



Agenda

VAULT COPY

City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings Oregon
February 9, 2004 7:00 p.m.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Ceremonies/Appointments/Announcements

- A. Ceremonies
 - 1. Recognition of Leo Lightle, Community Development Director—
Twenty year work anniversary [page 5]
- B. Appointments
 - 1. Council Position No. 2 [page 7]

V. Public Hearing

- A. Planning Commission File No. CPZ-4-03—In the matter of a request for a
Comprehensive Plan and Zone change involving four tax lots; Edward Hewitt,
applicant; Eldon Gossett, representative [page 25]

VI. Oral Requests and Communications from the Audience

- A. Committee and Liaison reports
 - 1. Chamber of Commerce Annual Report for calendar year 2003 [page 35]
 - 2. Council Liaisons
- B. Unscheduled

VII. Staff Reports

- A. City Manager
 - 1. Nature's Coastal Holiday-2003 [page 41]
 - 2. Council Goals Fiscal Year 2004-2005 [page 43]
 - 3. Other

VIII. Consent Calendar

- A. Approval of Council Meeting Minutes
 - 1. Minutes of January 26, 2004, regular Council meeting [page 47]
- B. Acceptance of Parks and Recreation Commission Minutes
 - 1. Minutes of October 23, 2003, regular Commission meeting [page 53]
- C. Acceptance of Planning Commission Minutes
 - 1. Minutes of January 6, 2004, regular Commission meeting [page 55]
- D. Approval of Vouchers for month of January, 2004, (\$721,520.30) [page 59]

End Consent Calendar

IX. Ordinances/Resolutions/Final Orders

A. Ordinances

1. Ordinance No. 04-O-560—In the Matter of an Ordinance amending the zoning map of the City of Brookings by rezoning from C-4 (Tourist Commercial) to R-2 (Two Family Residential), from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to C-4, and from R-1-6 to R-2 on certain properties located at the northerly end of East Harris Heights Road and the northerly end of Arch Lane. [page 63]

B. Final Orders

1. In the matter of Planning Commission File No. CPZ-4-03; application for a Comprehensive Plan and change of Zone Change; Edward Hewitt, applicant. [page 71]

X. Remarks from Mayor and Councilors

A. Council

B. Mayor

XI. Adjournment

City of Brookings
Events Calendar

February 2004

| February 2004 | | | | | | | March 2004 | | | | | | |
|---------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | 28 | 29 | 30 | 31 | | | |
| 29 | | | | | | | | | | | | | |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|------------|--|---|---|--|---|---|
| February 1 | 9:00am CC-election drop off box-Connie-247-3297 9:30am CC- VIPS/Volunteers in Police Service/Marvin Parker 7:00pm FH-FireTng/ChShrp (Fire Hall) | 7:00am CC-Election drop off box-Connie-2473297 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn | 12:00pm Cmnty Agencies mtg (Chetoo Sr.Center) 2:30pm CC-SafetyComMtg/ Kathy Dunn 7:00pm FH-PoliceReserves | 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC- Sheriff's Search & Rescue mtg-Steve Carpertner-Laurie Calef-469-0275 | | 7:00pm FH-firefighter event-Paul Walker-412-8907 |
| 8 | 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg | 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) | | 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 3:30pm CC-AMF meeting-Linda Barker 7:00pm CC-Downtown Development committee mtg-7 to 10 pm | 10:00am CC-Subdivision Committee meeting-John Bischoff | |
| 15 | CITY OFFICES CLOSED-President's Da 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenals 7:00pm FH-FireTng/ChShrp (Fire Hall) | 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 10:00am FH-Suburban Fire Department-Bob Fitton-412-1452 | | 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray | | |
| 22 | 9:00am CC-Municipal Court/ JdgHarper 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg | 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) | | 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett | | |
| 29 | | | | | | |

CC-Council Chambers
FH-Fire Hall

City of Brookings
Events Calendar

March 2004

| March 2004 | | | | | | | April 2004 | | | | | | |
|------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|--|---|--------|---|
| | March 1 9:30am CC- VIPS/Volunteers in Police Service/Marvin Parker 7:00pm FH-FireTng/ChShrp (Fire Hall) | 2 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn | 3 12:00pm Comnity Agencies mtg (Chetco Sr.Center) 2:30pm CC-SafetyComMtg/ Kathy Dunn 7:00pm FH-PoliceReserves | 4 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC- Sheriff's Search & Rescue mtg-Steve Carpntner-Laurie Calef-469-0275 | 5 | 6 |
| 7 | 8 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg | 9 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) | 10 | 11 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Downtown Development committee mtg-7 to 10 pm | 12 | 13 |
| 14 | 15 9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPatrick 6:00pm CC-American Red Cross Mtg/Karen Degenais 7:00pm FH-FireTng/ChShrp (Fire Hall) | 16 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) | 17 6:00pm CC-Victim's Impact panel-Mindy, Curry Prevention Services-247-2412 | 18 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray | 19 | 20 Beachcombers Festival-Azalea Middle S |
| 21 Beachcombers Festival-Azalea Middle S | 22 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg | 23 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) | 24 | 25 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett | 26 | 27 |
| 28 | 29 7:00pm FH-FireTng/ChShrp (Fire Hall) | 30 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) | 31 | | | |

Certificate of Appreciation

Awarded to

Leo Lightle

For being a dedicated employee from

February 1, 1984

Honored this ninth day of February, 2004

For 20 years of service

To the citizens of the City of Brookings



Bob Hagbom

Leroy Blodgett
City Manager

January 30, 2004

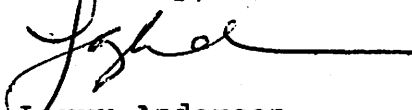
Larry Anderson
P.O. Box 1746
Brookings, OR 97415

City of Brookings
898 Elk Dr.
Brookings, OR 97415

Attn: Elections Department

Please find enclosed an application for the vacant City Council seat.

Sincerely,



Larry Anderson

LDA:sla

RECEIVED
JAN 30 2004 2:03 PM
CITY OF BROOKINGS



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail – city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Larry D. Anderson Date: 1/30/04

Physical Address: 1302 Seacrest Ln., Brookings, OR 97415

Mailing Address: P.O. Box 1746, Brookings Phone: 469-7915

Email Address: N/A

This is my application to serve on the following board or committee. **Check one or more:**

City Council (4 year term, appointed by Council)

Planning Commission (4 year term, appointed by Council)

Parks and Recreation Commission..... (4 year term, appointed by Council)

Systems Development Charge Review Board..... (4 year term, appointed by Council)

Budget Committee..... (3 year term, appointed by Council)

Other (Please list): _____

1. Resident of City of Brookings since: Month: 4 Year: 1984

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) See attached.

(Continued on back)

2. Continued: _____

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

EDUCATION: University of Pacific - BA History 1968
Cal State University at Sacramento - Standard
Secondary Teaching Credential - Life 1969
Cal State University at Sacramento - MA
Education 1972

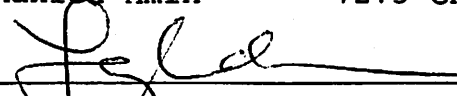
EMPLOYMENT: 1969 - 1976 Educator - Secondary Level
1977 to Present - Self-employed

COMMUNITY TIES:
1890 - Extended family migrates to So. Oregon.
1924 - Extended family settles in Harbor.
1945 - Nuclear family settles in Harbor.

VOLUNTEER EFFORTS: See attached.

4. Please list no less than three references:

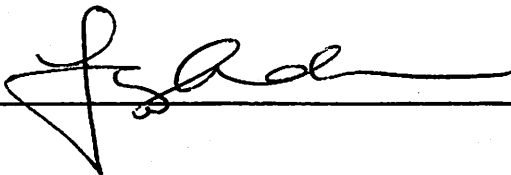
| NAME: | ADDRESS: | PHONE: |
|---------------------------|-------------------------------|-----------------------|
| A. <u>Bill Ferry</u> | <u>POB 1640, Brookings</u> | <u>469-0227</u> |
| B. <u>Dave Little</u> | <u>POB 1363, Brookings</u> | <u>1-800-535-9465</u> |
| C. <u>Frank Cembellin</u> | <u>17530 Hwy. 101, Bkgs</u> | <u>469-2397</u> |
| D. <u>Mahish Amin</u> | <u>1215 Chetco Ave. Bkgs.</u> | <u>469-5345</u> |


Signature — My signature confirms my knowledge
this document will be presented to the City Council
and news media and become public information.


1-30-04
Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:
As per role and responsibilities of a councilor.
Assignment of committees and/or community work.
As per duties of a member of a governing body in the State
of Oregon.
2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

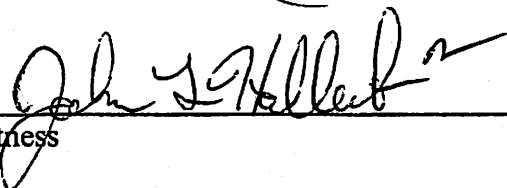
Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.



 Date 1-30-04



 Witness Susan Anderson Date 1/30/04



 Witness John J. Hallett Date 1-30-04

Item 2.

I have been an active component of the Brookings construction business for the past 23 years. During that period, I have had the opportunity to work with seven city managers, scores of city councilors and an array of staff members. With the exception of one city manager, my relations have been very positive. During this period, I have developed both a cognizant and practical understanding of the Land Development Code process.

I strongly believe in the democratic process, with the community involvement being a vital component. In my opinion, civic duty is a responsibility of our citizenry. The attached description of personal volunteer efforts demonstrates the degree of my commitment to the Brookings community.

The Brookings/Harbor area is on the threshold of significant changes in the communal landscape. It is imperative that government agencies and citizenry plan together so as to insulate what is known as "the next best place, besides heaven."

My proven leadership skills and will allow me to make those decisions which are not always palatable to the public. I believe my education, business experience, and the success in past and current volunteer efforts, validate my qualifications for the position of city councilor. Thank you for your consideration.

VOLUNTEER EFFORTS:

1997 SUPPORTED \$13 MILLION SEWER BOND

STEERING COMMITTEE MEMBER
SUBCOMMITTEE LEADER

- Construction of Azalea parade float
- Door-to-door campaign
- Letter-writing campaign to all educators, builders, realtors, Chamber of Commerce
- Organized Pilot endorsement ad

RESULT: Bond passage (see letter from Major Brendlinger)

1998 - OPPOSED \$25 MILLION SCHOOL BOND

CHAIRMAN OF CITIZENS FOR RESPONSIBLE EDUCATION
CHAIRMAN OF STEERING COMMITTEE

RESULT: Bond failed (see letter from Dr. Paul Prevenas validating my efforts to defeat issue)

2000 - SUPPORTED #14 MILLION SCHOOL BOND

MEMBER OF SCHOOLS DESIGNED FOR LEARNING
MEMBER OF STEERING COMMITTEE
MEMBER OF CONSTRUCTION SUBCOMMITTEE

- Personally designed one of two building plans which became the Board proposal.

MEMBER OF BOND PASSAGE COMMITTEE

RESULT: BOND PASSAGE

MEMBER OF ARCHITECTURAL FIRM SELECTION COMMITTEE
MEMBER OF CONSTRUCTION MANAGER SELECTION COMMITTEE

2001 - ELECTED TO SCHOOL BOARD - Oversee construction and accounting.

OTHER COMMUNITY PROJECTS:

- Coordinate the donation of labor and materials to construct equipment lockers for Brookings Volunteer Fire Department at request of Chief Bill Sharp.
- Coordinate the donation of labor and materials for the foundation phase of the greenhouse project by the Brookings/Harbor Youth Association.
- Guest speaker at the Azalea Middle School Career Day pro- for Robert Wilson (School-to-Work Coordinator) on three separate occasions.

(Cont'd.)

VOLUNTEER EFFORTS (Cont'd.)

- Hosted a School-to-Work forum for the Architectural Drawing class at Brookings/Harbor School for Robert Wilson.
- For the past 15 years, I have worked closely with the Brookings Police and Curry County Sheriff departments to eradicate drug usage and trafficking in and about the East Harris Heights area. My ongoing associations have included Chief Kent Owens, Wayne Sheffel, Sam Dotson, Dave Gardiner, John Ensley, Ron Plaster, etc.

A strong anti-drug prevention and enforcement effort is paramount if our youth are to reach their optimum potential.

November 2, 1997

Dear Larry,

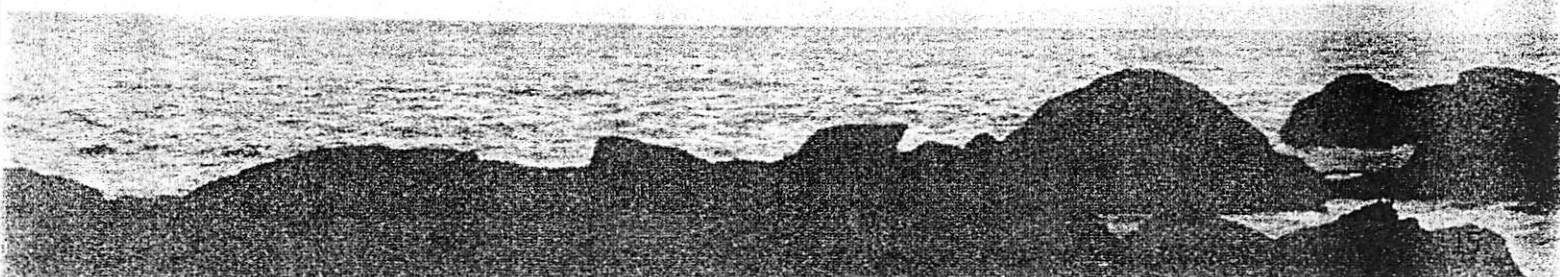
THANK YOU!!!! It should be shouted from the roof tops but you're Mr. Low Key himself. I know it has been six or seven weeks since the sewer bond election but I still want to take this time to thank you ever so much for all your hard work. You worked quietly behind the scenes from the very beginning. From making the parade float look great, to the work on the "door to door" day, to the telephone night and more and more and more.

I know without a doubt that the election would not have been the success it was without your help.

I'm sorry for the late "thank you", but I imagine that you can understand that it has taken a long time to get caught up on all the things that one let's slide when involved in a issue that was so important to the community.

Again, Thank You!

Nancy Sundlinger





City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail – city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Robert "Bob" Gilmore Date: ~~02~~ Jan-04

Physical Address: 630 5th Street

Mailing Address: PO Box 7031 Phone: 469 0299

Email Address: polock@wave.net

This is my application to serve on the following board or committee. **Check one or more:**

City Council (4 year term, appointed by Council)

Planning Commission (4 year term, appointed by Council)

Parks and Recreation Commission..... (4 year term, appointed by Council)

Systems Development Charge Review Board..... (4 year term, appointed by Council)

Budget Committee..... (3 year term, appointed by Council)

Other (Please list): _____

1. Resident of City of Brookings since: Month: 6 Year: 94

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I feel our community is growing and I would like

to help with the growth. I have been in management in business and

leadership positions in the Marine Corps League, American Legion and VFW.

(Continued on back)

2. Continued: _____

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

Born 1944 in Omaha, NR. Attended Schools in St. Louis and graduated from Beaumont HS. Join the Marine Corps in 1963. 2 Tours in Vietnam. Honorable discharge 1967. Worked for St. Louis County Police Departments 1967 to 1972.

Have been in sales and management positions in the auto industry. Am presently working in sales with Resort Cabins Consulting Company.

Community work: Commandant, Department of Oregon Marine Corps League. Past Commandant Det 578-MCL, Past Commander American Legion Post 195
~~Vice Commander Dist 9 American Legion. Sr Vice Commander VFW Post 966.~~
Member joint Veterans Council Curry County.
Member Brookings Planning Comm.

Have 3 grown daughters and 6 grand kids.

4. Please list no less than three references:

| NAME: | ADDRESS: | PHONE: |
|-----------------|--------------|----------|
| A. Bill Cochran | Brookings | 469 2518 |
| B. Dick Tylock | Curry County | 469 5519 |
| C. Robert Earle | Brookings | 469 4229 |



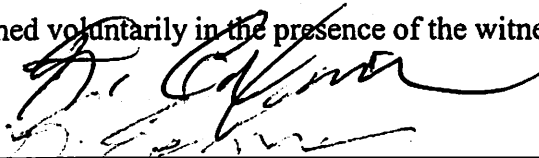
Signature—My signature confirms my knowledge this document will be presented to the City Council and news media and become public information.

28 Jan 04
_____ Date

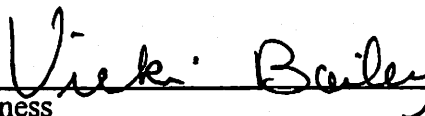
1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:
as needed to do my job.

2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

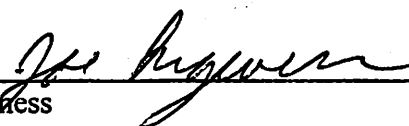
Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.



 28 Jan 04
 Date



 Witness
 1-30-04
 Date



 Witness
 1-30-04
 Date



City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail -- city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: K. LORRAINE KUHN Date: JANUARY 29, 2004

Physical Address: 813 N. Second Street, Brookings, OR 97415

Mailing Address: PO Box 885, Brookings, OR 97415 Phone: (541) 469-9289

Email Address: jkuhn@nwtec.com

This is my application to serve on the following board or committee. **Check one or more:**

- City Council (4 year term, appointed by Council)
- Planning Commission (4 year term, appointed by Council)
- Parks and Recreation Commission..... (4 year term, appointed by Council)
- Systems Development Charge Review Board..... (4 year term, appointed by Council)
- Budget Committee..... (3 year term, appointed by Council)
- Other (Please list): _____

1. Resident of City of Brookings since: Month: 10 Year: 1994

2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I was appointed to the City Council for the City of Brookings from June 12, 2000 and served until December 31, 2002. Prior to that I served on the City of Brookings Budget Committee. I firmly feel that as a citizen your input is important and I would like to be a part of that process again. There are some very important issues coming before the council and I would like to be a part of the issue resolving process. I was a part of the

(Continued on back)

2. Continued: UGB process and approval and I would like to have the opportunity
to complete the process of the many annexations that will take place in the future.

3. Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)

I have worked in the area of finance for the past 18+ years. Always in
service oriented positions. I am currently the Mortgage Loan Officer at Umpqua
Bank. I currently serve as the president of Kiwanis Club, also past president and
secretary. Served as secretary for HOPE. In 1997 - 1999 organized and served as
president of the Brookings Harbor Youth Association. Executive Director on the
board for Southwestern Oregon Community Action. Completed Leadership class through
SWOCC in 2001.

4. Please list no less than three references:

| NAME: | ADDRESS: | PHONE: |
|--------------------------------------|-------------------------------------|-----------------|
| A. <u>Al & Eloise Rosichelli</u> | <u>221 Memory Lane, Brookings</u> | <u>469-1953</u> |
| B. <u>Robert & Marie Gardner</u> | <u>308 Oxford Street, Brookings</u> | <u>469-5218</u> |
| C. <u>Jill Moiser</u> | <u>622 B Ransom Ave, Brookings</u> | <u>469-5016</u> |

K. Suzanne Kuba
Signature—My signature confirms my knowledge
this document will be presented to the City Council
and news media and become public information.

January 29, 2004
Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:
An active member of the Common Council for the City of Brookings, to
complete the term vacated by Larry Curry.

2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

K. Luening Kuhn January 29, 2004

 Date

Craig S. [Signature] 1-29-04

 Witness Date

Patricia [Signature] 1-29-2004

 Witness Date

TO: Mayor and City Council
FROM: John Bischoff, Planning Director
THROUGH: Leroy Blodgett, City Manager
DATE: January 27, 2004



Issue: A request for a Comprehensive Plan and Zone change involving four tax lots as follows: A simple zone change from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) on T/Ls 301, 400 and 401; A Comprehensive Plan and Zone change from C-4 to R-2 on a portion of T/L 200 lot line adjusted into T/L 301; A Comprehensive Plan and Zone change from R-1-6 to C-4 on a portion of T/L 301 lot lined into T/L 200.

Background: This request follows an earlier request over the same properties to rezone the residential lots from the R-1-6 Zone to the R-3 (Multiple Family Residential) Zone. The earlier request resulted in considerable opposition and was ultimately remanded back to the Planning Commission with an agreement from the applicant to change the request from the R-3 Zone to the R-2. The attached staff report went to the Planning Commission on December 2, 2003 where the applicant or his representative failed to appear and the hearing was continued to January 6, 2004. At the January 6 hearing the Planning Commission voted to send a favorable recommendation to the City Council.

Recommendation: The Planning Commission and staff recommend approval of the requested zone changes.

CITY OF BROOKINGS PLANNING COMMISSION
STAFF AGENDA REPORT

SUBJECT: Comprehensive Plan/Zone Change
FILE NO: CPZ-4-03
HEARING DATE: December 2, 2003/January 6, 2004

REPORT DATE: November 17, 2003
ITEM NO: 8.1

GENERAL INFORMATION

APPLICANT: Edward Hewitt.

REPRESENTATIVE: Rich Roberts, Stuntzner Engineering.

REQUEST: A Comprehensive Plan and Zone change involving four tax lots as follows: A simple zone change from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) on T/Ls 301, 400 and 401; A Comprehensive Plan and Zone change from C-4 to R-2 on a portion of T/L 200 lot line adjusted into T/L 301; A Comprehensive Plan and Zone change from R-1-6 to C-4 on a portion of T/L 301 lot lined into T/L 200.

TOTAL LAND AREA: 11.24 acres total; T/L 200—7.36 ac; T/L 301—2.11 ac; T/L 400—0.71 ac; T/L 401—1.06 ac.

LOCATION: At the northerly end of E. Harris Heights Rd. and the northerly end of Arch Ln.

ASSESSOR'S NUMBER: 40-14-36A, Tax Lots 200, 301, 400, and 401.

ZONING / COMPREHENSIVE PLAN INFORMATION

EXISTING: C-4 (Tourist Commercial) on T/L 200; R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) on T/L 301, 400 and 401.

PROPOSED: As noted above

SURROUNDING: South, East, West—City R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); North—County I (Industrial).

COMP. PLAN: Residential and Commercial.

LAND USE INFORMATION

EXISTING: R-1-6 area—Vacant; C-4 area—RV Park.

PROPOSED: Same.

SURROUNDING: Residential uses to the south and industrial uses to the north.

PUBLIC NOTICE: Mailed to all property owners within 250 feet of the subject site and advertised in the local newspaper.

BACKGROUND INFORMATION

The subject property is an irregular shaped parcel consisting of four tax lots, totaling 11.24 acres in size. The entire parcel is accessed from the portion of East Harris Heights Rd. that lies within the easterly portion of the Highway 101 right-of-way and ends in a cul-de-sac at the southwest corner of the combined parcels. The combined parcel has a westerly and northerly boundary of 650.00 feet and 593.10 feet respectively. The easterly boundary is 708.24 feet and the southerly boundary zigs and zags for a distance of 1,136.02 feet. Tax Lot 200 occupies the northerly most area and is the largest of the combined parcels with 7.36 acres and is the site of a recreational vehicle (RV) park. The RV park is accessed from the cul-de-sac via a 23-foot wide access strip along its westerly boundary to the check in office of the park. The west, north and east boundary of T/L 200 are the same as the combined parcel and the southerly boundary extends northerly from the cul-de-sac along the access strip for 421.35 feet then turns easterly for 179.92 feet, then turns southerly for 207.91 feet, then roughly east again for 581.85 feet to the easterly boundary.

Tax lot 400 is the projected alignment of the northerly extension of Arch Ln. that begins at the current terminus of the existing segment and extending north and east for approximately 480 feet to a point on the northerly jag of the southerly boundary of the combined parcels. Tax Lot 301, located between the access strip to T/L 200 and the west boundary of T/L 400 (the extension of Arch Ln.) and consists of 2.11 acres, with a mobile home, a barn and a shed. Tax lot 401 is vacant with 1.06 acres located between the south side of the extension of the Arch Ln. right-of-way and the southerly boundary of the combined parcels. See Exhibit 2.

Currently T/L 200 is zoned C-4 (Tourist Commercial) and T/Ls 301, 400 and 401 are zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size). However, due to a recent lot line adjustment, a portion of T/L 200 is now zoned R-1-6 and a portion of T/L 301 is zoned C-4. The area to the north and directly west of the subject property is in the county and zoned I (Industrial) and is the site of the lumber mill. The area to the south and east is zoned by the city as R-1-6 and is the site of the Harris Beach Planned Unit Development (PUD).

Topographically the subject property is varied. The highest point on the property is in the northeast corner with a gentle downward slope through the RV park. Near the boundary of T/Ls 301 and 401, the land rises slightly, giving the effect that the RV park is in a hole. Tax Lots 301, 400 and 401 are fairly flat with a slight downward slope from north to south.

East Harris Heights Rd. within the Highway 101 right-of-way is a paved travel way within a fully improved right-of-way with curb and gutter on both sides and a sidewalk on the west side. The RV park is provided with both city water and sewer service.

This property was subject to an earlier request for a zone change to the R-3 (Multiple Family Residential) Zone that was essentially withdrawn and replaced with the current request for the R-2 (Two Family Residential) Zone.

PROPOSED ZONE CHANGE

The primary purpose of the proposed zone change is to change the R-1-6 Zone to the R-2 Zone. However due to the recent lot line adjustment segmenting portions of T/L 200 and 301, the zone change will also rezone the segmented portions to the proper zone. A portion of what was T/L 200 and is now a part of T/L 301 will become R-2 and what was a portion of T/L 301 will become C-4.

Because the type of use has changed in the segmented areas, a Comprehensive Plan change is required to change the segment that went into T/L 301 from a Commercial designation to Residential and the segment that went into T/L 200 from Residential designation to Commercial. Although T/L 400 is shown as a tax lot it is actually the future extension of Arch Ln. and will be developed as such.

ANALYSIS

The Land Development Code does not contain specific criteria to be considered when deciding a change of zone. However, in the process of making such a decision the Commission must consider the different uses allowed as permitted in the requested new zone and the compatibility of those uses with, and the impact they may have on, existing uses in the surrounding area. The Commission must also consider how the requested change affects the goals and policies of the City's Comprehensive Plan. The requested zone change presents three areas that must be analyzed - compatibility with existing uses, traffic impact on existing streets and consistency with the goals and policies of the Comprehensive Plan. The following is staff's analysis.

Compatibility.

Compatibility wise, the R-2 Zone and the uses allowed within it would provide a transition between the RV park to the north and the single family PUD to the south. The greatest change will be that the number of dwelling units that can be placed on the property will double. Theoretically the R-1-6 zone would allow twenty-two 6,000 sq. ft lots between T/Ls 301 and 401, however, realistically due to the shape of the lots maybe 14 or 15 new lots could be created.

The R-2 Zone could allow a maximum of 2 dwelling units per 6,000 sq. ft. lot, or a possible 30 units. On the smaller lot T/L 401, due to the odd shape of the parcel, the potential number of 6,000 sq. ft. lots is probably no greater than 5, which would allow 10 dwelling units. The larger lot could possibly provide 10 or more lots, with 20 or more dwelling units. At the standard rate of 10 vehicle trips per unit per day, a total of 300 vehicle trips per day would be generated. This must be considered with the issue of compatibility and is discussed further below.

Traffic Impacts.

Traffic generated by 30 dwelling units in a duplex development will generate approximately 300 vehicle trips per day compared to the 150 trips generated by 15 lots of single family homes. Traffic would have an impact on two areas of concern. The first concern is that all of the traffic would enter highway at Glenwood Dr. This traffic combined with the traffic from the RV park, which will have 91 spaces when built out and the traffic from the PUD, will create a significant impact on the Highway 101/Glenwood Dr. intersection. The RV park has a provision that after a certain number of space are completed, improvements to the highway must be made. At the prior application, when the request was for the R-3 (Multiple Family Residential) Zone, the Oregon Department of Transportation (ODOT) replied that they "have no transportation concerns with the proposed zone change. ODOT District 7 staff will work directly with the City planning and public works staff to help facilitate the necessary highway improvements for the US 101/Glenwood Drive intersection that are to ODOT Road Approach Permit and the City's conditions of approval for the existing RV park." In a telephone discussion, the ODOT staff, indicated that since the new request represents a decrease in the potential density, ODOT's comments would not change.

The second concern is that a portion of the traffic generated by the proposed zone change would use Arch Ln. to access Glenwood and then the highway. The traffic generated by a 15 duplex units, or 30 dwelling units, would be split between East Harris Hts. Rd. and Arch Ln. How much traffic would use either street would depend on the orientation of the buildings and particularly their associated parking. Development on T/L 301 could easily be designed to use E. Harris Hts Rd. as the only access. Since T/L 301 is larger of the two lots, this would place most of the traffic on E. Harris Hts. Rd. Regardless of the buildings on T/L 301, all of the traffic generated on T/L 401, approximately 100 vehicle trips per day would use Arch Ln. Arch Ln. has a full 50-foot right-of-way but is developed with a 28 foot curb to curb travel way section with sidewalk on the east side. Parking is allowed on one side of the road. Peak traffic time would be in the morning and again in the evening with the rest of the traffic spread through out the day.

Due to the configuration of both T/L 301 and 401, a subdivision of 15 lots over both lots would access from Arch Ln. and thus generate a total of 150 vehicular trips per day all of which would be on Arch Ln. Thus placing the R-2 zone on the property with an understanding that the development on T/L 301 would access from E. Harris Hts. Rd. would reduce the amount of traffic on Arch Ln.

Comprehensive Plan.

Since the majority of the area subject to the zone change is already designated as Residential by the Comprehensive Plan, the proposed change of zone does not make a significant change the ratio of residentially zoned land to commercial/industrial/open space land as set fourth in Goal 14 of the Comprehensive Plan. The change is also consistent with Goal 10 housing in that it would provide a variety of housing types and with the Goal 10 policy that the city will not place undue restrictions on the development of land with in the city. The subject property does not have particular attributes such an ocean view, etc that increases value and thus may allow for more moderate priced housing. As stated above the R-2 zone will provide a transition from one land use such as single family and commercial uses.

FINDINGS

1. The applicant is requesting a Comprehensive Plan change and a zone change on an 11.24 acre parcel of land consisting of four tax lots as follows:

Tax Lot 200 is currently zoned C-4 (Tourist Commercial) with a small area of R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); T/L 301 is currently zoned R-1-6 with a small area of C-4; T/L 400 and 401 are currently zoned R-1-6 (Multiple Family Residential). The requested zone change is as follows:

- Tax lots 301, 400 and 401 from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential).
 - A portion of T/L 301 from C-4 (Tourist Commercial) to R-2 with a corresponding Comprehensive Plan amendment.
 - A portion of T/L 200 from R-1-6 to C-4 with a corresponding Comprehensive Plan amendment.
2. The split zoning on T/Ls 200 and 301 is the result of a recent lot line adjustment between the two parcels.

3. Tax Lot 200 is developed with a recreational vehicle park that was approved with a conditional use permit to allow 91 spaces. Tax Lot 301 contains a manufactured home, barn and shed. Tax Lot 400 is the alignment for the future extension of Arch Ln.
4. The R-1-6 Zone will allow about 15 houses. The requested R-2 Zone would allow 30 dwelling units.
5. 15 single-family homes will generate about 150 vehicle trips per day. The R-2 Zone has the potential of generating 300 vehicle trips per day.
6. The subject property is accessed via both East Harris Heights Rd. and Arch Ln.
7. All of the traffic generated by development of the subject property will enter Highway 101 at the Glenwood Dr. intersection.
8. Water and sewer service is available to the subject site.

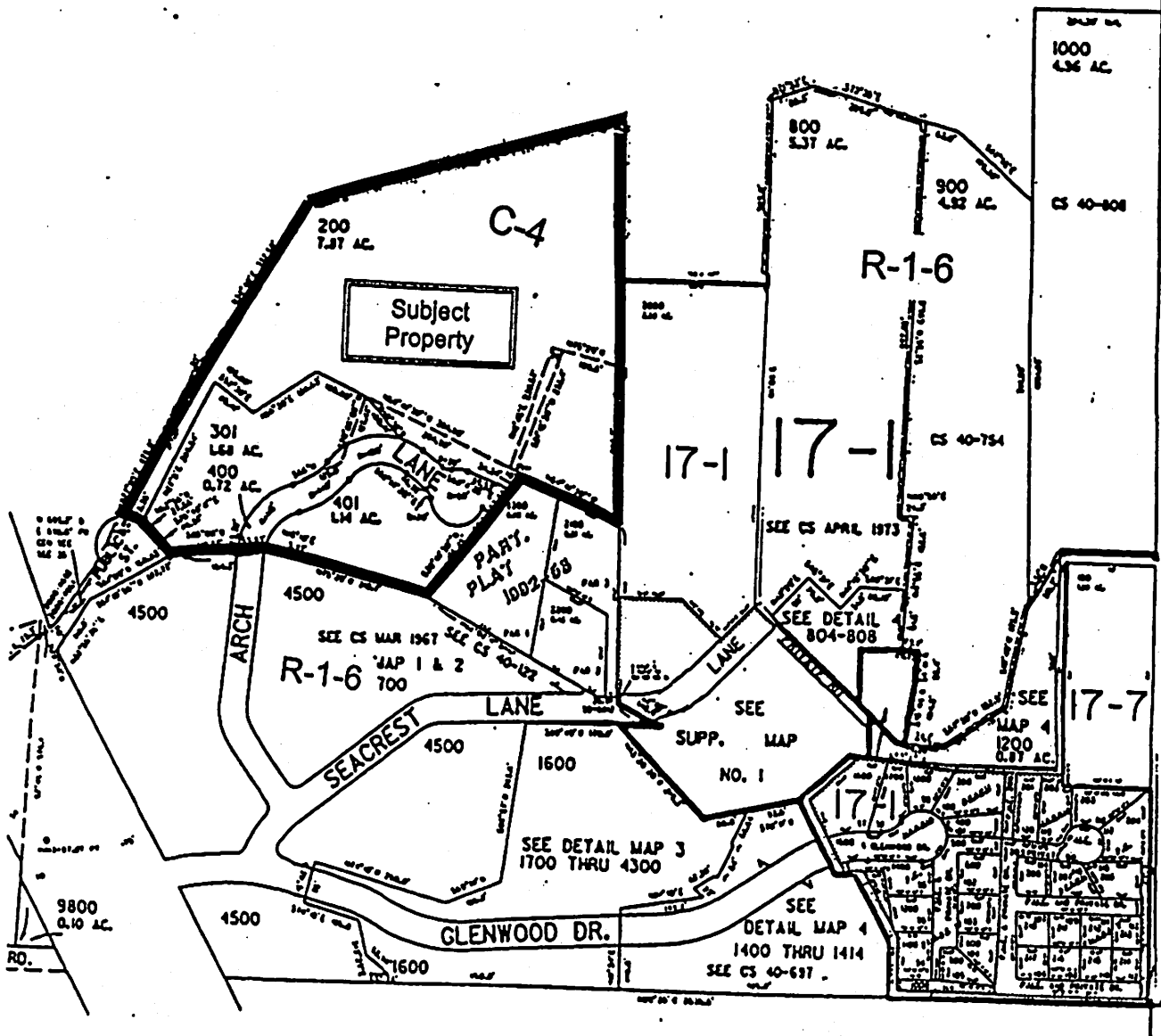
CONCLUSIONS

1. The R-2 Zone will provide a transition between the recreation vehicle park to the north and the single family development to the south. The property subject to the proposed zone change lies between the single- family homes in the Harris Beach Properties Planned Unit Development and the RV park on T/L 200.
2. At the development phase traffic generated on T/L 301 can be required to access through E. Harris Heights Rd. Traffic generated by T/L 401 will by necessity use Arch Ln. Due to the shape of T/L 301, for efficient use of the land, all of the lots in a single-family subdivision, generating 150 vehicle trips per day would take access from Arch Ln. Traffic generated by a duplex development on T/L 401 would generate 100 vehicular trips per day, thus reducing the amount of traffic on Arch Ln.
3. The main impact of traffic generation will be at the intersection of Highway 101 and Glenwood Dr. The Oregon Department of Transportation (ODOT) has been informed of this request and after review of the original request for the R-3 (Multiple Family Residential) Zone stated that they did not have concerns for the density but would work with the city and developers of all projects using Glenwood Dr. to determine what improvements would be needed at the intersection of Glenwood and the highway. A telephone call by staff to the ODOT staff determined that this approach would remain the same for the new request for the R-2 Zone.
4. Since the majority of the area subject to the zone change is already designated as Residential by the Comprehensive Plan, the proposed change of zone does not make a significant change the ratio of residentially zoned land to commercial/industrial/open space land as set fourth in Goal 14 of the Comprehensive Plan. The change is also consistent with Goal 10 housing in that it would provide a variety of housing types and with the Goal 10 policy that the city will not place undue restrictions on the development of land with in the city. The subject property does not have particular attributes such a ocean view, etc that increases value and thus may allow for more moderate priced housing. As stated above the multi family zone is commonly used to buffer different land uses such as single family and commercial uses.

RECOMMENDATION

Staff supports a recommendation of **APPROVAL** of Case File No. CPZ-4-03, to the City Council based on he findings and conclusions stated in the staff report.

County Industrial



Applicant: Edward Hewitt

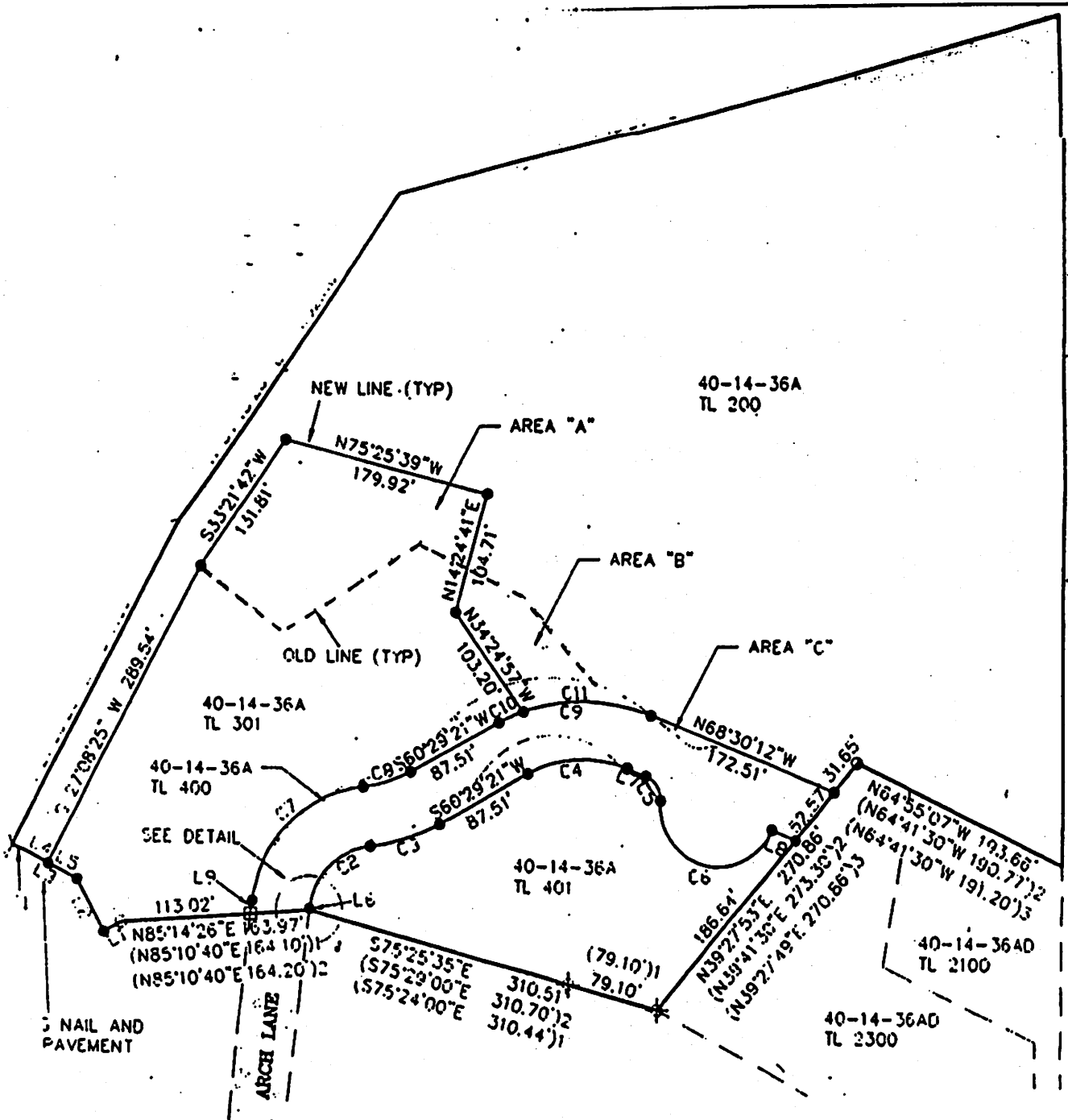
Assessor's No: 40-13-36 A Tax Lots 200, 301, 400, and 401

Size: 11.24 Acres

Location: 96707 Harris heights Road

Zone: R-1-6 (Single-family Residential), R-3 (Multi-family Residential), C-4 (Tourist Commercial)





| | | |
|----------------|---|--|
| Applicant: | Edward Hewitt | |
| Assessor's No: | 40-13-36 A Tax Lots 200, 301, 400, and 401 | |
| Size: | 11.24 acres | |
| Location: | 96707 Harris Heights Road | |
| Zone: | R-1-6 (Single-family Residential), R-3 (Multi-family Residential), C-4 (Tourist Commercial) | |



CHAMBER OF COMMERCE
"Working To Help Our Businesses Grow"

the PULSE of
America's
Wild Rivers
Coast™
101 MILES OF NATURE'S BEST

To: Common Council, City of Brookings; City Manager; City Finance Director
From: Les Cohen, Executive Director *Les Cohen*
Subject: Program Report for Calendar Year 2003
Date: January 29, 2004

In accordance with the agreement between the Brookings-Harbor Chamber of Commerce and the City of Brookings, and as specified in Ordinance No. 80-O-342, Transient Room Tax, Paragraph 7 of said agreement, the following program report detailing performance accomplishments for Calendar Year 2003, under this Agreement is respectfully submitted.

Performance Accomplishments:

A. In Calendar Year (CY) 2003 the Chamber's Visitor Information Center recorded a six percent (6%) increase over CY 2002, which saw a seventeen percent (17%) increase in the number of visitors served over the previous year (CY 2001). This twenty-three percent (23%) increase over the past two years represents an additional 4,984 visitors in CY 2003 for a total of 25,766 visitors seen at the Chamber's Visitor Information Center. This total is forty eight percent (48%) higher than CY 2000. For the third consecutive year this total represents the highest visitor count recorded at the Visitor Center since records began to be kept in 1986. (Addendum A)

B. Statistics from the Brookings State Welcome Center recorded a slight decrease (6%) in visitors in CY2003 as the result of closures due to remodeling.

C. We continue to maintain our year-round, staffed, state certified Visitor Information Center, as well as the Chamber's satellite Tourist Information areas in the lobby of the Brookings Fred Meyer store and the Central Building, in the heart of downtown Brookings. All three of these locations are well used, providing ample parking, easy access and local information to travelers.

D. City of Brookings Transient Room Tax revenues showed a slight (3%) decrease in CY2003, but remains eight percent (8%) higher than CY 2001. Transient Room Tax revenues are thirty-nine percent (39%) higher than CY 1998, representing an additional \$42,418.00 in CY 2003 to the City's General Fund. Transient Room Tax revenues for the City of Brookings continue to remain at their highest levels since 1994, the first full year of the Agreement between the City and the Chamber of Commerce for promotion and marketing of our community. (Addendum B)

E. Marketing and promotion efforts in calendar year 2003 continue to result in large amounts of written, telephone, e-mail and website activity for information about the Brookings-Harbor area. The Chamber documented 114,710 contacts in CY 2003. While this figure appears significantly lower than comparable figures for the previous two years, this disparity has a single explanation. It is the result of a change in the manner in which our website counter now records activity. In February, 2003 we modified the counter to begin recording "Unique Visits" to our website rather than "Hits." "Unique Visits" statistics, while a more conservative number, better represents the activity of a website. However, even with this change our CY2003 Combined Contacts Statistics is seventy-nine percent (79%) higher than CY 2000.

F. The Brookings-Harbor Chamber of Commerce, serving as the marketing and promotions arm of the Brookings-Harbor community, responded to a total of 177,293 information contacts in calendar year 2003. Since 1994, the first full year of the Agreement between the City and the Chamber of Commerce for promotion and marketing of our community, annual contacts have increased eighty-three percent. (Addendum C)

G. As mentioned in previous years' reports, the line item for the Marketing and Promotions Budget of the Brookings-Harbor Chamber of Commerce refers specifically to local, regional and national media advertising buys. It does not reflect expenditures related to the production of advertising for the annual Azalea Festival, Beachcombers' Festival, Southern Oregon Kite Festival, Nature's Coastal Holiday, nor other events intended to attract visitors (such as participation in trade shows); holiday lighting and Festival of Lights events; contributions for the purchase and promotion of the Fourth of July fireworks display; publication of promotional literature such as "The Coast is Clear" four-color pamphlet, or our "Lodging" and Dining" guides; printing of in-house brochures extolling local attractions; stationary; paper; 800 number charges; Internet access and hosting of our website nor the postage costs attributed to the fulfillment of visitor and relocation information requests resulting from the 177,293 contacts we received in CY2003.

These and other marketing and promotions expenses, not specifically defined in the line-item related to the Marketing and Promotions Budget, make the actual dollar amount expended by the Chamber for marketing and promotion of this area in CY2003 \$59,214. The funds received from the City's Transient Bed Tax revenues during this time period represented sixty-four percent (64%) of this total expenditure.

Other sources of revenue, such as membership dues, fund raising activities, program services and special events subsidize the additional 26% of the Chamber's marketing and promotions expenses and 100% of the Chamber's administrative expenses. Neither fixed nor variable overhead costs related to the operation of the Chamber's Visitor Information Center are paid for with City Transient Room Tax dollars, although these are allowed under the terms of the Agreement.

F. The Chamber is, for the ninth consecutive year, proud to state that it is in full compliance with Paragraph 4 of the Agreement between the Brookings-Harbor

Chamber of Commerce and the City of Brookings, which states "...no more than thirty percent (30%) of the revenues received by the Chamber under the Agreement may be used for payroll costs." This compliance has been verified by the Brookings City Finance Director's ongoing review of the Chamber's Marketing and Promotions financial records.

The Brookings-Harbor Chamber of Commerce is once again optimistic about the tourism forecast for this current calendar year:

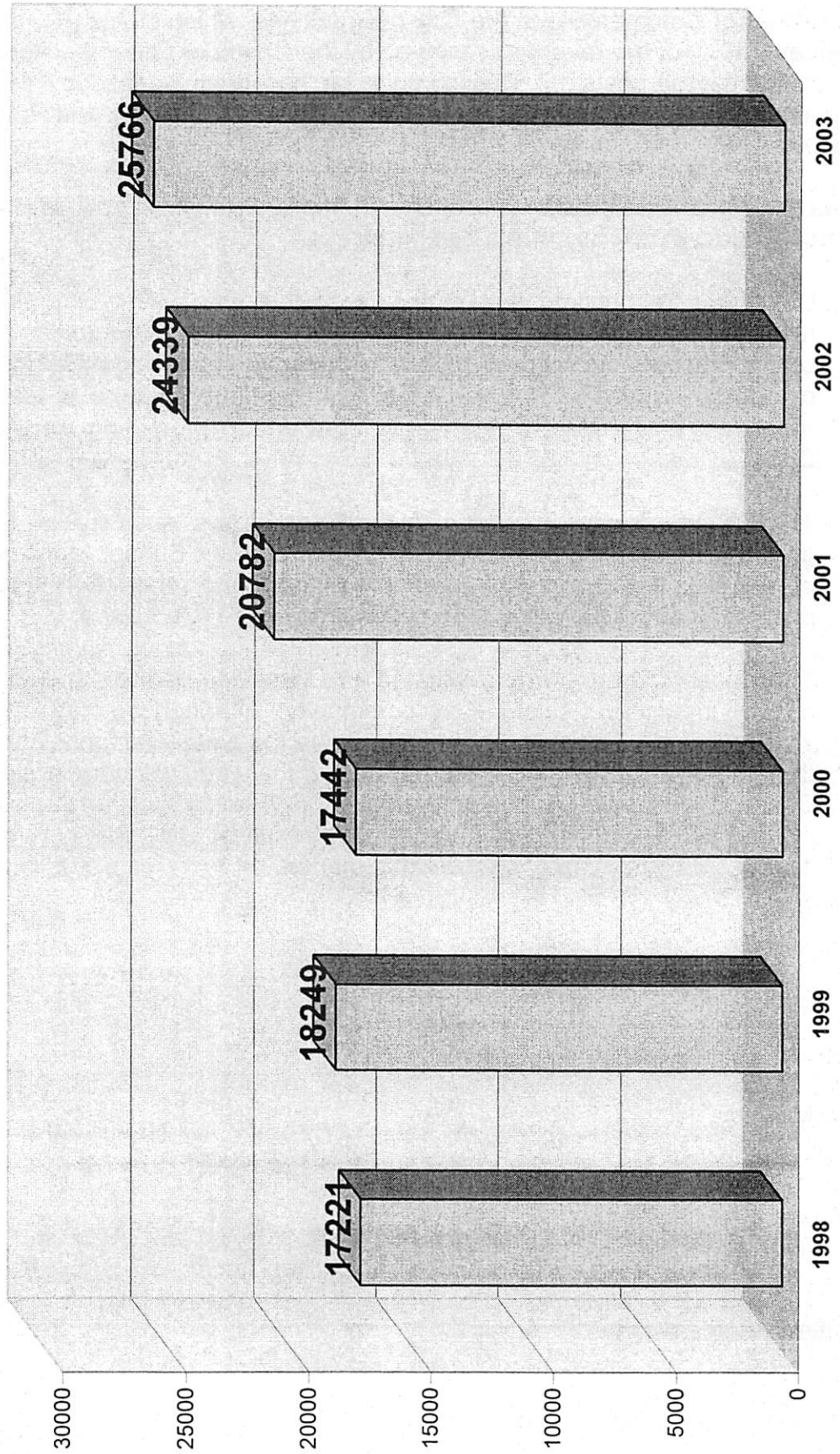
- Continuing recognition and exposure of this area's first comprehensive regional marketing effort, "America's Wild Rivers Coast," continues to provide a wide range of opportunities to appeal to the vacationing public looking for natural, scenic outdoor vacations. This Chamber will continue to take a leading role in the America's Wild Rivers Coast Consortium and in promoting America's Wild Rivers Coast.
- The Chamber's participation in major trade shows, such as the Pacific Northwest and San Mateo (CA) Sportsmen's Shows, and the Sunset Magazine Travel Show, provides us the opportunity to inform a large, and relatively heretofore-uninformed population about the attractions of the Brookings-Harbor area.
- The State of Oregon newly initiated 1% statewide bed tax should prove to have a positive impact on tourism in our community. Although we may not see a significant impact before the end of this calendar year, the additional funds spent by Oregon for the promotion of Oregon to the nation and the world will bring people to the Oregon Coast. I anticipate noticeable increases in visitor activity on America's Wild Rivers Coast over the next several years as a result of Oregon's new ability to promote itself more competitively on the world market.

Addendums A through C attached

C: Media

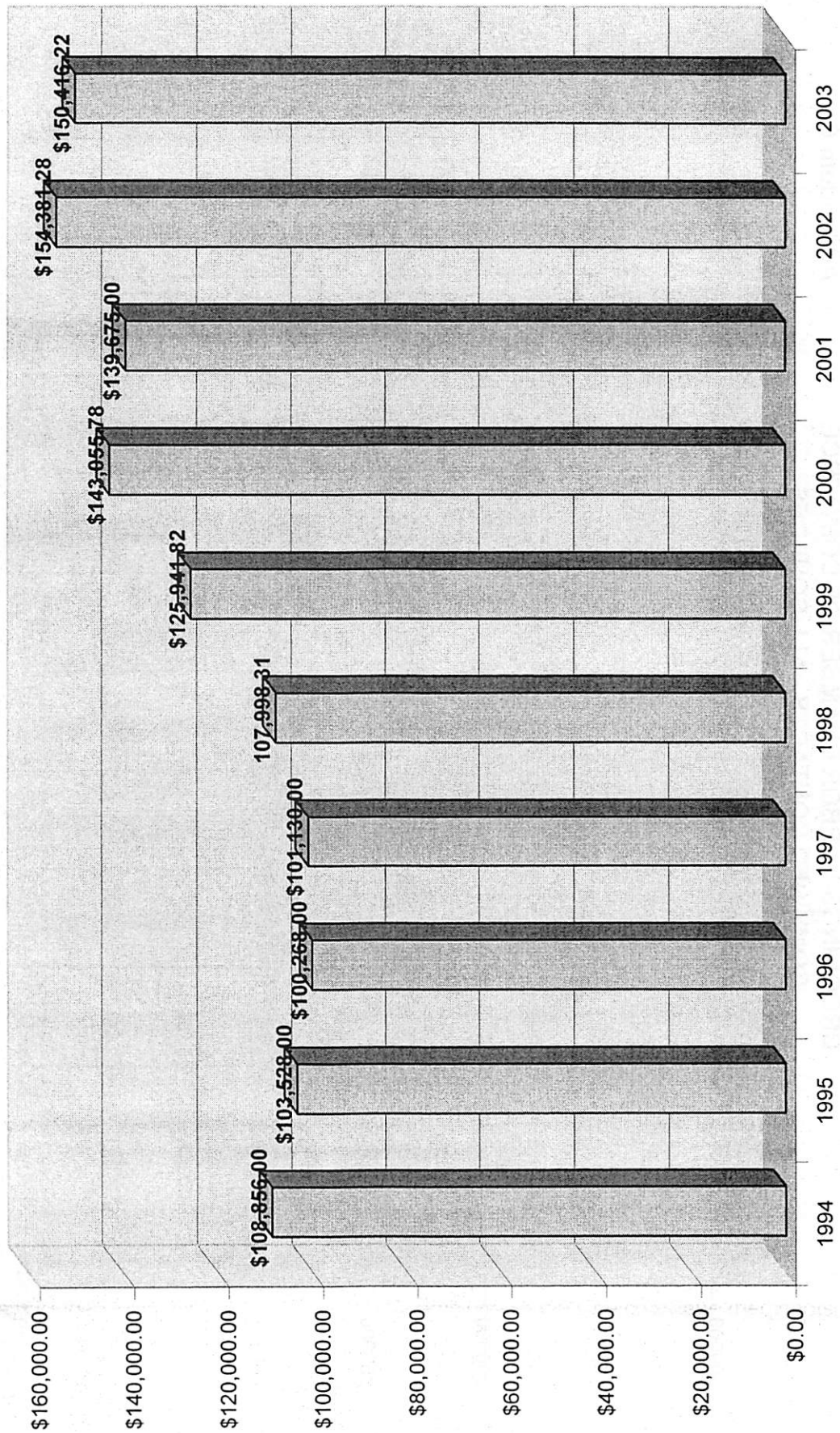
**BROOKINGS-HARBOR CHAMBER OF COMMERCE
VISITOR INFORMATION CENTER STATISTICS
1998-2003**

Addendum A



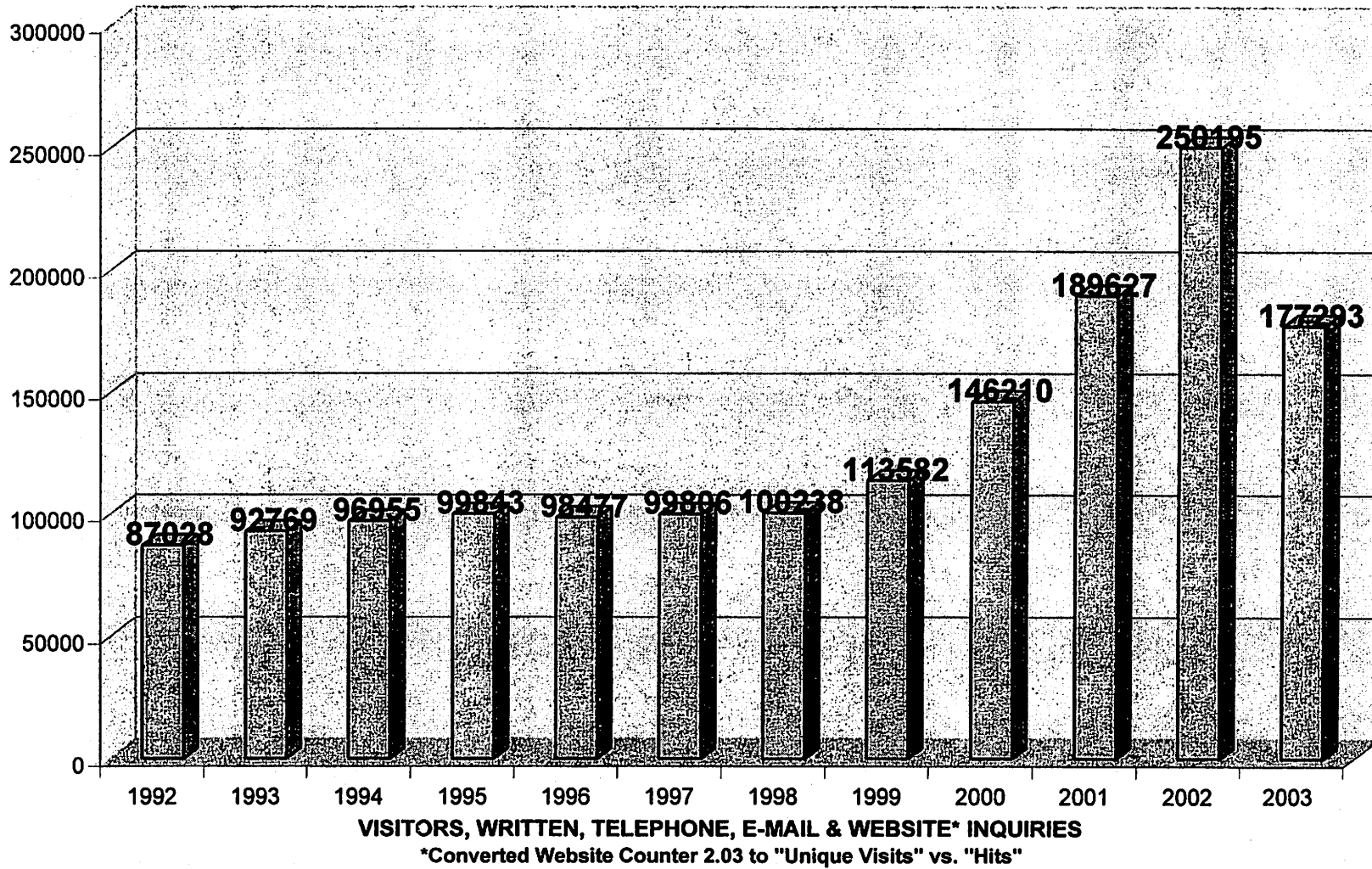
BROOKINGS TRANSIENT ROOM TAX TOTALS BY CALENDAR YEAR

Addendum B



**BROOKINGS-HARBOR CHAMBER OF COMMERCE
COMBINED CONTACTS - ALL SOURCES**

Addendum C





Memo

To: Mayor, Councilors
From: Leroy Blodgett, City Manager
Date: January 30, 2004
Re: Nature's Coastal Holiday Annual Report

In its 7th presentation at Azalea City Park, Nature's Coastal Holiday featured more lights than ever. The park was ablaze with a total of 300,000 lights including two new displays that were added to the festival's collection that has grown steadily since the first festival in 1997. One new display was a tunnel of lights sponsored by "Two if by Sea" and fabricated by the Brookings-Harbor High School metal shop. The second display was purchased by Nature's Coastal Holiday and featured four toy soldiers and four candy canes. Each of these sculptures was over seven feet tall.

The events' co-chairs, Olivia and Phil Abbott, said attendance was way up this year with over 8,000 visitors viewing the lights even though rain and wind forced closure of the show for 1½ evenings. A special treat this year was having two couples choose to hold their weddings in the decorated gazebo at the lights festival.

About 15 to 20 volunteers spent the time between Thanksgiving and the show's opening on December 6 stringing lights and positioning displays. The Abbott's said without these volunteers who include Al and Shirley Bates, Connie and Jeff Gallenmore and their crew, Bob Stone, Dick and Barbara Edmonston, Keith and Elaine Smith and the City's Public Works Crew there would be no show. The Curry Coastal Pilot printed tickets, posters and table toppers which were distributed to local restaurants. The Rotary Club of Brookings Harbor donated the use of their concession stand which was decorated by the Brookings Harbor Garden Club. Shirley Bates coordinated community organizations to man the ticket booths and serve refreshments. Olivia expressed special thanks to Colonel and Ursula Mackey who were able to contact Santa Claus and arrange his appearance several times during his busiest season.

Groups donating time included the Chamber of Commerce Ambassadors; Rotary; Southern Oregon Coast Bed and Breakfast Association; Soroptimists; Fred Meyer employees; Kiwanis; Brookings-Harbor Garden Club; Curry Coastal Pilot employees; Board of Realtors; Chetco Federal Credit Union employees; KURY Radio employees; City of Brookings employees and Council; Brookings-Harbor Leadership Class; Salmon Run Ladies Golf group; Umpqua Bank employees; the Chetco Village merchants; and a group of local citizens that included Frances Johns Kern, Al and Shirley Bates; Connie and Jeff Gallenmore; Randy and Lauren Mitchem; and Mary Hamm. Several of these groups worked more than one evening. Hosting groups donated their "pay" to several community organizations including the food bank; Oasis House; Kiwanis; Newspapers for Education; Chetco Museum; the High School Leadership Class; Relay for Life; and Nature's Coastal Holiday.

CITY OF BROOKINGS



STAFF REPORT

Date: February 4, 2004
To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Subject: Council Goals

REPORT

On February 3rd approximately 26 people attended a goal session held at Brookings Inn. Attendees included members of City Council, Planning Commission, Park Commission, Downtown Development Committee, Budget Committee and city staff.

Much of the discussion was centered on street improvements and general clean-up of the community. Those at the meeting seemed to have a positive outlook of the direction the city is developing, however, they also had the desire to emphasis on making things look better and addressing growth issues such as the need for a hospital, city hall, events center, street & sidewalk improvements and general beautification of the community.

Over the past years much effort has been spent on planning for growth such as the urban growth boundary expansion, downtown master plan, water management plan, parks master plan, adding of a master plan zone to the development code, establishing the urban renewal district and other related projects. These years spent in planning and preparation for growth puts the City in a position to grow in a manner that will benefit rather than burden the community. And although planning must still continue, staff concurs with the group that it is now time to begin more concentration on implementing these plans and putting improvements on the ground in the community.

Although funding projects is always difficult and there never seems to be quite enough money to do all the projects, the City is in a financially stable condition and should be able to make a serious attempt to accomplish the proposed goals. Over the next few months staff will be working on a budget to reflect the desires of this group. However, accomplishment of the goals will require involvement of many individuals and community organizations.

Goals previously submitted by individuals were considered first followed with additional goals proposed by those in attendance. The process resulted in 23 goals which were finally narrowed to the list below.

1. **Pedestrian Safety Program**
 - Evaluate and improve safety at street crosswalks
2. **Hassett Street Construction – 5th to 7th Streets connection**
 - Complete engineering design
 - Obtain right-of way
 - Begin construction
3. **Create Economic Development Committee**
 - Responsible for overall economic & urban development
 - This committee will replace the Downtown Development Committee
 - Develop a business recruitment, retention and expansion program
 - Review & update the Strategic Plan
4. **Multi-purpose Events Center**
 - Continue effort to develop an Events Center
 - Consider inclusion of a covered swimming pool
5. **Hospital**
 - Complete feasibility study
 - Obtain permits
 - Secure property & funding
6. **City Hall**
 - Complete final design
 - Secure funding
7. **Street/sidewalk Maintenance and Replacement Program**
 - Develop a program including schedules and funding for maintenance, installation and replacement of streets & sidewalks
8. **Establish Beautification Program**
 - Proactive litter control
 - Develop beautification projects
9. **Youth Involvement Program**
 - Police youth involvement program
 - Promote existing fire youth involvement program
 - Attempt to involve youth in various commissions and committees
 - Explore possibility of a Youth Advisory Committee (YAC)

10. Improve City hall Audio/Video System

- Replace or fix audio/video system in the council chambers

11. Water System Improvements

- Consider shut down of water treatment plant
- Install additional water storage
- Improve water pumping capacity
- Work with Borax to develop additional water source

12. Welcome Signs

- Replace "Welcome" signs at north and south ends of City

13. Downtown Parking Plan

- Prepare a parking plan for downtown area to determine need for new parking lots and on-street parking requirements

STAFF RECOMMENDATION

Adopt the proposed goals for fiscal-year 2004-2005.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
January 26, 2004 7:00 p.m.**

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:03 p.m.

II. Pledge of Allegiance

Led by Council President Dentino

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Frances Johns Kern, and Craig Mickelson, a quorum present (one position vacant).

Council Absent: None

Staff Present:

City Manager Leroy Blodgett and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Bill Lundquist

Other:

Chamber of Commerce Executive Director Les Cohen

2003 Planning Commission Chair Randy Gorman

Budget Committee members Sally Laasch, Harold Thiesen, John Johnson and Stan Barron

Parks and Recreation Commissioner Dave Gordon

There were no members of the general public present.

IV. Ceremonies/Appointments/Announcements

A. *Appointments*

1. *Parks and Recreation Commission Positions # 2 and 4*

Mayor Hagbom thanked those who had submitted applications. Commissioners Dave Gordon and Tony Parrish requested to be reappointed to their positions on the Parks and Recreation Commission.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to reappoint Dave Gordon to Position #2 on the Parks and Recreation Commission, term expiring February 1, 2008.

Gordon, who was present at the meeting, thanked the Council for appointing him saying he was happy to continue on the Commission.

Councilor Dentino moved, a second followed, and the Council voted unanimously to reappoint Tony Parrish to Parks and Recreation Position No. 4 with a term expiring February 1, 2008.

2. *Budget Committee Positions #1, 2 and 3*

Mayor Hagbom said John Johnson, Stan Baron, and Harold Thiesen had requested reappointed to their positions on the Budget Committee. Their terms each would expire February 1, 2004.

Johnson, Baron and Thiesen spoke briefly to the Council expressing their desires to be reappointed.

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to reappoint John Johnson, Stan Baron and Harold Thiesen to the Budget Committee with terms expiring February 1, 2007.

B. *Announcements*

None

V. **Scheduled Public Appearances**

A. *Terry Harbour, ODOT—Special Transportation Area*

Andrew Johnson appeared, representing ODOT in Terry Harbour's absence. Johnson said ODOT received guidance from the Oregon Transportation Commission to work with communities across the state to manage state highways in a manner that reflects both community development and the Oregon Highway Plan. ODOT has proposed that Hwy 101 (Chetco Avenue) from Pacific Avenue south to Alder Street be designated a Special Transportation Area. Hwy 101 (Chetco Avenue) from Pacific Avenue north to Easy Street is proposed to be an Urban Business Area.

Johnson explained that Special Transportation Areas look like traditional "Main Streets" while Urban Business Areas are typically referred to as "strip development." He asked the Council to write a letter indicating whether the City endorses the designations or asks that ODOT not go forward with the designations.

There was Council discussion on the intent of the designations and the impact on the areas concerned.

Councilor Dentino moved, a second followed, and the Council voted unanimously to inform ODOT of the Council's positive feel about the Special Transportation Area and Urban Business Area designations for portions of Hwy 101 (Chetco Avenue).

VI. Oral Requests and Communications from the Audience

A. *Committee and Liaison*

1. *Planning Commission Annual Report—2003 Chair Randy Gorman*
2003 Planning Commission Chair Randy Gorman gave the Planning Commission's annual report, which is attached and made a part of these minutes. Gorman thanked the Planning Commission and City Council for allowing him to be chairman for the last two years.

City Manager Blodgett added that all the development going on within the City presents the Planning Commissioners with very tough decisions to make. He said the City is beginning construction on an addition to city hall to allow office space for a junior planner.

2. *Chamber of Commerce*

Executive Director Les Cohen brought warmest regards from Sharon Sparks, formerly the City's Administrative Secretary, who now lives in Sutherlin. Cohen said he will present the Chamber's annual program report at the February 9 Council meeting. January 27 is the 7th Annual Business Outlook Conference with 165 participants pre-registered. The conference is drawing attendees from Curry, Coos, Del Norte and Josephine counties which establishes this conference as a major economic conference for the Oregon coast. Cohen said he will attend the Pacific Northwest Sportsman's Conference in Portland next week and is looking forward to promoting the Brookings area and America's Wild Rivers Coast.

3. *Council Liaison*

Councilor Mickelson participated in the Elks Scholarship judging January 20, a Planning Commission goals session January 22, met with the Community Emergency Preparedness committee and attended the Gold Beach Chamber of Commerce's annual banquet on the 24th.

Councilor Johns Kern attended the School Board meeting January 21 and the Curry County Recycling Committee in Gold Beach earlier on the 26th. She will be attending the Chambers Economic Outlook Conference January 27.

Councilor Dentino attended a port of Brookings-Harbor meeting and will attend the Business Outlook Conference.

- ### **B. *Unscheduled*** None

VII. Staff Reports

- ### **A. *City Manager***

1. *Mid-year 2003-2004 Council Goals Progress Report*

City Manager Blodgett reminded the Council of the 2004-2005 goals setting session January 31 beginning at 9:00 a.m. at the Brookings Inn Conference Center. He then summarized progress on the 2003-2004 goals as follows:

a. Develop a master plan for City Hall and Public Safety Facilities/Acquire a site for a new City Hall

In December City retained Crow, Clay & Associates to prepare preliminary design and cost estimate for a new City Hall on the site of the existing City Hall and a second design and cost estimate to remodel and expand the existing building.

b. Create staff position for Economic & Urban Development

Ed Wait was hired for this position in August, coming from the State of Oregon's Economic & Community Development Department.

c. Install equipment & GIS software for infrastructure mapping

Software has been purchased and delivered and will be installed by March 2004. Community Development personnel has received some training and more will be needed once equipment and software is installed.

d. Construct Community Performing Arts Center

\$700,000 in funding from the State of Oregon was approved but before disbursement the Legislature eliminated funding for the Community Incentive Fund. Property acquisition was also unsuccessful. Staff suggests this project be put on hold until more support, funds and property available.

e. Construction Hassett Street from Fifth to Seventh streets

Depending on cooperation of the property owners and available funding construction could begin in 2004-2005 fiscal year.

f. Develop a program to repair, replace and/or install sidewalks

There has been no progress on developing a specific program regarding sidewalks but improvements to a portion of Fifth Street and at the intersection of Elk Drive and Fern Avenue are scheduled to begin soon. Both projects include new sidewalks.

g. Decide future of swimming pool

No progress on this goal. There is approximately \$50,000 in reserves for resurfacing the pool. A meeting of the Swim All Year Committee needs to be scheduled to make a recommendation on the future of the pool

h. Create a Parks District

No progress and staff does not intend to move forward until more direction is given from Council.

i. Upgrade play equipment in Easy Manor Park

This project will begin in early spring.

j. Improve park security

With the installation of security lights in Azalea Park and increased police presence in the parks vandalism has seemed to decrease.

2. *Other*

Last week Blodgett attended the League of Oregon Cities Board of Directors meeting in Portland. Much discussion at the board meeting centered on finance and Blodgett commented on how fortunate Brookings is at this time when many cities are struggling to make ends meet. Another subject discussed was the League's Youth Advisory Council (YAC) which the board decided to discontinue and instead encourage communities to form YACs on a local level.

VIII. Consent Calendar

A. *Approval of Council Meeting Minutes*

1. *Minutes of January 12, 2004, regular Council meeting*

B. *Acceptance of Planning Commission Minutes*

1. *Minutes of December 2, 2003, regular Commission meeting*

(End Consent Calendar)

Councilor Dentino moved, a second followed and the Council voted unanimously to approve the Consent Calendar as written

IX. Remarks from Mayor and Councilors

A. Council

B. Mayor

X. Adjournment

With no further business before it Councilor Johns Kern moved to adjourn the meeting at 8:05 p.m.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of _____, 2004.

Paul Hughes
Finance Director/City Recorder

PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings
898 Elk Drive, Brookings, Oregon
October 23, 2003

Call To Order

Chair Boynton called the meeting to order and asked Councilor Mickelson to lead the pledge of allegiance.

Roll Call

Commissioners Present: Pat Sherman, Nina Canfield, Dori Blodgett, Bill Boynton, Dave Gordon, and Tony Parrish.

Commissioners Absent: Daryn Farmer

Staff Present: City Manager Blodgett, Councilor Johns Kern; Dave Lentz, Parks Foreman-Public Works; and Community Development Secretary, Cathie Mahon.

Minutes

A motion was made, it was seconded and carried, to approve the minutes for August 28, 2003.

Public Appearances

None.

COMMITTEE REPORTS

Stout Park: Commissioner Parrish gave a report on the Stout Park open house held Saturday afternoon, September 20th. He commented the turnout was fair. He discussed some of the suggestions made during the day. The foremost problem, particularly with the students back at school, is trash. Another issue was to continue to get dog owners to clean up after their dog(s). A security issue was discussed because transients often use the park to sleep in and are often seen drinking there. It was suggested if drinking is observed, to call the police. Another suggestion was to have exercise stations along the path through the park. Commissioner Parrish concluded by discussing the plan to plant the side of the park (on Oak Street). He explained they still need to smooth out the area and hopefully plant by November 15, 2003.

Chetco Park: Commissioner Sherman had questions on where the alternate trail around the Wastewater Treatment Plant would be. City Manager used the photo of the facility (in council chambers) to illustrate the area.

Bud Cross Park and Softball Fields: Chair Boynton announced our new member of the board, Commissioner Gordon, will be reporting on the fields. Commissioner Gordon reported he visited the fields in the back of Azalea Park and they look good. City Manager Blodgett suggested Commissioner Gordon get together with Dave Lentz to visit the parks, and come up with a list of suggestions.

Kidtown: Commissioner Dori Blodgett reported Kidtown is in dire need to have the bark replaced, and the rubber on the seat on the swings is in poor condition. Dave Lentz, Public Works Foreman, entered the discussion. He briefed the Commission on the procedure. The old bark would be removed, the underlining fabric replaced, and new materials would be installed. Discussion ensued on the deterioration of the playground equipment.

City Manager Blodgett explained when the playground equipment was purchased in 1994, the company stated there were certain standards in the upkeep of the playground equipment. Commissioner Dori Blodgett concluded the discussion by suggesting perhaps a fund-raiser could be planned to fund maintenance costs.

Dave Lentz, Public Works Parks Foreman, reported on a *Bruin Day*, a day when the high school senior class has a "work day". He stated the turnout of 75 kids and the work was a huge success. The kids were divided into groups and then assigned to a park. At the *Skate Park* 75 yards of rock was spread out; at *Stout Park*, a "litter patrol" completed canvassed the park; at *Azalea Park*, under the direction of Elmo Williams, the kids worked on cleaning out flower beds. Dave Lentz concluded, it was a great group of kids, who got a lot of work done.

Azalea Park Foundation: Commissioner Canfield questioned the new lights. City Manager Blodgett responded, the defective lights have been replaced and the lighting project completed.

STAFF ANOUNCEMENTS/CONCERNS/FOLLOW-UP

City Manager Blodgett:

Financial Report: City Manager Blodgett briefly discussed the financial statements. He directed the commission's attention to the General Fund for Parks & Recreation. 25% of the fiscal year has elapsed, but on the financial print-out 80 percent of the overtime has been spent. The spending is due to capitol outlay due to the snackshack project being completed; contractors were hired for the stone work on the pillars. The only item remaining to do is to install a cabinet in the kitchen. He added funds are reserved for next year to improve the restrooms.

Harris Beach: City Manager Blodgett reported there has been discussion with the Oregon Parks & Recreation Commission for the City to acquire Harris Beach State Park. He explained City officials will make a formal request to the Commission to turn the park over to Brookings. He concluded more information will be available at the next Parks and Recreation meeting.

Other:

Councilor Mickelson reported the Brookings-Harbor Youth Association received a grant. The funds will help organize the goals and objectives of the group. He stated there is a strong group of volunteers with new energy for planning activities for the youth in our community.

Commission Parrish asked that the city sweeper go down Oak Street to clear the leaves that have fallen.

With no further business to come before the Commission, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,



Cathie Mahon,
Recording Secretary

Approved by the Parks and Recreation Commission

01-22-04 (date)

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
January 6, 2004**

Chair Gilmore called the regular meeting of the Brookings Planning Commission to order at 7:01 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

| | |
|-------------|----------------|
| Jim Collis | Bob Gilmore |
| Bill Dundom | Randy Gorman |
| Ted Freeman | Bruce Nishioka |

Commissioners Absent:

Bill Smith

Staff Present:

John Bischoff, Planning Director
Cathie Mahon, Community Development Secretary

Media:

Curry Coastal Pilot reporter, Brian Bullock

Other:

Councilor Mickelson
Approximately 10 citizens in the audience

CHAIRPERSON ANNOUNCEMENTS

None.

MINUTES

By a 6-0 vote, the Planning Commission (motion: Commissioner Freeman) approved the minutes as amended from the December 2, 2003 meeting.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. By 6-0 vote, (motion: Commissioner Freeman) the Planning Commission moved to continue the request for an extension of one year; File No. CUP 8-02, an application for a conditional use permit to build 8 duplexes on property located on the west side of Old County Road and south of Hassett Street; Assessor's Map 41-13-05 BB, Tax Lots 800 and 809; R-2 (Two-family Residential) zone; Peter Padilla, applicant.

The action was taken following questions and comments regarding the request from the following:

Mr. Peter Padilla

2943 Lexington Drive

Ventura, CA.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-0 vote (Motion: Commissioner Gorman) the Planning Commission will send a favorable recommendation to City Council for a Comprehensive Plan change and zone change involving a portion of four tax Lots, consisting of a zone change from R-1-6 (Single-family Residential) to R-2 (Two-family Residential) on Tax Lots 301, 400, and 401; a Comprehensive Plan change from Commercial to Residential and a zone change from C-4 (Tourist Commercial) to R-2 (Two-family Residential) on a portion of Tax Lot 301; and a Comprehensive Plan change from Residential to Commercial and a zone change from R-1-6 to C-4 on a portion of Tax Lot 200; located at 96707 East Harris Heights Avenue; Assessor's Map 40-14-36 A; Edward Hewitt, applicant, File No. CPZ-4-03.

Before the hearing began Commissioner Freeman declared bias and left the bench.

Commissioners Collis, Dundom, and Gorman declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

Eldon Gossett

703 Chetco Avenue

Brookings, OR

The applicant waived their right to seven (7) additional days in which to submit written argument.

2. By a 5-0 vote (Motion: Commissioner Nishioka) the Planning Commission approved an application for a subdivision to create seven (7) residential lots from a .90 acre parcel; located at the south side of Easy and Fifth Streets; Assessor's Map 41-13-06 AC, Tax Lot 200; R-3 (Multi-family Residential) zone; Rod Bodman, applicant, File No. SUB-1-04.

A condition was placed on the motion:

- All outdoor trash bins shall be provided with a fence screen of no less than six (6) feet height.

Commissioners Collis, Dundom, Gilmore and Gorman declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request. Commissioner Freeman remained off the bench declaring bias.

The action was taken following questions and comments regarding the request from the following:

Ron Bodman

14615 Wollam Road

Brookings, OR.

The applicant waived his right to seven (7) days in which to submit written argument.

3. By a 5-0 vote (Motion: Commissioner Gorman) the Planning approved the Final ORDER and Findings of Fact for File No. SUB-1-04.

Commissioner Freeman returned to the bench for the following case.

4. By a 6-0 vote (Motion: Commissioner Gorman) the Planning Commission approved an application for a conditional use to establish a satellite office for the Curry County Sheriff's Department; located at 517 Railroad; Assessor's Map 41-13-05 CC, Tax Lot 1800; R-3 (Multi-family Residential) zone; Grant Young, director of Planning for Curry County, applicant, File No. CUP-1-04.

Commissioners Dundom, Freeman, and Gorman declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following;

| | | |
|------------------------------------|---------------|----------------|
| Grant Young, Director of Planning | P. O. Box 746 | Gold Beach, OR |
| Mark Metcalf, Curry County Sheriff | P. O. Box 746 | Gold Beach, OR |

The applicants waived their right to seven (7) additional days in which to submit written argument.

5. By a 6-0 vote (Motion: Commissioner Gorman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-1-04.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None.

UNSCHEDULED PUBLIC APPEARANCES

Rex Atwell approached the podium to circulate a handout of his proposal for an ordinance that would require builders to clean up the property after completion of construction. He requested feedback from Commission members as to if the ordinance would be viable for consideration, and possibly forwarded to City Council for their consideration.

REPORT OF THE PLANNING DIRECTOR

Director of Planning Bischoff discussed a few items:

- He reminded Commissioner Dundom his term expires February 1, 2004 and to write a letter to City Council if he was interested in extending his term.
- He discussed the memo from City Manager Blodgett informing the Commission that a *Goal Setting Session* was scheduled for Saturday, January 31, 2004.

Discussion ensued on the Commission's interest in submitting goals to City Council for the goal session. The Commission decided to have a *work-study* session to discuss and formulate items and/or projects for City Council to consider. The meeting was scheduled for Tuesday, January 20, 2004.

PROPOSITIONS AND COMMISSIONERS COMMENTS:

2003 Annual Report:

The Commission unanimously approved the 2003 annual report for City Council. It was noted the report would be submitted by former Chair Gorman to City Council at their January 26, 2004 meeting.

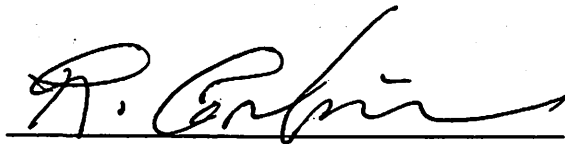
Commissioner Collis wondered when City Hall was last painted. He stated the front of the building is unattractive because of the areas of paint peeling off the building.

ADJOURNMENT

With no further business before the Planning Commission, the meeting adjourned at 8:35 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION

A handwritten signature in black ink, appearing to read "R. Gilmore", written over a horizontal line.

R. Gilmore, Chair

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
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| 01/04 | 01/06/2004 | 48134 | 1881 | AFLAC | 10-00-2005 | 416.20 |
| 01/04 | 01/06/2004 | 48135 | 144 | OR Teamster Employers Trust | 10-00-2005 | 11,246.72 |
| 01/04 | 01/06/2004 | 48136 | 189 | OR Teamster Employers Trust | 10-00-2005 | 21,087.60 |
| 01/04 | 01/06/2004 | 48137 | 213 | Teamsters Local Union 223 | 10-00-2005 | 742.00 |
| 01/04 | 01/09/2004 | 48138 | 336 | Chris Wallace | 10-00-2005 | 102.00 |
| 01/04 | 01/09/2004 | 48139 | 865 | Comfort Inn Boardwalk | 10-00-2005 | 187.68 |
| 01/04 | 01/12/2004 | 48140 | 138 | Becco, Inc | 10-00-2005 | 57.90 |
| 01/04 | 01/12/2004 | 48141 | 148 | B-H Chamber of Commerce | 10-00-2005 | 2,645.79 |
| 01/04 | 01/12/2004 | 48142 | 110 | Brookings Auto Parts | 10-00-2005 | 116.83 |
| 01/04 | 01/12/2004 | 48143 | 714 | Brookings Signs & Graphics | 10-00-2005 | 75.00 |
| 01/04 | 01/12/2004 | 48144 | 313 | Brookings Vol Firefighters | 10-00-2005 | 2,083.33 |
| 01/04 | 01/12/2004 | 48145 | 159 | CAL/OR Insurance Specialist | 10-00-2005 | 751.00 |
| 01/04 | 01/12/2004 | 48146 | 2593 | Charles Kocher | 10-00-2005 | 5.35 |
| 01/04 | 01/12/2004 | 48147 | 1840 | Chetco Federal Credit Union | 10-00-2005 | 3,330.00 |
| 01/04 | 01/12/2004 | 48148 | 178 | Chetco Pharmacy & Gift | 10-00-2005 | 20.55 |
| 01/04 | 01/12/2004 | 48149 | 822 | Coast Auto Center | 10-00-2005 | 22.70 |
| 01/04 | 01/12/2004 | 48150 | 2542 | Crystal Fresh Bottled Water | 10-00-2005 | 125.00 |
| 01/04 | 01/12/2004 | 48151 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/12/2004 | 48152 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/12/2004 | 48153 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/12/2004 | 48154 | 166 | Dan's Auto & Marine Electric | 10-00-2005 | 735.90 |
| 01/04 | 01/12/2004 | 48155 | 259 | Da-Tone Rock Products | 10-00-2005 | 78.05 |
| 01/04 | 01/12/2004 | 48156 | 284 | Day-Wireless Systems | 10-00-2005 | 497.00 |
| 01/04 | 01/12/2004 | 48157 | 958 | Delaney's Bakery | 10-00-2005 | 34.00 |
| 01/04 | 01/12/2004 | 48158 | 607 | Dept of Consumer/Business Serv | 10-00-2005 | 403.16 |
| 01/04 | 01/12/2004 | 48159 | 316 | Donald & Roberta Chandler | 10-00-2005 | 548.00 |
| 01/04 | 01/12/2004 | 48160 | 2595 | Eric Lueckfeld | 10-00-2005 | 29.91 |
| 01/04 | 01/12/2004 | 48161 | 2566 | Eric Meyers | 10-00-2005 | 26.51 |
| 01/04 | 01/12/2004 | 48162 | 153 | Ferrellgas | 10-00-2005 | 511.68 |
| 01/04 | 01/12/2004 | 48163 | 2571 | Florence Henson | 10-00-2005 | 50.66 |
| 01/04 | 01/12/2004 | 48164 | 2569 | FNW Industrial Plastic Inc | 10-00-2005 | 286.75 |
| 01/04 | 01/12/2004 | 48165 | 2597 | George & Patti Hall | 10-00-2005 | 26.31 |
| 01/04 | 01/12/2004 | 48166 | 2592 | GFS Chemicals Inc | 10-00-2005 | 325.62 |
| 01/04 | 01/12/2004 | 48167 | 1484 | Governing | 10-00-2005 | 16.00 |
| 01/04 | 01/12/2004 | 48168 | 1082 | Hilary Thompson | 10-00-2005 | 28.73 |
| 01/04 | 01/12/2004 | 48169 | 1988 | Jim Wheatley | 10-00-2005 | 35.00 |
| 01/04 | 01/12/2004 | 48170 | 1088 | Jobs Available Inc | 10-00-2005 | 29.95 |
| 01/04 | 01/12/2004 | 48171 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/12/2004 | 48172 | | Information Only Check | 10-00-2005 | .00 V |
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| 01/04 | 01/12/2004 | 48174 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/12/2004 | 48175 | | Information Only Check | 10-00-2005 | .00 V |
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| 01/04 | 01/12/2004 | 48177 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/12/2004 | 48178 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/12/2004 | 48179 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/12/2004 | 48180 | 162 | Kerr Hardware | 10-00-2005 | 1,248.17 |
| 01/04 | 01/12/2004 | 48181 | 1015 | Leroy Blodgett | 10-00-2005 | 55.50 |
| 01/04 | 01/12/2004 | 48182 | 2596 | Marjorie H Rosencrans | 10-00-2005 | 120.80 |
| 01/04 | 01/12/2004 | 48183 | 1890 | Marvin Parker | 10-00-2005 | 60.00 |
| 01/04 | 01/12/2004 | 48184 | 155 | Mory's | 10-00-2005 | 17.90 |
| 01/04 | 01/12/2004 | 48185 | 2283 | NW Technical Internet Service | 10-00-2005 | 21.95 |
| 01/04 | 01/12/2004 | 48186 | 2583 | Paul & Maggie Prevenas | 10-00-2005 | 1.32 |
| 01/04 | 01/12/2004 | 48187 | 322 | Postmaster | 10-00-2005 | 586.00 |
| 01/04 | 01/12/2004 | 48188 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/12/2004 | 48189 | 1193 | PRN Data Services, Inc | 10-00-2005 | 3,397.96 |
| 01/04 | 01/12/2004 | 48190 | 1029 | Purchase Power | 10-00-2005 | 1,019.00 |

M = Manual Check, V = Void Check

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|-------|------------|----------|-----------|-------------------------------|---------------|----------|
| 01/04 | 01/12/2004 | 48191 | 187 | Quality Fast Lube & Oil | 10-00-2005 | 30.00 |
| 01/04 | 01/12/2004 | 48192 | 199 | Richard Harper | 10-00-2005 | 300.00 |
| 01/04 | 01/12/2004 | 48193 | 2594 | S Eugene Peay | 10-00-2005 | 20.91 |
| 01/04 | 01/12/2004 | 48194 | 2488 | Shortal Electronics | 10-00-2005 | 19.87 |
| 01/04 | 01/12/2004 | 48195 | 161 | United Communications Inc | 10-00-2005 | 330.42 |
| 01/04 | 01/12/2004 | 48196 | 990 | United Parcel Service | 10-00-2005 | 40.84 |
| 01/04 | 01/12/2004 | 48197 | 2328 | Vicki Bailey | 10-00-2005 | 34.92 |
| 01/04 | 01/12/2004 | 48198 | 861 | Village Express Mail Center | 10-00-2005 | 87.05 |
| 01/04 | 01/12/2004 | 48199 | 253 | Xerox Corporation | 10-00-2005 | 161.53 |
| 01/04 | 01/13/2004 | 48200 | 910 | OR Department of Justice | 10-00-2005 | 115.38 |
| 01/04 | 01/13/2004 | 48201 | 1132 | OR Department of Justice | 10-00-2005 | 391.62 |
| 01/04 | 01/13/2004 | 48202 | 1742 | OR Department of Justice | 10-00-2005 | 307.93 |
| 01/04 | 01/13/2004 | 48203 | 2366 | Oregon Department of Justice | 10-00-2005 | 203.08 |
| 01/04 | 01/13/2004 | 48204 | 145 | EBS Trust | 10-00-2005 | 60.00 |
| 01/04 | 01/15/2004 | 48205 | 150 | Any Time Coffee Service | 10-00-2005 | 153.14 |
| 01/04 | 01/15/2004 | 48206 | 303 | Associated Bag Company | 10-00-2005 | 402.51 |
| 01/04 | 01/15/2004 | 48207 | 138 | Becco, Inc | 10-00-2005 | 42.85 |
| 01/04 | 01/15/2004 | 48208 | 2599 | Brian & Lynda Ellerbroek | 10-00-2005 | 175.00 |
| 01/04 | 01/15/2004 | 48209 | 2600 | Brookings Laser Arts | 10-00-2005 | 51.45 |
| 01/04 | 01/15/2004 | 48210 | 528 | Caselle, Inc | 10-00-2005 | 1,687.00 |
| 01/04 | 01/15/2004 | 48211 | 164 | Chambers South Inc | 10-00-2005 | 279.75 |
| 01/04 | 01/15/2004 | 48212 | 178 | Chetco Pharmacy & Gift | 10-00-2005 | 13.05 |
| 01/04 | 01/15/2004 | 48213 | 822 | Coast Auto Center | 10-00-2005 | 183.27 |
| 01/04 | 01/15/2004 | 48214 | 1745 | Coastal Paper & Supply, Inc | 10-00-2005 | 29.95 |
| 01/04 | 01/15/2004 | 48215 | 183 | Colvin Oil Company | 10-00-2005 | 2,108.86 |
| 01/04 | 01/15/2004 | 48216 | 182 | Coos-Curry Electric | 10-00-2005 | 2,747.95 |
| 01/04 | 01/15/2004 | 48217 | 2394 | Craig Mickelson | 10-00-2005 | 21.00 |
| 01/04 | 01/15/2004 | 48218 | 195 | Curry Transfer & Recycling | 10-00-2005 | 919.51 |
| 01/04 | 01/15/2004 | 48219 | 317 | DCBS - Fiscal Services | 10-00-2005 | 1,484.40 |
| 01/04 | 01/15/2004 | 48220 | 185 | Del Cur Supply | 10-00-2005 | 45.88 |
| 01/04 | 01/15/2004 | 48221 | 153 | Ferrellgas | 10-00-2005 | 139.38 |
| 01/04 | 01/15/2004 | 48222 | 298 | Freeman Rock, Inc | 10-00-2005 | 414.90 |
| 01/04 | 01/15/2004 | 48223 | 198 | Grants Pass Water Lab | 10-00-2005 | 133.00 |
| 01/04 | 01/15/2004 | 48224 | 131 | HGE, Inc | 10-00-2005 | 4,086.31 |
| 01/04 | 01/15/2004 | 48225 | 307 | Industrial Steel & Supply Inc | 10-00-2005 | 116.02 |
| 01/04 | 01/15/2004 | 48226 | 2603 | Ken & Doris Gaines | 10-00-2005 | 2.63 |
| 01/04 | 01/15/2004 | 48227 | 2598 | Larry Garcia | 10-00-2005 | 102.26 |
| 01/04 | 01/15/2004 | 48228 | 299 | Lorings Sporting Goods | 10-00-2005 | 18.98 |
| 01/04 | 01/15/2004 | 48229 | 2602 | Mark & Wanda Gilbert | 10-00-2005 | 28.45 |
| 01/04 | 01/15/2004 | 48230 | 1890 | Marvin Parker | 10-00-2005 | 273.00 |
| 01/04 | 01/15/2004 | 48231 | 279 | One Call Concepts, Inc | 10-00-2005 | 21.60 |
| 01/04 | 01/15/2004 | 48232 | 252 | Paramount Pest Control | 10-00-2005 | 35.00 |
| 01/04 | 01/15/2004 | 48233 | 187 | Quality Fast Lube & Oil | 10-00-2005 | 37.00 |
| 01/04 | 01/15/2004 | 48234 | 180 | Ray's Food Place | 10-00-2005 | 121.26 |
| 01/04 | 01/15/2004 | 48235 | 1806 | Reliable Office Supplies | 10-00-2005 | 9.59 |
| 01/04 | 01/15/2004 | 48236 | 1218 | Rick Dentino | 10-00-2005 | 66.59 |
| 01/04 | 01/15/2004 | 48237 | 169 | Roto Rooter | 10-00-2005 | 127.90 |
| 01/04 | 01/15/2004 | 48238 | 1626 | Softchoice Corporation | 10-00-2005 | 619.66 |
| 01/04 | 01/15/2004 | 48239 | 2254 | Sunny Wheatley | 10-00-2005 | 208.42 |
| 01/04 | 01/15/2004 | 48240 | 179 | Trew, Cyphers & Meynink | 10-00-2005 | 2,908.50 |
| 01/04 | 01/15/2004 | 48241 | 136 | United Pipe & Supply Co Inc | 10-00-2005 | 587.10 |
| 01/04 | 01/15/2004 | 48242 | 2601 | Upper Crust Designs | 10-00-2005 | 36.33 |
| 01/04 | 01/15/2004 | 48243 | 991 | Verizon Northwest | 10-00-2005 | 1,531.88 |
| 01/04 | 01/15/2004 | 48244 | 157 | Viking Office Products | 10-00-2005 | 38.44 |
| 01/04 | 01/23/2004 | 48245 | 167 | American Sigma | 10-00-2005 | 74.80 |
| 01/04 | 01/23/2004 | 48246 | 385 | Analytical Standards Inc | 10-00-2005 | 727.37 |
| 01/04 | 01/23/2004 | 48247 | 342 | Applied Industrial Technology | 10-00-2005 | 47.56 |

M = Manual Check, V = Void Check

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|-------|------------|----------|-----------|--------------------------------|---------------|------------|
| 01/04 | 01/23/2004 | 48248 | 138 | Becco, Inc | 10-00-2005 | 628.00 |
| 01/04 | 01/23/2004 | 48249 | 1314 | Bernie Bishop Mazda | 10-00-2005 | 197.70 |
| 01/04 | 01/23/2004 | 48250 | 149 | Carpenter Auto Center | 10-00-2005 | 377.17 |
| 01/04 | 01/23/2004 | 48251 | 178 | Chetco Pharmacy & Gift | 10-00-2005 | 3.98 |
| 01/04 | 01/23/2004 | 48252 | 1119 | Cheyenne Livestock & Products | 10-00-2005 | 158.70 |
| 01/04 | 01/23/2004 | 48253 | 182 | Coos-Curry Electric | 10-00-2005 | 1,811.16 |
| 01/04 | 01/23/2004 | 48254 | 888 | CRS | 10-00-2005 | 925.00 |
| 01/04 | 01/23/2004 | 48255 | 2604 | Current USA Processing Center | 10-00-2005 | 31.97 |
| 01/04 | 01/23/2004 | 48256 | 498 | Dictaphone Corp | 10-00-2005 | 1,556.72 |
| 01/04 | 01/23/2004 | 48257 | 113 | Fred Meyer Stores-Customer Chg | 10-00-2005 | 111.12 |
| 01/04 | 01/23/2004 | 48258 | 131 | HGE, Inc | 10-00-2005 | 1,371.50 |
| 01/04 | 01/23/2004 | 48259 | 829 | Klamath Zone Mgmt Fisheries | 10-00-2005 | 500.00 |
| 01/04 | 01/23/2004 | 48260 | 328 | Les Schwab Tire Company | 10-00-2005 | 60.00 |
| 01/04 | 01/23/2004 | 48261 | 2606 | Linda Gallaher-Brown | 10-00-2005 | 18.83 |
| 01/04 | 01/23/2004 | 48262 | 1127 | Lyle Signs Inc | 10-00-2005 | 171.90 |
| 01/04 | 01/23/2004 | 48263 | 505 | Mel Wallace | 10-00-2005 | 33.63 |
| 01/04 | 01/23/2004 | 48264 | 155 | Mory's | 10-00-2005 | 201.30 |
| 01/04 | 01/23/2004 | 48265 | 334 | North Coast Electric | 10-00-2005 | 55.76 |
| 01/04 | 01/23/2004 | 48266 | 695 | P & S Construction | 10-00-2005 | 325.00 |
| 01/04 | 01/23/2004 | 48267 | 169 | Roto Rooter | 10-00-2005 | 2,527.50 |
| 01/04 | 01/23/2004 | 48268 | 2016 | Rural Resources Alliance, Inc | 10-00-2005 | 190.00 |
| 01/04 | 01/23/2004 | 48269 | 136 | United Pipe & Supply Co Inc | 10-00-2005 | 276.20 |
| 01/04 | 01/23/2004 | 48270 | | Information Only Check | 10-00-2005 | .00 V |
| 01/04 | 01/23/2004 | 48271 | 157 | Viking Office Products | 10-00-2005 | 600.25 |
| 01/04 | 01/23/2004 | 48272 | 108 | VWR Scientific | 10-00-2005 | 168.08 |
| 01/04 | 01/23/2004 | 48273 | 269 | VW Grainger | 10-00-2005 | 1,353.54 |
| 01/04 | 01/28/2004 | 48274 | 371 | DEQ Business Office | 10-00-2005 | 565,446.00 |
| 01/04 | 01/28/2004 | 48275 | 910 | OR Department of Justice | 10-00-2005 | 115.38 |
| 01/04 | 01/28/2004 | 48276 | 1132 | OR Department of Justice | 10-00-2005 | 391.62 |
| 01/04 | 01/28/2004 | 48277 | 1742 | OR Department of Justice | 10-00-2005 | 307.93 |
| 01/04 | 01/28/2004 | 48278 | 144 | OR Teamster Employers Trust | 10-00-2005 | 11,246.72 |
| 01/04 | 01/28/2004 | 48279 | 189 | OR Teamster Employers Trust | 10-00-2005 | 21,087.60 |
| 01/04 | 01/28/2004 | 48280 | 2366 | Oregon Department of Justice | 10-00-2005 | 203.08 |
| 01/04 | 01/28/2004 | 48281 | 214 | Regence Life & Health Ins | 10-00-2005 | 243.80 |
| 01/04 | 01/28/2004 | 48282 | 213 | Teamsters Local Union 223 | 10-00-2005 | 727.00 |
| 01/04 | 01/30/2004 | 48283 | 167 | American Sigma | 10-00-2005 | 73.85 |
| 01/04 | 01/30/2004 | 48284 | 138 | Becco, Inc | 10-00-2005 | 157.45 |
| 01/04 | 01/30/2004 | 48285 | 148 | B-H Chamber of Commerce | 10-00-2005 | 240.00 |
| 01/04 | 01/30/2004 | 48286 | 416 | Brookings Lock & Safe Co | 10-00-2005 | 33.50 |
| 01/04 | 01/30/2004 | 48287 | 715 | Budge McHugh Supply | 10-00-2005 | 41.40 |
| 01/04 | 01/30/2004 | 48288 | 2612 | Carlos M Dasilva | 10-00-2005 | 19.81 |
| 01/04 | 01/30/2004 | 48289 | 2610 | Charles E Lucas | 10-00-2005 | 5.73 |
| 01/04 | 01/30/2004 | 48290 | 820 | CMI Business Systems | 10-00-2005 | 151.61 |
| 01/04 | 01/30/2004 | 48291 | 183 | Colvin Oil Company | 10-00-2005 | 2,190.62 |
| 01/04 | 01/30/2004 | 48292 | 182 | Coos-Curry Electric | 10-00-2005 | 13,265.38 |
| 01/04 | 01/30/2004 | 48293 | 1801 | Cop Shop Etc | 10-00-2005 | 48.00 |
| 01/04 | 01/30/2004 | 48294 | 2611 | David Merchant | 10-00-2005 | 8.73 |
| 01/04 | 01/30/2004 | 48295 | 284 | Day-Wireless Systems | 10-00-2005 | 1,980.00 |
| 01/04 | 01/30/2004 | 48296 | 371 | DEQ Business Office | 10-00-2005 | 255.00 |
| 01/04 | 01/30/2004 | 48297 | 2117 | Edge Wireless | 10-00-2005 | 76.00 |
| 01/04 | 01/30/2004 | 48298 | 1778 | Fluid Connector Products, Inc | 10-00-2005 | 1,781.17 |
| 01/04 | 01/30/2004 | 48299 | 139 | Harbor Logging Supply | 10-00-2005 | 29.00 |
| 01/04 | 01/30/2004 | 48300 | 307 | Industrial Steel & Supply Inc | 10-00-2005 | 37.00 |
| 01/04 | 01/30/2004 | 48301 | 2609 | Jill Fairchild | 10-00-2005 | 7.80 |
| 01/04 | 01/30/2004 | 48302 | 799 | Jim Hargrove | 10-00-2005 | 45.00 |
| 01/04 | 01/30/2004 | 48303 | 544 | Legislative Counsel Committee | 10-00-2005 | 678.00 |
| 01/04 | 01/30/2004 | 48304 | 328 | Les Schwab Tire Company | 10-00-2005 | 38.50 |

M = Manual Check, V = Void Check

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|-------|------------|----------|-----------|------------------------------|---------------|----------|
| 01/04 | 01/30/2004 | 48305 | 155 | Mory's | 10-00-2005 | 142.65 |
| 01/04 | 01/30/2004 | 48306 | 2051 | National Waterworks, Inc | 10-00-2005 | 83.27 |
| 01/04 | 01/30/2004 | 48307 | 870 | Noah Bruce | 10-00-2005 | 180.00 |
| 01/04 | 01/30/2004 | 48308 | 334 | North Coast Electric | 10-00-2005 | 46.70 |
| 01/04 | 01/30/2004 | 48309 | 2025 | Numberg Scientific | 10-00-2005 | 101.58 |
| 01/04 | 01/30/2004 | 48310 | 809 | OCZMA | 10-00-2005 | 23.50 |
| 01/04 | 01/30/2004 | 48311 | 572 | OMFOA | 10-00-2005 | 230.00 |
| 01/04 | 01/30/2004 | 48312 | 695 | P & S Construction | 10-00-2005 | 46.94 |
| 01/04 | 01/30/2004 | 48313 | 1193 | PRN Data Services, Inc | 10-00-2005 | 3,394.50 |
| 01/04 | 01/30/2004 | 48314 | 2613 | Ruth L. Johnson | 10-00-2005 | 29.90 |
| 01/04 | 01/30/2004 | 48315 | 2607 | Torpey Denver Company, Inc | 10-00-2005 | 200.00 |
| 01/04 | 01/30/2004 | 48316 | 821 | Toshiba America Info Systems | 10-00-2005 | 310.00 |
| 01/04 | 01/30/2004 | 48317 | 136 | United Pipe & Supply Co Inc | 10-00-2005 | 1,192.72 |
| 01/04 | 01/30/2004 | 48318 | 944 | Verizon | 10-00-2005 | 2,563.20 |
| 01/04 | 01/30/2004 | 48319 | 991 | Verizon Northwest | 10-00-2005 | 155.70 |
| 01/04 | 01/30/2004 | 48320 | 157 | Viking Office Products | 10-00-2005 | 61.44 |

Totals: 721,520.30

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

In the Matter of an Ordinance amending the zoning map of the City of Brookings by rezoning from C-4 (Tourist Commercial) to R-2 (Two Family Residential); R-1-6 (Single Family Residential, 6,000 sq.ft. minimum lot size) to C-4 (Tourist Commercial) and from R-1-6 (Single Family Residential, 6,000 sq.ft. minimum lot size) to R-2 (Two Family Residential) on certain properties described below)
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ORDINANCE No. 04-O-560

Sections:

- Section 1. Introduction.
Comprehensive Plan to designate one parcel as Commercial and another parcel as Residential.
- Section 2. Zoning Map to designate one parcel as C-4 (Tourist Commercial) and three parcels R-2 (Two Family Residential).

WHEREAS, a public hearing was held on December 2, 2003 and January 6, 2004 before the Brookings Planning Commission for the purpose of considering a request for a Comprehensive Plan change on one parcel of land from a Residential designation to a Commercial designation and a zone change from R-1-6 (Single Family Residential, 6,000 sq.ft. minimum lot size) to C-4 (Tourist Commercial); a Comprehensive Plan change from a Commercial designation to a Residential designation and a zone change from C-4 (Tourist Commercial) to R-2 (Two Family Residential) on a second parcel of land; and a rezone from R-1-6 (Single Family Residential, 6,000 sq.ft. minimum lot size) to R-2 (Two Family Residential) on three other parcels for an overall total of 2.60 acres of property located on the north side of Highway 101; identified as Assessor's Map No. 40-14-36A, Tax Lots 200, 301, 400, and 401.

WHEREAS, following closure of the public hearing after considerable evidence and testimony was presented by proponents and opponents, the Planning Commission, by a unanimous vote, directed the Planning Director to prepare a recommendation, with findings, to the City Council, for approval of the request for the Comprehensive Plan changes and rezoning changes.

WHEREAS, the Brookings City Council, at its regularly scheduled meeting of February 16, 2004 did conduct a public hearing on this matter, during which hearing considerable testimony and evidence was presented by the applicant's representative, interested parties and recommendations were received from and presented by the Planning Director; and

WHEREAS, at the conclusion of said public hearing, after consideration and discussion, the Brookings City Council, upon a motion duly seconded, did vote in the majority to adopt a Final

Order and Findings of Fact document dated February 9, 2004 on its decision to grant the applicant's request;

The city of Brookings ordains as follows:

Section 1. Amendment to the Comprehensive Plan

The Comprehensive Plan is hereby amended to change the Land Use Designation from Residential to Commercial on a parcel of land combined with commercial property described as Assessor's Map 40-13-36A, Tax Lot 200 due to a lot line adjustment and the Comprehensive Plan is further amended to change the Land Use Designation from Commercial to Residential on a second parcel of land combined with residential property described as Assessor's Map 40-13-36A, Tax Lot 301, due to the same lot line adjustment, as identified in Exhibit A attached.

Section 2. Amendment to the Zoning Map

The Zoning Map is hereby amended to change the zone on one parcel from R-1-6 (Single Family Residential, 6,000 sq.ft. minimum lot size) to C-4 (Tourist Commercial) and on three parcels from R-1-6 (Single Family Residential, 6,000 sq.ft. minimum lot size) to R-2 (Two Family Residential), identified as Tax Lots 200, 301, 400 and 401, Tax Map 40-13-36A; as described in Exhibit B attached.

First Reading: _____
Second Reading: _____
Passage: _____
Effective Date: _____

Signed by me in authentication of its passage this _____ day of _____, 2004.

Bob Hagbom, Mayor

ATTEST:

Paul Hughes
Finance Director/Recorder

ORDINANCE 04-O-560
EXHIBIT A

1. Parcel added to Tax Lot 200, Assessor's Map 40-14-36A, Comprehensive Plan change from a Residential to a Commercial designation:

A parcel of land lying within the Northeast Quarter of Section 36, Township 40 South, Range 14 West, Willamette Meridian, City of Brookings, Curry County, Oregon, described as follows:

BEGINNING at a 5/8" rebar with plastic cap stamped "Stuntzner Eng.", which lies 1002.26 feet East, and 1161.18 feet North of the Center 1/4 corner of said Section 36;

thence North 14°24'41" East 39.01 feet

thence South 64°38'05" East 51.63 feet;

thence South 40°34'35" East 100.74 feet to the beginning of a non-tangent curve concave to the South having a radius of 125.00 feet, the long chord of which bears South 62°36'13" East 44.99 feet;

thence along said curve, through a central angle of 20°44'06" an arc distance of 45.24 feet;

thence South 52°14'10" East 8.59 feet;

thence North 68°30'12" West 2.52 feet to the beginning of a tangent curve to the left, concave Southerly, having a radius of 150.00 feet, the long chord of which bears North 89°35'41" West 107.96 feet;

thence along said curve through a central angle of 42°10'58" an arc distance of 110.43 feet;

thence North 34°24'57" West 103.20 feet to the POINT OF BEGINNING.

Bearings are based on the center section line of Section 36 as shown on Plat 1985-01.

2. Parcel added to Tax Lot 301, Assessor's Map 40-13-36A; Comprehensive Plan change from a Commercial designation to a Residential designation:

A parcel of land lying within the Northeast Quarter of Section 36, Township 40 South, Range 14 West, Willamette Meridian, City of Brookings, Curry County, Oregon, described as follows:

BEGINNING at a 5/8" rebar with plastic cap stamped "Stuntzner Eng.", which lies 1038.86 feet East, and 940.63 feet North of the Center 1/4 corner of said Section 36;

thence North 33°21'42" East 131.81 feet;

thence South 75°25'39" East 179.92 feet;

thence South 14°24'41" West 65.70 feet;

thence North 64°38'05" West 48.38 feet;

thence South 56°33'25" West 138.63 feet;

thence North 52°26'35" West 89.40 feet to the POINT OF BEGINNING.

Bearings are based on the center section line of Section 36 as shown on Plat 1985-01.

ORDINANCE 04-O-560

EXHIBIT B

Page 1

1. New Tax Lot 200, Assessor's Map 40-14-36A; All designated as Commercial and Zoned C-4 (Tourist Commercial):

A parcel of land lying within the Northeast Quarter of Section 36, Township 40 South, Range 14 West, Willamette Meridian, City of Brookings, Curry County, Oregon, described as follows:

COMMENCING at a point which lies 694.37 feet East, and 635.18 feet North (record 698.6 feet East, and 693.2 feet East) of the Center 1/4 corner of said Section 36;
thence North 27°08'25" East 180.49 feet to the POINT OF BEGINNING;
thence North 27°08'25" East 317.50 feet;
thence North 34°43'25" East 332.50 feet;
thence North 75°08'25" East 593.10 feet;
thence South 00°03'25" West 708.24 feet;
thence North 64°55'07" West 193.66 feet to a 5/8" rebar with plastic cap stamped P.L.S. 2809;
thence South 39°27'53" West 31.65 feet;
thence North 68°30'12" West 172.51 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a tangent curve concave to the South having a radius of 150.00 feet of which the long chord bears North 89°35'41" West 107.96 feet;
thence along said curve through a central angle of 42°10'58" an arc distance of 110.43 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence North 34°24'57" West 103.20 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng."
thence North 14°24'41" East 104.71 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng."
thence North 75°25'39" West 179.92 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng."
thence South 33°21'42" West 131.81 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng."
thence South 27°08'25" West 289.54 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng."
thence North 62°52'01" West 23.35 feet to the beginning of a non-tangent curve concave to the South having a radius of 45.00 feet of which the long chord bears North 70°21'34" West 11.75 feet;
thence along said curve through a central angle of 14°59'58" an arc distance of 11.78 feet to the POINT OF BEGINNING.

ORDINACE 04-O-560

EXHIBIT B

Page 2

- 2, New Tax Lot 300, Assessor's Map 40-13-36A; All designated as Residential and Zoned R-2 (Two Family Residential):

A parcel of land lying within the Northeast Quarter of Section 36, Township 40 South, Range 14 West, Willamette Meridian, City of Brookings, Curry County, Oregon, described as follows:

COMMENCING at a point which lies 694.37 feet East, and 635.18 feet North (record 698.6 feet East, and 693.2 feet East) of the Center 1/4 corner of said Section 36;
thence North 27°08'25" East 180.49 feet to the beginning of a non-tangent curve concave to the South, having a radius of 45.00 feet of which the long chord bears North 70°21'34" West 11.75 feet;
thence along said curve through a central angle of 14°59'58" an arc distance of 11.78 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." set at the TRUE POINT OF BEGINNING;
thence South 62°52'01" East 27.66 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence South 28°45'39" East 49.97 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence North 60°57'10" East 16.94 feet to a ½ iron pipe;
thence North 85°14'26" East 113.02 feet to a 5/8" rebar with plastic cap stamped LS 1027;
thence North 06°18'00" East 11.38 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a tangent curve concave Southeast having a radius of 110.00 feet of which the long chord bears North 44°37'49" East 136.44 feet;
thence along said curve through a central angle of 76°39'38" an arc distance of 147.18 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a reverse curve concave Northwesterly having a radius 110.00 feet of which the long chord bears North 71°43'30" East 42.87 feet;
thence along said curve through a central angle of 22°28'16" an arc distance of 43.14 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence North 60°29'21" East 87.51 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a tangent curve, concave South having a radius of 150.00 feet of which the long chord bears North 64°54'05" East 23.08 feet;
thence along said curve through a central angle of 08°49'28" an arc distance of 23.10 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence North 34°24'57" West 103.20 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence North 14°24'41" East 104.71 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence North 75°25'39" West 179.92 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence South 33°21'42" West 131.81 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence South 27°08'25" West 289.54 feet to the POINT OF BEGINNING.

ORDINANCE 04-O-560

EXHIBIT B

Page 3

3. New Tax Lot 400, Assessor's Map 40-13-36A; All designated as Residential and Zoned R-2 (Two Family Residential):

A parcel of land lying within the Northeast Quarter of Section 36, Township 40 South, Range 14 West, Willamette Meridian, City of Brookings, Curry County, Oregon, described as follows:

COMMENCING at a point which lies 694.37 feet East, and 635.18 feet North (record 698.6 feet East, and 693.2 feet East) of the Center 1/4 corner of said Section 36;
thence North 27°08'25" East 180.49 feet to the beginning of a non-tangent curve concave to the South having a radius of 45.00 feet of which the long chord bears North 70°21'34" West 11.75 feet;
thence along said curve through a central angle of 14°59'58" an arc distance of 11.78 feet;
thence South 62°52'01" East 51.01 feet;
thence South 28°45'39" East 49.97 feet ;
thence North 60°57'10" East 16.94 feet;
thence North 85°14'26" East 113.02 feet to a 5/8" rebar with plastic cap stamped LS 1027 and the TRUE POINT OF BEGINNING;
thence North 06°18'00" East 11.38 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a tangent curve concave Southeast having a radius of 110.00 feet of which the long chord bears North 44°37'49" West 136.44 feet;
thence along said curve through a central angle of 76°39'38" an arc distance of 147.18 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a reverse curve concave Northeast having a radius of 110.00 feet of which the long chord bears North 71°43'30" East 42.87 feet;
thence along said curve through a central angle of 22°28'16" an arc distance of 43.14 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence North 60°29'21" East 87.51 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a tangent curve concave South having a radius of 150.00 feet of which the long chord bears North 85°59'35" East 129.17 feet;
thence along said curve through a central angle of 51°00'27" an arc distance of 133.54 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";
thence South 68°30'12" East 172.51 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng."
thence South 39°27'53" West 52.57 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng."
thence North 68°30'12" West 22.23 feet to the beginning of a non-tangent curve concave to the North having a radius of 50.00 feet of which the long chord bears North 76°47'05" West 98.92 feet;
thence along said curve through a central angle of 163°07'56" an arc distance of 142.36 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a radius reverse curve concave to the South having a radius of 20.00 feet of which the long chord bears North 31°51'40" West 23.87 feet;

ORDINANCE 04-O-560

EXHIBIT B

Page 4

3. New Tax Lot 400, Assessor's Map 40-13-36A; All designated as Residential and Zoned R-2 (Two Family Residential) continued:

thence along said curve through a central angle of $73^{\circ}17'05''$ an arc distance of 25.58 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";

thence North $68^{\circ}30'12''$ West 17.03 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a tangent curve concave Southeast having a radius of 100.00 feet of which the long chord bears South $85^{\circ}59'35''$ West 86.11 feet;

thence along said curve, through a central angle of $51^{\circ}00'27''$ an arc distance of 89.02 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";

thence South $60^{\circ}29'21''$ West 87.51 feet and the beginning of a radius tangent curve concave to the Northwest having a radius of 160.00 feet of which the chord bears South $71^{\circ}43'30''$ West 62.35 feet;

thence along said curve through a central angle of $22^{\circ}28'16''$ an arc distance of 62.75 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a reverse curve concave Southeast having a radius of 60.00 feet of which the long chord bears South $44^{\circ}37'49''$ West 74.42 feet;

thence along said curve through a central angle of $76^{\circ}39'38''$ an arc distance of 80.28 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";

thence South $06^{\circ}18'00''$ West 1.60 feet to a 5/8" rebar with plastic cap stamped LS 1027;

thence South $85^{\circ}14'26''$ West 50.95 feet to the POINT OF BEGINNING.

4. New Tax Lot 401, Assessor's Map 40-13-36A; All designated as Residential and Zoned R-2 (Two Family Residential):

A parcel of land lying within the Northeast Quarter of Section 36, Township 40 South, Range 14 West, Willamette Meridian, City of Brookings, Curry County, Oregon, described as follows:

COMMENCING at a point which lies 694.37 feet East, and 635.18 feet North (record 698.6 feet East, and 693.2 feet East) of the Center 1/4 corner of said Section 36;

thence North $27^{\circ}08'25''$ East 180.49 feet to the beginning of a non-tangent curve concave to the South having a radius of 45.00 feet of which the long chord bears South $70^{\circ}21'34''$ East 11.75 feet;

thence along said curve through a central angle of $14^{\circ}59'58''$ an arc distance of 11.78 feet;

thence South $62^{\circ}52'01''$ East 51.01 feet;

thence South $28^{\circ}45'39''$ East 49.97 feet ;

thence North $60^{\circ}57'10''$ East 16.94 feet;

thence North $85^{\circ}14'26''$ East 163.97 feet to a 5/8" rebar with plastic cap stamped LS 1027 and the TRUE POINT OF BEGINNING;

thence North $06^{\circ}18'00''$ East 1.60 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a tangent curve concave Southeast having a radius of 60.00 feet of which the long chord bears North $44^{\circ}37'49''$ East 74.42 feet;

ORDINANCE 04-O-560

EXHIBIT B

Page 5

4. New Tax Lot 401, Assessor's Map 40-13-36A; All designated as Residential and Zoned R-2 (Two Family Residential) continued:

thence along said curve through a central angle of $76^{\circ}39'38''$ an arc distance of 80.28 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a reverse curve concave Northwest having a radius of 160.00 feet of which the long chord bears North $71^{\circ}43'30''$ East 62.35 feet;

thence along said curve through a central angle of $22^{\circ}28'16''$ an arc distance of 62.75 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";

thence North $60^{\circ}29'21''$ East 87.51 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a tangent curve concave Southeasterly having a radius of 100.00 feet of which the long chord bears North $85^{\circ}59'35''$ East 86.11 feet;

thence along said curve through a central angle of $51^{\circ}00'27''$ an arc distance of 89.02 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";

thence South $68^{\circ}30'12''$ East 17.03 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a tangent curve concave the Southeasterly having a radius of 20.00 feet of which the long chord bears South $31^{\circ}51'40''$ East 23.87 feet;

thence along said curve through a central angle of $73^{\circ}17'05''$ an arc distance of 25.58 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng." and the beginning of a reverse curve concave to the North having a radius of 50.00 feet of which the long chord bears South $76^{\circ}47'05''$ East 98.92 feet;

thence along said curve through a central angle of $163^{\circ}07'56''$ an arc distance of 142.36 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";

thence South $68^{\circ}30'12''$ East 22.23 feet to a 5/8" rebar with plastic cap stamped "Stuntzner Eng.";

thence South $39^{\circ}27'53''$ West 186.64 feet to a 5/8" rebar with plastic cap stamped $\frac{3}{4}$ " iron pipe;

thence North $75^{\circ}25'35''$ West 310.51 feet to the POINT OF BEGINNING.

**BEFORE THE PLANNING COMMISSION
CITY OF BROOKINGS, COUNTY OF CURRY
STATE OF OREGON**

In the matter of Planning Commission File No.) **Final ORDER**
CPZ-4-03; application for a Comprehensive Plan and) **and Findings of**
change of Zone Change; Edward Hewitt, applicant.) **Fact**
)

ORDER approving an application for a Comprehensive Plan change from Residential to Commercial on one parcel and from Commercial to Residential on a second parcel and a zone change from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to C-4 (Tourist Commercial) on one parcel; from C-4 to R-2 (Two Family Residential) on a second parcel and from R-1-6 to R-2 on three parcels, all totaling 11.24 acres. Assessor's Map 40-14-36A, Tax Lots 200, 301, 400, and 401.

WHEREAS:

1. The Planning Commission duly accepted the application filed in accordance with Section 144, Amendments, of the Land Development Code; and,
2. The Brookings Planning Commission duly considered the above described application on the agenda of its regularly scheduled public hearing on December 2, 2003 and January 6, 2004; and
3. Recommendations were presented by the Planning Director in the form of a written Staff Agenda Report dated November 17, 2003, and by oral presentation, and evidence and testimony was presented by the applicant and the public at the public hearing; and,
4. At the conclusion of said public hearing, after consideration and discussion of testimony and evidence presented in the public hearing, the Planning Commission, upon a motion duly seconded, accepted the Staff Agenda Report and recommended that the City Council approved the request, and
5. The Brookings City Council duly considered the above described application in a public hearing at a regularly scheduled public meeting held on February 9, 2004, and is a matter of record; and
6. At the conclusion of said public hearing, after consideration and discussion of testimony and evidence presented in the public hearing, the City Council, upon a motion duly seconded, accepted the Planning Commissions recommendation; and

THEREFORE, LET IT BE HEREBY ORDERED that the application for an amendment on the subject parcel is approved. This approval is supported by the following findings and conclusions:

FINDINGS

1. The applicant is requesting a Comprehensive Plan change and a zone change on an 11.24 acre parcel of land consisting of four tax lots as follows:

Tax Lot 200 is currently zoned C-4 (Tourist Commercial) with a small area of R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); T/L 301 is currently zoned R-1-6 with a small area of C-4; T/L 400 and 401 are currently zoned R-1-6 (Multiple Family Residential). The requested zone change is as follows:

- Tax lots 301, 400 and 401 from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential).
 - A portion of T/L 301 from C-4 (Tourist Commercial) to R-2 with a corresponding Comprehensive Plan amendment.
 - A portion of T/L 200 from R-1-6 to C-4 with a corresponding Comprehensive Plan amendment.
2. The split zoning on T/Ls 200 and 301 is the result of a recent lot line adjustment between the two parcels.
 3. Tax Lot 200 is developed with a recreational vehicle park that was approved with a conditional use permit to allow 91 spaces. Tax Lot 301 contains a manufactured home, barn and shed. Tax Lot 400 is the alignment for the future extension of Arch Ln.
 4. The R-1-6 Zone will allow about 15 houses. The requested R-2 Zone would allow 30 dwelling units.
 5. 15 single-family homes will generate about 150 vehicle trips per day. The R-2 Zone has the potential of generating 300 vehicle trips per day.
 6. The subject property is accessed via both East Harris Heights Rd. and Arch Ln.
 7. All of the traffic generated by development of the subject property will enter Highway 101 at the Glenwood Dr. intersection.
 8. Water and sewer service is available to the subject site.

CONCLUSIONS

1. The R-2 Zone will provide a transition between the recreation vehicle park to the north and the single family development to the south. The property subject to the proposed zone change lies between the single- family homes in the Harris Beach Properties Planned Unit Development and the RV park on T/L 200.
2. At the development phase traffic generated on T/L 301 can be required to access through E. Harris Heights Rd. Traffic generated by T/L 401 will by necessity use Arch Ln. Due to the shape of T/L 301, for efficient use of the land, all of the lots in a single-family subdivision, generating 150 vehicle trips per day would take access from Arch Ln. Traffic generated by a duplex development on T/L 401 would generate 100 vehicular trips per day, thus reducing the amount of traffic on Arch Ln.
3. The main impact of traffic generation will be at the intersection of Highway 101 and Glenwood Dr. The Oregon Department of Transportation (ODOT) has been informed of this request and

after review of the original request for the R-3 (Multiple Family Residential) Zone stated that they did not have concerns for the density but would work with the city and developers of all projects using Glenwood Dr. to determine what improvements would be needed at the intersection of Glenwood and the highway. A telephone call by staff to the ODOT staff determined that this approach would remain the same for the new request for the R-2 Zone.

4. Since the majority of the area subject to the zone change is already designated as Residential by the Comprehensive Plan, the proposed change of zone does not make a significant change the ratio of residentially zoned land to commercial/industrial/open space land as set fourth in Goal 14 of the Comprehensive Plan. The change is also consistent with Goal 10 housing in that it would provide a variety of housing types and with the Goal 10 policy that the city will not place undue restrictions on the development of land with in the city. The subject property does not have particular attributes such a ocean view, etc that increases value and thus may allow for more moderate priced housing. As stated above the multi family zone is commonly used to buffer different land uses such as single family and commercial uses.

Dated this 9th day of February, 2004.

Bob Hagbom, Mayor

ATTEST:

John C. Bischoff, Planning Director

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For the Month of: January 2004

| No. | Building | Permit Fee | Plan Check Fee | Surcharge | SDF's | Value Current Month | No. to Date | Total to Date | No. Last Yr | Total Last Year |
|-----|---|-------------------|-------------------|-----------------|--------------------|---------------------|-------------|---------------------|-------------|---------------------|
| 3 | Single Family Dwelling | \$2,874.00 | \$1,868.11 | \$201.18 | \$23,637.00 | \$406,429.00 | 3 | \$406,429.00 | 1 | \$218,632.00 |
| 3 | Single Family Addition | \$558.00 | \$362.71 | \$39.08 | \$0.00 | \$89,977.00 | 3 | \$89,977.00 | 2 | \$25,000.00 |
| 0 | Single Family Garage-Carport | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 0 | Two Family Residential | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 0 | Multi-Family Residential Apts | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 0 | Commercial New | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | 2 | \$21,816.00 |
| 3 | Commercial Addition-Change | \$140.50 | \$91.33 | \$9.84 | \$0.00 | \$47,814.00 | 3 | \$47,814.00 | 3 | \$18,450.00 |
| 0 | Churches | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 0 | School Repair-Addition | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 0 | Building Removal | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 0 | Misc.-Retaining Wall-Fence | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 9 | Total Building Permits | \$3,572.50 | \$2,322.15 | \$250.08 | \$23,637.00 | \$544,220.00 | 9 | \$544,220.00 | 8 | \$283,898.00 |
| 11 | Mechanical Permits | \$225.80 | N/A | \$15.81 | N/A | N/A | 11 | N/A | 3 | N/A |
| 3 | Plumbing Permits | \$142.80 | N/A | \$10.00 | \$0.00 | N/A | 3 | N/A | 0 | N/A |
| 1 | Manufactured Home Install Permits | \$160.00 | N/A | \$11.20 | \$0.00 | N/A | 1 | N/A | 0 | N/A |
| 1 | Manufactured Dwelling Fee | N/A | N/A | \$30.00 | N/A | N/A | | | | |
| 24 | TOTAL PERMITS | \$4,101.10 | \$2,322.15 | \$317.08 | \$23,637.00 | \$544,220.00 | 24 | \$544,220.00 | 11 | \$283,898.00 |
| | Total Year to Date Calculated Fees | \$4,101.10 | \$2,322.15 | \$317.08 | \$23,637.00 | | | | | |
| | 2003 YTD Calculated Fees | \$1,221.25 | \$696.25 | \$85.49 | \$4,467.00 | | | | | |

BUILDING DEPARTMENT ACTIVITIES SUMMARY - URD

For Month of **January 2004**

| No. | Building | Permit Fee | Plan Check Fee | Surcharge | SDF's | Value Current Month | No. to Date | Total to Date | No. Last Yr | Total Last Year |
|-----|------------------------------------|---------------|----------------|---------------|---------------|---------------------|-------------|---------------|-------------|-----------------|
| 0 | Single Family Dwelling | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| 1 | Single Family Addition | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$7,248.00 | | | | |
| 0 | Single Family Garage-Carport | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| 0 | Two Family Residential | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| 0 | Multi-Family Residential Apts | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| 0 | Commercial New | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| 3 | Commercial Addition-Change | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$47,814.00 | | | | |
| 0 | Churches | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| 0 | School Repair-Addition | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| 0 | Building Removal | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| 0 | Misc.-Retaining Wall-Fence | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | |
| 4 | Total Building Permits | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$55,062.00 | | | | |
| 0 | Mechanical Permits | \$0.00 | N/A | \$0.00 | N/A | N/A | | N/A | | N/A |
| 0 | Plumbing Permits | \$0.00 | N/A | \$0.00 | \$0.00 | N/A | | N/A | | N/A |
| 0 | Manufactured Home Permits | \$0.00 | N/A | \$0.00 | \$0.00 | N/A | | N/A | | N/A |
| 4 | TOTAL PERMITS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$55,062.00 | | \$0.00 | | \$0.00 |
| | Total Year to Date Calculated Fees | | | | | | | | | |
| | 2001 YTD Calculated Fees | | | | | | | | | |