



# Agenda

VAULT COPY

**City Of Brookings**  
**Common Council Meeting**  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
June 9, 2003 7:00 P.M.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

- A. Announcements
  - 1. Proclamations
    - a. Supreme Americanism Week—June 8-14—Brookings Emblem Club  
[page 7]
  - 2. Yard of Month/Most Improved Property of Month

**V. PUBLIC HEARING**

- A. Proposed Sewer Rates [page 9]
- B. Planning Commission File No. LDC-2-03, an amendment to Section 56, Tourist Commercial (C-4) District, to remove the requirement for multiple dwellings not on a ground floor and allow one or more dwelling units not on a ground floor as a permitted use. City initiated. This is a legislative hearing. [page 13]
- C. 2003-2004 Fiscal Year Budgets: [page 15]
  - 1. City of Brookings
  - 2. Brookings Urban Renewal Agency
- D. Proposed Uses of State Revenue Sharing Funds for Fiscal Year 2003-2004 [page 17]

**VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

- A. Committee and Liaison reports
  - 1. Chamber of Commerce
  - 2. Council Liaisons
- B. Unscheduled

## **VII. STAFF REPORTS**

- A. Police Department
  - 1. Awarding of bid for video recording system [page 19]
- B. City Manager
  - 1. Temporary Water Rights Transfer Agreement for Salmon Run Golf Course [page 21]
  - 2. Request for use of Municipal Parking Lot to hold Farmer's Market [page 23]
  - 3. Other

## **VIII. CONSENT**

- A. Approval of Council Meeting Minutes
  - 1. Minutes of May 12, 2003, Regular Council Meeting [page 25]
  - 2. Minutes of May 28, 2003, Regular Council Meeting [page 31]
- B. Acceptance of Parks and Recreation Commission Minutes
  - 1. Minutes of April 24, 2003, Regular Commission Meeting [page 35]
- C. Acceptance of Planning Commission Minutes
  - 1. Minutes of May 6, 2003, Regular Commission Meeting [page 39]
- D. Approval of Vouchers for May, 2003 (\$177,152.09) [page 43]  
(end Consent Calendar)

## **IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. Ordinances
  - 1. In the matter of 03-O-446.OO, an ordinance amending Section 56, Tourist Commercial (C-4) District of the Land Development Code, to allow one or more dwellings not on a ground floor as a permitted use. [page 47]
  - 2. In the matter of 03-O-477.A, an ordinance amending Ordinance No. 91-O-477, an Ordinance providing for a systems development charge review committee in the City of Brookings. [page 49]
- B. Resolutions
  - 1. In the matter of Resolution 03-R-714, a resolution amending Resolution 92-R-534 adopting rates, fees and charges to the users of the City of Brookings water supply services. [page 51]
  - 2. In the matter of Resolution 03-R-715, a resolution adopting rates, fees and charges to the users of the City of Brookings sewer services; and repealing Resolution 97-R-630. [page 53]
  - 3. In the matter of Resolution 03-R-717, a resolution declaring the City's election to receive State revenues for Fiscal Year 2003-2004. [page 55]
  - 4. In the matter of Resolution 03-R-720, a resolution extending the City of Brookings' workers compensation coverage to volunteers of the City of Brookings [page 57]

5. In the matter of Resolution 03-R-722, a resolution establishing traffic controls (parking limitations) along Chetco Avenue and in City-owned parking lots on Chetco Avenue. [page 61]

**X. REMARKS FROM MAYOR AND COUNCILORS**

- A. Council
- B. Mayor

**XI. ADJOURNMENT**

City of Brookings  
Events Calendar

# June 2003

June 2003							July 2003						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 1	2	3	4	5	6	7
	9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg (Chetco Sr.Center) 1:30pm CC-SafetyComMtg/ HThmpson 6:30pm CC-Citizen's Academy-Marvin Parker 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm FH- Sheriff's Search & Rescue mtg-Steve Car 7:00pm CC-Downtown Development Committee	8:00am CC-Aflac Open Enrollment consultations.	
8	9	10	11	12	13	14
	10:00am CC-Police meeting-John Bishop 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	10:00am CC-Traffic Safety Committee meeting-Marvin Parker 6:30pm CC-Citizen's Academy-Marvin Parker	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Downtown Development committee mtg-7 to 10 pm	Charter Communications Office Closed 8:00am CC-Aflac Open Enrollment Consultations 1:00pm FH-Suburban Rural Fire Department District meeting-Rex Atwell-469-4663	
15	16	17	18	19	20	21
	Charter Communications Office Closed 9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenals 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 1:00pm CC-Staff with Borax-Leo 7:00pm CC-Jt. CC/PC worksession on Borax-Leroy	8:00am CC-Interviews for Treatment Plants Operator-Cathie Mahon 6:00pm CC-Victim's Impact Panel (247-2412) Curry Prevention Services/Mindy	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 3:30pm CC-AMF Board-		
22	23	24	25	26	27	28
	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)		8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett	Last Day for Charter Communications 12:00pm CC-training for law enforcement on Brain Injury Group-Liz Pendergast-469-5306 ext 303	
29	30					
	7:00pm FH-FireTng/ChShrp (Fire Hall)					

City of Brookings  
Events Calendar

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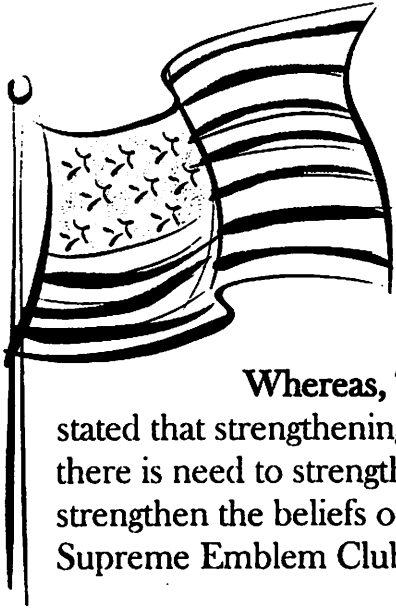
# July 2003

July 2003						
S	M	T	W	T	F	S
6	7	1	2	3	4	5
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2003						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		July 1 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	2 12:00pm Comnity Agencies mtg (Chetco Sr.Center) 1:30pm CC-Safety Committee-Hilary Thompson 7:00pm FH-PoliceReserves	3 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC- Sheriff's Search & Rescue mtg-Steve Carpenter-Laurie Calef-469-0275	4 City Hall CLOSED - 4th of July Holiday	5
6	7 9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChShrp (Fire Hall)	8 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9	10 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Downtown Development committee mtg-7 to 10 pm	11	12
13	14 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	15 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 10:00am CC-Borax meeting-Marty Stiven-Westen Land Use Advocates	16	17 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 2:00pm CC-CEP (Citizens for Emergency Preparedness): MARrell-469-5731, JRupert-469-78783	18	19
20	21 9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenais 7:00pm FH-FireTng/ChShrp (Fire Hall)	22 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	23	24 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett	25	26
27	28 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	29 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	30	31 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 6:30pm CC-Seatbelt Class-Det. Palicki-PD		

CC-Council Chambers  
FH-Fire Hall



# PROCLAMATION

**Whereas,** The Supreme Emblem Club bears true allegiance to the Constitution of the United States of America; and to the Flag which is the emblem of our Country, and

**Whereas,** The Supreme President of the Supreme Emblem Club has stated that strengthening the Unity of the United States of American is vital, that there is need to strengthen the American Heart of Emblem, that there is a need to strengthen the beliefs of each individual and each club, and has restated the Supreme Emblem Club Citizenship Principles; and

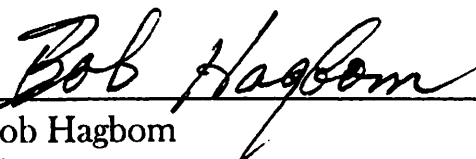
**Whereas, The Supreme Emblem Club has resolved:**

1. That each club create an Americanism Committee
2. That each club originate and participate with others in patriotic community endeavors
3. That each Emblem member as an individual, finish a patriotic deed each day
4. That each club and each member engage in assisting the Americanism Program of the Benevolent and Protective Order of Elks on every occasion when members are invited to participate
5. That each club and each member give determined effort to actively fulfilling the purpose to which we dedicate ourselves, to bear true allegiance to the Constitution and Flag of the United States of America.

**Now, Therefore, I, Bob Hagbom, Mayor of the City of Brookings, Oregon, do hereby proclaim the week of June 8 through June 14, 2003, as**

**Supreme Emblem Club Americanism Week  
in Brookings**



  
\_\_\_\_\_  
Bob Hagbom  
Mayor

# CITY OF BROOKINGS



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## **STAFF REPORT**

Date: June 3, 2003

To: Mayor Hagbom and City Council

From: Paul Hughes, Finance Director

Subject: Resolution to amend Resolution 92-R-534 adopting rates, fees and charges to the users of the City of Brookings water supply services

Resolution to adopt rates, fees and charges to the users of the City of Brookings sewer services and repealing Resolution 97-R-630

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## **BACKGROUND**

The City currently collects \$5.25 (water bond fee) from each water account per month to pay the principle and interest payments on a water bond which was issued in 1989 to fund the upgrade and move of the water intake facility further up the Chetco river in order to avoid salt water intrusion into the water system at high tides. The City has collected enough revenue to make the remaining bond payments without further collection of the water bond fee. Resolution 03-R-714 will delete the water bond fee from the rates, fees and charges presently being charged by Resolution 92-R-534.

As discussed in several public meetings, the waste water rates need to be increased to cover the principle and interest payments on the \$13,100,000 loan from the Oregon Department of Environmental Quality and to cover increasing operating expense. Resolution 03-R-715 adopts the new sewer rates which will generate fifty percent more revenue from waste water users. This resolution sets multi-family and single family residential rates the same at \$35.95.

## **RECOMMENDATION**

Staff recommends approval of resolution 03-R-714 amending resolution 92-R-534 of the City of Brookings, adopting rates, fees and charges to the users of the City of Brookings water supply services. Also, approval is recommended of resolution 03-R-715 adopting rates, fees and charges to the users of the City of Brookings sewer services and repealing resolution 97-R-630.

Mayor Bob Hagbom  
Mr. Larry Curry  
Mr. Craig Mickelson  
Mr. Rick Dentino  
Mrs. Frances Johns Kern

Mr. Larry Blodgett

City of Brookings  
898 Elk Drive  
Brookings, OR 97415

May 8, 2003

RE: Sewer rate increase

The change from the proposed sewer rate increase to the fixed flat rate of \$35.95 advocated by a few vocal people who were able to attend the April 3<sup>rd</sup> meeting is not fair for many Brookings residents.

The 77 per cent increase in the monthly rate for multi-family residents has not been justified. Three (3) of our units have not been occupied for over a year due to illness or other reasons, seven (7) are used on a part-time basis, and only eight (8) by one or two persons full time.

For many retirees on fixed income a \$ 15.71 increase will mean reduced funds for other necessities (eg.: food, clothing, medical and dental care, housing, electricity, propane, etc.)

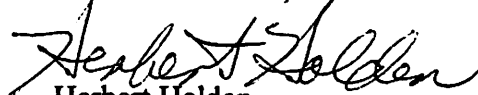
If the sewer system has been subsidized and the expense is being transferred to the sewer charges, then our taxes should be reduced by the same amount.

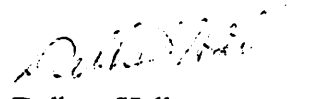
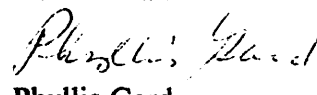
There must be a better model used in some cities for fair and equitable charges.

Sincerely,

Pacific Cliff Cove Condominium Owners Association  
Board of Directors  
1305 Moore St.  
Brookings, OR 97415

  
Charles Donovan, Chairman

  
Herbert Holden

  
Delbert Hall  
  
Phyllis Gard



MAY 3, 2003

MAYOR BOB HAGBOM  
CITY OF BROOKINGS

**received**  
5-5-03 x08

DEAR MAYOR:

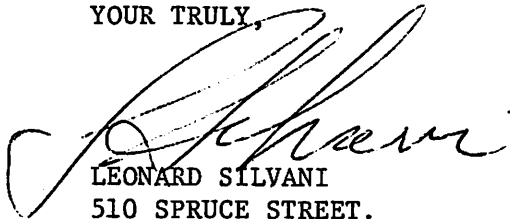
IT SEEMS TO ME TO FAIRLY APPLY THE CHARGES NECESSARY TO RETIRE THE  
SEWER BOND IS THE WATER METER APPROACH.

SOME WITH LARGE LANDSCAPED LOTS WILL ARGUE THIS IS UNFAIR.  
THEIR WATER USAGE IS UP ONLY 6 MONTHS. IT WAS THEIR CHOICE FOR  
THE LARGE LOT.

AS MY SEVEN UNIT APARTMENT COMPLEX HAS 7 BATHROOMS WITH 8 ADULT  
TENANTS. YOU CANNOT FAIRLY COMPARE THIS TO 7 SINGLE FAMILY HOMES  
WITH MORE ADULTS AND 7 SEPARATE SEWER LINES TO MAINTAIN.

GOOD LUCK ON YOUR DECESION.

YOUR TRULY,

  
LEONARD SILVANI  
510 SPRUCE STREET.  
469-9786

TO : Mayor and City Council

FROM : John Bischoff, Planning Director

THROUGH : Leroy Blodgett, City Manager

DATE : May 22, 2003



Issue: Changes to the C-4 (Tourist Commercial) Zone.

Background: The city recently amended the C-3 (General Commercial) Zone to allow "one or more dwellings not on a ground floor" in place of the former "multiple dwellings not on a ground floor". Review of the C-4 Zone raised the same questions—why not allow a dwelling to be placed above a place of business in the Tourist Commercial Zone? Staff took this concept to the Planning Commission, which unanimously recommended that the Council approve the change.

Recommendation: The Planning Commission and Staff recommend approval Ordinance No. 03-O-446.OO. See attached staff report.

**CITY OF BROOKINGS CITY COUNCIL**  
**STAFF AGENDA REPORT**

SUBJECT: Land Development Code Amendment  
FILE NO: LDC-2-03  
HEARING DATE: June 9, 2003

REPORT DATE: May 22, 2003  
ITEM NO: V.B

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**GENERAL INFORMATION**

APPLICANT: City Initiated.

REPRESENTATIVE: City Staff.

REQUEST: To amend Section 56, Tourist Commercial (C-4) District, Sub-section .020, Permitted Uses, of the Land Development Code, to allow "one or more dwelling units not on a ground floor" as a permitted use.

TOTAL LAND AREA: All city land in the C-4 Zone.

PUBLIC NOTICE: Published in local newspaper.

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**BACKGROUND INFORMATION**

Currently the C-4 Zone allows only "existing residential uses" meaning those dwelling units that existed on the property at the time the zone was first applied to the land. At the same time the General Commercial (C-3) Zone allowed "multiple dwelling units not on the ground floor". Just recently, because it did not appear to be any particular reason why a single unit should not be allowed, the city amended the C-3 Zone to allow "one or more dwelling units not on a ground floor".

Review of the C-4 Zone raises somewhat the same questions—why should residential uses above a business be prohibited in this zone? The concept of mixed uses, commercial and residential, is now well established in the planning community and has shown to provide certain benefits for both uses. Mixed-use neighborhoods tend to have people moving around after normal working hours and thus businesses tend to stay open longer, which in turns provides evening activities for the residents. Because there are residents in the area, mixed-use areas tend to be more secure than non-mixed commercial areas that are virtually deserted after hours.

**PROPOSED AMENDMENT**

In this regard staff is recommending that the C-4 Zone be amended to allow "one or more dwelling units not on a ground floor" as a permitted use.

The Planning Commission heard this case on May 6, 2003 and unanimously recommended that the City Council approve the ordinance to make the change. Ordinance 03-O-446.OO is attached.

**RECOMMENDATION**

The Planning Commission and staff recommend **APPROVAL** of Case File No. LDC-2-03 and Ordinance 03-O-446.OO.

# ***CITY OF BROOKINGS***



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## **PUBLIC HEARING REPORT**

Date: June 3, 2003

To: Mayor Hagbom and City Council

From: Paul Hughes, Finance Director

Subject: Public Hearing for the 2003-2004 Fiscal Year Budgets:  
City of Brookings  
Brookings Urban Renewal Agency

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## **INFORMATION**

After the Budget Committee approves the budgets, Oregon local budget law requires the governing body to hold a public hearing. The purpose of the hearing is to receive citizens' testimony on the budgets approved by the Budget Committee. A summary of the approved budgets and a notice of the budget hearing were published in the Curry Coastal Pilot on May 21, 2003. As required by law, this publication was no less than 5 and no more than 30 days before the hearing.

# ***CITY OF BROOKINGS***



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## **PUBLIC HEARING REPORT**

Date: June 3, 2003

To: Mayor Hagbom and City Council

From: Paul Hughes, Finance Director

Subject: Public Hearing on Proposed Uses of State Revenue Sharing Funds for Fiscal Year 2003-2004.

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## **INFORMATION**

State Revenue Sharing law, ORS 221.770, requires the city to conduct two public hearings on the use of state revenue sharing funds. The first public hearing was held before the budget committee on April 30, 2003 to discuss possible uses of the funds. The second public hearing is held before the city council on the proposed uses of the funds in relation to the entire budget. We anticipate receiving approximately \$74,000 from Liquor Tax and State Shared Revenue next fiscal year. These funds are budgeted entirely in the general fund. The funds are not specified for any particular use; they just become part of the general-purpose revenue to the general fund. Gas Tax is estimated at \$215,000 and is budgeted entirely for general operations of the Street Fund.

# CITY OF BROOKINGS



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## **STAFF REPORT**

Date: June 5, 2003  
To: Mayor Hagbom & City Councilor  
Thru: Leroy Blodgett, City Manager  
From: Chris Wallace, Police Chief  
Subject: Closed Circuit Video Recording

## **REPORT**

The Brookings Police Department requested bids for a closed circuit video recording system. The video system will replace the antiquated system currently in the jail. The video recording and monitoring system is used in the holding cells and booking area of the department. Replacing this system is a high priority for the Police Department. The benefit is similar to our car cameras used during traffic stops and other police related activities and serve as evidence and reduce liability for the City and our officers.

We received three bids as follows:

1. Super Circuits: \$4,242.46  
Bid does not include sound capabilities, installation or technical support.
2. Diamond Communications: \$5,395.38  
Bid includes sound capabilities, installation and local technical support.
3. Sonitrol: \$8,000.00  
Unknown if bid includes installation and technical support.

## **STAFF RECOMMENDATION**

Due the inclusion of sound capabilities, installation and local technical support, staff recommends purchase of the equipment from Diamond Communications

# CITY OF BROOKINGS



## STAFF REPORT

Date: June 5, 2003  
To: Mayor Hagbom & City Councilor  
From: Leroy Blodgett, City Manager  
Subject: Temporary Water Rights for Salmon Run

## REPORT

City and Salmon Run staff are working on permanent water rights for irrigation of the golf course. The Oregon Water Resource Department has suggested that we have a temporary water right until such time a permanent solution is accomplished. We expect to have long-term solution within 12-18 months.

Freeman Rock has a water right and well that is currently being used for irrigation and is the logical temporary source. It may end up being the long term solution also, but terms and permanent water rights will need to be transferred.

The attached "Temporary Water Right Transfer Agreement" does not obligate the City to any financial or other conditions. All costs and consideration of the Agreement will be made by Salmon Run Golf Course.

## STAFF RECOMMENDATION

Approve the Temporary Water Right Transfer Agreement between Salmon Run and Freeman Rock.

# CITY OF BROOKINGS



## Temporary Water Rights Transfer Agreement

The following are the terms for the temporary transfer of water rights (permit #27928) to the city of Brookings pursuant to the attached transfer application. Upon agreement to transfer these rights, and the physical transfer thereof, Salmon Run agrees to:

1. Pay a fee of \$2500 per year of use
2. Provide one hundred golf certificates to Freeman Rock per year of use
3. Provide two lifetime golf memberships: one for Ted Freeman, one for Dave Freeman.

Freeman Rock Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Salmon Run Representative: \_\_\_\_\_ Date: \_\_\_\_\_

City of Brookings Representative: \_\_\_\_\_ Date: \_\_\_\_\_





# Memo

**To:** Mayor, City Council  
**From:** Leroy Blodgett, City Manager  
**Date:** June 4, 2003  
**Re:** Request for use of Municipal Parking Lot for Farmer's Market

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## Information

The City of Brookings received a request by Joyce Tromblee to use the Municipal Parking Lot on the north side of Chetco at Fern Avenue for a Farmer's Market. The Downtown Development Committee will consider this request at their June 5 meeting and will make a recommendation to the City Council. Since this request will not be considered until after publication time for the packet their recommendation will be given at the Council Meeting.

The request is to use the parking lot on Wednesday afternoon's throughout the summer from 1:00 p.m. to 3:00 p.m. More details will be given at the Council meeting.

**CITY OF BROOKINGS**  
**COMMON COUNCIL MEETING MINUTES**  
**City Hall Council Chambers**  
**898 Elk Drive, Brookings, OR 97415**  
**May 12, 2003 7:00 p.m.**

**I. CALL TO ORDER**

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Linda Barker

**III. ROLL CALL**

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Larry Curry, Frances Johns Kern, and Craig Mickelson, a quorum present.

Council Absent: None

Staff Present:

City Manager Leroy Blodgett and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

Other:

approximately 5 other citizens

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

*A. Announcements*

1. *Yard of the Month/Most Improved Property of the Month-May*  
Earlier today lawn signs were placed on property owned by Andy and Bev Rose, 620 Memory Lane for Yard of the Month, and Heidi English, 404 Alder Street, for Most Improved Property.
2. The Council set their next meeting date as May 28. The meeting will begin at 3 p.m. They will meet to consider awarding a bid for paving of Mill Beach Road.
3. Blodgett said a joint work session is being set up with the Planning Commission to review the master plan zoning ordinance. The date set is June 17.

**V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

**A. Committee and Liaison reports**

**1. Council Liaisons**

Councilor Mickelson attended the school tour and luncheon at Kalmiopsis School and the City's budget committee meeting. He also attended the Chamber of Commerce Promotions Committee meeting and two ribbon-cutting ceremonies, one for the new fuel dock at the Port of Brookings Harbor and one for a new shoe store, On Your Feet.

Councilor Johns Kern said she did just about the same as Councilor Mickelson. She also attended a Clam Chowder Cook-off at the Port on Saturday and the Community Agencies meeting on the 7<sup>th</sup>.

Councilor Dentino said he participated in those same things as well as going to the ODOT Project Development Team meeting for Highway 101/Chetco Avenue improvements and presented the BHHS Students of the Month to the Elks Club.

Councilor Curry was on the sick list last week and did not participate in any Council functions.

**B. Unscheduled**

1. Pete Smart, Curry Transfer and Recycle, recapped the Spring Clean Up Campaign that concluded May 10. Judging by the number of calls he receives wondering when the free yard debris pickup will take place, he feels this is a good tradition that the community embraces. It was held a little later this year as everyone was waiting for good weather to begin their yard clean-up. The free yard debris pickup held on regular pick up days netted around 100 yards of compacted debris, limbs, leaves and brush. Another 300-400 yards of yard debris were delivered to Wridge Creek Transfer Site. Metal collection was down slightly from years past with approximately 400 yards delivered to the Wridge Creek Transfer Site. Smart said people are already planning on the fall event. Mayor Hagbom thanked Smart and CTR for this service to the community.

At this time City Manager Blodgett requested that Smart be allowed to give information on the rate increase that CTR was requesting. Smart explained the increase would be 50% of the CPI which was calculated by CTR's Regional Controller to be 1.6% from 2002 to 2003. The 0.8% increase would take effect on July 1,

2003. No action was taken at this time. See Item VIII later in these minutes.

## VI. STAFF

### A. *Community Development Department*

#### 1. *Request for authorization to award Fence Project for Public Works Division*

City Manager Blodgett said the City had advertised for bids for fencing around a retention pond on East Harris Heights. One bid was received: West Coast Fencing for \$11,887 and Staff recommended awarding the bid to that company.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to award the East Harris Heights Retention Pond Fencing Project to West Coast Fencing in the amount of \$11,887.**

### B. *City Manager*

#### 1. *Other*

City Manager Blodgett reported the Planning Commission has approved lot splits that created 92 lots since the beginning of the year.

The City is closely watching the current State Legislative session as there are many bills before the Legislators that would impact cities. Particularly mentioned were bills that could change the way we do plan reviews. The proposed change would allow only licensed architects or the State's Plan Reviewers to do plan review, not our Building Official. This could make it more difficult for builders and reduce the revenue the City receives for plan review.

Another bill being watched regards room tax and the city's ability to use the collected funds for other than tourist promotion. League of Oregon Cities is fighting the pre-emption portion of this bill and by all appearances they will be successful.

Three collective bargaining bills are also before the Legislators and LOC is helping cities on these bills also.

Blodgett stated we are fortunate to be in Brookings and have the financial situation we have. Other cities are eliminating positions and in one city water rates are raising 85%.

Blodgett will be out of the office beginning noon May 13 through May 16.

## **VII. CONSENT**

- A. *Approval of Council Meeting Minutes— April 28, 2003, Regular Council Meeting*
- B. *Acceptance of Parks and Recreation Commission Minutes—February 27, 2003, Regular Commission Meeting*
- C. *Acceptance of Planning Commission Minutes—April 1, 2003, Regular Commission Meeting*
- D. *Acceptance of Budget Committee Minutes of April 30, 2003*
- E. *Approval of Vouchers for April, 2003 (\$263,660.26)*  
(end Consent Calendar)

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the Consent Calendar as published.**

## **VIII. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

### **A. Ordinances**

- 1. *In the Matter of Ordinance No. 03-O-474.F, an ordinance amending Ordinance No. 91-O-474, an ordinance governing the procedures of the Brookings Common Council, to allow appointees to be appointed to more than one board or committee at a time.*

City Manager Blodgett explained that currently a person can sit on only one board, commission or committee. Budget Committee members, for example, who typically meet only once a year, are prohibited from being active on any other commission, committee or board. Blodgett continued he felt the original intent was to spread out the opportunity to serve but in actuality the City is losing out on talented individuals that would like to serve. He read the Ordinance in its entirety.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to have the second reading of Ordinance No. 03-O-474.F by title only.**

Blodgett read the Ordinance by title only.

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt 03-O-474.F to allow appointees to be appointed to two boards or committees at a time or one commission and one board or committee, but not to be on more than one commission at a time.**

*B. Resolutions*

1. *In the matter of Resolution No. 03-R-713, a resolution approving rates for sanitation services to be charged by Curry Transfer and Recycling to customers in the City of Brookings*

City Manager Blodgett read Resolution No. 03-R-713 in its entirety. Pete Smart, CRT, had explained the company's request for a rate hike earlier in the meeting.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt Resolution No. 03-R-713 granting CTR a 0.8% increase in rates charged to customers in the City of Brookings beginning July 1, 2003.**

**IX. REMARKS FROM MAYOR AND COUNCILORS**

*A. Council*

Councilor Mickelson stated he will be out of town on May 30 to June 13 and will miss the June 9 meeting.

*B. Mayor*

None

**X. ADJOURNMENT**

With no further business before the Council the meeting was adjourned at 7:26 p.m.

Respectfully submitted:

Bob Hagbom  
Mayor

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
Paul Hughes  
Finance Director/City Recorder

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
May 28, 2003 3:00 p.m.**

**I. CALL TO ORDER**

Mayor Bob Hagbom called the meeting to order at 3:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Mayor Hagbom

**III. ROLL CALL**

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Larry Curry, Frances Johns Kern, and Craig Mickelson, a quorum present.

Council Absent: None

Staff Present: City Manager Leroy Blodgett, Community Development Director Leo Lightle, Chief of Police Chris Wallace, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

And 2 other citizens

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

*A. Announcements*

*1. 2003 Hazardous Waste Collection Event Schedule*

Mayor Hagbom presented information on the 2003 Hazardous Waste Collection Event that will be held June 7 by Curry Transfer and Recycling (CTR) in conjunction with the Oregon Department of Environmental Quality (DEQ). In response to questions from the Council, Carla Smart, CTR, responded that items should be left in their original containers and taken to the CTR yard on Carpenterville Road. DEQ handles the collection; CTR provides the location. This collection is at no cost to homeowners while businesses that wish to bring hazardous waste to the collection site should contact DEQ for a permit. A small fee may be charged to businesses. Smart also said a free digital thermometer will be given for old mercury thermometers turned in. Gates will close promptly

at 3:00 p.m. so citizens bringing waste to the event should arrive early in the day.

2. Mayor Hagbom introduced Police Chief Wallace and read a memorandum to Chief Wallace from City Manager Blodgett regarding Wallace's acceptance to the FBI National Academy, June 29 to Sept. 5, in Quantico Virginia. Wallace thanked the Council and assured them the Police Department will be in capable hands during his absence.

## V. STAFF REPORTS

### A. *Community Development Department*

#### 1. *Awarding of Contract on Mill Beach Road Street Improvements Project*

Community Development Director Lightle said three (3) bids had been received for the Mill Beach Road Street Improvements Project and recommended awarding the contract to the low bidder, John D. Rapraeger, Inc. in the amount of \$50,303.50. The project is funded from Street System Replacement Funds where adequate funds are available.

Mayor Hagbom asked if the firm had done prior projects of this magnitude and received an affirmative answer. Rapraeger will be able to start the project as soon as contract documents are signed.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to award the Mill Beach Road Street Improvements Project to John D. Rapraeger, Inc. in the amount of \$50,303.50.**

### B. *City Manager*

#### 1. *Cooperative Improvement Agreement on Chetco River Bridge Lighting*

Blodgett said no staff memo was prepared as this topic has been discussed numerous times. ODOT is now ready to go ahead with a lighting project to install nine poles and lights on the Chetco River bridge and to extend the walkways on the south end of the bridge to give access to the Port area. Determination will be made at a later date on pedestrian walkway extensions on the northern end of the Bridge. At staff level, the City and Port of Brookings Harbor agreed to split the \$1,400 cost/year for electricity. At their Directors meeting Coos Curry Electric agreed to pick up this cost but the City and Port still need to enter into the agreement with



ODOT. If Coos-Curry Electric chooses not to pick up the cost in the future, the agreement will obligates the City to share the cost with the Port.

**Councilor Mickelson moved, a second followed and the Council voted unanimously to approve the Cooperative Improvement Agreement, Chetco River Bridge Lighting, City of Brookings/Port of Brookings Harbor and to direct Mayor Hagbom to sign the agreement.**

2. *Other*  
None

**VI. REMARKS FROM MAYOR AND COUNCILORS**

- A. Council—None  
B. Mayor—None

**VII. ADJOURNMENT**

With no further business before them, Councilor Mickelson moved to adjourn the meeting at 3:17 p.m.

Respectfully submitted:

Bob Hagbom  
Mayor

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
Paul Hughes  
Finance Director/City Recorder

# PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings  
898 Elk Drive, Brookings, Oregon  
April 24, 2003

## Call To Order

Chair Boynton called the meeting to order. Commissioner Parrish led the pledge of allegiance.

## Roll Call

*Commissioners Present:* Pat Sherman, Nina Canfield, Dori Blodgett, Bill Boynton, Daryn Farmer, and Tony Parrish.

*Commissioner Absent:* Paul Prevenas

*Staff Present:* City Manager Blodgett, Dave Lentz, Park Maintenance-Public Works, and Community Development Secretary, Cathie Mahon.

## Minutes

A motion was made; it was seconded and carried, to approve the minutes for February 27, 2003

## Public Appearances - Presentation

Bill Youngman updated the Commission on the *Azalea Park Volleyball Project*. He reported contact with Freeman Rock resulted in getting a price of \$1275 for sand to fill-in the court. They are currently getting donations to meet the \$1275 goal. He explained they figure 300 cubic yards would complete the project with a target completion date the end of April.

Discussion ensued. Mr. Youngman stated the real problem is drainage. Dave Lentz, Park Maintenance for Public Works, entered into the discussion. He explained to keep the sand in the court area because the court is lower than the surrounding ground area, the court should have a layer of gravel at the bottom and around the pipe, followed by some sort of fabric to separate the pipe and gravel from the sand. This would take care of the drainage by having the water drained to the bottom and out the pipe.

Mr. Youngman concluded stating *Wild River Pizza* has a net for them. The nets will stay up from Spring until October; anyone can use the court except when a tournament is scheduled.

## COMMITTEE REPORTS

*Stout Park:* Commissioner Parrish reported the park continues to be clean of litter. He commented that Public Works had recently sprayed weeds in certain areas.

*Chetco Park:* Commissioner Sherman reported recently she lead Hospitality group for a tour of the park plus plant identification. During the tour a lot of *poison oak* was noticed along the path. (note: Public Works will spray). She also noticed a camper was using the upper park of the park for overnight camping. After further discussion, it was agreed a *No Overnight Camping* sign should be placed at the entrance.

*Kidtown:* Commissioner Dori Blodgett reported the *senior class project* to paint the whale has fallen through. She added the bark looks good.

*Bud Cross Park:* Commissioner Farmer reported the fields look good and are getting a lot of use. He commented on how fast the league prepared the new field and constructed the new dugout at Easy and Fern Street.

*Parks Master Plan:* Commissioner Boynton reported it is still an active project.

## **LIASON REPORT**

*Azalea Park:* Commissioner Canfield reported after a meeting with Buzz Hansen, Project Engineer, the shed had a few minor changes: the metal door was changed to wood, and a ramp was constructed for easy access when putting the equipment into the shed.

She concluded they have been deterred from cleaning up the park due to increment weather. Hopefully the rain will stop in time for them to spruce up the park in time for the *Azalea Festival*.

City Manager Blodgett commented on the tool shed. The *Seabees* have been called to duty, and we need to find an alternative to finish up the project.

## **STAFF ANOUNCEMENTS/CONCERNS/FOLLOW-UP**

*Financial Report:* City Manager Blodgett reported the *Budget Committee* is working on the 2003-04 Budget. He noted *Azalea Park* would be separated out in order to track it, similar to how the swimming pool expenditures were taken out from the Parks and Recreation 2002-03 budget.

City Manager Blodgett discussed rules at the *Skate Park*. He stated the present sign should be posted particularly emphasizing wearing helmets. The insurance company made the recommendation requiring helmets be worn. If the warning is posted, and we see someone does not have a helmet on, then we could be libel. He added when he was recently in Salem, a law is pending requiring children under the age of 16 to wear helmets.

Discussion ensued on security at the parks. Commissioner Canfield commented they (the Azalea Foundation) are still very interested in some kind of security to curtail vandalism. She added they have had to re-shingle the gazebo (again) because kids climb to the roof, damaging the shingles. Commissioner Dori Blodgett stated it is going to take the community to make an effort of organizing to watch the parks. City Manager Blodgett stated "security in the parks" is one of the council's goals.

### *Summer Program:*

Pam Calloway discussed the *Summer Recreation Program 2003*, which will start on June 4th with a fishing derby and end August 15<sup>th</sup> with a party celebration in the park. Summer interns will be instrumental in designing the programs. All leaders and interns will attend *first-aid* classes. Ms. Calloway anticipates participation to exceed last year for a number of reasons: those that attended last year will probably return, the number of classes offered has doubled, and the school year ends the end of May with no summer school schedule for the children. The facility will be a portable building behind the Brookings Harbor High School, which is a convenient location because most of the children can either walk to the school or ride their bikes.

The program schedule and additional information will be on-line on the City web page the first week of May. Registration for the classes is scheduled between 5:00 p.m. and 8:00 p.m. on Wednesday, May 21<sup>st</sup> and Saturday, May 24<sup>th</sup>.

Ms. Callaway introduced fees for discussion. She reported during a recent visit to California she spoke to representatives from three (3) different municipalities: Yucaipa, Pomona, and Riverside, about funding for their summer recreation programs. Riverside and Pomona are "self-funded", and Yucaipa actually makes money. Without the financial help of scholarships and silent partners, Brookings would not break even. She explained, although we have a high percentage of below poverty level families, she would not want to exclude those children from participating in the program. On the other hand, fees should be reflected by residency; Brookings property owners who pay for parks and recreation out of their taxes versus those that are out of the district pay an increase in fees. She concluded, her visits and research to the 3 cities resulted in discovering all three adjust fees according to residency.

After further discussion, Commissioner Farmer made a motion to increase fees twenty-five percent (25%) for children out of the district. For instance: if a Brookings child attended 4 classes at \$1.50 each, it would be \$6.00; anyone out of the district (and visitors to the area), would pay \$7.50. The Commission unanimously voted in favor of the motion.

Ms. Callaway emphasized they do not turn away any children; scholarships and silent partners help with those who cannot afford to pay.

Chairman Boynton asked if anyone in the audience had any issues for the Commission. Representatives from *Tailwaggers* stated their group would like to be on the May agenda. It was noted and the group will be first on *Presentations*.

With no further business to come before the Commission, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,



Cathie Mahon,  
Recording Secretary

Approved by the Parks and Recreation Commission  
May 22, 2003 (date)

**MINUTES  
BROOKINGS PLANNING COMMISSION  
REGULAR MEETING  
May 6, 2003**

Chair Randy Gorman called the regular meeting of the Brookings Planning Commission to order at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Ernest Cofrances	Randy Gorman	John Bischoff, Planning Director
Jim Collis	Bruce Nishioka	Cathie Mahon, Secretary
Ted Freeman	Bill Smith	Ex Officio Michelle Carrillo
Russ Fritz		

**CHAIRPERSON ANNOUNCEMENTS**

None.

**MINUTES**

By a 7-0 vote, the Commission (motion: Commissioner Fritz) approved the minutes of the April 1, 2003 regular meeting.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS**

None.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS**

None.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS**

1. By a 7-0 vote, (motion: Commissioner Cofrances) the Planning Commission approved File No. CUP-6-02/MC-1-03, a request for a minor change to enclose a 560 square foot patio to *The Pizzeria* restaurant, located at 623 Memory Lane; Assessor's Map 41-13-6DD, Tax Lot 1000; IP(Industrial Use)zone; Eugene Hance, applicant..

Six commissioners declared a site visit exparte. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The action was taken following questions and comments regarding the request from the following:

Eugene Hance, applicant

P. O. Box 1165

Brookings, OR 97415

The applicant waived their right to seven (7) days in which to submit written argument.



Five commissioners: Cofrances, Collis, Freeman, Fritz and Gorman, declared a site visit ex parte. There was no challenge from the audience as to the jurisdiction of the commission to hear this request.

The action was taken following questions and comments regarding the request from the following:

Ross Martin, applicant

P. O. Box 2071 Harbor, OR 97415

Diana Eslinger

830 Cameo Court Brookings, OR 97415

Rich Roberts, Stuntzner Engineering,

P. O. Box 2748 Harbor, OR 97415

The applicant waived their right to seven (7) days in which to submit written argument.

8. By a 7-0 vote (Motion: Chair Gorman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-7-03.
9. By a 7-0 vote (Motion: Commissioner Collis) the Planning Commission will send a favorable recommendation to City Council to change *Section 56, Tourist Commercial (C-4) District*, of the Land Development Code, Subsection .020, to add a provision allowing "one of more dwellings on a ground floor", as a permitted use.

#### **THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS**

None.

#### **UNSCHEDULED PUBLIC APPEARANCES**

None.

#### **PROPOSITIONS AND COMMISSIONERS COMMENTS:**

None.

#### **REPORT OF THE PLANNING DIRECTOR**

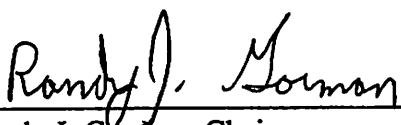
Planning Director Bischoff asked the Commissioners to consider a date this month to hold the public hearing for the *Master Plan for Harris Beach State Park*. It was agreed the hearing be held on May 21, 2003, at 7:00 p.m.

#### **ADJOURNMENT**

With no further business before the Planning Commission, the meeting adjourned at 9:10 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION**

  
\_\_\_\_\_  
Randy J. Gorman, Chair

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
05/03	05/01/2003	46251	342	Applied Industrial Technology	10-00-2005	54.03
05/03	05/01/2003	46252	138	Becco, Inc	10-00-2005	37.50
05/03	05/01/2003	46253	417	Cabela's	10-00-2005	92.95
05/03	05/01/2003	46254	1991	Cal-Ore Life Flight	10-00-2005	45.17
05/03	05/01/2003	46255	635	Carsonite International	10-00-2005	1,365.66
05/03	05/01/2003	46256	182	Coos-Curry Electric	10-00-2005	14,854.04
05/03	05/01/2003	46257	497	Curry County Computer Services	10-00-2005	50.00
05/03	05/01/2003	46258	2243	Dale & Stephanie Riggs	10-00-2005	38.89
05/03	05/01/2003	46259	284	Day-Wireless Systems	10-00-2005	522.00
05/03	05/01/2003	46260	2117	Edge Wireless	10-00-2005	74.15
05/03	05/01/2003	46261	1803	Emergency One, Inc	10-00-2005	20,160.86
05/03	05/01/2003	46262		Information Only Check	10-00-2005	.00 V
05/03	05/01/2003	46263	105	First Impressions	10-00-2005	893.00
05/03	05/01/2003	46264	1778	Fluid Connector Products, Inc	10-00-2005	496.00
05/03	05/01/2003	46265	113	Fred Meyer	10-00-2005	118.80
05/03	05/01/2003	46266	2212	Jeff's Car Quest	10-00-2005	200.00
05/03	05/01/2003	46267	2244	Kenneth Bonde	10-00-2005	18.21
05/03	05/01/2003	46268	271	Larry Curry	10-00-2005	86.50
05/03	05/01/2003	46269	2245	Larry Lee	10-00-2005	37.05
05/03	05/01/2003	46270	1015	Leroy Blodgett	10-00-2005	93.40
05/03	05/01/2003	46271	2240	Linda Peacock	10-00-2005	37.86
05/03	05/01/2003	46272	155	Mory's	10-00-2005	208.63
05/03	05/01/2003	46273	334	North Coast Electric	10-00-2005	706.35
05/03	05/01/2003	46274	2217	Pacific Sales Manufacturing	10-00-2005	1,517.50
05/03	05/01/2003	46275	2241	Philip Guerrieri	10-00-2005	8.99
05/03	05/01/2003	46276	2246	PPPM/Rae	10-00-2005	31.39
05/03	05/01/2003	46277	187	Quality Fast Lube & Oil	10-00-2005	32.00
05/03	05/01/2003	46278	2249	Robert Hauser	10-00-2005	4.58
05/03	05/01/2003	46279	2094	School District 17-C	10-00-2005	10.25
05/03	05/01/2003	46280	2248	Steven & Teresa Kelley	10-00-2005	12.38
05/03	05/01/2003	46281	2247	Swede & Linda Hastings	10-00-2005	1.92
05/03	05/01/2003	46282	680	TMT Pathway	10-00-2005	2,802.72
05/03	05/01/2003	46283	136	United Pipe & Supply Co Inc	10-00-2005	682.06
05/03	05/01/2003	46284	991	Verizon Northwest	10-00-2005	154.00
05/03	05/01/2003	46285	269	WW Grainger	10-00-2005	277.61
05/03	05/07/2003	46286	1881	AFLAC	10-00-2005	430.36
05/03	05/07/2003	46287	196	DHR Child Support Unit	10-00-2005	203.08
05/03	05/07/2003	46288	250	DHR Child Support Unit	10-00-2005	278.31
05/03	05/07/2003	46289	910	OR Department of Justice	10-00-2005	115.38
05/03	05/07/2003	46290	1132	OR Department of Justice	10-00-2005	391.62
05/03	05/07/2003	46291	1464	OR Department of Justice	10-00-2005	320.12
05/03	05/07/2003	46292	1742	OR Department of Justice	10-00-2005	119.40
05/03	05/07/2003	46293	144	OR Teamster Employers Trust	10-00-2005	8,481.48
05/03	05/07/2003	46294	189	OR Teamster Employers Trust	10-00-2005	18,174.60
05/03	05/07/2003	46295	205	PERS Retirement	10-00-2005	11,429.15
05/03	05/07/2003	46296	213	Teamsters Local Union 223	10-00-2005	640.00
05/03	05/08/2003	46297	145	EBS Trust	10-00-2005	57.00
05/03	05/08/2003	46298	167	American Sigma	10-00-2005	103.75
05/03	05/08/2003	46299	150	Any Time Coffee Service	10-00-2005	52.95
05/03	05/08/2003	46300	146	Bay West Supply, Inc	10-00-2005	34.84
05/03	05/08/2003	46301	138	Becco, Inc	10-00-2005	57.90
05/03	05/08/2003	46302	148	B-H Chamber of Commerce	10-00-2005	2,175.92
05/03	05/08/2003	46303	110	Brookings Auto Parts	10-00-2005	61.35
05/03	05/08/2003	46304	313	Brookings Vol Firefighters	10-00-2005	2,083.33
05/03	05/08/2003	46305	193	Central Equipment Co, Inc	10-00-2005	343.24
05/03	05/08/2003	46306	820	CMI Business Systems	10-00-2005	201.66
05/03	05/08/2003	46307	183	Colvin Oil Company	10-00-2005	1,442.01

M = Manual Check, V = Void Check



Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
05/03	05/08/2003	46308	182	Coos-Curry Electric	10-00-2005	1,021.53
05/03	05/08/2003	46309	2208	Courtyard by Marriott	10-00-2005	304.41
05/03	05/08/2003	46310	151	Curry Coastal Pilot	10-00-2005	23.00
05/03	05/08/2003	46311	173	Curry Equipment Company	10-00-2005	34.20
05/03	05/08/2003	46312		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46313		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46314	166	Dan's Auto & Marine Electric	10-00-2005	573.43
05/03	05/08/2003	46315	259	Da-Tone Rock Products	10-00-2005	57.44
05/03	05/08/2003	46316	284	Day-Wireless Systems	10-00-2005	886.50
05/03	05/08/2003	46317	185	Del Cur Supply	10-00-2005	67.35
05/03	05/08/2003	46318	316	Donald & Roberta Chandler	10-00-2005	548.00
05/03	05/08/2003	46319	499	Fastenal Company	10-00-2005	498.99
05/03	05/08/2003	46320	153	Ferrellgas	10-00-2005	606.14
05/03	05/08/2003	46321	2045	Flint Trading	10-00-2005	2,426.22
05/03	05/08/2003	46322	1082	Hilary Thompson	10-00-2005	27.79
05/03	05/08/2003	46323	1414	Kaman Industrial Technologies	10-00-2005	94.28
05/03	05/08/2003	46324		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46325		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46326		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46327		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46328		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46329		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46330	162	Kerr Hardware	10-00-2005	872.18
05/03	05/08/2003	46331	121	Lane County RIS	10-00-2005	870.00
05/03	05/08/2003	46332	877	Med-Tech Resource, Inc	10-00-2005	186.84
05/03	05/08/2003	46333	247	Mike Mahar	10-00-2005	4.29
05/03	05/08/2003	46334	2025	Nurnberg Scientific	10-00-2005	133.50
05/03	05/08/2003	46335	2120	Oregon Fuel Injection Inc	10-00-2005	264.69
05/03	05/08/2003	46336	1394	Pam Callaway	10-00-2005	150.15
05/03	05/08/2003	46337	322	Postmaster	10-00-2005	595.00
05/03	05/08/2003	46338	617	Printing Arts, Inc	10-00-2005	308.97
05/03	05/08/2003	46339		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46340	1193	PRN Data Services, Inc	10-00-2005	2,542.33
05/03	05/08/2003	46341	1029	Purchase Power	10-00-2005	1,019.00
05/03	05/08/2003	46342	187	Quality Fast Lube & Oil	10-00-2005	32.00
05/03	05/08/2003	46343	199	Richard Harper	10-00-2005	300.00
05/03	05/08/2003	46344	517	Santiam Emergency Equipment	10-00-2005	12,409.30
05/03	05/08/2003	46345	156	That Special Touch Florist	10-00-2005	30.00
05/03	05/08/2003	46346	2137	Thermo MeasureTech	10-00-2005	996.52
05/03	05/08/2003	46347	821	Toshiba America Info Systems	10-00-2005	310.00
05/03	05/08/2003	46348	179	Trew, Cyphers & Meynink	10-00-2005	3,235.50
05/03	05/08/2003	46349	161	United Communications Inc	10-00-2005	380.64
05/03	05/08/2003	46350	990	United Parcel Service	10-00-2005	80.26
05/03	05/08/2003	46351		Information Only Check	10-00-2005	.00 V
05/03	05/08/2003	46352	157	Viking Office Products	10-00-2005	466.90
05/03	05/08/2003	46353	269	WW Grainger	10-00-2005	270.45
05/03	05/15/2003	46354	167	American Sigma	10-00-2005	91.10
05/03	05/15/2003	46355	687	Ben-Ko-Matic Brush Company	10-00-2005	119.50
05/03	05/15/2003	46356	714	Brookings Signs & Graphics	10-00-2005	50.00
05/03	05/15/2003	46357	2261	C Connolly/D Williams	10-00-2005	44.05
05/03	05/15/2003	46358	1373	Cascade Fire Equipment	10-00-2005	246.80
05/03	05/15/2003	46359	384	Cashier, OR Health Division	10-00-2005	70.00
05/03	05/15/2003	46360	193	Central Equipment Co, Inc	10-00-2005	47.91
05/03	05/15/2003	46361	2242	Clean Sweep Supply	10-00-2005	14.50
05/03	05/15/2003	46362	2260	Colleen & Richard Christensen	10-00-2005	14.72
05/03	05/15/2003	46363	792	Columbia Gorge Center	10-00-2005	270.13
05/03	05/15/2003	46364	151	Curry Coastal Pilot	10-00-2005	552.20

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
05/03	05/15/2003	48365	173	Curry Equipment Company	10-00-2005	29.99
05/03	05/15/2003	48366	195	Curry Transfer & Recycling	10-00-2005	544.29
05/03	05/15/2003	48367	798	Dan Palicki	10-00-2005	175.94
05/03	05/15/2003	48368	284	Day-Wireless Systems	10-00-2005	548.10
05/03	05/15/2003	48369	2253	Dee Ingwerson	10-00-2005	90.00
05/03	05/15/2003	48370	371	DEQ Business Office	10-00-2005	250.00
05/03	05/15/2003	48371	2262	Diana Pierce	10-00-2005	1.37
05/03	05/15/2003	48372	437	DoubleTree Lloyd's Center	10-00-2005	304.41
05/03	05/15/2003	48373	288	Equipump	10-00-2005	2,221.89
05/03	05/15/2003	48374	113	Fred Meyer	10-00-2005	165.27
05/03	05/15/2003	48375	2109	Granite Construction Co.	10-00-2005	19.59
05/03	05/15/2003	48376	131	HGE, Inc	10-00-2005	153.00
05/03	05/15/2003	48377	2090	HM Buzz Hansen	10-00-2005	435.00
05/03	05/15/2003	48378	2263	James & Bertha Cross	10-00-2005	16.24
05/03	05/15/2003	48379	2265	Joshua Kemp	10-00-2005	20.00
05/03	05/15/2003	48380	262	Kim Hunnicutt Court Reporting	10-00-2005	28.00
05/03	05/15/2003	48381	1431	Lea Construction	10-00-2005	1,670.00
05/03	05/15/2003	48382	328	Les Schwab Tire Company	10-00-2005	16.50
05/03	05/15/2003	48383	763	Mark Hargrove	10-00-2005	33.54
05/03	05/15/2003	48384	339	Mike Cooper	10-00-2005	158.40
05/03	05/15/2003	48385	424	Munnell & Sherrill	10-00-2005	597.10
05/03	05/15/2003	48386	334	North Coast Electric	10-00-2005	20.40
05/03	05/15/2003	48387	279	One Call Concepts, Inc	10-00-2005	20.70
05/03	05/15/2003	48388	683	OR Assoc Chiefs of Police	10-00-2005	12.50
05/03	05/15/2003	48389	375	OR Department of Revenue	10-00-2005	27.90
05/03	05/15/2003	48390	708	Pelican Bay Art Association	10-00-2005	100.00
05/03	05/15/2003	48391	1193	PRN Data Services, Inc	10-00-2005	314.00
05/03	05/15/2003	48392	2258	Robin Gonzalez	10-00-2005	30.00
05/03	05/15/2003	48393	1445	Rogue River Myrtlewood	10-00-2005	250.00
05/03	05/15/2003	48394	1516	Ron Bodman	10-00-2005	220.14
05/03	05/15/2003	48395	169	Roto Rooter	10-00-2005	54.70
05/03	05/15/2003	48396	1914	Sears	10-00-2005	369.99
05/03	05/15/2003	48397	770	Sonic Repair	10-00-2005	101.50
05/03	05/15/2003	48398	2254	Sunny Wheatley	10-00-2005	90.00
05/03	05/15/2003	48399	2238	The Hunting Shack	10-00-2005	298.41
05/03	05/15/2003	46400	2137	Thermo MeasureTech	10-00-2005	2,810.10
05/03	05/15/2003	46401	2255	Todd Rigby	10-00-2005	1,360.00
05/03	05/15/2003	46402	2234	Tri-Tech Inc	10-00-2005	113.72
05/03	05/15/2003	46403	696	Trojan Technologies	10-00-2005	4,030.53
05/03	05/15/2003	46404	991	Verizon Northwest	10-00-2005	1,538.57
05/03	05/15/2003	46405		Information Only Check	10-00-2005	.00 V
05/03	05/15/2003	46406	157	Viking Office Products	10-00-2005	421.66
05/03	05/20/2003	46407	1881	AFLAC	10-00-2005	430.36
05/03	05/20/2003	46408	196	DHR Child Support Unit	10-00-2005	203.08
05/03	05/20/2003	46409	250	DHR Child Support Unit	10-00-2005	278.31
05/03	05/20/2003	46410	910	OR Department of Justice	10-00-2005	115.38
05/03	05/20/2003	46411	1132	OR Department of Justice	10-00-2005	391.62
05/03	05/20/2003	46412	1464	OR Department of Justice	10-00-2005	320.12
05/03	05/20/2003	46413	1742	OR Department of Justice	10-00-2005	119.40
05/03	05/20/2003	46414	205	PERS Retirement	10-00-2005	10,606.72
05/03	05/20/2003	46415	214	Regence Life & Health Ins	10-00-2005	233.20
05/03	05/22/2003	46416	167	American Sigma	10-00-2005	.00
05/03	05/22/2003	46417	303	Associated Bag Company	10-00-2005	214.00
05/03	05/22/2003	46418	146	Bay West Supply, Inc	10-00-2005	220.92
05/03	05/22/2003	46419	2271	Bill Hahn	10-00-2005	13.02
05/03	05/22/2003	46420	200	Bob Hagbom	10-00-2005	319.81
05/03	05/22/2003	46421	416	Brookings Lock & Safe Co	10-00-2005	380.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
05/03	05/22/2003	46422	149	Carpenter Auto Center	10-00-2005	187.33
05/03	05/22/2003	46423	1840	Chetco Federal Credit Union	10-00-2005	3,204.01
05/03	05/22/2003	46424	182	Coos-Curry Electric	10-00-2005	4,665.34
05/03	05/22/2003	46425	888	CRS	10-00-2005	925.00
05/03	05/22/2003	46426	173	Curry Equipment Company	10-00-2005	32.99
05/03	05/22/2003	46427	1039	Direct Safety Company	10-00-2005	173.52
05/03	05/22/2003	46428	153	Ferrellgas	10-00-2005	42.56
05/03	05/22/2003	46429	754	First Response	10-00-2005	125.00
05/03	05/22/2003	46430	139	Harbor Logging Supply	10-00-2005	158.50
05/03	05/22/2003	46431	1636	Harris Beach Properties	10-00-2005	6.25
05/03	05/22/2003	46432	131	HGE, Inc	10-00-2005	797.15
05/03	05/22/2003	46433	737	In The Line of Duty	10-00-2005	432.50
05/03	05/22/2003	46434	2257	IWFA	10-00-2005	13.50
05/03	05/22/2003	46435	2269	Jeff Leach	10-00-2005	29.70
05/03	05/22/2003	46436	328	Les Schwab Tire Company	10-00-2005	212.66
05/03	05/22/2003	46437	2267	M Wayne Fisher	10-00-2005	3.43
05/03	05/22/2003	46438	525	VOID - Mark Haglund	10-00-2005	.00
05/03	05/22/2003	46439	2252	Milliken Valve Company	10-00-2005	884.02
05/03	05/22/2003	46440	283	Muffler & More	10-00-2005	120.00
05/03	05/22/2003	46441	311	Paramount Supply Company	10-00-2005	240.30
05/03	05/22/2003	46442	1251	Performance Promotions	10-00-2005	276.92
05/03	05/22/2003	46443	1019	Phone Supplements, Inc	10-00-2005	57.90
05/03	05/22/2003	46444	866	Pitney Bowes	10-00-2005	402.00
05/03	05/22/2003	46445	2270	Pratt	10-00-2005	14.66
05/03	05/22/2003	46446	180	Ray's Food Place	10-00-2005	194.45
05/03	05/22/2003	46447	380	Stadelman Electric	10-00-2005	108.00
05/03	05/22/2003	46448	612	Strahm's Sealcoat	10-00-2005	2,257.00
05/03	05/22/2003	46449	396	VOID - Tom Moody	10-00-2005	.00
05/03	05/22/2003	46450	170	Umpqua Research Co	10-00-2005	37.80
05/03	05/22/2003	46451	136	United Pipe & Supply Co Inc	10-00-2005	267.60
05/03	05/22/2003	46452	551	Western Pacific Tree Service	10-00-2005	700.00

Totals:

177,152.09

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

IN AND FOR THE CITY OF BROOKINGS  
STATE OF OREGON

In the Matter of an Ordinance Amending	)	
Section 56, <i>Tourist Commercial (C-4)</i>	)	
District of Ordinance 89-0-446, An	)	Ordinance 03-O-446.00
Ordinance Creating the Land	)	
Development Code.	)	

Sections:

- Section 1. Ordinance identified.
- Section 2. Amendment to Section 56.

The City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends Ordinance No. 89-0-446, enacted April 10, 1989 entitled, the Land Development Code.

Section 2. Amendment to Section 56. Section 56 of Ordinance No. 89-0-446 is hereby amended to read:

56.020 Permitted Uses. The following uses are permitted:

B. One or more dwellings not on a ground floor.

Subsections "B" through "T" renumbered as "C" through "V".

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_

Passage: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Signed by me in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
Bob Hagbom  
Mayor

ATTEST:

\_\_\_\_\_  
Paul Hughes, Finance Director/Recorder

# CITY OF BROOKINGS



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## **STAFF REPORT**

Date: June 5, 2003  
To: Mayor Hagbom & City Councilor  
From: Leroy Blodgett, City Manager  
Subject: System Development Review Committee

## **REPORT**

Ordinance # 91-O-477 provides for establishing a System Development Review Committee. The Committee has not been active for several years. One of the goals for next year is to review and update all System Development Charges (SDC's).

The Ordinance is fairly specific as the duties of the Committee. Staff feels it would be beneficial to be less specific in the Ordinance.

## **STAFF RECOMMENDATION**

Approve Ordinance 03-O-477.A, amending Ordinance 91-O-477.

**IN AND FOR THE CITY OF BROOKINGS  
STATE OF OREGON**

**In the Matter of an Ordinance amending )  
Ordinance No. 91-O-477, an Ordinance )  
providing for systems development charges in ) *Ordinance No. 03-O-477.A*  
the City of Brookings )**

**SECTIONS:**

Section 1: Ordinance Identified.  
Section 2: Amendment to Section 15.

The City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends Ordinance No. 91-O-477, enacted September 24, 1991, entitled An Ordinance Providing for Systems Development Charges in the City of Brookings and Repealing Ordinance No. 87-O-418.

Section 2. Amendment to Section 15. Section 15 of Ordinance No.91-O-477 is hereby amended to read:

Section 15. Advisory Board.

(b) The board shall review system development charges of the City, including those for water, sewer, storm drainage, transportation and parks systems, and shall review appeals, as provided in Section 16.

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Passage: \_\_\_\_\_

Effective Date: \_\_\_\_\_

**Signed** by me in authentication of its passage this \_\_\_\_\_ day of June, 2003.

\_\_\_\_\_  
Bob Hagbom  
Mayor

**ATTEST:**

\_\_\_\_\_  
Paul Hughes  
City Finance Director/Recorder

**IN AND FOR THE CITY OF BROOKINGS  
STATE OF OREGON**

**In the Matter of a Resolution Amending        )        *Resolution 03-R-714***  
**Resolution 92-R-534 of the City of Brookings )**  
**Adopting Rates, Fees and Charges to the        )**  
**Users of the City of Brookings Water Supply )**  
**Services    )**

**WHEREAS, the City of Brookings currently charges a Capital Investment Charge (Water Bond) of \$5.25; and**

**WHEREAS, the City of Brookings has collected enough funds from this charge to make the remaining respective bond payments;**

***NOW, THEREFORE BE IT RESOLVED* by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that effective April 1, 2003, the following rates, fees and charges are deleted from the rates, fees and charges presently being charged by Resolution 92-R-534:**

<b>Capital Investment Charge (Water Bond)</b>	<b>\$5.25</b>
---	---------------

**DATED and signed this \_\_\_\_\_ day of June, 2003,**

\_\_\_\_\_  
**Bob Hagbom**  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Paul Hughes**  
**City Finance Director/Recorder**

**IN AND FOR THE CITY OF BROOKINGS  
STATE OF OREGON**

**In the Matter of a Resolution Adopting ) *Resolution 03-R-715*  
Rates, Fees and Charges to the Users of )  
The City of Brookings Sewer Services; )  
And Repealing Resolution 97-R-630 )**

**WHEREAS, Ordinance No. 91-O-477 provides for adoption of rates, fees and charges to the users of the City of Brookings sewer services;**

**WHEREAS, the collection of reasonable rates, fees and charges are necessary to sustain the sewer system and sewer service;**

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brookings, Oregon, a municipal corporation, that the following rates, fees and charges be and are hereby adopted, effective July 1, 2003:**

<b>Sewer Service Account Fee:</b>	<b>\$10.00 nonrefundable</b>
<b>Service deposit - for tenant:</b>	<b>Included with water deposit</b>
<b>for owner:</b>	<b>Included with water deposit</b>
<b>Monthly user charges for:</b>	
<b>Single family residential:</b>	<b>\$35.95</b>
<b>Multi-family residential:</b>	<b>\$35.95</b>
<b>Restaurants:</b>	<b>\$ 2.03 monthly service charge plus \$ 4.47/ccf of water use</b>
<b>Commercial:</b>	<b>\$ 2.03 monthly service charge plus \$ 3.94/ccf of water use</b>



<b>Churches:</b>	<b>\$ 2.03 monthly service charge plus \$ 2.27/ccf of water use</b>
<b>Schools</b>	<b>\$ 2.03 monthly service charge plus \$ 2.33/ccf of water use</b>
<b>Industrial</b>	<b>\$ 2.03 monthly service charge plus \$ 5.35/ccf of water use</b>
<b>Harbor Sanitary District</b>	<b>As established by agreement</b>
<b>Late payment charge for accounts over 40 days late:</b>	<b>\$25.00</b>
<b>Returned check charge:</b>	<b>\$25.00</b>
<b>Systems development charge:</b>	<b>Established by City Ordinance and Resolution</b>

**Residential users shall be comprised of all single-family residences as the term "residence" is defined in Ordinance No. 88-O-430, including mobile homes and recreation vehicles utilized as permanent residences for periods longer than thirty (30) days.**

**"Multiple family dwelling unit" shall be as defined in Ordinance No. 88-O-430.**

**Recreational vehicle parks, as defined in Ordinance No. 88-O-430, shall in all instances be classified as commercial units for rate purposes.**

**BE IT FURTHER RESOLVED that Resolution 97-R-630 is repealed in its entirety.**

**DATED and signed this \_\_\_\_\_ day of June 2003,**

\_\_\_\_\_  
**Bob Hagbom**  
**Mayor**

**ATTEST:**

\_\_\_\_\_  
**Paul Hughes**  
**Finance Director/Recorder**

# ***CITY OF BROOKINGS***



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## **STAFF REPORT**

Date: June 3, 2003

To: Mayor Hagbom and City Council

From: Paul Hughes, Finance Director

Subject: Resolution declaring the City's election to receive state revenues

---

## **BACKGROUND**

State Revenue Sharing law, ORS 221.770, requires the city to pass a resolution each year stating that we want to receive state revenue sharing money. The law also requires the City Recorder to certify that two required public hearings were held, one before the budget committee and the other before the city council. State revenue sharing funds are a vital part of the City budget.

## **RECOMMENDATION**

Staff recommends that City Council approve resolution 03-R-717 declaring the city's election to receive state revenues.

**IN AND FOR THE CITY OF BROOKINGS  
STATE OF OREGON**

<i>In the mater of a resolution</i>	)	
<i>Declaring the City's election to</i>	)	<i>Resolution No. 03-R-717</i>
<i>Receive State Revenues</i>	)	

The City of Brookings ordains as follows:

Section 1. Pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2003-2004.

\_\_\_\_\_  
Bob Hagbom, Mayor

ATTEST by City Recorder this \_\_\_\_ day of June, 2003.

\_\_\_\_\_  
Paul Hughes, City Recorder

I certify that a public hearing before the budget committee was held on April 30, 2003, and a public hearing before the City Council was held on June 9, 2003, giving citizens an opportunity to comment on the use of State Revenue Sharing.

\_\_\_\_\_  
Paul Hughes, City Recorder

# ***CITY OF BROOKINGS***



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## **STAFF REPORT**

Date: June 3, 2003

To: Mayor Hagbom and City Council

From: Paul Hughes, Finance Director

Subject: Resolution to extend workers compensation insurance coverage to city volunteers

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## **BACKGROUND**

Each year City County Insurance Services, our workers compensation carrier, requires the city council to pass a resolution specifying the city volunteers covered under the city's workers compensation plan. Our covered city volunteers have not changed from the prior year.

## **RECOMMENDATION**

Staff recommends city council approve Resolution 03-R-720 extending the City of Brookings' workers compensation coverage to city volunteers.

**IN AND FOR THE CITY OF BROOKINGS  
STATE OF OREGON**

<i>In the Matter of extending the</i>	)	
<i>City of Brookings' workers'</i>	)	
<i>compensation coverage to</i>	)	<i>Resolution No. 03-R-720</i>
<i>volunteers of the City of</i>	)	
<i>Brookings</i>	)	

**WHEREAS, the City of Brookings elects the following:**

**Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers listed on the attached Volunteer Election Form.**

- 1. An assumed monthly wage of \$800 per month, as required by Oregon statute, will be used for public safety volunteers; and**
- 2. Non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code for the type of work being performed using Oregon minimum wage; and**
- 3. Court-mandated community service workers/inmates on work release may be covered for workers' compensation benefits by the sentencing court. Coverage will be determined prior to work inception and stipulated to in writing between the City of Brookings and the respective sentencing court. Court-mandated volunteers will keep track of their hours and have their assumed payroll reported in Class Code 7720V using Oregon minimum wage; and**
- 4. A roster of active volunteers (public safety, non-public safety, and community service workers/inmates on work release) will be kept monthly for reporting purposes. It is acknowledged that City/County Insurance Services may request copies of these rosters during year-end audit; and**
- 5. Unanticipated volunteer projects or exposure not addressed herein will be added onto the City of Brookings' coverage agreement (1) by endorsement, (2) with advance notice to CIS,**

and (3) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS to provide for workers' compensation insurance coverage as indicated above. This resolution will be updated annually.**

**PASSED by the Brookings Common Council and signed by the Mayor this \_\_\_\_ day of June, 2003.**

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**Bob Hagbom**  
**Mayor**

**ATTEST by City Recorder this \_\_\_\_ day of June, 2003.**

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**Paul Hughes**  
**City Recorder**

# ***CITY OF BROOKINGS***



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## **STAFF REPORT**

Date: June 5, 2003  
To: Mayor Hagbom & City Councilor  
From: Leroy Blodgett, City Manager  
Subject: Parking Limits

## **REPORT**

The Downtown Development Committee conducted an informal survey regarding parking limits along Chetco Avenue and the new city public parking lot. Currently the parking time limits are inconsistent. Some areas have one-hour parking, some two-hour parking and no limit in the parking lot.

The objective of the Committee was to be consistent with the parking limits and provide adequate time and space for tourists and local shoppers. The recommendation from the Committee is to have two-hour parking along all of Chetco Avenue, except where no parking is allowed, and four-hour parking the new public parking lot. The parking limits would apply from 8:00 am to 5:00 pm seven days a week.

There are currently four separate resolutions regulating parking in the downtown area. The proposed resolution repeals all four of those resolutions and adopts the parking limits as recommended by the Downtown Development Committee.

## **STAFF RECOMMEDATION**

Approve Resolution 03-R-722, establishing parking limitations along Chetco Avenue and the City-owned public parking lot.

IN AND FOR THE CITY OF BROOKINGS  
STATE OF OREGON

**In the Matter of a Resolution  
establishing traffic controls (parking  
limitations) along Chetco Avenue and  
in City-owned parking lots on Chetco  
Avenue**

**Resolution No. 03-R-722**

WHEREAS, it is the intent of the City Council to provide for the safety of the citizens of the City of Brookings, and for more efficient and safe control of vehicular and pedestrian traffic in the City of Brookings, and;

WHEREAS, Ordinance No. 157 Section 3.(b) empowers the City Council with the authority to establish the time limit for legal parking in limited parking areas, and;

WHEREAS, the Downtown Development Committee received input from business owners and citizens pertaining to parking on Chetco Avenue and in City-owned parking lots on Chetco Avenue and;

WHEREAS, the Downtown Development Committee made recommendation to the Common Council to change parking limits on Chetco Avenue between Oak and Mill Streets and in City-owned parking lots on Chetco Avenue between Oak and Mill Streets;

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that for the more efficient control of automobile parking along Chetco Avenue in the City of Brookings, the following traffic control devices and markings shall be installed in the City of Brookings:

(a) Signs be posted on Chetco Avenue between Oak Street and Arnold Lane limiting parking to a total time of two hours per vehicle alongside the curb between the hours of 8:00 a.m. and 5:00 p.m., seven days a week, except for no-parking zones.

(b) Signs be posted in the municipal parking lot located on the north side of Chetco Avenue at Fern Street limiting parking to a total time of four hours per vehicle between 8:00 a.m. and 5:00 p.m., seven days a week.

(c) Signs be posted in all other City parking lots on Chetco Avenue limiting parking to two hours total time per vehicle between 8:00 a.m. and 5:00 p.m., seven days a week.



The Public Works Department is hereby directed to remove existing signs and install appropriate signs and marking to indicate the limited parking areas described above. These traffic controls shall become immediately effective upon the installation of such signs and markings.

BE IT FURTHER RESOLVED that Resolutions numbered 137, 221, 354 and 366 are repealed in their entirety.

DATED and signed this \_\_\_\_\_ day of June, 2003.

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Bob Hagbom  
MAYOR

ATTEST:

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Paul Hughes  
City Finance Director/Recorder

## BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of **May-03**

No.		30	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
8	Single Family Dwelling		\$4,924.00	\$3,200.63	\$344.68	\$35,736.00	\$1,378,961.00	30	\$5,567,319.00	18	\$3,131,853.00
1	Single Family Addition		\$295.00	\$191.75	\$20.65	\$0.00	\$53,454.00	8	\$313,533.00	7	\$96,028.00
0	Single Family Garage-Carport		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3	\$30,209.00	6	\$61,785.40
0	Two Family Residential		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	3	\$1,263,965.00
1	Multi-Family Residential Apts		\$1,038.00	\$674.70	\$72.66	\$14,680.00	\$341,173.00	2	\$1,439,939.00	0	\$0.00
2	Commercial New		\$1,578.00	\$1,538.90	\$110.46	\$5,014.00	\$496,659.00	5	\$523,038.00	4	\$1,026,845.00
4	Commercial Addition-Change		\$385.00	\$205.74	\$26.95	\$0.00	\$49,461.00	11	\$107,461.00	2	\$102,054.00
0	Churches		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	3	\$10,542,307.00
0	Building Removal		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$0.00	1	\$0.00
1	Misc.-Retaining Wall-Fence		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$7,561.00	1	\$10,900.00
17	Total Building Permits		\$8,220.00	\$5,811.72	\$575.40	\$55,430.00	\$2,319,708.00	64	\$7,989,060.00	44	\$16,235,737.00
12	Mechanical Permits		\$304.60	N/A	\$21.32	N/A	N/A	43	N/A	41	N/A
9	Plumbing Permits		\$476.00	N/A	\$33.32	\$0.00	N/A	32	N/A	24	N/A
0	Manufactured Home Permits		\$0.00	N/A	\$0.00	\$0.00	N/A	0	N/A	0	N/A
38	TOTAL PERMITS		\$9,000.60	\$5,811.72	\$630.04	\$55,430.00	\$2,319,708.00	139	\$7,989,060.00	109	\$16,235,737.00
	Total Year to Date Calculated Fees		\$30,518.67	\$19,567.06	\$2,136.31	\$172,054.00					
	2002 YTD Calculated Fees		\$49,603.80	\$42,494.74	\$3,472.27	\$48,822.00	\$13,120,958.00				

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