

Agenda  
City of Brookings  
Common Council Meeting  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings Oregon  
July 26, 2004 7:00 p.m.

VAULT COPY

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Ceremonies/Appointments/Announcements
  - A. Ceremonies
    - 1. Presentation of 5-year work anniversary certificate-Building Official LauraLee Gray [page 5]
- V. Oral Requests and Communications from the Audience
  - A. Committee and Liaison reports
    - 1. Chamber of Commerce
    - 2. Council Liaisons
  - B. Unscheduled
- VI. Staff Reports
  - A. Finance Department
    - 1. Replacement of City Telephone System [page 7]
  - B. Economic and Urban Development Department
    - 1. ODOT Bicycle and Pedestrian Program Grants [page 11]
  - C. City Manager
    - 1. Other
- VII. Consent Calendar
  - A. Approval of Council Meeting Minutes
    - 1. Minutes of July 12, 2004 regular Council meeting [page 19]
  - B. Acceptance of Parks and Recreation Commission Minutes
    - 1. Minutes of May 27, 2004, regular Commission meeting [page 25]
  - C. Acceptance of Planning Commission Minutes
    - 1. Minutes of May 4, 2004, regular Commission meeting [page 29]
    - 2. Minutes of June 1, 2004, regular Commission meeting [page 35]
  - D. Approval of Vouchers for month of June, 2004 (\$208,713.30) [page 39]  
(End Consent Calendar)
- VIII. Remarks from Mayor and Councilors
  - A. Council
  - B. Mayor
- IX. Adjournment

City of Brookings  
Events Calendar

# July 2004

July 2004							August 2004						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28
							29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				July 1 8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray 1:00pm CC-Asante-Ed Wait 3:00pm CC-Beachtesting program meeting-Ed Wait	2 CC-John Bischoff-DLCD	3
4	5 City Hall CLOSED - 4th of July Holiday 9:30am CC- VIPS/Volunteers in Police Service/Marvin Parker 7:00pm FH-FireTng/ChShrp (Fire Hall)	6 8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palicki-X217 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	7 12:00pm Connity Agencies mtg (Chetco Sr.Center) 2:00pm CC-SafetyComMtg/ Kathy Dunn 7:00pm FH-PoliceReserves	8 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Economic Development Committee-Ed Wait, Dianne Snow	9 8:00am CC-ODOT SWACC meeting-set up tables for twenty people-coffee etc.	10
11	12 12:00pm CC-Pelican Bay Telecommunications 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	13 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	14	15 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 2:00pm CC-CEP (Citizens for Emergency Preparedness): MARrell-469-5731, JRupert-469-78783	16	17 Farmers Markets on Frontage Road Kite Festival-Port of Brookings-Harbor 6:30pm Kite Auction & Dinner-Elks Lodge
18 Kite Festival-Port of Brookings-Harbor	19 9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenals 7:00pm FH-FireTng/ChShrp (Fire Hall)	20 8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palick 9:30am KURY Radio Community Focus Talk Show w/City 10:00am FH-Surburban Fire District-Phil Cox-469-5729 10:30am CC-Leroy, Port, Wayne Lussier	21 10:00am CC-Hospitality tour-Marvin Parker	22 8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray	23	24 Farmers Markets on Frontage Road
25	26 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	27 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-special PC hearing on Borax application	28	29 8:15am FH-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 2:00pm CC-EDC Subcommittee-Downtown Dev	30	31 Farmers Markets on Frontage Road

City of Brookings  
Events Calendar

# August 2004

August 2004						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2004						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August 1	2	3	4	5	6	7
	9:30am CC- VIPS/Volunteers in Police Service/Marvin Parker 7:00pm FH-FireTng/ChShrp (Fire Hall)	8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palicki-X217 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	12:00pm Comnlty Agencs mtg (Chetco Sr.Center) 2:00pm CC-SafetyComMtg/ Kathy Dunn 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray		Farmers Markets on Frontage Road
8	9	10	11	12	13	14
	12:00pm CC-Pelican Bay Telecommunications 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)		8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Economic Development Committee-Ed Wait, Dianne Snow		Farmers Markets on Frontage Road
15	16	17	18	19	20	21
	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 1:00pm CC-Asante meeting 6:00pm CC-American Red Cross Mtg/Karen Degenals 7:00pm FH-FireTng/ChShrp (Fire Hall)	8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palicki-X217 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 10:00am CC-Surburban Fire District-Phil Cox-469-5729		8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray		Farmers Markets on Frontage Road
22	23	24	25	26	27	28
	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	8:00am CC- Police Training-Interviewing of children-Barbara Palicki	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett		Farmers Markets on Frontage Road 12:00pm City Volunteer & Employee Annual Picnic (Azalea Park)
29	30	31				
	1:00pm CC-Asante meeting 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)				

# Certificate of Appreciation

Awarded to

*Lauralee Gray*

for being a dedicated employee from July 26, 1999  
Honored this 26th day of July, 2004

**For 5 years of service**  
to the Citizens of the City of Brookings



  
Mayor Bob Hagboom

  
City Manager Leroy Blodgett



# ***CITY OF BROOKINGS***



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## **STAFF REPORT**

Date: June 7, 2004

To: Mayor Hagbom and City Council

Through: City Manager Leroy Blodgett

From: Paul Hughes, Finance Director

Subject: Replacement of City Telephone System

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## **BACKGROUND**

The City of Brookings budget currently has \$35,000 available for the purchase of a new phone system to replace our current, nearly ten year old antiquated system.

Our current system is no longer compatible with the 911 phone system in the police department which was replaced by the State of Oregon at no cost to the City. Also, the Public Works and Waste Water Treatment Plant sites have never been able to be part of the City wide phone system because of their location. Our current system also has maintenance issues. Its age and requirements are making the system difficult to maintain. The voice mail module has not worked correctly for some time, but Verizon does not have a correctable solution for the problem. All of these issues will be corrected with a new system.

Verizon and Unicom, Inc. submitted proposals to the City for a new system. The initial cost of equipment proposed by Unicom was \$4,400 more than Verizon, but after factoring in cost of maintenance, long distance and local service over a four year period, Unicom generates a \$9,774 savings. See attached cost comparison.

## **RECOMMENDATION**

Staff recommends acceptance of the Unicom proposal of \$31,922 for a Networked ADIX-APS Digital Telephone System.

# VERIZON .VS. UNICOM FOUR YEAR EQUIPMENT AND SERVICE COST COMPARISON

	SYSTEM EQUIPMENT	COST OF MAINT OVER 4 YEARS	LONG DISTANCE OVER 4 YEARS	STANDARD LINE AND DID FEES OVER 4 YEARS	TOTAL
UNICOM	\$31,922	\$0	\$7,603	\$25,056	\$64,581
VERIZON	\$27,521	\$5,504	\$11,474	\$29,856	\$74,355
				DIFFERENCE	\$9,774

## PROPOSED LONG DISTANCE RATES

VERIZON \$0.066  
UNICOM \$0.044  
CURRENT \$0.100



United Communications, Inc.

"Excellence In Telecommunications"

**Configuration A- IP Networked system  
ADIX-APS Digital Telephone System  
Hardware Configuration & Pricing**

Quantity	Description
1	ADIX Digital Telephone System (A) <ul style="list-style-type: none"><li>- with 32 bit digital processor</li><li>- 24 ports for outside lines (loop start)</li><li>- 48 ports for digital devices</li><li>- 8 ports for analog devices</li><li>- includes battery backup unit</li></ul>
1	ADIX Digital Telephone System (B) <ul style="list-style-type: none"><li>- with 32 bit digital processor</li><li>- 8 ports for outside lines (loop start)</li><li>- 20 ports for digital devices</li><li>- 4 ports for analog devices</li><li>- includes battery backup unit</li></ul>
22	Digital Telephone, IX-12KTD/IX-12ELK <ul style="list-style-type: none"><li>- With large LCD Display</li><li>- 8 function buttons</li><li>- 12 programmable buttons</li><li>- equipped with speakerphone module</li></ul>
11	Digital Telephone, IX-12KTD <ul style="list-style-type: none"><li>- With large LCD Display</li><li>- 8 function buttons</li><li>- 12 programmable buttons</li><li>- equipped with speakerphone module</li></ul>
14	Digital Telephone IX-MKT
2	DSS Attendant Panels
1	4 port Voicemail with 300 hours of message storage

Cost of System	<b>\$31,272.00</b>
Trade-in	\$ -350.00
<b>Total</b>	<b>\$30,922.00</b>

<b>Option #1- Add 4 DID Trunk Ports</b>	<b>\$ 1,000.00</b>
<del>Option #2- Add PRI Trunk Card &amp; Remove 16 CO Ports</del>	<del>\$ 1,700.00</del>
<del>Option #3- 8 Port Voice Mail</del>	<del>\$ 1,800.00</del>



Verizon Northwest Inc.

Quote # W191300139/001

City of Brookings

BCM With Conventional Digital Telephones

Part Number	Qty	Description	Price	Extended
NT7B10AAED	1	BCM 3.5 BCM400 BSE SYS 2 LAN, STANDARD	\$4,551.45	\$4,551.45
NT7B09AAAD	2	BCM 32 DIGITAL STATION MODULE	\$891.16	\$1,782.32
NT5B16AAAE	1	MODULE MEDIA BAY 8 ANALOG STATION	\$891.16	\$891.16
NT5B04AAAD	1	MODULE MEDIA BAY DIGITAL TRUNK	\$1,339.72	\$1,339.72
NTKC0014	1	SFWR VCE MSG 32 SEAT AUTH NO REPL	\$2,535.85	\$2,535.85
NTKC0013	1	SFWR VCE MSG 16 SEAT AUTH NO REPL	\$1,400.23	\$1,400.23
NT7B14AAAE	1	BCM EXPANSION CABINET	\$1,482.12	\$1,482.12
NT5B44AAAA	1	BCM-GATM8-8 PRT GLOBL ANALOG TRNK MBM	\$901.41	\$901.41
NT8B25AABL	14	T7100 TEL SET - CHAR (W/ FEAT PLATE)	\$105.61	\$1,478.54
NT8B26AABL	12	T7208 TEL SET - CHAR (W/ FEAT PLATE)	\$149.51	\$1,794.12
NT8B27JAAA	22	T7316E TEL SET - CHAR (W/ FEAT PLATE)	\$173.25	\$3,811.50
NT8B45AAAA	1	T7406 CORDLESS W/WALLBASE-TRILINGUAL	\$389.21	\$389.21
				\$22,357.63

PRICING SUMMARY

TOTAL EQUIPMENT PRICE	\$22,357.63
LABOR CHARGES	\$4,675.00
OTHER CHARGES	\$262.27
FREIGHT	\$226.20
TOTAL SYSTEMS PRICE	\$27,521.10

Quote # W191300139/001	Date of Quote: 04/29/2004
Sales Engineer: Rick Branum	Telephone: -
Account Manager: Eric Torgeson	Telephone: 503-629-2632

PRICING IS VALID FOR ONLY 45 DAYS FROM QUOTE DATE  
PRICES DO NOT INCLUDE TAXES



# CITY OF BROOKINGS



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## STAFF REPORT

Date: July 21, 2004

To: Mayor Hagbom and City Councilors

From: Ed Wait, Economic and Urban Development Director

Through: Leroy Blodgett, City Manager

Subject: ODOT Bicycle & Pedestrian Grant program application

## REPORT

The Oregon Department of Transportation (ODOT) is requesting applications for projects that address pedestrian an/or bicycle problems. City staff has identified the Fern Street Improvement project as one which fits the criteria for the grant funding. The following is an outline of the project.

The Brookings Harbor School District 17-C campus is located between Fern Avenue on the south and west, Pioneer road and Pacific Avenue on the East and Ransom Avenue on the north. The campus contains the Elementary, Middle and High schools for the district and serves the entire population in the 97415 area code.

The campus is located in the Brookings city limits in a mixed use neighborhood with residential, commercial and senior care facilities bordering the campus. Gaps currently exist in the sidewalk network (see attachment #1) and this creates potential problems for pedestrians and the biking public. This project will provide a completed walking network around the entire campus and the enhanced paved area will provide a shared roadway to enhance the experience for our biking population.

The project will provide 6 foot sidewalks, ADA accessible ramps, intersection crossings, storm drainage control, and a paved connection to the existing asphalt for use by the walking and biking public. Providing this venue for our children, senior and disabled population and our residents will increase the aesthetic value, community pride of ownership, safety, and the environmental quality of the area while making this a user friendly environment for our population.

## RECOMMENDATION

Endorse the project and agree that, if it is constructed, the City will maintain the improvements.

# APPLICATION FOR ODOT

## PEDESTRIAN OR BICYCLE IMPROVEMENT GRANTS FY 2006-2007

### Applicant Information:

Organization Name:  Date:

City and/or County :   
(Project Location)

Contact Person Name and Title:

Address:

Email:  Phone:

ODOT Region:  District:

1. Type of project: Sidewalks ☒ Bike Lane Striping ☐ Shoulder Widening ☒ Streetscape ☐  
Intersection Improvement ☒ Pedestrian Crossing Improvement ☒ Other ☐

Check all that apply. If Intersection Improvement, Pedestrian Crossing Improvement, or other please describe:

Install new sidewalks, Intersection improvements, shoulder widening, and pedestrian crossings for children, senior and disabled, and our residents

2. Street, road or highway project is located on:

Indicate whether it is a state highway or a local facility, or both in case of an intersection improvement

Local facility (see attached vicinity map)

Cross street or other reference point: begin:  end:   
(Include milepost if on state hwy)

Length in feet, where applicable:  Side of street (Both, N, S, E, W, etc.):

3. a. Total project cost, including engineering & local match:

b. State's share (Grant amount you are seeking):

c. Local share (If soft match, describe):

d. Other funding source: (Describe)

4. Can the project be divided into two phases? If it can, please indicate the two sections, costs and your priority for completion. This may affect project selection if there is insufficient funding for your entire project as submitted:

East side Fern Ave., Ransom Ave.: Cost = \$268,220\* (priority number one)

West side Fern Ave.: Cost = 63,855\* \* estimates based on completion as one project.

5. Briefly define the problem and describe the proposed solution. Include the following information:

- Describe the need, the current conditions and how the project will improve the situation. Note: see questions 18 & 19 for drawings & map requirements
- Does the project fill in missing gaps or provide connectivity to other facilities?

Need: Gaps currently exist in the sidewalk network (see attachment #1) and this creates potential problems for pedestrians and the biking public. This project will provide a completed walking network around the entire campus and the enhanced paved area will provide a shared roadway to enhance the experience for our biking population.

The project will fill in gaps and place new infrastructure for connecting the exterior sidewalk perimeter for the entire campus. The new infrastructure will connect to existing sidewalks and increase safety, aesthetic value, community pride of ownership for the entire population utilizing this segment of the sidewalk network.

6. Is the project included in a local, adopted plan? Y ☒ N ☐  
 Please identify: February 1999 City of Brookings Transportation System Plan (TSP)
- If not, has the need been identified elsewhere? Y ☐ N ☐  
 Where?
7. Have local elected officials formally expressed support for this project? \* Y ☒ N ☐  
 a. Are there currently accesses, driveways, or on street parking within the project limits? Y ☒ N ☐  
 b. If so, have local elected officials indicated support for any proposed changes? \* Y ☒ N ☐  
 c. Are you prepared to hold public hearings, if required? Y ☒ N ☐  
 \* Please fill in appropriate box on signature page
8. Does the proposed facility lie within road or street rights-of-way? Y ☒ N ☐  
*Projects in parks or abandoned railway lines are not eligible.*  
 Will extra right-of-way need to be purchased? Y ☐ N ☒
9. Does an agency other than the applicant have jurisdiction over the right-of-way? Y ☐ N ☒  
 If yes, who?   
 a. Do they concur with your project request? Please fill in appropriate box on signature page Y ☒ N ☐  
 b. Will they agree to maintain the facility (including landscaping)? Y ☒ N ☐  
 Please fill in appropriate box on signature page
10. Is the proposed project to be included in a larger project? Y ☒ N ☐  
 (Projects that add sidewalks or bikeways as part of road construction or reconstruction are not eligible. Projects that tie into other work, such as surface preservation, utility or drainage work, are eligible, even encouraged.)  
 Please describe project, timeline, and other funding sources:  
 The project is specifically pre-designed to place a complete sidewalk network around the Brookings-Harbor campus. The project will address storm drainage as a component of the overall design to handle the additional impervious components added and enhance the drainage issues associated with the project area.
11. Who will primarily be served by this project? (e.g. school children, commuters, recreational users, seniors, disabled, etc.)  
 School children (K-12), senior and disabled, and residents.
12. Does the proposed facility provide a link to transit or park-and-ride facilities? Y ☐ N ☒  
 If yes, describe:
13. Does the project include a railroad crossing? Y ☐ N ☒  
 If yes, do the railroad and the ODOT Rail Crossing Safety Unit concur with your project request? Y ☐ N ☐  
 (ODOT Rail Crossing Safety Unit phone number: 503-986-4273) Please fill in appropriate box on signature page
14. Are there any Travel information Council (TIC) signs located within the project? Y ☐ N ☒  
 If yes, please contact the TIC (503-378-2244) to coordinate replacement or relocation.

15. Will the project accommodate both pedestrians and bicyclists?

Y ☒ N ☐

If not, is the other mode provided for, or will it be? Describe:

16. Are any bridges, tunnels, retaining walls or other structures required?

Y ☐ N ☒

If yes, describe:

17. Describe how the project increases the appreciation of cultural, aesthetic or environmental values, community pride, environmental quality or livability. Or describe any other outstanding project features or local circumstances that reviewers should be aware of. If the space below is insufficient, you may instead attach a 1 page letter, at a font size no smaller than 12 pt.

See attachment #1

18. Include a black & white 8.5" x 11" vicinity map that shows where the project lies within the community. Indicate adjacent land use and nearby destinations, as well as existing or planned pedestrian and/or bicycle facilities, within reasonable walking or biking distance of the project.

(See page 167 of the Oregon Bicycle and Pedestrian Plan for an example of coding to be used, as well as approximate scale.)

Is the vicinity map included?

Y ☒ N ☐

19. On a separate 8.5"x11" sheet of paper, attach typical cross-sections of the existing roadway or a diagram of the intersection or crossing treatment and proposed solution; include width, surfacing, and other features.

**DO NOT attach large plans or blueprints.**

Is the cross-section or diagram included?

Y ☒ N ☐

Mail application package to:

Michael Ronkin  
Bicycle & Pedestrian Program Manager  
Traffic Management Services, 5th floor  
355 Capitol St NE  
Salem OR 97301-3871  
503-986-3555 fax 4063

## ODOT PEDESTRIAN OR BICYCLE IMPROVEMENT GRANTS

### Endorsements

Complete all sections relevant to your project

**Applicant:** City of Brookings

**Contact person:** Ed Wait

**Project Name:** Fern Street Improvements

**Question 7: Elected official support for project, & modification to accesses, driveways, or on-street parking**

The city council endorses the project and provides their support to the application.

Name: Mr. Bob Hagbom

Title: Mayor

Signature:

Date: July 26, 2004

**Question 9a: Agency support if project is on right-of-way not owned by applicant (Region or District Manager for projects on ODOT Highways)**

Name:

Title:

Signature:

Date:

**Question 9b: Agreement from appropriate agency to maintain the facility**

Name: Mr. Bob Hagbom

Title: Mayor

Signature:

Date: July 26, 2004

**Question 13: Concurrence from railroad and ODOT Rail Crossing Safety Unit if project includes a railroad crossing**

Name:

Title:

Signature:

Date:

Name:

Title:

Signature:

Date:

## **Attachment #1**

### **Fern Street Improvements**

The Brookings Harbor School District 17-C campus is located between Fern Avenue on the south and west, Pioneer road and Pacific Avenue on the East and Ransom Avenue on the north. The campus contains the Elementary, Middle and High schools for the district and serves the entire population in the 97415 area code.

The campus is located in the Brookings city limits in a mixed use neighborhood with residential, commercial and senior care facilities bordering the campus. Gaps currently exist in the sidewalk network (see attachment #1) and this creates potential problems for pedestrians and the biking public. This project will provide a completed walking network around the entire campus and the enhanced paved area will provide a shared roadway to enhance the experience for our biking population.

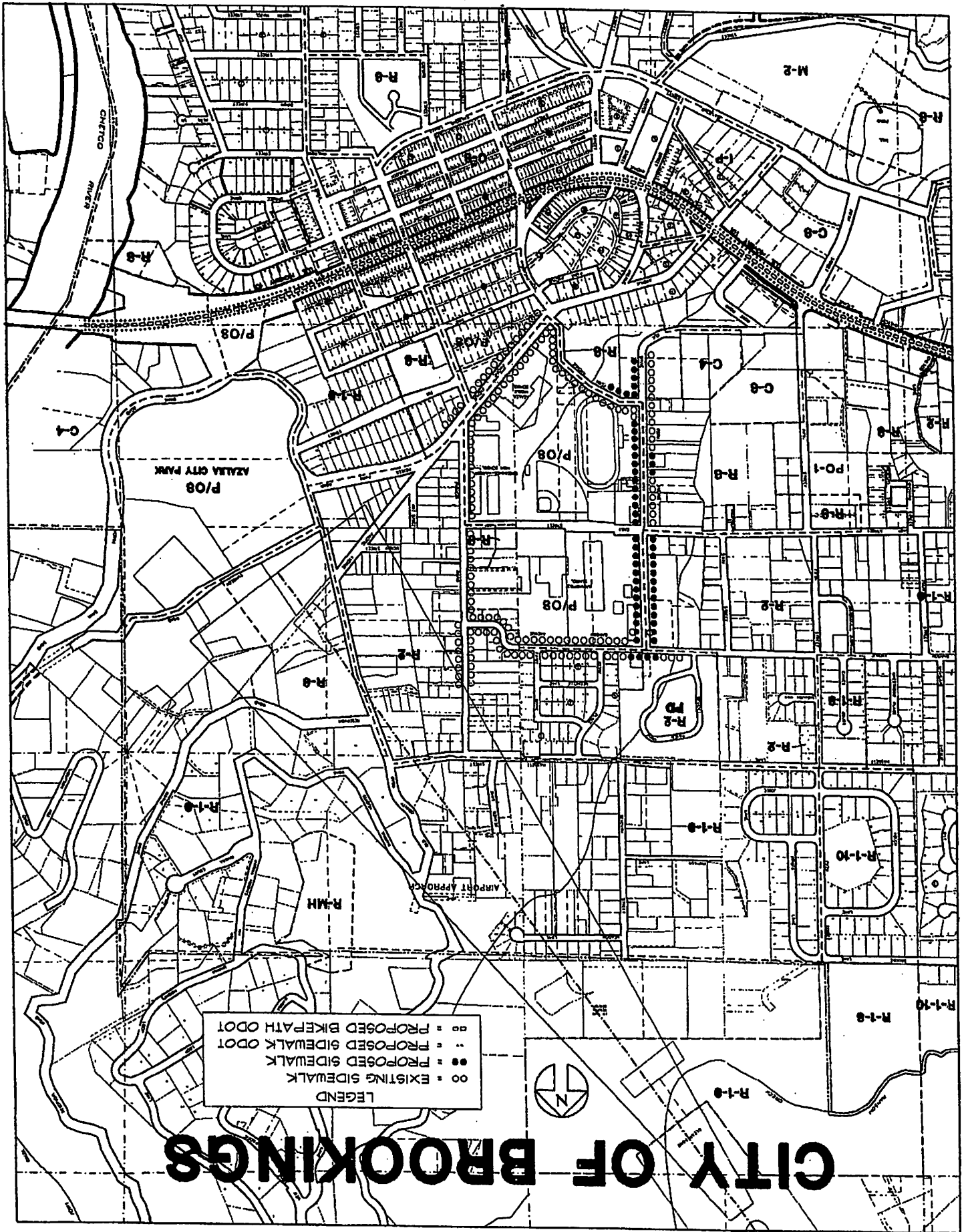
The project will provide 6 foot sidewalks, ADA accessible ramps, intersection crossings, storm drainage control, and a paved connection to the existing asphalt for use by the walking and biking public. Providing this venue for our children, senior and disabled population and our residents will increase the aesthetic value, community pride of ownership, safety, and the environmental quality of the area while making this a user friendly environment for our population.

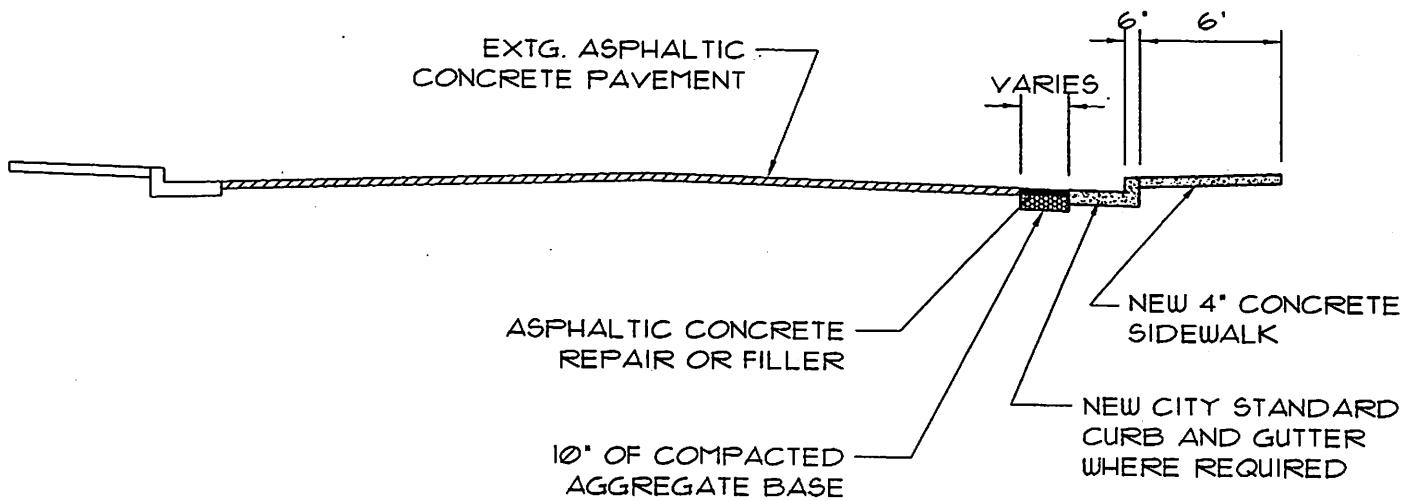


# Vicinity Map

## CITY OF BROOKINGS

LEGEND  
 ○●●●●● EXISTING SIDEWALK  
 ○●●●●● PROPOSED SIDEWALK  
 ○●●●●● PROPOSED BIKEPATH ODOT





# CITY OF BROOKINGS

## BROOKINGS-HARBOR SCHOOL DISTRICT SIDEWALKS TYPICAL SECTION

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
July 12, 2004 7:00 p.m.**

- I. Call to Order  
Mayor Bob Hagbom called the meeting to order at 7:00 p.m.
- II. Pledge of Allegiance  
Led by Mayor Hagbom
- III. Roll Call  
Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Frances Johns Kern, Craig Mickelson, and Larry Anderson, a quorum present.  
  
Council Absent: Ex Officio Councilor Wes Enos  
  
Staff Present:  
City Manager Leroy Blodgett, Community Development Director Leo Lightle, and Administrative Secretary Linda Barker  
  
Media Present: Curry Coastal Pilot Reporter Brian Bullock  
  
Other:  
Approximately 11 other citizens
- IV. Ceremonies/Appointments/Announcements
  - A. *Announcements*
    - 1. *Yard of the Month/Most Improved Property of the Month*  
Mayor Hagbom announced that Dawna Nelson and Jay Hopkins, 817 Kevin Place, and Ray and Janet Biagini, 937 Helen Lane, were July winners in the Most Improved Property/Yard of the Month program.
- V. Scheduled Public Appearances
  - A. *Brookings-Harbor Booster Club*  
Robin Sanders, 17704 Wimberley Lane, representing the Bruin Boosters Club, expressed thanks to the Council and City staff for support and labor for their "Bringin' Back the Track" project. Ann Whaley, Julie Payne, and Pat McVay accompanied Sanders and echoed her sentiments. Councilor Anderson commented the group is very modest but last year's school budget showed the Booster Club took on \$100,000 in projects to help the athletic program at the High-School.
- VI. Oral Requests and Communications from the Audience
  - A. *Committee and Liaison reports*
    - 1. *Council Liaisons*  
Councilor Mickelson attended the last Planning Commission meeting and said he bailed out at 11:30 p.m. The lengthy meeting did not

adjourn until nearly 2:00 a.m. He will be attending another Planning Commission meeting on July 27 which will focus on the Borax master plan. He also attended American Cancer Society's Relay for Life on July 9.

Councilor Johns Kern attended the Economic Development Committee meeting July 8.

Councilor Dentino was at the Community Agencies meeting July 7, assisted with Relay for Life, worked an American Music Festival concert July 11, and participated in a Pelican Bay Telecommunications board meeting at noon today.

Councilor Anderson attended a workshop with LCDC Director Lane Shetterley July 2 and the Community Agencies meeting on the 7<sup>th</sup>. Both watershed council meetings were cancelled this month. He attended a happy event for him, the Saturday, July 10 wedding at Salmon Run Golf Course of Brookings Harbor School District Superintendent Chris McKay and Rod Nichols.

Mayor Hagbom said he had also attended many of the meetings mentioned by the Councilors. In addition he and Chamber President Les Cohen drove to Bandon to meet with Karen Minnas, Speaker of the Oregon House of Representatives. The meeting was attended by some 30-35 community leaders and discussion centered on items that will be before the legislators in the upcoming legislative session.

*B. Unscheduled*

1. Rex Atwell, 17169 Parkview Drive, Brookings said while he is impressed with the new City handout to builders and contractors he thought not one suggestion on the sheet had been complied with. Citing the Parkview Drive area, he felt all the contractors working there were in violation and that contractors are devastating the country side on Parkview Drive. City Manager Blodgett invited Atwell to meet with him regarding these concerns. Atwell agreed to contact Blodgett.
2. Barbara Nysted, 427 Buena Vista Loop, Brookings, read a letter to the Council regarding the last Planning Commission meeting in which she stated she does not believe the commissioners listen to citizens that are in opposition to an agenda item. She also talked about burning permits, specifically a burn on Tanbark Circle.

City Manager Blodgett said DEQ will not be issuing construction burn permits within the city limits until the end of fire season. Burn barrel and back yard burn permits will continue to be issued.

3. Sally Laasch, PO Box 7816, Brookings, thanked Councilor Dentino, City Manager Blodgett, and Economic and Development Director Ed Wait who helped transport items for the Relay for Life silent auction. Laasch said the auction raised over \$1,000 bringing the total income for the annual American Cancer Society fundraiser to over \$54,000.
4. Carla Dillenburg, 627 Richard Street, Brookings, addressed the Council with her concerns on the possible sale of Richard Street Park. She listed reasons to keep the park in its current undeveloped state. Kathy Wooten, 631 Richard Street, Matt Bristow, 682 Richard Street, and Matt Hickely, 1001 Easy Street, also addressed the Council stating their opposition to the possible sale.

City Manager Blodgett said the Parks and Recreation Commission discussed the public benefit of Richard Street Park vs. the cost to maintain it. He said the sale of the park could have an overall benefit to the City but a negative benefit to the neighborhood. In his eyes the parks seems so local that for the City to continue to maintain it with public money didn't seem right. He said he would contact local neighbors to see if the neighborhood would like to purchase the property. Dillenburg countered, saying many, other than neighborhood residents, use the Park.

Blodgett said City staff is following up on Parks and Recreation Commission's request to investigate sale of the property but before any sale can be done there would be a public hearing before the City Council who would then decide whether to sell the property or not. Blodgett is researching the park deed, and any possible restrictions on its use or sale.

Bristow asked where was the most appropriate place to voice concerns on this possible sale of City land and Blodgett answered the Parks and Recreation Commission would be the most appropriate public body.

## VII. Staff Reports

### A. *Community Development Department*

1. *Acceptance of Hedenskog Waterline Extension on Old County Road*  
Community Development Director Lightle asked for acceptance of a completed waterline just outside of the city limits. The line will be a part of an overall development planned for the Old County Road area.

**Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the Hedenskog Waterline Extension on Old County Road**

2. *Declaring Inoperable Vehicles as Surplus Property*  
Community Development Director Lightle said the Public Works Department has two inoperable vehicles that have not been in service for many years and are considered unsalvageable.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to declare a Ford flatbed truck, License No. E134763, and a Ford Ranger pickup truck, License No. E162007, as surplus equipment and that they are unsalvageable.**

3. *Authorizing Fifth Street Project for STP Street Project 2004*  
Community Development Director Lightle said the City will receive 2004 Surface Transportation Program (STP) funds of \$47,373. He recommended the monies be used for a project beginning 229 feet south of the Fifth and Easy streets intersection and continuing 150 feet north of the intersection. System Development Charge funds will also be used to fund the upper end of the project. The City is looking at having utilities moved that may be in the way for the project. There is adequate room for a widened driving surface but no room for curbside parking in the project area.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to authorize the change of project location for Surface Transportation Program Funds for 2004 to Fifth Street beginning 229 feet south of the Fifth and Easy streets intersection and continuing north of the intersection 150 feet.**

B. City Manager

1. *Memorandum of Understanding—Harbor Sanitary District*  
City Manager Blodgett said the City and Harbor Sanitary District have been negotiating a Memorandum of Understanding (MOU) to establish a method and rate for treatment of wastewater received from HSD. The negotiated rate is \$2.97 per hundred cubic feet of wastewater. If the Memorandum of Understanding is approved the City will no longer require or collect SDCs from HSD. HSD will be able to establish their fees and use the income to pay their monthly rate charge. The MOU has been reviewed by both HSD's and the City's attorneys and has been signed by the Harbor Sanitary District's board of directors. The City and HSD still have one agreement, the Urban Services Agreement, in the negotiation stage. Blodgett said he will bring it to the Council once the document is complete and reviewed by both attorneys.

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve a Memorandum of Understanding with Harbor Sanitary District setting the rate of \$2.97 per hundred cubic feet of wastewater received into the City's Wastewater Treatment Plant from HSD.**



2. *Other*  
None

VIII. Consent Calendar

- A. *Approval of Council Meeting Minutes*
    1. *Minutes of June 28, 2004, regular Council meeting*
  - B. *Liquor License Application-Taqueria Jalisco*
- End Consent Calendar*

**Councilor Anderson moved, a second followed, and the Council approved the Consent Calendar as published.**

IX. Remarks from Mayor and Councilors

- A. *Council*  
None
- B. *Mayor*  
None

City Manager Blodgett announced services for Police Officer Kelby McCrae's brother, Eric, will be at 6:30 p.m., Tuesday, July 13 at the Nazarene Church. Eric was killed in Iraq.

X. Adjournment

With no further business before it, the Council adjourned the meeting at 7:58 p.m.

Respectfully submitted:

Bob Hagbom  
Mayor

ATTEST by City Recorder this \_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_  
Paul Hughes  
Finance Director/City Recorder

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
City of Brookings 898 Elk Drive, Brookings  
May 27, 2004

**Call to Order**

Chair Boynton called the meeting to order at 7:00 p.m. and welcomed our new *student ex officio*, Paul Cleary. Paul introduced himself as a Brookings-Harbor sophomore student. He stated he was interested in participating in a volunteer community service position. After his introduction he led the pledge of allegiance.

**Roll Call**

*Commissioners Present:* Dave Gordon, Pat Sherman, April Gothard, Bill Boynton, and Tony Parrish.

*Commissioners Absent:* Dori Blodgett and Daryn Farmer.

*Staff Present:* Councilor Frances Johns Kern; Dave Lentz, Parks Foreman-Public Works; Ed Wait, Economic and Urban Director, and Cathie Mahon, Secretary.

*Media:* Don Allison for *The Pilot*.

There were approximately 25 members of the public present.

**Minutes**

After the minutes were amended, Commissioner Sherman moved, a second followed, and the Commission voted unanimously to approve the minutes for the April 22, 2004, Parks and Recreation Commission meeting as amended.

**PUBLIC APPEARANCES**

***Summer Recreation Program:***

Cathy Hafterson introduced herself as the supervisor for the Summer Recreation Program. She stated it has been an interesting journey since agreeing to oversee the project but is currently experiencing the problem of finding volunteers. Volunteers from last year's program are not available to return this year, so she recruited her daughter to help.

Hafterson circulated a *draft* copy of the 2004 schedule for events, and activities. She explained the program is geared to children in grades first through sixth, classes will be held Monday through Thursday, and run from June 21<sup>st</sup> to the first week of August. Fridays are reserved for staff meetings and to organize for the next week. Arts and crafts plus conversational German, and Chess will be offered, and a tour of the Chetco River Coast Guard Station. Registration is June 7<sup>th</sup> and the 8<sup>th</sup> at K-school.

She stressed again volunteers are needed to oversee arts and crafts classes, and assist with tours and sports events. Volunteer requirements are simply someone who is enthusiastic, energetic, and likes being with children.

Discussion ensued. Commissioner Gordon questioned how Hafterson was advertising for volunteers. She responded the program was discussed during a spot on the radio and will be discussed again on KURY on June 7<sup>th</sup>. Commissioner Parrish suggested putting the notice on the City events calendar on the Channel 4 television site.

**Tennis:**

Jack Hawkins, tennis pro, who began offering tennis lessons in the spring at Bud Cross Park for junior high and high school girls, stated the courts are adequate at this time, but there are some factors not conducive to a good environment and concentration for the game; loud music, the courts are often used as a basketball court, and trash scattered on the courts. He explained with the positive response from the community to tennis, a new location, away from the distracting elements, could be something for the commission to consider. He circulated a plot plan of Stout Park and an illustration of three tennis courts. He asked the Commission to consider the proposal of three tennis courts in Stout Park for the Brookings Harbor Community Tennis Association. Additionally he discussed year-around tennis would be available with a "bubble" cover for the courts. In the summer the bubble would not be needed, it would be placed over the courts during the usual rainy months, November through April. He stated he was of the opinion that the courts would be unobtrusive to the park, there would be minimal noise, and the environment factor would be positive. Hawkins added he had two possible sources for funding of the court cover.

Hawkins concluded stating to have a successful tennis program needs a tennis director and year-round courts. He introduced tennis professional Stuart Hutchinson, to the commission, who has expressed interest in taking the reins from Hawkins and moving forward with the program.

Commissioner Sherman questioned Hawkins if restrooms would be included in the plan. Hawkins responded they would, plus a small building to house equipment such as the ball machine. Commissioner Gordon complimented Hawkins on contributing his time and effort in getting involved with the game of tennis. He expressed a long range goal might be to get some of the young boys involved with tennis.

Hawkins thanked the Commission for listening to his proposal. Chair Boynton advised Hawkins that nothing could directly be done until the proposal was discussed with City Manager Blodgett. Director Wait affirmed, stating provisions in the agreement for the use of Stout Park would have to be researched.

Chair Boynton stated this is one of the issues that could be studied when the University of Oregon Community Planning Workshop conducts a study for a recreational facility. Perhaps it could be a combined swimming pool and tennis court recreational center.

**Frisbee Golf:**

Jeremy McVeety, a key promoter of Disc Golf, thanked the commissioners for attending the tour of Azalea Park. He stated he was not ready to present a formal layout of the course.

Lorraine Williams, representing the Azalea Park Foundation, addressed some concerns expressed by the Azalea Park Foundation regarding Disc Golf at Azalea Park. Some of the issues were:

- How much land would be required for the course?
- Who would be responsible for supervision and maintenance?
- What would the environmental impact on the park be?
- How much money will it cost? "Dreams are cheap" but concrete work is costly and clearing the brush would take a lot of manpower.
- Safety-who would be responsible if a disc hits someone?

Lorraine Williams continued with the reminder there are some valuable old bushes and trees in the park, a lot of man hours were used to preserve the plants and maintain the park, and until all the issues are discussed, questions answered, and a formal plan submitted, a decision should be on hold.

McVeety responded he will take those comments into consideration as he goes forward with the project. Chair Boynton stated until a formal lay-out of the project is presented to the commission along with a detail plan of the finances involved with the project, the commission will place the project on hold. Commissioner Sherman stated after the tour, she had some questions. She thinks the community seems divided on the project. Then there is the issue of clearing the berry bushes which is a huge project. She expressed some concern about hikers in the park and the infringement of the course on the hikers. She concluded stating it is a bad use for the park.

McVeety responded that it is a perfect spot for Disc Golf, adding hikers and players of Disc Golf can co-exist. Commissioner Gordon stated he would like to see the proposal, he's willing to listen and look at the plan. Commission Gothard stated there is a lack of education on Disc Golf, perhaps the right information would educate people on the game and understand the concept.

Chair Boynton asked if McVay Park had been considered. McVeety agreed stating he would research McVay to see if there is enough area for an 18-hole course. Commissioner Gordon suggested McVeety look at the possibility of alternative locations. Elmo Williams stated his concern was one of safety; a Frisbee could fly out into traffic on the North Bank, which is often a busy road. Wait concluded the discussion stating all the options will be weighed and reviewed to see if Disc Golf is a compatible sport to have at the park. Lorraine Williams said she might play once the course is in place.

## **COMMITTEE REPORTS**

**Stout Park:** Commissioner Parrish reported the trees were trimmed along Oak Street resulting in more light in the park. Commissioner Sherman suggested a "work party" and asked if one was scheduled. Parrish responded he would be very interested in a clean-up party. He reported the existing trash cans are inadequate because they are falling apart. He asked if there was some way to get replacements, larger ones if possible. Chair Boynton asked Wait if he would ask City Manager Blodgett about obtaining 2 new trash cans for the park. Parks Foreman, Dave Lenz stated Western Tree Service was contacted to take care of any broken limbs that might fall in a windstorm.

**Chetco Park:** Commissioner Sherman stated she was pleased that we got the grant to go ahead with the Chetco Point Project. (Note: Ed Wait, Economic & Urban Development Director applied for a \$50,000 *Coastal Resources Management Improvement Grant* in March). Wait stated he received notification of the funds approval and the contract will follow. He added, matching funds (\$50,000) were included in the budget. He anticipates in the next couple months someone will be brought in to design the project. He said he was pleased that it is the first time the City has applied for this grant, and a lot of hard work went into obtaining it.

### ***Bud Cross Park and Softball Fields:***

Commissioner Gordon reported he visited the fields and talked to some of the players, who thought the fields were in good shape.

*Kidtown:* Chair Boynton reported he has driven to the park several times and it always has someone playing on the equipment; it is a highly used park.

*Easy Manor Park:* Commissioner Gothard reported the bathrooms are in very bad shape but the park has great potential.

*Pool:* The 2004 pool fee schedule was circulated to the commissioners. Commissioner Gothard reported the pool needs Lifeguards. She explained a guard must have a Red Cross certification, Jeanne conducts the required classes, and 30 hours of training are required. Commissioner Gordon said he would take the request to the next Brookings-Harbor Youth group meeting. Wait suggested maybe the Eagle Scouts could be contacted as a project to earn a badge.

#### **STAFF ANOUNCEMENTS/CONCERNS/FOLLOW-UP**

*Financial Report:* No discussion.

#### *Commissioner and Staff Comments:*

Commissioner Parrish stated he is trying to find the number of the person who was interested in organizing tournaments at the volleyball court. The court is ready for use, but no one seems to be in charge.

With no further business before the Commission, Commissioner Sherman moved the meeting be adjourned at 8:25 p.m.

Respectfully submitted,



Cathie Mahon  
Recording Secretary

Approved by the Parks and Recreation Commission

May 27, 2004 (date)

**MINUTES  
BROOKINGS PLANNING COMMISSION  
REGULAR MEETING  
May 4, 2004**

Vice-Chair Collis called the regular meeting of the Brookings Planning Commission to order at 7:05 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

*Commissioners Present:*

Jim Collis      Ted Freeman  
Bill Dundon   Bill Smith  
Emilia Parada, Ex Officio Student Commissioner

*Commissioners Absent:* Bob Gilmore, Randy Gorman, and Bruce Nishioka

*Staff Present:*

John Bischoff, Planning Director, and Dianne Snow, Assistant Planner  
Cathie Mahon, Community Development Secretary

*Media:*

Curry Coastal Pilot reporter, Brian Bullock

*Other:*

Councilor Mickelson  
Approximately 50 citizens in the audience

**CHAIRPERSON ANNOUNCEMENTS**

Vice-Chair Collis conducted the meeting due to Commissioner Gilmore absence.

**MINUTES**

By a 4-0 vote (motion: Commissioner Freeman) the Planning Commission approved the minutes from the regular April 6, 2004, meeting as written.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS**  
None.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS**

1. The Planning Commission reviewed the request for an exemption from Section 172.060 A, which states *sidewalks shall be required for all proposed development along streets*, to allow a deferred improvement agreement for a development on Marina Heights Loop and Old County Road; Assessor's Map 40-13-32, CC, Tax Lot 1500; Bruce Brothers, Inc., applicant.



By a 3-1 vote (Motion: Commissioner Smith; Commissioners Smith, Dundom, and Collis voted in the affirmative, with Commissioner Freeman voting against) the Planning Commission approved the request with the following conditions:

- Old County Road to be constructed with full improvements including curb, gutter and sidewalk along the frontage of your property.
- A Deferred Improvement Agreement in lieu of street improvements, along the Marina Heights Road frontage, will be allowed with the understanding that the city retains the option to require the street improvements at the time further development is proposed on the property.

The action was taken following questions and comments regarding the request from the following:  
Richard Wise, representative                      P. O. Box 61                      Brookings, OR 97415

2. By a 4-0 vote (Motion: Commissioner Freeman) the Planning Commission approved a request for an extension of one year for File No. SUB-6-03, for a subdivision to be known as *Lilybrooke Subdivision*; to divide a 3.73 acre parcel of land into 5 lots; located at Fourth and Ransom Street; Assessor's Map 41-13-06 AB, Tax Lot 1200; R-2 (Two-family Residential) zone; Nora Stanhurst-Olson, property owner; Cari Early, representative

#### **THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS**

1. By a 4-0 vote (Motion: Commissioner Freeman), the Planning Commission approved an application for a minor partition, to divide a .62 acre parcel into three lots, located on the east side of Homestead Road, north of Ransom Street, more specifically 1338 Homestead Road; Assessor's Map 41-13-06 BB, Tax Lot 703; R-1-6 (Single-family Residential) zone; Noah Bruce, applicant; File No. M3-2-04.

Before the hearing began Commissioner Freeman declared he had conducted business with the applicant but stated he could hear the case without bias.

All four commissioners declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:  
Lloyd Matlock, representative                      P. O. Box 8026                      Brookings, OR  
Richard Wise, representative                      P. O. Box 61                      Brookings, OR

Six letters were entered into the record by concerned residents from the subject neighborhood. Mr. Troy Watson, 830 Homestead Road, was spokesman at the meeting representing their concerns, which were: the existing dwelling is in a state of disrepair, and the proposed configuration is not in keeping with other lots in the neighborhood.

The applicant waived his right to seven (7) days in which to submit written argument.

2. By a 4-0 vote (Motion: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-2-04.

#### THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

1. By a 4-0 vote (motion: Commissioner Smith) the Planning Commission will send a favorable recommendation to the Curry County Planning Department in the matter of File No. CR-AD-0414-04, a conditional use permit to operate a car lot on a 5.33 acre parcel; C-1 (Light Commercial) zone; located at the intersection of Highway 101 and Gerlach Lane; Assessor's Map 41-13-09 BB, Tax Lot 3300; Les Walker, applicant.

The following suggested conditions were included in the motion:

- Gerlach Lane be widened and paved to the full 30 foot width for the first 100 feet from the highway
- That a gravel parking area be allowed for an 18 month period or until final mitigation of the wetlands is determined, whichever comes first.
- That the County contact ODOT about the need or feasibility of prohibiting parking along the frontage of the subject property.

The action was taken following questions and comments regarding the requests from the following:

Les Walker, applicant	15572 Napa Lane	Brookings, OR 97415
Wayne Krieger, State Representative	95702 Skyview Ranch	Gold Beach, OR 97444
Rose Starer	P. O. Box 2955	Brookings, OR 97415

Seven (7) signatures were entered into the record from residents in the neighborhood in opposition to the proposal in the form of letters and petitions. Their concerns were: construct a solid fence around the property, maintenance and traffic on Gerlach Lane, that the lighting not shine into the surrounding properties, and limit the noise factor such as music coming from the business. Additional issues were: car carriers not unload from Highway 101, and post "no parking" signs to deter potential customers from parking on the highway to look at vehicles.

2. By a 3-1 vote (motion: Commissioner Freeman; Commissioners Smith, Freeman, and Collis voted in the affirmative with Commissioner Dundon voting against the motion) the Planning Commission will send a favorable recommendation to the Curry County Planning Department in the matter of File No. CR-AD-0415-04, a request for a Conditional Use permit to operate an 8-unit mobile home park on a 1.05 acres parcel, to be known as *Sunset Beach Mobile Park*; R-2 (Residential) county zone; located on Hoffeldt Lane; Richard Wilson and Larry Garcia, applicants.

The following suggested conditions were included in the motion:

- Peer review of the engineered plans for stormwater drainage, provided by the applicant, should be accomplished prior to issuing of the development permit for the park. The drainage plan should consider any springs located on the property.
- All streets within the manufactured dwelling park should be paved to the width and standards required by Building Codes.
- Any suggestions from Harbor Rural Fire Protection District regarding fire hydrants should

- be required,
- Perimeter fencing, screening of outside storage and dumpsters, a stop sign and directing lighting away from neighbors should be considered as conditions of approval.
- Park Rule and Regulations, submitted by the applicant should be made conditions of approval.

The action was taken following questions and comments regarding the request from the following:

Larry Garcia, applicant	P. O. Box 3000	Harbor, OR 97415
Richard Wilson	P. O. Box 1077	Brookings, OR 97415
Don Hoag, engineer	17156 Mountain Drive	Brookings, OR 97415
Dave Bradford	98117 Hoffeldt	Brookings, OR 97415
Rose Starer	P. O. Box 2955	Brookings, OR 97415
Bonnie Morin	P. O. Box 893	Brookings, OR 97415

Thirty-six (36) signatures from residents in the neighborhood in opposition to the proposal in the form of letters and petitions were entered into the record. The questions expressed were: how will trash service assess the property, has a drainage study been done, and where will the mailboxes be placed. The issues were: erect a sight-obscuring fence surrounding the park, excessive traffic on E. Hoffeldt which is a dead end street, inadequate drainage and erosion of land fill on the subject property, density of homes on the lot, and illumination of the proposed placement of the streetlight into surrounding property.

3. By a 4-0 vote (Motion: Commissioner Smith) the Planning Commission voted to send a favorable recommendation to the Curry County Planning Department in the matter of File No. **CR-P-0402**, a request for a partition to create 3 lots on a 1.87 acre parcel; located at 97613 Marina Heights Loop; R-1 (Residential) county zone; Assessor's Map 40-13-32 CA, Tax Lot 3500; Steve M. Martin and Patricia Stadnyk, applicants.

The following suggested conditions were included in the motion:

- The applicant shall dedicate to the County, for right-of-way purposes, that portion of the subject property that is shown as currently being an easement for Marina Heights Loop.
- The final plat shall show the access strip for Parcel 2 extending completely to Marina Heights Loop.
- The applicant shall record a reciprocal access agreement providing access from the single driveway to all of the lots.
- Prior to recordation of the final plat map the applicant shall come to agreement with the City of Brookings for the provision of water service to each of the proposed lots.

#### **UNSCHEDULED PUBLIC APPEARANCES**

None.

#### **REPORT OF THE PLANNING DIRECTOR**

None.

## PROPOSITIONS AND COMMISSIONERS COMMENTS:

- Commissioner Smith voiced his concern about the time staff spends preparing county referrals, and the commissioners spending time during public hearings to review the county request(s).
- He also commented on File No. **VAR-1-04**, the case heard April 6, 2004. One of the conditions was "the applicant shall provide the means to prevent parking in the front of the building and thus preventing vehicles from backing into Railroad Avenue." Smith said he recently observed that cars are parking on the Railroad side of the business, and asked staff to contact the owner to adhere to this condition.

## ADJOURNMENT

With no further business before the Planning Commission, the meeting adjourned at 10:21 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION**



R. Gilmore, Chair

**MINUTES**  
**BROOKINGS PLANNING COMMISSION - REGULAR MEETING**  
**June 1, 2004**

Chairman Gilmore called the regular meeting of the Brookings Planning Commission to order at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

*Commissioners Present:*

Randy Gorman            Ted Freeman  
Bob Gilmore            Bruce Nishioka  
Emilia Parada, Ex Officio Student Commissioner

*Commissioners Absent:* Jim Collis, Bill Dundom, and Bill Smith

*Staff Present:*

John Bischoff, Planning Director  
Dianne Snow, Assistant Planner  
Cathie Mahon, Community Development Secretary

*Media:*

Curry Coastal Pilot reporter, Brian Bullock

*Other:*

Approximately 8 citizens in the audience

**CHAIRPERSON ANNOUNCEMENTS**

Chair Gilmore welcomed Emily Parada, the new ex officio commissioner to the Planning Commission. Emily is a sophomore at Brookings-Harbor High School who is active in school and community affairs. It was explained that while ex officio members vote on items before the Commission their votes are non-binding.

**MINUTES**

The minutes for April 6, 2004, were not approved due to the lack of commissioners present who attended that meeting.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS**

None.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS**

1. By a 4-0 vote (Motion: Commissioner Freeman) the Planning Commission approved the request for an extension for the *Andruss Subdivison*, to divide a .97 acre parcel into four (4) residential lots; located at 17234 Passley Road; Assessor's Map 40-14-36 BA, Tax Lot 2000; R-1-6 (Single-family Residential, 6,000 square foot minimum) zone; Martin and Elizabeth Andruss, applicants.

## **THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS**

1. By a 4-0 vote (Motion: Commissioner Gorman), the Planning Commission approved an application for a minor partition, to divide a .46 acre parcel from a 12.72 acre parcel; located at 845 Marina Heights Drive at the intersection of Old County Road; Assessor's Map 40-13-32 CC, Tax Lot 1500; SR(Suburban Residential) zone; Noah Bruce, applicant; File No. M3-3-04.

Before the hearing began Commissioner Freeman and Chair Gilmore declared previously they had conducted business with the applicant but stated they could hear the case without bias.

Commissioners Freeman and Gorman declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

Richard Wise, representative	P. O. Box 61	Brookings, OR
Pete Chasar	935 Marina Heights Drive	Brookings, OR
Jan Norwood	P. O. Box 1396	Brookings, OR 97415
Robert Harvell	P. O. Box 7728	Brookings, OR 97415

The applicant waived his right to seven (7) days in which to submit written argument.

2. By a 4-0 vote (Motion: Commissioner Gorman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-3-04.

## **THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS**

1. By a 4-0 vote (motion: Commissioner Freeman) the Planning Commission will send a favorable request for a replat to create two new lots from the subdivision known as *Crestline Subdivision*; located at 97815 Crestline Loop; Assessor's Map 41-13-05 DD, Tax Lot 4400; R-1 (Single Family) county zone; Margaret Cochrane and Kim Jones, applicants; File No. CR-S-0401.

## **UNSCHEDULED PUBLIC APPEARANCES**

None.

## **REPORT OF THE PLANNING DIRECTOR**

None.

## **PROPOSITIONS AND COMMISSIONERS COMMENTS:**

- Commissioner Gorman reported at the intersection of Seventh and Hassett streets, there is no sign on Seventh Street.
- Commissioner Nishioka had a concern about the placement of signs at Pioneer and Hassett, stating the stop sign should be moved toward the street, that it is set back from the corner and can be overlooked.

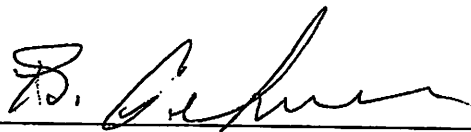


**ADJOURNMENT**

With no further business before the Planning Commission, the meeting adjourned at 8:14 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION**

A handwritten signature in dark ink, appearing to read 'R. Gilmore', is written over a horizontal line.

R. Gilmore, Chair

Check Register - Summary Report  
 GL Posting Period(s): 06/04 - 06/04  
 Check Issue Date(s): 06/01/2004 - 06/30/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/04	06/01/2004	49055	199	VOID - Richard Harper	10-00-2005	300.00 -M
06/04	06/01/2004	49167	2753	3PM/Crouch	10-00-2005	50.74
06/04	06/01/2004	49168	2140	Bill Giles	10-00-2005	18.43
06/04	06/01/2004	49169	2744	Bob Hanson	10-00-2005	9.20
06/04	06/01/2004	49170	147	Brookings Glass Inc	10-00-2005	59.90
06/04	06/01/2004	49171	1878	Builders Depot	10-00-2005	568.87
06/04	06/01/2004	49172	149	Carpenter Auto Center	10-00-2005	18.51
06/04	06/01/2004	49173	2733	Cathy Hafterson	10-00-2005	47.65
06/04	06/01/2004	49174	901	Chambers South, Inc	10-00-2005	133.40
06/04	06/01/2004	49175	820	CMI Business Systems	10-00-2005	308.86
06/04	06/01/2004	49176	1745	Coastal Paper & Supply, Inc	10-00-2005	198.87
06/04	06/01/2004	49177	183	Colvin Oil Company	10-00-2005	2,060.20
06/04	06/01/2004	49178	182	Coos-Curry Electric	10-00-2005	13,221.61
06/04	06/01/2004	49179	2750	Crown Pacific Inn	10-00-2005	76.30
06/04	06/01/2004	49180	888	CRS	10-00-2005	925.00
06/04	06/01/2004	49181	151	Curry Coastal Pilot	10-00-2005	78.10
06/04	06/01/2004	49182	185	Del Cur Supply	10-00-2005	103.00
06/04	06/01/2004	49183	2117	Edge Wireless	10-00-2005	89.00
06/04	06/01/2004	49184	2746	Ernest Ochoa	10-00-2005	18.64
06/04	06/01/2004	49185	2755	Estate of Elina Titensor	10-00-2005	25.15
06/04	06/01/2004	49186	153	Ferrellgas	10-00-2005	351.64
06/04	06/01/2004	49187	2741	George Langley	10-00-2005	4.90
06/04	06/01/2004	49188	2745	Herbert Johnson	10-00-2005	3.22
06/04	06/01/2004	49189	1082	Hilary Thompson	10-00-2005	100.80
06/04	06/01/2004	49190	2756	J K Stalcup	10-00-2005	30.87
06/04	06/01/2004	49191	2743	James L Burden	10-00-2005	63.48
06/04	06/01/2004	49192	1207	Jeanne Nelson	10-00-2005	105.64
06/04	06/01/2004	49193	2574	Jeremy L. McVeety	10-00-2005	100.00
06/04	06/01/2004	49194	2751	June Johnson	10-00-2005	18.95
06/04	06/01/2004	49195	2749	Lance & Donna Knauss	10-00-2005	14.91
06/04	06/01/2004	49196	137	LauraLee Gray	10-00-2005	200.00
06/04	06/01/2004	49197	2747	Lawrence & Sherlee Smith	10-00-2005	28.64
06/04	06/01/2004	49198	2052	Les Brown Towing	10-00-2005	75.00
06/04	06/01/2004	49199	2740	Lyndon C Lyon	10-00-2005	13.35
06/04	06/01/2004	49200	2742	Mario Lima	10-00-2005	10.97
06/04	06/01/2004	49201	2754	Michael Moran	10-00-2005	51.61
06/04	06/01/2004	49202	2757	Milton & Retha Cook	10-00-2005	13.76
06/04	06/01/2004	49203	155	Mory's	10-00-2005	31.20
06/04	06/01/2004	49204	424	Munnell & Sherrill	10-00-2005	38.64
06/04	06/01/2004	49205	334	North Coast Electric	10-00-2005	99.10
06/04	06/01/2004	49206	1330	Northwest Uniforms, Inc	10-00-2005	49.49
06/04	06/01/2004	49207	695	P & S Construction	10-00-2005	250.00
06/04	06/01/2004	49208	207	Quill Corporation	10-00-2005	24.99
06/04	06/01/2004	49209	199	Richard Harper	10-00-2005	275.00
06/04	06/01/2004	49210	169	Roto Rooter	10-00-2005	250.00
06/04	06/01/2004	49211	2736	StopTech Ltd	10-00-2005	1,123.45
06/04	06/01/2004	49212	821	Toshiba America Info Systems	10-00-2005	310.00
06/04	06/01/2004	49213	991	Verizon Northwest	10-00-2005	155.70
06/04	06/01/2004	49214		Information Only Check	10-00-2005	.00 V
06/04	06/01/2004	49215		Information Only Check	10-00-2005	.00 V
06/04	06/01/2004	49216	157	Viking Office Products	10-00-2005	710.68
06/04	06/01/2004	49217	269	WW Grainger	10-00-2005	82.80
06/04	06/01/2004	49218	253	Xerox Corporation	10-00-2005	70.73
06/04	06/02/2004	49219	1881	AFLAC	10-00-2005	416.20
06/04	06/02/2004	49220	910	OR Department of Justice	10-00-2005	115.38
06/04	06/02/2004	49221	1132	OR Department of Justice	10-00-2005	322.15
06/04	06/02/2004	49222	1742	OR Department of Justice	10-00-2005	307.93

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/04	06/02/2004	49223	2366	OR Department of Justice	10-00-2005	203.08
06/04	06/02/2004	49224	144	OR Teamster Employers Trust	10-00-2005	10,543.80
06/04	06/02/2004	49225	189	OR Teamster Employers Trust	10-00-2005	23,196.36
06/04	06/02/2004	49226	205	PERS Retirement	10-00-2005	11,664.19
06/04	06/02/2004	49227	213	Teamsters Local Union 223	10-00-2005	671.00
06/04	06/11/2004	49228	371	VOID - DEQ Business Office	10-00-2005	.00 M
06/04	06/10/2004	49229	997	Kurt Kessler	10-00-2005	5,863.98
06/04	06/11/2004	49230	150	Any Time Coffee Service	10-00-2005	38.43
06/04	06/11/2004	49231	303	Associated Bag Company	10-00-2005	140.71
06/04	06/11/2004	49232	138	Becco, Inc	10-00-2005	57.90
06/04	06/11/2004	49233	148	B-H Chamber of Commerce	10-00-2005	2,701.95
06/04	06/11/2004	49234	313	Brookings Vol Firefighters	10-00-2005	2,083.33
06/04	06/11/2004	49235	149	Carpenter Auto Center	10-00-2005	172.54
06/04	06/11/2004	49236	2733	Cathy Hafterson	10-00-2005	50.94
06/04	06/11/2004	49237	2700	Certified Laboratories	10-00-2005	138.57
06/04	06/11/2004	49238	1840	Chetco Federal Credit Union	10-00-2005	3,330.00
06/04	06/11/2004	49239	183	Colvin Oil Company	10-00-2005	4,432.99
06/04	06/11/2004	49240	182	Coos-Curry Electric	10-00-2005	1,300.33
06/04	06/11/2004	49241	151	Curry Coastal Pilot	10-00-2005	3,177.72
06/04	06/11/2004	49242	195	Curry Transfer & Recycling	10-00-2005	590.12
06/04	06/11/2004	49243	798	Dan Palicki	10-00-2005	142.83
06/04	06/11/2004	49244		Information Only Check	10-00-2005	.00 V
06/04	06/11/2004	49245	166	Dan's Auto & Marine Electric	10-00-2005	209.18
06/04	06/11/2004	49246	185	Del Cur Supply	10-00-2005	57.37
06/04	06/11/2004	49247	371	DEQ Business Office	10-00-2005	200.00
06/04	06/11/2004	49248	2682	DMV - Record Services	10-00-2005	65.00
06/04	06/11/2004	49249	316	Donald & Roberta Chandler	10-00-2005	548.00
06/04	06/11/2004	49250	1702	Douglas Welding Supply	10-00-2005	16.11
06/04	06/11/2004	49251	749	Emerald Pool & Patio	10-00-2005	1,684.87
06/04	06/11/2004	49252	773	Environmental Resource Assoc	10-00-2005	222.15
06/04	06/11/2004	49253	2711	Eurotherm Group Companies	10-00-2005	180.26
06/04	06/11/2004	49254	153	Ferrellgas	10-00-2005	471.49
06/04	06/11/2004	49255	113	Fred Meyer	10-00-2005	130.42
06/04	06/11/2004	49256	2153	Gov Finance Officers Assn	10-00-2005	135.00
06/04	06/11/2004	49257	139	Harbor Logging Supply	10-00-2005	38.38
06/04	06/11/2004	49258	2371	Imperial Scott Specialties	10-00-2005	407.46
06/04	06/11/2004	49259	526	Joe Ingwersen	10-00-2005	225.00
06/04	06/11/2004	49260	2680	Kathy Dunn	10-00-2005	89.91
06/04	06/11/2004	49261		Information Only Check	10-00-2005	.00 V
06/04	06/11/2004	49262		Information Only Check	10-00-2005	.00 V
06/04	06/11/2004	49263		Information Only Check	10-00-2005	.00 V
06/04	06/11/2004	49264		Information Only Check	10-00-2005	.00 V
06/04	06/11/2004	49265		Information Only Check	10-00-2005	.00 V
06/04	06/11/2004	49266		Information Only Check	10-00-2005	.00 V
06/04	06/11/2004	49267	162	Kerr Hardware	10-00-2005	2,688.03
06/04	06/11/2004	49268	1397	L N Curtis	10-00-2005	43.79
06/04	06/11/2004	49269	328	Les Schwab Tire Company	10-00-2005	122.50
06/04	06/11/2004	49270		Information Only Check	10-00-2005	.00 V
06/04	06/11/2004	49271	2122	Mastercard	10-00-2005	1,287.82
06/04	06/11/2004	49272	155	Mory's	10-00-2005	69.00
06/04	06/11/2004	49273	2051	National Waterworks, Inc	10-00-2005	644.74
06/04	06/11/2004	49274	2283	NW Technical Internet Service	10-00-2005	21.95
06/04	06/11/2004	49275	1553	O.N.E.A.	10-00-2005	180.00
06/04	06/11/2004	49276	2576	OACP	10-00-2005	17.50
06/04	06/11/2004	49277	252	Paramount Pest Control	10-00-2005	35.00
06/04	06/11/2004	49278	293	Petty Cash	10-00-2005	200.21
06/04	06/11/2004	49279	322	Postmaster	10-00-2005	586.00

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 Check Issue Date(s): 06/01/2004 - 06/30/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/04	06/11/2004	49280	2758	President's Vol Service Award	10-00-2005	62.00
06/04	06/11/2004	49281	1193	PRN Data Services, Inc	10-00-2005	2,500.00
06/04	06/11/2004	49282	180	Ray's Food Place	10-00-2005	68.22
06/04	06/11/2004	49283	169	Roto Rooter	10-00-2005	6,820.60
06/04	06/11/2004	49284	2254	Sunny Wheatley	10-00-2005	164.00
06/04	06/11/2004	49285	2738	Taser International	10-00-2005	2,496.52
06/04	06/11/2004	49286	156	That Special Touch Florist	10-00-2005	36.00
06/04	06/11/2004	49287	142	Tidewater Contractors Inc	10-00-2005	1,573.61
06/04	06/11/2004	49288	2760	Tom Ziemer	10-00-2005	4.59
06/04	06/11/2004	49289	2759	Tracy Puget	10-00-2005	5.13
06/04	06/11/2004	49290	179	Trew, Cyphers & Meynink	10-00-2005	2,279.00
06/04	06/11/2004	49291	161	United Communications Inc	10-00-2005	450.62
06/04	06/11/2004	49292	990	United Parcel Service	10-00-2005	72.05
06/04	06/11/2004	49293	136	United Pipe & Supply Co Inc	10-00-2005	779.65
06/04	06/11/2004	49294	991	Verizon Northwest	10-00-2005	1,506.68
06/04	06/11/2004	49295	157	Viking Office Products	10-00-2005	324.95
06/04	06/11/2004	49296	861	Village Express Mail Center	10-00-2005	69.39
06/04	06/11/2004	49297	108	VWR Scientific	10-00-2005	175.90
06/04	06/11/2004	49298	670	Western Equipment Distributors	10-00-2005	80.31
06/04	06/11/2004	49299	212	White House Sales	10-00-2005	1,238.75
06/04	06/11/2004	49300	269	WW Grainger	10-00-2005	1,433.36
06/04	06/15/2004	49301	699	Oregon Dept of Transportation	10-00-2005	2,000.00
06/04	06/17/2004	49302	145	EBS Trust	10-00-2005	53.00
06/04	06/17/2004	49303	2767	Hooper, Englund & Weil, LLP	10-00-2005	293.59
06/04	06/17/2004	49304	910	OR Department of Justice	10-00-2005	115.38
06/04	06/17/2004	49305	1132	OR Department of Justice	10-00-2005	322.15
06/04	06/17/2004	49306	1742	OR Department of Justice	10-00-2005	307.93
06/04	06/17/2004	49307	2366	OR Department of Justice	10-00-2005	203.08
06/04	06/17/2004	49308	205	PERS Retirement	10-00-2005	11,597.25
06/04	06/17/2004	49309	214	Regence Life & Health Ins	10-00-2005	259.70
06/04	06/17/2004	49310	167	American Sigma	10-00-2005	102.80
06/04	06/17/2004	49311	256	B & B Excavation	10-00-2005	725.00
06/04	06/17/2004	49312	2766	Bryan & Sherrie Johnson	10-00-2005	20.41
06/04	06/17/2004	49313	2762	Caryn Tilton Consulting LLC	10-00-2005	35.00
06/04	06/17/2004	49314	1373	Cascade Fire Equipment	10-00-2005	17.45
06/04	06/17/2004	49315	2733	Cathy Hafterson	10-00-2005	103.39
06/04	06/17/2004	49316	822	Coast Auto Center	10-00-2005	14.17
06/04	06/17/2004	49317	1745	Coastal Paper & Supply, Inc	10-00-2005	504.00
06/04	06/17/2004	49318	586	Cole-Parmer Instrument Co	10-00-2005	64.33
06/04	06/17/2004	49319	183	Colvin Oil Company	10-00-2005	43.94
06/04	06/17/2004	49320	182	Coos-Curry Electric	10-00-2005	2,486.72
06/04	06/17/2004	49321	2620	Crow/Clay & Associates Inc	10-00-2005	800.75
06/04	06/17/2004	49322	2542	Crystal Fresh Bottled Water	10-00-2005	250.00
06/04	06/17/2004	49323	173	Curry Equipment Company	10-00-2005	87.98
06/04	06/17/2004	49324	2058	Curry General Hospital	10-00-2005	50.00
06/04	06/17/2004	49325	259	Da-Tone Rock Products	10-00-2005	132.18
06/04	06/17/2004	49326	185	Del Cur Supply	10-00-2005	72.00
06/04	06/17/2004	49327	2729	DJC	10-00-2005	926.26
06/04	06/17/2004	49328	2769	Eric Benafel	10-00-2005	32.19
06/04	06/17/2004	49329	2768	Erika Aldrich	10-00-2005	40.10
06/04	06/17/2004	49330	754	First Response	10-00-2005	82.15
06/04	06/17/2004	49331	2763	Frank Dunn	10-00-2005	120.00
06/04	06/17/2004	49332	1748	G.O. Construction	10-00-2005	316.50
06/04	06/17/2004	49333	198	Grants Pass Water Lab	10-00-2005	160.00
06/04	06/17/2004	49334	2761	Harben Inc	10-00-2005	101.10
06/04	06/17/2004	49335	2765	Harry & Nada Humphrey	10-00-2005	23.35
06/04	06/17/2004	49336	131	HGE, Inc	10-00-2005	1,478.70

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Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/04	06/17/2004	49337	1812	John Wimberley	10-00-2005	129.98
06/04	06/17/2004	49338	2299	KLB Global Enterprises	10-00-2005	1,484.15
06/04	06/17/2004	49339	1397	L N Curtis	10-00-2005	114.95
06/04	06/17/2004	49340	1015	Leroy Blodgett	10-00-2005	32.35
06/04	06/17/2004	49341	690	Margo Hanscam Prop Mgmt	10-00-2005	17.34
06/04	06/17/2004	49342	1817	Mike Wilson	10-00-2005	136.00
06/04	06/17/2004	49343	155	Mory's	10-00-2005	166.84
06/04	06/17/2004	49344	2025	Numberg Scientific	10-00-2005	157.20
06/04	06/17/2004	49345	442	OCCMA	10-00-2005	298.00
06/04	06/17/2004	49346	279	One Call Concepts, Inc	10-00-2005	45.90
06/04	06/17/2004	49347	426	Oregon Apparatus Repair	10-00-2005	239.20
06/04	06/17/2004	49348	177	Oregon Medical Laboratories	10-00-2005	22.00
06/04	06/17/2004	49349	2696	Pelican Bay Telecommunications	10-00-2005	1,139.01
06/04	06/17/2004	49350	221	Peter Chasar	10-00-2005	87.50
06/04	06/17/2004	49351	187	Quality Fast Lube & Oil	10-00-2005	29.50
06/04	06/17/2004	49352	199	Richard Harper	10-00-2005	300.00
06/04	06/17/2004	49353	1218	Rick Dentino	10-00-2005	25.00
06/04	06/17/2004	49354	2770	Ron McAllister	10-00-2005	15.33
06/04	06/17/2004	49355	2764	Rosichelli	10-00-2005	30.45
06/04	06/17/2004	49356	612	Strahm's Sealcoat	10-00-2005	2,257.00
06/04	06/17/2004	49357	2640	The Dyer Partnership	10-00-2005	769.20
06/04	06/17/2004	49358	136	United Pipe & Supply Co Inc	10-00-2005	1,888.47
06/04	06/17/2004	49359	991	Verizon Northwest	10-00-2005	19.17
06/04	06/17/2004	49360	269	WW Grainger	10-00-2005	206.04
06/04	06/29/2004	49361	2772	3PM/Hoverland	10-00-2005	20.77
06/04	06/29/2004	49362	2771	3PM/Margaret Nelson	10-00-2005	22.71
06/04	06/29/2004	49363	2782	3PM/Woy	10-00-2005	3.86
06/04	06/29/2004	49364	167	American Sigma	10-00-2005	301.90
06/04	06/29/2004	49365	490	Ameson Motor & Machines	10-00-2005	20.00
06/04	06/29/2004	49366	630	AWWA	10-00-2005	36.50
06/04	06/29/2004	49367	138	Becco, Inc	10-00-2005	37.50
06/04	06/29/2004	49368	2773	Blade Tech	10-00-2005	165.80
06/04	06/29/2004	49369	2261	C Conolley/D Williams	10-00-2005	44.05
06/04	06/29/2004	49370	193	Central Equipment Co, Inc	10-00-2005	117.39
06/04	06/29/2004	49371	336	Chris Wallace	10-00-2005	165.00
06/04	06/29/2004	49372	1745	Coastal Paper & Supply, Inc	10-00-2005	156.62
06/04	06/29/2004	49373	182	Coos-Curry Electric	10-00-2005	1,221.03
06/04	06/29/2004	49374	1801	Cop Shop Etc	10-00-2005	183.00
06/04	06/29/2004	49375	888	CRS	10-00-2005	925.00
06/04	06/29/2004	49376	173	Curry Equipment Company	10-00-2005	131.49
06/04	06/29/2004	49377	2775	Curtiss Lunsford	10-00-2005	186.00
06/04	06/29/2004	49378	2117	Edge Wireless	10-00-2005	94.20
06/04	06/29/2004	49379	749	Emerald Pool & Patio	10-00-2005	17.09
06/04	06/29/2004	49380	2045	Flint Trading	10-00-2005	2,673.28
06/04	06/29/2004	49381	1346	Gail's Graphics	10-00-2005	808.50
06/04	06/29/2004	49382	2786	Greg Sawyer	10-00-2005	9.66
06/04	06/29/2004	49383	1544	Hargrove	10-00-2005	45.00
06/04	06/29/2004	49384	131	HGE, Inc	10-00-2005	17,268.91
06/04	06/29/2004	49385	2748	J & A Handy Crafts	10-00-2005	1,757.26
06/04	06/29/2004	49386	2781	Jack or Wanda Graehl	10-00-2005	8.38
06/04	06/29/2004	49387	162	Kerr Hardware	10-00-2005	104.39
06/04	06/29/2004	49388	2382	Law Enforcement Targets	10-00-2005	272.49
06/04	06/29/2004	49389	2052	Les Brown Towing	10-00-2005	65.00
06/04	06/29/2004	49390	328	Les Schwab Tire Company	10-00-2005	271.46
06/04	06/29/2004	49391	706	Madglyn Yock	10-00-2005	110.20
06/04	06/29/2004	49392	2784	Marc L Michel	10-00-2005	33.93
06/04	06/29/2004	49393	2787	Merle R Johnson	10-00-2005	23.46

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Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/04	06/29/2004	49394	424	Munnell & Sherrill	10-00-2005	426.60
06/04	06/29/2004	49395	831	National Rifle Association	10-00-2005	495.00
06/04	06/29/2004	49396	334	North Coast Electric	10-00-2005	575.96
06/04	06/29/2004	49397	573	OBOA	10-00-2005	76.45
06/04	06/29/2004	49398	2785	Pam Wilcox	10-00-2005	14.20
06/04	06/29/2004	49399	2780	Pamela Dixon	10-00-2005	1.45
06/04	06/29/2004	49400	2783	Patricia J Riddle	10-00-2005	13.20
06/04	06/29/2004	49401	187	Quality Fast Lube & Oil	10-00-2005	69.00
06/04	06/29/2004	49402	2467	Seven Feathers Hotel & Casino	10-00-2005	178.20
06/04	06/29/2004	49403	2777	Shari Hulen	10-00-2005	30.00
06/04	06/29/2004	49404	2426	SOC-ICC	10-00-2005	525.00
06/04	06/29/2004	49405	380	Stadelman Electric	10-00-2005	2,677.27
06/04	06/29/2004	49406	2779	Terry & Kristy Keller	10-00-2005	60.00
06/04	06/29/2004	49407	2776	Tina Craig	10-00-2005	12.00
06/04	06/29/2004	49408	170	Umpqua Research Co	10-00-2005	499.50
06/04	06/29/2004	49409	136	United Pipe & Supply Co Inc	10-00-2005	1,374.19
06/04	06/29/2004	49410	1020	Valley Electrical Contractors	10-00-2005	487.50
06/04	06/29/2004	49411	2778	William Harlan	10-00-2005	32.09
06/04	06/29/2004	49412	269	WW Grainger	10-00-2005	86.88
06/04	06/29/2004	49413	1884	Yvonne Dunn	10-00-2005	19.66
06/04	06/30/2004	49414	1881	AFLAC	10-00-2005	416.20
06/04	06/30/2004	49415	2767	Hooper, Englund & Weil, LLP	10-00-2005	273.91
06/04	06/30/2004	49416	910	OR Department of Justice	10-00-2005	115.38
06/04	06/30/2004	49417	1132	OR Department of Justice	10-00-2005	322.15
06/04	06/30/2004	49418	1742	OR Department of Justice	10-00-2005	307.93
06/04	06/30/2004	49419	2366	OR Department of Justice	10-00-2005	203.08
06/04	06/30/2004	49420	205	PERS Retirement	10-00-2005	11,813.71
Totals:						<u>208,713.30</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

City Recorder: \_\_\_\_\_