

AGENDA
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
Monday, August 27, 2007, 7:00 p.m.

Beginning at **5:30pm**, before the regularly scheduled Common Council Meeting, the Council will hold a **workshop** to discuss **System Development Charges**.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Ceremonies/Appointments/Announcements**
 - A. Certificates of Appreciation to Brookings Swimming Pool Lifeguards, Andrew Deraita, Kyle Botnen and Diana Hall, for rescue at City pool. [pg. 7]
- V. Public Hearings**
 - A. File #LDC-1-07, revisions to Title 17, Chapter 17.92, Off-street Parking and Loading Regulations of the Brookings Municipal Code. *Planning Director Dianne Morris* [Advance Packet dated 8/16/07]
 - B. File #LDC-2-06, revisions to Title 17, Chapters 17.170, Street Standards, 17.168, Utilities, and 17.80, Site Plan Approval of the Brookings Municipal Code. *Planning Director Dianne Morris* [Advance Packet dated 8/16/07]
- VI. Oral Requests and Communications from Audience**
 - A. Committee and Liaison Reports
 - 1. Chamber of Commerce Reports
 - 2. Council Liaisons
 - B. Public Comments – limit to a maximum of **5 minutes per person**. A completed **public comment form**, located near the southern council door, **must be turned in to the Administrative Assistant prior to the start of the meeting**. Comments will be **restricted** to the topics indicated on the form. All remarks and questions must be addressed to the **presiding officer, only**. Comments will be **respectful**. Harsh or abusive language will not be tolerated.
- VII. Regular Agenda**
 - A. Discussion with possible action to set policy regarding signs that blink. *Senior Planner Colby-Hanks* [pg. 11]
 - B. Discussion with direction to staff regarding proposal to work with Oregon legislature and State agencies to secure funding for the development of a paved bicycle/pedestrian path from the Harris Beach State Park area to Dawson Road near Highway 101. *City Manager Gary Milliman/Planning Director Morris* [Advance Packet dated 8/16/07]
 - C. Discussion with direction to staff regarding possible solution to Rowland Lane overflow problem. *Public Works Director Cowan* [pg. 13]

VIII. Consent Calendar

- A. Approval of Council Meeting Minutes for August 13, 2007. [pg. 17]
- B. Acceptance of Parks and Recreation Minutes for June 28, 2007. [pg. 21]
- C. Request for waiver of fees for Aspire Fundraiser to be held on September 6, 2007 at Azalea Park. [pg. 23]

IX. Remarks from Mayor and Councilors

- A. Mayor
- B. Councilors

X. Adjournment

NOTICE: On **Thursday, August 30, 2007 at 1:00pm** Council will meet for a **workshop** in City Hall Council Chambers, 898 Elk Drive, to discuss the **Storm Drainage Water Master Plan**.

EVENTS

August 2007

August 2007						
S	M	T	W	T	F	S
26	27	28	29	30	31	25
12	13	14	15	16	17	18
5	6	7	8	9	10	11
19	20	21	22	23	24	25
1	2	3	4	5	6	7
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	25

August 2007

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9:00am 10:00am CC - VIPs/Volunteers in Police Service/Marvin Parker 7:00pm 10:00pm FH-FireTng/Chshp	9:30am 1:30pm 2:30pm CC - PW meeting 7:00pm 9:00pm CC-Planning Commsn	9:30am 10:00am CC - Traffic Safety Meeting (CC) 10:00am 12:00pm CC - Site Plan Com Mtg/Lauree Gray 10:00am 11:00am FH - Brookings Rural Fire Dept	10:00am 11:00am CC - Helmeets 1:00pm 3:00pm CC - Water MP Workshop 3:00pm 5:00pm CC Urban Renewal Advisory Committee	2:30pm 5:00pm CC - Easy Manor Subcommittee meeting		

6	7	8	9	10	11	12
9:00am 10:00am CC - VIPs/Volunteers in Police Service/Bralicki 11:00am 1:30pm Garden Club Mtg, Brookings Best W 7:00pm 10:00pm FH-FireTng/Chshp	9:00am 10:00am CC - VIPs/Volunteers in Police Service/Bralicki 11:00am 1:30pm Garden Club Mtg, Brookings Best W 7:00pm 10:00pm FH-FireTng/Chshp	9:00am 10:00am CC - Site Plan Com Mtg/Lauree Gray 10:00am 12:00pm CC - Site Plan Com Mtg/Lauree Gray 1:00pm 4:00pm FH - PW Interviews 7:00pm 9:00pm CC-Parks & Rec Comm/City Manager	10:00am 11:00am CC - Muni Court 1:00pm 3:00pm CC - SWOCC (Emergency preparedness)	3:00pm 5:00pm Stout Park Subcommittee		
13	14	15	16	17	18	19
3:00pm 5:00pm CC - Transportation study discussion 6:00pm 7:00pm CC - Workshop - Streets 7:00pm 10:00pm FH-FireTng/Chshp 7:00pm 9:30pm CC-Council Mtg	3:00pm 4:00pm CC - Bid Openings Pump & Reservoir 10:00am 12:00pm CC - Site Plan Com Mtg/Lauree Gray	10:00am 11:00am CC - Muni Court 1:00pm 3:00pm CC - SWOCC (Emergency preparedness)	10:00am 11:00am CC - Muni Court 1:00pm 3:00pm CC - SWOCC (Emergency preparedness)	3:00pm 5:00pm Stout Park Subcommittee		
20	21	22	23	24	25	26
9:00am 10:00am CC - VIPs/Volunteers in Police Service/Bralicki 11:00am 1:30pm Garden Club Mtg, Brookings Best W 7:00pm 10:00pm FH-FireTng/Chshp	9:00am 10:00am CC - Site Plan Com Mtg/Lauree Gray 10:00am 12:00pm CC - Site Plan Com Mtg/Lauree Gray 1:00pm 4:00pm FH - PW Interviews 7:00pm 9:00pm CC-Parks & Rec Comm/City Manager	10:00am 11:00am CC - Muni Court 1:00pm 3:00pm CC - SWOCC (Emergency preparedness)	10:00am 11:00am CC - Muni Court 1:00pm 3:00pm CC - SWOCC (Emergency preparedness)	3:00pm 5:00pm Stout Park Subcommittee		
27	28	29	30	31	1	2
5:30pm 6:30pm CC - SDC Workshop 7:00pm 10:00pm FH-FireTng/Chshp 7:00pm 9:00pm CC-Council Mtg	2:00pm 4:00pm CC - 911 meeting 10:00am 12:00pm CC - Site Plan Com Mtg/Lauree Gray	10:00am 11:00am CC - Muni Court 1:00pm 3:00pm CC - SWOCC (Emergency preparedness)	10:00am 11:00am CC - Muni Court 1:00pm 3:00pm CC - SWOCC (Emergency preparedness)	3:00pm 5:00pm Stout Park Subcommittee		

CC - Council Chambers
FH - Fire Hall
CM - City Manager's Office

8/23/2007 10:16 AM

EVENTS

September 2007

September 2007						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2007						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday	Tuesday	Wednesday	Thursday	Friday
September 3	4	5	6	7
LABOR DAY - Closed 9:00am 10:00am CC- VIPS/Volunteers in Police Service/Marvin Parker 7:00pm 10:00pm FH-FireTng/ChShrp	1:30pm 3:00pm CC - LDC Committee 7:00pm 9:00pm CC-Planning Commssn	10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray 7:00pm 9:00pm FH-PoliceReserves	9:00am 10:00am CC-Crm Stoppers 3:00pm 4:00pm CC SafetyComMtg Kathy Dunn 7:00pm 9:00pm SODw/ODF at Library	
10	11	12	13	14
7:00pm 10:00pm FH-FireTng/ChShrp 7:00pm 9:30pm CC-Council Mtg	1:30pm 3:00pm CC - LDC Committee	9:30am 10:00am Traffic Safety Committee 10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray 10:00am 11:00am FH - Brookings Rural Fire Dept 12:00pm 1:00pm CC - Stout Park 5:00pm 8:00pm CC - Victims Impact	10:00am 11:00am CC - Muni Court 3:00pm 5:00pm CC Urban Renewal Advisory Committee	
17	18	19	20	21
9:00am 10:00am CC-VIPS/Volunteers in Police Service-BPalicki 11:00am 1:30pm Garden Club Mtg, Brookings Best Western Inn (Best Western Brookings 7:00pm 10:00pm FH-FireTng/ChShrp	1:30pm 3:00pm CC - LDC Committee 7:00pm 10:00pm CC Planning Commission meeting	10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	2:00pm 4:00pm CC - CEP (Emergency preparedness)	
24	25	26	27	28
7:00pm 10:00pm FH-FireTng/ChShrp 7:00pm 9:00pm CC-Council Mtg	1:30pm 3:00pm CC - LDC Committee	10:00am 12:00pm CC- Site Plan Com Mtg/LauraLee Gray	7:00pm 9:00pm CC-Parks & Rec Comm/City Manager	

CC - Council Chambers
FH - Fire Hall
CM - City Manager's Office

8/23/2007 10:16 AM

CERTIFICATE OF APPRECIATION

Awarded to

Andrew Deraita

For demonstrating courage and outstanding rescue skills
in an emergency lifeguard situation.

Honored this 27th day of August, 2007


Mayor Pat Sherman


City Manager, Gary Milliman



CERTIFICATE OF APPRECIATION

Awarded to

Kyle Botnen

For demonstrating courage and outstanding rescue skills
in an emergency lifeguard situation.

Honored this 27th day of August, 2007



Pat Sherman
Mayor Pat Sherman

Gary Milliman
City Manager, Gary Milliman

CERTIFICATE OF APPRECIATION

Awarded to

Diana Hall

For demonstrating courage and outstanding rescue skills
in an emergency lifeguard situation.

Honored this 27th day of August, 2007

Pat Sherman
Mayor Pat Sherman

Gary Milliman
City Manager, Gary Milliman





COUNCIL AGENDA REPORT

To: Mayor & City Council

From: Donna Colby-Hanks, Senior Planner DC

Date: August 22, 2007

RE: Signage

Subject: Prohibited signs which contain flashing, blinking or moving letters, characters or other elements.

Background /Discussion: The Brookings Municipal Code states in Section 17.88.050, Signs expressly prohibited, (C) "Signs which contain any flashing, blinking or moving letters, characters or other elements, nor rotating or otherwise movable signs, except for signs that provide public service messages, such as temperature, time of day, and/or upcoming public events".

The Site Plan Committee recently received requests from a church and the theater to install electronic signs with moving or flashing letters. There is also an existing electronic sign within the City that flashes messages. Site Plan Committee discussion resulted in requesting City Council to set a policy for what would be an appropriate time for changes in signs to occur and not be considered flashing, blinking or moving would be 24 hours.

With a set policy, staff could move forward with the approval and enforcement of these electronic signs.

Recommended Motion: For purposes of administering BMC 17.88.050, signs with message, symbols or characters that changes occurring not more than once every 24 hours would not be considered "flashing, blinking or moving".

Financial Impact(s): None

City Manager Review and Approval for placement on Council Agenda:

Gary Milliman City Manager



COUNCIL AGENDA REPORT

To: Mayor & City Council

From: John Cowan, Public Works Director

Date: August 22, 2007

Subject: Rowland Lane Sewage Overflow

Recommendation:

In lieu of the alarm system staff would recommend to take the same amount of money and for a contract install an 8" overflow line from Rowland Lane to Collis Lane, approximately 140 feet. Staff would recommend putting in the bypass line rather than the alarm.

Background /Discussion:

At a previous meeting council approved to install a level sensor, telemetry, electrical and phone line so that police dispatch is called before overflow occurs so that personnel can have Roto-Rooter on site to pump and haul sewage to prevent future overflows. After construction this past summer on Collis Lane the opportunity to tie in a short overflow line which would reroute excessive flows from the Rowland Lane manhole down Collis Lane to a point below where the existing sliplined pipe ends is now possible. Installation of either an alarm system or bypass line would be viewed as a pre-emptive mitigation measure, and serve likely to lessen any financial penalty by DEQ that might be imposed if an overflow occurs.

Financial Impact(s):

\$15,000 for installation of an alarm system or bypass line to be budgeted for in the upcoming 2007-08 budget.

City Manager Review and Approval for placement on Council Agenda:

Gary Milliman, City Manager

Roland Lane 8" bypass sewer line



Legend

- RIVERS
- ROADS
- URBAN GROWTH BOUNDARY
- SPECIAL PROVISIONS
- OCEAN
- ORTHOIMAGE



Scale: 1:1,992

0 190 380 570 ft.

Map center: 42° 3' 10.0" N, 124° 17' 48.6" W

This map is a public resource of general information. Use this information at your own risk. Curry County makes no warranty of any kind, expressed or implied, including any warranty of merchantability, fitness for any particular purpose or any other matter.

Notes: Key
Yellow is 18" line
Dark Blue is 8 5/8 Slipline
White is 12" Concrete Pipe
Magenta is 8" Concrete pipe
Light Blue is the proposed 8" pvc bypass line

MINUTES
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
Monday, August 13, 2007

Council met at 6:00pm, before the regularly scheduled Common Council Meeting, for a work session to discuss changes to the Land Development Code regarding street standards.

Call to Order

Mayor Sherman called the meeting to order at 7:00pm.

Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Ron Hedenskog and Jan Willms; a quorum present. *Council Absent:* Councilor Dave Gordon.

Staff Present: City Manager Gary Milliman, Administrative Services Director Paul Hughes, Public Works Director John Cowan, City Attorney John Trew, Senior Planner Donna Colby-Hanks and Administrative Assistant Joyce Heffington.

Other Present: Curry Pilot Reporter Tom Hubka and approximately 4 public.

Ceremonies/Appointments/Announcements

Mayor Sherman announced Yard of the Month Program Awards as follows:

- Most Improved Property, 301 & 303 Alder, owner, Paul Moore
- Brookings Hearth and Home, owner, Bob Pieper
- Yard of the Month, 942 Timberline, owners, Mark and Linda St. James

Council Liaisons

Councilor Hedenskog attended a city function.

Councilor Willms attended 3 city workshops, and meetings of the Parks and Recreation Commission, Brookings Harbor Education Foundation, the Urban Renewal Advisory Committee, Sutter Coast Hospital Board, Easy Manor Park Subcommittee and weeded at Azalea Park.

Council President Anderson attended 3 city functions.

Public Comments

Sven Eldring, Brookings, made comments and asked questions regarding the award of the Computer Services Contract.

Regular Agenda

Public Works Director Cowan presented the staff report regarding the recommendation to award the contract for sidewalk replacement at Azalea Park to Woudstra Concrete.

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept the bid and award the contract to Woudstra Concrete for sidewalk replacement at Azalea Park in the amount not to exceed \$31,500.

City Manager Milliman presented the staff report recommending, as requested by Mayor Sherman, that Council retain Beery, Elsner and Hammond, LLP, to perform exploratory research regarding the formation of a municipal electric utility.

Mayor Sherman asked Council President Anderson if he had a chance to review the recording of the workshop regarding the exploration of the city forming a municipal electric utility.

Council President Anderson said that he did review the workshop recording and generally stated that unless current rates were high or service questionable, neither of which he felt was the case, he would not be interested in seeing the city get involved in the electric utility business. Anderson also generally stated that, based on the city's current financial situation, he would not support hiring an attorney to explore this issue.

Mayor Sherman generally stated that the formation of a municipal electric utility could well result in a decrease in user rates to the citizens of Brookings in addition to providing additional, long-term revenue for the city. The Mayor also generally stated that she would prefer to hear from an expert as to the feasibility of pursuing this project so that any future decision by Council to proceed or not to proceed could be made from an informed position.

Councilor Hedenskog moved, a second followed and council voted, with a nay vote from Council President Anderson, to authorize the City Manager to execute a retention agreement with Beery, Elsner and Hammond, LLP, for legal services in connection with the City's exploration of the possible formation of a municipal electric utility, with a cost not to exceed \$3,600.

Consent Calendar

- A. Approval of Council Meeting Minutes for July 23, 2007.
- B. Acceptance of Planning Commission Minutes for June 5, 2007.
- C. Approval of vouchers for July, 2007 in the amount of \$374,643.22

Councilor Willms moved, a second followed and council voted unanimously to approve the Consent Calendar as written.

Regular Agenda (cont.)

Mayor Sherman presented a brief report on the Oregon Mayor's Association Conference.

Ordinances/Resolutions/Final Orders

Senior Planner Colby-Hanks presented staff's recommendation to amend the Brookings Municipal Code and adopt Ordinances 07-O-588 through 07-O-591, incorporating revisions to Title 1, General Provisions, Title 8, Health and Safety, Title 10, Vehicles and Traffic, Title 13, Public Services, and Title 15, Buildings and Construction.

Mayor Sherman asked for a motion to do a first reading of Ordinance 07-O-588 be by title only.

Councilor Willms moved, a second followed and Council voted unanimously that the first reading of Ordinance 07-O-588 be by title only.

Mayor Sherman read the title of Ordinance 07-O-588 and asked for a motion to do the second reading of Ordinance 07-O-588 by title only.

Councilor Willms moved, a second followed and Council voted unanimously that the second reading of Ordinance 07-O-588 be by title only.

Mayor Sherman read the title of Ordinance 07-O-588 a second time and asked for motion to adopt.

Council President Anderson moved, a second followed and Council voted unanimously to adopt ordinance 07-O-588, an Ordinance amending Title 15, Buildings and Construction, of the Brookings Municipal Code.

Mayor Sherman asked for a motion to do a first reading of Ordinance 07-O-589 be by title only.

Councilor Willms moved, a second followed and Council voted unanimously that the first reading of Ordinance 07-O-589 be by title only.

Mayor Sherman read the title of Ordinance 07-O-589 and asked for a motion to do the second reading of Ordinance 07-O-589 by title only.

Councilor Willms moved, a second followed and Council voted unanimously that the second reading of Ordinance 07-O-589 be by title only.

Mayor Sherman read the title of Ordinance 07-O-589 a second time and asked for motion to adopt.

Council President Anderson moved, a second followed and Council voted unanimously to adopt ordinance 07-O-589 an Ordinance amending Section 10.05.030, Duties of Police Department – Trees and Fences, of the Brookings Municipal Code.

Mayor Sherman asked for a motion to do a first reading of Ordinance 07-O-590 be by title only.

Councilor Willms moved, a second followed and Council voted unanimously that the first reading of Ordinance 07-O-590 be by title only.

Mayor Sherman read the title of Ordinance 07-O-590 and asked for a motion to do the second reading of Ordinance 07-O-590 by title only.

Councilor Willms moved, a second followed and Council voted unanimously that the second reading of Ordinance 07-O-590 be by title only.

Mayor Sherman read the title of Ordinance 07-O-590 a second time and asked for motion to adopt.

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt ordinance 07-O-590, an Ordinance amending Title 13, Public Services, of the Brookings Municipal Code.

Mayor Sherman asked for a motion to do a first reading of Ordinance 07-O-591 be by title only.

Councilor Willms moved, a second followed and Council voted unanimously that the first reading of Ordinance 07-O-591 be by title only.

Mayor Sherman read the title of Ordinance 07-O-591 and asked for a motion to do the second reading of Ordinance 07-O-591 by title only.

Councilor Hedenskog moved, a second followed and Council voted unanimously that the second reading of Ordinance 07-O-591 be by title only.

Mayor Sherman read the title of Ordinance 07-O-591 a second time and asked for motion to adopt.

Council President Anderson moved, a second followed and Council voted unanimously to adopt ordinance 07-O-591, an Ordinance amending Brookings Municipal Code, Title 8, Health and Safety, in its entirety.

Mayor Sherman asked for a motion to do a first reading of Ordinance 07-O-592 be by title only.

Councilor Hedenskog moved, a second followed and Council voted unanimously that the first reading of Ordinance 07-O-592 be by title only.

Mayor Sherman read the title of Ordinance 07-O-592 and asked for a motion to do the second reading of Ordinance 07-O-592 by title only.

Councilor Willms moved, a second followed and Council voted unanimously that the second reading of Ordinance 07-O-592 be by title only.

Mayor Sherman read the title of Ordinance 07-O-592 a second time and asked for motion to adopt.

Council President Anderson moved, a second followed and Council voted unanimously to adopt ordinance 07-O-592, an Ordinance amending Title 1, General Provisions of the Brookings Municipal Code.

Adjournment

Councilor Willms moved and Council voted by voice vote to adjourn at 7:57 to a meeting of the Urban Renewal Agency.

Respectfully submitted:

ATTEST by City Recorder
this ____ day of _____, 2007:

Pat Sherman
Mayor

Paul Hughes
Administrative Services Director/City Recorder

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
June 28, 2007

CALL TO ORDER

Chair Tony Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Commissioners present: Patricia Brown, Haley Farr, Elizabeth Grodin, Don Vilelle, & Chair Tony Parrish

Commissioners absent: Michelle Benoit, Frances Hartmann

Others present: Ron Hedenskog and Jan Willms, City Councilors; Tom Hubka, Media

APPROVAL OF MINUTES

- A. A motion was made by Commissioner Brown to approve the minutes of May 24, 2007, motion was seconded and the Commission voted and the motion carried unanimously.

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. Tennis backboard at Bud Cross Park. Reference letter of May 24, 2007 from Rich Hayashi advocating addition of a backboard to the Bud Cross Park tennis facility (letter attached). Discussion ensued. The question of cost in materials and labor was raised as preliminary to seeking funding for this item which has not been budgeted for in the 2007-08 City of Brookings budget. Commissioner Parrish volunteered to obtain materials pricing locally and put together a cost estimate. He will attempt to get Mr. Hayashi involved in design and project proposal. **A motion was made by Commissioner Brown that project cost estimates be obtained with the intent of asking for budget approval once a proposal can be written; motion was seconded and the Commission voted and the motion carried unanimously.**
- B. Azalea Park Master Plan. In discussions with staff, Chair Parrish and Mayor Sherman it was suggested that a combined work session including the Parks and Recreation Commission, the City Council, and Public Works Director John Cowen be scheduled at the July 26, 2007 Parks & Recreation Commission meeting. Commission will convene, approve minutes, then adjourn the meeting and start the joint work session with the city council to review and discuss the Azalea Park Use Plan.
- C. Easy Manor Park. Commissioner Brown presented preliminary plans for the Fall Ice Cream Social designed to get public interest and input into equipment upgrades for Easy Manor Park. A tentative date of Saturday, September 15, 2007 has been set. A sales representative of Rainbow Playground Equipment in Roseburg has been contacted and has agreed to prepare a color playground design once he has park dimensions and a tentative budget in hand. If the City decides to proceed with this plan, the equipment vender will dispatch a representative to meet with parents and children, as well as City staff and Commissioners on the day of the park event. Pending is a grant possibility through the state to match local funds for this project. Mayor Sherman is in contact with the Oregon State Parks Local Government Grant Program regarding application procedures and timelines. Discussion of this project ensued and the planning subcommittee will proceed with gathering the information necessary to go forth and present progress at future Commission meetings (see Commissioner Brown's report attached).

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Commissioner Farr announced this year's Renaissance Fair is July 28, 2007, in Azalea Park.
- B. Chair Parrish will be presenting the Stout Park railroad project proposal at the July 9th City Council meeting.

COMMISSIONER REPORTS/COMMENTS

Commissioner Farr expressed concerns with what she considers to be rude behavior of the staff toward parents at the Municipal Swimming Pool. It was suggested that she, as a concerned parent, speak to the pool supervisor about her perceptions.

Commissioner Brown applauded Commissioner Vilelle's continuing commitment to picking up trash along Chetco and Railroad, plus the connecting streets, from 5th south to Triangle Park.

ADJOURNMENT

With no further business before the Commission, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,



Tony Parrish, Chair

(approved at July 26th, 2007 meeting)



Brookings Harbor High School

629 Easy Street Brookings, OR 97415

Phone (541) 469-2108 Fax (541) 469-6570

Ms. Emmalie Lee - Principal Bryan Wood - Assistant Principal

BHHS is an ASPIRE School

August 21, 2007

City Council
City of Brookings
898 Elk Street
Brookings, OR 97415

Dear Sirs and Madams:

The ASPIRE program at Brookings Harbor High School has had great success with our program of assisting high school students as they make plans for education beyond high school. Last year's BHHS graduates attracted in excess of \$1,000,000 in scholarships; 80% of our students went on to educational pursuits.

Historically, the ASPIRE program at BHHS has been run by the Americorps program and funded locally by the school district and local businesses. The grant period has run out and BHHS will need to fund its own program if it is to continue. Faced with this situation, ASPIRE students and volunteers conducted a community fundraising campaign during the summer months and raised more than \$6,000 for the continuation of the ASPIRE program this coming school year. In addition, ASPIRE volunteers recently applied for a small grant from the Gordon Elwood Foundation in Medford; we are anticipating a positive response. Though ASPIRE cannot fund a coordinator position at this time, we hope to attract enough grant money for a full-time coordinator next year. This school year, the ASPIRE office will continue to offer programs to students, including much needed bus trips to colleges and college fairs by utilizing our volunteer staff to run the program, as we apply for additional grants and solicit new funding sources beyond our community.

ASPIRE wants thank our new local business partners, as we welcome back students and their mentors to the program, attract new support and continue to increase our program's assets for this year by offering a community barbeque at Azalea Park. Our plan is to ask participating ASPIRE students to invite their families and mentors and our new business partners (who contributed so generously during the fundraising) to a Back to School ASPIRE Barbeque at Azalea Park. Ray's Market has been approached to contribute

HOME OF THE BRUINS

"Good Schools Are A Wise Investment"

meats, drinks, and other food and non-food items that will make this event a success; we can offer cooks and food preparation. Our plan is to sell food tickets at this event with proceeds going to the ASPIRE program. We have games and fun planned for everyone who attends. We expect to serve 100 – 200 people.

We are applying to the City Council for a waiver of the fees involved in using Azalea Park and the Snack Shack for this affair on September 6, which will begin at 4 p.m. Thank you for your consideration of this request. Clearly, every penny we can raise is desperately needed for the future success of our program; as a non-profit making entity with such an important product, we hope to gain your approval of our request.

Sincerely yours,



Jan Krick
ASPIRE Program
Brookings-Harbor High School
469-2108 ext 241

cc: Gary Milliman, City of Brookings
Emmalie Lee, Principal, BHHS
Ray's/C & K Market



PARK USE APPLICATION FORM

The City of Brookings programs, services, and activities are open to all persons without regard to race, age, sex, disability, religion, or national origin.

CITY PERSONNEL ONLY: Rec'd Date:		By:
Department	By	Date
Parks & Rec		
Public Works		
Fire		
Police		
Admin. Serv.		
City Manager		

Please sign, date and deliver to the next dept. on the list. If comments apply, please note on page 4 under "Comments - City Use Only."

SPECIFIC PARK/LOCATION: (Circle all that apply)

Azalea Park

Bud Cross Park

Chetco Point Park

Stout Park

Easy Manor Park

Tennis Courts

SPECIFIC ACTIVITY AREA NEEDED: (Circle all that apply)

Gazebo

Bandshell/Stage

Concession Stand

Restrooms

Lawn Area Kidtown Picnic-Area Elmos Lawn Other: _____

Little League Field(s) _____ Softball/Soccer Field(s) _____

Event Date(s): 9/6/07 to 9/6/07 Time: From 4pm am/pm to 7pm am/pm Day(s)(circle) M/T/W/R/F/S/S

Approximate number expected to attend event (each day): 100-200 No. of picnic tables requested 5-6 (\$20 each)

Nature of Event: ASPIRE Back To School BBQ

Name of Organization: ASPIRE at BHHS

Contact Person: Jan Kirch

Date of Birth: 4/1/47

DL # & State: #7568891 Oregon

Mailing Address: 1347 Chetco Av Brookings

Phone: 541 465-4230

ANSWER YES OR NO TO ALL QUESTIONS (Circle one):

Is this event free?

Yes

No

Will there be dancing?

Yes

No

Will you be using amplification equipment?

Yes

No

Type of equipment?

Will any merchandise be sold?

Yes

No

What?

SPECIAL REQUESTS BY ORGANIZATION Use of Snack Shack / Band Shell

LIABILITY STATEMENT/AGREEMENT

I/We agree to abide by all applicable federal, state, and local laws, regulations, and ordinances which pertain to the use of said property and agree to pay for any damage to same, as a result of use. I/We further agree to hold the City, its officials and employees, harmless from any liability resulting from use of said property.

THE CITY OF BROOKINGS ASSUMES NO RESPONSIBILITY OR LIABILITY FOR INCLEMENT WEATHER.

The undersigned user agrees to pay for any and all damages occurring during the reserved period. User agrees that the deposit paid herewith will be applied toward damages to the facility or its contents during the reserved period. Any of the deposit not applied to damages will be applied first to unpaid rental fees with any excess refund to user. Normal wear and tear as determined by the City of Brookings shall not be considered damage.

Signature of person completing this application: Janet C Kirch

Date: 8/22/07

Print name of person completing this application: Janet C Kirch

REVIEW BACK PAGE

APPLICANT - Be sure to review the following page and consider any requirements that might apply.