birthday Celebration Weekend in Brookings**" and further proclaim that the sun will shine from dawn to dusk daily on all of the community festivities.

Council and audience applauded in agreement!

V. SCHEDULED PUBLIC APPEARANCES

There were no scheduled public appearances.

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce

Executive Director Les Cohen provided a short report and concluded by reporting, as a founding board member, the American Music Festival (AMF) was experiencing breaking records in attendance. This coming weekend - Sunday of the 50th Birthday Celebration Weekend, the 1st

Marine Division Band will be performing. The FREE concert is provided by the generosity of many businesses and individuals. Cohen urged everyone to come early with picnic baskets.

2. Port of Brookings-Harbor

There was no report.

3. Council Liaisons

Councilor Johns reported on the school district building project, advising progress was being made with the asbestos removal - almost all out - and that the overview committee is doing an excellent job of making sure the project is going according to what the citizens voted for.

Councilor Dentino attended Senator Gordon Smith's Town Hall meeting, a vacation rentals facts finding public meeting, a 50th Birthday Celebration Committee meeting, worked three AMF Concerts, and tomorrow will attend the Harbor Sanitary District meeting.

Councilor Kuhn was on vacation last week and thanked everyone for their help on the 50th Birthday Celebration Committee.

Council President Curry attended no meetings since the last Council meeting, but will be attending a Coastal Advisory Committee meeting on July 12. He spoke of the request from CPACT to all coastal towns and counties regarding support of possibly having U.S. Hwy 101 through Oregon being declared an All American Road by the Federal Highway Administration. Curry stated Oregon is the leading state for national scenic byway. Councilor Curry asked Council to consider adding the issue of supporting the idea of an All American Road to the agenda for this meeting, as he would prefer to have guidance from the Council. Discussion ensued regarding the importance of action tonight.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to add to the agenda a decision to support the request to the Federal Highway Administration marking U.S. Hwy 101 through Oregon as an All American Road.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to advise CPACT the City of Brookings would support a request to the Federal Highway Administration declaring U.S. Hwy 101 through Oregon as an all American Road.

B. **Unscheduled**

Citizen Pete Pavich of 99040 So. Bank Chetco Road, Brookings, invited the Mayor, Council, and City Manager Blodgett to the official grand opening of Salmon Run this weekend. They will be recognizing people who have made the golf course possible. Pavich invited them to a dinner at 6:30 p.m.

ODOT District 7 Asst. Dist. Manager Lee Sparks of 3500 NW Stewart Parkway, Roseburg, reported on ODOT's Fiscal Year end July 1 status. According to Sparks, trying to balance a \$12 Million dollar budget was difficult, but ODOT had managed to provide a few projects in Brookings and Curry County, some included the Ransom Creek upgrade of the all-test guard rail; four ADA ramps; finishing touches of \$100,000 project to re-align a slide on the west side of Taylor - \$1.5 million dollars to repair, so they decided to move the road and it should last a long time. Sparks stated ODOT was looking to add more ADA ramps. Normally, the plan is to go to large communities for ADA projects. However, this year he tried to take out \$35,000 of the budget and give \$5,000 to each community, rather than none to the small communities in our area. The benefit was in a smaller way, but some small needed projects were better than none being handled. Sparks advised Council the SWACT meeting would be coming up and that Brookings should be well aware that Governor Kitzhaber has signed a \$400 million dollar bill, which means ODOT will be looking at bills for projects. He asked the city to be at the meeting. Sparks concluded with mentioning the success of the Leadership Class, of which Councilor Kuhn was a member, and their participation in an Adopt a Landscape Program - "Leadership Vista" at the north side of Chetco Bridge. Councilor Kuhn thanked Sparks for all his assistance.

VII. **STAFF REPORTS**

A. **City Manager**

1. **Vacation Rentals Update**

City Manager Blodgett provided a brief report on the facts finding group that has met twice and has now scheduled their next meeting for July 16. Councilor Dentino explained their procedures and desire to have a public meeting. Minutes from that public meeting were given to Council and are made a part of these minutes, as well as a last minute received letter from Jim and Mary Darcy regarding their concerns on vacation rentals. The facts finding group will come from the meeting prepared with a recommendation to Council. Mayor Hagbom conveyed his position that it is good that Council not jump into these decisions quickly or be blind sighted. Thus, the slow but deliberate process of a facts finding group, receiving a report from them for direction.

2. Skate Park Report

City Manager Blodgett presented the staff report which had originated through the Skate Park Committee, then the Parks and Recreation Commission, and now the Council. Blodgett thoroughly reviewed the background and position of the recommendation from Parks and Recreation Commission to hire members of Dream Land as city employees, considering the high risk factors, to construct the Skate Park verses contracting with a firm like Purkiss-Rose to eliminate risk factors, but cost increases. Blodgett noted staff did not make a recommendation to the Committee or the Commission, however staff supports their decisions. Discussion ensued with Councilors Johns and Dentino in support of the Parks and Recreation Commission recommendation.

Mayor Hagbom asked Blodgett to explain the property donation at the end of Hassett Street and what has happened to produce a better location for skate park. The Skate Park Committee felt, because of size limitation, the preliminary skate park location needed to be move from the corner of 3rd and Hassett to further down Hassett as they would need the additional property. However, shortly thereafter, Blodgett learned the fence along the ball field was going to be moved back 50 ft, which meant the Skate Park could be moved back to the original corner. Now, with the additional property donation and the fence change, there will be more footage to work with and free the newly acquired space for parking, which has been an issue. Blodgett expounded the pros and cons of each choice. Additional written information regarding the pros and cons and a cost analysis was provided to Council by Skate Park Committee Chair Russ Johnson. A copy is included in these minutes.

Councilor Kuhn expressed her deep concerns on the risks with Dream Land, including rain resulting in slow down and possible unemployment costs, overrun costs with out a contract, the responsibility of favoring a donor that has given a large amount of money, and all the unknowns - what will it look like, exact costs, design, how long to build.

Councilor Curry stated he did not want to go against the recommendation of the Commission, because they were asked them to do a job, of which they had accomplished. However, Curry said sometimes we have to go against recommendations - "I don't like to see us loose money," said Curry. He spoke of the impossibility of conventional bidding, more research being required, time wasting - the rainy season is approaching. One portion of the project that comes into play for the Council is regarding spending the City's money, and in this case, the bulk of money to be used for the skate park includes gifted land that enables us to use more land

than originally planned and unexpected large cash donations. Those people would like to see this park built ASAP, according to Curry, and if for some reason we make a mistake, he felt the City would have to take the brunt of it. His position was to take the risk. He would support Dream Land.

Mayor Hagbom reminded audience, for the past ten years our City Council has been seen as a fairly conservative Council. The Mayor's position was to move forward, noting he had complete confidence in our city employees' ability to oversee and support the project for the betterment of the citizens of Brookings and the community.

Councilor Johns moved, Councilor Curry seconded, and the Council voted by majority to proceed with the skate park project and for staff to contact members of Dream Land for hiring as city employees to construct the Skate Park. Councilor Kuhn voted no.

3. Other

There was no other business under the City Manager Staff Reports.

B. Community Development Department

1. Closure of Fern Street

On behalf of Community Development Director Leo Lightle, City Manager Blodgett recommended the closure of Fern Street to install a culvert across Fern Street. The exact dates would be determined and advised later.

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to authorize the closure of Fern Street to install a culvert across Fern Street with exact dates to be determined by staff.

2. Request for proposal - ESEE (Economic Social Environmental & Energy Analysis)

City Manager Blodgett apprized Council, that City Planner John Bischoff was present to answer questions regarding ESEE. He explained Council does not have any choice but to complete the analysis because one of the remand items from the Urban Growth Boundary Expansion was to include policies and programs to conserve water and protect the Chetco River fishery. The ESEE (Economic, Social, Environmental, and Energy) analysis is a required element of those policies. The analysis will determine what impact water withdrawal for projected population growth will have on the river. From the results, a program to protect the river will be developed and made a part of the Public Facilities and Services Plan.

Bischoff informed Council he had a grant application to complete the analysis, but with or without the grant, the analysis had to be completed.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to accept the request for proposals and instruct staff to apply for the Technical Assistance Grant.

C. Fire Department

- 1. Oregon Department of Forestry Federal Grant acceptance**
City Manager Blodgett stated this matter had been handled earlier in the meeting (under Agenda Item No. IV.A.2). However, no action was taken by Council.

Councilor Kuhn moved, Councilor Dentino seconded, and the Council voted unanimously to accept the grant and authorize the purchase of a slide-in pump/tank unit for an amount not to exceed \$13,043.00 (grant plus 10%).

VIII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes**
 - 1. Minutes of June 23, 2001, Special Study Session**
 - 2. Minutes of June 25, 2001, Regular Council Meeting**
- B. Acceptance of Parks and Recreation Commission Minutes**
 - 1. Minutes of May 24, 2001, regular Commission Meeting**
- C. Approval of Vouchers**
(end Consent Calendar)

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the consent calendar.

IX. REMARKS FROM MAYOR AND COUNCILORS

- A. Council**
There were no additional remarks from Council.
- B. Mayor**
Mayor Hagbom asked Councilor Kuhn, Chair of the 50th Birthday Celebration Committee, if there was anything she needed help with for the weekend celebration. Kuhn asked Council to serve hotdogs on Friday night at the Sock Hop at Ray's Food Place parking lot. He then reviewed the itinerary for Sunday's concert and asked for a consensus on adjournment.

X. ADJOURNMENT

By full Council consensus, Mayor Hagbom adjourned the Council meeting at 8:40 p.m.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of July, 2001.

Randy Reed
Finance Director/City Recorder

City of Brookings
898 Elk Drive
Brookings, OR 97415

July 2, 2001

7:00 p.m.

PUBLIC MEETING

Vacation Rentals

*Handed
out @
7/9/01
cc mtg*

A meeting opened to the public, with prior notice given, was called to order by City Councilor Rick Dentino at 7:00 p.m. in the Council Chambers of City Hall. Those present, having been appointed to the fact finding committee by Mayor Hagbom, were Planning Commission Chair Richard Gyuro, Planning Commission Member Jim Collis, City Manager Leroy Blodgett, and Dentino. Those absent, also appointed by the Mayor, were: City Councilor Lorraine Kuhn, and citizen-at-large Earl Breuer (and prior Planning Commissioner Member).

Councilor Dentino provided some background on the issue at hand and indicated this was the second meeting for the group, with the first being strictly to gather information. Dentino informed the audience City staff had provided them with copies of vacation rental ordinances from approximately six other small cities to review. The predominate outcome from reviewing those ordinances and discussions that ensued regarding our City's needs was one of needing some direction before a recommendation could be made. Therefore, this meeting date was set for input from citizens and businesses dealing with vacations rentals. Councilor Dentino established the ground rules for citizens testifying, after introducing the facts finding group present and those who were unable to attend.

Planning Commission Chair Richard Gyuro, as Dentino, stated no opinions had been made by this group, but clarified their purpose was to make a recommendation to the City Council, with no force of loyalty, but with an objective recommendation to regulate the issue of vacation rentals or to not regulate, and what specifically would we be regulating and at what level.

Public Testimony was given with discussion ensuing by each of the following:

1. Michael Thorton, Rowland Lane, Brookings - opposed to vacation rentals
2. Joyce Reynolds, Harbor, Realtor - opposed to having in R-1 zone
3. Toni Mefford, Buena Vista Loop, Brookings - opposed
4. Bryan Hodge, 521 Arnold, Brookings - owns Fishing Shack (vacation rental) in an R-3 zone, does not want to see regulations in R-3.
5. David Griffith, PO Box 4430, Harbor (Brookings - owns vacation rentals and long term rentals; feels that existing ordinances are enough
6. Barbara Nysted, Buena Vista Loop, Brookings - opposed to vacation rentals; wants ordinance.

Vacation Rentals
Public Meeting of July 2, 2001
Minutes Prepared by S. Ridens, Admin. Sec.

Page 1 of 2

7. JB White, PO Box 3078, Harbor - realtor; should be licensed as city business
8. Larry Anderson, 1302 Seacrest, Brookings - pays bed tax on short term rentals
9. Steve Zyrkle, 448 Girad, Medford - owns vacation rental at 431 Buena Vista Loop; rented 70 in 1999 and 72 in 2000 and 42 to date in 2001; provided a print out of use and income for the past three years.
10. Joyce Reynolds spoke again
11. Jan Henault, 1445 Seacrest, Brookings
12. Harry Maschmeyer, 493 Buena Vista Loop, Brookings - provided a lot map around Buena Vista Loop, indicating those who had signed Nysted's original petition (2) and those who had not (8). Vacant lots were also indicated (3).
13. Dave Smith, 429 Buena Vista Loop, Brookings
14. Don Nuss, 808 Pioneer, Brookings - favors Gold Beach ordinance
15. Ken Simmons, PO Box 7555, Brookings
16. Eldon Gossett, 1012 Easy Street, Brookings - realtor
17. Barbara Nysted spoke again
18. Jim Capp, PO Box 3000D, Harbor
19. Sharon Leger, PO Box 512, Brookings

Next meeting was scheduled for July 16, 2001, at 7:00 p.m. in the Council Chambers of City Hall. Meeting adjourned at 8:20 p.m.

Respectfully submitted:



Rick Dentino
City Councilor

Steve and Beth Zerkel
Rental Analysis
1999-2000

	1999	2000
Average # of rental days per year	70	76
Gross income per year	11,173.00	12,128.00
Net loss per year	(28,474.00)	(27,785.00)
Improvements	0.00	5,636.00
Maintenance, cleaning and repairs	2,610.00	3,442.00

2001

42

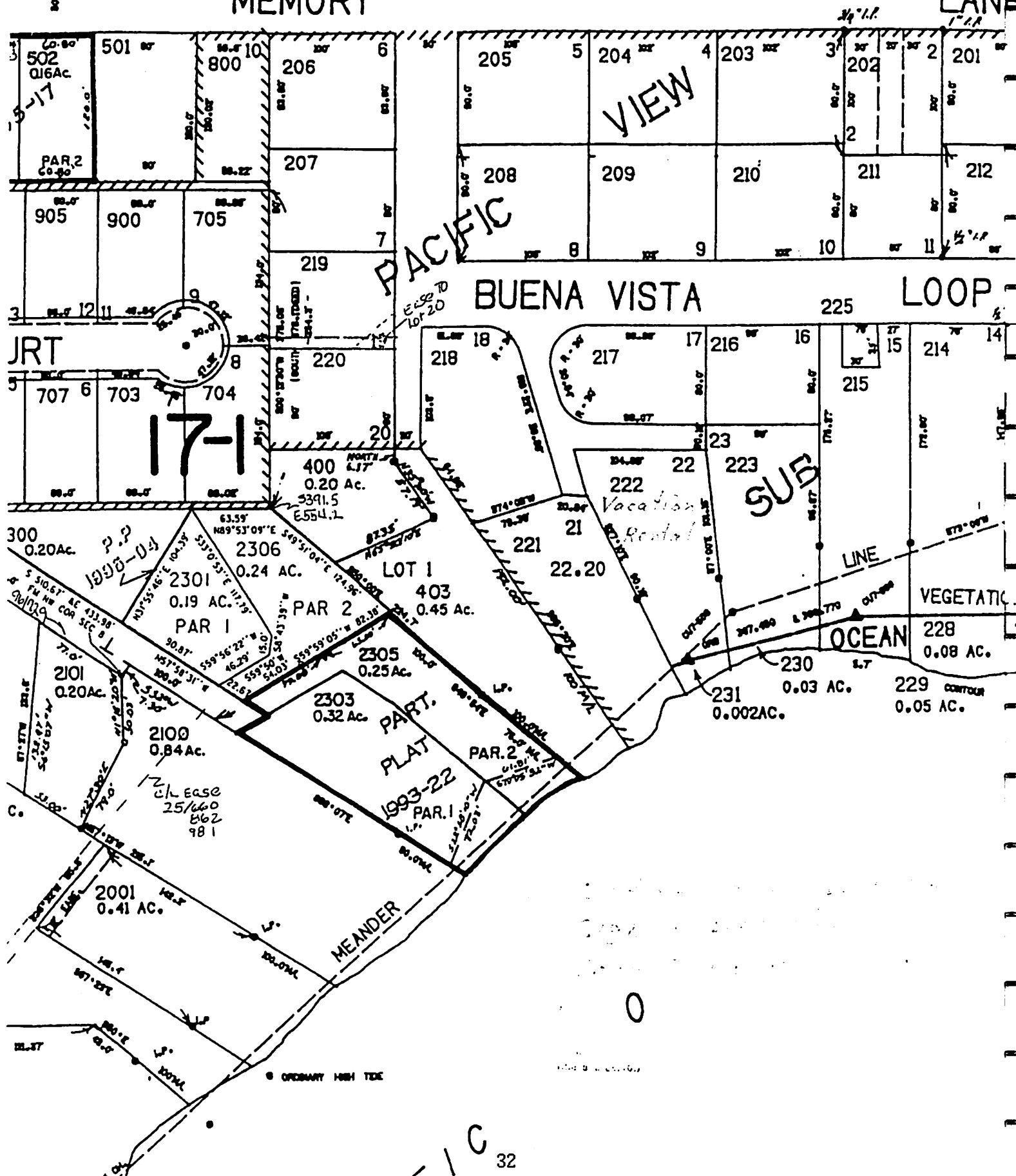
Avg
rent

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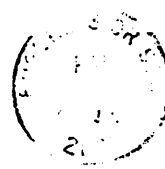
MEMORY

LANE



Jim & Mary Darcy
438 Buena Vista Loop
Brookings, OR 97415

Handed out
@ 7/9/01
cc mtg



7-8-2001

Attn: Councilman Rich Dentino:

We are owners of 438 Buena Vista Loop.
We want our concerns noted regarding
vacation rentals, we believe Mr. Zerkel
is using this home for making money -
if as he says, these are friends, he has
lots of friends, ?

We brought this before believing this to be
a quiet neighborhood, if this is
allowed, we will have the view of a
"Motel 6," there are vacant homes
now that could turn into another
such as, Mr. Zerkel.

We have a family member renting
to a long term couple on the loop.
Would never rent on a short term
basis - lease agreement is the way
to avoid this sort of thing.

Let's take care of this now
there is an ordinance, let's enforce
it. Thank you.

per Councilman Jim & Mary Darcy

received
7-9-01

HIRING DREAMLAND PROS VS. CONS

*Handed
out @
7/8/01
cc mtg*

1. COST:

a. DREAMLAND

- i. FOR AN ESTIMATED **6,000** SQ. FT. PARK, DREAMLAND HAS PROVIDED AN ESTIMATE OF **\$103,520** FOR DESIGN, LABOR, AND MATERIALS WORKING AS TEMPORARY CITY EMPLOYEES.
- ii. NO IN-KIND OR OTHER DONATIONS HAVE BEEN FACTORED INTO THIS ESTIMATE WHICH MAY MAKE IT POSSIBLE TO SLIGHTLY INCREASE OUR PARK SIZE.
- iii. THE CITY WILL HAVE TO PAY EMPLOYEE TAXES WHICH WILL RAISE THE CONSTRUCTION COST BY APPROXIMATELY **18%**
 - (1) RAISING LABOR COST FROM **~\$61,000 TO ~\$71,980** FOR LABOR. AN INCREASE OF **~\$10,980**
 - (2) 18% INCREASE FOR EMPLOYEE TAXES WAS DERIVED FROM COST ANALYSIS OF AUMSVILLE CITY ADMINISTRATOR FOR THEIR 100'X100' PARK
 - (a) **~\$61,000 FOR LABOR
+18%
=\$10,980**
 - (b) **~\$71,980 FOR LABOR EXPENSE**
 - (c) **TOTAL PARK INCREASE = ~\$114,500 ~\$17.25/SQ. FT.**

iv. WE HAVE A SET BUDGET OF \$120,000

b. COST PURKISS ROSE

- i. PURKISS-ROSE IS CONSIDERED A LANDSCAPE ARCHITECTURE FIRM WHICH HAS A SKATE PARK DESIGN DIVISION.
- ii. **THEY ONLY DESIGN THE PARK**
- iii. THEY PROVIDE A DRAWING OR BLUEPRINT
- iv. **THEY HIRE AN ADDITIONAL SKATE BOARD CONSULTANT FROM POWELL SKATEBOARDS IN SANTA BARBARA, CA. TO SUPERVISE CONSTRUCTION**
- v. THIS CHARGE IS APPROXIMATELY **10%** OF OVERALL COST
 - (1) EX.- 10% OF 10,000 SQ. FT. = \$10,000
- vi. **A CONCRETE COMPANY, SEPARATE FROM PURKISS-ROSE, MUST BID TO ACTUALLY PUMP THE CONCRETE. THIS IS A TOTALLY SEPARATE FEE.**
- vii. **EXAMPLES OF COST:**
 - (1) **OREGON CITY, OR. - BEST BID OUT OF 10 FROM CORP. INC. BASED IN SALEM, OR. WAS \$217,000 TO PUMP THE CONCRETE. TOTAL COST OF THEIR SKATE PARK OF 8,000 SQ. FT. = \$330,000 ~\$41.25/SQ.FT.**
 - (2) **TUALATIN, OR - TOTAL COST FOR THEIR 9,000 SQ. FT. PARK = \$225,000 ~\$25.00/SQ.FT.**

c. CONCLUSION: USING A DESIGN TEAM SUCH AS PURKISS-ROSE IS CONSIDERABLY MORE EXPENSIVE THAN THE ESTIMATE PROVIDED BY DREAMLAND, INCLUDING THE COST INCREASE FOR EMPLOYEE TAXES. **AT BEST, IT IS A \$92,000 DIFFERENCE FOR \$114,000 (DREAMLAND) TO \$225,000 (PURKISS-ROSE).**

2. QUALITY

a. DREAMLAND

- i. DREAMLAND'S PARKS HAVE ALL BEEN RECOGNIZED AS SOME OF THE WORLD'S BEST CONCRETE SKATE PARKS
- (1) LINCOLN CITY, OR.- MARK SCOTT ON THE COVER OF "THRASHER" MAGAZINE AS "AMERICA'S GNARLIEST SKATE PARK"
- (2) NEWBERG, OR. - "THRASHER" MAGAZINE LABELS "WORLD'S BEST SKATE PARK"
- (3) PORTLAND, OR.- BURNSIDE PROJECT- THE FIRST CRITICALLY ACCLAIMED CONCRETE PARK.
- (4) BLUE TORCH VIDEO- FEATURES SKATE PARKS OF OREGON
- (5) BUZZ HANSEN- "THEY ARE ARTISTS"
- (6) CRAIG MICKELSON- ON THE RECENTLY COMPLETED REDMOND, OR. PARK- "THE CONCRETE DELIVERY PEOPLE SAID THIS WAS THE BEST FINISH WORK THEY HAD EVER SEEN"
- (7) AUSTRIA- INVITATION TO BUILD PARK AT OLYMPIC VILLAGE
- (8) DREAMLAND- TEAM OF PROFESSIONAL SKATE BOARDERS WITH THEIR OWN EXPERIENCE AND INSIGHT OF HOW THE PARK SHOULD WORK.
- (9) THEY HAVE NO NEED FOR OUTSIDE SKATE BOARDING EXPERTS.

DREAMLAND- ONE STOP SHOPPING. THEY WILL DESIGN, CONSTRUCT AND SKATE THE PARK, MAKING SURE THAT IT FLOWS PROPERLY.

b.

PURKISS-ROSE

- i. TUALATIN & OREGON CITY, OR- BOTH ARE PLEASED WITH THEIR PARKS
- ii. PURKISS-ROSE HAS TO HIRE A SKATEBOARDER TO SUPERVISE CONSTRUCTION
- iii. HAVING TO HIRE SEPARATE CONTRACTORS CAN JEOPARDIZE THE QUALITY IF THE LOWEST BID MUST BE ACCEPTED. LACK OF EXPERIENCE IN EXACT DETAIL AND FLOW OF A SKATE PARK WILL BE AT RISK WITH OUT PROPER SKATE BOARDING AND PARK BUILDING EXPERIENCE.

3. RECOMMENDATIONS

i. CITY OF AUMSVILLE- ENCLOSED

ii.

CITY OF NEWBERG-

- (1) VERBAL RECOMMENDATION FROM JIM MCMASTERS, PARKS & REC SUPERVISOR, SHEHALEM PARKS DISTRICT, NEWBERG,OR.

iii.

CITY OF LINCOLN CITY

- (1) VERBAL RECOMMENDATION FROM RON PLOGGER, DIRECTOR OF PARKS & REC. OF LINCOLN CITY OR.
- (2) DREAMLAND IS SCHEDULED TO DO 2 MORE PARKS IN LINCOLN CITY IN THE COMING YEAR AS CITY EMPLOYEES

b.

PURKISS-ROSE

i. CITY OF TUALATIN, AND OREGON CITY

- (1) COMES RECOMMENDED FROM BOTH CITIES AS DESIGNERS

CONCLUSION:

SIMPLY PUT, OUR PARK WILL BE LESS EXPENSIVE AND WE WILL GET A BETTER FINISHED PRODUCT HIRING DREAMLAND AS CITY EMPLOYEES VERSUS DOING A TWO PART BIDDING PROCESS. WE ARE NOT RE-INVENTING THE WHEEL. LINCOLN CITY, AUMSVILLE, AND NEWBURG, ALL AGREED THAT IT WAS BEST TO DO IT THIS WAY. YES, THERE HAVE BEEN LIABILITY QUESTIONS RAISED, BUT THESE CITIES SAID IT IS REALLY NO DIFFERENT THAN USAGE OF THE PARK, OR ANOTHER CITY EMPLOYEE HURTING THEMSELVES ON THE JOB. YES, AN UNEMPLOYMENT CLAIM COULD BE FILED AND WAS IN AUMSVILLE. HOWEVER, ACCORDING TO THE CITY ADMINISTRATOR, THE CLAIM HAS NOT NEGATIVELY AFFECTED THE CITY. NOR HAS IT COST THEM MONEY.

WE MIGHT NOT RECEIVE A FORMAL CONTRACT IF WE HIRE DREAMLAND AS CITY EMPLOYEES, BUT IT IS UNLIKELY DREAMLAND WOULD SACRIFICE THEIR HIGH QUALITY REPUTATION BY DOING LESS THAN WHAT THEY AGREE TO DO IN BROOKINGS. I AM CERTAIN MARK SCOTT WOULD GUARANTEE HIS PRODUCT FOR A SPECIFIED AMOUNT OF TIME IN WRITING, IF WE SO REQUESTED, SINCE WE WOULDN'T GET AN OFFICIAL PERFORMANCE BOND.

WITH THE UNANIMOUS DECISIONS OF THE SKATE PARK COMMITTEE AND THE FAVORABLE RECOMMENDATION FROM THE PARKS & REC. COMMITTEE, WE REQUEST YOUR FLEXIBILITY AND SUPPORT FOR OUR COMMUNITIES SKATE PARK TO BE BUILT BY DREAMLAND SKATE PARK BUILDERS.

RESPECTFULLY SUBMITTED

**RUSS JOHNSON
CHAIR- SKATE PARK COMMITTEE**



City of Aumsville

595 Main Street

Aumsville, Oregon 97325

aumsvillech@viser.net, www.viser.net/~aumsv1

Phone: (503) 749-2030 • Fax: (503) 749-1852

TO: City of Brookings
898 Elk Drive
Brookings, Oregon 97415

FROM: Maryann N. Hills, City Administrator

SUBJECT: Dreamland Skateparks Recommendation

DATE: July 5, 2001

CC: Russ Johnson

The City of Aumsville hired the Dreamland Skateparks team to construct a 100'X100' skatepark in Aumsville on August 9, 2001. The team worked diligently to complete the concrete work by October 18, 2001. They used their excellent design, concrete, and skating skills to create a worldclass park.

The development of the Aumsville skatepark has been a partnership project and the Dreamland Skateparks team was an integral part of its success. The city hired this team for the concrete portion of the project only. The Oregon National Guard donated the initial excavation work and city staff has performed the project management, financing, and project completion work, with the help of volunteers. The skatepark has been open since last November, although the final fill work, ADA pathway, landscaping, lighting, and bleacher work is still underway.

The Dreamland Skateparks team stretched us out of the conventional assurances of project contract provisions. The end product of our worldclass skatepark was worth the risk and extra workload.

Sincerely,

Maryann N. Hills
City Administrator

COST ANALYSIS

Handed
out @
7/9/01
cc mta

DREAMLAND:

1. ESTIMATE FOR A 6,000 SQUARE FOOT PARK
2.
 - a. **\$103,520.00**
 - b. **THIS IS FOR LABOR AND MATERIALS**
3. APPROXIMATE ADDITIONAL COST
 - a. **~18%**
 - i. **THIS ADDITION IN COST WILL BE FOR EMPLOYEE TAXES AND FEES ASSOCIATED WITH PAYROLL**
 - ii. **THIS AMOUNT IS DERIVED FROM THE AUMSVILLE CITY ADMINISTRATOR FOR A 100' X 100' PARK**

~ \$61,000 OF \$103,520 WILL BE FOR LABOR

+ ~18% FOR TAXES = ~ \$10,980.00

= ~\$ 71,980 FOR LABOR EXPENSE

TOTAL INCREASE FROM \$103,520 TO \$114,500

APPROXIMATELY \$17.25 PER SQUARE FOOT

COST ANALYSIS

PURKISS ROSE-

1. DESIGN FEE

- a. 10% OF OVERALL COST OF PARK**
 - i. EX.- 10% OF 10,000 SQ. FT.=\$10,000**

2. CONSTRUCTION COST

- a. EXAMPLES OF PREVIOUS CONSTRUCTION COST OF SIMILAR SIZED PARKS BUILT DESIGNED BY PURKISS ROSE IN OREGON**

- i. TUALATIN, OREGON-**

- (1) PARK SIZE 9,000 SQUARE FEET**
 - (2) THIS INCLUDES DESIGN AND CONSTRUCTION COST, AND MATERIALS**
 - (3) THIS INFO. WAS PROVIDED BY TRINA, STAFF SECRETARY, CITY OF TUALATIN, OREGON**

TOTAL COST= \$225,000 ~\$25.00/SQ.FT.

- ii. OREGON CITY, OREGON-**

- (1) PARK SIZE 8,000 SQUARE FEET**
 - (2) \$217,000 TO PUMP CONCRETE**
 - (3) \$113,000 FOR DESIGN AND MATERIALS**
 - (4) THIS INFO. WAS PROVIDED BY DEE CRAIG, DIRECTOR OF PARKS & REC, OREGON CITY, OREGON**

TOTAL COST= \$330,000 ~\$41.25/SQ.FT.

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
June 5, 2001**

The regular meeting of the Brookings Planning Commission was called to order by Chair Richard Gyuro at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	Richard Gyuro	John Bischoff, Planning Director
Randy Gorman	Judi Krebs	Linda Barker, Secretary
Ted Freeman, Jr.	Vikki Nuss	

Commissioner Howe was not present at the meeting.

CHAIRPERSON ANNOUNCEMENTS

Chair Gyuro introduced a new media representative, Curry Coastal Pilot's reporter Jeff St. Peter.

Gyuro also announced that an advertised public hearing regarding Planning Commission File No. CUP-2-01, an application for a conditional use permit for a 4-unit dwelling group on a 13,125 sq. ft. parcel of land located on the east side of Pioneer Road, approximately 300 ft. north of Easy St., more specifically 714 Pioneer Road; Assessor's Map 41-13-5 BB Tax Lot3301; R-2 (Two-family Residential) Zone; Peter and Marianne Padilla, applicants; Lloyd Matlock, representative, would not be heard at this meeting.

MINUTES

By a 7-0 vote (motion: Commissioner Collis, second: Commissioner Gorman) the Planning Commission approved the minutes of the May 1, 2001, regular meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Nuss) the Planning Commission gave final map approval for a 4-lot subdivision located on South Passley Road; Vic and Susan Williams, applicants. This subdivision was approved February 6, 2001 (SUB-1-01). The final map approval is subject to completion of item 14 of the conditions of approval.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-0 vote (motion: Commissioner Krebs, second: Commission Freeman) the Planning Commission approved as written (File No. CUP-1-01/MC-1) a request for a minor change to an approved conditional use permit to allow a two-story single family

house to be combined with a two-story duplex unit to create a two-story triplex unit; located on the east side of Pioneer Road approximately 240 feet south of the intersection of Hassett Street; zoned R-2 (Two-family Residential); Kurt Kessler, applicant.

Before the Public Hearing started all Commissioners present declared ex parte contact due to a site visit. Commissioner Freeman declared the applicant has been a customer of his firm in the past. Commissioner Gyuro declared he had contact with the applicant through the Chamber of Commerce. Both Commissioners said this caused no bias. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions or comments regarding the request from the following:

Kurt Kessler

PO Box 6335

Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 7:26 p.m.

2. By a 6-0 vote (motion: Commissioner Krebs, second: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-1-01/MC-1 as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

By a 6-0 vote (motion: Commissioner Nuss, second: Commission Gorman) the Planning Commission will send a favorable recommendation to Curry County regarding CR-AD-01-12, a request for a conditional use permit to create a bed and breakfast facility with two bedrooms; located on 12.7 acres off of North Bank Chetco River Road, more specifically 16980 Coho Drive; zoned County RR-5 (Rural Residential, 5 acre minimum lot size); Evelyn Fallert, applicant.

This action was taken following questions or comments regarding the request from the following:

Evelyn Fallert

16980 Coho Drive

Brookings Oregon

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

Although a letter has been written to the owners of the Exxon Station nothing has been done about the landscaping. Director Bischoff will write them a stronger letter giving a time period in which the landscaping must be improved or the Planning Commission will be instructed to consider rescinding the conditional use permit which allowed the service station's placement.

Director Bischoff briefed the Commission on the UGB remand hearing which was held May 4 in Salem. The city prevailed in its arguments. To complete periodic review the city must complete the Public Facilities and Services Plan, the Transportation Plan, and revision and updates to the Comprehensive Plan.

Commissioner Krebs asked about the City Council's action on the rezoning of property in the southeast corner of Fourth and Ransom. Director Bischoff answered the Council approved the rezone. The Planning Commission had recommended a denial of the application.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Commissioner Collis remarked about a growing junk pile on a lot on the east side of South Passley Road. Director Bischoff will look into this matter. Collis also asked about the membrane structures that are being erected on residential lots around the city. Director Bischoff said there is a proposed Land Development Code change addressing these structures. The Planning Commission will be considering this change at its July meeting.

There was discussion on the outdoor display committee that has been recommended by the Planning Commission and the City Council. Commissioner Nuss commented this committee should be formed as soon as possible and that several merchants had expressed a desire to be on such a committee.

Commissioner Gorman asked about directional signs for the entrance and exit to the parking lot at Azalea Park. He has seen several drivers entering from the wrong direction and thought painted pavement arrows could better direct traffic. This will be taken to the Community Development Director.

Chair Gyuro invited those present to attend the free concerts in Azalea Park that will be starting June 10 and held most Sundays throughout the summer.

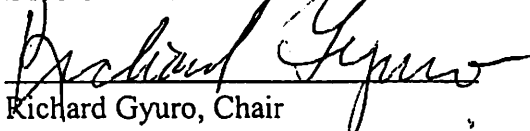
Commissioner Nuss moved and Commissioner Collis seconded a motion to change the July meeting date from July 3 to July 10. The motion carried unanimously.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


Richard Gyuro, Chair

**PARKS AND RECREATION COMMISSION
MAY 24, 2001 MEETING**

Attendance: Commissioners: Nina Canfield
Lorraine Williams
Russ Fritz, Chair
Nancy Shute
Craig Mickelson
Excused: Paul Prevenas
Dori Frost
Staff: Dennis Barlow

Minutes: Two corrections to the minutes were noted and corrected. Under Chetco Point, the second sentence should read, "The Porta Pot issue has been decided and the general fund will pay up to \$100 a month for the placement and upkeep." The minutes were then m/s/a.

Stout Park: Shute explained the grant that has been submitted to Oregon Department of Parks and Recreation is a \$15,000 total grant with a 60/40 split. There is a request of \$9,000, and Brookings will contribute \$6,000 for the construction of a sprinkler system and lighting.

There have been complaints regarding the lower section of Stout Park not being maintained. Barlow explained that this was a wetland, and it had been previously requested to be left alone and natural. The City will look this into.

Chetco Point: Mickelson reported that they now have a mechanical wheelbarrow to help with the maintenance and that the Eagle Scout project hopefully will be completed soon around the upper loop.

Soccer Fields: P&S Construction had not started groundwork yet. P&S will be contacted to see when or if they plan on doing the work. If they cannot start immediately, the City will start the work.

Master Park Plan: Nothing new to report.

Survey: Mickelson explained that he thought there would be no problem with an insert in the Pilot. The cost is around \$250 for 5000 copies. There was an unanswered question as if this could come from the General Fund. Fritz will ask Leroy Blodgett, City Manager, if this is possible.

Skate Park: Mickelson reported on the May 16 meeting. The presentation regarding the Dreamland Team was impressive with

*pe: Dennis Barlow
Leo Lightle*

completed parks in Redmond and Almsville, Oregon. The cities reported that the dealings with the Team were satisfactory. They were not hired under a contract, but as temporary employees of the cities. They also came in under budget in both cities. However, the City is still looking at other potential contractors to do the work. This is partly due to the fact that the Team will not be available until October of this year.

SAY: Nothing new to report.

Azalea Park: Williams reported on the picnic at Azalea park and the presentation of the Ben Andreson Memorial. Those in attendance were pleased with the presentation and videos of Ben.

Williams told of seeing a picture of a vine created trellis and knew of a location in the Park where she thought this could be created without much trouble. It was m/s/p to form a natural trellis-like structure on the left side of the stage behind the benches to form an intimate setting for such occasions as weddings. Barlow, with advice from Williams, will try to achieve this.

There had been some discussion regarding a May Pole in the park, but it was decided not to pursue the matter.

Canfield reported that Greg Shin mentioned that there was no trash can in the lower park, and it was needed. Barlow will investigate. There was also discussion on transplanting some azaleas and trimming and removing dead trees. Canfield and Barlow will walk the park to further determine the needs.

Williams talked about the possibility of a Collins Grant for new restroom facilities. She has obtained the plans for the Port of Brookings Harbor restrooms and needs further information for writing the grant. She will continue to pursue this.

Comments: Barlow reported that Lonnie Draheim has set up the dugouts and they will soon be poured with concrete. There is also additional electrical service at the fountain in front of Ray's. This will be helpful for events held in this area.

There was a m/s/p to adjourn.

Respectfully submitted,



Nancy Shute, Commission Member

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of June, 2001

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
4	Single Family Dwelling	\$2,482.00	\$1,613.31	\$0.00	\$17,868.00	\$698,139.00	23	\$4,410,080.00	24	\$3,099,459.70
0	Single Family Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	12	\$363,413.00	12	\$200,724.12
1	Single Family Garage-Carport	\$140.50	\$91.33	\$9.84	\$0.00	\$19,068.00	12	\$133,080.80	6	\$63,564.80
1	Two Family Residential	\$763.00	\$495.95	\$53.41	\$7,340.00	\$231,064.00	6	\$1,523,380.00	1	\$161,216.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$209,334.00
1	Commercial New	\$793.00	\$790.65	\$55.51	\$0.00	\$243,036.00	2	\$572,484.00	2	\$119,987.36
1	Commercial Addition-Change	\$520.50	\$338.33	\$36.44	\$0.00	\$135,000.00	10	\$301,710.00	4	\$19,959.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$3,317.00	1	\$10,860.00
1	School Repair-Addition	\$62.50	\$40.63	\$4.38	\$0.00	\$6,356.00	1	\$6,356.00	0	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	5	\$0.00
1	Misc.-Retaining Wall-Fence	\$44.50	\$0.00	\$3.12	\$0.00	\$3,300.00	3	\$6,214.00	8	\$26,788.00
10	Total Building Permits	\$4,806.00	\$3,370.20	\$336.42	\$25,208.00	\$1,335,963.00	70	\$7,320,034.80	64	\$3,911,892.98
7	Mechanical Permits	\$168.85	N/A	\$11.82		N/A	51	N/A	38	N/A
6	Plumbing Permits	\$285.60		\$19.99	\$0.00	N/A	37	N/A	30	N/A
1	Manufactured Home Permits	\$160.00		\$11.20	\$0.00	N/A	4	N/A	2	N/A
24	TOTAL PERMITS	\$5,420.45	\$3,370.20	\$379.43	\$25,208.00	\$1,335,963.00	162	\$7,320,034.80	134	\$3,911,892.98
	Total Year to Date Calculated Fees	\$30,704.10	\$18,007.94	\$2,149.28	\$171,989.00					
	2000 YTD Calculated Fees	\$18,981.55	\$11,032.65	\$1,328.71	\$137,386.00					

In May, 2001 Harbor issued permits for 0.0 EDUs.

During the Month of June, 2001, Brookings issued permits for 5.60 new sewer connections. The City of Brookings now has 460.96 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.