

AGENDA
City of Brookings
Common Brookings Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415
July 9, 2001
7:00 p.m.



HAPPY
BIRTHDAY

*to the City of Brookings
July 13, 1951
50 years of winter flowers*



agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
July 9, 2001
7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Announcements

1. New Employee - James Wheatley/Treatment Plant Operator Assistant
2. Firefighters Training Certifications

B. Proclamations

1. Cancer Relay for Life
2. City of Brookings' First 50th Birthday Celebration Weekend

V. SCHEDULED PUBLIC APPEARANCES

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce
2. Port of Brookings-Harbor
3. Council Liaisons

B. Unscheduled

VII. STAFF REPORTS

A. City Manager

1. Vacation Rentals Update

- 2. Skate Park Report
- 3. Other
- B. Community Development Department
 - 1. Closure of Fern Street
 - 2. Request for proposal - ESEE (Economic Social Environmental & Energy Analysis)
- C. Fire Department
 - 1. Oregon Department of Forestry Federal Grant acceptance

VIII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of June 23, 2001, Special Study Session
 - 2. Minutes of June 25, 2001, Regular Council Meeting
- B. Acceptance of Parks and Recreation Commission Minutes
 - 1. Minutes of May 24, 2001, regular Commission Meeting
- C. Approval of Vouchers

(end Consent Calendar)

IX. REMARKS FROM MAYOR AND COUNCILORS

- A. Council
- B. Mayor

XI. ADJOURNMENT

City's 50th Birthday Celebration Of Events

Happy Birthday Happy Birthday Happy Birthday Happy Birthday Happy Birthday
July 13, 1951

FRIDAY~July 13, 2001

7:00 to 10:00 p.m.

1950's SOCK HOP & BIRTHDAY PARTY

Location: parking lot of **Ray's Food Place** on the corner
of Fifth Street & Chetco Avenue

- ✓ Hotdogs & Soft Drinks @ **'50s Prices!**
- ✓ Birthday Cake
- ✓ 1950's **Music** by Moonglow Music
- ✓ Vintage Car Display by **Curry County Cruisers**
- ✓ Contests: Hula Hoop, Dance, Fifties Dress-Up
- ✓ **PRIZES * PRIZES * PRIZES* PRIZES***

SATURDAY~ July 14, 2001

Location: on & around the Boardwalk at the **Port of Brookings-Harbor**
unless noted otherwise

- | | |
|---------------------|---|
| 10:00 to 2:00 p.m. | ~Children's games |
| 10:00 to 4:00 p.m. | ~Curry County Cruisers Car Show |
| 10:45 to 11:30 p.m. | ~ Volkswagen Stuffing Contest/KURY Radio |
| 11:30 to 12:15 p.m. | ~Local Entertainment |
| | ~Line Dancing ~ Tap Dancing |
| | & Much More! |
| 12:00 NOON | ~Raffle Drawing! Curry County Cruisers, continuing each
half-hour throughout the day |
| 12:00 to 2:00 p.m. | ~ DANCE CONTEST |
| | ~Impersonations |
| | ~Judging of Curry County Cruisers Car Show
(Judges are members of U.S. Coast Guard & local Police) |
| 12:15 to 1:00 p.m. | ~ TWIST & HOOLA-HOOP CONTESTS /KURY Radio |
| 1:00 to 1:45 p.m. | ~ 1950's Impressions & Costumes/KURY Radio |
| 1:45 to 2:30 p.m. | ~Azalea Middle School Essay Contest Winners/KURY Radio |
| 2:30 to 3:15 p.m. | ~Lip Synch Contest/KURY Radio |
| 3:15 to 4:30 p.m. | ~Members of Sea Breeze and Sound Wave to perform |
| 4:00 p.m. | ~ CAR SHOW AWARDS CEREMONY
by Curry Count Cruisers |
| 8:00 p.m. | ~Performance of "Love Letters" <u>at Performing Arts Center</u> |

SUNDAY~July 15, 2001

- | | |
|--------------------|---|
| 8:00 to 11:00 a.m. | Old Fashioned Military Breakfast <u>at VFW Hall</u>
by the Marine Corps League (Coos-Curry Detachment #578) |
| 12:00 Noon | Old Fashioned Family Picnic at our beautiful Azalea Park in
preparation for enjoying the AMF Concert at 1PM |
| 1:00 p.m. | Camp Pendleton Marine Corps Band of the 1st Marine Division
Concert at Azalea Park Bandshell "Stage Under the Stars" – by
American Music Festival's 2001 Summer Concert Series |

City's 50th Birthday Celebration Of Events

Happy Birthday Happy Birthday Happy Birthday
July 13, 1951

FRIDAY-July 13, 2001
7:00 to 10:00 p.m.

1950's SOCK HOP & BIRTHDAY PARTY
Location: parking lot at Ray's Food Place on the corner
of Fifth Street & Chicago Avenue

- ✓ Hotdogs & Soft Drinks @ .50s Prices!
- ✓ Birthday Cake
- ✓ 1950's Music by Monoglow Music
- ✓ Vintage Car Display by Curry County Cruisers
- ✓ Contests: Hula Hoop, Dance, Fifties Dress-Up
- ✓ PRIZES * PRIZES * PRIZES *

SATURDAY-July 14, 2001

Location: on & around the boardwalk at the Port of Brookings-Harbor
unless noted otherwise

- 10:00 to 2:00 p.m. - Children's games
- 10:00 to 4:00 p.m. - Curry County Cruisers Car Show
- 10:45 to 11:30 p.m. - Volkswagen Stunt Contest (KTVY Radio)
- 11:30 to 12:15 p.m. - Local Entertainment
- Line Dancing - Tap Dancing
- & Much More!**
- 12:00 NOON - Raffle Drawing! Curry County Cruisers, continuing each
half-hour throughout the day
- 12:00 to 2:00 p.m. - DANCE CONTEST
-Impersonations
- Judging of Curry County Cruisers Car Show
(Judges are members of U.S. Coast Guard & local Police)
- 12:15 to 1:00 p.m. - TWIST & HOOLA-HOOP CONTEST (KTVY Radio)
- 1:00 to 1:45 p.m. - 1950's Impersonations & Contests (KTVY Radio)
- 1:45 to 2:30 p.m. - American Middle School Essay Contest Winners (KTVY Radio)
- 2:30 to 3:15 p.m. - Lip Sync Contest (KTVY Radio)
- 3:15 to 4:30 p.m. - Members of Sea Breeze and Sound Wave to perform
- 4:00 p.m. - **CAR SHOW AWARDS CEREMONY**
by Curry County Cruisers
- 8:00 p.m. - Performance of "Love Letters" at Performing Arts Center

SUNDAY-July 15, 2001
8:00 to 11:00 a.m.

Old Fashioned Military Breakfast at VFW Hall
by the Marine Corps League (Cook-Curry Detachment #578)
Old Fashioned Family Picnic at our beautiful Axelsen Park in
preparation for enjoying the AMF Concert at 1PM
Camp Pendleton Marine Corps Band of the 1st Marine Division
Concert at Axelsen Park Bandshell "Space Under the Stars" - by
American Music Festival's 2001 Summer Concert Series

12:00 Noon
1:00 p.m.

Council Chambers

and Fire Hall Use - as of July 5, 2001

JULY 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1:00pm AzPark Bndshl/Lawn: AMF Free Summer 2001 Concert-Buzzard Bros-Rock&Roll 60's & Beyond/SRidens 469-2163	9:00am CC-Town Hall Mtg w/Sen Gordon Smith - 2B Televised; Terry Moffitt/541.465-6750 9:00am FH-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Vacation Rentals Committee Meeting 7:00pm FH-FireTmg/ChShrp		8:00am City Hall CLOSED - 4th of July Holiday.....	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00am TV49-Coast Today w/City Officials &/or Employees		
1:00pm AzPrk Bndshl/Lawn: OrLabBand-AMF FREE 2001 Summer Concert Series-Swing, Dixieland, Soft Rock/Coastal Youth	7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	1:00pm FH-Cal-Ore Life Flight EMS Education/ EdPalmer 9-7911 3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443 7:00pm FH-Cal-Ore Life Flight EMS Education/ EdPalmer 9-7911 7:00pm CC-Planning Commssn	Independence Day 1:00pm CC-Cal-Ore Life Flight EMS Education/ EdPalmer 9-7911 2:00pm "Curry Govts" Mtg @ Gold Beach City Hall-2nd Wed of Nov, Jan, Mar, May, Jul, Sep, Nov, Jan 7:00pm FH-PoliceReserves 7:00pm CC-Cal-Ore Life Flight EMS Education/ EdPalmer 9-7911 12:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray	CITY'S 50TH BIRTHDAY CELEBRATION WEEKEND!	
CITY'S 50TH BIRTHDAY CELE 1:00pm AzPark Bndshl/Lawn: Camp Pendleton Marine Corp Band of the 1st Marine Division/AMF FREE 2001 Summer Concert Series	9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Vacation Rentals Committee Mtg/RDentino 9-1284 7:00pm FH-FireTmg/ChShrp 9:00am CC-Municipal Court/ JdgHarper	3:05pm CC-AMF Meeting/SRidens	5:00pm AzPark Kidtown Picnic Area/BPD-Neighborhood Watch Picnic/JRogers 469-0450 7:00pm CC-Skate Park Comm Mtg/Russ Johnson, LBlodgett 8:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 11:00am CC-Bid Opening Oak Street Improvements/Leo 2:00pm CC-Emerg Tsk Force w/CoCrdntr-Chf Sharp/MARrell 6:30pm CC-Seatbelt Class-PD/BPalicki	Port of BH Kite Festival Weekend Cancer "Relay for Life" Weekend @ Bankus Field AzPark & BudCross Sftbl Fields 10:00am CC-Dog Obedience Class for Owners / Kevin Roeckel 469-7673	
Port of BH Kite Festival Weekend AzPark & BudCross Sftbl Fields	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ RFritz 469-0244		
1:00pm AzPark Bndshl/Lawn: Catishun - Ecuador Andean Mountain traditional music/ AMF FREE 2001 Summer Concert Series	7:00pm FH-FireTmg/ChShrp	7:00pm CC-S.A.Y. Committee Meeting/Councilor Johns				

AMF=American Music Festival

AzPk=Azalea Park

Bndshl=Bandshell

BPD=BrkgsPolice Dept

CC= Council Chambers or City Council

CCCOA=Curry County Council on Alcoholism

CDD-Community Development Dept/CmtyDevDpt

FH=Fire Hall

HOPE=Healthy Opportunity for Positive Environment

ODOT=Oregon Dept of Transportation

PC=Planning Comm

PROUD=Pstive Revltzn of Urban Dwntwn Com

SDC=Systems Devlpt Charge Review Brd

VIPS=Volunteers in Police Service

AUGUST 2001

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Council Chambers and Fire Hall Use - as of July 5, 2001

AUGUST 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray 5:00pm AzPrk Bndshl/Lawn: 234th Army Band Concert-AMF Free2001 Summer Concerts 7:00am TV49-Coast Today w/City Officials &/or Employees		
1:00pm AzPrk Bndshl/Lawn- FREE AMF Concer/The Loons-DoWop Sound and The Sylvesters-Folk & easy listening trio	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp	7:00pm CC-Planning Commssn	2:30pm FH-SafetyComMtg/ HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00am TV49-Coast Today w/City Officials &/or Employees		
	7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
AzPrk Bndshl/Lawn: The Green Brothers/Bluegrass-NewGrass- AMF FREE 2001 Summer Concert Series	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ RFritz 469-0244		10:00am All of Azalea Park for City Annual Volunteers & Employees Picnic
AzPrk Bndshl/Lawn: AMF Concert-BananaBelt Brass-Dixieland, Pops, Light Classical	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-PERS Group Counseling/David Trip-503/603-7797 10:00am FH-Site Plann Com Mtg/LauraLee Gray		
JULY 2001				SEPTEMBER 2001		
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Council Chambers and Fire Hall Use - as of July 5, 2001

SEPTEMBER 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp 8:00am City Hall CLOSED - Labor Day Holiday.....	7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
1:00pm AzPark Bndshll/Lawn: Humboldt State Marching Lumberjacks - famous college band with Pop music selections/AMF FREE 2001 Summer Concert Series	Labor Day 7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	7:00pm "Curry Govts" Mtg @ Gold Beach City Hall-2nd Wed of Nov, Jan, Mar, May, Jul, Sep, Nov, Jan 2:30pm FH-SafetyComMtg/ HThompson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:00am CC-PERS DefrmdComp Grp Counseling/David Trip 503/6037797 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am FH-Site Plann Com Mtg/LauraLee Gray		
National Emblem Club Wk 9/16-22/01	National Emblem Club Wk 9/16-22/01 9:00am CC-Municipal Court/ JdgHarper 7:00pm FH-FireTmg/ChShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki	National Emblem Club Wk 9/16-22/01	National Emblem Club Wk 9/16-22/01 8:00pm FH-Subrtn Fire Dist Mtg/RexAtwell	National Emblem Club Wk 9/16-22/01 7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 6:30pm CC-Seatbelt Class-PD/BPalicki	National Emblem Club Wk 9/16-22/01	National Emblem Club Wk 9/16-22/01
11:00am AzPk Bndshll, Gzbo, Lawn: Fmly Commnty Picnic-Girl Scts, Kwnis, HOPE/Jill Mosier9-7431	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp	Rosh Hashana	8:00pm CC-Victim's Impact Panel (247-2412) Curry Prevention Services/MLaird	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ RFritz 469-0244		
			Yom Kippur			
			AUGUST 2001 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		OCTOBER 2001 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	

Council Chambers and Fire Hall Use - as of July 5, 2001

OCTOBER 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	8:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp	7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
	7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	2:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
	Columbus Day					
	9:00am CC-Municipal Court/ JdgHarper 7:00pm FH-FireTmg/ChShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp	National Boss Day		7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ RFritz 469-0244		
	7:00pm FH-FireTmg/ChShrp					
Daylight Savings Ends						
			SEPTEMBER 2001		NOVEMBER 2001	
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Memorandum

TO: Mayor, Council
FROM: William J. Sharp, Fire Chief
THROUGH: Leroy Blodgett, City Manager
DATE: 7-3-2001



Issue: Firefighters Complete State Fire Training

Background: The year 2001 brought all fire agencies in the State of Oregon a new standard of training that was to be attained. The State of Oregon Bureau of Public Safety Standards and Training adopted the National Fire Protection Standards so this now requires us to meet a new standard of National Fire Protection Association - Firefighter I instead of the recent standard of Oregon Basic Firefighter. All members of the Brookings Fire Department have met the new NFPA standard and have received their certificate from the Oregon Bureau of Public Safety Standards and Training. Also some members have exceeded this requirement and have continued their training to meet the requirements for NFPA Firefighter II. They too have received their certificates from BPSST. We would like to recognize all our Firefighters for their achievement and excellence of training.

Members achieving the NFPA Firefighter I are :

Adam Bogner, Sally Bogner, Donald Badger, Lindsey Barbour, Evan Franks, Michael Marcucci, Edward McDaniel, David Nelson, Jim Newman, Ronald Roberts, Paulette Vogel, Ronald Vogel, Albert Walker, and Paul Walker.

Members achieving NFPA Firefighter II are : Scott Barbour, Russell Benson, Jason Dimmick, Chris Dodson, Tom Kerr, Gary Lafazio, Steve Nagel, Ed Palmer, Phill Reynolds, Mark Saphiloff, William Sharp, Steve Stevenson, Dennis Ward, and Jim Watson

Also Chief William Sharp , Asst Chief Jim Watson and Captain Steve Stevenson completed and received certification as NFPA Instructor I which is also a new training standard that must be achieved. Each certified Fire Department in the State of Oregon must have at least one training instructor who has attained the NFPA Instructor I certification.



PROCLAMATION

WHEREAS, the American Cancer Society is the nationwide, community-based, voluntary health organization dedicated to eliminating Cancer as a major health problem by eliminating Cancer; and

WHEREAS, the American Cancer Society's "Relay for Life" is a unique event that allows participants from all walks of life, including patients, medical support staff, corporations, civic organizations, churches and community volunteers to join together to fight Cancer; and

WHEREAS, the survival rate of Cancer patients can be increased through more research and greater community awareness of health issues; and

WHEREAS, the "Relay for Life" reminds us that progress has been made in the fight against Cancer and that everyone who participates is making a difference;

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby declare the dates of July 20 and 21, 2001, as "Relay for Life Weekend" and urge all citizens to participate in the activities provided by the "Relay for Life" being held at the Brookings-Harbor High School Football Field, beginning at 8:00 p.m. Friday, July 20 and continuing through noon, Saturday, July 21.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 9th day of July, 2001.

Bob Hagbom
Mayor

Happy Birthday!

PROCLAMATION

WHEREAS, the City of Brookings is celebrating the 50th anniversary of its July 13, 1951, incorporation through the weekend of July 13-15, 2001; and

WHEREAS, Brookings will be hosting outdoor activities throughout the community over that weekend; and

WHEREAS, an old fashioned 50's sock-hop party will be held outdoors at the parking lot of Ray's Food Place in the evening of Friday, July 13th, with music and hoola hoop, dance & costume contests; and

WHEREAS, Saturday July 14th will include children's activities, the Curry County Cruisers car show, VW car stuffing & other contests, with great music of the 50's via KURY Radio, all held at the Boardwalk at the Port of Brookings-Harbor; and

WHEREAS, Sunday July 15th an old fashioned military breakfast will be served at the VFW Hall and the Camp Pendleton Marine Corps Band of the 1st Marine Division will be heard at the Azalea Park Bandshell with the invitation for and old fashioned "family picnic"; and

WHEREAS, a 50th Birthday time capsule will be dedicated, along with former mayors and councilors being honored;

NOW, THEREFORE, I, Bob Hagbom, Mayor, proclaim the weekend of July 13, 2001, as

"The First 50th Birthday Celebration Weekend in Brookings"

and further proclaim that the sun will shine from dawn to dusk daily on all of the community festivities.

Bob Hagbom
Mayor



Staff Report

To: Mayor Hagborn and City Councilors
From: Leroy Blodgett, City Manager
Date: July 5, 2001
Re: Skate Park

BACKGROUND

Below is the report presented to the Skate Park Committee, and an insert to the Parks & Recreations Commission. There was plenty of discussion at both meetings among members and the audience. The Skate Park Committee voted unanimously to recommend to the Parks & Rec Commission Dreamland to construct the skate park. The Parks & Rec Commission by a vote of 4-2 to approve and forward to City Council the Committee's recommendation. It is now up to City Council of how to proceed with the project.

Also included in the council packet is a letter of recommendation from the City Administrator of Aumsville.

RECOMMENDATION

The Skate Park Committee and the Parks and Rec Commission recommend hiring members of Dream Land as city employees to construct the Skate Park.

Staff did not make a recommendation to the Committee or the Commission, however staff supports their decisions.

Provided for Parks & Recreations Commission

The following is a report that was provided to the Skate Park Committee on June 20, 2001. There was extensive discussion by the committee and audience regarding the advantages and disadvantages of the available options. The Committee determined that the project is unique and needs a unique team to design and construct the skate park. The Skate Park Committee recommended that Dreamland be hired as city employees to build the park. They also decided the corner of Hasset and Third Street is the best location for the park.

The Park & Recreation Commission's recommendation, along with the recommendation of the Skate Park Committee, will be taken to the City Council on July 9, 2001.

BACKGROUND

We have received information from Dreamland (Mark Scott) and Purkiss-Rose. Dreamland has built skate parks in Aumsville, Lincoln City, Newport, Redmond and others. Purkiss-Rose has designed skate parks in Oregon City, Tualatin, LaGrand and others in California and Washington.

Dreamland designs and constructs skate parks. Because they do not have the capability to provide performance bonding, they often become city employees instead of independent contractors. This avoids the requirements of performance bonding, Davis Bacon Act and other reporting. By hiring them as employees the requirement of the public bidding process is avoided. The design of the park is done on-site as it is being constructed.

Purkiss-Rose provides detailed design and bidding documents. They require an outside contractor to provide performance bond and meet all federal, state and local public contracting laws.

It is time to make a decision on how to proceed. The options are to hire the Dreamland group as employees or contract with someone like Purkiss-Rose. Each option has its advantages and disadvantages. Hiring Dreamland as employees has some risks, but may be less expensive. Contracting with Purkiss-Rose eliminates the risk factors, but the costs increase. I have attempted to explain the disadvantages and advantages below:

DREAMLAND

DISADVANTAGES/RISKS

As employees, they can file for unemployment, if weather or other conditions cause delays preventing them from working.

If someone is injured, the City's insurance will be liable. This could cause an increase in the City's insurance premium, now or later.

There is no guarantee that the park will be finished, because there is no contract or performance bond. As employees, they can quit whenever they wish.

Although they have promised to work within the budget, there is not a solid price for the finished product or a known design before starting. In other words, we are not sure exactly what it will look like or what it will cost until it is completed. Additionally, without a contract there is no completion date stipulation.

They have indicated they would start the park in October and finish in approximately seven-weeks. However, without a contract and performance bond there is no guarantee when it will begin or if it will be finished, nor is there any avenue in which to address problems after the project is completed.

The cost estimates they provided for labor would actually be about 30% more due to the cost of benefits such as workman's comp, social security, etc.

ADVANTAGES

The most significant advantage is the cost. It is likely that the park would be less expensive by avoiding some of the bonding, insurance and reporting requirements. The savings could be used to expand the size of the park or to add features such as parking, landscaping or fencing.

PURKISS-ROSE (or a similar firm)

DISADVANTAGES – RISKS

The most significant disadvantage is the opposite of the above advantages. By complying with all public contracting laws, the cost will increase, but those costs will be factored into their bid.

ADVANTAGES

Meeting all the requirements for public contracting eliminates most of the risk factors.

The City gets a quality skate park without the liability or risk.

A performance bond will guarantee the completion and will guarantee the quality for one year after completion.

With an adequate design, it may be possible to use local contractors for all or part of the construction.

CONCLUSION

I am not comfortable with making a recommendation as to which way to proceed with the project. If left to my discretion, I would have no option but to choose the one with the least risk in order to protect the City. I will support whatever decision is made, but the appointed committees and elected officials need to decide the level of risk they are willing to take.

I am confident that Dreamland would provide a quality skate park at a reasonable expense. However, we have no guarantee.



City of Aumsville

595 Main Street
Aumsville, Oregon 97325

aumsvillech@viser.net, www.viser.net/~aumsv1

Phone: (503) 749-2030 • Fax: (503) 749-1852

TO: City of Brookings
898 Elk Drive
Brookings, Oregon 97415

FROM: Maryann N. Hills, City Administrator

SUBJECT: Dreamland Skateparks Recommendation

DATE: July 5, 2001

CC: Russ Johnson

The City of Aumsville hired the Dreamland Skateparks team to construct a 100'X100' skatepark in Aumsville on August 9, 2001. The team worked diligently to complete the concrete work by October 18, 2001. They used their excellent design, concrete, and skating skills to create a worldclass park.

The development of the Aumsville skatepark has been a partnership project and the Dreamland Skateparks team was an integral part of its success. The city hired this team for the concrete portion of the project only. The Oregon National Guard donated the initial excavation work and city staff has performed the project management, financing, and project completion work, with the help of volunteers. The skatepark has been open since last November, although the final fill work, ADA pathway, landscaping, lighting, and bleacher work is still underway.

The Dreamland Skateparks team stretched us out of the conventional assurances of project contract provisions. The end product of our worldclass skatepark was worth the risk and extra workload.

Sincerely,

Maryann N. Hills
City Administrator

TO: Mayor, City Council
FROM: Leo Lightle, *LL*
Community Development Director
THROUGH: Leroy Blodgett, City Manager
DATE: June 29, 2001
ISSUE: Closure of Fern Street for
storm drainage work

Community Development Department



Fern Street will need to be closed for installation of a 48-inch storm drainage pipe that needs to be replaced in conjunction with the school district's storm drainage project. We will update the Council and news media of when the street will be closed.

RECOMMENDATION: The City Council authorize the closure of Fern Street to install a culvert across Fern Street.

Memorandum

TO: Mayor and City Council
FROM: John Bischoff, Planning Director
THROUGH: Leroy Blodgett, City Manager
DATE: July 3, 2001



Issue: A Request for Proposals to select a consultant to undertake an Economic, Social, Environmental, and Energy (ESEE) analysis of water withdrawal from the Chetco River for future population growth and an application for a Technical Assistance Grant from DLCD to fund the ESEE project.

Background: One of the remand items from the Urban Growth Boundary Expansion was to include policies and programs to conserve water and protect the Chetco River fishery. The ESEE analysis is a required element of those policies. The analysis will determine what impact water withdrawal for projected population growth will have on the on the river. From the results a program to protect the river will be developed and made a part of the Public Facilities and Services Plan.

Recommendation: The Council accept the Request for Proposals and instruct staff to apply for the Technical Assistance Grant.

Request for Proposals
for
an Economic, Social, Environmental, and Energy (ESEE) Analysis
of Water Withdrawal from the Chetco River

Introduction

The City of Brookings is inviting firms to submit statements of proposals (SOPs) to develop an economic, social, environmental and energy (ESEE) analysis of water withdrawal from the Chetco River for future population growth as projected for the Urban Growth Boundary Expansion.

The work order is expected to start by September 4, 2001 and all work must be completed by as soon as possible.

The Planning Director for the City of Brookings, John Bischoff, will be the consultant's principal contact person, responsible for monitoring and coordinating the contractor's work, reviewing progress reports and processing billings submitted by the contractor.

SECTION 1: SOP Submittal and Closing Date

Three copies of the SOP must be received no later than 4:00 p.m. PST on August 15, 2001. Faxed submittals will be accepted at the fax number listed below. The City will not be responsible for faxed submittals that have transmission difficulty.

SOPS not in compliance with Section 4 will be considered non-responsible and will not be evaluated.

SOPS must be addressed to:

John Bischoff, Planning Director
City of Brookings
898 Elk Drive
Brookings OR 94715
Fax: (541) 469-3650

SECTION 2: Inquires

Questions that arise prior to the SOP deadline must be submitted in writing no later than 48 hours prior to the SOP deadline and must be addressed to the contact person listed above. As appropriate, questions and answers will be provided to all RFP recipients.

SECTION 3: Scope of Work and Delivery Schedule

The scope of work is described in Attachment A.

SECTION 4: SOP Evaluation and Length

SOPs must address the evaluation criteria listed in this section and will be evaluated based on the consultant's response to said criteria. SOPs should address each of the criteria in the order presented below.

The response must provide a specific approach to work outlined in Attachment A, including tasks, hours and staff assigned to the project. The evaluation criteria and scoring are as follows:

A. Statement of Project Understanding Maximum Score: 25

The response will be scored on how well the consultant addresses the following:

- nature of the project
- chief issues to be addressed
- types of services necessary to accomplish the work, including technical work
- coordination issues
- deliveries
- estimated cost

B. Proposed Work Program (Approach) Maximum Score: 25

The City is looking for a clear and concise proposed work program for the scope of work (Attachment A). The proposed work program must include:

- key staff assigned to this project with experience and skills as they relate to this project,
- role of each team member,
- how each task listed in the scope of work will be completed
- estimated hours each team member (including any DBE subconsultants) will work on each task, and
- a schedule for completion of task

C. Consultant Team and Individual Capabilities and Experience with Similar Projects Maximum Score: 25

The response will be evaluated on how well the consultant addresses the following:

- project manager's experience in managing a multi-disciplinary team
- staff availability and capacity to perform the requested services during the required time frame
- availability of equipment for specialized tasks
- knowledge and experience with the local situation and governmental jurisdictions

The maximum number of pages for each criterion is left to the consultant's discretion but the total must not exceed 10 pages. This limit includes cover letters if they add new information not contained in the SOP. The following table summarizes SOP evaluation criteria and content/length requirements.

Requirements/Criteria	Number of Pages	Maximum Score
8 ½" x 11", white paper, 12 point	10	Pass/Fail
DBE Policy and Participation Goal	N/A	Pass/Fail
Statement of Project Understanding		25
Proposed Work Program (Approach)		25
Consultant Team and Individual Capabilities and Experience with Similar Projects		25
Total Page Limit, NOT TO EXCEED	10	—
Total Maximum Score	—	75

ATTACHMENT A

Product

An Economic, Social, Environmental, and Energy (ESEE) analysis of water withdrawal from the Chetco River for future population growth as projected for the Urban Growth Boundary Expansion. This analysis is required as a part of Task #3 of the city's periodic review process—creation of a Public Services and Facilities Plan. The purpose of the analysis is to detail the positive and negative economic, social and environmental consequences of water withdrawal, or non-withdrawal from the Chetco River, particularly the river fishery. This analysis will generally follow the guidelines outlined in Goal 5 of the State Planning Goals (OAR 660-023-0040), except:

- The analysis will be conducted under the Wildlife Habitat section of Goal 5, not the Riparian Protection section.
- The resource area will be Chetco River downstream from the city's water intake to the ocean.
- The impact area will be the area within the Urban Growth Boundary.
- The conflicting use will be limited to the water withdrawal for the UGB as projected by the *Public Facilities and Services Plan* and projected residential, commercial, industrial and public land needs pursuant to the *Technical Document and Needs Analysis* prepared for the UGB expansion.
- The analysis will include the areas north of the river served by the city and south of the river served the Harbor Water District.

The Chetco fishery is an important part of the community's economy and the salmon fishery, coast and state wide, is of great concern. The city is dedicated to protecting this resource while still providing the services needed to accommodate 20 years growth potential within the UGB.

Work

1. Major Steps

- A. Gather all existing information related to the Chetco River fish habitat downstream from the city's water intake.
- B. Determine the adequacy of the information.
- C. Determine the significance of the resource area.
- D. Provide description of the resource area.
- E. Provide Programs to protect the resource.
 - 1) Identify Conflicting uses.
 - 2) Determine impact area (defined above).
 - 3) Analyze the ESEE consequences.
 - 4) Decide on a program to protect the resource.
- G. Establish a committee of interested parties and state agencies.

2. Provide opportunity for public input

3. Time line

Prepare a time line depicting the beginning and end time of each step from beginning to end of the project.

4. Budget

Prepare a budget indicating cost of each task, final cost and hourly wages for each employee involved, and other fees.

2001-2003 DLCD PERIODIC REVIEW/TECHNICAL
ASSISTANCE GRANT

APPLICATION

Applicant: City of Brookings Date: July 3, 2001

Address: 898 Elk Dr., Brookings OR 97415

Phone: (541) 469-2163 Ex.237 Fax: (541) 469-3650

Person Preparing Application: John Bischoff

Local Fiscal Contact: John Bischoff Telephone Number: (541)469-2163 Ex.237

Amount Request from DLCD: \$ To Be Determined

Grant Type Requested (Select One): ☐ Periodic Review Evaluation/Work Program
☐ Periodic Review Work Task ☒ Technical Assistance

List and clearly describe each product to be produced under the grant. For periodic review work task grants, identify the work task(s) and number on your periodic review work program to which each grant product is related (use additional sheets if needed).

See Attachment A.

For each grant product, show (1) beginning and ending dates to complete work; (2) major steps or subtasks to be undertaken; and (3) other local governments, special districts, state agencies or other interests who will participate in the project (use additional sheets if needed).

To be determined

When do you anticipate finishing work using this grant? (Cannot be later than June 30, ~~2001~~ 2003

No later than June 30 2002

Will you hire a consultant/contractor for all or part of this project? ☒ Yes ☐ No
If yes, briefly indicate which product(s) the consultant will prepare.

ESEE analysis of water withdrawal from the Chetco River based on projected population growth.
Department of Land Conservation and Development 635 Capitol Street NE, Suite 150
Salem, Oregon 97301 Phone: (503) 373-0050, extension 238 Fax: (503) 378-5518

**2001-2003 DLCD PERIODIC REVIEW/TECHNICAL
ASSISTANCE GRANT**

Budget and Product Summary

Applicant: City of Brookings

Date: July 3, 2001

Amount Requested from DLCD: \$To be determined from response to RFP.

Grant Type Requested (Select One): _____ Periodic Review Evaluation/Work Program
 _____ Periodic Review Work Task XX Technical Assistance

Grant Budget

	Grant Request	Local Contribution	Total Budget
Personal Services*	_____	_____	_____
Travel	_____	_____	_____
Supplies and Copies	_____	_____	_____
Contract Services	_____	_____	_____
Other**	_____	_____	_____
TOTAL	_____	_____	_____

* Compute on the basis of the number of person-hours by position, hourly salary and other payroll expenses.

** Explain other expenses:

Grant Product and Cost Summary
(Use Additional Sheets if Needed)

Grant Product	Periodic Review Work Program task or subtask # (if applicable)	Grant Request	Local Contribution	Total
1.	_____	\$ _____	\$ _____	\$ _____
2.	_____	\$ _____	\$ _____	\$ _____
3.	_____	\$ _____	\$ _____	\$ _____

Department of Land Conservation and Development
Salem, Oregon 97301

Phone: (503) 373-0050, extension 238

635 Capitol Street NE, Suite 150

Fax: (503) 378-5518

Memorandum

TO: Mayor, Council
FROM: William J. Sharp, Fire Chief
THROUGH: Leroy Blodgett, City Manager
DATE: 6-26-2001



Issue: Acceptance Of Federal Fire Grant

Background Some time back the Fire Chief submitted an application for a grant proposal to the Oregon Department of Forestry for the purchase of a slide-in pump/water tank unit to better equip the Fire Department's first response vehicle. The slide-in pump/tank would be a 190 Gallon tank with a 10 gallon foam tank incorporated into the main tank and would pump 300 gallons per minute of water. This would provide the first response vehicle with the ability to initiate some level of knockdown or extinguishment of small fires. We received notification this week, the City of Brookings Fire Department had been awarded a grant in the amount of \$11,857 to be used towards the purchase of equipment for the first response vehicle. The City would be required to co-pay 10% of the total cost. This expense would be covered by the 2001-2002 Fire Department budget. We requested and received three quotes from equipment providers for this specific equipment. The quotes were for approximately \$13,000.

Recommendation: Staff recommends the City Council accept the grant and authorize the purchase of a slide-in pump/tank unit for an amount not to exceed \$13,043.00 (grant plus 10%)

CITY OF BROOKINGS
SPECIAL COUNCIL STUDY SESSION MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
June 23, 2001
10:00 a.m.

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 10:05 a.m.

II. PLEDGE OF ALLEGIANCE

Led by Community Development Director Leo Lightle

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, Community Development Director Leo Lightle, and Administrative Secretary Sharon Ridens

Media Present: none

Other: one citizen

IV. WATER MANAGEMENT AND CONSERVATION PLAN REVIEW - HGE, Inc., Architects Engineers Surveyors & Planners

Mayor Hagbom reviewed the purpose of the special study session. Council President Curry confirmed there would be no Council action taken at this meeting. City Manager Blodgett stated there would be no need for any action today, since this meeting was strictly a review of the Water Manage Plan that HGE, Inc. has been working on for about two years. HGE, Inc. representative Engineer Richard Nored was present to walk Council through the plan and to be sure everyone understands. Community Development Director Lightle had no comments. Blodgett turned the study session over to Nored.

Nored handed out the Brookings Master Plan and Conservation Plan to Council and proceeded to review it with Council. (A copy of this plan is not included in these minutes, but one is included in the vault copy of minutes.) A copy is available for public

review at City Hall.) The study recently completed has provided the first complete analysis of our water system since 1976 and the first comprehensive layout of water service level boundaries. He noted service level boundaries are important to assure adequate water pressure to all residents of Brookings. After important background issues were presented to Council, Nored continued the review of the plan, which included detailed information and maps of the current system needs and two phases for improvements projecting to the year 2025. This included the projected combined costs for these needs and Phase I improvements - totaling \$9,004,350 to \$12,361,925: raw water transmission, treated water pumping, water filtration for Chetco River, Ferry Creek improvements, reservoir storage, and distribution and booster pumping. Engineer Nored recapped and provided grant suggestions and opportunities available for financing.

Nored reviewed the Water Conservation Plan, which included working with others to assess unaccounted water usage, adopting curtailment ordinance for during low river flow periods, adopting programs to reduce unaccounted water usage, and considering rationing during drought years.

Mayor Hagbom informed Council we would be working closely with the County's plan, however we will not wait for their process completion in order to implement our City's plan. Hagbom noted the City's last rate increase on water was in 1980 (not sewer). Some discussion ensued regarding water issues throughout Curry County and our cities of same, with Council agreeing the importance of similar plans on both sides of the river and within the County. Nored and Hagbom stated the next six months of water usage will help us determine the impact of the City's ability to take in water for the future.

V. **OTHER**

There were no other issues discussed.

VI. **ADJOURNMENT**

By consensus, the Mayor declared the meeting adjourned at 12:30 p.m.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of July, 2001.

Randy Reed
Finance Director/City Recorder

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
June 25, 2001
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, Community Development Director Leo Lightle, City Planner John Bischoff, Finance Director Randy Reed, and Administrative Secretary Sharon Ridens

Media Present: Jeff St. Peter, Curry Coastal Pilot

Other: Chamber of Commerce Executive Director Les Cohen, Chamber President Peter Spratt, Planning Commission Chair Richard Gyuro, Planning Commissioner Jim Collis, and approximately ten other citizens

IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS

B. Appointments

1. *Appointment of City representative to the Southwestern Oregon Community Action Council (SWOCAC)*

2. *Appointment of Council Liaison to Curry Public Transit Board*

Mayor Hagbom provided Council with a letter from Southwestern Oregon Community Action Committee, Inc. (copy included as a part of these minutes), but informed Council no one had been appointed to these positions and the appointments would be reconsidered at a future Council meeting.

V. SCHEDULED PUBLIC APPEARANCES

Community Development Director Leo Lightle introduced two new employees for the Wastewater Treatment Plant Facility: John Wimberley and Michael J. Wilson - both new Treat Plants Operator Assistants. Mayor Hagbom and Council welcomed the new employees with applause.

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce

Executive Director Les Cohen advised the brochures for the City's 50th birthday celebration had been completed, but noted a few modifications including no hamburgers on Friday night. Cohen stated the brochures were going out with all visitors' packet mailings. He reviewed his and the Chamber's activities since the last Council meeting, which included his attendance last Saturday morning to a Curry County Strategic Corp Group, which has been expanded under the supervision of County Commissioners Schafer and La Bonte. A newly designed more professional, current, and expanded website is forthcoming to be the official visitor's site for the Brookings-Harbor Chamber of Commerce. Cohen congratulated Councilor Kuhn as a member of the Leadership Class of 2001, for the completion of the recently completed and dedicated Leadership Vista at the north end of the Chetco Bridge. The Chamber is now accepting 2002 applications for their 5th Leadership Class. Council, lead by Cohen, gave Councilor Kuhn a round of applause.

2. Port of Brookings-Harbor

There was no report from the Port.

3. Council Liaisons

Council Dentino attended the Harbor Sanitation District Board meeting, the American Music Festival Concert on Sunday, a Water Management study session, and met with a group appointed by the Mayor addressing vacation rentals, at which a public meeting was been scheduled for Monday, July 2, 2001, at 7:00 p.m.

Councilor Johns attended the Water Management study session last Saturday.

Councilor Kuhn stated she had been very busy on the City's 50th birthday celebration weekend and thanked the Chamber for printing the schedule of events at no cost to the committee or City.

Councilor Curry attended the OCZMA for purposes of officer selections and approving the budget, which was passed easily. Curry stated the best part was that the meeting was able to be held via telecommunications (the phone) without him having to leave his living room.

B. *Unscheduled*

Citizen Cynthia Smith of 429 Buena Vista Loop, Brookings wanted Council to know on record that she and her husband, as immediate neighbors to the recent vacation rental complaint, have never had a problem with the rental beside them. She stated she was opposed to regulations to reduce the rights of private citizens, but would gladly support any revenue generation.

VII. STAFF REPORTS

A. *City Manager*

1. *Acceptance of Tourism Promotion Contract*

City Manager Leroy Blodgett informed Council that staff, as directed by Council, had met with the Brookings-Harbor Chamber Board of Directors to negotiate a contract to provide promotional services for the City. There were only a few changes, but as in the past it includes a payment to the Chamber of 25% of the Transient Room Tax collected by the City. The most significant changes were:

- The Chamber is required to keep a "Promotions Ledger" that is separate for their general operations ledger
- A copy of the "Promotions Ledger" will be provided to the City on a monthly basis and will become public information.
- Termination of the Agreement can be by either party for any reason for a notice sixty (60) days prior to the anniversary date (July 1) of the Agreement.

And except for some minor language changes, the remainder of the Agreement was presented essentially the same as before. Representatives of the Chamber requested that the City provide an additional 25% of the Transient Room Tax received, above the amount budgeted by the City, for downtown banners, lights and improvements. This requirement was not in the Agreement, according to Blodgett. However, he stated it maybe a good idea to meet with the Chamber near the end of each fiscal year to discuss use of additional funds. Blodgett presented staff's recommendations to approve the promotions contract.

Chamber President Peter Spratt advised there was one small typographical correction - "ledger" not leger. Minimal discussion ensued.

Planning Commission Chair and Chamber member Richard Gyuro was acknowledged as the outgoing Chamber of Commerce President. He spoke on the successful partnership between the City and the Chamber, which in his opinion, was the only way to get things done between the private and public sector with all looking in the same direction.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to approve the Promotions Contract between the City and the Brookings-Harbor Chamber of Commerce as presented with the indicated corrections.

2. *Approval of computer services proposal*

City Manager Blodgett reviewed the staff report provided in the Council packet, which indicated the background of the city's computer support services and the expenses of the last year. Three proposals were received: Terranet Systems of Brookings, PRN Data Services of Brookings, and Amazing Computers of Gold Beach. Blodgett explained the cost differences and what he felt the future requirements for computer services might be. Blodgett recommended Council to authorize the staff to negotiate and sign an agreement with PRN Data Services for a flat rate of \$2,500 per month, which includes maintenance, training, and full support services.

PRN Data Services of Brookings President Jim Relaford of 95835 Cape Ferrelo Road, Brookings, was present for questions from Council.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to authorize the City Manager to negotiate and sign an agreement, for a flat rate of \$2,500 per month, with PRN Data Services with conditions that the services and cost for services are evaluated in six months and the flat rate adjusted, accordingly.

3. *Committee to study display of outdoor goods/signs*

Committee appointment was continued for a future Council meeting.

4. *Adoption of new Employee Handbook*

City Manager outlined the revised Employee Handbook changes on the policies and rules followed by city employees, making them consistent with the changes in the Union Labor Agreement approved last month. The

handbook presented indicated changes by "strikethrough" for wording deleted and "bold" lettering for the added wording. There was minimal discussion. Staff recommendation was to adopt the handbook as amended and presented.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to adopt the Employee Handbook as amended and presented.

5. *Other*

City Manager Blodgett asked Council to add an agenda item for a Bargain and Sale Deed on acquisition of property owned by Coos Curry Elect.

Councilor Dentino moved, Councilor Kuhn seconded, and the Council voted unanimously to add for consideration property acquisition at the end of Hassett to the Council Agenda.

Blodgett explained the Bargain and Sale Deed from Coos-Curry Electric Cooperative, Inc. presented for sale to the City of Brookings to be used for public purposes and at a cost of \$1.00. He further detailed this was at the edge of our City's park known as Bud Cross Park. Blodgett recommended Council's approval. There were no questions.

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to authorize purchase of said property at the end of Hassett from Coos-Curry Electric Cooperative, Inc. for the amount of \$1.00.

Blodgett reminded Council and audience of the 2001 Fire Season in effect and read the notice presented to media by Brookings Fire Chief William J. Sharp, noting fire permits are now required. Information in this regard may be secured from the Chief by calling City Hall at 541/469-2166, extension 215. (A copy is provided with these minutes)

City Manager Blodgett advised Council they had been invited by Senator Gordon Smith to a breakfast set for Monday, July 2, 2001, at the Tea Room in the Abbey Mall at 7:30 a.m. A town hall meeting is scheduled to follow at City Hall in the Council Chambers at 9:00 a.m. and it will be televised, so stated Blodgett.

Councilor Dentino informed Council a five member group appointed by Mayor Hagbom had met to review the issue of vacation rentals. He stated

City Staff had provided samples of five other cities' definitions of vacation rentals, their ordinances, and other pertinent materials for their review. Dentino noted these five cities were similar in size to Brookings. The group discussed many options and will continue their discussion by asking for public input at an open meeting to be held on July 2, 2001, at 7:00 p.m. in the Council Chambers of City Hall. They are hopeful there will be representation from vacation rental businesses in the community.

B. Community Development Department

1. Approval of local fund exchange program agreement with the League of Oregon Cities

Community Development Director Leo Lightle explained the Local Fund Exchange Fund Program, formerly called the Special Cities Allotment Program (SCA), and why it was previously eliminated. He stated the City would have received \$31,328 under the old program. The League of Oregon Cities (LOC), Oregon Association of Counties (OAC) and Tri-Met have succeeded in securing a partial reinstatement of the program. The new program will be administered by Tri-Met with an exchange rate of 92¢ on the dollar. The City, by signing the agreement and participating in the new program, would receive \$29,448, so it seems reasonable to enter into the agreement. Lightle declared the City would need to respond by July 1, 2001, so staff arbitrarily picked Railroad Avenue as a project. They can change the project at a later date subject to the limitations of the Local Fund Exchange Agreement. Lightle recommended Council enter into the agreement.

Councilor Johns moved, Councilor Dentino seconded, and the Council voted unanimously to authorize the Mayor to sign the Local Fund Exchange Agreement and to enter into an intergovernmental agreement with the League of Oregon Cities for distribution of those funds subject to terms specified in the agreement.

2. Closure of Easy Street

Community Development Director Lightle provided the background to Council in regards to the necessary closing of Easy Street between Pioneer Road and Fern Street during the 17-C School District's storm drainage project. Once the School District awards the contract, City Staff will secure a scheduled time for the closure and notify the City Council and news agencies accordingly. Staff recommended Council authorize the closure. Lightle told Council he would be coming back later this summer for the closure of Fern Street, also due to 17-C's construction project. Minimal discussion ensued.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to authorize the closing of Easy Street to allow for the culvert replacement project by the 17-C School District.

3. *Closure of Fifth Street*

Director Lightle reviewed the sewerline reconstruction bid process and the City's recent bid award, which would require the closing of Fifth Street at its intersection with US Highway 101. Lightle recommended Council authorize the closure and advised of the pre-construction process requesting closure begin July 9, 2001, for one week.

Councilor Dentino moved, Councilor Kuhn seconded, and the Council voted unanimously to authorize the closure of Fifth Street for the Fifth Street reconstruction project, beginning July 9, 2001 for one week.

4. *Acceptance of a deed for additional right-of-way adjacent to subdivision on Dawson Road*

Community Development Director Lightle asked Council to accept a deed for additional right-of-way adjacent to a subdivision on Dawson Road. He noted the attached deed provided in their packets, is the dedication for additional right-of-way along the portion of Dawson Road fronting on the Oceanside Estates II subdivision. This deed provides 5 feet of right-of-way to complete the required total of 50 feet along that portion of the street. Minimal discussion ensued.

Councilor Johns moved, Councilor Dentino seconded, and the Council voted unanimously to accept the deed as presented and direct staff to record the deed.

VIII. *CONSENT CALENDAR*

A. Approval of Council Meeting Minutes

1. Minutes of June 11, 2001, Regular Council Meeting

(end Consent Calendar)

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to approve the consent calendar as presented.

Mayor Hagbom discussed the South Coast Mayor's Association Joint proclamation declared at the last council meeting detailing the specifics Council personally would be adopting and provided Council with a sample press release which would be going to the public and media tomorrow morning. (The sample press release is enclosed as a part of these minutes)

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

1. *No. 01-O-544 - in the matter of an ordinance amending the city limits and zoning map of the City of Brookings by annexing a 3.06 acre parcel of land and rezoning the parcel SR-20 (Suburban Residential, 20,000 sq. ft. minimum lot size) on that certain property located adjacent to the northerly city limits at the north end of Fifth Street*

City Manager Blodgett reviewed what Council had done at the last council meeting by approving the annexation of a 3.06 acre parcel of land located adjacent to the northerly city limits at the end of Fifth Street and that adoption of the Final Order and ordinance will complete that action. Staff recommended adoption of the Final Order and Ordinance No. 01-O-544 presented by City Planner Bischoff. There was no discussion or comments. In accordance with our Charter, Chapter VIII, Section 31, the Council may adopt an ordinance at a single meeting by the express unanimous vote of all Council members present and entitled to vote, provided the ordinance is read first in full and then by title. City Manager Blodgett read in full Ordinance No. 01-O-544, in the matter of an ordinance amending the city limits and zoning map of the City of Brookings by annexing a 3.06 acre parcel of land and rezoning the parcel SR-20 (Suburban Residential, 20,000 sq. ft. minimum lot size) on that certain property located adjacent to the northerly city limits at the north end of Fifth Street, including Exhibit "A" of the ordinance, which was passed out at the beginning of the Council meeting (included as a part of these minutes).

Councilor Kuhn moved, Councilor Johns seconded, and Council voted unanimously to have the second reading of Ordinance No. 01-O-544, in the matter of an ordinance amending the city limits and zoning map of the City of Brookings by annexing a 3.06 acre parcel of land and rezoning the parcel SR-20 (Suburban Residential, 20,000 sq. ft. minimum lot size) on that certain property located adjacent to the northerly city limits at the north end of Fifth Street, be read by title only.

There being no discussion, and the vote being unanimous, City Manager Blodgett was asked to read the ordinance by title only. He did so.

Councilor Kuhn moved, Councilor Johns seconded, and the Council voted unanimously to adopt Ordinance No. 01-O-544, as presented with the later attachment of Exhibit "A".

B. Final Orders

1. *Final Order and Findings of Fact - in the matter of Planning Commission File No. ANX-1-01; application for approval of an annexation, Steve and Laura Salisbury applicant*

City Manager Blodgett explained this final order was regarding the same annexation issue as in the previous ordinance adopted. There were no discussion or comments.

Councilor Kuhn moved, Councilor Johns seconded, and Council voted unanimously to approve the Final Order and Findings of Fact - in the matter of Planning Commission File No. ANX-1-01; application for approval of an annexation, Steve and Laura Salisbury applicant

C. Resolutions

1. *No. 01-R-696 - in the matter of a resolution adopting the budget, declaring tax levied, making appropriations for the 2001-2002 fiscal year and to categorize the levy as provided in ORS 294.435.*

City Manager Blodgett, on behalf of Finance Director Randy Reed present, provided the background on the proposed resolution to adopt the budget, declare the tax levy, make appropriations, and categorize the levy for FY 2001-2002.

Councilor Kuhn moved, Councilor Johns seconded, and the Council voted unanimously to approve Resolution 01-R-696 - in the matter of a resolution adopting the budget, declaring tax levied, making appropriations for the 2001-2002 fiscal year and to categorize the levy as provided in ORS 294.435.

2. *No. 01-R-697 - in the matter of a resolution authorizing transfer of appropriations within the General Fund*

Finance Director/City Recorder Randy Reed interpreted the proposed resolution, which would authorize the transfer of appropriations (spending authority) within the General Fund. He based this on the unanticipated increases in expenditures in the Non-Departmental program of the General fund for FY 2000/2001. He noted appropriations are a legal limitation on the amount of expenditures that can be made during the fiscal year. It is necessary therefore, to increase the appropriations to Non-Departmental.

ORS 294.450 allows the transfer of appropriations within a fund by resolution. Approval of Resolution No. 01-R-697, would authorize the transfer of appropriations from the Police Department, Fire Department and Finance Departments (\$10,000 each) to Non-Departmental. The Police, Fire, and Finance Departments will end the fiscal year under budget and have sufficient left over appropriations to transfer to Non-Departmental. This intrafund transfer is just for fiscal year 2000/2001 and will not effect the 2001/2002 budget. Reed recommended approval of the resolution. City Manager Blodgett read the resolution by title only.

Councilor Kuhn moved, Councilor Johns seconded, and council voted unanimously to approve Resolution No. 01-R-697, in the matter of a resolution authorizing transfer of appropriations within the General Fund.

City Manager Blodgett thanked Reed for all his work, since it was not an easy task to deal with not only being himself new, but having a new city manger as well as other new key staff people. Council agreed.

X. REMARKS FROM MAYOR AND COUNCILORS

A. Council

B. Mayor

There were no additional remarks from Council or Mayor Hagbom.

XII. ADJOURNMENT

At 8:02 p.m, Mayor Hagbom declared the meeting closed with Council agreeing by consensus.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of July, 2001.

Randy Reed
Finance Director/City Recorder

Southwestern Oregon Community Action Committee, Inc.

Newmark Center
2110 Newmark Street
Coos Bay, Oregon 97420-2957

Phone: (541) 888-7020
Fax: (541) 888-7027

*Handed out
@
6-25-01
cc Mgr*

June 25, 2001

Brookings City Council
898 Elk Drive
Brookings, OR 97415

Dear Council Members;

Southwestern Oregon Community Action has been combating poverty on Oregon's south coast for more than 35 years. The area we serve begins in Brookings in Curry County and stretches north along the coast to Reedsport in Douglas County. We offer a wide array of services and partner with social service agencies to assist families and individuals toward stability and self-reliance.

In an effort to maintain equal representation for the people that we serve, we request that the Brookings City Council appoint a constituent to serve on our Board of Directors.

The Community Action Board of Directors is made up of elected officials, community leaders and representatives of the population we serve. Over the years, Community Action has developed an extremely flexible system. We work with communities in our region to determine local needs, plan new programs to fit the needs, track activities, account to multiple funding sources and keep up with the continuous challenges of a growing business.

We look forward to welcoming your appointee to our Board of Directors and forging a mutually beneficial relationship.

Sincerely,



Judith St. Claire
Executive Director

via: fax

*pc: Mayor
Council
City Mgr*

2001 Fire Season **Is In Effect**

handles
out @
6/25/01
mly

As of June 20th 2001 the regulated fire season is in effect in Curry County. This means that a burn permit is required for all open burning throughout Curry County . Burn barrel and Open burn permits can be obtained by contacting your local fire agency.

Burning is allowed by permit in burn barrels from sun-up to 10 AM. and open burning by permit until 4 PM.

To secure a fire permit: Areas including Pistol River, Cape Ferrello, Upper Chetco, and the Winchuck, or outside of incorporated Cities, contact Coos Forest Protection Agency at 469-2302.

Gold Beach residents call 247-7029 or Gold Beach City Hall.

Harbor residents can call the Harbor Fire Department at 469-5301.

Brookings residents can sign up to receive a fire burning inspection at the city hall water department, Fire department or at the Brookings police department.

Or call the Brookings Fire Dept. At 469-2166 ext. 215.

Fire Burning Info 469-0288

The only material that can be burned is paper and wood products.

Also as a reminder we would like to encourage property owners to cut the tall grass and brush to minimize the opportunity of fire on their property for the rest of the summer.

Brookings Fire Chief

Curry County Fire Chief

William J Sharp

handed
out @
6/25/01
cc mto

After recording return to: City of Brookings
898 Elk Drive
Brookings, Oregon 97415

Consideration: \$1.00

Mail tax statements to: City of Brookings
898 Elk Drive
Brookings, Oregon 97415

BARGAIN AND SALE DEED

KNOW ALL MEN BY THESE PRESENTS, that COOS-CURRY ELECTRIC COOPERATIVE INC., Port Orford, Oregon, grantor, for the consideration hereinafter stated and to grantor paid by CITY OF BROOKINGS, an Oregon Municipal Corporation, 898 Elk Drive, Brookings, Oregon, grantee, does hereby grant, bargain, sell and convey to grantee, grantee's heirs and assigns, all the following real property, situate in Curry County, Oregon, to be used for a public purpose described as follows to-wit:

A tract of land lying in the North Half (N ½) of the Northwest Quarter (NW ¼) of Section Six (6), Township Forty-one (41) South, Range Thirteen (13) West, Willamette Meridian, City of Brookings, Curry County, Oregon:

Beginning at a point which is South 89° 45' 15" East 1531.42 feet
From the Northwest Corner of said Section 6:

Thence South 145.00 feet;

Thence North 89° 45' 15" West 182.32 feet;

Thence North 145.00 feet;

Thence South 89° 45' 15" East 182.32 feet to the Point of Beginning.

ALSO a parcel of land lying within the Northeast Quarter (NE ¼) of the Northwest Quarter (NW ¼) of Section 6, Township 41 South, Range 13 West, Willamette Meridian, City of Brookings, Curry County, Oregon, being more particularly described as follows:

Beginning at point which lies South 89° 45' 15" East 1541.39
Feet from the Northwest Corner of said Section 6;

Thence South 145.00 feet;

Thence North 89° 45' 15" west 11.21 feet;

Thence North 145.00 feet;

Thence South 89° 45' 15" East 11.21 feet to the Point of Beginning.

NOT YET RELEASED

CITY OF BROOKINGS

Joint Proclamation - South Coast Mayor's Association

Friday, June 22, 2001



PRESS RELEASE

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6/25/01
clm

At their last Common Council meeting held June 11, 2001, the City of Brookings Mayor and Council voted unanimously to approve a joint proclamation of the South Coast Mayor's Association, as printed on the following page. The proclamation takes note that the South Coast Mayor's Association considers matters of interest among cities of South Western Oregon a joint concern and more specifically, the issues of anticipated energy and water shortages during the summer of 2001. Therefore, agreeing with the proclamation, the City Council of Brookings proclaims to set an example for the citizenry by instituting measures in their own homes and businesses and to publicize and encourage conservation measures with publicity within the community highlighting the potentially dire economic, social, and environmental damage, which may result from the anticipated water shortage.

If citizens have questions, they are to contact Mayor Hagbom or City Manager Leroy Blodgett at City Hall, Monday through Friday 9:00 a.m. to 4:30 p.m. at 541/469-2163.

NEWS MEDIA - FOR IMMEDIATE RELEASE: For further information on this release contact Sharon Ridens at Brookings City Hall at 469-2163, extension 204.

FAXED NOTICE SENT TO: Curry Coastal Pilot, KURY, KCRE, KPOD, KBSC-TV49, The World, The Triplicate, Curry County Reporter, Chetco Public Library, Port of Brookings-Harbor, Brookings-Harbor Chamber of Commerce, Brookings-Harbor School District, SWOCC, Brookings Police Department, City Council, posted at City Hall. DATED: 6/22/01

*South Coast
Mayors
Assoc*

**A JOINT PROCLAMATION
OF THE SOUTH COAST MAYOR'S ASSOCIATION**

WHEREAS, the South Coast Mayor's Association considers matters of common interest among Cities in the South Western Oregon, and

WHEREAS, the anticipated energy and water shortage of summer of 2001 is matter of Common concern, and

WHEREAS, the Mayors are compelled to urge conservation of both water and electricity For the welfare of the entire region and state,

NOW THEREFORE, I, Ranelle Allen Morris, Mayor of the City of Myrtle Point and Chair of the South Coast Mayor's Association, for and by each of the member Mayors listed below, do hereby proclaim and resolve :

To ask the Citizens of each City in the region to conserve water and electrical power now And through the summer months of the year;

To urge each City to adopt water conservation measures and to provide for penalties for wasting water:

To direct their city staff to undertake energy conservation measures in all city building and facilities ; and

To set an example for the citizenry by the institution measures in their own homes and businesses.

To publicize and encourage conservation measures with mailings, posters, brochures and other publicity within the community highlighting the potentially dire economic, social and environmental damage which may result from the anticipated water shortage.

I hereby set my hand , this 1st day of **June , 2001**


Ranelle Allen Morris, Chair
South Coast Mayor's Association

Members:

Mayor Joe Benetti, City of Coos Bay

Mayor John Briggs, City of North Bend

Mayor Clarence Grishom, City of Lakeside

Mayor Bob Hagbom, City of Brookings

Mayor Brian Vick, City of Bandon

Mayor Mike Swindall , City of Coquille

Mayor Jean LeCuyer, City of Powers

Mayor Carl Popoff, City of Gold Beach

Mayor Gary Doran, City of Port Orford

Council Pres. Roy Swift, City of Reedsport

Mayor Ranelle Allen Morris ,City of Myrtle Point. Chair

EXHIBIT A

A parcel of land lying in the Northwest Quarter of the Southeast Quarter of Section 31, Township 40 South, Range 13 West, Willamette Meridian, City of Brookings, Curry County, Oregon, described as follows:

BEGINNING at the Southeast 1/16 corner of said Section 31;
thence following the 1/16 line, North 89°46'00" West to the East line of 5th Street;
thence North 00°24'21" West 40 feet to the North right of way line of a 40 foot wide private drive and utility easement;
thence along said right of way South 89°47'10" East 65.00 feet;
thence North 61°18'49" East 317.47 feet to the beginning of a tangent curve to the left having a radius of 35.00 feet;
thence Northeasterly along said curve through a central angle of 100°25'42", an arc length of 61.35 feet;
thence North 39°06'53" West 65.54 feet;
thence North 50°53'07" East 40.00 feet;
thence South 89°47'09" East 302.24 feet to the East line of said Northwest Quarter of the Southeast Quarter;
thence South 00°04'21" East 323.93 feet to the POINT OF BEGINNING.

REGISTERED
PROFESSIONAL
LAND SURVEYOR



OREGON
JULY 25, 1995
RICHARD P. ROBERTS
2730

Exp. Date 12/31/02

**PARKS AND RECREATION COMMISSION
MAY 24, 2001 MEETING**

Attendance: Commissioners: Nina Canfield
Lorraine Williams
Russ Fritz, Chair
Nancy Shute
Craig Mickelson
Excused: Paul Prevenas
Dori Frost
Staff: Dennis Barlow

Minutes: Two corrections to the minutes were noted and corrected. Under Chetco Point, the second sentence should read, "The Porta Pot issue has been decided and the general fund will pay up to \$100 a month for the placement and upkeep." The minutes were then m/s/a.

Stout Park: Shute explained the grant that has been submitted to Oregon Department of Parks and Recreation is a \$15,000 total grant with a 60/40 split. There is a request of \$9,000, and Brookings will contribute \$6,000 for the construction of a sprinkler system and lighting.

There have been complaints regarding the lower section of Stout Park not being maintained. Barlow explained that this was a wetland, and it had been previously requested to be left alone and natural. The City will look this into.

Chetco Point: Mickelson reported that they now have a mechanical wheelbarrow to help with the maintenance and that the Eagle Scout project hopefully will be completed soon around the upper loop.

Soccer Fields: P&S Construction had not started groundwork yet. P&S will be contacted to see when or if they plan on doing the work. If they cannot start immediately, the City will start the work.

Master Park Plan: Nothing new to report.

Survey: Mickelson explained that he thought there would be no problem with an insert in the Pilot. The cost is around \$250 for 5000 copies. There was an unanswered question as if this could come from the General Fund. Fritz will ask Leroy Blodgett, City Manager, if this is possible.

Skate Park: Mickelson reported on the May 16 meeting. The presentation regarding the Dreamland Team was impressive with

*pe: Dennis Barlow
Leo Lightle*

completed parks in Redmond and Almsville, Oregon. The cities reported that the dealings with the Team were satisfactory. They were not hired under a contract, but as temporary employees of the cities. They also came in under budget in both cities. However, the City is still looking at other potential contractors to do the work. This is partly due to the fact that the Team will not be available until October of this year.

SAY: Nothing new to report.

Azalea Park: Williams reported on the picnic at Azalea park and the presentation of the Ben Andreson Memorial. Those in attendance were pleased with the presentation and videos of Ben.

Williams told of seeing a picture of a vine created trellis and knew of a location in the Park where she thought this could be created without much trouble. It was m/s/p to form a natural trellis-like structure on the left side of the stage behind the benches to form an intimate setting for such occasions as weddings. Barlow, with advice from Williams, will try to achieve this.

There had been some discussion regarding a May Pole in the park, but it was decided not to pursue the matter.

Canfield reported that Greg Shin mentioned that there was no trash can in the lower park, and it was needed. Barlow will investigate. There was also discussion on transplanting some azaleas and trimming and removing dead trees. Canfield and Barlow will walk the park to further determine the needs.

Williams talked about the possibility of a Collins Grant for new restroom facilities. She has obtained the plans for the Port of Brookings Harbor restrooms and needs further information for writing the grant. She will continue to pursue this.

Comments: Barlow reported that Lonnie Draheim has set up the dugouts and they will soon be poured with concrete. There is also additional electrical service at the fountain in front of Ray's. This will be helpful for events held in this area.

There was a m/s/p to adjourn.

Respectfully submitted,



Nancy Shute, Commission Member

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
06/01	06/01/2001	40959	1310	Adam & Valerie Hurt	10-00-2005	19.21
06/01	06/01/2001	40960	390	APCO International	10-00-2005	85.00
06/01	06/01/2001	40961	342	Applied Industrial Technology	10-00-2005	591.50
06/01	06/01/2001	40962	146	Bay West Supply, Inc	10-00-2005	79.52
06/01	06/01/2001	40963	148	B-H Chamber of Commerce	10-00-2005	70.00
06/01	06/01/2001	40964	313	Brookings Vol Firefighters	10-00-2005	2,083.33
06/01	06/01/2001	40965	182	Coos-Curry Electric	10-00-2005	12,989.88
06/01	06/01/2001	40966	497	Curry County Computer Services	10-00-2005	150.00
06/01	06/01/2001	40967	1309	Daryl Barrett	10-00-2005	11.49
06/01	06/01/2001	40968	371	DEQ Business Office	10-00-2005	80.00
06/01	06/01/2001	40969	316	Donald & Roberta Chandler	10-00-2005	548.00
06/01	06/01/2001	40970	499	Fastenal Company	10-00-2005	355.30
06/01	06/01/2001	40971	105	First Impressions	10-00-2005	186.54
06/01	06/01/2001	40972	438	John Bishop	10-00-2005	62.22
06/01	06/01/2001	40973	1308	Joshua Varcoe	10-00-2005	20.14
06/01	06/01/2001	40974	1281	Juliet Hansen	10-00-2005	45.01
06/01	06/01/2001	40975	1015	Leroy Blodgett	10-00-2005	449.94
06/01	06/01/2001	40976	399	NENA	10-00-2005	75.00
06/01	06/01/2001	40977	1240	Outdoor Fence Company	10-00-2005	6,114.00
06/01	06/01/2001	40978	252	Paramount Pest Control	10-00-2005	35.00
06/01	06/01/2001	40979	322	Postmaster	10-00-2005	500.00
06/01	06/01/2001	40980	199	Richard Harper	10-00-2005	300.00
06/01	06/01/2001	40981	278	Ron Plaster	10-00-2005	300.00
06/01	06/01/2001	40982	821	Toshiba America Info Systems	10-00-2005	310.00
06/01	06/01/2001	40983	295	Tsunami Computer Service	10-00-2005	19.95
06/01	06/01/2001	40984	136	United Pipe & Supply Co Inc	10-00-2005	1,676.83
06/01	06/01/2001	40985	269	WW Grainger	10-00-2005	53.21
06/01	06/06/2001	40986	103	Amazing Computers	10-00-2005	1,740.00
06/01	06/06/2001	40987	167	American Sigma	10-00-2005	74.65
06/01	06/06/2001	40988	303	Associated Bag Company	10-00-2005	505.76
06/01	06/06/2001	40989	146	Bay West Supply, Inc	10-00-2005	706.15
06/01	06/06/2001	40990	138	Becco, Inc	10-00-2005	41.85
06/01	06/06/2001	40991	1314	Bernie Bishop Mazda	10-00-2005	25.90
06/01	06/06/2001	40992	148	B-H Chamber of Commerce	10-00-2005	2,034.54
06/01	06/06/2001	40993	200	Bob Hagbom	10-00-2005	120.06
06/01	06/06/2001	40994	1313	Brian Larsen	10-00-2005	60.00
06/01	06/06/2001	40995	110	Brookings Auto Parts	10-00-2005	40.43
06/01	06/06/2001	40996	1118	Brookside Florist	10-00-2005	52.50
06/01	06/06/2001	40997	192	Brown & Caldwell	10-00-2005	2,188.95
06/01	06/06/2001	40998	178	Chetco Pharmacy & Gift	10-00-2005	23.69
06/01	06/06/2001	40999	820	CMI Business Systems	10-00-2005	88.00
06/01	06/06/2001	41000	151	Curry Coastal Pilot	10-00-2005	2,112.35
06/01	06/06/2001	41001		Information Only Check	10-00-2005	.00 V
06/01	06/06/2001	41002	166	Dan's Auto & Marine Electric	10-00-2005	211.30
06/01	06/06/2001	41003	117	Dan's Photo & Cameras	10-00-2005	74.50
06/01	06/06/2001	41004	284	Day-Wireless Systems	10-00-2005	67.80
06/01	06/06/2001	41005	185	Del Cur Supply	10-00-2005	304.35
06/01	06/06/2001	41006	371	DEQ Business Office	10-00-2005	340.00
06/01	06/06/2001	41007	196	DHR Child Support Unit	10-00-2005	203.08
06/01	06/06/2001	41008	250	DHR Child Support Unit	10-00-2005	278.31
06/01	06/06/2001	41009	749	Emerald Pool & Patio	10-00-2005	58.65
06/01	06/06/2001	41010	105	First Impressions	10-00-2005	544.19
06/01	06/06/2001	41011	113	Fred Meyer	10-00-2005	118.80
06/01	06/06/2001	41012	119	Gall's Inc	10-00-2005	43.94
06/01	06/06/2001	41013	1311	Harbor Air Tours	10-00-2005	495.00
06/01	06/06/2001	41014	139	Harbor Logging Supply	10-00-2005	200.00
06/01	06/06/2001	41015		Information Only Check	10-00-2005	.00 V

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
06/01	06/06/2001	41016		Information Only Check	10-00-2005	.00 V
06/01	06/06/2001	41017		Information Only Check	10-00-2005	.00 V
06/01	06/06/2001	41018		Information Only Check	10-00-2005	.00 V
06/01	06/06/2001	41019	162	Kerr Hardware	10-00-2005	428.61
06/01	06/06/2001	41020	328	Les Schwab Tire Company	10-00-2005	149.10
06/01	06/06/2001	41021	681	Linda Barker	10-00-2005	20.70
06/01	06/06/2001	41022	155	Mory's	10-00-2005	56.95
06/01	06/06/2001	41023	424	Munnel & Sherrill	10-00-2005	163.90
06/01	06/06/2001	41024	911	Nancy Corrigan	10-00-2005	25.53
06/01	06/06/2001	41025	910	OR Department of Justice	10-00-2005	115.38
06/01	06/06/2001	41026	144	OR Teamster Employers Trust	10-00-2005	6,788.86
06/01	06/06/2001	41027	189	OR Teamster Employers Trust	10-00-2005	16,188.82
06/01	06/06/2001	41028	205	PERS Retirement	10-00-2005	8,457.73
06/01	06/06/2001	41029	293	Petty Cash	10-00-2005	123.94
06/01	06/06/2001	41030	323	Pitneyworks	10-00-2005	119.21
06/01	06/06/2001	41031	620	Port of Brookings Harbor	10-00-2005	550.00
06/01	06/06/2001	41032	322	Postmaster	10-00-2005	1,551.00
06/01	06/06/2001	41033	1312	Price & Pride	10-00-2005	195.00
06/01	06/06/2001	41034	1029	Purchase Power	10-00-2005	1,519.00
06/01	06/06/2001	41035	181	Ramcell of Oregon	10-00-2005	240.68
06/01	06/06/2001	41036	214	Regence Life & Health Ins	10-00-2005	227.90
06/01	06/06/2001	41037	169	Roto Rooter of Curry County	10-00-2005	150.00
06/01	06/06/2001	41038	517	Santiam Emergency Equipment	10-00-2005	2,671.14
06/01	06/06/2001	41039	1292	VOID	10-00-2005	.00
06/01	06/06/2001	41040	213	Teamsters Local Union 223	10-00-2005	510.00
06/01	06/06/2001	41041	156	That Special Touch Florist	10-00-2005	35.95
06/01	06/06/2001	41042	1317	Timberlake Development, LLC	10-00-2005	98.00
06/01	06/06/2001	41043	161	United Communications Inc	10-00-2005	545.72
06/01	06/06/2001	41044	1020	Valley Electrical Contractors	10-00-2005	467.50
06/01	06/06/2001	41045	944	Verizon	10-00-2005	162.50
06/01	06/06/2001	41046	751	WSIN	10-00-2005	900.00
06/01	06/06/2001	41047	269	WW Grainger	10-00-2005	2,028.07
06/01	06/06/2001	41048	253	Xerox Corporation	10-00-2005	70.00
06/01	06/14/2001	41049	1318	Annette Dolen	10-00-2005	1.64
06/01	06/14/2001	41050	150	Any Time Coffee Service	10-00-2005	21.00
06/01	06/14/2001	41051		Void Check	10-00-2005	.00 V
06/01	06/14/2001	41052	415	Baudville Inc	10-00-2005	545.52
06/01	06/14/2001	41053	1313	Brian Larsen	10-00-2005	13.93
06/01	06/14/2001	41054	109	Buy.com	10-00-2005	486.67
06/01	06/14/2001	41055	629	Chemsearch	10-00-2005	182.02
06/01	06/14/2001	41056	1092	Church of the Nazarene	10-00-2005	7.01
06/01	06/14/2001	41057	371	DEQ Business Office	10-00-2005	275.00
06/01	06/14/2001	41058	198	Grants Pass Water Lab	10-00-2005	133.00
06/01	06/14/2001	41059	1323	Heather Neville	10-00-2005	43.08
06/01	06/14/2001	41060	1320	James & Carol Mercer	10-00-2005	30.97
06/01	06/14/2001	41061	126	John Bischoff	10-00-2005	160.79
06/01	06/14/2001	41062	1324	John E. Baker	10-00-2005	20.62
06/01	06/14/2001	41063	1038	Julie Watson	10-00-2005	225.00
06/01	06/14/2001	41064	1015	Leroy Blodgett	10-00-2005	1.62
06/01	06/14/2001	41065	1319	Lisa Garrelts	10-00-2005	6.93
06/01	06/14/2001	41066	1322	Lois Smith	10-00-2005	1.68
06/01	06/14/2001	41067	632	Mini Blind Express	10-00-2005	414.00
06/01	06/14/2001	41068	801	ORPA	10-00-2005	30.00
06/01	06/14/2001	41069	207	Quill Corporation	10-00-2005	244.90
06/01	06/14/2001	41070	1321	Rita Aguilar	10-00-2005	52.84
06/01	06/14/2001	41071	169	Roto Rooter of Curry County	10-00-2005	84.00
06/01	06/14/2001	41072	1315	Sa-So	10-00-2005	192.79

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
06/01	06/14/2001	41073	380	Stadelman Electric	10-00-2005	1,977.12
06/01	06/14/2001	41074	157	Viking Office Products	10-00-2005	20.86
06/01	06/14/2001	41075	786	WM Smith & Associates	10-00-2005	57.92
06/01	06/14/2001	41076	269	WW Grainger	10-00-2005	196.25
06/01	06/14/2001	41077	253	Xerox Corporation	10-00-2005	99.00
06/01	06/14/2001	41078		Alignment Check	10-00-2005	.00 V
06/01	06/14/2001	41079	121	Lane County RIS	10-00-2005	1,700.00
06/01	06/14/2001	41080	278	Ron Plaster	10-00-2005	1,500.00
06/01	06/14/2001	41081	187	Quality Fast Lube & Oil	10-00-2005	27.95
06/01	06/14/2001	41082	646	Quartermaster	10-00-2005	101.10
06/01	06/14/2001	41083	797	Town & Country Animal Hospital	10-00-2005	52.00
06/01	06/14/2001	41084	1325	David Anderson	10-00-2005	200.00
06/01	06/14/2001	41085	321	Ocean Title & Escrow	10-00-2005	70,667.54
06/01	06/15/2001	41086		Alignment Check	10-00-2005	.00 V
06/01	06/15/2001	41087	138	Becco, Inc	10-00-2005	104.00
06/01	06/15/2001	41088	105	First Impressions	10-00-2005	616.43
06/01	06/15/2001	41089	328	Les Schwab Tire Company	10-00-2005	415.57
06/01	06/15/2001	41090	424	Munnel & Sherrill	10-00-2005	502.11
06/01	06/15/2001	41091	142	Tidewater Contractors Inc	10-00-2005	539.31
06/01	06/15/2001	41092	680	TMT Pathway	10-00-2005	1,469.65
06/01	06/15/2001	41093	136	United Pipe & Supply Co Inc	10-00-2005	266.00
06/01	06/15/2001	41094	268	US Filter Company	10-00-2005	147.50
06/01	06/25/2001	41095	280	ADS Equipment	10-00-2005	123.44
06/01	06/25/2001	41096	800	American Red Cross	10-00-2005	582.50
06/01	06/25/2001	41097	1336	B.A. Adams	10-00-2005	14.96
06/01	06/25/2001	41098		Void Check	10-00-2005	.00 V
06/01	06/25/2001	41099	190	Bankcard Center	10-00-2005	476.30
06/01	06/25/2001	41100	149	Carpenter Auto Center	10-00-2005	157.28
06/01	06/25/2001	41101	1334	Charlotte Heatherly	10-00-2005	31.13
06/01	06/25/2001	41102	548	Coastal Copiers Sales & Leasin	10-00-2005	48.00
06/01	06/25/2001	41103		Information Only Check	10-00-2005	.00 V
06/01	06/25/2001	41104	183	Colvin Oil Company	10-00-2005	1,670.51
06/01	06/25/2001	41105	803	Commercial Landscape Supply	10-00-2005	259.77
06/01	06/25/2001	41106	182	Coos-Curry Electric	10-00-2005	2,945.00
06/01	06/25/2001	41107	151	Curry Coastal Pilot	10-00-2005	59.70
06/01	06/25/2001	41108	868	Da-Tone Construction	10-00-2005	513.68
06/01	06/25/2001	41109	1332	Deb Loeffelholz	10-00-2005	35.00
06/01	06/25/2001	41110	371	DEQ Business Office	10-00-2005	3,388.00
06/01	06/25/2001	41111	196	DHR Child Support Unit	10-00-2005	203.08
06/01	06/25/2001	41112	250	DHR Child Support Unit	10-00-2005	278.31
06/01	06/25/2001	41113	498	Dictaphone Corp	10-00-2005	1,080.75
06/01	06/25/2001	41114	145	EBS Trust	10-00-2005	57.00
06/01	06/25/2001	41115	1338	F. Gustafson & V. Feters	10-00-2005	27.06
06/01	06/25/2001	41116	153	Ferrellgas	10-00-2005	2,299.20
06/01	06/25/2001	41117	1337	Frank Leonard	10-00-2005	25.82
06/01	06/25/2001	41118	823	Gary Maschmeyer	10-00-2005	42.79
06/01	06/25/2001	41119	1335	Gilbert & Elizabeth Petrick	10-00-2005	20.85
06/01	06/25/2001	41120	131	HGE, Inc	10-00-2005	964.93
06/01	06/25/2001	41121	264	Jack's Uniforms & Equipment	10-00-2005	531.68
06/01	06/25/2001	41122	440	Jess Oliver	10-00-2005	150.00
06/01	06/25/2001	41123	1329	Kathy Stewart	10-00-2005	230.00
06/01	06/25/2001	41124	328	Les Schwab Tire Company	10-00-2005	409.69
06/01	06/25/2001	41125	247	Mike Mahar	10-00-2005	11.97
06/01	06/25/2001	41126	583	Motor Vehicles Division	10-00-2005	6.50
06/01	06/25/2001	41127	279	One Call Concepts, Inc	10-00-2005	45.00
06/01	06/25/2001	41128	910	OR Department of Justice	10-00-2005	115.38
06/01	06/25/2001	41129	441	PBCC	10-00-2005	290.80

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
06/01	06/25/2001	41130	205	PERS Retirement	10-00-2005	7,966.71
06/01	06/25/2001	41131	187	Quality Fast Lube & Oil	10-00-2005	80.35
06/01	06/25/2001	41132	1339	Ray Claveran	10-00-2005	32.00
06/01	06/25/2001	41133	180	Ray's Food Place	10-00-2005	159.61
06/01	06/25/2001	41134	1333	Richard L. Bradshaw	10-00-2005	79.21
06/01	06/25/2001	41135	755	Some's	10-00-2005	78.75
06/01	06/25/2001	41136	380	Stadelman Electric	10-00-2005	2,062.74
06/01	06/25/2001	41137	486	State Forester	10-00-2005	276.36
06/01	06/25/2001	41138	612	Strahm's Sealcoat	10-00-2005	2,032.35
06/01	06/25/2001	41139	1115	Terry Murray	10-00-2005	150.00
06/01	06/25/2001	41140	179	Trew, Cyphers & Meynink	10-00-2005	1,798.50
06/01	06/25/2001	41141	587	U.S. Armor Corp	10-00-2005	358.75
06/01	06/25/2001	41142	978	U.S. Bank	10-00-2005	3,234.64
06/01	06/25/2001	41143	991	Verizon Northwest	10-00-2005	1,471.76
06/01	06/25/2001	41144	188	Western Farm Service	10-00-2005	60.00
06/01	06/25/2001	41145	1331	Zane Bischoff	10-00-2005	35.00
06/01	06/26/2001	41146	384	Cashier, OR Health Division	10-00-2005	70.00
06/01	06/26/2001	41147	371	DEQ Business Office	10-00-2005	220.00
06/01	06/29/2001	41148		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41149		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41150		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41151		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41152		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41153		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41154		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41154	738	Adolph Kiefer & Assoc	10-00-2005	127.14
06/01	06/29/2001	41155	496	APSCO	10-00-2005	188.15
06/01	06/29/2001	41156	174	Barbara Palicki	10-00-2005	163.30
06/01	06/29/2001	41157	146	Bay West Supply, Inc	10-00-2005	177.82
06/01	06/29/2001	41158	148	B-H Chamber of Commerce	10-00-2005	3,020.91
06/01	06/29/2001	41159	1326	Big Country Supply	10-00-2005	176.73
06/01	06/29/2001	41160	276	Brookings Harbor Medical Ctr	10-00-2005	688.00
06/01	06/29/2001	41161	416	Brookings Lock & Safe Co	10-00-2005	147.40
06/01	06/29/2001	41162	251	Brookings Sports Unlimited	10-00-2005	429.99
06/01	06/29/2001	41163	1118	Brookside Florist	10-00-2005	15.00
06/01	06/29/2001	41164	635	Carsonite International	10-00-2005	1,118.22
06/01	06/29/2001	41165	792	Columbia Gorge Center	10-00-2005	675.00
06/01	06/29/2001	41166	183	Colvin Oil Company	10-00-2005	1,634.69
06/01	06/29/2001	41167		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41168		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41168	743	Duane E. Skidmore	10-00-2005	13.74
06/01	06/29/2001	41169	773	Environmental Resource Assoc	10-00-2005	220.50
06/01	06/29/2001	41170	754	First Response	10-00-2005	120.00
06/01	06/29/2001	41171	913	Herbert Sanders	10-00-2005	45.00
06/01	06/29/2001	41172	386	Lab Safety Supply Inc	10-00-2005	30.15
06/01	06/29/2001	41173	911	Nancy Corrigan	10-00-2005	25.53
06/01	06/29/2001	41174	286	NEBS	10-00-2005	53.35
06/01	06/29/2001	41175	266	Northern Tool & Equipment Co	10-00-2005	125.89
06/01	06/29/2001	41176	1037	Pacific Algas	10-00-2005	21.30
06/01	06/29/2001	41177	888	Paul's Floor Maintenance	10-00-2005	800.00
06/01	06/29/2001	41178		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41179		Void Check	10-00-2005	.00 V
06/01	06/29/2001	41179	205	PERS Retirement	10-00-2005	64.00
06/01	06/29/2001	41180	293	Petty Cash	10-00-2005	135.10
06/01	06/29/2001	41181	500	ProRider, Inc	10-00-2005	272.50
06/01	06/29/2001	41182	187	Quality Fast Lube & Oil	10-00-2005	27.95
06/01	06/29/2001	41183	1115	Terry Murray	10-00-2005	112.60

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Per	Date	Check No	Vendor No	Payee	Check GL Account Number	Amount
06/01	06/29/2001	41184	142	Tidewater Contractors Inc	10-00-2005	57.01
06/01	06/29/2001	41185	991	Verizon Northwest	10-00-2005	150.94
06/01	06/29/2001	41186	157	Viking Office Products	10-00-2005	88.92
06/01	06/29/2001	41187	182	VOID	10-00-2005	.00
06/01	06/29/2001	41188	1251	Performance Promotions	10-00-2005	316.70
06/01	06/29/2001	41189	182	Coos-Curry Electric	10-00-2005	1.00
06/01	06/29/2001	41190		Alignment Check	10-00-2005	.00 V
06/01	06/29/2001	41191		Alignment Check	10-00-2005	.00 V
06/01	06/29/2001	41191	182	Coos-Curry Electric	10-00-2005	1,088.66
Totals:						<u>217,958.31</u>