

**AGENDA**  
**CITY OF BROOKINGS**  
**COMMON COUNCIL MEETING**  
**CITY HALL COUNCIL CHAMBERS**

**898 ELK DRIVE**  
**BROOKINGS, OR 97415**  
**JANUARY 14, 2002**  
**7:00 P.M.**



**King, Martin Luther, Jr.** (1929-1968), American clergyman and Nobel Prize winner, one of the principal leaders of the American civil rights movement and a prominent advocate of nonviolent protest. King's challenges to segregation and racial discrimination in the 1950s and 1960s helped convince many white Americans to support the cause of civil rights in the United States. After his assassination in 1968, King became a symbol of protest in the struggle for racial justice.

(Photo & print borrowed from msn.com-an Encarta Encyclopedia article "King, M.L., Jr.")



***Martin Luther King, Jr. Day***  
**January 21, 2002**  
**In the home of winter flowers**



# agenda

CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
January 14, 2002  
7:00 p.m.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

**A. Announcements**

1. Twenty Years of Service – Fire Chief William Sharp/January 11, 1982
2. Welcome new Finance Director – Paul Hughes
3. Welcome new Student Ex-Officio Councilor – Noël Connelly

**V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

**A. Committee and Liaison reports**

1. Chamber of Commerce
2. Council Liaisons

**B. Unscheduled**

**VI. STAFF REPORTS**

**A. City Manager**

1. Approval of liquor license request for Rubio's – Yolanda Zepeda, Francisco Garcia, Jorge Frias
2. Approval of Budget Calendar
3. Appointment of Budget Officer
4. Dates for City Attorney and Municipal Court Judge reports
5. Nature's Coastal Holiday Report for 2001
6. Other

**B. Fire Department**

1. Award contract for new fire truck

**VII. CONSENT CALENDAR**

- A. Approval of Council Meeting Minutes
    - 1. Minutes of December 17, 2001, Regular Council Meeting
  - B. Approval of Vouchers (\$240,354.75)
- (end Consent Calendar)

**VIII. REMARKS FROM MAYOR AND COUNCILORS**

- A. Council
- B. Mayor

**IX. ADJOURNMENT**

# EVENTS CALENDAR

## Council Chambers and Fire Hall Use

# January 2002

January 2002							February 2002						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	January 1 - 02 City Hall CLOSED - New Year's Day Holiday	12:00pm 1:30pm Comnty Agencies mtg (Chetco Sr.Center) 1:00pm 3:00pm CC-Preapplication meeting for School District building project 3:00pm 3:30pm CCPolice Press Release/CCSO 7:00pm 9:00pm FH-PoliceReserves	8:15am 9:00am CC-CmtyDevDpt Staff mtg/LLightle 9:00am 10:00am Crime Stoppers 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station) 8:00am 10:00am SWOCC - Computer Class by Jim Relaford for City Employees	8:00am CC- Downtown Dev Comm Interview
9:30am 10:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 3:00pm 4:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn 7:00pm 8:30pm CC- Planning Commssn	3:00pm 4:00pm CC-HOLD for meeting new Finance Director/LBlodgett	8:15am 9:00am CC-CmtyDevDpt Staff mtg/LLightle 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	
7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm 8:30pm CC-Council Mtg	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 2:00pm 2:30pm FH-PSAP Consolidation Mtg/LL.Bishop	12:00pm 1:00pm FH-Subrbn Fire Dist Mtg/Rex Atwell	8:15am 9:00am CC-CmtyDevDpt Staff mtg/LLightle 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray 5:30pm 6:00pm CC-Downtown Development Committee Mtg/LBlodgett	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station) 8:00am 10:00am SWOCC - Computer Class by Jim Relaford for City Employees	
M.L. King Jr. Day - City offices CLOSED 9:30am 10:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm 7:30pm CC-American Red Cross Mtg/DJohnson-412-840; 7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm 9:00pm CC-Skate Park Meeting/LBlodgett	7:00pm 8:00pm CC-S.A.Y. Committee Meeting/Councilor Johns	8:15am 9:00am CC-CmtyDevDpt Staff mtg/LLightle 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray 2:00pm 4:00pm CC-Citizens for Emergency Preparedness: MArrell, JRupert 7:00pm 8:30pm CC-Parks & Rec Comm/ LBlodgett	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	9:00 am B/W Conf Rm - Goals Setting sessio
9:00am 10:00am CC-Municipal Court/ JdgHarper 7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm 8:30pm CC-Council Mtg	BUSINESS OUTLOOK CONFERENCE 7:30am 9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)		8:15am 9:00am CC-CmtyDevDpt Staff mtg/LLightle 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray 6:30pm 7:30pm CC-Seatbelt Class-PD/BPalicki		

COPY TO: Council Chambers, Fire Hall, Police Dispatch; Orig to SR

(CC=Council Chmbrs; FH=Fire Hall; BPD=BrkgsPoliceDep)

REVISED: 1/10/2002, 1:46 PM

# EVENTS CALENDAR

## Council Chambers and Fire Hall Use

# February 2002

February 2002						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2002						
S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				February 1 7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	February 2 9:00am 12:00pm CC- Computer Class by Jim Relafor for City E 3:50pm 4:50pm HOLD FOR Skate Park Dedication
9:30am 10:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm 8:30pm CC-Planning Commssn	12:00pm 1:30pm Comnity Agencies mtg (Chetco Sr.Center) 7:00pm 9:00pm FH-PoliceReserves	8:15am 9:00am CC-CmtyDevDpt Staff mtg/LLightle 9:00am 10:00am Crime Stoppers 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	
7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm 8:30pm CC-Council Mtg	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 3:00pm 4:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn	2:30pm 3:30pm FH-SafetyComMtg/ HThmpson	8:15am 9:00am CC-CmtyDevDpt Staff mtg/LLightle 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	
City Hall CLOSED - Presidents Day Holiday 9:30am 10:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm 7:30pm CC-American Red Cross Mtg/DJohnson-412-840; 7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm 7:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am 9:00am CC-CmtyDevDpt Staff mtg/LLightle 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray 2:00pm 4:00pm CC-Citizens for Emergency Preparedness: MArrell, JRupert	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	
9:00am 9:30am CC-Municipal Court/ JdgHarper 7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm 8:30pm CC-Council Mtg	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)		8:15am 9:00am CC-CmtyDevDpt Staff mtg/LLightle 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray 7:00pm 8:30pm CC-Parks & Rec Comm/ LBlodgett		

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## **Council Chambers and Fire Hall Use**

March 2002		April 2002	
S	F	S	F
3	10	7	14
4	11	8	15
5	12	9	16
6	13	10	17
7	14	11	18
8	15	12	19
9	16	13	20
10	17	14	21
11	18	15	22
12	19	16	23
13	20	17	24
14	21	18	25
15	22	19	26
16	23	20	27
17	24	21	28
18	25	22	29
19	26	23	30
20	27	24	31
21	28	25	
22	29	26	
23	30	27	
24	31	28	
25		29	
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31			

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(CC=Council Chmbrs; Fire Hall; BPD=BrkgsPoliceDep)

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(CC=Council Chmbrs; FH=Fire Hall; BPD=BkrgsPoliceDep)

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## EVENTS CALENDAR

## Council Chambers and Fire Hall Use

April 2002

April 2002							May 2002						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	

Monday		Tuesday		Wednesday		Thursday		Friday		Sat/Sun	
April 1		April 2		April 3		April 4		April 5		April 6	
9:30am 10:30am CC- VIPS/Volunteers in Police Service/BPalicki	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	12:00pm 1:30pm Community Agencies mtg (Chetco Sr. Center)	7:00pm 9:00pm FH-Police/Reserves	8:15am 9:00am CC-CntyDevOpt Staff mtg/LLightle	9:00am 10:00am Crime Stoppers	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	8:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	5	6
7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall)	7:00pm 8:30pm CC-Planning Commssn	7:00pm 8:30pm CC-Planning Commssn	7:00pm 8:30pm CC-Planning Commssn			10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray			7	8
7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	2:30pm 3:30pm FH-SafetyComMtg/ HThompson	2:30pm 3:30pm FH-SafetyComMtg/ HThompson	8:15am 9:00am CC-CntyDevOpt Staff mtg/LLightle	8:15am 9:00am Crime Stoppers	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	12	13
7:00pm 8:30pm CC-Council Mtg	3:00pm 4:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn	3:00pm 4:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn	3:00pm 4:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn			10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray			14	15
9:00am 9:30am CC-Municipal Court/ JdgHarper	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm 7:00pm FH-Suburban Fire Dist Mtg/RevAtwell	6:00pm 7:00pm FH-Suburban Fire Dist Mtg/RevAtwell	8:15am 9:00am CC-CntyDevOpt Staff mtg/LLightle	8:15am 9:00am Crime Stoppers	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	18	19
9:30am 10:30am CC-VIPS/Volunteers in Police Service-BPalicki	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)			10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray			20	21
6:00pm 7:30pm CC-American Red Cross Mtg/DJohnson-412-940	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)			2:00pm 4:00pm CC-Citizens for Emergency Preparedness: MArrell, JRupert	2:00pm 4:00pm CC-Citizens for Emergency Preparedness: MArrell, JRupert			21	22
7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	7:00pm 9:00pm CC-Budget Committee Meeting/Finance Dir. Hughes	7:00pm 9:00pm CC-Budget Committee Meeting/Finance Dir. Hughes	8:15am 9:00am CC-CntyDevOpt Staff mtg/LLightle	8:15am 9:00am Crime Stoppers	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	7:00am 8:00am TV49-Coast Today w/City Officials &/or Employees (TV49 Station)	25	26
7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)			10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray			27	28
7:00pm 8:30pm CC-Council Mtg	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)			7:00pm 8:30pm CC-Parks & Rec Comm/ LBodgett	7:00pm 8:30pm CC-Parks & Rec Comm/ LBodgett			28	29
7:00pm 10:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9:30am 9:40am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)							29	30
										30	31

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REVISED: 1/10/2002, 1:46 PM

OREGON LIQUOR CONTROL COMMISSION  
LIQUOR LICENSE APPLICATION



Please Print or Type

Application is being made for:

TYPES

- ☒ Full On-Premises Sales (\$402.60/yr)  
☐ Limited On-Premises Sales (\$202.60/yr)  
☐ Off-Premises Sales (\$100/yr)  
☐ Brewery Public House (\$250/yr)  
☐ Wholesale Malt Beverage & Wine (\$275/yr)  
☐ Other: \_\_\_\_\_

ACTIONS

- ☐ Add Partner  
☐ Additional Privilege  
☐ Change Location  
☐ Change Ownership  
☐ Greater Privilege  
☐ Lesser Privilege  
☐ New Outlet  
☐ Other: \_\_\_\_\_

Applying as:

- ☐ Individuals ☐ Limited Partnership ☐ Corporation ☐ Limited Liability Company

.....for city, county use only.....

The city council or county commission:

(name of city or county)

recommends that this license be:

Granted ☒ Denied ☐

By: \_\_\_\_\_ (signature) \_\_\_\_\_ (date)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

.....for OLCC office use only.....

Fee: \_\_\_\_\_ Recd by: \_\_\_\_\_

Receipt # \_\_\_\_\_ Date: \_\_\_\_\_

90-day authority: Yes \_\_\_\_\_ No \_\_\_\_\_

1. Applicant(s): Yolanda Zepeda  
① Francisco R. Garcia ③ Juan Hernandez  
② Jorge Frias R. ④ \_\_\_\_\_
2. Trade Name (dba): Rubios M
3. Business Location: 1136 Chetco AVE Brookings OR 97415  
(number, street, rural route) (city) (county) (state) (ZIP code)
4. Business Mailing Address: P.O. Box 1535 Brookings OR 97415  
(PO box, number, street, rural route) (city) (state) (ZIP code)
5. Business Numbers: (541) 469-4919  
(phone) (fax)
6. Is the business at this location currently licensed by OLCC? Yes ☒ No \_\_\_\_\_
7. If yes to whom: Angele and Bryan Holm Type of License: Dispenser Class C
8. Former Business Name: Rubios Restaurant
9. Will you have a manager? Yes ☒ No \_\_\_\_\_ Name: Francisco R. Garcia  
(manager must fill out an individual history form)
10. What is the local governing body where your business is located? Curry county  
(name of city or county)
11. Contact person for this application: Francisco R. Garcia 412-8751 (541)  
(name) (phone number(s))  
4106 Linden Ln. Brookings OR 97415  
(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s):

- Francisco R. Garcia ③ Jorge Frias R.  
④ Yolanda Zepeda  
② SOFIA ZEPEDA S





## **Staff Report**

**To:** Mayor Hagbom & City Councilors  
**From:** Leroy Blodgett, City Manager  
**Date:** January 8, 2002  
**Re:** Budget Calendar & Budget Officer

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### **BACKGROUND**

It's budget time again!

Included in the council packet is the proposed budget calendar. The calendar is a guideline for staff, City Council and the Budget Committee. Each year the budget calendar must be approved by City Council.

City Council must appoint a budget officer. The budget officer is responsible for preparing and submitting the annual budget to the Budget Committee.

### **RECOMMENDATION**

1. Approve the budget calendar as presented
2. Appoint the City Manager as Budget Officer.

## **CITY OF BROOKINGS 2002-2003 BUDGET CALENDAR**

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January 14, 2002 .....	City Council to appoint budget officer and approve budget calendar
January 15, 2002 .....	Budget worksheets to department heads
January 26, 2002 .....	City Council Goals Session
February 11, 2002 .....	City Council Adopts Council Goals
March 4, 2002 .....	Completed department budget worksheets returned to Finance Director
April 10, 2002 .....	Publish 1 <sup>st</sup> notice of budget meeting
April 17, 2002 .....	Publish 2 <sup>nd</sup> notice of budget meeting
April 24, 2002 .....	Budget Committee meeting (dates for additional meetings, if necessary, will set at this meeting)
May 22, 2002 .....	Publish budget summary and notice of hearing
June 10, 2002 .....	Budget hearing
June 24, 2002 .....	Budget adoption by City Council

**City of Brookings – Administrative Office**  
**898 Elk Drive**  
**Brookings, OR 97415**  
**(541) 469-2163 ~ Fax: 469-3650**



# Memo

**To:** Mayor, Council, City Manager

**From:** Sharon A. Ridens, Administrative Secretary and Court Clerk

**CC:** Ken Raith

**Date:** 1/10/2002

**Re:** Nature's Coastal Holidays

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Nature's Coastal Holiday – 2001 holiday light display ended successfully, in spite of extreme weather conditions and reduced number of display days self endorsed and weather related. The non-profit Nature's Coastal Holidays decided to reduce the number of display days to 23 days this year, and extreme weather conditions of rain and wind resulted in their closing the holiday light display for two days. Therefore, the total exposure days were reduced by 4 days compared to last year's 25 total days. Attendance was less than last year, but the majority of the display evenings were in heavy rains, as compared to last years fair weather season. We had more lights and more volunteer hours and people involved. A truly beautiful "community" event! As volunteer hosting coordinator – I thank you and our citizens for making this year another success story! Following are 2001 and 2000 statistics for your comparison:

<b>2002</b>	<b>2001</b>
<b><u>Dec 8 through 30 (2 closure days)</u></b>	<b><u>Dec 7 through 31 (no weather closures)</u></b>
10,374 signed in guests	14,700 signed in guests
\$11,087 donations	\$14,470 donations
100,000 lights	95,000 lights
552 volunteer hosting hours	490 volunteer hosting hours
22 volunteer organization hosts	19 volunteer organization hosts

**Organizations hosting 2001:** Chamber of Commerce (24), SOCBBA(South Coast Bed & Breakfast Association) (24), Soroptimists (24), Rotary (48), Habitat for Humanity (24), Garden Club (48), Ray's Food Place #1 (48), City of Brookings (40), Kiwanis (24), Curry County Board of Realtors (24), Chetco Federal Credit Union, (24), Coastal Window Tenting (12), KURY Radio (12), BHHS Leadership Class (48), Umpqua Bank (12), Curry Coastal Pilot (24), KCRE (12), Chetco Village Merchants @ the Port (12), Citizens: Mary Ham (8), Al & Shirley Bates (8), Connie & Jeff Galemore (8), Shawn & David Halley (4)

**and untold volunteers and hours of donated time for setup and take down!**

# Staff Report

**TO:** Mayor Hagbom & City Councilors

**FROM:** William J. Sharp, Fire Chief

*(WJS)*

**THROUGH:** Leroy Blodgett, City Manager



**DATE:** January 8, 2002

**RE:** Fire Truck Purchase

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## **BACKGROUND**

During the last bidding process for a new fire engine all proposals were rejected by City Council as recommended by staff. Revisions were made to the RFP and sent to potential bidders.

The second bid process provided us with three excellent bid proposals for purchase of a new Pumper/Engine. We received bids from American LaFrance, Oregon Apparatus Sales -Emergency-One, and Hughes Fire Equipment - Pierce Manufacturing. All three proposals met the minimum specifications.

### **Actual Bids and Bidders:**

Hughes Fire Equipment, Eugene, Oregon / <u>Pierce Trucks</u>	• \$276,493.00
American LaFrance Trucks, Portland, Oregon	• \$274,960.00
Oregon Apparatus Sales, Eugene, Oregon / <u>E-One Trucks</u>	• \$262,795.00

Oregon Apparatus Sales bid can provide an Emergency-One custom engine approximately 120 days from contract.

## **RECOMMENDATION**

Award the bid for the purchase of the new Pumper/Engine to Oregon Apparatus Sales of Eugene, Oregon in the amount of \$262,795.

Authorize the Mayor to sign necessary documents for awarding the contract.

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
December 17 2001  
7:00 p.m.**

**I. CALL TO ORDER**

Mayor Bob Hagbom called the meeting to order at 7:05 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Finance Department Accounting Specialist Nancy Corrigan

**III. ROLL CALL**

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, Police Chief Chris Wallace, Fire Chief William Sharp, Finance Department Accounting Specialist Nancy Corrigan, Police Lt. John Bishop, Police Communications Officer Susan Frisch, Police Officer Kelly Sevey, Special Projects Assistant and Administrative Secretary Sharon Ridens

Media Present: Scott Graves, Editor - Curry Coastal Pilot

Other: Chamber of Commerce Executive Director Les Cohen, CTR General Manager Pete Smart, BHHS Students-Julia Huxtable, Jessica Andrews, Lindsey Wood and Mandy Gilmore, and approximately 15 other citizens

**IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS**

**A. Announcements**

1. Donation to Brookings Volunteer Fire Department, by BHHS Powder Puff Football organizers  
Four students from Brookings Harbor High School (Julia Huxtable, of Pleasant Hill Drive; Jessica Andrews, of 97986 Lively; Lindsey Wood, of



1830 Meadow Lane, and Mandy Gilmore, of 98041 Hall Way, Brookings) presented Brookings Volunteer Fire Association Fire Captain Dennis Ward with a check in the amount of \$1,538.00. These funds came from an organized Senior Project by these young ladies in the form of a Powder Puff Football game during Homecoming week. Originally, the money raised was to be for relief efforts in New York. Later, it was decided it would be better to keep the funds locally for our own Fire Department. The Fire Department and Council expressed their deepest appreciation.

2. Introduction of new employee - Kelly Sevey / Police Officer  
Police Chief Chris Wallace presented Kelly Sevey to Council as the department's newest Police Officer. Sevey originally joined the Gold Beach Police Department in 1990.
3. Introduction of new employee - Susan Frisch / Part-time Communications Officer, Police Department  
Police Chief Chris Wallace introduced Susan Frisch as the new part-time Communications Officer in the Police Department.

Chief Wallace asked Lt. John Bishop to present two additional items to Council

Lt. Bishop advised the VIPS (Volunteers in Police Service) were in serious need of a new vehicle, and that he had been working on securing one for them, but was having difficulty in finding funds (\$3,000) for an excellent restored police vehicle coming out of Idaho. Suddenly, City Manager Blodgett informed him (Bishop) Mrs. Delores Loring had called donating \$3,000 for a good cause. Blodgett knew just the "cause." Bishop thanked Mrs. Loring, who was not present at the meeting, for her kindness. Arrangements for the restored vehicle have been made and it will be delivered with one or two weeks. Additionally, the vendor has offered monies for the old VIPS car.

Bishop also provided an update on the 911 Consolidation, as mandated by the state, which will not be saving funds, or cutting funds. The state will be reallocating funding by shuffling the money around. Plans discussed or in writing are not written in stone, because many other conditions must be in place before our 911 Center will change.

**V. SCHEDULED PUBLIC APPEARANCES**

- A. Pete Smart, General Manager Curry Transfer and Recycling – complying with state required recycling goals

General Manager Pete Smart refreshed Council's memory regarding a prior Senate Bill which passed sometime ago which established what percentage of recycling was required to be done timely. HB3744 unanimously passed, which has brought with it a few more opportunities to recycle. Smart briefly reviewed Curry Co's status on some of the requirements: Curry County Wasteshed Plan 2005 and 2009 was provided to Council (a copy is included as part of these minutes). He stated in 1992, 21% of tons collected went to land fill based on the number of tons recycled. The following percentages ensued: 1993 - 25%, 1994 - 27%, 1995 - 31%, 1996 - 35%, 1998 - 29%, 1999 - 27%, and in 2000 - 41%. Curry County was 3<sup>rd</sup> in the entire State. Smart reported CTR has applied for a hazard waste grant through the State to come in 2002, which appears to be very favorable for Curry County. Discussion ensued.

## **VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

### **A. Committee and Liaison**

#### **1. Chamber of Commerce**

Chamber Executive Director Les Cohen mentioned the annual program report forthcoming in January, as a part of the Chamber's agreement with the City to justify use of bed tax received from the City. He also reported in the year 2000, there were 25,840 hits on the Chamber's website. To date, 2001, there have been 51,752 hits, and the visitor numbers at Chamber are the highest since 1993. Cohen reminded Council of the January 29, 2002 Business Outlook Conference, and the participation of the Festival of Lights Contest.

Next Cohen, as a founding member of the American Music Festival (AMF), made a presentation letter and gift certificate for a weekend of lodging and meals at Hood River to the City's Administrative Secretary Sharon Ridens, recognizing her "for all the time and work contributed to guarantee the success of the AMF Summer Concert Series. Cohen stated Ridens was an active, integral and indispensable member of the American Music Festival since its inception, and asked her to accept the Coordinating Committee's heartfelt gratitude and that of the community for all the work done to bring music and enjoyment to the Brookings-Harbor area through the American Music Festival." Ridens was speechless, but extremely appreciative.

#### **2. Council Liaisons**

Councilor Lorraine Kuhn stated she had attended a good meeting with Planning Commission, and that H.O.P.E. (Healthy Opportunity for

Positive Environment) is moving along, funds received for activities within community and school district.

Councilor Frances Johns attended two recycling committee meetings in Gold Beach, and two school district oversight committee meetings.

Council President Larry Curry attended with Mayor Hagbom a Girl Scout meeting to promote their work with holiday wishes to service personnel overseas.

Councilor Rick Dentino attended the Harbor Sanitary District meeting, represented the City at the Needs and Issues meeting in Gold Beach last week. Later this week he will be involved with the Brookings Harbor Leadership Class at Southwestern Community College, as will Councilor Johns.

Mayor Hagbom advised he and City Manager Blodgett had attended the Transportation Commission meeting in Salem regarding monies to be spent in the next few years. He felt their attendance was important to maintain the same posture and position in their eyes. Hagbom noted the Commission had seen the project and was supportive of couplet.

B.      **Unscheduled**

There were no unscheduled appearances or comments from the audience.

**VII.    STAFF REPORTS**

A.      **Finance Department**

1.      **Certificate of Achievement Award from Government Finance Officers Association**

Mayor Hagbom stated that in spite of our change in Finance Directors, we had been notified by the Government Finance Officer Association that the City's comprehensive annual financial report for the fiscal year ending June 30, 2000, qualified for a Certificate of Achievement for Excellence in Financial Reporting. This Certificate is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. Accounting Specialists Nancy Corrigan was present to receive the Certificate of Achievement Plaque. Hagbom stated the success for the Finance Department came from two stellar employees - Nancy

Corrigan and Hilary Thompson, and asked for a round of applause of them.

B. City Manager

City Manager Leroy Blodgett advised Council a liquor license application had been presented by Sheldon Lent, which needed to be added to the agenda.

**Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to add the consideration of an Oregon Liquor Control Commission Liquor License Application from Sheldon Lent, dba: Brookings Market.**

Discussion ensued. Mr. Shelton Lent was present for questions presented.

**Councilor Kuhn moved, Councilor Johns seconded, and the Council voted unanimously to approve the presented Liquor License Application from Shelton Lent, dba: Brookings Market.**

1. New Finance Director update

City Manager Blodgett advised Council a new Finance Director has been hired. Paul Hughes will begin employment with the City on January 3, 2002. Paul is presently the Chief Financial Officer for the Modoc Medical Center in Alturas, California. Prior to Alturas, Paul was the Financial Controller for California Association of Counties. Blodgett stated Hughes will bring a great deal of experience and energy to the Finance Department. Paul and his wife, Sherri, have twin 11 year-old daughters. His family plans to remain in Alturas until such time, they can sell their home and settle in Brookings. A reception for the new City Finance Director will be held on January 9, 2002, from 3:00 p.m. to 5:00 p.m. in the City Hall Council Chambers. Hughes will attend the first Council meeting in January.

2. City Manager, City Attorney, and Municipal Court Judge evaluations

City Manager Blodgett addressed the timing for evaluations for the Judge, City Attorney, and City Manager. He reviewed the staff report provided in the Council packet and the difficulty in Council trying to evaluate the City Attorney and Judge. He recommend Council allow the City Attorney and the Municipal Court Judge to give Annual Reports. City Attorney Trew asked Blodgett to provide him with an evaluation. Council by consensus

agreed Annual Reports were more appropriate for the Judge and City Attorney.

Options were discussed regarding the City Manager's evaluation and form. Blodgett recommended Council adopt the criteria presented in the packet and to have the evaluation on January 28, 2002, with the possibility of Mayor Hagbom being gone at the January 14, 2002 meeting.

**Councilor Dentino moved, Councilor Curry seconded, and the Council voted unanimously to adopt the evaluation forms as criteria for performance evaluation of City Manager.**

3. Couplet update

City Manager Blodgett discussed some new information on the couplet and questions about local match. Information will be put together later. The next meeting regarding these issues will be on January 16, 2002, in Salem for a final decision of which projects will be funded.

4. Council Goals progress report

City Manager Blodgett reviewed the status of the current 2001-2002 Council Goals, which were included in the staff report as a part of the Council packet. The goals are used in preparation of the annual budget and as a guideline for staff. Blodgett recommended a change from January 12 for a Goals Session Workshop to January 26, 2002 from 9:00 a.m. to 2:00 p.m. at the Best Western Conference Center.

5. Other

Blodgett asked Council to take an opportunity see the City's recent web site change, whereby City Staff are wishing everyone a Happy Holiday. Staff's photo and Council Chambers Christmas Tree are seen.

Councilor Curry questioned Blodgett regarding the couplet's local participation requirements. He also thanked staff for decorating the Council Christmas tree.

Staff Administrative Secretary Ridens organized the volunteer hosting of the on going Nature's Coastal Holiday light festival at Azalea Park. The City hosted the evening of December 16, 2002, and will host another evening.



Blodgett remind Council there is no meeting on December 24, due to holiday.

- C. Police Department  
These Agenda items were taken out of order, under Agenda Item No. IV.A.3.
  - 1. 911 consolidation update  
Police Chief Chris Wallace asked Lt. John Bishop to provide an update on the 911 consolidation. Bishop briefly re
  - 2. Volunteers in Police Service (VIPS) donation

#### **VIII. CONSENT CALENDAR**

- A. Approval of Council Meeting Minutes
  - 1. Minutes of November 19, 2001, Regular Council Meeting
- B. Acceptance of Planning Commission Minutes
  - 1. Minutes of November 6, 2001, regular Commission Meeting
- C. Acceptance of Parks & Recreation Commission Minutes
  - 1. Minutes of October 25, 2001, regular Commission Meeting
- C. Approval of Vouchers (\$574,313.07)

(end Consent Calendar)

**Councilor Kuhn moved, Councilor Dentino seconded, and Council voted unanimously to approve the consent calendar as presented.**

#### **IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. Ordinances
  - 1. No. 01-O-446.MM, in the matter of an ordinance amending the Land Development code regarding short term rentals  
The Council reviewed and discussed the proposed ordinance at this open meeting held December 17, 2001. Mayor Hagbom called for City Manager Blodgett to read ordinance 01-O-446.MM in its entirety. He did so.

**Councilor Kuhn moved, Councilor Johns seconded, and the Council voted unanimously to have the second reading of Ordinance No. 01-O-446.MM, entitled in the matter of an ordinance amending the Land Development code regarding short term rentals, be read by title only.**

Blodgett read the ordinance by title only.

**Councilor Johns moved, Councilor Kuhn seconded and the Council voted unanimously to adopt Ordinance No. 01-O-446.MM, entitled in the matter of an ordinance amending the Land Development code regarding short term rentals.**

City Manger Blodgett asked Council to be sure to review the Building Department's report, which indicates growth: total fees paid to date \$12,532,376.60, versus last year at \$10,375,861.78

**X. REMARKS FROM MAYOR AND COUCILORS**

Mayor Hagbom recommended Council provide City Manager evaluation forms completed to Sharon by January 14, 2002, and then they will be tallied to have ready for January 28 meeting. Councilors can make comments as to step increases.

Mayor stated there has been discussion regarding the "S" curve coming out of Dawson Tract. It will be discussed with the Planning Commission to come up with some type of solution.

Mayor Hagbom reflected on the strengths of having South Coast Lumber Mill in our community and their efforts in keeping the same amount of employees but revamping their plant facilities. He complimented the owners (Fallerts) on the way they've tried to take care of their employees.

Mayor Hagbom closed with wishing everyone Merry Christmas!

**XII. ADJOURNMENT**

By verbal consensus the Council unanimously agreed to adjourn the meeting at 8:25 p.m.

Respectfully submitted:

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Bob Hagbom  
Mayor

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2002.

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Sharon A. Ridens  
Interim City Recorder



12/12/01  
handed out @  
cc mtg

12-18-01  
pe - Mayor  
Council  
Rept Head

## Curry County Wasteshed Plan 2005 and 2009

Curry County is already in compliance with our recycling goals for 2005 and 2009, we believe that the department needs only a narrative of our recycling work. Curry County ( and its incorporated cities ) has worked very hard to meet and exceed our recycling goals. We are proud of our 2000 recycling rate of 41%.

### 1. Recycling Drop-offs for the watershed

Curry County has five Transfer stations which accept recycling from the general public. The transfer stations are located at Port Orford, Gold Beach. Agness, Wridge Creek ( near Brookings ) and at the Recycling bailing facility in Brookings. With some minor differences, each station accepts newsprint, cardboard, plastic, motor oil, Automobile and truck tires, glass (clear, brown and green ), magazines, office pack, lead based batteries, tin cans (steel), scrap metal, wood waste and appliances. There is also alternate locations for newsprint in Port Orford at Rays food place, Gold Beach at Rays food place, Harbor at Chetco Federal Credit Union, and Brookings at Rays food place.

### 2. Recycling pickup for the watershed

The solid waste hauler for Curry County has also established county wide residential curbside recycling routes that covers about 85% of residents. They pick up and sort glass, plastics, newsprint, cardboard, tin cans, magazines and aluminum. These route pickups and collected recyclables from the transfer stations are all taken to the Recycling facility in Brookings where the bailer is located for bailing and shipment. Appliances, automobile bodies and major pieces of scrap metal are held at Wridge Creek until a scrap processor can come to the location and load them for shipment.

Commercial locations are also given the opportunity to recycle cardboard and depending upon the type of business, other types of recycling (office pack, newsprint ). Some construction debris is diverted to Wridge Creek from the waste stream and held there for further processing.

### **3. Yard Debris Collection**

The waste hauler( C.T.R) provides curbside collection an free drop off for yard debris twice a year ( spring and fall ). C.T.R participates in a free yard debris drive to divert as much yard debris as possible out of the landfill.

There is also a Metal drive Twice a year ( spring an fall ) to coincide with yard debris program. C.T.R. works together with the Cities and County to provide, free drop-off in two locations in the County for metal recycling.

### **4. Education on Recycling**

Curry Transfer & Recycling the solid waste hauler for Curry County also provides a waste audit for the commercial customers to assure as much recycling and diversion as possible from the landfill. C.T.R. also informs all new customers of the recycling program verbal and in a mail out pamphlet . C.T.R. also makes its representative available for educational and promotion of recycling in the areas to civic clubs and schools. The schools makes field trips to the recycling facility at Brookings to educate all of the school children on recycling.


While Curry County is open to any new recycling opportunities, our success has been built on the widespread opportunity of our citizens to recycle. Our plan to continue to offer opportunities to all of our citizens and expand those opportunities wherever possible by offering incentives whenever possible.

our projections for tonnage in 2005 and 2009 plan to be at approximately the same percent as the past years depending on the growth in the county. While an increase in industry would be welcomed in Curry County, we can't count on this type of growth based on a historical perspective.



# OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

Handed in  
@ 12/17/01  
J.C. Mtg



Please Print or Type

Application is being made for:

**TYPES**

- ☐ Full On-Premises Sales (\$402.60/yr)  
☐ Limited On-Premises Sales (\$202.60/yr)  
☒ Off-Premises Sales (\$100/yr)  
☐ Brewery Public House (\$250/yr)  
☐ Wholesale Malt Beverage & Wine (\$275/yr)  
☐ Other: \_\_\_\_\_

**ACTIONS**

- ☐ Add Partner  
☐ Additional Privilege  
☐ Change Location  
☐ Change Ownership  
☐ Greater Privilege  
☐ Lesser Privilege  
☐ New Outlet  
☐ Other: \_\_\_\_\_

Applying as:

- ☐ Individuals    ☐ Limited Partnership    ☒ Corporation    ☐ Limited Liability Company

for city, county use only.

The city, council or county commission:

(name of city or county)

recommends that this license be:

Granted ☒Denied ☐

By

(signature)

(date)

Name

Title

1. Applicant(s):

① Sheldon Lent② GRD Lent

2. Trade Name (dba):

BROOKINGS MARKET

3. Business Location:

1211 Chetco Ave. Brookings OR. 97415  
(number, street, rural route) (city) (state) (ZIP code)

4. Business Mailing Address:

P.O. Box 1419 Brookings OR. 97415  
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers:

469-5766 SOON  
(phone) (fax)6. Is the business at this location currently licensed by OLCC? Yes ☒ No ☐

7. If yes to whom:

DAVID Hodge

Type of License:

8. Former Business Name:

BROOKINGS MARKET9. Will you have a manager? Yes ☒ No ☒ Name:

(manager must fill out an individual history form)

10. What is the local governing body where your business is located?

BROOKINGS  
(name of city or county)

11. Contact person for this application:

Sheldon Lent 469-5766 9251-  
 (name) (phone number(s))  
15731 Pedrici Dr. Brookings \_\_\_\_\_  
 (address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s):

① Sheldon Lent② GRD Lent

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
12/01	12/06/2001	42338	1577	Angela Baker	10-00-2005	1.03
12/01	12/06/2001	42339	148	B-H Chamber of Commerce	10-00-2005	2,552.05
12/01	12/06/2001	42340		Information Only Check	10-00-2005	.00 V
12/01	12/06/2001	42341	110	Brookings Auto Parts	10-00-2005	208.35
12/01	12/06/2001	42342	714	Brookings Signs & Graphics	10-00-2005	100.00
12/01	12/06/2001	42343	313	Brookings Vol Firefighters	10-00-2005	2,083.33
12/01	12/06/2001	42344	192	Brown & Caldwell	10-00-2005	1,513.75
12/01	12/06/2001	42345	417	Cabela's	10-00-2005	2,136.99
12/01	12/06/2001	42346	193	Central Equipment Co, Inc	10-00-2005	3,673.29
12/01	12/06/2001	42347	178	Chetco Pharmacy & Gift	10-00-2005	28.49
12/01	12/06/2001	42348	820	CMI Business Systems	10-00-2005	65.00
12/01	12/06/2001	42349	183	Colvin Oil Company	10-00-2005	231.87
12/01	12/06/2001	42350	182	Coos-Curry Electric	10-00-2005	10,730.05
12/01	12/06/2001	42351	173	Curry Equipment Company	10-00-2005	190.30
12/01	12/06/2001	42352	195	Curry Transfer & Recycling	10-00-2005	52.25
12/01	12/06/2001	42353	1579	D Dady	10-00-2005	13.98
12/01	12/06/2001	42354	868	Da-Tone Construction	10-00-2005	553.87
12/01	12/06/2001	42355	1576	Dawn Nichols	10-00-2005	35.30
12/01	12/06/2001	42356	284	Day-Wireless Systems	10-00-2005	81.00
12/01	12/06/2001	42357	196	DHR Child Support Unit	10-00-2005	203.08
12/01	12/06/2001	42358	250	DHR Child Support Unit	10-00-2005	278.31
12/01	12/06/2001	42359	152	FedEx	10-00-2005	43.73
12/01	12/06/2001	42360	1578	Floyd Strandberg	10-00-2005	15.31
12/01	12/06/2001	42361		Information Only Check	10-00-2005	.00 V
12/01	12/06/2001	42362		Information Only Check	10-00-2005	.00 V
12/01	12/06/2001	42363	298	Freeman Rock Enterprises, Inc	10-00-2005	10,327.41
12/01	12/06/2001	42364	119	Gall's Inc	10-00-2005	156.95
12/01	12/06/2001	42365	1575	H Patrick Vincent	10-00-2005	37.58
12/01	12/06/2001	42366	139	Harbor Logging Supply	10-00-2005	73.85
12/01	12/06/2001	42367	1583	Jeff B Kimbrough	10-00-2005	2,185.00
12/01	12/06/2001	42368	1414	Kaman Industrial Technologies	10-00-2005	66.40
12/01	12/06/2001	42369		Information Only Check	10-00-2005	.00 V
12/01	12/06/2001	42370		Information Only Check	10-00-2005	.00 V
12/01	12/06/2001	42371		Information Only Check	10-00-2005	.00 V
12/01	12/06/2001	42372		Information Only Check	10-00-2005	.00 V
12/01	12/06/2001	42373		Information Only Check	10-00-2005	.00 V
12/01	12/06/2001	42374	162	Kerr Hardware	10-00-2005	1,045.94
12/01	12/06/2001	42375	262	Kim Hunnicutt Court Reporting	10-00-2005	16.00
12/01	12/06/2001	42376	1547	Lonnie Draheim	10-00-2005	51.53
12/01	12/06/2001	42377	299	Lorings Sporting Goods	10-00-2005	248.94
12/01	12/06/2001	42378	1096	Lorraine Kuhn	10-00-2005	111.65
12/01	12/06/2001	42379	1488	Mark A Scott	10-00-2005	3,397.41
12/01	12/06/2001	42380	1585	Michael T Swim	10-00-2005	2,185.00
12/01	12/06/2001	42381	155	Mory's	10-00-2005	23.74
12/01	12/06/2001	42382	911	Nancy Corrigan	10-00-2005	22.98
12/01	12/06/2001	42383	1291	Natalie Zachary	10-00-2005	46.09
12/01	12/06/2001	42384	685	Neilson Research Corporation	10-00-2005	55.00
12/01	12/06/2001	42385	399	NENA	10-00-2005	75.00
12/01	12/06/2001	42386	1330	Northwest Uniforms, Inc	10-00-2005	435.73
12/01	12/06/2001	42387	910	OR Department of Justice	10-00-2005	115.38
12/01	12/06/2001	42388	1464	OR Dept of Justice	10-00-2005	266.77
12/01	12/06/2001	42389	252	Paramount Pest Control	10-00-2005	35.00
12/01	12/06/2001	42390	205	PERS Retirement	10-00-2005	10,452.98
12/01	12/06/2001	42391	1574	R & L Signs	10-00-2005	275.00
12/01	12/06/2001	42392	199	Richard Harper	10-00-2005	300.00
12/01	12/06/2001	42393	1582	Roger M Hubbard	10-00-2005	2,185.00
12/01	12/06/2001	42394	1580	Sage A Bolyard	10-00-2005	2,185.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
12/01	12/06/2001	42395	770	Sonic Repair	10-00-2005	101.50
12/01	12/06/2001	42396	1581	Stefan Hauser	10-00-2005	2,185.00
12/01	12/06/2001	42397	1584	Tavita H Scanlan	10-00-2005	2,185.00
12/01	12/06/2001	42398	213	Teamsters Local Union 223	10-00-2005	655.00
12/01	12/06/2001	42399	697	The Mallory Company	10-00-2005	57.51
12/01	12/06/2001	42400	142	Tidewater Contractors Inc	10-00-2005	2,325.00
12/01	12/06/2001	42401	136	United Pipe & Supply Co Inc	10-00-2005	619.57
12/01	12/06/2001	42402	1399	W.C. Earhart Co, Inc	10-00-2005	529.49
12/01	12/06/2001	42403	269	WW Grainger	10-00-2005	247.99
12/01	12/14/2001	42404	1558	Action Instrument	10-00-2005	289.21
12/01	12/14/2001	42405	1592	Alex Horn	10-00-2005	155.87
12/01	12/14/2001	42406	1596	Annette Freed	10-00-2005	22.62
12/01	12/14/2001	42407	150	Any Time Coffee Service	10-00-2005	16.00
12/01	12/14/2001	42408	138	Becco, Inc	10-00-2005	640.00
12/01	12/14/2001	42409	1589	Bill Bloom	10-00-2005	55.17
12/01	12/14/2001	42410	200	Bob Hagbom	10-00-2005	341.81
12/01	12/14/2001	42411	988	Brookings Harbor Ford	10-00-2005	72.94
12/01	12/14/2001	42412	1118	Brookside Florist	10-00-2005	29.95
12/01	12/14/2001	42413	1429	Carl Suhr	10-00-2005	75.69
12/01	12/14/2001	42414	384	Cashier, OR Health Division	10-00-2005	40.00
12/01	12/14/2001	42415	1586	Coast Arma Coatings Co	10-00-2005	300.00
12/01	12/14/2001	42416	183	Colvin Oil Company	10-00-2005	1,305.92
12/01	12/14/2001	42417	1563	Coos Curry Supply	10-00-2005	703.50
12/01	12/14/2001	42418	169	CTR - Roto Rooter	10-00-2005	84.00
12/01	12/14/2001	42419	151	Curry Coastal Pilot	10-00-2005	150.25
12/01	12/14/2001	42420	195	Curry Transfer & Recycling	10-00-2005	109.94
12/01	12/14/2001	42421		Information Only Check	10-00-2005	.00 V
12/01	12/14/2001	42422	166	Dan's Auto & Marine Electric	10-00-2005	455.02
12/01	12/14/2001	42423	185	Del Cur Supply	10-00-2005	130.38
12/01	12/14/2001	42424	484	Department of Motor Vehicles	10-00-2005	6.50
12/01	12/14/2001	42425	439	DPSST	10-00-2005	145.00
12/01	12/14/2001	42426	1559	Ensley Construction	10-00-2005	382.24
12/01	12/14/2001	42427	153	Ferrellgas	10-00-2005	537.57
12/01	12/14/2001	42428	1595	Frederick Pennington	10-00-2005	49.98
12/01	12/14/2001	42429	154	Hagen's Dry Cleaners	10-00-2005	45.00
12/01	12/14/2001	42430	307	Industrial Steel & Supply Inc	10-00-2005	156.40
12/01	12/14/2001	42431	1588	John Marrington	10-00-2005	60.26
12/01	12/14/2001	42432	1038	Julie Watson	10-00-2005	225.00
12/01	12/14/2001	42433	1505	Kessler/Murphy	10-00-2005	55.09
12/01	12/14/2001	42434	299	Lorings Sporting Goods	10-00-2005	134.98
12/01	12/14/2001	42435	1491	Mt Hood Chemical	10-00-2005	12.77
12/01	12/14/2001	42436	1587	NAS Associates Inc	10-00-2005	3,300.00
12/01	12/14/2001	42437	1590	Northrup Chiropractic	10-00-2005	21.87
12/01	12/14/2001	42438	683	OR Assoc Chiefs of Police	10-00-2005	30.40
12/01	12/14/2001	42439	144	OR Teamster Employers Trust	10-00-2005	8,355.52
12/01	12/14/2001	42440	189	OR Teamster Employers Trust	10-00-2005	14,622.16
12/01	12/14/2001	42441	300	Pacific Rim Construction	10-00-2005	4,300.00
12/01	12/14/2001	42442	1594	Patricia Scott	10-00-2005	27.69
12/01	12/14/2001	42443	378	Quality Control Services	10-00-2005	245.00
12/01	12/14/2001	42444	187	Quality Fast Lube & Oil	10-00-2005	84.35
12/01	12/14/2001	42445	207	Quill Corporation	10-00-2005	219.00
12/01	12/14/2001	42446	387	Radio Shack	10-00-2005	89.99
12/01	12/14/2001	42447	181	Ramcell of Oregon	10-00-2005	165.57
12/01	12/14/2001	42448	180	Ray's Food Place	10-00-2005	47.09
12/01	12/14/2001	42449	1591	Robert LaForce	10-00-2005	27.29
12/01	12/14/2001	42450	1593	Rod & Phyllis Gabler	10-00-2005	25.70
12/01	12/14/2001	42451	571	Sunriver Resort	10-00-2005	363.40

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
12/01	12/14/2001	42452	1568	T.P. Tools & Equipment	10-00-2005	358.50
12/01	12/14/2001	42453	1566	Terry's Torch & Toolbox	10-00-2005	222.00
12/01	12/14/2001	42454	142	Tidewater Contractors Inc	10-00-2005	1,580.00
12/01	12/14/2001	42455	179	Trew, Cyphers & Meynink	10-00-2005	2,422.50
12/01	12/14/2001	42456	978	U.S. Bank	10-00-2005	3,234.64
12/01	12/14/2001	42457	170	Umpqua Research Co	10-00-2005	1,435.50
12/01	12/14/2001	42458	161	United Communications Inc	10-00-2005	580.87
12/01	12/14/2001	42459	990	United Parcel Service	10-00-2005	45.87
12/01	12/14/2001	42460	136	United Pipe & Supply Co Inc	10-00-2005	119.02
12/01	12/14/2001	42461	1523	United Rentals	10-00-2005	828.21
12/01	12/14/2001	42462	268	US Filter Company	10-00-2005	605.76
12/01	12/14/2001	42463	1020	Valley Electrical Contractors	10-00-2005	552.50
12/01	12/14/2001	42464	157	Viking Office Products	10-00-2005	238.42
12/01	12/14/2001	42465	670	Western Equipment Distributors	10-00-2005	15,595.00
12/01	12/14/2001	42466	253	Xerox Corporation	10-00-2005	70.00
12/01	12/20/2001	42467	897	A-1 Fire Protection	10-00-2005	125.00
12/01	12/20/2001	42468	1550	Academic & Scientific Supply	10-00-2005	34.08
12/01	12/20/2001	42469	167	American Sigma	10-00-2005	102.88
12/01	12/20/2001	42470	385	Analytical Standards Inc	10-00-2005	330.60
12/01	12/20/2001	42471	303	Associated Bag Company	10-00-2005	107.10
12/01	12/20/2001	42472	993	ATCO International	10-00-2005	97.20
12/01	12/20/2001	42473	630	AWWA	10-00-2005	109.00
12/01	12/20/2001	42474		Information Only Check	10-00-2005	.00 V
12/01	12/20/2001	42475		Information Only Check	10-00-2005	.00 V
12/01	12/20/2001	42476	190	Bankcard Center	10-00-2005	3,317.35
12/01	12/20/2001	42477	192	Brown & Caldwell	10-00-2005	3,214.53
12/01	12/20/2001	42478	417	Cabela's	10-00-2005	253.25
12/01	12/20/2001	42479	1373	Cascade Fire Equipment	10-00-2005	12,699.00
12/01	12/20/2001	42480	182	Coos-Curry Electric	10-00-2005	3,882.61
12/01	12/20/2001	42481	337	Curry County Health Dept	10-00-2005	233.00
12/01	12/20/2001	42482	1531	David Form Builder	10-00-2005	472.50
12/01	12/20/2001	42483	284	Day-Wireless Systems	10-00-2005	90.50
12/01	12/20/2001	42484	101	Deluxe Business Forms	10-00-2005	144.99
12/01	12/20/2001	42485	371	DEQ Business Office	10-00-2005	270.12
12/01	12/20/2001	42486	196	DHR Child Support Unit	10-00-2005	203.08
12/01	12/20/2001	42487	250	DHR Child Support Unit	10-00-2005	278.31
12/01	12/20/2001	42488	409	Emblem Enterprises	10-00-2005	216.72
12/01	12/20/2001	42489	113	Fred Meyer	10-00-2005	118.80
12/01	12/20/2001	42490	119	Gall's Inc	10-00-2005	802.86
12/01	12/20/2001	42491	1598	Gary Klein	10-00-2005	19.86
12/01	12/20/2001	42492	282	GFOA	10-00-2005	350.00
12/01	12/20/2001	42493	198	Grants Pass Water Lab	10-00-2005	133.00
12/01	12/20/2001	42494	1189	Haley Farms Nursery	10-00-2005	390.00
12/01	12/20/2001	42495	114	HPS Electrical Apparatus	10-00-2005	8,432.39
12/01	12/20/2001	42496	1447	ISCO	10-00-2005	443.70
12/01	12/20/2001	42497	1599	Kaeser & Blair, Inc	10-00-2005	464.36
12/01	12/20/2001	42498	1414	Kaman Industrial Technologies	10-00-2005	42.02
12/01	12/20/2001	42499	121	Lane County RIS	10-00-2005	870.00
12/01	12/20/2001	42500	1015	Leroy Blodgett	10-00-2005	135.24
12/01	12/20/2001	42501	328	Les Schwab Tire Company	10-00-2005	408.82
12/01	12/20/2001	42502	329	New Hope Plumbing	10-00-2005	65.82
12/01	12/20/2001	42503	1330	Northwest Uniforms, Inc	10-00-2005	189.54
12/01	12/20/2001	42504	279	One Call Concepts, Inc	10-00-2005	25.20
12/01	12/20/2001	42505	545	OR Admin Rules Unit	10-00-2005	300.00
12/01	12/20/2001	42506	910	OR Department of Justice	10-00-2005	115.38
12/01	12/20/2001	42507	1464	OR Dept of Justice	10-00-2005	266.77
12/01	12/20/2001	42508	177	Oregon Medical Laboratories	10-00-2005	37.50

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
12/01	12/20/2001	42509	1037	Pacific Airgas	10-00-2005	2,525.00
12/01	12/20/2001	42510	784	Pamum Paving	10-00-2005	262.80
12/01	12/20/2001	42511	441	PBCC	10-00-2005	290.80
12/01	12/20/2001	42512	205	PERS Retirement	10-00-2005	9,643.82
12/01	12/20/2001	42513	187	Quality Fast Lube & Oil	10-00-2005	102.35
12/01	12/20/2001	42514	1040	Roger Rook	10-00-2005	52.50
12/01	12/20/2001	42515	444	Secretary of State	10-00-2005	300.00
12/01	12/20/2001	42516	1528	Shadowbrook	10-00-2005	378.14
12/01	12/20/2001	42517	287	Steam Supply	10-00-2005	557.85
12/01	12/20/2001	42518	1566	Terry's Torch & Toolbox	10-00-2005	120.00
12/01	12/20/2001	42519	430	TSR Corporation	10-00-2005	24,602.46
12/01	12/20/2001	42520	170	Umpqua Research Co	10-00-2005	936.00
12/01	12/20/2001	42521	136	United Pipe & Supply Co Inc	10-00-2005	75.00
12/01	12/20/2001	42522	432	USA Blue Book	10-00-2005	349.93
12/01	12/20/2001	42523	1597	Vera L Hester	10-00-2005	36.10
12/01	12/20/2001	42524	991	Verizon Northwest	10-00-2005	1,459.89
12/01	12/20/2001	42525	707	ZEP Manufacturing	10-00-2005	793.45
12/01	12/28/2001	42526	1550	Academic & Scientific Supply	10-00-2005	66.32
12/01	12/28/2001	42527	276	Brookings Harbor Medical Ctr	10-00-2005	324.00
12/01	12/28/2001	42528	1609	Carolyn Self	10-00-2005	6.47
12/01	12/28/2001	42529	336	Chris Wallace	10-00-2005	150.00
12/01	12/28/2001	42530	183	Colvin Oil Company	10-00-2005	1,045.97
12/01	12/28/2001	42531	445	Dept of the Interior, USGS	10-00-2005	2,230.00
12/01	12/28/2001	42532	371	DEQ Business Office	10-00-2005	85.00
12/01	12/28/2001	42533	439	DPSST	10-00-2005	25.00
12/01	12/28/2001	42534	145	EBS Trust	10-00-2005	50.00
12/01	12/28/2001	42535	862	Gerald Kessler	10-00-2005	43.52
12/01	12/28/2001	42536	131	HGE, Inc	10-00-2005	11,131.32
12/01	12/28/2001	42537	997	Kurt Kessler	10-00-2005	16.69
12/01	12/28/2001	42538	1015	Leroy Blodgett	10-00-2005	319.47
12/01	12/28/2001	42539	339	Mike Cooper	10-00-2005	157.23
12/01	12/28/2001	42540	1608	Nadine Thomas	10-00-2005	9.05
12/01	12/28/2001	42541	1603	OMHA	10-00-2005	45.00
12/01	12/28/2001	42542	888	Paul's Floor Maintenance	10-00-2005	760.00
12/01	12/28/2001	42543	1602	Robert & Michelle Lea	10-00-2005	24.41
12/01	12/28/2001	42544	443	State of Oregon	10-00-2005	4,700.00
12/01	12/28/2001	42545	1607	Stephanie A Clifford	10-00-2005	10.39
12/01	12/28/2001	42546	1604	Thomas Gastonguay	10-00-2005	28.52
12/01	12/28/2001	42547	991	Verizon Northwest	10-00-2005	150.59
12/01	12/28/2001	42548	1605	Young/Zia	10-00-2005	19.23
Totals:						<u>240,354.75</u>



## BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of December, 2001

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
4	Single Family Dwelling	\$3,417.00	\$2,221.06	\$0.00	\$17,868.00	\$1,071,894.00	49	\$8,967,300.00	45	\$6,237,503.50
0	Single Family Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	22	\$943,002.80	24	\$425,712.12
1	Single Family Garage-Carport	\$122.50	\$0.00	\$8.58	\$0.00	\$16,707.60	23	\$305,701.40	13	\$161,418.80
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$1,523,380.00	4	\$795,160.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$485,006.00	4	\$1,783,885.00
1	Commercial New	\$2,640.50	\$2,772.53	\$184.84	\$0.00	\$982,800.00	4	\$1,991,481.00	2	\$119,987.36
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	14	\$354,836.60	14	\$1,401,994.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$3,317.00	2	\$27,035.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$6,356.00	1	\$2,000.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	4	\$0.00	6	\$0.00
3	Misc.-Retaining Wall-Fence	\$38.50	\$0.00	\$2.70	\$0.00	\$2,300.00	11	\$25,697.40	13	\$80,288.00
9	Total Building Permits	\$6,218.50	\$4,993.59	\$435.30	\$17,868.00	\$2,073,701.60	136	\$14,606,078.20	128	\$11,034,983.78
8	Mechanical Permits	\$208.50	N/A	\$14.60	N/A	N/A	103	N/A	93	N/A
7	Plumbing Permits	\$333.20	N/A	\$23.32	\$0.00	N/A	69	N/A	63	N/A
0	Manufactured Home Permits	\$0.00	N/A	\$0.00	\$0.00	N/A	5	N/A	2	N/A
24	TOTAL PERMITS	\$6,760.20	\$4,993.59	\$473.21	\$17,868.00	\$2,073,701.60	313	\$14,606,078.20	286	\$11,034,983.78
	Total Year to Date Calculated Fees	\$58,338.55	\$35,293.76	\$4,083.68	\$323,476.00					
	2000 YTD Calculated Fees	\$47,189.20	\$29,782.38	\$3,290.68	\$340,114.60					

DEQ has lifted the requirement to report EDUs connected to the Brookings Wastewater System. We will continue to report monthly EDUs issued for Brookings and Harbor  
 Harbor-0  
 Brookings-4