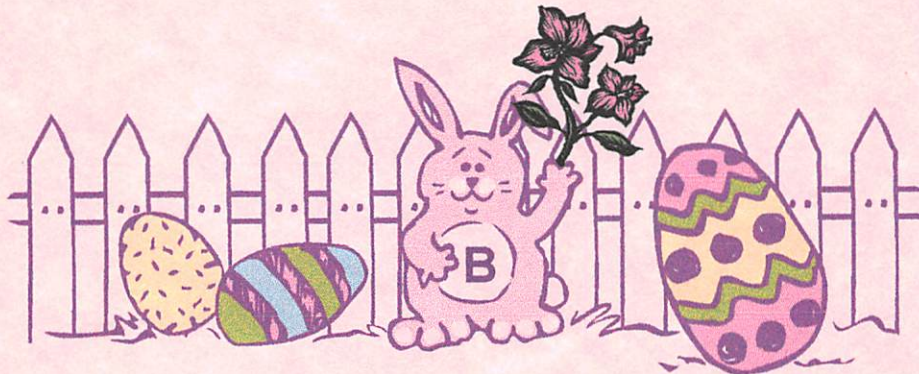


VAULT COPY

AGENDA
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, OR 97415
March 25, 2002

7:00 PM



agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
March 25, 2002
7:00 p.m.

I. **CALL TO ORDER**

II. **PLEDGE OF ALLEGIANCE**

III. **ROLL CALL**

IV. **CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

A. Announcements

1. Planning Commission Resignation – Richard Gyuro
2. Proclamations
 - a. Spring Clean-up Month - April 8 through 27, 2002

B. Appointments

1. Skate Park Committee – Additional members

V. **ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

A. Committee and Liaison reports

1. Chamber of Commerce
2. Council Liaisons

B. Unscheduled

VI. **STAFF REPORTS**

A. City Manager

1. Chamber of Commerce Special Requests for 2002 Azalea Festival
 - a. Request to sell alcohol on City property-Azalea Park for Chamber Mixer
 - b. Other requests
2. Other

- B. Fire Department
 - 1. Approval of bids on fire truck accessories

VII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of March 11, 2002, Regular Council Meeting
(end Consent Calendar)

VIII. REMARKS FROM MAYOR AND COUNCILORS

- A. Council
- B. Mayor

IX. ADJOURNMENT

CITY OF BROOKINGS EVENTS CALENDAR

Council Chambers and Fire Hall Use

March 2002

March 2002

April 2002

S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	7	8	9	10	11	12	13
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24	25	26	27	28	29	30	21	22	23	24	25	26	27
31							28	29	30				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	9:30am CC-VIPS/Volunteers in Police Service/BPalidd 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	12:00pm Community Agencies mtg (Chetco Sr.Center) 1:00pm CC-Urban Design Studios meet w/City Staff-KickOff Mtg 6:00pm CC-Downtown Development Comm Mtg 7:00pm FH-PoliceReserves	8:00am CC-Urban Design Studios Focus Group Discussions & mtg/LLightle 8:15am FH-CmtyDevOpt Staff 9:00am FH-Crime Stoppers 10:00am FH Chief's Office-Site Plan Com Mtg/Lauralee Gray 11:00am FH-Police Dept CPR/1stAid	8:00am Urban Design Studios Focus Group Discussions & meetings 8:30am Community Design Workshop re: Brookings Town Center Master Plan & Urban Renewal Plan (Chetco Community Libra 3:00pm City Staff & Downtown Dev Comm Mtg (Chetco Community Library)	
	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 3:00pm CC-HOPE Mtg/ Councilbr Lorraine Kuhn	1:30pm CC-PSAP Consolidation Mtg/LL.Bishop 2:30pm FH-SafetyComMtg/HThompson 7:00pm CC-Skate Park Meeting/LBlodgett	8:15am CC-CmtyDevOpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray 3:00pm CC-Amer. Music Festival Brd Mtg/SRidders 7:00pm CC-TOWNHALL MEETING w/Rep. Wayne Krieger; DI	12:30pm FH-Purdy(Dawson Tract) Subdivision Committee meeting/JBischoff (Council Chambers)	
	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalidd 6:00pm CC-American Red Cross Mtg/DJohnson-412-8407 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	10:00am CC-Planning Dept Mtg/JBischoff 6:00pm FH-Subrtn Fire Dist Mtg/ResAtwell 6:30pm CC-Seabelt Class-PD/BPalidd	8:15am CC-CmtyDevOpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray 1:00pm CC-EEOC (US Equal Employment Opp. Comm) 7:00pm Parks Master Plan Community Planning		
	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm CC-Victim's Impact Panel (247-2412) Curry Prevention Services/MLaird	8:15am CC-CmtyDevOpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett		

COPY TO: Council Chambers, Fire Hall, Police Dispatch; Orig-SR

(CC=Council Chmbrs; FH=Fire Hall; BPD=BrkgsPoliceDep)

REVISED: 3/21/2002, 10:51 AM

CITY OF BROOKINGS EVENTS CALENDAR

Council Chambers and Fire Hall Use

April 2002

April 2002						
S	M	T	W	T	F	S
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May 2002						
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	April 1 9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChShrp (Fire Hall)	2 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	3 12:00pm Comnity Agencies mtg (Chetco Sr.Center) 7:00pm FH-PoliceReserves	4 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Urban Renewal Plan - Public Workshopo (Boundaries/Goals)/LBlodgett	5	6
7	8	9	10	11	12	13
Community Pride Partnership: Spruce-Up Week April 8-12						
	6:00pm CC-Council Mtg & Ethics Work-Session 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 3:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn	2:30pm FH-SafetyComMtg/ HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 3:00pm CC-American Music Festival Board Mtg		
14	15	16	17	18	19	20
Community Pride Partnership: Yard & Debris Week April 15 ~ 19						
	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/DJohnson-412-8407 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 2:00pm CC-CEP (Citizens for Emergency Preparedness): MARrell-469-5731, JRupert 7:00pm CC-Urban Renewal Plan - Public Workshop (Project		
21	22	23	24	25	26	27
Community Pride Partnership: Wridge Creek Transfer Stn-Metal & Yard Trimmings 10am to 5pm						
	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	7:00pm CC-Budget Committee Meeting/Finance Dir. PHughes	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett	Community Pride Partnership: Garage Sale Saturday	
28	29	30				
	7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)				

CITY OF BROOKINGS EVENTS CALENDAR

Council Chambers and Fire Hall Use

May 2002

May 2002						
S	M	T	W	T	F	S
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			May 1 12:00pm Community Agencies mtg (Chetco Sr Center) 7:00pm FH-PoliceReserves	May 2 8:15am CC-CmtyDev/Opt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC- Site Plan Com Mtg/Lauralee Gray		
5 9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChShrp (Fire Hall)	6 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	7 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 3:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn	8 2:30pm FH-SafetyCom/Mtg/ HTompson	9 8:15am CC-CmtyDev/Opt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray	10 8:15am CC-CmtyDev/Opt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray 7:00pm CC-Urban Renewal Plan - Public Workshop (Costs, Review, Tax Impacts)	11 8:15am CC-CmtyDev/Opt Staff mtg/LLightle
12 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	13 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 3:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn	14 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	15 6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	16 8:15am CC-CmtyDev/Opt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray 7:00pm CC-Urban Renewal Plan - Public Workshop (Costs, Review, Tax Impacts)	17 8:15am CC-CmtyDev/Opt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray 7:00pm CC-Parks & Rec Comm/ LBBogett	18 8:15am CC-CmtyDev/Opt Staff mtg/LLightle
19 9:00am CC-Municipal Count/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/DJohnson-412-8407 7:00pm FH-FireTng/ChShrp (Fire Hall)	20 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	21 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	22 6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	23 8:15am CC-CmtyDev/Opt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray 7:00pm CC-Parks & Rec Comm/ LBBogett	24 8:15am CC-CmtyDev/Opt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray 6:30pm CC-Seabelt Class-PD/BPalicki	25 8:15am CC-CmtyDev/Opt Staff mtg/LLightle
26 City Hall CLOSED - Memorial Day Holc 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	27 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	28 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	29 6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	30 8:15am CC-CmtyDev/Opt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/Lauralee Gray 6:30pm CC-Seabelt Class-PD/BPalicki	31 8:15am CC-CmtyDev/Opt Staff mtg/LLightle	

COPY TO: Council Chambers, Fire Hall, Police Dispatch; Orig-SR

(CC=Council Chmbrs; FH=Fire Hall; BPD=BrkgsPoliceDep)

REVISED: 3/20/2002, 5:52 PM

CITY OF BROOKINGS EVENTS CALENDAR

Council Chambers and Fire Hall Use

June 2002

June 2002							July 2002						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	1	7	1	2	3	4	5	6
9	10	11	12	13	14	8	14	8	9	10	11	12	13
16	17	18	19	20	21	15	21	15	16	17	18	19	20
23	24	25	26	27	28	22	28	22	23	24	25	26	27
30						29		29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						June 1
2	9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg (Chetco Sr.Center) 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray		8
9	6:00pm CC-Urban Renewal Plan - Review Draft of Renewal Plan & Report w/City Council-Work Session 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 3:00pm CC-HOPE Mtg/ Councilor Lorraine Kuhn	2:30pm FH-SafetyComMtg/ HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray		15
16	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/DJohnson-412-8407 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray		22
23	1:00pm AMF Free Summer Concert 2002: Barber Shop Quartets at Azalea Park 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm CC-Victim's Impact Panel (247-2412) Curry Prevention Services/MLaird	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett		29
30						

COPY TO: Cound Chambers, Fire Hall, Police Dispatch; Orig-SR

(CC=Council Chmbrs; FH=Fire Hall; BPD=BrkgsPoliceDep)

REVISED: 3/20/2002, 5:52 PM

Mayor Bob Hagbom
City of Brookings
898 Elk Drive
Brookings, OR 97415

March 3, 2002

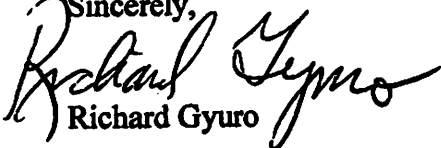
Dear Mayor Hagbom,

It is with sincere regret that I must resign immediately from my position as a member of the City of Brookings Planning Commission.

As you know, Renate and I have purchased a ranch in Sams Valley, OR and are busy refurbishing it to accommodate our herd of alpacas. I currently spend Tuesday through Thursdays each week at the ranch and find that I cannot devote the necessary time to Planning Commission duties. This time away of course includes Tuesday evenings, the regular monthly meeting of the Commission.

I have completely enjoyed serving the City as a member of the Planning Commission and the interaction of my fellow colleagues, City Council and staff, as well as the City citizens during our monthly meetings.

Renate and I wish the City of Brookings well as it moves forward to an exciting and prosperous future.

Sincerely,

Richard Gyuro

pc - Planning Comm.

" " see
J Bischoff - City Planner
Council

PROCLAMATION



WHEREAS, the Brookings-Harbor area has attained wide recognition for its natural beauty and friendliness; and

WHEREAS, the citizens of the Brookings-Harbor area are known for their civic pride; and

WHEREAS, a large number of visitors visit our area during the spring;

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby proclaim April 2002 as

"SPRING CLEAN-UP MONTH IN BROOKINGS-HARBOR"

And ask all citizens to pitch-in,
And join the Community Pride Partnership,
by showing pride in our community and
taking advantage of the free clean-up opportunities
offered by Curry Transfer & Recycling
during April and I further urge everyone
to get involved by having a garage sale
on "Garage Sale Saturday" April 27, 2002.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 25th day of March, 2002.

Bob Hagbom
Mayor



Staff Report

To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Date: March 21, 2002
Re: Skate Park Committee Membership

BACKGROUND:

The Skate Park Committee was established to oversee the development of a skate park in Brookings. With the construction nearly done, the Committee has been working on issues related to the park and an ordinance regulating use of skate boards within the City.

The Committee currently has five members. Although there was not a quorum, those members present at the last meeting agreed that two additional member should be added to the Committee.

The first recommended new member is Keith Delaney. Keith is fifteen years old. He has been present and participated in nearly every Committee meeting. Those members present at the last meeting felt it would be beneficial to have a student on the Committee to provide another perspective.

The second recommendation is to appoint Jeff Anderson to the Committee. Jeff is a substitute school teacher at Azalea Middle School. He is also a skate boarder and often uses the new skate park. He has helped in educating the students at the school by conducting on going meetings with students and their parents regarding safety issues, good manners, rules, supervision, and what consequences are to follow when one breaks the "rules". He continues to encourage and educate our students regarding skate boarding on his own time.

RECOMMENDATION:

Move to appoint Jeff Anderson and Keith Delaney as Citizens-at-large to the Council's advisory Skate Park Committee.



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Keith R. Delaney Date: 3-20-02
Physical Address: 1401 view st. Brookings, OR 97415
Mailing Address: same Phone: 469-9106

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
☐ Planning Commission (4 year term, appointed by Council)
☐ Parks and Recreation Commission (4 year term, appointed by Council)
☐ Systems Development Charge Review Board (4 year term, appointed by Council)
☐ Budget Committee (3 year term, appointed by Council)

☒ Other (Please list): Skate Park Committee

1. Resident of City of Brookings since: Month: 7 Year: 94
2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.)

I feel that I would be a good
spokesperson for the youth of the

(Continued on back)

2. Continued: community. Especially in the area
of the skateparks because I am
a fellow skateboarder

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

I am currently a sophomore at
BHHS, with an average GPA of
3.8. I was recently employed at
the local Chevron Station and am
doing well there. I have worked as a
lawn maintenance person at the T&C
church, and have other lawn accounts
as well.

4. Please list three references:

NAME:	ADDRESS:	PHONE:
A. <u>Gandy Myrah</u>		<u>6 Riverd 469-3411</u>
B. <u>Mark McCormi</u>		<u>412-8008</u>
C. <u>Al Upson</u>		<u>469-4204</u>

5. Keith Delaney 3-20-02
Signature Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - www.brookingsor.org

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: JEFF ANDERSON Date: 3/21/02

Physical Address: 235 5th St #12

Mailing Address: Same Phone: 412-2095

This is my application to serve on the following board or committee. Check one or more:

☐ City Council (4 year term, appointed by Council)

☐ Planning Commission (4 year term, appointed by Council)

☐ Parks and Recreation Commission (4 year term, appointed by Council)

☐ Systems Development Charge Review Board (4 year term, appointed by Council)

☐ Budget Committee (3 year term, appointed by Council)

☒ Other (Please list): Skate Park Committee

1. Resident of City of Brookings since: Month: 12 Year: 01

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) Lifeguarding, Intramural Sports coordinator at college, swim lessons, School teacher, These are a few things I've done

(Continued on back)

2. Continued: that are community based in working
with others. I wish to help the
community adjust to skateboarding
and the skateboarders to respect the
community.

3. Biographical Sketch: (Education, employment, etc.) (Attach additional sheets if needed.)

SOU 92-97. B.S. Health; Fitness
Teaching credential
in Health & P.E.
Brookings school sub.
5 yrs teaching experience
College Intramural sports coordinator
Lifeguard / swim teacher
Tutor. All around caring guy.
Sales rep for surfing industry
companies. Can organize contests,
professional demonstrations

4. Please list three references:

	NAME: <u>mike</u>	ADDRESS:	PHONE:
A.	<u>Dillenburg</u>	<u>J.R.H.</u>	
B.	<u>Russ Johnson</u>	<u>—</u>	
C.	<u>Hoag Bruce</u>	<u>Br</u>	

5.

Signature

[Signature]

Date

3/21/02



Staff Report

To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Date: March 21, 2002
Re: Chamber of Commerce Request

BACKGROUND

The Brookings-Harbor Chamber of Commerce has made the usual request for permits and waivers of certain requirements for the upcoming Azalea Festival. This is the 63rd year for the annual event. Each year the local citizens and visitors come to enjoy all the activities.

The requests made by the Chamber are ones that have been approved for past Azalea Festival events and have not caused any problems. Two provisions are recommended as a condition of approval.

1. Brookings-Harbor Chamber of Commerce should obtain a City Business License in its name to cover all event participants.
2. Brookings-Harbor Chamber of Commerce should contact Ray's and other effected business as to when streets will be closed and parking areas used.

STAFF RECOMMENDATION

Approve the requests of the Brookings-Harbor Chamber of Commerce with the condition that the Chamber of Commerce obtain a business license from the City and inform effected merchants of street closures and/or use of parking areas.



March 7, 2002

Mr. Leroy Blodgett
City of Brookings
898 Elk Drive
Brookings, OR 97415

Dear Leroy:

In anticipation of the 63rd Azalea Festival, scheduled for the Memorial Day Weekend, May 24th through the 27th, 2002, the Brookings-Harbor Chamber of Commerce asks the City to permit the following requests:

1. The closure of the Frontage Road in the area bordering Highway 101, in front of Chetco Pharmacy, Video and More and Washington Mutual Bank (see attached map), from 5 p.m., Friday, May 24 to 7:00 p.m., Monday, May 27, 2002.
2. The closure of Ross Lane - the area between Mory's and the entrance to Chetco Pharmacy & Gifts (see attached map), for the same time frame as in request #1.

BOTH OF THESE CLOSURES ARE TO INSURE PEDESTRIAN SAFETY. AN ADEQUATE EMERGENCY VEHICLE LANE WILL BE MAINTAINED.

3. Request for a sufficient number of city barricades for both closures.
4. The waiving of the City's Sidewalk Sale Ban during the time frame stated in request #1. We believe that by allowing merchants along Chetco Avenue to create an atmosphere of interest and festivity, more foot traffic will be generated and retail and restaurant sales will benefit.
5. Waiving requirement for the need for a Brookings Business License for Azalea Festival Street and Crafts Fair participants.
6. Waving the fee for the use of the Azalea Park Garden Area on Friday, May 24, 2002, for the Azalea Festival Mixer, and "Stage Under The Stars" for the Park Program component of the festival on Saturday, May 25, 2002 (please see attached "Park Use Application Form").
7. Declaring "No Parking" on Chetco Avenue during the hours of 8:00 a.m. through Noon, on Saturday, May 25, 2002, to coincide with the parade.

Page Two – 2002 Azalea Festival Requests

8. Use of parking area south of City Hall (between City Hall and the Elks Lodge), for use by non-profit organizations, to set up booths to promote their organizations as an expansion of the Street Fair. Access for emergency vehicles will be maintained.

9. Use of public right of way by fountain area adjacent to parking lot in front of Ray's #1, Hwy 101.

With the above requested assistance from the City of Brookings we are confident that this year's Azalea Festival, our community's 63rd, with its theme of "Whales, Pails and Gales" will again be a big success.

Sincerely,


Les Cohen
Executive Director

enclosures

xc: Chris Wallace, Chief, Brookings Police Department

HIGHWAY 101

MORY'S

FRONTAGE ROAD

EVERGREEN
FEDERAL

CHETCO
PHARMACY
VIDEO & MORE
LIQUOR STORE

WASHINGTON
MUTUAL

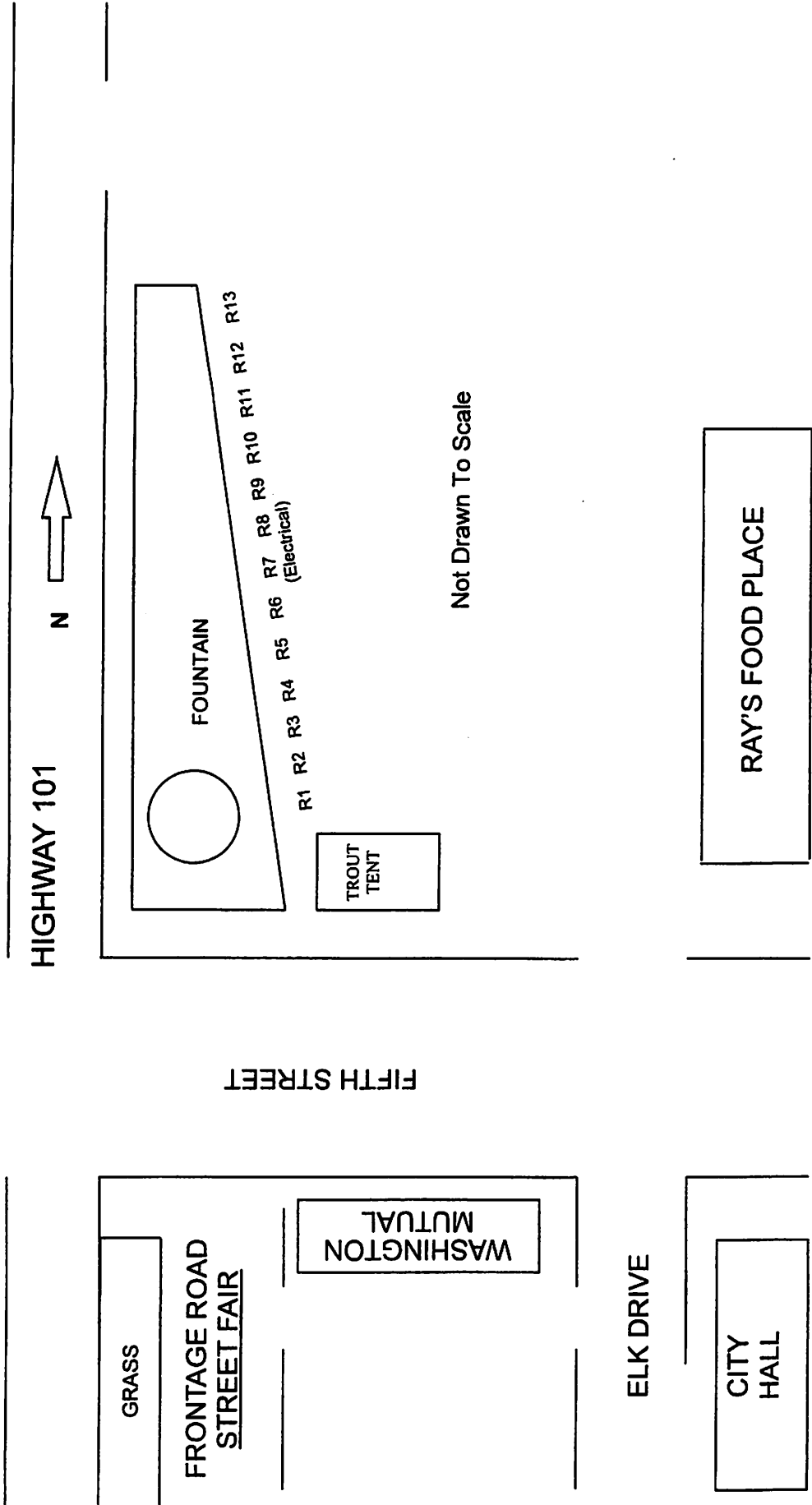
FIFTH STREET

ROSS ROAD

ROSS ROAD

ACCESS

ELK DRIVE





PARK USE APPLICATION FORM

The City of Brookings programs, service and activities are open to all persons without regard to race, age, sex, disability, religion, or national origin.

FOR CITY PERSONNEL USE ONLY: Completed App. received:
Forwarded to: Date Sent - _____ to ☐ Community Dev/PubWrks
Date Sent - _____ to ☐ Chief of Police
Date Sent - _____ to ☐ Fire Chief
Date Sent - _____ to ☐ Finance Dept
Date Sent - _____ to ☐ City Manager
IN PROGRESS
APPROVAL ON BACK SIDE: Please consider any applicable City ordinance requirements; Make notations, sign & date; PC's to follow after final approval.

SPECIFIC PARK/LOCATION: (Circle One)

Azalea Park Bud Cross Park

Chetco Point Park Stout Park

Easy Manor Park Other: _____

SPECIFIC ACTIVITY AREA NEEDED: (Circle one or more)

Gazebo Bandshell/Stage Kidtown Picnic-Area

Lawn-ONLY/Area: _____ Little League Field(s)

Softball/Soccer Field(s) Tennis Courts Other: _____

Event Date(s) Saturday, May 25, 2002 Time: From - 11:00 (am/pm) To - 5:00 am/pm

Approximate Number expected to attend event (each day): 300

Nature of Event: Azalea Festival Program

Name of Organization: Brookings-Harbor Chamber of Commerce

Contact Person: Les Cohen Date of Birth: 6-26-44 Dr Lic#&State 4892139 OK

Mailing Address: P.O. Box 940 Phone: 541-469-3181 (Day/Night)

ANSWER YES OR NO TO ALL QUESTIONS (circle one):

Is this event free to the public? Yes No - If entry fee required/need City Reserve Police Officer(s)

Will there be dancing? Yes No

Will you be using amplification equipment? Yes No

Type of equipment? _____

Will any merchandise be sold? Yes No

What? _____

Will alcohol be sold? Yes No

OR consumed? Yes No **SEE alcohol use permit/application information**

→→ THESE ACTIVITIES may require SPECIAL licenses/permits/applications! Contact City Hall ←←

SPECIAL REQUESTS BY ORGANIZATION (Print or Type): Please totally request waiver of stage fees

LIABILITY STATEMENT/AGREEMENT

I/We agree to abide by all applicable federal, state, and local laws, regulations, and ordinances which pertain to the use of said property and agree to pay for any damage to same, as a result of use. I/We further agree to hold the city, its officials and employees, harmless from any liability resulting from use of said property.

THE CITY OF BROOKINGS ASSUMES NO RESPONSIBILITY OR LIABILITY FOR INCLEMENT WEATHER.

The undersigned user agrees to pay for any and all damages occurring during the reserved period. User agrees that the deposit paid herewith will be applied toward damages to the facility or its contents during the reserved period. Any of the deposit not applied to damages will be applied first to unpaid rental fees with any excess refunded to user. Normal wear and tear as determined by the City of Brookings shall not be considered damage.

Signature of person completing this application: Les Cohen Date: 3-7-02

Print name of person completing this application: Les Cohen REVIEW BACK PAGE

APPLICANT Review Attached Procedures and consider any requirements that might apply.

FOR CITY USE ONLY

but applicant is to review as obtaining any required permits and/or license is the responsibility of the applicant

SITE PLAN (Required for certain events)

To be provided with complete application.

Contact the City Manager's office to schedule on-site meeting a minimum of 20 days prior to the event.

INSURANCE (Required for Certain Events)

Applicant must provide proof of insurance for this event as shown on attached Park Use Insurance Requirements information page.

SPECIAL LICENSES OR PERMITS REQUIRED (Required for certain events)

City Business License required: YES NO Reason _____

City Alcohol Permit & Ins. for same required: YES NO Reason _____

OLCC Alcohol Permit required: YES NO Reason _____

Proof of Insurance required: YES NO Reason _____

City Dance License required: YES NO Reason _____

Security Officer(s) required: YES NO # of officers _____/Reason _____

SIGNS - Identify quantity, location, and type: _____

Use Fee: \$ _____, by applicant's check # _____ and City Paid Receipt # _____

Deposit: \$ _____, by applicant's check # _____ and City Paid Receipt # _____

Comments or restrictions on reservation: _____

Community Development Approval _____

Police Department Approval _____

Fire Department Approval _____

Finance Department _____

City Manager Approval _____

Date: _____

Date: _____

Date: _____

Date: _____

Date: _____

AFTER APPROVAL & PROCESSING-Copy To:

- ☐ Police Dept
- ☐ Fire Dept
- ☐ Public Work
- ☐ Community Development
- ☐ Finance Dept (Accounts Rec/Accounts Payable)
- ☐ VIPS (Volunteers In Police Service)
- ☐ Applicant w/letter
- ☐ Original to Admin. Sec (file w/letter copy)

After Event, set for _____, Deposit WAS / WAS NOT returned/refunded: Date- _____ / _____: _____
(date) (initials) (why)



PARK USE APPLICATION FORM

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Forwarded to: _____ Date Sent: _____ to ☐ Community Dev/PubWrks
Date Sent: _____ to ☐ Chief of Police
Date Sent: _____ to ☐ Finance Dept
Date Sent: _____ to ☐ City Manager
APPROVAL ON BACK SIDE: Please consider any applicable City ordinance requirements; Make notations, sign & date; PC's to follow after final approval.

SPECIFIC PARK/LOCATION: (Circle One)

Azalea Park Bud Cross Park

Chetco Point Park Stout Park

Easy Manor Park Other: _____

SPECIFIC ACTIVITY AREA NEEDED: (Circle one or more)

Gazebo Bandshell/Stage Kidtown Picnic-Area

Lawn-ONLY/Area: _____ Little League Field(s)

Softball/Soccer Field(s) Tennis Courts Other: Garden area

Event Date(s): May 24, 2002

Time: From - 5:00 am/pm To - 8:00 am/pm

Approximate Number expected to attend event (each day): 100 - 150

Nature of Event: Azalea Festival After Hours Business Mixer

Name of Organization: Brookings - Harbor Chamber of Commerce

Contact Person: Les Cohen Date of Birth: 6-26-44 DrLic#&State 4892139 (OK)

Mailing Address: P.O. Box 940 Phone: 469-3181 (Day/Night)

ANSWER YES OR NO TO ALL QUESTIONS (circle one):

Is this event free to the public? Yes ☒ No - If entry fee required/need City Reserve Police Officer(s)

Will there be dancing? Yes ☒ No

Will you be using amplification equipment? Yes ☒ No

Type of equipment? _____

Will any merchandise be sold? Yes ☒ No

What? _____

Will alcohol be sold? Yes ☒ No

OR consumed? Yes ☒ No - SEE alcohol use permit/application information

→→ THESE ACTIVITIES may require SPECIAL licenses/permits/applications! Contact City Hall ←←

SPECIAL REQUESTS BY ORGANIZATION (Print or Type): Request waiver of fee

LIABILITY STATEMENT/AGREEMENT

I/We agree to abide by all applicable federal, state, and local laws, regulations, and ordinances which pertain to the use of said property and agree to pay for any damage to same, as a result of use. I/We further agree to hold the city, its officials and employees, harmless from any liability resulting from use of said property.

THE CITY OF BROOKINGS ASSUMES NO RESPONSIBILITY OR LIABILITY FOR INCLEMENT WEATHER.

The undersigned user agrees to pay for any and all damages occurring during the reserved period. User agrees that the deposit paid herewith will be applied toward damages to the facility or its contents during the reserved period. Any of the deposit not applied to damages will be applied first to unpaid rental fees with any excess refunded to user. Normal wear and tear as determined by the City of Brookings shall not be considered damage.

Signature of person completing this application: Les Cohen Date: 3-7-02

Print name of person completing this application: Les Cohen REVIEW BACK PAGE

APPLICANT - Review Attached Procedures and consider any requirements that might apply.

Handwritten signature

FOR CITY USE ONLY

but applicant is to review as obtaining any required permits and/or license is the responsibility of the applicant

____ **SITE PLAN (Required for certain events)**
To be provided with complete application.
Contact the City Manager's office to schedule on-site meeting a minimum of 20 days prior to the event.

____ **INSURANCE (Required for Certain Events)**
Applicant must provide proof of insurance for this event as shown on attached Park Use Insurance Requirements information page.

____ **SPECIAL LICENSES OR PERMITS REQUIRED (Required for certain events)**

City Business License required:	YES	NO	Reason _____
City Alcohol Permit & Ins. for same required:	YES	NO	Reason _____
OLCC Alcohol Permit required:	YES	NO	Reason _____
Proof of Insurance required:	YES	NO	Reason _____
City Dance License required:	YES	NO	Reason _____
Security Officer(s) required:	YES	NO	# of officers _____ /Reason _____

____ **SIGNS - Identify quantity, location, and type:** _____

Use Fee: \$ _____, by applicant's check # _____ and City Paid Receipt # _____

Deposit: \$ _____, by applicant's check # _____ and City Paid Receipt # _____

Comments or restrictions on reservation: _____

Community Development Approval _____	Date: _____
Police Department Approval _____	Date: _____
Fire Department Approval _____	Date: _____
Finance Department _____	Date: _____
City Manager Approval _____	Date: _____

Handwritten: in process

AFTER APPROVAL & PROCESSING-Copy To:

- ☐ Police Dept
- ☐ Fire Dept
- ☐ Public Work
- ☐ Community Development
- ☐ Finance Dept (Accounts Rec/Accounts Payable)
- ☐ VIPS (Volunteers In Police Service)
- ☐ Applicant w/letter
- ☐ Original to Admin. Sec (file w/letter copy)

After Event, set for _____, Deposit WAS / WAS NOT returned/refunded: Date- _____ / _____ : _____
(date) (initials) (why)



APPLICATION TO POSSESS AND CONSUME ALCOHOLIC BEVERAGES ON CITY OF BROOKINGS PUBLIC PROPERTY

- ◆ GROUP OR ORGANIZATION NAME Brookings Harbor Chamber of Commerce
- ◆ CONTACT PERSON Les Cohen
- ◆ DAYTIME PHONE NUMBER 469-3181
- ◆ ADDRESS P.O. Box 940 Brookings 97415
- ◆ PUBLIC LOCATION REQUESTED Azalea Park Gardens
- ◆ DATE REQUESTED Friday, May 24, 2002
- ◆ TIME REQUESTED 5:00- 8:00 p.m.
- ◆ TYPE OF ALCOHOLIC BEVERAGES INVOLVED Beer & Wine
- ◆ PURPOSE OF GATHERING Azalea Festival after hours business miler

As an official representative of the above named group I request a temporary permit to possess and consume alcoholic beverages on public premises in accordance with Brookings Ordinance No. 79-0-315, Sec. 4., which I have reviewed. I understand our organization must meet all State of Oregon requirements for serving alcohol and must provide insurance as shown on the attachment.

Les Cohen
Representative Signature

3/6/02
Date Signed

FOR CITY PERSONNEL USE ONLY: Completed App. received: _____

Forwarded to:	Date Sent - _____	to <input type="checkbox"/> Community Dev/PubWrks:	(circle one) APPROVE / DO NOT APPROVE-date/initials: _____
	Date Sent - _____	to <input type="checkbox"/> Chief of Police:	(circle one) APPROVE / DO NOT APPROVE-date/initials: _____
	Date Sent - _____	to <input type="checkbox"/> Fire Dept:	(circle one) APPROVE / DO NOT APPROVE-date/initials: _____
	Date Sent - _____	to <input type="checkbox"/> Police Dept:	(circle one) APPROVE / DO NOT APPROVE-date/initials: _____
	Date Sent - _____	to <input type="checkbox"/> City Manager:	

DEPARTMENT HEADS: Please consider any applicable City ordinance requirements, initial, & date; PC's to follow after final approval.

As City Manager, I, _____, having reviewed the aforementioned application do hereby _____ recommend/_____ do not recommend to the common council of the City of Brookings approval of said application in the name of _____ for purposes of possessing and consuming alcoholic beverages on City property as provided on application.

City Manager

Date Signed

CITY COUNCIL: ☐ APPROVED ☐ DISAPPROVED on _____ day of _____, 20____

Mr. George

Memorandum

TO: Mayor, Council
FROM: William J. Sharp, Fire Chief
THROUGH: Leroy Blodgett, City Manager
DATE: March 20, 2002
Issue: **Accessory Equipment Bid Award**



The recent Council authorized solicitation for bids for accessory equipment for our new fire truck provided us with excellent results. The bidders and their bid amounts are listed below.

BID ITEM: 8- 4500 PSI ,Self Contained Breathing Apparatus

BIDDER (high to low)	BID	LOWEST BID
Safety & Supply Co.	\$19,304.00	
Life Safety Corp	18,792.00	
SeaWestern Fire Equipment	18,292.16	
Sanderson Safety Supply	17,542.80	
Cascade Fire Equipment	15,160.00	\$15,160.00
No other bidders		

BID ITEM: 9- 4500 PSI, 45 Minute spare Carbon Composite bottles.

BIDDER (high to low)	BID	LOWEST BID
SeaWestern Fire Equipment	\$7,585.74	
Safety & Supply Co.	7,551.00	
Life Safety Corp	7,056.00	
Sanderson Safety Supply	6,852.15	
Cascade Fire Equipment	5,940.00	\$5,940.00
No other bidders		

BID ITEM: 2000' - 5" Tri-Flow LDH supply line hose . 5" X100' coupled/fire threads , stamped BFR 01 / corresponding #s , Red color.

BIDDER (high to low)	BID	LOWEST BID
Cascade Fire Equipment	\$11,860.00	
Mallory Co.	11,840.00	\$11,840.00
No other bidders		

BID ITEM: 600' - 2 ½" X50 coupled/fire thread ' Dura-Built 800 hose, Yellow color, stamped-BFR 01 / corresponding.

BIDDER (high to low)	BID	LOWEST BID
Mallory Co.	\$1,440.00	
Cascade Fire Equipment	1,428.00	\$1,428.00
No other bidders		

BID ITEM: 600'- 1 ¾ " X50' coupled/fire thread Dura-Built hose, Orange color, stamped-BFR 01 / corresponding #s.

BIDDER (high to low)	BID	LOWEST BID
Mallory Co.	\$1,008.00	
Cascade Fire Equipment	996.00	\$996.00
No other bidders		

BID ITEM: 4- 1 ¾" Bubble Cup foam nozzles / 95 GPM, with pistol grip shut off.

BIDDER (high to low)	BID	LOWEST BID
Conway Associates	\$2,231.00	
Mallory Co.	2,108.00	
LN Curtis & Sons	1,740.00	
Cascade Fire Equipment	1,684.00	\$1,684.00
No other bidders		

BID ITEM: 6- 1 ¼" Akron Turbojet Nozzle with Pistol grip

BIDDER (high to low)	BID	LOWEST BID
Mallory Co.	\$3,846.00	
Conway Associates	3,450.00	
LN Curtis & Sons	3,150.00	
Cascade Fire Equipment	2,934.00	\$2,934.00
No other bidders		

BID ITEM: 4- 2 ½" Elkhart nozzles, Elkhart - Chief combination 4000-27

BIDDER (high to low)	BID	LOWEST BID
Conway Associates	\$3,440.00	
Oregon Apparatus	3,343.20	
Wild Fire	2,860.00	
Cascade Fire	2,820.00	
Mallory Co.	2,773.16	
SeaWestern Fire	2,149.20	\$2,149.20
No other bidders		

BID ITEM: 2- Husqvarna 357XP Chain saws / 20" bars and carbide chains.

BIDDER (high to low)	BID	LOWEST BID
Mallory Co.	\$1,300.00	
Curry Equipment	840.00	\$840.00
No other bidders		

BID ITEM: 1- Husqvarna 3120K Saw with (2)-16" abrasive wheel blade for steal.

BIDDER (high to low)	BID	LOWEST BID
Curry Equipment	\$922.00	\$922.00
No other bidders		

BID ITEM: 1- Herbert 5" hose clamp and mounting bracket.

BIDDER (high to low)	BID	LOWEST BID
Conway Associates	\$208.50	
Wild Fire	203.50	
LN Curtis & Sons	201.50	\$201.50
Cascade Fire Equipment	Incomplete	
AllStar Fire Equipment	Incomplete	
No other bidders		

BID ITEM: 2 sets Zico Quic-bridge 5" hose bridges, aluminum alloy 24" wide.

BIDDER (high to low)	BID	LOWEST BID
Conway Associates	\$1,510.00	
Mallory Co.	1,360.00	
Cascade Fire Equipment	1,270.00	
LN Curtis & Sons	1,220.00	
SeaWestern Fire	1,184.00	
Wild Fire	847.00	
AllStar Fire Equipment	728.00	\$728.00
No other bidders		

BID ITEM: 1- Super Vac 24" positive Pressure ventilation fan, 9.0 horse power Honda engine.

BIDDER (high to low)	BID	LOWEST BID
LN Curtis & Sons	\$1,990.00	
Wild Fire	1,695.00	
Mallory Co.	1,660.00	
AllStar Fire Equipment	1,650.00	
Cascade Fire Equipment	1,639.00	\$1,639.00
No other bidders		

BID ITEM: 2- Tele-Lite Honda EX 1000iD Generator/ mounted quartz lights # TEU - 1000 ID

BIDDER (high to low)	BID	LOWEST BID
Mallory Co.	\$2,590.00	
Cascade Fire Equipment	2,470.00	
AllStar Fire Equipment	2,290.00	
SeaWestern Fire	2,227.20	
Wild Fire	2,138.50	
LN Curtis & Sons	1,990.00	\$1,990.00
No other bidders		

BID ITEM: 2- Bendix King radio Model # EMH599OA-/gmh5992x 1 unit shall be mounted in the cab and integrated with the headsets.

BIDDER (high to low)	BID	LOWEST BID
Slater Communications	\$2,460.00	
Oregon Apparatus	2,168.00	\$2,168.00
No other bidders		

BID ITEM: 4- Stream Lite 20 watt spot light boxes and chargers shall be mounted in cab. 1- by Captains seat, 3- mounted in Firefighters seating area.

BIDDER (high to low)	BID	LOWEST BID
Oregon Apparatus	\$790.00	
SeaWestern Fire	516.00	
Conway Associates	420.00	
LN Curtis & Sons	390.00	
Cascade Fire Equipment	384.00	
Mallory Co.	355.80	
AllStar Fire Equipment	350.00	
Wild Fire	346.80	\$346.80
No other bidders		

BID ITEM: 1- 4 Way Hydrant Valve – Akron 627 4” inlet X 5” Fire thread discharge.

BIDDER (high to low)	BID	LOWEST BID
Cascade Fire Equipment	\$1,490.00	
LN Curtis & Sons	1,270.00	\$1,270.00
No other bidders		

BID ITEM: 4- 3M Opticom Emitter/switch – Model # 3M792H

BIDDER (high to low)	BID	LOWEST BID
Oregon Apparatus	\$5,274.52	\$5,274.52
No other bidders		

BID ITEM: 2-Jafferey Chimney Hose Snuffer

BIDDER (high to low)	BID	LOWEST BID
LN Curtis & Sons	\$1,370.00	
Wild Fire	720.00	
Conway Associates	550.00	\$550.00
No other bidders		

BID ITEM: 16- SuperPass/Temp Sensor Personal Alert

BIDDER (high to low)	BID	LOWEST BID
Mallory Co.	\$3,712.00	
Conway Associates	3,600.00	
AllStar Fire Equipment	3,080.00	
LN Curtis & Sons	3,040.00	
Cascade Fire Equipment	2,672.00	\$2,672.00
No other bids		

The purchase of the accessory equipment by these bids is budgeted in the amount of funds the City has set aside each year previous for the acquisition of the new truck. The total amount of all equipment and bids for this purchase is \$60,734.02

RECOMMENDATION: Staff recommends Council award the bids for the purchase of the accessory equipment to the low bidders of each item as listed above.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
March 11, 2002
7:00 p.m.**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

Led by the Honorable Judge Richard L. Harper

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Frances Johns, Rick Dentino, and Ex-Officio Student Councilor Noël Connelly, a quorum present.

Council Absent: Council President Larry Curry and Councilor Lorraine Kuhn, both excused due to illness

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, Finance Director Paul Hughes, Finance Department Accounting Specialists Nancy Corrigan, Police Chief Chris Wallace, Police Lt. John Bishop, and Administrative Secretary Sharon Ridens

Media Present: Reporter Susan Schell from the Curry Coastal Pilot Newspaper

Other: approximately 8 other citizens

IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS

A. Announcements

1. Fifteen Years of Service - Finance Department Accounting Assistant Nancy Corrigan/March 2, 1987
Finance Department Accounting Assistant Nancy Corrigan was acknowledged for her fifteen years of service with the City of Brookings. Finance Director Paul Hughes not only expressed his own appreciation for Nancy's loyalty and dedication, but read a prepared statement provided to him for the occasion by

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prior Finance Director Bev Gasper. (a copy of the statement is included as a part of these minutes)

V. SCHEDULED PUBLIC APPEARANCES

- A. UMPQUA Community Development Corporation (Umpqua CDC) Representative Ernie Luna - "one stop" regional housing collaborative
- Umpqua CDC representative Ernie Luna presented the regional housing center concept to Council. The Center would provide low and moderate-income households with services such as first-time homeowner programs, housing rehab programs, weatherization, and down payment assistance. He noted this regional concept leverages CDBG funding to obtain additional funding from other sources that allows the participating entities access to funding which may have been difficult to obtain in the past. The concept has been implemented in several regions of the State and is currently being developed for Coos and Curry Counties. Various agencies have come together to support Umpqua CDC in managing the programs. Due to recent lobbying for funding, he asked for the City's immediate support in form of a letter of intent to participate for their grant application purposes. There will be more formal documentations for the future. City Manager Blodgett acknowledged his long term successful working relationship with Luna and recommended Council approve a letter of support. Discussion ensued.

Councilor Dentino moved, with a second following, and Council unanimously approved sending a letter of support provided by city staff with the intent of becoming a SOCHOP (South Oregon Coast Housing Opportunities Provider) provider.

- B. Vietnam Veterans of America Chapter 757 - Secretary Steve Dryden
- VVA member Steve Dryden of Brookings requested the City to donate \$750 toward the purchase of fireworks for their 7th annual sponsorship of the 4th of July Fireworks display at the Port of Brookings-Harbor. Some discussion ensued, including details of this years celebration which will include food booths and entertainment.

Councilor Dentino moved, a second followed, and Council unanimously approved a donation of \$750 to the Vietnam Veterans of America Chapter 757 to purchase fireworks for the 7th annual 4th of July celebration.

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

- A. Committee and Liaison reports
1. Chamber of Commerce
- There was no report

2. Council Liaisons

Councilor Dentino attended the Port of Brookings-Harbor Commissioners meeting, an American Music Festival meeting, the Community Agencies meeting at the Chetco Senior Center, the Governor's Community Solutions Team breakfast meeting, and participated in last week's Immersion Week organized by the RBF Consulting's Urban Design Studio. Also, on behalf of the Mayor, he attended a SWACT meeting in Roseburg, and on behalf of Councilor Kuhn, the Planning Commission. He will attend the Harbor Sanitation District meeting tomorrow.

Councilor Johns attended a three hour 17C School meeting and also participated in the Immersion Week. She also set up for the Community Agencies meeting at the Chetco Senior Center.

Ex-Officio Councilor Noël Connelly reported the golf season had started and that she was on the team. Also, her Sophomore Class recently raised \$900 for the class.

Mayor Hagbom recalled his and Council President Curry's involvement last year with the Girl Scouts whereby the scouts sent individual hand made cards to our military personnel overseas. Hagbom read a letter received from USAF Col. Stephen L. Wolborsky thanking Curry, Hagbom and the Girl Scouts for the "wonderful cards your city government and Girl Scouts sent to my deployed airmen." (His letter is made a part of these minutes.) Hagbom encouraged the citizens to write our military service personnel. Mayor Hagbom relayed information secured at the recently attended Mayor's meeting, which included the increased costs and lowered income for city governments. He stated 65% of the communities in the State of Oregon have a smaller population than Brookings, and encouraged the involvement of youth in our community. He concluded with praising our current youth involved on our City Council, Planning and Parks & Recreation Commissions.

B. Unscheduled

Citizen Don Nuss of 808 Pioneer, Brookings, complimented Council on Urban Design Studio Workshop. He continued with reading a public petition regarding the Chamber's use of bed tax dollars. City Manager Blodgett stated the Chamber of Commerce had a contract whereby no bed tax dollars were used for promotion of the recently produced Brookings Brochure and that it was paid for by purchased ads in the brochure. Nuss argued.

There was no further unscheduled communications from the audience.

VII. STAFF REPORTS

A. City Manager

1. Regional Marketing Effort

City Manager Blodgett presented the staff report regarding regional marketing efforts being made by the cities, counties, ports, and Chamber of Commerce's of Curry and Del Norte counties. He recommended Council support the recommended marketing efforts.

Councilor Johns moved, a second followed, and the Council unanimously approved to support marketing of Curry and Del Norte counties as a region. And, use of the 'America's Wild Rivers Coast' brand in ways to support the regional marketing effort.

2. Other

Blodgett reported on the Governor's Community Solutions Team meeting made up of State Department Heads (ODOT, DEQ, LCDC) and the Governor's office itself, of which fourteen (14) were in attendance and discussed the challenges facing our City, the Oregon Coast and our State. The team appreciated our City's input and stated they wanted to help us with our efforts to deal with these challenges.

He reported the Downtown Development Committee's Immersion Week went great. It was a good process and ended with participants being asked if anyone got everything they wanted; the answer being NO; if anyone got some parts they wanted, all raised their arms; and if anyone could support the project 100% - all raised their arms. Everyone present had an opportunity to give input and in about six weeks, the Urban Design Team will be back with a draft plan.

Blodgett also reported the Parks and Recreation Commission's Parks Master Plan project is in the making and they would be asking for public input with a community wide survey and a similar public workshop.

B. Municipal Court

1. Judge Richard Harper - Annual Report

Judge Harper gave an over view of the Municipal Court's Annual Report. Richard L. Harper is the department head and the clerk is Sharon Ridens. Court is held on the third Monday of each month at 9:00 a.m., unless Court demands scheduling for a different time or date. Only City Ordinance violations are cited in to this Court. All active prior cases are monitored by the Clerk, and addressed as time allows regarding financial obligations,

probation obligations, alcohol treatment obligations, etc. Failure to comply results in sanctions on defendants' drivers licenses and eventually being brought in to Court to address their non-compliance or phone calls from the defendants, because they wish to clear their driving records.

Receipts are received in two forms. One is the result of new charges by our officers cited into the Circuit Court in Gold Beach and the other is from efforts of the Municipal Court's monitoring of existing files and new City Ordinance violations. The calendar year 2001 brought in \$15,101.54, from the State Courts, and \$3,297.00, from the accounts receivable collections - totaling: \$18,398.54. More time given to the monitoring of the prior active Court cases, could result in additional income. Our Municipal Court docket for 2001, included City ordinance violations regarding control of domestic animals and dog bites, noise control, burning, youth curfews, skate board issues, and scattering rubbish.

There were no questions from Council.

C. City Attorney

1. Annual Report

Briefly, City Attorney John Trew discussed his routine obligations, but stated "Brookings is never boring." Blodgett stated he appreciated Trew's responsiveness and the relationship has been good and productive.

VIII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of February 25, 2002, Regular Council Meeting

B. Acceptance of Parks and Recreation Commission Minutes

1. Minutes of January 24, 2002, regular Commission Meeting

C. Acceptance of Planning Commission Minutes

1. Minutes of February 5, 2002, Regular Commission Meeting

D. Approval of Vouchers (\$149,385.38)

(end Consent Calendar)

Councilor Johns moved, a second followed, and the Council unanimously approved the Consent Calendar as presented.

IX. REMARKS FROM MAYOR AND COUNCILORS

A. Council

There were no additional comments from the Council.

B. Mayor

There were no additional comments from Mayor Hagbom.

XII. ADJOURNMENT

Council and Mayor Hagbom unanimously agreed to adjourn the meeting at 7:53 p.m.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of March, 2002

Paul Hughes
Finance Director/City Recorder



Nancy

Corrigan

March 2, 1987

*prepared
state read
at 3/11 b.
cc mte*

Seldom do we have the opportunity to work with individuals who are consistently committed to giving their best. Consistency is one of the most desired traits in a coworker, and one of the most elusive. Nancy has been this for the City of Brookings for fifteen years. Those rare individuals who choose to commit and perform at a higher standard are priceless, and Nancy has done this for all of us who have worked with her at the City. Fifteen years ago, after interviewing Nancy for a new position with the Finance Department, I knew immediately that she was the right person for the position. I followed her down the hall calling her name as she was leaving, and she actually turned around in amazement looking at a person who had just "professionally" interviewed her and was now chasing her and yelling her name! This started a 15 year relationship which will last a lifetime. I think it was her integrity that made the decision to hire her so easy ~ we have been so fortunate to have her and have never for a moment been sorry for this decision. Not only is she very knowledgeable and helpful to everyone, she is loved by all who know her. No small feat...

The only criticism that I have of Nancy is that she is somewhat colorblind early in the mornings, or easily distracted. One morning she came to work with one blue shoe and one black shoe. The really awful part about it was that none of us noticed till Nancy noticed later in the day when the sun rose enough for her to see her feet!! ☺ I think there was one other time she just wore her house slippers to work. I guess she figured we wouldn't notice that either.

All in all, I want to give Nancy my heartfelt thanks in appreciation for many, many wonderful years in service to the City of Brookings. My only regret is that I can't be there with her tonight, March 11, 2002, to thank her in person. I only hope that all present may understand and also appreciate the goodness, dedication, and absolute rare individual that you have in Nancy.

Sincerely,

Beverly Gasper



DEPARTMENT OF THE AIR FORCE
28TH AIR EXPEDITIONARY WING-ENDURING FREEDOM
APO AP 96490

31 Jan 02

Colonel Stephen L. Wolborsky
Vice Commander, 28th Air Expeditionary Wing
APO AP 96490

Mr. Larry Curry
City of Brookings
898 Elk Dr.
Brookings OR 97415

Dear Mr. Curry

Thank you for the wonderful cards your city government and Girl Scouts sent to my deployed airmen. I cannot tell you how heartwarming it is for our folks to get such kind letters from the home front when we are so far away from home ourselves. It is wonderful and reassuring to know the American people are fully behind us as we continue the fight against terrorists and those who support them.

While I do not know how long the war will last, or how long we will be deployed, I do know we are fighting for a very worthy cause. Please let the children know that we appreciate them and will work to our utmost to make this a better and safer world for them as they grow up.

God Bless you and God Bless America!

Sincerely

STEPHEN L. WOLBORSKY, Colonel, USAF

P.S. Please pass my thanks also to "Mayor Bob"—the cards did not have his last name.

received
3-4-02

3-4-02 sr
PC - Mayor
Council
Girl Scouts
City Mgr

Global Power For America

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of February, 2002

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
4	Single Family Dwelling	\$2,307.00	\$1,517.57	\$0.00	\$17,868.00	\$628,301.00	6	\$966,320.00	6	\$1,330,592.00
1	Single Family Addition	\$116.50	\$75.73	\$8.16	\$0.00	\$15,631.00	3	\$42,331.00	3	\$9,200.00
3	Single Family Garage-Carport	\$349.50	\$227.19	\$24.47	\$0.00	\$47,981.00	4	\$51,979.40	5	\$53,046.80
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$231,064.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Commercial New	\$388.00	\$155.20	\$27.16	\$0.00	\$85,000.00	1	\$85,000.00	0	\$0.00
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	2	\$21,500.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$10,900.00	0	\$0.00
9	Total Building Permits	\$3,161.00	\$1,975.69	\$221.27	\$17,868.00	\$776,913.00	15	\$1,156,530.40	17	\$1,645,402.80
6	Mechanical Permits	\$137.70	N/A	\$9.64	N/A	N/A	9	N/A	12	N/A
5	Plumbing Permits	\$238.00	N/A	\$16.66	\$0.00	N/A	7	N/A	9	N/A
0	Manufactured Home Permits	\$0.00	N/A	\$0.00	\$0.00	N/A	0	N/A	2	N/A
20	TOTAL PERMITS	\$3,536.70	\$1,975.69	\$247.57	\$17,868.00	\$776,913.00	31	\$1,156,530.40	40	\$1,645,402.80
	Total Year to Date Calculated Fees	\$5,250.20	\$2,981.58	\$367.52	\$26,802.00					
	2001 YTD Calculated Fees	\$6,978.45	\$3,823.37	\$488.49	\$43,076.00					