

# Agenda

VAULT COPY

City of Brookings  
Common Council Meeting  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings Oregon  
February 23, 2004 7:00 p.m.

**Before the regular Common Council meeting there will be a meeting of the Budget Committee beginning at 6:00 p.m. The Common Council meeting will begin at 7:00 p.m.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Ceremonies/Appointments/Announcements
  - A. Appointments
    - 1. Council Position No. 2 [page 3]
  - B. Ceremonies
    - 2. Swearing in of Councilor for Position No. 2
  - C. Announcements
- V. Oral Requests and Communications from the Audience
  - A. Committee and Liaison reports
    - 1. Brookings Municipal Court—Annual Report for 2003 [page 17]
    - 2. Chamber of Commerce—Annual Report for 2003 [page 18]
    - 3. Park and Recreation Commission—Annual Report for 2003 [page 24]
    - 4. Council Liaisons
  - B. Unscheduled
- VI. Staff Reports
  - A. City Manager
    - 1. Other
- VII. Consent Calendar
  - A. Approval of Council Meeting Minutes
    - 1. Minutes of February 9, 2004, regular Council meeting [page 26]

End Consent Calendar
- VIII. Remarks from Mayor and Councilors
  - A. Council

B. Mayor

IX. Adjournment

City of Brookings  
Events Calendar

# March 2004

| March 2004 |    |    |    |    |    |    | April 2004 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  | S          | M  | T  | W  | T  | F  | S  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 | 4          | 5  | 6  | 7  | 8  | 9  | 10 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 | 11         | 12 | 13 | 14 | 15 | 16 | 17 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 | 18         | 19 | 20 | 21 | 22 | 23 | 24 |
| 28         | 29 | 30 | 31 |    |    |    | 25         | 26 | 27 | 28 | 29 | 30 |    |

| Sunday                                      | Monday  | Tuesday   | Wednesday  | Thursday  | Friday | Saturday                                    |
|---|---|---|--|---|--------|---|
|   | March 1<br>9:30am CC- VIPS/Volunteers in<br>Police Service/Marvin<br>Parker<br>7:00pm FH-FireTng/ChShrp (Fire<br>Hall)  | 2<br>9:30am KURY Radio Community<br>Focus Talk Show w/City<br>Staff/Council (KURY 95.3)<br>7:00pm CC-Planning Commssn | 3<br>12:00pm Comnity Agencies mtg<br>(Chetco Sr.Center)<br>2:30pm CC-SafetyComMtg/ Kathy<br>Dunn<br>7:00pm FH-PoliceReserves | 4<br>8:15am CC-CmtyDevDpt Staff<br>mtg/LLightle<br>9:00am CC-Crm Stoppers<br>10:00am CC- Site Plan Com<br>Mtg/LauraLee Gray<br>7:00pm CC- Sheriff's Search &<br>Rescue mtg-Steve<br>Carpentner-Laurie<br>Calef-469-0275 | 5      | 6   |
| 7   | 8<br>7:00pm FH-FireTng/ChShrp (Fire<br>Hall)<br>7:00pm CC-Council Mtg   | 9<br>9:30am KURY Radio Community<br>Focus Talk Show w/City<br>Staff/Council (KURY 95.3)                               | 10   | 11<br>8:15am CC-CmtyDevDpt Staff<br>mtg/LLightle<br>10:00am CC- Site Plan Com<br>Mtg/LauraLee Gray<br>7:00pm CC-Downtown<br>Development committee<br>mtg-7 to 10 pm   | 12     | 13  |
| 14  | 15<br>9:00am CC-Municipal Court/<br>JdgHarper<br>9:30am CC-VIPS/Volunteers in<br>Police Service-BPalicki<br>6:00pm CC-American Red Cross<br>Mtg/Karen Degenals<br>7:00pm FH-FireTng/ChShrp (Fire<br>Hall) | 16<br>9:30am KURY Radio Community<br>Focus Talk Show w/City<br>Staff/Council (KURY 95.3)                              | 17<br>6:00pm CC-Victim's Impact<br>panel-Mindy, Curry<br>Prevention<br>Services-247-2412                                     | 18<br>8:15am CC-CmtyDevDpt Staff<br>mtg/LLightle<br>10:00am CC- Site Plan Com<br>Mtg/LauraLee Gray<br>2:00pm CC-Citizens for Emergency<br>Preparedness-Judy<br>rupert-469-7873  | 19     | 20<br>Beachcombers Festival-Azalea Middle S |
| 21<br>Beachcombers Festival-Azalea Middle S | 22<br>7:00pm FH-FireTng/ChShrp (Fire<br>Hall)<br>7:00pm CC-Council Mtg  | 23<br>9:30am KURY Radio Community<br>Focus Talk Show w/City<br>Staff/Council (KURY 95.3)                              | 24   | 25<br>8:15am CC-CmtyDevDpt Staff<br>mtg/LLightle<br>10:00am CC- Site Plan Com<br>Mtg/LauraLee Gray<br>7:00pm CC-Parks & Rec Comm/<br>LBlodgett  | 26     | 27  |
| 28  | 29<br>7:00pm FH-FireTng/ChShrp (Fire<br>Hall)   | 30<br>9:30am KURY Radio Community<br>Focus Talk Show w/City<br>Staff/Council (KURY 95.3)                              | 31   |   |        |   |

CC-Council Chambers  
FH-Fire Hall

City of Brookings  
Events Calendar

# April 2004

| April 2004 |    |    |    |    |    |    | May 2004 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  | S        | M  | T  | W  | T  | F  | S  |
| 4          | 5  | 6  | 7  | 8  | 9  | 10 | 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 11         | 12 | 13 | 14 | 15 | 16 | 17 | 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 18         | 19 | 20 | 21 | 22 | 23 | 24 | 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 25         | 26 | 27 | 28 | 29 | 30 |    | 23       | 24 | 25 | 26 | 27 | 28 | 29 |
|            |    |    |    |    |    |    | 30       | 31 |    |    |    |    |    |

| Sunday  | Monday  | Tuesday   | Wednesday  | Thursday   | Friday  | Saturday |
|---|---|---|--|--|---|----------|
|   |   |   |  | April 1<br>8:15am CC-CmtyDevDpt Staff mtg/LLightle<br>9:00am CC-Crm Stoppers<br>10:00am CC- Site Plan Com Mtg/LauraLee Gray<br>7:00pm CC- Sheriff's Search & Rescue mtg-Steve Carptner-Laurie Calef-469-0275 | 2<br>8:00am CC-Safety seat training-Marvin Parker | 3        |
| 4   | 5<br>9:30am CC- VIPS/Volunteers in Police Service/Marvin Parker<br>7:00pm FH-FireTng/ChShrp (Fire Hall) | 6<br>9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)<br>7:00pm CC-Planning Commssn | 7<br>12:00pm Comnity Agencies mtg (Chetco Sr.Center)<br>2:30pm CC-SafetyComMtg/ Kathy Dunn<br>7:00pm FH-PoliceReserves | 8<br>8:15am CC-CmtyDevDpt Staff mtg/LLightle<br>10:00am CC- Site Plan Com Mtg/LauraLee Gray<br>7:00pm CC-Downtown Development committee mtg-7 to 10 pm   | 9   | 10       |
| 11<br>7:00pm FH-FireTng/ChShrp (Fire Hall)<br>7:00pm CC-Council Mtg   | 12  | 13<br>9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)                              | 14   | 15<br>8:15am CC-CmtyDevDpt Staff mtg/LLightle<br>10:00am CC- Site Plan Com Mtg/LauraLee Gray<br>2:00pm CC-CEP (Citizens for Emergency Preparedness): MARrell-469-5731, JRupert-469-78783                     | 16  | 17       |
| 18<br>9:00am CC-Municipal Court/ JdgHarper<br>9:30am CC-VIPS/Volunteers in Police Service-BPalicki<br>6:00pm CC-American Red Cross Mtg/Karen Degenals<br>7:00pm FH-FireTng/ChShrp (Fire Hall) | 19  | 20<br>9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)                              | 21   | 22<br>8:15am CC-CmtyDevDpt Staff mtg/LLightle<br>10:00am CC- Site Plan Com Mtg/LauraLee Gray<br>7:00pm CC-Parks & Rec Comm/ LBlodgett  | 23  | 24       |
| 25<br>7:00pm FH-FireTng/ChShrp (Fire Hall)<br>7:00pm CC-Council Mtg   | 26  | 27<br>9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)                              | 28   | 29<br>8:15am CC-CmtyDevDpt Staff mtg/LLightle<br>10:00am CC- Site Plan Com Mtg/LauraLee Gray   | 30  |          |

January 30, 2004

Larry Anderson  
P.O. Box 1746  
Brookings, OR 97415

City of Brookings  
898 Elk Dr.  
Brookings, OR 97415

Attn: Elections Department

Please find enclosed an application for the vacant City  
Council seat.

Sincerely,



Larry Anderson

LDA:sla

RECEIVED  
JAN 30 2004 2:03 PM  
CITY OF BROOKINGS



## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail – city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Larry D. Anderson Date: 1/30/04

Physical Address: 1302 Seacrest Ln., Brookings, OR 97415

Mailing Address: P.O. Box 1746, Brookings Phone: 469-7915

Email Address: N/A

This is my application to serve on the following board or committee. **Check one or more:**

☒ City Council ..... (4 year term, appointed by Council)

☐ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board..... (4 year term, appointed by Council)

☐ Budget Committee..... (3 year term, appointed by Council)

☐ Other (Please list): \_\_\_\_\_

1. Resident of City of Brookings since: Month: 4 Year: 1984

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) See attached.

(Continued on back)

2. Continued: \_\_\_\_\_

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

EDUCATION: University of Pacific - BA History 1968  
Cal State University at Sacramento - Standard  
Secondary Teaching Credential - Life 1969  
Cal State University at Sacramento - MA  
Education 1972

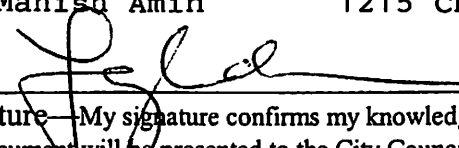
EMPLOYMENT: 1969 - 1976 Educator - Secondary Level  
1977 to Present - Self-employed

COMMUNITY TIES:  
1890 - Extended family migrates to So. Oregon.  
1924 - Extended family settles in Harbor.  
1945 - Nuclear family settles in Harbor.

VOLUNTEER EFFORTS: See attached.

4. Please list no less than three references:


| NAME:              | ADDRESS:               | PHONE:         |
|--------------------|------------------------|----------------|
| A. Bill Ferry      | POB 1640, Brookings    | 469-0227       |
| B. Dave Little     | POB 1363, Brookings    | 1-800-535-9465 |
| C. Frank Cembellin | 17530 Hwy. 101, Bkgs   | 469-2397       |
| D. Mahish Amin     | 1215 Chetco Ave. Bkgs. | 469-5345       |

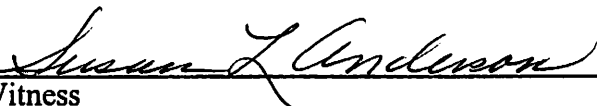
  
Signature—My signature confirms my knowledge  
this document will be presented to the City Council  
and news media and become public information.

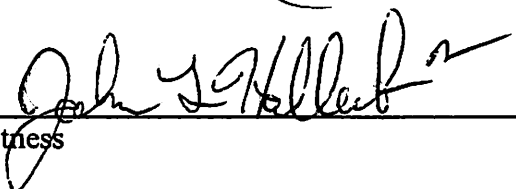
1-30-04  
Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:  
As per role and responsibilities of a councilor.  
Assignment of committees and/or community work.  
As per duties of a member of a governing body in the State  
of Oregon.
2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

 \_\_\_\_\_ 1-30-04  
Date

 \_\_\_\_\_ 1/30/04  
Witness Date

 \_\_\_\_\_ 1-30-04  
Witness Date



Item 2.

I have been an active component of the Brookings construction business for the past 23 years. During that period, I have had the opportunity to work with seven city managers, scores of city councilors and an array of staff members. With the exception of one city manager, my relations have been very positive. During this period, I have developed both a cognizant and practical understanding of the Land Development Code process.

I strongly believe in the democratic process, with the community involvement being a vital component. In my opinion, civic duty is a responsibility of our citizenry. The attached description of personal volunteer efforts demonstrates the degree of my commitment to the Brookings community.

The Brookings/Harbor area is on the threshold of significant changes in the communal landscape. It is imperative that government agencies and citizenry plan together so as to insulate what is known as "the next best place, besides heaven."

My proven leadership skills and will allow me to make those decisions which are not always palatable to the public. I believe my education, business experience, and the success in past and current volunteer efforts, validate my qualifications for the position of city councilor. Thank you for your consideration.

VOLUNTEER EFFORTS:

1997 SUPPORTED \$13 MILLION SEWER BOND

STEERING COMMITTEE MEMBER  
SUBCOMMITTEE LEADER

- Construction of Azalea parade float
- Door-to-door campaign
- Letter-writing campaign to all educators, builders, realtors, Chamber of Commerce
- Organized Pilot endorsement ad

RESULT: Bond passage (see letter from Major Brendlinger)

1998 - OPPOSED \$25 MILLION SCHOOL BOND

CHAIRMAN OF CITIZENS FOR RESPONSIBLE EDUCATION  
CHAIRMAN OF STEERING COMMITTEE

RESULT: Bond failed (see letter from Dr. Paul Prevenas validating my efforts to defeat issue)

2000 - SUPPORTED #14 MILLION SCHOOL BOND

MEMBER OF SCHOOLS DESIGNED FOR LEARNING  
MEMBER OF STEERING COMMITTEE  
MEMBER OF CONSTRUCTION SUBCOMMITTEE

- Personally designed one of two building plans which became the Board proposal.

MEMBER OF BOND PASSAGE COMMITTEE

RESULT: BOND PASSAGE

MEMBER OF ARCHITECTURAL FIRM SELECTION COMMITTEE  
MEMBER OF CONSTRUCTION MANAGER SELECTION COMMITTEE

2001 - ELECTED TO SCHOOL BOARD - Oversee construction and accounting.

OTHER COMMUNITY PROJECTS:

- Coordinate the donation of labor and materials to construct equipment lockers for Brookings Volunteer Fire Department at request of Chief Bill Sharp.
- Coordinate the donation of labor and materials for the foundation phase of the greenhouse project by the Brookings/Harbor Youth Association.
- Guest speaker at the Azalea Middle School Career Day pro- for Robert Wilson (School-to-Work Coordinator) on three separate occasions.

(Cont'd.)

VOLUNTEER EFFORTS (Cont'd.)

- Hosted a School-to-Work forum for the Architectural Drawing class at Brookings/Harbor School for Robert Wilson.
- For the past 15 years, I have worked closely with the Brookings Police and Curry County Sheriff departments to eradicate drug usage and trafficking in and about the East Harris Heights area. My ongoing associations have included Chief Kent Owens, Wayne Sheffel, Sam Dotson, Dave Gardiner, John Ensley, Ron Plaster, etc.

A strong anti-drug prevention and enforcement effort is paramount if our youth are to reach their optimum potential.

November 2, 1997

Dear Larry,

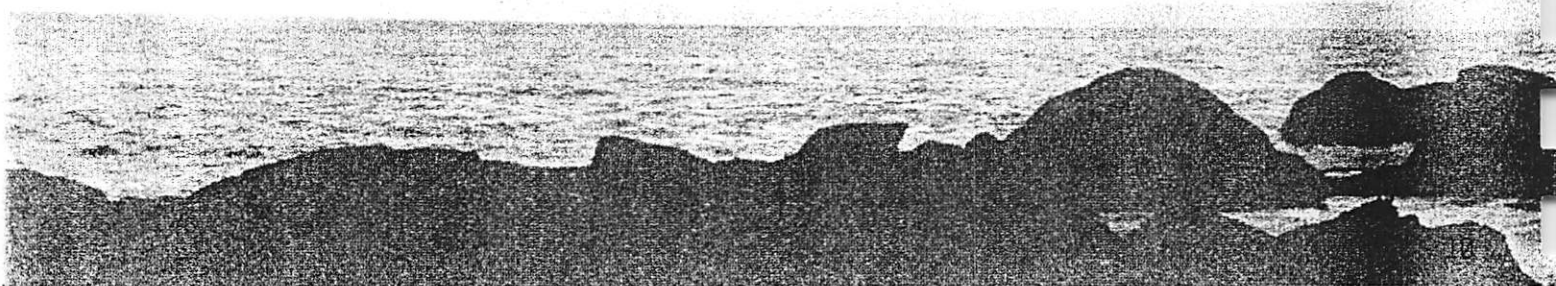
THANK YOU!!!! It should be shouted from the roof tops but you're Mr. Low Key himself. I know it has been six or seven weeks since the sewer bond election but I still want to take this time to thank you ever so much for all your hard work. You worked quietly behind the scenes from the very beginning. From making the parade float look great, to the work on the "door to door" day, to the telephone night and more and more and more.

I know without a doubt that the election would not have been the success it was without your help.

I'm sorry for the late "thank you", but I imagine that you can understand that it has taken a long time to get caught up on all the things that one let's slide when involved in a issue that was so important to the community.

Again, Thank You!

*Nancy Sundlinger*





## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail – city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Robert "Bob" Gilmore Date: 01-Jan-04

Physical Address: 630 5th Street

Mailing Address: PO Box 7031 Phone: 469 0299

Email Address: pollock@wave.net

This is my application to serve on the following board or committee. **Check one or more:**

☒ City Council ..... (4 year term, appointed by Council)

☐ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board..... (4 year term, appointed by Council)

☐ Budget Committee..... (3 year term, appointed by Council)

☐ Other (Please list): \_\_\_\_\_

1. Resident of City of Brookings since: Month: 6 Year: 94

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I feel our community is growing and I would like to help with the growth. I have been in management in business and leadership positions in the Marine Corps League, American Legion and VFW.

(Continued on back)

2. Continued: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

Born 1944 in Ohmaha, NR. Attended Schools in St. Louis and graduated from Beaumont HS. Join the Marine Corps in 1963. 2 Tours in Vietnam. Honorable discharge 1967. Worked for St. Louis County Police Departments 1967 to 1972.

Have been in sales and management positions in the auto industry. Am presently working in sales with Resort Cabins Consulting Company.

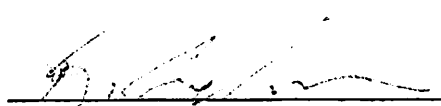
Community work: Commandant, Department of Oregon Marine Corps League. Past Commandant Det 578-MCL, Past Commander American Legion Post 195 Vice Commander Dist 9 American Legion. Sr Vice Commander VFW Post 966. Member joint Veterans Council Curry County. Member Brookings Planning Comm.

Have 3 grown daughters and 6 grand kids.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Please list no less than three references:

|    | NAME:        | ADDRESS:     | PHONE:   |
|----|--------------|--------------|----------|
| A. | Bill Cochran | Brookings    | 469 2518 |
| B. | Dick Tylock  | Curry County | 469 5519 |
| C. | Robert Earle | Brookings    | 469 4229 |

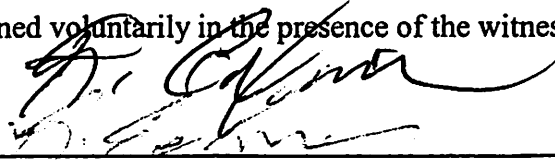
  
Signature—My signature confirms my knowledge this document will be presented to the City Council and news media and become public information.

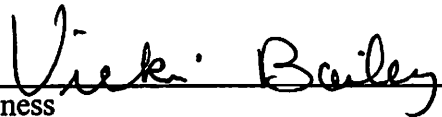
Date

28 Jan 04

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:  
as needed to do my job.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

  
\_\_\_\_\_  
Date 28 Jan 04

  
\_\_\_\_\_  
Witness Date 1-30-04

  
\_\_\_\_\_  
Witness Date 1-30-04



## City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

### APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: K. LORRAINE KUHN Date: JANUARY 29, 2004

Physical Address: 813 N. Second Street, Brookings, OR 97415

Mailing Address: PO Box 885, Brookings, OR 97415 Phone: (541) 469-9289

Email Address: jkuhn@nwtec.com

This is my application to serve on the following board or committee. **Check one or more:**

☒ City Council ..... (4 year term, appointed by Council)

☐ Planning Commission ..... (4 year term, appointed by Council)

☐ Parks and Recreation Commission..... (4 year term, appointed by Council)

☐ Systems Development Charge Review Board..... (4 year term, appointed by Council)

☐ Budget Committee..... (3 year term, appointed by Council)

☐ Other (Please list): \_\_\_\_\_

1. Resident of City of Brookings since: Month: 10 Year: 1994

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I was appointed to the City Council for the City of Brookings from June 12, 2000 and served until December 31, 2002. Prior to that I served on the City of Brookings Budget Committee. I firmly feel that as a citizen your input is important and I would like to be a part of that process again. There are some very important issues coming before the council and I would like to be a part of the issue resolving process. I was a part of the

(Continued on back)



2. Continued: UGB process and approval and I would like to have the opportunity

to complete the process of the many annexations that will take place in the future.

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

I have worked in the area of finance for the past 18+ years. Always in  
service oriented positions. I am currently the Mortgage Loan Officer at Umpqua  
Bank. I currently serve as the president of Kiwanis Club, also past president and  
secretary. Served as secretary for HOPE. In 1997 - 1999 organized and served as  
president of the Brookings Harbor Youth Association. Executive Director on the  
board for Southwestern Oregon Community Action. Completed Leadership class through  
SWOCC in 2001.

4. Please list no less than three references:

NAME:

ADDRESS:

PHONE:

|                                      |                                     |                 |
|--------------------------------------|-------------------------------------|-----------------|
| A. <u>Al &amp; Eloise Rosichelli</u> | <u>221 Memory Lane, Brookings</u>   | <u>469-1953</u> |
| B. <u>Robert &amp; Marie Gardner</u> | <u>308 Oxford Street, Brookings</u> | <u>469-5218</u> |
| C. <u>Jill Moiser</u>                | <u>622 B Ransom Ave, Brookings</u>  | <u>469-5016</u> |

K. Lorraine Kuhn  
Signature—My signature confirms my knowledge  
this document will be presented to the City Council  
and news media and become public information.

January 29, 2004  
Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:  
An active member of the Common Council for the City of Brookings, to  
complete the term vacated by Larry Curry.
2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

K. Luning Kuhn January 29, 2004  
Date

[Signature] 1-29-04  
Witness Date

Patricia Orr 1-29-2004  
Witness Date

**BROOKINGS MUNICIPAL COURT**

898 Elk Drive  
Brookings, OR 97415  
(541) 469-2163

January 8, 2004

RE: Annual Report for Calendar Year 2003

PRESENTED TO City Council on February 23, 2004

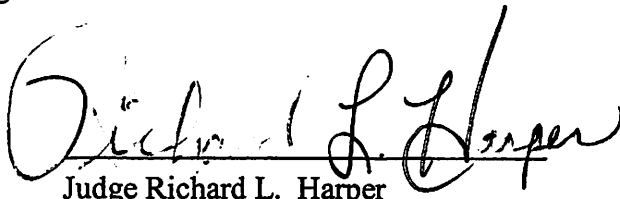
The Judicial Department provides maintenance of accounts receivables, court files, and court facilities/activities for the Brookings Municipal Court. The department head is the Honorable Richard L. Harper. His court clerk is Linda Barker.

The Brookings Municipal Court is held on the third Monday of each month at 9:00 a.m., unless court demands scheduling for a different time or date. Only city ordinance violations are cited into this court.

Receipts are received in two forms. One is the result of new charges by our officers cited into the circuit court in Gold Beach and the other is from collections of previous fines levied and new city ordinance violations. A total of \$15,037.69 was receipted in calendar year 2003—\$14,390.33 from the state courts and \$647.36 from accounts receivable collections and new fines for ordinance violations. During 2003 there has been little time given to monitoring of the prior active court cases which could result in additional income if personnel were delegated for this task.

In 2003, Municipal Court dockets included City ordinance violations of control of domestic animals (resulting in dog bites), nuisance control (hazard to public) and discharge of air gun in city limits.

Signed:

  
Judge Richard L. Harper  
MUNICIPAL COURT



the PULSE of  
**America's**  
**Wild Rivers**  
**Coast.**  
101 MILES OF NATURE'S BEST

To: Common Council, City of Brookings; City Manager; City Finance Director  
From: Les Cohen, Executive Director *Les Cohen*  
Subject: Program Report for Calendar Year 2003  
Date: January 29, 2004

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In accordance with the agreement between the Brookings-Harbor Chamber of Commerce and the City of Brookings, and as specified in Ordinance No. 80-O-342, Transient Room Tax, Paragraph 7 of said agreement, the following program report detailing performance accomplishments for Calendar Year 2003, under this Agreement is respectfully submitted.

**Performance Accomplishments:**

A. In Calendar Year (CY) 2003 the Chamber's Visitor Information Center recorded a six percent (6%) increase over CY 2002, which saw a seventeen percent (17%) increase in the number of visitors served over the previous year (CY 2001). This twenty-three percent (23%) increase over the past two years represents an additional 4,984 visitors in CY 2003 for a total of 25,766 visitors seen at the Chamber's Visitor Information Center. This total is forty eight percent (48%) higher than CY 2000. For the third consecutive year this total represents the highest visitor count recorded at the Visitor Center since records began to be kept in 1986. (Addendum A)

B. Statistics from the Brookings State Welcome Center recorded a slight decrease (6%) in visitors in CY2003 as the result of closures due to remodeling.

C. We continue to maintain our year-round, staffed, state certified Visitor Information Center, as well as the Chamber's satellite Tourist Information areas in the lobby of the Brookings Fred Meyer store and the Central Building, in the heart of downtown Brookings. All three of these locations are well used, providing ample parking, easy access and local information to travelers.

D. City of Brookings Transient Room Tax revenues showed a slight (3%) decrease in CY2003, but remains eight percent (8%) higher than CY 2001. Transient Room Tax revenues are thirty-nine percent (39%) higher than CY 1998, representing an additional \$42,418.00 in CY 2003 to the City's General Fund. Transient Room Tax revenues for the City of Brookings continue to remain at their highest levels since 1994, the first full year of the Agreement between the City and the Chamber of Commerce for promotion and marketing of our community. (Addendum B)

E. Marketing and promotion efforts in calendar year 2003 continue to result in large amounts of written, telephone, e-mail and website activity for information about the Brookings-Harbor area. The Chamber documented 114,710 contacts in CY 2003. While this figure appears significantly lower than comparable figures for the previous two years, this disparity has a single explanation. It is the result of a change in the manner in which our website counter now records activity. In February, 2003 we modified the counter to begin recording "Unique Visits" to our website rather than "Hits." "Unique Visits" statistics, while a more conservative number, better represents the activity of a website. However, even with this change our CY2003 Combined Contacts Statistics is seventy-nine percent (79%) higher than CY 2000.

F. The Brookings-Harbor Chamber of Commerce, serving as the marketing and promotions arm of the Brookings-Harbor community, responded to a total of 177,293 information contacts in calendar year 2003. Since 1994, the first full year of the Agreement between the City and the Chamber of Commerce for promotion and marketing of our community, annual contacts have increased eighty-three percent. (Addendum C)

G. As mentioned in previous years' reports, the line item for the Marketing and Promotions Budget of the Brookings-Harbor Chamber of Commerce refers specifically to local, regional and national media advertising buys. It does not reflect expenditures related to the production of advertising for the annual Azalea Festival, Beachcombers' Festival, Southern Oregon Kite Festival, Nature's Coastal Holiday, nor other events intended to attract visitors (such as participation in trade shows); holiday lighting and Festival of Lights events; contributions for the purchase and promotion of the Fourth of July fireworks display; publication of promotional literature such as "The Coast is Clear" four-color pamphlet, or our "Lodging" and Dining" guides; printing of in-house brochures extolling local attractions; stationary; paper; 800 number charges; Internet access and hosting of our website nor the postage costs attributed to the fulfillment of visitor and relocation information requests resulting from the 177,293 contacts we received in CY2003.

These and other marketing and promotions expenses, not specifically defined in the line-item related to the Marketing and Promotions Budget, make the actual dollar amount expended by the Chamber for marketing and promotion of this area in CY2003 \$59,214. The funds received from the City's Transient Bed Tax revenues during this time period represented sixty-four percent (64%) of this total expenditure.

Other sources of revenue, such as membership dues, fund raising activities, program services and special events subsidize the additional 26% of the Chamber's marketing and promotions expenses and 100% of the Chamber's administrative expenses. Neither fixed nor variable overhead costs related to the operation of the Chamber's Visitor Information Center are paid for with City Transient Room Tax dollars, although these are allowed under the terms of the Agreement.

F. The Chamber is, for the ninth consecutive year, proud to state that it is in full compliance with Paragraph 4 of the Agreement between the Brookings-Harbor

Chamber of Commerce and the City of Brookings, which states "...no more than thirty percent (30%) of the revenues received by the Chamber under the Agreement may be used for payroll costs." This compliance has been verified by the Brookings City Finance Director's ongoing review of the Chamber's Marketing and Promotions financial records.

The Brookings-Harbor Chamber of Commerce is once again optimistic about the tourism forecast for this current calendar year:

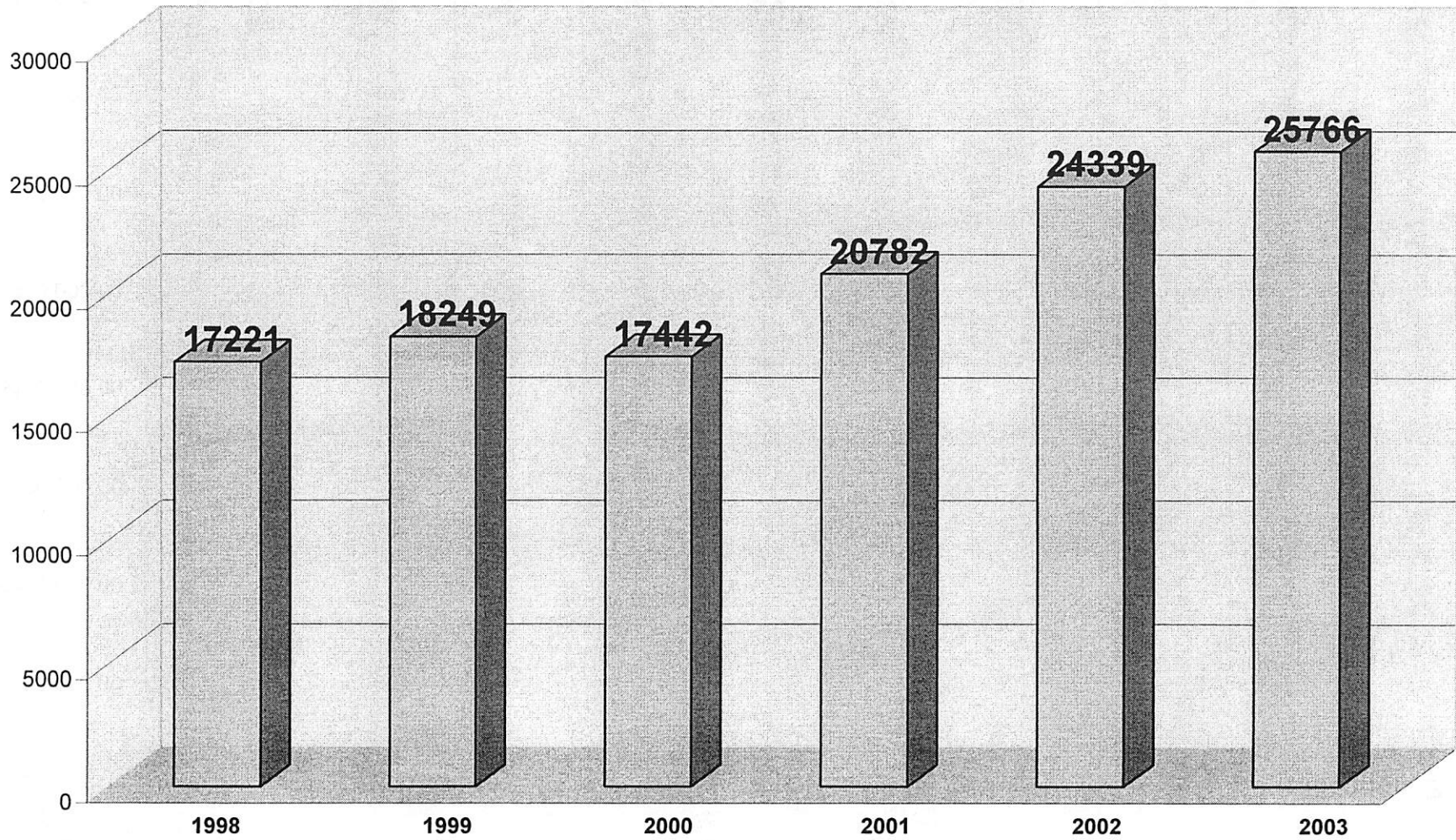
- Continuing recognition and exposure of this area's first comprehensive regional marketing effort, "America's Wild Rivers Coast," continues to provide a wide range of opportunities to appeal to the vacationing public looking for natural, scenic outdoor vacations. This Chamber will continue to take a leading role in the America's Wild Rivers Coast Consortium and in promoting America's Wild Rivers Coast.
- The Chamber's participation in major trade shows, such as the Pacific Northwest and San Mateo (CA) Sportsmen's Shows, and the Sunset Magazine Travel Show, provides us the opportunity to inform a large, and relatively heretofore-uninformed population about the attractions of the Brookings-Harbor area.
- The State of Oregon newly initiated 1% statewide bed tax should prove to have a positive impact on tourism in our community. Although we may not see a significant impact before the end of this calendar year, the additional funds spent by Oregon for the promotion of Oregon to the nation and the world will bring people to the Oregon Coast. I anticipate noticeable increases in visitor activity on America's Wild Rivers Coast over the next several years as a result of Oregon's new ability to promote itself more competitively on the world market.

Addendums A through C attached

C: Media

**BROOKINGS-HARBOR CHAMBER OF COMMERCE  
VISITOR INFORMATION CENTER STATISTICS  
1998-2003**

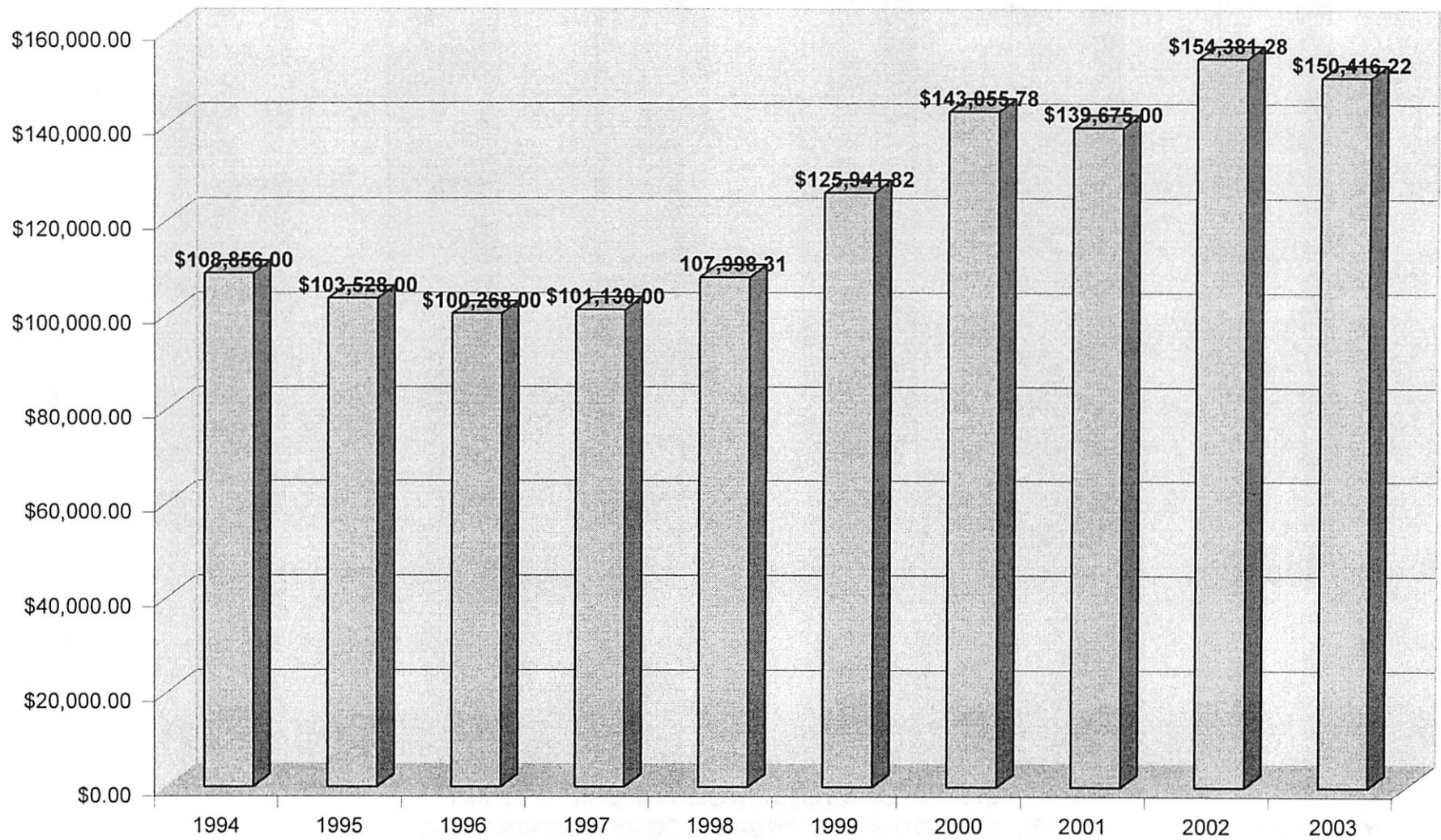
**Addendum A**





# BROOKINGS TRANSIENT ROOM TAX TOTALS BY CALENDAR YEAR

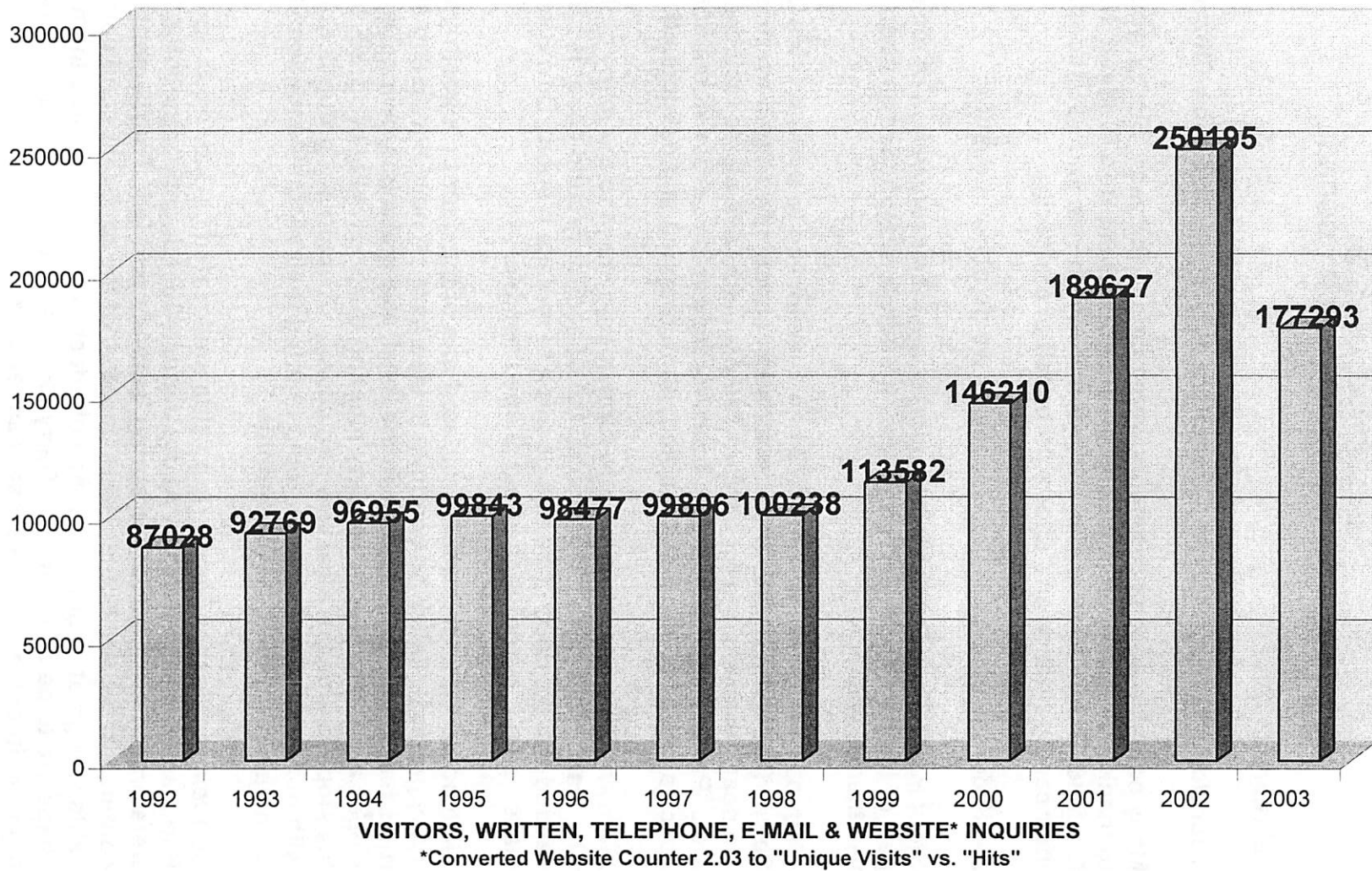
Addendum B





**BROOKINGS-HARBOR CHAMBER OF COMMERCE  
COMBINED CONTACTS - ALL SOURCES**

**Addendum C**



**PARKS AND RECREATION COMMISSION  
BROOKINGS, OREGON  
ANNUAL REPORT TO THE CITY COUNCIL**

**February 23, 2004**

**Your Honor Mayor Hagbom, Councilors, City Staff and Fellow Citizens:**

**Many notable accomplishments were made in the year. First, I would like to thank my fellow Commissioners –Vice Chairman Dori Blodgett, Nina Canfield, Darryn Farmer, Dave Gordon, Tony Parrish and Pat Sherman – for their care, guidance and efforts on behalf of our parks.**

**I will address each park individually as we do at our meetings:**

***Stout Park:* Tony Parrish is planning some major renovation of the lower part of the park to make it more user friendly and attractive as soon as the weather allows.**

***Chetco Point Park:* The entrance has been moved to the west side of the Sewer Treatment Plant. The new location opens new scenic overlooks of the beach with fencing for safety. The plan is to add picnic facilities in this area. Pat Sherman is planning tours for interested parties of the numerous species of plants she has identified, photographed and catalogued.**

***Kidtown:* This park continues to furnish enjoyment to the many children who visit its confines. The special bark used for ground cover is still needed and we hope to be in a position to replace it soon. Dori Blodgett makes sure it is kept in the best shape possible.**

***Skateboard Park:* It is still considered one of the country's best by the many professionals who continue to visit here. A new sign listing all the rules has been erected closer to the bowl, and grass is growing on the slopes around it. At our January meeting the possibility of a BMX track on the slope beside the bowl was considered. A volunteer group in concert with our Parks Supervisor is going to bring their recommendations to the Commission in the next few months.**

***Softball and Soccer Fields:* The fields are located at Bud Cross and Azalea Parks and the High School. At our January meeting the schedules for them were practically filled for the spring, summer and fall. Tournaments continue to be very popular here because of the excellent condition of the fields and great weather. All the volunteers who work to keep them in top shape are to be commended. Darryn Farmer and Dave Gordon work together in overseeing necessary aspects of care.**

**Swimming Pool:** Before the start of the swimming season the pool will be re-plastered. Since it is not yet possible to move forward with an aquatic center there is no choice. The S.A.Y. committee is still studying ways to accomplish their goal of swim all year. Grant money is less available at present, but still the big cost of a pool is the ongoing maintenance.

**Azalea Park:** A lot has been accomplished in the past year. The Snackshack is now in operation and all but completed. The new toolshed is finished and in full use. The restroom by Kidtown is slated for major renovation this spring. The new parking lot behind the Snackshack is finished and in use at all events. The Azalea Park Foundation is represented on the commission by Nina Canfield and Pat Sherman, and we work very closely with them in the park's care, upkeep and maintenance.

**Easy Manor Park:** An often overlooked but important park, it is being studied at present for renovation. Hopefully this spring we can begin.

**Volleyball Courts:** The sand has been obtained and prepared, and they are ready for use by any who desire.

**Summer Youth Program:** Last year it was well attended with many and varied programs. Classrooms at Azalea School were made available. The programs spanned June, July and August. Pam Calloway is moving out of the area, and Dori Blodgett is enlisting volunteers and revamping the programs. It is scheduled for June and July only, leaving time for family vacations, etc. in the month of August.

**Parks Master Plan:** We still rely on it as our guide, however only so much can be accomplished with the Commission's budget.

No report of this commission can be complete without recognizing the many individuals whose assistance and guidance keep our parks in the best possible condition. John Cowen, Director of Public Works. Dave Lentz, Parks Supervisor. Leo Lightle, Director of Community Development. Cathie Mahon, Secretary of the Community Development Department. Councilor Frances Johns-Kern who always makes valuable suggestions. And, of course, Leroy Blodgett who sees it all comes together. And last, but certainly not least, the countless volunteers who do so much for our parks and their programs.

Respectfully submitted,



Bill Boynton  
Chairman

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
February 9, 2004 7:00 p.m.**

**I. Call to Order**

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

Led by Community Development Director Leo Lightle

**III. Roll Call**

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilor Craig Mickelson, a quorum present (one position vacant).

Council Absent: Councilor Frances Johns Kern

Staff Present:

City Manager Leroy Blodgett, Community Development Director Leo Lightle, City Planner John Bischoff and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Three other citizens

Mayor Hagbom held a moment of silence for Don Kern, husband of Councilor Johns Kern, who passed away February 9 at approximately 7:30 a.m.

**IV. Ceremonies/Appointments/Announcements**

**A. Ceremonies**

1. *Recognition of Leo Lightle, Community Development Director—*  
Mayor Hagbom presented Lightle with a framed certificate celebrating Lightle's twenty years employment at the City of Brookings. Hagbom remarked that Lightle had filled in as City Manager at least twice during that time.

**B. Appointments**

1. *Council Position No. 2*  
Councilors agreed to postpone the selection of the new Councilor until February 23. It was hoped that all four members of the Council will be present then to interview the candidates and select a replacement for Larry Curry who resigned as of December 31, 2003.

## V. Public Hearing

- A. *Planning Commission File No. CPZ-4-03—In the matter of a request for a Comprehensive Plan and Zone change involving four tax lots; Edward Hewitt, applicant; Eldon Gossett, representative*

Mayor Hagbom opened the public hearing on CPZ-4-03 at 7:05 p.m. Councilor Mickelson declared ex parte contact due to a site visit and also declared he was present at the Planning Commission meeting when this application was discussed. He said this would not affect his decision on the matter. No Councilor declared personal bias. There was no objection to the jurisdiction of the Council to hear the matter. City Manager Blodgett read hearing procedures into the record after which Planner Bischoff presented the staff report. Bischoff said staff and the Planning Commission recommended approval of this Comprehensive Plan and zone change.

Speaking for the applicant was his representative Eldon Gossett, 1012 Easy Street, Brookings. After Gossett's presentation there was discussion on the roadway serving the project.

Bruce Barrett, 1722 Arch Lane, Brookings, ask about covenants that were placed on the property about 10 years ago. He said in the covenants there is a clause that trees on property are not to be removed yet one tree had been removed last week. Bischoff said it is the intent of the applicant to leave the trees as that condition is a covenant on the property. Kurt Kessler, 17400 W Ocean Drive, Brookings, said the one tree that was removed was in the center of the property and it was scraggly. It was not in the trees that form a buffer for adjoining properties. He agreed those buffering trees are included in the covenants and he has no plans to remove any other trees. He stated he is designing the layout of the duplexes to preserve all trees and plans to name the subdivision Sherwood Forest. Bischoff said he thought the covenant was to maintain a tree buffer between the properties and he will look at the original files to ascertain this.

No hearing participant requested added time to submit additional written evidence, argument or testimony. Mayor Hagbom closed the public hearing at 7:35 p.m. The applicant also waived his right to an additional seven days in which to submit written argument.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Planning Commission File No. CPZ-4-03, a request for a Comprehensive Plan and Zone change involving four tax lots as follows: a simple zone change from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family**

Residential) on T/Ls 301, 400 and 401; a Comprehensive Plan and Zone change from C-4 (Tourist Commercial) to R-2 on a portion of T/L 200 lot line adjusted into T/L 301; A Comprehensive Plan and Zone change from R-1-6 to C-4 on a portion of T/L 301 lot lined into T/L 200, and to direct staff to prepare a Final Order with Finding of Facts and an Ordinance.

## **VI. Oral Requests and Communications from the Audience**

### **A. Committee and Liaison reports**

1. *Chamber of Commerce Annual Report for calendar year 2003*  
Chamber Executive Director Les Cohen was not present. Cohen will be asked to present this report at the February 23 Council meeting.
2. *Council Liaisons*  
Councilor Mickelson attended the Council Goals Setting Session January 31, the Volunteer Fire Department meeting February 2 and the Planning Commission meeting February 3.

Councilor Dentino was present at the Business Outlook Conference, two Pelican Bay Telecommunications Board of Directors meetings; and participated in the City's annual Goal Setting Session. He attended the monthly Community Agencies meeting and participated in a dinner/mystery play put on by Friends of the Library. He judged the Elks scholarship contest where two Curry County residents took 1<sup>st</sup> and 3<sup>rd</sup> for this region.

### **B. Unscheduled**

None

## **VII. Staff Reports**

### **A. City Manager**

1. *Nature's Coastal Holiday-2003*  
City Manager Blodgett reported Nature's Coastal Holidays had a successful season for 2003. The light festival ran from December 6 to 28 with over 8,000 visitors viewing the lights. Rain and wind forced closure for 1 ½ nights. There were two new displays, a "tunnel of lights" sponsored by "Two if by Sea", fabricated by the Brookings-Harbor High School metal shop and the second a collection of 7-foot tall toy soldiers and candy canes purchased by Nature's Coastal Holidays. Two couples held their weddings in the decorated gazebo during the light festival.
2. *Council Goals Fiscal Year 2004-2005*  
City Manager Blodgett recapped the Goals Setting Session held January 31 at the Best Western Brookings Inn Conference Center.

Twenty-six participants, including members of the City Council, Planning Commission, Parks and Recreation Commission, Budget Committee, Downtown Development Committee, and City staff, discussed and decided on 13 goals for fiscal year 2004-2005. The goals proposed are as follows:

1. Pedestrian Safety Program
  - Evaluate and improve safety at street crosswalks
2. Hassett Street Construction –5<sup>th</sup> to 7<sup>th</sup> streets connection
  - Complete engineering design
  - Obtain right-of-way
  - Begin construction
3. Create Economic Development Committee
  - Responsible for overall economic & urban development
  - This committee will replace Downtown Development Committee
  - Develop business recruitment, retention and expansion program
  - Review and update the Strategic Plan
4. Multi-purpose Events Center
  - Continue effort to develop an Events Center
  - Consider inclusion of a covered swimming pool
5. Hospital
  - Complete feasibility study
  - Obtain permits
  - Secure property and funding
6. City Hall
  - Complete final design
  - Secure funding
7. Street/Sidewalk Maintenance and Replacement Program
  - Development a program including schedules and funding for maintenance, installation and replacement of streets and sidewalks
8. Establish Beautification Program
  - Proactive litter control
  - Develop beautification projects
9. Youth Involvement Program
  - Police youth involvement program
  - Promote existing fire youth involvement program
  - Attempt to involve youth in various commissions and committees
  - Explore possibility of a Youth Advisory Committee (YAC)
10. Improve City Hall audio/video system
  - Replace or fix audio/video system in the Council Chambers

11. Water System Improvements
  - Consider shut down of water treatment plant
  - Install additional water storage
  - Improve water pumping capacity
  - Work with Borax to develop additional water source
12. Welcome Signs
  - Replace "Welcome" signs at north and south ends of City
13. Downtown Parking Plan
  - Prepare a parking plan for downtown area to determine need for new parking lots and on-street parking requirements.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt the Council Goals for FY 2004-2005 as presented.**

3. *Other*  
None

## **VIII. Consent Calendar**

- A. Approval of Council Meeting Minutes
  1. Minutes of January 26, 2004, regular Council meeting
- B. Acceptance of Parks and Recreation Commission Minutes
  1. Minutes of October 23, 2003, regular Commission meeting
- C. Acceptance of Planning Commission Minutes
  1. Minutes of January 6, 2004, regular Commission meeting
- D. Approval of Vouchers for month of January, 2004, (\$721,520.30)

### **End Consent Calendar**

**Councilor Dentino moved, a second followed, and the Councilor voted unanimously to approve the Consent Calendar as published.**

## **IX. Ordinances/Resolutions/Final Orders**

- A. *Ordinances*
  1. *Ordinance No. 04-O-560—In the Matter of an Ordinance amending the Comprehensive Plan of the City of Brookings by changing the designation of a parcel of land from Commercial to Residential and on a second parcel from Residential to Commercial and amending the zoning map by rezoning from C-4 (Tourist Commercial) to R-2 (Two Family Residential); R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to C-4 (Tourist Commercial) and from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) on*



*certain properties at the northerly end of East Harris Heights Road and the northerly end of Arch Lane.*

City Manager Blodgett read Ordinance No. 04-O-560 in its entirety.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to have the second reading of Ordinance 04-O-560 by title only.**

Blodgett read the Ordinance by title only.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 04-O-560 thereby amending the Comprehensive Plan of the City of Brookings by changing the designation of a parcel of land from Commercial to Residential and on a second parcel from Residential to Commercial and amending the zoning map by rezoning from C-4 (Tourist Commercial) to R-2 (Two Family Residential); R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to C-4 (Tourist Commercial) and from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) on certain properties at the northerly end of East Harris Heights Road and the northerly end of Arch Lane.**

**B. Final Orders**

1. *In the matter of Planning Commission File No. CPZ-4-03; application for a Comprehensive Plan and change of Zone Change; Edward Hewitt, applicant.*

City Manager Blodgett said staff recommended approval of the Final Order and Findings of Fact for Planning Commission File No. CPZ-O-03.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the Final Order and Findings of Fact on Planning Commission File No. CPZ-4-03, an application for a Comprehensive Plan and change of Zone for 11.24 acres located at the northerly end of East Harris Heights Road and the northerly end of Arch Lane.**

City Manager Blodgett remarked on the Building Activities Summary that was included in the packet. He said last year building valuation was nearly four times that of two years ago and already this year is ahead of last year. The construction of the new offices for the Planning Department is moving ahead and he is working on the job description for a

junior planner. The description should be ready for consideration at the next Council meeting.

Eldon Gossett, 1012 Easy Street, Brookings addressed the Council. He complimented this Council and staff, Mayor and City Manager, saying this is the best run Council he has seen. He requested that the City become more involved with the Kris Kringle program as the first market, held this past Christmas, did an outstanding job of bringing many people into the community. He said the program was well supported and would like to have the City work with the organizers.

Gossett said another problem in the City was people walking between town and the Dawson Tract. He said there, in an area with no sidewalks, traffic is fast and the berm constructed at Harris Beach State Park to deaden traffic noise for campers increases the danger to pedestrians. He stated there needs to be a right-of-way from the edge of town to the Dawson Tract.

After reviewing his employment with the City of Brookings in 1978-79, Gossett said rents were about one-quarter of paychecks. Now rents are much higher and the City workers would need to make \$48,000 to stay even with 1978. Stating the City needs to provide for people who are providing the services, Gossett said the City needs more R-1 and R-2 properties.

Gossett presented the Council with a map of the southern end of Tanbark Road with two right-of-ways on the ocean bluffs highlighted. He said when the Tanbark Subdivision was approved about 12 years ago the City insisted on obtaining these right-of-ways from the developers to be used for beach access. At the time Gossett felt this was a "takings" while now he feels it was good planning. He said, however, that once the City imposed the right-of-ways they did nothing to improve the access. Signs were never erected and no clearing of the paths was done. Gossett said the City should capitalize on these right-of-ways. He cited another subdivision where the City forced the developer to add a walking gate for beach access. He stated the owners of the lots are aware of these accesses even though, through the years, they have been fenced and screened in.

He invited the Council to visit the newly refurbished Central Building Museum and remarked how nice it would be to have large carvings or sculptures at each end of this town. City Manager Blodgett pointed out that welcome signs were a part of the Council Goals for 2004-2005.

**X. Remarks from Mayor and Councilors**

- A. *Council-none*
- B. *Mayor-none*

**X. Adjournment**

With no further business before it, the Council adjourned the meeting at 8:14 p.m.

Respectfully submitted:

Bob Hagbom  
Mayor

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2004.

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Paul Hughes  
Finance Director/City Recorder