



Agenda

City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings Oregon
March 14, 2005 7:00 p.m.

VAULT COPY

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Ceremonies/Appointments/Announcements
 - A. Ceremonies
 - 1. Certification of Appreciation to Bob Gilmore for his service on the Planning Commission [page 5]
 - B. Appointments
 - 1. Economic Development Committee
 - C. Announcements
- V. Public Hearing
 - A. In the matter of Planning Commission File No. VAC-1-05, an application for a vacation of the southerly most 70 feet of Truman Lane adjacent to Assessor's Map 41-13-6 CB Tax Lots 5900 and 6200; R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Paul Sherman, applicant. Criteria used to decide this case can be found in Section 152, *Vacations*, of the Land Development Code. This is a quasi-judicial hearing. [page 7]
- VI. Oral Requests and Communications from the Audience
 - A. Committee and Liaison reports
 - 1. 2004 Planning Commission Annual Report presented by Vice-Chair Bruce Nishioka [page 23]
 - 2. 2004 Brookings Municipal Court Annual Report presented by Judge Richard Harper [page 25]
 - 2. Chamber of Commerce
 - 3. Council Liaisons
 - B. Unscheduled
- VII. Staff Reports
 - A. City Manager
 - 1. Approval of continuation of Yard of the Month/Most Improved Property Program for 2005 [page 27]
 - 2. Other



VIII. Consent Calendar

- A. Approval of Council Meeting Minutes
 - 1. Minutes of February 28, 2005, regular Council meeting [page 29]
- B. Acceptance of Planning Commission Meeting Minutes
 - 1. Minutes of February 1, 2005, regular meeting [page 35]
- C. Approval of vouchers for the month of February, 2005 (\$367,051.13)
[page 39]

End Consent Calendar

IX. Ordinances/Resolutions/Final Orders

- A. Final Orders
 - 1. In the matter of Planning Commission File No. VAC-1-05; an application for approval of a right-of-way vacation; Paul Sherman, applicant. [page 15]
- B. Ordinances
 - 1. In the matter of Ordinance No. 05-O-567, an ordinance vacating the southerly most 70± feet of Truman Lane. [page 19]

X. Remarks from Mayor and Councilors

- A. Council
- B. Mayor

XI. Adjournment

Brookings Events Calendar

March 2005

March 2005

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2005

S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		March 1 8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palick 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 1:30pm CC-Pre App meeting-John Bischoff 7:00pm CC-Planning Commssn	March 2 12:00pm Comnity Agencies mtg (Chetco Sr.Center) 7:00pm FH-PoliceReserves	March 3 8:15am CC-CmtyDevDpt Staff mtg/EWait 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray		
6	7 9:30am CC- VIPS/Volunteers In Police Service/Marvin Parker 10:30am CC-Subdivison committee meeting-John Bischoff 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Work/study session-Ted Gresh Para	8 9:00am CC-PDT meeting-Ted Gresh-503-736-4836 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 1:30pm CC-Planning Project-John Bischoff	9 3:30pm CC-AMF Board Meeting 7:00pm CC-Healthcare Subcommittee-Jay Patel	10 8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray 2:30pm CC-SafetyComMtg/ Kathy Dunn 7:00pm CC-Economic Development Committee-Ed Wait, Dianne Snow	11	12
13	14 2:00pm CC-Subdivison meeting-John Bischoff 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	15 8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palick 9:30am KURY Radio Community Focus Talk Show w/City 10:00am FH-Surburban Fire District-Phil Cox-469-5729 6:00pm CC-Victims Impact Panel-Mindy Curry	16 9:00am CC-Traffic Safety Committee meeting-Marv Parker 7:00pm CC-Parks and Rec work session	17 8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray	18	19
20	21 9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers In Police Service-BPalick 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-work session Council	22 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	23 2:30pm CC-Downtwon Subcommittee-Toni Mefford	24 8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray 2:00pm CC-Bld opening-Public Works Dump Truck	25	26
27	28 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	29 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	30	31 8:15am CC-CmtyDevDpt Staff mtg/EWait 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett		

Locations:
CC-Council Chambers
FH-Fire Hall

Brookings Events Calendar

April 2005

April 2005							May 2005						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	1	2	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					April 1 6:00pm CC- Citizens Police Academy-Marvin Parker ext 2259	2
3	4 9:30am CC- VIPS/Volunteers in Police Service/Marvin Parker 7:00pm FH-FireTng/ChShrp (Fire Hall)	5 8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palicki-X217 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 7:00pm CC-Planning Commssn	6 12:00pm Comnity Agendes mtg (Chetco Sr.Center) 2:30pm CC-SafetyComMtg/ Kathy Dunn 6:00pm CC-Citizens Police Academy-Marvin Parker ext 2259 7:00pm FH-PoliceReserves	7 8:15am CC-CmtyDevDpt Staff mtg/EWalt 9:00am CC-Crm Stoppers 10:00am CC- Site Plan Com Mtg/LauraLee Gray	8 6:00pm CC- Citizens Police Academy-Marvin Parker ext 2259	9
10 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	11	12 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	13 6:00pm CC-Citizens Police Academy-Marvin Parker ext 2259	14 8:15am CC-CmtyDevDpt Staff mtg/EWalt 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Economic Development Committee-Ed Walt, Dianne Snow	15 6:00pm Curry county Jail- Citizens Police Academy-Marvin Parker ext 2259	16
17 9:00am CC-Municipal Court/ JdgHarper 9:30am CC-VIPS/Volunteers in Police Service-BPalicki 6:00pm CC-American Red Cross Mtg/Karen Degenals 7:00pm FH-FireTng/ChShrp (Fire Hall)	18 8:30am CC-Investigator/Patrol Information Sharing Meeting-Barbara Palicki-X217 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3) 10:00am FH-Surburban Fire District-Phil Cox-469-5729	19 6:00pm CC-Citizens Police Academy-Marvin Parker ext 2259	20 8:15am CC-CmtyDevDpt Staff mtg/EWalt 10:00am CC- Site Plan Com Mtg/LauraLee Gray 1:00pm CC-Municipal Court 2:00pm CC-CEP (Citizens for Emergency Preparedness): MARrell-469-5731, JRupert-469-78783	21 6:00pm CC- Citizens Police Academy-Marvin Parker ext 2259	22	23
24 7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	25 9:30am KURY Radio Community Focus Talk Show w/City Staff/Council (KURY 95.3)	26 2:30pm CC-Downtwon Subcommittee-Toni Melford 6:00pm CC-Citizens Police Academy-Marvin Parker ext 2259	27 8:15am CC-CmtyDevDpt Staff mtg/EWalt 10:00am CC- Site Plan Com Mtg/LauraLee Gray 7:00pm CC-Parks & Rec Comm/ LBlodgett	28 6:00pm CC- Citizens Police Academy-Marvin Parker ext 2259	29	30

Locations:
CC-Council Chambers
FH-Fire Hall

Certificate of Appreciation

Awarded to

Bob Gilmore

for dedicated service on
the Planning Commission
from July 28, 2003

honored this 14th day of March, 2005
for 1 years and 7 months of service
to the citizens of the City of Brookings

Pat Sherman

Mayor Pat Sherman

City Manager Leroy Blodgett



TO: Mayor and City Council
FROM: John Bischoff, Planning Director
THROUGH: Leroy Blodgett, City Manager
DATE: February 3, 2005



Issue: A request to vacate the southerly most 70 feet of Truman Lane.

Background: Paul Sherman, applicant, has requested that the city vacate the southerly most 70 feet of Sherman Ln. The applicant owns the property on both sides and the end of the area of the street subject to this request. Sherman Ln. is a narrow paved travel way within a 30 foot right-of-way with no other improvements. The Planning Commission heard this request at their February 1, 2005 hearing. A copy of the Planning Commission Staff Report, a Final Order and an Ordinance is attached.

Recommendation: The Planning Commission and staff recommend approval of this request.

CITY OF BROOKINGS PLANNING COMMISSION
STAFF AGENDA REPORT

SUBJECT: Right-of-Way Vacation
FILE NO: VAC-1-05
HEARING DATE: February 1, 2005

REPORT DATE: January 13, 2005
ITEM NO: 8.1

GENERAL INFORMATION

APPLICANT: Paul Sherman.
REPRESENTATIVE: None.
REQUEST: To vacate a 2,100 sq. ft. area of the south end of Truman Ln.
TOTAL LAND AREA: 2,100 sq. ft.
LOCATION: A the southerly most end of Truman Ln.
ASSESSOR'S NUMBER: Between Tax Lots 5900 and 6200, Assessor's Map 41-13-6CB.

ZONING / COMPREHENSIVE PLAN INFORMATION

EXISTING: R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size)
PROPOSED: Same.
SURROUNDING: R-1-6 on all sides.
COMP. PLAN: Residential.

LAND USE INFORMATION

EXISTING: 30 foot wide street dead ending into Tax Lot 6200.
PROPOSED: Vacation of a 70 foot portion of the street.
SURROUNDING: Residential uses.
PUBLIC NOTICE: Mailed to each property owner within the area of notice and published in the local newspaper as required by state law.

BACKGROUND INFORMATION

The subject property is a 70 x 30 foot (2,100 sq. ft.) section of Truman Ln., which extends from the south side of Rowland Ln. approximately 100 feet west of the intersection of Rowland and Arnold Ln. Truman Ln. consists of a 30 foot wide right-of-way, currently extending 210 feet south from Rowland Ln. The street is unapproved except for a narrow strip of pavement.

The area on three sides of Truman Ln. is zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) and developed accordingly. The area north of Rowland Ln. is zoned R-2 (Two Family Residential) and developed with a mixture of single and duplex homes. There is sewer main located in the full length of Truman but no water main.

In 2002 that applicant requested and received the vacation of a small portion, 1,635 sq. ft., of Truman Ln. adjacent to and south of the current request. That vacation was surrounded on three sides by Tax Lot 6200.

PROPOSED VACATION

The applicant is requesting to vacate the southerly most 70 feet of Truman Ln. The segment to be vacated is located between Tax Lots 5900 on the west and 6200 on the east, both of which are owned by the applicant. The area to be vacated starts at the northerly boundary of T/L 6200 and extends approximately 70 feet to the south end of the street, which ends at a gate that is the driveway into T/L 6200. The northerly boundary of T/L 5900 is 20 feet north of the area to be vacated and provides the required frontage for the tax lot. At the time the vacation is recorded the vacated area will be split between both tax lots, however, the applicant will do a lot line adjustment to place the entire area into Tax Lot 6200, which will then have 30 feet of frontage on the new end of Truman Ln. No other property abuts the area subject to this vacation.

ANALYSIS

Section 152, Vacations, Subsection .030, Vacation Criteria, provides that request to vacate will be considered by the Planning Commission for recommendation to the City Council following a determination based upon the findings prepared and submitted by the petitioner(s), which shall address the following criteria:

1. Compliance with the comprehensive plan, circulation element or other applicable sections of the document.
2. If initiated by petition pursuant to ORS 271.080, the council shall make the determinations pursuant to ORS 271.120 based upon evidence provided by the petitioner(s) in the written findings.
3. If initiated upon a recommendation of the Planning Commission and/or by the City Council on its own motion pursuant to ORS 271.130, a determination shall be made that the vacation will not substantially affect the market value of all such abutting property to the area proposed to be vacated, unless the City Council proposes to provide for paying such damages.

The following is staff's analysis of the proposed vacation in relation to the criteria cited above.

Criterion 1, Compliance with the Comprehensive Plan.

The Comprehensive Plan has no particular mention of Truman Ln., which provides potential access to a total of five lots, two of which are owned by the applicant. The area subject to this vacation abuts only the property owned by the applicant and upon vacation and with a lot line adjustment to place the entire vacated area within Tax Lot 6200, each of the applicants lots will have the required amount of frontage. The city has no particular reason to retain ownership of this segment of the street except that there is a sewer main located within the right-of-way and an easement must be provided to the city for maintenance purposes.

Criterion 2, Petitioner Initiated.

This request is by petition of property owner that adjoins both sides of the area subject to the vacation. The applicant is required to obtain the consent of 100% of the property owners abutting the area to be vacated and 67% of those in the affected area, which is described by state law. The applicant's property is the only property that abuts the area to be vacated and the applicant has submitted the required letters of consent from owners in the surrounding area. The area to be vacated has been posted as required.

Criterion 3, City Initiated.

This application was petitioner initiated and therefore this criterion does not apply.

FINDINGS

1. Truman Ln. is a paved travel way within a 30 foot wide right of way with no other improvements, and extends south from Rowland Ln. for a distance of approximately 210 feet.
2. Pursuant to the provisions of Section 152, Vacations, of the Land Development Code, the applicant has filed a petition to vacate the southerly most 70 foot section of Truman Ln. that is bounded on the east and south sides by Tax Lot 6200 and on the west by Tax Lot 5900, both of which are in the applicant's ownership.
3. Truman Ln. is a dead end street and Tax Lot 6200 has 70 feet of frontage on the east side and 30 feet of frontage on the south end of Truman Ln. Tax lot 5900 has 90 feet of on the west side of Truman. The area to be vacated extends from the northerly property line of Tax Lot 6200 on the east side to the southerly terminus of the street, a distance of 70 feet. The area to be vacated is 2,100 sq. ft.
4. There is a sewer main located within the full length of Truman Ln. including the section subject to this request.
5. The applicant owns all of the property abutting the section to be vacated and has submitted approval letters from 67% of the property owners in the prescribed area adjacent to the end of the section to be vacated.

6. The applicant will be required as a condition of the approval to provide an easement over the vacated area of the street for utility purposes and will be required to lot line adjust the portion of the street given automatically to Tax Lot 5900, back into Tax Lot 6200.

CONCLUSIONS

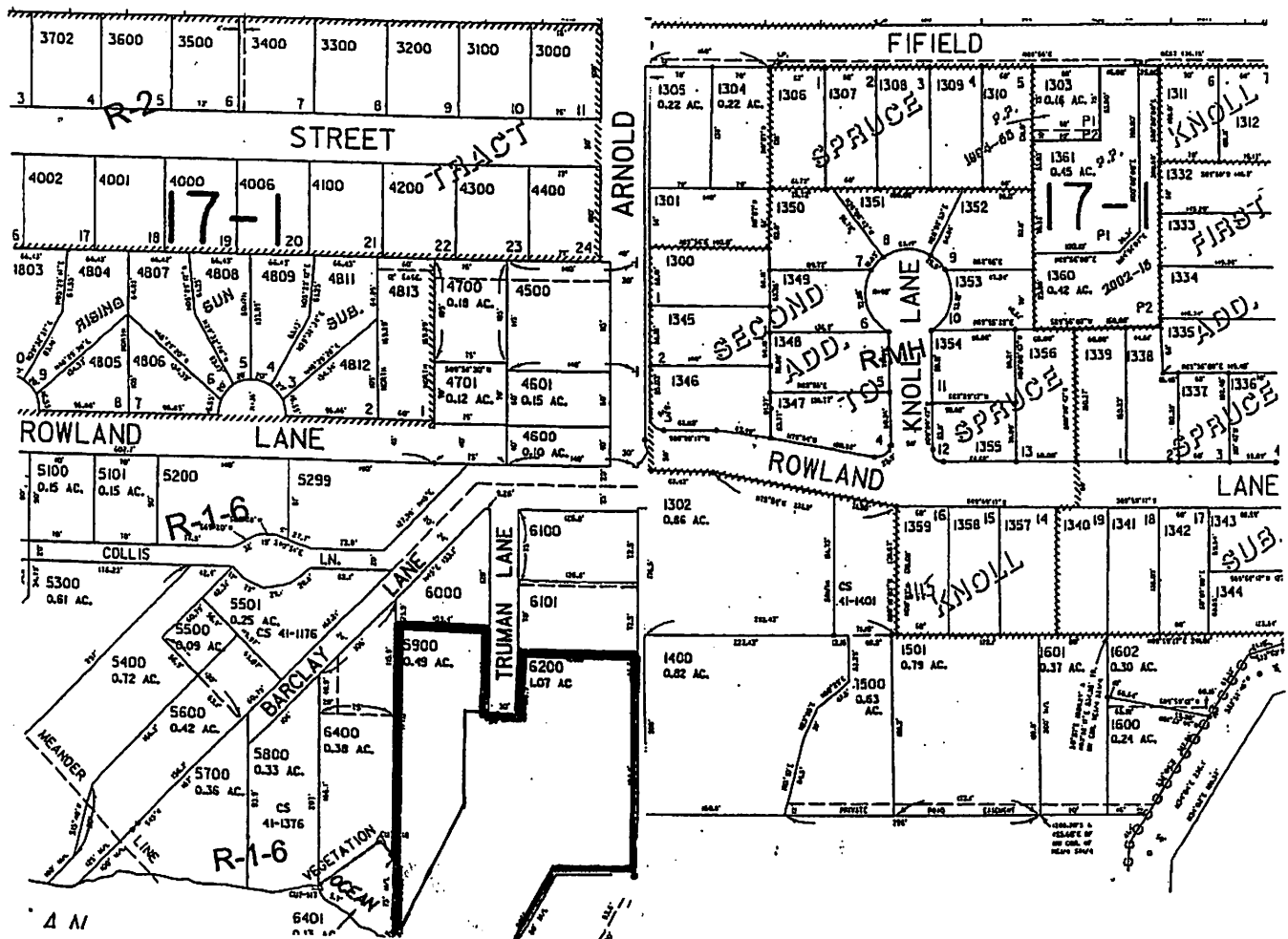
1. Since the area to be vacated is surrounded by on three sides by property owned by the applicant, Currently Truman Ln. serves no particular purpose other than a driveway for three or four houses, except that there is a sewer main within this section of the street. An easement over the sewer main should suffice to provide maintenance of the main.
2. The proposed vacation will have no significant impact on the provisions of the Comprehensive Plan, particularly Goal 12, Transportation. Tax Lot 5900 will have at least have the required 20 feet of frontage on the remaining portion of the street and with a lot line adjustment Tax Lot 6200 will have 30 feet of frontage at the south end of the remaining portion of the street.
4. The applicant owns all of the land abutting the section of street to be vacated and has submitted the required approval vouchers from 67% of the property owners in the prescribed area adjacent to the end of the section.

CONDITIONS OF APPROVAL

1. Prior to the recordation of the vacation the applicant shall provide the city with an easement for utility purposes over the entire area of Truman Ln. to be vacated.
2. Prior to the recordation of the vacation the applicant shall submit and prepare for recordation a Lot Line Adjustment to include the entire area to be vacated into Tax Lot 6200.

RECOMMENDATION

Staff recommends APPROVAL of Case File No. VAC-1-05, based on the findings and conclusions stated in the staff report and subject to the conditions of approval. The Planning Commission's decision on this case will be a recommendation to the City Council.



Applicant: Paul Sherman

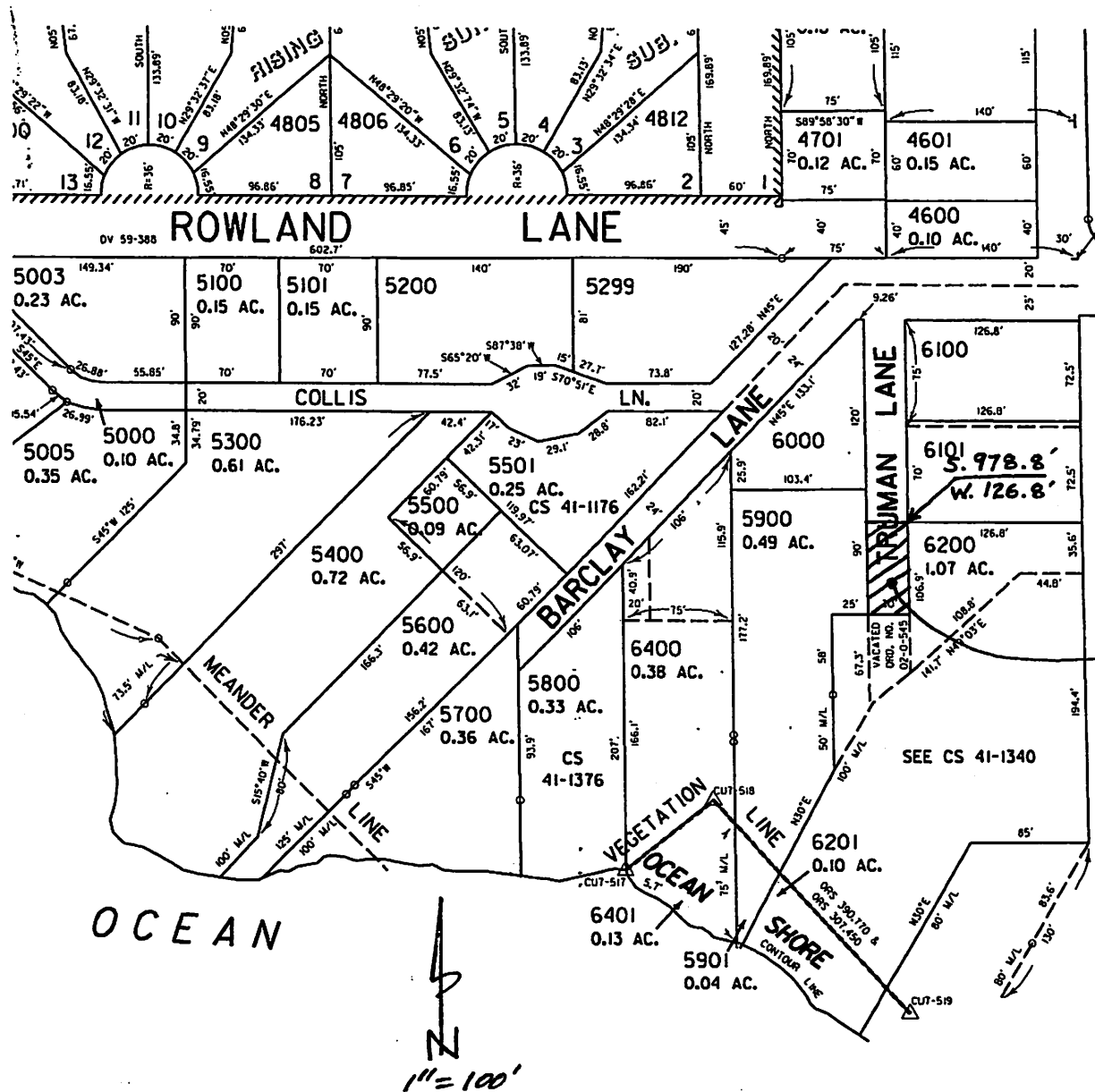
Assessor's No: 41-13-06 CB Tax Lot 5900 and 6200

Size: approximately 2,100 square feet

Location: 300 Truman Lane

Zone: R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size)





Applicant: Paul Sherman

Assessor's No: 41-13-06 CB Tax Lot 5900 and 6200

Size: approximately 2,100 square feet

Location: 300 Truman Lane

Zone: R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size)



**BEFORE THE COMMON COUNCIL
CITY OF BROOKINGS, COUNTY OF CURRY
STATE OF OREGON**

In the matter of Planning Commission File No.)	Final ORDER
VAC-1-05; application for approval of a right-of-way)	and Findings of
vacation, Paul Sherman, applicant.)	Fact
)	

ORDER approving an application for a vacation of the southerly most 70 feet of Truman Ln. adjacent to Assessor's Map 41-13-6CB, Tax Lots 5900 and 6200; R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size).

WHEREAS:

1. The Planning Commission duly accepted the application filed in accordance with Section 152, Vacations, of the Land Development Code; and,
2. Such application is required to show evidence that all of the following criteria has been met:
 - A. Compliance with the comprehensive plan, circulation element or other applicable sections of the document.
 - B. If initiated by petition pursuant to ORS 271.080, the council shall make the determinations pursuant to ORS 271.120 based upon evidence provided by the petitioner(s) in the written findings.
 - C. If initiated upon a recommendation of the Planning Commission and/or by the City Council on its own motion pursuant to ORS 271.130, a determination shall be made that the vacation will not substantially affect the market value of all such abutting property to the area proposed to be vacated, unless the City Council proposes to provide for paying such damages.
3. The Brookings Planning Commission duly considered the above described application on the agenda of its regularly scheduled public hearing on February 1, 2005; and
4. Recommendations were presented by the Planning Director in the form of a written Staff Agenda Report dated January 13, 2005, and by oral presentation, and evidence and testimony was presented by the applicant and the public at the public hearing; and,
5. At the conclusion of said public hearing, after consideration and discussion of testimony and evidence presented in the public hearing, the Planning Commission, upon a motion duly seconded, accepted the Staff Agenda Report and recommended that the City Council approve the request, and
6. The Brookings City Council duly considered the above described application in a public hearing at a regularly scheduled public meeting held on February 28, 2005, and is a matter of record; and

7. At the conclusion of said public hearing, after consideration and discussion of testimony and evidence presented in the public hearing, the City Council, upon a motion duly seconded, accepted the Planning Commissions recommendation; and

THEREFORE, LET IT BE HEREBY ORDERED that the application for a vacation of the subject right-of-way is approved. This approval is supported by the following findings and conclusions:

FINDINGS

1. Truman Ln. is a paved travel way within a 30 foot wide right of way with no other improvements, and extends south from Rowland Ln. for a distance of approximately 210 feet.
2. Pursuant to the provisions of Section 152, Vacations, of the Land Development Code, the applicant has filed a petition to vacate the southerly most 70 foot section of Truman Ln. that is bounded on the east and south sides by Tax Lot 6200 and on the west by Tax Lot 5900, both of which are in the applicant's ownership.
3. Truman Ln. is a dead end street and Tax Lot 6200 has 70 feet of frontage on the east side and 30 feet of frontage on the south end of Truman Ln. Tax lot 5900 has 90 feet of on the west side of Truman. The area to be vacated extends from the northerly property line of Tax Lot 6200 on the east side to the southerly terminus of the street, a distance of 70 feet. The area to be vacated is 2,100 sq. ft.
4. There is a sewer main located within the full length of Truman Ln. including the section subject to this request.
5. The applicant owns all of the property abutting the section to be vacated and has submitted approval letters from 67% of the property owners in the prescribed area adjacent to the end of the section to be vacated.
6. The applicant will be required as a condition of the approval to provide an easement over the vacated area of the street for utility purposes and will be required to lot line adjust the portion of the street given automatically to Tax Lot 5900, back into Tax Lot 6200.

CONCLUSIONS

1. Since the area to be vacated is surrounded by on three sides by property owned by the applicant. Currently Truman Ln. serves no particular purpose other than a driveway for three or four houses, except that there is a sewer main within this section of the street. An easement over the sewer main should suffice to provide maintenance of the main.
2. The proposed vacation will have no significant impact on the provisions of the Comprehensive Plan, particularly Goal 12, Transportation. Tax Lot 5900 will have at least have the required 20 feet of frontage on the remaining portion of the street and with a lot line adjustment Tax Lot 6200 will have 30 feet of frontage at the south end of the remaining portion of the street.

4. The applicant owns all of the land abutting the section of street to be vacated and has submitted the required approval vouchers from 67% of the property owners in the prescribed area adjacent to the end of the section.

Dated this 28th day of February, 2005

Larry Anderson, Council President

ATTEST:

John C. Bischoff, Planning Director

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

**AN ORDINANCE VACATING
THE SOUTHERLY MOST 70±
FEET OF TRUMAN LN.**)
)
)

ORDINANCE NO. 05-O-567

Sections:

- Section 1. Findings and determination.
- Section 2. Vacation.
- Section 3. Certification of ordinance.

The City of Brookings ordains as follows:

Section 1. Findings and determination. The Council of the City of Brookings hereby finds it appropriate to consider vacation of the following described parcel of land:

The southerly most 70± feet of Truman Ln., as described in Exhibit A.

That the Recorder of the City of Brookings gave due notice of public hearing to be held before the Council at the hour of 7:00 o'clock, February 14, 2005 in the Council Chambers in the City Hall in the City of Brookings, at which time any persons whomsoever having any objections or remonstrance to said right-of-way vacation or any part thereof, should file written objection or remonstrance with the City Recorder. That it appears to the satisfaction of the Council that the proposed vacation is in the best interests of the City. That the public interest will not be prejudiced by the vacation and that the vacation will not substantially affect the market value of abutting property.

Section 2. Vacation. The City of Brookings does hereby vacate a certain right-of-way described in Exhibit A and on map Exhibit B attached.

Section 3. Certification of ordinance. The City Recorder is hereby instructed to forthwith record and file certified copies of this Ordinance with the County Clerk, County Assessor and County Surveyor of Curry County, Oregon.

First Reading: _____

Second Reading: _____

Passage: _____

Effective Date: _____

Signed by me in authentication of its passage this 28th day of February, 2005.

Larry Anderson, Council President

ATTEST:

Paul Hughes, City Recorder

EXHIBIT A

That portion of Truman Lane located in Government Lot 3, Section 6, Township 41 South, Range 13 West, Willamette Meridian, City of Brookings, Curry County, Oregon, included within the following described lines:

BEGINNING at a point on the East line of said Truman Lane described as being South 978.80 feet and West 126.80 feet from the Northeast corner of said Government Lot 3;
thence along the East line of said Truman Lane, South 70.00 feet;
thence West 30.00 feet to the West line of said Truman Lane;
thence along the West line of said Truman Lane, North 70.00 feet;
thence East 30.00 feet to the POINT OF BEGINNING.

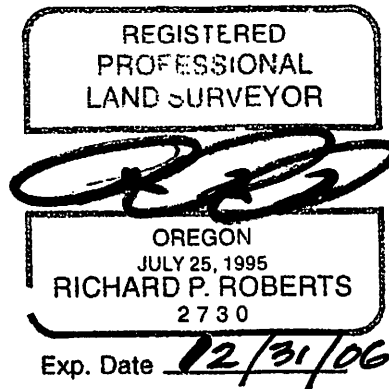
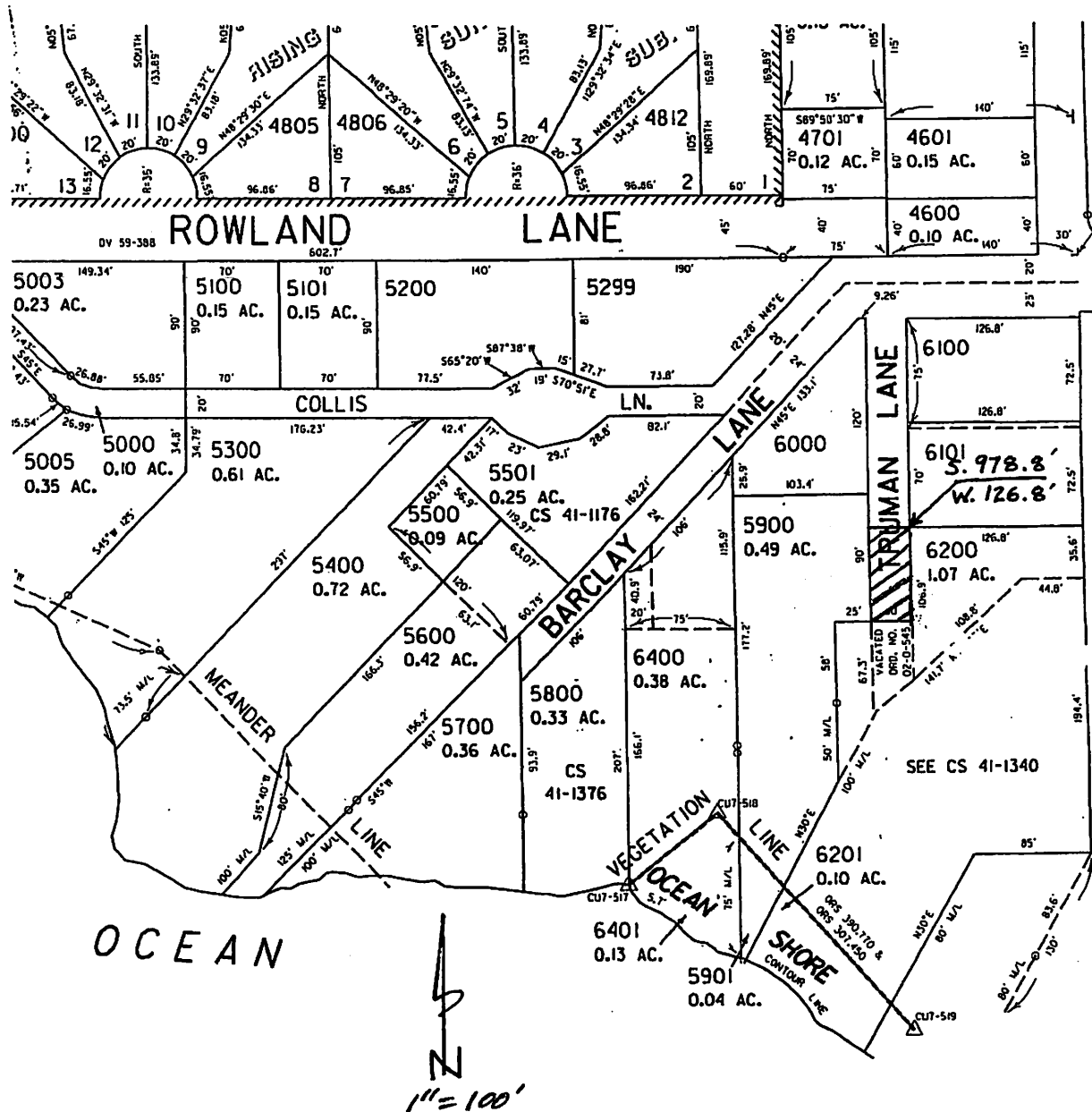


EXHIBIT B





City of Brookings Planning Commission

Commissioner Collis
Commissioner Dundom
Commissioner Freeman (resigned 12-04)
Commissioner Bob Gilmore, Chair
Commissioner Gorman
Commissioner Nishioka
Commissioner Smith

Annual Report for 2004

The Planning Commission held 12 regular public hearings and 4 special meetings: a special meeting was held for goal-setting for the 2003-04 budget; a special meeting for File No. MPD 1-04-the Master Plan Development as proposed by U.S. Borax; the continuation of MPD-1-04 on August 17th; and a special hearing for LDC-1-04, the proposed new zone, DBD (Downtown Business District).

The Planning Commission heard 62 requests at 12 regular meetings and 4 special meetings during 2004:

Minor Partitions	6 creating 12 lots
Subdivisions	5 creating 27 lots
Conditional use permits	6
Minor changes to conditional use permits	2
Zone change	4
Land Development Code change	1
County Referrals	16
Variances	2
Extensions	4
Final Map	14

The Planning Commission reviewed and approved two PUD (Planned Unit Development) applications:

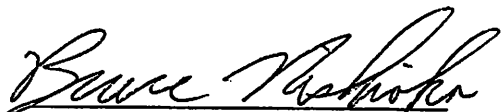
- PUD-1-04 *Pacific Terrace* 29 Lots
- PUD-2-04 *Ransom Creek Condos* 36 units

Recommendations:

- The Commission expresses their appreciation for the new Council Chambers PA system. The feedback from citizens has been positive.
- The Commission thanks the Planning Staff for updates on appeals, and results from recommendations for County Referrals.
- The Commission requests a quarterly report by the Planning Staff. Due to the workload this report has not been done in the last few years.
- The Commission would like some sort of training or another seminar to continue being updated with state and local code changes, and a review of procedures.
- The Commission will continue to strive to make the best decisions.

A special *thanks* to the Community Development staff for providing us with the packets in a timely manner. We will continue to make the best decisions for our great community

Respectfully submitted,
Presented to the City Council 3-14-2005



Bruce Nishioka,
Planning Commission Vice-Chair

BROOKINGS MUNICIPAL COURT

898 Elk Drive
Brookings, OR 97415
(541) 469-1110

March 7, 2005

RE: Annual Report for Calendar Year 2004

PRESENTED TO City Council on March 14, 2005

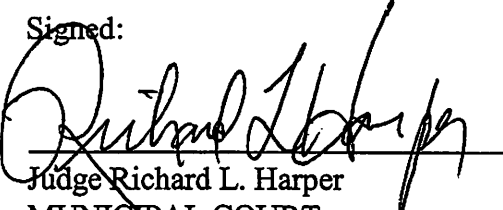
The Judicial Department provides maintenance of accounts receivables, court files, and court facilities/activities for the Brookings Municipal Court. The department head is the Honorable Richard L. Harper. During 2004 his court clerk was Linda Barker. Barker is retiring this April and Joyce Heffington will step in the court clerk position.

In 2004, the Brookings Municipal Court was held on the third Monday of each month at 9:00 a.m. Beginning in April 2005 Municipal Court will be held on the third Thursday of each month at 1:00 p.m. unless there are demands that determine scheduling for a different time or date. Only city ordinance violations are cited into this court.

Receipts are received in two forms. One is the result of new charges by our officers cited into the circuit court in Gold Beach and the other is from collections of previous fines levied and new city ordinance violations. A total of \$18,572.24 was receipted in calendar year 2004—\$17,923.24 from the state courts and \$649 from accounts receivable collections and new fines for ordinance violations. Both of these amounts are slightly up from calendar year 2003.

In 2004, Municipal Court dockets included City ordinance violations of control of domestic animals (two resulting in dog bites), discharge of firearm within city limits, and vagrancy.

Signed:



Judge Richard L. Harper
MUNICIPAL COURT

CITY OF BROOKINGS



STAFF REPORT

Date: March 9, 2005

To: Mayor and City Councilors

From: Leroy Blodgett, City Manager

Subject: Yard of Month/Most Improved Property of Month Program

REPORT

After three very successful years of honoring citizens of Brookings who have worked hard to make their properties an asset to the City's landscape, the time is here again to decide whether to continue the program or not.

During the spring and summer months an unbiased/anonymous committee selects a Yard of the Month and a Most Improved Property of the Month within the city limits. The Yard of the Month is a property that shows outstanding landscape. Most Improved Property is not necessarily the most attractive but is a property that has been substantially improved.

This program says thank you to those residents who work hard to make their property and Brookings a more attractive place to live. Monthly winners are awarded a \$50 credit toward their water/sewer bill and an attractive sign is placed in their yard by the Mayor and City Manager. The property owners also receive recognition in the Curry Coastal Pilot, on KURY and KCRE radio and on the City's website. The program costs the City approximately \$600 per year.

STAFF RECOMMENDATION

To continue the Yard of the Month/Most Improved Property of the Month Program for the year 2005.

CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
February 28, 2005 7:00 p.m.

- I. Call to Order
Mayor Pat Sherman called the meeting to order at 7:00 p.m.
- II. Pledge of Allegiance
Led by Joyce Heffington
- III. Roll Call
Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Frances Johns Kern, Craig Mickelson, and Dave Gordon, a quorum present.

Council Absent: Ex Officio Councilor Wes Enos

Staff Present:
City Manager Leroy Blodgett, Police Chief Chris Wallace, Police Lt. John Bishop, Communications Officer Joyce Heffington, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:
Chamber of Commerce President Les Cohen and approximately 13 other citizens
- IV. **Ceremonies/Appointments/Announcements**
 - A. *Ceremonies*
 - 1. *Proclamation—National Red Cross Month*
Mayor Sherman presented a proclamation to Karen Degenais proclaiming March as National Red Cross Month in Brookings. Degenais accepted the proclamation and introduced Red Cross team members Barney Mason, Shirley Mason, Sarge Piper, Shirley Sheffel, and Bryon Newton, District Director. Newton said he was extremely proud of the Brookings team which is the largest in the district. He urged those present to support fundraisers for the Red Cross one of which was happening as he spoke: Bella Italia Ristorante was hosting a fund raising dinner.

Although not on the agenda Mayor Sherman presented a proclamation to Councilor Johns Kern who accepted it on behalf of the Chetco Senior Center which will be celebrating its 25-year

anniversary Sunday, March 6. Johns Kern is currently vice-president of the organization and she invited all present to attend the ceremonies beginning at 4:30 p.m. that day.

Since Chief Wallace was in attendance at the meeting Mayor Sherman took time to comment on his ten-year anniversary with the City. Wallace was home sick at the last Council meeting and received his certificate when he returned to work. Sherman announced he hopes he stays fifty years.

B. Announcements

1. Introduction of Joyce Heffington, new Police Department Communications Officer

Chief Wallace introduced Joyce Heffington who has been working as a Brookings police dispatcher for approximately three weeks. Heffington said she and her husband moved to Brookings last October and she felt fortunate to apply and get a job as a communications officer. She said the job is very challenging and she is working with a great team.

V. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. Chamber of Commerce

Chamber of Commerce President Les Cohen was at the Pacific Northwest Sportsman Show at the time of the last meeting when erroneously the Chamber's annual report was listed on the Council agenda. Administrative Secretary Barker said Cohen had requested the annual report be on the February 28 meeting and she had, in error, added it to the meeting of February 14. Cohen said the time lag had given him the opportunity to review the report. He recapped it for the Council and said he is looking forward to another good year. The Pacific Northwest has the highest gas prices in the nation yet he said our visitor counts keep growing, perhaps because more people are taking shorter trips.

Last weekend he was at the Jackson Outdoor and Sportsman Show promoting both the Beachcombing Festival and the Salmon Derby.

Azalea Festival planning is underway. He reminded everyone to attend the Beachcombers Festival March 19 and 20 at Azalea School.

2. Council Liaisons

Mayor Sherman said she attended the Mayor's Day at the Capitol, February 23, and met with Senator Kruse, Representative Krieger and her old friend, Senator Schrader. On February 24 she attended

a luncheon and later attended a town hall meeting with Representative Peter DeFazio.

Councilor Anderson attended the school board meeting and participated in interviews for the new Public Works Director.

Councilor Gordon attended a Port Commission meeting and the L.P.S.C.C. (Local Public Safety Coordinating Council) meeting in Gold Beach.

B. Unscheduled

Rex Atwell, 17169 Parkview Drive, spoke of his concern of the safety to children on the Parkview Drive/Dodge Avenue loop. He feels 35 mph is too fast and the speed limit should be reduced. City Manager Blodgett will contact the County Road Department to see who has jurisdiction on speed limits in the area.

I. Staff Reports

A. Police Department

1. IES Interactive Training

City Manager Blodgett recapped the staff memo requesting permission to accept an anonymous donation in the amount of \$65,950. The funds were donated to purchase a fully interactive stimulated judgmental trainer. Police Chief Wallace and Lt. Bishop answered Council questions on the use of the trainer. As the donor has requested, the equipment would be offered to all law enforcement departments in the area, including northern California. The portable unit will need an area approximately 10' X 20' although a larger space would be more desirable. Owning the unit will save a lot of travel time as the training is required by the State of Oregon.

Councilor Gordon moved, a second followed, and the Council voted unanimously to accept an anonymous donation in the amount of \$65,950 to purchase IES Interactive Training.

2. Surplus Vehicles

City Manager Blodgett said there are five city vehicles stored at the Wharf Street site that need to be declared surplus in order to be destroyed. There has been interest in one of them, the old VIPS car, which could be placed on public sealed bid. If no acceptable sealed bid is received then he requested this vehicle also be placed on the surplus list. The vehicles would be hauled away as scrap if they are declared surplus.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to list the following city vehicles as surplus: VIN # 2FALP71W7TX197927, VIN # 2FALP71W2SX157320, VIN # 1FTBR10C1GUA63951, VIN # F60BRB50709, and to place one vehicle (VIN # 1G1BL5371PR123861) out for public sealed bid. If no sealed bid is received this vehicle will also be declared surplus.

B. City Manager

1. *Brookings-Harbor Chamber of Commerce special requests for 2005 Azalea Festival*
 - a. *Request to consume alcohol on city property-Azalea Park Chamber Mixer*
 - b. *Other requests*

City Manager Blodgett said the Chamber's requests are basically the same as in past years.

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the Brookings-Harbor Chamber of Commerce's request for permits and waivers of certain requirements for the upcoming Azalea Festival.

3. *ODOT Cooperative Improvement Agreement*

City Manager Blodgett said ODOT is scheduled to make improvements to Highway 101 beginning Fall 2005. Undergrounding of utilities and street lights were requested by the City. The Cooperative Improvement Agreement requires the City to pay up to \$25,000 of the cost to place utilities underground and the City would pay up to \$55,000 for the increase cost of decorative lighting versus standard lighting. The underground utilities and decorative street lighting are part of the Downtown Master Plan and Urban Renewal Plan so the cost can be paid with Urban Renewal funds. Alternate funding sources could be out of the Street Funds in the budget.

Council Anderson asked about sidewalks north of Fifth Street on the east side of Chetco Avenue. Blodgett said existing sidewalks will be replaced and there will be new sidewalks to Arnold Lane. Anderson also asked about undergrounding the utilities from Fifth to Arnold as the City's share for the portion from Alder Street to Fifth was a very enviable price. He said from a planning standpoint this is an opportunity that if missed may not be available again. Blodgett said he will contact ODOT about this possibility and the costs involved.

Councilor Anderson moved, a second followed and the Council voted unanimously to approve the Cooperative Improvement Agreement with ODOT with the understanding that possible amendments could be made at future dates.

4. Other

City Manager Blodgett thanked Councilor Anderson and Community Director Ed Wait for assisting in the interviewing process for the new Public Works Director position. He said a decision should be coming next week.

VII. Consent Calendar

A. Approval of Council Meeting Minutes

1. Minutes of February 14, 2005, regular Council meeting

End Consent Calendar

Councilor Gordon moved, a second followed, and the Council voted 4-0-1 (Councilor Mickelson abstaining as he was not at the February 14, 2005, meeting) to approve the Consent Calendar as written.

VIII. Remarks from Mayor and Councilors

A. Council

None

B. Mayor

None

X. With no further business before it, the Council adjourned the meeting at 7:46 p.m.

Respectfully submitted:

Pat Sherman
Mayor

ATTEST by City Recorder this ____ day of _____, 2005.

Paul Hughes
Finance Director/City Recorder

MINUTES
BROOKINGS PLANNING COMMISSION
Regular Meeting
February 1, 2005

Chair Gilmore called the meeting of the Brookings Planning Commission to order at 7:00 p.m. in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Jim Collis	Randy Gorman
Rick Dentino	Bruce Nishioka
Bill Dundom	Bill Smith
Bob Gilmore	

Commissioners Absent:

Emily Parada Ex Officio Commissioner

Staff Present:

John Bischoff, City Planner
Diane Snow, Senior Planner
Cathie Mahon, Community Development Secretary

Media:

Curry Coastal Pilot reporter, Brian Bullock

Other:

Approximately 8 citizens in the audience.

CHAIRPERSON ANNOUNCEMENTS

Chair Gilmore announced File No. ANX-1-05 will not be heard. It has been postponed until further notice.

MINUTES

By a 5-0-2 vote, the Planning Commission (motion: Commissioner Collis; Commissioners Dentino and Nishioka abstained due to absence) approved the minutes of December 7, 2004.

By a 6-0-1 vote, the Planning Commission (motion: Commissioner Smith; Commissioner Gilmore abstained due to absence) approved the minutes of January 11, 2005.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATION

1. By a 7-0 vote (motion: Commissioner Nishioka) the Planning Commission will send a favorable recommendation to City Council to approve File No. VAC-1-05, a request to vacate the southerly portion of Truman Lane, consisting of 2,100 square feet between Tax Lots 5900 and 6200; Assessor Map 41-13-06CB; zoned R-1-6, (6,000 square foot minimum lot size), Paul Sherman, applicant.

Commissioners Dentino and Dundom declared ex parte contact due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions and comments regarding the request from the following:

Paul Sherman

P. O. Box 1140

Brookings, OR 97415

The applicant waived his right to seven (7) days in which to submit written argument.

2. By a 7-0 vote (motion: Commissioner Gorman) the Planning Commission approved an application to divide a 1.05 acre parcel of land into a five (5) lot subdivision, to be known as *Derr Subdivision*; located at Hassett Street and Old County Road; Assessor's Map 40-13-32CC, Tax Lot 1300; R-1-6, (6,000 square foot minimum lot size) zone; Gary and Julie Derr, applicants; File No. SUB-6-04.

This action was taken following questions or comments regarding the request from the following:

Gary Derr

508 Hassett Street

Brookings, OR 97415

George Sala

P. O. Box 2466

Harbor, OR 97415

All commissioners present declared ex parte contact due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The applicant waived his right to seven (7) days in which to submit written argument.

3. By a 7-0 vote (motion: Commissioner Dundom) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-6-04.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None.

UNSCHEDULED PUBLIC APPEARANCES

Mr. Rex Atwell distributed a *Job Site Requirements* sheet stating as a member of Neighborhood Watch, he was pleased with the form. He stated he had been before the Commission with the items contractors must adhere to, and after a year the form was in place. The Commission and staff were not aware of the form. Discussion ensued as to who created the info sheet and who was responsible for enforcing the on-site items. The Commission thanked Mr. Atwell for bringing it to their attention.

PLANNING STAFF COMMENTS

Senior Planner Snow reminded Commissioners Collis and Nishioka their terms expire in April and to complete an application if they are interested in continuing to serve.

City Planner Bischoff discussed County Referrals. He posed the question how they felt if the county referrals were handled administratively; ie, if the Brookings planning staff reviewed the cases and sent their recommendations and comments to the county. It would alleviate staff time, printing expenses,

and commissioner's time. Discussion ensued. It was decided to mull it over and continue the discussion at the next meeting.

PROPOSITIONS AND COMMISSIONERS COMMENTS

- Chair Gilmore reviewed the draft for the 2004 annual report to be forwarded to City Council.
- Discussion ensued regarding several areas of concern for completion of streets and sidewalks on Fifth Street, and Hassett.
- The commissioners also expressed interest in having a training workshop or attending a seminar.
- Several commissioners asked for follow-up on the Bruce Brothers *Writ of Mandamus* regarding *Ransom Creek PUD-1-04*. Bischoff stated the conditions will be mailed to them.
- Following discussion with the planning staff, the commission requested a quarterly report from the planning staff.

MESSAGES AND PAPERS FROM THE MAYOR

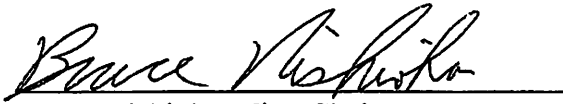
None.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting was adjourned at 8:56 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


Bruce Nishioka, Vice-Chairperson

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/05	02/08/2005	51022	1881	AFLAC	10-00-2005	369.48
02/05	02/08/2005	51023	2767	Hooper, Englund & Weil, LLP	10-00-2005	281.98
02/05	02/08/2005	51024	910	OR Department of Justice	10-00-2005	115.38
02/05	02/08/2005	51025	1132	OR Department of Justice	10-00-2005	322.15
02/05	02/08/2005	51026	1742	OR Department of Justice	10-00-2005	307.93
02/05	02/08/2005	51027	2368	OR Department of Justice	10-00-2005	203.08
02/05	02/08/2005	51028	205	PERS Retirement	10-00-2005	12,593.84
02/05	02/10/2005	51029	3048	3PM/Kovanda	10-00-2005	24.67
02/05	02/10/2005	51030	167	American Sigma	10-00-2005	113.60
02/05	02/10/2005	51031	3043	Ashlyne Noll	10-00-2005	38.74
02/05	02/10/2005	51032	1715	Aspen Publishers, Inc	10-00-2005	53.50
02/05	02/10/2005	51033	817	Auto Additons, Inc	10-00-2005	554.52
02/05	02/10/2005	51034	527	AWWA Short School	10-00-2005	480.00
02/05	02/10/2005	51035	3057	B & D Group LLC	10-00-2005	30.72
02/05	02/10/2005	51036	3050	Barbara Ziller	10-00-2005	37.79
02/05	02/10/2005	51037	3034	BAVCO Valve Co	10-00-2005	252.00
02/05	02/10/2005	51038	138	Becco, Inc	10-00-2005	162.40
02/05	02/10/2005	51039	148	B-H Chamber of Commerce	10-00-2005	1,930.69
02/05	02/10/2005	51040	110	Brookings Auto Parts	10-00-2005	62.48
02/05	02/10/2005	51041	3061	Brookings Harbor High Yearbook	10-00-2005	75.00
02/05	02/10/2005	51042	416	Brookings Lock & Safe Co	10-00-2005	63.30
02/05	02/10/2005	51043	313	Brookings Vol Firefighters	10-00-2005	2,083.33
02/05	02/10/2005	51044	1480	Bruce Brothers	10-00-2005	45.00
02/05	02/10/2005	51045	325	Business Solutions Group	10-00-2005	92.20
02/05	02/10/2005	51046	149	Carpenter Auto Center	10-00-2005	50.00
02/05	02/10/2005	51047	193	Central Equipment Co, Inc	10-00-2005	35.76
02/05	02/10/2005	51048	3015	Charter Communications	10-00-2005	1,990.00
02/05	02/10/2005	51049	1840	Chetco Federal Credit Union	10-00-2005	3,330.00
02/05	02/10/2005	51050	336	Chris Wallace	10-00-2005	169.60
02/05	02/10/2005	51051	3059	Claudia Lake	10-00-2005	13.70
02/05	02/10/2005	51052	183	Colvin Oil Company	10-00-2005	2,215.97
02/05	02/10/2005	51053	1111	Comfort Suites Salem	10-00-2005	66.00
02/05	02/10/2005	51054	182	Coos-Curry Electric	10-00-2005	1,405.94
02/05	02/10/2005	51055	3016	Cradar Enterprises Inc	10-00-2005	175,103.00
02/05	02/10/2005	51056	2394	Craig Mickelson	10-00-2005	319.57
02/05	02/10/2005	51057	151	Curry Coastal Pilot	10-00-2005	429.92
02/05	02/10/2005	51058	497	Curry County Computer Services	10-00-2005	50.00
02/05	02/10/2005	51059	173	Curry Equipment Company	10-00-2005	818.40
02/05	02/10/2005	51060	195	Curry Transfer & Recycling	10-00-2005	521.22
02/05	02/10/2005	51061	3052	Custom Leases	10-00-2005	123.57
02/05	02/10/2005	51062	3055	D & H Chevron Service	10-00-2005	27.25
02/05	02/10/2005	51063		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51064		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51065		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51066		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51067	166	Dan's Auto & Marine Electric	10-00-2005	1,250.04
02/05	02/10/2005	51068	1546	David Reid	10-00-2005	18.88
02/05	02/10/2005	51069	317	DCBS - Fiscal Services	10-00-2005	22.00
02/05	02/10/2005	51070	185	Del Cur Supply	10-00-2005	128.54
02/05	02/10/2005	51071	316	Donald & Roberta Chandler	10-00-2005	548.00
02/05	02/10/2005	51072	3049	Elizabeth Vlahov	10-00-2005	49.84
02/05	02/10/2005	51073	749	Emerald Pool & Patio	10-00-2005	2,787.60
02/05	02/10/2005	51074	499	Fastenal Company	10-00-2005	139.58
02/05	02/10/2005	51075	153	Ferrellgas	10-00-2005	370.97
02/05	02/10/2005	51076	119	Gall's Inc	10-00-2005	83.96
02/05	02/10/2005	51077	2882	Globalstar USA	10-00-2005	79.81
02/05	02/10/2005	51078	3040	Gomer Rettke	10-00-2005	1,875.00

M = Manual Check, V = Void Check

Check Register - Summary Report
 GL Posting Period(s): 02/05 - 02/05
 Check Issue Date(s): 02/01/2005 - 02/28/2005

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/05	02/10/2005	51079	2109	Granite Construction Co.	10-00-2005	357.07
02/05	02/10/2005	51080	198	Grants Pass Water Lab	10-00-2005	160.00
02/05	02/10/2005	51081	3045	Greentree Logging	10-00-2005	36.04
02/05	02/10/2005	51082	1082	Hilary Thompson	10-00-2005	19.73
02/05	02/10/2005	51083	2852	ICC	10-00-2005	56.99
02/05	02/10/2005	51084	3038	Ira Tozer	10-00-2005	36.93
02/05	02/10/2005	51085	3020	Jack's Tractor	10-00-2005	264.25
02/05	02/10/2005	51086	1088	Jobs Available Inc	10-00-2005	215.28
02/05	02/10/2005	51087		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51088		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51089		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51090		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51091		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51092		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51093		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51094		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51095	162	Kerr Hardware	10-00-2005	1,154.71
02/05	02/10/2005	51096	997	Kurt Kessler Kustom Bldr Inc	10-00-2005	117.34
02/05	02/10/2005	51097	3062	Kurt Poston	10-00-2005	44.81
02/05	02/10/2005	51098	2598	Larry Garcia	10-00-2005	28.23
02/05	02/10/2005	51099	3047	Linda Brown	10-00-2005	34.05
02/05	02/10/2005	51100	1127	Lyle Signs Inc	10-00-2005	491.00
02/05	02/10/2005	51101	2122	Mastercard	10-00-2005	674.13
02/05	02/10/2005	51102	155	Mory's	10-00-2005	35.21
02/05	02/10/2005	51103	1844	My-Comm, Inc	10-00-2005	4,395.00
02/05	02/10/2005	51104	2051	National Waterworks, Inc	10-00-2005	57.48
02/05	02/10/2005	51105	2627	Nature of the Northwest	10-00-2005	93.00
02/05	02/10/2005	51106	334	North Coast Electric	10-00-2005	81.96
02/05	02/10/2005	51107	573	OBOA	10-00-2005	112.50
02/05	02/10/2005	51108	3056	Official Payments Corporation	10-00-2005	25.00
02/05	02/10/2005	51109	449	Oregon Mayors Association	10-00-2005	30.00
02/05	02/10/2005	51110	584	Oregon Municipal Judges Assn	10-00-2005	85.00
02/05	02/10/2005	51111	252	Paramount Pest Control	10-00-2005	35.00
02/05	02/10/2005	51112	311	Paramount Supply Company	10-00-2005	142.37
02/05	02/10/2005	51113	3058	Peter Castellini	10-00-2005	44.43
02/05	02/10/2005	51114	293	Petty Cash	10-00-2005	171.63
02/05	02/10/2005	51115	1019	Phone Supplements, Inc	10-00-2005	160.30
02/05	02/10/2005	51116	322	Postmaster	10-00-2005	586.00
02/05	02/10/2005	51117	1193	PRN Data Services, Inc	10-00-2005	3,500.00
02/05	02/10/2005	51118	207	Quill Corporation	10-00-2005	40.78
02/05	02/10/2005	51119	180	Ray's Food Place	10-00-2005	54.31
02/05	02/10/2005	51120	3051	Richard B Lensink	10-00-2005	46.02
02/05	02/10/2005	51121	199	Richard Harper	10-00-2005	300.00
02/05	02/10/2005	51122	3044	Robert Montgomery	10-00-2005	12.67
02/05	02/10/2005	51123	3053	Rodney Minnier	10-00-2005	4.37
02/05	02/10/2005	51124	169	Roto Rooter	10-00-2005	277.90
02/05	02/10/2005	51125		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51126	1626	Softchoice Corporation	10-00-2005	719.76
02/05	02/10/2005	51127	3060	South Coast Employer Council	10-00-2005	54.00
02/05	02/10/2005	51128	380	Stadelman Electric	10-00-2005	167.50
02/05	02/10/2005	51129	1438	Steve Cadwalader	10-00-2005	45.00
02/05	02/10/2005	51130	2254	Sunny Wheatley	10-00-2005	169.13
02/05	02/10/2005	51131	3046	Theresa Yahyazadeh	10-00-2005	51.90
02/05	02/10/2005	51132	3063	Tim Rettke	10-00-2005	86.00
02/05	02/10/2005	51133	3054	Timothy & Mary Fortner	10-00-2005	9.01
02/05	02/10/2005	51134	2586	TMG	10-00-2005	236.19
02/05	02/10/2005	51135	1648	Tourangeau Nor Wes Corp	10-00-2005	1,335.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/05	02/10/2005	51136	273	Traffic Safety Supply Co, Inc	10-00-2005	134.92
02/05	02/10/2005	51137	179	Trew, Cyphers & Meynink	10-00-2005	3,231.00
02/05	02/10/2005	51138	161	United Communications Inc	10-00-2005	1,488.88
02/05	02/10/2005	51139	990	United Parcel Service	10-00-2005	31.22
02/05	02/10/2005	51140		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51141	136	United Pipe & Supply Co Inc	10-00-2005	1,760.85
02/05	02/10/2005	51142	991	Verizon Northwest	10-00-2005	518.24
02/05	02/10/2005	51143	824	Vietnam Veterans of America	10-00-2005	35.00
02/05	02/10/2005	51144		Information Only Check	10-00-2005	.00 V
02/05	02/10/2005	51145	157	Viking Office Products	10-00-2005	584.04
02/05	02/10/2005	51146	269	WW Grainger	10-00-2005	25.85
02/05	02/10/2005	51147	253	Xerox Corporation	10-00-2005	70.73
02/05	02/14/2005	51148	145	EBS Trust	10-00-2005	49.00
02/05	02/17/2005	51149	167	American Sigma	10-00-2005	117.60
02/05	02/17/2005	51150	150	Any Time Coffee Service	10-00-2005	27.84
02/05	02/17/2005	51151	342	Applied Industrial Technology	10-00-2005	244.15
02/05	02/17/2005	51152	3074	Barbara Wilson	10-00-2005	33.92
02/05	02/17/2005	51153	2975	BatteryZone Inc	10-00-2005	103.00
02/05	02/17/2005	51154	146	Bay West Supply, Inc	10-00-2005	177.92
02/05	02/17/2005	51155	1169	Brookings Electronic Service	10-00-2005	1,079.00
02/05	02/17/2005	51156	192	Brown & Caldwell	10-00-2005	2,719.95
02/05	02/17/2005	51157	2612	Carlos M Dasilva	10-00-2005	19.81
02/05	02/17/2005	51158	2339	Coastal Window Tinting	10-00-2005	51.32
02/05	02/17/2005	51159	182	Coos-Curry Electric	10-00-2005	2,476.01
02/05	02/17/2005	51160	2058	Curry General Hospital	10-00-2005	25.00
02/05	02/17/2005	51161	259	Da-Tone Rock Products	10-00-2005	410.08
02/05	02/17/2005	51162	284	Day-Wireless Systems	10-00-2005	149.74
02/05	02/17/2005	51163	371	DEQ Business Office	10-00-2005	255.00
02/05	02/17/2005	51164	3071	Douglas Rhodes	10-00-2005	32.99
02/05	02/17/2005	51165	2173	Equapac	10-00-2005	5,863.85
02/05	02/17/2005	51166	153	Ferrellgas	10-00-2005	59.16
02/05	02/17/2005	51167	298	Freeman Rock, Inc	10-00-2005	542.19
02/05	02/17/2005	51168	139	Harbor Logging Supply	10-00-2005	141.74
02/05	02/17/2005	51169	3067	Harry O Payne	10-00-2005	40.08
02/05	02/17/2005	51170	186	Hennick's Hardware	10-00-2005	399.99
02/05	02/17/2005	51171		Information Only Check	10-00-2005	.00 V
02/05	02/17/2005	51172		Information Only Check	10-00-2005	.00 V
02/05	02/17/2005	51173	131	HGE, Inc	10-00-2005	32,953.73
02/05	02/17/2005	51174	3068	Hugh Langlois	10-00-2005	1.13
02/05	02/17/2005	51175	1699	Imagistics	10-00-2005	257.18
02/05	02/17/2005	51176	3019	Int'l Assoc Arson Investigator	10-00-2005	25.00
02/05	02/17/2005	51177	3069	Jeff Barnes	10-00-2005	33.45
02/05	02/17/2005	51178	2216	John Rapreager Inc	10-00-2005	2,936.39
02/05	02/17/2005	51179	202	League of Oregon Cities	10-00-2005	60.00
02/05	02/17/2005	51180	328	Les Schwab Tire Company	10-00-2005	33.90
02/05	02/17/2005	51181	2396	M&M Repair And Welding	10-00-2005	978.00
02/05	02/17/2005	51182	3072	Michael Elia	10-00-2005	28.51
02/05	02/17/2005	51183	155	Mony's	10-00-2005	329.69
02/05	02/17/2005	51184	424	Munnell & Sherrill	10-00-2005	257.49
02/05	02/17/2005	51185	1844	My-Comm, Inc	10-00-2005	114.00
02/05	02/17/2005	51186	2051	National Waterworks, Inc	10-00-2005	342.20
02/05	02/17/2005	51187	2484	Nat'l Hose Testing Specialists	10-00-2005	2,040.00
02/05	02/17/2005	51188	3041	New York Blower	10-00-2005	3,227.69
02/05	02/17/2005	51189	375	OR Department of Revenue	10-00-2005	21.45
02/05	02/17/2005	51190	579	Oregon Dept of Justice	10-00-2005	75.00
02/05	02/17/2005	51191	427	Oregon Pacific Company	10-00-2005	138.24
02/05	02/17/2005	51192	695	P & S Construction	10-00-2005	500.00

M = Manual Check, V = Void Check

Check Register - Summary Report
 GL Posting Period(s): 02/05 - 02/05
 Check Issue Date(s): 02/01/2005 - 02/28/2005

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/05	02/17/2005	51193	3075	Patricia Stewart	10-00-2005	59.44
02/05	02/17/2005	51194	3085	Patriot-Supply.com	10-00-2005	2,060.80
02/05	02/17/2005	51195	187	Quality Fast Lube & Oil	10-00-2005	35.00
02/05	02/17/2005	51196	207	Quill Corporation	10-00-2005	112.98
02/05	02/17/2005	51197	3070	Shane Navarro	10-00-2005	38.25
02/05	02/17/2005	51198	2875	Spothaven Inc	10-00-2005	300.00
02/05	02/17/2005	51199	2738	StopTech Ltd	10-00-2005	1,892.75
02/05	02/17/2005	51200	612	Strahm's Sealcoat	10-00-2005	2,640.00
02/05	02/17/2005	51201	3063	Tim Rettke	10-00-2005	140.00
02/05	02/17/2005	51202	2439	Toni Mefford	10-00-2005	29.13
02/05	02/17/2005	51203	1648	Tourangeau Nor Wes Corp	10-00-2005	128.00
02/05	02/17/2005	51204	136	United Pipe & Supply Co Inc	10-00-2005	1,446.73
02/05	02/17/2005	51205	991	Verizon Northwest	10-00-2005	19.08
02/05	02/17/2005	51206	2328	Vicki Bailey	10-00-2005	48.20
02/05	02/17/2005	51207	3068	WesTek Marketing	10-00-2005	16,045.00
02/05	02/17/2005	51208	269	WW Grainger	10-00-2005	723.80
02/05	02/23/2005	51209	2767	Hooper, Englund & Weil, LLP	10-00-2005	281.99
02/05	02/23/2005	51210	910	OR Department of Justice	10-00-2005	115.38
02/05	02/23/2005	51211	1132	OR Department of Justice	10-00-2005	322.15
02/05	02/23/2005	51212	1742	OR Department of Justice	10-00-2005	307.93
02/05	02/23/2005	51213	2366	OR Department of Justice	10-00-2005	203.08
02/05	02/23/2005	51214	205	PERS Retirement	10-00-2005	11,471.54
02/05	02/25/2005	51215	3048	3PM/Kovanda	10-00-2005	24.10
02/05	02/25/2005	51216	150	Any Time Coffee Service	10-00-2005	23.85
02/05	02/25/2005	51217	1017	Beacon Target Turner, Inc	10-00-2005	300.70
02/05	02/25/2005	51218	687	Ben-Ko-Matic Brush Company	10-00-2005	428.30
02/05	02/25/2005	51219	977	Best Western Brookings Inn	10-00-2005	361.35
02/05	02/25/2005	51220	3039	BlueLine Group	10-00-2005	207.00
02/05	02/25/2005	51221	149	Carpenter Auto Center	10-00-2005	67.76
02/05	02/25/2005	51222	3015	Charter Communications	10-00-2005	990.00
02/05	02/25/2005	51223	183	Colvin Oil Company	10-00-2005	3,958.31
02/05	02/25/2005	51224	182	Coos-Curry Electric	10-00-2005	15,829.89
02/05	02/25/2005	51225	888	CRS	10-00-2005	925.00
02/05	02/25/2005	51226	151	Curry Coastal Pilot	10-00-2005	38.15
02/05	02/25/2005	51227	3055	D & H Chevron Service	10-00-2005	28.39
02/05	02/25/2005	51228	185	Del Cur Supply	10-00-2005	39.20
02/05	02/25/2005	51229	2117	Edge Wireless	10-00-2005	124.16
02/05	02/25/2005	51230	3068	Hugh Langlois	10-00-2005	10.25
02/05	02/25/2005	51231	3082	Joanna Babcock	10-00-2005	38.67
02/05	02/25/2005	51232	137	LauraLee Gray	10-00-2005	88.00
02/05	02/25/2005	51233	1127	Lyle Signs Inc	10-00-2005	3,500.00
02/05	02/25/2005	51234	2396	M&M Repair And Welding	10-00-2005	220.00
02/05	02/25/2005	51235	155	Mory's	10-00-2005	10.00
02/05	02/25/2005	51236	870	Noah Bruce	10-00-2005	48.85
02/05	02/25/2005	51237	2025	Nurnberg Scientific	10-00-2005	121.20
02/05	02/25/2005	51238	2535	Oregon Fire Marshals Assn	10-00-2005	270.00
02/05	02/25/2005	51239	3080	Paragon Property	10-00-2005	21.46
02/05	02/25/2005	51240	3081	Patricia Lynn Truman	10-00-2005	32.92
02/05	02/25/2005	51241	293	Petty Cash	10-00-2005	230.39
02/05	02/25/2005	51242	868	Pitney Bowes	10-00-2005	402.00
02/05	02/25/2005	51243	227	Pract & Prof Property Mgmt	10-00-2005	18.81
02/05	02/25/2005	51244	1193	PRN Data Services, Inc	10-00-2005	51.30
02/05	02/25/2005	51245	187	Quality Fast Lube & Oil	10-00-2005	53.50
02/05	02/25/2005	51246	207	Quill Corporation	10-00-2005	197.22
02/05	02/25/2005	51247	3053	Rodney Minnier	10-00-2005	26.38
02/05	02/25/2005	51248	3077	Roy Macomber	10-00-2005	6.92
02/05	02/25/2005	51249	3042	Sherlock Systems	10-00-2005	58.00

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/05	02/25/2005	51250	2274	Sterling Snowden	10-00-2005	22.68
02/05	02/25/2005	51251	134	Stuntzner Engineering	10-00-2005	847.25
02/05	02/25/2005	51252	3076	Terence Weatherford	10-00-2005	32.22
02/05	02/25/2005	51253	156	That Special Touch Florist	10-00-2005	50.00
02/05	02/25/2005	51254	2586	TMG	10-00-2005	89.73
02/05	02/25/2005	51255	138	United Pipe & Supply Co Inc	10-00-2005	111.00
02/05	02/25/2005	51256	2026	Vincent Hurd	10-00-2005	1.50
02/05	02/25/2005	51257	108	VWR International Inc	10-00-2005	300.21
Totals:						<u>367,051.13</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____