

AGENDA
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
Monday, September 11, 7:00 p.m.

A meeting of the Urban Renewal Agency will immediately follow the Common Council Meeting.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Ceremonies/Appointments/Announcements
 - A. Announcements –
 - 1. Yard of the Month - Ira Deutsch & Hedda Markham, 843 Chetco Pt. Terrace [pg. 5]
 - 2. Most Improved Property –Bruce Greene, 810 Crestwood Place [pg. 7]
 - 3. Commercial Property –Spindrift Motor Inn, 1215 Chetco Avenue [pg. 9]
- V. Regular Agenda
 - A. Discussion and possible approval of consulting agreement with John Bishchoff for planning services to be provided on an as needed basis. (*Dianne Snow, Planning Director*) [pg. 11]
- VI. Oral Requests and Communications from Audience
 - A. Committee and Liaison Reports
 - 1. Chamber of Commerce
 - 2. Council Liaisons
 - B. Public Comment – limit to a maximum of 5 minutes per person. A public comment form, located near the southern council door, must be completed and turned into the Administrative Assistant prior to the beginning of the meeting or prior to approaching the podium to speak.
- VII. Consent Calendar
 - A. Approval of Council Meeting Minutes for: August 28, 2006 [pg. 25]
 - B. Approval of vouchers for: August, 2006 in the amount of \$457,507.51 [pg. 29]
- VIII. Ordinances/Resolutions/Final Orders
 - A. Final Orders
 - 1. Final Order and Finding of Facts in the matter of an appeal of the Planning Commission's approval of File No. APPC-2-06, an appeal of the Site Plan Committee decision; Bruce Brothers, Inc., appellant; further appealed to the City Council by Michael and Ellen Winger, Gary and Meta Kent, Harry and Sherry Gallaty, and Eric and Mollie Eastaff; appellants. [pg. 35]

2. Final Order and Finding of Facts in the matter of an appeal of the Planning Commission's approval of File No. CUP-7-06; a request for a Conditional Use Permit to site a Dwelling Group, Zoltan Gyurko, applicant; appealed by File No. APP-3-06, Tom Appleby, appellant for "Friends of Tanbark Point."
[pg. 37]

IX. Remarks from Mayor and Councilors

A. Council

B. Mayor

X. Adjournment

URBAN RENEWAL AGENCY
REGULAR MEETING

(Immediately following the Common Council Meeting)

I. Call to Order

II. Roll Call

III. Minutes of: August 28, 2006 [pg. 43]

IV. Regular Agenda

A. Façade Improvement Program Applications

1. Discussion and possible approval of Matching Grant Funds for application submitted by Don and Vikki Nuss for Coastal Copiers Sales and Leasing, 1041 Chetco Avenue, in the amount of \$587.50. [pg. 45]
2. Discussion and possible approval of Matching Grant Funds for application submitted by Rich Roberts for Roberts and Associates Land Surveying, 611 Spruce Street, in the amount of \$9,970. [pg. 51]

V. Adjournment

EVENTS

September 2006

September 2006							October 2006						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				September 1	2
					3
					4
City Hall CLOSED - Labor Day Hol 9:30am CC- VIPS/Volunteers in Police Service/Mar 7:00pm FH-FireTng/ChShrp (Fire Hall)	7:00pm CC-Planning Commssn	10:00am CC- Site Plan Com Mtg/LauraLee Gray 1:30pm CC Land Development Code 7:00pm FH-PoliceReserves	9:00am CC-Crm Stoppers 3:00pm CC SafetyComMtg Kathy Dunn	8:30am CC - Planning/PW meeting	4:00pm 2nd Saturday Art Walk (Downtown)
					10
					11
					12
7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	10:00am FH-Brookings Rural Fire District-Michael Zoretich 412-1456	10:00am CC- Site Plan Com Mtg/LauraLee Gray 1:30pm CC Land 5:00pm CC-Victims Impact 6:00pm FH -BFRWG	1:00pm CC - Health Fair 3:00pm CC Urban Renewal Advisory Committee		Employee-Volunteer Picnic
					17
					Tsunami Swing Band - Big Band
					23
9:30am CC-VIPS/Volunteers in Police Service-BPalicki 7:00pm FH-FireTng/ChShrp (Fire Hall)	6:30pm FH-American Red Cross Mtg/Karen Degenals	10:00am CC- Site Plan Com Mtg/LauraLee Gray 1:30pm CC Land Development Code committee	1:00pm CC-Municipal Court 2:00pm CC - Citizens for Emergency Preparedness		24
					25
7:00pm FH-FireTng/ChShrp (Fire Hall) 7:00pm CC-Council Mtg	7:00pm CC - Planning Commission	10:00am CC- Site Plan Com Mtg/LauraLee Gray 1:30pm CC Land Development Code 6:00pm FH - BFRWG	7:00pm CC-Parks & Rec Comm/City Manager		CC Traffic School with Marvin

CC - Council Chambers
 FH = Fire Hall
 CM = City Manager's Office
 AZ = Azalea Park
 BC = Bud Cross
 SP = Stout Park

9/6/2006 4:13 PM

PARKS

September 2006

September 2006							October 2006						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				September 1	2
					3
4	5	6	7	8	9
					AZ Lance Kessler Wedding
					10
					12:00pm AZ AMF Wild River Ramblers
11	12	13	14	15	16
			Hold Diana Kaufman		AZ - Employee Volunteer Picnic
					17
					12:00pm AZ AMF Tsunami Swing Band
18	19	20	21	22	23
					24
25	26	27	28	29	30
			7:00pm Parks & Rec Mtg. (Council Chambers)		

CC - Council Chambers
 FH = Fire Hall
 CM = City Manager's Office
 AZ = Azalea Park
 BC = Bud Cross
 SP = Stout Park

9/6/2006 4:14 PM

YARD OF THE MONTH

**IRA DEUTSCH &
HEDDA MARKHAM**

843 CHETCO POINT TERRACE

In the City of Brookings, Oregon

SEPTEMBER, 2006

For Month and Year

Pat Sherman

Pat Sherman, Mayor

Dale Shaddox

Dale Shaddox, City Manager

September 8th, 2006

Date



City of Brookings
898 Elk Drive
Brookings, OR 97415
(541) 469-2163

MOST IMPROVED PROPERTY OF THE MONTH

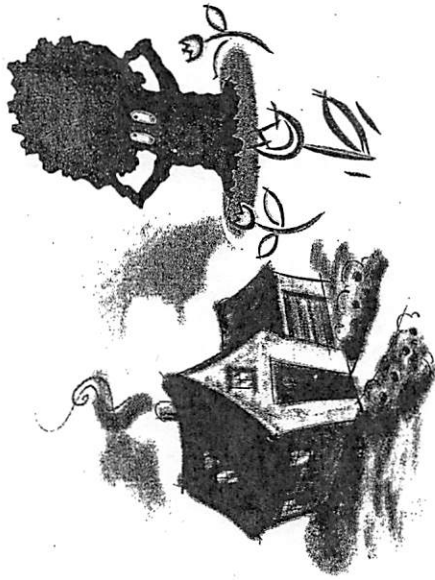
BRUCE GREENE

810 CRESTWOOD PLACE

In the City of Brookings

SEPTEMBER, 2006

Month and Year



September 8th, 2006

Date

Pat Sherman, Mayor

A handwritten signature in black ink, appearing to read "Pat Sherman".

Dale, Shaddox, City Manager



CITY OF BROOKINGS
898 Elk Drive
Brookings, OR 97415
(541) 469-2163

COMMERCIAL PROPERTY OF THE MONTH

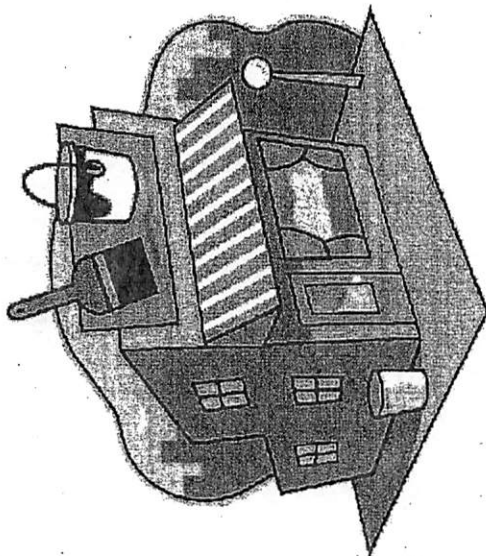
SPINDRIFT MOTOR INN

1215 CHETCO AVENUE

In the City of Brookings

SEPTEMBER, 2006

Month and Year



Pat Sherman

Pat Sherman, Mayor

Dale Shaddox

Dale Shaddox, City Manager

September 8, 2006

Date




CITY OF BROOKINGS
898 Elk Drive
Brookings, OR 97415
(541) 469-2163



COUNCIL AGENDA REPORT

To: Mayor & City Council

From:  Dianne Snow, Planning Director

Date: Sept. 6, 2006

Re: Planning Services


Subject: A contract with John Bischoff for planning services.

Recommendation: Approve contract with John Bischoff for planning services on an as-needed basis.

Background /Discussion: There are several long range Planning projects that have been neglected over the years due to a shortage of staff. Several of the Comprehensive Plan supporting documents, such as the Public Facility Plan and Transportation System Plan, are in need of corrections and revisions. John Bischoff has made himself available for such projects on an as-needed basis. This will result in facilitating the day to day Planning activities for Staff, as well as assisting in better decision making.

Financial Impact(s): The fees would be paid by the "Contract Services" line item in the Planning Department's budget.

City Manager Review and Approval for placement on Council Agenda:


Dale Shaddox, City Manager

CONSULTING AGREEMENT

THIS AGREEMENT made with effect from the _____ day of _____, 2006
(the "Effective Date"), by and between,

WILDWOOD PLANNING CONSULTANTS, LLC
96333 Wildwood Road
Brookings, OR, 97415

(the "Consultant")

AND

City of Brookings (Customer)

RECTIALS:

- A. The Customer is in the business as a municipal corporation.
- B. The Customer has requested that the Consultant assist it, on a non-exclusive and on the specific project basis in Curry County, Oregon, to provide consulting services as set forth in this agreement which the Consultant is prepared to provide, and the Customer has agreed to pay the Consultant fees for work undertaken on behalf of the Customer, on the terms and conditions contained herein.

WITNESSES THAT in consideration of the premises, and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1 DEFINITIONS AND INTERPRETATION

1.1 Entire Agreement

This Agreement supersedes all previous invitations, agreements, proposals, letters, correspondence, negotiations, promises, covenants, conditions, representations and warranties with respect to the subject matter of the Agreement.

1.2 Amendments

No change or modification of the Agreement will be valid unless it is in writing and signed by each party to this Agreement.

1.3 Invalidity of Particular Provision

It is intended that all of the provisions of this Agreement will be fully binding and effective between the parties. In the event that any particular provision or provisions or a part of one or more is found to void, voidable or unenforceable for any reason, then that particular provision or provisions or such part of the provision or provisions will be deemed severed from the remainder of the Agreement. The other provisions of this Agreement will not be affected by the severance and will remain in full force and effect.

1.4 Governing law

This Agreement will be governed by and construed in accordance with the laws of the State of Oregon.

ARTICLE 2 REMUNERATION

2.1 Remuneration

In respect of providing services by the Consultant to the Customer as set out in Schedule A (attached herewith) the Consultant shall be paid \$70.00 per hour for services rendered. Services will be billed to the nearest half-hour.

2.2 Expenses

The Consultant will be reimbursed only for reasonable business expenses as are necessary and actually incurred by the Consultant in the performance of services. The expenses will be submitted to the Customer for approval within 5 working days from each end of Month.

2.3 Remuneration and Expenses due dates

Remuneration and Expenses set out in 2.1 and 2.2 above, shall be invoiced and dated by the Consultant to the Customer at the end of each month or at such time after the end of Month in which Consultant is able to submit invoice, and all such invoices shall be paid by the Customer to the Consultant within 30 days of the invoiced date.

2.4 Consultant Not Employee

The parties agree that the Consultant is not an employee of the Customer.

2.5 Withholding

The Consultant is responsible for all State and Federal withholdings as may be required by the Consultant in connection with the performance of the services for the Customer.

ARTICLE 3 GENERAL OBLIGATIONS OF THE CONSULTANT

3.1 Customer Ownership of Rights

The Consultant acknowledges and agrees as follows with respect to the ownership of rights by the Customer and the limitation of the Consultant's rights:

- a) The Consultant will not use any information gathered or obtained through his services to the Customer for the benefit of any party except the Customer.

3.2 Confidentiality

This is to confirm that the Consultant may have in its possession from time to time proprietary and confidential information (the "Information") relating to the business of the Customer that is required in order to perform the services required hereunder.

The Consultant agrees to accept the Information on the following conditions:

- a) The Consultant will keep the Information confidential and will not disclose the Information to any party other than the Customer, its associates, affiliates, and agents for the purpose of executing its mandate hereunder.
- b) The Consultant will take all reasonable steps to safeguard the Information with the same degree of care with which the Customer safeguards its own confidential and proprietary information.
- c) The Information and all copies of the same shall remain the property of the Customer and shall be returned to the Customer upon request.

3.3 Indemnity

Each of the Customer and the Consultant will defend, indemnify and save harmless the other from and against all actions, proceedings, demands, claims, liabilities, losses, damages, judgments, costs and expenses including, without limiting the generality of the foregoing, legal fees and disbursements on a solicitor and his own Customer basis (together with all applicable taxes) which the Consultant or the Customer (as the case may be) may be liable to pay or may incur by reason of a breach of the terms of this Agreement or in the case of the Customer, any liability that the Customer may incur to any authority for source deductions, taxes and any other remittance obligations arising with respect to payment to the Consultant pursuant to this Agreement.

ARTICLE 4 TERM

4.1 Effective Date

This Agreement will take effect on the Effective Date and will continue in full force and effect unless terminated by one of the parties in accordance with this Agreement.

4.2 Termination

Notwithstanding any other provision of this Agreement, the Consultant or the Customer may, at any time, give written notice to the other of its intention to terminate this Agreement and this Agreement shall be terminated. Such notice may expire on any day of the month and any remuneration payable as of the notice date will become due and payable immediately.

ARTICLE 5 GENERAL

5.1 Arbitration

All disputes arising out of or in connection with this contract, or in respect of any defined legal relationship associated therewith or derived therefrom, shall be referred to and finally resolved by arbitration under the appropriate regulatory body in the State of Oregon.

5.2 Notices

Any notice, direction, request or other communication required or contemplated by any provision of this Agreement shall be given in writing and shall be given by delivering or faxing same to the Customer or the Consultant, as the case may be, as follows:

(a) To the Consultant at:

Wildwood Planning Consultants, LLC
9633 Wildwood Road
Brookings, OR, 97415
Email: bischoffj@earthlink.net
Phone: (541) 412-0351

(b) To the Customer at:

City of Brookings
898 Elk Dr.
Brookings, OR 97415
Email: dsahddox@brookings.or.us
Phone: (541) 469-2163
Fax: (541) 469-3650

Any such notice, direction, request or other communication shall be deemed to have been given or made on the date on which it was delivered or, in the case of fax, on the next business day after receipt of transmission. Either party may change its fax number or address for service from time to time by notice in accordance with the foregoing.

5.3 Assignment

This Agreement is not assignable in whole or in part by the Consultant without the prior written consent of the Customer.

5.4 Waiver

No failure or delay on the part of any party in exercising any power or right under this Agreement will operate as a waiver of such power or right, nor will any single or partial exercise of any such right or power preclude any further or other exercise of such right or power under this Agreement.

5.5 Enurement

Subject to the restrictions on transfer contained in this Agreement, this Agreement shall enure to the benefit of and be binding on the parties and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the parties have executed this Agreement.

SIGNED by:

John C. Bischoff

SIGNED by _____

Customer

SCHEDULE "A"

Services

The Consultant covenants and agrees with the Customer to:

1. Review and update the City's Transportation Systems Plan.
 - a. Review for and correct any inaccuracies and omissions from adopted document.
 - b. Review text for accuracy related to new data developed after adoption.
 - c. Review tables and figures for accuracy related to new data developed after adoption.
(Tables and Figures requiring engineering formulas and calculations are exempt from this review unless agreed that consultant will confer with appropriate parties at customer's expense).
 - d. Provide updated document to Customer in both hard copy and on a CD.
2. Review and update the City's Public Facilities and Services Plan.
 - a. Review for and correct any inaccuracies and omissions from adopted document.
 - b. If necessary compare electronic copy of document dated July, 1999 with hard copy of document dated November 1999, which is the document adopted by Ordinance 02-O-548, to create an electronic copy of the adopted document
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3.3 Indemnity

Each of the Customer and the Consultant will defend, indemnify and save harmless the other from and against all actions, proceedings, demands, claims, liabilities, losses, damages, judgments, costs and expenses including, without limiting the generality of the foregoing, legal fees and disbursements on a solicitor and his own Customer basis (together with all applicable taxes) which the Consultant or the Customer (as the case may be) may be liable to pay or may incur by reason of a breach of the terms of this Agreement or in the case of the Customer, any liability that the Customer may incur to any authority for source deductions, taxes and any other remittance obligations arising with respect to payment to the Consultant pursuant to this Agreement.

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City of Brookings
898 Elk Dr.
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Phone: (541) 469-2163
Fax: (541) 469-3650

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IN WITNESS WHEREOF the parties have executed this Agreement.

SIGNED by:

John C. Bischoff

SIGNED by _____

Customer

SCHEDULE "A"

Services

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1. Review and update the City's Transportation Systems Plan.
 - a. Review for and correct any inaccuracies and omissions from adopted document.
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 - d. Provide updated document to Customer in both hard copy and on a CD.
2. Review and update the City's Public Facilities and Services Plan.
 - a. Review for and correct any inaccuracies and omissions from adopted document.
 - b. If necessary compare electronic copy of document dated July, 1999 with hard copy of document dated November 1999, which is the document adopted by Ordinance 02-O-548, to create an electronic copy of the adopted document
 - c. Review text for accuracy related to new data developed after adoption.
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3. Other projects agreed upon by both parties through the amendment of this contract.

CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
Monday, August 28, 2006, 7:00 p.m.

I. Call to Order

Mayor Pat Sherman called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Planning Commissioners

III. Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Jan Willms, Dave Gordon and Craig Mickelson, and Ex Officio Ashley Gemmell; a quorum present.

Staff Present: City Manager Dale Shaddox, Planning Director Dianne Snow, Public Works Director Don Wilcox, , Land Use Attorney James Spickerman, Bob Schaefer, John Cowan, Donna Colby-Hanks, Joyce Heffington.

Media Present: Curry Coastal Pilot Reporter Scott Graves

Other:

Approximately 50 public

A. Ceremonies

1. Employee anniversary - 15 years: John Cowan
2. Employee anniversary - 25 years: Bob Schaefer

Mayor Sherman presented certificates of appreciation to John Cowan and Bob Schaefer, and a commemorative pocket watch to Bob Schaefer.

V. Public Hearings

- A.** An appeal of the Planning Commission's approval of File No. APPC-2-06, an appeal of the Site Plan Committee decision regarding required yard setbacks and height for a water tank; located at the *Pacific Terrace Subdivision* at Marina Heights Loop and Marina Heights Road in the SR-20 (Suburban Residential, 20,000 sq. ft. minimum lot size) zone; Assessor's Map No. 40-13-32CC, Tax Lot 1501; Gary and Meta Kent, Harry and Sherry Gallaty, Michael and Ellen Winger, and Eric and Mollie Eastaff; appellants. Criteria used to decide this case can be found in Sections 156-Appeal to the City Council, 80.050-Action of the Site Plan Committee, and 80.060-Appeals, of the Brookings Municipal Code.

Dale Shaddox, City Manager, briefly reviewed the recommendation of staff and Land Use Attorney, James Spickerman, to dismiss the hearing related to the Bruce Brothers appeal.

Counselor Anderson declared a potential conflict of interest stemming back to a legally resolved issue between himself and Bruce Brothers and stated that this would not interfere with his ability to participate in the hearing or fulfill his duties.

Counselor Mickelson moved that Council consider separately the two issues of the appeal's timeliness and the eligibility of the appeal itself. Hearing no second, Mayor Sherman declared the motion failed.

Dianne Snow, Planning Director, reviewed the appeal and addressed the issue of its timeliness, stating it was staff's recommendation to not hear the matter as a land use issue as it was not filed within the allowable fifteen days and was therefore not a valid application.

James Spickerman, Land Use Attorney, stated that Council had no legal jurisdiction to hear the appeal due to the lack of its timely submission.

Councilor Willms moved, a second followed, and the Council voted unanimously to overturn the decision of the Planning Commission in the matter of APPC-2-06 and dismiss the original appeal to the Planning Commission as not timely perfected.

- B. An appeal of the Planning Commission's approval of File No. CUP-7-06, a request for a Conditional Use Permit for a dwelling group on a .82 acre parcel, located at 19 Tanbark Road; Assessor's Map 41-13-08BB, Tax Lot 2000; R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) zone; Tom Appleby, appellant; and representative for "Friends of Tanbark Point", File No. APP-3-06. Criteria used to decide this case can be found in Sections 20.110-Dwelling groups, 136-Conditional Use Permits, 100-Hazardous Building Site, and 156-Appeal to the City Council, of the Brookings Municipal Code.

Mayor Sherman opened the quasi judicial hearing regarding APP-3-06 at 7:37 p.m.

Mayor Sherman asked the council for declarations of any conflicts of interest, personal bias, personal interests, or ex parte contacts, including site visits. Councilors Mickelson, Gordon, Anderson and Willms all stated they had conducted site visits. There were no conflicts of interest, personal bias, or personal interests to disclose.

Dianne Snow, Planning Director, reviewed the Planning Commission's decision, and the criteria used to make the decision. Snow then read into the record two exhibits submitted prior to the meeting but after the agenda packet and supplemental packets were distributed; Exhibit B, submitted by Christine Mallouf, and Exhibit C, submitted by Mark Brocklander.

Tom Appleby, 24 Seascape Court, appellant, representing the "Friends of Tanbark," addressed the Council and submitted a transcript of his presentation to Council, entered into the record as Exhibit D.

Mayor Sherman opened up the hearing to public testimony.

Dom Petrucelli, 538 Cushing Court, Shayne T. Skipworth, 101 Tanbark Circle, Ted Peterson, 94 Tanbark Circle, and Barbara Nysted, 427 Buena Vista Loop, testified on behalf of the appeal.

Snow offered rebuttal, and the applicant, Zoltan Gyurko, 19 Tanbark Circle, testified against the appeal. Following Gyurko's testimony, the appellant, Tom Appleby, offered rebuttal.

Mayor Sherman declared the public hearing closed at 9:10 p.m. and turned the hearing over to the Council for the deliberation.

Councilor Anderson moved, a second followed, and the council voted unanimously to uphold the Planning Commission's decision with the added condition that a plot plan, prepared by an engineer and reviewed and approved by both the Fire Chief and Public Works Department, be provided showing the turn around for emergency access located entirely on the applicant's property prior to issuance of a building permit.

Mayor Sherman declared a recess at 9:41 p.m. and reconvened the meeting at 9:49 p.m.

VI. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. Council Liaisons

Ex Officio Gemmel attended a DeFazio meeting.

Councilor Willms attended meetings of Curry County Recycling, Parks and Recreation, and the South Coast Medical Policy Committee, gave a presentation to the Garden Club, and attended the K-9 Golf Tournament.

Councilor Anderson attended a back to school breakfast and a school board meeting.

Mayor Sherman attended meetings of Curry County Elected Officials, and the Brookings Harbor Education Foundation, attended various Defazio events, and the K-9 Golf Tournament.

Councilor Mickelson attended meetings of the Chamber Committee Marketing group and the Urban Renewal Advisory Committee, an after hours event, and participated in the K-9 Golf Tournament.

Councilor Gordon attended a National Communities Coalition for Drug and Alcohol conference in Las Vegas, a CCCCCF meeting, a LPSCC Meeting, and the De Fazio breakfast.

B. Public Comment

Barbara Nysted, 477 Buena Vista Loop, addressed the Council regarding a possible illegal business being run from a neighbor's house that is also creating a lot of noise. Dale Shaddox, City Manager, advised Council that these issues were being addressed by the City through code enforcement.

VII. Regular Agenda

- A. Discussion and possible action authorizing the Mayor to sign a statement in opposition of measure # 48 in state wide voter's pamphlet.

Councilor Gordon moved, a second followed, and the Council voted unanimously to give the Mayor authority to sign a statement in opposition to measure 48.

VIII. Consent Calendar

- A. **Approval of Council Meeting Minutes:** Meeting of August 14, 2006

Councilor Willms pointed out a correction to the minutes regarding the benches at Azalea Park, stating they were not "for sale," as written, but had been purchased and installed.

Councilor Gordon moved, a second followed, and Council voted unanimously, with Councilor Mickelson abstaining, to approve the minutes as corrected by Councilor Willms.

IV. Remarks from Mayor and Councilors

- A. **Council**

Ex-Officio Gemmel is working on a pamphlet on the correct way to say the Pledge of Allegiance.

Councilor Willms announced the Litter Be Gone event on Saturday, September 9th.

Councilor Anderson announced an important Watershed Council meeting on the Chetco River water flows. He also requested Council help with education regarding water conservation.

- B. **Mayor**

Mayor Sherman announced that the lamp post supplier will be providing the correct posts to the City at no cost as well as donating the incorrect lamp posts to the City. These incorrect posts may later be available at auction.

X. Adjournment

The Council voted by voice vote to adjourn at 10:13 p.m.

Respectfully submitted:

Pat Sherman, Mayor

ATTEST by City Recorder this ____ day of _____, 2006.

Paul Hughes, Administrative Services Director/City Recorder

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/06	08/04/2006	55089	303	Associated Bag Company	10-00-2005	395.65
08/06	08/04/2006	55090	630	AWWA	10-00-2005	137.50
08/06	08/04/2006	55091	146	Bay West Supply, Inc	10-00-2005	260.85
08/06	08/04/2006	55092	148	B-H Chamber of Commerce	10-00-2005	4,040.17
08/06	08/04/2006	55093	2407	Blue Star Gas	10-00-2005	1,540.13
08/06	08/04/2006	55094	1522	Blumenthal Uniforms	10-00-2005	258.10
08/06	08/04/2006	55095	3622	Boardwalk Mail Services	10-00-2005	86.17
08/06	08/04/2006	55096	3621	Bonnie Rowbottom	10-00-2005	40.00
08/06	08/04/2006	55097	313	Brookings Vol Firefighters	10-00-2005	2,083.33
08/06	08/04/2006	55098	3623	Chad Hansen LLC	10-00-2005	9.31
08/06	08/04/2006	55099	1840	Chetco Federal Credit Union	10-00-2005	3,330.00
08/06	08/04/2006	55100	3625	Chris Downard	10-00-2005	31.09
08/06	08/04/2006	55101	586	Cole-Parmer Instrument Co	10-00-2005	1,749.85
08/06	08/04/2006	55102	173	Curry Equipment Company	10-00-2005	19.58
08/06	08/04/2006	55103	195	Curry Transfer & Recycling	10-00-2005	11.35
08/06	08/04/2006	55104	798	Dan Palicki	10-00-2005	71.23
08/06	08/04/2006	55105	3627	David & Amanda Burke	10-00-2005	28.61
08/06	08/04/2006	55108	316	Donald & Roberta Chandler	10-00-2005	548.00
08/06	08/04/2006	55107	3624	Ethel L Stokle	10-00-2005	7.50
08/06	08/04/2006	55108	298	Freeman Rock, Inc	10-00-2005	905.80
08/06	08/04/2006	55109	3604	Gerry Hughes	10-00-2005	49.48
08/06	08/04/2006	55110	1082	Hilary Thompson	10-00-2005	45.31
08/06	08/04/2006	55111	3221	Jennifer Hanson	10-00-2005	500.00
08/06	08/04/2006	55112	3600	Kevin Traum	10-00-2005	48.55
08/06	08/04/2006	55113	2791	Michelle Short	10-00-2005	106.11
08/06	08/04/2006	55114	155	Mony's	10-00-2005	50.49
08/06	08/04/2006	55115	2051	National Waterworks, Inc	10-00-2005	1,385.22
08/06	08/04/2006	55116	433	NCL of Wisconsin	10-00-2005	174.54
08/06	08/04/2006	55117	3603	Norwest Safety	10-00-2005	1,631.45
08/06	08/04/2006	55118	3619	Oregon Tool & Supply	10-00-2005	109.30
08/06	08/04/2006	55119	2974	Pat Sherman	10-00-2005	97.77
08/06	08/04/2006	55120	322	Postmaster	10-00-2005	675.00
08/06	08/04/2006	55121	617	Printing Arts, Inc	10-00-2005	459.32
08/06	08/04/2006	55122	1193	PRN Data Services, Inc	10-00-2005	3,500.00
08/06	08/04/2006	55123	187	Quality Fast Lube & Oil	10-00-2005	34.60
08/06	08/07/2006	55124	207	VOID - Quill Corporation	10-00-2005	.00 M
08/06	08/04/2006	55125	199	Richard Harper	10-00-2005	300.00
08/06	08/04/2006	55126	3499	Simplot	10-00-2005	450.00
08/06	08/04/2006	55127	3626	Steven J Gentry	10-00-2005	35.58
08/06	08/04/2006	55128	3628	Sylvester Garrison	10-00-2005	3.06
08/06	08/04/2006	55129	142	Tidewater Contractors Inc	10-00-2005	408.10
08/06	08/04/2006	55130	861	Village Express Mail Center	10-00-2005	17.25
08/06	08/04/2006	55131		Information Only Check	10-00-2005	.00 V
08/06	08/04/2006	55132	2122	VISA	10-00-2005	2,417.65
08/06	08/04/2006	55133	269	WW Grainger	10-00-2005	134.05
08/06	08/04/2006	55134	253	Xerox Corporation	10-00-2005	70.73
08/06	08/09/2006	55135	910	OR Department of Justice	10-00-2005	115.38
08/06	08/09/2006	55136	1132	OR Department of Justice	10-00-2005	322.15
08/06	08/10/2006	55137	3581	ALSCO	10-00-2005	79.20
08/06	08/10/2006	55138	167	American Sigma	10-00-2005	99.50
08/06	08/10/2006	55139	146	Bay West Supply, Inc	10-00-2005	51.27
08/06	08/10/2006	55140	138	Becco, Inc	10-00-2005	57.90
08/06	08/10/2006	55141	2407	Blue Star Gas	10-00-2005	3.00
08/06	08/10/2006	55142	3636	Brian Gordon	10-00-2005	30.72
08/06	08/10/2006	55143	3631	Brookings Harbor Christian	10-00-2005	25.00
08/06	08/10/2006	55144	159	CAL/OR Insurance Specialist	10-00-2005	355.00
08/06	08/10/2006	55145		Information Only Check	10-00-2005	.00 V

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/08	08/10/2008	55146	370	CCIS	10-00-2005	116,347.60
08/08	08/10/2008	55147	901	Chambers Plumbing & Heating	10-00-2005	182.51
08/08	08/10/2008	55148	629	Chemsearch	10-00-2005	233.05
08/08	08/10/2008	55149	2468	Cliff Weeks	10-00-2005	91.00
08/08	08/10/2008	55150	822	Coast Auto Center	10-00-2005	655.04
08/08	08/10/2008	55151	1745	Coastal Paper & Supply, Inc	10-00-2005	205.74
08/08	08/10/2008	55152	183	Colvin Oil Company	10-00-2005	3,416.27
08/08	08/10/2008	55153	182	Coos-Curry Electric	10-00-2005	1,917.32
08/08	08/10/2008	55154	1674	Correct Equipment Inc	10-00-2005	95.54
08/08	08/10/2008	55155	195	Curry Transfer & Recycling	10-00-2005	825.99
08/08	08/10/2008	55156	3617	Danielle Short	10-00-2005	605.00
08/08	08/10/2008	55157		Information Only Check	10-00-2005	.00 V
08/08	08/10/2008	55158	166	Dan's Auto & Marine Electric	10-00-2005	328.96
08/08	08/10/2008	55159	259	Da-Tone Rock Products	10-00-2005	69.92
08/08	08/10/2008	55160	185	Del Cur Supply	10-00-2005	62.45
08/08	08/10/2008	55161	607	Dept of Consumer/Business Serv	10-00-2005	151.47
08/08	08/10/2008	55162	153	Ferrellgas	10-00-2005	134.79
08/08	08/10/2008	55163	2882	Globalstar USA	10-00-2005	76.19
08/08	08/10/2008	55164	154	Hagen's Dry Cleaners	10-00-2005	73.80
08/08	08/10/2008	55165	3632	Harbor View Windows	10-00-2005	4,800.00
08/08	08/10/2008	55166	2418	ITT Flygt Corp	10-00-2005	7,077.00
08/08	08/10/2008	55167	440	Jess Oliver	10-00-2005	89.62
08/08	08/10/2008	55168		Information Only Check	10-00-2005	.00 V
08/08	08/10/2008	55169		Information Only Check	10-00-2005	.00 V
08/08	08/10/2008	55170		Information Only Check	10-00-2005	.00 V
08/08	08/10/2008	55171		Information Only Check	10-00-2005	.00 V
08/08	08/10/2008	55172		Information Only Check	10-00-2005	.00 V
08/08	08/10/2008	55173		Information Only Check	10-00-2005	.00 V
08/08	08/10/2008	55174	162	Kerr Hardware	10-00-2005	1,385.45
08/08	08/10/2008	55175	867	Local Gov't Personnel Inst	10-00-2005	990.00
08/08	08/10/2008	55176	3174	Michelle Benoit Garden Design	10-00-2005	3,145.00
08/08	08/10/2008	55177	155	Mory's	10-00-2005	19.00
08/08	08/10/2008	55178	110	Napa Brookings	10-00-2005	60.93
08/08	08/10/2008	55179	2051	National Waterworks, Inc	10-00-2005	333.78
08/08	08/10/2008	55180	3603	Norwest Safety	10-00-2005	189.40
08/08	08/10/2008	55181	3637	Numara Software Inc	10-00-2005	1,144.25
08/08	08/10/2008	55182	2025	Numberg Scientific	10-00-2005	233.28
08/08	08/10/2008	55183	2535	Oregon Fire Marshals Assn	10-00-2005	30.00
08/08	08/10/2008	55184	1359	Pacific Coast Audio	10-00-2005	80.00
08/08	08/10/2008	55185	252	Paramount Pest Control	10-00-2005	38.00
08/08	08/10/2008	55186	3629	PCC-IHP	10-00-2005	470.00
08/08	08/10/2008	55187	1029	Pitney Bowes Purchase Power	10-00-2005	1,016.99
08/08	08/10/2008	55188	1893	Public Safety Center, Inc	10-00-2005	399.04
08/08	08/10/2008	55189	187	Quality Fast Lube & Oil	10-00-2005	32.60
08/08	08/10/2008	55190	207	Quill Corporation	10-00-2005	294.78
08/08	08/10/2008	55191	180	Ray's Food Place	10-00-2005	152.57
08/08	08/10/2008	55192	3505	Rogue Valley Council of Gov	10-00-2005	141.64
08/08	08/10/2008	55193	278	Ron Plaster	10-00-2005	500.00
08/08	08/10/2008	55194	169	Roto Rooter	10-00-2005	48,681.21
08/08	08/10/2008	55195	3475	SIS-Q Communications	10-00-2005	571.00
08/08	08/10/2008	55196	3582	Stacy Tarehsh	10-00-2005	630.00
08/08	08/10/2008	55197	380	Stadelman Electric Inc	10-00-2005	16,745.32
08/08	08/10/2008	55198	2254	Sunny Wheatley	10-00-2005	164.00
08/08	08/10/2008	55199	179	Trew, Cyphers & Meynink	10-00-2005	1,433.00
08/08	08/10/2008	55200	2541	U.S. Bank	10-00-2005	425.00
08/08	08/10/2008	55201	161	United Communications Inc	10-00-2005	1,437.43
08/08	08/10/2008	55202	136	United Pipe & Supply Co Inc	10-00-2005	463.63

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/06	08/10/2006	55203	991	Verizon Northwest	10-00-2005	515.79
08/06	08/10/2006	55204	861	Village Express Mail Center	10-00-2005	10.11
08/06	08/10/2006	55205	610	WESCO Distribution Inc	10-00-2005	2,100.00
08/06	08/10/2006	55206	2399	White Cap Const Supply	10-00-2005	52.74
08/06	08/10/2006	55207	269	WW Grainger	10-00-2005	766.80
08/06	08/17/2006	55208	668	Ace Industrial Supply	10-00-2005	483.50
08/06	08/17/2006	55209	800	American Red Cross	10-00-2005	5.00
08/06	08/17/2006	55210	3650	Aron Kormout	10-00-2005	28.64
08/06	08/17/2006	55211	757	Barron's Home Furnishings	10-00-2005	149.00
08/06	08/17/2006	55212	2407	Blue Star Gas	10-00-2005	1,950.30
08/06	08/17/2006	55213	1522	Blumenthal Uniforms	10-00-2005	114.45
08/06	08/17/2006	55214	1118	Brookside Florist	10-00-2005	15.50
08/06	08/17/2006	55215	3652	Byron M Hendrickson	10-00-2005	25.79
08/06	08/17/2006	55216		Information Only Check	10-00-2005	.00 V
08/06	08/17/2006	55217	2364	C&S Fire-Safe Services	10-00-2005	728.50
08/06	08/17/2006	55218	3638	Center for Educ & Empl Law	10-00-2005	159.00
08/06	08/17/2006	55219	193	Central Equipment Co, Inc	10-00-2005	194.86
08/06	08/17/2006	55220	1745	Coastal Paper & Supply, Inc	10-00-2005	141.90
08/06	08/17/2006	55221	182	Coos-Curry Electric	10-00-2005	3,568.46
08/06	08/17/2006	55222	151	Curry Coastal Pilot	10-00-2005	581.53
08/06	08/17/2006	55223	166	Dan's Auto & Marine Electric	10-00-2005	39.26
08/06	08/17/2006	55224	3135	David Gordon	10-00-2005	46.28
08/06	08/17/2006	55225	3651	David Vetterlein	10-00-2005	18.92
08/06	08/17/2006	55226	3648	Eli & Anna Champagne	10-00-2005	22.69
08/06	08/17/2006	55227	3639	Gleaves Swearingen	10-00-2005	1,586.25
08/06	08/17/2006	55228	198	Grants Pass Water Lab	10-00-2005	154.00
08/06	08/17/2006	55229	139	Harbor Logging Supply	10-00-2005	282.65
08/06	08/17/2006	55230	131	HGE, Inc	10-00-2005	2,120.86
08/06	08/17/2006	55231	1082	Hilary Thompson	10-00-2005	34.99
08/06	08/17/2006	55232	3233	Hines Products	10-00-2005	256.00
08/06	08/17/2006	55233	2916	ICC Membership Services	10-00-2005	100.00
08/06	08/17/2006	55234	1699	Imagistics	10-00-2005	256.14
08/06	08/17/2006	55235	2416	ITT Flygt Corp	10-00-2005	361.00
08/06	08/17/2006	55236	440	Jess Oliver	10-00-2005	67.00
08/06	08/17/2006	55237	262	Kim Hunnicutt Court Reporting	10-00-2005	69.00
08/06	08/17/2006	55238	2382	Law Enforcement Targets	10-00-2005	178.26
08/06	08/17/2006	55239	202	League of Oregon Cities	10-00-2005	1,160.00
08/06	08/17/2006	55240	155	Mory's	10-00-2005	6.88
08/06	08/17/2006	55241	2051	National Waterworks, Inc	10-00-2005	209.08
08/06	08/17/2006	55242	1330	Northwest Uniforms, Inc	10-00-2005	76.71
08/06	08/17/2006	55243	3642	OJPA	10-00-2005	150.00
08/06	08/17/2006	55244	279	One Call Concepts, Inc	10-00-2005	33.60
08/06	08/17/2006	55245	143	Oregon Department of Revenue	10-00-2005	7.20
08/06	08/17/2006	55246	695	P & S Construction Co, Inc	10-00-2005	824.20
08/06	08/17/2006	55247	3633	Peterson Cat	10-00-2005	47.18
08/06	08/17/2006	55248	187	Quality Fast Lube & Oil	10-00-2005	69.80
08/06	08/17/2006	55249	207	Quill Corporation	10-00-2005	282.11
08/06	08/17/2006	55250	3369	Schwabe Williamson & Wyatt PC	10-00-2005	1,645.00
08/06	08/17/2006	55251	380	Stadelman Electric Inc	10-00-2005	356.57
08/06	08/17/2006	55252	570	State of Oregon	10-00-2005	20.00
08/06	08/17/2006	55253	135	The World	10-00-2005	390.59
08/06	08/17/2006	55254	3649	Thomas Bowe	10-00-2005	17.40
08/06	08/17/2006	55255	2586	TMG Services Inc	10-00-2005	318.57
08/06	08/17/2006	55256	941	Umpqua Community College	10-00-2005	240.00
08/06	08/17/2006	55257	136	United Pipe & Supply Co Inc	10-00-2005	545.92
08/06	08/17/2006	55258	991	Verizon Northwest	10-00-2005	19.28
08/06	08/17/2006	55259	3645	Verizon Security Manager	10-00-2005	20.40

M = Manual Check, V = Void Check

Check Register - Summary
 GL Posting Period(s): 08/06 - 08/06
 Check Issue Date(s): 08/01/2006 - 08/31/2006

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/06	08/17/2006	55260	861	Village Express Mail Center	10-00-2005	18.42
08/06	08/17/2006	55261	3647	Willie Hardison	10-00-2005	3.87
08/06	08/17/2006	55262	3640	Winchuck Garden Nursery	10-00-2005	115.00
08/06	08/17/2006	55263	269	WW Grainger	10-00-2005	577.85
08/06	08/23/2006	55264	1881	AFLAC	10-00-2005	303.04
08/06	08/23/2006	55265	910	OR Department of Justice	10-00-2005	115.38
08/06	08/23/2006	55266	1132	OR Department of Justice	10-00-2005	322.15
08/06	08/23/2006	55267	144	OR Teamster Employers Trust	10-00-2005	13,035.60
08/06	08/23/2006	55268	189	OR Teamster Employers Trust	10-00-2005	12,166.56
08/06	08/23/2006	55269	3433	OR Teamster Employers Trust	10-00-2005	16,511.76
08/06	08/23/2006	55270	214	Regence Life & Health Ins	10-00-2005	235.70
08/06	08/23/2006	55271	213	Teamsters Local Union 223	10-00-2005	630.00
08/06	08/23/2006	55272	3404	Teamsters Local Union 223	10-00-2005	907.00
08/06	08/24/2006	55273	3656	American Youth Publishers	10-00-2005	100.00
08/06	08/24/2006	55274	100	Anchor Lock & Key	10-00-2005	40.00
08/06	08/24/2006	55275	3659	Bamm-V Catering	10-00-2005	537.00
08/06	08/24/2006	55276	3294	Beach Camera	10-00-2005	356.00
08/06	08/24/2006	55277	3657	Best Western Garden Villa Inn	10-00-2005	305.04
08/06	08/24/2006	55278	2407	Blue Star Gas	10-00-2005	833.50
08/06	08/24/2006	55279	149	Carpenter Auto Center	10-00-2005	826.12
08/06	08/24/2006	55280	3660	Charles Boren	10-00-2005	55.96
08/06	08/24/2006	55281	3015	Charter Communications	10-00-2005	1,060.49
08/06	08/24/2006	55282	1646	Chuck Gage	10-00-2005	104.00
08/06	08/24/2006	55283	183	Colvin Oil Company	10-00-2005	3,972.89
08/06	08/24/2006	55284	182	Coos-Curry Electric	10-00-2005	1,936.13
08/06	08/24/2006	55285	151	Curry Coastal Pilot	10-00-2005	122.00
08/06	08/24/2006	55286	3643	Darrell Whirry Cabinets	10-00-2005	800.00
08/06	08/24/2006	55287	2075	Department of State Lands	10-00-2005	260.39
08/06	08/24/2006	55288	3653	Dorothy L Anaclero	10-00-2005	26.15
08/06	08/24/2006	55289	2117	Edge Wireless	10-00-2005	322.09
08/06	08/24/2006	55290	2062	Harbor Sanitary District	10-00-2005	6,700.00
08/06	08/24/2006	55291	131	HGE, Inc	10-00-2005	38,270.82
08/06	08/24/2006	55292	3408	IDEXX Distribution Inc	10-00-2005	1,312.67
08/06	08/24/2006	55293	1699	Imagistics	10-00-2005	338.73
08/06	08/24/2006	55294	535	Joanne Ebert	10-00-2005	19.81
08/06	08/24/2006	55295	3658	John Williams Construction	10-00-2005	35,770.35
08/06	08/24/2006	55296	2801	Keith's Sporting Goods	10-00-2005	1,214.00
08/06	08/24/2006	55297	3654	Margarete Ulbricht	10-00-2005	13.08
08/06	08/24/2006	55298	525	Mark Haglund	10-00-2005	116.00
08/06	08/24/2006	55299	155	Mory's	10-00-2005	4.21
08/06	08/24/2006	55300	283	Mufflers & More	10-00-2005	102.95
08/06	08/24/2006	55301	2051	National Waterworks, Inc	10-00-2005	553.80
08/06	08/24/2006	55302	3642	OJPA	10-00-2005	175.00
08/06	08/24/2006	55303	293	Petty Cash	10-00-2005	202.85
08/06	08/24/2006	55304	866	Pitney Bowes	10-00-2005	402.00
08/06	08/24/2006	55305	207	Quill Corporation	10-00-2005	393.48
08/06	08/24/2006	55306	591	Salmon Run	10-00-2005	1,300.00
08/06	08/24/2006	55307	3641	Sleep Inn & Suites	10-00-2005	392.40
08/06	08/24/2006	55308	3063	Tim Rettke	10-00-2005	104.00
08/06	08/24/2006	55309	136	United Pipe & Supply Co Inc	10-00-2005	1,578.33
08/06	08/24/2006	55310	2328	Vicki Bailey	10-00-2005	14.24
08/06	08/24/2006	55311	861	Village Express Mail Center	10-00-2005	65.95
08/06	08/31/2006	55312	3663	412 Taxi	10-00-2005	15.00
08/06	08/31/2006	55313	3473	4imprint	10-00-2005	436.70
08/06	08/31/2006	55314	682	Al's Radio Shack	10-00-2005	8.48
08/06	08/31/2006	55315	150	Any Time Coffee Service	10-00-2005	93.65
08/06	08/31/2006	55316	3224	Axiom Northwest Inc	10-00-2005	351.82

M = Manual Check, V = Void Check

Check Register - Summary
 GL Posting Period(s): 08/06 - 08/06
 Check Issue Date(s): 08/01/2006 - 08/31/2006

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/06	08/31/2006	55317	3664	Bill Trotter	10-00-2005	10.00
08/06	08/31/2006	55318	2407	Blue Star Gas	10-00-2005	1,017.23
08/06	08/31/2006	55319	3622	Boardwalk Mail Services	10-00-2005	141.86
08/06	08/31/2006	55320	714	Brookings Signs & Graphics	10-00-2005	125.73
08/06	08/31/2006	55321	2364	C&S Fire-Safe Services	10-00-2005	40.00
08/06	08/31/2006	55322	3665	Coffey Laboratories Inc	10-00-2005	170.00
08/06	08/31/2006	55323	182	Coos-Curry Electric	10-00-2005	14,748.16
08/06	08/31/2006	55324	195	Curry Transfer & Recycling	10-00-2005	56.75
08/06	08/31/2006	55325	3315	Dale Shaddox	10-00-2005	120.00
08/06	08/31/2006	55326	185	Del Cur Supply	10-00-2005	78.50
08/06	08/31/2006	55327	2827	Dianne Snow	10-00-2005	74.00
08/06	08/31/2006	55328	3668	Embassy Suites Hotel Portland	10-00-2005	1,788.76
08/06	08/31/2006	55329	3661	Emmitt Comford-OFIA Treasurer	10-00-2005	150.00
08/06	08/31/2006	55330	1786	Energy Sales	10-00-2005	20.37
08/06	08/31/2006	55331	3662	Ernest E Wilson	10-00-2005	4.57
08/06	08/31/2006	55332	3639	Gleaves Swearingen	10-00-2005	9,843.49
08/06	08/31/2006	55333	139	Harbor Logging Supply	10-00-2005	34.50
08/06	08/31/2006	55334	2874	Holiday Inn Wilsonville	10-00-2005	303.60
08/06	08/31/2006	55335	3614	Hyatt Regency San Antonio	10-00-2005	891.96
08/06	08/31/2006	55336	2416	ITT Flygt Corp	10-00-2005	300.80
08/06	08/31/2006	55337	3571	Jan Willms	10-00-2005	24.03
08/06	08/31/2006	55338	262	Kim Hunnicutt Court Reporting	10-00-2005	327.00
08/06	08/31/2006	55339	1397	L N Curtis	10-00-2005	677.61
08/06	08/31/2006	55340	137	LauraLee Gray	10-00-2005	102.00
08/06	08/31/2006	55341	877	Med-Tech Resource, Inc	10-00-2005	612.50
08/06	08/31/2006	55342	155	Mory's	10-00-2005	40.98
08/06	08/31/2006	55343	2051	National Waterworks, Inc	10-00-2005	139.29
08/06	08/31/2006	55344	334	North Coast Electric	10-00-2005	36.34
08/06	08/31/2006	55345	974	Oregon Chapter 31	10-00-2005	20.00
08/06	08/31/2006	55346	852	PaperDirect	10-00-2005	89.91
08/06	08/31/2006	55347	1871	Paulson Eye Care	10-00-2005	95.00
08/06	08/31/2006	55348	3609	Phoenix Inn	10-00-2005	196.70
08/06	08/31/2006	55349	187	Quality Fast Lube & Oil	10-00-2005	49.50
08/06	08/31/2006	55350		Information Only Check	10-00-2005	.00 V
08/06	08/31/2006	55351		Information Only Check	10-00-2005	.00 V
08/06	08/31/2006	55352	207	Quill Corporation	10-00-2005	1,592.68
08/06	08/31/2006	55353	169	Roto Rooter	10-00-2005	81.50
08/06	08/31/2006	55354	3667	Sea Star Retreat	10-00-2005	60.00
08/06	08/31/2006	55355	3027	Shilo Inn Seaside Oceanfront	10-00-2005	386.95
08/06	08/31/2006	55356	3608	Sincerus	10-00-2005	127.91
08/06	08/31/2006	55357	604	Susan Frisch	10-00-2005	46.00
08/06	08/31/2006	55358	142	Tidewater Contractors Inc	10-00-2005	1,347.24
08/06	08/31/2006	55359	990	United Parcel Service	10-00-2005	336.22
08/06	08/31/2006	55360	136	United Pipe & Supply Co Inc	10-00-2005	531.55
08/06	08/31/2006	55361	1523	United Rentals Northwest Inc	10-00-2005	281.00
08/06	08/31/2006	55362	2122	VISA	10-00-2005	2,166.01
Totals:						<u>457,507.51</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

**BEFORE THE CITY COUNCIL
CITY OF BROOKINGS, COUNTY OF CURRY
STATE OF OREGON**

**In the matter of Planning Commission File No.) Final ORDER
APPC-2-06; an appeal of the Site Plan Committee) and Findings of
administrative decision; Bruce Brothers, Inc.,) Fact
appellant; further appealed to the City Council by M.
and E. Winger, G. and M. Kent, H. and S. Gallaty,
and E. and M. Eastaff, appellants.**

ORDER overturning the decision of the Planning Commission and dismissing the original appeal to the Planning Commission as not timely perfected. This matter involved Pacific Terrace PUD, File PUD-1-04/ MC-1/ APPC-2-06, and specifically the siting of a water tank located on the southerly side of Marina Heights Loop approximately 300 feet west of the intersection with Marina Heights Road. The subject property is located on Assessor Map 40-13-32CC; Tax lot 1501 and is zoned Suburban Residential (SR-20).

WHEREAS:

It has been determined the original appeal to the Planning Commission was not submitted within the required fifteen (15) days following the date of the administrative decision, the appeal must be dismissed.

THEREFORE, LET IT BE HEREBY ORDERED that the original decision of the Planning Commission approving the appeal is overturned and dismissed as not timely perfected.

FINDINGS

1. A letter was sent to Bruce Brothers, LLC dated May 2, 2006 by Donald Wilcox, Public Works Director, stating the water tank does not meet setback and height requirements. This is considered an administrative decision.
2. A letter from John Babin, attorney for the Bruce Brothers, LLC, dated May 19, 2006 and marked "hand delivery" is an application to appeal the May 2, 2006 administrative decision.
3. Mr. Babin's May 19, 2006 letter references Section 160, Appeal to Planning Commission. Section 160.020, Appeal Procedure, allows a person to file an appeal within 15 days after the decision is made.
4. The request to appeal was submitted 17 days after the decision date.

CONCLUSION

The City Council has overturned the Planning Commission decision and dismissed the original appeal as not timely perfected.

Dated this 28th day of August, 2006.

Pat Sherman, Mayor

ATTEST:

Dianne L. Snow, Planning Director

BEFORE THE CITY COUNCIL
CITY OF BROOKINGS, COUNTY OF CURRY
STATE OF OREGON

In the matter of an appeal of the Planning Commission approval of File No. CUP-7-06; a request for a conditional use permit to site a Dwelling Group; Zoltan Istuan Gyurko, Applicant, appealed by File No. APP-3-06, Tom Appleby, Appellant for "Friends of Tanbark Point.) Final ORDER) and Findings of) Fact))
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ORDER upholding the Planning Commission approval of a Conditional Use Permit to site a Dwelling Group located at 19 Tanbark Road; identified as Assessor's Map 41-13-08BB, Tax Lot 2000; zoned R-1-6 (Single Family Residential).

WHEREAS:

1. The City Council duly accepted the appeal filed in accordance with the Brookings Land Development Code pursuant to Section 156, Appeal to the Council, which authorizes the Council to hear appeals and Sections 140, Conditional Use Permits; Section 20.110, Dwelling Group; Section 100, Hazardous Building Site Protection; which authorizes the Planning Commission to approve, approve with conditions or deny a request for a Dwelling Group, based upon evidence that the proposal meets the following criteria:

Section 140, Conditional Use Permits –

- A. The proposal is in compliance with the Comprehensive Plan.
- B. The site for the proposed use is adequate in size and shape to accommodate said use and all yards, spaces, walls and fences, parking, loading, landscaping and other features required by this code.
- C. The site for the proposed use relates to streets and highways adequate in width and degree of improvement to handle the quantity and kind of vehicular traffic that would be generated by the proposed use.
- D. The proposed use will have minimal adverse impact upon adjoining properties and the improvements thereon. In making this determination, the commission shall consider, but not be limited to, the proposed location of the improvements on the site, vehicular egress/ingress and internal circulation, pedestrian access, setbacks, height and bulk of buildings, walls and fences, landscaping, screening, exterior lighting and signing.
- E. In areas designated as requiring preservation of historic, scenic or cultural attributes, proposed structures will be of a design complimentary to the surrounding area.

Section 20.110 – Dwelling Groups

- A. Density. The number of dwelling units allowed shall be established by dividing the total lot area by the minimum lot area of the underlying zone.
 1. All residential buildings shall be single family.

2. Buildings may be clustered on the lot.

- B. Setbacks. The distance between any principal buildings and the property line shall be not less than established in Section 20.060. The minimum distance between residential buildings shall be twice the minimum side yard setback that would be required for the tallest building on the lot; provided, however, that in no case shall the distance be less than 10 feet. This requirement shall also apply to portions of the same building separated from each other by a court or other open space. An inner court providing access to double-row dwelling groups shall be a minimum of 20 feet in width.
 - C. Access. Every building containing a dwelling in the group shall be within 60 feet of an access roadway having a curb to curb section of at least 20 feet in width providing vehicular access from a public street.
 - D. Neighborhood character. The development of dwelling groups shall respect the character of both the neighborhood in which it is located and the properties adjacent to said dwelling group. Emphasis shall be placed on retention of neighborhood character and privacy of adjacent properties when reviewing dwelling groups.
 - E. All dwelling groups shall be subject to the review and approval of the site plan committee, as provided in Section 80.
- 3. The Brookings City Council duly considered the above described appeal as a de novo hearing on its public hearing on August 28, 2006; and
 - 4. The appeal was presented by the Planning Director in the form of a written Staff Agenda Report, dated June 30, 2006 and subsequent memo to the Council dated August 14, 2006 and by oral presentation, and evidence and testimony by the appellant and applicant and the public at the public hearing; and
 - 5. At the conclusion of the public hearing, after consideration and discussion of testimony and evidence presented in the public hearing, the City Council, upon a motion duly seconded, upheld the Planning Commission approval of the subject application and directed staff to prepare a Final ORDER and with Finding of Fact to that affect.

THEREFORE, IT IS HEREBY ORDERED that the application of the conditional use permit on the subject parcel is APPROVED. This approval is supported by the following findings and conclusions:

FINDINGS AND CONCLUSIONS

- 1. The applicant is requesting a conditional use permit to establish a dwelling group on the subject property, zoned R-1-6, by siting two additional single family dwellings on a 35,719 sq. ft. parcel. Due to frontage limitations, this parcel can not be divided. The parcel does have more than five times the 6,000 sq. ft. per dwelling required by the R-1-6 zone, therefore a dwelling group can be accommodated. As proposed, setbacks, driveway and parking requirements are adequate. Water and sewer service is available to the subject property. Materials addressing Section 100, Hazardous Building Sites and Hillside Standards, have been submitted. Applicant must construct proposed dwellings in compliance with recommendations in the geologic hazard report and engineered plans.

Written concerns have been submitted by adjacent property owners. The concerns relate to lot size, access, density, privacy, guest houses, solar access, creation of substandard lots, and parking. Most of these have been considered in the applicant's findings and previously in this staff report and found to meet the required standards. The following is further analysis of the concerns:

- a. The proposed access way is not a street. It is a driveway serving the subject property, with easements allowing access to three adjacent parcels. Dwelling group standards requires a 20 ft. paved access which accommodates two 10 ft. wide travel lanes. Concerns have been stated about parking on this driveway. A recommended condition of approval will be signage stating "No parking allowed on driveway". Another recommended condition of approval requires the applicant to maintain the paved access way.

- b. Some concerns about privacy were raised, although the applicant is not requesting a deviation from normal required setbacks. The City Council may want to consider requiring a fence or landscaping as a condition of approval.
- c. The proposal is not for guest houses. The proposal is for two single family dwellings. Due to road frontage limitations this parcel can not be partitioned and therefore no new parcels are being created.
- d. The issue of solar access is not one of the criteria for approving a structure in the City.

Considering the above and proposed conditions of approval Criterion 2 is met.

- 2. The subject property is accessed via Tanbark Rd. a two-lane paved travel surface within a 51 ft. right-of-way. Street improvements in the area adjacent to the access easement for this parcel will be required. An existing shared access will be used to access the dwellings on the parcel. The applicant has discussed a paved turn-around area with the City Fire Chief. The approved area is adjacent to the northerly boundary at the end of the driveway. With the requirement that the easement frontage be improved and the 20 foot wide driveway and turn-around area by paved, criterion 3 is met.
- 3. The subject property is within an area zoned for residential use. As the proposed use is residential and would authorize no more density than the zone allows, the proposed dwellings are similar in size to others in the vicinity, and no deviation to height or setbacks are being requested, the use appears to be appropriate for the neighborhood. The existing dwelling currently uses the driveway easement that would also serve the two proposed dwellings. No new access point will be created. Criterion 4 is met.
- 4. There are no historic, scenic or cultural attributes on the subject property or the surrounding area. Criterion 5 is met.
- 5. The proposed use meets the requirements of the criteria addressed above and a residential use is in keeping with the Comprehensive Plan Designation for the property. Criterion 1 is met.

The Applicant's findings are included as **Attachment A**.

CONDITIONS OF APPROVAL

- 1. Approval of this Conditional Use Permit will expire one year from date of approval unless the project comes under substantial construction and continues under construction. The Planning Commission may extend the permit for an additional one-year period at the request of the applicant.
- 2. The dwelling group siting standards, as stated in the R-1-6 Zone, Section 20.110 must be met.
- 3. The existing access must serve as access for the proposed dwelling group. The access must be paved with a full overlay of asphalt, done after construction of the two proposed dwellings, to a width of at least 20 ft. A plot plan prepared by an engineer showing the location and structural design of a turn-around area located at the terminus of the access way and contained entirely on the subject property must be submitted and approved by the City prior to the issuance of any building permits. No parking signs must be erected in the turn-around area adjacent to the proposed dwelling. The first 200 feet of the access way from its intersection with Tanbark Dr. must be located adjacent to the southerly property line. Signs must be erected stating "No parking allowed on driveway". The applicant must maintain this access driveway.
- 4. The 25 feet of frontage adjacent to Tanbark Rd. must be improved. Appropriate traffic control devices must be located at the intersection of the access way and Tanbark Dr. The applicant must coordinate with City Public Works Department concerning this matter.
- 5. The proposed dwellings may be no more than 23 feet in height.

6. The geologic hazard report and engineered grading, erosion control, and storm water drainage plans addressing Section 100 standards must be approved by the City prior to any site preparation for the proposed construction. Recommendations as stated in the reports and approved by the City must be implemented.
7. Rear Lot Development setback standards (minimum 10 ft. from all property lines) must be used when siting structures on the subject property.
8. Prior to any construction or grading on the site, the contractor will place, in a location visible from an existing public street, a sign containing the name of the contractor and a telephone number where the contractor can be reached.

LET IT FURTHER BE OF RECORD that the City Council APPROVED the requested Conditional Use Permit.

Dated this 28TH day of August, 2006

Pat Sherman, Mayor

ATTEST:

Dianne L. Snow, Planning Director

ATTACHMENT A

Zoltan Istvan Gyurko
19 Tanbark Rd.
Brookings, OR 97415
(541) 661-1070
zoltanistvan@zoltanistvan.com

City of Brookings
Planning Department
898 Elk Drive
Brookings, OR 97415

RE: STATEMENT OF FINDINGS for Conditional Use Permit application for Group Dwellings

June 6, 2006

Dear City of Brookings:

Below is my Statement of Findings for my application for a Conditional Use Permit for Group Dwellings on the property: 19 Tanbark Rd. The large .082 lot with one existing home will easily support 2 more single family residences that will enhance the neighborhood by bringing new homeowners with new homes.

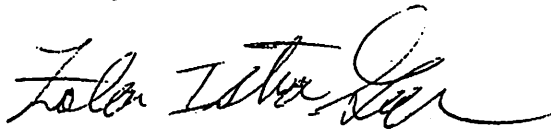
- A) By building two additional single family residences on the property, my proposal will be in full compliance with the comprehensive plan of the neighborhood, which is residential. Two new homes in the area will compliment the neighborhood by adding new homeowners with newly built single family homes.
- B) The .082 acre site for the proposed use is adequate in size and shape to accomdate two additional 2-story 2500 square foot structures, their yards, spaces, walls, fences, parking, loading, landscaping, utilities, and other features required by code. There is ample and logical settings for each of the residences, while fully complying with the city code of buildings being clustered on large lots. All setbacks of the proposed buildings, as shown in my proposed plan illustration, are fully in compliance with city code.
- C) The site for the proposed use relates to streets and highways adequate in width and degree of improvement to handle the quantity of and kind of vehicular traffic that would be generated by the proposed use. The main paved easement leading into the site off of Tanbark Road will be increased to a paved 20 foot width, as required by city code.

E-2

- D) The proposed use will have minimal adverse impact upon adjoining properties and the improvements thereon. In fact, considering the current state of the 19 Tanbark site and its blight, the proposed changes to the site will greatly improve the neighborhood.
- E) The two new single family residences will be built and finished tastefully and will compliment the neighborhood of well kept homes.

Thank you for considering my application. If you have any questions regarding my proposal, please don't hesitate to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Zoltan Istvan Gyurko'.

Zoltan Istvan Gyurko

CITY OF BROOKINGS
Urban Renewal Agency Meeting Minutes
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
Monday, August 28, 2006

I. Call to Order - Chair Sherman called the meeting to order at 10:14 p.m.

II. Roll Call

Agency Members Present: Chair Pat Sherman, Directors Jan Willms, Larry Anderson, Dave Gordon and Craig Mickelson; a quorum present

Staff Present: City Manager, Dale Shaddox and Joyce Heffington

Media: Scott Graves, Curry Coastal Pilot

Others: Approximately 2 other citizens

III. Approval of minutes for meeting of: August 14, 2006

Director Mickelson moved, a second followed, and the Agency voted unanimously to approve the minutes of August 14, 2006.

IV. Regular Agenda

- A.** Discussion and consideration for funding approval of Facade Improvement Program application submitted by Gary and Karen Kerr for Azalea Lanes, located at 410 Oak Street.

Director Gordon moved, a second followed, and the Council voted unanimously to approve the application for Matching Grant Funds submitted by Azalea Lanes and authorize the City Manager to sign the Project Agreement and disburse funds in accordance with approved Program Guidelines in the amount of \$20,000.

- B.** Discussion and consideration for funding approval of Facade Improvement Program application submitted by Ted Fitzgerald for Fitzgerald Financial, located at 624 Fleet St.

Director Willms moved, a second followed, and the Council voted unanimously to approve the application for Matching Grant Funds submitted for the Fitzgerald Building and authorize the City Manager to sign the Project Agreement and disburse funds in accordance with approved Program Guidelines in the amount of \$430.

- C.** Discussion and consideration for funding approval of Facade Improvement Program application submitted by Rick Bishop for Bernie Bishop Mazda.

Director Anderson moved, a second followed, and the Council voted unanimously to approve the application for Matching Grant Funds submitted by Bernie Bishop Mazda and authorize the City Manager to sign the Project Agreement and disburse funds in accordance with approved Program Guidelines in the amount of \$10,750.

- D. Discussion and consideration for funding approval of Façade Improvement Program application submitted by Kim Jones, Ken Asztalos and Catherine Steigerwald for Colours Gallery located at 509 Chetco Avenue.

Director Willms moved, a second followed, and the Council voted unanimously to approve the application for Matching Grant Funds submitted for Colours Gallery and authorize the City Manager to sign the Project Agreement and disburse funds in the amount of \$1,350.

- E. Discussion and consideration for funding approval of Façade Improvement Program application submitted by Kim Jones, Ken Asztalos for Curry Collections located at 704 Chetco Avenue.

Director Mickelson moved, a second followed, and the Council voted unanimously to approve the application for Matching Grant Funds submitted for the Curry Collections Building and authorize the City Manager to sign the Project Agreement and disburse funds in accordance with approved Program Guidelines in the amount of \$20,000.

- F. Request for financial partnering – alley improvements – alley south of Chetco Avenue, Oak Street north to existing paving.

Director Gordon moved, a second followed, and the Council voted unanimously to authorize budgeted Agency capital project funds to pay for 50% of the costs of paving the alley south of Chetco Avenue in the amount of \$1815.50.

V. Adjournment

Director Mickelson moved, a second followed, and the Agency unanimously voted by voice vote to adjourn at 10:34 p.m.

Respectfully submitted:

Pat Sherman, Chair

ATTEST by City Recorder this _____ day of _____, 2006.

Paul Hughes, Administrative Services Director/City Recorder

City of Brookings
898 Elk Drive
Brookings, OR 97415



COUNCIL AGENDA REPORT

To: Brookings Urban Renewal Agency Board of Directors (mtg. of 9/11/06)

From: City Manager

Date: September 6, 2006

Re: Facade Improvement Program Application: Coastal Copiers Sales and Leasing
(Don and Vikki Nuss)

Subject: Coastal Copiers Sales and Leasing Application for Matching Grant Funds under the Urban Renewal Agency Facade Improvement Program.


Recommendation: The recommendation of the Urban Renewal Advisory Committee (URAC) is as follows:

“Approve the application for Matching Grant Funds submitted for Coastal Copiers Sales and Leasing (Don and Vikki Nuss) and authorize the City Manager to sign the Project Agreement and disburse funds in accordance with the approved Program Guidelines, in the amount of \$ 587.50.”

Background /Discussion: This application was submitted under the funded and approved Facade Improvement Program. URAC reviewed and approved the application on August 31, 2006. Attached you will find a summary report providing project details and exact funding requirements, as well as a copy of the application as submitted by the applicant.

Financial Impact(s): Urban Renewal Agency funds were included in the adopted budget in the total amount of \$140,000 for Fiscal Year, 2006/07. If approved, this project would utilize \$587.50 of those budgeted funds.

City Manager Review and Approval for placement on Council Agenda:


Dale Shaddox, City Manager

CITY OF BROOKINGS

Urban Renewal Agency

FACADE IMPROVEMENT PROGRAM



PROJECT SUMMARY SHEET

Applicant: Coastal Copiers Sales and Leasing, 1041 Chetco Avenue (Don and Vikki Nuss)

Action: XXX Approved Denied

Approved Project Description / Basis for Denial: Replacement Signage

Estimated Completion Date: 60 days after approval

Total Project Amount: \$1,175

FIP Match Amount: \$587.50

By: _____

Date: _____

ORIGINAL

CITY OF BROOKINGS

Urban Renewal Agency

FACADE IMPROVEMENT PROGRAM



APPLICATION

1. Applicant Information:

Name: Coastal Copiers Sales & Leasing - Don & Vicki Russ

Address: 1041 Chetco Ave

Phone: Work- 541-412-0244 Home- 541-251-3439 Cell- _____

Legal Form: Sole Proprietorship ☒ Partnership ☐ Corporation ☐

Profit ☐ Non-Profit ☐

SSN: [Signature] Tax ID No: 91-1854703

2. Building / Business to be Rehabilitated:

Name: Coastal Copiers Sales & Leasing

Address: 1041 Chetco Ave

Tax Map & Lot Number : 4113-00BD-03100

3. Owner of Property (If other than applicant):

Name: Don & Bev Rachel

Street: _____

City: Brookings State: OR ZIP: 97445

4. Brief Description of Exterior Facade Improvements:

New Sign
Painted - Removed False Facade
over Bits & Pieces - Old Sign doesn't
work with new colors.

Brookings Urban Renewal Agency – Facade Improvement Application

5. Estimated Total Cost of Facade Improvements: \$ 1175⁰⁰

6. In addition to proposed improvements, is there other work proposed?

Yes: ☐ No: ☒

Estimated Total of Other Work: \$ _____

Total Estimated Cost of All Work: \$ _____

7. Source of Matching Funds: Coastal Copies

8. The Brookings Urban Renewal Agency will review the proposed Facade Improvements Proposal and advise the applicant of any recommended changes. Some proposed improvements may not be funded by the agency.

Certification By Applicant

The applicant certifies that all information provided in this application is true and complete to the best of the applicant's knowledge and belief. If the applicant is not the owner of the property to be rehabilitated, or if the applicant is an organization rather than an individual, the applicant certifies that he/she has the authority to sign and enter into the agreement to perform the work proposed in this proposal. Evidence of this authority must be attached.

Victoria Nuss, CPA
Applicant Signature

8/22/06
Date

Carl M. [Signature]
Property Owner Signature

8/28/06
Date

Return application with any required attachments to:

City of Brookings
Urban Renewal Agency
898 Elk Drive
Brookings, OR 97415

City of Brookings
898 Elk Drive
Brookings, OR 97415



COUNCIL AGENDA REPORT

To: Brookings Urban Renewal Agency Board of Directors (mtg. of 9/11/06)

From: City Manager

Date: September 6, 2006

Re: Facade Improvement Program Application: Roberts and Associates Land Surveying, 611 Spruce Street (Rich Roberts)

Subject: Roberts and Associates Application for Matching Grant Funds under the Urban Renewal Agency Facade Improvement Program.

Recommendation: The recommendation of the Urban Renewal Advisory Committee (URAC) is as follows:

“Approve the application for Matching Grant Funds submitted for Roberts and Associates Land Surveying, 611 Spruce Street (Rich Roberts) and authorize the City Manager to sign the Project Agreement and disburse funds in accordance with the approved Program Guidelines, in the amount of \$ \$9,970.”

Background /Discussion: This application was submitted under the funded and approved Facade Improvement Program. URAC reviewed and approved the application on August 31, 2006. Attached you will find a summary report providing project details and exact funding requirements, as well as a copy of the application as submitted by the applicant.

Financial Impact(s): Urban Renewal Agency funds were included in the adopted budget in the total amount of \$140,000 for Fiscal Year, 2006/07. If approved, this project would utilize \$9,970 of those budgeted funds.

City Manager Review and Approval for placement on Council Agenda:


Dale Shaddox, City Manager

CITY OF BROOKINGS

Urban Renewal Agency

FACADE IMPROVEMENT PROGRAM



PROJECT SUMMARY SHEET

Applicant: Roberts and Associates Land Surveying, 611 Spruce Street (Rich Roberts)


Action: XXX Approved Denied

Approved Project Description / Basis for Denial: Complete exterior façade upgrade.

Estimated Completion Date: 60 days after approval

Total Project Amount: \$19,940

FIP Match Amount: \$9.970

By:  Date: 9/6/06

CITY OF BROOKINGS

Urban Renewal Agency

FACADE IMPROVEMENT PROGRAM



APPLICATION

1. Applicant Information:

Name: Roberts & Associates Land Surveying, Inc.

Address: P.O. Box 2791 Harbor, OR 97415

Phone: Work- 469-0162 Home- 469-5217 Cell- 661-4585

Legal Form: Sole Proprietorship ☐ Partnership ☐ Corporation ☒

Profit ☒ Non-Profit ☐

SSN: _____ Tax ID No: 20-0770733

2. Building / Business to be Rehabilitated:

Name: Roberts & Associates Land Surveying (New office)

Address: 611 Spruce Street

Tax Map & Lot Number: 41-13-6DA, 6400 & 6401

3. Owner of Property (If other than applicant):

Name: Harry & Marguerite Roberts

Street: 95725 Martin Ranch Road

City: Brookings State: OR ZIP: 97415

4. Brief Description of Exterior Facade Improvements:

Retrofit old windows, front door, repair siding,
paint, stone facade, awnings, sign, planters

Brookings Urban Renewal Agency – Facade Improvement Application

5. Estimated Total Cost of Facade Improvements: \$ 19,940

6. In addition to proposed improvements, is there other work proposed?

Yes: ☒ No: ☐

Estimated Total of Other Work: \$ 10,000

Total Estimated Cost of All Work: \$ 29,940

7. Source of Matching Funds: Roberts & Associates Land Surveying

8. The Brookings Urban Renewal Agency will review the proposed Facade Improvements Proposal and advise the applicant of any recommended changes. Some proposed improvements may not be funded by the agency.

Certification By Applicant

The applicant certifies that all information provided in this application is true and complete to the best of the applicant's knowledge and belief. If the applicant is not the owner of the property to be rehabilitated, or if the applicant is an organization rather than an individual, the applicant certifies that he/she has the authority to sign and enter into the agreement to perform the work proposed in this proposal. Evidence of this authority must be attached.

Richard P. Roberts
Applicant Signature
Marguerite M. Roberts
Property Owner Signature

8/18/06
Date
8/19/06
Date

Return application with any required attachments to:

City of Brookings
Urban Renewal Agency
898 Elk Drive
Brookings, OR 97415

September 11, 2006

City Planning Consultant Agreement

I am opposed to the proposed Consultant Agreement which requires your approval.

I was assured that Dianne Snow was qualified to perform the duties required of the position. I believe she is qualified to perform all the duties.

I was told that Donna was qualified to perform the duties of her planning position. I believe she is qualified to assist Dianne.

I see no reason to create a third position to accomplish the work.

If you feel Dianne and Donna cannot perform all the duties of these positions, it is time to advertise for someone who you will feel is qualified.



Larry Aslinger
439 Buena Vista Loop
Brookings, OR 97415

(541) 469 1042

September 1, 1961

Dear Mr. [Name]

I am very sorry to hear that you are having trouble with your eyes.

I am sure that you will be able to get your eyesight back soon. I hope you will be able to see the doctor who is treating you.

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I am sure that you will be able to get your eyesight back soon. I hope you will be able to see the doctor who is treating you.

Sincerely,
[Name]

431 [Address]
[City], [State] [Zip]

(7-1) 100-1011