



# Agenda

CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
April 14, 2003 6:00 p.m.

VAULT COPY



Beginning at 6:00 p.m. City Attorney will conducted a review of the 2003 edition of the State of Oregon Ethics Guide for Public Officials as required in Section 17.A of City Ordinance 00-O-535.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

- A. Appointments
  - 1. Positions No. 1 and 5—Budget Committee [page5]
  - 2. Urban Renewal Agency Budget Committee [page 13]
- B. Announcements
  - 1. Recognition of Jess Oliver, Police Officer—five year work anniversary, March 23, 1998 [page 15]
  - 2. Introduction of Sterling Snowden, newly-hired Police Dispatcher

**V. SCHEDULED PUBLIC APPEARANCES**

- A. Pat Sherman—Keep Brookings Beautiful—Schedule for Pick-up Litter Week

**VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

- A. Committee and Liaison reports
  - 1. Council Liaisons
- B. Unscheduled

**VII. STAFF REPORTS**

- A. Finance Department
  - 1. Fiscal Year 2003/2004 budget calendar modification [page 17]
- B. City Manager
  - 1. Oregon Coastal Zone Management Association membership for FY 2003-2004 [page 21]
  - 2. Curry County Juvenile Department request-Juvenile Accountability Incentive Block Grant Program
  - 3. Other

- C. Community Development Department
  - 1. Lot line adjustment—Presbyterian Church/Stout Park [page 31]

**VIII. CONSENT CALENDAR**

- A. Approval of Council Meeting Minutes
  - 1. Minutes of March 24, 2003, Regular Council Meeting [page 33]
  - 2. Minutes of April 3, 2003, Special Council Meeting [page 39]
  - 3. Minutes of April 7, 2003, joint work session with Planning Commission [page 45]
- B. Acceptance of Planning Commission Minutes
  - 1. Minutes of March 4, 2003, Regular Commission Meeting [page 47]
- C. Approval of Urban Renewal Agency Minutes
  - 1. Minutes of March 24, 2003, Meeting [page 51]
- D. Approval of Vouchers for March, 2003 (\$172,830.44) [page 53]  
(end Consent Calendar)

**IX. REMARKS FROM MAYOR AND COUNCILORS**

- A. Council
- B. Mayor

**X. ADJOURNMENT**

City of Brookings  
Events Calendar

April 2003

April 2003							May 2003						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	1	2	3	4	5	4	5	6	7	1	2	3
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		April 1 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	2 9:00am CC-PDT meeting-Jason Franklin-Parametrix-503-96 12:00pm Comnity Agencies mtg (Chetco Sr.Center) 1:30pm CC-SafetyComMtg/HTHmpson 7:00pm FH-PoliceReserves	3 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC- Sheriff's Search & Rescue mtg-Steve Car 7:00pm Library-Sewer Rate Special Council meeting	4 1:00pm CC-Sam Dotson retirement gathering-Police Dpartmnet 5:00pm FH-CPR/1st ald class-VIPS-Clint Crane	5 10:00am CC-Marvin Parker-Helmet Distribution
6	7 9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm CC-work study session for Council, Parks and Rec, PC re Harris Beach Park Masterplan 7:00pm FH-FireTng/ChShrp (Fire Hall)	8 9:00am CC-ODOT meetings-Jeff Waddington-541 396-1151 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	9 9:00am FH-ODOT meetings-Jeff Waddington-541 396-1151 10:00am CC-subdivision meetings-John Bischoff 2:00pm CC-Preapplication meeting zone change project-John Bischoff 6:30pm CC-Citizen's Academy-Marvin Parker	10 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am FH-ODOT meetings-Jeff Waddington-541 396-1151 10:00am CC- Site Plan Com Mtg/LauraLee Gray 2:00pm CC-911 Board-John Bishop 7:00pm CC-Downtown	11 12:00pm CC-ODF & W STAC committee meeting-Dan VanDyke-(503) 872-5252 X 5429#	12 8:00am CC-ODF & W STAC Committee meeting-Dan VanDyke-(503) 872-5252 X 5429#
13	14 2:00pm CC-Sewer Rate Committee 6:00pm CC-Council Mtg-Ethics meeting before regular meeting 7:00pm FH-FireTng/ChShrp (Fire Hall)	15 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	16 6:30pm CC-Citizen's Academy-Marvin Parker	17 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 11:30am FH-Suburban Fire District meeting-Rex Atwell 2:00pm CC-CEP (Citizens for Emergency Preparedness): MARrell-469-5731, JRupert	18	19
20	21 9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenals 7:00pm FH-FireTng/ChShrp (Fire Hall)	22 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Brookings Events Center Committee meeting-Leroy Blodgett	23 6:30pm FH-Citizen's Academy-Marvin Parker	24 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett	25	26
27	28 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	29 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 2:00pm CC-Bid opening-East Harris Heights Fence-Cathie Mahon	30 6:30pm FH-Citizen's Academy-Marvin Parker 7:00pm CC- budget committee meeting			

City of Brookings  
Events Calendar

May 2003

May 2003

S	M	T	W	T	F	S
4	5	6	7	1	2	3
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2003

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				May 1 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC- Sheriff's Search & Rescue mtg-Steve Carpntner-Laurie Calef-469-0275		
4	5 9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChShrp (Fire Hall)	6 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	7 9:00am CC- PDT mtg.-Jason Franklin-Paramatrix-503-96 12:00pm Cominity Agencies mtg (Chetco Sr.Center) 1:30pm CC-SafetyComMtg/HThmpson 6:30pm CC-Citizen's Academy-Marvin Parker 7:00pm FH-PoliceReserves	8 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Downtown Development committee mtg-7 to 10 pm	9	10
11 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	12	13 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	14 6:30pm CC-Citizen's Academy-Marvin Parker	15 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-jt. Meeting CC/PC-Borax-Leroy	16	17
18 9:00am CC-Municipal Court/JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenais 7:00pm FH-FireTng/ChShrp (Fire Hall)	19	20 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	21 6:30pm CC-Citizen's Academy-Marvin Parker	22 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/LBlodgett	23	24
25 Memorial Day-City Hall Closed 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	26	27 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	28 6:30pm CC-Citizen's Academy-Marvin Parker	29 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 6:30pm CC-Seatbelt Class-Det. Palicki PD	30	31



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: JOHN M. JOHNSON Date: 03/13/2003

Physical Address: 632 HASSETT ST. BROOKINGS

Mailing Address: P.O. Box 2035 Harbor, OR 97415-0301 Phone: 541-412-8022

Email Address: streetdog1@charter.net

This is my application to serve on the following board or committee. Check one or more:

- City Council (4 year term, appointed by Council)
Planning Commission (4 year term, appointed by Council)
Parks and Recreation Commission (4 year term, appointed by Council)
Systems Development Charge Review Board (4 year term, appointed by Council)
[X] Budget Committee (3 year term, appointed by Council)
Other (Please list):

1. Resident of City of Brookings since: Month: 10 Year: 2002

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) IN TIMES OF DWINDLING REVENUE,

THERE IS AN URGENT NEED FOR FISCAL PRUDENCE AND OBJECTIVE FINANCIAL PRIORITIES. I HAVE SERVED AS

(Continued on back)

2. Continued: TREASURER FOR TWO YEARS WITH A 700-PERSON POLICE UNION AND FIVE YEARS AS TREASURER-SECRETARY WITH AN 1100-PERSON POLICE ASSOCIATION. I HAVE HELPED DRAFT BUDGETS AND HAVE PARTICIPATED IN SALARY NEGOTIATIONS. I HAVE 30 YEARS EXPERIENCE AS A PUBLIC EMPLOYEE.

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

EDUCATION: B.A. DEGREE-POLITICAL SCIENCE - CAL STATE NORTH RIDGE. POST GRADUATE WORK IN PUBLIC ADMINISTRATION/CRIMINOLOGY - CAL STATE LONG BEACH. EMPLOYMENT: DEPUTY SHERIFF/ INVESTIGATOR WITH ORANGE COUNTY, CA SHERIFF'S DEPT. FOR 14 YEARS. DISTRICT ATTORNEY INVESTIGATOR WITH ORANGE COUNTY, CA DISTRICT ATTORNEY'S OFFICE FOR 16 YEARS. PART-TIME, CREDENTIALLED COMMUNITY COLLEGE INSTRUCTOR FOR SANTA ANA COMMUNITY COLLEGE FOR 20 YEARS. HONORABLY DISCHARGED FROM THE UNITED STATES ARMY - 2 YEARS ACTIVE DUTY, 10 YEARS ACTIVE RESERVE DUTY. MEMBER OF TRINITY LUTHERAN CHURCH.

4. Please list no less than three references:

NAME:	ADDRESS:	PHONE:
SUPERVISING INVESTIGATOR A. DANIEL LOUGHLIN	O.C.S.A. 401 CIVIC CENTER DR. SANTA ANA, CA 92701	(714) 834-3600
B. MR. G. WIMBERLY	P.O. BOX 329 BROOKINGS, OR 97415	(541) 469-2649
C. MR. C. BRANSCOMBE	800 (AMER) CRT. BROOKINGS, OR 97415	(541) 412-0705

John M. Johnson  
Signature—My signature confirms my knowledge  
this document will be presented to the City Council  
and news media and become public information.

03/13/2003  
Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

BUDGET COMMITTEE

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2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

John M. Johnson 03/14/2003  
Date

Jarret Marra Fries 3-14-2003  
Witness Date

James R. Price 3-14-2003  
Witness Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Sally Laasch Date: 4/3/03

Physical Address: 743 2nd St, Brookings

Mailing Address: PO Box 7816, Brookings Phone: 541/412-0115

Email Address: laaguaga@barbourside.com

This is my application to serve on the following board or committee. Check one or more:

- City Council (4 year term, appointed by Council)
Planning Commission (4 year term, appointed by Council)
Parks and Recreation Commission (4 year term, appointed by Council)
Systems Development Charge Review Board (4 year term, appointed by Council)
[X] Budget Committee (3 year term, appointed by Council)
Other (Please list):

1. Resident of City of Brookings since: Month: 12 Year: 98

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) Unused Talent Member Swim all Year Committee from Spring 1991 until Fall 2001, when meetings were suspended.

(Continued on back)



2. Continued: Conducted Internet searches for funds  
and swimming pool covers.

3. **Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)**

BS (Business), concentration in Accounting. Took  
all accounting courses to sit for CPA exam.  
Worked for Fed. Govt. for 36+ years, 32 of  
which involved working with numbers, dollars,  
and percentages.

Volunteer co-taught, with husband, Computer Basics  
at SWOCC. (He was paid, I was not) Was lead  
for Internet segments.

Attended Essentials of Grantmanship at  
SWOCC, 2001.

4. **Please list no less than three references:**

NAME:	ADDRESS:	PHONE:
A. <u>Frances Johnson</u>	<u>898 Elk Dr</u>	<u>469-2163</u>
B. <u>Wally Burnett</u>	<u>Klamath 1st Federal</u> <u>721 Chetco Ave</u>	<u>469-7439</u>
C. <u>Bob Hanson</u>	<u>Hanson Construction</u> <u>PO Box 1385</u>	<u>469-4218</u>
<u>Jim Babb</u>	<u>PO Box 1562</u>	<u>469-0671</u>

J. Leusch  
Signature—My signature confirms my knowledge  
this document will be presented to the City Council  
and news media and become public information.

4/3/03  
Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

As member of Budget Committee.

- 2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
- 3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
- 4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
- 5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
- 6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

A. Jaesch 4/3/03  
Date

[Signature] 4/3/03  
Witness Date

Linda Baker 4/3/03  
Witness Date

# ***CITY OF BROOKINGS***



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## **STAFF REPORT**

Date: April 7, 2003  
To: Mayor Hagbom and City Council  
From: Paul Hughes, Finance Director  
Subject: Urban Renewal Agency Budget Committee Appointments

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### **Background**

Oregon State law requires Urban Renewal Agencies to prepare budgets, hold budget committee meetings and budget hearings in the same manor as we do with the City of Brookings' budget. Since the City is expecting to receive tax increment finance during fiscal year 2003/04, we are required to prepare a budget for the Urban Renewal Agency.

### **Recommendation**

Staff recommends that Council appoint the members of the current City of Brookings Budget Committee to act as the Brookings Urban Renewal Agency Budget Committee.

# *Certificate of Appreciation*

Awarded to

## Jess Oliver

For being a dedicated employee from

### March 23, 1998

Honored this fourteenth day of April, 2003

## For 5 years of service

To the citizens of the City of Brookings



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Leroy Bloodgett  
City Manager

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Bob Hagbom  
Mayor

# ***CITY OF BROOKINGS***



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## **STAFF REPORT**

Date: April 9, 2003  
To: Mayor Hagbom and Council Members  
From: Paul Hughes, Finance Director  
Subject: Fiscal Year 2003/2004 Budget Calendar Modification

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### **Background**

Oregon local budget law requires notice of the budget committee meeting to be published twice, with at least five days between each printing. The first printing cannot be more than 30 days before the meeting and the second printing cannot be less than five before the meeting.

Public notice for our currently scheduled April 23, 2003 budget committee meeting was scheduled for April 9 and April 16 in the Curry Coastal Pilot, which would satisfy the law requirements. The Curry Coastal Pilot did not publish the notice on April 9 which was faxed to them on April 4, 2003. A fax confirmation report was received by the City and it was assumed that the Curry Coastal Pilot received the publishing request.

### **Staff Recommendation**

Staff recommends that Council approve the modifications to the budget calendar to reflect April 16 and April 23 as the new dates for budget committee meeting publication notices and April 30, 2003 for the budget committee meeting.

## CITY OF BROOKINGS 2003 – 2004 BUDGET CALENDAR

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January 13, 2003	.....	City Council to appoint budget officer and approve budget calendar
January 14, 2003	.....	Budget worksheets to department heads
January 24, 2003	.....	City Council Goals Session
February 10, 2003	.....	City Council Adopts Council Goals
March 3, 2003	.....	Completed department budget worksheets returned to Finance Director
April 16, 2003	.....	Publish 1 <sup>st</sup> notice of Budget Committee meeting
April 23, 2003	.....	Publish 2 <sup>nd</sup> notice of Budget Committee meeting
April 30, 2003	.....	Budget Committee meeting (dates for additional meetings, if necessary, will be set at this meeting)
May 21, 2003	.....	Publish budget summary and notice of Hearing
June 9, 2003	.....	Budget hearing
June 23, 2003	.....	Budget adoption by City Council

CITY OF BROOKINGS

	DATE	TIME	TO/FROM	MODE	MIN/SEC	PGS	CMD#	STATUS
08	04/04	09:58	541 469 4679	EC--S	00'29"	002	144	OK

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898 Elk Drive – Administrative Department  
 Brookings, OR 97415  
 phughes@brookings.or.us  
 Phone: (541) 469-2163  
 Fax: (541) 469-3650



**City of Brookings**  
**Administrative Department**

# Fax

**To:** Pilot Advertising **From:** Paul Hughes – Finance Dir.

**Fax:** 469-4679 **Date:** April 4, 2003 - 9:17 AM

**Phone:** **Pages:** 2

**Re:** Public Notice **CC:**

- Urgent   - For Review   - Please Comment   - Please Reply   - Please Recycle

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**Please publish the following Public Notice in the April 9<sup>th</sup> issue.**

**Please call with any questions.**

**Thank you,**

**Paul Hughes**

## **PUBLIC NOTICE**

### ***NOTICE OF BUDGET COMMITTEE MEETING AND PUBLIC HEARING***

A public meeting of the Budget Committee of the City of Brookings and Urban Renewal Agency, Curry County, State of Oregon will be held at 898 Elk Drive, City Hall Council Chambers to discuss the budget for the fiscal year July 1, 2003 to June 30, 2004 and to hold a public hearing on the possible use of state revenue sharing funds. This meeting will take place on April 23, 2003 at 7:00 p.m. The purpose is to receive the budget message and document of the districts. A copy of the budget document may be inspected or obtained on or after April 18, 2003 at 898 Elk Drive, city hall business office, between 9:00 a.m. and 4:30 p.m.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

**Paul Hughes**  
**Budget Officer**

**Publish:**     *April 9, 2003*  
                  **Curry Coastal Pilot**





## Oregon Coastal Zone Management Association

P.O. Box 1033 • 313 S.W. Second • Newport, Oregon 97131 • (503) 866-1111 • FAX (541) 265-5241

March 25, 2003

City Council Members  
City of Brookings  
898 Elk Drive  
Brookings, Oregon 97415

RE: OCZMA MEMBERSHIP DUES FOR FY 2003-2004

Dear City Council Members:

Local governments on the Oregon Coast have begun their respective budgetary processes for FY 2003-2004. Once again, I strongly urge you to include OCZMA in your budgets for the upcoming fiscal year. We count on financial support from you and our other members.

OCZMA concentrates on a wide range of federal, state, and local issues that are uniquely coastal in nature—ports, fisheries, coastal zone management & land use, ocean planning, coastal tourism, coastal hazard issues (tsunamis, earthquakes, and landslides) coastal economics, and coastal transportation (see enclosed OCZMA Activities Report for additional information on these activities). As we all know, issues relating to each of these categories have become more complex as the years have gone by. They all affect the economy of the coastal communities that are located on the Oregon Coast. OCZMA also works closely with Oregon's Congressional Delegation and state legislators representing the Oregon Coast relating to these issues. *No other organization can or will represent you in Salem or Washington D.C. on these issues like OCZMA does.*

I know many local governments on the Oregon Coast continue to face tremendous challenges (financial and otherwise). Oregon's economy is still currently experiencing a slowdown, as is the rest of the nation, but there appears to be indication that the economy will begin to start looking up later this year. As we know, state and federal budget issues can impact our economy as well.

However, if we stick together and work together, some tremendous opportunities lie just ahead for coastal communities. It's been seven years since OCZMA prepared a study entitled *A Demographic and Economic Description of the Oregon Coast (1994)*. That 1994 landmark study became the Bible of Oregon coastal economics. OCZMA is working very hard with the state and federal agencies at this time to bring this important work up to date. In addition, we want to work with you to produce an "Economic Strategy for the Oregon Coast." People in other regions that have undertaken similar efforts find it can yield enormous benefits for their communities. I encourage you to examine the enclosed *OCZMA Activities Report* for more details about this opportunity and other OCZMA activities.

• Lincoln City • City of Nehalem  
• City of Toledo • City of Yachats  
• Curry County  
• Port of Alsea  
• Port of Gold Beach  
• Port of Umpqua  
• Water Conservation District

City of Brookings Council Members  
Re: OCZMA Dues for FY 2003-2004  
March 25, 2003—Page Two

OCZMA will continue to be involved in the same major activities in FY 2003-2004, as well as work on new issues that come up (and some always do). OCZMA staff is always ready to provide you technical assistance. If you have any questions about the state or federal government, or, if you have a knotty problem, or, if you need information or feedback—give us a call—that's what we are here for. If we can't answer your question, I'll bet we can steer you to someone who can.

OCZMA has accomplished so much with a small staff over the last 20 years. The financial support of member jurisdictions is vital to continue OCZMA. *Dues for FY 2003-2004 remain at the same level as for FY 2002-2003.* OCZMA's dues structure have been and continue to be among some of the lowest membership costs. Please include dues to the Oregon Coastal Zone Management Association (OCZMA) in your FY 2003-2004 budget. For the City of Brookings, dues for FY 2003-04 would be \$500.00.

If we can be of any assistance to you in your budgetary process (like providing more information or making presentations to budget committees), please don't hesitate to contact us in Newport at (541) 265-8918 or (541) 265-6651. Please distribute this information to your Budget Committee members for their review. Thank You.

Sincerely,



Onno Husing, Director  
OREGON COASTAL ZONE MANAGEMENT ASSOCIATION

OH/gy

Enclosure



## OCZMA Activities Report for FY 2003-2004 Coastal Jurisdictions Budget Requests (March 2003)

### OCZMA & the Coastal Policy Advisory Committee on Transportation (CPACT)

• OCZMA will continue to partner with the Oregon Department of Transportation (ODOT) in administering the Coastal Policy Advisory Committee on Transportation (CPACT). CPACT is a regional transportation advisory group for the Oregon Coast—a partnership between coastal residents and ODOT (formed in 1995). CPACT's jurisdiction stretches from Brookings to Astoria. Through CPACT, coastal people learn about ODOT and ODOT folks learn about the Oregon Coast. The objective of CPACT is to improve the Oregon Coast's working relationship with ODOT on transportation issues that affect Highway 101 as a region.

Discussions have occurred between CPACT members and ODOT staff in the last year about whether CPACT needs to continue to meet on a quarterly basis (in conjunction with OCZMA's quarterly meetings). The consensus is CPACT should only meet formally perhaps twice a year. OCZMA will stay engaged in a range of ODOT activities affecting the Oregon Coast, and, CPACT will continue to provide an overarching coastal perspective to ODOT, the Oregon Transportation Commission (OTC) and to the other ACTs.

OCZMA's administration of CPACT and work with ODOT covers a wide range of coastal transportation-related issues:

- Oregon State Highway Plan
- State Transportation Improvement Program (STIP)
- National and Oregon Scenic Byway Programs and processes (CPACT's work in the mid-to-late 1990's resulted in Highway 101 being designated as a National Scenic Byway.
- All American Road status for Highway 101 (CPACT instrumental in obtaining All American Road status for Highway 101 in the summer of 2002) which will (1) secure Scenic Byway grants from FHWA, and (2) promote tourism on the coast.
- Beach erosion and Highway 101 (Goal 18, Implementation Requirement 5 [Beaches & Dunes] issue of beachfront protective structures along Oregon's beaches—DLCD feels that the current definition of "development" does not include Highway 101. This means that ODOT, through local cities or counties, must take a Goal #2 exception to protect Highway 101 through the use of a beachfront protective structure when less damaging alternatives are not feasible. HB 3228 has been introduced in 2003 legislature that would attempt to rectify this issue and define "development" as meaning residential structures, commercial and industrial structures, public and private streets, roads and highways, public and private utility facilities, vacant lots or parcels that are physically developed with streets and public facilities, and any area where an exception to a statewide planning goal protecting beaches and dunes has been acknowledged.)
- Growth/transportation/land use issues
- Access management
- Bypasses and highway realignment
- Federal and state transportation legislation/budgets affecting coastal transportation maintenance and improvement projects
- Pedestrian and bicycle improvements
- Bridge replacements and retrofitting needs

- Durable striping on Highway 101 and other projects for traffic safety
- Updates from other ACTs (Area Commissions on Transportation) with mutual interest in coastal transportation infrastructure.
- Alternative Route Planning (work with local areas, legislators, and congressional delegation in identifying emergency detours and development of contingency plans for Highway 101 in the event of an unexpected road closure)
- Pacific Coast Scenic Byway Corridor Management Plan for U.S. Highway 101 was approved in 1997 (CPACT was involved in this process). ODOT in process of starting work to update the Plan, and we expect CPACT will be involved in the Plan update.
- Lewis & Clark Bicentennial Celebration scheduled for 2003-2006 (with emphasis on traffic management issues)

OCZMA staff is scheduled to meet with the Oregon Transportation Commission at its April 16, 2003 meeting in Salem, Oregon, along with other coastal jurisdiction representatives (representing north, south and central coast) to provide an overview of coastal transportation issues.

### Oregon Coastal Ports and Dredging

• Since the 1980's, OCZMA has undertaken fact finding and advocacy missions to ensure Oregon's coastal harbors stay open for business. Cost-cutting initiatives undertaken by the U. S. Army Corps of Engineers could have a tremendous impact on Oregon's maritime sector. With the support of the Oregon Economic and Community Development Department (OECDD), OCZMA will continue to work with Oregon's coastal ports to collect information about activities at Oregon's coastal ports under the Ports Reporting System (PRS). PRS provides a highly respected baseline of information on Oregon ports. PRS and other studies conducted by OCZMA are used by the U.S. Congress and the U.S. Army Corps of Engineers budget processes. OCZMA will continue to work closely with local governments, ports, and members of our Congressional Delegation to document the contributions port activities makes to the local, regional and the national economy.

OCZMA is anticipating working during this next biennium (2003-2005) with the Oregon Economic and Community Development Department (OECDD) to update the Ports Reporting System (a.k.a. *Navigation and Other Activities on Oregon Coastal and Columbia River Waterways and Harbors* report) for the year 2002, and possibly the year 2003. Some beginning discussions are underway with OECDD to update the Oregon Ports Contribution Study done by OCZMA in the mid 1990's.

President Bush's FY 2004 budget proposes eliminating O&M (operation and maintenance) dredging money for the Corps of Engineers for all shallow draft channels (14 foot or less) on a national basis.

OCZMA Director Onno Husing traveled to Washington, D.C. the first week of March 2003 with Oregon Coastal port representatives to meet with members of Oregon's Congressional Delegation, their staffs, and others on this important issue. OCZMA also provided written testimony to the federal Senate and House Appropriation Subcommittees on Energy & Water Development. Copies of OCZMA's written testimony were provided to OCZMA members for their information.

OCZMA will continue to work with the Oregon Public Ports Association (OPPA), the Pacific Northwest Waterways Association (PNWA), Pacific Coast Harbormasters & Port Managers Association (PCHMA), the Oregon Economic & Community Development Department (OECDD), Oregon coastal legislators, Oregon congressional delegations and their staffs on this important issue to the Oregon Coast and its communities.

### Helping Oregon's Fishing Industry: The Groundfish Crisis

- Since 1998 OCZMA has been working hard to help the fishing industry and ports make it through a tough transition. OCZMA is one of the only organizations conducting economic background studies to measure the economic impacts of fishery cutbacks on coastal communities.

OCZMA completed a major report entitled *Oregon's Groundfish Fishery: Trends, Implications, and Transitioning Plans* with funding assistance from OECDD in June 2002. OCZMA Director Onno Husing was the principal investigator of the study (the Research Group did the economic analysis for the report). The study provides documentation of what's happening in Oregon's fishing industry and outlines strategies to help the fishing industry make it through this transition.

One of the major conclusions of the study was that there needs to be a major marketing campaign under the umbrella of *Seafood Oregon* (or another name) to boost demand for all Oregon seafood products. Presently, the four seafood commodity commissions (Salmon, Trawl, Dungeness Crab and Albacore Tuna) market their own products.

OCZMA, working with the seafood commodity commissions, as well as the Oregon Department of Agriculture, and the Oregon Economic & Community Development put together a grant request from the OECDD to do a *Seafood Oregon* Marketing Project. This Project would involve bringing the major players in Oregon's seafood industry together to establish an enhanced *Seafood Oregon* marketing campaign. By working together, pooling resources, and attracting additional outside resources, the four Oregon seafood commodity commissions, plus the major seafood processors in Oregon can launch a marketing campaign to improve the visibility and value of Oregon seafood in the marketplace. The Project would also explore seeking potential partnerships with other Oregon agricultural producers and the tourism industry, and examine how the marketing of Oregon seafood can feature other Oregon products to advance other "Brand Oregon" efforts. As a part of this effort, the four seafood commodity commissions in Oregon would prepare a single application to federal agencies for grants to fund a joint *Seafood Oregon* marketing effort. Congress has established programs at the U.S. Departments of Agriculture and Commerce to provide this kind of financial support. OCZMA is pleased to announce that we just got word from OECDD that our grant request was approved, and once the OECDD contract is executed, OCZMA will begin work on this project.

Another major conclusion in the study was that there needs to be federal fisheries buyback program to reduce the fishing fleet on the West Coast. OCZMA, working with others over the last couple years, has been trying to get a West Coast buyback program approved in Congress. That has finally occurred. That buyback program was included in the recent Omnibus Appropriations bill which was approved by Congress and signed by President Bush just recently. The buyback program included a \$50 million loan program with a \$10 million federal contribution. The buyback program will involve capacity reduction in the Groundfish, Dungeness Crab and Pink Shrimp industries on the West Coast (Oregon, Washington and California states).

### Responding to Proposals to Establish Marine Protected Areas (MPA) off the Oregon Coast

- There continues to be a growing worldwide movement to place areas of the world's oceans of limits to any human activity. As we all know, these initiatives to establish MPAs could have profound implications for coastal communities in Oregon.

On May 26, 2000, then President Bill Clinton (by Presidential Executive Order 13158) instructed federal agencies to develop a national system of marine protected areas (MPA). The purpose of MPAs is to develop and share scientific information, to expand protection of existing MPAs and to establish or recommend new MPAs. A number of conservation groups are trying to accelerate the siting of marine protected areas off the Oregon Coast.

In the summer of 2000, Governor John Kitzhaber directed the Ocean Policy Advisory Council (OPAC) to study the potential need for marine protected areas off the Oregon Coast. OCZMA Director Onno Husing represents coastal community interests on the Ocean Policy Advisory Council (OPAC).

In November 2001, OCZMA Director Onno Husing was invited by the Packard Foundation to attend a conference on marine protected areas in Monterey, California on January 23-24, 2002. The Conference was chaired by Dr. Jane Lubchenco (Professor at Oregon State University and a proponent of Marine Reserves), Communication Partnership for Science and the Sea (COMPASS). The purpose of the conference was to gather leading scientists, academics and "decision makers" from around the country to share information on the latest scientific and political thinking on marine reserves or marine protected areas. Prior to the conference, at OCZMA's meeting in Newport on January 11, 2002, OCZMA members unanimously adopted an OCZMA position on Marine Protected Areas (MPA). OCZMA's position was that Oregon's coastal governments are opposed to any further reductions to commercial and recreational fisheries and the economy and lifestyle of the coast. Before designation of any marine reserves and/or broadening of existing marine protected areas were to occur, the following items must be accomplished: 1) Clear goals must be established for each proposed areas (These include answers to questions such as why is the reserve being proposed, what are the expected benefits, and what will be the timeline and criteria used for evaluating reserve effectiveness?); 2) The impacts (social, economic, etc.) on coastal communities, recreational and commercial fisheries must be analyzed (exploring potential mitigation for impacted fishermen would be part of this analysis); 3) The fishing community must be involved in the development in a meaningful manner; 4) An achievable enforcement plan must be developed and implemented parallel with reserve implementation; 5) Initial biological baseline information must be collected and monitoring continued for each reserve area; 6) The funding for study, establishment, monitoring and enforcement of MPA's must be provided. Adequate funding must be in place prior to the establishment of MPA's. The activities revolving around MPA's cannot be an unfunded mandate placing additional economic burdens on local governments and fishing communities. In addition, to use marine reserves as a fishery management tool that contributes to groundfish conservation and management goals, marine reserves must have measurable effects, and marine reserves must be integrated with other fishery management approaches. The intent of the resolution was to develop an OCZMA position on marine reserves in time for the COMPASS meeting.

In August 2002, OPAC's recommendation to then Governor Kitzhaber was for Oregon to go ahead and establish a limited system of marine reserves in order to test and evaluate their effectiveness in meeting marine resource conservation objectives, and before designating any specific marine reserves, Oregon must acquire additional information and conduct additional study, analysis, and deliberation through an open, public process with extensive stakeholder involvement. During the public meetings process on the Oregon Coast, there was overwhelming fishing community opposition to the OPAC marine reserve plan, but in the end, OPAC had enough votes to support the favorable recommendation to the Governor (OCZMA Director Onno Husing voted no). Governor Kitzhaber, in turn approved OPAC's marine reserve recommendations. Many of OCZMA's concerns in its original position statement of January 11, 2002 were addressed in OPAC's recommendation to Governor Kitzhaber, but the funding requirement was not. OCZMA's position on Marine Reserves received a lot of national attention. Many are claiming it serves as a model for how these contentious resource management issues should be handled.

The OPAC recommendation and process and then Governor Kitzhaber's approval of the plan to move ahead with establishment of marine reserves on the Oregon Coast was met with a lot of opposition on the Oregon Coast from folks within coastal communities, the fishing industry (commercial as well as recreational), and local coastal governments. There is a general feeling that the process was not very responsive to the concerns of the citizens and local governments on the Oregon Coast. OCZMA, at a meeting on January 24, 2003, in Salem, Oregon, adopted a resolution reiterating its position statement of January 11, 2002 that coastal governments are opposed to any

further reductions to commercial and recreational fisheries and the economy and lifestyle of the coast. Additionally, the resolution asks that the Oregon Legislature and the new Governor amend ORS Chapter 196 to restructure Oregon's coastal and ocean program to make it more accountable to and responsive to the concerns of the citizens and local government of the Oregon Coast. Legislation (HB 3534) has been introduced in the 2003 Legislature to amend ORS Chapter 196 statute as it relates to ocean resources management. OCZMA will be participating in the legislative process to make sure that local governments concerns are addressed in the legislation.

Additionally, OCZMA will continue to stay engaged in this important issue, as this worldwide movement to place areas of the ocean off-limits to any human activity could have additional profound impacts on Oregon's already economically stressed coastal communities.

### Other Fisheries Work

- OCZMA, through a contract with the Oregon Department of Fish & Wildlife (ODFW), is finalizing a report that will update the economic contribution from Oregon's commercial industry for the Years 2000 and 2001. The last report of this nature was done for the Years 1998 and 1999.

- OCZMA co-administers with ODFW the Developmental Fisheries Program. In this capacity, OCZMA works with ODFW, the Oregon Department of Agriculture, industry, and others to find new sustainable fishing opportunities for Oregon's fishing industry. Establishing new fishing opportunities is becoming more important as groundfish quotas continue to be cut. The Program was created in the 1993 legislative session, but a program review has never been done. New members were just appointed to replace the vacancies on the Developmental Fisheries Board by the Oregon Fish & Wildlife Commission at their March 2003 meeting in Newport, Oregon. OCZMA and ODFW will begin a review of the Developmental Fisheries Program in the very near future.

- OCZMA will continue to stay involved in the Oregon Plan and the recovery of salmon to Oregon's coastal rivers and bays. That involvement also includes working with others in petitioning the federal government to pay its fair share of the financial burden of salmon recovery in the Pacific Northwest.

- In the spring of 2002 (May 2002), OCZMA, under contract with the Oregon Department of Land Conservation & Development (DLCD) held 4 workshops (Tillamook, Newport, Florence & Coos Bay) on erosion control methods on the Oregon Coast. The target audience was local governments (coastal planning officials and public works department) and contractors (home builders, general, road building, landscape, excavating, remodel and repair, land clearing and leveling, etc.). OCZMA worked with the local soil and water conservation districts to co-sponsor these workshops. information on erosion control methods to contractors. The Department Environmental Quality (DEQ) also provided staff for the workshops. These workshops lasted half a day each and the participants received basic training on the implementation of erosion control techniques and erosion control ordinances, and participants were provided information on erosion control methods. Erosion control is a very important component in the recovery of salmon.

- Hatcheries provide most of the major fishing opportunities for Oregonians and recreational fisheries provide substantial income for Oregon's coastal communities. The modernization of coastal hatcheries would help ensure fishing opportunities continue on the Oregon Coast. Oregon's coastal hatcheries need to be modernized. OCZMA assisted ODFW in the development of CHIP (Coastal Hatchery Improvement Program—a program to undertake research on the development of new/modern hatchery programs). CHIP would improve Oregon coastal and Willamette hatchery programs using innovative modern hatchery techniques and supplementation strategies that have the potential to support salmon restoration. ODFW recognizes the role and expectations of hatcheries are changing. Hatchery programs have been identified as having a potential role in the conservation of wild fish populations. Although hatchery fish cannot replace wild fish, carefully bred hatchery fish can possibly be used to aid recovery of wild fish populations.

CHIP would also bolster important local STEP projects. Most important, CHIP could finally resolve some of the scientific issues surrounding the hatchery fish/wild fish issues.

### Natural Hazards and the Oregon Coast

- The Department of Geology and Mineral Industries (DOGAMI) helps the public and private sectors locate new development away from hazardous areas. In recent years O CZMA partnered with DOGAMI to identify public school facilities along the Oregon Coast potentially at risk from tsunamis. In June 1998, a report was published for O CZMA/DOGAMI for tsunami evacuation route work done at four Lincoln County schools at risk on the Oregon Coast (in Lincoln City and Waldport). The work has been completed and tsunami evacuation route signs were placed in these communities for these schools. Similar work with schools was done in Clatsop and Tillamook schools. Both DOGAMI and O CZMA believe this work is important to help ensure the safety of our school children on the Oregon Coast in the event of a major tsunami hit.

- DOGAMI chose to locate their coastal field offices in Newport in the O CZMA office. O CZMA staff provides some administrative assistance to the coastal field representatives. This has turned out to be an outstanding working relationship for both DOGAMI and O CZMA.

- During the 2001 legislative session, House Joint Resolution (HJR) 56, was passed that authorized the creation of a Legislative Task Force to examine Tsunami preparedness on the Oregon Coast. Given tight state budgets, no money to fund the Task Force was attached to the bill. The Oregon Emergency Management (OEM) was named lead state agency in HJR 56. OEM did not have a budget to undertake this Legislative Task Force. Senator Bill Morrisette (sponsor of the bill) and members of the Coastal Caucus expressed to OEM a strong preference to have O CZMA provide the staffing for the Task Force (if funds can be found). DOGAMI provided funds to O CZMA for one meeting of the Task Force. The objective of the Task Force is to: (a) describe the level of preparedness on the Oregon Coast, and, (b) define the next steps at the state and federal level to increase preparedness for tsunamis on the Oregon Coast. OEM and DOGAMI and the local government emergency managers have been active in this area. A lot of good work has already been accomplished. The information from the Task Force would also be used to work with Congress to potentially get additional resources to address local planning needs for Tsunamis. The Task Force met in May 2002 in Lincoln City, following a two-day Oregon Tsunami Warning Workshop co-sponsored by DOGAMI & OEM. A couple of important recommendations surfaced at the May 2002 Task Force meeting. The first was a recommendation that the Task Force should contact Oregon's congressional delegation to encourage them to vote for an increase in the National Oceanic & Atmospheric Administration's (NOAA) budget for the National Tsunami Hazard Mitigation Program. There are many coastal communities on the Oregon Coast that do not have tsunami inundation maps, as well as tsunami mitigation programs. Additional funding in this budget would help to get this work done. Letters were sent to the Oregon congressional delegation for their support. The second recommendation was to draft legislation that would require the OEM to establish tsunami warning information, evacuation plans and a uniform tsunami warning signal for the Oregon Coast, and require the transient lodging facilities located within tsunami inundation zones to post tsunami warning information and evacuation plans. SB 650 has been introduced in the 2003 Legislature that would address No. 2 recommendation. O CZMA will be working with Task Force members, the Coastal Caucus, DOGAMI, OEM, the academic community, lodging association, and other interested parties on this legislation. DOGAMI will be providing some additional funding for one more meeting of the Task Force. O CZMA is working with all involved to schedule a meeting in April 2003 in Salem at the State Capitol.

O CZMA is very interested in continuing to work with DOGAMI, OEM, the academic community, and other interested parties within the state of Oregon, as well as our congressional delegation to address tsunami issues that would minimize the loss of lives in the event of a major tsunami on the Oregon Coast.



### Promoting Advanced Telecommunications on the Oregon Coast

At the summer 2001 OCZMA meeting in Lincoln City, OCZMA members voted unanimously to undertake an OCZMA-led Oregon Coast Telecommunications Working Group. Presently on the coast, there are groups of people in each of the three subregions on the coast (North, Central, and South) working hard to bring the promise of these new technologies to coastal communities. A panel of experts at our meeting, people like Ed Parker of Parker Communications, Jim Nielson of Verizon, Jack Crider of the Port of Tillamook's Tillamook Light Wave Project, testified before OCZMA that there was a need to bring all the people working together up and down the Oregon Coast to share information and promote advanced telecommunication infrastructure and business to the Oregon Coast. In addition, high tech gurus like Ben Doty of NoaNet have pledged to work closely with OCZMA on this important issue.

OCZMA plans to seek funds to establish a website and a working group and have the Oregon Coast Advanced Telecommunications Working Group running sometime this fall. OCZMA is in the process of working with the Economic Development Administration (EDA) in putting together a grant application for this Telecommunications Project. We anticipate folding this effort into the economic development project described below.

OCZMA just recently assisted the Port of Brookings Harbor in a review of their Pelican Bay Telecommunications Business Plan (joint project by the Port of Brookings Harbor and the City of Brookings). This Business Plan identifies the business parameters (i.e., markets and customers, products and services, technology requirements and opportunities, organizational structures, pricing and financial requirements) to develop and implement an area-wide telecommunications infrastructure within the Brookings Harbor area.

### OCZMA Participation in the 2003 Oregon Legislative Session

- OCZMA will work with the eight Coastal Legislators (3 senators and 5 representatives), as well as members of the Association, and others on coastal issues and bills that involve the Oregon Coast as a regional body. Because of budget constraints both for OCZMA and Oregon Sea Grant, we do not have the luxury of having a legislative fellow in Salem this session tracking legislation for us. OCZMA will continue to produce its newsletter *Oregon Coastal Notes* during the legislative session, but it may not be on a weekly basis as we have done in past legislative sessions. Copies of *Oregon Coastal Notes* go to the Directors of many state agencies and other influential folks in Oregon. Because people find *Oregon Coastal Notes* so useful, we have and will continue to publish *Oregon Coastal Notes* on a periodic basis during the interim as needed.

OCZMA anticipates having a website before the end of 2003 to give its members and others who visit the site real-time information about coastal issues.

### Understanding the Economy of the Oregon Coast

In 1994 OCZMA published a very important document that became *the Bible of Oregon coast economics—A Demographic and Economic Description of the Oregon Coast Study*. The study was funded by the Oregon Department of Land Conservation & Development (DLCD) and the Oregon Economic & Community Development Department (OECDD). Since the study was published in 1994, OCZMA has received countless requests for copies. The coastal economic study has innumerable applications—for instance, it provides all the facts and figures local economic development professionals need to put together state and federal grant applications.

OCZMA has been working with the Oregon Economic & Community Development Department (OECDD) through its Regional Investment Board program to secure funds to redo the 1994 study to bring it up to date. Data from the 2000 Census data is now available. This is an opportune time to redo the study. Besides, much has happened on the Oregon Coast since 1994 and much needed trend information can be gathered by redoing the study. OCZMA submitted a multi-region grant

application last fall to the three coastal Regional Investment Boards (RIBs) with the hope of getting this important economic profile work started, and funding through that program has been approved to begin work to redo the 1994 study.

In addition, OCZMA has initiated conversations with the Oregon representative for the federal Economic Development Administration (EDA) about expanding upon that economic profile work. Within the last year, we learned of an outstanding economic development effort entitled: *The Inland Northwest Economic Strategy*. This ground breaking study encompassed portions of four Western states (portions of Oregon, Montana, Washington State, and Idaho). After doing an economic profile of their region—similar to the work OCZMA did for the Oregon Coast in 1994—a consulting team developed a “Roadmap for Economic Vitality” for that region. They examined all the needs and priorities from a total of 164 city, county, Tribal economic development plans. Then, working closely with people at the local level, they developed a coherent vision for economic development in their region. Having a coherent economic development plan in place is making it possible for them to attract additional federal resources and other resources to their region. And, in general, *The Inland Northwest Economic Strategy* is also boosting collaborative efforts within their region.

We can do the same good thing for ourselves here on the Oregon Coast. Having a “Roadmap for Economic Vitality for the Oregon Coast” would strengthen our local economic development efforts, and, help members of our Congressional Delegation secure funding for local infrastructure improvements on the Oregon Coast. EDA encouraged OCZMA to look for additional partners for such a project as EDA looks favorably upon applications where partnerships have been established that address common interest issues. Eastern Oregon and the Oregon Coast share a lot of common interest issues in that most of the communities have a population of less than 5,000, both are experiencing cuts in state programs supporting rural community development (loss of lottery funds, Regional Investment funds, and reductions in support of the Community Solutions program). OCZMA and the Oregon Center for Rural Policy, Research and Services (OCRPRS, which is a similar organization to OCZMA in Eastern Oregon, represents the ten most eastern counties in Oregon) have had numerous conversations over the past year on a potential partnership for a grant request to EDA for this purpose. This partnership has resulted in a joint application by OCZMA and OCRPRS to request federal assistance for an “Economic Transition Assistance Project” to support provision of technical assistance and applied research in support of economic development efforts of small communities in rural Oregon over a two year period. OCZMA and OCRPRS is working with the congressional delegation to pursue a federal appropriations request for FY 2004 for this OCZMA-OCRPRS Economic Transition Assistance Project.

Lastly, OCZMA staff is always available to offer technical expertise to its membership, as well as others on coastal issues, be they ongoing or new issues, as they affect OCZMA’s membership and the Oregon Coast.

**Curry County  
Juvenile Department**

**Roger C. Langlie, Director**

P.O. Box 746  
29821 Ellensburg Avenue  
Gold Beach, OR 97444  
(541) 247-3302  
(541) 247-5000 fax



March 21, 2003

Mr. Leroy Blodgett  
Brookings City Manager  
898 Elk Drive  
Brookings, OR 97415

Dear Mr. Blodgett:

We respectfully request that the City of Brookings waive to Curry County the amount of \$1,864 allotted to the City of Brookings through the Juvenile Accountability Incentive Block Grant Program. The Criminal Justice Services Division of the Department of State Police is the state-administering agency for the Juvenile Accountability Incentive Block Grant. Cities receiving small awards or cities that would prefer not to utilize their allocation directly may request those funds be waived or awarded to and expanded by another larger or contiguous local jurisdiction. Jurisdictions wishing to exercise this option must submit a formal letter to the Criminal Justice Services Division, signed by the appropriate authorizing official, stating the desired course of action to be taken with the allocation.

As per last year, our collaborative efforts will enable the Juvenile Department to utilize these funds for detention purposes. This partially satisfies an unmet need identified in the High-Risk Juvenile Crime Prevention Partnership Plan.

Enclosed you will find a suggested letter to Criminal Justice Services Division, which when signed by the appropriate authorized official, would waive the funds to our jurisdiction. Please forward the letter on your letterhead to my office as soon as possible. The due date for the application is April 25, 2003. Your letter will be included in the application.

Thank you very much for your time and cooperation.

Sincerely,

Roger C. Langlie, Director  
Curry County Juvenile Department

RCL/ph  
Enclosure

Criminal Justice Services Division  
Department of State Police  
State of Oregon  
400 Public Service Building  
Salem, OR 97310

RE: Juvenile Accountability Incentive Block Grant Program

Dear Sirs:

This jurisdiction waives to Curry County the JAIBG allocated funds to the City of Brookings in the amount of \$1,864. We are in agreement with the strategies developed in the High-Risk Juvenile Crime Prevention planning process. We expect to pool our monies for purposes consistent with this plan and implement a program consistent with the unmet needs identified in the High-Risk Juvenile Crime Prevention Partnership Plan. We are aware that as a result of this collaborative effort, cities with less than \$2,500 allocation will have their ward increased to \$2,500.

Respectfully,

# Memorandum

**TO:** Mayor and City Council  
**FROM:** John Bischoff, Planning Director  
**THROUGH:** Leroy Blodgett, City Manager  
**DATE:** April 4, 2003



**Issue:** Request for a lot line adjustment between the Presbyterian Church and city property at Stout Park.

**Background:** The Presbyterian Church on Pacific Ave. and the city have always believed that the back of the church building was 20 feet from the property line between their property and the city's property in Stout Park. This belief has been supported by the location of the fence between the two properties, which is 20 feet from the church building. A recent survey of the church property has shown that the building is actually less than two feet from the property line and that the fence is actually 20 feet inside the park property.

The church is requesting a lot line adjustment to move the property line back to the existing fence line, which will place the building 21.81 feet from the fence. This would require the city to relinquish 20 feet of land along the northerly boundary of Stout Park.

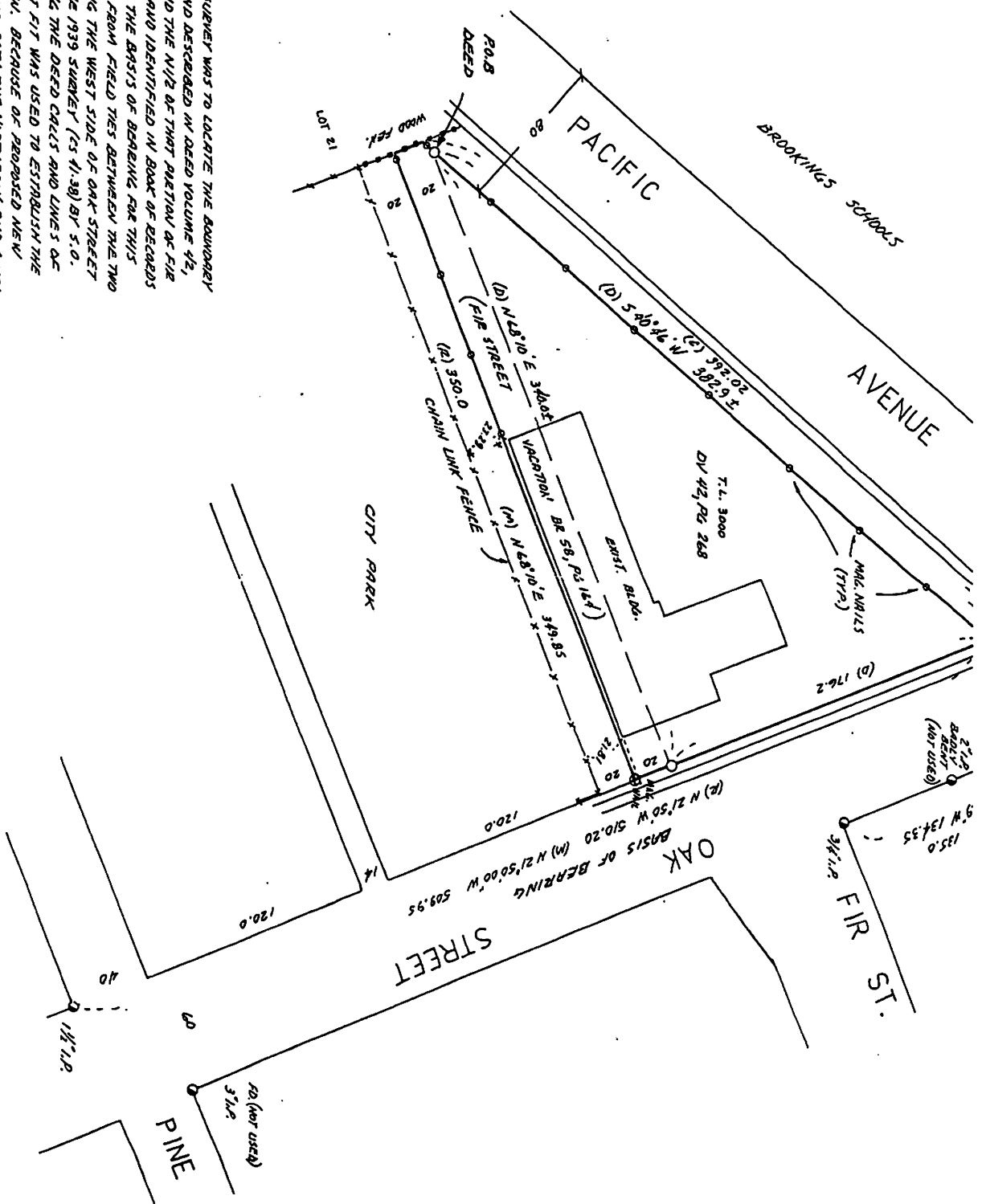
Since both the church and city have considered this area as belonging to the church and the church has been using it through time as their property, after review, staff has determined that there would be no particular impact or loss to the city by granting the lot line adjustment.

**Recommendation:** That the Council direct staff to process the lot line adjustment.



SCALE 1"=50'  
FEB. 2003

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR  
OREGON  
DARRYL J. NIEMI  
1988  
RENEW 12-31-04



**NARRATIVE:**

THE PURPOSE OF THIS SURVEY WAS TO LOCATE THE BOUNDARY OF THAT PARCEL OF LAND DESCRIBED IN DEED VOLUME 42, PAGE 268, Q.R.C., AND THE 1/2 AC THAT PORTION OF FIR STREET AS VACATED AND IDENTIFIED IN BOOK OF RECORDS VOL. 58, PAGE 164. THE BASIS OF BEARING FOR THIS SURVEY WAS TAKEN FROM FIELD TIES BETWEEN THE TWO BLOCK CORNERS ALONG THE WEST SIDE OF OAK STREET AS RECORDED ON THE 1939 SURVEY (25 41-38) BY S.O. NIEMIHOUSE. BY USING THE DEED CALLS AND LINES AS OCCUPATION, A BEST FIT WAS USED TO ESTABLISH THE BOUNDARY AS SHOWN. BECAUSE OF PROPOSED NEW CONSTRUCTION ON SITE, BOTH THE NEARERLY AND SOUTH QUADRANTS WERE INCULCATED BY SETTING MAG. NAILS

**CITY OF BROOKINGS**  
**COMMON COUNCIL MEETING MINUTES**  
**City Hall Council Chambers**  
**898 Elk Drive, Brookings, OR 97415**  
**March 24, 2003 7:00 p.m.**

**I. CALL TO ORDER**

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Councilor Mickelson

**III. ROLL CALL**

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, and Craig Mickelson, a quorum present.

Council Absent (excused): Councilors Larry Curry, Frances Johns Kern

Staff Present:

City Manager Leroy Blodgett and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

Other:

3 other citizens

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

*A. Proclamations—Spring Clean-up Time in Brookings-Harbor*

Mayor Hagbom read a proclamation proclaiming April and May to be "Spring Clean-up Time in Brookings-Harbor" and recapped activities that will be taking place in the area during those months. Events sponsored by the Community Pride Partnership include Pick-up Litter Week, April 14 through 18 with activities coordinated by Pat Sherman; April 21 through 27, Spruce-up and Yard Clean-up Week; Garage Sale Saturday, April 26; Free CTR Yard Debris Pick-up, April 28 through May 2, and Free Wood, Yard Debris and Metal Drop-off at Wridge Creek Transfer Station, May 6 through 10. Community Pride Partnership is made up of Curry Coastal Pilot, KURY Radio, Curry Transfer and Recycling, and the City of Brookings.

**V. SCHEDULED PUBLIC APPEARANCES**

*A. Steven A. Dryden, Vietnam Veterans of America, Chapter 757, request for funds for fireworks display*

City Manager Blodgett described the request from Chapter 757, Vietnam Veterans of America. As in the past, the veteran group will be presenting the fireworks display at the Port of Brookings Harbor for 4<sup>th</sup> of July. They requested a \$750 sponsorship from the City and staff recommended approval of their request.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the request from Chapter 757, Vietnam Veterans of America for \$750 sponsorship of the 2003 4<sup>th</sup> of July fireworks display at the Port of Brookings Harbor.**

## **VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

- A. *Committee and Liaison reports*
1. *Chamber of Commerce*-none
  2. *Council Liaisons*-none

B. *Unscheduled*

Dr. Stan Millstone, 206 Schooner Bay Drive, introduced himself to the Council. He recently moved from Napa where he was active in the community and stated he is looking forward to being in Brookings. The Mayor thanked him for coming to the meeting and extended an invitation to become involved in City activities.

Buzz Hansen, 97832 Titus Lane, reported on construction of the tool shed at Azalea Park. The shed and its contents had earlier been destroyed in an arson fire. Hansen had contacted Don Kirk about steel doors and a frame which Kirk was able to locate for about \$1,000 less than expected. Mac Mazzettia has the plans and wants to do the foundation and masonry work. The door will be here in about one week giving Mazzettia time to do preliminary foundation work. The shed should be ready for the Seabees portion of the construction in a month or so.

## **VII. STAFF REPORTS**

- A. *Police Department*
1. *Copier lease renewal*

City Manager Blodgett said the Police Department has been using a leased copier for the past five years. The lease expired two years ago and the Department has continued on a month to month basis since. All copier supplies have had to be purchased creating additional expense since the expiration of the lease. The copier is now deteriorating to the point that a replacement must be made. Two companies bid on the lease with the lowest quote being \$70.73 per month for 60 months plus \$.0129 a copy charge (estimated to be a total of \$96.27 per month). This is lower than the approximately \$102 per month plus supplies the Department is currently paying. Staff recommended signing a 60-month lease with Xerox for a new copier for the Police Department.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to approve a 60-month copier lease with Xerox for \$70.73 per month plus \$.0129 a copy.**

- B. *City Manager*
1. *Chamber of Commerce special requests for 2003 Azalea Festival*



a. *Request to sell alcohol on City property-Azalea Park for Chamber Mixer*

b. *Other requests*

City Manager Blodgett presented the Chamber of Commerce's request for this year's Azalea Festival. The requests are:

1. Close Frontage and Ross roads from 5:00 p.m. May 23 to 7:00 p.m. May 26 for the street fair and use a sufficient number of city barricades for both closures.
2. Waiving of sidewalk sale ban during the times in request #1.
3. Waiving business license requirements for participants in the street and craft fairs.
4. Waiving of Azalea Park Use fees for May 23 "Mixer" and May 24 festival program at "Stage Under the Stars."
5. Declaring "No Parking" on Chetco Avenue between 8:00 a.m. through noon for the May 24 parade.
6. Use of City Hall parking area between City Hall and Elks Lodge.
7. Use of public right-of-way by Bankus Fountain.
8. To possess and consume alcoholic beverages at Azalea Park for the Azalea Festival mixer.

Blodgett stated these requests were similar to those granted in the past and no problems had arisen from them. He recommended two additional provisions as condition of approval: 1) the Chamber would obtain a business license in its name to cover all event participants; and 2) the Chamber will contact Ray's and other affected businesses as to when streets will be closed and parking areas used.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to approve requests by the Chamber of Commerce for this year's Azalea Festival as stated above.**

2. *Urban Development Director job description*

City Manager Blodgett stated that one of the Council goals adopted for FY 2003/2004 was to create and fill the position of Urban Development Director. To those ends, Blodgett drafted a job description with a salary grade 19, \$3,532 to \$4,733 per month and recommended approving the job description with the aim of having this person in place soon after the beginning of the next fiscal year (July 1, 2003).

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to create the position of Urban Development Director with the job description as developed and presented, a salary grade of 19, and to fill that position shortly after the beginning of FY 2003/2004.**

3. *Purchase of trashcans for downtown area*

City Manager Blodgett reported the trashcans as recommended in the Brookings Downtown Masterplan had been approved by the Downtown Development Committee with a goal to purchase 10 cans for Chetco Avenue. The cans cost \$750 each, complete but not including a locally hand-painted insert on two sides of the can and a brass plaque listing donors names that will be attached to the can. Four business people (Tom Kerr, Dr. Jay Patel, Brian Scott and Tim Patterson) and the Chamber of Commerce have come forward to purchase a can and Blodgett requested the Council's approval of the purchase of two cans by the City. A flyer has been prepared and will be distributed to obtain funds for the remaining 3 cans.

Councilor Dentino asked who would be responsible for trash collection from the cans. Blodgett responded that City crews would handle the pickup. Cans had been considered that could be mechanically emptied by a collection truck but none fit into the design guidelines of the Masterplan.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to purchase two Santa Clara Series trash cans from QuickCrete Products to be placed in the downtown area and to direct City staff to collect the trash from the cans.**

4. *Other*

The committee formed to aid in the drafting of the Downtown Masterplan was originally named the Downtown Development Committee. Subsequently, after the Urban Renewal Agency was formed the name was changed to the Urban Renewal Advisory Committee. This name has proved to be cumbersome and does not adequately describe the purpose of the committee. The committee has asked to return to its original name.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to change the name of the Urban Renewal Advisory Committee back to the Downtown Development Committee.**

Police Officer Sam Dotson will retire after 33 years with the City. An open house will be held in the Council Chambers on April 4 between 1:00 and 4:00 p.m. and all are invited to stop by and wish Dotson well.

There are two positions open on the Budget Committee. Since only one application had been received by the original deadline of March 14, the application period has been extended to April 4 in the hopes of getting additional applicants.

Blodgett closed his section of the agenda by reminding the Council of the Sewer Rates Study meeting to be held April 3 at 7:00 p.m. in the Chetco Community Public Library large meeting room.

## VIII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
  - 1. Minutes of March 10, 2003, Regular Council Meeting (end Consent Calendar) moved and passed

**Councilor Mickelson moved, a second followed and the Council voted unanimously to approve the Consent Calendar as published.**

## IX. RESOLUTIONS

- A. *Resolutions*
  - 1. *In the matter of 03-R-712, a Resolution authorizing the League of Oregon Cities to coordinate the filing of an appeal on the City of Brookings' behalf, through outside counsel, from the 2003 rate increase received from Public Employees Retirement System (PERS)*

City Manager Blodgett said the League of Oregon Cities has retained the services of outside counsel to file appeals of the employer rate orders for any member cities that elect to participate for the flat fee of \$150. The appeal is based on 2003 employer rate orders adopted February 11, 2003 as being inaccurate and likely inflated. The PERS Board (PERB) chose to adopt these new rates using current practices, contrary to the October 2, 2002, opinion of Marion County Judge Paul Lipscomb in response to a lawsuit filed by a number of public employers. The Judge's opinion declared that PERB violated its statutory duties in administering the Public Employees Retirement Fund in several ways, including using outdated mortality tables which prescribe higher monthly retirement payments than are actually justified. PERB was also order to recalculate the employer contribution rates for 1998 and 2000, yet those rates have not been recalculated, and issues identified by the judge were not corrected before calculation of the 2003 employer rates. Blodgett stated PERS cost for the upcoming FY will be in the range of \$100,000 more than the past FY. Staff recommended approval of Resolution 03-R-712, authorizing City of Brookings participation in the League of Oregon Cities appeal from the 2003 rate increase received from PERS.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution 03-R-712, authorizing the League of Oregon Cities to coordinate the filing of an appeal on the City of Brookings' behalf, through outside Counsel, from the rate increase received from PERS.**

At this time, Les Cohen, Executive Director of the Brookings-Harbor Chamber of Commerce addressed the Council. He reported the third Beachcombers Festival

since the Chamber revitalized it was a great success with over 1,000 people attending over the weekend. He also noted that the Chamber's request as stated on the agenda was incorrect. The Chamber only sought permission to serve alcoholic beverages at Azalea Park during the Azalea Festival mixer, not sell it.

**X. REMARKS FROM MAYOR AND COUNCILORS**

- A. *Council*-none
- B. *Mayor*-none

**EXECUTIVE SESSION—ORS 192.660 (1) (e)—Real Property Transaction**

Mayor Hagbom stated the Council was going into Executive Session pursuant to ORS 192.660. Curry Coastal Pilot reporter David Courtland, City Manager Leroy Blodgett and Administrative Secretary Linda Barker remained in the Chambers with the Councilors.

The Executive Session was called to order at 7:30 p.m.

**Executive Session was adjourned at 7:35 p.m.**

Mayor Hagbom reconvened the regular Council meeting at 7:36 p.m.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to move forward with the property transaction as discussed in the Executive Session.**

**XI. ADJOURNMENT**

With no further business before them, the Council adjourned at 7:38 p.m.

Respectfully submitted:

Bob Hagbom  
Mayor

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
Paul Hughes  
Finance Director/City Recorder

**CITY OF BROOKINGS**  
**SPECIAL COMMON COUNCIL MEETING MINUTES**  
**Chetco Community Public Library**  
**405 Alder Street, Brookings, OR 97415**  
**April 3, 2003 7:00 p.m.**

**I. CALL TO ORDER**

Mayor Bob Hagbom called the meeting to order at 7:01 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Judi Krebs

**III. ROLL CALL**

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, and Councilors Craig Mickelson, Larry Curry, and Frances Johns Kern, a quorum present.

Council Absent: none

Staff Present:

City Manager Leroy Blodgett, Community Development Director Leo Lightle, Finance Director/Recorder Paul Hughes, Chief Treatment Plants Operator Joe Ingwerson, Treatment Plants Operator Mark Haglund, Community Development Secretary Cathie Mahon and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

Other:

Approximately 19 other citizens

**IV. SEWER RATES**

City Manager Blodgett gave a PowerPoint presentation which detailed why new sewer rates and System Development Charges (SDCs) are needed and gave proposed rates for each.

In response to Barbara Nysted, 427 Buena Vista Loop, Finance Director Hughes stated the City has approximately 2,900 sewer accounts, with 2,040 of those being single-family residential, 726 multiple-family units and the remainder commercial.

A representative from Harbor Sanitary District said that raising SDCs would affect total growth in the area. Blodgett said the City had to look at all options. He said the average residential bill will probably be reduced since the City is able to retire a water bond that currently adds \$5.25 to each monthly bill. The proposed rates also include two options, one that makes single- and multi-family rates the same and one that retains the status of charging more for single-family residential than multi-family residential service.

John Johnston, 632 Hassett Street, asked where the income from the increased rates would go. Blodgett said about ½ goes to debt retirement and ½ goes toward operations including personnel and maintenance of the collection system.

Kelly Deneau, 940 Krista, asked which way the Council would be going, towards an equalization of single- and multi-family rates, or the current status. Blodgett answered that at this point the information is just that, information. These different rates structures were prepared after receiving a petition supporting the equalization of rates between the residential types. He said there is no fair way to charge everyone based on an average. If sewer costs were based on water usage those who water lawns would be paying a disproportionate amount for sewer since much of their water use goes into the storm sewers not the sanitary sewers.

Nysted stated there are unusual demographics in Brookings because many singles or couples live in single family residences which are charged more with less impact on the sewer system than large families that live in multi-family residences. Most people she spoke with while obtaining petition signatures were unaware of the different rates between single and multi-family residential. Community Development Director Lightle said a 1990 national model showed that duplex or multiplex residences didn't use as much water as single-family residences. The City and Harbor Sanitary District then analyzed local data which showed the same results.

Ralph Martin, PO Box 2423, Harbor, said it might be fair to charge by the number of bedrooms, i.e. smaller number of bedrooms, less usage.

Larry Anderson, PO Box 1746, Brookings, asked about the timetable for implementation of new rates. Blodgett said this is not firm but around the time of the new fiscal year which starts July 1. Anderson said the current rates were based on a 3% population growth that may or may not have happened and wondered if the city will be re-evaluating the rates in four years. Blodgett said evaluations every four years need to be done. He added that between 1990 and 2000 the growth rate was 24%, averaging just less than 3% per year. Southern Oregon University has released figures predicting a 35% growth rate for Curry County in the next ten years.

Sally Laasch, PO Box 7086, Brookings, said she cast her vote for equal rates between single- and multi-family residential.

Judi Krebs, 15951 Bayview Drive, read a prepared statement (attached and made a part of these minutes) calling for the Council to utilize the numerous tools available to them such as reactivating the System Development Charge Review Board.

Don Nuss, 650 Mardon Court, said other sewer rates had been discussed earlier with Harbor Sanitary District and from what he sees with these proposed rates he would have a smaller commercial bill. Blodgett answered that could be true, some smaller businesses could see a reduction while larger businesses could see an increase. Nuss then asked about the debt retirement on the water bond since he sees the City needing more storage. Blodgett said those payments received from water customers could only go to bond repayment, nothing else. He said we may have to have a water increase in the next few years.

Nysted spoke about the disparity she sees between single and multi-family sewer rates. She circulated a petition requesting correction of the discrepancy and gathered 221 signatures of City sewer users only in support of her position.

Mayor Hagbom and Walt Thompson of Harbor Sanitary District agreed the two organizations need to revitalize the Sewer Rate Committee. An invitation to meet has been issued by the City of Brookings and dates are being considered by Harbor Sanitary District.

Nysted asked if she could be considered for the Sewer Rate Committee. However, since this committee is made up of City of Brookings Councilors and Harbor Sanitary Board members she would be ineligible. Mayor Hagbom said she could be considered for the Systems Development Charge Review Board when an advertisement is made for new board members.

Discussion ensued regarding Brown and Caldwell projections of the area's growth rate and the actual growth rate. Ole Newman, 97869 Harbor View Circle, asked if there were many building lots left in Brookings. Mayor Hagbom responded 60-70 lots have been annexed to the City within the last six months. Nysted asked for a decision on the rates this evening and was advised this was an informational meeting only and decision would be made at the April 28, 2003, regular Council meeting.

**XI. ADJOURNMENT**

With no further business before them, the Council adjourned at 8:20 p.m.

Respectfully submitted:

Bob Hagbom  
Mayor

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
Paul Hughes  
Finance Director/City Recorder

As we begin this process of addressing necessary increases in sewer rates, I think it is important that we include the public's role in the process. While you know I am not a city resident, I hope my comments will be considered as a both a sewer rate payer and a former city planning commissioner.

It is important to understand the numerous tools available and responsibilities of committees, board and councils. While councils and service district boards are elected officials, there is ample opportunity and necessity for lay members of the public to participate in the planning of services. These appointments serve a very important role.

One such committee is the System Development Charge Review Committee, whose appointments are made by the Mayor with the approval of the City Council. The Board is comprised of 5 members, one of whom may reside outside of the City but within its adopted UGB; the other four members must be electors of the City.

Their duty is to review and make recommendations regarding the adequacy, collection, deposit, expenditure, and accounting of monies which accrue to the reserve fund of the City for credit to the respective accounts for water, sewer, drainage, and flood control, transportation and parks and recreation systems of the City.

It is my belief this 5 person committee has not been utilized for its purpose since the end of 1999. Former members have left and no recent effort has been exerted to replace them and keep this valuable tool ~~working~~.

The methodology of SDC fees (as outlined in your Ordinance 91-O-477) promotes the objective that future ~~system~~ users shall contribute no more than an equitable share of the cost of then-existing facilities. In addition, this ordinance promotes building by allowing those SDC's to be paid in installments.

In February, 2001, Brown Caldwell made a presentation to the City outlining several options for increasing monthly sewer fees and SDC's:

Their study outlined a split of 72% SDC and 28% rate payers (with no subsidy to new applicants) OR based on a split that reflected 2 alternative SUBSIDY levels to reduce SDC's.

At that time the decision was made to do nothing.

Since February 2001, the City has experienced a tremendous increase in single family residences.....under the auspices of inadequate SDC fees.



While this has been welcomed by builders, realtors, and financial lending institutions; by not adopting recommended increases in SDC's as presented by your paid consultant in 2001, it has resulted in a substantial loss to the city or put in better terms, an unanticipated subsidy by existing rate payers.

Thank you for the opportunity to present my comments tonight.

*Jude Krebs*  
4-3-03

**CITY OF BROOKINGS  
SPECIAL COMMON COUNCIL/PLANNING COMMISSION STUDY SESSION  
MINUTES**

**898 Elk Drive, Brookings, OR 97415**

**April 7, 2003 7:00 p.m.**

Mayor Bob Hagbom called the meeting to order at 7:05 p.m. After the Pledge of Allegiance those present introduced themselves. Attending the meeting were: Mayor Bob Hagbom, City Councilors Rick Dentino, Larry Curry, Frances Johns Kern, and Craig Mickelson; Planning Commission Chair Randy Gorman, Commissioners Bill Smith, Russ Fritz, Jim Collis, Ernest Cofrances, Bruce Nishioka; Curry County Planner Grant Young; City Staff: City Manager Leroy Blodgett, Planning Director John Bischoff, Community Development Director Leo Lightle, and Administrative Secretary Linda Barker and approximately 10 citizens. Representing Oregon States Parks and Recreation Department were Cary Sutter, Kristin Stallman, and Andrew LaTomme.

LaTomme gave a PowerPoint presentation showing the history of Harris Beach State Park. Then Stallman proceeded with a more technical presentation outlining the goals of the Masterplan process and 20-year goals for Harris Beach State Park in particular. Several questions were raised about the stated goals and process. Clarity was given over the City Ordinance for transient businesses and the need for permanent foundations on all buildings as pertaining to a proposed concession area at the lower day use area. There was discussion on an emergency exit from the Dawson Tract area.

Planning Commission Chair Gorman suggested a special meeting of the Planning Commission to take public input on this subject. State Parks Department personnel will work with City Staff to set a date for this meeting. After the special Planning Commission meeting the Commissioners will give a recommendation to the City Council who will act on the request at a regular Council meeting.

By mutual agreement the City Council/Planning Commission joint work session adjourned at 8:20 p.m.

Respectfully submitted:

Bob Hagbom  
Mayor

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
Paul Hughes  
Finance Director/City Recorder

**MINUTES  
BROOKINGS PLANNING COMMISSION  
REGULAR MEETING  
March 4, 2003**

Chair Randy Gorman called the regular meeting of the Brookings Planning Commission to order at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	Randy Gorman	John Bischoff, Planning Director
Ernest Cofrances	Bruce Nishioka	Cathie Mahon, Secretary
Ted Freeman	Bill Smith	Ex Officio Michelle Carrillo

Commissioner Fritz was not present at the meeting.

**CHAIRPERSON ANNOUNCEMENTS**

None.

**MINUTES**

By a 6-0 vote, the Commission (motion: Commissioner Freeman) approved the minutes of the February 4, 2003, regular meeting.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS**

None.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS**

None.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS**

1. By a 6-0 vote (motion: Commissioner Freeman) the Commission approved File No. M3-1-03, an application for a minor partition to divide a .41 acre parcel into 3 lots; located at the north east corner of Seventh Street and Meadow Lane; Assessor's Map 40-13-31 DD, Tax Lot 700; R-1-6 (Single-family Residential, 6,000 square foot minimum lot size) zone; Terravita Development, applicant; K. C. Erb, representative.

In addition to the general conditions included in the packet, 3 additional conditions were placed on the motion:

- Prior to the recordation of the final plat map the applicant shall remove the shed located across the northerly property line and;
- Applicant shall install a street light, if determined necessary, in a position to be determined by city staff and;

- Applicant shall work with the Post Office to determine the location of the existing mailboxes at the corner of Meadow Lane and Seventh Street.

Three commissioners (Commissioners Collis, Freeman and Gorman) declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

K. C. Erb	15342 Oceanview Drive	Harbor, OR 97415
Holly Byer	625 Meadow Lane	Brookings, OR 97415
Nicki VanNoort	1027 ½ Seventh Street	Brookings, OR 97415

The applicant waived their right to seven (7) additional days in which to submit written argument.

2. By a 6-0 vote (motion: Commission Gorman) the Commission approved the Final ORDER and the Findings of Fact for File No. M3-1-03.
3. By a 6-0 vote, (motion: Commissioner Nishioka) the Planning Commission approved File No. CUP 6-03, a conditional use permit to construct a new church, located at 102 Park Avenue; Assessor's Map 41-13-6 DA, Tax Lot 10900; R-3 (Multiple-family Residential) zone; Brookings Seventh Day Adventist Church, applicant; Glenn E. Payne, representative.

Two commissioners (Commissioners Collis and Freeman) declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The action was taken following questions and comments regarding the request from the following:

Glenn Payne, Sr	104 Rivers End Road	Smith River, CA 95567
Janet Knutsen	205 Knutsen Lane	Smith River, CA 95567

The applicant waived their right to seven (7) days in which to submit written argument.

4. By a 6-0 vote (motion: Commissioner Nishioka) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP 6-03.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS**

5. By a 6-0 vote (Motion: Commissioner Freeman) the Planning Commission approved File No. S-0301, a request for an 18-lot subdivision from a 9.5-acre parcel; and File No. AD-0308, a variance to the road standards regarding road width, cul-de-sac length, and driveway separation; to be identified as *Pacific Sunset Pointe*; R-2 (Multi-family Residential) zone; Assessor's Map 41-13-4 b, Tax Lots 100, 300 and 2001; Michael Mahar and Kurt Kessler,

applicants; Jim Capp, representative.

The action was taken following questions and comments regarding the request from the following:

Jim Capp	P. O. Box 2927	Harbor, OR 97415
Don Hoag	17156 Mountain Drive	Brookings, OR 97415
Kurt Kessler	P. O. Box 6335	Brookings, OR 97415
Rob Hammond	98041 Hall Way	Brookings, OR 97415
Dale Coleman	15745 Highway 101	Brookings, OR 97415

#### **UNSCHEDULED PUBLIC APPEARANCES**

Planning Director Bischoff was asked for a definition of a *land-locked property* by the following:

Rocky McVay	15955 Short Way	Brookings, OR 97415
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#### **PROPOSITIONS AND COMMISSIONERS COMMENTS:**

Chair Gorman questioned the Planning Director on the previous concern about potholes on Ransom Avenue between Fifth and Sixth Street. Planning Director responded he contacted Public Works regarding the issue.

Commissioner Collis questioned how many days are required after a business closes to remove their sign. His two concerns were: *Fat Boys Restaurant* and *Dan's photo*. He also expressed concern about the absence of a stop sign at Velopa Court.

Planning Director stated the *sign code* states 90 days for removal of a sign after vacating the business location.

#### **REPORT OF THE PLANNING DIRECTOR**

None.

#### **ADJOURNMENT**

With no further business before the Planning Commission, the meeting adjourned at 9:17 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION**

  
\_\_\_\_\_  
Randy J. Gorman, Chair

CITY OF BROOKINGS  
Urban Renewal Agency Minutes  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
March 24, 2003 6:45 p.m.

I. CALL TO ORDER

Chair Bob Hagbom called the meeting to order at 6:50 p.m.

II. PLEDGE OF ALLEGIANCE

Led by Linda Barker

III. ROLL CALL

Agency members present: Chair Bob Hagbom, Rick Dentino and Craig Mickelson

Agency members absent: Frances Johns Kern, Larry Curry

Others: City Manager Leroy Blodgett, Administrative Secretary Linda Barker

Media: David Courtland, Curry County Pilot newspaper

IV. RESOLUTIONS

1. Resolution No. URA03-R-1, a Resolution amending the Brookings Urban Renewal Plan by amending the project boundary and reducing the total acreage of the plan.

Blodgett said when the legal description for the Urban Renewal District was submitted to the Curry County Assessor and from there to the Oregon Department of Revenue Cartography Unit several technical errors were found. In the process of correcting the description, staff found in some areas a minor change of the boundary locations, i.e. moving the boundary from the west side to the east side of the street, made the description easier to write and understand. All of the corrections made to the boundary description resulted in a reduction of approximately 6 acres in the boundary size, from 354 to 348 acres. None of the area lost was usable in terms of development. Staff made the corrections and the Cartography Unit has accepted the new description. Staff recommended adoption of the new legal description, the boundary map and the resulting size of the boundary in the form of a Resolution amending the Brookings Urban Renewal Plan.

**Agency Member Dentino moved, a second followed, and the Agency voted unanimously to adopt Resolution URA03-R-1, First Amendment to the Brookings Urban Renewal Plan, a Resolution amending the Brookings Urban Renewal Plan by amending the project boundary and reducing the total acreage of the plan.**

XI. ADJOURNMENT

With no further business before the Agency, the members voted unanimously by voice vote to adjourn at 76:58 p.m.

Respectfully submitted:

Bob Hagbom  
Chair

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
Paul Hughes  
Finance Director/City Recorder

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/03	03/04/2003	45706	527	VOID - AWWA Short School	10-00-2005	870.00 -M
03/03	03/04/2003	45719	318	VOID - Dennis Barlow	10-00-2005	77.00 -M
03/03	03/04/2003	45750	906	VOID - Valley River Inn	10-00-2005	2,036.80 -M
03/03	03/07/2003	45756	527	AWWA Short School	10-00-2005	145.00
03/03	03/07/2003	45757	318	Dennis Barlow	10-00-2005	77.00
03/03	03/07/2003	45758	906	Valley River Inn	10-00-2005	292.38
03/03	03/07/2003	45759	527	AWWA Short School	10-00-2005	290.00
03/03	03/07/2003	45760	906	Valley River Inn	10-00-2005	867.28
03/03	03/07/2003	45761	527	AWWA Short School	10-00-2005	435.00
03/03	03/07/2003	45762	906	Valley River Inn	10-00-2005	877.14
03/03	03/07/2003	45763	2151	ABBA Heating & Air	10-00-2005	148.50
03/03	03/07/2003	45764	2149	American Backflow Prev Assoc	10-00-2005	50.00
03/03	03/07/2003	45765	100	Anchor Lock & Key	10-00-2005	465.00
03/03	03/07/2003	45766	138	Becco, Inc	10-00-2005	117.90
03/03	03/07/2003	45767	977	Best Western Brookings Inn	10-00-2005	386.00
03/03	03/07/2003	45768	148	B-H Chamber of Commerce	10-00-2005	2,322.97
03/03	03/07/2003	45769	147	Brookings Glass Inc	10-00-2005	288.00
03/03	03/07/2003	45770	313	Brookings Vol Firefighters	10-00-2005	2,083.33
03/03	03/07/2003	45771	192	Brown & Caldwell	10-00-2005	1,314.85
03/03	03/07/2003	45772	820	CMI Business Systems	10-00-2005	155.45
03/03	03/07/2003	45773	1801	Cop Shop Etc	10-00-2005	601.00
03/03	03/07/2003	45774	798	Dan Palicki	10-00-2005	183.64
03/03	03/07/2003	45775	284	Day-Wireless Systems	10-00-2005	911.36
03/03	03/07/2003	45776	316	Donald & Roberta Chandler	10-00-2005	548.00
03/03	03/07/2003	45777	2117	Edge Wireless	10-00-2005	55.25
03/03	03/07/2003	45778	356	Eldon Gossett	10-00-2005	14.43
03/03	03/07/2003	45779	105	First Impressions	10-00-2005	222.40
03/03	03/07/2003	45780	2156	GA Greeson	10-00-2005	9.43
03/03	03/07/2003	45781	2153	Gov Finance Officers Assn	10-00-2005	135.00
03/03	03/07/2003	45782	1189	Haley Farms Nursery	10-00-2005	84.50
03/03	03/07/2003	45783	1856	Helmets R US	10-00-2005	3,070.71
03/03	03/07/2003	45784	2152	Joe Vogle	10-00-2005	1,957.35
03/03	03/07/2003	45785	309	John D Rapraeger	10-00-2005	19,987.20
03/03	03/07/2003	45786	162	VOID - Kerr Hardware	10-00-2005	.00 M
03/03	03/07/2003	45787	2122	Mastercard	10-00-2005	106.48
03/03	03/07/2003	45788	252	Paramount Pest Control	10-00-2005	35.00
03/03	03/07/2003	45789	866	Pitney Bowes	10-00-2005	402.00
03/03	03/07/2003	45790	322	Postmaster	10-00-2005	595.00
03/03	03/07/2003	45791	1193	PRN Data Services, Inc	10-00-2005	2,500.00
03/03	03/07/2003	45792	199	Richard Harper	10-00-2005	300.00
03/03	03/07/2003	45793	2155	Tim & Maggie Adsit	10-00-2005	75.12
03/03	03/07/2003	45794	821	Toshiba America Info Systems	10-00-2005	310.00
03/03	03/07/2003	45795	990	United Parcel Service	10-00-2005	53.56
03/03	03/11/2003	45796	196	DHR Child Support Unit	10-00-2005	203.08
03/03	03/11/2003	45797	250	DHR Child Support Unit	10-00-2005	278.31
03/03	03/11/2003	45798	910	OR Department of Justice	10-00-2005	115.38
03/03	03/11/2003	45799	1132	OR Department of Justice	10-00-2005	469.94
03/03	03/11/2003	45800	1464	OR Department of Justice	10-00-2005	266.77
03/03	03/11/2003	45801	1742	OR Department of Justice	10-00-2005	119.40
03/03	03/11/2003	45802	144	OR Teamster Employers Trust	10-00-2005	9,087.30
03/03	03/11/2003	45803	189	OR Teamster Employers Trust	10-00-2005	18,780.42
03/03	03/11/2003	45804	205	PERS Retirement	10-00-2005	11,195.56
03/03	03/11/2003	45805	213	Teamsters Local Union 223	10-00-2005	635.00
03/03	03/11/2003	45806	145	EBS Trust	10-00-2005	54.00
03/03	03/14/2003	45807	2157	Allan Parrott	10-00-2005	10.98
03/03	03/14/2003	45808	2116	American Traffic Safety Svs	10-00-2005	235.50
03/03	03/14/2003	45809	2170	Ann Ostrowki	10-00-2005	4.47

M = Manual Check. V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/03	03/14/2003	45810	150	Any Time Coffee Service	10-00-2005	43.50
03/03	03/14/2003	45811	303	Associated Bag Company	10-00-2005	105.20
03/03	03/14/2003	45812	2108	Audio Consult & Engineering	10-00-2005	56.79
03/03	03/14/2003	45813	2158	B.P.O.E #1934	10-00-2005	159.50
03/03	03/14/2003	45814	146	Bay West Supply, Inc	10-00-2005	199.30
03/03	03/14/2003	45815	977	Best Western Brookings Inn	10-00-2005	61.48
03/03	03/14/2003	45816	110	Brookings Auto Parts	10-00-2005	271.04
03/03	03/14/2003	45817	2160	Cashier, DHS Drinking Water Pr	10-00-2005	40.00
03/03	03/14/2003	45818	193	Central Equipment Co, Inc	10-00-2005	84.40
03/03	03/14/2003	45819	2159	Chief's Prayer Breakfast	10-00-2005	39.00
03/03	03/14/2003	45820	183	Colvin Oil Company	10-00-2005	3,316.05
03/03	03/14/2003	45821	803	Commercial Landscape Supply	10-00-2005	132.28
03/03	03/14/2003	45822	182	Coos-Curry Electric	10-00-2005	14,493.41
03/03	03/14/2003	45823	389	Cummins Northwest	10-00-2005	96.55
03/03	03/14/2003	45824	151	Curry Coastal Pilot	10-00-2005	301.80
03/03	03/14/2003	45825		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45826		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45827	166	Dan's Auto & Marine Electric	10-00-2005	576.58
03/03	03/14/2003	45828		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45829		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45830		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45831	259	Da-Tone Rock Products	10-00-2005	3,548.27
03/03	03/14/2003	45832	2162	Del Norte Triplicate	10-00-2005	58.66
03/03	03/14/2003	45833	2161	Dennis Brown	10-00-2005	9.28
03/03	03/14/2003	45834	439	DPSST	10-00-2005	100.00
03/03	03/14/2003	45835	346	Emerald Seed & Supply	10-00-2005	491.25
03/03	03/14/2003	45836	152	FedEx	10-00-2005	53.19
03/03	03/14/2003	45837	153	Ferrellgas	10-00-2005	389.86
03/03	03/14/2003	45838	298	Freeman Rock Enterprises, Inc	10-00-2005	10,664.00
03/03	03/14/2003	45839	119	Gall's Inc	10-00-2005	35.95
03/03	03/14/2003	45840	198	Grants Pass Water Lab	10-00-2005	152.00
03/03	03/14/2003	45841	154	Hagen's Dry Cleaners	10-00-2005	153.90
03/03	03/14/2003	45842	139	Harbor Logging Supply	10-00-2005	124.60
03/03	03/14/2003	45843	1544	Hargrove	10-00-2005	45.00
03/03	03/14/2003	45844	1082	Hilary Thompson	10-00-2005	134.04
03/03	03/14/2003	45845	2118	Houston Cartridge Company	10-00-2005	1,197.46
03/03	03/14/2003	45846	307	Industrial Steel & Supply Inc	10-00-2005	133.44
03/03	03/14/2003	45847	2132	Insight	10-00-2005	427.50
03/03	03/14/2003	45848	168	J.L. Darting Corporation	10-00-2005	151.19
03/03	03/14/2003	45849	440	Jess Oliver	10-00-2005	189.00
03/03	03/14/2003	45850	799	Jim Hargrove	10-00-2005	45.00
03/03	03/14/2003	45851	421	Johnstone Suppy	10-00-2005	166.37
03/03	03/14/2003	45852	2163	Keith DeForest	10-00-2005	6.57
03/03	03/14/2003	45853		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45854		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45855		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45856		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45857		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45858		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45859		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45860		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45861		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45862		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45863		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45864	162	Kerr Hardware	10-00-2005	4,643.35
03/03	03/14/2003	45865	262	Kim Hunnicutt Court Reporting	10-00-2005	14.00
03/03	03/14/2003	45866	829	Klamath Zone Mgmt Fisheries	10-00-2005	500.00

M = Manual Check, V = Void Check



Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/03	03/14/2003	45867	121	Lane County RIS	10-00-2005	870.00
03/03	03/14/2003	45868	2150	Larry Behbrook	10-00-2005	180.00
03/03	03/14/2003	45869	1127	Lyle Signs Inc	10-00-2005	956.30
03/03	03/14/2003	45870	2174	Mersereau And Shannon, LLP	10-00-2005	150.00
03/03	03/14/2003	45871	2164	Michael Gathercoal	10-00-2005	12.21
03/03	03/14/2003	45872	155	Mory's	10-00-2005	106.76
03/03	03/14/2003	45873	424	Munnel & Sherrill	10-00-2005	141.48
03/03	03/14/2003	45874	2165	National Harbor Association	10-00-2005	50.00
03/03	03/14/2003	45875	266	Northern Tool & Equipment Co	10-00-2005	8.02
03/03	03/14/2003	45876	279	One Call Concepts, Inc	10-00-2005	45.00
03/03	03/14/2003	45877	683	OR Assoc Chiefs of Police	10-00-2005	100.00
03/03	03/14/2003	45878	375	OR Department of Revenue	10-00-2005	61.50
03/03	03/14/2003	45879	374	OR Downtown Dev Assn	10-00-2005	525.00
03/03	03/14/2003	45880	427	Oregon Pacific Company	10-00-2005	467.00
03/03	03/14/2003	45881	801	ORPA	10-00-2005	30.00
03/03	03/14/2003	45882	2066	Pacific Wood Laminates	10-00-2005	387.23
03/03	03/14/2003	45883	2166	Paul Hughes	10-00-2005	171.36
03/03	03/14/2003	45884	187	Quality Fast Lube & Oil	10-00-2005	58.00
03/03	03/14/2003	45885	180	Ray's Food Place	10-00-2005	214.18
03/03	03/14/2003	45886	2167	Robert Chapman	10-00-2005	40.71
03/03	03/14/2003	45887	1894	Sunshine Filters	10-00-2005	86.28
03/03	03/14/2003	45888	2169	The Clothing Exchange	10-00-2005	22.80
03/03	03/14/2003	45889	142	Tidewater Contractors Inc	10-00-2005	63.07
03/03	03/14/2003	45890	821	Toshiba America Info Systems	10-00-2005	168.73
03/03	03/14/2003	45891	179	Trew, Cyphers & Meynink	10-00-2005	1,178.00
03/03	03/14/2003	45892	2134	Triple R Engraving	10-00-2005	104.00
03/03	03/14/2003	45893	170	Umpqua Research Co	10-00-2005	355.50
03/03	03/14/2003	45894	136	United Pipe & Supply Co Inc	10-00-2005	271.55
03/03	03/14/2003	45895	1020	Valley Electrical Contractors	10-00-2005	65.00
03/03	03/14/2003	45896	991	Verizon Northwest	10-00-2005	1,613.45
03/03	03/14/2003	45897		Information Only Check	10-00-2005	.00 V
03/03	03/14/2003	45898	157	Viking Office Products	10-00-2005	951.90
03/03	03/14/2003	45899	670	Western Equipment Distributors	10-00-2005	19.61
03/03	03/14/2003	45900	2168	William Martin	10-00-2005	9.85
03/03	03/14/2003	45901	269	WW Grainger	10-00-2005	148.84
03/03	03/14/2003	45902	253	Xerox Corporation	10-00-2005	70.00
03/03	03/25/2003	45903	196	DHR Child Support Unit	10-00-2005	203.08
03/03	03/25/2003	45904	250	DHR Child Support Unit	10-00-2005	278.31
03/03	03/25/2003	45905	910	OR Department of Justice	10-00-2005	115.38
03/03	03/25/2003	45906	1132	OR Department of Justice	10-00-2005	469.94
03/03	03/25/2003	45907	1464	OR Department of Justice	10-00-2005	322.62
03/03	03/25/2003	45908	1742	OR Department of Justice	10-00-2005	119.40
03/03	03/25/2003	45909	205	PERS Retirement	10-00-2005	10,313.78
03/03	03/25/2003	45910	214	Regence Life & Health Ins	10-00-2005	243.80
03/03	03/26/2003	45911	167	American Sigma	10-00-2005	71.40
03/03	03/26/2003	45912	490	Arneson Motor & Machines	10-00-2005	200.00
03/03	03/26/2003	45913	303	Associated Bag Company	10-00-2005	140.83
03/03	03/26/2003	45914	190	Bankcard Center	10-00-2005	102.18
03/03	03/26/2003	45915	304	Beckwith & Kuffel	10-00-2005	237.89
03/03	03/26/2003	45916	687	Ben-Ko-Matic Brush Company	10-00-2005	254.60
03/03	03/26/2003	45917	1458	Bob Schaefer	10-00-2005	113.00
03/03	03/26/2003	45918	149	Carpenter Auto Center	10-00-2005	182.68
03/03	03/26/2003	45919	1785	Cascade Control Corp	10-00-2005	122.14
03/03	03/26/2003	45920	193	Central Equipment Co, Inc	10-00-2005	16.34
03/03	03/26/2003	45921	2171	Chris Schaefer	10-00-2005	75.00
03/03	03/26/2003	45922	336	Chris Wallace	10-00-2005	150.00
03/03	03/26/2003	45923	1646	Chuck Gage	10-00-2005	113.00

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Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/03	03/26/2003	45924	1745	Coastal Paper & Supply, Inc	10-00-2005	139.10
03/03	03/26/2003	45925	182	Coos-Curry Electric	10-00-2005	3,415.77
03/03	03/26/2003	45926	195	Curry Transfer & Recycling	10-00-2005	544.29
03/03	03/26/2003	45927	798	Dan Palicki	10-00-2005	496.75
03/03	03/26/2003	45928	498	Dictaphone Corp	10-00-2005	1,209.75
03/03	03/26/2003	45929	261	Engineered Control Products	10-00-2005	5,030.91
03/03	03/26/2003	45930		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45931		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45932		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45933		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45934		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45935		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45936		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45937		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45938		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45939		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45940		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45941		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45942		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45943		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45944		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45945		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45946		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45947		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45948		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45949		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45950		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45951		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45952		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45953		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45954		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45955		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45956		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45957		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45958		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	45959		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	45960		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45961		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45962		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45963		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	45964		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45965		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	45966		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	45967		Void Check	10-00-2005	.00 V
03/03	03/26/2003	45968	105	First Impressions	10-00-2005	513.35
03/03	03/26/2003	45969	113	Fred Meyer	10-00-2005	118.80
03/03	03/26/2003	45970	131	HGE, Inc	10-00-2005	1,595.32
03/03	03/26/2003	45971	2183	Keith Chavez	10-00-2005	113.00
03/03	03/26/2003	45972	162	VOID - Kerr Hardware	10-00-2005	.00 M
03/03	03/26/2003	45973	262	Kim Hunnicutt Court Reporting	10-00-2005	14.00
03/03	03/26/2003	45974	328	Les Schwab Tire Company	10-00-2005	551.53
03/03	03/26/2003	45975	2187	Maurice St Marie	10-00-2005	20.40
03/03	03/26/2003	45976	102	MicroWarehouse	10-00-2005	48.90
03/03	03/26/2003	45977	2179	Mr & Mrs Wayne Stolp	10-00-2005	64.72
03/03	03/26/2003	45978	1844	My-Comm, Inc	10-00-2005	195.85
03/03	03/26/2003	45979	433	NCL of Wisconsin	10-00-2005	269.90
03/03	03/26/2003	45980	329	New Hope Plumbing	10-00-2005	67.25

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
03/03	03/26/2003	45981	334	North Coast Electric	10-00-2005	71.38
03/03	03/26/2003	45982	573	OBOA	10-00-2005	72.00
03/03	03/26/2003	45983	2181	OCT, Inc	10-00-2005	1,179.90
03/03	03/26/2003	45984	1193	PRN Data Services, Inc	10-00-2005	149.50
03/03	03/26/2003	45985	187	Quality Fast Lube & Oil	10-00-2005	89.50
03/03	03/26/2003	45986	2175	Quality Three Wholesale	10-00-2005	675.87
03/03	03/26/2003	45987	2123	Spindrift Motor Inn	10-00-2005	201.40
03/03	03/26/2003	45988	2182	Sunnyside Inn Motel	10-00-2005	524.70
03/03	03/26/2003	45989	273	Traffic Safety Supply Co, Inc	10-00-2005	260.99
03/03	03/26/2003	45990	161	United Communications Inc	10-00-2005	442.04
03/03	03/26/2003	45991	2177	V V A #757	10-00-2005	35.00
03/03	03/26/2003	45992	1020	Valley Electrical Contractors	10-00-2005	536.00
03/03	03/26/2003	45993	991	Verizon Northwest	10-00-2005	18.99
03/03	03/26/2003	45994	2180	Vicki Reynolds	10-00-2005	43.82
03/03	03/26/2003	45995	2188	Victoria Haskins	10-00-2005	16.07
03/03	03/26/2003	45996		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	45997		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	45998	157	Viking Office Products	10-00-2005	943.57
03/03	03/26/2003	45999	108	VWR Scientific	10-00-2005	175.81
03/03	03/26/2003	46000	2136	Water Right Permit Extensions	10-00-2005	100.00
03/03	03/26/2003	46001		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	46002	2178	Watershed, Inc	10-00-2005	4,160.41
03/03	03/26/2003	46003		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	46004		Information Only Check	10-00-2005	.00 V
03/03	03/26/2003	46005	269	WW Grainger	10-00-2005	818.90
Totals:						<u>172,830.44</u>

Dated: \_\_\_\_\_  
 Mayor: \_\_\_\_\_  
 City Council: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 City Recorder: \_\_\_\_\_

M = Manual Check, V = Void Check

## BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of **Mar-03**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
8	Single Family Dwelling	\$5,364.00	\$3,486.63	\$375.48	\$35,736.00	\$1,555,107.00	16	\$3,028,344.00	11	\$1,865,965.00
0	Single Family Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3	\$31,500.00	4	\$78,209.00
1	Single Family Garage-Carport	\$104.50	\$67.93	\$7.32	\$0.00	\$13,709.00	2	\$26,209.00	4	\$51,979.40
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$361,941.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$21,816.00	2	\$745,785.00
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6	\$48,250.00	0	\$0.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$0.00	0	\$0.00
1	Misc.-Retaining Wall-Fence	\$62.50	\$0.00	\$4.38	\$0.00	\$6,829.00		\$6,829.00	1	\$10,900.00
10	<b>Total Building Permits</b>	<b>\$5,531.00</b>	<b>\$3,554.56</b>	<b>\$387.17</b>	<b>\$35,736.00</b>	<b>\$1,575,645.00</b>	<b>31</b>	<b>\$3,162,948.00</b>	<b>23</b>	<b>\$3,114,779.40</b>
10	Mechanical Permits	\$237.70	N/A	\$16.64	N/A	N/A	21	N/A	20	N/A
8	Plumbing Permits	\$380.80	N/A	\$26.66	\$0.00	N/A	16	N/A	14	N/A
0	Manufactured Home Permits	\$0.00	N/A	\$0.00	\$0.00	N/A	0	N/A	0	N/A
28	<b>TOTAL PERMITS</b>	<b>\$6,149.50</b>	<b>\$3,554.56</b>	<b>\$430.47</b>	<b>\$35,736.00</b>	<b>\$1,575,645.00</b>	<b>68</b>	<b>\$3,162,948.00</b>	<b>57</b>	<b>\$3,114,779.40</b>
	Total Year to Date Calculated Fees	\$12,499.80	\$7,350.36	\$874.99	\$71,472.00					
	2002 YTD Calculated Fees	\$12,278.10	\$7,838.42	\$859.47	\$65,901.00					

**BUILDING DEPARTMENT ACTIVITIES SUMMARY - URD**  
**For Month of March, 2003**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
0	Single Family Dwelling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Single Family Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	<b>Total Building Permits</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				
0	Mechanical Permits	\$0.00	N/A	\$0.00	N/A	N/A		N/A		N/A
0	Plumbing Permits	\$0.00	N/A	\$0.00	\$0.00	N/A		N/A		N/A
0	Manufactured Home Permits	\$0.00	N/A	\$0.00	\$0.00	N/A		N/A		N/A
0	<b>TOTAL PERMITS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>
	Total Year to Date Calculated Fees									
	2001 YTD Calculated Fees									



**PORT  
BROOKINGS  
HARBOR**



April 2, 2003

Leroy Blodgett,  
City Manager  
City of Brookings  
898 Elk Dr.  
Brookings, OR 97415

Dear Leroy:

The Port of Brookings Harbor would like to express our appreciation for support of the Fiscal Year 2003-04 Klamath Management Zone Fisheries Options. These proposed options are much further along simply because of the unified support that was provided by our partners such as the City of Brookings.

As you well know, the Brookings Harbor region depends upon a viable season, if there is to continue to be a positive economic impact to community. The Port and all our fishermen associations know that without question we can always count on the City to be there when needed.

Please express our appreciation to all the City Councilors and don't hesitate to call upon us, if we can return the assistance.

Sincerely,

Russ Crabtree  
Executive Director

C: Port of Brookings Harbor Commission

- Board of Commissioners:
- Chairman  
Lloyd D. Whaley
- Vice Chairman  
S. John Zia
- Secretary/Treasurer  
Kenneth L. Byrtus
- Board Members  
Edmund G. Gray  
Norma H. Fitzgerald
- Executive Director:  
C. Russ Crabtree
- Port Legal Counsel:  
Christopher Kausink
- Financial Director:  
Merle E. Mehlhoff
- Billing Clerk:  
Judy Mellus
- Administrative Assistant:  
Nita J. Rolfe
- Office Manager:  
Betty A. Sumner
- Harbormaster:  
Daniel L. Thompson
- Operations Supervisor:  
Dave Jones
- Operations Supervisor:  
Greg T. Chandler
- RV Park Host:  
Pat Chesterman

*CC - Mayor + C.C. 4-7-03 RCB*