

Agenda

VAULT COPY

City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings Oregon
May 9, 2005 7:00 p.m.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. Proclamation – Child Care Provider Appreciation Day [Page 5]
2. Presentation of Certificate of Appreciation to Dave Lentz, 10-Year Work Anniversary [Page 7]
3. Presentation of Certificate of Appreciation to Cam Lynn, 25-Year Work Anniversary [Page 9]

B. Announcements

1. Yard of Month/Most Improved Property/
Commercial Property of Month

V. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. Chamber of Commerce
2. Council Liaisons

B. Unscheduled

VI. Staff Reports

A. Community Development Department

1. Generator Project Bid [Page 11]
2. Parkview Deferred Improvement Agreements [Page 13]

B. City Manager

1. Burn Barrels/Open Burning Limitations [Page 17]
2. Mill Beach Camping [Page 19]
3. Special Election Requirements for Highway 101 Solution [Page 21]
4. Other

IX. Consent Calendar

- A. Approval of Council Meeting Minutes
 - 1. Minutes of April 25, 2005, regular Council meeting [Page 23]
- B. Acceptance of Parks and Recreation Commission Meeting Minutes
 - 1. Minutes of March 31, 2005, regular meeting [Page 29]
- C. Acceptance of Planning Commission Meeting Minutes
 - 1. Minutes of April 5, 2005, regular meeting [Page 33]
- D. Approval of vouchers for the month of April, 2005, (\$609,044.95) [Page 37]

End Consent Calendar

X. Ordinances/Resolutions/Final Orders

- A. Resolutions
 - 1. 05-R-738 A Resolution in the matter of approving rates for sanitation services to be charged by Curry Transfer and Recycling to customers in the City of Brookings. [Page 43]
 - 2. 05-R-739 A Resolution of the City of Brookings in the matter of Highway 101 Improvement Solution to be determined by public vote. [Page 45]

XI. Remarks from Mayor and Councilors

- A. Council
- B. Mayor

XII. Adjournment

Events Calendar

May 2005

May 2005							June 2005						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14				5	6	7	8
15	16	17	18	19	20	21				12	13	14	15
22	23	24	25	26	27	28				19	20	21	22
29	30	31								26	27	28	29

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					May 1
2	3	4	5	6	7
9:30am CC- VIPS/Volunteers in Police Service/Mar 3:00pm CC City Council Work Session HWY 101 Sol 7:00pm FH-FireTng/ChShrp	8:30am CC-Investigator/Patrol Information Sharing 9:30am KURY Radio Community Focus 7:00pm CC-Planning	12:00pm Comnity Agencies 1:30pm CC Subdivision 2:30pm CC-SafetyComMtg/ 6:00pm CC-Citizens Police 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/EWait 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray	6:00pm CC- Citizens Police Academy-Marvin Parker ext 2259	
9	10	11	12	13	14
CC-Elections Drop Box-Kim-541 247-3297					
7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus 10:00am FH-Surburban Fire District-Phil Cox-46	2:30pm CC Safety Committee Kathy Dunn	8:15am CC-CmtyDevDpt Staff 10:00am CC- Site Plan Com 2:30pm CC Water Resourses 7:00pm CC-Economic		15
16	17	18	19	20	21
9:00am CC-Elections Drop Box-Kim-541 247- 9:30am CC-VIPS/Volunteers 6:00pm CC-American Red 7:00pm FH-FireTng/ChShrp	7:00am CC-Elections Drop Box-Kim-541 247- 8:30am CC-Investigator/Patrol Information Sharing 9:30am KURY Radio	7:00pm CC-Healthcare Subcommittee	8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray 1:00pm CC-Municipal Court		22
23	24	25	26	27	28
7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	2:30pm CC-Downtwon Subcommittee-Toni Mefford	8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec		29
30	31				
Memorial Day City of Brookings cl 7:00pm FH-FireTng/ChShrp (Fire Hall)	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)				

CC = Council Chambers
FH = Fire Hall

Events Calendar

June 2005

June 2005							July 2005						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
5	6	7	1	2	3	4	3	4	5	6	7	1	2
12	13	14	8	9	10	11	10	11	12	13	14	15	16
19	20	21	15	16	17	18	17	18	19	20	21	22	23
26	27	28	22	23	24	25	24	25	26	27	28	29	30
			29	30			31						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		June 1	2	3	4
		12:00pm Comnity Agencies mtg (Chetco Sr.Center) 2:30pm CC-SafetyComMtg/ Kathy Dunn 7:00pm FH-PoliceReserves	8:15am CC-CmtyDevDpt Staff mtg/EWait 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray		5
6	7	8	9	10	11
9:30am CC- VIPS/Volunteers in Police Service/Marvin Parker 7:00pm FH-FireTng/ChShrp (Fire Hall)	8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palic 9:30am KURY Radio Community Focus 7:00pm CC-Planning Commssn		8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Economic Development Committee-Ed Wait,		12
13	14	15	16	17	18
7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY) 10:00am FH-Surburban Fire District-Phil Cox-469-5729	7:00pm CC-Healthcare Subcommittee	8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray 1:00pm CC-Municipal Court		19
20	21	22	23	24	25
9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen 7:00pm FH-FireTng/ChShrp (Fire Hall)	8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palicki-X217 9:30am KURY Radio Community Focus Talk Show w/City	2:30pm CC-Downtwon Subcommittee-Toni Mefford 5:00pm FH-Victim's Impact Panel-Mindy-Curry Prevention Services-247-2412	8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett		26
27	28	29	30		
7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)		8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray		

CC = Council Chambers
FH = Fire Hall

Proclamation

WHEREAS, parents, employers and communities nationwide are recognizing Child Care Providers on this day, and

WHEREAS, of the 21 million children under the age of 6 in America, 13 million are in child care at least part time; an additional 25 million school-age children are in some form of child care outside of school time, and

WHEREAS, by calling attention to the importance of high quality child care services for all children and families within our community, we hope to improve the quality and availability of such services; to show our respect and appreciation for the providers in our community who care for children with true commitment and dedication to their profession, and

WHEREAS, our future depends upon the quality of the early childhood experiences provided to young people today; high quality early childhood services represent a worthy commitment to our children's future.


NOW THEREFORE, I Pat Sherman, Mayor of the City of Brookings, do hereby Proclaim Friday, May 6, 2005 as

Child Care Provider Appreciation Day

FURTHER, I urge all citizens to recognize Child Care Providers for their important work.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 9th day of May, 2005.




Pat Sherman
Mayor

Certificate of Appreciation

Awarded to

David Lentz

for dedicated employment from May 1, 1995
honored this 9th day of May, 2005
for 10 years of service
to the citizens of the City of Brookings

Pat Sherman

Mayor Pat Sherman

Leroy Blodgett

City Manager Leroy Blodgett



Certificate of Appreciation

Awarded to

Cameron Lynn

for dedicated employment from May 1, 1980
honored this 9th day of May, 2005
for 25 years of service
to the citizens of the City of Brookings

Pat Sherman
Mayor Pat Sherman
City Manager Leroy Blodgett



CITY OF BROOKINGS



STAFF REPORT

Date: May 2, 2005

To: Mayor Sherman and City Councilors

From: Ed Wait, Community Development Director

Through: Leroy Blodgett, City Manager

Subject: Water Intake and Water Treatment Plant Generator Construction Bid

REPORT

The city does not currently have the capacity to manufacture water in the event of a power outage. In order to alleviate this issue we have developed a strategy to maintain this ability. Our first line of defense is the development of a back-up power source to provide the energy necessary to keep a majority of the water system operational. This stage will be accomplished by installing diesel powered generators at our water intake and our water treatment plant, respectively.

Staff has completed working with our consultant, HGE, Inc., to develop the design and specifications for the construction bidding process. Estimates have placed the value of this project at approximately \$200,000 and funding is available for the project. The project is now ready to go out for bid.

RECOMMENDATION

Staff recommends approval to advertise and take the project to bid.

CITY OF BROOKINGS



STAFF REPORT

Date: May 5, 2005
To: Mayor Sherman and City Councilors
From: Ed Wait, Community Development Director
Through: Leroy Blodgett, City Manager
Subject: Parkview Drive

REPORT

The county is planning to pave Parkview Drive in their next budget cycle for FY 2005 thru 2006. They have sent notices to all the property owners that could be impacted by this overlay (attached). The critical piece, of importance to the city, is that no pavement cuts will be allowed on Parkview for a period of 5 years except for emergency maintenance. This has triggered a number of inquiries to the city about potential annexation, water & sewer services and cost.

The City requires annexation of property if it is contiguous to the city limits in order to receive water or sewer service. City policy is to not provide sewer service to any property outside the city limits, however, water is provided outside the city limits (inside the UGB) for properties that are not contiguous with the condition that they enter into a Deferred Improvement Agreement (DIA) and a Consent to Annexation. The Consent to Annexation has the condition that the City can require annexation when the property becomes contiguous to the city limits. The DIA can be called-in at any time after annexation.

Seven property owners on Parkview Drive have Deferred Improvement Agreements and Consents to Annexation which they entered into when they received water service from the city. At that time no sewer service was available and no street improvements planned. These conditions have changed and they are now contiguous to the city limits. So, the question here is; do we want to require the annexation as allowed in the Consent to Annexation Agreements and then do we want to require street improvements as allowed in the DIA's?

The second part of the issue is new annexations. Cost elements for water and sewer, system development fees, annexation fees, and paybacks are easily determined. However, one component of the cost element is the requirement for public street improvements (curb, gutter, and sidewalks). One option is to require all participants to construct the improvements and construct their curb, gutter and sidewalk when brought into the city. This could create potential

islands of sidewalks that are not contiguous and scattered throughout the area. The second option is to allow deferred improvement agreements until such time as a contiguous sidewalk profile can be achieved for these improvements only.

RECOMMENDATION

Staff recommends the following:

1. Consents to Annexation be called-in on all property contiguous to the city limits.
2. DIA's be called-in where there is a connection to an existing sidewalk or intersection.
3. The City Manager be authorized to issue DIA's in the Parkview area when there is no connection to an existing sidewalk or intersection and to call-in DIA's when there is a connection.



Curry County Road Department

28425 Hunter Creek Road

P.O. Box 746

Gold Beach, OR 97444

Daniel P. Crumley
Roadmaster

Phone (541) 247-7097
Fax (541) 247-7804

April 12, 2005

RE: Paving Overlay on Parkview Drive

Dear Property Owner:

The Curry County Road Department is planning to pave Parkview Drive this summer sometime after July 1, 2005. The paving will begin near Hampton Lane and end at the Brookings Airport.

If you wish to hook up to the sewer or water, or if you plan to put in any underground utilities that will require cutting the surface of Parkview Drive, it will need to be done prior to the paving project. Following completion of the paving project, no pavement cuts in Parkview Drive will be allowed for a period of five (5) years except for emergency maintenance.

A facility permit will be needed for any work you plan to do within the County road right of way. Facility permit applications are available at the Road Department Office at 28425 Hunter Creek Road or P.O. Box 746, Gold Beach, Oregon 97444.

Please call me at (541) 247-7097 if you have any questions.

Sincerely,

Daniel P. Crumley
Roadmaster

CITY OF BROOKINGS



STAFF REPORT

Date: May 5, 2005
To: Mayor Sherman & City Councilors
From: Leroy Blodgett, City Manager
Subject: Burn Barrels & Open Burns

REPORT

At a recent council work session staff was requested to put continuing of burn barrels & open burns on the agenda as a discussion item. Below are the regulations for any burning in the city limits:

BURNING PERMIT REGULATIONS And Information

BURNING PERMIT CLASSIFICATIONS

BURN BARREL PERMIT:	Requires a metal barrel or other container with a heavy 1/4 inch mesh screen of at least 16-gauge wire and a ground area of approx. 20-feet in diameter cleared of all burnable materials. Hose should be nearby. FIRE IS TO BE OUT BY 10:00 am. A permit is good for the fire season.
CLASS "B" PERMIT:	Open burning of a pile of yard trimmings equal in size to a pickup load or less. No Construction/Building materials or land clearing burning permitted. Burning is allowed from sunrise to 4 PM. Fire does not have to be out by 4 PM. However! No stoking or starting of fires after 4:00 pm. Must have water hose and shovel available. Permit good for the 2 days only.

Burning is allowed between sunrise and sunset. No fire is to be started or stoked after dark. Burning is not allowed on windy days. Open burns should be allowed to burn down by 4:00 pm. Burn barrels to be out by 10:00 am.

Burn piles should be given time to allow for drying. Materials should be free of mud and dirt to allow the fire to burn freely. Smoldering fires that create a large amount of smoke are

discouraged, and such fires shall either be extinguished or conditioned to burn freely. This includes burn barrels.

What can be burned?

Wood debris- yard debris/trimmings, paper/cardboard.

Materials which cannot be burned include:

Rubber, Asphalt, Paint, Oil, Tires, Kitchen Garbage, Disposable Diapers, Plastics, and anything else which will create a black smoke or an offensive odor.

For the welfare and safety of the public the Fire Department may cancel or suspend any permit.

A permit does not relieve the permittee from the responsibilities for fire damage, and the permittee may be held liable for such damage.

STAFF RECOMMENDATION

I understand this is only a discussion item. Therefore, staff has not made any recommendation.

CITY OF BROOKINGS



STAFF REPORT

Date: May 5, 2005
To: Mayor Sherman & City Councilors
From: Leroy Blodgett, City Manager
Subject: Mill Beach camping

REPORT

At the last City Council meeting there was a request to have the issue of camping on and/or near Mill Beach. Camping on the beach is allowed by State Park rules. However, there is a process which the City could adopt rules by ordinance to prohibit camping and/or other activities on the beach. For example the cities of Cannon Beach, Lincoln City, Seaside, Newport, Bandon and Gold Beach prohibit overnight camping, including overnight sleeping in tents, driftwood shelters, sleeping bags, recreational vehicles, trailers, or automobiles on the ocean shore within the city limits. The city of Cannon Beach also prohibits dogs except on a maximum 6 foot leash and the city of Seaside prohibits fireworks, playing golf and consumption of alcoholic beverages exceeding 14% alcohol on the ocean shore.

Most of the camping and offensive activity is actually within the vegetation area, which is private property. Even though the property owner posts "no trespassing" signs they still need to file a complaint with the City or grant the City authority to enforce the "no trespassing" at the discretion of the police department.

The other issue is access to the beach. Staff is currently researching ownership of the access road to the beach which may require a survey.

STAFF RECOMMENDATION

At this time this is only a discussion item.

CITY OF BROOKINGS



STAFF REPORT

Date: May 4, 2005
To: Mayor Sherman & City Councilors
From: Leroy Blodgett, City Manager
Subject: Highway 101 Solution

REPORT

At the May 2, 2005 Council work session the consensus was to take the issue of choosing the preferred alternative for improvements to Highway 101 through the City to a vote of the people. I informed the city council that it would be an advisory vote. It was also the consensus that this issue should be special election in order to have a decision as soon as possible.

I have discussed this issue with the County Elections Director and found that we may not be able to accomplish the wishes of the Council. First, we can not have a "special election". The only provision for a special election is for recall of elected official or emergency measures that involve the health and safety of the community. The first available election for this matter is September 20, 2005 and would need to be filed with the County by July 21, 2005. The second issue is that it cannot be an "advisory vote". The laws have changed and this is no longer allowed. The vote would need to be a binding vote. Which means whatever the outcome of the election would be the preferred alternative submitted to ODOT.

Resolution 05-R-739 has been prepared and is in your council packet. The resolution directs staff to prepare the necessary documents for placing the issue on the September 20, 2005 ballot.

STAFF RECOMMENDATION

Approve Resolution 05-R-739

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
April 25, 2005 7:00 p.m.**

Beginning at 6:00 p.m., before the regularly scheduled Common Council meeting, City Attorney John Trew conducted a review of the State of Oregon *Ethics Guide for Public Officials* as required in Section 17.A of City Ordinance 0-O-535.

I. Call to Order

Mayor Pat Sherman called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Brookings Fire Chief, William Sharp.

III. Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Craig Mickelson, and Ex Officio Councilor Wes Enos, a quorum present.

Council Absent: Councilor Dave Gordon

Staff Present:

City Manager Leroy Blodgett,
City Attorney John Trew,
Fire Chief William Sharp,
Finance Director Paul Hughes,
and Administrative Assistant Donna Colby-Hanks

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Approximately 20 other citizens

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. Proclamation – Arbor Day

Pauline Olsen, Tree Friends, accepted a proclamation declaring April 29, 2005 as Arbor Day. Ms. Olsen stated the support was appreciated and invited the audience to Stout Park on April 29, 2005, at 1:00 p.m. for the planting of a native dogwood in honor of Arbor Day.

B. Announcements

1. Councilor Johns Kern Resignation

Mayor Sherman read a letter of resignation from Councilor Frances Johns Kern.

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the letter of resignation from Councilor Johns Kern.

The Council discussed her many accomplishments over the years and stated she would be missed very much. An appreciation dinner will be arranged at a future date.

V. **Scheduled Public Appearances**

A. *Ed Murdock, Salmon Run Golf Course Update*

Mr. Murdock stated Salmon Run Golf Course is helping to create a vibrant community. He advised the course has had 20,000 guests since its opening and new golf carts have just been purchased. Murdock outlined upcoming tournaments. He described some problems with slides, water resources, and vandalism and some possible solutions.

VI. **Oral Requests and Communications from the Audience**

A. *Committee and Liaison reports*

1. *Council Liaisons*

Councilor Anderson attended the Planning Commission/City Council Work Session and a School Board meeting.

Councilor Mickelson attended the Planning Commission/City Council Work Session and a Chamber of Commerce Marketing meeting.

Ex Officio Enos stated the class elections would take place this Friday and Senior Superstars with Gold Beach would take place on Monday. He advised this was his final meeting and he has requested any student interested in his position complete an application.

Mayor Sherman attended the Planning Commission/City Council Work Session and Curry Governments which will begin meeting twice a year.

B. *Unscheduled*

Yvonne Maitland, CFOD, 15676 Oceanview Drive, Brookings, thanked the Council for their open door policy. She voiced her concern for steep slopes and rapidly moving landslides. She felt the Urban Growth Area under the jurisdiction of Curry County and the City should have consistent ordinances for rapidly moving landslides.

Don Nuss, 650 Mardon Court, Brookings, stated he felt it was important for the community of have access to public funds and requested the Council repeal an ordinance regarding the Chamber of Commerce.

Susan Lynch, 99544 North Bank Chetco River Road, Brookings, was concerned with signs that have been placed on the Smith Ranch, bio-solid application fields, are not eligible due to size of print. City Manager Blodgett stated he didn't believe the City had posted these signs.

VII. Staff Reports

A. City Manager

1. *Request for use of municipal downtown parking lot for Brookings Sun N' Fun Expo May 21, 2005*

City Manager, Blodgett, reviewed the staff report for Sun N' Fun Expo and stated the applicant is requesting to use approximately half of the parking lot with 13 vendors.

Councilor Anderson moved, a second followed, and the Council voted unanimously to allow Sun N' Fun Expo to use a portion of the City parking lot on May 21, 2005. Clean-up of the lot will be the responsibility of the applicant.

2. *Burn Limitations*

City Manager Blodgett reviewed the staff report which included regulations for burning in the city limits. Chief Sharp stated he has received comments from new residents coming from areas where burning isn't allowed. He felt the ban on commercial burning has eased the problem; however, there is the ongoing issue with the misuse of burn barrels.

Mayor Sherman reviewed a letter submitted by Martin Abts, DEQ, who stated barrels are inefficient and can release dangerous chemicals into the air. The Council discussed the issue and felt more input was needed from citizens.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to continue discussion on burn barrels/open burning to the May 9, 2005, City Council Meeting.

3. *Brookings Rural Fire District Contract*

City Manager Blodgett reviewed the staff report for the Brookings Rural Fire District Contract. Chief Sharp state the district was established a number of years ago and until recently put money in the bank. The district has experienced problems meeting their bills

and no longer has funds in the bank. Brookings has annexed properties to the city which has also made their district smaller.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the contract for Brookings Rural Fire District.

4. *Bio-Solids Update*

City Manager Blodgett reviewed the staff report for the bio-solids update and advised he had received additional information on the dewatering equipment. He explained with a small investment in the future, additional equipment could be added to convert the bio-solids to a class "A". Mayor Sherman thanked him for his diligence on this project.

5. *Other*

City Manager Blodgett stated the Stormwater Masterplan was developed in 1986 and needed to be updated. He has spoken with Rogue Valley Council of Governments regarding their Rainstorming program and masterplan assistance they provide to other agencies. Blodgett explained he contacted Curry County and they had no interest in doing a joint masterplan due to financial issues.

VIII. Consent Calendar

A. *Approval of Council Meeting Minutes*

1. *Minutes of April 12, 2005, regular Council meeting*

End Consent Calendar

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the Consent Calendar as published.

IX. Ordinances/Resolutions/Final Orders

A. *Resolutions*

1. *No. 05-R-737 Adopting Public Contracting Rules and Prescribing Rules of Procedure for Public Contracting*

City of Brookings Attorney, John Trew, reviewed the resolution and stated it would increase staff's ability to make purchases while providing protection to the City.

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept Resolution No. 05-R-737, Public Contracting Rules and Prescribing Rules of Procedure for Public Contracting, as presented.

X. Remarks from Mayor and Councilors

A. Council

Councilor Anderson stated he received a letter regarding Mill Beach and also received this area as his assignment for Litter Be Gone this past weekend. He discussed the concerns of the permanent camping at Mill Beach and expressed the need for this issue to be discussed publicly and with all Councilors present. The Council discussed the problems with the Mill Beach area and the different agencies with jurisdiction.

B. Mayor

Mayor Sherman said it had been a pleasure to work with Ex Officio Councilor Enos and wished him good luck.

X. Adjournment

With no further business before it the Council adjourned the meeting at 8:00 p.m.

Respectfully submitted:

Pat Sherman
Mayor

ATTEST by City Recorder this ____ day of _____, 2005.

Paul Hughes
Finance Director/City Recorder

MINUTES
PARK AND RECREATION COMMISSION

CITY OF BROOKINGS
898 Elk Drive, Brookings
March 31, 2005

I. Call To Order

Chair Farmer called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

II. Pledge of Allegiance was led by Mayor Pat Sherman

III. Roll Call

Commissioners Present: Daryn Farmer, Hayley Farr, April Gothard, Frances Hartmann, Tony Parrish, Kathy Russo Viola, and Jan Willms, Secretary.

Staff Present: Public Works Supervisor John Cowan, and Jan Krick, Interim Recording Secretary.

Media Present: Brian Bullock, *Curry Coastal Pilot*.

There were two members of the public in the audience.

IV. APPROVAL OF MINUTES

A. Minutes of February 24, 2005 were approved as written; Commissioner Willms stated that the date of the Oregon Beach Cleanup was Saturday, March 19th not the 23rd.

B. Minutes of March 16, 2005 were approved with one correction: (Page 4 of 5) Commissioner Parrish asked that "...he liked the idea of an art facility" be changed to "...he liked that idea of a facility for the arts." The motion to approve the minutes for the two meetings was made by Commissioner Willms and seconded by Commissioner Hartmann.

V. PUBLIC APPEARANCES

John Cowan, board member of *Nature's Coastal Holiday*, approached the podium to report on the success of the 2004 season. The event boasted 12,000 visitors from twenty-four states and eight countries. The best evening was Christmas Eve, when 1,283 were in attendance. Cowan recommended that the Commission consider his recommendation to spend \$6000-\$8000 of proceeds from the event to install underground electrical system in Azalea Park that would run inconspicuously in the ground around the flower beds. Additionally, underground power for lights could be installed from the lower park to the bandshell area to make that area safely illuminated which would draw larger crowds. Commissioner Willms asked how disruptive the installation would be to existing flora. Cowan indicated that the area would be backhoed, but not trenched, so that minimal damage would occur, adding that lights will benefit other park activities, such as weddings and concerts.

Commissioner Viola expressed concern regarding vandalism; Cowan said the system would be inconspicuous and have a locking system. Tree roots would not be damaged. Commissioners agreed that this falls into the area of maintenance, and not a new project. A motion was made by Commissioner Gothard and seconded, to approve *Nature's Coastal Holiday's* expenditure of funds of \$6000 to \$8000 for power pedestals and underground conduit for lights and power at Azalea Park. The motion carried unanimously.

Craig Mickelson of 738 Third Street, Brookings addressed the Commission regarding the Salmon Run Golf Course summer junior golfers program. Mickelson announced that the program's goal is to increase their commitment to young golfers this year. The program will begin June 18 and be offered every Saturday for eight weeks, excluding the July 4 weekend, ending August 18, at a cost per student of \$25, with scholarships available based on need. Classes will run all day and children will be grouped according to age and ability to handle equipment. Instructors will volunteer and clubs will be provided. Mickelson requested the Commission to allow the instruction to be included in the City's Summer Recreation program. Concern was expressed by Parrish that other golfers would not want the course tied up on Saturdays this way and suggested other days for the youth program. Mickelson responded that the group will primarily use the driving range. The motion was made by Commissioner Farr to include Junior Golf in the Summer Recreation Program. The motion carried by a 6-1 vote (Parrish voted against the motion).

VI. STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS

City Manager Leroy Blodgett was unable to attend and there was no discussion on this agenda item.

VII. COMMISSIONER COMMENTS

Commissioner April Gothard commented on the pursuit of the plan for a community center, encouraging the Commission to invite the public into the process, to include leaving the final 45 minutes of meetings open for community input. Chair Farmer said that appointing a separate subcommittee doesn't make sense; agreeing that meetings regarding a community center should be open to the public. Commissioner Farr wondered if the Commission would then meet twice a month. Commissioner Viola suggested that one meeting per month be devoted strictly to the community center. Farmer asked if a piece of property had been identified for the community center; Mayor Sherman said that the City is looking for an appropriate site. Discussion of various sites ensued. Farmer added that the theater group will create additional revenue for the project. Gothard encouraged the Commission to study the *Gresham Plan*. Farr and Farmer suggested dividing the preliminary tasks among smaller groups within the commission. Farmer will talk to Representative Wayne Krieger regarding the Visitors' Center as a possible site. Gothard mentioned that the commission already has a list of interested volunteers; Farmer indicated that trips to Gresham and Florence to visit other centers is in order; Viola will visit Gresham. Farr suggested a fundraiser for travel to community centers, and for funds to invite those key persons here. The need for a step by step plan was discussed; it was suggested to contact Pauline Olsen and Elmo Williams, instrumental in planning the Chetco Public Library, for their help. It was agreed that a trip in mid-May was in

order to see community centers in Gresham and Florence. Gothard suggested adding a regular item to the agenda devoted to progress on the community center. Farr suggested a subcommittee meeting meet before the next regular Parks and Recreation Commission meeting on April 28th. Mayor Sherman reminded the commission that a notice must be publicized before a subcommittee meets or a trip is taken. Farr proposed a subcommittee meeting for April 19th; she will talk with the City's administrative secretary about scheduling the chambers and advise commissioners.

Commissioner Farmer asked Dave Lentz, Parks and Recreation Foreman, for an update on the BMS track; Lentz replied that the issue is inactive at this time.

Commissioner Parrish announced that he has joined the Lions Club as a liaison with the commission.


VII. Adjournment

Having no further business, the Parks and Recreation Commission adjourned at 8:02 pm.

Respectfully submitted,

Jan Krick
Interim Recording Secretary

Approved by the Parks and Recreation Commission



MINUTES
BROOKINGS PLANNING COMMISSION
Regular Meeting
April 5, 2005

Vice Chair Nishioka called the meeting of the Brookings Planning Commission to order at 7:00 p.m. in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Jim Collis	Randy Gorman
Rick Dentino	Ron Hedenskog
Bill Dundom	Bruce Nishioka

Commissioners Absent:

Bill Smith and *Ex Officio Student* Emily Parada

Staff Present:

John Bischoff, City Planner
Diane Snow, Senior Planner
Cathie Mahon, Community Development Secretary

Media:

Curry Coastal Pilot reporter, Brian Bullock

Other:

Councilor Craig Mickelson,
Approximately 12 citizens in the audience.

CHAIRPERSON ANNOUNCEMENTS

Vice-Chair Nishioka welcomed Commissioner Hedenskog who was appointed by City Council for a four-year term.

ELECTION OF OFFICERS

Commissioner Gorman nominated Commissioner Nishioka for Chairman. Commissioner Dundom nominated Commissioner Collis as Vice-Chair. Nominations were closed and by a voice vote the commissioners unanimously approved the motions. Commissioners Nishioka and Collis will serve for a one year term.

MINUTES

By a 5-0-1 vote (Motion: Commissioner Dentino; Commissioner Hedenskog abstained due to not being present at the last meeting) the Planning Commission approved the minutes of March 1, 2005, as amended. The word "mandamus" was incorrectly spelled.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATION

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-0 vote (motion: Commissioner Dentino) the Planning Commission voted to removed Case No. ANX-1-05 from the agenda.
2. By a 5-1 vote (motion: Commissioner Collis; Commissioners Collis, Dentino, Dundom, Hedenskog, and Nishioka voted in the affirmative; Commissioner Gorman voted against the motion) the Planning Commission voted to approve File No. SUB-1-05/PUD/CUP, a request for a subdivision and Planned Unit Development, to be known as *Chetco Terrace Estates*, to divide a 4.91 acre parcel consisting of 7 parcels to create 18 residential lots; R-1-6, (6,000 square foot minimum lot size) zone; Assessor's Map 41-13-5CA, Tax Lots 1300, 1600, 6100, 6101, 6120, 6180, and 6190; Ross Walton, applicant.

The motion was amended to include the following three (3) additional conditions:

- *#17) Prior to any construction of the storm drain system, the applicant shall obtain and present to the City all Federal, State, and local permits required to place storm water into the Chetco River.*
- *#27) A sight obscuring fence at least five (5) feet high shall be placed along the side property lines of the lot containing the entrance street and the area between the new street and the fence shall be landscaped and provisions in the CC&R's shall require the homeowners association to maintain the fence and the landscaping.*
- *#28A) The septic system to the existing house shall be disconnected from the house, pumped out and filled with sand or other suitable material. The house shall then be connected to the domestic sewer system.*

Commissioners Dentino, Collis, Hedenskog, and Gorman declared ex parte contact due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions and comments regarding the request from the following:

Jim Capp, Western Land Use Service,	P. O. Box 2937	Harbor, OR 97415
Don Hoag, Project Engineer	Mountain Drive	Brookings, OR 97415
Margie Hoagland	344 Del Monte	Brookings, OR 97415
Harley Simmonds	P. O. Box 91	Brookings, OR 97415

The applicant waived his right to seven (7) days in which to submit written argument.

3. By a 6-0 vote (motion: Commissioner Dentino) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-1-05/PUD/CAP.

UNSCHEDULED PUBLIC APPEARANCES

None.

MESSAGES AND PAPER FROM THE MAYOR

Councilor Mickelson invited the Commission to a joint meeting with City Council on April 19th, at 7:00 p.m. He explained the session will be an exchange of ideas plus discuss City Council's interest in reviewing current ordinances.

PLANNING STAFF COMMENTS

Senior Planner Snow referred to the memo included in the packet regarding "Duties and Responsibilities" of the Planning Commission. The 5-page outline reviewed the duties of the commission, their responsibility when making a decision, and how appropriate steps and wording of a motion.

PROPOSITIONS AND COMMISSIONERS COMMENTS


Discussion occurred regarding street parking and safety concerns brought up during the hearing by residents affected by the new subdivision, *Chetco Terrace Estates*. It was suggested that any issues or questions be directed to the Traffic Committee. It was suggested a memo could be written with a recommendation and forwarded to that committee.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting was adjourned at 10:50p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


Bruce Nishioka, Chairperson

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/05	04/04/2005	51461	150	Any Time Coffee Service	10-00-2005	23.65
04/05	04/04/2005	51462	965	Babin & Keusink	10-00-2005	703.00
04/05	04/04/2005	51463	146	Bay West Supply, Inc	10-00-2005	186.46
04/05	04/04/2005	51464	138	Becco, Inc	10-00-2005	57.90
04/05	04/04/2005	51465	148	B-H Chamber of Commerce	10-00-2005	2,537.67
04/05	04/04/2005	51466	1458	Bob Schaefer	10-00-2005	60.00
04/05	04/04/2005	51467	313	Brookings Vol Firefighters	10-00-2005	2,083.33
04/05	04/04/2005	51468	192	Brown & Caldwell	10-00-2005	3,183.74
04/05	04/04/2005	51469	1480	Bruce Brothers	10-00-2005	26.46
04/05	04/04/2005	51470	1840	Chetco Federal Credit Union	10-00-2005	3,330.00
04/05	04/04/2005	51471	1745	Coastal Paper & Supply, Inc	10-00-2005	240.75
04/05	04/04/2005	51472	803	Commercial Landscape Supply	10-00-2005	74.90
04/05	04/04/2005	51473	151	Curry Coastal Pilot	10-00-2005	157.20
04/05	04/04/2005	51474	1357	Curry County Clerk	10-00-2005	31.00
04/05	04/04/2005	51475	173	Curry Equipment Company	10-00-2005	25.13
04/05	04/04/2005	51476	3114	Don & Sharon Laws	10-00-2005	89.78
04/05	04/04/2005	51477	316	Donald & Roberta Chandler	10-00-2005	548.00
04/05	04/04/2005	51478	153	Ferrellgas	10-00-2005	195.70
04/05	04/04/2005	51479	754	First Response	10-00-2005	516.76
04/05	04/04/2005	51480	298	Freeman Rock, Inc	10-00-2005	600.51
04/05	04/04/2005	51481	2882	Globalstar USA	10-00-2005	79.81
04/05	04/04/2005	51482	3120	Gordon E Marsters	10-00-2005	21.35
04/05	04/04/2005	51483	3079	Grant E Smith	10-00-2005	111.38
04/05	04/04/2005	51484	139	Harbor Logging Supply	10-00-2005	34.80
04/05	04/04/2005	51485	3116	Hilda DeCou	10-00-2005	4.22
04/05	04/04/2005	51486	307	Industrial Steel & Supply Inc	10-00-2005	93.86
04/05	04/04/2005	51487	3121	Johanna Dixon	10-00-2005	17.04
04/05	04/04/2005	51488	3113	John Viazanko	10-00-2005	20.50
04/05	04/04/2005	51489	3118	Joy Jean Ramsey	10-00-2005	11.40
04/05	04/04/2005	51490	3115	Judith Moore	10-00-2005	2.86
04/05	04/04/2005	51491	997	Kurt Kessler Kustom Bldr Inc	10-00-2005	45.00
04/05	04/04/2005	51492	1397	L N Curtis	10-00-2005	120.78
04/05	04/04/2005	51493	328	Les Schwab Tire Company	10-00-2005	483.84
04/05	04/04/2005	51494	424	Munnell & Sherrill	10-00-2005	362.50
04/05	04/04/2005	51495	426	Oregon Apparatus Repair Inc	10-00-2005	232.56
04/05	04/04/2005	51496	852	PaperDirect	10-00-2005	64.91
04/05	04/04/2005	51497	2974	Pat Sherman	10-00-2005	21.06
04/05	04/04/2005	51498	293	Petty Cash	10-00-2005	146.67
04/05	04/04/2005	51499	322	Postmaster	10-00-2005	586.00
04/05	04/04/2005	51500	227	Pract & Prof Property Mgmt	10-00-2005	29.64
04/05	04/04/2005	51501		Information Only Check	10-00-2005	.00 V
04/05	04/04/2005	51502	1193	PRN Data Services, Inc	10-00-2005	5,352.95
04/05	04/04/2005	51503	378	Quality Control Services	10-00-2005	157.43
04/05	04/04/2005	51504	199	Richard Harper	10-00-2005	300.00
04/05	04/04/2005	51505	3124	Ron McCoy	10-00-2005	7.15
04/05	04/04/2005	51506	3013	Skip Watwood	10-00-2005	40.32
04/05	04/04/2005	51507	136	United Pipe & Supply Co Inc	10-00-2005	1,757.28
04/05	04/04/2005	51508	3122	USDA Forest Service	10-00-2005	46.85
04/05	04/04/2005	51509	861	Village Express Mail Center	10-00-2005	7.85
04/05	04/04/2005	51510	3123	Ward Emery	10-00-2005	31.76
04/05	04/04/2005	51511	3117	William E Boggess	10-00-2005	18.09
04/05	04/04/2005	51512	269	WW Grainger	10-00-2005	304.56
04/05	04/05/2005	51513	1881	AFLAC	10-00-2005	369.48
04/05	04/05/2005	51514	2767	Hooper, Englund & Weil, LLP	10-00-2005	281.98
04/05	04/05/2005	51515	910	OR Department of Justice	10-00-2005	115.38
04/05	04/05/2005	51516	1132	OR Department of Justice	10-00-2005	322.15
04/05	04/05/2005	51517	1742	OR Department of Justice	10-00-2005	307.93

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
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04/05	04/08/2005	51521	150	Any Time Coffee Service	10-00-2005	56.00
04/05	04/08/2005	51522	993	ATCO International	10-00-2005	264.00
04/05	04/08/2005	51523	255	Batteries Plus	10-00-2005	76.46
04/05	04/08/2005	51524		Information Only Check	10-00-2005	.00 V
04/05	04/08/2005	51525		Information Only Check	10-00-2005	.00 V
04/05	04/08/2005	51526	110	Brookings Auto Parts	10-00-2005	441.98
04/05	04/08/2005	51527	528	Caselle, Inc	10-00-2005	1,738.00
04/05	04/08/2005	51528	901	Chambers South, Inc	10-00-2005	719.62
04/05	04/08/2005	51529	336	Chris Wallace	10-00-2005	10,925.00
04/05	04/08/2005	51530	822	Coast Auto Center	10-00-2005	74.40
04/05	04/08/2005	51531	182	Coos-Curry Electric	10-00-2005	1,361.40
04/05	04/08/2005	51532	3016	Cradar Enterprises Inc	10-00-2005	210,192.25
04/05	04/08/2005	51533	3111	CSUS Foundation	10-00-2005	40.00
04/05	04/08/2005	51534	389	Cummins Northwest	10-00-2005	370.00
04/05	04/08/2005	51535	151	Curry Coastal Pilot	10-00-2005	236.30
04/05	04/08/2005	51536	173	Curry Equipment Company	10-00-2005	119.50
04/05	04/08/2005	51537	195	Curry Transfer & Recycling	10-00-2005	559.14
04/05	04/08/2005	51538		Information Only Check	10-00-2005	.00 V
04/05	04/08/2005	51539		Information Only Check	10-00-2005	.00 V
04/05	04/08/2005	51540	166	Dan's Auto & Marine Electric	10-00-2005	559.42
04/05	04/08/2005	51541	259	Da-Tone Rock Products	10-00-2005	602.38
04/05	04/08/2005	51542	185	Del Cur Supply	10-00-2005	135.77
04/05	04/08/2005	51543	2827	Dianne Snow	10-00-2005	52.00
04/05	04/08/2005	51544	3106	Express Police Supply	10-00-2005	221.89
04/05	04/08/2005	51545	153	Ferrellgas	10-00-2005	195.35
04/05	04/08/2005	51546	272	Glock, Inc	10-00-2005	70.00
04/05	04/08/2005	51547	139	Harbor Logging Supply	10-00-2005	64.80
04/05	04/08/2005	51548	186	Hennick's Hardware	10-00-2005	12.20
04/05	04/08/2005	51549	1082	Hilary Thompson	10-00-2005	50.06
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04/05	04/08/2005	51551	3126	James & Glenda Wilson	10-00-2005	1.66
04/05	04/08/2005	51552	2801	Keith's Sporting Goods	10-00-2005	1,377.00
04/05	04/08/2005	51553	328	Les Schwab Tire Company	10-00-2005	421.32
04/05	04/08/2005	51554	681	Linda Barker	10-00-2005	49.99
04/05	04/08/2005	51555	1890	Marvin Parker	10-00-2005	90.00
04/05	04/08/2005	51556	2122	Mastercard	10-00-2005	351.22
04/05	04/08/2005	51557	155	Mory's	10-00-2005	331.38
04/05	04/08/2005	51558	283	Muffler & More	10-00-2005	138.00
04/05	04/08/2005	51559	2051	National Waterworks, Inc	10-00-2005	2,114.85
04/05	04/08/2005	51560	2120	Oregon Fuel Injection Inc	10-00-2005	693.63
04/05	04/08/2005	51561	177	Oregon Medical Laboratories	10-00-2005	75.00
04/05	04/08/2005	51562	311	Paramount Supply Company	10-00-2005	1,076.95
04/05	04/08/2005	51563	187	Quality Fast Lube & Oil	10-00-2005	210.00
04/05	04/08/2005	51564	207	Quill Corporation	10-00-2005	122.01
04/05	04/08/2005	51565	180	Ray's Food Place	10-00-2005	75.12
04/05	04/08/2005	51566	169	Roto Rooter	10-00-2005	178.70
04/05	04/08/2005	51567	3127	Shane Shatterfield	10-00-2005	7.29
04/05	04/08/2005	51568	3119	Shannon Musser Construction	10-00-2005	460.00
04/05	04/08/2005	51569	3128	Stanley G Hage	10-00-2005	6.39
04/05	04/08/2005	51570	2577	SuppliesUSA.com, Inc	10-00-2005	692.62
04/05	04/08/2005	51571	142	Tidewater Contractors Inc	10-00-2005	1,113.99
04/05	04/08/2005	51572	273	Traffic Safety Supply Co, Inc	10-00-2005	933.09
04/05	04/08/2005	51573	179	Trew, Cyphers & Meyrlink	10-00-2005	4,539.63
04/05	04/08/2005	51574	161	United Communications Inc	10-00-2005	1,448.05

M = Manual Check, V = Void Check

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04/05	04/08/2005	51577	1983	Vantage Construction	10-00-2005	23.63
04/05	04/08/2005	51578	824	Vietnam Veterans of America	10-00-2005	750.00
04/05	04/08/2005	51579	157	Viking Office Products	10-00-2005	48.76
04/05	04/08/2005	51580	861	Village Express Mail Center	10-00-2005	23.16
04/05	04/08/2005	51581	269	WW Grainger	10-00-2005	.00
04/05	04/08/2005	51582	253	Xerox Corporation	10-00-2005	137.13
04/05	04/19/2005	51583	910	OR Department of Justice	10-00-2005	115.38
04/05	04/19/2005	51584	1132	OR Department of Justice	10-00-2005	322.15
04/05	04/19/2005	51585	1742	OR Department of Justice	10-00-2005	307.93
04/05	04/19/2005	51586	2366	OR Department of Justice	10-00-2005	203.08
04/05	04/19/2005	51587	144	OR Teamster Employers Trust	10-00-2005	12,506.40
04/05	04/19/2005	51588	189	OR Teamster Employers Trust	10-00-2005	25,794.45
04/05	04/19/2005	51589	205	PERS Retirement	10-00-2005	11,463.20
04/05	04/19/2005	51590	214	Regence Life & Health Ins	10-00-2005	254.40
04/05	04/19/2005	51591	213	Teamsters Local Union 223	10-00-2005	688.00
04/05	04/21/2005	51592	2578	Action Trophies	10-00-2005	63.00
04/05	04/21/2005	51593	3133	Alan Hanwright	10-00-2005	24.74
04/05	04/21/2005	51594	3134	Allen & Helen Petty	10-00-2005	9.91
04/05	04/21/2005	51595	3083	Allied Building Products Corp	10-00-2005	138.00
04/05	04/21/2005	51596	800	American Red Cross	10-00-2005	54.70
04/05	04/21/2005	51597	100	Anchor Lock & Key	10-00-2005	600.00
04/05	04/21/2005	51598	3105	ASC Scientific	10-00-2005	239.39
04/05	04/21/2005	51599	303	Associated Bag Company	10-00-2005	168.63
04/05	04/21/2005	51600	3130	Brad Weese	10-00-2005	2,713.50
04/05	04/21/2005	51601	2600	Brookings Laser Arts	10-00-2005	85.00
04/05	04/21/2005	51602	714	Brookings Signs & Graphics	10-00-2005	65.00
04/05	04/21/2005	51603	192	Brown & Caldwell	10-00-2005	9,374.83
04/05	04/21/2005	51604	3132	Bruce & Silina Taff	10-00-2005	45.00
04/05	04/21/2005	51605	2636	Cal-Pacific Products	10-00-2005	139.28
04/05	04/21/2005	51606	2700	Certified Laboratories	10-00-2005	192.40
04/05	04/21/2005	51607	3015	Charter Communications	10-00-2005	996.33
04/05	04/21/2005	51608	178	Chetco Pharmacy & Gift	10-00-2005	7.87
04/05	04/21/2005	51609	822	Coast Auto Center	10-00-2005	18,500.00
04/05	04/21/2005	51610	183	Colvin Oil Company	10-00-2005	4,631.58
04/05	04/21/2005	51611	182	Coos-Curry Electric	10-00-2005	3,722.62
04/05	04/21/2005	51612	1801	Cop Shop Etc	10-00-2005	91.00
04/05	04/21/2005	51613	2394	Craig Mickelson	10-00-2005	76.14
04/05	04/21/2005	51614	888	CRS	10-00-2005	925.00
04/05	04/21/2005	51615	2542	Crystal Fresh Bottled Water	10-00-2005	125.00
04/05	04/21/2005	51616	151	Curry Coastal Pilot	10-00-2005	11.95
04/05	04/21/2005	51617	2058	Curry General Hospital	10-00-2005	75.00
04/05	04/21/2005	51618	798	Dan Palicki	10-00-2005	530.00
04/05	04/21/2005	51619	3135	David Gordon	10-00-2005	96.39
04/05	04/21/2005	51620	284	Day-Wireless Systems	10-00-2005	1,980.00
04/05	04/21/2005	51621	317	DCBS - Fiscal Services	10-00-2005	2,180.51
04/05	04/21/2005	51622	958	Delaney's Bakery	10-00-2005	35.00
04/05	04/21/2005	51623	2827	Dianne Snow	10-00-2005	85.86
04/05	04/21/2005	51624	3136	Elliot Schwartz	10-00-2005	801.46
04/05	04/21/2005	51625	3129	Elmore Construction Inc	10-00-2005	700.00
04/05	04/21/2005	51626	3106	Express Police Supply	10-00-2005	93.93
04/05	04/21/2005	51627	153	Ferrellgas	10-00-2005	115.02
04/05	04/21/2005	51628	198	Grants Pass Water Lab	10-00-2005	140.00
04/05	04/21/2005	51629	139	Harbor Logging Supply	10-00-2005	55.36
04/05	04/21/2005	51630		Information Only Check	10-00-2005	.00 V
04/05	04/21/2005	51631	131	HGE, Inc	10-00-2005	29,322.26

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
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04/05	04/21/2005	51634	3131	John C Picot	10-00-2005	19.35
04/05	04/21/2005	51635		Information Only Check	10-00-2005	.00 V
04/05	04/21/2005	51636		Information Only Check	10-00-2005	.00 V
04/05	04/21/2005	51637		Information Only Check	10-00-2005	.00 V
04/05	04/21/2005	51638	162	Kerr Hardware	10-00-2005	1,034.22
04/05	04/21/2005	51639	137	LauraLee Gray	10-00-2005	136.00
04/05	04/21/2005	51640	328	Les Schwab Tire Company	10-00-2005	241.92
04/05	04/21/2005	51641	2122	Mastercard	10-00-2005	317.86
04/05	04/21/2005	51642	2306	Michelle Lea	10-00-2005	25.79
04/05	04/21/2005	51643	155	Mory's	10-00-2005	247.29
04/05	04/21/2005	51644	685	Neilson Research Corporation	10-00-2005	60.00
04/05	04/21/2005	51645	2025	Nurnberg Scientific	10-00-2005	153.20
04/05	04/21/2005	51646	279	One Call Concepts, Inc	10-00-2005	51.45
04/05	04/21/2005	51647	177	Oregon Medical Laboratories	10-00-2005	22.35
04/05	04/21/2005	51648	1787	Pape' Machinery	10-00-2005	62,600.00
04/05	04/21/2005	51649	252	Paramount Pest Control	10-00-2005	38.00
04/05	04/21/2005	51650	311	Paramount Supply Company	10-00-2005	309.00
04/05	04/21/2005	51651	293	Petty Cash	10-00-2005	202.11
04/05	04/21/2005	51652	1700	Phil's Auto Recycling	10-00-2005	35.00
04/05	04/21/2005	51653	322	Postmaster	10-00-2005	1,000.00
04/05	04/21/2005	51654	1193	PRN Data Services, Inc	10-00-2005	415.85
04/05	04/21/2005	51655	187	Quality Fast Lube & Oil	10-00-2005	29.00
04/05	04/21/2005	51656	207	Quill Corporation	10-00-2005	730.76
04/05	04/21/2005	51657	1806	Reliable Office Supplies	10-00-2005	291.52
04/05	04/21/2005	51658	2254	Sunny Wheatley	10-00-2005	205.00
04/05	04/21/2005	51659	136	United Pipe & Supply Co Inc	10-00-2005	492.22
04/05	04/21/2005	51660	1020	Valley Elect Contractors Inc	10-00-2005	808.00
04/05	04/21/2005	51661	991	Verizon Northwest	10-00-2005	537.32
04/05	04/26/2005	51662	145	EBS Trust	10-00-2005	45.90
04/05	04/29/2005	51663	150	Any Time Coffee Service	10-00-2005	65.12
04/05	04/29/2005	51664	138	Becco, Inc	10-00-2005	99.90
04/05	04/29/2005	51665	1522	Blumenthal Uniforms	10-00-2005	90.90
04/05	04/29/2005	51666	714	Brookings Signs & Graphics	10-00-2005	221.00
04/05	04/29/2005	51667	3137	Bruce Grattan	10-00-2005	42.00
04/05	04/29/2005	51668	183	Colvin Oil Company	10-00-2005	2,521.29
04/05	04/29/2005	51669	182	Coos-Curry Electric	10-00-2005	14,111.74
04/05	04/29/2005	51670	1674	Correct Equipment Inc	10-00-2005	13,000.00
04/05	04/29/2005	51671	284	Day-Wireless Systems	10-00-2005	886.50
04/05	04/29/2005	51672	185	Del Cur Supply	10-00-2005	89.70
04/05	04/29/2005	51673	371	DEQ Business Office	10-00-2005	225.00
04/05	04/29/2005	51674	2491	Ed Wait	10-00-2005	121.50
04/05	04/29/2005	51675	2117	Edge Wireless	10-00-2005	92.15
04/05	04/29/2005	51676	3109	Emerson Process Management	10-00-2005	1,570.00
04/05	04/29/2005	51677	1803	E-One Inc.	10-00-2005	20,160.86
04/05	04/29/2005	51678	139	Harbor Logging Supply	10-00-2005	178.20
04/05	04/29/2005	51679	131	HGE, Inc	10-00-2005	1,208.26
04/05	04/29/2005	51680	3094	IES Interactive Training	10-00-2005	56,710.00
04/05	04/29/2005	51681	1397	L N Curtis	10-00-2005	445.35
04/05	04/29/2005	51682	202	League of Oregon Cities	10-00-2005	690.00
04/05	04/29/2005	51683	328	Les Schwab Tire Company	10-00-2005	546.69
04/05	04/29/2005	51684	3138	Lillian Thomas	10-00-2005	23.78
04/05	04/29/2005	51685	3143	Mary Jo Anderson	10-00-2005	29.93
04/05	04/29/2005	51686		Information Only Check	10-00-2005	.00 V
04/05	04/29/2005	51687	2122	Mastercard	10-00-2005	1,447.83
04/05	04/29/2005	51688	809	OCZMA	10-00-2005	61.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/05	04/29/2005	51689	3139	Pam Haywood	10-00-2005	22.96
04/05	04/29/2005	51690	187	Quality Fast Lube & Oil	10-00-2005	36.00
04/05	04/29/2005	51691	3142	Red Lion Hotel, Pasco, WA	10-00-2005	203.04
04/05	04/29/2005	51692	278	Ron Plaster	10-00-2005	120.00
04/05	04/29/2005	51693	3141	Rowland Normand	10-00-2005	3.55
04/05	04/29/2005	51694	517	Santiam Emergency Equipment	10-00-2005	84.00
04/05	04/29/2005	51695	3093	Shelton-Tumbull Printers Inc	10-00-2005	3,646.61
04/05	04/29/2005	51696	3140	Turner	10-00-2005	7.45
04/05	04/29/2005	51697	170	Umpqua Research Co	10-00-2005	265.50
04/05	04/29/2005	51698	136	United Pipe & Supply Co Inc	10-00-2005	610.63
04/05	04/29/2005	51699	157	Viking Office Products	10-00-2005	384.68
04/05	04/29/2005	51700	686	Worlton Auto Body	10-00-2005	235.00
Totals:						<u>609,044.95</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON

In the Matter of approving rates)
for sanitation services to be)
charged by Curry Transfer and)
Recycling to customers in the City)
of Brookings)

Resolution No. 05-R-738

WHEREAS, Ordinance No. 95-0-510, Section 7 states that rates for service shall be those currently approved for the franchisee by the City Council by resolution; and

WHEREAS, Ordinance No. 95-0-510, Section 7 states that the rates shall be attached to Ordinance No. 95-0-510 as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT the rates shown on attached Exhibit "A" shall be approved, effective July 1, 2005, and shall remain in effect until such time as any change in rates shall be approved by the City Council:

PASSED by the Brookings Common Council and signed by the Mayor this
9th day of May, 2005.

Original signed by Pat Sherman

Pat Sherman
Mayor

ATTEST by City Recorder this _____ day of _____, 2005.

Paul Hughes
Finance Director/City Recorder

EXHIBIT A
Effective July 1, 2005
RATE SCHEDULE - CITY OF BROOKINGS

CANS/CARTS: SET OUT (CURB SIDE) SERVICE:

\$17.98 per month	One thirty-two (32) gallon can each week.
\$22.48 per month	One forty (40) gallon can each week.
\$35.97 per month	One sixty-four (64) gallon can each week.
\$53.95 per month	One ninety-six (96) gallon can each week.
\$13.74 per month	Recycle only – where available.
Residential Compactor	In excess of two (2) bags - 1.5 times can rate.

CANS/CARTS: OTHER THAN SET OUT SERVICE:

\$1.06 per trip for each drivable driveway. \$1.06 each additional twenty-five feet.
\$1.06 each: un-securing & securing cart, gate, door, fence, hallway, stairs, overweight limits, etc.

COMMERCIAL/RENTAL SERVICES (Container/Carts/Cans):

32 Gallon Cart	\$20.50
Container Service - Per Loose Yard - Per Pick-Up.	\$22.04
Container Service - Per Loose Yard - Brush (Roll Off).	\$10.92
Container Service - Per Loose Yard - Metal (Roll Off).	\$10.92
Container Service - Gate Fee (Each Time) - Extra.	\$ 5.88
Customer Requested – Auto lock – Dumpster service-per month	\$ 3.37
Container Rental – One - Eight Yard - Per Month.	\$13.00
Customer Requested - Other Than Weekly-Each Trip Minimum.	\$16.47
Customer Requested –Time of pick-up – each trip	\$16.47
Customer Service -Special events, Construction, Clean-up, etc. per trip	\$16.47
Container Service - Roll Out Service - Extra.	10%
Container Ramp Roll-Out, as deemed safe by collector - Extra.	20%
Customer Requested - After Hour, Saturday or Sunday - Extra.	50%
Mechanically Compacted Waste - 2.75 Times Yard or Can Rate.	

RECYCLING CREDITS (Commercial When Service Available):

Container Service - Newsprint (Properly Prepared)	of commercial Rate	50%
Container Service - Waste Paper/Office Paper/Cans/Bottles/ Plastics (Properly Prepared)	of Commercial Rate	25%

OTHER RESIDENTIAL & COMMERCIAL CHARGES:

(1) Occasional Extra in Route Pickup - Each.	\$ 4.77
(2) Customer Requested Special Pickup - Minimum.	\$ 7.24
(3) Initial set-up, close-out, monitored inactive service-each transaction	\$ 5.88
(4) Customer Requested – Off route trip charge	\$10.77
(5) Rental Property – Owners responsibility for sanitation charges	
(5) Extra Heavy Roofing/Demolition - -2.75 Time Yard Rate.	
(7) Waste In Excess Of 280 Lbs per Yard - Subject To The Approved Tonnage Rate.	
(8) Household Hazardous Waste. (As Approved)	

RESOLUTION 05-R-739

A RESOLUTION OF THE CITY OF BROOKINGS INSTRUCTING CITY STAFF TO PREPARE DOCUMENTS FOR A PUBLIC VOTE ON THE HIGHWAY 101 IMPROVEMENT SOLUTION.

WHEREAS, the ODOT Project Development Team (PDT) requested that the Brookings City Council express a preference for either Alternative 4 (a one-way couplet) or Alternative 5 (a non-couplet); and

WHEREAS, at the City Council's April 11, 2005 meeting, three councilors voted to recommend Alternative 4 (a one-way couplet) and two councilors voted against recommending Alternative 4; and

WHEREAS, one of the city councilors voting in favor of recommending Alternative 4 (a one-way couplet) has resigned from the Council; and

WHEREAS, the Project Development Team referred the issue back to the Council because it did not feel there was a clear mandate from the Council; and

WHEREAS, the current councilors are evenly divided regarding which Alternative to recommend.

NOW, THEREFORE, BE IT RESOLVED:

That the determination of which alternative the City of Brookings will recommend to the ODOT Project Development Team will be submitted to a vote of the citizens of Brookings; and

That City staff is directed to prepare all necessary documents to place the issue on the ballot for the next Curry County election scheduled for September 20, 2005; and

That the documents be available for Council review during its meeting of June 13, 2005, in order to meet the filing deadline for the next county election which is July 21, 2005.

The foregoing Resolution was duly adopted by the City of Brookings, Oregon on the 9th day of May, 2005, The effective date of this resolution is May 9, 2005.

PASSED by the council and signed by the Mayor this 9th day of May, 2005.

Pat Sherman, Mayor

ATTEST:

By _____
Paul Hughes, City Recorder