



# Agenda

VAULT COPY

CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
March 10, 2003 7:00 p.m.



- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**
  - A. Ceremonies
    - 1. Recognition of Lorraine Williams, Parks and Recreation Commission, Position #3 [page 5]
  - B. Appointments
    - 1. Appointment of Planning Commission Positions No. 1 and 7 [page 7]
- V. PUBLIC HEARING**
  - A. In the matter of CPZ-1-03, a request for a change of zone on 5 parcels of land located within Harris Beach State Park, from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to P/OS (Public Open Space) and a corresponding Comprehensive Plan change from Residential to Open Space, Assessor's Map No. 40-14-36 & Index, Tax Lot 400; 40-14-36BC, Tax Lots 4200 and 4300; 40-14-36BD, Tax Lots 1400 and 1500; Oregon Parks and Recreation Department, applicant. This is a quasi-judicial hearing and the Council will make a decision on this request. [page 23]
- VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**
  - A. Committee and Liaison reports
    - 1. Chamber of Commerce
    - 2. Council Liaisons
  - B. Unscheduled
- VII. STAFF REPORTS**
  - A. City Manager
    - 1. Yard of the Month, Most Improved Property of the Month Program [page 63]
    - 2. Memorandum of Understanding-Southern Oregon Coast Housing Opportunities Providers (Soc-HOP) [page 65]
    - 3. Sewer Rates [page 69]
    - 4. Other

## **VIII. CONSENT**

- A. Approval of Council Meeting Minutes
  - 1. Minutes of February 24, 2003, Regular Council Meeting [page 79]
- B. Acceptance of Parks and Recreation Commission Minutes
  - 1. Minutes of January 23, 2003, Regular Commission Meeting [page 83]
- C. Acceptance of Planning Commission Minutes
  - 1. Minutes of February 4, 2003, Regular Commission Meeting [page 87]
- D. Approval of Vouchers for February, 2003 (190,285.55) [page 93]  
(end Consent Calendar)

## **IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. Ordinances
  - 1. In the Matter of Ordinance No. 03-O-556, an Ordinance amending the Comprehensive Plan designation on 5 parcels of land located within Harris Beach State Park adjacent to the northerly boundary from Residential to Open Space and the zoning from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to P/OS (Public Open Space). [page 99]
- C. Final Orders
  - 1. In the matter of Planning Commission File No. CPZ-1-03; an application for a Comprehensive Plan and Zone Change on 5 parcel of land located within Harris Beach State Park adjacent to the northerly boundary; Oregon Parks and Recreation Department, applicant. [page 103]

## **X. REMARKS FROM MAYOR AND COUNCILORS**

- A. Council
- B. Mayor

## **XI. ADJOURNMENT**

City of Brookings  
Events Calendar

# March 2003

March 2003							April 2003						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						March 1
	9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	10:00am CC-Subdivision Committee meeting-John Bischoff 12:00pm Comnity Agencies mtg (Chetco Sr.Center) 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC- Sheriff's Search & Rescue mtg-Steve Car	10:00am CC-Plan Review-LauraLee	
	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	2:30pm FH-SafetyComMtg/ HThmpson	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Urb Renew Advis Cmttee mtg-7 to 10 pm		
	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenals 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm CC-Victim's Impact Panel (247-2412) Curry Prevention Services/Mindy 6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray		Beachcombers Festival-High School
Beachcombers Festival-High School	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:30pm CC-Seat Belt Class-Det. Palicki-PD	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 2:00pm CC-CEP-Citizens for Emergency Prepare 7:00pm CC-Parks & Rec Comm/		
	7:00pm FH-FireTng/ChShrp (Fire Hall)					

City of Brookings  
Events Calendar

4

# April 2003

April 2003							May 2003						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		April 1	2	3	4	5
		9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	9:00am CC-PDT meeting-Jason Franklin-Parametrix-503-96 12:00pm Comnity Agencies mtg (Chetco Sr.Center) 1:30pm CC-SafetyComMtg/ HThmpson 6:30pm CC-Citizen's Academy-Marvin Parker 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crime Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray	5:00pm FH-CPR/1st aid class-VIPS-Clint Crane 6:30pm CC-Citizen's Police Academy-Marvin Parker	
6	7	8	9	10	11	12
7:00pm CC- Sheriff's Search & Rescue mtg-Steve Carpertner-Laurie Calef-469-3132	9:30am CC- VIPS/Volunteers in Police Service/BPalicki 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:30pm CC-Citizen's Academy-Marvin Parker	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Urb Renew Advis Cmtee mtg-7 to 10 pm	6:30pm CC-Citizen's Police Academy-Marvin Parker	
13	14	15	16	17	18	19
	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	6:00pm FH-Subrbn Fire Dist Mtg/RexAtwell 6:30pm CC-Citizen's Academy-Marvin Parker	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 2:00pm CC-CEP (Citizens for Emergency Preparedness): MARrell-469-5731, JRupert-469-78783	6:30pm CC-Citizen's Police Academy-Marvin Parker	
20	21	22	23	24	25	26
	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenals 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	7:00am CC-Budget Committee meeting-check conflict with Police Academy 6:30pm CC-Citizen's Academy-Marvin Parker-Check conflict with Budget Committee	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett	6:30pm CC-Citizen's Police Academy-Marvin Parker	
27	28	29	30			
	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	10:30am CC-Dennis Barlow going away-Leo 6:30pm CC-Citizen's Academy-Marvin Parker			

CC-Council Chambers  
FH-Fire Hall

# ***Certificate of Appreciation***

Awarded to

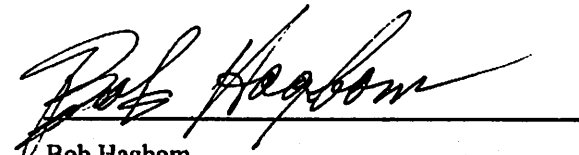
# Lorraine Williams

Beginning her service  
to the Citizens of Brookings  
on June 14, 1999, and  
Honored this 10th day of March, 2003,  
for 3 years and 7 months  
of dedicated volunteer service  
to the City of Brookings  
as

## Parks and Recreation Commissioner



Leroy Blodgett  
City Manager



Bob Hagbom  
Mayor

January 23, 2003

City of Brookings  
Attn: Mayor Bob Hagbom  
898 Elk Drive  
Brookings, OR 97415

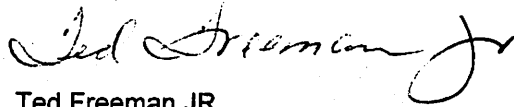
Re: Planning Commission Position

Dear Mayor Hagbom,

My position on the planning commission will expire April 1, 2003. I would appreciate retaining that position for another term.

Thank you for considering my request.

Sincerely,

A handwritten signature in cursive script that reads "Ted Freeman Jr." with a stylized flourish at the end.

Ted Freeman JR

Dear Mayor Bob Hagbom,

I have enjoyed my brief tenure on the Brookings Planning Commission. And would be honored to run for position No. 7.

Thank you,

  
Randy J. Gorman



## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: JOHN M. JOHNSON Date: 2/27/03

Physical Address: 632 HASSETT STREET

Mailing Address: P.O. Box 2035 HAREGE, OR Phone: (541) 412-8022

Email Address: streetdog1@charter.net

This is my application to serve on the following board or committee. **Check one or more:**

☐ City Council ..... (4 year term, appointed by Council)

☒ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board..... (4 year term, appointed by Council)

☐ Budget Committee..... (3 year term, appointed by Council)

☐ Other (Please list): \_\_\_\_\_

1. Resident of City of Brookings since: Month: 10 Year: 02

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I AM CONCERNED ABOUT GROWTH

ISSUES WITHIN THE CITY LIMITS AND SURROUND-  
ING UNINCORPORATED AREA. AS A RETIRED

(Continued on back)



2. Continued: PUBLIC EMPLOYEE, I HAVE EXTENSIVE EXPERIENCE  
IN AND EXPOSURE TO COMMUNITY NEEDS ABOUT  
INFRASTRUCTURE, ENVIRONMENTAL ISSUES AND  
PUBLIC SAFETY.

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

EDUCATION: B.A. DEGREE IN POLITICAL SCIENCE FROM  
CALIF. STATE UNIVERSITY-NORTHRIDGE. POST-GRADUATE  
WORK IN PUBLIC ADMINISTRATION AND CRIMINOLOGY  
AT CALIF. STATE UNIVERSITY-LONG BEACH. I AM A  
CREDENTIALLED COMMUNITY COLLEGE INSTRUCTOR.  
I AM AN HONORABLY RETIRED CALIFORNIA POLICE OFFICER  
WITH THIRTY YEARS EXPERIENCE AS A DEPUTY SHERIFF  
AND DISTRICT ATTORNEY INVESTIGATOR WITH ORANGE  
COUNTY, CALIFORNIA. I AM ALSO A LICENSED PRIVATE  
INVESTIGATOR IN CALIFORNIA AND WILL SOON BE  
LICENSED IN OREGON.

4. Please list no less than three references:

NAME:

SUPERVISING INVESTIGATOR

A. DANIEL LOUGHLIN

B. MR. C. BRANDSCOMBE

C. MR. G. WIMBERLY

John M. Johnson

Signature—My signature confirms my knowledge  
this document will be presented to the City Council  
and news media and become public information.

02/27/2003  
Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:  
PLANNING COMMISSION  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

John M. Johnson 02/27/03  
Date

Carmela M. Johnson 2/27/03  
Witness Date

Maurice A. Johnson 2-27-03  
Witness Date



## City of Brookings

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E-mail - city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Lyla Campbell Duguay PhD Date: 2/28/03  
Physical Address: 17326 Holmes Drive, Brookings, OR 97415  
Mailing Address: \_\_\_\_\_ Phone: <sup>541</sup> 412-8980  
Email Address: \_\_\_\_\_

This is my application to serve on the following board or committee. Check one or more:

- 2 ☒ City Council ..... (4 year term, appointed by Council)  
1 ☒ Planning Commission ..... (4 year term, appointed by Council)  
☐ Parks and Recreation Commission..... (4 year term, appointed by Council)  
☐ Systems Development Charge Review Board..... (4 year term, appointed by Council)  
☐ Budget Committee..... (3 year term, appointed by Council)  
☐ Other (Please list): \_\_\_\_\_

1. Resident of City of Brookings since: Month: \_\_\_\_\_ Year: 2 1/2 years  
2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I am a retired executive-manager and want to be involved in my community. I have knowledge, training & experience on  
(Continued on back)  
Serving on strategic committees.

2. Continued:

Have recently built a house in this community.

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

Available for review

See Vitae in Admin. offices

I have a Ph.D. from UCLA in Psychology and the graduate school of management of UCLA.

4. Please list no less than three references:

NAME:

A. Chris Swick

B. Eric Kosow (Ed.)

C. Norman R. Campbell, MD

Lyle Campbell-Dugan PhD 2/28/03

Signature—My signature confirms my knowledge this document will be presented to the City Council and news media and become public information.

Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

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2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

Lyla Campbell-Dugan PhD 2/28/03  
Date

\_\_\_\_\_  
Witness Date

\_\_\_\_\_  
Witness Date



## City of Brookings

Phone (541) 469-2163

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E-mail – city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: MIRIAM A YATES

Date: 2/27/03

Physical Address: 98041 HALL WAY #37,

Mailing Address: \_\_\_\_\_

Phone: 541-412-7745

Email Address: fredandmir@harborside.com

This is my application to serve on the following board or committee. **Check one or more:**

☐ City Council ..... (4 year term, appointed by Council)

☒ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board..... (4 year term, appointed by Council)

☐ Budget Committee..... (3 year term, appointed by Council)

☐ Other (Please list): \_\_\_\_\_

1. Resident of HARBOR City of Brookings since: Month: 06 Year: 02

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I FEEL I HAVE EXPERTISE AND KNOWLEDGE

TO SHARE AND WANT TO VOLUNTEER IN THE COMMUNITY.

I HAVE BEEN BOTH A VOLUNTEER AND EMPLOYEE FOR  
(Continued on back)

2. Continued: THE CITY OF LAKE FOREST PARK, WA LOCATED JUST NORTH OF SEATTLE FROM APPROX 1970 - 1989 MY HUSBAND FRED AND I RELOCATED HERE BECAUSE IT'S BEAUTIFUL AND FRIENDLY AND 12000+ PEOPLE - NOT OVER A MILLION AS IS THE SEATTLE AREA. HE IS A RETIRED BANKER AND WE HAVE 2 CHILDREN.
3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

HIGH SCHOOL GRADUATE - EDMONDS WA 1950  
SAFECO INSURANCE SALES SECY 1970-75 (SEATTLE)  
WALT'S INSURANCE AGENCY 1975-1980 (SEATTLE)  
1970-1978 LFP PLANNING COMMISSION (CHAIR 6YRS)  
1977-1980 LFP WATER QUALITY COMMISSION  
1978-1980 LFP CITY COUNCIL  
1981-1988 LFP POLICE DISPATCH-CLERK/DEPUTY COURT CLERK  
1989- LFP DEPUTY COURT CLERK/CITY CLERK  
1990-1995 MENTAL HEALTH NORTH FINANCIAL COORDINATOR  
1970-2002 LFP CIVIC CLUB BOARD OF TRUSTEES  
PRESIDENT, SECY, MEMBERSHIP CHAIR.

4. Please list no less than three references:  
NAME:

- A. SUSAN STINE-CITY  
B. BILL ZIERARTH/LFPC  
C. VICKI STILES

Michael J. Yates  
Signature—My signature confirms my knowledge  
this document will be presented to the City Council  
and news media and become public information.

Date 2/28/03

Additional Biographical Sketch Information

1990-2002 SHORELINE HISTORICAL MUSEUM VOLUNTEER

BOARD PRES., SECY, VOLUNTEER

2000-2002 SEATTLE AUDUBON SOCIETY RETAIL SHOP

REFERENCES:

PAT ALLEY (RETIRED-MENTAL HEALTH NURSE)

8619 MAPLE LANE, EDMONDS WA 98020

425-778-9514

LORRAINE HARTMANN - SEATTLE AUDUBON SOCIETY

VOLUNTEER COORDINATOR

8050-35TH NE, SEATTLE WA 98115

206-523-8243 EXT #12

JIM BLEY AND EVELYN BROWN

PO BOX 3000E, HARBOR OR 97415

541-469-2855

(MASONIC LODGE AND CHETCO SHRINE CLUB)

DAISY MAE KUNKEL

PO BOX 6956, HARBOR OR 97415

541-469-3060 OFC

MGR TONOPAH VILLAGE PARK

EKS CLUB MEMBER

EILEEN WATT-SMITH - VOLUNTEER COORDINATOR

CURRY COUNTY HOSPICE 469-0405

PO BOX 6042 BROOKINGS OR 97415



1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

PLANNING COMMISSION OR RELATED BOARDS OR  
COMMISSIONS OR SUPERVISOR OR RECORDKEEPING  
FOR POLICE DEPT.

2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

Melvin A. Gfeller 2/25/03  
Date

Linda Barker 2/28/03  
Witness Date

Vicki Bailey 2-28-03  
Witness Date



## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - [www.brookings.or.us](http://www.brookings.or.us)

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: William J. Durdum Date: 10-18-02

Physical Address: 96829 E. Harris Heights, Brookings

Mailing Address: P.O. Box 1502 Phone: 469-4379

This is my application to serve on the following board or committee. Check one or more:

☐ City Council ..... (4 year term, appointed by Council)

☒ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board..... (4 year term, appointed by Council)

☐ Budget Committee..... (3 year term, appointed by Council)

☐ Other (Please list): \_\_\_\_\_

1. Resident of City of Brookings since: Month: 10 Year: 58

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I am interested in the future growth of Brookings and would like to help shape that future. I am interested in land development and have experience

(Continued on back)

2. Continued: in Surveying/Engineering. Was a licensed Realtor,  
and have a degree in Geography/Geology. Have been  
a resident of the area for 44 years.

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

From 1958 have been a resident of Brookings, graduated  
from BHHS 1967, Southern Oregon College 1971 BS. Geogra  
Have been employed in Wood Products, Real Estate,  
and Surveying. Wife Pamela and I have raised  
4 children all of whom have gone through Local  
school system. Have volunteered yearly with MDA,  
beach clean-up. Am an active outdoorsman hobbies  
include, hunting, fishing, hiking etc.

4. Please list no less than three references:

NAME:

ADDRESS:

PHONE:

A. <u>Doyle F. Niemie</u>	<u>Box 1298 Brookings</u>	<u>469-4379</u>
B. <u>Doug Nidiffer</u>	<u>Ranch Road Brookings</u>	<u>469-6192</u>
C. <u>John Rapraeger</u>	<u>15800 Ocean View Dr Brookings</u>	<u>469-6640</u>

William J. Dundon

Signature—My signature confirms my knowledge  
this document will be presented to the City Council  
and news media and become public information.

10/18/02  
Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

City of Brookings Planning Commission  
\_\_\_\_\_  
\_\_\_\_\_

2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

William J. Dundon 10/18/02  
Date

Glenn M. Nemie 10/18/02  
Witness Date

Doyle F. Niemier 10/18/02  
Witness Date





## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - [www.brookings.or.us](http://www.brookings.or.us)

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: IAN H. MAITLAND

Date: 3rd December '02

Physical Address: 1576 OCEANVIEW DRIVE HARBOR

Mailing Address: 1576 OCEANVIEW DRIVE HARBOR

Phone: (541) 412-1200

This is my application to serve on the following board or committee. Check one or more:

☐ City Council ..... (4 year term, appointed by Council)

☒ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board..... (4 year term, appointed by Council)

☐ Budget Committee..... (3 year term, appointed by Council)

☐ Other (Please list): \_\_\_\_\_

1. Resident of City of Brookings since: Month: 3d Year: 1997

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I wish to add my attached paper.

I AM A FIRM BELIEVER THAT RETIREMENT IS JUST THE BEGINNING OF A NEW  
CHAPTER OF ONE'S LIFE. I AM NOW RETIRED AND HAVE THE TIME, ENERGY, AND

(Continued on back)

2. Continued: WILL TO BE OF SERVICE TO MY NEIGHBORS. I HAVE THE EDUCATION,  
AND PRACTICAL EXPERIENCE FROM PREVIOUS WORK TO STAND ME IN  
GOOD STEAD, AND THE DETERMINATION TO ASSIST THE COMMUNITY  
WHERE I WILL LIVE FOR THE REST OF MY LIFE.

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

PLEASE READ FILE ATTACHED

4. Please list no less than three references:

NAME:	ADDRESS:	PHONE:
A. <u>J. FISCHER</u>	<u>15666 OCEANVIEW DRIVE</u>	<u>469-7925</u>
B. <u>F. LEONARD</u>	<u>15366 OCEANVIEW DRIVE</u>	<u>412-8812</u>
C. <u>B. HARDEN</u>	<u>OCEANVIEW DRIVE</u>	<u>412-2708</u>

Signature—My signature confirms my knowledge  
this document will be presented to the City Council  
and news media and become public information.

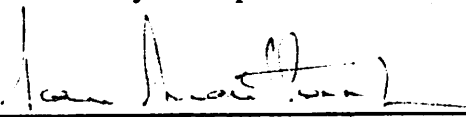
Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

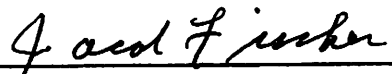
AS A MEMBER OF THE CITY PLANNING  
COMMISSION

2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

 4<sup>th</sup> Dec 2002  
Date

 12-4-02  
Witness Date

 12-5-02  
Witness Date





# Memorandum

**TO:** Mayor and City Council  
**FROM:** John Bischoff, Planning Director  
**THROUGH:** Leroy Blodgett, City Manager  
**DATE:** February 25, 2003



**Issue:** Change of Zone and Comprehensive Plan Change.

**Background:** When the Dawson Tract was annexed to the city the entire area including property belonging to the State Department of Parks & Recreation were zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size). The state is now asking that their property be rezoned to P/OS (Public Open Space) and that the Comprehensive Plan designation be changed to Open Space.

**Recommendation:** Approval of the requested zone and Comprehensive Plan change.

**CITY OF BROOKINGS CITY COUNCIL**  
**STAFF AGENDA REPORT**

SUBJECT: Comprehensive Plan/Zone Change  
FILE NO: CPZ-1-03  
HEARING DATE: March 10, 2003

REPORT DATE: February 25, 2003  
ITEM NO: V.A

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**GENERAL INFORMATION**

APPLICANT: Oregon Parks and Recreation Department.

REPRESENTATIVE: Kristen Stallman.

REQUEST: A change of zone on 5 parcels of land from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size), to P/OS (Public Open Space) and a corresponding Comprehensive Plan change from Residential to Open Space.

TOTAL LAND AREA: 27.7 acres.

LOCATION: Within and adjacent to the northerly boundary of Harris Beach Park.

ASSESSOR'S NUMBER: 40-14-36 & Index, Tax Lot 400; 40-14-36BC, Tax Lot 4200 and 4300; 40-14-36BD, Tax Lot 1400 and 1500.

**ZONING / COMPREHENSIVE PLAN INFORMATION**

EXISTING: R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size)  
PROPOSED: P/OS (Public Open Space)  
SURROUNDING: R-1-6 to the north and P O/S to the south in the park.

COMP. PLAN: Residential.

**LAND USE INFORMATION**

EXISTING: Vacant  
PROPOSED: Park use.  
SURROUNDING: Residential uses to the north and park uses to the south.

PUBLIC NOTICE: Mailed to all property owners within 250 feet of the subject site and advertised in the local newspaper.

## **BACKGROUND INFORMATION**

The subject property consists of five tax lots that are located in the northerly part of Harris Beach State Park but prior to the annexation of the Dawson Tract, were outside of the city limits. When the Dawson Tract was annexed these parcels were included to make the connection to the city and apparently the R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) zone was automatically placed over the entire annexed area, including the subject parcels. The five parcels contain a total of 27.7 acres and include a .18 acre parcel located below the Vegetation line.

Harris Creek flows through three of the lots and all of them are vacant, except that the city has a sewage pump station on Tax Lot 1400. All of this area is below the bluff that marks the south end of the area known as the Dawson Tract.

The Oregon Parks and Recreation Department is requesting that these five parcels be rezoned to P/OS (Public Open Space) and that the Comprehensive Plan designation be changed to Open Space.

The Planning Commission heard this item on their February 4, 2003 meeting and voted to send a recommendation of approval to the City Council.

## **RECOMMENDATION**

The Planning Commission and Staff recommend that the Council approve the requested zone change and Comprehensive Plan change based on the findings stated in the attached staff report.

Attached is a copy of the Planning Commission Staff Report, a Final Order and Ordinance No. 03-O-556.

**CITY OF BROOKINGS PLANNING COMMISSION**  
**STAFF AGENDA REPORT**

SUBJECT: Comprehensive Plan/Zone Change  
FILE NO: CPZ-1-03  
HEARING DATE: February 4, 2003

REPORT DATE: January 28, 2003  
ITEM NO: 8.4

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**GENERAL INFORMATION**

APPLICANT: Oregon Parks and Recreation Department.

REPRESENTATIVE: Kristen Stallman.

REQUEST: A change of zone on 5 parcels of land from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size), to P/OS (Public Open Space) and a corresponding Comprehensive Plan change from Residential to Open Space.

TOTAL LAND AREA: 27.7 acres.

LOCATION: Within and adjacent to the northerly boundary of Harris Beach Park.

ASSESSOR'S NUMBER: 40-14-36 & Index, Tax Lot 400; 40-14-36BC, Tax Lot 4200 and 4300; 40-14-36BD, Tax Lot 1400 and 1500.

**ZONING / COMPREHENSIVE PLAN INFORMATION**

EXISTING: R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size)  
PROPOSED: P/OS (Public Open Space)  
SURROUNDING: R-1-6 to the north and P O/S to the south in the park.

COMP. PLAN: Residential.

**LAND USE INFORMATION**

EXISTING: Vacant  
PROPOSED: Park use.  
SURROUNDING: Residential uses to the north and park uses to the south.

PUBLIC NOTICE: Mailed to all property owners within 250 feet of the subject site and advertised in the local newspaper.

## **BACKGROUND INFORMATION**

The subject property consists of five tax lots that are located in the northerly part of Harris Beach State Park but prior to the annexation of the Dawson Tract, were outside of the city limits. When the Dawson Tract was annexed these parcels were included to make the connection to the city and apparently the R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) zone was automatically placed over the entire annexed area, including the subject parcels. The five parcels contain a total of 27.7 acres and include a .18 acre parcel located below the Vegetation line.

Harris Creek flows through three of the lots and all of them are vacant, except that the city has a sewage pump station on Tax Lot 1400. All of this area is below the bluff that marks the south end of the area known as the Dawson Tract.

## **PROPOSED ZONE CHANGE**

The Oregon Parks and Recreation Department is requesting that these five parcels be rezoned to P/OS (Public Open Space) and that the Comprehensive Plan designation be changed to Open Space.

## **ANALYSIS**

The Land Development Code does not contain specific criteria to be considered when deciding a change of zone. However, in the process of making such a decision the Commission must consider the different uses allowed as permitted in the requested new zone and the compatibility of those uses with, and the impact they may have on, existing uses in the surrounding area. The Commission must also consider how the requested change affects the goals and policies of the City's Comprehensive Plan. The requested zone change presents three areas that must be analyzed - compatibility with existing uses, traffic impact on existing streets and consistency with the goals and policies of the Comprehensive Plan. The following is staff's analysis.

### Compatibility.

There are no particular compatibility issues involved with this zone change, which is essentially a down zone. The proposed open space zone is the same as and thus totally compatible with the rest of the state park. Uses allowed in the open space zone are only available to public entities and are considerably less than those allowed in the existing R-1-6 Zone. There will be no particular impact on the residential uses to the north.

### Traffic Impacts.

The subject property is currently vacant and since it is a part of and belongs to the Oregon Parks and Recreation Department, it will remain either vacant or developed with park uses. The amount of traffic generated by any park development on the property would be determined by the extent and intensity of the development and impacts would be addressed at that time.

### Comprehensive Plan.

The proposed open space zone for the entire park is more compatible with the goals and policies of the Comprehensive Plan than having a portion of the land zoned for residential use. The requested change will bring the park land into compatibility with the Comprehensive Plan.

## **PROPOSED FINDINGS**

1. The applicant is requesting a zone change on five tax lots totaling 27.7 acres, from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to P/OS (Public Open Space) and to change the Comprehensive Plan designation from Residential to Open Space.
2. The requested zone change will cause property that is currently within the park and owned by the Oregon Parks and Recreation Department, to have the same zone as the rest of the park.
3. The uses allowed proposed zone are very few and can be implemented only by a public entity.

## **CONCLUSIONS**

1. The proposed change of zone is a logical step, which will place the entire Harris Beach State Park property in the same, most appropriate zone. The zone change is a "down zone" from the current zone and thus has less potential impact on the residential areas to the north than the current R-1-6 Zone and will generate little or no additional traffic into or out of the park.

## **RECOMMENDATION**

Staff supports a recommendation of **APPROVAL** of Case File No. CPZ-1-03, to the City Council based on the findings and conclusions stated in the staff report.







# **LAND USE FINDINGS**

**FOR CITY OF BROOKINGS APPROVAL OF THE  
CURRY COUNTY STATE PARKS MASTER PLAN**

**AS IT PERTAINS TO  
HARRIS BEACH STATE RECREATION AREA**

**August 1, 2002**



Harris Beach State Recreation Area  
Land Use Findings

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## Harris Beach State Recreation Area Land Use Action Request August 1, 2002

Applicant:	Kristen Stallman Oregon Parks and Recreation Department 1115 Commercial St NE, Suite 1 Salem OR 97301-1002			
Property Owner:	Oregon Parks and Recreation Department 1115 Commercial St NE, Suite 1 Salem OR 97301-1002			
Land Use Review	Application 1: Text Amendment: Post Acknowledgement Plan Amendments to the Goal 8 Element of the Brookings Comprehensive Plan and the P/OS zoning designation to adopt and implement the Oregon Parks and Recreation Department Master Plan for Harris Beach State Recreation Area.			
	Application 2: Map Amendment: Post Acknowledgement Plan Amendment and Zone Change State Park properties zoned R-1-6 to P/OS (except parcel 40 14 36A TL 9900)			
Legal Descriptions	<b>Map Number</b>	<b>Taxlot</b>	<b>Existing Zoning</b>	<b>Proposed Zoning</b>
	40 14 36 & Index	400	R-1-6	P/OS
	40 14 36 & Index	1000	P/OS	No Change
	40 14 36A	9900	R-1-6	No change
	40 14 36BD	1400	R-1-6	P/OS
	40 14 36BD	1500	R-1-6	P/OS
	4014 36BC	4200	R-1-6	P/OS
	4014 36BC	4300	R-1-6	P/OS
Site Location:	The property is located west of Highway 101, north of the city center, adjacent to the Pacific Ocean.			
Existing Development	State Parks and related facilities: <ul style="list-style-type: none"><li>▪ Campground (34 full hook-up, 52 electrical, 63 tent sites, 6 yurts, hiker/biker camp)</li><li>▪ Day Use Area: parking area, rest rooms, viewpoints and beach access</li><li>▪ Welcome Center: Rest rooms, picnicking area, visitor information</li></ul>			
Zoning Classifications:	<b>P/OS</b> - public/open space <b>R-1-6</b> – single family residential (Requesting a rezone to P/OS for all parcels except for 40 14 36A TL 9900)			
Applicable Overlays	NA			



Harris Beach State Recreation Area  
Land Use Findings

Size of tract	Map Number	Taxlot	Size
	40 14 36 & Index	400 (R-1-6)	?
	40 14 36 & Index	1000 (P/OS)	139.0
	40 14 36BD	1400 (R-1-6)	13.59
	40 14 36BD	1500 (R-1-6)	2.17
	4014 36BC	4200 (R-1-6)	.18
	4014 36BC	4300 (R-1-6)	2.45
			157.39
		<b>TOTAL</b>	172.81 (according to OPRD records)
Tax Status	Exempt		
Surrounding Land Use	Single Family Residential		
Surrounding Zoning	R-1-6		
Topography	Harris Butte is the highest point in the park and overlooks the day use area. Relatively level marine terrace with Harris Bluff to the west and lowland to the north and east.		
Geological and Flood Hazard	No fema mapping is available. No active dunes are present in the park. An area of slump topography is associated with the entrance road. The tsunami inundation boundary generally follows the tops of the cliffs.		
Streams, rivers, lakes	Harris and Eiler Creeks traverse the property.		
Ocean Shore Line	Rock bluffs		
Wetlands and Riparian Veg	Wetlands occur along the two creeks and in the low lying areas in the northeastern corner of the park. A small wetland occurs southwest of the manager's residence.		
Wildlife Habitat	Includes important, marine, intertidal and wetland habitats.		
Archeological, Historical, Natural Areas	3 National Register listed archeological sites are located within the park. 3 protected species are located within the park.		
Services	Water : City Sewage Disposal: City Electric Power: Telephone: Verizon Protective Service: Brookings Police, Brookings Fire Department School District: NA Road Information: Served by State Highway 101		



## **Proposed Plan and Zone Amendments**

### **Brookings Oregon Comprehensive Plan**

#### **Goal 8 : Recreational Needs**

#### **POLICIES:**

- 3. The City of Brookings adopts the Curry County State Parks Master Plan as it applies to Harris Beach State Recreation Area, to serve as a guide to the future use and development of the park. The master plan provides for both protection and public enjoyment of the state park resources and provides for the most appropriate recreation related uses for the park based on resource opportunities and constraints, development opportunities and constraints, public recreation needs and the Oregon Parks and Recreation Department's role as a public recreation provider.**

**Through this process, the development proposals outlined in the Curry County State Parks Master Plan shall be allowed as an outright use subject to the development review procedures specified in the adopted master plan and applicable county standards.**

### **City of Brookings, Land Development Code Proposed Amendment**

40.020 Permitted Uses. The following uses are permitted:

- A. Publicly owned parks and/or recreation facilities, including recreational parks, swimming pools, tennis courts, playgrounds, campgrounds and picnic areas.  
**Park uses and facilities consistent with a park master plan adopted pursuant OAR 660 Division 34. The master planned uses must comply with the design standards in the master plan and with other applicable standards contained in the ordinance.**



## Harris Beach State Recreation Area Land Use Findings

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# **LAND USE FINDINGS**

## **FOR CITY OF BROOKINGS APPROVAL OF THE CURRY COUNTY STATE PARKS MASTER PLAN**

### **AS IT PERTAINS TO HARRIS BEACH STATE RECREATION AREA**

#### **Purpose**

This document contains the land use findings that are required for approval of the Curry County State Parks Master Plan by the City of Brookings. These findings address the applicable statewide land use goals as they pertain to the proposals in the Master Plan for Harris Beach State Recreation Area. This document makes numerous references to the Master Plan document, and should be reviewed together with that document.

#### **Authority**

Harris Beach State Recreation Area, which is one of the numerous parks addressed by the Curry County State Parks Master Plan, is within the City of Brookings. Development of park uses and facilities at Harris Beach is governed by the City under the provisions of the City's comprehensive plan and land development ordinance. The City's comprehensive plan and ordinance are acknowledged by the Land Conservation and Development Commission (LCDC) pursuant to the statewide land use goals, statutes and related administrative rules.

The Curry County State Parks Master Plan has been formulated through the master planning process described under OAR 736 Division 18. The master planning process includes procedures for coordinating with affected local governments to facilitate land use approval for the park uses proposed by the Master Plan. These coordination requirements are set forth in OAR 660 Division 34 and OAR 736-018-0028.



## **Land Use Compatibility Summary**

### **Compatibility with the City of Brookings Comprehensive Plan**

OPRD intends for the City of Brookings to formally adopt the Curry County State Parks Master Plan, as it pertains to the City's jurisdiction, through the process described under OAR 660 Division 34 and OAR 736-018-0028. This process will involve minor amendments to the City's comprehensive plan and will assure compatibility between the Master Plan and the City's comprehensive plan. By adopting the Master Plan the City will approve, in concept, all of the park uses planned for Harris Beach State Recreation Area, subject to the development standards described in the Master Plan and other applicable City approval standards.

Harris Beach State Recreation Area is primarily zoned "Public Open Space" (P/OS) under the City's land development ordinance. Most of the development proposed in the master plan is planned within this zoning designation. However, a portion of the park is zoned R-1-6 (Single family residential). This area includes an area of open space, east of the old coast highway adjacent to the beach, one small undevelopable parcel west of the highway and a developed residential lot along West Harris Heights Road. OPRD is requesting, with the exception of the residential lot along West Harris Heights road, that this property be rezoned to P/OS to better clearly reflect proposed use and ownership. The residential property along West Harris Heights Road will remain in residential zoning.

The proposals in the Master Plan for Harris Beach are compatible with the City's zoning, with minor exceptions. "Compatible" means that the park uses and facilities proposed in the Master Plan are either allowed as "outright permitted" uses or can be allowed as "conditional" uses as provided under the applicable zoning. Where the Master Plan proposals are not in full compliance with the existing zoning, the differences must be reconciled through the process for the City's approval of the Master Plan.

The Master Plan also complies with all of the applicable policies in the City's comprehensive plan.

### **P/OS Public Open Space District**

The City of Brookings' P/OS District is the base zone that applies to Harris Beach. The purpose of this zone is to recognize, preserve and enhance the publicly-owned recreation, open space, educational and cultural areas, facilities and services, to protect natural and scenic resources, and to insure adequate provision for open spaces consistent with the City's policies.





The **"permitted uses"** in the P/OS District include the following that are applicable to all state park uses. (For a complete list, see Section 40.020 of the City's Ordinance.)

Section 40.020(A): Publicly owned parks and recreation facilities, including recreational parks, swimming pools, tennis courts, playgrounds, campgrounds, and picnic areas.

The **"conditional uses"** in the P/OS District include the following which are applicable to state park uses. (For a complete list, see Section 40.020 of the City's ordinance.)

Section 40.040(A): Governmental structures or uses not listed as permitted uses including offices, fire stations, and police stations.

Section 40.040(B): Utilities and services, including storage and repair yards, warehouses and similar uses totally enclosed within a building or contained within a building or contained within a minimum within a minimum eight foot-high, sight obscuring fence.

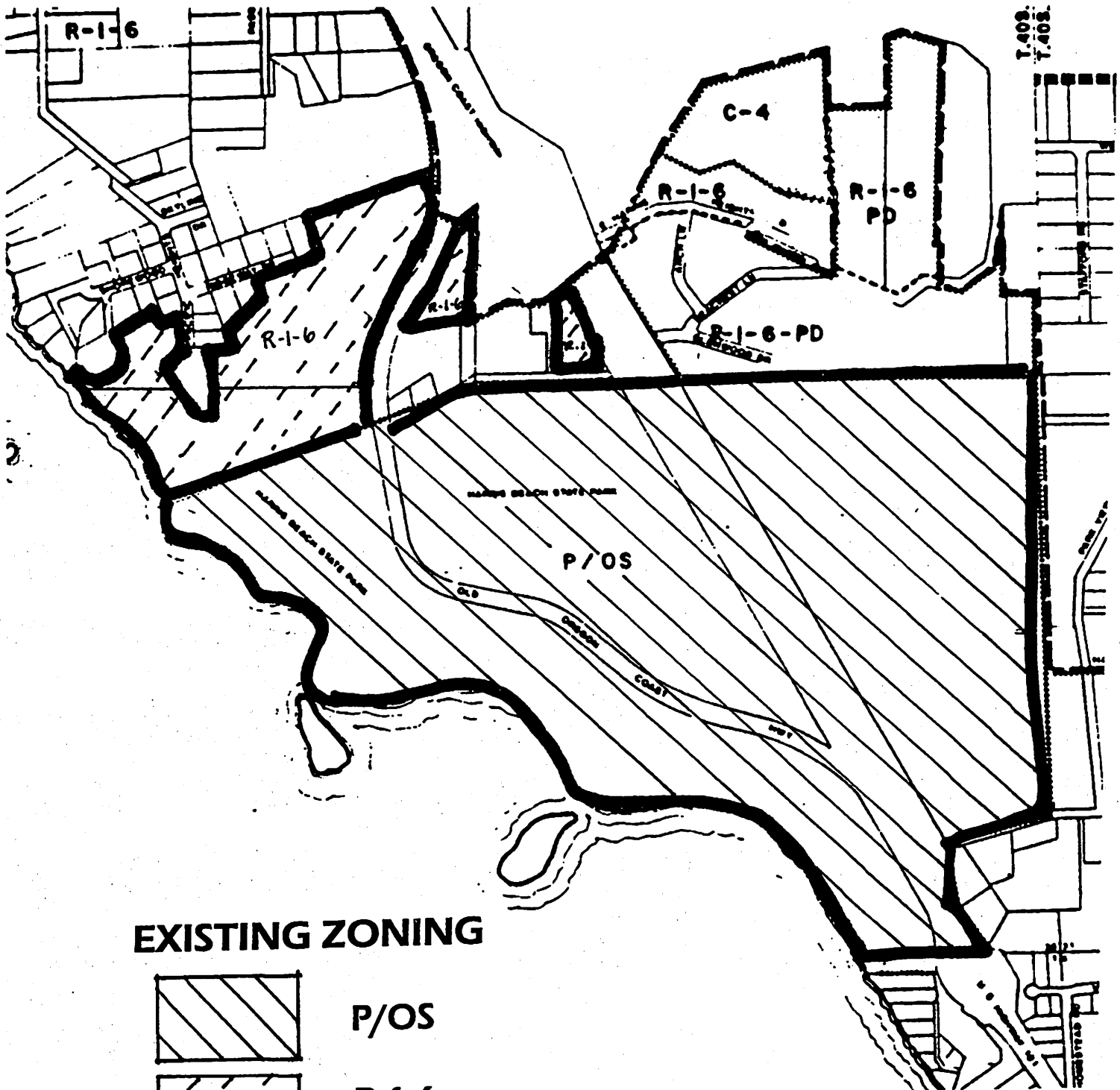
In addition, Section 40.030 of the City's ordinance provides for "accessory uses and facilities" that are incidental and customarily appurtenant to permitted uses, including renovation rehabilitation, replacement and repair, improvement and other similar construction and/or reconstruction activities of existing or new buildings and structures.

### Legal Descriptions, Existing and Proposed Zoning

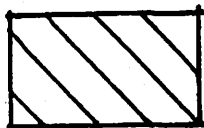
Map Number	Taxlot	Existing Zoning	Proposed Zoning
40 14 36 & Index	400	R-1-6	P/OS
40 14 36 & Index	1000	P/OS	No change
40 14 36A	9900	R-1-6	No change
40 14 36BD	1400	R-1-6	P/OS
40 14 36BD	1500	R-1-6	P/OS
4014 36BC	4200	R-1-6	P/OS
4014 36BC	4300	R-1-6	P/OS



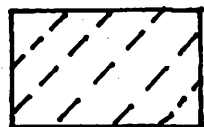
## City of Brookings – Existing Zoning Map



### EXISTING ZONING



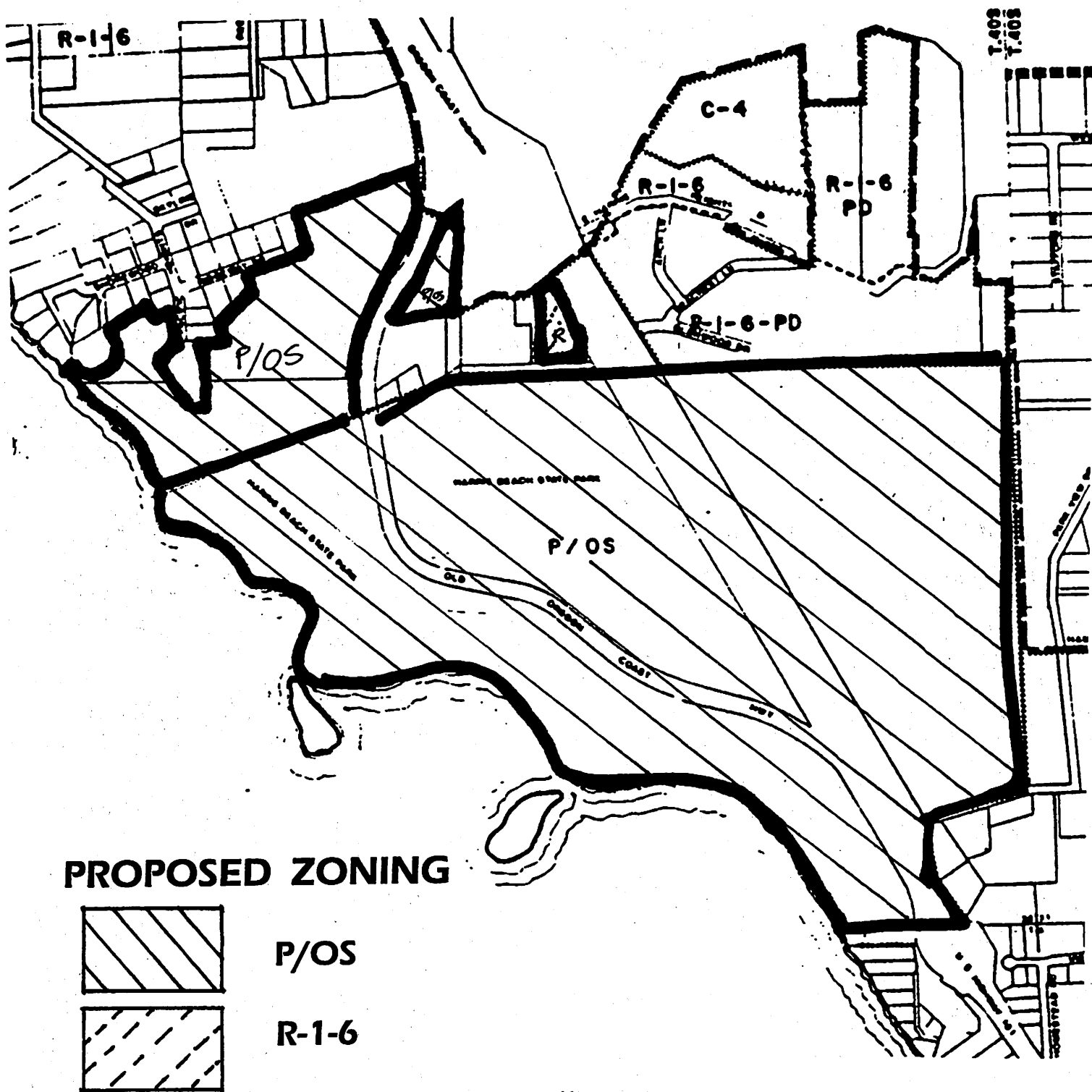
P/OS



R-1-6



## City of Brookings – Proposed Zoning Map





<b>Proposed Park Uses and the Effects on the Applicable Zone</b>	
<b>Expand Day Use Parking Area</b> <ul style="list-style-type: none"><li>• Provide head in parking along the east side of the parking area. Currently used for RV parking. Expansion will require some grading along the north and east sides of the parking area.</li><li>• RV parking will be provided along the road along the entrance road.</li><li>• Construct small storage (200 sf) building along the north perimeter of the parking area to be used primarily for concession storage.</li></ul>	<b>P/OS:</b> Outright
<b>Redesign center landscape island at day use area</b> <ul style="list-style-type: none"><li>• Redesign center landscape island to include outdoor shower, benches.</li><li>• Incorporate staging pad for temporary beach side concessions.</li></ul>	<b>P/OS:</b> Outright
<b>Construct new office/visitor center</b> <ul style="list-style-type: none"><li>• Relocate office/visitor center closer to campground entrance.</li><li>• Structure shall not exceed 1500 square feet.</li><li>• Reconfigure existing overflow parking area to complement new office/visitor center.</li></ul>	<b>P/OS:</b> Outright
<b>Construct new maintenance area and shop.</b> <ul style="list-style-type: none"><li>• To include enclosed shop bays, open shop bays, vehicle storage, and storage.</li><li>• Employee parking area.</li><li>• Fencing and landscaping required to shield area from campground and surrounding residential areas.</li></ul>	<b>P/OS:</b> Outright



<b>Proposed Yurt /cabin cluster</b> <ul style="list-style-type: none"><li>• Construct a maximum of eight yurts or cabins in current maintenance yard area.</li><li>• Two parking spaces per yurt.</li><li>• Assess the viability of converting existing open bay structure into a shelter.</li><li>• Construct campground overflow parking area – up to 15 cars.</li></ul>	<b>P/OS:</b> Outright
<b>Construct new cabin cluster</b> <ul style="list-style-type: none"><li>• Construct a maximum of six deluxe cabins west of the old highway overlooking the wetland area, one cabin could be designed to accommodate groups or lodging for seasonal park staff.</li><li>• Provide two parking spaces for each cabin.</li></ul>	<b>P/OS:</b> Outright
<b>Construct wildlife observation platform</b>	<b>P/OS:</b> Outright
<b>Convert welcome center area into group camp</b> <ul style="list-style-type: none"><li>• Redesign truck and RV parking area in to an overnight campground. Not to exceed 12 pull through sites.</li><li>• Construct three walk-in camps along the north edge of the parking area, expand road way to allow for head-in parking.</li><li>• Construct small group meeting hall (not to exceed 1200 sf) at the north end of the center island</li><li>• Coordinate with ODOT and the City of Brookings to provide safe pedestrian crossing across Highway 101. Construct small meeting hall along the north end of the center island to be reserved by groups using the overnight camp.</li><li>• Allow for group day use on the west side of the loop. Convert visitor center into meeting space.</li></ul>	<b>P/OS:</b> Outright
<b>Construct boardwalk trail through wetland to access the beach</b>	<b>R-1-6:</b> Currently within a residential zoning, application requests zone change to P/OS



<b>Redesign campground entrance</b> <ul style="list-style-type: none"><li>• Relocate entrance booth</li><li>• Provide multiple entrance lanes</li><li>• Provide outgoing bypass lane</li></ul>	<b>P/OS:</b> Outright
<b>Improve existing campground</b> <ul style="list-style-type: none"><li>• Replace sewer lines and hook ups as needed.</li><li>• Improvements to camp loops and parking spurs.</li><li>• Widen roads and realign pads as needed of as space allows.</li><li>• Convert electrical sites to full hook up space as needed.</li><li>• Convert current group camp into designated campsites.</li><li>• Convert campsites located close to the highway into extra vehicle parking.</li></ul>	<b>P/OS:</b> Outright

### **Compliance With Statewide Land Use Goals**

State park master plans adopted under the provisions of OAR 660 Division 34 and OAR 736 Division 18 must include findings of compliance with the statewide land use goals. The goal findings are provided in this document. The Master Plan complies with all of the applicable statewide goals, which include Goals 1, 2, 5 through 14, and 17 through 19.



## **Statewide Land Use Goal Findings**

The findings in this chapter address the compliance of the Master Plan with Statewide Goals 1, 2, 5 through 14, and 17 through 19. Goals 3, 4, 15 and 16 are not applicable to Harris Beach State Recreation Area.

### **Goal 1: Citizen Involvement**

Goal 1 is: "To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process."

Goal 1 requires that state agencies "coordinate their planning efforts with the affected governing bodies and make use of existing local citizen involvement programs established by counties and cities."

#### **Findings:**

1. The Master Plan complies with Goal 1.
2. Procedures which fulfill Goal 1's requirements for citizen involvement and local government coordination in the formulation of state park master plans are set forth in OAR Chapter 736 Division 18 and OAR Chapter 660 Division 34. Those procedures have been followed in the master planning process. The required procedures provide opportunities for citizens to be involved in each phase of master plan development.
3. Local approval and implementation of the Master Plan is accomplished through the affected local government's land use approval process which utilizes the local government's established citizen involvement program. The City of Brookings' citizen involvement program, which is set forth in the City's comprehensive plan, is in compliance with Goal 1.

### **Goal 2: Land Use Planning**

Goal 2 is: "To establish a land use planning process and policy framework as a basis for all decisions and actions related to use of land and to assure an adequate factual base for such decisions and actions."



Goal 2 sets forth basic requirements for all "land use plans" and the process by which they are developed and adopted.

Goal 2 requires that state agency "plans and actions related to land use shall be consistent with the comprehensive plans of cities and counties."

Further, Goal 2 provides a process for taking "exception" to statewide goals.

### **Findings:**

1. The Master Plan complies with Goal 2.
2. The Master Plan has been developed according to OPRD's established master planning process and criteria required by OAR Chapter 736 Division 18, which assure an adequate factual base for park planning decisions and actions.
3. The requirements for coordination with affected local governments, as required by Goal 2, in a state park master planning process are set forth in OAR Chapter 736 Division 18 and OAR Chapter 660 Division 34. (These coordination requirements have supplanted the State Agency Coordination procedures for park master planning previously set forth in OPRD's SAC Program adopted as OAR 736 Division 70.) OPRD has followed the coordination procedures required by OAR Chapter 736 Division 18 and OAR Chapter 660 Division 34. Those procedures assure that the Master Plan is compatible with the affected local government's comprehensive plan.
4. The Master Plan, as it pertains to the City of Brookings' jurisdiction, complies with all of the applicable statewide goals directly. There are no goal exceptions required for approval of the Master Plan by the City.
5. The City has implemented Goal 2 through the City's Goal 2 policies which are set forth in the City's comprehensive plan. The Master Plan complies with those policies.

### **Goal 3: Agricultural Lands**

Goal 3 is not applicable to Harris Beach State Recreation Area.

### **Goal 4: Forest Lands**

Goal 4 is not applicable to Harris Beach State Recreation Area.





## **Goal 5: Natural Resources, Scenic and Historic Areas, and Open Spaces**

Goal 5 is: "To protect natural resources and conserve scenic and historic areas and open spaces."

Goal 5 requires local governments to "adopt programs that will protect natural resources and conserve scenic, historic and open space resources for present and future generations".

Inventories of certain resources are required by Goal 5. Among these are: riparian corridors, which include water and riparian areas and fish habitat; wetlands; wildlife habitat; and cultural areas. In addition, Goal 5 encourages local governments and state agencies to maintain current inventories of certain resources. Among these are: historic resources; open space; and scenic views and sites.

OAR Chapter 660 Division 23 sets forth the process local governments must follow in developing resource inventories and assessments and programs to achieve Goal 5.

### **Findings:**

1. The Master Plan complies with Goal 5.
2. The City has partially implemented Goal 5 through the City's Goal 5 policies which are set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. The City has not yet implemented all of the requirements set forth in OAR 660 Division 23 (the Goal 5 rules) for Goal 5 resources that occur at Harris Beach. OAR 660 Division 23 does not require the City to complete the Goal 5 inventories and programs for resources in the park prior to approval of the Master Plan.
4. Although Goal 5 rule requirements have not been completed for Harris Beach, the Goal 5 resources that occur in this park have been addressed by OPRD through the state park master planning process mandated by OAR 736 Division 18. The master planning process includes requirements for identifying and protecting the kinds of resources addressed by Goal 5. The master planning requirements result in a level of resource protection, applied through the Master Plan provisions, that equals or exceeds the protection intended by Goal 5.



5. OPRD's process for determining appropriate resource protection measures, as required under OAR 736 Division 18, is not the same as the process required of local governments by OAR 660 Division 23. Therefore, the Master Plan does not fulfill the requirements of OAR 660 Division 23 for the resources in the park, and does not constitute a "Goal 5 program" unless it is adopted by the City through the process required by OAR 660 Division 23.

6. The Goal 5 resources that occur within Harris Beach State Recreation Area include riparian corridors, wetlands, wildlife habitat, archeological resources, open space, and scenic views and sites. OPRD has addressed the Goal 5 resources in the park through the requirements of OAR 736 Division 18. The resources, and their relative sensitivity to park use and development, are illustrated by the following maps which are adopted as part of the Master Plan.

- Vegetative Cover Types and Conditions
- Wetlands
- Protected Species
- Wildlife Habitat Types and Conditions
- Historic and Archaeological Resources
- Water Features and Geologic Features and Hazards
- Scenic Values and Recreation Settings
- Composite Suitability

7. The Master Plan development proposals for Harris Beach are located and designed to prevent significant impacts on the sensitive natural, cultural and scenic resources identified on the resource maps listed under Finding 6 above.

## **Goal 6: Air, Water and Land Resources Quality**

Goal 6 is: "To maintain and improve the quality of the air, water and land resources of the state."

Goal 6 provides: "All waste and process discharges from future development, when combined with such discharges from existing developments, shall not threaten to violate, or violate, applicable state or federal environmental quality statutes, rules and standards. With respect to the air, water and land resources of the applicable air sheds and river basins described or included in state environmental quality statutes, rules standards and implementation plans, such discharges shall not (1) exceed the carrying capacity of such resources, considering long range needs; (2) degrade such resources; or (3) threaten the availability of such resources."



"Waste and process discharges" is defined as "solid waste, thermal, noise, atmospheric or water pollutants, or products therefrom."

### **Findings:**

1. The Master Plan complies with Goal 6.
2. The City has implemented Goal 6 through the City's Goal 6 policies which are set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. The most significant discharges from existing and planned uses at Harris Beach are runoff from roads and parking lots and smoke from campfires.
4. Stormwater runoff from park facilities is managed on-site through professionally accepted methods of site grading and drainage and runoff detention and filtration. Grading and drainage plans and detailed designs of stormwater management facilities are completed as part of the engineering design phase for each project. The detailed construction plans and specifications will be reviewed by the City prior to issuance of development permits for each project. Any discharge of runoff must comply with DEQ standards.
5. Smoke from campfires is rarely a concern at Harris Beach, since coastal winds disperse smoke regularly except during unusual periods of calm atmospheric conditions.
6. The uses proposed for Harris Beach that require sewage disposal facilities will be connected to the City's sewer system. The City's sewer system must comply with DEQ standards. Proposed connections to the sewer system are reviewed by the City prior to issuance of development permits for each project.

### **Goal 7: Areas Subject To Natural Disasters and Hazards**

Goal 7 is: "To protect life and property from natural disasters and hazards."

Goal 7 provides: "Developments subject to damage or that could result in loss of life shall not be planned nor located in known areas of natural disasters and hazards without appropriate safeguards. Plans shall be based on an inventory of known areas of natural disasters and hazards."



"Areas of natural disasters and hazards" are defined as "areas that are subject to natural events that are known to result in death or endanger the works of man, such as stream flooding, ocean flooding, ground water, erosion and deposition, landslides, earthquakes, weak foundation soils and other hazards unique to local or regional areas."

## **Findings:**

1. The Master Plan complies with Goal 7.
2. The City has implemented Goal 7 through the City's Goal 7 policies which are set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. Known hazards at Harris Beach include stream flooding, high groundwater conditions, earthquakes, windfalls and wildland fires. The park facilities are located inland from the rocky bluff which provides protection from ocean flooding and wave erosion hazards.
4. There are no published flood hazard studies for the streams within Harris Beach State Recreation Area. Areas along the streams that are known to be flood-prone have been avoided in the siting of the development proposals in the Master Plan, except a proposed trail along Harris Creek. That trail must be designed for such conditions.
5. High groundwater conditions occur in some low-lying areas. Park development in such areas must be engineered for such conditions.
6. Structural development must be engineered to meet UBC requirements for the applicable seismic zone.
7. To address windfall hazards, OPRD has a park system-wide program for management of hazard trees which is applied at Harris Beach. Under this program, trees in and around park use areas, facilities and roads are surveyed annually. Reconnaissance of these areas also occurs following major storms and other potentially catastrophic events. Trees are observed for conditions which predispose them to failure and potential to cause damage to property or injury to people. Potentially hazardous trees are mapped and monitored, treated or removed as needed.



## **Goal 8: Recreational Needs**

Goal 8 is: "To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts."

Goal 8 provides: "The requirements for meeting such needs, now and in the future, shall be planned for by governmental agencies having responsibility for recreation areas, facilities and opportunities: (1) in coordination with private enterprise; (2) in appropriate proportions; and (3) in such quantity, quality and locations as is consistent with the availability of the resources to meet such requirements. State and federal agency recreation plans shall be coordinated with local and regional recreational needs and plans."

OAR 660 Division 34 interprets Goal 8 as it pertains to state and local government coordination on state park planning.

## **Findings:**

1. The Master Plan complies with, and helps to implement, Goal 8.
2. The City has implemented Goal 8 through the City's Goal 8 policies as set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. The Master Plan helps to address outdoor recreation needs as intended by Goal 8 and in keeping with OPRD's mandated role in state park planning. The purpose of the Master Plan is to plan for protection and public enjoyment of the resources that occur in the state parks. The Master Plan identifies and provides for the protection of the parks' natural, cultural, scenic and recreational resources and provides for the most appropriate recreation-related uses for the parks based on resource constraints, public recreation needs, and OPRD's role as a public recreation provider.
4. OAR 736 Division 18 defines OPRD's responsibilities in addressing outdoor recreation needs through state park planning as intended by ORS 390.180 and Goal 8. The procedures required by OAR 736 Division 18 have been followed in formulating the Master Plan. OPRD has assessed recreation needs and opportunities related to Harris Beach, the availability of recreational resources and facilities, the capabilities of park resources to accommodate use without degradation of important resources or recreational experience, opportunities to establish partnerships with other recreation providers, the relationship of the park to surrounding land uses, and other relevant factors described under OAR 736-018-0015.



5. OPRD has involved the general public, interested organizations and public agencies in formulating the Master Plan as provided by OAR 736-018-0015 and 736-018-0028. OPRD has coordinated with the City in the master planning process through the procedures required by OAR 660 Division 34 and OAR 736-018-0028.

## **Goal 9: Economic Development**

Goal 9 is: "To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens."

Goal 9 provides: "Comprehensive plans and policies shall contribute to a stable and healthy economy in all regions of the state. Such plans shall be based on inventories of areas suitable for increased economic growth and activity after taking into consideration the health of the current economic base; materials and energy availability and cost; labor market factors; educational and technical training programs; availability of key public facilities; necessary support facilities; current market forces; location relative to markets; availability of renewable and non-renewable resources; availability of land; and pollution control requirements."

### **Findings:**

1. The Master Plan complies with Goal 9.
2. The City has implemented Goal 9 through the City's Goal 9 policies as set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. By providing for recreational and tourist activity, the Master Plan contributes to the variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens, as intended by Goal 9.

## **Goal 10: Housing**

Goal 10 is: "To provide for the housing needs of citizens of the state."

Goal 10 provides: "Buildable lands for residential use shall be inventoried and plans shall encourage the availability of adequate numbers of needed housing units at price ranges and rent levels which are commensurate with the financial capabilities of Oregon households and allow for flexibility of housing location, type and density."



## **Findings:**

1. The Master Plan complies with Goal 10.
2. The City has implemented Goal 10 through the City's Goal 10 policies as set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. The Master Plan helps meet the general intent of Goal 10 by providing for a portion of the housing needs of park staff. The proposals in the Master Plan for Harris Beach will not result in population growth or otherwise create a need for additional housing in the City.

## **Goal 11: Public Facilities and Services**

Goal 11 is: "To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development."

Goal 11 provides: "Urban and rural development shall be guided and supported by types and levels of urban and rural public facilities and services appropriate for, but limited to, the needs and requirements of the urban, urbanizable, and rural areas to be served."

"Public facility" is defined under OAR 660-011-0005 to include sewer, water, storm sewer and transportation facilities.

Goal 11 defines "rural facilities and services" as "facilities and services suitable and appropriate solely for the needs of rural lands."

In contrast, "urban facilities and services" is defined by Goal 11 as "appropriate types and levels of at least the following: police protection; sanitary facilities; storm drainage facilities; planning, zoning and subdivision control; health services; recreation facilities and services; energy and communication services; and community governmental services."

OAR 660 Division 11 interprets Goal 11 and includes provisions that limit the facilities and services that may be provided in rural areas.

## **Findings:**

1. The Master Plan complies with Goal 11.



2. The City has implemented Goal 11 through the City's Goal 11 policies as set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. Following the approval of the Master Plan by the City, the development proposals in the Master Plan will each be subject to the City's development permitting requirements. Prior to approval of development permits, the planned projects will be reviewed by the City to assure that public facilities and services are adequate to serve the projects.
4. Harris Beach State Recreation Area is located entirely within the City limits. The City provides water and sewer services to the park.
5. Storm water runoff in the park is managed through on-site facilities which consist of catch basins, collection pipes, drainage swales and small detention basins. The development and redevelopment of various park facilities must employ professionally accepted stormwater management methods and facilities to comply with DEQ requirements.
6. Law enforcement is provided by the City as needed in coordination with the enforcement roles of park staff.
7. Solid waste is collected from the park by the City.
8. Structural fire protection is provided by the City.
9. Ambulance service is also provided to the park by the City.

## **Goal 12: Transportation**

Goal 12 is: "To provide and encourage a safe, convenient and economic transportation system."

Goal 12 requires the development of transportation plans by local governments and ODOT.

OAR 660 Division 12 sets forth detailed requirements for local government and ODOT transportation plans.

## **Findings:**

1. The Master Plan complies with Goal 12.





2. The City has implemented Goal 12 through the City's Goal 12 policies as set forth in the City's comprehensive plan. The Master Plan complies with those policies.

3. Harris Beach State Recreation Area is located along State Highway 101, and is accessed directly from the Highway. The access roads to the park facilities are state park roads. OPRD has coordinated with ODOT in formulating the Master Plan proposals.

4. The Master Plan proposals are expected to result in some increase in peak visitation and, consequently, some increase in park-related traffic in the vicinity during peak use periods. OPRD is preparing a Traffic Impact Study to determine the impacts caused by the proposed development at Crissey Field.

- The scope of work of the traffic study will consider the following:
- V/C ratios
- Slow moving vehicles – How will they effect the geometry of the improvements?
- Must be compatible with the City's and County's Transportation Systems Plan.
- Research upcoming access improvements outlined in the TSP and STIP.
- Research accident data.
- Research trip generation, refer to ITE manual and OPRD historic use information
- Design recommendations
- Site plan for improvements and cost estimates
- Analysis of environmental implications of proposed development.

The TIS to be completed by October 31, 2002.

### **Goal 13: Energy Conservation**

Goal 13 is: "To conserve energy."

Goal 13 provides: "Land and uses developed on the land shall be managed and controlled so as to maximize the conservation of all forms of energy, based upon sound economic principles."

### **Findings:**

1. The Master Plan complies with Goal 13.
2. The City has implemented Goal 13 through the City's Goal 13 policies as set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. Various factors contribute in small ways to energy conservation. Residential accommodations for some park staff helps alleviate some of the need for daily travel to and from the park by employees. Energy codes must be complied with in any new



construction. Recycling is encouraged through provision of collection facilities in the park.

## **Goal 14: Urbanization**

Goal 14 is: "To provide for an orderly and efficient transition from rural to urban land use."

Goal 14 requires local governments to separate urbanizable land and urban land uses from rural land and rural land uses using adopted urban growth boundaries.

The land use goals provide definitions for "rural land", "urban land" and "urbanizable land." "Rural land" is defined as follows:

"Rural lands are those which are outside of the urban growth boundary and are: (a) non-urban agricultural, forest or open space lands or, (b) other lands suitable for sparse settlement, small farms or acreage homesites with no or hardly any public services, and which are not suitable, necessary or intended for urban use."

"Urban land" is defined as follows:

"Urban areas are those places which must have an incorporated city. Such areas may include lands adjacent to and outside the incorporated city and may also (a) have concentrations of persons who generally reside and work in the area, and (b) have supporting public facilities and services."

"Urbanizable land" is defined as follows:

"Urbanizable lands are those lands within the urban growth boundary and which are identified and (a) determined to be necessary and suitable for future urban uses, (b) can be served by urban services and facilities, and (c) are needed for the expansion of an urban area."

## **Findings:**

1. The Master Plan complies with Goal 14.
2. The City has implemented Goal 14 through the City's Goal 14 policies as set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. The existing and planned park facilities at Harris Beach are provided in support of the recreation activities that are attracted by the parks' natural, cultural and scenic



resources. Visitors to the park are drawn primarily from a statewide, and in part nationwide, tourism base. The park facilities are planned, sized, designed and located to accommodate park visitors only.

4. Harris Beach State Recreation Area is located entirely within the City of Brookings. However, the park does not serve Goal 14's intended purpose for urban areas of providing for urban growth. The park's location within the City boundary allows the park to utilize urban services, although the park would exist with the same character and uses without urban services. Because the entire park is within the City boundary, it may be considered urban by definition but not by character or purpose. The existing and planned facilities in this park are traditional in Oregon state parks, which are usually located in rural areas. Some new development is proposed for the park. However, with the proposed changes, the development density will remain far less dense than what is intended by Goal 14 within urban areas.

### **Goal 15: Willamette River Greenway**

Goal 15 is not applicable to Harris Beach State Recreation Area.

### **Goal 16: Estuarine Resources**

Goal 16 is not applicable to Harris Beach State Recreation Area.

### **Goal 17: Coastal Shorelands**

Goal 17 is:

"To conserve, protect, where appropriate develop, and where appropriate restore the resources and benefits of all coastal shorelands, recognizing their value for protection and maintenance of water quality, fish and wildlife habitat, water-dependent uses, economic resources and recreation and aesthetics. The management of these shoreland areas shall be compatible with the characteristics of the adjacent coastal waters; and

To reduce the hazard to human life and property, and the adverse effects upon water quality and fish and wildlife habitat, resulting from the use and enjoyment of Oregon's coastal shorelands."

Goal 17 requires agencies having jurisdiction over coastal shorelands to develop programs to achieve the Goal, and to maintain the diverse environmental, economic



and social values of the shorelands and protect water quality in estuaries, nearshore ocean waters and coastal lakes.

Goal 17 requires that lands contiguous with the ocean, estuaries and coastal lakes be designated as coastal shorelands in comprehensive plans, and sets out minimum requirements regarding the lands and resources that must be designated.

Goal 17 requires the protection of significant coastal shoreland resources, including major marshes, significant wildlife habitat, coastal headlands and exceptional aesthetic resources. Land uses in these significant resource areas must be consistent with the protection of the natural resource values.

In shoreland areas which do not have the significant coastal resources named above, Goal 17 allows various types of resource uses and water-dependent recreation. Other uses in these areas may be allowed provided the uses satisfy a need that cannot be accommodated in non-shoreland areas or in shoreland areas that are committed to non-resource uses.

Further, the "Guidelines for Goal 17" encourage coordination between coastal shoreland planning and planning for recreation needs under Goal 8.

### **Findings:**

1. The Master Plan complies with Goal 17.
2. The City has implemented Goal 17 through the City's Goal 17 policies as set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. The City's comprehensive plan defines the coastal shorelands boundary in Harris Beach State Recreation Area. The boundary is defined by the rocky bluff which separates the ocean beach from the upland areas of the park.
4. No new development is proposed within the shoreland boundary defined by the City's comprehensive plan.



## **Goal 18: Beaches and Dunes**

Goal 18 is:

"To conserve, protect, where appropriate develop, and where appropriate restore the resources and benefits of coastal beach and dune areas;"

and

"To reduce the hazard to human life and property from natural or man-induced actions associated with these areas."

Goal 18 requires that plans and implementing actions provide for diverse and appropriate uses of the beach and dune areas consistent with their ecological, recreational, aesthetic, water resource and economic values, and consistent with the natural limitations of beaches, dunes and dune vegetation. Decisions on plans and land use actions must be based on findings that address the following:

- a. The types of uses proposed and the adverse effects they might have on the site and adjacent areas;
- b. Temporary and permanent stabilization programs and the planned maintenance of new and existing vegetation;
- c. Methods for protecting the surrounding area from any adverse effects of the development; and
- d. Hazards to life, public and private property, and the natural environment which may be caused by the proposed uses.

Goal 18 prohibits residential, commercial and industrial uses on beaches, active and conditionally stable dunes that are subject to ocean undercutting and wave overtopping, and interdune areas that are subject to ocean flooding. Other development in these areas may be allowed with findings demonstrating that the uses:

- a. Are adequately protected from any geologic hazards, wind erosion, undercutting, ocean flooding and storm waves; or are of minimal value; and
- b. Are designed to minimize adverse environmental effects.

## **Findings:**

1. The Master Plan complies with Goal 18.



2. The City has implemented Goal 18 through the City's Goal 18 policies as set forth in the City's comprehensive plan. The Master Plan complies with those policies.
3. The City's comprehensive plan identifies Goal 18 resource areas. Within Harris Beach State Recreation Area, the Goal 18 resource boundary corresponds with the Goal 17 coastal shoreland boundary. The boundary is defined by the rocky bluff which separates the ocean beach from the upland areas of the park.
4. The rocky bluff which defines the Goal 17 and 18 resource areas identified by the City corresponds with the tsunami inundation line identified by DOGAMI. This indicates that the City's defined boundary is consistent with the most current information on ocean flooding hazards.
5. No new development is proposed within the Goal 18 resource boundary defined by the City's comprehensive plan.

## **Goal 19: Ocean Resources**

Goal 19 is:

"To conserve the long-term values, benefits, and natural resources of the nearshore ocean and the continental shelf.

All local, state, and federal plans, policies, projects, and activities which affect the territorial sea shall be developed, managed and conducted to maintain, and where appropriate, enhance and restore, the long-term benefits derived from the nearshore oceanic resources of Oregon. Since renewable ocean resources and uses, such as food production, water quality, navigation, recreation, and aesthetic enjoyment, will provide greater long-term benefits than will non-renewable resources, such plans and activities shall give clear priority to the proper management and protection of renewable resources."

Goal 19 requires that government agencies develop inventories necessary to understand the relationships of their proposed projects and activities to the resources of the nearshore ocean and continental shelf. Within the limits of their jurisdictions, agencies are required to maintain the aesthetic enjoyment and experiences provided by ocean resources; and identify, maintain, and enhance the diversity, quality, and quantity of recreational opportunities on and over the continental shelf, consistent with Goals 16 and 18.

## **Findings:**



1. The Master Plan complies with Goal 19. OPRD's protection and management of the coastal shoreland resources, under the guidance of the Master Plan, is consistent with the long-term protection of the near shore ocean resources. Public recreational use of the ocean resources is supported by the provision of the coastal recreation opportunities and facilities planned for in the Master Plan.



## Harris Beach State Recreation Area Land Use Findings

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# ***CITY OF BROOKINGS***



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## **STAFF REPORT**

Date: March 4, 2003

To: Mayor and City Councilors

From: Leroy Blodgett, City Manager

Subject: Yard of Month/Most Improved Property of Month Program

## **REPORT**

Last year the City Council approved a new program honoring City residents who work hard to make their properties an asset to the City's landscape. Each month from April through September an unbiased/anonymous committee selected a Yard of the Month and a Most Improved Property of the Month within the city limits. The Yard of the Month is a property that shows outstanding landscape. Most Improved Property is not necessarily the most attractive but is a property that has been substantially improved.

This program is to say thank you to those residents who work hard to make their property and Brookings a more attractive place to live. Monthly winners are awarded a \$50 credit toward their water/sewer bill and an attractive sign is placed in their yard by the Mayor and City Manager. The property owners also receive recognition in the Curry Coastal Pilot, on KURY and KCRE radio and on the City's website. The program costs the City approximately \$600 per year.

## **STAFF RECOMMENDATION**

Move to continue the Yard of the Month/Most Improved Property of the Month Program for the year 2003.

# ***CITY OF BROOKINGS***



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## **STAFF REPORT**

Date: March 3, 2003  
To: Mayor Hagbom & City Councilor  
From: Leroy Blodgett, City Manager  
Subject: Memorandum of Understanding (MOU)

## **REPORT**

Last year Southern Oregon Coast Housing Opportunities Providers (SOC-HOP) made two applications for Community Development Block Grant (CDBG) funds for housing rehabilitation projects in Coos and Curry counties. However, only the Coos County application was approved.

This year SOC-HOP wants to make one application for the Coos/Curry counties region. In order to make application for CDBG funding we need to enter into a MOU. Coos and Curry counties and all cities in the counties, except Brookings and Port Orford, have already signed the MOU.

## **STAFF RECOMMENDATION**

Approve the Memorandum Of Understanding between the City and Southern Oregon Coast Housing Opportunities Providers.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
SOUTHERN OREGON COAST HOUSING OPPORTUNITIES PROVIDER, L.L.C.  
AND THE  
CITY OF BROOKINGS**

**1. PARTIES**

This document constitutes an agreement between the Southern Oregon Coast Housing Opportunities Provider, L.L.C. ("SOC-HOP"), a 501(c)(3) nonprofit corporation, and the City of Brookings (the "participating jurisdiction"), a municipality in the State of Oregon.

**2. RECITALS**

- a. In 2001 the Oregon Housing and Community Services Department ("OHCSO") set forth a mechanism for distributing housing rehabilitation funding utilizing Community Development Block Grant funds, energy deregulation funds, and other state and federal funding sources. OHCSO desires that regions establish "Regional Housing Centers" to be eligible for these funds. SOC-HOP is a Regional Housing Center.
- b. One of OHCSO's goals is to de-federalize CDBG Housing Grant funds, thereby affording communities greater flexibility in the long-term use of the funds. SOC-HOP will provide a mechanism for fund de-federalization.
- c. SOC-HOP's decisions regarding the regional distribution of de-federalized funds will be made after consultation with the Member Forum, which will consist of representatives of participating jurisdictions. Participating jurisdictions may be cities or counties.
- d. This Memorandum of Understanding is intended to form the mechanism that will allow participating jurisdictions to become members of the Member Forum and become eligible for housing rehabilitation funding. It is also intended as an instrument for ensuring the availability of funds for distribution.
- e. The participating jurisdiction hereby acknowledges that SOC-HOP has been selected to undertake the duties identified herein based on SOC-HOP's specialized skills, knowledge and resources that enable it to exercise its sound professional judgment in carrying out the services required by this Agreement, per OAR 125-020-0130.

**3. RESPONSIBILITIES**

- a. Participating Jurisdiction:

- 1) The participating jurisdiction will apply for CDBG Housing Grant funds, and will seek the assistance of SOC-HOP, as needed, in preparation of its applications.
- 2) The participating jurisdiction will contract with SOC-HOP as the subgrantee for grant administration and program management of the CDBG Housing Grant if the participating jurisdiction's application is successful.
- 3) The participating jurisdiction will pledge any CDBG Housing Grant funds that it receives to SOC-HOP's Revolving Loan Fund through a sub-grant agreement with SOC-HOP.
- 4) The participating jurisdiction will appoint one member to SOC-HOP's Member Forum, which will monitor operation of initial loan programs and provide a mechanism for members to participate in the rehabilitation and maintenance of affordable housing within their jurisdictions.
- 5) The participating jurisdiction will provide advice to SOC-HOP regarding how the revolving loan fund should operate, housing activities to be supported, and loan terms to be offered.

**b. SOC-HOP**

- 1) SOC-HOP will act as the subgrantee of CDBG Housing Grant funds and will administer the funds in accordance with the guidelines and requirements of the grant contracts. SOC-HOP will manage all funds in compliance with OHCSO guidelines:
  - a) New CDBG Housing Grant funds will be loaned out for housing rehabilitation in compliance with the grant pursuant to which the funds are received. Upon repayment the funds become de-federalized;
  - b) De-federalized funds will be utilized to meet low-income housing needs in members' areas of the Southern Oregon Coast.
- 2) SOC-HOP will assist loan recipients in identifying and selecting contractors to perform authorized rehabilitation on units for which members have received revolving loan fund loans.
- 3) SOC-HOP will assist participating jurisdictions that have received revolving loan fund loans in obtaining complementary financing for their projects.
- 4) SOC-HOP will undertake additional actions to assist recipients of revolving loan fund loans complete rehabilitation projects in an efficient and effective manner.

4. **DURATION:**

This agreement will continue in force for a term of three years from the date of signing. At such time as this MOU is terminated, any funds that have been transferred into SOC-HOP's Revolving Loan Fund will remain with SOC-HOP.

\_\_\_\_\_  
City of Brookings

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
Southern Oregon Coast

Housing Opportunities Provider

\_\_\_\_\_  
*Date*

# CITY OF BROOKINGS



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## STAFF REPORT

Date: March 3, 2003  
To: Mayor Hagbom & City Councilor  
From: Leroy Blodgett, City Manager  
Subject: Sewer Rates

## REPORT

In 1997 the City of Brookings borrowed 13.1 million dollars from the Oregon Department of Environmental Quality. The annual payment on that loan is approximately \$990,000. At the time the loan was made it was anticipated that System Development Charges (SDC's) and user fees may need to increase to cover the cost of the debt and operating expense. In 1997, the environmental and consulting firm of Brown & Caldwell was contracted to prepare a study to provide a model for determining rates based on many factors.

*(sheet 1)* The rate model first separates the cost of the collection system (all the pipes and pumps involved with delivering the sewer to the treatment plant) and the treatment & outfall. The cost of operating and maintaining the collection system is paid 100% with user fees in the City.

*(sheet 2)* The cost of treatment of the waste water is then separated based on Flow, Biological Oxygen Demand (BOD), and Suspended Solids (SS).

*(sheet 3)* It is then further broken down into classifications of users including Harbor Sanitary District.

*(sheet 4)* The breakdown shows the cost impact for treatment is 72.41% Brookings and 27.41% Harbor. When cost of the collections system is added, which is paid 100% by Brookings, the final percentage is 79.13% Brookings and 20.87% Harbor.

Using the Brown & Caldwell model, staff made an attempt to come up with rates for user fees and SDC's that are fair, equitable and adequate to cover debt and operations of the waste water system. The draft rate proposal has System Development Charges in the city limits, which are paid for by new development, increasing from \$3,288 to \$6,700 or slightly over 100%.

*(sheet 5)* The various categories of user fees (e.g., residential, commercial, industrial, etc.) were adjusted to increase the total revenue in each category by 50% (sheet 5).

(sheet 6) For example, the rate for a single family resident would increase from 25.30 to \$37.95 or 50%. However, the rate for commercial and other users is based on the amount of water usage plus a service fee. For a commercial user, the use fee would increase from \$2.14 per 100 cubic foot (ccf) of water used to \$3.65 or 70.56% but, the monthly service charge would decrease from \$8.78 to \$2.03 for a decrease of 76.88%. The combination of the use fee and service fee would result in a net 50% increase for the average commercial user.

The rate for Harbor Sanitary increases by 79% because it does not anticipate any SDC's. Harbor may decide to collect SDC's to pay some portion of the payment to the City but, that is their decision to make.

(sheet 7) The City also has a bond debt for water improvements made a number of years ago. All monthly water bills in the City include a "Water Bond Fee" of \$5.25 for repayment of this bond. Staff feels the remaining debt can be paid with reserves and interest eliminating the \$5.25 Water Bond Fee.

With the increase in sewer rates and decrease in water rates, an average monthly water/sewer bill for a single family resident would increase by \$7.40 from \$47.00 to \$54.40 or 15.74%.

#### **STAFF RECOMMENDATION**

Set Thursday, April 3, 2003 at 7:00 PM at the Library for a public meeting to discuss the proposed rates.

**CITY OF BROOKINGS**  
**PROJECTED WASTE WATER REQUIREMENTS**  
**4 YEAR ANALYSIS FISCAL YEAR 2003 - 2006**

Description	Fiscal Year					Projected 4 year Total	Projected Annual Increase
	Actual 2001/02	Budget	Projected				
		2002/03	2003/04	2004/05	2005/06		
<b>Collection System</b>							
Personnel Services	105,520	116,150	124,281	132,980	142,289	515,699	7%
Materials & Services	61,177	125,000	137,500	151,250	166,375	580,125	10%
Capital Outlay	9,130	11,700	12,000	12,000	12,000	47,700	
Major Construction Projects		250,000	200,000	200,000	200,000	850,000	
SRF Loan Debt Service	62,106	36,554	47,877	47,757	47,633	179,821	
Transfers to General Fund	29,000	30,000	30,000	30,000	30,000	120,000	
Reserve Accruals	55,000	56,800	50,000	50,000	50,000	206,800	
<b>Subtotal, Collection System</b>	<b>321,933</b>	<b>626,204</b>	<b>601,658</b>	<b>623,987</b>	<b>648,297</b>	<b>2,500,145</b>	
<b>-</b>							
<b>HSD Interceptor Maintenance</b>	<b>4,300</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>18,000</b>	
<b>Treatment and Outfall</b>							
Personnel Services	227,026	245,900	263,113	281,531	301,238	1,091,782	7%
Materials & Services	238,825	288,100	316,910	348,601	383,461	1,337,072	10%
Capital Outlay	7,650	76,500	50,000	50,000	50,000	226,500	
Existing Bond Issue Debt.	257,250	256,450	258,206	256,289	256,917	1,027,862	
SRF Loan Debt Service	1,295,192	762,320	998,458	995,961	993,371	3,750,110	
Transfers to General Fund	29,000	30,000	30,000	30,000	30,000	120,000	
Reserve Accruals	5,000	-	-	-	-	-	
<b>Subtotal, Treatment and Outfall</b>	<b>2,059,943</b>	<b>1,659,270</b>	<b>1,916,687</b>	<b>1,962,382</b>	<b>2,014,987</b>	<b>7,553,326</b>	
<b>-</b>							
<b>Total Requirements</b>	<b>\$ 2,386,176</b>	<b>\$ 2,289,974</b>	<b>\$ 2,522,845</b>	<b>\$ 2,590,869</b>	<b>\$ 2,667,784</b>	<b>\$ 10,071,471</b>	



**ALLOCATION OF COSTS  
TO WASTE WATER SYSTEM FUNCTION  
4 YEAR ANALYSIS FISCAL YEAR 2003 - 2006**

COST COMPONENT		BIO-CHEMICAL				TOTAL
		FLOW	OXYGEN DEMAND	SUSPENDED SOLIDS	CONNECTIONS	
<b>COLLECTION SYSTEM</b>						
O & M EXPENSES		1,307,833	-	-	114,791	1,422,624
CAPITAL EXPENDITURES		897,700	-	-	-	897,700
SRF LOAN DEBT SERVICE		179,822	-	-	-	179,822
<b>SUBTOTAL COLLECTION SYSTEM</b>		2,385,355	-	-	114,791	2,500,146
<b>HSD INTERCEPTOR MAINTENANCE</b>		18,000	-	-	-	18,000
<b>TREATMENT &amp; OUTFALL</b>						
O & M EXPENSES		1,347,293	801,522	218,597	181,443	2,548,855
CAPITAL EXPENDITURES		115,515	88,335	22,650	-	226,500
EXISTING DEBT SERVICE		524,210	400,866	102,786	-	1,027,862
SRF LOAN DEBT SERVICE		1,912,556	1,462,542	375,011	-	3,750,109
<b>SUBTOTAL TREATMENT &amp; OUTFALL</b>		3,899,574	2,753,265	719,044	181,443	7,553,326
<b>TOTAL</b>		\$ 6,302,929	\$ 2,753,265	\$ 719,044	\$ 296,234	\$ 10,071,472
<b>PERCENTAGE OF TOTAL</b>		62.58%	27.34%	7.14%	2.94%	100.00%

**WASTE WATER SYSTEM ACTIVITY  
BY CUSTOMER CLASSIFICATION  
4 YEAR ANALYSIS FISCAL YEAR 2003 - 2006**

		<b>WASTE WATER FLOW, ccf</b>	<b>BIO-CHEMICAL OXYGEN DEMAND, lbs</b>	<b>SUSPENDED SOLIDS, lbs</b>
<b>CUSTOMER CLASSIFICATION</b>				
<b>BROOKINGS</b>				
<b>WASTEWATER DISCHARGE</b>				
<b>SINGLE FAMILY</b>		718,236	1,075,341	1,120,147
<b>MULTIPLE FAMILY</b>		207,396	310,514	323,451
<b>COMMERCIAL</b>		136,856	204,901	213,438
<b>RESTAURANTS</b>		27,951	69,744	104,616
<b>INDUSTRIAL</b>		370	554	578
<b>SCHOOLS</b>		132,288	107,286	82,526
<b>CHURCHES</b>		5,659	4,589	3,529
<b>SUBTOTAL BROOKINGS</b>		1,228,756	1,772,929	1,848,285
<b>BROOKINGS INFLOW/INFILTRATION</b>		983,413		
<b>TOTAL BROOKINGS</b>		2,212,169	1,772,929	1,848,285
<b>HARBOR SANITARY DISTRICT</b>		707,335	873,691	869,278
<b>TOTAL</b>		2,919,504	2,646,620	2,717,563
<b>PERCENT OF TOTAL</b>				
<b>BROOKINGS</b>		75.77%	66.99%	68.01%
<b>HARBOR SANITARY DISTRICT</b>		24.23%	33.01%	31.99%

**TO BROOKINGS AND HARBOR SANITARY DISTRICT  
4 YEAR ANALYSIS FISCAL YEAR 2003 - 2006**

DESCRIPTION	TOTAL	HSD SHARE		BROOKINGS SHARE	
		PERCENT	AMOUNT	PERCENT	AMOUNT
COLLECTION SYSTEM	2,500,146	0.00%	-	100.00%	2,500,146
HSD INTERCEPTOR MAINTENANCE	18,000	100.00%	18,000	0.00%	-
TREATMENT AND OUTFALL					
FLOW	3,899,573	24.23%	944,867	75.77%	2,954,706
BIO-CHEMICAL OXYGEN DEMAND	2,753,266	33.01%	908,853	66.99%	1,844,413
SUSPENDED SOLIDS	719,044	31.99%	230,022	68.01%	489,022
CONNECTIONS	181,443	0.10%	181	99.90%	181,262
SUBTOTAL TREATMENT AND OUTFALL	7,553,326	27.59%	2,083,923	72.41%	5,469,403
TOTAL	\$ 10,071,472	20.87%	\$ 2,101,923	79.13%	\$ 7,969,549

**PROJECTED WASTEWATER REVENUES  
BASED ON PROPOSED RATES AND SYSTEM DEVELOPMENT CHARGES**

	FY	FY	FY	FY	4 YEAR		REVENUES BASED ON	
	2002/03	2003/04	2004/05	2005/06	PROJECTED TOTAL		CURRENT RATES	
	REVENUE	REVENUE	REVENUE	REVENUE	REVENUE	% OF TOTAL	REVENUE	% INCREASE
<b>BROOKINGS</b>								
SINGLE FAMILY	914,899	931,293	948,143	964,993	3,759,327		2,506,218	50.00%
MULTIPLE FAMILY	262,675	267,411	272,147	277,248	1,079,480		719,653	50.00%
COMMERCIAL	206,909	210,551	214,266	218,042	849,767		566,508	50.00%
RESTAURANTS	49,760	50,644	51,549	52,469	204,421		136,282	50.00%
INDUSTRIAL	636	650	656	670	2,612		1,741	50.00%
SCHOOLS	145,615	148,258	150,922	153,631	598,425		398,940	50.00%
CHURCHES	8,829	8,982	9,159	9,318	36,287		24,191	50.00%
SYSTEM DEVELOPMENT CHGS	353,800	362,300	360,500	367,200	1,443,800		708,036	103.92%
<b>BROOKINGS TOTAL</b>	\$ 1,943,121	\$ 1,980,087	\$ 2,007,341	\$ 2,043,569	\$ 7,974,118	79.14%	\$ 5,061,569	
<b>HARBOR SANITARY DISTRICT</b>	\$ 521,556	\$ 524,165	\$ 526,783	\$ 529,419	\$ 2,101,923	20.86%	\$ 1,174,231	79.00%
<b>TOTAL</b>	\$ 2,464,677	\$ 2,504,252	\$ 2,534,124	\$ 2,572,988	\$ 10,076,042	100.00%		
<b>REQUIREMENTS</b>					\$ 10,071,471			
<b>RESERVE</b>					\$ 4,571			

**PROPOSED WASTE WATER RATES AND  
WASTE WATER SYSTEM DEVELOPMENT CHARGES**

	SINGLE FAMILY	MULTI-FAMILY	COMMERCIAL
<b>CURRENT SYSTEM DEVELOPMENT CHARGE FOR BROOKINGS</b>	<b>\$3,288</b>	<b>\$2,646</b>	<b>\$6,750</b>
<b>PROPOSED SYSTEM DEVELOPMENT CHARGE FOR BROOKINGS</b>	<b>\$6,700</b>	<b>\$6,700</b>	<b>\$8,500</b>

	4 YEAR		CURRENT	
	PROPOSED RATE		RATES	
	SERVICE CHARGE/MONTH	CHARGE/CCF	SERVICE CHARGE/MONTH	CHARGE/CCF
<b>BROOKINGS</b>				
SINGLE FAMILY	37.95	0.00	25.3	
MULTIPLE FAMILY	30.36	0.00	20.24	
COMMERCIAL	2.03	3.65	8.78	2.14
RESTAURANTS	2.03	4.35	8.78	2.74
INDUSTRIAL	2.03	6.12	8.78	3.21
SCHOOLS	2.03	2.08	8.78	1.37
CHURCHES	2.03	2.14	8.78	1.04
<b>HARBOR</b>	1.24	2.97	1.15	1.66

**EFFECT OF RATE CHANGES ON AN AVERAGE  
SINGLE FAMILY MONTHLY WATER/SEWER BILL**

<b>SINGLE FAMILY MONTHLY BILL</b>		<b>CURRENT RATES</b>	<b>PROPOSED RATES</b>	<b>INCREASE/(DECREASE)</b>
<b>SEWER BILL</b>		\$ 25.30	\$ 37.95	\$ 12.65
<b>WATER BILL - FIXED PORTION</b>		\$ 17.75	\$ 12.50	\$ (5.25) *
<b>AVERAGE WATER USAGE CHARGE</b>		\$ 3.95	\$ 3.95	\$ -
<b>TOTAL</b>		\$ 47.00	\$ 54.40	\$ 7.40

\* Water Bond fee

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
February 24, 2003 7:00 p.m.**

**I. CALL TO ORDER**

Mayor Bob Hagbom called the meeting to order at 7:03 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Mayor Hagbom

**III. ROLL CALL**

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Larry Curry, Frances Johns Kern, and Craig Mickelson, a quorum present.

Council Absent: None

Staff Present:

City Manager Leroy Blodgett and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Donald Allison

Other:

Judi Krebs, citizen

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

**A. Ceremonies**

1. Recognition of Lorraine Williams-Parks and Recreation Commission—Williams was not present and will be honored at the next Council meeting.

**B. Appointments**

1. Community/Performing Arts Center Oversight Committee  
City Manager Blodgett said to achieve one of the goals the Council has set for FY 2003/2004, a Community/Performing Arts Center Oversight Committee needs to be appointed. This committee will meet with architects, community center managers and staff, travel to visit existing community centers, and actively promote construction of the facility. Blodgett listed nominations from several groups in the area.

Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint the following to the Community/Performing Arts Center Oversight Committee:  
Chetco Pelican Players—Cliff Robison, Leanne McCurley  
Brookings-Harbor Rotary—Peggy Goergen, Tom Broderick  
Brookings Urban Renewal Advisory Committee—Brian Scott  
Brookings-Harbor Chamber of Commerce—Les Cohen  
Brookings City Council—Frances Johns Kern

**V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

**A. Committee and Liaison reports**

**1. Council Liaisons**

Councilor Mickelson was out of town during most of February and had nothing to report. On Tuesday, February 25, he will be attending a SWOCC meeting to explore avenues for funding a new campus.

Councilor Curry attended the Coos Curry Douglas Business Development Corporation (CCD) quarterly meeting in Douglas County on February 20. Twenty members attended from the three counties.

Councilor Dentino attended the CCD meeting with Councilor Curry. Dentino represented the City at a Harbor Sanitary District board meeting. He attended an American Music Festival meeting where preparations for the upcoming concert season were discussed. He also participated in a League of Oregon Cities telecommunications conference call and is participating in the SMART reading program which assists children in learning to read.

**B. Unscheduled**

Judi Krebs, 15951 Bayview Drive, Brookings commented on the sound when meetings are televised over Channel 4. She stated the new podium microphone is much better than the older mic but it is still very hard to hear those on the left side of the Council bench.

**VI. STAFF REPORTS**

**A. City Manager**

**1. Other**

City Manager Blodgett attended a Rotary International president-elect training seminar in Seattle last week. He feels the City will be able to utilize much of what he learned in regards to goal-setting, fundraising and encouraging community cohesion.



Blodgett commented on an article in the current issue of the League of Oregon Cities newsletter that was written for new councilors about Councilor duties and responsibilities saying the article contains valuable information for all councilors. It was noted that new Councilor Craig Mickelson has not been receiving the League's newsletter and staff was instructed to contact the League to make sure his name is on the mailing list. Councilor Dentino added that Mayor Hagbom's picture is featured in this issue as part of a story on Mayor's Day at the Capitol.

## **VII. CONSENT**

### **A. Approval of Council Meeting Minutes**

#### **1. Minutes of February 10, 2003, Regular Council Meeting**

(end Consent Calendar)

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to accept the consent calendar as printed.**

## **VIII. REMARKS FROM MAYOR AND COUNCILORS**

### **A. Council**

Councilor Curry said he is very concerned about the elimination of federal funds to support shallow-draft ports dredging. He commented that Russ Crabtree, Port of Brookings-Harbor Executive Director, has done an excellent job working to have the funds reinstated for the dredging for the balance of this year. However, funding for future years has not been secured. Curry encouraged Councilors and other citizens to send letters to senators and representatives to support dredging appropriations. Councilor Dentino agreed it would be terrible for this and other coastal communities to lose this funding.

Mayor Hagbom added that the city is working with the Port on this issue. A Port delegation will be going to Washington DC in March. He stated the City can draft a letter in support of the dredging appropriations and have it hand delivered while the delegation is in Washington. The Councilors were in agreement that the letter should be signed by all the Councilors.

Hagbom gave an update on the VA clinic. The Clinic, once operated in the medical offices on Alder Street, has moved and is presently located on Fifth Street. The old US Forest Service building has been remodeled for the clinic and the clinic will be moving into the remodeled "second half of the building" in March. There are full time RNs and a physician assigned to the clinic. Hagbom will draft a letter for the Councilors to sign, thanking Representative Peter DeFazio for his help and follow through in establishing and enlarging the VA clinic. This letter will also be hand delivered by Crabtree.

B. Mayor

Mayor Hagbom will be attending an ODOT meeting tomorrow night at the library. City Manager Blodgett will also attend this Highway 101/Chetco Avenue improvement stakeholders meeting.

**EXECUTIVE SESSION—ORS 192.660 (1)(e)—Real Property Transaction**

Mayor Hagbom stated the Council was going into Executive Session pursuant to ORS 192.660. Curry Coastal Pilot reporter Donald Allison, City Manager Leroy Blodgett and Administrative Secretary Linda Barker remained in the Chambers with the Councilors.

The Executive Session was called to order at 7:25 p.m.

**Executive Session was adjourned at 7:40 p.m.**

Mayor Hagbom reconvened the regular Council meeting at 7:41 p.m.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to move forward with the property transaction as discussed in the Executive Session.**

**IX. ADJOURNMENT**

With no further business before the Council and by unanimous voice vote, the meeting adjourned at 7:42 p.m.

Respectfully submitted:

Bob Hagbom  
Mayor

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2003.

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Paul Hughes  
Finance Director/City Recorder

# PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings  
898 Elk Drive, Brookings, Oregon  
January 23, 2003.

## Call To Order

Chair Boynton called the meeting to order and Commissioner Williams led the pledge of allegiance.

## Roll Call

*Commissioners Present:* Pat Sherman, Lorraine Williams, Bill Boynton, Tony Parrish and Paul Prevenas.

*Commissioners Absent:* Nina Canfield and Dori Blodgett

*Councilor Present:* Councilor Frances Johns Kern.

*Staff Present:* Dennis Barlow, Public Works, and Community Development Secretary, Cathie Mahon.

## Minutes

A motion was made, it was seconded and carried, to approve the minutes for November 21, 2002.

## Public Appearances - Presentation

Curtis Deneau, Safety Officer for the Brookings-Harbor Little League began by stating kudos to Public Works personnel, particularly Dave Lentz and Dennis Barlow, for their help when the Brookings-Harbor League hosted the *Girls Softball State Play-off's* last summer. He submitted to the Commission a list of "Improvements to Bud Cross Park Fields".

He outlined and discussed 4 items:

- 1) Relocation of the scoreboards:
  - The two scoreboards are currently attached to the concession stand. They would like one outside the right-centerfield, and the other 4 feet outside the right field fence.
- 2) Add an 8'x 10' equipment shed:
  - They are looking for an existing shed, 8 by 10 feet, to be placed next to the skateboard park concession stand for storage of items like chalk and game balls.
- 3) Add a 25' tall flagpole:
  - The cost for the flagpole has been estimated at \$630. They would like to find a donor, to buy the pole, and they would install it.
- 4) Improve the surface of the dirt infields:
  - The leagues would like to improve the dirt infields with a material known as *TURFACE*. A brochure was circulated to the commissioners. Mr. Deaneau explained that they would like to use half the recommended material this year, and complete the job for the 2004 season. It is a product that would be mixed, rototilled, into the existing soil. *TURFACE* is guaranteed to last 20 years.

- The approximate cost is \$5,100, which includes shipping. The league is requesting that the Parks and Recreation Commission approve money to pay for half the cost. League members would do the labor. He concluded the product would improve the batters and catcher's mounds, and batters box.

Discussion ensued. Dennis Barlow, Public Works Supervisor, entered into the discussion. He questioned when they would like to start. Mr. Deneau replied, before the season starts on April 12<sup>th</sup>. Chair Boynton noted the shipping cost was more than the product. Mr. Deneau explained the product is not available locally, it has to be purchased out of state; additionally the weight of the product requires using pallets for delivery. B.H.L.L. volunteers would do all the labor; they would unload the bags (of *TURFACE*), rototill it into the soil, and form the mounds for the batters and catchers.

Commissioner Sherman made a motion to approve the Bud Cross Park Fields improvements. After discussion, the following conditions were placed on the motion:

- Relocation of the scoreboards placed after conferring with Dennis Barlow, Public Works Supervisor.
- The shed be placed on pier blocks, not a concrete slab as originally proposed, and the roof of the shed be green metal to match other park buildings that will be re-roofed in the future using green metal material.
- Exact placement of the flagpole discussed with Public Works.
- Item #4-funds for the *TURFACE*, tabled until the February 27<sup>th</sup> meeting.

The amended motion was unanimously approved.

#### **Committee Reports Commissioner**

*Stout Park:* Commissioner Parrish directed his thanks to Commissioner Sherman for heading up the litter patrol at *Stout Park*. He was pleased to report there is no litter!!

*Chetco Point Park:* Commissioner Sherman handed out a *Rare Plant Field Survey Form* for a plant from Chetco Park. She contacted Veva Stansell, a well-known botanist from Pistol River, they keyed in the plant on her laptop, sent a copy to the Department of Agriculture, and received an official identification of *Oenothera wolfii* Raven. She concluded she will continue with the fieldwork of identifying plants at the park

No report from: *Kid Town*, *Parks Master Plan* and the *Skateboard Park* due to the absence of several commissioners.

*Softball/Soccer Fields:* Commissioner Prevenas reported hopefully a field at Easy Street and Fern will be ready for the beginning of the baseball field. All the site work will be done by the *Booster Club*. The long-term plan is to keep the field as a practice field, and back-up field. He concluded with all the sport activities in the City, the need is evident to find fields to facilitate the activities.

#### **Liaison Reports**

*Azalea Park:* Commissioner Williams handed-out and discussed a 10-point *Park Improvement Priority List*.

1. In an effort to continue the improvement and maintenance of the Park, there is a need to have some organization or group continue the work. At present, most of the volunteers are senior citizens but with the enormous task of upkeep, more volunteers are needed.
2. One third of Azalea Park has been developed. Several areas need attention:
  - Approximately 900 native, and endangered Azaleas require continuous care throughout the seasons.
  - The Azaleas need weeding, trimming and fertilizing.
  - The small active creek near the back of the park needs to be cleared, enhanced with plantings, and footbridges need to be built.
  - The existing footpaths need to be defined and cleared of branches.
3. An edifice, a wooden structure, placed behind the parking lot should be considered to accommodate the community and visitors. It could be a quiet place for meditation and used for events like a wedding, and family reunions.
  - Submitted for the record were two renderings by Fay Jones, renown architect, who followed Wrightean principles of single lines.
4. A dressing room and toilet facilities should be provided for the use of performers who perform, or when civic events are held at the park.
5. Completion of the *Snack Shack* and Public Restrooms.
6. Restrooms near Kidtown need to be upgraded.
  - Money from the sale of the Freda Longstreet's estate hopefully will provide enough funds to do this project.
  - Estimation of the cost-\$30,000
7. A directional sign for the Park. The logical place would be at the Triangle Garden, visible for north and south bound traffic on Highway 101.
8. A solution for the protection of the Park against vandalism.
  - Submitted for the record was an estimate for illumination of Kidtown, the gazebo, the storage shed, etc. An estimate of \$20,000 from a local Brookings company was done in 1998.
9. Because of the success of the *Marigold Project* (for two years 5<sup>th</sup> and 6<sup>th</sup> graders learned about gardening by growing and planting marigolds in the park), the continuation of programs like this, are encouraged.
10. A greenhouse would be beneficial to those learning aspects of horticulture, growing plants, and planting throughout the city; it would also promote good communication between people like the Master Gardeners and young people.
11. Signage for the areas of the park, the pathways, and trails.

Commissioner Williams concluded her report reiterating the foundation needs more people to volunteer to get the proposed projects done and to continue maintenance of the park. She brought to the Commission's attention that evidence of transients using the storage shed to sleep in, necessitates getting a lock.

The Commission thanked Commissioner Williams for her extensive report, and to extend their appreciation to Elmo (Mr. Williams) for his time.

#### **STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS**

*Financial Report:* No discussion (the December 2002 financial report for *Stout Park* was included in the packet).

*Public Works:*

Dennis Barlow, Public Works Supervisor, reported that several large trees had fallen in the park. They plan to sell them and use the money for the parking lot gravel.

*Election:*

Commissioner Williams made a motion, it was moved, carried and unanimously approved to have Chair Boynton continue his chairmanship for 2003.

Commissioner Sherman reported she was approached by a citizen inquiring on a possible new park on vacant land near Fifield Street.

Chair Boynton asked if anyone had any comments regarding the *2002 Annual Report presented to City Council*. The Commission members thanked him for his time composing it.

With this being Commissioner Williams last meeting, Chair Boynton expressed appreciation for her time and input during her term on the Commission. All members agreed and wished her well on her new ventures.

With no further business to come before the Commission, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,



Cathie Mahon,  
Recording Secretary

Approved by the Parks and Recreation Commission

FEBRUARY 27, 2003 (date)

**MINUTES  
BROOKINGS PLANNING COMMISSION  
REGULAR MEETING  
February 4, 2003**

Chair Randy Gorman called the regular meeting of the Brookings Planning Commission to order at 7:05 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	Randy Gorman	John Bischoff, Planning Director
Ernest Cofrances	Bruce Nishioka	Cathie Mahon, Secretary
Ted Freeman	Bill Smith	

Commissioner Fritz and Ex Officio Michelle Carrillo were not present at the meeting.

**CHAIRPERSON ANNOUNCEMENTS**

**MINUTES**

By a 6-0 vote, the Commission (motion: Commissioner Freeman) approved the minutes of the January 7, 2003, regular meeting.

By a 5-1 vote, the Commission (motion: Commissioner Freeman, Commissioner Smith abstained due to absence from the meeting) approved the minutes of the special meeting on January 13, 2003.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS**

None.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS**

1. By a 6-0 vote (Motion: Commissioner Freeman) the Planning Commission approved File No. SUB-6-02, the final map for a 16-lot subdivision from a 7.34 acre parcel; located on the south side of Wharf Street, adjacent to the east side of the city's wastewater treatment plant; Assessor's Map 41-13-7 A, Tax Lot 409; R-2 (Two-family Residential) zone; Noah and Joshua Bruce, applicants.

This action was taken following questions and comments regarding the request from the following:

Noah Bruce	P. O. Box 61	Brookings, OR 97415
Cindy Beaman	611 Chetco Avenue	Brookings, OR 97415

Entered into the record was a letter from T.J. Bossard, Inc. Civil Structural Engineering.

## THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-1 vote (motion: Commissioner Gorman; voting for: Commissioners Cofrances, Collis, Freeman, Gorman, and Smith; voting against: Commissioner Nishioka) the Commission approved an application for a conditional use permit, to change the use of an existing church into a center for *South Coast Head Start*, File No. CUP-4-03, Assessor's Map 41-13-6 BB, Tax Lot 200; R-1-6 (Single-family Residential, 6,000 square foot minimum lot size) zone; Phillip Nemrava, applicant.

In addition to the general conditions included in the packet, 1 condition was placed on the motion:

- The pavement on the access easement shall be widened to a width of 16 feet.

Four commissioners (Commissioner Cofrances, Collis, Freeman and Gorman) declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

Roy Mitchell	19151 High Noon Avenue	Brookings, OR 97415
Tanya Raiter	P. O. Box 6356	Brookings, OR 97415
Phil Heiss	P. O. Box 4156	Brookings, OR 97415
Kathy Morris	420 Alder Street	Brookings, OR 97415
Sandy Coons	P. O. Box 6615	Brookings, OR 97415
Sally Laasch	P. O. Box 7816	Brookings, OR 97415
Larry Kaufman	1214 Ransom	Brookings, OR 97415
Phil Nemrava, representative	P. O. Box 1401	Port Orford, OR 97465

Additional evidence was entered into the record from the following people who submitted letters:

Patti & Richard Dentino	P. O. Box 6615	Brookings, OR 97415
Linda and Leroy Dornbusch	1224 Random Avenue	Brookings, OR 97415
Jerry Jones	1212 Ransom Avenue	Brookings, OR 97415
Larry Kaufman	1214 Ransom	Brookings, OR 97415
Sally Laasch	P. O. Box 7816	Brookings, OR 97415

The applicant waived their right to seven (7) additional days in which to submit written argument.

2. By a 5-1 vote (motion: Commission Freeman; voting for: Commissioners Cofrances, Collis, Freeman, Gorman, and Smith; voting against: Commissioner Nishioka) the Commission approved the Final ORDER and the Findings of Fact for File No. CUP-4-03.



3. By a 6-0 vote, (motion: Commissioner Nishioka) the Planning Commission approved File No. CUP 5-03, a conditional use permit to construct a new church, located at 1208 Ransom Avenue; Assessor's 41-13-6 BB, Tax Lot 200; R-1-6 (Single-family Residential, 6000 square foot minimum lot size) zone; Brookings Congregation of Jehovah's Witnesses, applicant; Jason Womack, representative.

Four commissioners (Commissioners Cofrances, Collis, Freeman and Gorman) declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The action was taken following questions and comments regarding the request from the following:

Roy Mitchell                                      19151 High Noon Avenue                                      Brookings, OR 97415

The applicant waived their right to seven (7) days in which to submit written argument.

4. By a 6-0 vote (motion: Commissioner Collis) the Planning Commission approved the Final ORDER and Findings of Fact for File No. 5-03.
5. By a 6-0 vote (motion: Commissioner Freeman) the Planning Commission approved File No. VAR-1-03 and CUP-3-03; a variance to encroach into the side yard setback, and a minor change for a conditional use for the purpose of an addition to an existing church; located at 540 Pacific Avenue; Assessor's Map 41-13-5-BC, Tax Lot 3000; Brookings Presbyterian Church, applicant; Randall Rands, representative.

Two commissioners (Commissioner Freeman and Gorman) declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken after questions and comments regarding the request from the following:

Randall Rands, representative                                      229 W. Main Street                                      Medford, OR 97501

The applicant waived their right to seven (7) days in which to submit written argument.

6. By a 6-0 vote (motion: Commissioner Collis) the Planning Commission approved the Final ORDER and Findings of Fact for File No. VAR-1-03.
7. By a 6-0 vote (motion: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-3-03.

A recess was declared at 10:00 p.m. The meeting reconvened at 10:08 p.m. with the same six members present.

8. By a 6-0 vote (motion: Commissioner Freeman), the Planning Commission will send a favorable recommendation to the City Council regarding File No. CPZ-1-03, a request for a zone change from the R-1-6 (Single-family Residential, 6,000 square foot minimum lot size) zone to P/OS (Public Open Space) zone, and a comprehensive plan change from Residential to Open Space; located at Harris Beach State Recreation Park; Assessor's Map 40-14-36 Tax Lots 4200 and 4300; 40-14-13 BD, Tax Lots 1400 and 1500; and 40-14-36 & Index, Tax Lot 400; Oregon Parks and Recreation Department, applicant; Kristen Stallman, representative.

All commissioners (exception: Commissioner Nishioka) declared exparte contact due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions and comments regarding the request from the following:

Kristen Stallman, representative for the Oregon Parks and Recreation Department, Salem, Oregon.

9. By a 6-0 vote (motion: Commissioner Nishioka) the Planning Commission approved a subdivision, Case No. SUB-1-03, to divide a 1.04 acre parcel of land into 5 lots; located at Passley Road; Assessor's Map 40-14-36 BD, Tax Lot 200; R-1-6 (Single-family Residential, 6,000 square foot minimum lot size) zone; Steve Cadwalader dba Bayside Builders, applicant.

In addition to the general conditions (included in the packet) 3 additional conditions were placed on the motion:

- A "Stop" sign shall be placed on West Cliff Drive at Passley Road
- A total of 4 "No Parking" signs, 2 on each side, shall be placed on West Cliff Drive
- A street light shall be placed at the cul-de-sac end of West Cliff Drive

Commissioners Cofrances, Collis, Freeman and Gorman made a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The action was taken following questions and comments regarding the request from the following:

Steve Calwalader, dba Bayside Builders P.O. Box 2602 Brookings, OR 97415  
Don Hoag 17156 Mountain Drive Brookings, OR 97415

The applicant waived their right to seven (7) days in which to submit written argument.

10. By a 6-0 vote (motion: Commissioner Collis) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-1-03

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS**

None.

**UNSCHEDULED PUBLIC APPEARANCES**

None.

**PROPOSITIONS AND COMMISSIONERS COMMENTS:**

Chair Gorman directed to the Planning Director two concerns:

1. He questioned if anything could be done about the plywood screen being used at the corner of Highway 101 and Hillside Avenue.
2. He asked if city staff could check out the potholes on Ransom Avenue between Fifth and Sixth Street.

Planning Director responded that he had checked with the building official and was told the plywood is not considered a fence and there is nothing in the building code addressing it. He responded on the second issue stating he would contact Public Works.

**REPORT OF THE PLANNING DIRECTOR**

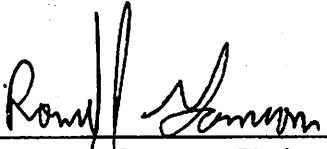
None.

**ADJOURNMENT**

With no further business before the Planning Commission, the meeting adjourned at 10:55 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION**

  
\_\_\_\_\_  
Randy J. Gorman, Chair

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/03	02/06/2003	45509	1881	AFLAC	10-00-2005	370.62
02/03	02/06/2003	45510	342	Applied Industrial Technology	10-00-2005	147.64
02/03	02/06/2003	45511	190	Bankcard Center	10-00-2005	675.23
02/03	02/06/2003	45512	146	Bay West Supply, Inc	10-00-2005	272.69
02/03	02/06/2003	45513	138	Becco, Inc	10-00-2005	57.90
02/03	02/06/2003	45514	148	B-H Chamber of Commerce	10-00-2005	765.43
02/03	02/06/2003	45515	200	Bob Hagborn	10-00-2005	65.50
02/03	02/06/2003	45516	110	Brookings Auto Parts	10-00-2005	147.64
02/03	02/06/2003	45517	391	Brookings Clinic	10-00-2005	100.00
02/03	02/06/2003	45518	313	Brookings Vol Firefighters	10-00-2005	2,083.33
02/03	02/06/2003	45519	2111	Padilla/Bruce	10-00-2005	13.81
02/03	02/06/2003	45520	2113	Bruce Padilla	10-00-2005	7.46
02/03	02/06/2003	45521	2114	Cadwalader	10-00-2005	34.88
02/03	02/06/2003	45522	989	California Contractors Supply	10-00-2005	124.75
02/03	02/06/2003	45523	528	Caselle, Inc	10-00-2005	1,607.00
02/03	02/06/2003	45524	178	Chetco Pharmacy & Gift	10-00-2005	4.51
02/03	02/06/2003	45525	336	Chris Wallace	10-00-2005	103.32
02/03	02/06/2003	45526	2112	Clarence Bettencourt	10-00-2005	7.96
02/03	02/06/2003	45527	820	CMI Business Systems	10-00-2005	113.86
02/03	02/06/2003	45528		Information Only Check	10-00-2005	.00 V
02/03	02/06/2003	45529	183	Colvin Oil Company	10-00-2005	3,873.87
02/03	02/06/2003	45530	182	Coos-Curry Electric	10-00-2005	14,371.96
02/03	02/06/2003	45531	151	Curry Coastal Pilot	10-00-2005	414.75
02/03	02/06/2003	45532	337	Curry County Health Dept	10-00-2005	40.00
02/03	02/06/2003	45533	958	Delaney's Bakery	10-00-2005	48.00
02/03	02/06/2003	45534	371	DEQ Business Office	10-00-2005	255.00
02/03	02/06/2003	45535	316	Donald & Roberta Chandler	10-00-2005	548.00
02/03	02/06/2003	45536	2117	Edge Wireless	10-00-2005	141.20
02/03	02/06/2003	45537	261	Engineered Control Products	10-00-2005	81.60
02/03	02/06/2003	45538		Information Only Check	10-00-2005	.00 V
02/03	02/06/2003	45539	499	Fastenal Company	10-00-2005	124.11
02/03	02/06/2003	45540	153	Ferrellgas	10-00-2005	603.63
02/03	02/06/2003	45541	105	First Impressions	10-00-2005	188.00
02/03	02/06/2003	45542	2045	Flint Trading	10-00-2005	414.48
02/03	02/06/2003	45543	113	Fred Meyer	10-00-2005	118.80
02/03	02/06/2003	45544	605	Gene Allen	10-00-2005	28.72
02/03	02/06/2003	45545	139	Harbor Logging Supply	10-00-2005	111.60
02/03	02/06/2003	45546	131	HGE, Inc	10-00-2005	1,074.61
02/03	02/06/2003	45547	307	Industrial Steel & Supply Inc	10-00-2005	99.53
02/03	02/06/2003	45548	1182	John Pohl	10-00-2005	1.94
02/03	02/06/2003	45549	1896	Josh Erkkila	10-00-2005	19.10
02/03	02/06/2003	45550	2099	Joyce A Staples	10-00-2005	3.18
02/03	02/06/2003	45551	2085	Lenmar Distributors Inc	10-00-2005	33.75
02/03	02/06/2003	45552	1015	Leroy Blodgett	10-00-2005	104.04
02/03	02/06/2003	45553	328	Les Schwab Tire Company	10-00-2005	174.95
02/03	02/06/2003	45554	2095	Manuel Cunha	10-00-2005	63.81
02/03	02/06/2003	45555	2115	Mark & Joanna Yax	10-00-2005	32.66
02/03	02/06/2003	45556	2122	Mastercard	10-00-2005	289.20
02/03	02/06/2003	45557	633	McKensie Athletics	10-00-2005	41.04
02/03	02/06/2003	45558	155	Mory's	10-00-2005	78.00
02/03	02/06/2003	45559	870	Noah Bruce	10-00-2005	5.71
02/03	02/06/2003	45560	177	Oregon Medical Laboratories	10-00-2005	150.00
02/03	02/06/2003	45561	1871	Paulson Eye Care	10-00-2005	36.00
02/03	02/06/2003	45562	1019	Phone Supplements, Inc	10-00-2005	324.58
02/03	02/06/2003	45563	322	Postmaster	10-00-2005	1,190.00
02/03	02/06/2003	45564	227	Pract & Prof Property Mgmt	10-00-2005	58.24
02/03	02/06/2003	45565	1312	Price & Pride	10-00-2005	215.64

M = Manual Check, V = Void Check

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02/03	02/06/2003	45569	181	Ramcell of Oregon	10-00-2005	44.52
02/03	02/06/2003	45570	199	Richard Harper	10-00-2005	300.00
02/03	02/06/2003	45571	2123	Spindrift Motor Inn	10-00-2005	763.20
02/03	02/06/2003	45572	156	That Special Touch Florist	10-00-2005	70.00
02/03	02/06/2003	45573	821	Toshiba America Info Systems	10-00-2005	310.00
02/03	02/06/2003	45574	696	Trojan Technologies	10-00-2005	4,030.26
02/03	02/06/2003	45575	295	Tsunami Computer Service	10-00-2005	19.95
02/03	02/06/2003	45576	161	United Communications Inc	10-00-2005	344.57
02/03	02/06/2003	45577	990	United Parcel Service	10-00-2005	15.63
02/03	02/06/2003	45578	1523	United Rentals	10-00-2005	888.46
02/03	02/06/2003	45579	1020	Valley Electrical Contractors	10-00-2005	3,311.11
02/03	02/06/2003	45580	906	Valley River Inn	10-00-2005	246.39
02/03	02/06/2003	45581	991	Verizon Northwest	10-00-2005	1,676.36
02/03	02/06/2003	45582	108	VWR Scientific	10-00-2005	377.12
02/03	02/06/2003	45583	269	WW Grainger	10-00-2005	278.21
02/03	02/06/2003	45584	253	Xerox Corporation	10-00-2005	135.35
02/03	02/06/2003	45585	707	ZEP Manufacturing	10-00-2005	81.93
02/03	02/12/2003	45586		Void Check	10-00-2005	.00 V
02/03	02/12/2003	45588	2130	Aztec Technology Corp	10-00-2005	2,390.00
02/03	02/13/2003	45589	581	Action Training Systems Inc	10-00-2005	328.00
02/03	02/13/2003	45590	682	Al's Radio Shack	10-00-2005	2.98
02/03	02/13/2003	45591	150	Any Time Coffee Service	10-00-2005	91.50
02/03	02/13/2003	45592	993	ATCO International	10-00-2005	518.00
02/03	02/13/2003	45593	2128	Becky Lujan	10-00-2005	4.05
02/03	02/13/2003	45594	147	Brookings Glass Inc	10-00-2005	20.00
02/03	02/13/2003	45595	988	Brookings Harbor Ford	10-00-2005	130.45
02/03	02/13/2003	45596	276	Brookings Harbor Medical Ctr	10-00-2005	590.00
02/03	02/13/2003	45597	2111	Padilla/Bruce	10-00-2005	7.45
02/03	02/13/2003	45598	1869	Cal Pacific Santa Fe Freight	10-00-2005	79.78
02/03	02/13/2003	45599	193	Central Equipment Co, Inc	10-00-2005	61.15
02/03	02/13/2003	45600	164	Chambers South Inc	10-00-2005	208.95
02/03	02/13/2003	45601	1745	Coastal Paper & Supply, Inc	10-00-2005	158.50
02/03	02/13/2003	45602	1818	Con-Vey Keystone, Inc	10-00-2005	1,336.96
02/03	02/13/2003	45603	389	Cummins Northwest	10-00-2005	483.09
02/03	02/13/2003	45604	151	Curry Coastal Pilot	10-00-2005	422.42
02/03	02/13/2003	45605	195	Curry Transfer & Recycling	10-00-2005	748.51
02/03	02/13/2003	45606	284	Day-Wireless Systems	10-00-2005	955.44
02/03	02/13/2003	45607	185	Del Cur Supply	10-00-2005	178.28
02/03	02/13/2003	45608	196	DHR Child Support Unit	10-00-2005	203.08
02/03	02/13/2003	45609	250	DHR Child Support Unit	10-00-2005	278.31
02/03	02/13/2003	45610	484	DMV	10-00-2005	6.50
02/03	02/13/2003	45611	145	EBS Trust	10-00-2005	53.00
02/03	02/13/2003	45612	1879	Ellensburg Copy Center	10-00-2005	245.00
02/03	02/13/2003	45613	105	First Impressions	10-00-2005	141.00
02/03	02/13/2003	45614	298	Freeman Rock Enterprises, Inc	10-00-2005	11,542.95
02/03	02/13/2003	45615	2129	Gary & Nina Self	10-00-2005	21.33
02/03	02/13/2003	45616	2109	Granite Construction Co.	10-00-2005	461.28
02/03	02/13/2003	45617	198	Grants Pass Water Lab	10-00-2005	133.00
02/03	02/13/2003	45618	131	HGE, Inc	10-00-2005	251.14
02/03	02/13/2003	45619	307	Industrial Steel & Supply Inc	10-00-2005	75.40
02/03	02/13/2003	45620	1414	Kaman Industrial Technologies	10-00-2005	120.44
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02/03	02/13/2003	45623		Information Only Check	10-00-2005	.00 V

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
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02/03	02/13/2003	45629	2127	Kimberley Hatten	10-00-2005	3.13
02/03	02/13/2003	45630	121	Lane County RIS	10-00-2005	870.00
02/03	02/13/2003	45631	2119	Law Enforcement Systems, Inc	10-00-2005	109.00
02/03	02/13/2003	45632	2126	Maria Crandell	10-00-2005	52.28
02/03	02/13/2003	45633	877	Med-Tech Resource, Inc	10-00-2005	81.91
02/03	02/13/2003	45634	424	Munnel & Sherrill	10-00-2005	136.26
02/03	02/13/2003	45635	1844	My-Comm, Inc	10-00-2005	63.90
02/03	02/13/2003	45636	344	Neely's Machine & Fabrication	10-00-2005	4.99
02/03	02/13/2003	45637	572	OMFOA	10-00-2005	230.00
02/03	02/13/2003	45638	910	OR Department of Justice	10-00-2005	115.38
02/03	02/13/2003	45639	1132	OR Department of Justice	10-00-2005	469.94
02/03	02/13/2003	45640	1464	OR Department of Justice	10-00-2005	266.77
02/03	02/13/2003	45641	1742	OR Department of Justice	10-00-2005	119.40
02/03	02/13/2003	45642	144	OR Teamster Employers Trust	10-00-2005	9,693.12
02/03	02/13/2003	45643	189	OR Teamster Employers Trust	10-00-2005	18,780.42
02/03	02/13/2003	45644	2120	Oregon Fuel Injection Inc	10-00-2005	28.48
02/03	02/13/2003	45645	1871	Paulson Eye Care	10-00-2005	36.00
02/03	02/13/2003	45646	205	PERS Retirement	10-00-2005	10,901.24
02/03	02/13/2003	45647		Information Only Check	10-00-2005	.00 V
02/03	02/13/2003	45648	293	Petty Cash	10-00-2005	220.88
02/03	02/13/2003	45649	1193	PRN Data Services, Inc	10-00-2005	1,153.38
02/03	02/13/2003	45650	1029	Purchase Power	10-00-2005	1,019.00
02/03	02/13/2003	45651	378	Quality Control Services	10-00-2005	547.00
02/03	02/13/2003	45652	187	Quality Fast Lube & Oil	10-00-2005	57.00
02/03	02/13/2003	45653	1958	Raymond K Poplar	10-00-2005	75.00
02/03	02/13/2003	45654	180	Ray's Food Place	10-00-2005	114.12
02/03	02/13/2003	45655	223	Rodney Atleson	10-00-2005	4.57
02/03	02/13/2003	45656	169	Roto Rooter	10-00-2005	209.75
02/03	02/13/2003	45657		Information Only Check	10-00-2005	.00 V
02/03	02/13/2003	45658	380	Stadelman Electric	10-00-2005	1,647.86
02/03	02/13/2003	45659	213	Teamsters Local Union 223	10-00-2005	675.00
02/03	02/13/2003	45660	179	Trew, Cyphers & Meynink	10-00-2005	2,779.50
02/03	02/13/2003	45661	991	Verizon Northwest	10-00-2005	1,538.95
02/03	02/13/2003	45662	610	WESCO Distribution Inc	10-00-2005	1,208.00
02/03	02/21/2003	45663	167	American Sigma	10-00-2005	138.85
02/03	02/21/2003	45664	200	Bob Hagborn	10-00-2005	592.28
02/03	02/21/2003	45665	149	Carpenter Auto Center	10-00-2005	1,666.73
02/03	02/21/2003	45666	183	Colvin Oil Company	10-00-2005	1,384.52
02/03	02/21/2003	45667	182	Coos-Curry Electric	10-00-2005	980.86
02/03	02/21/2003	45668		Information Only Check	10-00-2005	.00 V
02/03	02/21/2003	45669		Information Only Check	10-00-2005	.00 V
02/03	02/21/2003	45670		Information Only Check	10-00-2005	.00 V
02/03	02/21/2003	45671	166	Dan's Auto & Marine Electric	10-00-2005	428.17
02/03	02/21/2003	45672	130	Day-Timers Inc	10-00-2005	14.99
02/03	02/21/2003	45673	318	Dennis Barlow	10-00-2005	21.00
02/03	02/21/2003	45674	439	DPSST	10-00-2005	200.00
02/03	02/21/2003	45675	578	John Cowan	10-00-2005	21.00
02/03	02/21/2003	45676	2040	Kinko's	10-00-2005	249.14
02/03	02/21/2003	45677	1127	Lyle Signs Inc	10-00-2005	232.80
02/03	02/21/2003	45678	1844	My-Comm, Inc	10-00-2005	1,295.20
02/03	02/21/2003	45679	2124	Nartec Inc	10-00-2005	29.30
02/03	02/21/2003	45680	2138	O.C.C.I.R.S.	10-00-2005	110.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/03	02/21/2003	45681	573	OBOA	10-00-2005	75.00
02/03	02/21/2003	45682	2135	Ole's Garage Doors	10-00-2005	300.00
02/03	02/21/2003	45683	2133	Redwood Memorial Chapel	10-00-2005	358.00
02/03	02/21/2003	45684	169	Roto Rooter	10-00-2005	148.27
02/03	02/21/2003	45685	517	Santiam Emergency Equipment	10-00-2005	386.00
02/03	02/21/2003	45686	2125	State of OR Water Resource Dp	10-00-2005	4,880.00
02/03	02/21/2003	45687	612	Strahm's Sealcoat	10-00-2005	3,195.00
02/03	02/21/2003	45688	956	Suiter's Paint & Body	10-00-2005	471.30
02/03	02/21/2003	45689	1648	Tourangeau Nor Wes Corp	10-00-2005	516.00
02/03	02/21/2003	45690	1523	United Rentals	10-00-2005	362.80
02/03	02/21/2003	45691		Information Only Check	10-00-2005	.00 V
02/03	02/21/2003	45692		Information Only Check	10-00-2005	.00 V
02/03	02/21/2003	45693		Information Only Check	10-00-2005	.00 V
02/03	02/21/2003	45694	1020	Valley Electrical Contractors	10-00-2005	15,259.25
02/03	02/21/2003	45695	2136	Water Right Permit Extensions	10-00-2005	100.00
02/03	02/25/2003	45696	196	DHR Child Support Unit	10-00-2005	203.08
02/03	02/25/2003	45697	250	DHR Child Support Unit	10-00-2005	278.31
02/03	02/25/2003	45698	910	OR Department of Justice	10-00-2005	115.38
02/03	02/25/2003	45699	1132	OR Department of Justice	10-00-2005	469.94
02/03	02/25/2003	45700	1464	OR Department of Justice	10-00-2005	266.77
02/03	02/25/2003	45701	1742	OR Department of Justice	10-00-2005	119.40
02/03	02/25/2003	45702	205	PERS Retirement	10-00-2005	10,836.16
02/03	02/25/2003	45703	214	Regence Life & Health Ins	10-00-2005	243.80
02/03	02/27/2003	45704	1881	AFLAC	10-00-2005	430.36
02/03	02/27/2003	45705	145	EBS Trust	10-00-2005	53.00
02/03	02/28/2003	45706	527	AWWA Short School	10-00-2005	870.00
02/03	02/28/2003	45707	190	Bankcard Center	10-00-2005	44.14
02/03	02/28/2003	45708	304	Beckwith & Kuffel	10-00-2005	234.12
02/03	02/28/2003	45709	2140	Bill Giles	10-00-2005	29.63
02/03	02/28/2003	45710	2121	Bound Tree Medical Inc	10-00-2005	239.92
02/03	02/28/2003	45711	1840	Chetco Federal Credit Union	10-00-2005	3,204.01
02/03	02/28/2003	45712	183	Colvin Oil Company	10-00-2005	1,530.79
02/03	02/28/2003	45713	182	Coos-Curry Electric	10-00-2005	3,966.97
02/03	02/28/2003	45714	2131	Curry Co Community Corrections	10-00-2005	149.24
02/03	02/28/2003	45715	151	Curry Coastal Pilot	10-00-2005	53.95
02/03	02/28/2003	45716	173	Curry Equipment Company	10-00-2005	88.03
02/03	02/28/2003	45717	195	Curry Transfer & Recycling	10-00-2005	372.75
02/03	02/28/2003	45718	2139	David G Dilucca	10-00-2005	7.76
02/03	02/28/2003	45719	318	Dennis Barlow	10-00-2005	77.00
02/03	02/28/2003	45720	2145	Edward & Marilyn Hewitt	10-00-2005	14.84
02/03	02/28/2003	45721	2146	Elizabeth Christine	10-00-2005	20.95
02/03	02/28/2003	45722	113	Fred Meyer	10-00-2005	118.80
02/03	02/28/2003	45723	2144	Freddie Mac/Carina Moran	10-00-2005	28.16
02/03	02/28/2003	45724	1655	Gorski/Bruce Bros	10-00-2005	40.38
02/03	02/28/2003	45725	2141	Jim Mercer	10-00-2005	26.48
02/03	02/28/2003	45726	526	Joe Ingwersen	10-00-2005	116.00
02/03	02/28/2003	45727	578	John Cowan	10-00-2005	77.00
02/03	02/28/2003	45728	2099	Joyce A Staples	10-00-2005	26.55
02/03	02/28/2003	45729	1414	Kaman Industrial Technologies	10-00-2005	42.68
02/03	02/28/2003	45730	271	Larry Curry	10-00-2005	235.99
02/03	02/28/2003	45731	448	Leo Lightle	10-00-2005	77.00
02/03	02/28/2003	45732	328	Les Schwab Tire Company	10-00-2005	72.06
02/03	02/28/2003	45733	2142	Mark Gleason	10-00-2005	31.21
02/03	02/28/2003	45734	1190	Mike Batty	10-00-2005	77.00
02/03	02/28/2003	45735	266	Northern Tool & Equipment Co	10-00-2005	78.13
02/03	02/28/2003	45736	2025	Numberg Scientific	10-00-2005	47.80
02/03	02/28/2003	45737	2111	Padilla/Bruce	10-00-2005	43.07

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/03	02/28/2003	45738	311	Paramount Supply Company	10-00-2005	234.70
02/03	02/28/2003	45739	2143	Pat Smith	10-00-2005	30.72
02/03	02/28/2003	45740	888	Paul's Floor Maintenance	10-00-2005	1,225.00
02/03	02/28/2003	45741	227	Pract & Prof Property Mgmt	10-00-2005	63.29
02/03	02/28/2003	45742	207	Quill Corporation	10-00-2005	14.99
02/03	02/28/2003	45743	2148	Robert Van Vliet	10-00-2005	5.44
02/03	02/28/2003	45744	555	Tammy Beckley	10-00-2005	17.13
02/03	02/28/2003	45745	2147	Tammy Matheny	10-00-2005	12.22
02/03	02/28/2003	45746	396	Tom Moody	10-00-2005	116.00
02/03	02/28/2003	45747	1374	United Horticulture Supply	10-00-2005	300.00
02/03	02/28/2003	45748	136	United Pipe & Supply Co Inc	10-00-2005	1,655.82
02/03	02/28/2003	45749	1020	Valley Electrical Contractors	10-00-2005	67.00
02/03	02/28/2003	45750	906	Valley River Inn	10-00-2005	2,036.80
02/03	02/28/2003	45751	1983	Vantage Construction	10-00-2005	45.00
02/03	02/28/2003	45752	991	Verizon Northwest	10-00-2005	156.43
02/03	02/28/2003	45753	670	Western Equipment Distributors	10-00-2005	137.01
02/03	02/28/2003	45754		Information Only Check	10-00-2005	.00 V
02/03	02/28/2003	45755	269	WW Grainger	10-00-2005	1,358.28

Totals:

190,285.55

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_



**IN AND FOR THE CITY OF BROOKINGS  
STATE OF OREGON**

**AN ORDINANCE AMENDING THE  
COMPREHENSIVE PLAN DESIGNATION  
ON 5 PARCELS OF LAND LOCATED  
WITHIN HARRIS BEACH STATE PARK  
ADJACENT TO THE NORTHERLY  
BOUNDARY FROM RESIDENTIAL TO  
OPEN SPACE AND THE ZONING FROM R-  
1-6 (SINGLE FAMILY RESIDENTIAL, 6,000  
SQ. FT. MINIMUM LOT SIZE) TO P/OS  
(PUBLIC OPEN SPACE)**

***ORDINANCE NO. 03-O-556***

Sections:

**Introduction.**

- Section 1. Comprehensive Plan designation to Open Space.**  
**Section 2. Zoning Map amendment to Public Open Space.**

**WHEREAS**, a public hearing was held on February 4, 2003 before the Brookings Planning Commission for the purpose of considering a request for a Comprehensive Plan change from a Residential designation to an Open Space designation and a zone change from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to P/OS (Public Open Space) on five parcels of land totaling 27.7 acres, located within and adjacent to the northerly boundary of Harris Beach State Park; (identified as Assessor's Map No. 40-14-36 & Index, Tax Lot 400; 40-14-36BC, Tax lots 4200 and 4300; and 40-14-36BD, Tax Lots 1400 and 1500).

**WHEREAS**, following closure of the public hearing after considerable evidence and testimony was presented by proponents and opponents, the Planning Commission directed the Planning Director to prepare a recommendation, with findings, to the City Council, for approval of the request; and

**WHEREAS**, the Brookings City Council, at its regularly scheduled meeting of March 10, 2003 did conduct a public hearing on this matter, during which hearing considerable testimony and evidence was presented by the applicant's representative, interested parties and recommendations were received from and presented by the Planning Director; and

**WHEREAS**, at the conclusion of said public hearing, after consideration and discussion, the Brookings City Council, upon a motion duly seconded, did vote in the majority to grant the applicant's request and instructed staff to prepare a Final Order to that effect;

The city of Brookings ordains as follows:

Section 1. Amendment to the Comprehensive Plan to designate property Open Space. The Comprehensive Plan of the City of Brookings is amended to show that the following described property is designated as Open Space.

Section 2. Amendment to the Zoning Map to designate property Public Open Space (P/OS) The Zoning Map of the City of Brookings is amended to show that the following described property is zoned Public Open Space (P/OS).

(See Attachment A and B)

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Passage: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

**Signed** by me in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_ 2003

\_\_\_\_\_  
Bob Hagbom, Mayor

ATTEST:

\_\_\_\_\_  
Paul Hughes, Finance Director/Recorder

## EXHIBIT A

### Parcel 1

A parcel of land lying in Section 36, Township 40 South, Range 14 West, W.M., Curry County, Oregon; the said parcel being described as follows:

Beginning at the Northwest corner of Harris State Park, as described in the Deed to the State of Oregon, as recorded on Page 294 of Volume 19 of the Official Record of Deeds of Curry County, Oregon; said point being described as 2079.7 feet North and 4015.7 feet West of the Southeast corner of said Section 36 and on the ordinary high tide line of the Pacific Ocean; thence North 71° East 948.0 feet to an iron pipe marking the Northeast corner of the said Harris State Park, said point being on the Westerly boundary of the Oregon Coast Highway; thence in a Northerly direction following said Westerly boundary of the Oregon Coast Highway on a curve to the right with a radius of 995.0 feet, a distance of 413.2 feet; thence on a curve to the right with a radius of 756.2 feet, a distance of 380.8 feet; thence on a curve to the left with a radius of 676.2 feet, a distance of 138.3 feet; thence North 60° 45' West 15.0 feet; thence on a curve to the left with a radius of 661.2 feet, a distance of 400.1 feet; thence leaving the Westerly boundary of the Oregon Coast Highway South 71° West 2000.0 feet, more or less, to the ordinary high tide line of the Pacific Ocean; thence following said ordinary high tide line of the Pacific Ocean Southerly to the place of beginning.

EXCEPT therefrom that portion lying within the plat of HARRIS BEACH ESTATES.

The parcel of land to which this description applies contains 30.0 acres, more or less, of which approximately 2.6 acres lie between the ordinary high tide line of the Pacific Ocean and the line of vegetation as established by Section 8, Chapter 601, Oregon Laws 1969.

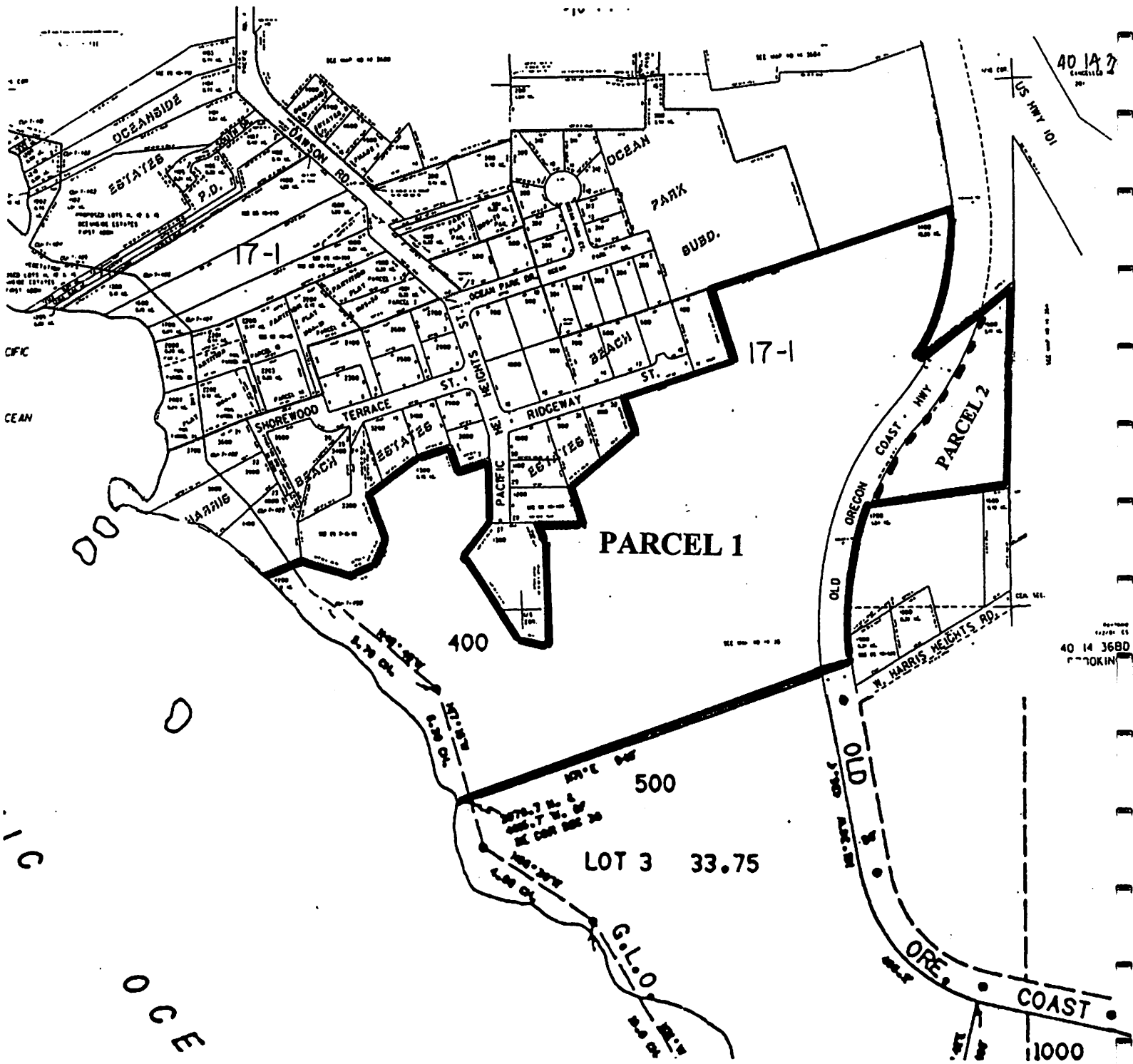
### Parcel 2

A parcel of land lying in the SE $\frac{1}{4}$  of the NW $\frac{1}{4}$  of Section 36, Township 40 South, Range 14 West, W.M., Curry County, Oregon, described as follows:

Beginning at the Southeast corner of the following described parcel, said point being marked with an iron pipe, said point being North 293.39 feet and East 2.05 feet from the Interior Quarter Corner of said Section 36; thence North 1° 48' East a distance of 523.90 feet to an iron pipe; thence South 52° 26' West, a distance of 105.60 feet to an iron pipe on the Easterly boundary line of the Old Oregon Coast Highway; thence following along said highway boundary line Southwesterly to an iron pipe that is South 82° 30' West from the point of beginning; thence North 82° 30' East a distance of 357.00 feet to the point of beginning.

Including all of that portion of Old Highway 101 located within the combined description of Parcels 1 and 2.

# EXHIBIT B



**BEFORE THE PLANNING COMMISSION  
CITY OF BROOKINGS, COUNTY OF CURRY  
STATE OF OREGON**

In the matter of Planning Commission File No.    ) **Final ORDER**  
CPZ-1-03; application for a Comprehensive Plan and    ) **and Findings of**  
Zone Change; Oregon Parks and Recreation    ) **Fact**  
Department, applicant.                                    )

**ORDER** Approving an application for a Comprehensive Plan change from a Residential to a Open Space designation and a zone change from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to P/OS (Public Open Space) on 27.7 acres of land located within and adjacent to the northerly boundary of Harris Beach State Park; Assessor's Map 40-14-36 & Index, Tax Lot 400; 40-14-36BC, Tax Lot 4200 and 4300; 40-14-36BD, Tax Lot 1400 and 1500.

**WHEREAS:**

1. The Planning Commission duly accepted the application filed in accordance with Section 144, Amendments, of the Land Development Code; and,
2. The Brookings Planning Commission duly considered the above described application on the agenda of its regularly scheduled public hearing on February 4, 2003; and
3. Recommendations were presented by the Planning Director in the form of a written Staff Agenda Report dated January 28, 2003, and by oral presentation, and evidence and testimony was presented by the applicant and the public at the public hearing; and,
4. At the conclusion of said public hearing, after consideration and discussion of testimony and evidence presented in the public hearing, the Planning Commission, upon a motion duly seconded, accepted the Staff Agenda Report and recommended that the City Council approved the request, and
5. The Brookings City Council duly considered the above described application in a public hearing at a regularly scheduled public meeting held on March 10, 2003 and is a matter of record; and
6. At the conclusion of said public hearing, after consideration and discussion of testimony and evidence presented in the public hearing, the City Council, upon a motion duly seconded, accepted the Planning Commissions recommendation; and

**THEREFORE, LET IT BE HEREBY ORDERED** that the application for an amendment on the subject parcel is approved. This approval is supported by the following findings and conclusions:

**FINDINGS**

1. The applicant is requesting a zone change on five tax lots totaling 27.7 acres, from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to P/OS (Public Open Space) and to change the Comprehensive Plan designation from Residential to Open Space.
2. The requested zone change will cause property that is currently within the park and owned by

the Oregon Parks and Recreation Department, to have the same zone as the rest of the park.

3. The uses allowed proposed zone are very few and can be implemented only by a public entity.

## CONCLUSIONS

1. The proposed change of zone is a logical step, which will place the entire Harris Beach State Park property in the same, most appropriate zone. The zone change is a "down zone" from the current zone and thus has less potential impact on the residential areas to the north than the current R-1-6 Zone and will generate little or no additional traffic into or out of the park.

Dated this 10<sup>th</sup> day of MARCH, 2003.

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Bob Hagbom, Mayor

ATTEST:

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John C. Bischoff, Planning Director

## BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of Feb-03

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
7	Single Family Dwelling	\$4,426.00	\$2,875.29	\$309.82	\$31,269.00	\$1,254,605.00	8	\$1,473,237.00	6	\$966,320.00
1	Single Family Addition	\$62.50	\$40.63	\$4.38	\$0.00	\$6,500.00	3	\$31,500.00	3	\$42,331.00
1	Single Family Garage-Carport	\$98.50	\$64.03	\$6.90	\$0.00	\$12,500.00	1	\$12,500.00	4	\$51,979.40
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$21,816.00	1	\$85,000.00
3	Commercial Addition-Change	\$215.00	\$119.60	\$15.05	\$0.00	\$29,800.00	6	\$48,250.00	0	\$0.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$0.00	0	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$10,900.00
13	Total Building Permits	\$4,802.00	\$3,099.55	\$336.14	\$31,269.00	\$1,303,405.00	21	\$1,587,303.00	15	\$1,156,530.40
8	Mechanical Permits	\$193.85	N/A	\$13.57	N/A	N/A	11	N/A		N/A
7	Plumbing Permits	\$333.20	N/A	\$23.32	\$0.00	N/A	8	N/A		N/A
0	Manufactured Home Permits	\$0.00	N/A	\$0.00	\$0.00	N/A	0	N/A		N/A
28	TOTAL PERMITS	\$5,329.05	\$3,099.55	\$373.03	\$31,269.00	\$1,303,405.00	40	\$1,587,303.00		\$1,156,530.40
	Total Year to Date Calculated Fees	\$6,550.30	\$3,795.80	\$458.52	\$35,736.00					
	2002 YTD Calculated Fees	\$5,250.20	\$2,981.58	\$367.52	\$26,802.00					

Harbor Edu 0

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# **BUILDING DEPARTMENT ACTIVITIES SUMMARY - URD**

For Month of                  Feb-03

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
0	Single Family Dwelling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Single Family Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Total Building Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Mechanical Permits	\$0.00	N/A	\$0.00	N/A	N/A		N/A		N/A
0	Plumbing Permits	\$0.00	N/A	\$0.00	\$0.00	N/A		N/A		N/A
0	Manufactured Home Permits	\$0.00	N/A	\$0.00	\$0.00	N/A		N/A		N/A
0	TOTAL PERMITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00
	Total Year to Date Calculated Fees									
	2001 YTD Calculated Fees									

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