

Agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415
May 21, 2001
7:00pm

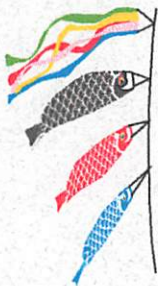


WELCOME TO
BROOKINGS, OREGON

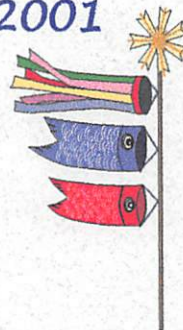


The home of winter flowers
and the

Annual Azalea Festival



May 25th through the 28th, 2001



agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
May 21, 2001
7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

- A. Ceremonies
 - 1. Special Appreciation Awards to the Police Department
- B. Announcements
 - 1. MDA "Fill the Boot": fund raiser

V. PUBLIC HEARING

- A. In the matter of Planning Commission File No. CZ-1-01, Application for approval of a change of zone from the existing R-1-6 (Single-family Residential, 6,000 sq. ft. Minimum lot size) to R-2 (Two-family Residential) to accommodate a 55 and older duplex and custom home community on a 3.74 acre parcel of land; located in the southeast corner of Ransom Avenue and Fourth Street, Nora L. Olson, applicant. This is a quasi-judicial hearing.
- B. In the matter of Planning Commission File No. LDC-2-01, a city-initiated request to amend Section 52, General Commercial (C-3) District, of the Land Development Code to allow the display and sale of prefabricated storage sheds and outbuildings of 120 sq. ft. or less in size, as a conditional use on a paved and landscaped display area. This is a legislative hearing.

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

- A. Committee and Liaison reports
 - 1. Chamber of Commerce
 - 2. Port of Brookings-Harbor
 - 3. Council Liaisons
- B. Unscheduled

VII. STAFF REPORTS

- A. Finance Department
 - 1. Approval of Codification services
- B. City Manager
 - 1. Request for proposals for computer services
 - 2. Approval of Labor Agreement and O.T.E.T. Subscript Agreement
 - 3. Schedule work-session for Water Management Plan
 - 4. Reminder of no meeting on May 28, 2001 ~ Holiday
 - 5. Other

VIII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of April 23, 2001, regular Council Meeting
 - B. Acceptance of Parks and Recreation Commission Minutes
 - 1. Minutes of March 22, 2001, regular Commission Meeting
 - C. Acceptance of Planning Commission Minutes
 - 1. Minutes of April 3, 2001, regular Commission Meeting
 - D. Approval of Vouchers (\$189,854.83)
- (end Consent Calendar)

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Resolutions
 - 1. Approval of Resolution No. 01-R-689, for approving rates for sanitation services to be charged by Curry Transfer and Recycling to customers in the City of Brookings
 - 2. Approval of Resolution No. 01-R-690, extending the City of Brookings' Workers' Compensation coverage to volunteers of the City of Brookings.

X. REMARKS FROM MAYOR AND COUNCILORS

- A. Council
- B. Mayor

XI. ADJOURNMENT

and Fire Hall Use - 5/17/01

MAY 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		7:00pm CC-Planning Commssn	12:00pm Connily Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00am TV49-Coast Today w/City Officials &/or Employees		CC-8am-5pm:NFPA Instructor I
CC-8am-5pm:NFPA Instructor I						
National Pet Week in Brookings Elks Youth Week						
	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChShrp	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	9:00am CC-Welcome for new Police Chief Chris Wallace 7:00pm FH-50th B/D Comm Mtg/Councilor Kuhn, Chair 2:30pm FH-SafetyComMtg/	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00am TV49-Coast Today w/City Officials &/or Employees	10:00am CC/Hall Area-10AM - 3PM Ballot Elections Drop/Off	1:00pm AzPark - lawns - Ben Andreason Day Park Picnic/Az Park Foundation-Lorraine Williams 9-6079
Law Enforcement Week						
	10:00am CC/Hall Area-10AM - 3PM Ballot Elections Drop/Off 3:00pm CC-AMF Board Mtg/SRidens 7:00pm FH-FireTrng/ChShrp	10:00am CC/Hall Area-10AM to 8PM Elections Ballot Drop/Off 11:00am Curry Co Fairgrnds-Gld Bch: Law Enforcement Memorial Day service/B.Palicki	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell 7:00pm CC-Skate Park Comm Mtg/Russ Johnson,LBlodgett	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Emerg Tsk Force w/CoCrdntr-Chf Sharp;MARrell 6:30pm CC-Seatbelt Class-PD/BPalicki		
Mother's Day						
	9:00am CC-Municipal Court/ JdgHarper 9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm CC-Council Mtg-CZ-1-01 and LDC 2-01 on agenda 7:00pm FH-FireTrng/ChShrp	3:00pm CC-AMF Board Mtg/SRidens	8:00am CC-WWTP Asst. Interviews/LBarker 7:00pm CC-50th B/D Comm Mtg/Councilor Kuhn, Chair	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ CMickelson	AZALEA FESTIVAL WEEKEND AzPark & BudCross Stbll Fields	
AZALEA FESTIVAL WEEKEND						
AzPark & BudCross Stbll Fields	7:00pm FH-FireTrng/ChShrp 8:00am City Hall CLOSED - Memorial Day Holiday.....			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 3:30pm CC-Staff Gatherin/SRidens		
	Memorial Day					
APRIL 2001				JUNE 2001		

AMF=American Music Festival
AzPk=Azalea Park
Bndshl=Bandshell
BPD=BrkgsPolice Dept
CC= Council Chambers or City Council
CCCOA=Curry County Council on Alcoholism
CDD-Community Development Dept/CmtyDevDpt

FH=Fire Hall
HOPE=Healthy Opportunity for Positive Environment
ODOT=Oregon Dept of Transportation
PC=Planning Comm
PROUD=Pstive Revlitzn of Urban Dwntrwn Com
SDC=Systems Devlpt Charge Review Brd
VIPS=Volunteers in Police Service

APRIL 2001

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JUNE 2001

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JUNE 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

JULY 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY										
11:00am HOLD: AzPrk Bndshl/Lawn: AMF Free Summer Concert Series	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTrng/ChShrp	7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves 8:00am City Hall CLOSED - 4th of July Holiday.....	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00am TV49-Coast Today w/City Officials &/or Employees												
1	2	3	4	5	6	7										
1:00pm AzPrk Bndshl/Lawn: OrLabBand-AMF FREE 2001 Summer Concert Series-Swing, Dixieland, Soft Rock/Coastal Youth	7:00pm FH-FireTrng/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	Independence Day 7:00pm "Curry Govts" Mtg @ Gold Beach City Hall-2nd Wed of,Nov,Jan, Mar, May, Jul, Sep, Nov, Jan 2:30pm FH-SafetyComMtg/ HThmpson	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray	CITY'S 50TH BIRTHDAY CELEBRATION WEEKEND!											
8	9	10	11	12	13	14										
CITY'S 50TH BIRTHDAY CELE 1:00pm AzPark Bndshl/Lawn: Camp Pendleton Marine Corp Band of the 1st Marine Division/AMF FREE 2001 Summer Concert Series	7:00pm FH-FireTrng/ChShrp 8:00am CC-Municipal Court/ JdgHarper 9:00am CC-VIPS/Volunteers in Police Service-BPalicki		6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 2:00pm CC-Emerg Tsk Force w/CoCrdntr-Chf Sharp;MARrell 6:30pm CC-Seatbelt Class-PD/BPalicki		AzPark & BudCross Sftbl Fields										
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AzPark & BudCross Sftbl Fields	7:00pm CC-Council Mtg 7:00pm FH-FireTrng/ChShrp			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ CMickelson												
22	23	24	25	26	27	28										
1:00pm AzPark Bndshl/Lawn: Catishun - Ecuador Andean Mountain traditional music/ AMF FREE 2001 Summer Concert Series	7:00pm FH-FireTrng/ChShrp															
29	30	31														
			JUNE 2001		AUGUST 2001											
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			24	25	26	27	28	29	30	26	27	28	29	30	31	

AUGUST 2001

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			12:00pm Comnity Agencies mtg @ Chetco Sr.Center 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC-Site Plann Com Mtg/LauraLee Gray 5:00pm AzPrk Bndshl/Lawn: 234th Army Band Concert-AMF Free2001 Summer Concerts 7:00am TV49-Coast Today w/City Officials &/or Employees		
1:00pm AzPrk Bndshl/Lawn- FREE AMF Concert/The Loons-DoWop Sound and The Sylvesters-Folk & easy listening trio	9:00am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTmg/ChShrp	7:00pm CC-Planning Commssn	2:30pm FH-SafetyComMtg/ HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00am TV49-Coast Today w/City Officials &/or Employees		
5	6	7	8	9	10	11
	7:00pm FH-FireTmg/ChShrp 7:00pm CC-Council Mtg	3:00pm CC-HOPE Mtg/ Tim Adsit-469-7443	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray		
12	13	14	15	16	17	18
AzPrk Bndshl/Lawn: The Green Brothers/Bluegrass-NewGrass- AMF FREE 2001 Summer Concert Series	9:00am CC-Municipal Court/ JdgHarper 7:00pm FH-FireTmg/ChShrp 9:00am CC-VIPS/Volunteers in Police Service-BPalicki			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC-Site Plann Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ CMickelson		10:00am All of Azalea Park for City Annual Volunteers & Employees Picnic
19	20	21	22	23	24	25
AzPrk Bndshl/Lawn: AMF Concert-BananaBelt Brass-Dixieland, Pops, Light Classical	7:00pm CC-Council Mtg 7:00pm FH-FireTmg/ChShrp			7:00am TV49-Coast Today w/City Officials &/or Employees 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-PERS Group Counseling/David Trip-503/603-7797 10:00am FH-Site Plann Com Mtg/LauraLee Gray		
26	27	28	29	30	31	
JULY 2001 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31				SEPTEMBER 2001 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23/30 24 25 26 27 28 29		

CITY OF BROOKINGS

898 Elk Drive
Brookings, Oregon 97415
Phone (541) 469-2163
Fax (541) 469-3650
cityhall@brookingsor.org

The Home of Winter Flowers



LEGAL ADVERTISEMENT

PUBLISH DATE MAY 12, 2001

PUBLIC NOTICE NOTICE OF PUBLIC HEARINGS

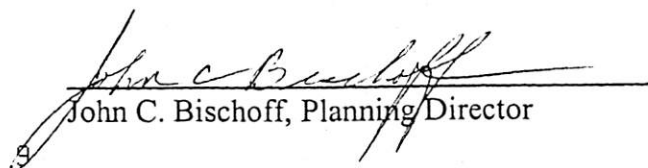
NOTICE IS HEREBY GIVEN THAT a public hearing will be held before the Brookings City Council on Monday, May 21, 2001, at 7:00 p.m. in the Council Chambers of the Brookings City Hall, 898 Elk Dr., Brookings.

The purpose of the public hearing is to consider the following:

1. An application for a zone change from R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two-family Residential) to accommodate a 55 and older duplex and custom home community on a 3.74 acre parcel of land; located in the southeast corner of Ransom Ave. and Fourth St.; Assessor's Map 41-13-6AB Tax Lot 1200. Nora L. Olson, applicant; Cari Early, representative. File No. CZ-1-01. Criteria used to decide this case can be found in Section 144 of the Land Development Code. This is a quasi-judicial hearing and the City Council will make a decision on this request.
2. An amendment to Section 52, General Commercial (C-3) District, of the Land Development Code to allow the display and sale of prefabricated storage sheds and outbuildings of 120 sq. ft. or less in size, as a conditional use on a paved and landscaped display area. File No. LDC-2-01. City Initiated. Criteria used to decide this case can be found in Section 144 of the Land Development Code. This is a legislative hearing and the City Council will make a decision on this request.

The public is invited to attend and participate in these public hearings. All persons wishing to address these matters will have an opportunity to do so in person at the hearing or can submit written evidence to the Brookings City Planning Director at the address above. Failure of an issue to be raised, either orally or by written evidence, or failure to provide statements or evidence sufficient to afford the City Council an opportunity to respond to the issue precludes appeal to the Oregon Land Use Board of Appeals on that issue. All applications, documents and applicable criteria may be viewed at no cost, or obtained at a reasonable cost, from the Planning Department. A copy of staff reports prepared for these cases will be available for inspection, at no cost, and provided at reasonable cost, seven days prior to the hearing. All documents and the staff report may be viewed or obtained at the Planning Department at Brookings City Hall or call John Bischoff at 469-2163, ext. 237.

If special accommodations are needed for the physically challenged, contact Linda Barker at 469-2163 or TDD 469-3118.


John C. Bischoff, Planning Director

Memorandum

TO: Mayor and City Council
FROM: John Bischoff, Planning Director
THROUGH: Leroy Blodgett, City Manager
DATE: May 15, 2001



Issue: Change of Zone on a 3.74 acer parcel of land located in the southeast corner of Fourth St. and Ransom Ave.

Background: The applicant has applied for a change of zone from the existing R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to the R-2 (Two Family Residential) Zone on the subject property. The ultimate goal, as stated by the applicant, is to create a 16 lot subdivision with four single family homes along Ransom Ave. and 12 duplex homes for seniors on the remainder of the lot. See the attached staff report and submitted materials.

Recommendation: The Planning Commission is recommending that the project be **denied** based on the increase in traffic and incompatibility with surrounding residential uses.

CITY OF BROOKINGS PLANNING COMMISSION
STAFF AGENDA REPORT

SUBJECT: Zone Change
FILE NO: CZ-1-01
HEARING DATE: April 3, 2001

REPORT DATE: March 21, 2001
ITEM NO: 8.1

GENERAL INFORMATION

APPLICANT: Nora L. Olson.

REPRESENTATIVE: Cari Early.

REQUEST: A change of zone from the existing R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) to allow for the development of a senior residential facility with duplex units.

TOTAL LAND AREA: 3.74 acres.

LOCATION: In the southeast corner of Ransom Ave. and Fourth St.

ASSESSOR'S NUMBER: 41-13-6AB, Tax Lot 1200.

ZONING / COMPREHENSIVE PLAN INFORMATION

EXISTING: R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size).

PROPOSED: R-2 (Two Family Residential).

SURROUNDING: North, West, South-R-1-6; Northeast-R-1-8; East R-1-6 for one tier of lots then R-2 east of Barbra St.

COMP. PLAN: Residential.

LAND USE INFORMATION

EXISTING: Vacant

PROPOSED: Four single family homes along Ransom Ave. and duplex units for seniors on remainder of property.

SURROUNDING: Single family homes.

PUBLIC NOTICE: Mailed to all property owners within 250 feet of subject property and published in local news paper.

BACKGROUND INFORMATION

The subject property is a rectangular shaped 3.74 acre parcel of land located in the southeast corner of Ransom Ave. and Fourth St. The property has 335.67 feet of frontage on Ransom Ave., 485.60 feet of frontage on Fourth St. a southerly boundary of 335.63 feet and a 480.52 foot easterly boundary. The property is currently vacant and was apparently used as a lily field many years ago. Today the property is covered with thick blackberry, willow, alder and other brush.

Topographically the subject parcel has a high point in the northeast corner and slopes gradually to a low point in the southwest corner. The entire southerly portion of the property is lower than the northerly portion, however, because of the brush and trees it is difficult to determine exactly how the property slopes. Because of its size and the fact that the next application on the parcel will be for a subdivision, staff has recommended that the applicant contact the Oregon Department of Environmental Quality (DEQ) prior to clearing the property. The applicant has also been advised that they should have the property surveyed to determine if there are any wetland issues involved. These issues have no real bearing on the nature of this application since they would be recommended for any development of the lot regardless of the zoning, however, they will apply when application for a subdivision or other development on the property is requested. Clearing these items now will save time and possibly money in the future.

The subject property is currently zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) as is the area to the north, west and south. The Cameo Court Subdivision to the northeast is zoned R-1-8 (8,000 sq. ft. minimum lot size). To the east there is one tier of lots between the subject property and Barbra Lane that are zoned R-1-6 and then east of Barbra the area is zoned R-2 (Two Family Residential). Development in the surrounding area is primarily single family homes even in the immediate R-2 Zoned area. There is one single family home and a church on the east side of Barbra Lane.

Ransom Ave. is a paved travel way within a 40 foot wide right-of-way with no other improvements adjacent to the subject property. Fourth Street is also a paved travel way with curb, gutter and sidewalk on the west side of the street within a 45 foot wide right-of-way for the first 175 feet south of Ransom Ave. and then no other improvements within a 40 foot right-of-way for the remainder of the property frontage. There is a water and main located in both Ransom Ave. and Fourth St. adjacent to the subject property.

PROPOSED ZONE CHANGE

The applicant is requesting a change of zone from the existing R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to the R-2 (Two Family Residential) zone. The applicant has stated that the ultimate goal is to create a subdivision with duplex units for seniors.

ANALYSIS

The Land Development Code does not contain specific criteria to be considered when deciding a change of zone. However, in the process of making such a decision the Commission must consider the different uses allowed as permitted in the requested new zone and the compatibility of those uses with, and the impact they may have on, existing uses in the surrounding area. The Commission must also consider how the requested change affects the goals and policies of the City's Comprehensive Plan. The requested zone change presents three areas that must be analyzed - compatibility with

existing uses, traffic impact on existing streets and consistency with the goals and policies of the Comprehensive Plan. The following is staff's analysis.

Compatibility.

Under the existing R-1-6 Zoning, the subject property can be divided into approximately 20 lots using somewhat the same configuration as shown in Exhibit 3. Since the surrounding area is also zoned R-1-6, a single family development on the property would have no particular impact on the general area.

The applicant is proposing a R-2 Zone with a 16 lot subdivision (to be heard at a later date), with 4 lots along Ransom Ave. for custom built single family homes and 12 lots with duplex units. Although the requested change of zone is somewhat of a spot zone except that the size of the parcel mitigates this to some extent. In terms of compatibility with the neighborhood, particularly the residential aspect, the proposed zone change will have little impact on the surrounding area for three reasons. First a duplex unit is not that different from single family residential and even a true spot zone of one lot with a duplex among single family homes is not that great of a change. Second, the applicant is proposing a cluster of duplex units with single family homes along Ransom Ave. All of the duplex units will be facing into the project and thus not readily discernable from the street. Third, the project is proposed to be a 55 and older senior development and thus should be quieter than a general family duplex complex. The applicant has also poled the neighbors within the surrounding area and has submitted 19 responses with one "no", one "does not care" and 17 "yeses", although only 13 of the returns were signed or have a name on them.

Since it is not possible to place conditions of approval on a zone change, once this requested change is approved the applicant can place any permitted use on the property which is essentially duplex units, without placing restrictions such as 55 or older. The applicant, however, has owned the property for many years and are a prominent family in the area and there is no reason to believe they are not sincere in their plans for the property.

Traffic Impacts.

A 20 lot subdivision under the existing R-1-6 Zone would generate approximately 200 additional vehicular trips between Ransom Ave. and Fourth St. Under the proposed R-2 Zone a 20 lot subdivision would produce approximately 400 vehicular trips per day. The applicant is proposing a 16 lot subdivision with single family homes on four of the lots and duplex units on the remaining twelve lots. This arrangement would generate approximately 280 vehicular trips per day (40 trips for the single family and 240 for the duplex).

In 1996 Ransom Ave., a local street, was operating at a Level of Service (LOS) "A" and Easy St. which is a collector street, is also operating at a LOS o "A". An LOS of "A" has a saturation value of 0.00 to 0.60. At that time Ransom Ave. and Easy St. had a saturation value of 0.18 and 0.37 respectively. Both streets have reserve capacity. In the year 2015 Ransom Ave. is still projected to be operating at an LOS of "A" and Easy St. will be at LOS "C". Fourth St. is not included in the 1996 systems study, however, it will have a standard 50 foot right-of-way which is the same as Ransom Ave. and most of the collector streets within the city. Since Easy St. has a reduced right-of-way but is still considered to be a collector street, this may be why the LOS falls to "C". A LOS of "C" is and acceptable level.

The proposed change of zone and the associated project will generate an additional 80 vehicle trips per day over a subdivision in the existing R-1-6 Zone. The design of the subdivision provides to street intersections on Fourth St. and a stub street that will eventually be connected to Easy Street when a particular parcel is developed further. This design, with four dwelling units on Ransom Ave., two intersections with Fourth and ultimately a connection to Easy St. will diffuse the traffic generated by the proposed project. The additional trips will not have a significant impact on the surrounding street system.

Comprehensive Plan.

Goal 10, Housing, of the city's Comprehensive Plan contains a policy that the "City will provide for a variety of housing options and sites and plan for suitable locations" and "City shall, in light of increasing demand for multi-family housing, provide suitable and adequate areas for such development. The Comprehensive Plan also has the policy stating "City shall not unduly restrict land development thereby artificially inflating the cost of both new and existing housing...." The requested zone change will allow the property to be used for the project proposed by the applicant which is consistent with both of these policies. Reasonably priced housing for seniors is needed and a small duplex project on the subject property should have no significant impact on the surrounding neighborhood.

FINDINGS

1. The applicant is requesting a change of zone from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) on a 3.74 acre parcel of land located in the southeast corner of Ransom Ave. and Fourth St.
2. The subject property is designated as Residential by the Comprehensive Plan.
3. The area surrounding the subject property is zoned R-1-6 or R-1-8 (8,000 sq. ft. minimum lot size). One tier of lots separate the subject property from the existing R-2 Zone on the east side.
- 3 The applicant has stated that the intended use of the property is to create a 16 lot subdivision and to then place 4 single family dwelling units along Ransom Ave. and 12 duplex units for seniors 55 years and older.
4. Single family and duplex dwelling units are allowed in the R-2 Zone which requires a 6,000 sq. ft. minimum lot size.
5. Under the existing R-1-6 Zone, the subject parcel could be subdivided into at least 20 lots.
6. Single family and duplex dwelling units are considered to generate 8 to 10 vehicular trips per day per unit.
7. Ransom Ave. is a paved travel way within a 40 foot wide right-of-way with no other improvements adjacent to the subject property.
8. Fourth St. is a paved travel way within a 45 foot wide right-of-way for 175 feet south of Ransom Ave. and then 40 feet to Easy St. with curb, gutter and sidewalk on the west side.

9. Goal 10, Housing, of the city's Comprehensive Plan contains policies that "City will provide for a variety of housing options and sites and plan for suitable locations."
10. There is a water and sewer main located in both Ransom Ave. and Fourth St. adjacent to the subject property, however, the City of Brookings has identified a limited maximum capacity in its wastewater treatment plant. This land use approval does not constitute a representation or commitment that capacity will exist in the wastewater treatment system of the City of Brookings to serve the development proposed. The availability of connection approvals to the wastewater treatment system are on a first come-first serve basis and regulated under the provisions of Ordinance No. 88-0-430.

CONCLUSIONS

1. Although the subject property is surrounded on all sides by the R-1-6 Zone, the size of the parcel removes the spot zone aspect of the proposed zone change. The applicant has stated that the next step would be a 16 lot subdivision with four lots fronting on Ransom Ave. and the remaining 12 lots fronting on new internal streets. The four lots fronting on Ransom Ave. would be developed with single family homes providing a buffer between the R-1-6 Zone to the north and the duplex units. The fact that the duplex units will front on internal streets will only expose the side of the units directly to Fourth St. and thus lessen the visual impact to the houses on the west side of Fourth St. The 55 years or older nature of the project will tend to make it more quiet than a general family complex. The project, as presented, will provide a compact internally oriented project that will have little or no visual impact on the surrounding neighborhood.
2. At a rate of 10 trips per day per dwelling unit, a 20 lot subdivision under the existing R-1-6 Zone will generate 200 vehicular trips per day. With the proposed change of zone and the related senior housing project, approximately 280 vehicular trips per day will be generated (40 for the four single family homes and 240 for the twelve duplex units). Both Ransom Ave. which is a local street, and Easy St., which is a collector street, to the south are currently operating at a Level of Service (LOS) of "A". By the year 2015 Ransom Ave. is projected to be still at a LOS of "A" but Easy St. will have dropped to a LOS of "C". There is no current or projected data for Fourth St. but when at full standard it will have a 50 foot right-of-way which is the same as Ransom Ave. and most of the collector streets within the city. The design of the future subdivision is such that the traffic is diffused between two streets and ultimately three streets when the Easy St. connection is made. The additional 80 vehicular trips should not create a significant impact on the surrounding streets.
3. The proposed zone change and ultimate senior housing project is consistent with the policies of Goal 10, Housing, of the Comprehensive Plan, which state that the city will provide a variety of housing types and that the city will not place undue restrictions on the development of land within the city. The project is designed in a manner that should place minimum impact on the surrounding neighborhood and on the adjoining streets.

RECOMMENDATION

Staff supports a recommendation of **APPROVAL** of Case File No. CZ-1-01, to the City Council based on the findings and conclusions stated in the staff report.

FINDINGS

- 1) To allow for a construction of a 55 & older duplex community the parcel must be rezoned to R2.
- 2) This site is well suited for a 55 and older community being one of few remaining large residential parcels located within a short drive or walk to mid town Brookings.
- 3) Of the 55 and older rental communities located within the Brookings-Harbor area, manufactured homes in parks, apartments, condos and assisted living facilities are all well represented. But your current choice to rent in a 55 & older duplex community reveals only Brookings Village which is 30 years old and has a waiting list.
- 4) The property is within 150 feet of other R-2 zoning.
- 5) This zone change will not interfere with the permitted uses and development of other nearby parcels. Neighborhood survey of approval attached.
- 6) This zone change and construction of a 55 & older community will allow for a lower density of population and traffic in the area due to lower 'person per unit rate' compared with a single family dwelling
- 7) Water, sewer and electric are currently available to property and duplex homes will not be a burden on existing utilites.
- 8) There are no historic, scenic or cultural attributes on this parcel.
- 9) With the expansion of the Urban Growth Boundary the residential high density /low density land ratio will greatly change by the creation of many new single family homes.
- 10) A zone change from R1 to R2 the Comprehensive Plan would remain as Residential and the only change to the Comprehensive Plan is the zoning map.
- 11) This zone change is in conformance with the Comprehensive Plan for the City of Brookings and Goal 10 Housing of the statewide planning program to provide for housing that meets the needs of households of all income levels and to allow for flexibility of housing location, type and density.

City of Brookings
Members of the Planning Commission
Members of the City Council

We respectfully submit our application for a zone change on our property Curry County Map#4113-06AB Tax Lot 1200 located on the southeastern side of Ransom Avenue and Fourth Street. This property has been in our family for 75 years and is the what is remaining of the lily farm owned by Charles and Faye Stanhurst, parents of Robert "Bob" Stanhurst, owner of Stanhurst Bulbs of Smith River, California. Having been born and raised in this neighborhood we would like for the parcel to be developed in a manner that we believe would best suit our neighbors and our community. Questionnaires were sent out to neighbors and the results are attached.

Being located within an easy walk or drive to the heart of Brookings we believe this site is well suited for a 55 and older community and will meet Brookings' need for middle to upper income rentals housing units. We are requesting a zone change from R-1 to R-2 to accommodate 2 bedroom 2 bath HUD approved handicapped accessible duplex homes. We also would like to have 4 single family custom home lots bordering Ransom. We believe this arrangement of lots and variety of homes would be the best solution to blend neighborhoods that are of different eras.

Thank you for your consideration and please call us with any questions or requests. We look forward to working with the City of Brookings on this project and we hope that you will find it an attractive addition to our community.

Sincerely,

Bob, Nora & Cari

Robert H. Stanhurst
Nora Stanhurst-Olson
Cari Early

We sent out 60 letters of intent to rezone with stamped self addressed return envelopes and allowed 2 weeks for responses.

We received 13 questionnaires back with 11 yes, 1 no, 1 doesn't care.

Page 1 & 2: Homeowners north of Ransom Avenue.

Page 3: Homeowners on Fourth Street and Barbara Lane

Page 4: Homeowners on Easy Street

Page 5: Responders that didn't sign name

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

835
Highland

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS

Good Luck-

Don Maherry

835 Highland

41-13-6BA TL 322

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS COMMENDABLE OF YOU TO ASK THE OPINION
OF THE NEIGHBORS. I HOPE THERE WOULDN'T BE
ANY MANUFACTURED HOMES?

41-13-6BA

HB

TL 210

B

Mrs. Hilde M. Bohlín
810 Highland Ave
Brookings, OR 97415

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS We have no problem with the R-2 change
as long as it does stipulate the 55 & older
restriction. We do not want 4th st. to be another
Cypress ave

41-13-6A25

TL 1115



George Postma
820 Crestwood Pl.
Brookings, OR 97415

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS

Duplicates and 4 custom homes

Mr. & Mrs. John C. Vincent
"Larry & Carol"
815 Crestwood Place
Brookings, OR 97415-8175

469-0270

41-13-6A25

TL 1115

___ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS We are concerned that the homes would be at least 1800 sq feet & would utilize Clair lane with entrances of both Easy Street & Ransome. We would also like to see some of the trees on the property spared, rather than clearing the property like they did on the new lots west of 4th St on Ransome.

(George Patricia Land (owners)
41-13-6423 TL 1522

Brady & Patte Land
904 Easy St. Brookings
412-9907

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY



H. & C. Sanders
916 Easy Street
Brookings, OR 97415-9738

___ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

41-13-6423

COMMENTS We are not in favor of multiple dwellings on one piece of property. Our understanding is R2 zone prohibits this. And second, we prefer structured homes & not prefab.

TL 1301 + 1302
H. & C. Sanders & Herbert Sanders

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

Mr. Clarence Branson
800 Cameo Ct.
Brookings, OR 97415-9735

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

41-13 CAB TL 914

COMMENTS It's very nice of you to ask. I would
prefer to see SR2 zoning single family homes
on minimum size lots.

STICK HOMES RATHER THAN MANUFACTURED
LARGER HOUSES ON SMALLER LOTS, SEEMS PEOPLE
DON'T WANT A LOT OF GARDENING. BECAUSE OF DEER
Clarence AND WEATHER

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

Barbara J. Capon
630 Mardon Ct.
Brookings, OR 97415-9686

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

41-13 CAB

TL 1311

COMMENTS We feel that, with the current glut of single
family houses for sale in Brookings Harbor, the last
thing we need in the foreseeable future would be 3+ acres
of additional single family housing. We understand, of course, that
there would be a few single family units facing Brookings, but
for the rest of the property we would much prefer the
55+ Community development.

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

JACK
BARBARA

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS

We think this would be a
good addition to our community

James June Jackson

915 Ransom
and

Donald Jackson

41-13-6 AB
TL 1401

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

Dick
Wilson
471 St.

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS

41-13-6 BA

737 4th Street

TL 3101

Dick Wilson

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS

Property presently zoned R-1 for single family residential. Why do you want R-2? Thinking of duplexes??

☐ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☒ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS

Also subject to custom homes

☐ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS

Doesn't make any difference to me

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS _____

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS It would be very nice to have
more 55 & older communities here.

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS SINCE YOU HAVE DECIDED TO DEVELOP
THAT BEAUTIFUL PIECE OF PROPERTY, I WOULD
RATHER SEE IT A COMMUNITY FOR 55 AND OLDER.
THAT TYPE OF COMMUNITY IS MORE QUIET AND IS
GENERALLY KEPT NICER.

☒ YES, I AM IN FAVOR OF A 55 & OLDER COMMUNITY

☐ NO, I AM NOT IN FAVOR OF A 55 & OLDER COMMUNITY

COMMENTS ONLY IF ITS STICKY HOMES LIKE "
BROOK-HADEN development. No mobiles

41-13-6AB
TL 1102

James H. Huch
825 Crestwood St
Brooklyn, OR 97415

March 2, 2001

Dear Mr. Stanhurst and family,

Thank you for your concern with regards to the neighbors in this area. The only opposition that we would have to your development is if the area were to become a 55 and older "Mobile Home" park. It does not sound as though that is what you intend to do. There seems to be enough of those areas already in existence.

We are wondering if you intend to have this community be a "rental" type area or will the homes be individually owned. Will it be much the same as Mike Creamarosa's "Brookhaven?"

In any case, it sounds as though you plan to develop the area with the feelings of the existing neighbors in mind. We appreciate that! You have no opposition from us!

We look forward to watching the progress.

Sincerely,

Rick and Diana Eslinger
830 Cameo Court
Brookings, Oregon

41-13-6A15 JL 911

March 7, 2001

Cari Early
15589 Cedar Lane
Brookings, OR 97415

Dear Ms. Early:

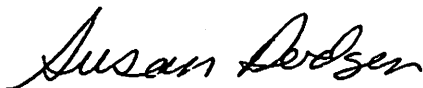
No, I am not in favor of a 55 & older Community.

Much of the charm of Brookings is its "country" feel with low population density and welcoming small town atmosphere. As undeveloped lots fill in we have experienced increasing traffic and noise and diminished views. Wildlife habitat, mature trees and open vistas are important parts of the community that contribute to the natural attractiveness and relaxed attitude in our city. These are lost due to increasing development and cannot be replaced with manicured lawns and crowded modern neighborhoods.

I am strongly opposed to any re-zoning that allows a higher population density. I am also opposed to exclusive communities that discriminate against any particular population, especially families.

Although I am sorry that it is happening, I understand that development of this particular parcel (known as Curry County Map #4113-06AB) is inevitable, as most people will do anything to make a profit. I hope that you will truly consider the best interest of those already living here and the significant negative impact the development of this parcel will have on our quality of life.

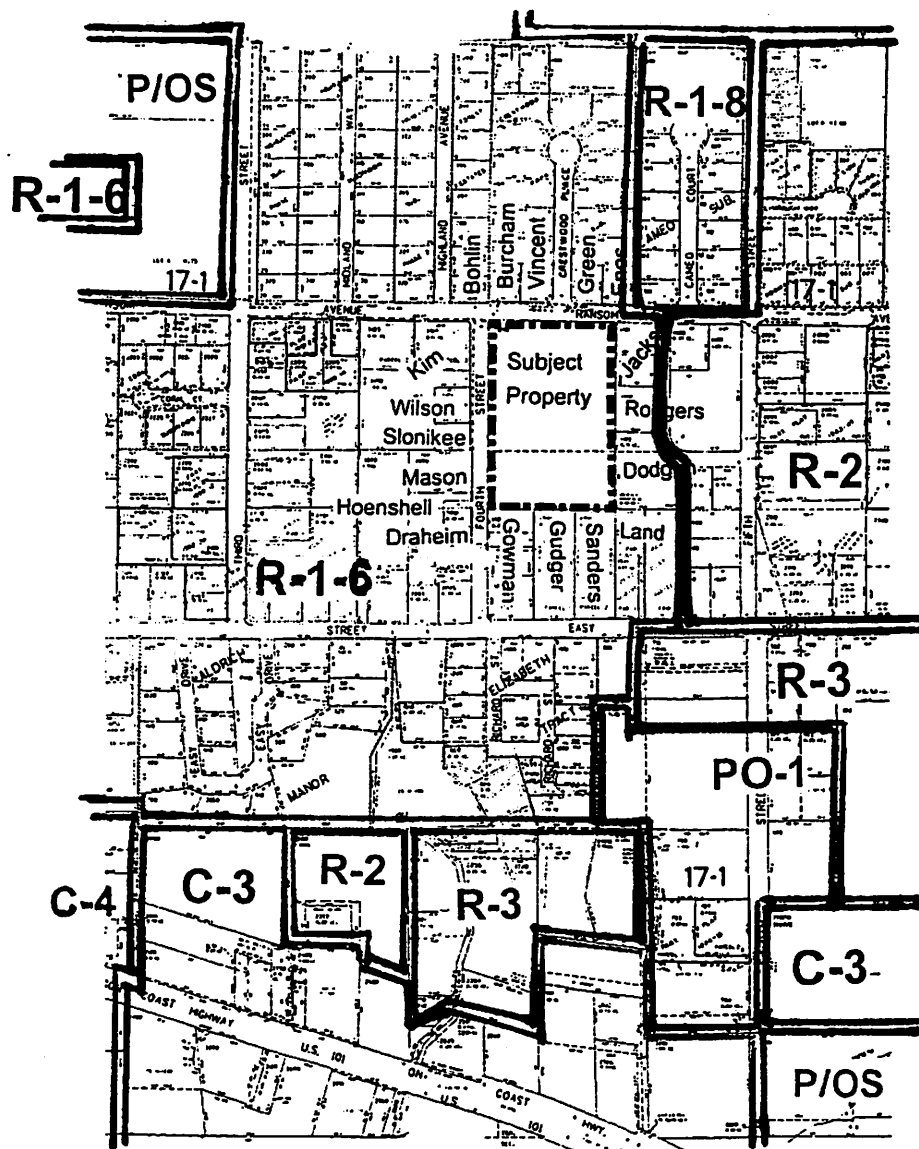
Sincerely,



Susan Dodgen

905 Barbra Lane
PO Box 1628
Brookings, OR 97415

41-13-6 AB TL 402



APPLICANT: Nora L. Olson

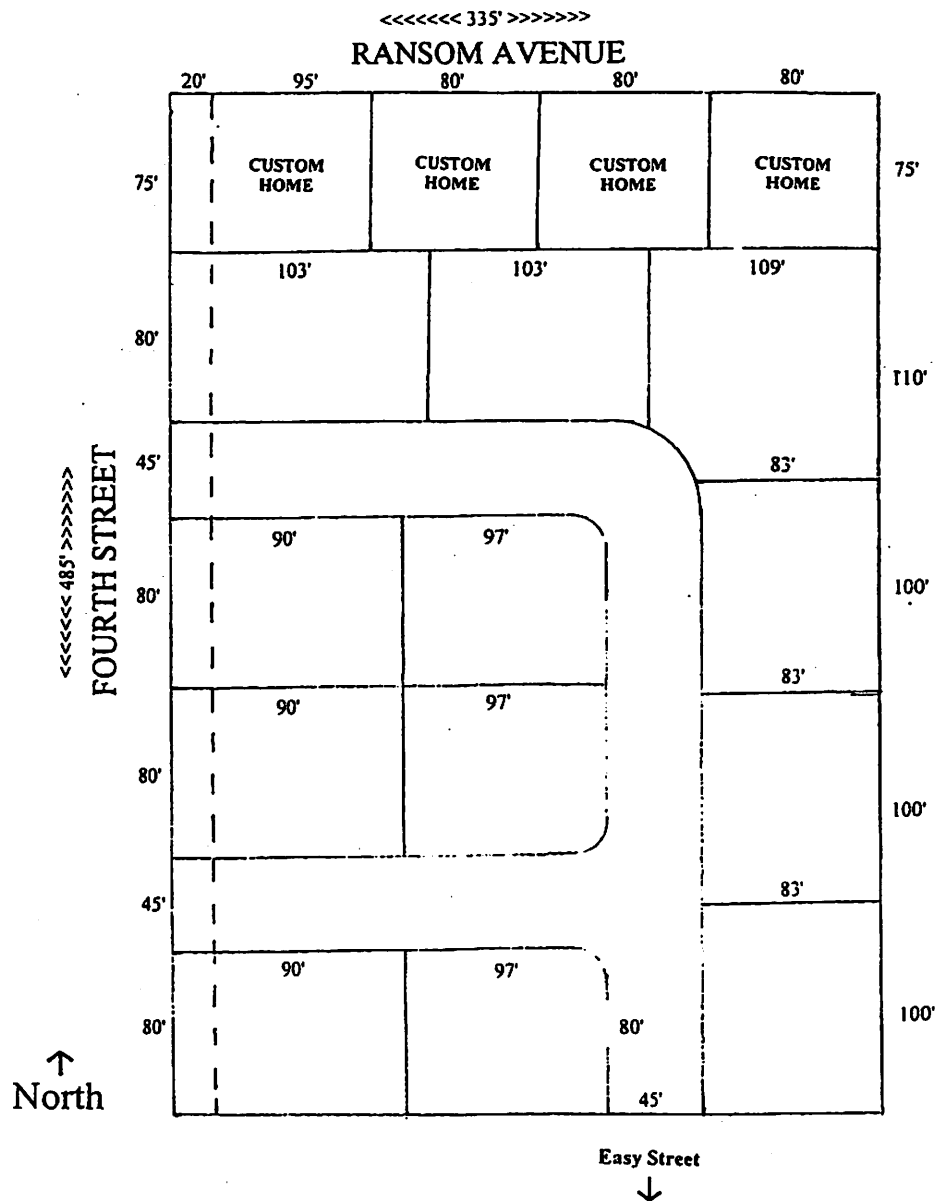
ASSESSOR'S NO: 41-13-6 AB Tax Lot 1200

LOCATION: southeast corner of Ransom Avenue and Fourth Street

SIZE: 3.74 acres

ZONE: R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size)





**LILYBROOKE
55 & OLDER COMMUNITY**

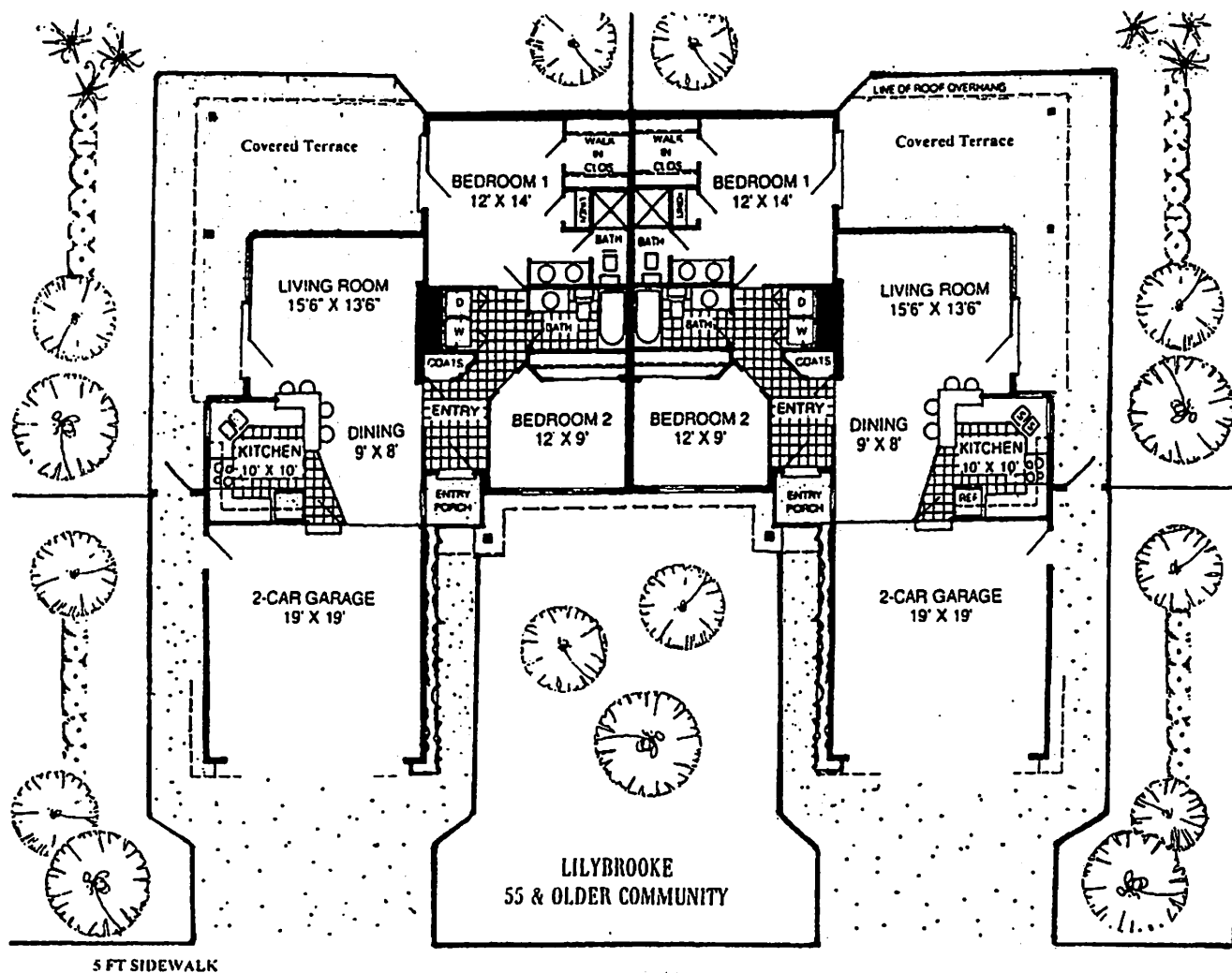
APPLICANT: Nora L. Olson

ASSESSOR'S NO: 41-13-6 AB Tax Lot 1200

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APPLICANT: Nora L. Olson

ASSESSOR'S NO: 41-13-6 AB Tax Lot 1200

LOCATION: southeast corner of Ransom Avenue and Fourth Street

SIZE: 3.74 acres

ZONE: R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size)



Re: C.Z. - 1-01

March 25, 2001

To: John Bischoff, Planning Director
898 Elk Drive
Brookings, OR 97415

From: Eldon and Barbara Gossett
1012 Easy St. / P.O. Box 4610
Brookings, OR 97415

RECEIVED
MAR 27 2001

CITY OF BROOKINGS
COMMUNITY DEVELOPMENT

Dear Mr. Bischoff:

This is to advise that the undersigned do not concur with a zoning change of Tax Lot 1200, Map 41-13-6AB from R-1-6 to R2.

The undersigned object to the potential loss of low density, single family residential property.

Already there is an absolute shortage of R-1-6 lots within the city limits. Being Realtors, we get telephone calls and visits every day from building contractors in need of building sites for single family homes. They don't exist. Claron Glen Subdivision was the last of the R-1 low density developments.

Giving up R-1 low density property is not in the best interest of Brookings.

The revised Urban Growth Boundary (UGB) will provide adequate amounts of land for medium density developments.

Approximately 10 years ago, Brookings gave up a large portion of its commercial property for R-2 zoning at the Cove. Now the city stands way short of having adequate Commercial / Industrial lands and the Cove, after falling 5 years behind in its development, ceased building and now 7 acres of prime Commercial / Industrial land is zoned R-2. What a terrible waste of valuable property.

We recommend that the developer find an appropriate R-2, medium density property that can be annexed into the city and that the city not sacrifice its very limited supply of R-1 low density property.

We would also recommend that any Planning Commission members not residing within the city limits of Brookings not be a part of the approval process.

We believe that any decision to keep or give up its low density land must be made exclusively by the residents of Brookings.

Sincerely,



Eldon M. Gossett



Barbara A. Gossett

March 27, 2001

John,

Attached is a copy of lots for sale in the Realtors Curry County Multiple Listing Service within the City Limits of Brookings.

The attached clearly shows how little R-1 land remains for sale.

Eldon

RECEIVED
MAR 27 2001
CITY OF BROOKINGS
COMMUNITY DEVELOPMENT

Spreadsheet

	Listings Found 37	Total Price \$6,054,749	Average Price \$163,642	Median Price \$99,000	Price Range \$37,500 - \$999,500						
ADDRESS	PRICE	VIEWS	OWNER-NA	-PRCL/MP#	-TAX/LOT#	-LOT SIZE	-ZON -SI	-SPTWTR	STAT	MLS NUM	
0000 3RD. STREET	\$37,500	NONE	MARQUARDT	41-13-06-BA	2701	.24 ACRE	R16		ACTI	13963	
739 2ND STREET	\$38,500	OCEAN VIE	LAASCH, SAL	41-13-06-BB	3501	84X117+	R2	CIT	CITY ACTI	14231	
555 FERN AV	\$40,000	NONE	DEAN, JOHN	41-13-06-AD	1000	.32	R3		WATACTI	13447	
TOP OF GRANDVIEW DRIVE	\$41,000	MOUNTAIN	NOTT, GREG	40-13-14-B	300	1.04	RR-5-N	APP-NEE	ACTI	14265	
0 ENGLISH COURT	\$45,999	NONE	CHARLENE P	41-13-06-BB	1518	.17 AC	R-2		ACTI	14064	
000 VIEW COURT	\$55,000	OCEAN VIE	PATRICK	41-14-01-AA	101	.22 AC	R16		CON	11162	
0 OLD COUNTY ROAD	\$61,500	OCEAN VIE	HUGHES	40-13-32-B	1300	1.35	R2	Y	Y	Y	BACK-11550
0 OLD COUNTY ROAD	\$63,500	OCEAN VIE	HUGHES	40-11-32-B	1200	1.15	R2	Y	Y	Y	BACK-10253
0 DAWSON ROAD	\$65,000	OCEAN VIE	ANDREWS, D	40-14-36-BB	3002	.20 (70'x125)	R-1-6		ACTI	12028	
00 PACIFIC VIEW DR.	\$67,900	OCEAN VIE	Caylor	40-13-32-CA	800	.63	R1		City CON	14028	
0 OLD COUNTY ROAD	\$69,500	OCEAN VIE	HUGHES	40-11-32-B	1202	1.06	R2	Y	Y	Y	BACK-11648
lot #5 RIVIERA COURT	\$75,000	OCEAN VIE	CHILDS, JOH	40-13-32-CD	1007	SUB	R-1-6		YES ACTI	14085	
0 DAWSON ROAD	\$79,000	OCEAN VIE	HOWARD, J &	40-14-36-BB	4800,PAR#1	.61	R1-6	N	N	Y	CON 11734
0 DAWSON ROAD	\$79,000	OCEAN VIE	HOWARD, J &	40-14-36-BB	4800,PAR#2	.61	R1-6	N	N	Y	CON 11731
0 EAST OCEAN DRIVE	\$80,000	OCEAN VIE	FISCHER, WM.	40-14-25-CC	100	.19+/-	R1		ACTI	10370	
0000 SPRUCE SPUR	\$80,000	OCEAN VIE	MINARD, D&S	40-14-26-DD	1200	PLATTED SU	R16		CITY ACTI	14312	
0000 DEER PARK DRIVE	\$85,000	OCEAN VIE	HARVELL	40-14-25CC	500	.28	R1	N	N	Y	ACTI 14036
0 RIVIERA COURT	\$87,500	OCEAN VIE	HARGROVE	40-13-32-CD	1004	Platted Subdi	R1-6		ACTI	11202	
. OLD COUNTY ROAD	\$99,000	PASTORAL	WHITAKER, J	41-13-05-BB	808	.50	R-2		n/a CITY ACTI	13701	
..... EAST OCEAN DRIVE	\$99,500	OCEAN VIE	BLACQUIERE	40-14-25-CC	600	.28	R16		ACTI	11580	
0 DEER PARK DRIVE	\$99,500	OCEAN VIE	BLACQUIERE,	40-14-25-CC	600	.28	R1		ACTI	10661	
00 DEL NORTE & MEMORY L	\$119,00	RIVER FRON	THOMPSON	41-13-05-CD	7801	.35 ACRE	R-1-6		ACTI	13374	
000 DEER PARK DRIVE	\$122,50	OCEAN VIE	P & L Kessler	40-14-25CC	800	1 AC	RR		Publ Publ ACTI	14151	
96482 RIDGEWAY	\$125,00	OCEAN VIE	MAHAR	40-14-36-BD	400	.43 (100X190)	R-1-6		ACTI	12000	
96470 RIDGEWAY	\$125,00	OCEAN VIE	MAHAR/DU	40-14-36-BD	700	.32(100X140)	R-1-6		ACTI	11999	
00 DEER PARK & PARK SPUR	\$130,00	OCEAN VIE	Szot, Carolyn	40-14-25-CC	1500	1.3 +/-	R 1-6		Asm Asmt ACTI	14240	
00 DEL NORTE	\$139,90	RIVER FRON	BONNIE CAR	41-13-05-CD	7802	.33	R1-6		CIT CITY ACTI	14055	
0 WHALESHEAD	\$139,95	OCEAN VIE	WEBB TRUST	39-11-34-C	1002	5.00 ACRES	RR-5		ACTI	11970	
W OCEAN DRIVE	\$150,00	OCEAN FRO	WOODWORT	40-14-26DD	700 & 701	.80	R-16		WTR ACTI	14235	
00 SANDY LN	\$170,00	OCEAN VIE	RAMOS, M &	41-13-06-CD	309	.20 A	R16		PUB BACK	13791	
0 PACIFIC HEIGHTS & **	\$200,00	OCEAN VIE	PATWARDH	40-14-36-BC	2900	90'X 100'	R-1-6		ACTI	11957	
Lot 7 DAWSON ROAD	\$207,00	OCEAN FRO	NUTTER, GUY	40-14-36-BB	4505 & *	.79 & .06	R1-6		ACTI	14443	
HUB STREET	\$225,00	OCEAN FRO	Mason, T & K	41-13-06-CB	2000	.24	R-1		ACTI	13913	
96414 DAWSON RD	\$280,00	OCEAN FRO	VANDUZEE	40-14-36-BB	3001	1.26 AC	R-1-6		PUB ACTI	13965	
17100 PACIFIC HEIGHTS	\$475,00	OCEAN VIE	MAHAR	40-14-36-BD	1300	SEE MAP	R-1-6		ACTI	12004	

Spreadsheet

		Listings Found	Total Price	Average Price	Median Price	Price Range					
		37	\$6,054,749	\$163,642	\$99,000	\$37,500 - \$999,500					
ADDRESS	PRICE	VIEWS	OWNER-NA	-PRCL/MP#	-TAX/LOT#	-LOT SIZE	-ZON -SI	-SPTWTR	STAT	MLS NUM	
X -- WHARF ST	\$998,00	OCEAN FRO	Alco Holdings	41-13-07-A	409	7.33	R-2	Y	Y	ACTI 10677	
0 OLD COUNTY RD	\$999,50	OCEAN VIE	HUGHES	40-13-32-B	1201	16.85	R2	Y	Y	ACTI 11667	

hand - info. Home

Spreadsheet

		Listings Found	Total Price	Average Price	Median Price	Price Range				
		17	\$652,600	\$38,388	\$36,000	\$33,750 - \$65,000				
ADDRESS	PRICE	VIEWS	OWNER-NA	-PRCL/MP#	-TAX/LOT#	-LOT SIZE	-ZO	WTR	STATU	MLS NUM
LOT #6 ROSICHELLI	\$33,750	MOUNT	ROSICHELLI	41-13-5-BB	LOT # 6	6,400	RES	PUBLIC	ACTIVE	14120
LOT #7 ROSICHELLI	\$34,650	MOUNT	ROSICHELLI	41-13-5BB	LOT #7	6,000SQFT	RES	PUBLIC	ACTIVE	14121
LOT #5 ROSICHELLI	\$34,650	MOUNT	ROSICHELLI	41-13-5-BB	LOT #5	6,003SQFT	RES	PUBLIC	ACTIVE	14119
LOT # 9 ROSICHELLI	\$36,000	MOUNT	ROSICHELLI	41-13-5-BB	LOT # 9	6,000SQFT	RES	PUBLIC	ACTIVE	14123
LOT#11 ROSICHELLI	\$36,000	MOUNT	ROSICHELLI	41-13-5-BB	LOT # 11	6,000 SQFT	RES	PUBLIC	ACTIVE	14125
LOT#13 ROSICHELLI	\$36,000	MOUNT	ROSICHELLI	41-13-5-BB	LOT #13	6,000 SQ FT	RES	PUBLIC	ACTIVE	14127
LOT #8 ROSICHELLI	\$36,000	MOUNT	ROSICHELLI	41-13-5BB	LOT #8	6,000SQFT	RES	PUBLIC	ACTIVE	14122
LOT #12 ROSICHELLI	\$36,000	MOUNT	ROSICHELLI	41-13-5-BB	LOT #12	6,000 SQFT	RES	PUBLIC	ACTIVE	14126
LOT 10 ROSICHELLI D	\$36,000	MOUNT	ROSICHELLI	41-13-5-BB	LOT # 10	6,000 SQFT	RES	PUBLIC	ACTIVE	14124
00000 2ND STREET	\$37,500	MOUNT	Richard Wilso	41-13-6BA	1700(PC#1	60'x100'	R-1	City	ACTIVE	14329
LOT #3 ROSICHELLI	\$38,250	MOUNT	ROSICHELLI	41-13-5-BB	LOT #3	6,000SQFT	RES	PUBLIC	ACTIVE	14117
LOT 2 ROSICHELLI	\$38,250	MOUNT	ROSICHELLI	41-13-5-BB	LOT #2	6,000SQFT	RES	PUBLIC	ACTIVE	14116
LOT #4 ROSICHELLI	\$38,250	MOUNT	ROSICHELLI	41-13-5-BB	LOT #4	6,003SQFT	RES	PUBLIC	ACTIVE	14118
0000000 2ND STREET	\$38,500	NONE	WILSON	41-13-6BA	1700 PC#1	60'X100'	R-1	PUBLIC	ACTIVE	14330
Lot 1 RANSOM	\$38,900	NONE	Sirchuk	41-13-06 AB	2000 lot 1	6184.5 sq. ft	R2	City	ACTIVE	14031
Lot 2 RANSOM	\$38,900	NONE	Sirchuk	41-13-06 AB	2010	6184.5 sq. ft	R2	City	CONDI	14030
0000 ARCH LANE	\$65,000	NONE	HEWITT TRU	40-14-36-A	401	1.14	R16	PUBLIC	ACTIVE	13349

35



Oregon

John A. Kitzhaber, M.D., Governor

Department of Transportation

Region 3

3500 NW Stewart Parkway

Roseburg, OR 97470

(541) 957-3500

FAX (541) 957-3547

March 28, 2001

RECEIVED

MAR 29 2001

JOHN C. BISCHOFF, PLANNING DIRECTOR
CITY OF BROOKINGS
898 ELK DRIVE
BROOKINGS, OR 97415

CITY OF BROOKINGS
COMMUNITY DEVELOPMENT

Re: Olson Rezone from R-1-6 to R-2

John
Dear Mr. Bischoff,

This correspondence is to provide comments on the proposed rezone from R-1-6 (Single Family Residential 6,000 sq.ft. minimum lot size) to R-2 (Two-Family Residential) to accommodate a 55 and older duplex and custom home community on a 3.74 acre parcel located in the southeast corner of Ransom Avenue and Fourth Street. The Oregon Department of Transportation (ODOT) has no transportation concerns with the proposed rezone compliance with Statewide Planning Goal 12 or the Transportation Planning Rule (TPR).

ODOT is not recommending that a traffic analysis be prepared consistent with the TPR (OAR 660-012-060) for the proposed rezone to R-2. The R-2 allowed land uses are not expected to substantially impact the function, capacity or performance standards of US 101.

We appreciate the opportunity to provide assistance on the proposed rezone, and look forward to working with the City of Brookings in the future. If you have any questions or need additional information, please contact me at (541) 957-3692.

Sincerely,

Thomas Guevara
THOMAS GUEVARA
Short Range Planner

Cc: Ron Hughes, Access Management Engineer
Jeff Waddington, Permit Specialist

Memorandum

TO: Mayor and City Council
FROM: John Bischoff, Planning Director
THROUGH: Leroy Blodgett, City Manager
DATE: May 15, 2001



Issue: An amendment to Section 52, General Commercial (C-3) District, of the Land Development Code, to allow the outdoor display and sale of prefabricated storage sheds and out buildings of 120 sq. ft. in size and the display of prefabricated carports of 200 sq. ft. or less

Background: This recommendation has come about because there are three businesses in the city that are displaying prefabricated storage sheds and one also displaying prefabricated carports on an outdoor lot. This is not allowed by the Land Development Code. The Site Plan Committee discussed this issue and asked if it was necessarily something that should be prohibited. An amendment to Section 52, General Commercial (C-3) District, of the Land Development Code, was prepared and taken to the Planning Commission. See attached staff report.

Recommendation: The Planning Commission took no action on this ordinance change, recommending that the City Council consider forming a committee to study the entire range of outdoor display of goods and then make recommended changes.

CITY OF BROOKINGS PLANNING COMMISSION
STAFF AGENDA REPORT

SUBJECT: Land Development Code Amendment
FILE NO: LDC-2-01
HEARING DATE: April 3, 2001

REPORT DATE: March 23, 2001
ITEM NO: 8.2

GENERAL INFORMATION

APPLICANT: City initiated

REPRESENTATIVE: Staff.

REQUEST: An amendment to Section 52, General Commercial (C-3) District, of the Land Development Code, to allow the outdoor display and sale of prefabricated storage sheds and out buildings of 120 sq. ft. in size and the display of prefabricated carports of 200 sq. ft. or less

TOTAL LAND AREA: General Commercial Zone only.

PUBLIC NOTICE: Published in local news paper.

BACKGROUND INFORMATION

The subject of the outdoor display of storage sheds has come up a number of times in the past and the city has always take the position that such displays are not allowed. Now the Carpenter Auto has outdoor displays of storage sheds and Fred Meyer is also displaying storage sheds and prefabricated carports in their parking lot.

The city's Site Plan Committee has discussed this issue and decided that there may be no particular problem with the outside display of these items, under controlled conditions such as with a conditional use permit. Through the use of a use permit the commission can ensure that the display area is paved, landscaped and what ever other requirements that may be appropriate.

Staff is recommending the following amendment to Section 52, General Commercial, (C-3) District and Section 64, Industrial Park, (I-P) District under conditional uses:

Outdoor display and sales of prefabricated storage sheds and out buildings of 120 sq. ft. or less in size and display prefabricated carports of single car size. The sale but not display of larger sheds and car ports is permitted in conjunction with the display of the smaller models. Display area must be paved with asphaltic concrete, portland cement.

Staff recognizes that there are other types of outdoor displays which occur regularly within the city, some of which are allowed by the Land Development Code and others that are not mentioned in any ordinance. The commission may wish to defer a decision on the above items and recommend that the City Council establish a committee to review the entire outdoor display issue.

RECOMMENDATION

Staff recommends a favorable recommendation of Case File No. LDC-2-01, to the City Council

Staff Report



To: Mayor Hagbom & City Council
Through: Leroy Blodgett, City Manager
From: Randy Reed, CMC, Finance Director *Randy*
Date: May 11, 2001
Re: **Codification Services**

BACKGROUND

In late January, staff began contacting companies regarding codification of the City of Brookings ordinances. Three companies were contacted, American Legal Publishing who works in conjunction with the League of Oregon Cities, Code Publishing Inc. from Seattle, Washington and Sterling Codifiers from Coeur d'Alene, Idaho. All three were furnished with copies of the city's current ordinances and our Land Development Code.

The companies reviewed our ordinances and submitted proposals that included a legal review as well as the codification, folio views (search & retrieval software) and an option to have the code on the Internet. The cost estimates submitted were as follows: League of Oregon Cities/American Legal Publishing: \$20,786.25, Sterling Codifiers: \$12,000 to \$15,000 and Code Publishing \$9,489.00.

After checking online codes from the three companies staff believes that Code Publishing does the best job and at by far the best price. Staff checked their references and everyone was pleased with the codes and the responsiveness of Code Publishing. Not one of the cities contacted regarding Code Publishing had any complaints.

RECOMMENDATION

Staff recommends approval by the council for staff to enter into an agreement with Code Publishing of Seattle, Washington to conduct a legal review of the city's ordinances, codify the city's ordinances, provide folio views software and have the code set up to be displayed on the city's web site.



Staff Report

To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Date: May 17, 2001
Re: Computer Support Service

BACKGROUND

For the past few years the City has contracted with Amazing Computers from Gold Beach to provide computer support services. The contract actually expired in 1999. To be responsible to the citizens of Brookings, staff feels that the City should request proposals to provide the service.

Enclosed in the Council packet is a proposed Request for Proposals (RFP). The RFP requires delivery of proposals to City Hall by June 15th and presented to City Council on June 25th with a staff recommendation.

RECOMMENDATION

Authorize the RFP as presented and direct the City Manager to begin distribution of the same.



**CITY OF BROOKINGS
REQUEST FOR PROPOSAL
COMPUTER SUPPORT SERVICES**

REQUEST FOR PROPOSAL

To Prospective Computer Support Service Firms:

The City of Brookings, Oregon is requesting proposals for the retaining of a Computer Support Service firm to provide maintenance, updates, repair, installation and training of computer hardware and software

CITY OF BROOKINGS OVERVIEW

The City of Brookings is a municipal corporation incorporated on July 13, 1951. The City presently operates under a charter, which was approved by the voters in November 1992 and effective on January 1, 1993. The Charter provides for a Council-Manager form of government and provides such services as are authorized by the Charter. The City is governed by the City Council consisting of four members elected at large and an elected mayor. Appointed officers provided by Charter are the City Manager, Finance Director/Recorder, City Attorney and Municipal Court Judge.

ABOUT THE COMPUTER SYSTEM

The City of Brookings is using a Windows NT network system, with approximately 25 users. The main software programs installed are: Caselle (Financial/Accounting software) Corel WordPerfect Suite, Microsoft Office, DayTimer 2000, Norton Anti-Virus, Adobe Acrobat 4.0 and PC Anywhere. The city is connected to the Internet via a T-1 line to Lane County.

The city has two file servers, each contains two IDENTICAL 18 GB hard drives. The second drive is used to mirror the first. Therefore, the server is referenced as if it contains a single hard drive. Because NT 4.0 does not recognize a boot partition of more than 4097 MB, the hard drive is partitioned. The boot partition is 4000 MB and the remainder of the drive is partitioned into a single 14 GB partition.

Interested parties should visit City Hall to make their own determination of needs and system requirements.

PROPOSAL AND AWARD SCHEDULE

Wednesday, May 23, 2001 Publish Notice of Intent and Distribute Request for Proposal

Friday, June 15, 2001 * Proposal Due Date

June 18-20, 2001 Interview of Finalists

Monday, June 25, 2001 Contract Award by City Council

*All proposals are due at the City of Brookings no later than Friday June 15, 2001 at 2:00 p.m.

The contract will be awarded by the City Council on Monday, June 25, 2001.

The City of Brookings reserves the right to reject any and all proposals, and has the right, in its sole discretion, to accept the proposal it considers most favorable to the City's interest and the right to waive minor irregularities in procedure.

Due to the sensitive nature of data files on the city's computer system, a complete background check may be done on any individuals who would have access to the city computers.

CONTRACTING PARTIES

In sealed envelope, three copies of response to this request for proposal should be delivered or mailed to:

City of Brookings
Attention: City Manager
Tourism Promotion Proposal
898 Elk Drive
Brookings, OR 97415

Responses will be accepted until 4:00p.m. (PST) on Tuesday, March 20, 2001. No late proposals will be considered. Receipt is made when delivered to the above address either in person or via mail. Postmark date does not constitute receipt. Fax responses will not be accepted.

SELECTION CRITERIA

Evaluation consideration will include the following:

1. The ability to understand the City of Brookings needs.
2. Qualification of supervising staff assigned to provide computer services.
3. Prior experience of the firm.
4. Cost, although a significant factors, may not be a dominant factor. Cost is particularly important when all of the other evaluation criteria are relatively equal.
5. Experience working with financial software and networks.

SELECTION PROCEDURE

The City Manager and Finance Director shall screen all written proposals. An interview panel comprised of the City Manager and Finance Director will interview the finalists. The panel will refer its recommendations to the City Council for approval.

SCOPE OF SERVICES

1. Maintain existing Workstation Hardware, operating systems, and applications
2. Install new hardware and software as needed
3. Provide Local Area and Wide Area Network Administration Support Services
 - a. Network Security
 - b. User administration
 - c. File and Print Services
 - d. Internet Services
 - i. Web site Support
 - ii. E-mail Support
 - e. File Server hardware and Software Support
 - f. Network Infrastructure Support
4. Provide Onsite, Telephone and Training Support for new and existing Software applications
5. Provide maximum 2 hour Response times
6. Provide the city with Consulting capability
 - a. Requirements assessments
 - b. Systems analysis
 - c. Budgetary analysis
 - d. Hardware and Software Recommendations
 - e. Implementation scheduling and management
7. Monthly Reporting to management

CONTRACT TERMINATION

Either Party may cancel the written contract by giving notice, in writing, to the other Party at least 30 days notice.



Staff Report

To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Date: May 17, 2001
Re: Teamsters Collective Bargaining Agreement

BACKGROUND

The negotiating teams for the City and the Teamsters Local Union No. 223 have negotiated a Collective Bargaining Agreement. If approved, the agreement will be for a three year term beginning July 1, 2001. The most significant changes in the agreement are listed below

Changes the discretion of the form of compensation (cash or compensatory time off) for overtime worked from the employee to the City.

- Adds Martin Luther King Day and Veterans Day as paid holidays.
- Limits accrual of vacation time to 40 hours over the amount earned in one year.
- Increases the probationary period for all employees from six months to one year.
- Causes the City to pay the 6% employees contribution to Oregon Public Employees Retirement System.
- No base salary increase in 2001-2002.
- Includes an base salary increase 2002-2003 and 2003-2004 equal to the January-January CPI, but the increase shall not be less than 2.5% nor more than 5%.

RECOMMENDATION

Approve the City of Brookings and Teamsters Local Union No. 223 Collective Bargaining Agreement for July 1, 2001 through June 30, 2004.

CITY OF BROOKINGS (POLICE)
AND
TEAMSTERS LOCAL UNION NO. 223
COLLECTIVE BARGAINING AGREEMENT

JULY 1, 2001 - JUNE 30, 2004

UNION NEGOTIATING TEAM

Wayne Botta, Chief Negotiator
Sam Dotson, Police Officer
John Bishop, Police Officer

CITY NEGOTIATING TEAM

Leroy Blodgett, City Manager
Bob Hagbom, Mayor

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PREAMBLE

This agreement is entered into between the City of Brookings, Oregon, herein called "City" and Teamster's Local Union No. 223, International Brotherhood of Teamsters of Portland, Oregon herein called "Union" for the purpose of establishing wages, hours and other conditions of employment for employees within the bargaining unit of the Brookings Police Department.

ARTICLE 1 - RECOGNITION

1.1 Recognition. The City recognizes the Union as the exclusive bargaining agent for the purpose of establishing wages, hours and conditions of employment, for all full-time Police Officers, all full-time Detectives, all Communication Officers full and part-time, excluding confidential and supervisory employees specifically the Police Chief, Sergeants, Communications Supervisor, less than full-time police department employees and temporary employees (not to exceed more than 180 calendar days in a calendar year).

A part-time employee is hereby defined as one who is regularly scheduled to work less than full-time.

ARTICLE 2 - NON-DISCRIMINATION

2.1 Non-Discrimination. The provisions of the Agreement shall be applied equally to all employees in the bargaining unit without discrimination as to age, sex, marital status, national origin, religion, race, union membership or disability. However, the City reserves the right to prescribe lawful bona fide occupational requirements. The Union and the City share the responsibility for applying the provisions of this Article in accordance with the affirmative action goals required under lawful regulations.

2.3 Gender. All reference to employees in this Agreement designate both sexes, and wherever the male gender is used it shall be construed to include both male and female employees.

ARTICLE 3 - MANAGEMENT RIGHTS

3.1 Management Rights. Except as otherwise expressly and specifically limited by the terms of this Agreement, the City retains all its customary, usual and exclusive rights, decision-making prerogatives, functions and authority connected with or in any way incidental to its responsibility to manage the affairs of the City or any part of the City. The contractual rights of employees in the bargaining unit and the Union are expressly limited to those specifically set forth in the Agreement, and the City retains all prerogatives, functions and rights not specifically limited by the Agreement. The City shall have no obligation with the Union with respect to the exercise of its discretion and decision-making. Any such subjects covered by the terms of this Agreement are closed to further negotiations for the term hereof, and any subject which was or might have been raised by either party in the course of collective bargaining, is closed for the term thereof.

3.2 Illustration. Without limitation, but by way of illustration, some of the exclusive prerogatives, functions, and rights of the City shall include the following:

1. To direct and supervise all operations, functions and policies of the department(s) in which employees of the bargaining unit are employed, and operations, functions and policies in the remainder of the City as they may affect employees in the bargaining unit.
2. To close or liquidate an office, branch, operation or facility, or combine facilities or to relocate, reorganize, or combine the work of divisions, offices, branches, operations or facilities for budgetary or other reasons and to contract out work as necessary so long as such is in compliance with this Agreement.
3. To determine the need for a reduction or an increase in the work force and the implementation of any decision with regards thereto so long as such is not in contradiction with this Agreement.
4. To establish, revise, and implement standards for quality of work, safety, materials, equipment, uniforms, appearance, methods and procedures. It is jointly hereby recognized that the City must retain broad authority to fulfill its responsibilities, and may do so by oral or written work rules, existing or future so long as such is not in contradiction with this Agreement.
5. To manage and direct the work force, including: (a) the right to determine the methods, processes and manner of performing work; (b) the right to hire, promote, transfer and retain employees in accordance with this Agreement; (c) the right to determine and assign duties, schedules and hours of work; (d) the right to dispose of, purchase, and assign equipment and supplies; and (e) the right to develop work rules not inconsistent with the terms of this Agreement.
6. To discipline, suspend, demote or discharge an employee so long as such action is for just cause.
7. The City has the right to continue to subcontract the types of work it presently subcontracts.

ARTICLE 4 - POLICIES & PROCEDURES

4.1 Manuals. The City will provide each employee and the Union with a copy of the Police Department Policies and Procedures Manual and the City's Personnel Policies. These will be kept updated and provided to the employees and the Union by the City.

ARTICLE 5 - UNION SECURITY

5.1 Fair Share. All employees covered by this Agreement shall, within thirty (30) days from date of employment, either; (1) become and remain members of the Union; or (2) tender to the Union their fair share of the cost of negotiating and administering the labor agreement in good dues standing, except as otherwise noted in this Article.

5.2 Religious Objection. Employees objecting to Union membership based on bona fide religious tenets or teachings of a church or religious body of which the employee is a member shall not be required to join the Union as a condition of employment or to enter into a fair share agreement. Such an employee shall pay an amount of money equivalent to the regular dues and initiation fees and assessments to a non-religious charity mutually agreed upon by the employees and the Union. The employee shall furnish written proof to the City and the Union that this requirement is met each month.

5.3 Check Off. The City, when so authorized and directed in writing by an employee on an authorization form provided by the Union, will make payroll deductions for Union dues and initiation fee. If the employee has not joined the Union within the required time, the fair share amount shall be deducted from the employee's pay check and paid the Union. The City shall deduct such dues, initiation fees and fair share amounts as certified by the Union from the first salary check each month and forward to the Union within ten (10) calendar days.

5.4 Hold Harmless. The Union agrees to indemnify, defend, and hold the City harmless in the event of any suit or claim against the City arising from the City's compliance with provisions of this Article, so long as the City makes timely compliance with all lawful requests of the Union in the execution of these provisions.

5.5 New Hires. The City will notify the Union of all new hires within thirty (30) days after their having been employed, furnishing the Union with the new employee's name, position title, social security number and mailing address.

ARTICLE 6 - WAGES

6.1 Wages. Wages shall be in accordance with the wage schedules as set forth in Schedule "A", attached hereto and by this reference incorporated herein.

6.2 Pay Periods. Employees shall be paid every other Friday. In the event the regular pay day falls on a recognized holiday, employees shall be paid on the last preceding regular work day.

6.3 Acting in Capacity. An employee who is temporarily assigned the responsibilities and duties incident to a position higher than that of his regular grade for a continuous period longer than two (2) work weeks shall be paid at the next higher rate of such position for the duration of the assignment. A temporary assignment to a higher position due to scheduling of vacation time off shall not result in a salary change for the employee required to assume the higher position unless such period of time exceeds two (2) weeks.

6.4 New Classification. In the event the City establishes a new classification which is appropriately included in the bargaining unit, the City shall establish a rate of pay for said classification and shall so notify the Union by certified mail. The Union may, within fifteen days of the receipt of the aforementioned notice, notify the City in writing of its desire to negotiate the wage rate. Nothing contained herein shall prevent the City from filling the position at the rate the City established unless negotiations have produced a new rate prior to the filling of the position.

6.5 Anniversary Date. An employee's anniversary date, for purposes of salary increases only, shall be their date of hire or date of promotion to a new classification. For purposes of this section, moving from Communications Officer I to Communications Officer II or Patrol Officer I to Patrol Officer II will not be considered as a promotion.

6.6 Step Increases.

- A. An employee shall receive only one (1) step increase at the successful completion of probation.
- B. An employee with satisfactory performance shall be granted a step increase on his anniversary date as defined in Section 6.5.

ARTICLE 7 - CERTIFICATION PAY

7.1 Training Hours. Police Officers, Investigators and Communications Officers will receive monthly certification pay (as shown under 7.2) based upon their DPSST certification level and having completed the following minimum number of police related and approved training hours in the prior twelve (12) month period ending June 30, 1998. If these training hours are not completed by an employee with an intermediate or advanced certification, that employee will lose the higher level of certification pay and be paid only for his/her Basic certification for the next twelve (12) month period.

<u>Police Officer</u>	<u>Hours</u>	<u>Communications Officer</u>	<u>Hours</u>
DPSST Basic	100	DPSST Basic	50
DPSST Intermediate	50	DPSST Intermediate	50
DPSST Advanced	50	DPSST Advanced	50

Hours may be completed in the following ways:

- 1. During mandatory department meetings and training classes.
- 2. During other authorized Police related training.

7.2 Certification Pay. Police Officers, Investigators and Communications Officers shall receive the following percentage increase in their monthly salary beginning the first of the month after the Police Chief is officially notified of said certification, based upon their certification level:

Basic - 1 ¼%
Intermediate - an additional 2 ½%
Advanced - an additional 2 ½%

ARTICLE 8 - HOURS OF WORK

8.1 **Work Week\Day.** The work week shall normally consist of five (5) consecutive eight (8) hour days. Eight (8) consecutive hours of work within a twenty-four (24) hour period shall normally constitute the regular work day.

8.2 **Breaks.** Each employee shall receive a paid one-half (1/2) hour lunch break and two fifteen (15) minute rest breaks with pay per normal shift. However, employees will be expected to remain on duty and/or on call during such breaks, as directed.

8.3 **Flexible Work Schedule.** The Union and the City may, by mutual agreement, employ any other flexible work schedule.

8.4 **Work Schedule.** Each employee shall be scheduled to work on a regular shift, and each employee shall have regular starting and quitting times within the work day. Employees shall not be scheduled to work more than twelve (12) hours in a twenty-four (24) hour period except for emergency situations. Except for emergency situations, unless mutually agreed to by affected parties, changes in regular work schedules shall be posted at least ten (10) days in advance.

ARTICLE 9 - OVERTIME

9.1 **Overtime.** The City agrees to pay for overtime at the rate of one and one-half (1 1/2) times the employee's current wage rate for each hour worked in excess of eight (8) per day if employee is on a 5 day-8 hour schedule, ten (10) per day if employee is on a 4 day-10 hour schedule or twelve (12) per day if employee is on a 12 hour per day schedule; or all work performed in excess of forty (40) hours in a seven (7) day period.

9.2 **Compensatory Time.** An employee shall be compensated for overtime worked in the form of cash or compensatory time off at the discretion of the City until the employee has accumulated a maximum of eighty (80) hours, except employees in the investigative/detective classification and K-9 Officers who may accumulate up to one hundred (100) hours and the narcotics detective who may accumulate up to one hundred twenty (120) hours. The City shall pay cash for overtime worked after the employee has accumulated the above noted eighty (80), one hundred (100) or one hundred twenty (120) hours of compensatory time, as long as funds budgeted for overtime are available. At the point at which budgeted overtime funds have been expended, the City shall have the right to schedule employees to take time off in excess of the aforementioned eighty (80), one hundred (100) or one hundred twenty (120) hours.

ARTICLE 10 - CALL BACK TIME

10.1 **Call-Back.** An employee called back to work or required to appear in court in a work related matter more than one hour prior to the beginning or one hour after the completion of a scheduled shift shall receive a minimum of two (2) hours pay at the overtime rate.

ARTICLE 11 - HOLIDAYS

11.1 Holidays. The following days shall be recognized by the City as official holidays:

- 1) New Years Day on January 1
- 2) Martin Luther Kings Birthday on the third Monday in January
- 3) President's Day on the 3rd. Monday in February
- 4) Memorial Day on the last Monday in May
- 5) Independence Day on July 4
- 6) Labor Day on the 1st Monday in September
- 7) Veterans Day, November 11
- 8) Thanksgiving Day on the 4th Thursday in November
- 9) Day after Thanksgiving
- 10) Christmas Day on December 25
- 11) (2) Floating Holidays (must be taken at a mutually agreeable time)

11.2 Holiday Pay. Full-time employees shall receive eight (8) hours of pay at the employee's regular hourly rate of pay.

11.3 Holiday Work. Employees required to work on the above holidays shall receive eight (8) hours of holiday pay at their current pay rate as provided above, in addition to either the current rate of pay for each hour worked on the holiday or, time off at the option of the employee at the straight time rate for each hour worked on the holiday.

11.4 Part-Time. Part-time employees will not be entitled to holiday pay. However, a part-time employee who is required to work on one of the holidays listed above shall be paid double-time for all hours worked on such holiday.

ARTICLE 12 - VACATIONS

12.1 Accrual Rates. Employee(s) will accrue vacation at the following rate:

<u>Completed Years of Continuous Service</u>	<u>Vacation Earned</u>
1 - 4	80 hours
5 - 14	120 hours
15 - 19	160 hours
20 +	200 hours

However, no employee shall be eligible to take vacation leave or pay therefore prior to completion of twelve months of service. Part-time employees shall be credited with pro-rata vacation credits based on the accrual of a full-time employee with one year of service.

12.2 Pay Rate. Earned vacation shall be paid at current salary rate.

12.3 Continuous Service. Continuous service shall be service unbroken by separation from the department except that time spent by an employee on approved military leave, vacation or sick leave.

12.4 Death or Termination. Upon termination of a regular employee, he shall be paid for all earned but unused vacation time. Unused vacation will be paid off at the rate and in the order in which it was earned. In case of death, compensation for accrued vacation leave shall be paid in the same manner that any salary due the decedent is paid.

12.5 Scheduling. Employees shall be permitted and encouraged to take a portion of, or all of their vacation time depending upon service requirements as determined by the City, but no more than forty (40) hours more than can be earned in one year may be accrued at any time without prior approval of the Chief and City Manager. Requests for vacation shall be submitted for approval to the Chief or designee. Whenever there is a conflict between at least two employees over vacation scheduling, the vacation request will be granted to the employee with the most seniority. However, an employee may exercise the use of seniority for this purpose only once per calendar year. All employees shall be scheduled for and granted a vacation each year after the completion of probation.

ARTICLE 13 - SICK LEAVE

13.1 Accrual. Full-time employees will earn eight (8) hours of sick leave with pay for each full month worked from date of hire. Part-time employees shall accrue sick leave on a pro-rata basis. A total of 576 hours of sick leave may be accrued by each employee. Upon termination of employment with the City, one-half of the employee's unused accrued sick leave will be converted to the Public Employees Retirement System (PERS) in accordance with PERS rules.

Upon having accrued 576 hours of sick leave and subsequently working one year without using sick leave, the employee will be credited with one additional week of vacation in addition to regular vacation accrual.

13.2 Utilization. Sick leave with pay is intended to be utilized when employees are unable to work due to illness or off the job injury and to obtain dental, medical or vision care not covered by workers' compensation. Employees shall notify their supervisor of absence due to illness or injury as early as possible prior to the time they would otherwise report to work.

The City may require proof of the reason for utilization of sick leave, and may require a physician's verification after three (3) days.

13.3 Family Illness. Sick leave of one day per occurrence may be used in the event of serious illness or injury to a member of the employee's immediate family living in the employee's household which requires the employee's presence to either care for or arrange for the care of said family member. The employee may request additional time providing the Department Head with a written request prior to taking said leave.

13.4 Compassionate Leave. Up to seven (7) days of sick leave per occurrence may be used in the event of a death of a member of the employee's immediate family to enable the employee to attend and/or make arrangements for the funeral of the family member.

13.5 Immediate Family. For purpose of this Article, the employee's immediate family shall include the employee's spouse, children, parents, mother-in-law, father-in-law, brothers, sisters, grandparents or other dependents living in the employee's household.

13.6 Integration With Worker's Compensation. When an employee must take time off from work as a result of an on the job injury or illness he shall receive compensation as scheduled by the State Compensation Board, and may supplement it with sick leave or vacation pay to equal regular take home pay. Such supplemental pay shall be deducted from the sick or vacation pay entitlement of the employee at the employee's choice.

13.7 Sick Leave Without Pay. Upon application of any full-time employee, sick leave without pay may be granted for the remaining period of disability, once accrued sick leave with pay has been depleted.

13.8 Maternity/Parental Leave. Parental leave shall be provided in accordance with applicable law.

ARTICLE 14 - UNION LEAVE

14.1 Stewards. Up to two (2) employees designated by the Union shall be granted time off with pay to participate in labor negotiations and to conduct business as stewards of the Union when such cannot reasonably be done outside working hours. Said employees will be expected to respond to emergency calls, however.

ARTICLE 15 - OTHER LEAVES OF ABSENCE

15.1 Miscellaneous Leave With Pay. A full-time employee, with approval, is entitled to leave his duties without loss of time, pay, or other benefits for absence caused by:

1. **Voting.** Time necessary for voting, when the employee is unable to vote before or after working hours, due to an emergency work schedule.
2. **Jury Duty/Witness.** Employees called for jury duty, or subpoenaed as a witness, shall not suffer a loss of regular City compensation during such absence; however, they shall be required to transfer any compensation received for the performance of such duty to the City. Time not worked because of such duty shall not affect vacation or sick leave accrued. No private civil case of the employee shall be covered by this court leave provision.

15.2 Military and Peace Corps Leave. Military and Peace Corps leave shall be granted as required by applicable law. Employees may use accrued vacation, holiday and compensatory time for official military leave in excess of the employer-paid time provided by statute.

15.3 Leave Without Pay. A full-time employee may be granted leave without pay for a period not exceeding ninety (90) days. Requests for such leave must be in writing, and must establish reasonable justification for approval by the City Manager. No vacation, sick leave, retirement, or other benefits will be continued or accrued during periods of leave without pay.

ARTICLE 16 - SENIORITY

16.1 Definition. Seniority shall be defined as the total continuous length of service as either a Communications or Police Officer.

16.2 Seniority List. The City shall provide the Union with copies of the seniority list on July 1 of each year and shall post the list in a conspicuous place available to all employees.

16.3 Lay Off. In the event it becomes necessary to lay off employees for any reason, employees shall be laid off in the inverse order of their classification seniority in their classification (Police or Communications), provided the employee retained is qualified to perform the work required. The City shall decide in which classification it wishes to lay off employees. The city shall notify affected employees in writing at least thirty (30) days in advance of the effective date of their lay off.

16.4 Bumping. Any employees to be laid off that advanced to their present classification from a lower classification shall have the right to use their seniority to bump into the lower classification if the employee remains qualified to hold such a position. Employees who bump into a lower classification shall suffer no loss of pay until the beginning of the next pay period at which time their salary shall be adjusted to the step in the new range closet to their former salary.

16.5 Recall. Employees shall maintain recall rights for twelve (12) months from date of layoff. Employees shall be recalled from layoff in their classification according to their seniority in that classification provided the employees possess the necessary qualifications. No new employees shall be hired in one of the classifications until all employees in that classification on layoff status desiring to return to work and who still have recall rights have been recalled. Employees must provide the City with their current address and must be available to report to work within seven (7) days of the certified mailing of the recall notice to said address.

16.6 Probationary Period. New employees shall be on probation without seniority for the first twelve (12) months of their employment. During this probationary period employees may be laid off or terminated at the discretion of the City. Probationary employees laid off or terminated shall have no recourse to the grievance procedure of this Agreement. After the appropriate probation period, new employees will be assigned regular work status and given seniority rights as of the last date of employment.

16.7 Promotional Probationary Period. Employees promoted to a higher classification in the bargaining unit shall serve a probationary period of six (6) months. An employee serving a probationary period shall be returned to his former position, if in the City's judgement, his work or conduct are below acceptable standards. The judgement of the City shall not be grieveable.

ARTICLE 17 - JOB DESCRIPTIONS

17.1 Job Descriptions. Employees and the Union shall be provided with job descriptions. If during the life of the Agreement the City changes or modifies the job descriptions, such changes or modifications shall be forwarded to the employees and the Union. Nothing in this clause is intended to restrict the right of the City to make such changes. Such changes will be subject to bargaining for wages only upon request by the Union.

ARTICLE 18 - CLOTHING AND EQUIPMENT

18.1 **Uniforms.** The City agrees to provide clothing and equipment exclusive of footwear, to each employee performing duties in a City-prescribed uniform as per past practice. The City will provide adequate practice ammunition and duty ammunition.

18.2 **Protective Vest.** The City will provide a bullet resistant vest to police employees who request same. In such event, the employee will be required to wear the vest while on duty. If the employee decides he no longer wishes to wear the vest, the employee shall reimburse the City for the original cost of the vest.

18.3 **Investigator Clothing Allowance.** Investigators shall receive \$500 per year clothing allowance.

ARTICLE 19 - EMPLOYEES RESIDENCE

19.1 **Residency.** Police Officers must live in a location which permits a maximum twenty (20) minute physical response time to the police department offices. The Chief may allow special exceptions to this requirement.

ARTICLE 20 - MILEAGE AND PER DIEM

20.1 **Per Diem.** All pre-approved reasonable meal and lodging expenses incurred during assignment on behalf of the City shall be reimbursed at the actual cost. City vehicles will be provided when possible.

20.2 **Mileage.** The City will reimburse employees at the current allowable IRS rate whenever they are directed and authorized to use their personal vehicle for approved City business. However, City vehicles will be provided when possible.

20.3 **DPSST Academy.** Employees attending mandatory training at the DPSST Academy will be reimbursed for one (1) round trip and two (2) meals.

ARTICLE 21 - EXTRA DUTY AND RESERVES

21.1 **Extra Duty.** Employees who volunteer to engage in off-duty Police related activities at the request of the City, shall be subject to the chain of command, protected by the City benefits and compensated through the City. These assignments may be offered by or through the City on a voluntary basis or may be assigned to regular or reserve Officers. When offered to regular Officers, these assignments will be offered on a seniority basis.

21.2 **Reserves.** The City may assign reserve volunteers to perform Police duties. However, the City will not diminish the duties assigned to regular employees by utilization of reserve officers. The Chief may assign reserves and regular Officers to fill special duty assignments requested by community event sponsors.

ARTICLE 22 - RETIREMENT

22.1 Retirement. The city shall pay all required employer contributions for employees into the Oregon Public Employee Retirement System. The City shall pay the six percent (6%) employees contribution through payroll deduction.

ARTICLE 23 - HEALTH INSURANCE

23.1 Medical, Dental and Vision. Eligible employees and their eligible dependents shall have available to them Medical, Dental and Vision Insurance provided by the Oregon Teamster Trust (or equal plan) under the following plans: Medical Plan FW, Dental Plan Five, and Vision Plan Three. The City will pay the premiums for such coverage through June 30, 2004. Payment of premiums for coverage subsequent to June 30, 2004, shall be a matter for collective bargaining.

23.2 Part-Time Employees. Part-time employees shall not be eligible for any insurance coverage.

ARTICLE 24 - LIFE INSURANCE

24.1 Life Insurance. The City agrees to provide ten thousand dollars (\$10,000) of term life insurance covering employees against both occupational and non-occupational related death.

ARTICLE 25 - LIABILITY AND INDEMNIFICATION

25.1 Liability Insurance. The City will provide employees with liability insurance providing protection for possible claims arising out of acts committed by the employees in the discharge of their duties and in the course of their employment with the City as required by state law.

ARTICLE 26 - EDUCATIONAL REIMBURSEMENT

26.1 Reimbursement. The City encourages all employees to develop themselves through special training and academic courses. The city will participate in an educational reimbursement program as follows:

1. For job related courses taken at the request of the City, the full cost of tuition and books will be paid in advance by the City.
2. For job related courses taken on the employee's own initiative with the City's approval, the City shall reimburse the employee for up to 100% of the cost of tuition and books.
3. All applications for educational reimbursement per section 2 must be submitted in writing accompanied by complete course description materials and be approved by the City prior to the employee taking the course. The employee must receive a passing grade of "C" or above to be eligible for reimbursement. Pass/fail courses will not be reimbursable unless the course provider certifies in writing that the employee's course work was of "C" quality or better.
4. Approvals for educational reimbursement are within the complete discretion of the City. The City's decisions with regard to educational reimbursement are final and not subject to grievance.

ARTICLE 27 - DISCIPLINE

27.1 Discipline. No regular (non-probationary) employee shall be subject to suspension without pay, demotion, a reduction in pay or termination for other than just cause.

The parties agree that the primary purpose of discipline is constructive rather than punitive, therefore discipline shall generally be progressive. This is not to imply, however, that initial discipline cannot be imposed at an intermediate or even at the most severe level.

Discipline shall generally consist, but not necessarily be limited to, the following actions: oral reprimand; written reprimand; reduction in pay; demotion; suspension (with or without pay); and discharge.

Discipline shall not intentionally be administered in a manner that will embarrass the employee before other employees or the public.

27.2 Discharge. If the City determines there may be just cause for the discharge of an employee, the City shall deliver to the employee a written notice of such possible action. Such notice shall specify the principal grounds for such action. Any protest of the discharge of an employee shall be through the grievance procedure set forth in this Agreement and filed at step 2.

27.3 Right to Representation. An employee who has reasonable suspicion that disciplinary action may result from a meeting with a supervisor has a right, upon request, to have a representative of the Union present at such meeting. The role of the representative shall be in accord with guidelines set forth by the Employment Relations Board.

ARTICLE 28 - USE OF ALCOHOL AND DRUGS

28.1 City Policy Applicability and Employee Rights. The City's Substance Abuse Policy, Article XIX City Employee Handbook, is applicable to bargaining unit employees along with the following employee rights:

1. The employee shall have the right to have a Union representative present during testing procedures. Nothing herein shall restrict the employee's right to representation under general law. However, this provision shall not cause an unreasonable delay in testing nor shall it be allowed to interfere with the authenticity or reliability of the sample.
2. If the results of the laboratory testing procedures are negative, all further testing shall be discontinued. The employee will be provided with a copy of the results and all documentation on the testing will be sealed and maintained in a secure place. Test results will be treated as confidential information by the City and shall be accessible only to the City Manager, Chief of Police and the City's legal counsel.
3. Any employee who tests positive shall be given access to all written documentation provided to the City from the testing laboratory which verifies the accuracy of the testing equipment used in the process, the chain of custody of the specimen, and the accuracy rate of the laboratory.

4. If the results of the test are negative, the employee shall have the right to grieve in accordance with the grievance process. If the results of these test(s) are positive, neither the Union nor the employee shall have the right to challenge whether reasonable suspicion existed for the ordering of the test.

ARTICLE 29 - PERSONNEL FILES

29.1 Inspection. Each employee shall have the right, upon request, to review and obtain, at his own expense, copies of the contents of his personnel file, exclusive of material received prior to the date of his employment by the City. The official personnel file shall be maintained by the City Manager or his designee.

29.2 Employee Response. An employee may respond, in writing, to any item placed in his personnel file, and said response shall become a part of said file.

29.3 Employee Signature. Each employee shall read and sign any written material that is placed in his personnel file, including merit ratings, written reprimands, demotions, suspensions or discharge. Signing does not necessarily indicate agreement. In accordance with this section, each piece of material of a derogatory nature to be signed by the employee shall bear a statement next to the signature lines that states: "Signing Does Not Necessarily Indicate Agreement".

29.4 Removal of Negative Material. Materials of a negative nature shall be removed from the personnel file after twenty-four (24) months (or thirty-six (36) months in the event of a suspension) if no subsequent discipline has been imposed.

ARTICLE 30 - GRIEVANCE PROCEDURE

30.1 Procedure. A grievance is defined as a dispute concerning an alleged violation of this Agreement. There shall be no right to grieve oral warnings. Should such dispute arise, the following steps shall be used:

Step 1. Immediate Supervisor. Representatives of the Union or the aggrieved employee(s), with or without the presence of the representative of the Union, shall present the complaint, immediately upon discovery of the alleged infraction but no later than fourteen (14) calendar days after it arises or from the date the employee should reasonably have become aware, to the employee's immediate supervisor. The supervisor shall respond within ten (10) calendar days.

Step 2. Police Chief. If the complaint, having been presented to the immediate supervisor in compliance with Step 1, is not satisfactorily resolved at that step, the representative of the Union, may file it as a grievance, in writing, with the Police Chief within fourteen (14) calendar days of receipt of the written answer from the supervisor. The written grievance shall include the following:

- a) The nature of the facts describing the problem
- b) Provisions of the Agreement alleged to have been violated
- c) The nature of the remedy sought
- d) The name of the party(s) filing the grievance

The parties shall make earnest effort to reach early agreement on any complaint submitted in compliance with step 2 and shall be permitted to have present at joint discussions of the matter, any person or persons reasonably considered essential to satisfactory settlement. The Chief shall render a written decision within ten (10) calendar days after receiving the grievance.

Step 3. City Manager. In the event the matter remains unresolved at Step 2, the Union may request in writing, within ten (10) calendar days of receipt of the written answer of the Police Chief in Step 2, a meeting to review the matter with the City Manager. The City Manager shall set said meeting at a mutually agreeable time within seven (7) calendar days of the receipt of the request and shall respond in writing within ten (10) calendar days of said meeting.

Step 4. Arbitration. In the event no agreement is reached in Step 3, either the Union or the City may, within ten (10) calendar days of the date of the City Manager's response, notify the other of its intent to take the matter to arbitration.

If the parties cannot mutually agree on an arbitrator, the moving party shall request from the Employment Relations Board a list of five Oregon arbitrators. The moving party shall strike the first name. The parties shall then alternately strike names from the list until only one remains.

The arbitrator shall set a time and place for hearing which is agreeable to the parties. The arbitrator shall render a decision within thirty (30) days of the hearing.

The authority of the arbitrator shall be limited to determining whether this Agreement has been violated and shall have no power to alter, modify, add to or subtract from the terms of this Agreement. The decision of the arbitrator shall be binding on the parties.

30.2 Expenses. Costs of the arbitrator's services and expenses shall be borne equally by the parties. Each party shall be responsible for the costs of presenting its own case.

30.3 Time Limits. Any time limits specified in this Article may be extended by mutual written agreement of the parties. Otherwise, all parties subject to these procedures shall be bound to the time limits contained herein. If either party fails to follow such limits, the following shall result:

- (a) If the grievant fails to respond in a timely fashion, the grievance shall be deemed waived.
- (b) If the party being grieved against fails to respond in a timely fashion, the grievance shall proceed to the next step.

ARTICLE 31 - NO STRIKE - NO LOCKOUT

31.1 Strike. During the term of this Agreement the Union shall not allow, cause or cause its members to participate in a strike, as defined in ORS 243.726 or 243.732 nor shall it cause them to commit any acts of work stoppage, slow down, or refusal to perform any assigned duties.

31.2 Discipline. Any employee who commits any of the acts prohibited in this Article shall have automatically committed an offense violating just cause standards and shall be subject to immediate discharge or other disciplinary action.

31.3 Union's Responsibility. In the event of a strike or other work stoppage either on the basis of individual choice or collective employee conduct, the Union upon notification shall make a reasonable good faith attempt to secure an immediate and orderly return to work.

31.4 Picket Line. Members of the bargaining unit agree that they will not honor any picket line established by any labor organization when called upon to cross such picket line in the performance of duty.

31.5 Lockout. There will be no lockout of employees in the unit by the City during the term of this Agreement.

ARTICLE 32 - BULLETIN BOARD

32.1 Bulletin Board. A Bulletin Board and space for same shall be provided by the City. Postings on such Board shall be restricted to official business.

ARTICLE 33 - OUTSIDE EMPLOYMENT

33.1 Application. Employees wishing to engage in off-duty employment must obtain approval from the Chief by submission of a request in writing. Such written request shall specify the name of the prospective employer, the job title of the position and a description of the nature of work to be performed. In order to be approved, the outside employment must:

1. In no way distract from the efficiency of the employee in his work for the City.
2. In no way conflict with the interest of the City or be a discredit to the City.
3. Not take preference over work required by City employment.

33.2 City Response. Written response shall be provided by the Chief within fifteen (15) days of the request.

33.3 Revocation. It is understood that the City, with just cause, may at any time revoke permission to hold outside employment. Such notification shall be in writing and, except in emergencies, seven (7) days notice shall be given.

ARTICLE 34 - SAVINGS CLAUSE

34.1 Savings Clause. The provisions of this contract are declared severable and if any section, subsection, sentence, clause or phrase of this Agreement shall for any reason be held to be invalid or unconstitutional by any court of competent jurisdiction, administrative agency or by legislative action, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Agreement; but they shall remain in effect, it being the intent of the parties that this Agreement shall stand notwithstanding the invalidity of any part. The parties agree to immediately negotiate a substitute, if possible, for any invalidated portion.

ARTICLE 35 - TERM OF AGREEMENT

35.1 Term. This Agreement shall go into effect at 12:01 a.m. July 1, 2001, and shall remain in effect through June 30, 2004. It shall remain in full force and effect from year to year thereafter unless either the City or the Union shall serve written notice on the other no later than January 1, prior to the expiration date above or any subsequent anniversary date, requesting that the Agreement be opened for modification and/or termination.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed in their respective names by respective representative thereunto duly authorized.

For the City:

For the Union:

Signature

Date

Title

Signature

Date

Title

EXHIBIT "A"
SCHEDULE "A" - WAGES
Effective July 1, 2001

		<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>
Communications Officer I	Range 5	1894	1989	2088	2192	2302	2417	2538
Communications Officer II	6	1989	2088	2192	2302	2417	2538	2665
Police Officer I	9	2302	2417	2538	2665	2798	2938	3085
Police Officer II	10	2417	2538	2665	2798	2938	3085	3239
Investigator	12	2665	2798	2938	3085	3239	3401	3571

Employees hired as a I - at the end of the second year of satisfactory evaluation, they go to II.

Effective July 1, July 1, 2002, the pay for all bargaining unit employees shall be adjusted by the increase in the All Cities CPI-W January 2001, to January 2002, with a minimum of 2.5% and a maximum of 5%.

Effective July 1, July 1, 2003, the pay for all bargaining unit employees shall be adjusted by the increase in the All Cities CPI-W January 2002, to January 2003, with a minimum of 2.5% and a maximum of 5%.

Police Dog Handler (K-9) Speciality Pay. An Officer assigned as a Police Dog Handler (K-9) shall receive five percent (5%) on his base salary.

Training. Employees assigned to train new employees shall receive a two and one-half percent (2½%) pay differential during the period of such assignments of more than five (5) consecutive work days.

Memorandum

TO: Mayor, City Council
FROM: City Manager Leroy Blodgett
DATE: May 17, 2001



RE: Scheduling of date for work-session on Water Management Plan

We need to have a work-session on the Water System Master Plan and Water Conservation Management Plan presented by HGE, Inc. at our March 26th Council meeting. Council agreed on the need of a workshop to review this document in detail during a sufficiently allocated time slot.

After discussing possible dates with City Engineer Richard Nored of HGE, Inc., the following dates are possible for his attendance to assistance in this process: June 15, 16, 22, or 23. Preferably, we would be in session from 10:00 a.m. to 12:00 Noon.

RECOMMENDATION: Staff recommends City Council choose one of these four dates to review the Water System Master Plan and Water Conservation Management Plan presented by HGE, Inc. to facilitate Council's adoption, or not, of the plan at the next Council meeting following the work-session.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
April 23, 2001
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:01 p.m.

II. PLEDGE OF ALLEGIANCE

Led by Curry County Sheriff Kent Owens

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, Interim Police Chief Sgt. Chris Wallace, Community Policing Officer Barbara Palicki, and Administrative Secretary Sharon Ridens

Media Present: Curry Coastal Pilot Reporter

Other: Chamber of Commerce Executive Director Les Cohen, Planning Commission Chair Richard Gyuro, Elks BPOE No. 1934 Exalted Ruler Jim Parkin and Past Exalted Ruler Chuck Heaney, Curry County Sheriff Kent Owens, Parks and Recreation Commissioner Lorraine Williams, VIPS members Tom and Barbara Reed, Larry & Ruth Carter and Doug Johnson, and approximately 26 other citizens, including many off-duty Police Department personnel

IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS

A. Elks National Youth Week - May 6 -12 , 2001

Mayor Hagbom proclaimed May 6 through May 12, 2001, as Elks Youth Week to the Brookings Elks Lodge with Jim Parkin, Exalted Ruler, and Chuck Heaney,

Past Exalted Ruler, receiving the proclamation. Hagbom urged all citizens and all departments of the city government to cooperate in the observance honoring America's Junior Citizens for their achievements.

B. National Pet Week - May 6 - 12, 2001

In conjunction with Town & Country Animal Clinic's scheduled projects and activities, including a pet food drive to benefit the Curry County Animal Shelter and a child/pet identification clinic, Mayor Hagbom declared National Pet week from May 6 through 12, 2001. Further, he encouraged the people of our community to take advantage of the special events planned in partnership with this particular recognition of animals who are treated with love, care and respect.

C. Ben Andreason Day at Azalea Park - May 12, 2001, by the Azalea Park Foundation

Mayor Hagbom posthumously recognized the contributions of Ben Andreason by announcing May 12th as Ben Andreason Day, "King of the Rhodies." Parks & Recreation Commissioner Lorraine Williams was present to speak further about Mr. Andreason and asked Council and the Community to attend a special ceremony being held May 12, 2001, at 2:00 p.m. at the Jubilation statue in Azalea Park with a picnic from 1:00 p.m. to 4:00 p.m.

D. Law Enforcement Week - May 13 - 19, 2001

Mayor Hagbom acknowledged the many contributions of our past and present Police Department and its Community Policing Program run by Interim Chief of Police Sgt. Chris Wallace and Officer Barbara Palicki. He spoke of the law enforcement officers being vital to the well being of our community, being ready to provide assistance to those in need 24-hours a day, seven days a week, of losing their lives in the line of duty, and of the community benefitting daily from these officers' knowledge, dedication, values, sacrifices and accomplishments. Hagbom proclaimed May 13 through 19, 2001, as Law Enforcement Week.

Mayor Hagbom then turned the meeting over to City Manager Leroy Blodgett, who asked Council to move to Agenda Item #VI.A.4. and announced the hiring of a new police chief. He added, with a touch of humor, it was more difficult to have the selected person accept the new position, than to make the selection - Sgt. Chris Wallace. Blodgett provided a brief history of Wallace's professional services and commitment to the community. He then asked Curry County Sheriff Kent Owens to swear-in the new City of Brookings Police Chief Chris Wallace. With great enthusiasm, emotion, and eloquent words, Owens concluded his duty of swearing in the new Police Chief by speaking of Wallace's high qualities and character.

The new Police Chief Wallace thanked the audience, Council, and the citizens for

this new opportunity and the years to come.

V. **ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Executive Director Les Cohen provided a brief report, including the notation of the upcoming Spring Business Training Session on May 15. He announced the partnership between the City and Chamber regarding a downtown information site had resulted in securing the Central Building which has businesses open 7 days a week. Cohen stated the parking at this site, the additional parking resulting from the remodeling of Kerr's, and the city's parking changes across the street will enhance the possibility of those driving into Brookings to stop, park, and get out to see what we have. Signage is being secured through the Oregon Tourism Commission. Cohen advised he and Councilor Dentino will attend a conference on SB622 on Friday and will come back to report to Council.

2. *Port of Brookings-Harbor*

There was no report.

3. *Council Liaisons*

Councilor Dentino participated in the Rotary Track Meet, attended the Humane Society ground breaking ceremonies, and the City's 50th Birthday Celebration Committee meeting.

Councilor Johns reported on attending the Pelican Bay Prison Advisory Council in Crescent City, noting she had been reappointed as the City's Liaison for another year.

Council President Larry Curry attended a CPACT meeting in Salem and provided a brief report with details of attempts to solidify our scenic byway to an "All American Road." OCZMA met the next day in Salem concentrating on a proposed work plan for the 2001-2003 Biennium and its potential place in the DLCD Budget.

B. *Unscheduled*

Citizen Barbara Nysted of 427 Buena Vista Loop, Brookings, asked for status of vacation rentals and discussed further issues and circumstances on Buena Vista Loop. City Mgr apologized, due to the preparation of the City's Budget, for the delays in addressing this issue. However, he assured her and Council, City Attorney Trew and staff are proceeding to research the vacation rentals and the possibility of an ordinance to address the matter. Blodgett did note he had

received several letters of support regarding positive experiences with no problems in dealing with vacation rentals and that he was hopeful to have some type of recommendation to Council by June. Nysted stated she felt it would be improper to offer a business license to the property owner of the Buena Vista Loop vacation rental, as it violates ordinances.

VI. STAFF REPORTS

A. City Manager

1. Approval of Liquor License Application - Bruce & Kim Chambers, dba: Oregon's Finest

City Manager Blodgett reviewed the liquor license application presented by Bruce Chambers of "Oregon's Finest" for Council approval. Blodgett recommend approval.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the Liquor License Application presented by Bruce and Kim Chambers for their business "Oregon's Finest!"

2. Mileage reimbursement rate change

City Manager Blodgett informed Council of the increased IRS mileage reimbursement rate from 32.5 cents to 34.5 cents. Based on the City's adopted Resolution 94-R-586, which established a rate of reimbursement to its officials and employees for gas/mileage expenses incurred during authorized use of their private vehicles for city purposes and allowed for a yearly adjustment to the rate equal to the maximum IRS rate, the increase is called for. The current IRS annual rate changed on January 22, 2001, therefore the City's new rate will take effect immediately.

3. Schedule for May Council meetings

After a review of scheduled meetings during May, City Manager Blodgett recommended Council cancel the first and second regularly scheduled Council meetings for May and reschedule only one meeting for May 21, 2001.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to cancel the regularly scheduled Council meetings of May 14 and May 28, and to reschedule a meeting for May 21, 2001, at 7:00 p.m. in the Council Chambers of City Hall.

4. *Police Chief recruitment*
Previously addressed under Agenda Item No. IV.D.

5. *Other*

Blodgett concluded his staff reports to Council by advising of an ODDA workshop he would be attending on April 25, and the Urban Growth Boundary remand hearings in Salem he and Mayor Hagbom would be attending on May 2nd, along with our City Planner John Bischoff, County Planner Chuck Nordstrom and County Attorney Jerry Herbage. Blodgett commented on the additional high costs resulting from the need of hiring professional land use legal services and for their travel costs, which will come out of the city's budget. He also noted the only reason the City has had to go to this level, is because of the appeal.

VII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. *Minutes of April 9, 2001, regular Council Meeting*
(end Consent Calendar)

Discussion corrected page 4 of the April 9, 2001 minutes, by making the "M" on Myrtus a "B" in the first paragraph of that page.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the consent calendar with correction of "Myrtus" to read "Byrtus" in the last sentence of the first paragraph of page 4 of the April 9, 2001, minutes.

VIII. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Resolutions

1. *No. 01-R-688 - in the matter of a resolution electing application for entry to the Oregon Public Employees Retirement System Local Government Rate Pool*

City Manager Blodgett provided a brief background report on the PERS pooling resolution presented by Finance Director Randy Reed. Staff recommended Council approve the resolution, which will save us about 1% on our total PERS contributions. Blodgett noted some cities have surpluses and some have deficits. If we pool together, it will stabilize our contributions. Blodgett, by request of the Mayor, read the recommended resolution by title only.

Councilor Dentino moved, Councilor Curry seconded, and the

Council voted unanimously to approve Resolution No. 01-R-688, in the matter of a resolution electing application for entry to the Oregon Public Employees Retirement System Local Government Rate Pool.

IX. REMARKS FROM MAYOR AND COUNCILORS

A. Council

There were no additional comments from Council.

B. Mayor

Mayor Hagbom commented on the Oregon Heritage Tree Activities a week ago and apologized for not introducing the Council individually. He read a short letter from the Oregon Heritage Tree Committee thanking the Mayor and Council for their participation.

Ground breaking for the South Coast Humane Society occurred today, and Hagbom reflected on the success of our community and the great things our volunteers do for all of us. He especially noted the generosity of another anonymous donor coming forward with funds to be used for operating costs of the Humane Society, not to mention our City's own recent wonderful gifts of monies for our soon to be skate park.

X. ADJOURNMENT

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 7:55 PM.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of May, 2001.

Randy Reed
City Recorder



Oregon Coastal Zone Management Association
P.O. Box 1033 • 313 S.W. Second • Suite C • Newport, Oregon 97365 • (541) 265-8918/265-6651 • Fax: (541) 265-5241

April 9, 2001

OECD/OCZMA Line Item: A Proposed Work Plan
For the 2001-2003 Biennium

Representative Johnson: The following four elements of a proposed work plan reflect: (1) previous discussions with OECD staff, and, (2) activities OCZMA members want OCZMA to be involved in.

(1) Prepare The Ports Reporting System Since the late 1980s, on an annual basis, OCZMA subcontracts with a consulting firm to prepare the Ports Reporting System (PRS). OCZMA is involved with the administration of this study. OCZMA also provides technical assistance to local jurisdictions throughout the biennium to help people in coastal communities use the PRS.

As the name Ports "Reporting" System implies, PRS is a comprehensive activities report updating what's going on in Oregon's coastal ports (and ports along the Columbia River on the Oregon side of the river). The Port of Portland does not participate in PRS (they collect their own data). The Corps of Engineers and Congress use of this information to plan for and justify federal harbor maintenance and improvement projects. PRS also has many other applications (by the public and private sector).

OECD staff recently expressed interest in expanding PRS to capture other economic data in coastal communities. OCZMA has agreed to pursue this issue with OECD. PRS is an important and popular study that has served as a cornerstone of previous OCZMA-OECD work programs.

Products: A PRS Document for 2002
A PRS Document for 2003

(2) Update A Demographic and Economic Description of the Oregon Coast. In mid 1990s, OCZMA worked with several state agency partners (DLCD, OECD) to produce a major study about the Oregon Coast's economy. There is constant demand for this 1994 study. Indeed, it has become the Bible of Oregon Coast economic studies.

It's been over five years since *A Demographic and Economic Description of the Oregon Coast* came out (March 1994). So, its time to redo this important document. Happily, the information from the latest Census is now available. By spacing this study at five year intervals, valuable trend information on the Oregon Coast economy would be developed, making this work even more valuable. We anticipate seeking additional financial participation to fund this work from other state agencies and sources.

Product: A contribution toward the preparation of *A Demographic and Economic Description of the Oregon Coast for 2001*

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(3) Establish and staff an Oregon Coast Advanced Telecommunications Working Group. The Working Group will prepare an *Oregon Coast Advanced Telecommunications Needs Assessment*. A number of key individuals involved in telecommunications on the Oregon Coast have already expressed their willingness (and eagerness) to participate in this effort. The Oregon Coast Advanced Telecommunications Working Group would feed information directly into OECD-sponsored Connecting Rural Oregon process. The Working Group would also prepare a final report for OECD, The Governor's Office and Coastal Legislators by the end of the biennium.

A number of good efforts are underway to bring advanced telecommunications to the Oregon coast. But, professionals involved in these efforts tell me: (a) these initiatives are cover a relatively small subregion of the coast and aligned east to west to the I-5 Corridor, and (b) there's a need to integrate the three subregions of the coast into a more seamless whole. OCZMA will use our newsletter *Oregon Coastal Notes* and other means to provide regular updates about high tech activities relating to the Oregon Coast. This way, people on the Oregon coast so they can learn more about telecommunications and take steps to promote advanced telecommunications in their communities.

Products: *Oregon Coastal Notes* articles on advanced telecommunications
 Establish, Convene, Provide Support for Oregon Coast Advanced
 Telecommunications Working Group
 Community Workshops on Advanced Telecommunications
 Oregon Coast Advanced Telecommunications Needs Assessment

(4) Continue Work With Oregon's Fishing Industry: Fishery Disaster Planning

Oregon's fishing industry will continue to experience a tough transition for the next few years. These fishing industry activities, however, remain an important part of the coastal economy.

OCZMA will continue to work with the different sectors of the fishing industry to define and implement a strategic plan for the fishing industry in Oregon. OCZMA would provide a real time information to the state and federal government about what's happening in coastal communities. OCZMA will foster dialogue among in the sectors of the fishing industry about the future of the industry and explore ways to mitigate the impacts of reduced fishery quotas on coastal communities. The information generated by OCZMA will be sent to Congress and federal and state agencies.

And, nearshore fishery management issues are become more and more controversial as different people in the fishing industry (both recreational and commercial) jockey for access to fish resources close to shore. In addition, calls for Marine Protected Areas (MPAs) further complicate these matters. OCZMA could also play a valuable role in engaging local communities work through these conflicts. OCZMA will conduct forums for nearshore fisheries management in different coastal communities (for instance, we are already doing this in Bandon on April 26, 2001 in cooperation with the Port of Bandon).

Products: Community Forums To Facilitate Dialogues on Nearshore Fisheries Management
 Report to the State and Federal Government on Oregon's Commercial Fishing
 Industry Transition

TOTAL REQUEST FOR AN OCZMA LINE ITEM FOR 2001-2003 \$125,000



Oregon Coastal Zone Management Association

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April 9, 2001

To: The Coastal Caucus

From: Onno Husing, Director, OCZMA

Onno Husing

Re: OCZMA's Potential Place in the DLCD Budget Discussion

Introduction

Late last week Nan Evans of DLCD called and asked to meet with me to discuss DLCD's Coastal Management Budget. I met with Nan Evans shortly after last Friday's Coastal Caucus meeting (4/6/01).

Nan says she's at your disposal to work through their budget.

Nan also said she thinks the best opportunity for OCZMA and DLCD to work together is through a contract working on non point source pollution. Apparently, Congress has earmarked a substantial part of NOAA Coastal Zone Management (CZM) money to coastal states to fund non point source pollution reduction activities. Nan said DLCD is prepared to provide a \$25,000 a year contract for OCZMA to assist DLCD in working with coastal communities on this issue.

This non point source project would not create any new regulatory authority affecting coastal communities. Indeed, Nan Evans has an educational/outreach effort in mind which would: (1) begin a dialogue with coastal communities, and, (2) examine common sense opportunities to improve water quality.

I Think This Is A Good Opportunity

Nan Evans of DLCD says the Non Point Source funds are separate from the "new NOAA grant money" — the \$395,000. So, directing some of DLCD's non point source money through a contract to OCZMA would not get in the way of sending all the new grant money (\$395,000) to local planning department in coastal communities.

DLCD Coastal Program just completed a Model Ordinance for Non Point Source for local jurisdictions on the Oregon Coast. The time is right to begin a discussion with people at the local level about the Model Ordinance and other opportunities to improve water quality (storm water management, erosion control, subdivision design). ESA issues in general would be explored in this effort. Since January 2001, most local governments are vulnerable to law suits under the ESA.

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I think OCZMA can steer the dialogue toward finding realistic and cost effective measures. Key players in this dialogue are the local public works department directors and staff from the local planning departments. Different jurisdictions on the coast will face different challenges and opportunities. Getting a handle on costs and identifying state and federal sources of funds to assist communities make progress in this area will be another priority.

OCZMA's Is Ready to Work on Non Point Source Pollution Issues

* For a number of years OCZMA has been directly involved in the development of the Oregon Plan. The first major effort was *Coastal Coho Plan*. Then, the Governor's Office asked OCZMA to take charge of producing The Local Government Chapter of *The Steelhead Supplement of the Oregon Plan*. The *Steelhead Supplement* took the Oregon Plan statewide. Addressing non point source issues was a big part of that effort.

* Two years ago I've served on DEQ's Stormwater Management Task Force. The DEQ Task Force meetings were held in Portland on a monthly basis. DEQ provided voluminous background materials. I spent a lot of time digesting this material and participating in the Task Force.

* Last year OCZMA prepared written comments on NMFS's Proposed 4(d) rules for Pacific Salmon under the ESA. OCZMA circulated the testimony widely and received great feedback from a wide spectrum of people. Then, in July 2000 NMFS issued the ESA 4(d), regulations. After NMFS issue the 4(d) rules I studied the 4(d) rule, talked to NMFS folks, and then wrote a *Special Edition of Coastal Notes on ESA* to inform coastal jurisdictions about these new ESA liabilities. That *Special Issue* was well-received. In Tillamook County, for instance, many copies of the Special Edition were made and distributed by SCS folks and others. (Contact Vic Affolter, Tillamook County Planning Director and Tillamook Mayor Bob McPheeters for details on how this information was widely circulated and used in Tillamook County).

Improving Coordination Between DLCD's Coastal Management Program and Coastal Jurisdictions

Last Thursday (4/5/01) afternoon I quickly wrote a memo to Senator Dukes about what OCZMA could do through a contract with DLCD. But, after talking to Nan Evans on Friday, I'm persuaded that working with DLCD on non-point issues during the upcoming biennium (starting July 2001) makes a lot of sense. This will also allow us to work on the DLCD-local government coordination issues outlined in my memo to Senator Dukes.

I believe DLCD staff would welcome OCZMA's involvement in non point source pollution area. Several months ago a DLCD staffer (Jeff Weber) told me DLCD needs help understanding how ESA and non point compliance can and should be implemented in coastal communities. This is a very complicated subject. So, working with DLCD and coastal communities on these non point source issues is an important and timely task.

PARK AND RECREATION COMMISSION MEETING
March 22, 2001

3-26-01/er
pc: Dennis Barlow
Lee Leghille

Roll Call

Present: Williams, Fritz, Canfield, Mickelson, Prevenas Frost. Excused: Shute.
Welcome Dennis Barlow and Councilor Frances Johns.

Minutes

A motion was made and passed 6-0 to approve the minutes of February 22, 2001 meeting as written.

Public Appearances

None

Stout Park

No report.

Chetco View Park

Commissioner Mickelson reported the Parks Manager will work on locating logs for the scouts. The original logs reserved for the scout's benches were lost. The 'DR' wagons purchased by the City will be helpful and put to good use. Lower trail is now ready for a second coat of rock.

Softball/Soccer Fields

Commissioner Prevenas reported that the fields are getting good use this softball season.

Park Master Plan

Commissioner Mickelson reported plans for a meeting with the Pilot no later than Wednesday to discuss a questionnaire for the public. The survey for community input on the needs and suggestions for parks improvements will be presented to the Parks and Recreation Commission for approval next month.

Commissioner Fritz to address the following, "Have we submitted a grant request for a Master Parks Plan?"

Skate Park

Commissioner Mickelson reported the Skate Park Meeting, March 15, 2001, was well attended. Nine guests comprised of skaters and their parents attended. A proposed organization of skaters was discussed and Lance Brown would be interested in organizing this. Concept designs are being looked into. Letter to Mr. L. Porsch of Coos Curry was introduced, requesting a possible donation of land to add to the existing plans for the skate park. The financial report is good with 20 thousand dollars in pledges or 'in-kind' services needed to complete the project. City Manager Blodgett reported to the Skate Board Committee the Grant was considered a 'Shoe-In'. Commissioner Fritz reported the skaters were interested in a tax-exempt status. Fritz looked into the matter and stated it may not be possible. Commissioner Williams felt the meeting was productive and the skaters were working together in a positive way.

SAY

City Commissioner Johns reported the plans for covering the swimming pool are on the back burner until the skate park is finished. Johns reported the costs for the pool plans go beyond covering and will include maintenance, staffing, heat and filtration concerns and discussion will continue on this project.

Liaison Reports

Commissioner Williams reported a March 10 work party, consisting of 18 volunteers, distributed 10 yards of redwood bark on 2 gardens, completed the gravel walks in lower garden and planted 60 dahlias, 10 azaleas, 4 Rhododendrons and other small plants. To complete the spring planting they will add 750 petunias and 750 cosmos. Additional volunteers were recruited and now there are 5 work parties for the summer in addition of the regular volunteers.

Staff Announcements

Commissioner Fritz reported the financial reports were out to all. The Parks and Fields use calendar is updated and distributed.

Continued
Parks and Recreation Commission Meeting
March 22, 2001

Commissioner Comments

Commissioner Williams: Is interested in applying for a Collins Foundation Grant for the purpose of upgrading the Azalea Park restrooms. Williams inquired to Dennis Barlow if the sewer would handle upgrades to the facilities and if Barlow would suggest a ballpark figure for cost of such a project. Williams will include handicapped stalls in the project for the men's and women's use. Barlow confirmed the sewer would handle the project and recommended forgoing a remodel and suggested a complete rebuild. Barlow agreed with a 60 thousand dollar proposal and suggested volunteer help and in-kind services be considered.

Commissioner Canfield: Reported to Barlow of a dead tan oak in lower garden of Azalea Park. Canfield discussed problems accessing the dump site for weeds. Barlow will accommodate the volunteers with use of a back-hoe.

Commissioner Prevenas: Prevenas expressed concern over the recovery of *Red Light*, and will be representing the commission with get well greetings.

Commissioner Fritz: Fritz discussed Systems Development money. Fritz met with Randy Reed to discuss the amount of available funds shifted from the Tanbark project. Status of the volleyball area was discussed and Dennis Barlow will follow-up on the progress.

Motion called to adjourn: passed

12/
Respectfully submitted, D. Frost

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
April 3, 2001**

The regular meeting of the Brookings Planning Commission was called to order by Chair Richard Gyuro at 7:03 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	Richard Gyuro	John Bischoff, Planning Director
Randy Gorman	Judi Krebs	Linda Barker, Secretary
Ted Freeman, Jr.	Vikki Nuss	

Commissioner Howe was not present at the meeting.

CHAIRPERSON ANNOUNCEMENTS

None

MINUTES

By a 6-0 vote (motion: Commissioner Freeman, second: Commissioner Krebs) the Planning Commission approved the minutes of the March 6, 2001, regular meeting as corrected.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. Director Bischoff reviewed the history of the "visitors center" sign on the building at 539 Chetco Avenue. At the closing of the visitors center last fall the city sent a letter to the building's owner informing him of the requirement to have the sign removed. Since there was speculation that the visitors center might reopen no action was taken on the first letter. Once it was determined the visitors center would remain closed a second letter was sent stating the sign must be removed within 10 days. After the letter was sent the visitors center reopened. The City and the Chamber of Commerce are proceeding with a temporary visitors center in the triangle formed by Fern Avenue and Chetco Avenue. Commissioner Nuss asked why this sign issue was being enforced when other signs in violation have not been pursued. Director Bischoff asked for a list of those signs so enforcement can begin.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-1 vote (motion: Commissioner Freeman, second: Commissioner Nuss; voting for: Commissioners Gorman, Krebs, Freeman, Gyuro and Nuss; voting against: Commissioner Collis) the Planning Commission approved a motion to send the City Council a recommendation to deny a request for a change of zone from R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two-family Residential) for a 3.74 acre parcel of land in the southeast corner of Ransom Avenue and Fourth Street; Nora L. Olson, applicant; Cari Early, representative.

Before the Public Hearing started all Commissioners present declared ex parte contact due to a site visit. Commissioner Freeman also declared he sold products to the applicant in the past and this caused no bias. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions or comments regarding the request from the following:

Cari Early	15589 Cedar Lane	Harbor Oregon
Albert Nelson	15589 Cedar Lane	Harbor Oregon
Herbert Sanders	916 Easy Street	Brookings Oregon
George B. Land	914 Easy Street	Brookings Oregon
Patrick Dodgen	905 Barbra Lane	Brookings Oregon
Susan Dodgen	905 Barbra Lane	Brookings Oregon
Jeff Bigley	910 Barbra Lane	Brookings Oregon
Jeanie Bigley	910 Barbra Lane	Brookings Oregon
Robert Stanhurst	357 Brookings Avenue	Smith River California

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 8:10 p.m.

2. By a 6-0 vote (motion: Commissioner Nuss, second: Commissioner Collis) the Planning Commission approved a motion to send a recommendation to the City Council to table LDC-2-01 and establish a committee to review the entire outdoor display issue. LDC-2-01 is a city initiated amendment to Section 52, General Commercial (C-3) District, of the Land Development Code, to allow the outdoor display and sale of prefabricated storage sheds and outbuildings of 120 sq. ft. in size and the display of prefabricated carports of 200 sq. ft. or less.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

UNSCHEDULED PUBLIC APPEARANCES

Don Nuss, 808 Pioneer Road, said he had watched earlier portions of the meeting on TV and mentioned that most Commissioners came through clearly. He observed that the viewing audience could not see the exhibits that are used for each case. Planning Commission Secretary Linda Barker replied that the equipment used to film the meetings was provided by Charter Communications as part of the franchise with the city. There are two fixed cameras and there is no way to rotate them to see the exhibits. In the future there may be an equipment upgrade so exhibits, maps, etc. may be added by computer image as the meeting is being televised.

Mr. Nuss spoke regarding the letters that had been sent to Terry Miller, the owner of the building at 539 Chetco Avenue where the "visitors center" signs are located. He made the observation that the latest letter appeared to be unfriendly and caused a non-profit organization to be forced to reopen the visitors center in order to insure there would be a visitors center for the community. He said he

and other merchants along Chetco Avenue feel the visitors center is a positive part of our community and the owners spent a great deal of money to make that part of our community a much nicer place. He said it was poor timing for the city to send a letter regarding the signs when many knew there were negotiations going on about a visitors center. Commissioner Freeman said he felt the signs created a problem for visitors coming through town and they should be removed and that he was unaware of any negotiations going on about a visitors center. Nuss responded the center has reopened with brochures available and that they want to man the center this summer unless there is an alternative in the downtown area. Chair Gyuro said that some time ago the City and the Chamber of Commerce made a firm commitment to keeping information in the downtown area.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

LCDC will look at the UGB remand issues either May 3 or 4. The city has asked for the hearing to be held Friday morning, May 4.

Sign enforcement letters have been sent to several businesses along Chetco Avenue and will be monitored for compliance.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Commission Krebs asked if there was a time limit on DIAs. Director Bischoff responded that there is no time limit, the DIA runs with the property. Discussion ensued about DIAs. Since DIAs are recorded a title search done at the time of purchase will reveal the existence of a DIA to a new property owner.

She also wondered if the city disclaimer regarding limited capacity of the wastewater treatment system is still needed since the completion of the wastewater treatment plant upgrades. Director Bischoff said it is still needed until DEQ officially accepts the improvements then we will determine if the statement will still be necessary.

She noted the upkeep of the landscaping at Fast Gas needs improvement.

Commissioner Nuss asked about DIAs being called in on Weaver Lane. Director Bischoff said nothing has been said about calling in any DIAs although this may be looked at by the Council as part of their goals for 2001-2002. While there has been no application for development on Weaver Lane the vacant land is on the north end and when development occurs the developer will put a street with curbs, gutters and sidewalks on whatever side(s) the property fronts on. Director Bischoff said he has spoken with neighbors to the vacant land about possible development of the vacant land and DIAs.

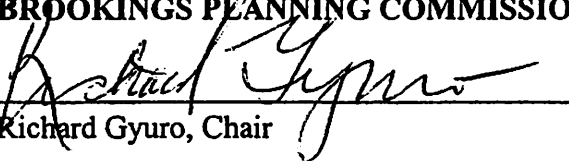
Commissioner Gorman asked how Carpenter Auto was allowed to use the unpaved lot on Chetco Avenue for any purpose. Director Bischoff replied they were only using the lot for display of the storage sheds which is an unlawful use.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 8:53 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


Richard Gyuro, Chair

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
04/01	04/02/2001	40572	313	Brookings Vol Firefighters	040101	1	10-14-6165	2,083.33	
04/01	04/02/2001	40573	316	Donald & Roberta Chandler	040101	1	15-10-6090	182.66	
					040101	2	20-21-6090	182.67	
					040101	3	25-31-6090	182.67	
		Total 40573						548.00	
04/01	04/02/2001	40574	322	Postmaster	040101	1	20-21-6005	250.00	
					040101	2	25-31-6005	250.00	
		Total 40574						500.00	
04/01	04/02/2001	40575	199	Richard Harper	040101	1	10-11-6090	300.00	
04/01	04/05/2001	40576	103	Amazing Computers	1170	6	10-12-6030	42.50	
					1170	7	10-13-6030	380.00	
					1170	8	10-19-6090	593.75	
		Total 40576						1,016.25	
04/01	04/05/2001	40577	167	American Sigma	2651530	2	20-22-6110	49.38	
					2662848	1	20-22-7020	225.00	
					2651531	3	20-22-7020	70.00	
					2651531	2	20-22-7020	3,600.00	
					2651531	1	20-22-7020	4,650.00	
					2651530	4	25-32-6110	21.29	
					2651530	3	25-32-6110	30.28	
					2651530	1	25-32-6030	80.33	
		Total 40577						8,726.28	
04/01	04/05/2001	40578	146	Bay West Supply, Inc	65670	1	10-19-6035	79.52	
04/01	04/05/2001	40579	138	Becco, Inc	3040132	1	10-13-6135	41.85	
04/01	04/05/2001	40580	148	B-H Chamber of Commerce	033001	1	10-19-6185	2,284.49	
04/01	04/05/2001	40581	110	Brookings Auto Parts	573575	3	10-16-6015	14.28	
					570989	1	20-22-6030	4.90	
					573575	4	10-16-6015	15.54	
		Total 40581						34.72	
04/01	04/05/2001	40582	416	Brookings Lock & Safe Co	904	1	25-31-6040	58.80	
					904	2	25-31-6040	25.00	
		Total 40582						83.80	
04/01	04/05/2001	40583	178	Chetco Pharmacy & Gift	148336	1	10-12-6005	4.75	
					148479	1	10-12-6005	5.23	
		Total 40583						9.98	
04/01	04/05/2001	40584	305	Chief Supply	10295299	1	10-14-6015	155.95	
04/01	04/05/2001	40585	820	CMI Business Systems	73974A	1	10-19-6005	68.85	
04/01	04/05/2001	40586	820	CMI Business Systems	056852	1	10-19-6015	65.00	
04/01	04/05/2001	40587	1246	VOID	040301	1	10-16-6120	15.00	
					040301	1	10-16-6120	15.00	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
Total 40587								.00	
04/01	04/05/2001	40588	182	Coos-Curry Electric	032001	5	25-31-6130	351.13	
					032301	1	10-19-6130	1,251.88	
					032301	3	25-32-6130	7,276.38	
					032001	3	10-16-6130	402.40	
					032301	2	20-22-6130	3,114.92	
					032001	4	15-10-6130	77.98	
Total 40588								12,474.69	
04/01	04/05/2001	40589	151	Curry Coastal Pilot	033101	5	10-19-6180	165.00	
					033101	4	10-19-6005	65.63	
					033101	2	10-15-6005	184.38	
					033101	1	10-12-6005	140.40	
					033101	3	10-17-6005	21.88	
Total 40589								577.29	
04/01	04/05/2001	40590	173	Curry Equipment Company	66158	3	25-31-6036	5.00	
					66158	4	25-31-6036	35.90	
Total 40590								40.90	
04/01	04/05/2001	40591	166	Dan's Auto & Marine Electric	491386	1	20-21-6015	1.65	
					491386	2	20-21-6015	2.61	
					490328	1	25-32-6015	9.50	
					489404	1	25-32-6015	9.99	
					489043	3	15-10-6015	1.70	
					488988	1	20-21-6015	110.61	
					489043	2	15-10-6015	4.60	
					489043	1	15-10-6015	4.68	
					488988	2	20-21-6015	9.92	
					491839	1	15-10-6030	15.00	
Total 40591								170.26	
04/01	04/05/2001	40592	117	Dan's Photo & Cameras	15287	1	10-12-6005	10.00	
					15287	8	10-14-6005	25.00	
					15529	1	10-13-6145	10.25	
					15287	11	10-11-6005	25.00	
					15287	9	10-17-6005	25.00	
					15287	6	10-12-6005	25.00	
					15287	5	10-12-6005	25.00	
					15287	4	10-12-6005	25.00	
					15287	3	10-12-6005	25.00	
					15287	2	10-12-6005	25.00	
Total 40592								220.25	
04/01	04/05/2001	40593	1249	Gary & Sharon Castelan	171480102	1	20-00-2070	10.14	
04/01	04/05/2001	40594		Information Only Check			10-00-2005	.00	V
04/01	04/05/2001	40595	139	Harbor Logging Supply	8436	2	25-32-6030	4.59	
					8485	2	25-32-6015	5.60	
					8475	4	25-32-6030	7.95	
					8483	1	25-32-6015	5.60	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
					141592	9	25-31-6030	5.98	
					141592	8	25-31-6030	2.78	
					141592	7	25-31-6030	2.00	
					141592	6	25-31-6030	2.50	
					141559	13	25-32-6030	22.40	
					141613	5	20-21-6030	4.38	
					145655	3	25-31-6030	13.58	
					145268	1	25-31-6030	45.96	
					145648	1	10-14-6030	49.47	
					145246	1	25-31-6030	9.40	
					145084	1	25-32-6015	5.95	
					144802	2	10-14-6030	2.49	
					144802	1	10-14-6030	1.59	
					143219	2	20-22-6030	109.99	
					144785	1	20-22-6030	7.50	
					144674	2	25-32-6040	1.39	
					145650	1	10-14-6030	13.49	
					145655	2	25-31-6030	6.90	
					145658	4	20-21-6030	6.37	
					143772	1	25-32-6030	.87	
					143619	3	25-32-6015	2.58	
					143619	4	25-32-6015	2.38	
					143619	7	25-32-6015	2.49	
					143619	9	25-32-6015	23.85	
					144420	3	20-21-6030	11.99	
					145655	1	25-31-6030	5.79	
					143619	6	25-32-6015	3.79	
					143772	2	25-32-6030	2.07	
					143619	5	25-32-6015	2.98	
					143754	1	25-32-6030	9.52	
					143619	8	25-32-6015	4.49	
					143754	2	25-32-6030	3.58	
Total	40607							725.07	
04/01	04/05/2001	40608	386	Lab Safety Supply Inc	1000446462	1	20-22-6030	118.76	
					1000446462	3	20-22-6030	15.65	
					1000446462	2	20-22-6030	48.00	
					1000458995	1	20-22-6030	152.48	
Total	40608							334.89	
04/01	04/05/2001	40609	271	Larry Curry	032801	2	10-12-6125	85.75	
					032801	1	10-12-6005	3.74	
Total	40609							89.49	
04/01	04/05/2001	40610		Information Only Check			10-00-2005	.00	
04/01	04/05/2001	40611		Information Only Check			10-00-2005	.00	
04/01	04/05/2001	40612		Information Only Check			10-00-2005	.00	
04/01	04/05/2001	40613		Information Only Check			10-00-2005	.00	
04/01	04/05/2001	40614		Information Only Check			10-00-2005	.00	
04/01	04/05/2001	40615		Information Only Check			10-00-2005	.00	
04/01	04/05/2001	40616		Information Only Check			10-00-2005	.00	
04/01	04/05/2001	40617	1127	Lyle Signs Inc	00105954	60	15-10-6091	34.80	
					00105954	56	15-10-6091	34.80	
					00105954	58	15-10-6091	17.40	

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
					00105954	67	15-10-6091	87.00	
					00105954	62	15-10-6091	17.40	
					00105954	47	15-10-6091	17.40	
					00105954	63	15-10-6091	17.40	
					00105954	64	15-10-6091	17.40	
					00105954	65	15-10-6091	17.40	
					00105954	66	15-10-6091	52.20	
					00105954	57	15-10-6091	52.20	
					00105954	45	15-10-6091	34.80	
					00105954	36	15-10-6091	17.40	
					00105954	37	15-10-6091	17.40	
					00105954	38	15-10-6091	34.80	
					00105954	39	15-10-6091	34.80	
					00105954	68	15-10-6091	34.80	
					00105954	41	15-10-6091	17.40	
					00105954	42	15-10-6091	17.40	
					00105954	49	15-10-6091	17.40	
					00105954	44	15-10-6091	34.80	
					00105954	55	15-10-6091	34.80	
					00105954	46	15-10-6091	17.40	
					00105954	48	15-10-6091	87.00	
					00105954	40	15-10-6091	34.80	
					00105954	50	15-10-6091	17.40	
					00105954	51	15-10-6091	34.80	
					00105954	52	15-10-6091	34.80	
					00105954	53	15-10-6091	104.40	
					00105954	54	15-10-6091	17.40	
					00105954	43	15-10-6091	34.80	
					00105954	93	15-10-6091	34.80	
					00105954	86	15-10-6091	17.40	
					00105954	87	15-10-6091	34.80	
					00105954	88	15-10-6091	17.40	
					00105954	89	15-10-6091	17.40	
					00105954	90	15-10-6091	34.80	
					00105954	83	15-10-6091	17.40	
					00105954	92	15-10-6091	17.40	
					00105954	84	15-10-6091	34.80	
					00105954	94	15-10-6091	17.40	
					00105954	95	15-10-6091	34.80	
					00105954	96	15-10-6091	34.80	
					00105954	97	15-10-6091	17.40	
					00105954	98	15-10-6091	34.80	
					00105954	99	15-10-6091	17.40	
					00105954	91	15-10-6091	69.60	
					00105954	78	15-10-6091	17.40	
					00105954	70	15-10-6091	17.40	
					00105954	71	15-10-6091	34.80	
					00105954	72	15-10-6091	34.80	
					00105954	73	15-10-6091	69.60	
					00105954	74	15-10-6091	34.80	
					00105954	75	15-10-6091	17.40	
					00105954	85	15-10-6091	17.40	
					00105954	77	15-10-6091	52.20	
					00105954	59	15-10-6091	17.40	
					00105954	79	15-10-6091	17.40	
					00105954	80	15-10-6091	17.40	
					00105954	81	15-10-6091	17.40	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
					00105954	82	15-10-6091	34.80	
					00105954	35	15-10-6091	34.80	
					00105954	69	15-10-6091	52.20	
					00105954	76	15-10-6091	34.80	
					00105954	7	15-10-6091	52.20	
					00105954	15	15-10-6091	17.40	
					00105954	61	15-10-6091	34.80	
					00105954	13	15-10-6091	69.60	
					00105954	12	15-10-6091	52.20	
					00105954	11	15-10-6091	34.80	
					00105954	10	15-10-6091	52.20	
					00105954	1	15-10-6091	69.60	
					00105954	8	15-10-6091	17.40	
					00105954	16	15-10-6091	34.80	
					00105954	6	15-10-6091	34.80	
					00105954	5	15-10-6091	17.40	
					00105954	4	15-10-6091	34.80	
					00105954	3	15-10-6091	34.80	
					00105954	2	15-10-6091	34.80	
					00105954	34	15-10-6091	34.80	
					00105954	9	15-10-6091	17.40	
					00105954	25	15-10-6091	17.40	
					00105954	33	15-10-6091	52.20	
					00105954	32	15-10-6091	34.80	
					00105954	31	15-10-6091	17.40	
					00105954	30	15-10-6091	34.80	
					00105954	29	15-10-6091	17.40	
					00105954	28	15-10-6091	34.80	
					00105954	27	15-10-6091	34.80	
					00105954	14	15-10-6091	17.40	
					00105954	26	15-10-6091	52.20	
					00105954	17	15-10-6091	17.40	
					00105954	24	15-10-6091	34.80	
					00105954	23	15-10-6091	17.40	
					00105954	22	15-10-6091	17.40	
					00105954	21	15-10-6091	34.80	
					00105954	20	15-10-6091	52.20	
					00105954	19	15-10-6091	17.40	
					00105954	18	15-10-6091	69.60	
Total 40617								3,236.40	
04/01	04/05/2001	40618	155	Mory's	38375	1	25-32-6030	2.76	
					38370	1	10-13-6180	20.00	
					38370	2	10-13-6180	8.00	
Total 40618								30.76	
04/01	04/05/2001	40619	911	Nancy Corrigan	033101	12	10-17-6015	16.84	
04/01	04/05/2001	40620	1221	Norlab, Inc	47943	1	25-31-6030	189.60	
04/01	04/05/2001	40621	144	OR Teamster Employers Trust	040101	1	10-00-2045	7,311.08	
04/01	04/05/2001	40622	189	OR Teamster Employers Trust	040101	1	10-00-2045	14,622.16	
04/01	04/05/2001	40623	1247	Oregon Secretary of State	040301	2	10-19-6005	9.95	
					040301	1	10-11-6005	9.95	

M = Manual Check. V = Void Check

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
Total 40623								19.90	
04/01	04/05/2001	40624	252	Paramount Pest Control	1118	1	10-13-6040	35.00	
04/01	04/05/2001	40625	1250	Priscilla Mattson	243000001	2	20-04-4160	5.09	
					243000001	1	20-00-2070	45.00	
Total 40625								50.09	
04/01	04/05/2001	40626	1193	PRN Data Services, Inc	104032	3	10-14-6030	31.82	
					104032	9	20-22-6030	31.82	
					104032	2	10-13-6030	31.82	
					104032	10	25-31-6030	31.81	
					104032	4	10-15-6030	31.82	
					104032	5	10-16-6030	31.82	
					104032	6	10-17-6030	31.82	
					104032	1	10-12-6030	31.82	
					104032	7	15-10-6030	31.82	
					104032	8	20-21-6030	31.82	
					104032	11	25-32-6030	31.81	
Total 40626								350.00	
04/01	04/05/2001	40627	1128	Randy Reed	040201	1	10-17-6015	6.01	
04/01	04/05/2001	40628	180	Ray's Food Place	552278	1	25-32-6030	9.16	
					552583	1	25-32-6015	13.07	
					552621	1	10-12-6120	8.63	
					552645	1	10-13-6005	29.95	
					552670	7	20-22-6030	10.97	
					552387	1	25-32-6030	10.66	
					552266	1	10-14-6030	25.97	
					552407	1	10-13-6005	29.95	
Total 40628								138.36	
04/01	04/05/2001	40629	214	Regence Life & Health Ins	040101	1	10-00-2045	222.60	
04/01	04/05/2001	40630	1242	Schlack & Associates	0015	1	50-10-7005	2,895.00	
04/01	04/05/2001	40631	1248	Skip & Becky Watwood	243220101	3	20-04-4160	14.96	
04/01	04/05/2001	40632	1245	Thad Barrier	B-01-27	1	10-00-2075	4.62	
					B-01-27	2	10-02-4030	66.00	
					B-01-27	3	10-02-4030	42.90	
Total 40632								113.52	
04/01	04/05/2001	40633	821	Toshiba America Info Systems	29475448	3	10-19-6015	310.00	
04/01	04/05/2001	40634	696	Trojan Technologies	LS80010669	1	25-32-6030	2,020.00	
04/01	04/05/2001	40635	295	Tsunami Computer Service	0103201028	2	25-32-6030	9.97	
					0103201028	1	20-21-6030	9.98	
Total 40635								19.95	
04/01	04/05/2001	40636	160	U.S. Bank Trust National Assn	TS00751412	4	41-10-6065	850.00	
04/01	04/05/2001	40637	161	United Communications Inc	032901	1	10-19-6135	487.17	
					032901	3	20-21-6135	7.36	
					032901	4	25-31-6135	7.36	
					032901	5	20-22-6135	14.94	
					032901	6	25-32-6135	14.94	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
					032901	2	15-10-6135	7.36	
		Total 40637						539.13	
04/01	04/05/2001	40638	136	United Pipe & Supply Co Inc	5064216	1	20-21-6030	12.35	
04/01	04/05/2001	40639	268	US Filter Company	7199844	2	20-21-6030	271.16	
					7199844	1	20-21-6030	321.84	
		Total 40639						593.00	
04/01	04/05/2001	40640	269	WW Grainger	2684505544	1	20-22-6030	525.50	
					6247159665	2	25-32-6030	62.15	
					2684505544	2	20-22-6030	13.95	
					2684505544	3	20-22-6030	42.85	
					2687280798	1	20-22-6030	183.50	
					2687280798	2	25-32-6030	183.50	
					6247159665	1	20-22-6030	62.15	
		Total 40640						1,073.60	
04/01	04/09/2001	40641		Alignment Check			10-00-2005	.00	
04/01	04/09/2001	40642	1015	Leroy Blodgett	040901	4	10-12-6125	60.00	
					040901	5	10-12-6120	12.00	
					040901	6	10-19-6180	55.73	
					040901	3	10-12-6015	225.63	
		Total 40642						353.36	
04/01	04/16/2001	40643	167	American Sigma	2658164	1	20-22-6110	68.40	
					2658164	5	20-22-6110	59.80	
					2658164	3	20-22-6110	62.40	
					2658164	4	20-22-6110	31.20	
					2658164	2	20-22-6110	70.20	
		Total 40643						292.00	
04/01	04/16/2001	40644	150	Any Time Coffee Service	7114	1	10-19-6035	32.50	
04/01	04/16/2001	40645	687	Ben-Ko-Matic Brush Company	00101008	5	15-10-6015	135.78	
					00101008	4	15-10-6015	24.76	
					00101008	3	15-10-6015	10.60	
					00101008	2	15-10-6015	7.64	
					00101008	1	15-10-6015	20.90	
		Total 40645						199.68	
04/01	04/16/2001	40646	1252	C & D Publishing	040301	1	10-12-6005	250.00	
04/01	04/16/2001	40647	418	C.E.D.	444019711	1	25-32-6030	33.40	
04/01	04/16/2001	40648	149	Carpenter Auto Center	30224	2	10-13-6015	38.29	
					30224	1	10-13-6015	187.72	
					30018	4	25-32-6015	269.87	
					30018	2	20-21-6015	269.88	
					30018	1	20-22-6015	269.88	
					29981	4	25-32-6015	46.44	
					29981	3	25-31-6015	46.44	
					30018	3	25-31-6015	269.88	
					29981	2	20-22-6015	46.44	
					29981	1	20-21-6015	46.44	

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Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
Total 40648								1,414.70	
04/01	04/16/2001	40649	183	Colvin Oil Company	033101	8	25-31-6015	45.66	
					033101	3	10-15-6015	17.66	
					033101	2	10-14-6015	136.08	
					033101	1	10-13-6015	418.13	
					033101	5	15-10-6015	154.81	
					033101	6	20-21-6015	134.21	
					033101	7	20-22-6015	65.71	
					033101	4	10-16-6030	166.39	
					033101	9	25-32-6015	65.70	
Total 40649								1,204.35	
04/01	04/16/2001	40650	284	Day-Wireless Systems	155627	1	10-13-6015	78.24	
04/01	04/16/2001	40651	317	DCBS - Fiscal Services	033001	1	10-00-2075	937.89	
04/01	04/16/2001	40652	185	Del Cur Supply	103181	1	10-13-6190	69.10	
04/01	04/16/2001	40653	484	Department of Motor Vehicles	UJK595	1	10-13-6030	30.00	
04/01	04/16/2001	40654	196	DHR Child Support Unit	041301	1	10-00-2065	203.08	
04/01	04/16/2001	40655	250	DHR Child Support Unit	041301	1	10-00-2065	278.31	
04/01	04/16/2001	40656	499	Fastenal Company	JRGRA21265	7	25-31-6030	17.10	
					JRGRA21265	4	25-31-6030	26.06	
					JRGRA21265	6	25-31-6030	17.10	
					JRGRA21265	5	25-31-6030	26.06	
					JRGRA21265	8	25-31-6030	21.32	
					JRGRA21265	2	25-31-6030	14.09	
					JRGRA21265	3	25-31-6030	14.09	
					JRGRA21265	1	25-31-6030	63.66	
Total 40656								199.48	
04/01	04/16/2001	40657	1249	Gary & Sharon Castelan	171480102a	1	20-04-4160	46.93	
04/01	04/16/2001	40658	154	Hagen's Dry Cleaners	033101	1	10-13-6025	8.95	
04/01	04/16/2001	40659	186	Hennick's Hardware	3761	1	25-31-6030	9.59	
					3761	2	25-31-6030	2.82	
Total 40659								12.41	
04/01	04/16/2001	40660	264	Jack's Uniforms & Equipment	819797	1	10-13-6025	123.50	
04/01	04/16/2001	40661	1038	Julie Watson	033101	1	25-32-6040	215.00	
04/01	04/16/2001	40662	339	Mike Cooper	033101	1	10-13-6015	71.50	
04/01	04/16/2001	40663	910	OR Department of Justice	041301	1	10-00-2065	115.38	
04/01	04/16/2001	40664	401	Oregon State Police	033001	1	10-13-6180	405.00	
04/01	04/16/2001	40665	671	Oregon State Police - LEDS	AIL11053	1	10-13-6135	960.00	
04/01	04/16/2001	40666	700	Paul Walker	040101	7	10-14-6095	540.00	
04/01	04/16/2001	40667	205	PERS Retirement	041301	3	10-00-2050	596.77	
					041301	2	10-00-2065	121.20	
					041301	1	10-00-2050	7,972.71	
Total 40667								7,497.14	
04/01	04/16/2001	40668	293	Petty Cash	041101	3	10-12-6120	46.00	
					041101	10	25-32-6030	18.35	
					041101	9	20-21-6030	19.20	
					041101	8	15-10-6120	6.95	
					041101	7	10-17-6120	14.75	

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Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
					041101	6	10-16-6120	15.00	
					041101	4	10-13-6005	27.64	
					041101	2	10-12-6005	6.00	
					041101	1	10-11-6005	12.00	
					041101	5	10-15-6005	6.00	
		Total 40668						171.89	
04/01	04/16/2001	40669	1029	Purchase Power	032201	1	10-19-6005	37.66	
04/01	04/16/2001	40670	181	Ramcell of Oregon	033101	6	10-14-6135	20.75	
					033101	5	10-13-6135	133.97	
		Total 40670						154.72	
04/01	04/16/2001	40671	879	Rotary International	010101	2	10-12-6125	39.00	
					010101	1	10-12-6125	50.00	
		Total 40671						89.00	
04/01	04/16/2001	40672	169	Roto Rooter of Curry County	64544782	9	10-19-6180	84.00	
04/01	04/16/2001	40673	213	Teamsters Local Union 223	041301	4	10-00-2071	543.00	
04/01	04/16/2001	40674	142	Tidewater Contractors Inc	6136	1	15-10-6060	93.31	
04/01	04/16/2001	40675	179	Trew, Cyphers & Meynink	1792	1	10-12-6080	1,487.00	
04/01	04/16/2001	40676	696	Trojan Technologies	LS10032020	1	25-32-6030	224.00	
04/01	04/16/2001	40677	587	U.S. Armor Corp	23356	13	10-13-6035	75.00	
					23356	12	10-13-6035	2,371.25	
		Total 40677						2,446.25	
04/01	04/16/2001	40678	978	U.S. Bank	0110036829	7	10-13-7035	3,234.64	
04/01	04/16/2001	40679	136	United Pipe & Supply Co Inc	5063371	1	15-10-6030	171.15	
					5066878	1	20-21-6030	83.40	
					5066878	2	20-21-6030	324.24	
					5066878	3	20-21-6030	160.15	
					5071156	2	20-21-6030	11.70	
					5066878	4	20-21-6030	170.08	
					5071156	4	20-21-6030	29.40	
					5071156	3	20-21-6030	24.00	
					5071156	1	20-21-6030	14.30	
		Total 40679						988.42	
04/01	04/16/2001	40680	991	Verizon Northwest	033101	1	10-13-6135	47.45	
					033101	4	20-21-6135	137.75	
					033101	5	20-22-6135	182.12	
					033101	6	25-31-6135	25.52	
					033101	7	25-32-6135	107.31	
					033101	2	10-19-6135	727.32	
					033101	3	15-10-6135	25.52	
					033101	8	30-10-6135	199.08	
		Total 40680						1,452.07	
04/01	04/16/2001	40681	1113	Wayne Sheffel	031201	1	10-13-6015	80.93	
04/01	04/16/2001	40682	253	Xerox Corporation	080897040	1	10-13-6015	70.00	
04/01	04/20/2001	40683	1255	Almond Bates	041701	1	10-13-6005	300.00	
04/01	04/20/2001	40684	1176	Atofina Chemicals Inc	90473236a	1	20-22-6110	5,485.52	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
04/01	04/20/2001	40685	354	Bill Pratt	124920001	1	20-00-2070	45.00	
04/01	04/20/2001	40686	416	Brookings Lock & Safe Co	000870	1	10-19-6040	25.00	
04/01	04/20/2001	40687	1254	Budget Towing and Auto Body	2088	1	10-13-6145	240.00	
04/01	04/20/2001	40688	1264	Capitola Lammi	153710001	1	20-00-2070	26.48	
04/01	04/20/2001	40694	1263	CD & Maria Ham	127800001	2	20-04-4160	27.29	
					127800001	1	20-00-2070	45.00	
Total 40694								72.29	
04/01	04/20/2001	40695	183	Colvin Oil Company	671055	1	25-32-6030	1,319.24	
04/01	04/20/2001	40696	182	Coos-Curry Electric	040901	1	10-14-6030	60.86	
					040901	2	10-16-6130	24.72	
					040901	3	20-21-6130	740.94	
					040901	4	25-31-6130	28.72	
Total 40696								855.24	
04/01	04/20/2001	40697	195	Curry Transfer & Recycling	033101	1	10-19-6035	10.02	
04/01	04/20/2001	40698	145	EBS Trust	050101	1	10-13-6115	25.00	
					050101	2	10-14-6115	35.00	
Total 40698								60.00	
04/01	04/20/2001	40699	1265	Eldon & Barbara Gossett	171510503	1	20-04-4160	12.59	
04/01	04/20/2001	40700	499	Fastenal Company	0RGRA21454	1	25-31-6030	57.03	
04/01	04/20/2001	40701	113	Fred Meyer	1241640	1	25-32-6030	118.80	
04/01	04/20/2001	40702	1170	Gold Beach Lumber Company	51853	4	25-32-6030	37.01	
					51853	3	25-32-6030	8.06	
					51853	2	25-32-6030	85.33	
					51853	1	25-32-6030	102.32	
					51853	5	25-32-6030	8.07	
Total 40702								240.79	
04/01	04/20/2001	40703	1207	Jeanne Nelson	041101	1	10-16-6120	83.76	
					041101	2	10-16-6015	59.69	
Total 40703								143.45	
04/01	04/20/2001	40704	1262	Jerry Gauthier	513910101	1	20-00-2070	41.77	
04/01	04/20/2001	40705	1260	John & Robin Bollman	242220201	1	20-00-2070	25.75	
04/01	04/20/2001	40706	262	Kim Hunnicutt Court Reporting	3690	1	10-13-6145	20.00	
04/01	04/20/2001	40707	997	Kurt Kessler	543030002	3	20-00-2070	19.34	
					543040001	1	20-00-2070	20.29	
Total 40707								39.63	
04/01	04/20/2001	40708	121	Lane County RIS	RIS1190	1	10-13-6135	637.50	
					RIS1190	2	30-10-7020	212.50	
Total 40708								850.00	
04/01	04/20/2001	40709	271	Larry Curry	041601	4	10-12-6015	193.20	
					041601	3	10-12-6120	94.75	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
Total 40709								287.95	
04/01	04/20/2001	40710	1256	Marsha Rising	041001	1	10-13-6005	39.31	
04/01	04/20/2001	40711	339	Mike Cooper	040901	1	30-10-6120	220.80	
04/01	04/20/2001	40712	1261	Ned O Fuller	152910101	1	20-00-2070	23.35	
04/01	04/20/2001	40713	425	Northwestern Aquatic Sciences	17154	1	25-32-6090	3,300.00	
04/01	04/20/2001	40714	809	OCZMA	2001	1	10-12-6125	500.00	
04/01	04/20/2001	40715	1240	Outdoor Fence Company	201011V	4	25-31-7008	14,848.33	
					201011V	3	20-21-7008	14,848.33	
					201011V	1	48-10-7025	10,480.00	
					201011V	2	15-10-7005	14,848.34	
Total 40715								55,025.00	
04/01	04/20/2001	40716	1259	Penny Bates	222660302	1	20-00-2070	30.32	
04/01	04/20/2001	40717	1128	Randy Reed	041701	1	10-17-6120	6.50	
					041701	2	10-17-6015	72.45	
Total 40717								78.95	
04/01	04/20/2001	40718	214	Regence Life & Health Ins	050101	3	10-00-2045	222.60	
04/01	04/20/2001	40719	1267	Sean Russell	130650104	2	25-04-4165	10.00	
					130650104	1	20-00-2070	60.00	
Total 40719								70.00	
04/01	04/20/2001	40720	1258	Stanley J Baron	551930002	5	20-00-2070	37.35	
04/01	04/20/2001	40721	287	Steam Supply	202224900	1	20-22-6015	120.38	
					202221800	1	20-22-6015	96.27	
Total 40721								216.65	
04/01	04/20/2001	40722	697	The Mallory Company	127255301	1	10-14-6015	79.29	
04/01	04/20/2001	40723	1266	Theodore Norris	113430001	1	20-00-2070	17.14	
04/01	04/20/2001	40724	696	Trojan Technologies	3LS80010803	1	25-32-6015	2,014.22	
04/01	04/20/2001	40725	136	United Pipe & Supply Co Inc	5080592	4	25-31-6030	52.00	
					5079278	2	20-21-6030	63.26	
					5079278	1	20-21-6030	19.00	
					5080592	5	25-31-6030	107.00	
Total 40725								241.26	
04/01	04/27/2001	40726		Information Only Check			10-00-2005	.00	V
04/01	04/27/2001	40727	190	Bankcard Center	040401	3	10-14-6120	10.99	
					040401	2	10-14-6120	5.90	
					040401	1	10-12-6120	13.75	
					040201	1	10-12-6120	22.65	
					032901	1	10-12-6120	14.70	
					032801	1	10-12-6120	16.90	
					032001	3	10-12-6120	10.95	
					030801a	1	10-12-6120	7.00	
					031401	1	10-12-6120	145.00	
					040701	1	10-19-6180	4.24	
					032301	1	10-12-6120	57.75	
					040501	4	10-12-6120	115.00	
					040601	1	10-12-6120	21.00	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
					040501	1	10-12-6120	13.10	
					040701	2	10-12-6120	107.45	
					040501	5	10-14-6120	12.05	
					040501	3	10-12-6120	59.95	
					040501	2	10-12-6120	59.95	
					040601	3	10-12-6120	7.15	
Total 40727								705.48	
04/01	04/27/2001	40728	146	Bay West Supply, Inc	67000	1	25-32-6030	172.92	
04/01	04/27/2001	40729	200	Bob Hagbom	042601	9	10-12-6015	87.10	
04/01	04/27/2001	40730	147	Brookings Glass Inc	1022396	1	10-19-6040	42.00	
04/01	04/27/2001	40731	988	Brookings Harbor Ford	62908	1	20-21-6015	10.96	
04/01	04/27/2001	40732	276	Brookings Harbor Medical Ctr	033101	1	10-13-6030	140.00	
04/01	04/27/2001	40733	1269	Bud Smith	131470001	1	20-00-2070	4.24	
04/01	04/27/2001	40734	901	Chambers South, Inc	0012259	1	25-32-6040	57.03	
04/01	04/27/2001	40735	820	CMI Business Systems	058196	1	10-19-6015	88.00	
					058196	2	10-19-6015	111.07	
Total 40735								199.07	
04/01	04/27/2001	40736	183	Colvin Oil Company	041501	1	10-13-6015	565.00	
					041501	5	20-21-6015	153.72	
					041501	4	15-10-6015	199.07	
					041501	3	10-16-6030	145.20	
					041501	2	10-14-6015	135.54	
					041501	7	25-31-6015	40.56	
					041501	6	20-22-6015	99.63	
					041501	8	25-32-6015	99.64	
Total 40736								1,438.36	
04/01	04/27/2001	40737	182	Coos-Curry Electric	041801	4	15-10-6130	1,056.92	
					041801	5	20-21-6130	257.16	
					041801	6	25-31-6130	349.96	
					041801	7	25-32-6130	265.84	
					041701	3	20-21-6130	524.49	
					041701	2	15-10-6130	32.94	
					041701	1	10-16-6130	169.69	
Total 40737								2,657.00	
04/01	04/27/2001	40738	1270	Curry County Trans House	182460001	3	20-00-2070	27.51	
04/01	04/27/2001	40739	284	Day-Wireless Systems	156557	1	30-10-6015	52.50	
04/01	04/27/2001	40740	1272	Dena Dufresne	042301	3	30-10-6120	207.69	
04/01	04/27/2001	40741	196	DHR Child Support Unit	042701	1	10-00-2065	203.08	
04/01	04/27/2001	40742	250	DHR Child Support Unit	042701	1	10-00-2065	278.31	
04/01	04/27/2001	40743	153	Ferrellgas	267127	4	25-31-6030	301.80	
					904037	1	25-31-6030	1.00	
					264611	1	10-16-6130	226.80	
					265491	1	25-31-6030	150.90	
					267422	1	15-10-6040	339.52	
					267525	1	15-10-6040	335.02	
					267756	2	25-31-6030	177.19	
					268018	1	25-31-6030	307.27	
					268042	1	15-10-6040	291.80	
					706008	1	25-32-6015	282.00	

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
					264639	1	15-10-6040	150.90	
		Total 40743						2,564.20	
04/01	04/27/2001	40744	198	Grants Pass Water Lab	033101	1	20-21-6030	133.00	
04/01	04/27/2001	40745	131	HGE, Inc	16080	1	10-15-6090	882.00	
04/01	04/27/2001	40746	262	Kim Hunnicutt Court Reporting	3693	1	10-13-6145	346.50	
04/01	04/27/2001	40747	997	Kurt Kessler	543020002	1	20-00-2070	14.20	
04/01	04/27/2001	40748	271	Larry Curry	042301	1	10-12-6015	76.59	
					042301	2	10-12-6120	7.00	
		Total 40748						83.59	
04/01	04/27/2001	40749	328	Les Schwab Tire Company	209697	2	25-31-6015	18.08	
					209697	1	25-31-6015	6.00	
					209204	3	20-21-6015	120.00	
					209204	2	20-21-6015	39.00	
					209204	1	20-21-6015	287.56	
		Total 40749						470.64	
04/01	04/27/2001	40750	339	Mike Cooper	041201	1	10-13-6120	162.00	
04/01	04/27/2001	40751	283	Muffler & More	3333	3	25-31-6015	25.00	
					3333	2	25-31-6015	2.50	
					3333	1	25-31-6015	25.00	
		Total 40751						52.50	
04/01	04/27/2001	40752	279	One Call Concepts, Inc	1038566	1	15-10-6090	12.30	
					1038566	2	20-21-6030	12.30	
					1038566	3	25-31-6030	12.30	
		Total 40752						36.90	
04/01	04/27/2001	40753	910	OR Department of Justice	042701	1	10-00-2065	115.38	
04/01	04/27/2001	40754	888	Paul's Floor Maintenance	1541	1	10-19-6085	800.00	
04/01	04/27/2001	40755	708	Pelican Bay Art Association	041601	1	10-19-6180	100.00	
04/01	04/27/2001	40756	205	PERS Retirement	042701	1	10-00-2050	7,849.29	
04/01	04/27/2001	40757	1257	Portland Marriott Downtown	041201	1	10-13-6120	171.70	
04/01	04/27/2001	40758	1268	Prentice Hall Direct	856450	1	20-22-6030	23.48	
					856450	2	25-32-6030	23.46	
		Total 40758						46.94	
04/01	04/27/2001	40759	187	Quality Fast Lube & Oil	39401	1	10-14-6020	27.95	
04/01	04/27/2001	40760	963	Randy Gorman	242457001	1	20-00-2070	35.53	
04/01	04/27/2001	40761	380	Stadelman Electric	5979	1	25-32-6015	135.00	
					5976	1	10-19-6040	65.00	
					5977	1	25-32-6015	478.00	
		Total 40761						678.00	
04/01	04/27/2001	40762	142	Tidewater Contractors Inc	6150	1	15-10-6060	106.11	
04/01	04/27/2001	40763		Information Only Check			10-00-2005	.00	V
04/01	04/27/2001	40764	136	United Pipe & Supply Co Inc	5085942	1	15-10-7005	328.90	
					5081618	7	15-10-7005	229.50	
					5086789	1	20-21-6030	64.50	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Account Number	Amount	Discnts Taken
					5085942	2	15-10-7005	5.20	
					5081618	12	15-10-7005	106.02	
					5081618	11	15-10-7005	188.97	
					5081618	9	15-10-7005	82.22	
					5081618	8	15-10-7005	6.67	
					5081618	6	15-10-7005	13.91	
					5081618	4	15-10-7005	65.41	
					5081618	3	15-10-7005	17.13	
					5081618	5	15-10-7005	12.74	
					5081618	1	15-10-7005	146.00	
					5086680	33	20-21-6030	1,030.00	
					5081618	2	15-10-7005	36.50	
								<u>2,333.67</u>	
				Total 40764					
04/01	04/27/2001	40765	1273	USDA-Rural Development	551310101	1	20-04-4160	42.92	
04/01	04/27/2001	40766	991	Verizon Northwest	041301	1	30-10-6135	150.94	
4/01	04/27/2001	40767	1271	Vivian Bilyeu	190960101	1	20-00-2070	28.02	
4/01	04/27/2001	40768	1253	Western Burner Co	15650	5	25-32-6030	22.95	
					15648	1	25-32-6015	91.64	
					15648	2	25-32-6015	43.42	
								<u>158.01</u>	
				Total 40768					
4/01	04/27/2001	40769	253	Xerox Corporation	081177083	1	10-13-6015	200.84	
4/01	04/27/2001	40770	971	Yvonne Dunn Premier Properties	593140001	1	20-04-4160	43.05	
								<u>189,854.83</u>	
				Totals:					

Memorandum

TO: Mayor, City Council
FROM: City Manager Leroy Blodgett
DATE: May 17, 2001



Issue: Curry Transfer and Recycling rate increase

- Background:**
1. Our solid waste franchise with Curry Transfer and Recycling calls for them to receive a rate increase, based upon the CPI increase every year. The CPI government rate increase allowed by contract for 2001 is a 3.4%. However, CTR has adjusted their rate by 2.9%. Resolution No. 01-R-689 and Exhibit "A" reflect CTR's increase.
 2. Also attached is the present rate schedule for your reference.

Recommendation: Staff recommends City Council approve Resolution No. 01-R-689 and Exhibit "A" in the matter of approving rates for sanitation services to be charged by Curry Transfer and Recycling to customers in the City of Brookings.

**CURRY TRANSFER AND
RECYCLING**

PO BOX 4008
17498 CARPENTERVILLE RD
BROOKINGS, OR. 97415
541-469-2425 FAX 541-469-1048

April 10, 2001

City of Brookings
Attn: Leroy Blodgett
City Manager
898 Elk Drive
Brookings, Oregon 97415

Re: 2001 CPI ADJUSTMENT

Please find enclosed proof of CPI adjustment for 2001(National-U.S. City Average). Our regional controller calculates the adjustment from 2000-2001 to be 3.4%. As you know our agreement calls for and annual CPI inflation adjustment by April 1st of every year. Traditionally, because of the time the CPI information is reported we have used July 1st of each year for the effective date. Although the CPI is 3.4% the rate schedule attached reflects 2.9% (85% of the year 2000 CPI inflation) for 2001. Please use this notice and the other information attached to implement a July 1st 2001 effective date. See attached rate schedules. The previous year 2000 rate schedules are also enclosed for a convenient comparison if needed.

Sincerely,

Pete Smart
Manager

2001 CPI INFLATION RATE ADJUSTMENT-BROOKINGS

CPI INFLATION 2001	3.4%
CTR RATE ADJUSTMENT	2.9%
INCLUDES PORT ORFORD POST CLOSURE = .13 PER MONTH	
INCLUDES WRIDGE CREEK POST CLOSURE CREDIT =(.29) PER MONTH	
CURRENT RATE 32 GAL RES.	\$ 16.34
PORT ORFORD CLOSURE	\$ (0.13)
WRIDGE CREEK CLOSURE	\$ 0.29
RATE	\$ 16.50
CPI (2.9%)	\$ 0.48
RATE BEFORE CREDIT	\$ 16.98
PORT ORFORD CLOSURE	\$ 0.13
WRIDGE CREEK CLOSURE	\$ (0.29)
RATE PAYER	\$ 16.82
1 YARD	\$ 20.03
PORT ORFORD CLOSURE	\$ (0.15)
WRIDGE CREEK CLOSURE	\$ 0.33
RATE	\$ 20.21
CPI (2.9%)	\$ 0.59
RATE BEFORE CREDIT	\$ 20.80
PORT ORFORD CLOSURE	\$ 0.15
WRIDGE CREEK CLOSURE	\$ (0.33)
RATE PAYER	\$ 20.62
CURRENT RATE 32 GAL COMM	\$ 18.65
PORT ORFORD CLOSURE	\$ (0.13)
WRIDGE CREEK CLOSURE	\$ 0.29
RATE	\$ 18.81
CPI (2.9%)	\$ 0.55
RATE BEFORE CREDIT	\$ 19.36
PORT ORFORD CLOSURE	\$ 0.13
WRIDGE CREEK CLOSURE	\$ (0.29)
RATE PAYER	\$ 19.20

EXHIBIT A
EFFECTIVE JULY 1, 2000
RATE SCHEDULE - CITY OF BROOKINGS
May 10, 2000

CANS/CARTS: SET OUT (CURB SIDE) SERVICE:

\$16.34	per month - one thirty (32) gallon can each week.
\$32.68	per month - one sixty (64) gallon cart each week.
\$49.02	per month - one ninety (96) gallon cart each week.
\$12.67	per month - one twenty (20) gallon When Available- Recycle Only.

Residential Compactor-In Excess Of 2 Bags-1.5 Times Can Rate.

CANS/CARTS: OTHER THAN SET OUT SERVICE:

\$0.97 per trip for each: Driveway, additional- twenty five feet from truck access, long driveways- over 100 yards- for each additional 200 yards or portion . An additional charge for each gate, fence, hallway and/or stairs overweight limits of cans (32 gallon - 55 lbs), each unsecuring or securing of container.

COMMERCIAL/RENTAL SERVICES (Container/Carts/Cans)

32 Gallon Cart (Including Rentals Five and up.	\$18.65
Container Service - Per Loose Yard - Per Pick-Up.	\$20.03
Container Service - Per Loose Yard - Wood (Roll Off).	\$10.02
Container Service - Per Loose Yard - Metal (Roll Off).	\$10.02
Container Service - Gate Fee (Each Time) - Extra.	\$5.42
Container Rental - One-Eight Yards - Per Month.	\$12.01
Customer Requested - Other Than Wkly-Each Trip Minimum.	\$11.98
Customer Requested - Customized Pick Up (Times)-Minimum.	\$15.19
Customer Service -Special events,Construction, Clean-up, etc. per trip	\$15.19
Container Service _ Roll Out Service - Extra.	10%
Container Service - Ramp Roll Out Service - Extra.	20%
Customer Requested After Hour, Saturday or Sunday - Extra.	50%
Mechanically Compacted Waste 2.75 Times Yard Or Can Rate.	

RECYCLING CREDITS (Commercial When Service Available):

Container Service - Newsprint (Properly Prepared) of Commercial Rate.	50%
Container Service - Waste Paper/Office Paper/Cans/Bottles/ Plasitcs/Glass (Properly Prepared) of Commercial Rate.	25%

OTHER RESIDENTIAL & COMMERCIAL CHARGES:

(1) Occasional Extra In Route Pickup - Each.	\$4.39
(2) Customer Requested Special Pickup-Minimum.	\$6.69
(3) Initial One Time Set Up Charge.	\$5.42
(4) Monitored Inactive Status - Each Time.	\$5.42
(5) Rental Property Owners Responsible For Sanitation Charges.	
(6) Extra Heavy Roofing/Demolition 2.75 Time Yd. Rate.	
(7) Waste In Excess Of 280 LBS PR. YD. Subject To The Approved Tonnage Rate.	
(8) Household Hazardous Waste.	(As Approved)

IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON

*In the Matter of approving rates)
for sanitation services to be)
charged by Curry Transfer and)
Recycling to customers in the City)
of Brookings)*

Resolution No. 01-R-689

WHEREAS, Ordinance No. 95-0-510, Section 7 states that rates for service shall be those currently approved for the franchisee by the City Council by resolution; and

WHEREAS, Ordinance No. 95-0-510, Section 7 states that the rates shall be attached to Ordinance No. 95-0-510 as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT the rates shown on attached Exhibit "A" shall be approved, effective July 1, 2001, and shall remain in effect until such time as any change in rates shall be approved by the City Council:

PASSED by the Brookings Common Council and signed by the Mayor this 21st day of May, 2001.

**Bob Hagbom
Mayor**

ATTEST:

**Randy Reed
City Recorder**

EXHIBIT A
Effective July 1, 2001
RATE SCHEDULE - CITY OF BROOKINGS

CANS/CARTS: SET OUT (CURB SIDE) SERVICE:

\$16.82 per month - one thirty - two (32) gallon can each week.
\$33.64 per month - one sixty - four (64) gallon cart each week.
\$50.46 per month - one ninety - six (96) gallon cart each week.
\$13.05 per month - one twenty (20) gallon When Available-Recycle Only.
Residential Compactor-in Excess Of 2 Bags-1.5 Times Can Rate.

CANS/CARTS: OTHER THAN SET OUT SERVICE:

\$1.00 per trip for each: Driveway, additional- twenty five feet from truck access,
long driveways- over 100 yards- for each additional 200 yards or portion . An
additional charge for each gate, fence, hallway and/or stairs overweight limits of
cans (32 gallon - 55 lbs), each unsecuring or securing of container.

COMMERCIAL/RENTAL SERVICES (Container/Carts/Cans):

32 Gallon Cart (including Rentals Five and up.	\$19.20
Container Service - Per Loose Yard - Per Pick-Up.	\$20.62
Container Service - Per Loose Yard - Brush (Roll Off).	\$10.31
Container Service - Per Loose Yard - Metal (Roll Off).	\$10.31
Container Service - Gate Fee (Each Time) - Extra.	\$5.58
Container Rental - One-Eight Yards - Per Month.	\$12.36
Customer Requested - Other Than Wkly-Each Trip Minimum.	\$12.33
Customer Requested - Customized Pick Up (Times)-Minimum.	\$15.63
Customer Service -Special events, Construction, Clean-up, etc. per trip	\$15.63
Container Service Roll Out Service - Extra.	10%
Container Service - Ramp Roll Out Service - Extra.	20%
Customer Requested After Hour, Saturday or Sunday - Extra.	50%
Mechanically Compacted Waste 2.75 Times Yard Or Can Rate.	

RECYCLING CREDITS (Commercial When Service Available):

Container Service - Newsprint (Properly Prepared) of commercial Rate	50%
Container Service - Waste Paper/Office Paper/Cans/Bottles/ Plastics/Glass (Properly Prepared) of Commercial Rate.	25%

OTHER RESIDENTIAL & COMMERCIAL CHARGES:

(1) Occasional Extra In Route Pickup - Each.	\$4.52
(2) Customer Requested Special Pickup-Minimum.	\$6.88
(3) Initial One Time Set Up Charge.	\$5.58
(4) Monitored Inactive Status - Each Time.	\$5.58
(5) Rental Property Owners Responsible For Sanitation Charges.	
(6) Extra Heavy Roofing/Demolition 2.75 Time Yd. Rate.	
(7) Waste In Excess Of 280 LBS PR. YD. Subject To The Approved Tonnage Rate.	
(8) Household Hazardous Waste. (As Approved)	



Staff Report

To: Mayor Hagbom & City Council
Through: Leroy Blodgett, City Manager
From: Randy Reed, CMC, Finance Director *Randy*
Date: May 11, 2001
Re: **Volunteer Resolution as required by CIS**

BACKGROUND

Each year City County Insurance Services, our workers compensation carrier, requires the city council pass a resolution specifying the city volunteers covered under the city's workers compensation plan. The resolution has changed from prior years because of new state requirements, however our covered city volunteers have not changed.

RECOMMENDATION

Staff recommends approval by the council of the Resolution extending the City of Brookings' workers compensation coverage to volunteers of the City of Brookings.

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

<i>In the Matter of extending the</i>)	
<i>City of Brookings's workers'</i>)	
<i>compensation coverage to</i>)	<i>Resolution No. 01-R-690</i>
<i>volunteers of the City of</i>)	
<i>Brookings</i>)	

WHEREAS, the City of Brookings elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers listed on the attached Volunteer Election Form.

- 1. An assumed monthly wage of \$800 per month, as required by Oregon statute, will be used for public safety volunteers; and**
- 2. Non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code for the type of work being performed using Oregon minimum wage; and**
- 3. Court-mandated community service workers/inmates on work release may be covered for workers' compensation benefits by the sentencing court. Coverage will be determined prior to work inception and stipulated to in writing between the City of Brookings and the respective sentencing court. Court-mandated volunteers will keep track of their hours and have their assumed payroll reported in Class Code 7720V using Oregon minimum wage; and**
- 4. A roster of active volunteers (public safety, non-public safety, and community service workers/inmates on work release) will be kept monthly for reporting purposes. It is acknowledged that City/County Insurance Services may request copies of these rosters during year-end audit; and**
- 5. Unanticipated volunteer projects or exposure not addressed herein will be added onto the City of Brookings' coverage agreement (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.**

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL
OF THE CITY OF BROOKINGS to provide for workers' compensation insurance
coverage as indicated above. This resolution will be updated annually.**

**PASSED by the Brookings Common Council and signed by the Mayor this
21st day of May, 2001.**

**Bob Hagbom
Mayor**

ATTEST by City Recorder this ____ day of May, 2001.

**Randy Reed
City Recorder**

VOLUNTEER ELECTION FORM

Keep monthly rosters! CIS may request copies of rosters during year-end audit.

Public Safety Volunteers

The following volunteer positions are reported in NCCI Classification Code 8411, using an assumed monthly wage of no less than \$800 per month (regardless if one day or 30 are worked) for premium payment and calculation of benefits. This assumed monthly wage may be increased at the employer's discretion in increments of \$100. *Please refer to your entity's volunteer resolution for the amount to use in filling out Column No. 2 below.*

City/County Insurance Services Volunteer Election Form for Coverage Year 7/1/2001 to 6/30/2002				
Multiply (1) x (2) = Estimated Assumed Payroll				
Volunteer Category	NCCI Code	(1) Est. No. of Volunteer Months*	(2) Assumed Monthly Wage	(3) 2001-02 Estimated Assumed Payroll
Ambulance Driver	8411			
Ambulance Technician	8411			
Crime Prevention Unit	8411			
Deputy Sheriff	8411			
Emergency Medical Technician	8411			
Explorer Scout	8411			
Fire Chief/Asst. Fire Chief	8411			
Firefighter (25)	8411	300	1,500	450,000
Police Officer	8411			
Police Reserve (15)	8411	180	1,500	270,000
Probation Officer	8411			
Search and Rescue	8411			
Sheriff's Posse	8411			
Surf Rescue	8411			
Other (please specify)	8411			

*Using last year's rosters, estimate the number of volunteer months for each position and enter the total on the appropriate line in Column (1). Some volunteers are not active every month, i.e., one volunteer firefighter may be active five months out of the year, two volunteer firefighters may be active 12 months out of the year, and five volunteer firefighters may be active only one month out of the year. Thus, the number of volunteer firefighter months would be 34.

Other Volunteers--Assumed wage must be at least \$6.50/hour or \$800/month minimum.

Unpaid boards, commissions, councils, and public officials: If these officials receive any "remuneration," they would be considered subject workers and reported using regular payroll categories. If they receive no remuneration and you wish to provide workers' compensation benefits, you will need to either establish an assumed monthly wage or keep monthly time records and estimate/report assumed payroll using Oregon minimum wage. CIS has designated Class Code 8742V for this type of exposure. Please call if you have questions or need advice.

Inmates/Community Service Workers: If your entity uses workers from the correctional system (i.e., community service workers, inmates on work release, peer review crews, etc.), it is important to address and clarify in writing PRIOR to work inception which entity will be responsible for covering this exposure. CIS recommends you obtain a Certificate of Coverage for Workers' Compensation from the sentencing court or make arrangements to provide coverage through your own entity. If the second option is chosen, keep monthly time records and report these workers using Oregon minimum wage. CIS has designated Class Code 7720V for this type of exposure.

Miscellaneous: Assumed payroll for all other volunteer elections should be computed at Oregon minimum wage using actual hours worked and reported in the appropriate NCCI classification code with a "V" added to the end. Unanticipated volunteer projects or exposure can be added on throughout the coverage year (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. *Coverage of this type cannot be backdated.*

City/County Insurance Services						
Volunteer Election Form for Coverage Year 7/1/2001 to 6/30/2002						
Multiply (1) x (2) x (3) x (4) = Estimated Assumed Payroll						
Volunteer Category	NCCI Code	(1) Est. No. of Volunteers per month	(2) No. of Hours per month	(3) No. of Months per year	(4) Oregon Minimum Wage (\$6.50)	(5) 2001-02 Estimated Assumed Payroll
Boards, Commissions, Councils, Public Officials ✓	8742V	1	5	12	6.50	390
Building Maintenance	9015V					
Clerical	8810V					
Community Center	9102V					
Court-Mandated Community Service Workers	7720V					
Community Project ✓ (please call CIS for proper class code)		1	5	12	6.50	390
Community Sponsored Events ✓ (please call CIS for proper class code)		1	5	12	6.50	390
Emergency Telecommunicators	8810V					
Fireworks	9410V					

**City/County Insurance Services/
Volunteer Election Form for Coverage Year 7/1/2001 to 6/30/2002**

Multiply (1) x (2) x (3) x (4) = Estimated Assumed Payroll

Volunteer Category	NCCI Code	(1) Est. No. of Volunteers per month	(2) No. of Hours per month	(3) No. of Months per year	(4) Oregon Minimum Wage	(5) 2001-02 Estimated Assumed Payroll
Garbage/Refuse	9403V					
Hospital <i>(please call CIS for proper class code)</i>						
Inmates on Work Release	7720V					
Interpreters	8810V					
Janitorial	9015V					
Landscaping ✓	0042V	1	5	12	6 ⁵⁰ / ₁₀₀	390-
Library	8810V					
Lifeguards (pools)	9015V					
Lifeguards (beaches & rivers)	9102V					
Mealsite Volunteers	9079V					
Parks & Drivers ✓	9102V	1	5	12	6 ⁵⁰ / ₁₀₀	390-
Planting ✓	0042V	1	5	12	6 ⁵⁰ / ₁₀₀	390-
Public Health <i>(please call CIS for proper class code)</i>						
Replacement Workers <i>(please call CIS for proper class code)</i>						
RV Park	9015V					
Senior Center	9061V					
Sewer & Drivers	7580V					
Sewer/Street Cleaning	9402V					
Snow Removal	9402V					
Street/Road Maintenance	5506V					
Victim Assistance	8810V					
Waterworks & Drivers	7520V					

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of April, 2001

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
1	Single Family Dwelling	\$570.50	\$370.83	\$0.00	\$4,467.00	\$154,781.00	11	\$2,356,255.00	15	\$1,953,318.50
3	Single Family Addition	\$70.50	\$28.93	\$4.94	\$0.00	\$3,906.00	10	\$196,596.00	5	\$126,261.12
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	7	\$74,968.80	3	\$22,226.24
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$371,906.00	0	\$0.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$209,334.00
1	Commercial New	\$1,008.00	\$1,058.40	\$70.56	\$0.00	\$329,448.00	1	\$329,448.00	0	\$0.00
4	Commercial Addition-Change	\$730.00	\$474.51	\$51.10	\$0.00	\$125,368.00	6	\$146,868.00	3	\$19,495.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$3,317.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	4	\$0.00
1	Misc.-Retaining Wall-Fence	\$38.50	\$0.00	\$2.70	\$0.00	\$0.00	1	\$0.00	7	\$19,788.00
10	Total Building Permits	\$2,417.50	\$1,932.67	\$169.23	\$4,467.00	\$613,503.00	39	\$3,479,358.80	38	\$2,350,422.86
5	Mechanical Permits	\$90.60	N/A	\$6.34		N/A	26	N/A	26	N/A
2	Plumbing Permits	\$95.20		\$6.66	\$0.00	N/A	18	N/A	19	N/A
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	2	N/A	1	N/A
17	TOTAL PERMITS	\$2,603.30	\$1,932.67	\$182.23	\$4,467.00	\$613,503.00	85	\$3,479,358.80	84	\$2,350,422.86
	Total Year to Date Calculated Fees	\$14,858.60	\$8,788.00	\$1,040.10	\$72,751.00					
	2000 YTD Calculated Fees	\$11,391.85	\$6,748.58	\$797.43	\$85,376.00					

In March, 2001 Harbor issued permits for 1.0.0 EDUs.

During the Month of April, 2001, Brookings issued permits for 1.00 new sewer connections. The City of Brookings now has 438.96 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.