

AGENDA
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
Monday, February 11, 2008, 7:00 p.m.

Beginning at **6:00pm**, Council will meet in **Executive Session**, under ORS 192.660(2)(h), "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed," and under ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Ceremonies/Appointments/Announcements

A. Introduction of new Police Officer, Tyler McCourt

B. Mayor's recommendations for Parks and Recreation Commission Appointments:

1. Reappoint Tony Parrish to Parks and Recreation Commission Position #4. [pg. 7]
2. Reappoint Ken Barkema to Parks and Recreation Commission Position #2. [pg. 11]

V. Public Hearings

A. Receive and respond to comments from citizens regarding City proposed Community Development Block Grant Project Applications as well as community and housing development needs. *City Manager* [pg. 15]

VI. Oral Requests and Communications from Audience

A. Council Liaison Reports

B. Public Comments – limit to a maximum of **5 minutes per person**. A completed **public comment form** must be filled out and turned in **prior to the start of the meeting**. Forms are available in the City Manager's office and may be downloaded from the City's website at www.brookings.or.us. Completed forms may be turned in to the City Manager's office during regular business hours. Comments **will be restricted** to the topics indicated on the form. All remarks and questions must be addressed to **the presiding officer, only**. Comments will be **respectful**. Harsh or abusive language will not be tolerated.

VII. Regular Agenda

- A. Discussion with possible approval of staff recommendation to authorize City Manager to send a letter to the Oregon Office of Emergency Management opposing any changes in the current 9-1-1 PSAP configuration in Curry County. *City Manager* [pg. 17]
- B. Discussion with direction to staff regarding request to abandon easement on Tanbark Circle. *City Manager* [pg. 21]
- C. Discussion with possible approval of staff recommendations regarding the Planning Director position. *City Manager* [pg. 25]

VIII. Consent Calendar

- A. Approval of Council Meeting Minutes for January 28, 2008. [pg. 33]
- B. Acceptance of Planning Commission Minutes for December 20, 2007. [pg.35]
- C. Approval of vouchers for January, 2008 in the amount of \$811,119.60. [pg. 37]

IX. Remarks from Mayor and Councilors

- A. Mayor
- B. Councilors

X. Adjournment

February 2008

| February 2008 | | | | | | |
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| March 2008 | | | | | | |
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| | | | | February 1 | 2 |
| | | | | | 10:00am Safety City |
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| 4 | 5 | 6 | 7 | 8 | 9 |
| 8:00am CC - Council WkShp -Public Safety/911 | | 9:30am FH -Traffic Safety Committee | 1:30pm City/Co Staff Meeting 3:00pm CC SafetyComMtg Kathy Dunn | 10:00am Renewable Energy Coord Comm. | 4:00pm 2nd Saturday Art Walk (Downtown Galleries) |
| 9:00am FH- VIPs/Volunteers in Police Service/Marvin Parker | | 10:00am CC- Site Plan Com Mtg 7:00pm FH-PoliceReserves | | | 10 |
| 7:00pm FH-FireTng/ChShrp | | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 |
| 7:00pm FH-FireTng/ChShrp 7:00pm CC-Council Mtg | 3:00pm Bruce Brothers Meeting | 10:00am CC- Site Plan Com Mtg 10:00am FH - Brookings Rural Fire Dept 12:00pm Stout Park | 9:00am CC-Crm Stoppers 1:00pm CC - Court 3:00pm CC Urban Renewal Advisory Committee | 8:00am Deposition | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 |
| Presidents Day - Closed | 7:00pm CC Planning Commission meeting | 10:00am CC- Site Plan Com Mtg | 9:30am CC - BH Rec Program 2:00pm CC - CEP (Emergency preparedness) | 1:00pm CC - Easy Manor Park | 24 |
| 9:00am CC-VIPS/Volunteers in Police Service-BPalicki | | | | | |
| 11:00am Garden Club Mtg, Brookings Best Western Inn (Best | | | | | |
| 7:00pm FH-FireTng/ChShrp | | | | | |
| 25 | 26 | 27 | 28 | 29 | |
| 7:00pm FH-FireTng/ChShrp 7:00pm CC-Council Mtg | | 10:00am CC- Site Plan Com Mtg | 7:00pm CC-Parks & Rec Comm | Turn in PO's to Kathy | |
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March 2008

| March 2008 | | | | | | | April 2008 | | | | | | |
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| Monday | Tuesday | Wednesday | Thursday | Friday | Sat/Sun |
|--|------------------------------------|---|--|--------|--|
| | | | | | March 1 |
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| 8:00am CC - Council Workshop 9:00am FH- VIPS/Volunteers in Police Service/Marvin Parker 7:00pm FH-FireTng/ChShrp | 7:00pm CC - Planning Commission | 10:00am CC- Site Plan Com Mtg 1:30pm CC - LDC Meeting 7:00pm FH-PoliceReserves | 3:00pm CC SafetyComMtg Kathy Dunn | | 4:00pm 2nd Saturday Art Walk (Downtown Galleries) |
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| 10 | 11 | 12 | 13 | 14 | 15 |
| 7:00pm FH-FireTng/ChShrp 8:00pm CC-Council Mtg | 7:00pm CC - Planning Commission | 10:00am CC- Site Plan Com Mtg 10:00am FH - Brookings Rural Fire Dept 1:30pm CC - LDC Meeting 5:00pm CC - Victims Impact | 9:00am CC-Crm Stoppers 1:00pm CC - Court 4:00pm CC Urban Renewal Advisory Committee | | 16 |
| | | | | | 17 |
| 17 | 18 | 19 | 20 | 21 | 22 |
| 10:00am CC-VIPS/Volunteers in Police Service-BPalicki 12:00pm Garden Club Mtg, Brookings Best W 7:00pm FH-FireTng/ChShrp | 7:00pm CC - Planning Commission | 10:00am CC- Site Plan Com Mtg 1:30pm CC - LDC Meeting | 9:30am CC - BH Rec Program 3:00pm CC - CEP (Emergency preparedness) | | 23 |
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| 31 | | | | | |
| 7:00pm FH-FireTng/ChShrp | | | | | |



City of Brookings
898 Elk Drive, Brookings, OR 97415
Phone: (541) 469-1100
Fax: (541) 469-3650
Email: city@brookings.or.us
www.brookings.or.us

RECEIVED

JAN 29 2008

Per: 

APPLICATION TO SERVE ON A CITY OF BROOKINGS
COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: Tony Parrish Date: Jan 28, 08
Physical Address: 437 Redwood St
Mailing Address: 437 Redwood Redwood Phone: 469-0551
Email Address: tonyp@nwtec.com

I would like to serve on one or more of the following Councils, Commissions or Committees:

| <u>Council, Commission or Committee</u> | <u>Selection Method</u> | <u>Term</u> |
|--|-------------------------|-------------|
| <input type="checkbox"/> City Council | Elected | 4 years |
| <input type="checkbox"/> Planning Commission /Commission for Citizen Involvement (CCI) | Appointed by Council | 4 years |
| <input checked="" type="checkbox"/> Parks and Recreation Commission | Appointed by Council | 4 years |
| <input type="checkbox"/> Budget Committee | Appointed by Council | 3 years |
| <input type="checkbox"/> Urban Renewal Agency Advisory Committee | Appointed by Council | 3 years |
| <input type="checkbox"/> Other (please specify): _____ | | |

1. Resident of the City of Brookings since: Month: 1 Year: 91

2. Please list no less than three references:

| NAME: | ADDRESS: | PHONE: |
|--------------------------|----------|--------|
| A. <u>Pat Sherman</u> | _____ | _____ |
| B. <u>Larry Anderson</u> | _____ | _____ |
| C. <u>Jan Williams</u> | _____ | _____ |

3. Briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. Attach additional sheets if necessary: _____

I want to see our parks become great.

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

*NMU, self-employed - window cleaners
Volunteer; Lions Club, Parks & Rec, URA, Friends of
Library, President of Short Mountain Railway.*

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

Mind & Body.

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
7. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
8. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
9. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
10. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

I, Tony Perish sign this application voluntarily and in the presence of the witnesses whose signatures are shown below mine, and acknowledge that, upon signing, this document will become public information and will be presented to the City Council and news media.

Tony Perish

Applicant

[Signature]

Witness

[Signature]

Witness

Jan 28, 08
Date

1-28-08
Date

Date



City of Brookings
898 Elk Drive, Brookings, OR 97415
Phone: (541) 469-1100
Fax: (541) 469-3650
Email: city@brookings.or.us
www.brookings.or.us

RECEIVED

1-29-08

Per:

APPLICATION TO SERVE ON A CITY OF BROOKINGS
COUNCIL, BOARD, COMMITTEE, COMMISSION

Name: KEN BARKEMA Date: 1/29/2008
Physical Address: 276 ALLEN LN.
Mailing Address: 276 ALLEN LN. Phone: 412-9873
Email Address: angelcrab@charter.net

I would like to serve on one or more of the following Councils, Commissions or Committees:

| <u>Council, Commission or Committee</u> | <u>Selection Method</u> | <u>Term</u> |
|--|-------------------------|-------------|
| <input type="checkbox"/> City Council | Elected | 4 years |
| <input type="checkbox"/> Planning Commission /Commission for Citizen Involvement (CCI) | Appointed by Council | 4 years |
| <input checked="" type="checkbox"/> Parks and Recreation Commission | Appointed by Council | 4 years |
| <input type="checkbox"/> Budget Committee | Appointed by Council | 3 years |
| <input type="checkbox"/> Urban Renewal Agency Advisory Committee | Appointed by Council | 3 years |
| <input type="checkbox"/> Other (please specify): _____ | | |

1. Resident of the City of Brookings since: Month: 7 Year: 2002

2. Please list no less than three references:

NAME: ADDRESS: PHONE:

A. JAN WILLMS 1244 IRIS 412-9499

B. PIATT BROWN 870 CRESTWOOD PL. 469-9007

C. DONNA CRAMMER 17098 FERRY CREEK 469-6959
HEIGHTS

email - angelcrab@charter.net

3. Briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. Attach additional sheets if necessary:

I TAKE PRIDE IN MAKING BROOKINGS
A BETTER AND MORE ATTRACTIVE CITY
TO LIVE IN!

I MAINTAIN THE LANDSCAPING AT THE
WELCOME TO OREGON SIGN SOUTH OF TOWN
ALSO I AM IN CHARGE OF A SECTION AT
THE TRIANGLE-BOTANICAL GARDEN.

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

- DENVER, COLO. CHRISTIAN HIGH SCHOOL
- ARMY - 2 YEARS (VIET NAM VET)
- 33 YEARS EMPLOYED BY CITY OF DENVER,
COLORADO PLANNING OFFICE AND
PARKS & RECREATION DEPT. (GRAPHIC ARTIST)
- BROOKINGS / HARBOR GARDEN CLUB
FOR 5 YEARS (2 YEARS - TREASURE)

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

MAKE THE CITY A BETTER PLACE TO LIVE
PARKS & REC. COMM

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
7. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
8. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
9. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
10. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

I, Kew Barkema sign this application voluntarily and in the presence of the witnesses whose signatures are shown below mine, and acknowledge that, upon signing, this document will become public information and will be presented to the City Council and news media.

Kew Barkema

[Signature]
Applicant

1/29/08
Date

[Signature]
Witness

1-29-08
Date

[Signature]
Witness

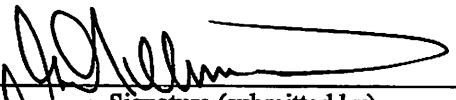

1-29-08
Date

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: February 11, 2008

Originating Dept: City Manager


Signature (submitted by)

City Manager Approval

Subject: Public Hearing Concerning Community Development Block Grant Program

Recommended Motion: No action required. The City Council is required to conduct two public hearings if the City plans to submit applications for funding under the Community Development Block Grant program in 2008. The first hearing is to take comments from citizens about both community development needs and any projects proposed for grant funding.

Financial Impact: None at this time.

Background/Discussion:

The federal Community Development Block Grant (CDBG) program is administered by the Oregon Economic and Community Development Department (OECDD). Program guidelines for 2008 were received in late December. CDBG funding can be obtained for a variety of projects benefiting low and moderate income persons, including housing, community facilities, social services and economic development. While larger cities (entitlement cities) receive CDBG funds annually and conduct an internal system of determining appropriate projects, small cities (non-entitlement cities) like Brookings must participate in a competitive process to receive funding.

OECDD administers the program by accepting grant applications in four cycles. The first cycle is the period January 1-March 31. Funding decisions for this cycle would be made in May.

There are three federal national objectives for the CDBG program. All projects must meet one of these national objectives:

- Benefiting low and moderate income persons.
- Aiding in the prevention or elimination of slum or blight.
- Urgent need.

The State expects to have approximately \$14 million in new federal CDBG funds available for grants to non-entitlement cities and counties during 2008.

The City Manager has identified two projects for submission in the first CDBG cycle for 2008.

1. Continuation of the façade improvement program.
2. Design engineering for a downtown street improvement project.

FAÇADE APPLICATION

OCEDD has created a special Set-Aside for downtown façade improvement projects. The maximum amount of grant to the City is \$60,000, and the maximum façade grant to individual property owners is \$10,000. The Urban Renewal Advisory Committee (URAC) is currently revising the façade improvement program guidelines to include a \$10,000 limit.

This grant would augment the Urban Renewal Agency (URA) funding for the façade improvement program, and, if approved, would enable the URA to fund six or more facade programs in 2008 without using tax increment funds.

DESIGN ENGINEERING

The URA identified the reconstruction of streets in the downtown area, including the installation of curb, gutter and sidewalk, as a priority. A preliminary estimate has been obtained for the cost of this project, which would involve reconstruction of Railroad, Hemlock and Spruce Streets between Oak and Center Streets, and Oak, Fern, Willow, Wharf and Center Streets between Chetco and Railroad. This estimate is \$3.9 million for construction and \$454,000 for engineering. CDBG has a program for public works infrastructure improvements in conjunction with downtown revitalization with a maximum of \$300,000. The City Manager proposes to seek \$300,000 to be used to assist in paying the cost of engineering services. The balance of the engineering cost would be paid from URA funds. The City Manager is preparing to submit a debt financing proposal to the Agency for the construction project.

ELIGIBILITY

A second public hearing with more detail on the specific projects to be submitted must be held prior to submission of the project application.

For the City to be generally eligible for CDBG funding, at least 51 per cent of households within the City Limits must be of low or median income according to the U.S. Census. That Census found that 44.4 per cent of Brookings households met this criteria, thus making the City ineligible for CDBG funding without pursuing alternative means of eligibility. One of those alternative means, for example, is for the City to declare that at least 25 per cent of the buildings in the project area (downtown) are deteriorated or deteriorating, or that public improvements in the project area are in a general state of deterioration.

The City may also be able to obtain funding for projects which serve "special populations" such as low income seniors, and the homeless.

NON PROFIT AGENCY PROJECTS

Non-profit agencies may also receive grant funding through CDBG for projects benefiting special populations. Funding may be available to non-profits for facilities and program delivery costs associated with such projects as emergency shelter, senior services and food banks. City staff has worked with several local non-profits, including Community Food Share, Chetco Activity Center and His Haven of Hope Women's Shelter, to discuss prospects for project applications.

Policy Considerations:

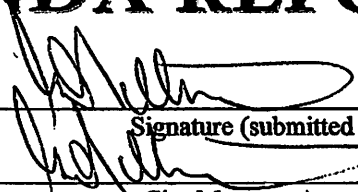
Both of the proposed CDBG applications are consistent with the City's Downtown Master Plan and the Urban Renewal Agency plan.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: February 11, 2008

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: 9-1-1 Services

Recommended Motion: Motion to authorize City Manager to send a letter to the Oregon Office of Emergency Management opposing any change in the current 9-1-1 PSAP configuration in Curry County.

Financial Impact: Potential loss of \$100,000 in 9-1-1 revenue.

Background/Discussion:

For a number of years, 9-1-1 services have been provided through two Public Safety Answering Points (PSAPs) in Curry County...one at the County Sheriff dispatch center and one at the Brookings Police Department dispatch center. Staff understands that this arrangement occurred primarily because of technical limitations present at the time.

A South County 9-1-1 Board was formed with membership consisting of six fire departments, Brookings Police Department, Cal-Ore Life Flight, U.S. Coast Guard, and Coos Forest Patrol. This Board developed a 9-1-1 Plan for the south County area. The 9-1-1 Plan can only be amended upon the approval of the 9-1-1 Board (there is a process for arbitration and the ultimate decision on 9-1-1 configurations can be assumed by the State Office of Emergency Management). There is also a North County 9-1-1 Board.

The current 9-1-1 configuration is that all 9-1-1 calls originating in the 469 and 412 prefix areas (generally, south of Pistol River) are directed to the Brookings Police Department dispatch center (South County PSAP). All 9-1-1 calls originating north of this area are directed to the Sheriff's Dispatch center in Gold Beach (North County PSAP). What has evolved from this is a system where the PSAP also provides dispatching services for those local agencies within the PSAP region. For example, the South County PSAP (Brookings) also provides dispatching services for all of the fire departments, Brookings Police, Cal-Ore ambulance and other local emergency services agencies in the region. 9-1-1 calls from the unincorporated area requiring Sheriff Services are also answered at the South County PSAP and are immediately transferred to the Sheriff's Dispatch center in Gold Beach for dispatching; this change occurred within the last year as, previously, the South County PSAP dispatched Sheriff's deputies to calls within the South County region.

The City receives two types of payments from the State for providing 9-1-1 services. One payment is an allocation for providing 9-1-1 services in the City (about \$30,000 annually).

Another payment is an allocation for providing 9-1-1 services to the South County PSAP region (about \$100,000 annually). The later funds are actually paid to the County, who then remits a portion of their payment (approximately 50 per cent) to the City upon being invoiced. This formula was agreed-upon in the 1980's and was then based primarily upon population and call volumes.

The City does not charge a fee to any of the fire agencies for dispatching. Cal-Ore ambulance pays a flat fee of \$1,000 per month to the City of Brookings for dispatching services.

There is a distinction between 9-1-1 and dispatching, although this distinction has become blurred in the manner it is functioning in south Curry County. The intent of the 9-1-1 system is to have a central answering point (a PSAP) for all emergency calls. The PSAP then transfers the call to the agency responsible for providing the service (i.e., ambulance, fire, police). In many areas the PSAP only provides this call routing function and does not perform direct dispatch. However, many areas have also consolidated 9-1-1 and dispatching to varying degrees; such is the case in Curry County. Dispatching service, as provided by the Brookings Police dispatch center, includes "managing the call." What this means is that the dispatcher remains in contact with the emergency responders throughout the duration of the incident, and assists the responders in coordinating responses from other agencies, and arraigning for and coordinating other support services, such as tow service or the electric utility. This dispatching/coordination service is not a 9-1-1 service.

Essentially, Brookings provides dispatch service to adjacent fire districts at no cost as a consideration for receiving 9-1-1 funds.

The County is now seeking to have all 9-1-1 calls originating in the unincorporated area directed to the Sheriff's dispatch center in Gold Beach. The Brookings Police Department would remain as a PSAP for the City of Brookings only. All other 9-1-1 calls originating in south County...including calls for the Brookings Rural and Upper Chetco Fire Departments which contract with the City for staffing...and ambulance calls would go to the Sheriff's dispatch center, and would then be whether directly dispatched by them or transferred to the Brookings Police dispatch center.

The County is seeking to make this change because they now believe the technical capability exists to receive 9-1-1 calls from South County, and because the Sheriff desires to have the PSAP in Gold Beach directly answer 9-1-1 calls for Sheriff services originating in south County. This change is opposed by the South County 9-1-1 Board (see attached letter). According to Chief Wallace, the County technical equipment does not have greater capability than the equipment used by the City, but it is newer.

This change raises a number of issues, among them:

1. The City would lose \$100,000 annually in 9-1-1 revenue.
2. If the City continued to dispatch for adjacent fire departments, who pays for the service?
3. The Brookings Fire Department has a simultaneous dispatch agreement with the Harbor Fire Department. This has assisted in securing more favorable ratings by the fire insurance rating bureau, which is used...in part...to determine insurance premiums for private property in Brookings and the unincorporated area. Would splitting the dispatch impact the City's insurance rating?

4. The City provides contracted fire service and staffing to the Brookings Rural Fire District and the Upper Chetco Fire District. Under the County proposal, 9-1-1 calls from these areas would now be directed to the Sheriff's dispatch center in Gold Beach. Would the Sheriff then provide dispatch services or transfer the calls back to Brookings? Would this result in response delays?
5. Sheriff Boice has indicated that the County would not charge the fire departments and others for dispatching services for 3-5 years while an assessment of the number of calls and the cost of providing those services is conducted. Will fire departments ultimately be charged a fee for this service?
6. While the County receives a small amount of 9-1-1 funds because the cities of Port Orford and Gold Beach are in the North County 9-1-1 area, the County currently provides **dispatching service** to north County fire departments **and the Cities of Port Orford and Gold Beach Police Departments** at no charge. This cost is paid from County General Fund revenues. The City of Brookings pays for the operation of its own dispatch center from the City General Fund.
7. South County emergency responders are unconvinced that the County has developed a reliable communications system at the Sheriff's dispatch center. They cite recent incidents, such as the inability of anyone outside of Gold Beach to communicate with the Sheriff dispatch center during the recent major windstorm. South County emergency responders have a high level of confidence in the Brookings Police dispatch center.
8. There is good coordination...a seamless system...among south County emergency agencies, and south County emergency responders are concerned that this coordination will be disrupted by splitting the dispatch function. The consensus among south County emergency agencies (except the Sheriff) is that the current system works and should not be changed.
9. Operationally, this change would require emergency medical and some fire agencies to carry two pagers instead of one. Over 40 new pagers would be needed just for Cal-Ore. At about \$400 per pager, this would be a significant cost burden for the ambulance service and south County fire agencies.
10. According to Chief Wallace and Chief Sharp, there has been a history of lack of cooperation by the County in developing redundant and mutually beneficial communications systems. This history influences confidence in working through future issues.
11. Transferring of 9-1-1 calls would add an unnecessary complexity to the dispatching emergency responders. Currently, the South County PSAP only transfers about 9.0 per cent of the 9-1-1 calls to the County (Sheriff's calls). The change is estimated to redirect about 40 per cent of the 9-1-1 calls to the North County PSAP, a great percentage of which would be routed back to Brookings (assuming Brookings retained the fire, rescue dispatch function).
12. Every emergency agency in South County...except the Sheriff's Department (which is not a member of the 9-1-1 Board)...is happy with the way 9-1-1 service and dispatch service is currently provided. Local fire departments, staffed with community volunteers, believe they know what's best for their community.

Many of the South County emergency responder concerns are subtle nuances in how they do their job. For example, the Harbor Fire Department is now able to monitor the activities of the Upper Chetco Fire Department and can begin to prepare a response before being dispatched. Responders believe they will no longer be able to easily monitor each others calls, and that this

will result in delays in “powering up” to respond when mutual aid is needed. The small fire departments rely heavily upon well developed mutual aid relationships.

The City Manager recently attended a special Curry County Commission meeting to discuss the 9-1-1 issue. State Office of Emergency Management (OEM) leaders were present. OEM management has requested that the City of Brookings take an official position on the 9-1-1 change as proposed by Curry County.

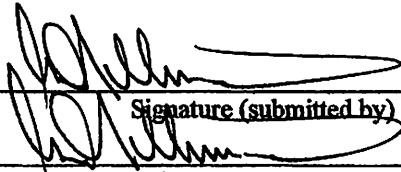
(Sheriff Boice plans to attend the February 4 workshop City Council meeting, and OEM 9-1-1 manager Ken Kime has also been invited.)

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: February 11, 2008

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Request to Abandon Easement – Tanbark Circle

Recommended Motion:
Discussion and direction to staff.

Financial Impact: Processing costs, which the affected property owners may be willing to pay.

Background/Discussion:

The City has received a letter from Reginald Milhon, 99 Tanbark Circle, requesting that the City abandon a 10-foot-wide “pedestrian way” adjacent to his property. The pedestrian way was dedicated for public use when the Tanbark subdivision was approved in 1987. The pedestrian way broadens to 20-feet in width at its terminus with the Pacific Ocean.

The pedestrian way is overgrown with vegetation and, according to Tanbark Circle residents, is not used for public access to the coast. The City does not have the resources to maintain the access way in a useable condition.

If abandoned, the property would be ceded to the adjoining property owners at 99 Tanbark and 97/98 Tanbark (three property owners).

Staff is seeking Council direction before contacting other property owners and proceeding with the legal process of abandoning the pedestrian way.

Policy Considerations:

Dedication of this pedestrian way and one other located between 117-120 Tanbark Road were conditions of approval for the Tanbark Subdivision. Does the City wish to preserve these areas for future use in providing public access to the coast?

Attachment(s): 1) Letter from Reginald Milhon
2) Map

January 18, 2008

City Manager
City of Brookings
898 Elk Drive
Brookings, OR 97415

RE: Tanbark Circle Easement

Dear Mr. Milliman,

My wife and I are the property owners at 99 Tanbark Rd with an adjoining property line to the 10' City Easement at Tanbark Circle, and an adjoining property line to Tanbark Circle. Our contact information:

Reginald and Marilee Milhon
PO Box 8010
Brookings, OR 97415
Telephone – 541-469-9383

Please accept this letter as my request for the 10' easement that comes off of Tanbark Circle located on my west property line be dedicated to the adjacent property owners.

As you are aware from the October meeting with property owners there were multiple repair and maintenance items discussed requiring corrective action by the City. With the transference of the easement to the adjacent property owners the future maintenance requirements and expense for the easement would then be borne by the property owners and not the city. As an owner of what is now the adjoining easement I would be motivated to invest my time and money into transforming this to an area of pleasant landscaping which I feel would be an improvement to the neighborhood.

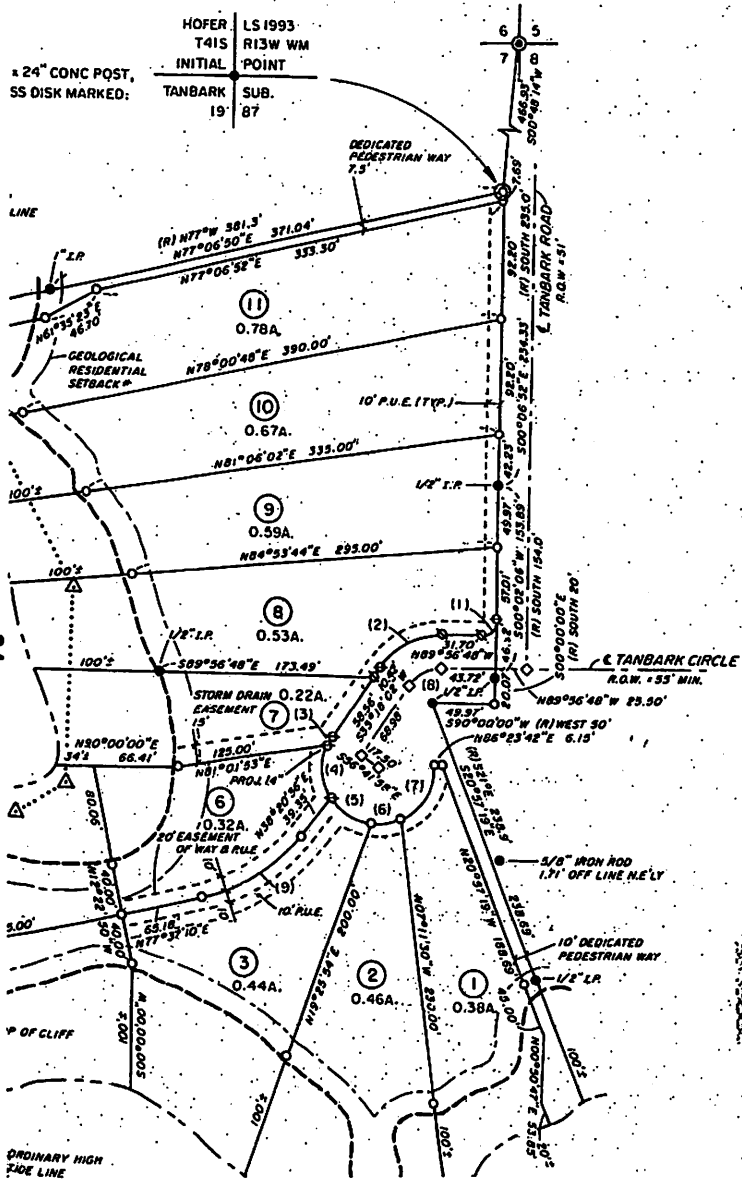
Thank you for your assistance.

Sincerely,


Reginald Milhon

HOFFER LS 1993
T41S R13W WM
INITIAL POINT
TANBARK SUB.
19 87

± 24" CONC POST,
SS DISK MARKED:



TANBARK SUBDIVISION

IN THE CITY OF BROOKINGS, CURRY COUNTY, OREGON

LOCATED IN THE NE 1/4 OF NE 1/4 OF SEC. 7, AND IN THE NW 1/4 OF NW 1/4 OF SEC. 8
ALL IN T41S, R13W WM, CURRY COUNTY, OREGON

DEDICATION

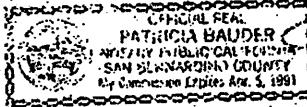
KNOW ALL MEN BY THESE PRESENTS
THAT I, JEANETTE W. HUGHES, AM OWNER IN FEE SIMPLE OF THE LANDS
DESCRIBED HEREON, THAT I DID CAUSE THE SAME TO BE SURVEYED AND PLATTED
INTO LOTS AND STREETS AS SET FORTH, THAT THIS PLAT IS A CORRECT REPRESENTATION
OF TANBARK SUBDIVISION AND THAT I DO HEREBY DEDICATE AND CONVEY
TO THE PUBLIC FOR PUBLIC USE ALL STREETS AND PEDESTRIAN WAYS SHOWN
HEREON, SAID SUBDIVISION BEING SUBJECT TO UTILITY AND DRIVEWAY EASEMENTS
AS SHOWN.

IN WITNESS WHEREOF, I HAVE SET MY HAND AND SEAL THIS 15th
DAY OF June, 1987.

Jeannette W. Hughes
JEANETTE W. HUGHES

STATE OF ~~California~~ COUNTY OF San Bernardino
Jeannette W. Hughes on June 15th, A.D. 1987

PERSONALLY APPEARED BEFORE ME THE ABOVE NAMED INDIVIDUAL ACKNOWLEDGING
THE FOREGOING INSTRUMENT TO BE HER VOLUNTARY AND FREE ACT AND DEED
BEFORE ME:



Patricia Bauder
NOTARY PUBLIC FOR State of California
MY COMMISSION EXPIRES April 5, 1991

SURVEYOR'S CERTIFICATE

STATE OF OREGON COUNTY OF CURRY

APPROVED
CITY OF

APPROVED BY THE PLANNING COMMISSION
TO O.R.S. 92.042 AND RECORDED
THE 5th DAY OF June

REVIEWED AND APPROVED AS TO
REQUIREMENTS OF THE CITY OF



CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: February 11, 2008

Signature (submitted by)

Originating Dept: City Manager

City Manager Approval

Subject: Job Description and Reclassification of Planning Director

Recommended Motion:

- 1) Adopt job description for the position of Planning Director.
- 2) Reclassify the position of Planning Director to salary Grade 20 on the miscellaneous employee salary chart.
- 3) Place Planning Director Dianne Morris on Step five of Grade 20 effective February 1, 2008, and designate February 1 as the employees' new anniversary date for salary review purposes.

Financial Impact: Approximately \$2,900 in additional salary and benefit costs for the current fiscal year.

Background/Discussion:

The City Manager conducted a study of management compensation in December, 2007, which found that the base compensation of the City Manager and four of the five department managers were at or within six per cent of the median salary paid for similar positions in Oregon cities of like size. The one position that emerged as significantly under compensated was that of Planning Director, who lagged behind the median by nearly 30 per cent.

In reviewing the history of this position, it appears that there was reorganization in mid-2006 which resulted in eliminating the position of Community Development Director and elevating two "division head" positions to "department heads" adding additional duties and increased responsibility. Dianne Morris was appointed as Planning Director on July 1, 2006. She was placed on Grade 16; elevated from Grade 15 as Deputy City Planner. John Cowan was appointed as Public Works Director on August 28, 2006. He was placed on Grade 20; elevated from Grade 15 as Public Works Supervisor.

The previous Planning Director, who worked under the direction of the Community Development Director, was also on Grade 16. For reasons unknown to current management, the compensation level for Planning Director appears to have been uncharacteristically low even before Dianne Morris was appointed to the position. In addition to the current market evidence, there was only a one-Grade differential between the Planning Director and his Deputy City Planner immediate subordinate, while the Grade differential in other departments is significantly broader (i.e., public works/5 grades, police/3 grades, administrative services/5 grades, fire/6 grades).

An additional finding in this review is that there is no adopted job description for Planning Director. Staff has prepared a proposed job description.

The Planning Director plays a key role in the City organization. The planning function influences the City's economic future, quality of life and aesthetic values of the community. The planning function is governed by a unique body of laws and requires interaction with other levels of government in a highly professional manner. While the employee supervision demand is comparatively low with operating departments like public works and police, the level of responsibility for helping guide the City's future development and assuring compliance with city standards is high.

The recommended action would reclassify the Planning Director position from Grade 15 to Grade 20, where the incumbent would be placed on Step five of the seven-Step Grade at \$61,932 annually, an increase in base annual compensation of \$5,761 effective February 1, 2008. The top step of Grade 20 remains at about 5.8 per cent below the median compensation for the position of Planning Director in cities of like size.

Policy Considerations:

It is good public policy to offer a fair level of compensation to employees equal to their comparative level or responsibility and contribution to the organization. Market comparisons should be conducted at least every three years. It is important to remain competitive in the market in order to recruit and retain quality employees.

Attachment(s): 1) Planning Director job description.
2) Salary Step Sheet

DRAFT
CITY OF BROOKINGS
PLANNING DIRECTOR

GENERAL STATEMENT OF DUTIES:

This position is responsible for the administration, leadership, management and operation of the Planning Department.

DISTINGUISHING FEATURES OF THE CLASSIFICATION:

This position is the Department Head for Planning and as such establishes goals and objectives, manages resource needs and budgetary expenditures. An employee in this classification is responsible for the long and short range Planning for the City of Brookings. Administers the City Planning Program and performs staff services for the Planning Commission and City Council.

SUPERVISION RECEIVED:

Work is performed under the direction of the City Manager.

SUPERVISION EXERCISED:

Supervision is provided to employees performing duties related to this area, including assigning and evaluating work of all subordinate employees. Trains, evaluates, plans and directs the work of staff engaged in a variety of activities. Cross-trains staff in fields outside their areas of expertise. Prepares written performance evaluations and implements disciplinary actions, if required.

KEY PERFORMANCE AREAS:

1. Prepares staff reports, findings and final orders on Comprehensive Plan amendments and land use applications for presentation. Attends all Planning Commission meetings and City Council meetings, as needed, to bring forward land use or Planning Department matters.
2. Prepares Comprehensive Plan and Land Development Code text for presentation and adoption.
3. Administers, enforces and interprets the Land Development Code; provides research and information as requested by City officials, the public, various agencies etc.
4. Interprets and implements City policies and administrative regulations. Makes recommendations to the City Manager and formulates new policies in response to Council direction.
5. Supports and represents City Council and management policies and practices to the public and other City employees.
6. Works in close cooperation with other Department management and City officials to further the objectives of the City and the Department.
7. Responds to public regarding complaints, problems, and oversees the process of violation

investigations.

8. Prepares and administers grants and assesses monies needed to match grants for the Planning Department.
9. Acts as liaison for City with Curry County Geographic Information System (GIS) program.

EMPLOYMENT STANDARDS:

KNOWLEDGE OF: Thorough knowledge of planning concepts, principles, techniques and practices; laws, codes and ordinances applicable to land use planning; zoning regulations.

ABILITY TO: Use maps, land use data and other technical planning materials; comprehend, interpret and apply comprehensive plan policy and land development ordinances; analyze data, prepare reports and make formal recommendations; establish and maintain cooperative and effective working relationships with City officials, City departments, citizen groups, community leaders, businesses and the general public with widely diverse points of view; oversee expenditures in budget; plan, schedule and set priorities for a variety of competing projects, communicate effectively both verbally and in writing. Be adaptable and willing to accept new challenges focused on the needs, aspirations, and the vision for the City of Brookings.

SKILL IN: Negotiation of critical and controversial issues. Customer service and problem resolution practices.

EDUCATIONAL REQUIREMENTS:

Bachelor's degree in planning or related field, or equivalent knowledge, skills, abilities, and experience necessary to perform the duties of Planning Director.

EXPERIENCE:

Eight years of progressively responsible experience in Oregon local, county or state government planning and development.

COMPENSATION TYPE: Hourly

EXEMPTION STATUS: Exempt

JOB GRADE: 20, entry level through Step 7

POSITION FUNCTIONAL REQUIREMENTS

Division/Dept: Planning Department
Job Title: Planning Director
Reports To: City Manager

The functions and abilities for successful performance in this position include, but may not be limited to:

| Physical Job Functions | | | | |
|------------------------|-------------------|--------------------|--------------------|-------------|
| Designated Function | Reach (Inches) | Distance (Feet) | Weight (Pounds) | Time (%) |
| COLLATING | | 3 | | 10 |
| DIALING | 18 | | | 5 |
| FILING | 18 | | | 10 |
| KNEELING | | | | 5 |
| LIFTING | | 3 | 20 | 5 |
| REACHING | | 3 | | 10 |
| SITTING | | | | 40 |
| SORTING | 18 | | | 5 |
| STOOPING | | | | 3 |
| STANDING | | | | 30 |
| TYPING | 12 | | | 15 |
| WALKING | | | | 20 |
| WORD PROCESSING | 18 | | | 10 |

Note: Percentages of time may exceed 100% because many functions actually occur simultaneously.

Mental Aptitudes Table

| Designated Function | % Time | Aptitude Level | |
|---------------------|--------|----------------|--|
| WRITING | 20 | 1 | Note: Percentages may exceed 100% because functions may occur simultaneously |
| READING | 30 | 1 | |
| REASONING | 100 | 1 | |
| MATHEMATICS | 25 | 2 | |
| VERBAL | 40 | 1 | |

Basic Acuities

| Designated Function | Acuity Level |
|---------------------|--------------|
| VISION | 1 |
| HEARING | 1 |
| TOUCH | 2 |
| TASTE | 3 |
| SMELL | 2 |

Note: Acuities levels are: High = 1 Medium = 2 Low = 3

Acuity levels are set after reasonable accommodations are provided.

Current Salary Step Sheet

| Grade | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
|-------------|--------|--------|--------|--------|--------|--------|--------|
| 1 | 20,172 | 21,181 | 22,240 | 23,352 | 24,519 | 25,745 | 27,032 |
| 2 | 21,180 | 22,239 | 23,351 | 24,518 | 25,744 | 27,032 | 28,383 |
| 3 | 22,236 | 23,348 | 24,515 | 25,741 | 27,028 | 28,379 | 29,798 |
| 4 | 23,352 | 24,520 | 25,746 | 27,033 | 28,385 | 29,804 | 31,294 |
| 5 | 24,516 | 25,742 | 27,029 | 28,380 | 29,799 | 31,289 | 32,854 |
| 6 | 25,740 | 27,027 | 28,378 | 29,797 | 31,287 | 32,851 | 34,494 |
| 7 | 27,024 | 28,375 | 29,794 | 31,284 | 32,848 | 34,490 | 36,215 |
| 8 | 28,380 | 29,799 | 31,289 | 32,853 | 34,496 | 36,221 | 38,032 |
| 9 | 29,796 | 31,286 | 32,850 | 34,493 | 36,217 | 38,028 | 39,929 |
| 10 | 31,284 | 32,848 | 34,491 | 36,215 | 38,026 | 39,927 | 41,924 |
| 11 | 32,844 | 34,486 | 36,211 | 38,021 | 39,922 | 41,918 | 44,014 |
| 12 | 34,488 | 36,212 | 38,023 | 39,924 | 41,920 | 44,016 | 46,217 |
| 13 | 36,216 | 38,027 | 39,928 | 41,925 | 44,021 | 46,222 | 48,533 |
| 14 | 38,028 | 39,929 | 41,926 | 44,022 | 46,223 | 48,534 | 50,961 |
| 15 | 39,924 | 41,920 | 44,016 | 46,217 | 48,528 | 50,954 | 53,502 |
| 16 | 41,916 | 44,012 | 46,212 | 48,523 | 50,949 | 53,497 | 56,171 |
| 17 | 44,016 | 46,217 | 48,528 | 50,954 | 53,502 | 56,177 | 58,986 |
| 18 | 46,212 | 48,523 | 50,949 | 53,496 | 56,171 | 58,980 | 61,928 |
| 19 | 48,528 | 50,954 | 53,502 | 56,177 | 58,986 | 61,935 | 65,032 |
| 20 | 50,952 | 53,500 | 56,175 | 58,983 | 61,932 | 65,029 | 68,281 |
| 20 (Police) | 58,536 | 61,463 | 64,536 | 67,763 | 71,151 | 74,708 | 78,444 |

MINUTES
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
Monday, January 28, 2008

Call to Order

Council President Anderson called the meeting to order at 7:00pm.

Roll Call

Council Present: Council President Larry Anderson, Councilors Dave Gordon, Ron Hedenskog and Jan Willms; a quorum present. *Absent was Mayor Pat Sherman.*

Staff Present: City Manager Gary Milliman, Planning Director Dianne Morris, Administrative Services Director Patti Dunn and Administrative Assistant Joyce Heffington.

Other: Approximately 4 public.

Ceremonies/Appointments/Announcements

Council President Anderson noted the addition to the agenda of two appointments to be considered for the Budget Committee.

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Mayor's recommendation to appoint Cheryl McMahan to Planning Commission Position #2.

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve Mayor's recommendation to appoint John White to Budget Committee Position #4.

Council Gordon moved, a second followed and Council voted unanimously to approve the Mayor's recommendation to re-appoint Sally Laasch to Budget Committee Position #5.

Liaison Reports

Councilor Willms attended three City meetings and meetings of the Brookings Harbor Health Fair, Easy Manor Park, Sutter Coast Hospital Board, and the Parks and Recreation Commission.

Councilor Anderson attended one Brookings Harbor School District meetings and six City meetings.

Councilor Hedenskog attended a meeting of the Port of Brookings Harbor, and three City meetings.

Councilor Gordon attended the Chamber's Business Outlook Conference and three City meetings.

Public Comments

Phyllis Cottingham, 1307 English Court, Brookings, read a letter generally asking that Council consider establishing a resident host program at Azalea Park to protect it from vandalism. The letter is on file with the Council Agenda packet.

Regular Agenda

Councilor Gordon moved, a second followed and Council voted unanimously to accept the Comprehensive Annual Financial Audit for the Fiscal Year 2006-2007 as provided by Wall & Wall P.C.

City Manager Milliman presented staff's recommendation to approve a task order for engineering services related to the Harris Heights Area Water Storage Reservoir Project.

Councilor Gordon moved, a second followed and Council voted unanimously to approve Task Order #2 with Oscar Larson and Associates, for engineering services associated with the Harris Heights Area Water Storage Reservoir Project.

Consent Calendar

Approval of Council Meeting Minutes for December 14, 2008.

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Ordinances

Planning Director Morris presented staff's recommendation to approve Ordinance 08-O-600, an ordinance amending Chapter 17.04 of the Brookings Municipal Code.

Councilor Willms moved, a second followed and Council voted unanimously to do a first reading of Ordinance 08-O-600 by title only.

The title was read.

Councilor Gordon moved, a second followed and Council voted unanimously to do a second reading of Ordinance 08-O-600 by title only.

The title was read.

Councilor Willms moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-600, an ordinance amending Chapter 17.04, Development Permit Procedures, of Title 17, Land Development Code, of the Brookings Municipal Code (BMC), in its entirety.

Adjournment

Councilor Willms moved, a second followed and Council voted unanimously by voice vote to adjourn to a meeting of the Urban Renewal Agency [at 7:23pm].

Respectfully submitted:

ATTESTED by City Recorder
this _____ day of _____ 2008:

Pat Sherman
Mayor

Joyce Heffington
Interim City Recorder

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
December 20, 2007

CALL TO ORDER

Chair Tony Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Commissioners present: Michelle Benoit, Patricia Brown, Ken Barkema, Don Vilelle & Chair Tony Parrish. Introduction of new commissioner Ken Barkema.

Commissioners absent: Frances Hartmann

Others present: City Councilor Jan Willms, Public Works Director John Cowan

APPROVAL OF MINUTES

- A. **Motion made by Commissioner Brown to approve the minutes of November 29, 2007 as written; motion was seconded and Commission voted, the motion carried unanimously.**

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. *Review proposal of re-planting trees in Azalea Park due to SOD and make recommendation for City Council consideration* -- Public Works Director John Cowan read Agenda Report concerning re-planting of trees in Azalea Park. Commission discussed tree choices and varieties available, suggested hemlock, spruce, cedar and redwood. Also suggested that trees be densely planted and thinned out as they get bigger. **A motion was made by Commissioner Benoit to make recommendation for City Council to accept the proposal (of replanting trees). The motion was seconded and the Commission voted, the motion carried unanimously.**
- B. *Review proposal to remove trees by Coos Curry Electric Co-op and make recommendation for City Council consideration.* Public Works Director John Cowan read Agenda Report concerning removal of eight designated hazard trees in Azalea and Stout Park due to their proximity to power poles.

Lauren Porsch, Coos Curry Electric Coop (CCEC), provided information concerning the main feeder lines that the trees tower over and the power they provide. Believes trees and their branches are a hazard to the general public and the power lines. To install underground wiring would be cost prohibitive. CCEC is willing to remove trees and grind stumps at no charge, replant new trees and to listen to any ideas/proposals. CCEC requests all proposals be specific and in writing, work to be negotiated and approved before any action is taken.

Pauline Olsen, 317 Memory, Brookings, read an email from Kristin Ramstad, Community Assistance Forester concerning the condition of the Stout Park trees.

Commission discussed tree removal and options. **A motion was made by Commissioner Benoit to make recommendation to City Council to accept the proposal (removal of eight designated hazard trees in Azalea and Stout Park due to their proximity to power**

poles) and that further discussion of replacement trees be done by John Cowan, Gary Milliman, Friends of Trees and CCEC; the motion was seconded and the Commission voted, the motion carried unanimously.

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Easy Manor Park Update* – Commissioner Brown presented minutes of the November 30, 2007 subcommittee meeting.
- B. *Azalea Park Foundation* – Commissioner Vilelle presented minutes of the 12-12-07 meeting.

COMMISSIONER REPORTS/COMMENTS

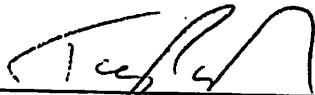
Commissioner Benoit attended the Lower Stout Park subcommittee meeting, they discussed the need of developing an overall theme for the design of the park, decided to ask for funding from business partnerships rather than grant funding, and received information from Woodstra Concrete on project ideas.

Chair Parrish advised of the progress of Stout Park Railroad, an actual display is at the Library. Project is on schedule to be finished by Azalea Festival.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:48 p.m.

Respectfully submitted,



Tony Parrish, Chair

(approved at January 24, 2008 meeting)

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|-------|------------|----------|-----------|-----------------------------------|---------------|-----------|
| 01/08 | 01/02/2008 | 57602 | 138 | VOID - Becco, Inc | 10-00-2005 | 57.90 -M |
| 01/08 | 01/30/2008 | 58236 | 4017 | VOID - Girl Scout Troop 581 | 10-00-2005 | 50.00 -M |
| 01/08 | 01/08/2008 | 58680 | 337 | VOID - Curry County Public Health | 10-00-2005 | 636.00 -M |
| 01/08 | 01/03/2008 | 58715 | 3697 | American Swing Products | 10-00-2005 | 356.62 |
| 01/08 | 01/03/2008 | 58716 | 3948 | America's Body Company | 10-00-2005 | 1,541.00 |
| 01/08 | 01/03/2008 | 58717 | 4088 | Barbara Wolverton | 10-00-2005 | 57.83 |
| 01/08 | 01/03/2008 | 58718 | 138 | Becco, Inc | 10-00-2005 | 115.80 |
| 01/08 | 01/03/2008 | 58719 | 148 | B-H Chamber of Commerce | 10-00-2005 | 3,416.67 |
| 01/08 | 01/03/2008 | 58720 | 313 | Brookings Vol Firefighters | 10-00-2005 | 2,083.33 |
| 01/08 | 01/03/2008 | 58721 | 3834 | Clean Sweep Janitorial Service | 10-00-2005 | 700.00 |
| 01/08 | 01/03/2008 | 58722 | 822 | Coast Auto Center | 10-00-2005 | 293.57 |
| 01/08 | 01/03/2008 | 58723 | 337 | Curry County Public Health | 10-00-2005 | 50.00 |
| 01/08 | 01/03/2008 | 58724 | 316 | Donald & Roberta Chandler | 10-00-2005 | 548.00 |
| 01/08 | 01/03/2008 | 58725 | 297 | G. Neil Companies | 10-00-2005 | 261.12 |
| 01/08 | 01/03/2008 | 58726 | 4069 | Galeton | 10-00-2005 | 487.35 |
| 01/08 | 01/03/2008 | 58727 | 3639 | Gleaves Swearingen | 10-00-2005 | 795.80 |
| 01/08 | 01/03/2008 | 58728 | 2882 | Globalstar USA | 10-00-2005 | 72.80 |
| 01/08 | 01/03/2008 | 58729 | 269 | Grainger | 10-00-2005 | 42.81 |
| 01/08 | 01/03/2008 | 58730 | 3961 | Grizzly Fence & Construction | 10-00-2005 | 530.00 |
| 01/08 | 01/03/2008 | 58731 | 139 | Harbor Logging Supply | 10-00-2005 | 125.00 |
| 01/08 | 01/03/2008 | 58732 | 328 | Les Schwab Tire Center | 10-00-2005 | 504.86 |
| 01/08 | 01/03/2008 | 58733 | 4089 | Linda Bernards | 10-00-2005 | 55.75 |
| 01/08 | 01/03/2008 | 58734 | 470 | Llyodean Passley | 10-00-2005 | 800.00 |
| 01/08 | 01/03/2008 | 58735 | 1491 | Mt Hood Chemical | 10-00-2005 | 3,458.40 |
| 01/08 | 01/03/2008 | 58736 | 424 | Munnell & Sherrill | 10-00-2005 | 648.93 |
| 01/08 | 01/03/2008 | 58737 | 1844 | My-Comm, Inc | 10-00-2005 | 102.00 |
| 01/08 | 01/03/2008 | 58738 | 645 | Pocket Press, Inc | 10-00-2005 | 227.74 |
| 01/08 | 01/03/2008 | 58739 | 322 | Postmaster | 10-00-2005 | 720.00 |
| 01/08 | 01/03/2008 | 58740 | 1193 | PRN Data Services, Inc | 10-00-2005 | 3,500.00 |
| 01/08 | 01/03/2008 | 58741 | 207 | Quill Corporation | 10-00-2005 | 1,062.54 |
| 01/08 | 01/03/2008 | 58742 | 3512 | Richard Christensen | 10-00-2005 | 92.00 |
| 01/08 | 01/03/2008 | 58743 | 199 | Richard Harper | 10-00-2005 | 300.00 |
| 01/08 | 01/03/2008 | 58744 | 3369 | Schwabe Williamson & Wyatt PC | 10-00-2005 | 5,148.00 |
| 01/08 | 01/03/2008 | 58745 | 3151 | Teletron Communications | 10-00-2005 | 163.60 |
| 01/08 | 01/03/2008 | 58746 | 2586 | TMG Services Inc | 10-00-2005 | 300.28 |
| 01/08 | 01/03/2008 | 58747 | 990 | United Parcel Service | 10-00-2005 | 37.06 |
| 01/08 | 01/03/2008 | 58748 | 136 | United Pipe & Supply Co Inc | 10-00-2005 | 545.00 |
| 01/08 | 01/03/2008 | 58749 | 861 | Village Express Mail Center | 10-00-2005 | 6.15 |
| 01/08 | 01/03/2008 | 58750 | 2122 | VISA | 10-00-2005 | 384.08 |
| 01/08 | 01/03/2008 | 58751 | 1483 | Wall & Wall, P.C., CPA's | 10-00-2005 | 1,000.00 |
| 01/08 | 01/03/2008 | 58752 | 1253 | Western Burner Co Inc | 10-00-2005 | 637.06 |
| 01/08 | 01/03/2008 | 58753 | 301 | Woudstra Concrete Finishing | 10-00-2005 | 13,751.60 |
| 01/08 | 01/08/2008 | 58754 | 1881 | AFLAC | 10-00-2005 | 288.50 |
| 01/08 | 01/10/2008 | 58755 | 317 | DCBS - Fiscal Services | 10-00-2005 | 259.73 |
| 01/08 | 01/11/2008 | 58756 | 882 | Advanced Security Systems | 10-00-2005 | 64.50 |
| 01/08 | 01/11/2008 | 58757 | 3581 | ALSCO | 10-00-2005 | 230.85 |
| 01/08 | 01/11/2008 | 58758 | 256 | B & B Excavation | 10-00-2005 | 775.00 |
| 01/08 | 01/11/2008 | 58759 | 148 | B-H Chamber of Commerce | 10-00-2005 | 80.00 |
| 01/08 | 01/11/2008 | 58760 | 528 | Caselle, Inc | 10-00-2005 | 1,993.00 |
| 01/08 | 01/11/2008 | 58761 | 3024 | CNA Surety | 10-00-2005 | 397.00 |
| 01/08 | 01/11/2008 | 58762 | 822 | Coast Auto Center | 10-00-2005 | 442.79 |
| 01/08 | 01/11/2008 | 58763 | 1745 | Coastal Paper & Supply, Inc | 10-00-2005 | 292.98 |
| 01/08 | 01/11/2008 | 58764 | 183 | Colvin Oil Company | 10-00-2005 | 5,189.91 |
| 01/08 | 01/11/2008 | 58765 | 182 | Coos-Curry Electric | 10-00-2005 | 1,483.79 |
| 01/08 | 01/11/2008 | 58766 | 151 | Curry Coastal Pilot | 10-00-2005 | 407.16 |
| 01/08 | 01/11/2008 | 58767 | 337 | Curry County Public Health | 10-00-2005 | 604.20 |
| 01/08 | 01/11/2008 | 58768 | 195 | Curry Transfer & Recycling | 10-00-2005 | 586.15 |

M = Manual Check, V = Void Check

Check Register - Summary
 GL Posting Period(s): 01/08 - 01/08
 Check Issue Date(s): 01/01/2008 - 01/31/2008

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|-------|------------|----------|-----------|--------------------------------|---------------|------------|
| 01/08 | 01/11/2008 | 58769 | 4092 | Dairy Queen | 10-00-2005 | 34.14 |
| 01/08 | 01/11/2008 | 58770 | 166 | Dan's Auto & Marine Electric | 10-00-2005 | 207.10 |
| 01/08 | 01/11/2008 | 58771 | 185 | Del Cur Supply | 10-00-2005 | 317.10 |
| 01/08 | 01/11/2008 | 58772 | 958 | Delaney's Bakery | 10-00-2005 | 52.00 |
| 01/08 | 01/11/2008 | 58773 | 607 | Dept of Consumer/Business Serv | 10-00-2005 | 443.52 |
| 01/08 | 01/11/2008 | 58774 | 371 | DEQ Business Office | 10-00-2005 | 560,350.00 |
| 01/08 | 01/11/2008 | 58775 | 4093 | Dustin Black | 10-00-2005 | 49.54 |
| 01/08 | 01/11/2008 | 58776 | 491 | Entenmann Rovin Company | 10-00-2005 | 859.90 |
| 01/08 | 01/11/2008 | 58777 | 153 | Ferrellgas | 10-00-2005 | 1,307.93 |
| 01/08 | 01/11/2008 | 58778 | 754 | First Response | 10-00-2005 | 107.15 |
| 01/08 | 01/11/2008 | 58779 | 529 | Flora Pacifica Inc | 10-00-2005 | 325.00 |
| 01/08 | 01/11/2008 | 58780 | 298 | Freeman Rock, Inc | 10-00-2005 | 1,241.50 |
| 01/08 | 01/11/2008 | 58781 | 4090 | General Chemical Performance | 10-00-2005 | 4,248.60 |
| 01/08 | 01/11/2008 | 58782 | 269 | Grainger | 10-00-2005 | 885.48 |
| 01/08 | 01/11/2008 | 58783 | 139 | Harbor Logging Supply | 10-00-2005 | 466.85 |
| 01/08 | 01/11/2008 | 58784 | 3915 | Harrang/Long/Gary/Rudnick PC | 10-00-2005 | 5,369.20 |
| 01/08 | 01/11/2008 | 58785 | 1082 | Hilary Thompson | 10-00-2005 | 197.40 |
| 01/08 | 01/11/2008 | 58786 | 1699 | Imagistics | 10-00-2005 | 291.41 |
| 01/08 | 01/11/2008 | 58787 | 162 | Kerr Hardware | 10-00-2005 | 1,889.17 |
| 01/08 | 01/11/2008 | 58788 | 4094 | Kim Jones, Kenneth Asztalos & | 10-00-2005 | 3,727.00 |
| 01/08 | 01/11/2008 | 58789 | 328 | Les Schwab Tire Center | 10-00-2005 | 573.28 |
| 01/08 | 01/11/2008 | 58790 | 1127 | Lyle Signs Inc | 10-00-2005 | 512.00 |
| 01/08 | 01/11/2008 | 58791 | 4095 | Mauricio Romero | 10-00-2005 | 7.94 |
| 01/08 | 01/11/2008 | 58792 | 155 | Mory's | 10-00-2005 | 14.00 |
| 01/08 | 01/11/2008 | 58793 | 283 | Mufflers & More | 10-00-2005 | 205.50 |
| 01/08 | 01/11/2008 | 58794 | 1002 | Northside Truck & Equipment | 10-00-2005 | 18,842.81 |
| 01/08 | 01/11/2008 | 58795 | 252 | Paramount Pest Control | 10-00-2005 | 38.00 |
| 01/08 | 01/11/2008 | 58796 | 311 | Paramount Supply Company | 10-00-2005 | 111.25 |
| 01/08 | 01/11/2008 | 58797 | 207 | Quill Corporation | 10-00-2005 | 1,506.83 |
| 01/08 | 01/11/2008 | 58798 | 180 | Ray's Food Place | 10-00-2005 | 129.02 |
| 01/08 | 01/11/2008 | 58799 | 4091 | Redwood Tree Works | 10-00-2005 | 145.00 |
| 01/08 | 01/11/2008 | 58800 | 169 | Roto Rooter | 10-00-2005 | 198.00 |
| 01/08 | 01/11/2008 | 58801 | 380 | Stadelman Electric Inc | 10-00-2005 | 1,920.60 |
| 01/08 | 01/11/2008 | 58802 | 956 | Suiter's Paint & Body | 10-00-2005 | 180.00 |
| 01/08 | 01/11/2008 | 58803 | 1217 | SW Oregon Community College | 10-00-2005 | 25.00 |
| 01/08 | 01/11/2008 | 58804 | 179 | Trew, Cyphers & Meynink | 10-00-2005 | 4,321.00 |
| 01/08 | 01/11/2008 | 58805 | 136 | United Pipe & Supply Co Inc | 10-00-2005 | 153.41 |
| 01/08 | 01/11/2008 | 58806 | 1523 | United Rentals Northwest Inc | 10-00-2005 | 51.53 |
| 01/08 | 01/11/2008 | 58807 | 861 | Village Express Mail Center | 10-00-2005 | 13.45 |
| 01/08 | 01/17/2008 | 58808 | 174 | Barbara Palicki | 10-00-2005 | 991.27 |
| 01/08 | 01/17/2008 | 58809 | 4096 | Brookings Village LLC | 10-00-2005 | 28.64 |
| 01/08 | 01/17/2008 | 58810 | 417 | Cabela's Inc | 10-00-2005 | 39.44 |
| 01/08 | 01/17/2008 | 58811 | 3015 | Charter Communications | 10-00-2005 | 84.90 |
| 01/08 | 01/17/2008 | 58812 | 182 | Coos-Curry Electric | 10-00-2005 | 3,459.53 |
| 01/08 | 01/17/2008 | 58813 | 2542 | Crystal Fresh Bottled Water | 10-00-2005 | 140.00 |
| 01/08 | 01/17/2008 | 58814 | 4097 | Cummins Tools | 10-00-2005 | 203.86 |
| 01/08 | 01/17/2008 | 58815 | 4102 | Cynthia Leung | 10-00-2005 | 17.85 |
| 01/08 | 01/17/2008 | 58816 | 575 | DELL Computer Corp | 10-00-2005 | 1,099.89 |
| 01/08 | 01/17/2008 | 58817 | 371 | DEQ Business Office | 10-00-2005 | 405.00 |
| 01/08 | 01/17/2008 | 58818 | 4098 | Eaton Electrical Inc | 10-00-2005 | 329.76 |
| 01/08 | 01/17/2008 | 58819 | 3995 | Eschelon Telecom, Inc | 10-00-2005 | 1,495.29 |
| 01/08 | 01/17/2008 | 58820 | 269 | Grainger | 10-00-2005 | 262.02 |
| 01/08 | 01/17/2008 | 58821 | 198 | Grants Pass Water Lab | 10-00-2005 | 155.09 |
| 01/08 | 01/17/2008 | 58822 | 3408 | IDEXX Distribution Inc | 10-00-2005 | 113.36 |
| 01/08 | 01/17/2008 | 58823 | 4099 | Jeremiah Haffner | 10-00-2005 | 34.55 |
| 01/08 | 01/17/2008 | 58824 | 4101 | Kathy Corothers | 10-00-2005 | 23.16 |
| 01/08 | 01/17/2008 | 58825 | 2052 | Les Brown Towing | 10-00-2005 | 75.00 |

M = Manual Check, V = Void Check

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|-------|------------|----------|-----------|-------------------------------|---------------|-----------|
| 01/08 | 01/17/2008 | 58826 | 328 | Les Schwab Tire Center | 10-00-2005 | 67.95 |
| 01/08 | 01/17/2008 | 58827 | 867 | Local Gov't Personnel Inst | 10-00-2005 | 480.00 |
| 01/08 | 01/17/2008 | 58828 | 4103 | Micah Tangeman | 10-00-2005 | 23.85 |
| 01/08 | 01/17/2008 | 58829 | 283 | Mufflers & More | 10-00-2005 | 224.00 |
| 01/08 | 01/17/2008 | 58830 | 533 | OCPDA | 10-00-2005 | 40.00 |
| 01/08 | 01/17/2008 | 58831 | 279 | One Call Concepts, Inc | 10-00-2005 | 10.50 |
| 01/08 | 01/17/2008 | 58832 | 400 | Oregon APCO | 10-00-2005 | 70.00 |
| 01/08 | 01/17/2008 | 58833 | 4053 | Patti JG Dunn | 10-00-2005 | 1,148.71 |
| 01/08 | 01/17/2008 | 58834 | 866 | Pitney Bowes Global Financial | 10-00-2005 | 137.00 |
| 01/08 | 01/17/2008 | 58835 | 322 | Postmaster | 10-00-2005 | 1,100.00 |
| 01/08 | 01/17/2008 | 58836 | 207 | Quill Corporation | 10-00-2005 | 166.18 |
| 01/08 | 01/17/2008 | 58837 | 956 | Suiter's Paint & Body | 10-00-2005 | 9,609.07 |
| 01/08 | 01/17/2008 | 58838 | 4100 | Thomas Sheets | 10-00-2005 | 11.34 |
| 01/08 | 01/17/2008 | 58839 | 142 | Tidewater Contractors Inc | 10-00-2005 | 828.75 |
| 01/08 | 01/17/2008 | 58840 | 136 | United Pipe & Supply Co Inc | 10-00-2005 | 4,418.98 |
| 01/08 | 01/17/2008 | 58841 | 991 | Verizon Northwest | 10-00-2005 | 543.01 |
| 01/08 | 01/17/2008 | 58842 | 824 | Vietnam Veterans of America | 10-00-2005 | 35.00 |
| 01/08 | 01/17/2008 | 58843 | 861 | Village Express Mail Center | 10-00-2005 | 22.71 |
| 01/08 | 01/17/2008 | 58844 | 253 | Xerox Corporation | 10-00-2005 | 115.51 |
| 01/08 | 01/17/2008 | 58845 | 2880 | Zurich North America | 10-00-2005 | 1,019.00 |
| 01/08 | 01/24/2008 | 58846 | 145 | EBS Trust | 10-00-2005 | 47.60 |
| 01/08 | 01/24/2008 | 58847 | 144 | OR Teamster Employers Trust | 10-00-2005 | 14,804.40 |
| 01/08 | 01/24/2008 | 58848 | 189 | OR Teamster Employers Trust | 10-00-2005 | 13,817.44 |
| 01/08 | 01/24/2008 | 58849 | 3433 | OR Teamster Employers Trust | 10-00-2005 | 16,778.32 |
| 01/08 | 01/24/2008 | 58850 | 214 | Regence Life & Health Ins | 10-00-2005 | 279.00 |
| 01/08 | 01/24/2008 | 58851 | 213 | Teamsters Local Union 223 | 10-00-2005 | 755.00 |
| 01/08 | 01/24/2008 | 58852 | 3404 | Teamsters Local Union 223 | 10-00-2005 | 881.00 |
| 01/08 | 01/24/2008 | 58853 | 255 | Batteries Plus | 10-00-2005 | 23.72 |
| 01/08 | 01/24/2008 | 58854 | 1373 | Cascade Fire Equipment | 10-00-2005 | 184.13 |
| 01/08 | 01/24/2008 | 58855 | 3015 | Charter Communications | 10-00-2005 | 1,060.48 |
| 01/08 | 01/24/2008 | 58856 | 183 | Colvin Oil Company | 10-00-2005 | 3,578.83 |
| 01/08 | 01/24/2008 | 58857 | 182 | Coos-Curry Electric | 10-00-2005 | 918.73 |
| 01/08 | 01/24/2008 | 58858 | 2117 | Edge Wireless | 10-00-2005 | 242.53 |
| 01/08 | 01/24/2008 | 58859 | 2592 | GFS Chemicals Inc | 10-00-2005 | 172.69 |
| 01/08 | 01/24/2008 | 58860 | 269 | Grainger | 10-00-2005 | 1,073.02 |
| 01/08 | 01/24/2008 | 58861 | 167 | Hach Company | 10-00-2005 | 202.69 |
| 01/08 | 01/24/2008 | 58862 | 131 | HGE, Inc | 10-00-2005 | 577.50 |
| 01/08 | 01/24/2008 | 58863 | 1699 | Imagistics | 10-00-2005 | 161.25 |
| 01/08 | 01/24/2008 | 58864 | 155 | Mory's | 10-00-2005 | 12.21 |
| 01/08 | 01/24/2008 | 58865 | 4106 | Nextel Communications | 10-00-2005 | 1,345.65 |
| 01/08 | 01/24/2008 | 58866 | 3935 | Northern California Gloves | 10-00-2005 | 202.50 |
| 01/08 | 01/24/2008 | 58867 | 4105 | Precision Eyecare PC | 10-00-2005 | 95.00 |
| 01/08 | 01/24/2008 | 58868 | 4104 | Richard Avila | 10-00-2005 | 24.85 |
| 01/08 | 01/24/2008 | 58869 | | Information Only Check | 10-00-2005 | .00 V |
| 01/08 | 01/24/2008 | 58870 | 3872 | Staples Business Advantage | 10-00-2005 | 1,114.34 |
| 01/08 | 01/24/2008 | 58871 | 2577 | SuppliesUSA.com, Inc | 10-00-2005 | 261.92 |
| 01/08 | 01/24/2008 | 58872 | 432 | USA Bluebook | 10-00-2005 | 1,594.31 |
| 01/08 | 01/31/2008 | 58873 | 256 | B & B Excavation | 10-00-2005 | 2,464.37 |
| 01/08 | 01/31/2008 | 58874 | 2975 | BatteryZone Inc | 10-00-2005 | 286.86 |
| 01/08 | 01/31/2008 | 58875 | 714 | Brookings Signs & Graphics | 10-00-2005 | 150.00 |
| 01/08 | 01/31/2008 | 58876 | 178 | Chetco Pharmacy & Gift | 10-00-2005 | 24.30 |
| 01/08 | 01/31/2008 | 58877 | 182 | Coos-Curry Electric | 10-00-2005 | 15,114.55 |
| 01/08 | 01/31/2008 | 58878 | 4092 | Dairy Queen | 10-00-2005 | 32.90 |
| 01/08 | 01/31/2008 | 58879 | 284 | Day-Wireless Systems | 10-00-2005 | 886.50 |
| 01/08 | 01/31/2008 | 58880 | 2972 | Eugene Wellenbrock | 10-00-2005 | 78.00 |
| 01/08 | 01/31/2008 | 58881 | 298 | Freeman Rock, Inc | 10-00-2005 | 106.36 |
| 01/08 | 01/31/2008 | 58882 | 119 | Gall's Inc | 10-00-2005 | 137.41 |

M = Manual Check, V = Void Check

Check Register - Summary
GL Posting Period(s): 01/08 - 01/08
Check Issue Date(s): 01/01/2008 - 01/31/2008

| Per | Date | Check No | Vendor No | Payee | Check GL Acct | Amount |
|---------|------------|----------|-----------|-----------------------------|---------------|-------------------|
| 01/08 | 01/31/2008 | 58883 | 3639 | Gleaves Swearingen | 10-00-2005 | 469.21 |
| 01/08 | 01/31/2008 | 58884 | 4107 | Horace Ganty | 10-00-2005 | 24.86 |
| 01/08 | 01/31/2008 | 58885 | 4112 | Improvement Direct | 10-00-2005 | 105.19 |
| 01/08 | 01/31/2008 | 58886 | 4109 | Jene & Debbie Bourdlaies | 10-00-2005 | 15.17 |
| 01/08 | 01/31/2008 | 58887 | 2052 | Les Brown Towing | 10-00-2005 | 100.00 |
| 01/08 | 01/31/2008 | 58888 | 328 | Les Schwab Tire Center | 10-00-2005 | 30.00 |
| 01/08 | 01/31/2008 | 58889 | 283 | Mufflers & More | 10-00-2005 | 840.00 |
| 01/08 | 01/31/2008 | 58890 | 424 | Munnell & Sherrill | 10-00-2005 | 1,020.24 |
| 01/08 | 01/31/2008 | 58891 | 4108 | National Notary Association | 10-00-2005 | 52.00 |
| 01/08 | 01/31/2008 | 58892 | 4106 | Nexel Communications | 10-00-2005 | 581.97 |
| 01/08 | 01/31/2008 | 58893 | 334 | North Coast Electric | 10-00-2005 | 131.64 |
| 01/08 | 01/31/2008 | 58894 | 3159 | Northcoast Health Screening | 10-00-2005 | 60.00 |
| 01/08 | 01/31/2008 | 58895 | 3603 | Norwest Safety | 10-00-2005 | 426.00 |
| 01/08 | 01/31/2008 | 58896 | 3561 | Oil Can Henry's | 10-00-2005 | 32.39 |
| 01/08 | 01/31/2008 | 58897 | 4081 | Oscar Larson & Associates | 10-00-2005 | 8,366.31 |
| 01/08 | 01/31/2008 | 58898 | 695 | P & S Construction Co, Inc | 10-00-2005 | 200.00 |
| 01/08 | 01/31/2008 | 58899 | 3470 | Pacific Power Products | 10-00-2005 | 56.08 |
| 01/08 | 01/31/2008 | 58900 | 1893 | Public Safety Center, Inc | 10-00-2005 | 148.77 |
| 01/08 | 01/31/2008 | 58901 | 207 | Quill Corporation | 10-00-2005 | 62.05 |
| 01/08 | 01/31/2008 | 58902 | 3954 | Riverside Manufacturing Co | 10-00-2005 | 221.03 |
| 01/08 | 01/31/2008 | 58903 | 4111 | Roger & Vicki Oostenveld | 10-00-2005 | 23.99 |
| 01/08 | 01/31/2008 | 58904 | 4110 | Sarah Roguemoore | 10-00-2005 | 3.63 |
| 01/08 | 01/31/2008 | 58905 | 380 | Stadelman Electric Inc | 10-00-2005 | 434.00 |
| 01/08 | 01/31/2008 | 58906 | 3872 | Staples Business Advantage | 10-00-2005 | 65.36 |
| 01/08 | 01/31/2008 | 58907 | 2278 | Steven Deraita | 10-00-2005 | 2.67 |
| 01/08 | 01/31/2008 | 58908 | 3260 | Tim Patterson | 10-00-2005 | 20,000.00 |
| 01/08 | 01/31/2008 | 58909 | 3920 | Timothy & Cynthia Young | 10-00-2005 | 70.77 |
| 01/08 | 01/31/2008 | 58910 | 990 | United Parcel Service | 10-00-2005 | 29.51 |
| 01/08 | 01/31/2008 | 58911 | 136 | United Pipe & Supply Co Inc | 10-00-2005 | 174.55 |
| 01/08 | 01/31/2008 | 58912 | 861 | Village Express Mail Center | 10-00-2005 | 13.13 |
| 01/08 | 01/31/2008 | 58913 | 2122 | VISA | 10-00-2005 | 115.30 |
| 01/08 | 01/31/2008 | 58914 | 3842 | White City Metals & Supply | 10-00-2005 | 120.25 |
| Totals: | | | | | | <u>811,119.60</u> |

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____



State of the City

February 11, 2008
Mayor Pat Sherman
Brookings, OR

The most visible signs that our City is making progress are the new facades, streetlights, and street furniture. Many terrific projects were undertaken by our downtown businesses in conjunction with the City's Urban Renewal Agency. I certainly wouldn't want to diminish the importance of any of these projects, but I cannot resist: "aren't you pleased that we no longer have a pink theater building?"

Less visible upgrades include the new roof on a previously drippy City Hall, and a patch to mitigate the nuisance of Rowland Lane sewage overflow. Also, as you walk through Azalea Park, note the new, wider, walkways that make the stroll more pleasant and safer.

As you likely recall, Azalea Park was targeted by the Sudden Oak Death disease that has been spreading up the coast. The experts who are tracking and trying to control this infestation came into Azalea Park, took out the infected trees, quarantined the affected grounds, and are now planning a replanting project this spring. Whether or not this will be a permanent solution to this infestation remains to be seen, but we need to thank the men and women from the Agricultural Department who directed the efforts.

In the paperwork department, we can note several accomplishments:

- resolution of the water tank conflict at Pacific Terrace PUD
- revision of seven chapters in the Land Development Code
- creation of a process for Council to allocate donations to community groups requesting funding assistance
- review and renewal of contracts for marketing (Chamber of Commerce), computer services (PRN Data Services) and financial audit (Wall and Wall, PC)
- adoption of Storm and Surface Water Master Plans and approval of priority projects
- adoption of Water Master Plan and final preparation of two projects: 1.5 million gallon water tank in Seacrest area and the new water line on North Bank Chetco Road

There were also some disappointments. Obtaining funding for the biosolids A project has been frustrating. It is hoped that this problem will be resolved and the project underway by summer. Another important project in need of funds is the replacement of the Westside sewer line which sometimes overflows when we have heavy rain events. These funds are currently being sought.

Finally, what is planned for 2008? Here are some of the highlights:

- completion of the Emergency Operations Center along with the Radio Communication Tower project
- adoption of an Azalea Park Master Plan which will reflect the community needs and desires
- acquisition of grant funding to upgrade Easy Manor Park with new play structures and ADA compliance
- completion of design for the lower Stout Park area
- completion of several water and wastewater projects in the Public Works Department queue
- design and implementation of a county/city plan to address underfunded public safety/law and order issues

And such, in brief, is the state of the City of Brookings