

Agenda

VAULT COPY

City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings Oregon
May 10, 2004 7:00 p.m

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. Recognition of Pool Supervisor, Jeanne Nelson—25 years employment [page 5]
2. Proclamation—Oregon Pacific Chapter of American Red Cross [page 7]

B. Appointments

1. Ex Officio Planning Commissioner-Emily Parada [page 9]

C. Announcements

1. Introduction of Summer Recreation Program Director—Cathy Hafterson
2. Yard of the Month/Most Improved Property of the Month for May

V. Public Hearing

- A. Continuation of Public Hearing in the matter of Planning Commission File No. CPZ-2-04, a request for a Comprehensive Plan change from Residential and Industrial to Open Space and a zone change from R-2 (Two Family Residential) and M-2 (General Manufacturing) to POS (Public Open Space), on an 8± acre parcel and a 5.87 acre parcel respectively, totaling 14± acres that contain *Chetco Point Park* and the City's wastewater treatment plant; Assessor's Map 41-13-7 A, Tax Lots 407, and 502. City initiated. Continued from April 26, 2004 [page 13]

VI. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. Chamber of Commerce
2. Council Liaisons

B. Unscheduled

VII. Staff Reports

A. Community Development Department

1. Acceptance of Sewer Main Improvements on Parkview Drive, from South of Hampton Road to the Vista Ridge Subdivision [page 19]

- B. City Manager
 - 1. Wild Rivers Salmon Derby sponsorship [page 21]
 - 2. National League of Cities Conference report [page 25]
 - 3. Other

VIII. Consent Calendar

- A. Approval of Council Meeting Minutes
 - 1. Minutes of April 26, 2004, regular Council meeting [page 27]
- B. Approval of Budget Committee Minutes
 - 1. Minutes of April 28, 2004 [page 35]
- C. Acceptance of Parks and Recreation Commission Minutes
 - 1. Minutes of March 25, 2004, regular Commission meeting [page 39]
- D. Acceptance of Planning Commission Minutes
 - 1. Minutes of April 6, 2004, regular Commission meeting [page 43]
- E. Approval of Vouchers for month of April, 2004 (\$245,372.62) [page 47]

End Consent Calendar

IX. Ordinances/Resolutions/Final Orders

- A. Final Orders
 - 1. In the matter of Planning Commission File No. CPZ-2-04, application for a Comprehensive Plan change and Zone change on that property known as Chetco Point City Park and the Brookings Wastewater Treatment Plant [page 55]
- B. Ordinances
 - 1. Ordinance No. 04-O-562—In the matter of an Ordinance amending the Comprehensive Plan of the City of Brookings from a Residential and industrial designation to an Open Space designation and the zoning map by rezoning from R-2 (Two-family Residential) and M-2 (General Manufacturing) to P/OS (Public Open Space) on a parcel identified as 41-13-7A, Tax Lots 402, 403, 407, 408, and 500 (known as Chetco Point City Park and the Brookings Wastewater Treatment Plant) [page 57]

X. Remarks from Mayor and Councilors

- A. Council
- B. Mayor

XI. Adjournment

City of Brookings
Events Calendar

June 2004

June 2004						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2004						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		June 1	2	3	4	5
		9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	12:00pm Comnity Agencies mtg (Chetco Sr.Center) 2:00pm CC-SafetyComMtg/ Kathy Dunn 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/LLightle 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray		
6	7	8	9	10	11	12
	9:30am CC- VIPS/Volunteers in Police Service/Marvin Parker 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)		8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray		
13	14	15	16	17	18	19
	12:00pm CC-Pelican Bay Telecommunications 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 10:00am CC-Surburban Fire District-Phil Cox-469-5729	5:30pm CC-Victim's Impact Panel-Mindy Curry Prevention Services-247-2412	8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray		
20	21	22	23	24	25	26
	9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenals 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:00am CC-Notary Seminar-Kristine Hume-503-986-2356 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)		8:15am CC-CmtyDevDpt Staff mtg/LLightle 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett		
27	28	29	30			
	7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)				

CC-Council Chambers
FH-Fire Hall

Certificate of Appreciation

Awarded to

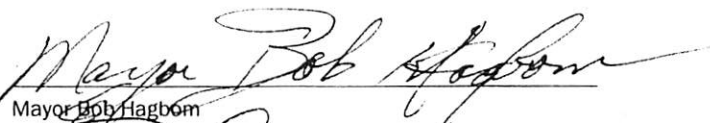
Jeanne Nelson


for being a dedicated employee from May 1, 1979

Honored this 10th day of May, 2004

For 25 years of service

to the Citizens of the City of Brookings


Mayor Bob Hagbom


City Manager Leroy Blodgett



PROCLAMATION

WHEREAS, The American Red Cross is a humanitarian organization, led by volunteers, that provides relief to victims of disasters and helps people prevent, prepare for, and respond to emergencies; and

WHEREAS, The American Red Cross disaster relief focuses on meeting people's immediate emergency disaster-caused needs; and

WHEREAS, the core of Red Cross disaster relief is the assistance given to individuals and families affected by disaster to enable them to resume their normal daily activities independently; and

WHEREAS, the Red Cross also feeds emergency workers, handles inquiries from concerned family members outside the disaster area, provides blood and blood products, and helps those affected by disaster to access other available resources; and

WHEREAS, over 5,500 volunteers make the programs of the Oregon Pacific Chapter of the American Red Cross possible, your support of the Oregon Pacific Chapter ensures that essential Red Cross Programs and services will continue in Benton, Coos, Curry, Douglas, Lane, Lincoln and Linn counties;

WHEREAS, the local disaster action team is constantly responding to local emergencies such as house fires and is trained and prepared to respond to other types of disasters;

NOW, THEREFORE, I, Bob Hagbom, Mayor of the City of Brookings, do hereby declare the month of May, 2004, as

RED CROSS MONTH

and urge all citizens to support fund-raising activities of the Oregon Pacific Chapter of the American Red Cross that are being held this month and will be held in the future.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 10th day of May, 2004.

Bob Hagbom
Mayor





Linda Banner

City of Brookings

Phone (541) 469-2163

FAX (541) 469-3650

E-mail - city@brookings.or.us

898 Elk Drive ♦ Brookings, OR 97415

APPLICATION TO SERVE ON A CITY OF BROOKINGS COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Emilia (Emily) B. Parada Date: 4/13/04
Physical Address: 1580 S Pedrioli Dr
Mailing Address: P.O. Box 7915 Phone: (541) 469-4671
Email Address: emilia-101@hotmail.com

This is my application to serve on the following board or committee. Check one or more:

- ☐ City Council (4 year term, appointed by Council)
☒ Planning Commission (4 year term, appointed by Council)
☐ Parks and Recreation Commission (4 year term, appointed by Council)
☐ Systems Development Charge Review Board (4 year term, appointed by Council)
☐ Budget Committee (3 year term, appointed by Council)
☐ Other (Please list): _____

1. Resident of City of Brookings since: Month: _____ Year: 16
2. Please briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. (Attach additional sheets if needed.) I'm involved in my school
and its activities. I'm also a leader in my
school and would like to accept the

(Continued on back)

2. Continued: Representatives that are involved with
this job as student representative. I'm not
a leadership but I plan in next year
and my senior year as well.

3. **Biographical Sketch: (Education, employment, volunteer activities, etc.) (Attach additional sheets if needed.)**

I went to Fort Nick Bible Academy until
3rd grade. I've been w/ FNC School District ever
since. I average A's & B's although
this year math and science have been
my down falls. Last year during the winter
season I volunteered at the Kalmiopsis School
for an after school program called Pathways.
I helped kids w/ their homework I did it
again this year and they decided to pay
me. That's the only job I have had. I do
this because I want to become a Teacher.

4. **Please list no less than three references:**

NAME:

- A. Krista Kleesjes
- B. Rose Hedenstock
- C. Simone Torres

Emilia B. Parada

Signature—My signature confirms my knowledge
this document will be presented to the City Council
and news media and become public information.

4/13/04

Date

1. I intend to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

To be an active member of Brookings High School
and to donate my time as a student leader.
and to be a member of the Brookings High School
and to be a member of the Brookings High School

2. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
3. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
4. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
5. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
6. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

Signed voluntarily in the presence of the witnesses whose signatures are shown below mine.

Emilia B. Parada

5/3/04

Date

Greg Z. Park

Witness

5/3/2004

Date

Nicola Wright

Witness

5/3/04

Date

TO: Mayor and City Council
FROM: John Bischoff, Planning Director
THROUGH: Leroy Blodgett, City Manager
DATE: April 9, 2004



Issue: Rezoning of Chetco Pt. Park to the proper zone for a park.

Background: Prior to the city's acquisition of the park, it was in private ownership and was zoned R-2 (Two Family Residential) and the zone was not changed. The city is now applying for a grant to provide extensive amenities for the park, but the R-2 Zone does not allow these amenities. Since part of the amenities will also be located on the property occupied by the city's wastewater treatment plant, which is zoned M-2 (General Manufacturing) and also does not allow the amenities, staff is recommending that both properties be rezoned to the P/OS (Public Open Space) Zone. The P/OS Zone does allow the proposed amenities and also allows government structures, thus the WWTP is allowed and can be expanded in the future.

Recommendation: The Planning Commission and staff are recommending approval of the Comprehensive Plan and zone change.

CITY OF BROOKINGS PLANNING COMMISSION
STAFF AGENDA REPORT

SUBJECT: Comprehensive Plan/Zone Change
FILE NO: CPZ-2-04
HEARING DATE: April 6, 2004

REPORT DATE: March 24, 2004
ITEM NO: 8.3

GENERAL INFORMATION

APPLICANT: City initiated.

REPRESENTATIVE: City Staff.

REQUEST: A Comprehensive Plan change from the existing Residential and Industrial designation to the Open Space designation; and a zone change from the existing R-2 (Residential Two) and M-2 (General Manufacturing) Zones on two parcels of land that contain the Chetco Pt. Park and the cities wastewater treatment plant, totaling 14± acres.

TOTAL LAND AREA: 14± acres.

LOCATION: On the south side of Wharf St. approximately 500 feet from the intersection of Wharf St. and Chetco Pt. Tr.

ASSESSOR'S NUMBER: 41-13-7A, Tax Lots 407 and 500.

ZONING / COMPREHENSIVE PLAN INFORMATION

EXISTING: R-2 (Residential Two) on the parcel that contains Chetco Pt. Park and M-2 (General Manufacturing) on the parcel that contains the city's wastewater treatment plant.

PROPOSED: P/OS (Public Open Space) over both properties.

SURROUNDING: North-R-2 directly north of the wastewater treatment plant and M-2 to the northeast; East-R-2; West and South-Ocean.

COMP. PLAN: Residential on the parcel that contains Chetco Pt. Park and Industrial on the parcel that contains the city's wastewater treatment plant.

LAND USE INFORMATION

EXISTING: Tax Lot 500 is the site of the wastewater treatment plant. Tax Lot 407 is vacant.

PROPOSED: No changes to the current uses; improvements to the park.

SURROUNDING: East-Homes; North-Plywood mill and vacant.

PUBLIC NOTICE: Mailed to all property owners within 250 feet of the subject site and advertised in the local newspaper.

BACKGROUND INFORMATION

The subject property consists of two main tax lots and 3 smaller tax lots (402, 403, and, 408) that are located below the Vegetation Line along the beaches and cliffs, and by law cannot be substantively improved. The smaller of the two main lots is the site of the city's wastewater treatment plant and consists of 5.87 acres at the north end of the subject area. The larger lot of 6.95 acres combined with the smaller lots is the park area and totals about 8 acres for an overall total of 14± acres. The majority of the park area is a narrow peninsula that extends approximately 1000 feet from the mainland. The northerly boundary starts from the point where Wharf St. begins a curve to the north and extends northwesterly for 310.26 feet then west for 185 feet± to the mean high water line. The easterly boundary starts at the east end of the north boundary and extends southwesterly for 399.96 feet then south for 110± feet to the mean high water line. The rest of the boundary is surrounded by Macklyn Cove on the north and Chetco Cove on the south.

Topographically the site is flat on the mainland portion with steep bluffs dropping to the ocean. The peninsula portion of the property consists of a narrow ridge with steep drops to the ocean on both sides that extends from the mainland and then widens into a flatter grassy area at the southerly end with steep drops on all sides. A trail extends from the parking area on the north side of the treatment plant to the southerly most tip of the peninsula. On the Chetco Cove side an old road that was used for the construction of the new wastewater outfall, provides easy access to one beach area of the park. There are no formal trails to access the beaches on the northerly/easterly side of the park.

Tax Lot 500 is the site of the wastewater treatment plant and is currently zoned M-2 (General Manufacturing). The remaining area is zoned R-2 (Two Family Residential), which was the zoning when in private ownership prior to being dedicated to the city.

PROPOSED ZONE CHANGE

The city has initiated the process to change the zoning on the subject site to the P/OS (Public Open Space) Zone and the land use designation to Open Space. The reason for the change is two fold — first the 8 acre area has been dedicated to the city for park use and the P/OS Zone is the appropriate zoning for the use and second, the city wishes to improve the park with various amenities which are not necessarily permitted in the R-2 Zone. The parcel with the wastewater treatment plant is being brought into the change because a portion of this parcel is to be used as the entrance to the park and the westerly portion of the lot, which is flat and undeveloped, will also contain amenities for the park. The wastewater treatment plant is an allowed use within the P/OS Zone, which allows "Government structures including offices, fire stations and police stations" and "Publicly owned parks and/or recreation facilities, including recreational parks, swimming pools, tennis courts, playgrounds, campgrounds, and picnic areas."

ANALYSIS

The Land Development Code does not contain specific criteria to be considered when deciding a change of zone. However, in the process of making such a decision the Commission must consider the different uses allowed as permitted in the requested new zone and the compatibility of those uses with, and the impact they may have on, existing uses in the surrounding area. The Commission must also consider how the requested change affects the goals and policies of the City's Comprehensive Plan. The requested zone change presents three areas that must be analyzed - compatibility with

existing uses, traffic impact on existing streets and consistency with the goals and policies of the Comprehensive Plan. The following is staff's analysis.

In this particular case the change of zone is not to allow a new use but to fit the zoning to the current use. Since the park and the wastewater treatment plant are already in place and have been for a number of years, there is no particular compatibility issue. The same logic holds for the issue of traffic generation and compatibility with the Comprehensive Plan. Since the uses on the subject property will not change there will be no new or increased impact on the surrounding neighborhoods or streets. The current uses are recognized in the Comprehensive Plan and with the proposed P/OS Zone.

PROPOSED FINDINGS

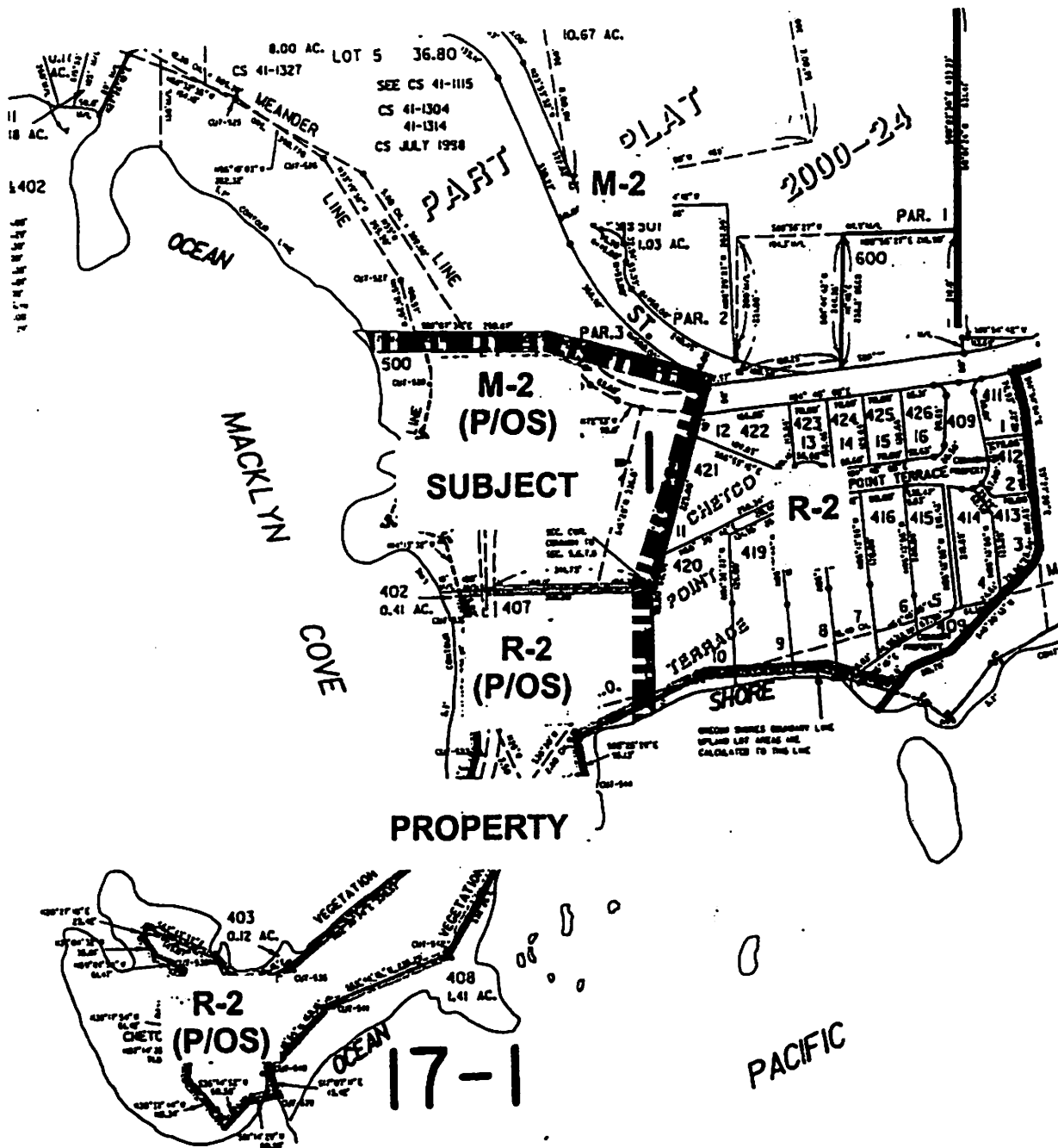
1. The city has initiated a Comprehensive Plan change on two main parcels of land and 3 small parcels located below the Vegetation Line from the existing Residential and Industrial designation to the Open Space designation and a change of zone from R-2 (Two Family Residential) and M-2 (General Manufacturing) to the P/OS (Public Open Space) Zone.
2. Tax Lot 500 is 5.87 acres in size, is located at the northerly end of the subject property and is the site of the city's wastewater treatment plant. Tax Lot 407 combined with the three smaller lots totals 8± acres in size and is the area of Chetco Point Park comprising the southerly portion of the site.
3. Prior to being dedicated to the city the 8-acre park area was in private ownership and zoned R-2. The parcel containing the wastewater treatment plant is zoned M-2.
4. The P/OS Zone allows, "Government structures including offices, fire stations and police stations" as a permitted use" and and "Publicly owned parks and/or recreation facilities, including recreational parks, swimming pools, tennis courts, playgrounds, campgrounds, and picnic areas."

PROPOSED CONCLUSIONS

In this particular case the change of zone is not to allow a new use but to fit the zoning to the current use. Since the park and the wastewater treatment plant are already in place and have been for a number of years, there is no particular compatibility issue. The same logic holds for the issue of traffic generation and compatibility with the Comprehensive Plan. Since the uses on the subject property will not change there will be no new or increased impact on the surrounding neighborhoods or streets. The current uses are recognized in the Comprehensive Plan and with the proposed P/OS Zone.

RECOMMENDATION

Staff supports a recommendation of **APPROVAL** of Case File No. CPZ-2-04, to the City Council based on he findings and conclusions stated in the staff report.



Applicant: City of Brookings

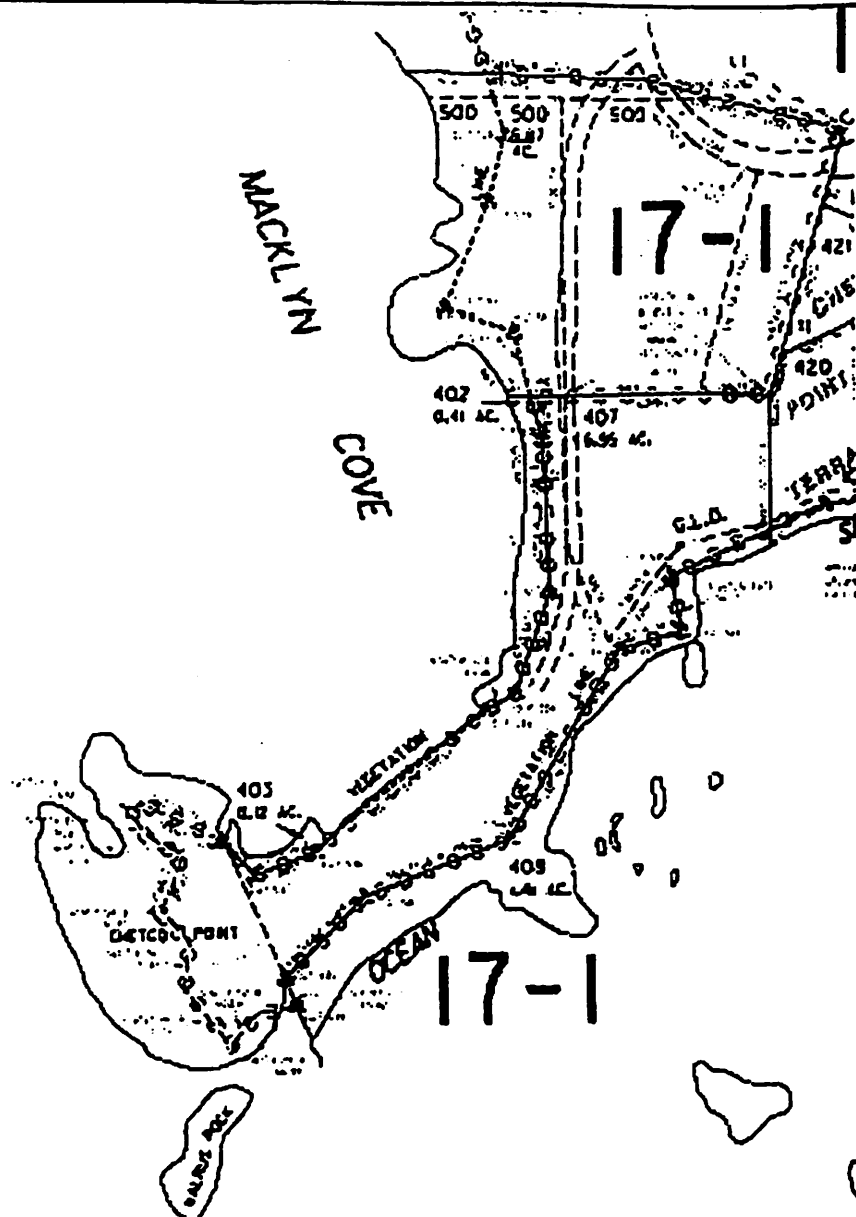
Assessor's No: 41-13-07 A Tax Lots 407 and 500

Size: 14 ± acres

Location: Chetco Point Park

Zone: R-2 (Two-family Residential) and M-2 (General Manufacturing to OP (Open Space))





Assessors Tax map: properties include 41 13 7A – 402, 403, 407, 408, and 500.

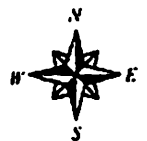
Applicant: City of Brookings

Assessor's No: 41-13-07 A Tax Lots 407 and 500

Size: 14 ± acres

Location: Chetco Point Park

Zone: R-2 (Two-family Residential) and M-2 (General Manufacturing to OP (Open Space)



CITY OF BROOKINGS



Staff Report

Date: May 5, 2004

TO: Mayor, City Council

FROM: Leo Lightle, Community Development Director. *LBL*

THROUGH: Leroy Blodgett, City Manager

Subject:

Acceptance of the offsite sewer main improvement, on Parkview Drive, constructed to serve the Vista Ridge and Parkview Estates Subdivisions

Background

The offsite sewer main lines have been completed on Parkview Drive. The developer is requesting that the City of Brookings accept the improvements. The improvements were required to serve the Parkview Estates and Vista Ridge Subdivision. The developer has finished the construction and testing of the offsite improvements. The attached map shows the improvement area which will be further defined by the "as- built plans".

Staff recommendation

That the City Council accepts sewer Acceptance of the off site sewer main improvement , on Parkview Drive as presented in the memo to the City Council dated May 5, 2004 .

VACINITY MAP

SEWER MAIN ACCEPTANC

PARKVIEW DRIVE

City of Brookings

PROJECT LOCATION

VISTA RIDGE

BROOKINGS
AIRPORT

GOWMAN LANE

PARKVIEW ESTATES

HARRIS BEACH

STATE PARK

PARKVIEW DRIVE

HAMPTON LANE

OREGON ISLANDS
NATIONAL
WILDLIFE REFUGE

HARRIS

BEACH

Pacific

CITY OF BROOKINGS



STAFF REPORT

Date: May 6, 2004
To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Subject: Salmon Derby Sponsorship

REPORT

Last year was the first annual ocean salmon derby in Brookings. With no experience and little time for planning the event turned out to be a surprising success. Last year the City, Chamber and Port each donated \$250 to sponsor the event. This year with a little more experience and a lot more planning the event is expected to draw much more attention from local and out of the area fishermen.

The prize money has increased from \$1,100 last year to \$11,000 this year. To cover the additional prize money the organizing committee is selling sponsorships, vendor spaces and entries. The committee has requested a Silver (\$500) sponsorship from the City for this year. Included in the council packet is the letter to potential sponsors and the benefits of the three levels of sponsorship. Given the potential of this event growing to be one of the most popular in the community it seems appropriate to give support in the form of sponsorship by the City.

STAFF RECOMMENDATION

Approve a \$500 City sponsorship of the 2004 Wild Rivers Salmon Derby.



Wild Rivers Salmon Derby

POTENTIAL SPONSORS:

September 3rd – 6th, 2004 will be the second annual Wild Rivers Salmon Derby. This is the only ocean salmon derby in the Pacific Northwest. The derby is held at the Port of Brookings-Harbor in Brookings Oregon. Brookings is located on the Oregon Coast just six miles north of the California border and boasts to be the “Banana Belt” of Oregon. The Port of Brookings-Harbor is fortunate to have the safest bar crossing in Oregon and of course the biggest and best fishing.

Last year, with only 6 weeks of preparation and \$1,100 in prizes, we had 113 fishermen enter the derby and hundreds of festival goers attend the daily activities.

This year we will have \$11,000 in total prizes with a \$5,000 grand prize, \$2,500 second prize, \$1,000 third prize and \$2,500 in daily prizes and expect over 250 fishermen and well over a 1500 festival goers. There will be approximately 50 vendors, live entertainment, boat, RV & vehicle displays and 3 days of great fishing!

We have started planning early and expect this event to grow astronomically. Our marketing campaign will begin around June 15th. That's why we hope you will consider sponsorship of this event now. On the attached sheet are the benefits for each sponsorship category and a sponsorship information form. If you choose to sponsor this event your advertisement will be included in a 16-page promotional brochure of the event. If you would like further information please call Jim Relaford at (541) 251-1563 or Leroy Blodgett at (541) 469-2163.

Please choose either Gold, Silver or Bronze sponsorship, fill out the sponsorship information form and mail with your check to:

Wild Rivers Salmon Derby
PO Box 7769
Brookings, OR 97415

The Wild Rivers Salmon Derby Committee thanks you in advance for your sponsorship and support of this growing popular event!



Wild Rivers Salmon Derby

GOLD SPONSORSHIP (\$1,000)

1. One 24" x 48" gold colored vinyl banner prominently displayed at the Festival
2. May display 3 new fishing vessels, 3 new RV's, 3 new vehicles or set-up a 10' x 10' booth at the Festival. (Placement of boats, RV's, vehicles and booths will be determined by the festival committee. Display of fishing vessels, RV's and vehicles will each be limited to three vendors.)
3. Advertisement and link on web site
4. One large advertisement in promotional brochure

SILVER SPONSORSHIP (\$500)

1. One 24" x 48" silver colored vinyl banner prominently displayed at the Festival
2. Advertisement and link on web site
3. One medium advertisement in promotional brochure

BRONZE SPONSORSHIP (\$250)

1. One 24" x 48" bronze colored vinyl banner prominently displayed at the Festival
2. Advertisement and link on web site
3. One small advertisement in promotional brochure

----- ✂ cut along dotted line -----

Business Name: _____

Address: _____

Phone: _____ E-mail: _____

Do you have art work or information for the banner & advertisement? _____ If so, please include.

Which level of sponsorship have you chosen? Gold (\$1,000) _____ Silver (\$500) _____ Bronze (\$250) _____

If a Gold Sponsor, do you wish to display 3 Boats, 3 RV's, 3 Vehicles or have a 10'x 10' booth? _____

If so please describe: _____

Special instructions or comments: _____

Please make your check payable to Wild Rivers Salmon Derby.

Wild Rivers Salmon Derby
P.O. Box 7769
Brookings, OR

America's
Wild Rivers
THE SPIRIT OF AMERICA'S BEST
Coast

Email: jim@prn-data.com
Web Site: www.wildriverscoast.info/derby

CITY OF BROOKINGS



STAFF REPORT

Date: May 5, 2004
To: Mayor Hagbom & City Councilors
From: Leroy Blodgett, City Manager
Subject: National League of Cities Conference

REPORT

Mayor Hagbom, Councilor Anderson, George Park, High School Principal, and I, along with hundreds of other community leaders from across the country met to discuss family and youth issues at the National League of Cities (NLC) Your City's Families Conference in Portland, April 28th – May 1st.

The conference brought together community leaders whose work supports positive development of children, youth and families across America. There were various speakers and workshops to develop plans and ideas to take back to our communities. The workshops addressed various topics including:

- | | |
|--------------------------------------|--|
| - after school programming | - youth development |
| - early childhood care and education | - community wide collaboration |
| - improving schools | - funding strategies |
| - support for working families | - creating/maintaining community teams |

There was discussion of many issues that are common throughout the country including lack of affordable housing, crime in the schools, drug use, how family problems affect the school and community, after school programs, unemployment and funding.

While much of the conference was geared to large communities we did find the workshops useful. It also gave us a chance to discuss amongst ourselves and with others how the School and City can be partners. Actually, I found that in most areas Brookings has good reason to be proud of the cooperation between City, School, Port and others. Of course, there is always room for improvement.

One of the workshops I attended was on Community Schools. The topic included discussion on how school facilities can meet other needs of the community such as after school meetings, recreation and other activities. I believe this is an area the school is interested in and may require some partnership with the City. Another idea which came out of this workshop was a combined administration building for City and School. This may reduce cost and increase efficiency for both entities.

Another workshop was on Youth as Resources for real problem solving and community development. Some communities have created Youth Advisory Commissions to give input to various agencies on how to address community needs and problems. This could be good idea for the City's student representatives to initiate. This could also be the group to recommend students for City and School board positions. It was pointed out to us that the youth must feel they are being heard and dealing with meaningful issues. Most failures of these efforts are due to adults not listening or feeling the youth are not capable of dealing with community wide issues such as crime, unemployment, funding and other non-school or non-recreational issues.

There were too many other issues and ideas discussed during the three days of the conference to detail in this report, but I am sure they will assist in making our school and city better partners. Mayor Hagbom and Councilor Anderson may also have input on what they learned at the conference.

STAFF RECOMMENDATION

Information only, no action necessary.

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
April 26, 2004 7:00 p.m.**

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Dianne Snow, Assistant Planner

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Frances Johns Kern, Craig Mickelson, and Larry Anderson, Ex Officio Councilor Wes Enos, a quorum present.

Council Absent: None

Staff Present:

City Manager Leroy Blodgett, City Planner John Bischoff, Assistant Planner Dianne Snow and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Chamber of Commerce Executive Director Les Cohen and approximately 27 other citizens

A. Ceremonies

1. Proclamation—Arbor Day

Pauline Olsen, Brookings Tree Project Chair accepted a proclamation from Mayor Hagbom declaring April 30 as Arbor Day. Olsen said she was happy Brookings was joining in with the rest of Oregon in this celebration. A special event to be held in conjunction with Arbor Day is a walk in Azalea Park led by Jerry Holcomb to see, study and admire a rare weeping Brewer's spruce that is growing in the park, far from its usual 3,000-4,000 foot altitude range. The walk will begin at 2:00 p.m., Friday, April 30.

2. Proclamation—National Pet Week

Mayor Hagbom read a proclamation declaring May 1-8 as National Pet Week. In accepting the proclamation Michelle McDonald of Town and Country Animal Clinic told of activities that will be held during the week. The 4th Annual Paws and Prints Day will be held

May 8 and is a cooperative effort between Town and Country Animal Clinic and the City of Brookings Police Department.

3. *Proclamation—Mental Health Awareness Month*

Mayor Hagbom read a proclamation declaring May as Mental Health Awareness Month and the week of May 2—8 as Mental Health Counselors Week.

B. *Appointments*

1. *Ex Officio Parks and Recreation Commissioner—Paul Cleary*

Cleary introduced himself saying he was born in Crescent City and has lived in Brookings all his life. He said he has seen the parks grow and welcomed the opportunity to be more involved in the community and government. Mayor Hagbom added Cleary is a sophomore and is looking toward a legal career.

Councilors Johns Kern moved, a second followed, and the Council voted unanimously to appoint Paul Cleary to the Parks and Recreation Commission as ex officio Commissioner.

C. *Announcements*

1. *Introduction of New Assistant Planner, Community Development Department, Dianne Snow*

City Manager Blodgett introduced Dianne Snow who recently joined the City staff as Assistant Planner. Snow said she had been with Curry County Planning Department for 16 years and she appreciates the opportunity to fill this new position.

V. **Public Hearing**

- A. *In the matter of Planning Commission File No. CPZ-2-04, a request for a Comprehensive Plan change from Residential and Industrial to Open Space and a zone change from R-2 (Two Family Residential) and M-2 (General Manufacturing) to POS (Public Open Space), on an 8± acre parcel and a 5.87 acre parcel respectively, totaling 14± acres that contain Chetco Point Park and the City's wastewater treatment plant; Assessor's Map 41-13-7 A, Tax Lots 407, and 502. City initiated*

Mayor Hagbom opened the public hearing by reading hearing procedures into the record. The hearing opened at 7:15 p.m. All Councilors declared site visits. No Councilor declared personal bias or conflict of interest.

When Mayor Hagbom asked if anyone objected to the jurisdiction of the Council to hear the matter Richard Wise, Bruce Brothers Construction office manager, PO Box 61, Brookings, asked for postponement of the hearing stating they have not had an opportunity to review the impact of a zoning change. He said the notices of the hearings were received 1 or 2

days before the hearings' date. He said Bruce Brothers Construction has a private stairway to the Beach from Chetco Point Terrace Subdivision that is being used by the public as they leave the beach at Chetco Point Park.

Bischoff explained legal requirements for notice of public hearings. Blodgett continued with the hearing procedures and Bischoff gave the staff report. Blodgett explained the use of the properties would not change but to receive certain grants the properties must be zoned correctly. Councilor Anderson asked if there were pending deadlines for the grants and whether holding off on the zone change would jeopardize receiving the grants. Blodgett said if the zone change were postponed to the next meeting that should not jeopardize grant opportunities. Councilor Dentino asked if we would be pursuing the zone change if the grant was not available. Blodgett responded that the zoning should be corrected; the grant application made the City aware of the incorrect zoning.

No one addressed the Council either in support, opposition, or as an interested party to the proposal.

Councilor Mickelson asked Mr. Wise about the stairway going down to the beach. Mr. Wise identified the location of the stairs on the Planning exhibit and said it is being used by the public and Bruce Brothers Construction is concerned about liability. A short discussion ensued about use of the stairway, posting it as private property, proper hearing notification and correctly zoning the properties.

Wise requested additional time for review of the ramification of the zone change on the Bruce Brothers subdivision. Councilor Dentino moved to leave the record open for an additional seven days for Wise to submit additional written testimony. Wise asked that the hearing be continued to the next Council meeting. Councilor Dentino retracted his motion.

Councilor Anderson moved, a second followed, and the Council voted unanimously to continue the public hearing on Planning Commission File No. CPZ-2-04 to May 10, 2004, at 7:00 p.m.

The Council returned to the regular meeting at 7:55 pm.

VI. Scheduled Public Appearances

A. *Steven A. Dryden, Vietnam Veterans of America, Chapter 757, request for funds for fireworks display*

In Dryden's absence Blodgett explained the request of a \$1,000 donation to Chapter 757, Vietnam Veterans of America for the July 4th fireworks display. \$750 has been budgeted for this donation and there are adequate funds available to contribute the remaining \$250. Staff recommended honoring the request.

Councilor Anderson moved, a second followed, and the Council voted unanimously to grant the requested \$1,000 donation to Chapter 757, Vietnam Veterans of American for the Fourth of July fireworks display.

B. *Rotary GSE Team*

Blodgett spoke briefly about the Group Study Exchange (GSE) Team concept which gives an opportunity to individuals to visit Rotary Clubs in other countries. The Rotary Club of Brookings-Harbor is hosting five GSE members from Germany. Heinz Wolters, past president of the Hamburg-Haake, Germany Rotary Club introduced members of the team: Jens Benninghoff, Britta Hormann, and Sandra Sengupta. Katrin Kropp, another member of the team was unable to attend the meeting. These individuals are not members of Rotary International but are afforded the opportunity to visit other counties via the Rotary sponsored exchange program.

VII. Oral Requests and Communications from the Audience

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Les Cohen, Executive Director of the Chamber also welcomed the Rotary's GSE team. Cohen said he attended the Governor's Conference on Tourism and came away with the knowledge that Wild Rivers Coast branding is very much alive and well. He met with the Governor who extended thanks for the wonderful time he had here when he came for breakfast. Cohen invited him back again. Cohen said it has been determined that 15% of statewide 1% bed tax collected from each of the seven regions of the state will go back to the designated marketing organization of that region. He said most likely our coastal region's funds will go to the Oregon Coast Visitors Association which does a fine job promoting the coastal areas.

He spoke with Congressman Mike Thompson who is co-author of legislature to facilitate remodeling of the airport (McNamara Field) in Crescent City. The bill is currently stalled in committee. There will be an Azalea Festival participants stakeholders meeting May 5 at 9:00 a.m. at Sandy's Country Kitchen. Schedules have been printed and distributed for the Festival and he displayed the 2004 festival sweatshirt. T-shirts are also available. Cohen will be presenting a sweatshirt or T-shirt to the GSE team members.

2. *Council Liaisons*

Ex Officio Councilor Enos reported on May school activities which include class elections, the Azalea Pageant, Mr. BHHS

talent show, an assembly on how to evacuate an assembly in case of a fire, Morp (females ask males to the dance), and a Junior Class carwash benefiting refurbishing the school track.

Councilor Mickelson worked at the Rotary Track meet.

During the Pelican Bay Oversight Committee, Councilor Johns Kern and other delegates went into the prison and met with two long term prisoners. One has changed his way of life and will be returning home in two months. The other has a life sentence. Johns Kern said both men were very interesting.

Councilor Dentino attended a breakfast meeting with school district administrators, City Police and Fire personnel. He drove to Reedsport for the Oregon Coastal Zone Management Association meeting, worked the Rotary track meet, attended a Port of Brookings Harbor Board of Commissioners meeting and the League of Women Voters candidates' forums in both Brookings and Gold Beach. He also sat in for the Mayor at the Local Public Safety Coordinating Council meeting in Gold Beach.

Councilor Anderson tried to attend a Harbor Sanitary District Board meeting but found the date and time had been changed. He attended a School Board meeting where the new City Committee on Economic Development was discussed. The Board hopes to select a representative at their next meeting. The Certificate of Occupancy has been issued for the school's building program. Anderson visited Chetco Point Park and applauded staff's effort in maintaining the park so beautifully. He also visited Kidtown and again expressed appreciation to staff for their work there.

Mayor Hagbom thanked Councilor Dentino for various written reports and comments Dentino has given to the Councilors after he attends meetings. Hagbom also reminded everyone there is free CTR pickup of yard debris this week. Hagbom then invited everyone to attend the Peace Officers Memorial on May 6 at noon around the flag pole at City Hall.

- C. *Unscheduled*
None

VIII. Staff Reports

- A. *City Manager*
 - 1. *Calling in Deferred Improvement Agreement*

City Manager Blodgett said one DIA is being called in. He wanted to notify the Council that the process of reviewing and calling in DIAs is beginning.

2. *Other*

Blodgett reminded the Councilors of the Budget Committee meeting Wednesday. He said Mayor Hagbom, Councilor Anderson and he would be attending a National League of Cities conference in Portland later in the week. Dr. George Park, Principal of Brookings –Harbor High School, is also attending. Anderson will be representing both the City and the School District. The conference will present ways schools and governments can work together to improve communities.

IX. Consent

A. Approval of Council Meeting Minutes

1. Minutes of April 12, 2004, regular Council meeting

End Consent Calendar

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the Consent Calendar as written.

X. Ordinances/Resolutions/Final Orders

A. *Final Orders*

1. *In the matter of Planning Commission File No. CPZ-2-04, application for a Comprehensive Plan change and Zone Change on that property known as Chetco Point City Park and the Brookings Wastewater Treatment Plant*
No action was taken on this item.

B. *Ordinances*

1. *Ordinance No. 04-O-562—In the matter of an Ordinance amending the Comprehensive Plan of the City of Brookings from a Residential and industrial designation to an Open Space designation and the zoning map by rezoning from R-2 (Two-family Residential) and M-2 (General Manufacturing) to P/OS (Public Open Space) on a parcel identified as 41-13-7A, Tax Lots 402, 403, 407, 408, and 500 (known as Chetco Point City Park and the Brookings Wastewater Treatment Plant)*
No action was taken on this item.

C. *Resolutions*

1. *Resolution No. 04-R-728—A Resolution in the matter of approving rates for sanitation services to be charged by Curry Transfer and Recycling to customers in the City of Brookings*

Pete Smart, CTR, explained the request for a rate adjustment. The increase would be .08% or about 14¢ on a can of garbage each week. Blodgett said the CPI for 2003 was 2.3%. As CTR is proposing a .08% increase, staff is recommending approval of the increase.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-O-728, a Resolution approving rates for sanitation services to be charged by Curry Transfer and Recycling to customers in the City of Brookings.

XI. Remarks from Mayor and Councilors

A. *Council*
None

B. *Mayor*
None

X. Adjournment

With no further business before the Council, Councilor Mickelson moved to adjourn at 8:20 p.m.

Respectfully submitted:

Bob Hagbom
Mayor

ATTEST by City Recorder this ____ day of _____, 2004.

Paul Hughes
Finance Director/City Recorder

CITY OF BROOKINGS
BUDGET COMMITTEE MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
April 28, 2004 6:00 P.M.

I. Call to Order

Mayor Bob Hagbom called the Budget Committee meeting to order at 6:02 p.m. in the Council Chambers of City Hall.

II. Pledge of Allegiance

Led by Budget Officer/Finance Director Paul Hughes.

III. Roll Call

Committee members present: Bob Hagbom, John Johnson, Frances Johns Kern, Virginia Byrtus, Sally Laasch, Harold Thiesen, Rick Dentino, Larry Anderson and Craig Mickelson (arriving at 6:07 p.m.)

Committee members absent: Stanley Baron

Staff Present:

City Manager Leroy Blodgett, Budget Officer/Finance Director Paul Hughes, Budget Officer/Finance Director Paul Hughes, Treatment Plants Chief Operator Joe Ingwersen, Police Chief Chris Wallace, Fire Chief Bill Sharp, Police Lt. John Bishop, Community Development Director Leo Lightle, Economic and Urban Development Director Ed Wait, Public Works Supervisor John Cowan and Administrative Secretary Linda Barker.

Media Present: Curry Coastal Pilot Reporter Brian Bullock

IV. Election of Officers

Hagbom asked for nominations to elect Committee officers. Thiesen moved, a second followed, and the Committee voted unanimously to elect Johnson as Chair of the Budget Committee. Laasch moved, a second followed, and the Committee voted unanimously to elect Byrtus as Vice Chair. Dentino moved, a second followed, and the Committee voted unanimously to elect Anderson as secretary of the Committee.

Hughes made a few comments, complimenting both department heads and staff for their help in the budget process. He asked that Committee members leave their budget packets at the conclusion of the meeting so that any changed pages can be replaced before the final budget is adopted thus saving reprinting charges for the complete document. He also said he felt the quarterly budget meetings attended by most of the Committee were helpful to him. He thought the meetings kept the

Committee current on budget happenings. He asked Committee members to ask questions during the presentation.

Blodgett added that staff, including Hughes, did an awesome job putting the budget together. A few years ago the process was changed so that all the department heads sat down together to discuss budgetary needs rather than meeting one at a time with the Finance Director and City Manager. Blodgett thought this helped all the department heads see how their budgets impacted other departments.

Blodgett continued that many of the infrastructure projects in the budget have been in planning for several years and it was now time to put things in the ground. He also felt the quarterly meetings helped keep the Budget Committee informed.

Newly elected Budget Committee Chair Johnson took over the meeting at 6:14 p.m.

V. State Revenue Sharing Public Hearing

Chair Johnson opened the public hearing at 6:15 p.m. and reviewed public hearing procedures. Hughes presented the staff report which included background for revenue sharing and how it relates to the City, the State, and the City's General Fund revenues. He explained that "State Revenue Sharing Funds" include Cigarette Tax, Liquor Tax, State Highway Revenue (gas tax) and State Shared Revenue. This year the Cigarette and Liquor taxes and State Shared Revenues were placed in the contingency line of the General Fund due to the underlying legislative threat of discontinuing transfer of shared revenue to local agencies. Hughes explained this takes our budget out of being reliant on the receipt for these revenues. Gas Tax revenues are shown as being received by and expended in the Street Fund as in previous years.

There was no discussion and the Public hearing closed at 6:18 p.m.

VI. City of Brookings Budget Message

In accordance with state law, Hughes read the budget message into the record. Laasch compared this document to last year's and said the additional detail and clarity this year was superior to last year. There was discussion as to the location of Richard Street Park as its potential sale was mentioned in the Budget Message. Blodgett said the Council has not approved any sale of City property and this will be proposed. The park has no equipment. There was discussion on proposed revenue increases to the General Fund which Hughes attributed to the sale of Richard Street Park and increased grant revenue. A slight increase in franchise fees also was reflected in the revenue increase. Discussion also centered on personnel costs and cost of living (COLA) adjustments.

Blodgett said the new bargaining agreement signed with Teamsters relates only to the Police Department but the negotiated terms are used

to set standards for other City employees. The new contract did, in some areas, have a negative impact to employees, mainly in the area of certification pay and the 3 ½% increase for COLA this year was to make up for this impact.

In response to a question from Anderson, Hughes said a 1 ½% increase is average for materials and services.

VII. Budget Document Presentation

Hughes first reviewed the Council Goals for the upcoming fiscal year. Hughes answered questions from Committee members as he presented each budget section.

Byrtus asked about the 1% statewide lodging tax. Blodgett said a portion of the tax would be distributed to various visitor associations but was never designed to be dispersed to municipalities.

Johnson asked if the proposed increase in State Liquor Tax would result in increased revenues for the City. Blodgett explained that it depends on how the Legislature sets the revenue split. League of Oregon Cities is lobbying for cities to receive a portion of the increase.

Johnson asked if there had been any negative feedback on the published increased swimming pool fees. Blodgett said not presently but they may come when the pool actually opens.

After Hughes finished the Budget Document review there were no further questions.

VIII. Budget Approval

Thiesen moved, a second followed, and the Committee voted unanimously to accept the proposed City Budget for FY 2004-2005 as presented.

IX. Urban Renewal Agency Budget Message

Hughes read the Budget Message for the Brookings Urban Renewal Agency (URA) for FY 2004-2005.

X. Budget Document Presentation

Hughes presented the draft URA budget. Wait described the three capital outlay projects listed in the budget. Johnson asked if there was any plan for condemnation of property to build downtown parking lots. Wait said we have the ability to do that but questioned whether we would. He said the City Council will decide on the strategy for procuring land for parking lots.

XI. Budget Approval

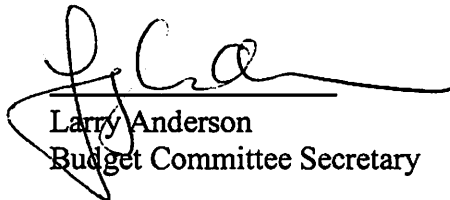
Thiesen moved, a second followed, and the Committee voted unanimously to accept the Urban Renewal Agency budget as presented.

XII. Adjournment/Continuance

Before adjourning Hughes thanked the Committee for their input. Quarterly meetings of the Committee will continue with a May meeting scheduled. In June a supplement budget for FY 2003-2004 will be on a Council agenda. There will be a public hearing on the FY 2004-2005 budget in June and the Council will adopt the new budget at their last meeting in that month.

With no further business before the Budget Committee, Dentino moved the meeting be adjourned at 8:13 p.m.

Respectfully submitted:



Larry Anderson
Budget Committee Secretary

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
City of Brookings 898 Elk Drive, Brookings
March 25, 2004

Before the meeting began, Lorraine Williams fondly remembered former Commissioner Nina Canfield who passed away March 14.

Call to Order

Chair Boynton called the meeting to order at 7:03 p.m. After introducing new Commissioner April Gothard, he asked her to lead the pledge of allegiance.

Roll Call

Commissioners Present: Dave Gordon, Pat Sherman, April Gothard, Bill Boynton, Daryn Farmer and Tony Parrish.

Commissioners Absent: Dori Blodgett.

Staff Present: Councilor Frances Johns Kern; Dave Lentz, Parks Foreman-Public Works; Randy Mitchem, Parks Worker; Jeanne Nelson, Pool Director; Leroy Blodgett, City Manager; and Linda Barker, Administrative Secretary.

There were approximately 22 members of the public present.

Minutes

Commissioner Farmer moved, a second followed, and the Commission voted unanimously to approve the minutes for the February 26, 2004, Parks and Recreation Commission meeting, as written.

PUBLIC APPEARANCES

Quincy Coons, candidate for Eagle Scout, presented his qualifying project. Using overhead transparencies, Coons laid out his plans for a staircase from the parking area on Lundeen Lane to the softball fields in Azalea Park. To earn the rank of Eagle Scout, Coons needs to plan and execute a project that will help the community, involve other Scouts and show his leadership. After discussion about using railings that will deter skateboarders, landscaping, and if adult supervision will be on site, Commissioner Sherman moved, a second followed, and by voice vote, the Commission approved Coons' project as outlined.

DeeDee Christensen, 15865 Hwy 101 S, addressed the Commission about the swimming pool and the effects of its closing. Chair Boynton assured her the pool will not be closing this year. Discussion ensued about options of running the pool as is, constructing a new center, repairs to the current pool and forming a district. Nelson said she felt replastering the current surface would last approximately 8 years. Blodgett said the problem with a new pool is not so much securing funds to build it but finding enough funds to run it once built. Commissioner Gordon requested a copy of the pool summary. This will be sent to the Commissioners. No action was taken on the pool matter.

Jeremy McVeety, 17249 S Passley, a fan and player of Frisbee golf, addressed the Commission with concepts of a course for Azalea Park. McVeety said the course would use areas of the park that are currently unused but also being abused. Councilor Sherman asked if the park Masterplan

addressed preservation of wild areas of the park. Lorraine Williams, speaking for the Azalea Park Foundation, said the Foundation has concerns with taking up the amount of land needed, the fact that many in the community want the park left untouched, and safety of players and other park users from flying disks. Doug Baldwin, 96421 Foxglove Way, spoke in support of the Frisbee golf concept and offered his services in designing and construction of a course. The Commission asked McVeety to design a general lay out a course at the park. A date for a Commissioner walk through of the proposed project will be set.

Jack Hawkins, PO Box 4362, presented a tennis program that he is starting at Bud Cross Park for junior high and high school girls. He has approached the schools and received a high degree of interest in the program which would be run under the US Tennis Association umbrella. He said the courts are more than adequate for this use and he asked the Commission for help in getting the courts cleaned regularly and screening for the courts. He has secured sponsors for start-up money and will be holding fundraisers to obtain additional funds as needed. At some time in the future he hopes to establish tournament play with teams from Eureka, CA to Coos Bay. Bill Youngman, 418 Pine Street, will be helping Hawkins with the program and he echoed the need to establish a "tennis environment" at the courts. Hawkins will be looking into getting the desired screening and he will contact Lentz regarding this. Discussion about adults' and boys' programs and parking problems ensued. Blodgett explained the normal application process for use of City parks and Hawkins said he has begun the process. He hopes to start the program in two to three weeks.

COMMITTEE REPORTS

Stout Park: Commissioner Parrish suggested he and Commissioner Sherman get together to draw up a plot plan for new plantings in the lower area. Sherman brought up a sister city idea. Parrish said a distinctly Japanese garden may not be the absolute answer. Many flowers and showy plants could be used that grow well here. Blodgett said at the next Rotary board meeting, April 5, Rotary will consider whether to take on Stout Park as a project. If they do they will want a sign recognizing Rotary's contributions to be posted at the park. Ideas were discussed for ways to get more volunteer help in the park.

Chetco Park: Commissioner Sherman said she hopes to get the porta-potty moved to where more people can see and utilize it. Lentz said it will be moved after landscaping. Sherman also requested she be contacted before more graveling is done to insure no endangered plants are damaged.

Bud Cross Park and Softball Fields:

Commissioner Gordon reported the fields look good and he would like to see Coons get his stairway project underway.

Kidtown: Lentz said the old chips will be removed from Kidtown April 5 and the new ones put in April 6.

Bud Cross: Commissioner Farmer asked about a florescent green pipe at the new restroom building. Lentz said it was the old drinking fountain. Farmer also asked why the Second Street entrance to the parking lots had been blocked off. Blodgett answered traffic concerns in the neighborhood prompted residents to request the closure. The parking lot is currently accessed from Hassett Street.

Lentz reported plans for a dirt bike course were submitted to the American Bicycle Association who would not sanction the course because of its small size. This summer Lentz will build the course as a fun place for kids to ride.

Azalea Park Foundation: Williams said the Foundation is going "great guns." They will be planting 2,000 annuals the third week in April. They will be using rocks recovered from the old storage building to build a wall and are working on a children's garden through the schools.

Blodgett said sealing for the Azalea Park parking lot has been scheduled and new curbs and striping should be down by the end of April.

STAFF ANNOUNCEMENTS/CONCERNS/FOLLOW-UP

Financial Report: No discussion

Commissioner and Staff Comments:

Lentz reported culverts at the top of Stout Park near the Presbyterian Church will be replaced during the church's remodel project.

Lentz also said the azaleas at Azalea Park are in need of pruning and requested a Saturday work parking to remove dead wood and blackberry vines that are growing through the azaleas. He would like this done before Azalea Festival. Ways of getting this work done were discussed.

Blodgett said there have been requests to use the new concession building in Azalea Park but no fees for its use have been established. Commissioner Gordon moved, a second followed, and by voice vote, the Commission set a \$75.00 per day use fee and a \$100 refundable deposit. American Music Festival will not be charged these fees since Rotary runs the concessions during the concerts and the club was instrumental in the construction of the building, contributing both money and labor.

Discussion on options for Richard Street Park followed. Blodgett will research the title to the property to see if the city can sell it.

Commissioner Farmer commented it was nice to see so many people attend a Parks and Recreation meeting. Commissioner Parrish said he had just returned from Monterey and hoped Brookings did not grow that big or expensive. Commissioner Gothard expressed her thanks for being appointed to the Commission.

With no further business before the Commission, Commissioner Gordon moved the meeting be adjourned at 9:00 p.m.

Respectfully submitted,



Linda Barker
Recording Secretary

Approved by the Parks and Recreation Commission

4-22-04 (date)

MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
April 6, 2004

Chair Gilmore called the regular meeting of the Brookings Planning Commission to order at 7:05 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Jim Collis	Bob Gilmore
Bill Dundom	Randy Gorman
Ted Freeman	Bruce Nishioka
	Bill Smith

Staff Present:

John Bischoff, Planning Director
Cathie Mahon, Community Development Secretary

Media:

Curry Coastal Pilot reporter, Brian Bullock

Other:

Councilor Mickelson
Approximately 25 citizens in the audience

CHAIRPERSON ANNOUNCEMENTS

None.

MINUTES

By a 7-0 vote (motion: Commissioner Gorman) the Planning Commission approved the minutes from the regular March 2, 2004, meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. The Planning Commission reviewed the request for an exemption from Section 172.060 A, which states *sidewalks shall be required for all proposal development along streets*, to allow a deferred improvement agreement for a partition to create a lot to be sold to Habitat for Humanity; Assessor's Map 41-13-06, CA, Tax Lot 1302; located at 1123 Rowland Lane; Michael Thornton, property owner; Habitat for Humanity, applicant.

No decision was made at this meeting.

The action was taken following questions and comments regarding the request from the following:

Michael Thornton, property owner	1123 Rowland Lane	Brookings, OR
Marilyn Durham, President of the Curry County Habitat for Humanity,		
827 Ransom Avenue		Brookings, OR
Barbara Nystead	427 Buena Vista Loop	Brookings, OR
Paul Heiss	P. O. Box 4156	Brookings, OR

Entered into the record were letters received from the following:

Bill Fulton, Executive Director,	Florence Habitat for Humanity
Sheila Ward, Executive Director,	Coos Bay Habitat for Humanity
Cheryl Ewing, Coordinator	Lincoln County Habitat for Humanity
Leroy Blodgett, City Manager for the City of Brookings	

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-1 vote (motion: Commissioner Smith; Commissioners Collis, Dundom, Freeman, Gilmore, Nishioka, and Smith voted in the affirmative with Commissioner Gorman voting against the request), the Planning Commission approved an application for a subdivision to be known as *Sherwood Forest*, to divide a 1.78 acre parcel into four lots and the extension of Arch Lane; Assessor's Map 40-14-36 A, Tax Lots 400 and 401; R-2 (Two-family Residential) zone; Kurt Kessler, applicant; File No. SUB-3-04.

The conditions of approval were amended to include:

- A stop sign will be installed at the intersection of Arch Lane and Seacrest Lane.

Before the hearing began Commissioner Freeman declared he had conducted business with the applicant but stated he could hear the case without bias.

Commissioners Freeman, Dundom, and Gorman declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

Don Hoag	17156 Mountain Drive	Brookings, OR
Bruce Barrett	1722 Arch Lane	Brookings, OR

The applicant waived his right to seven (7) days in which to submit written argument.

2. By a 7-0 vote (Motion: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-3-04.

A recess was declared at 8:15 to put a new bulb in the projector. The meeting reconvened at 8:21 p.m. with the same 7 members present.

2. By a 7-0 vote (motion: Commissioner Freeman) the Planning Commission approved an application for a variance to allow the reduction in the required number of 74 parking spaces to 38; located at 805 Railroad Street; C-3 (General Commercial) zone; Assessor's Map 41-13-06 D, Tax Lot 309; Richard Wilson, applicant; File No. **VAR-1-04**.

The motion was amended to include:

- The applicant shall provide the means to prevent parking in the front of the building and thus preventing vehicles from backing into Railroad Avenue.

All seven commissioners declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:
Richard Wilson P. O. Box 1836 Brookings, OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

3. By a 7-0 vote (Motion: Commissioner Gorman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. **VAR-1-04**.
4. By a 7-0 vote (Motion: Commissioner Smith) the Planning Commission will send a recommendation to City Council to approve the request for a Comprehensive Plan change from Residential and Industrial to Open Space, and a zone change from R-2 (Two-family Residential) and M-2 (General Manufacturing) to P/OS (Public Open Space), on an 8 ± acre parcel of land and a 5.87 acre parcel respectively, totaling 14 ± acres, that contains *Chetco Point Park* and the City's wastewater treatment plant; Assessor's Map 41-13-07 A, Tax Lots 407 and 502; City initiated, File No. **CPZ-2-04**.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

1. By a 5-1 vote (motion: Commissioner Gorman) the Planning Commission will send a favorable recommendation to Curry County in the matter of File No. **CR-AD-0412**, a conditional use to expand an existing RV park by 18 spaces; located at 97748 N. Bank Chetco Road; Assessor's Map 41-13-05 Tax Lot 1601; C-1 (Light Commercial) zone; Alan Murray, applicant.

Before the public hearing Chair Gilmore declared bias and left the bench. Vice-Chair Collis conducted the public hearing.

Chair Gilmore returned to the bench and resumed conducting the meeting for the following case.

2. By a 7-0 vote (motion: Commissioner Gilmore) the Planning Commission will send a favorable recommendation to Curry County in the matter of File No. **CR-CP/R-0302**, a request for a Comprehensive Plan change from Rural Residential designation to a Residential designation; and a request for a zone change from County RR-5 (Rural Residential) to County R-2 (Residential Two), located at 99590 North Bank Chetco Road; Assessor's Map 41-13-5 A, Tax Lot 1601; Keith & Elaine Smith, applicants; Jim Capp, representative.

The action was taken following questions and comments regarding the requests from the following:
Jim Capp P. O. Box 2711 Harbor, OR

Entered into the record was a letter from:
Charles & Gerry Livingston Kocher P. O. Box 6878 Brookings, OR 97415

UNSCHEDULED PUBLIC APPEARANCES

None.

REPORT OF THE PLANNING DIRECTOR

Planning Director Bischoff reminded the Commission of two meetings in April.

- On April 12th, an hour "ethics" meeting will be conducted by John Trew, City Attorney, in Council Chambers at 6:00 p.m.
- Tuesday, April 20th, a training session will be held by Mr. Dale Jordon, North Coast Regional Representative for the Department of Land Conservation and Development. The session will begin at 6:00 p.m. and is expected to end at 8:00 p.m. Sandwiches and beverages will be provided.

PROPOSITIONS AND COMMISSIONERS COMMENTS:

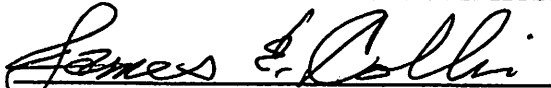
Commissioner Gorman directed a question to Planning Director Bischoff about requiring lights in parking lots. Bischoff responded he will research it. Commissioner Freeman asked the status of the sheriff's satellite office on Railroad. Several members responded it is being used for storage of emergency equipment.

ADJOURNMENT

With no further business before the Planning Commission, the meeting adjourned at 9:35 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



R. Gilmore, Chair



Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/04	04/02/2004	48734	100	Anchor Lock & Key	10-00-2005	20.00
04/04	04/02/2004	48735	150	Any Time Coffee Service	10-00-2005	46.50
04/04	04/02/2004	48736	138	Becco, Inc	10-00-2005	57.90
04/04	04/02/2004	48737	2677	C/O Carina Reeves	10-00-2005	14.76
04/04	04/02/2004	48738	820	CMI Business Systems	10-00-2005	198.84
04/04	04/02/2004	48739	2678	Colleen Buchanan	10-00-2005	9.05
04/04	04/02/2004	48740	183	Colvin Oil Company	10-00-2005	1,900.78
04/04	04/02/2004	48741	2542	Crystal Fresh Bottled Water	10-00-2005	125.00
04/04	04/02/2004	48742	2649	Dane Osis	10-00-2005	52.59
04/04	04/02/2004	48743	2611	David Merchant	10-00-2005	10.59
04/04	04/02/2004	48744	284	Day-Wireless Systems	10-00-2005	1,980.00
04/04	04/02/2004	48745	185	Del Cur Supply	10-00-2005	199.90
04/04	04/02/2004	48746	346	Emerald Seed & Supply	10-00-2005	453.00
04/04	04/02/2004	48747	499	Fastenal Company	10-00-2005	36.70
04/04	04/02/2004	48748	298	Freeman Rock, Inc	10-00-2005	766.92
04/04	04/02/2004	48749	139	Harbor Logging Supply	10-00-2005	45.05
04/04	04/02/2004	48750	137	LauraLee Gray	10-00-2005	76.76
04/04	04/02/2004	48751	681	Linda Barker	10-00-2005	45.00
04/04	04/02/2004	48752	2396	M&M Repair And Welding	10-00-2005	112.00
04/04	04/02/2004	48753	155	Mory's	10-00-2005	17.28
04/04	04/02/2004	48754	334	North Coast Electric	10-00-2005	17.00
04/04	04/02/2004	48755	2025	Numberg Scientific	10-00-2005	88.80
04/04	04/02/2004	48756	573	OBOA	10-00-2005	112.50
04/04	04/02/2004	48757	542	Oregon Department of Justice	10-00-2005	60.00
04/04	04/02/2004	48758	2652	Patick & Kay O'Hara	10-00-2005	15.57
04/04	04/02/2004	48759	2676	Randy Rossiter	10-00-2005	12.16
04/04	04/02/2004	48760	1300	Richard Wilson	10-00-2005	41.81
04/04	04/02/2004	48761	2675	Tamra Murdock	10-00-2005	7.08
04/04	04/02/2004	48762	396	Tom Moody	10-00-2005	91.20
04/04	04/02/2004	48763	821	Toshiba America Info Systems	10-00-2005	310.00
04/04	04/02/2004	48764	157	Viking Office Products	10-00-2005	248.81
04/04	04/02/2004	48765	253	Xerox Corporation	10-00-2005	200.72
04/04	04/06/2004	48766	1881	AFLAC	10-00-2005	416.20
04/04	04/06/2004	48767	910	OR Department of Justice	10-00-2005	115.38
04/04	04/06/2004	48768	1132	OR Department of Justice	10-00-2005	391.62
04/04	04/06/2004	48769	1742	OR Department of Justice	10-00-2005	307.93
04/04	04/06/2004	48770	2366	OR Department of Justice	10-00-2005	203.08
04/04	04/06/2004	48771	205	PERS Retirement	10-00-2005	11,109.10
04/04	04/08/2004	48772	167	American Sigma	10-00-2005	131.50
04/04	04/08/2004	48773	174	Barbara Palicki	10-00-2005	13.00
04/04	04/08/2004	48774	687	Ben-Ko-Matic Brush Company	10-00-2005	555.66
04/04	04/08/2004	48775	2634	Best Western Agate Beach Inn	10-00-2005	344.44
04/04	04/08/2004	48776	1529	Best Western Oceanview Resort	10-00-2005	784.80
04/04	04/08/2004	48777	148	B-H Chamber of Commerce	10-00-2005	2,167.20
04/04	04/08/2004	48778	1836	Brett Cooper	10-00-2005	1.99
04/04	04/08/2004	48779	988	Brookings Harbor Ford	10-00-2005	69.02
04/04	04/08/2004	48780	2600	Brookings Laser Arts	10-00-2005	388.00
04/04	04/08/2004	48781	313	Brookings Vol Firefighters	10-00-2005	2,083.33
04/04	04/08/2004	48782	2686	Bruce A Dodd	10-00-2005	1.53
04/04	04/08/2004	48783	2687	C Spotswood	10-00-2005	94.47
04/04	04/08/2004	48784	1991	Cal-Ore Life Flight	10-00-2005	100.00
04/04	04/08/2004	48785	528	Caselle, Inc	10-00-2005	1,738.00
04/04	04/08/2004	48786	164	Chambers South Inc	10-00-2005	276.10
04/04	04/08/2004	48787	1840	Chetco Federal Credit Union	10-00-2005	3,330.00
04/04	04/08/2004	48788	336	Chris Wallace	10-00-2005	150.00
04/04	04/08/2004	48789	822	Coast Auto Center	10-00-2005	132.62
04/04	04/08/2004	48790	183	Colvin Oil Company	10-00-2005	2,175.53

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/04	04/08/2004	48791	2683	CompuStar Systems Inc	10-00-2005	333.00
04/04	04/08/2004	48792	182	Coos-Curry Electric	10-00-2005	1,001.27
04/04	04/08/2004	48793	389	Cummins Northwest	10-00-2005	439.95
04/04	04/08/2004	48794	151	Curry Coastal Pilot	10-00-2005	374.50
04/04	04/08/2004	48795	1357	Curry County Clerk	10-00-2005	31.00
04/04	04/08/2004	48796	128	Curry County Title	10-00-2005	200.00
04/04	04/08/2004	48797	173	Curry Equipment Company	10-00-2005	39.90
04/04	04/08/2004	48798	195	Curry Transfer & Recycling	10-00-2005	548.62
04/04	04/08/2004	48799		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48800		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48801		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48802	166	Dan's Auto & Marine Electric	10-00-2005	1,092.16
04/04	04/08/2004	48803	259	Da-Tone Rock Products	10-00-2005	308.63
04/04	04/08/2004	48804	284	Day-Wireless Systems	10-00-2005	286.40
04/04	04/08/2004	48805	316	Donald & Roberta Chandler	10-00-2005	548.00
04/04	04/08/2004	48806	2044	Ed & Tamara Murdock	10-00-2005	18.17
04/04	04/08/2004	48807	1879	Ellensburg Copy Center	10-00-2005	78.50
04/04	04/08/2004	48808	153	Ferrellgas	10-00-2005	368.68
04/04	04/08/2004	48809	2045	Flint Trading	10-00-2005	2,689.06
04/04	04/08/2004	48810	885	Floyd A. Boyd Company	10-00-2005	36.09
04/04	04/08/2004	48811	139	Harbor Logging Supply	10-00-2005	46.94
04/04	04/08/2004	48812	186	Hennick's Hardware	10-00-2005	241.04
04/04	04/08/2004	48813	131	HGE, Inc	10-00-2005	7,672.63
04/04	04/08/2004	48814	2688	James & Donna Hughan	10-00-2005	36.28
04/04	04/08/2004	48815	2684	John Appolonio	10-00-2005	60.00
04/04	04/08/2004	48816	438	John Bishop	10-00-2005	150.00
04/04	04/08/2004	48817	2363	Keith Rebman	10-00-2005	74.00
04/04	04/08/2004	48818		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48819		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48820		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48821		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48822	162	Kerr Hardware	10-00-2005	880.81
04/04	04/08/2004	48823	2299	KLB Global Enterprises	10-00-2005	100.00
04/04	04/08/2004	48824	544	Legislative Counsel Committee	10-00-2005	377.00
04/04	04/08/2004	48825	328	Les Schwab Tire Company	10-00-2005	150.00
04/04	04/08/2004	48826		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48827		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48828	2122	Mastercard	10-00-2005	1,939.44
04/04	04/08/2004	48829	155	Mory's	10-00-2005	25.25
04/04	04/08/2004	48830	424	Munnell & Sherrill	10-00-2005	21.00
04/04	04/08/2004	48831		Void Check	10-00-2005	.00 V
04/04	04/08/2004	48832	2576	OACP	10-00-2005	425.00
04/04	04/08/2004	48833	2682	VOID - ODOT Storeroom	10-00-2005	.00
04/04	04/08/2004	48834	2681	Operator Certification Trng	10-00-2005	91.10
04/04	04/08/2004	48835	2120	Oregon Fuel Injection Inc	10-00-2005	654.06
04/04	04/08/2004	48836	1700	Phil's Auto Recycling	10-00-2005	80.00
04/04	04/08/2004	48837	2685	Phoenix Inn Suites-Lake Oswego	10-00-2005	169.06
04/04	04/08/2004	48838	645	Pocket Press, Inc	10-00-2005	188.74
04/04	04/08/2004	48839	322	Postmaster	10-00-2005	586.00
04/04	04/08/2004	48840		Information Only Check	10-00-2005	.00 V
04/04	04/08/2004	48841	1193	PRN Data Services, Inc	10-00-2005	10,729.00
04/04	04/08/2004	48842	187	Quality Fast Lube & Oil	10-00-2005	58.00
04/04	04/08/2004	48843	180	Ray's Food Place	10-00-2005	135.03
04/04	04/08/2004	48844	199	Richard Harper	10-00-2005	300.00
04/04	04/08/2004	48845	169	Roto Rooter	10-00-2005	127.90
04/04	04/08/2004	48846	2254	Sunny Wheatley	10-00-2005	208.42
04/04	04/08/2004	48847	142	Tidewater Contractors Inc	10-00-2005	460.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/04	04/08/2004	48848	2586	TMG	10-00-2005	13.25
04/04	04/08/2004	48849	680	TMT Pathway	10-00-2005	2,907.85
04/04	04/08/2004	48850	179	Trew, Cyphers & Meynink	10-00-2005	3,487.75
04/04	04/08/2004	48851	161	United Communications Inc	10-00-2005	360.19
04/04	04/08/2004	48852	990	United Parcel Service	10-00-2005	155.42
04/04	04/08/2004	48853	136	United Pipe & Supply Co Inc	10-00-2005	1,523.70
04/04	04/08/2004	48854	1020	Valley Electrical Contractors	10-00-2005	3,218.75
04/04	04/08/2004	48855	157	Viking Office Products	10-00-2005	61.95
04/04	04/08/2004	48856	269	WW Grainger	10-00-2005	21.76
04/04	04/08/2004	48857	253	Xerox Corporation	10-00-2005	140.98
04/04	04/08/2004	48858	2283	NW Technical Internet Service	10-00-2005	21.95
04/04	04/14/2004	48859	145	EBS Trust	10-00-2005	54.00
04/04	04/16/2004	48860	1215	Agri-Check, Inc	10-00-2005	1,520.00
04/04	04/16/2004	48861	167	American Sigma	10-00-2005	278.00
04/04	04/16/2004	48862	2646	APEX Textilgraphics Inc	10-00-2005	174.00
04/04	04/16/2004	48863	2694	Bandon Well & Septic Co	10-00-2005	550.00
04/04	04/16/2004	48864	2673	Bark Blowers	10-00-2005	8,550.00
04/04	04/16/2004	48865	110	Brookings Auto Parts	10-00-2005	27.59
04/04	04/16/2004	48866	149	Carpenter Auto Center	10-00-2005	185.13
04/04	04/16/2004	48867	528	Caselle, Inc	10-00-2005	75.00
04/04	04/16/2004	48868	193	Central Equipment Co, Inc	10-00-2005	21.92
04/04	04/16/2004	48869	2693	Christine Wagner	10-00-2005	47.94
04/04	04/16/2004	48870	2656	Clyde West	10-00-2005	81.89
04/04	04/16/2004	48871	822	Coast Auto Center	10-00-2005	53.84
04/04	04/16/2004	48872	803	Commercial Landscape Supply	10-00-2005	142.52
04/04	04/16/2004	48873	182	Coos-Curry Electric	10-00-2005	2,218.33
04/04	04/16/2004	48874	1801	Cop Shop Etc	10-00-2005	216.00
04/04	04/16/2004	48875	173	Cuny Equipment Company	10-00-2005	263.20
04/04	04/16/2004	48876	195	Cuny Transfer & Recycling	10-00-2005	103.75
04/04	04/16/2004	48877	153	Ferrellgas	10-00-2005	84.45
04/04	04/16/2004	48878	2691	Fire Instructor Testing S/W	10-00-2005	259.20
04/04	04/16/2004	48879	119	Gall's Inc	10-00-2005	14.37
04/04	04/16/2004	48880	1655	Gorski/Bruce Bros	10-00-2005	45.00
04/04	04/16/2004	48881	198	Grants Pass Water Lab	10-00-2005	140.00
04/04	04/16/2004	48882	154	Hagen's Dry Cleaners	10-00-2005	67.90
04/04	04/16/2004	48883	186	Hennick's Hardware	10-00-2005	101.60
04/04	04/16/2004	48884	1082	Hilary Thompson	10-00-2005	135.09
04/04	04/16/2004	48885	1397	L N Curtis	10-00-2005	7,000.00
04/04	04/16/2004	48886	1890	Marvin Parker	10-00-2005	72.58
04/04	04/16/2004	48887	2689	Mike Bever	10-00-2005	209.41
04/04	04/16/2004	48888	155	Mory's	10-00-2005	98.14
04/04	04/16/2004	48889	1960	National Fire Fighter Corp	10-00-2005	516.63
04/04	04/16/2004	48890	2679	Natl Businesswomen's	10-00-2005	139.00
04/04	04/16/2004	48891	809	OCZMA	10-00-2005	28.50
04/04	04/16/2004	48892	279	One Call Concepts, Inc	10-00-2005	36.00
04/04	04/16/2004	48893	2692	Paper Machines Plus	10-00-2005	23.72
04/04	04/16/2004	48894	852	PaperDirect	10-00-2005	15.94
04/04	04/16/2004	48895	252	Paramount Pest Control	10-00-2005	35.00
04/04	04/16/2004	48896	2696	Pelican Bay Telecommunications	10-00-2005	4,016.69
04/04	04/16/2004	48897	493	Ray Allen Manufacturing	10-00-2005	103.85
04/04	04/16/2004	48898	170	Umpqua Research Co	10-00-2005	1,593.00
04/04	04/16/2004	48899	136	United Pipe & Supply Co Inc	10-00-2005	2,467.62
04/04	04/16/2004	48900	991	Verizon Northwest	10-00-2005	1,533.36
04/04	04/16/2004	48901	157	Viking Office Products	10-00-2005	190.37
04/04	04/16/2004	48902	108	VWR Scientific	10-00-2005	176.85
04/04	04/16/2004	48903	2178	Watershed, Inc	10-00-2005	263.76
04/04	04/16/2004	48904	551	Western Pacific Tree Service	10-00-2005	1,975.00

M = Manual Check, V = Void Check

Check Register - Summary Report
 GL Posting Period(s): 04/04 - 04/04
 Check Issue Date(s): 04/01/2004 - 04/30/2004

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/04	04/16/2004	48905	269	WW Grainger	10-00-2005	176.04
04/04	04/21/2004	48906	910	OR Department of Justice	10-00-2005	115.38
04/04	04/21/2004	48907	1132	OR Department of Justice	10-00-2005	322.15
04/04	04/21/2004	48908	1742	OR Department of Justice	10-00-2005	307.93
04/04	04/21/2004	48909	2366	OR Department of Justice	10-00-2005	203.08
04/04	04/21/2004	48910	144	OR Teamster Employers Trust	10-00-2005	10,543.80
04/04	04/21/2004	48911	189	OR Teamster Employers Trust	10-00-2005	22,493.44
04/04	04/21/2004	48912	205	PERS Retirement	10-00-2005	10,731.71
04/04	04/21/2004	48913	214	Regence Life & Health Ins	10-00-2005	249.10
04/04	04/21/2004	48914	213	Teamsters Local Union 223	10-00-2005	701.00
04/04	04/26/2004	48915	2705	3PM/Rendon	10-00-2005	21.18
04/04	04/26/2004	48916	2698	Amcor Inc	10-00-2005	307.00
04/04	04/26/2004	48917	303	Associated Bag Company	10-00-2005	283.32
04/04	04/26/2004	48918	546	Booth & Collinson	10-00-2005	75.00
04/04	04/26/2004	48919	370	CCIS	10-00-2005	153.97
04/04	04/26/2004	48920	182	Coos-Curry Electric	10-00-2005	991.88
04/04	04/26/2004	48921	1801	Cop Shop Etc	10-00-2005	111.50
04/04	04/26/2004	48922	337	Curry County Health Dept	10-00-2005	50.00
04/04	04/26/2004	48923	284	Day-Wireless Systems	10-00-2005	995.14
04/04	04/26/2004	48924	317	DCBS - Fiscal Services	10-00-2005	802.36
04/04	04/26/2004	48925	1773	Dennis & LouAnn Bragg	10-00-2005	14.19
04/04	04/26/2004	48926	2117	Edge Wireless	10-00-2005	97.60
04/04	04/26/2004	48927	2186	Familian NW	10-00-2005	.00
04/04	04/26/2004	48928	2706	Gary Derr	10-00-2005	12.68
04/04	04/26/2004	48929	1655	Gorski/Bruce Bros	10-00-2005	45.00
04/04	04/26/2004	48930	139	Harbor Logging Supply	10-00-2005	34.95
04/04	04/26/2004	48931	2239	Helga Bertrand	10-00-2005	21.20
04/04	04/26/2004	48932	131	HGE, Inc	10-00-2005	2,755.71
04/04	04/26/2004	48933	2702	Joseph Nilles	10-00-2005	26.38
04/04	04/26/2004	48934	2299	KLB Global Enterprises	10-00-2005	1,177.63
04/04	04/26/2004	48935	997	Kurt Kessler	10-00-2005	75.44
04/04	04/26/2004	48936	245	Lary Anderson	10-00-2005	14.36
04/04	04/26/2004	48939		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48940		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48940	202	VOID - League of Oregon Cities	10-00-2005	40.00
04/04	04/26/2004	48941		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48941	155	VOID - Mory's	10-00-2005	160.02
04/04	04/26/2004	48941		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48942		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48941	997	Kurt Kessler	10-00-2005	5,629.84
** Check Number 48941 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48941		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48942		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48941	155	VOID - Mory's	10-00-2005	13.72
04/04	04/26/2004	48942		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48942	2484	VOID - Nat'l Hose Testing Specialists	10-00-2005	273.00
04/04	04/26/2004	48942		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48943		Void Check	10-00-2005	.00 V
04/04	04/30/2004	48942	202	VOID - League of Oregon Cities	10-00-2005	.00 M
04/04	04/26/2004	48942		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48943		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48942	2484	VOID - Nat'l Hose Testing Specialists	10-00-2005	64.80
04/04	04/26/2004	48943		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48943	334	VOID - North Coast Electric	10-00-2005	32.58
04/04	04/26/2004	48943		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48944		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48943	155	Mory's	10-00-2005	173.74

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
** Check Number 48943 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48944		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48944	2484	Nat'l Hose Testing Specialists	10-00-2005	337.80
** Check Number 48944 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48944		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48945		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48944	2025	VOID - Numberg Scientific	10-00-2005	157.40
04/04	04/26/2004	48945		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48945	334	North Coast Electric	10-00-2005	32.58
** Check Number 48945 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48945		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48946		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48945	801	VOID - ORPA	10-00-2005	30.00
04/04	04/26/2004	48946		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48946	2701	VOID - Patricia Helmuth	10-00-2005	12.25
04/04	04/26/2004	48946		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48947		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48946	2025	Numberg Scientific	10-00-2005	157.40
** Check Number 48946 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48947		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48947	801	ORPA	10-00-2005	30.00
** Check Number 48947 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48947		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48948		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48947	293	VOID - Petty Cash	10-00-2005	152.22
04/04	04/26/2004	48948		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48948	2703	VOID - PPPM/Jace	10-00-2005	18.94
04/04	04/26/2004	48948		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48949		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48948	2701	Patricia Helmuth	10-00-2005	12.25
** Check Number 48948 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48949		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48949	293	Petty Cash	10-00-2005	14.10
** Check Number 48949 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
					10-00-2005	20.24
** Check Number 48949 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48949		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48950		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48949	1193	VOID - PRN Data Services, Inc	10-00-2005	1,375.00
04/04	04/26/2004	48949		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48950		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48949	293	Petty Cash	10-00-2005	117.88
** Check Number 48949 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48950		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48950	207	VOID - Quill Corporation	10-00-2005	523.60
04/04	04/26/2004	48950		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48951		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48950	2703	PPPM/Jace	10-00-2005	18.94
** Check Number 48950 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48950		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48951		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48950	207	VOID - Quill Corporation	10-00-2005	434.98
04/04	04/26/2004	48951		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48951	1218	VOID - Rick Dentino	10-00-2005	172.38
04/04	04/26/2004	48951		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48952		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48951	1193	PRN Data Services, Inc	10-00-2005	1,375.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
** Check Number 48951 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48952		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48952	2640	VOID - The Dyer Partnership	10-00-2005	1,846.08
04/04	04/26/2004	48952		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48953		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48952	207	Quill Corporation	10-00-2005	958.58
** Check Number 48952 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48953		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48953	1218	Rick Dentino	10-00-2005	172.38
** Check Number 48953 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48953		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48954		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48953	136	VOID - United Pipe & Supply Co Inc	10-00-2005	170.00
04/04	04/26/2004	48954		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48954	2704	VOID - Vicki Finnicum	10-00-2005	19.76
04/04	04/26/2004	48954		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48955		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48954	2640	The Dyer Partnership	10-00-2005	1,846.08
** Check Number 48954 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48955		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48955	136	United Pipe & Supply Co Inc	10-00-2005	170.00
** Check Number 48955 from Bank 5 has both Voided and Unvoided sequences for this Vendor.						
04/04	04/26/2004	48955		Void Check	10-00-2005	.00 V
04/04	04/26/2004	48955	861	VOID - Village Express Mail Center	10-00-2005	1.95
04/04	04/26/2004	48956	269	VOID - WW Grainger	10-00-2005	154.80
04/04	04/26/2004	48956	2704	Vicki Finnicum	10-00-2005	19.76
04/04	04/26/2004	48957	861	Village Express Mail Center	10-00-2005	1.95
04/04	04/26/2004	48958	269	WW Grainger	10-00-2005	154.80
04/04	04/27/2004	48959	205	PERS Retirement	10-00-2005	10,750.24
04/04	04/29/2004	48960	167	American Sigma	10-00-2005	412.00
04/04	04/29/2004	48961	100	Anchor Lock & Key	10-00-2005	45.00
04/04	04/29/2004	48962	150	Any Time Coffee Service	10-00-2005	59.40
04/04	04/29/2004	48963	2700	Certified Laboratories	10-00-2005	541.20
04/04	04/29/2004	48964	1686	Chetco Community Library	10-00-2005	15.00
04/04	04/29/2004	48965	820	CMI Business Systems	10-00-2005	284.23
04/04	04/29/2004	48966	822	Coast Auto Center	10-00-2005	23.45
04/04	04/29/2004	48967		Information Only Check	10-00-2005	.00 V
04/04	04/29/2004	48968	183	Colvin Oil Company	10-00-2005	2,001.97
04/04	04/29/2004	48969	182	Coos-Curry Electric	10-00-2005	12,137.39
04/04	04/29/2004	48970	888	CRS	10-00-2005	925.00
04/04	04/29/2004	48971	284	Day-Wireless Systems	10-00-2005	996.00
04/04	04/29/2004	48972	1803	Emergency One, Inc	10-00-2005	20,160.86
04/04	04/29/2004	48973	105	First Impressions	10-00-2005	349.70
04/04	04/29/2004	48974	2710	J M Henault	10-00-2005	12.66
04/04	04/29/2004	48975	2708	Karl Johnson	10-00-2005	26.33
04/04	04/29/2004	48976	1962	Laura Evans	10-00-2005	14.42
04/04	04/29/2004	48977	2709	Linda Salzburg	10-00-2005	6.65
04/04	04/29/2004	48978	2695	Magnatrol Valve Corp	10-00-2005	296.30
04/04	04/29/2004	48979	1890	Marvin Parker	10-00-2005	151.16
04/04	04/29/2004	48980	155	Mory's	10-00-2005	19.54
04/04	04/29/2004	48981	685	Neilson Research Corporation	10-00-2005	60.00
04/04	04/29/2004	48982	426	Oregon Apparatus Repair	10-00-2005	7,599.50
04/04	04/29/2004	48983	2712	Points of Light Foundation	10-00-2005	34.00
04/04	04/29/2004	48984	207	Quill Corporation	10-00-2005	98.48
04/04	04/29/2004	48985	963	Randy Gorman	10-00-2005	7.56
04/04	04/29/2004	48986	156	That Special Touch Florist	10-00-2005	52.00
04/04	04/29/2004	48987	2707	Thomas & Julie Brueckheimer	10-00-2005	4.89

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/04	04/29/2004	48988	821	Toshiba America Info Systems	10-00-2005	310.00
04/04	04/29/2004	48989	136	United Pipe & Supply Co Inc	10-00-2005	360.00
04/04	04/29/2004	48990	991	Verizon Northwest	10-00-2005	155.70
Totals:						<u>245,372.62</u>

Errors were found. Please check the report carefully.

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

2. Tax Lot 500 is 5.87 acres in size, is located at the northerly end of the subject property and is the site of the city's wastewater treatment plant. Tax Lot 407 combined with the three smaller lots totals 8± acres in size and is the area of Chetco Point Park comprising the southerly portion of the site.
3. Prior to being dedicated to the city the 8-acre park area was in private ownership and zoned R-2. The parcel containing the wastewater treatment plant is zoned M-2.
4. The P/OS Zone allows, "Government structures including offices, fire stations and police stations" as a permitted use" and "Publicly owned parks and/or recreation facilities, including recreational parks, swimming pools, tennis courts, playgrounds, campgrounds, and picnic areas."

PROPOSED CONCLUSIONS

In this particular case the change of zone is not to allow a new use but to fit the zoning to the current use. Since the park and the wastewater treatment plant are already in place and have been for a number of years, there is no particular compatibility issue. The same logic holds for the issue of traffic generation and compatibility with the Comprehensive Plan. Since the uses on the subject property will not change there will be no new or increased impact on the surrounding neighborhoods or streets. The current uses are recognized in the Comprehensive Plan and allowed within the proposed P/OS Zone.

Dated this 10th day of MAY, 2004.

Bob Hagborn, Mayor

ATTEST:

John C. Bischoff, Planning Director

IN AND FOR THE CITY OF BROOKINGS STATE OF OREGON

In the Matter of an Ordinance amending the Comprehensive Plan of the City of Brookings from a Residential and Industrial designation to a Open Space designation and the zoning map by rezoning from R-2 (Two Family Residential) and M-2 (General Manufacturing) to P/OS (Public Open Space) on certain properties described below.

ORDINANCE No. 04-O-562

Sections:

Introduction.

Section 1. Comprehensive Plan to designate the parcel as Open Space.

Section 2. Zoning Map to designate the parcel as P/OS (Public Open Space).

WHEREAS, a public hearing was held on April 6, 2004 before the Brookings Planning Commission for the purpose of considering a request for a Comprehensive Plan change on a 14± acre parcel of land consisting of two main tax lots and three smaller tax lots from a Residential designation and a Industrial designation to a Open Spaces designation and a zone change from R-2 (Two Family Residential) and M-2 (General Manufacturing) P/OS (Public Open Space) located on the south side of Wharf St. approximately 470 feet from the intersection with Chetco Pt. Tr.; identified as Assessor's Map No. 41-13-7A, Tax Lots 402, 403, 407, 408, and 500.

WHEREAS, following closure of the public hearing after evidence and testimony was presented by proponents and opponents, the Planning Commission, by a unanimous vote, directed the Planning Director to prepare a recommendation, with findings, to the City Council, for approval of the request for the Comprehensive Plan changes and rezoning changes.

WHEREAS, the Brookings City Council, at its regularly scheduled meeting of April 26, 2004 and May 10, 2004, did conduct a public hearing on this matter, during which hearing testimony and evidence was presented by the applicant's representative, interested parties and recommendations were received from and presented by the Planning Director; and

WHEREAS, at the conclusion of said public hearing, after consideration and discussion, the Brookings City Council, upon a motion duly seconded, did vote in the majority to adopt a Final Order and Findings of Fact document dated May 10, 2004 on its decision to grant the change.

The city of Brookings ordains as follows:

Section 1. Amendment to the Comprehensive Plan

The Comprehensive Plan is hereby amended to change the Land Use Designation from Residential to Open Space on Tax Lots 402, 403, 407, 408, and from Industrial to Open Space on a parcel of land described as Tax Lot 500, all on Assessor's Map 41-13-7A, and as described in Exhibit A attached.

Section 2. Amendment to the Zoning Map

The Zoning Map is hereby amended to change the zone on the parcel identified as Tax Lots 402, 403, 407, 408 from R-2 (Two Family Residential) to P/OS (Public Open Space) and on a parcel identified as Tax Lot 500 from M-2 (General Manufacturing) to P/OS (Public Open Space), as identified in Exhibit A attached.

First Reading: _____

Second Reading: _____

Passage: _____

Effective Date: _____

Signed by me in authentication of its passage this _____ day of _____, 2004.

Bob Hagbom, Mayor

ATTEST:

Paul Hughes
Finance Director/Recorder

EXHIBIT A
Ordinance 04-O-562

A tract of land lying in the Fractional Northeast $\frac{1}{4}$ of Section 7, Township 41 South, Range, 13 West, Willamette Meridian, City of Brookings, Curry County, Oregon, more particularly described as follows:

Beginning at a point described as South 436.76 feet and West 1,854.24 feet from the Northeast corner of said Section 7, being the southeast corner of the City of Brookings Sewer Treatment Plant; thence N16° 22 57 E, 399.96 feet, thence N74° 28 52 W, 310.26 feet, thence N88° 00 W, 217 feet more or less to the Ordinary High Tideline of the Pacific Ocean; thence Southerly, Southwesterly, Northwesterly, Southeasterly, and Northeasterly direction following the Ordinary High Tideline of the Pacific Ocean to a point that bears S00° 00 00 E from the point of beginning; thence N00° 00 00 E, 220 feet more or less, to the point of beginning.

BUILDING DEPARTMENT ACTIVITIES SUMMARY
For the Month of: April 2004

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
8	Single Family Dwelling	\$5,635.97	\$3,668.54	\$394.52	\$63,032.00	\$1,665,025.00	15	\$2,790,230.00	22	\$1,160,014.00
1	Single Family Addition	\$29.50	\$17.18	\$2.07	\$0.00	\$1,760.00	9	\$282,566.00	7	\$228,579.00
2	Single Family Garage-Carport	\$345.50	\$224.58	\$24.19	\$0.00	\$52,407.00	2	\$52,407.00	3	\$4,000.00
3	Two Family Residential	\$3,504.00	\$2,277.60	\$245.28	\$38,304.00	\$1,180,800.00	4	\$1,445,436.00	0	\$0.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$0.00	1	\$1,098,766.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	3	\$4,563.00
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	8	\$163,714.00	7	\$9,750.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$439,000.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	2	\$0.00
1	Misc.-Retaining Wall-Fence	\$23.50	\$15.23	\$1.65	\$0.00	\$1,350.00	1	\$8,150.00	2	\$732.00
15	Total Building Permits	\$9,538.47	\$6,203.13	\$667.69	\$101,336.00	\$2,901,342.00	42	\$5,181,503.00	47	\$2,506,404.00
18	Mechanical Permits	\$545.00	N/A	\$38.15	N/A	N/A	39	N/A	31	N/A
11	Plumbing Permits	\$1,089.40	N/A	\$76.26	\$0.00	N/A	19	N/A	23	N/A
0	Manufactured Home Install Permits	\$0.00	N/A	\$0.00	\$0.00	N/A	1	N/A	0	N/A
0	Manufactured Dwelling Fee	N/A	N/A	\$0.00	N/A	N/A				
44	TOTAL PERMITS	\$11,172.87	\$6,203.13	\$782.10	\$101,336.00	\$2,901,342.00	101	\$5,181,503.00	101	\$2,506,404.00
	Total Year to Date Calculated Fees	\$22,498.07	\$12,901.05	\$1,604.88	\$181,633.00					
	2003 YTD Calculated Fees	\$21,518.07	\$13,755.34	\$1,506.27	\$116,624.00					

BUILDING DEPARTMENT ACTIVITIES SUMMARY - URD

For Month of **Apr-04**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
0	Single Family Dwelling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Single Family Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
1	Single Family Garage-Carport	\$211.00	\$137.15	\$14.77	\$0.00	\$33,510.00				
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Commercial Addition-Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
1	Total Building Permits	\$211.00	\$137.15	\$14.77	\$0.00	\$33,510.00				
4	Mechanical Permits	\$100.75	N/A	\$7.05	N/A	N/A		N/A		N/A
0	Plumbing Permits	\$0.00	N/A	\$0.00	\$0.00	N/A		N/A		N/A
0	Manufactured Home Permits	\$0.00	N/A	\$0.00	\$0.00	N/A		N/A		N/A
5	TOTAL PERMITS	\$311.75	\$137.15	\$21.82	\$0.00	\$33,510.00		\$0.00		\$0.00
	Total Year to Date Calculated Fees									
	2001 YTD Calculated Fees									

tp

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