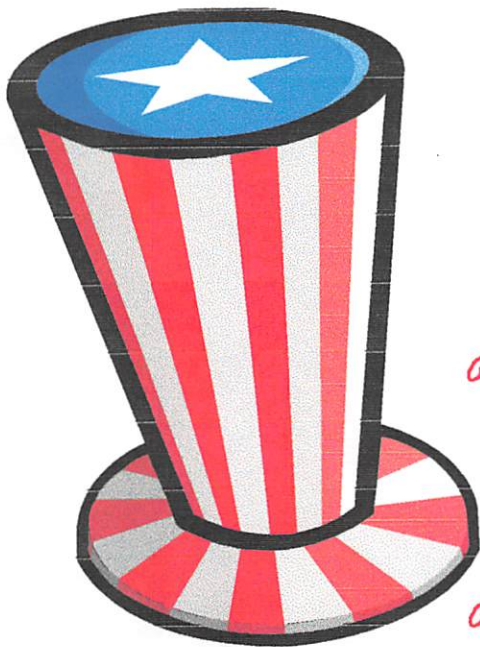


Agenda

City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings OR 97415
July 8, 2002 7:00 p.m.



*Saluting the Red,
White and Blue
Here in the home of
Winter Flowers*

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
July 8, 2002 7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Announcements

1. Recognition of Dennis Barlow, Public Works Supervisor—twenty year work anniversary, July 1, 1982
2. Recognition of Jim Collis—one year and 10 months on the Planning Commission
3. Proclamation—American Cancer Society's Relay for Life Weekend, July 12 and 13
4. Yard of the Month/Most Improved Property of the Month

V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce
2. Council Liaisons

B. Unscheduled

VI. STAFF REPORTS

A. City Manager

1. Other

VII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes—Minutes of June 24, 2002, Regular Council Meeting
- B. Acceptance of Parks and Recreation Commission Minutes—Minutes of May 23, 2002 Regular Commission Meeting
- C. Approval of Vouchers (\$181,750.10)
(end Consent Calendar)

VII. REMARKS FROM MAYOR AND COUNCILORS

- A. Council
- B. Mayor

VIII. ADJOURNMENT

July 2002

July 2002

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2002

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	July 1	2	3	4	5	6
	9:30am CC-VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChSh (Fire Hall)	8:00am Patrol meeting-John Bishop 9:30am KURY Radio Community 7:00pm CC-Planning Commssn & Plan	12:00pm Comnity Agencies mtg (Chetco Sr.Center) 7:00pm FH-PoliceReserve	City Hall CLOSED - 4th of Jul 8:15am CC-CmtyDevDpt Staff mtg/LLightl 9:00am CC-Crime Stoppers 10:00am CC- Site Plan Com Mtg/Lau		8:00am FH-Cal-Or Ambulance-Chris-
7	8	9	10	11	12	13
8:00am FH-Cal-Or Ambulance-Chris-	8:00am FH-Cal-Or Ambulance-Chris- 7:00pm FH-FireTng/ChSh (Fire Hall) 7:00pm CC-Council Mtg	8:00am FH-Cal-Or Ambulance-Chris- 9:30am KURY Radio Community Focus Talk Show 3:00pm CC-HOPE Mtg/ Councilor Lorra	8:00am FH-Cal-Or Ambulance-Chris- 8:00am CC-ODOT/DMV Dealer Training; Clyde Carrick: 5 2:30pm FH-SafetyComMtg HThmpson	8:00am FH-Cal-Or Ambulance-Chris- 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lau	8:00am FH-Cal-Or Ambulance-Chris-	8:00am FH-Cal-Or Ambulance-Chris-
14	15	16	17	18	19	20
8:00am FH-Cal-Or Ambulance-Chris- 1:00pm AMF Free Summer Concert 2002: Oregon Lab Band at Azalea Park	8:00am FH-Cal-Or Ambulance-Chris- 9:00am CC-Municipal Court/ JdgHa 9:30am CC-VIPS/Voluntee 6:00pm CC-American 7:00pm FH-FireTng/ChSh	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm FH-Subbrn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lau 2:00pm CC-CEP (Citizens for Emergency		
21	22	23	24	25	26	27
	7:00pm FH-FireTng/ChSh (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:30pm CC-Seatbelt Class-PD/BPalicki	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lau 7:00pm CC-Parks & Rec Comm/ LBlodge		
28	29	30	31			
1:00pm AMF Free Summer Concert 2002: Catishun at Azalea Park	7:00pm FH-FireTng/ChSh (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	1:30pm CC-911 Condolidation/Joh Bishop			

August 2002

August 2002							September 2002						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				August 1	2	3
				8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC- Site Plan Com Mtg/Lau		
4	5	6	7	8	9	10
1:00pm AMF Free Summer Concert 2002: Buzzard Brothers at Azalea Park	9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChSh (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (K 7:00pm CC-Planning Commsn	12:00pm Comnity Agencies mtg (Chetco Sr.Center) 7:00pm FH-PoliceReserve	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray		
11	12	13	14	15	16	17
	7:00pm FH-FireTng/ChSh (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Cou 3:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn	2:30pm FH-SafetyComMtg HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray		Summer Rec Program "End c
18	19	20	21	22	23	24
1:00pm AMF Free Summer Concert 2002: at Azalea Park - ThunderRose (western band)	9:00am CC-Municipal Court/ JdgHa 9:30am CC-VIPS/Voluntee in Police 6:00pm CC-American Red Cross 7:00pm FH-FireTng/ChSh	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightl 10:00am CC- Site Plan Com Mtg/Lau 1:15pm CC-ODOT meeting-John 7:00pm CC-Parks & Rec		12:00pm City Volunteer & Employee Annual Picnic (Azalea Park)
25	26	27	28	29	30	31
	7:00pm FH-FireTng/ChSh (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)		8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray		

Certificate of Appreciation

Awarded to:

Dennis Barlow

For being a dedicated employee from

July 1, 1982

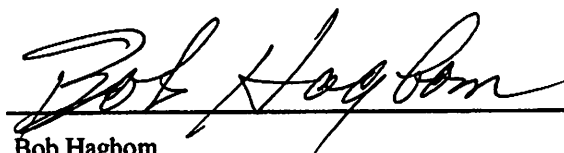
Honored this eighth day of July, 2002

For 20 years of service

To the citizens of the City of Brookings



Leroy Blodgett
City Manager



Bob Hagbom
Mayor

Certificate of Appreciation

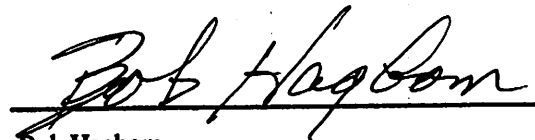
Awarded to:

Jim Collis

Beginning his service
to the Citizens of Brookings
on March 27, 2000, and
honored as of the 8th day of July, 2002,
for 1 year and 10 months of dedicated volunteer service
to the City of Brookings as
Planning Commissioner.



Leroy Blodgett
City Manager



Bob Hagbom
Mayor

Proclamation

WHEREAS, the American Cancer Society is the nationwide, community-based, voluntary health organization dedicated to eliminating cancer as a major health problem by preventing cancer, saving lives from cancer and diminishing suffering from cancer through research, education, advocacy, and service, and

WHEREAS, the American Cancer Society's "Relay for Life" is a unique event that honors the courageous spirit of those battling Cancer; and

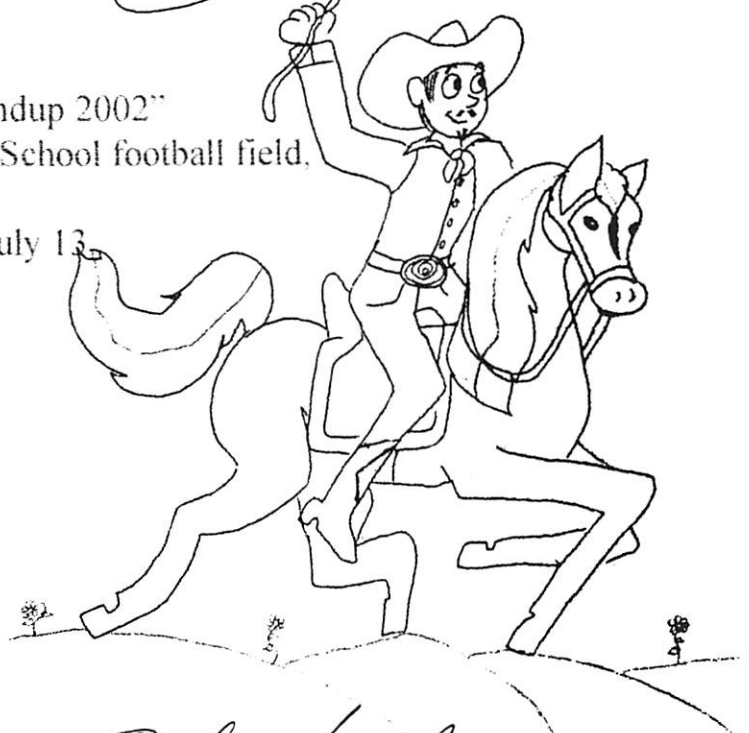
WHEREAS, the "Relay for Life" reminds us that progress has been made in the fight against Cancer and that everyone who participates is making a difference;

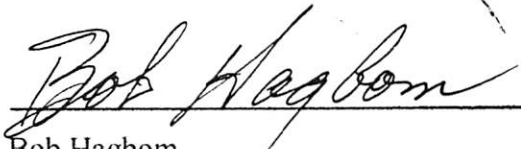
NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby declare the dates of July 12 and 13, 2002, as

"Relay Roundup Weekend"

and urge all citizens to participate in the activities provided by the "Relay Roundup 2002" being held at the Brookings-Harbor High School football field, beginning at 8:00 p.m. Friday, July 12 and continuing through noon, Saturday, July 13.

IN WITNESS WHEREOF,
I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 8th day of July, 2002.




Bob Hagbom
Mayor

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
June 24, 2002 7:00 p.m.**

At 6:00 p.m., before the regularly scheduled meeting, a Council/Planning Commission joint work session was held with the following Planning Commissioners present: Commissioners Gorman, Fritz, Nishioka and Cofrances. Commissioners Mickelson, Davis and Freeman were not present. Councilors in attendance were Dentino, Kuhn, Curry, Johns Kern and Mayor Hagbom. City Attorney John Trew was present, as were City Planner John Bischoff, Special Projects Assistant Jeremy McVeety, Curry Coastal Reporter Brian Bullock, and three other citizens

Charles Kupper, Urban Renewal consultant with Spencer and Kupper, presented the draft Urban Renewal Plan and a draft Report on the Urban Renewal Plan. He briefly ran through the state requirements, background of work already accomplished, and covered the contents of the draft documents. He answered questions from the Commissioners and Councilors.

The Planning Commission will hold a public hearing on the draft plan August 6 where it will make a recommendation to the City Council. The City Council will hold public hearings August 12 and 26. The plan will be sent to all taxing bodies and to the community three to four weeks in advance of those dates.

After the joint work session the regularly scheduled City Council meeting was held.

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:05 p.m.

II. Pledge of Allegiance

Led by Paul Hughes, Finance Director/Recorder.

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns Kern, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: None

Staff Present:

City Manager Leroy Blodgett, City Attorney John Trew, Police Chief Chris Wallace, Finance Director Paul Hughes, Patrolmen Marvin Parker, Greg Johnson, Donnie Dotson, Canine Officer Robby V.D. Lobo Hoeve, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Chamber of Commerce Executive Director Les Cohen

IV. Ceremonies/Appointments/Announcements

A. Announcements

Police Chief Wallace introduced new officers Gregory Johnson and Marvin Parker. They both started work June 17. Gregory has been a police officer in Crescent City for the past four years and said he felt fortunate to get hired on the Brookings force. Marvin Parker was formerly the School Resource Officer for the Gold Beach Police Force and is now the Brookings School Resource Officer. He is replacing Curt Fox who is retiring. Parker has been in law enforcement for over 15 years. He explained his SRO philosophy.

Chief Wallace then introduced Officer Donny Dotson and Canine Officer Robby V.D. Lobo Hoeve. Dotson and Robby recently won awards at the Springfield Oregon Canine Police Competition. Dotson remarked it was rewarding coming from a small community and doing so well. He thanked the Council for their support and recognized Chief Wallace for his support and knowledge.

Councilor Johns Kerns asked if there would ever be a drug awareness program at the school, particularly at the middle school. Chief Wallace said SRO Parker would do this through a puppy program.

V. Oral Requests And Communications From The Audience

A. Committee and Liaison reports

1. Chamber of Commerce

None

2. Council Liaisons

a. Councilor Kuhn: She said it had been pretty quiet and thanked city staff for completing the Second Street project. It is working out well but it may need signs.

b. Councilor Johns Kern: She attended the school board meeting and last Wednesday took a tour of the school construction site.

c. Councilor Dentino: Dentino attend a Harbor Sanitary District meeting, a presentation to the Curry County Commissioners by Curry County Commission of Families, and staffed an AMF concert Sunday. He will be out of town for one week, starting June 25.

d. Councilor Curry: He will distribute copies of handouts from the June 13 and 14 OCZMA meeting. One item that was discussed in length, DLCD seeking comments on Goal 18 amendments (Beaches and Dunes), will affect Curry County. City managers up and down the coast have been watching this discussion. He commented there was little discussion on fisheries.

3. **Unscheduled**
None

VI. Staff Reports

A. City Manager

1. **"Amended Port Orford Landfill Trust Agreement,"** proposed by the Curry County Solid Waste/Recycling Committee.

City Manager Blodgett reported the 1993 agreement signed for closure and post-closure of the Port Orford landfill needed amended to meet DEQ requirements for 30 years post-closure monitoring. He proposed monitoring the agreement every 5 years or so to make sure no surplus funds had been collected.

Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approve the amended Port Orford Landfill Trust Agreement, to authorize the Mayor to sign the agreement, and to monitor the program in 5 years.

2. **Downtown Parking**

City Manager Blodgett reported Ordinance 157 gives the Council authority to establish parking limits on city streets and the one-hour parking on Chetco Avenue was set by resolution years ago. During the downtown development meetings merchants said one-hour parking does not give enough time to shop, eat, etc. Blodgett originally recommended drafting a resolution for consideration at the next Council meeting to change the parking limit on Chetco Avenue to two hours. However, after calls from merchants, he was changing that recommendation to no action now and when the new city downtown public parking lot and Kerr Hardware's parking lot were finished, the resolution to change parking limits would be brought before the Council

No action was taken.

The public parking lot being built by the city has encountered some delays because of the downtown master planning process. The City Engineer was in town today and working with conceptual designs from Urban Design Studios, is developing engineering and drainage plans. Blodgett and Mayor Hagbom met with Dr. Rush regarding a lease agreement to utilize adjoining property for public parking purposes. Application has been made to ODOT to close a portion of Fern Street behind the "triangle" for access into the parking lot. Major construction should be started in the next 60 days.

3. Other

The City Engineer met with city staff today to begin engineering Pioneer Road sidewalks and drainage. The goal is to have sidewalks done by beginning of school this August.

John Trew will not be at July 8 City Council meeting.

The Planning Commission is going to hear the Borax annexation application July 2. Blodgett cautioned Councilors to avoid ex parte contact with Borax representatives who will be in town for the hearings.

Blodgett stated the Port of Brookings Harbor is taking a lead to educate the public on the subject of Marine Reserves.

B. Finance Department

1. Refinance of police cars lease

Finance Director Hughes reported the city currently has a 36-month, 6% lease for four Police patrol vehicles. Chetco Federal Credit Union has offered to refinance the remaining 12 months at 2%. This will result in approximately \$250 savings over the remaining year and give the City the opportunity to do business locally.

Councilor Curry noted that on the loan transaction papers identical ID numbers were listed twice and Councilor Kuhn added that a third number was incorrect.

Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve the refinance of four Police vehicles and to allow Mayor Hagbom to execute the loan documents after they have been checked for completeness and accuracy.

VII. Consent Calendar

A. Approval of Council Meeting Minutes

1. Minutes of June 10, 2002, Regular Council Meeting

B. Approval of Vouchers (\$402,100.69)

(end Consent Calendar)

Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approve the Consent Calendar as printed.

VIII. Ordinances/Resolutions/Final Orders

A. Ordinances

1. No. 02-O-342.C—in the matter of an ordinance amending Ordinance No. 80-O-342, An Ordinance providing for a six percent (6%) transient room

tax for the City of Brookings; providing administrative procedures for collection of same; and further, establishing violations of such and penalties therefore.

City Manager Blodgett explained the conflict that was found between the newly passed short-term rental ordinance and the existing transient room tax. This amendment to the transient room tax deletes wording waiving tax for private homes, vacation cabins or like facilities. It also added wording to waive transient tax during a local disaster or emergency if the rent is paid by a local agency. Mayor Hagbom called for City Manager Blodgett to read Ordinance No. 02-O-342.C in its entirety. He did so.

Councilor Kuhn, moved, it was seconded, and the Council voted unanimously to have the second reading of Ordinance No. 02-O-342.C, titled In the matter of an ordinance amending Ordinance No. 80-O-342, an ordinance providing for a six percent (6%) Transient Room Tax for the City of Brookings; providing administrative procedures for collection of same; and further, establishing violations of such and penalties therefore, by title only.

Blodgett read the ordinance by title only.

Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to adopt Ordinance No. 02-O-342.C, titled In the matter of an ordinance amending Ordinance No. 80-O-342, an ordinance providing for a six percent (6%) Transient Room Tax for the City of Brookings; providing administrative procedures for collection of same; and further, establishing violations of such and penalties therefore.

B. Resolutions

1. No. 02-R-703—in the matter of a resolution adopting the budget, declaring tax levied, making appropriations for the 2002-2003 fiscal year and to categorize the levy as provided in ORS 294.435.

Finance Director Hughes said a public hearing held at the last Council meeting resulted in no changes to the proposed budget and he recommended approval of Resolution No. 02-R-703 adopting the budget, declaring tax levied, making appropriations for the 2002-2003 fiscal year and to categorize the levy as provided in ORS 294.435.

Councilor Dentino moved, it was seconded, and the Council voted unanimously to adopt Resolution No. 02-R-703, a resolution adopting the budget, declaring tax levied, making appropriations for the 2002-2003 fiscal year and to categorize the levy as provided in ORS 294.435.

2. No. 02-R-704—In the matter of a resolution adopting a Supplemental Budget for the 2001-2002 Fiscal Year

General Fund—Revenue

Transfer In—General Reserve \$ 46,362

General Fund—Expenditures

Parks and Rec—Personal Services \$ 46,362

General Reserve—Expenditures

Transfer out—General Fund \$ 46,362

Construction \$(46,362)

Debt Service 1993—Expenditures

Legal & Administrative Services \$ 850

Contingency \$ (850)

Dawson Bancroft Bond—Revenue

Assessment Revenue \$ 425

Dawson Bancroft Bond—Expenditures

Legal and Administrative Services \$ 425

Finance Director Hughes explained the adjustments made in the supplement budget and recommended approval of the resolution adopting the supplemental budget for the 2001-2002 fiscal year.

Councilor Kuhn moved, it was seconded, and the Council unanimously voted to adopt Resolution No. 02-R-704, in the matter of a resolution adopting a supplemental budget for the 2001-2002 fiscal year.

IX. Remarks From Mayor And Councilors

A. Council

Councilor Johns Kern will not be at the July 8 Council meeting nor will Councilor Kuhn.

Councilor Curry announced Highway 101 has been designated as an All-American Road.

B. Mayor

Mayor Hagbom remarked that there would be much discussion on the marine reserve issue. The city could lose an entire industry if we are asleep on this issue.

The City Manager and Mayor Hagbom talked with Dr. Rush and he is moving forward in building an improved medical center for the community. While Dr. Rush will make comments on the project later, it is the Mayor's understanding an outpatient surgery center for the local community will be located in Dr. Rush's building on Chetco Avenue.

XIII. Adjournment

By unanimous approval the Council adjourned at 7:52 p.m.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of _____, 2002.

Paul Hughes
Finance Director/City Recorder

PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings
898 Elk Drive, Brookings, Oregon
May 23, 2002 7:00 p.m.

Call To Order

Chair Boynton called the meeting to order with the pledge of allegiance led by Commissioner Sherman.

Roll Call

Commissioners Present: Nina Canfield, Dori Blodgett, Lorraine Williams, Bill Boynton, and Pat Sherman.

Commissioners Absent: Tony Parrish, Paul Prevenas, and Ex Officio Lisa Nowlin.

Councilor Liaison Absent: Councilor Frances Johns.

Ex Officio Commissioner Absent: Lisa Nowlin.

Staff Present: City Manager Leroy Blodgett, Public Works Supervisor Dennis Barlow, Special Projects Assistant Jeremy McVeety, and Community Development Secretary Cathie Mahon.

Chair Boynton introduced Cathie Mahon as the new recording secretary, recently hired as Secretary for the Community Development department. Cathie moved to Brookings last year from Littleton, Colorado, where she worked for 14 years in the Community Development Department.

Minutes

Commissioner Williams moved, it was seconded, and the Commission voted unanimously to approve the April 28, 2002, minutes as written.

Public Appearances

Dennis Barlow, Public Works Supervisor, discussed a request from the adult softball association, for a shed at the Azalea Park field. An exhibit for an 8' x 8' shed, and placement on the field, was reviewed by the Commission. Dennis explained the request was due to some vandalism of equipment. He added the shed will be temporary until a permanent block-type shed is constructed at a later date.

Commissioner Williams moved, it was seconded, and the Commission voted unanimously to approve the shed.

Committee Reports

Stout Park: No report

Chetco Point Park: Commissioner Canfield reported on her research with CTR for a porta-potty at the park. CTR quoted \$50.50 a month with bi-monthly emptying. She emphasized more emptying may be necessary depending on the volume of visitors and whale-watchers. Discussion ensued concerning placement, with input from Public Works Supervisor Barlow

and City Manager Blodgett. After further discussion City Manager Blodgett suggested that he direct city staff and work with them for appropriate placement.

Commissioner Canfield agreed to that suggestion and made a motion, it was seconded, and voted unanimously to follow the City Manager's suggestion.

Softball/Soccer Fields: Public Works Supervisor Barlow reported the flag pole at Bud Cross Park has been reinstalled, adding the fields are getting heavy usage.

Kidtown: None

Skate Park: City Manager Blodgett reported the final concrete work has been completed. He discussed the proposal to pave between the rest rooms and the park. This would be a flat area for those intimidated by the skate bowls; leave an area for the younger kids to practice skating. He further reported the cost involved, an injury that occurred with a worker, and the cost for grading and gravel. He advised everyone to get their skates waxed for the Skateboard Dedication, scheduled in conjunction with the Azalea Festival. He stated the dedication would be a short ceremony on Monday, May 26th, at 1:00 p.m., with Mayor Hagborn and Craig Mickelson saying a few words. He conveyed that there have been relatively few problems or complaints, any disruption is just "kids being kids".

Public Works Supervisor Barlow and City Manager Blodgett discussed the redirection of traffic for people entering the ball field parking area. The solution, approved by City Council, is to block the end of 2nd street. People going to the baseball games will then have to enter the parking lot from Hassett Street.

Special Projects Assistant Jeremy McVeety distributed a "Brookings/Harbor Community City Survey". He stated it was the final portion of the Parks Master Plan. Chair Boynton commended Jeremy stating "well done".

Liaison Reports

Azalea Park Foundation: Commissioner Williams reported the Park is looking gorgeous, and full of people enjoying the park. She added she shined the placards.

Staff Announcements/Concerns/Follow-ups

Financial Report: City Manager Blodgett discussed the budget print-outs included in the Commissioners packet. He stated the Capitol Improvement Plan, a 5-year plan, is being prepared and will be ready for the next meeting. He directed the Commission to the Personnel Services section stating 83% of the budget year is through, but 105% has been spent, due to skate park workers being employees; instead of contractors.

City Manager Blodgett discussed the Parks and Rec Department budget, directing the Commission to the figure of \$116,300. The major change for next year is the total figure changed from \$116,000 last year to \$79,000 because the swimming pool; budgeted at \$73,000, was made into its' own department in order to better track revenue and expenditures. The swimming pool is anticipated to run a \$40,000 deficient in the coming

fiscal year. He concluded by stating that the City needs to look at new ways (to generate monies) for things like new playground equipment.

City Manager Blodgett discussed the "Stout Park Trust Fund" print-out. Although there is a bottom line figure of \$18,430.00, the trust fund stipulates a provision that \$15,000 must always remain in the fund. He explained the difference between "appropriated end fund balances" which are not dedicated to any specific expenditure, and "unappropriated end fund balances" which are not appropriated; money that can not be spent.

With no further discussion on the budget, City Manager Blodgett stated "we're in pretty good shape" but generally speaking, it's a "bare bones budget".

Commissioner Canfield expressed the possibility of replacing old porcelin bowls with steel ones for the park restrooms. During her travels she has noticed the low maintenance on steel bathroom fixtures versus porcelin ones.

City Manager Blodgett mentioned the upcoming Azalea Festival, inviting folks to participate in the shrimp luncheon on Saturday. Noted also was the City's purchase of a new fire engine; money has been saved for 8 years, with a couple more years of payments.

Parks & Fields Use Calendar Update: none

Other:

Commissioner comments:

Commissioner Sherman suggested a parcel of land, on Wharf Street next to Chetco Point, as a good location for a swimming pool and community center. City Manager Blodgett countered that location because of the prohibitive cost; it would be several million dollars.

Commissioner Dori Blodgett commented how good the town looks for the Azalea Festival; it looks "shiny and spiffy". Commissioner Williams added the hope for good weather. Chair Boynton directed to Public Works Supervisor Barlow commending them for "beautifying" our town.

Commissioner Williams moved, it was seconded and the Commission voted unanimously to adjourn at 7:45 p.m.

Respectfully submitted,



Cathie Mahon
Recording Secretary

Approved by the Parks and Recreation Commission

06/28/02 (date)

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/02	06/17/2002	43747	800	American Red Cross	10-00-2005	24.00
06/02	06/17/2002	43748	150	Any Time Coffee Service	10-00-2005	27.95
06/02	06/17/2002	43749	256	B & B Excavation	10-00-2005	240.00
06/02	06/17/2002	43750	1816	Bear Delights Dance Team	10-00-2005	50.00
06/02	06/17/2002	43751	138	Becco, Inc	10-00-2005	128.89
06/02	06/17/2002	43752	148	B-H Chamber of Commerce	10-00-2005	2,116.48
06/02	06/17/2002	43753		Information Only Check	10-00-2005	.00 V
06/02	06/17/2002	43754	110	Brookings Auto Parts	10-00-2005	171.71
06/02	06/17/2002	43755	276	Brookings Harbor Medical Ctr	10-00-2005	310.00
06/02	06/17/2002	43756	714	Brookings Signs & Graphics	10-00-2005	55.00
06/02	06/17/2002	43757	251	Brookings Sports Unlimited	10-00-2005	59.70
06/02	06/17/2002	43758	313	Brookings Vol Firefighters	10-00-2005	2,083.33
06/02	06/17/2002	43759	149	Carpenter Auto Center	10-00-2005	436.10
06/02	06/17/2002	43760	1373	Cascade Fire Equipment	10-00-2005	32,598.80
06/02	06/17/2002	43761	178	Chetco Pharmacy & Gift	10-00-2005	17.38
06/02	06/17/2002	43762	1814	Chris Smith	10-00-2005	23.31
06/02	06/17/2002	43763	183	Colvin Oil Company	10-00-2005	1,231.96
06/02	06/17/2002	43764	1800	Consolidated Plastics Co, Inc	10-00-2005	616.51
06/02	06/17/2002	43765	1818	Con-Vey Keystone, Inc	10-00-2005	278.25
06/02	06/17/2002	43766	169	CTR - Roto Rooter	10-00-2005	91.07
06/02	06/17/2002	43767	151	Curry Coastal Pilot	10-00-2005	1,829.30
06/02	06/17/2002	43768	195	Curry Transfer & Recycling	10-00-2005	87.80
06/02	06/17/2002	43769	798	Dan Palicki	10-00-2005	35.17
06/02	06/17/2002	43770		Information Only Check	10-00-2005	.00 V
06/02	06/17/2002	43771	166	Dan's Auto & Marine Electric	10-00-2005	275.60
06/02	06/17/2002	43772	284	Day-Wireless Systems	10-00-2005	10.00
06/02	06/17/2002	43773	196	DHR Child Support Unit	10-00-2005	203.08
06/02	06/17/2002	43774	250	DHR Child Support Unit	10-00-2005	278.31
06/02	06/17/2002	43775	261	Engineered Control Products	10-00-2005	58.40
06/02	06/17/2002	43776	153	Ferrellgas	10-00-2005	1,244.85
06/02	06/17/2002	43777	1819	Firehouse Treasures	10-00-2005	135.00
06/02	06/17/2002	43778	754	First Response	10-00-2005	125.00
06/02	06/17/2002	43779	154	Hagen's Dry Cleaners	10-00-2005	43.25
06/02	06/17/2002	43780	139	Harbor Logging Supply	10-00-2005	42.50
06/02	06/17/2002	43781	307	Industrial Steel & Supply Inc	10-00-2005	9.36
06/02	06/17/2002	43782	1822	James Wheatley	10-00-2005	130.99
06/02	06/17/2002	43783	526	Joe Ingwerson	10-00-2005	5.00
06/02	06/17/2002	43784	1812	John Wimberley	10-00-2005	134.08
06/02	06/17/2002	43785	1038	Julie Watson	10-00-2005	225.00
06/02	06/17/2002	43786	1414	Kaman Industrial Technologies	10-00-2005	107.25
06/02	06/17/2002	43787		Information Only Check	10-00-2005	.00 V
06/02	06/17/2002	43788		Information Only Check	10-00-2005	.00 V
06/02	06/17/2002	43789		Information Only Check	10-00-2005	.00 V
06/02	06/17/2002	43790		Information Only Check	10-00-2005	.00 V
06/02	06/17/2002	43791		Information Only Check	10-00-2005	.00 V
06/02	06/17/2002	43792	162	Kerr Hardware	10-00-2005	958.73
06/02	06/17/2002	43793	1821	Laura & Tom Gorman	10-00-2005	29.20
06/02	06/17/2002	43794	1015	Leroy Blodgett	10-00-2005	300.76
06/02	06/17/2002	43795	328	Les Schwab Tire Company	10-00-2005	173.80
06/02	06/17/2002	43796	681	Linda Barker	10-00-2005	23.59
06/02	06/17/2002	43797	1722	Luzier Hydrosiences	10-00-2005	1,610.16
06/02	06/17/2002	43798	1817	Mike Wilson	10-00-2005	155.49
06/02	06/17/2002	43799	155	Mory's	10-00-2005	471.87
06/02	06/17/2002	43800	911	Nancy Corrigan	10-00-2005	35.11
06/02	06/17/2002	43801	442	OCCMA	10-00-2005	277.00
06/02	06/17/2002	43802	910	OR Department of Justice	10-00-2005	115.38
06/02	06/17/2002	43803	1132	OR Department of Justice	10-00-2005	391.62

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/02	06/17/2002	43804	1464	OR Department of Justice	10-00-2005	266.77
06/02	06/17/2002	43805	1742	OR Department of Justice	10-00-2005	143.27
06/02	06/17/2002	43806	144	OR Teamster Employers Trust	10-00-2005	7,755.44
06/02	06/17/2002	43807	189	OR Teamster Employers Trust	10-00-2005	17,726.72
06/02	06/17/2002	43808	401	Oregon State Police	10-00-2005	300.00
06/02	06/17/2002	43809	801	ORPA	10-00-2005	30.00
06/02	06/17/2002	43810	1600	Pacific States Chemical, Inc	10-00-2005	2,841.61
06/02	06/17/2002	43811	441	PBCC	10-00-2005	68.78
06/02	06/17/2002	43812	205	PERS Retirement	10-00-2005	11,156.44
06/02	06/17/2002	43813	1193	PRN Data Services, Inc	10-00-2005	2,500.00
06/02	06/17/2002	43814	1029	Purchase Power	10-00-2005	769.00
06/02	06/17/2002	43815	187	Quality Fast Lube & Oil	10-00-2005	87.50
06/02	06/17/2002	43816	207	Quill Corporation	10-00-2005	29.66
06/02	06/17/2002	43817	181	Ramcell of Oregon	10-00-2005	80.58
06/02	06/17/2002	43818	180	Ray's Food Place	10-00-2005	168.22
06/02	06/17/2002	43819	1806	Reliable Office Supplies	10-00-2005	17.91
06/02	06/17/2002	43820	1481	Rick & Kim Bishop	10-00-2005	14.04
06/02	06/17/2002	43821	1218	Rick Dentino	10-00-2005	103.95
06/02	06/17/2002	43822	591	Salmon Run	10-00-2005	150.00
06/02	06/17/2002	43823	1788	SkillPath Publications	10-00-2005	117.80
06/02	06/17/2002	43824	380	Stadelman Electric	10-00-2005	654.87
06/02	06/17/2002	43825	740	Stoffel Seals	10-00-2005	356.00
06/02	06/17/2002	43826	213	Teamsters Local Union 223	10-00-2005	540.00
06/02	06/17/2002	43827	1813	Terri Dunn	10-00-2005	9.00
06/02	06/17/2002	43828	156	That Special Touch Florist	10-00-2005	120.95
06/02	06/17/2002	43829	142	Tidewater Contractors Inc	10-00-2005	144.00
06/02	06/17/2002	43830	1648	Tourangeau Nor Wes Corp	10-00-2005	142.15
06/02	06/17/2002	43831	797	Town & Country Animal Hospital	10-00-2005	156.00
06/02	06/17/2002	43832	179	Trew, Cyphers & Meynink	10-00-2005	3,341.79
06/02	06/17/2002	43833	978	U.S. Bank	10-00-2005	3,234.64
06/02	06/17/2002	43834	161	United Communications Inc	10-00-2005	479.32
06/02	06/17/2002	43835	990	United Parcel Service	10-00-2005	70.54
06/02	06/17/2002	43836	1020	Valley Electrical Contractors	10-00-2005	680.00
06/02	06/17/2002	43837	991	Verizon Northwest	10-00-2005	1,544.79
06/02	06/17/2002	43838	1775	Wallace & Tieman	10-00-2005	571.13
06/02	06/17/2002	43839	1810	Wendel Murdock	10-00-2005	99.70
06/02	06/17/2002	43840	1811	William & Veronica Ross	10-00-2005	29.49
06/02	06/17/2002	43841	1815	Zarisha Ingwersen	10-00-2005	9.73
06/02	06/20/2002	43842	1550	Academic & Scientific Supply	10-00-2005	147.57
06/02	06/20/2002	43843	167	American Sigma	10-00-2005	101.51
06/02	06/20/2002	43844	1825	Annie Stadelman	10-00-2005	26.00
06/02	06/20/2002	43845		Information Only Check	10-00-2005	.00 V
06/02	06/20/2002	43846	190	Bankcard Center	10-00-2005	650.17
06/02	06/20/2002	43847	174	Barbara Palicki	10-00-2005	27.35
06/02	06/20/2002	43848	1677	B-H School District 17-C	10-00-2005	22,477.00
06/02	06/20/2002	43849	370	CCIS	10-00-2005	12,056.42
06/02	06/20/2002	43850	1745	Coastal Paper & Supply, Inc	10-00-2005	429.30
06/02	06/20/2002	43851	182	Coos-Curry Electric	10-00-2005	1,195.55
06/02	06/20/2002	43852	173	Curry Equipment Company	10-00-2005	26.95
06/02	06/20/2002	43853	195	Curry Transfer & Recycling	10-00-2005	425.13
06/02	06/20/2002	43854	259	Da-Tone Rock Products	10-00-2005	404.72
06/02	06/20/2002	43855	185	Del Cur Supply	10-00-2005	153.80
06/02	06/20/2002	43856	958	Delaney's Bakery	10-00-2005	24.50
06/02	06/20/2002	43857	196	DHR Child Support Unit	10-00-2005	203.08
06/02	06/20/2002	43858	250	DHR Child Support Unit	10-00-2005	278.31
06/02	06/20/2002	43859	113	Fred Meyer	10-00-2005	118.80
06/02	06/20/2002	43860	1820	Global Computer Supplies	10-00-2005	480.11

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/02	06/20/2002	43861	1749	Granich Engineering, Inc	10-00-2005	3,191.00
06/02	06/20/2002	43862	198	Grants Pass Water Lab	10-00-2005	152.00
06/02	06/20/2002	43863	186	Hennick's Hardware	10-00-2005	6.43
06/02	06/20/2002	43864	131	HGE, Inc	10-00-2005	671.50
06/02	06/20/2002	43865	1826	Hummel & Larson	10-00-2005	20.47
06/02	06/20/2002	43866	1824	Jennifer VanderSchaaf	10-00-2005	10.00
06/02	06/20/2002	43867	841	JoAnn VanDerschaaf	10-00-2005	642.00
06/02	06/20/2002	43868	1792	Ken & Jamie Caylor	10-00-2005	41.87
06/02	06/20/2002	43869	121	Lane County RIS	10-00-2005	870.00
06/02	06/20/2002	43870	271	Larry Curry	10-00-2005	154.14
06/02	06/20/2002	43871	328	Les Schwab Tire Company	10-00-2005	175.78
06/02	06/20/2002	43872	299	Lorings Sporting Goods	10-00-2005	36.79
06/02	06/20/2002	43873	334	North Coast Electric	10-00-2005	190.44
06/02	06/20/2002	43874	809	OCZMA	10-00-2005	33.00
06/02	06/20/2002	43875	279	One Call Concepts, Inc	10-00-2005	30.60
06/02	06/20/2002	43876	910	OR Department of Justice	10-00-2005	115.38
06/02	06/20/2002	43877	1132	OR Department of Justice	10-00-2005	391.62
06/02	06/20/2002	43878	1464	OR Department of Justice	10-00-2005	266.77
06/02	06/20/2002	43879	1742	OR Department of Justice	10-00-2005	143.27
06/02	06/20/2002	43880	1116	Paco Pumps	10-00-2005	217.00
06/02	06/20/2002	43881	1394	Pam Calloway	10-00-2005	365.65
06/02	06/20/2002	43882	205	PERS Retirement	10-00-2005	10,909.31
06/02	06/20/2002	43883	1805	Precision Napco	10-00-2005	490.51
06/02	06/20/2002	43884	187	Quality Fast Lube & Oil	10-00-2005	28.00
06/02	06/20/2002	43885	1827	Sam & Tina Ruben	10-00-2005	35.46
06/02	06/20/2002	43886	697	The Mallory Company	10-00-2005	11,840.00
06/02	06/20/2002	43887	142	Tidewater Contractors Inc	10-00-2005	588.55
06/02	06/20/2002	43888	1823	Tidewind Sportfishing	10-00-2005	250.00
06/02	06/20/2002	43889	1648	Tourangeau Nor Wes Corp	10-00-2005	1,054.12
06/02	06/20/2002	43890	1374	United Horticulture Supply	10-00-2005	283.00
06/02	06/20/2002	43891	136	United Pipe & Supply Co Inc	10-00-2005	1,093.81
06/02	06/20/2002	43892	268	US Filter Company	10-00-2005	95.55
06/02	06/20/2002	43893	741	Water Safety Products	10-00-2005	164.14
06/02	06/20/2002	43894	1632	Webfoot Truck & Equipment Inc	10-00-2005	1.80
06/02	06/20/2002	43895	269	WW Grainger	10-00-2005	1,368.89
Totals:						<u>181,750.10</u>

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of **May-02**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
5	Single Family Dwelling	\$3,380.00	\$2,197.02	\$0.00	\$17,868.00	\$983,976.00	18	\$3,131,853.00		
1	Single Family Addition	\$62.50	\$40.63	\$4.38	\$0.00	\$6,426.00	7	\$96,028.00		
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$61,785.40		
3	Two Family Residential	\$2,809.00	\$1,825.86	\$196.63	\$22,020.00	\$902,024.00	3	\$1,263,965.00		
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00		
1	Commercial New	\$110.50	\$44.20	\$7.74	\$0.00	\$14,300.00	4	\$1,026,845.00		
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$102,054.00		
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00		
3	School Repair-Addition	\$26,912.00	\$28,344.48	\$1,883.84	\$0.00	\$10,542,307.00	3	\$10,542,307.00		
1	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$10,900.00		
14	Total Building Permits	\$33,274.00	\$32,452.19	\$2,329.18	\$39,888.00	\$12,449,033.00	44	\$16,235,737.40		
17	Mechanical Permits	\$741.05	N/A	\$51.87	N/A	N/A	41	N/A		N/A
7	Plumbing Permits	\$476.00	N/A	\$33.32	\$0.00	N/A	24	N/A		N/A
0	Manufactured Home Permits	\$0.00	N/A	\$0.00	\$0.00	N/A	0	N/A		N/A
38	TOTAL PERMITS	\$34,491.05	\$32,452.19	\$2,414.37	\$39,888.00	\$12,449,033.00	109	\$16,235,737.40		\$0.00
	Total Year to Date Calculated Fees	\$49,603.80	\$42,494.74	\$3,472.27	\$48,822.00	\$13,120,958.00				
	2001 YTD Calculated Fees	\$25,283.65	\$14,637.74	\$1,769.85	\$146,781.00					

DEQ has lifted the requirement to report EDUs connected to the Brookings Wastewater System. We will continue to report monthly EDUs issued for Brookings and Harbor Brookings-7

tp

Q: spreadsheets/building/