

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, October 25, 2010, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Council will meet in **Executive Session at 6:30pm**, in the City Manager's office, under the authority of ORS 192.660(2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Proclamation, Red Ribbon Week. *Emblem Club, Pg. 4*

E. Public Hearings/Ordinances/Resolutions/Final Orders – Planning

1. Public hearing on File LDC-4-10, revising Chapter 17.144, Annexations, of the Brookings Municipal Code, City initiated. (*Advance Packet, Pg. 2*)
2. Ordinance amending Section 17.144.020.J.5, of Brookings Municipal Code Chapter 17.144, Annexations. (*Advance Packet, Pg. 3*)
 - a. Ordinance 10-O-672. (*Advance Packet (Pg. 4)*)

F. Oral Requests and Communications from the audience

1. Public Comments – 5 minute limit per person.*

G. Staff Reports – City Manager

1. Preliminary Engineering Report for Fir Street Local Improvement District. *Pg. 5*
 - a. Engineering Report. *Pg. 6*
2. Interagency Agreement with Grants Pass for disposal of liquid biosolids. *Pg. 18*
 - a. Agreement. *Pg. 19*

H. Consent Calendar

1. Approve Council minutes for October 11, 2010. *Pg. 21*
2. Accept Planning minutes for September 7, 2010. *Pg. 23*
3. Receive monthly financial report for September, 2010. *Pg. 24*

I. Remarks from Mayor and Councilors

J. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

October 2010

October 2010						
Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2010						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	8	9	10	11	12	13
21	15	16	17	18	19	20
28	22	23	24	25	26	27
	29	30				

	Monday	Tuesday	Wednesday	Thursday	Friday
	Sep 27	28	29	30	Oct 1
Sep 27 - Oct 1					
Oct 4 - 8	4	5	6	7	8
	11:00am CC - VIPS 4:00pm CC - Council Wkshp 6:00pm CC - Planning Wkshp 7:00pm FH-FireTrng	2:30pm CC-Staff 7:00pm CC-Planning Comm	10:00am CC- Site Plan 7:00pm FH-PoliceResrvs	3:00pm CC - Staff (SC)	11:00am CC - PD Staff 2:30pm CC-2:45: PUC
(2)	11	12	13	14	15
	7:00pm FH-FireTrng 7:00pm CC-Council		10:00am FH-BRFD 10:00am CC- Site Plan 12:00pm CC - Stout Park	9:00am CC-Crm Stoppers 12:00pm CC - Public Art Committee 3:00pm CC-URAC	
Oct 11 - 15					
Oct 18 - 22	18	19	20	21	22
	11:00am CC-VIPS 7:00pm FH-FireTrng	7:00pm CC - PC (TENTATIVE)	10:00am CC- Site Plan 2:00pm CC - Planning Staff	12:30pm CC - Court	
Oct 25 - 29	25	26	27	28	29
	7:00pm CC-Council 7:00pm FH-FireTrng		10:00am CC- Site Plan 12:00pm CC - Stout Park	7:00pm CC-Parks & Rec Comm	

November 2010

November 2010						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2010						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	Monday	Tuesday	Wednesday	Thursday	Friday
Nov 1 - 5	Nov 1 11:00am CC - VIPS 4:00pm CC - Council Wkshp 7:00pm FH-FireTrng	2 7:00pm CC-Planning Comm	3 10:00am CC- Site Plan 4:00pm Traffic Safety Committee 8:00pm FH-PoliceResrvs	4 4:00pm CC - Staff (SC)	5
	8 7:00pm FH-FireTrng 7:00pm CC-Council	9	10 10:00am FH-BRFD 10:00am CC- Site Plan 12:00pm CC - Stout Park	11 Veterans Day - CLOSED (closest weekday) 8:00am City Hall CLOSED - Veterans Day Holiday	12
Nov 8 - 12	15 11:00am CC-VIPS 7:00pm FH-FireTrng	16 7:00pm CC - PC (TENTATIVE)	17 10:00am CC- Site Plan	18 12:00pm Public Art Committee 1:00pm CC - Court	19
	22 7:00pm CC-Council 7:00pm FH-FireTrng	23	24 10:00am CC- Site Plan 12:00pm CC - Stout Park	25 7:00pm CC-Parks & Rec Comm	26 Thanksgiving - CLOSED
Nov 15 - 19	29 7:00pm FH-FireTrng	30	Dec 1	2	3
Nov 22 - 26					
Nov 29 - Dec 3					

City of Brookings *Proclamation*

WHEREAS, Substance abuse is damaging to our children and is a contributing factor in the three leading causes of death for teenagers - accidents, homicides and suicides; and

WHEREAS, October 23rd to October 31st, 2010 has been designated **NATIONAL RED RIBBON WEEK** whereby all Americans can show their commitment to drug-free lifestyles; and

WHEREAS, Brookings Emblem Club #265 and The City of Brookings encourages its citizens to participate in **RED RIBBON WEEK** to establish an atmosphere that promotes family and individual responsibilities for living drug free, without the use of illegal drugs or the illegal use of legal drugs, and

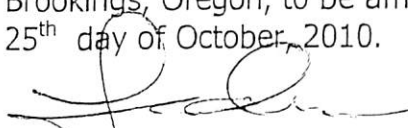
WHEREAS, the City of Brookings encourages its citizens to participate in **RED RIBBON WEEK** to establish an atmosphere that promotes family and individual responsibilities for living drug free, without the use of illegal drugs or the illegal use of legal drugs; and

WHEREAS, the citizens of Brookings are invited to show their support for a drug-free community in which to raise happy, healthy, alcohol, tobacco and drug-free children by wearing and displaying red ribbons during this week;

NOW THEREFORE, BE IT RESOLVED that I, Larry Anderson, Mayor of the City of Brookings, do hereby proclaim the week of October 23rd to October 31st, 2010 to be

Red Ribbon Week

In Witness Whereof, I, Mayor Larry Anderson, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 25th day of October, 2010.



Mayor Larry Anderson



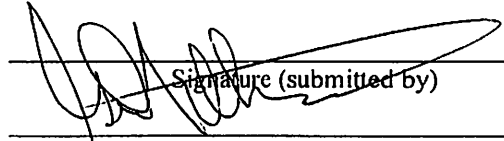
*I AM
DRUG-FREE*

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 25, 2010

Originating Dept: City Manager


Signature (submitted by)

City Manager Approval

Subject: Fir Street Local Improvement District

Recommended Motion: Direct City Manager and City Engineer to meet with petitioners to review the preliminary engineering report for the Fir Street Local Improvement District and report back to the City Council.

Financial Impact: Total estimated cost of street reconstruction, installation of curb/gutter/sidewalk, drainage improvements, water/sewer line modifications due to street construction, and engineering is \$564,890.

Background/Discussion:

At its meeting of July 26, 2010, the City Council directed the City Manager and City Engineer to prepare a report for the formation of a Local Improvement District to install curbs, gutter and sidewalks along Fir Street. The direction was in response to a petition received from property owners in January requesting the formation of a district.

The City Engineer has prepared a preliminary engineering report (attached) which includes:

1. A description of the proposed improvements.
2. A preliminary cost estimate,
3. Proposed City and property owner shares of the cost.
4. A proposed spread of assessment.

In accordance with the Brookings Municipal Code, the City Council may now approve or modify the report, require additional information, or determine to abandon the project. The estimated overall cost of the project, and the amount of proposed assessment per parcel, are significantly higher than earlier estimates.

Attachment(s):

- a. Preliminary Engineering Report Fir Street LID Improvements

PRELIMINARY ENGINEERING REPORT

Fir Street LID Improvements

CITY OF BROOKINGS

Curry County, Oregon

PROJECT NO. 145.20

October 2010

TABLE OF CONTENTS

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FIGURES

Figure C1	Improvements and Typical Street Section
Figure 2.1	Typical Structural Street Section
Figure 3.1	Proposed LID Boundary & Sidewalk Improvements

1. Proposed Improvements

The proposed street improvements for Fir Street consists of reconstruction of AC pavement, AC pavement overlay, installation of new drainage swale, storm drains, and catch basins, adjustment of manholes, pavement markings, and concrete curb and gutter and sidewalk improvements.. The Fir Street Local Improvement District (LID) is part of the overall street improvement project.

Proposed improvements for the Fir Street LID: consist primarily of improvements to the concrete curb and gutters, and sidewalks. Concrete Curb and Gutter, and Sidewalk Improvements shall be installed along both sides of Fir Street. The concrete curb and gutter, and sidewalk improvements along the north side of Fir Street shall begin approximately 160 feet from Oak Street and continue to Old County Road. The concrete curb and gutter, and sidewalk improvements along the south side of Fir Street shall begin approximately 370 feet from Oak Street and continue to Old County Road. The new concrete sidewalks shall be five feet wide and shall be placed on 6 inches of new aggregate base.

2. Preliminary Improvement Plan

A preliminary plan of the Fir Street LID Curb and Gutter, and Sidewalk Improvements and Typical Street Section are show on Drawing C1. Typical Structural Street Section for the proposed improvements is shown in Figure 2.1. All Figures are located at the back of this report.

3. Proposed Boundary and Assessment District Plan

The proposed Fir Street LID boundary is shown in Figure 3.1. As indicated in the figure, the proposed LID boundary encompasses those properties that have frontage abutting Fir Street right-of-way.

4. Preliminary Cost Estimate

The total estimated project cost for the Fir Street Improvements is \$564,890. The estimated cost for the street improvements only is \$330,040. The estimated LID cost for the Fir Street Curb and Gutter, and Sidewalk Improvements is \$234,870. An itemized list for the overall Fir Street Improvements is provided in Table 4.1. Tables 4.2 and 4.3 breakout portion of the overall project that are specific to the street improvement that are being funded by the City of Brookings (Table 4.2), as well as the curbs and gutters and sidewalks that are being funded by the LID (Table 4.3).

Table 4.1 Fir Street Improvements

No.	Item	Quantity	Unit	Unit Price (\$)	Total Price (\$)
1	Construction Facilities And Temporary Controls	All	LS	\$51,700.00	\$ 51,700
2	Demolition & Site Preparation	All	LS	\$15,000.00	\$ 15,000
3	Mailbox - Cluster Type	1	Each	\$2,000.00	\$ 2,000
4	Foundation Stabilization	100	CY	\$50.00	\$ 5,000
5	Roadway Excavation & Embankment	All	LS	\$15,000.00	\$ 15,000
6	Catch Basins	8	Each	\$1,200.00	\$ 9,600
7	Drainage Swale	670	LF	\$15.00	\$ 10,050
8	12" Storm Drain Class III Backfill	210	LF	\$40.00	\$ 8,400
9	Manhole Frame Adjustments - Type 2	3	Each	\$1,000.00	\$ 3,000
10	3/4" Service Connection	6	Each	\$400.00	\$ 2,400
11	3/4" Service Line	192	LF	\$25.00	\$ 4,800
12	3/4" Meter Assembly	6	Each	\$400.00	\$ 2,400
13	8" Sewerline Replacement	50	LF	\$70.00	\$ 3,500
14	AC Pavement	850	Ton	\$110.00	\$ 93,500
15	Aggregate Base	2,000	Ton	\$30.00	\$ 60,000
16	Concrete Curb & Gutter	1,925	LF	\$20.00	\$ 38,500
17	Concrete Sidewalks	6,600	SF	\$6.00	\$ 39,600
18	Concrete Access Ramps	200	SF	\$8.00	\$ 1,600
19	Concrete Driveway Approaches	3,800	SF	\$8.00	\$ 30,400
20	Truncated Domes	16	SF	\$50.00	\$ 800
21	Roof Drains	150	LF	\$12.00	\$ 1,800
22	Crosswalks	60	LF	\$15.00	\$ 900
23	Painted Striping	300	LF	\$2.00	\$ 600
Total Construction Cost					\$ 401,150
Contingency					\$ 71,000
Legal & Administration					\$ 12,030
Pre-Engineering Report					\$ 8,500
Engineering					\$ 72,210
TOTAL PROJECT COST					\$ 564,890

Table 4.2 Fir Street Improvements (City of Brookings Portion)

No.	Item	Quantity	Unit	Unit Price (\$)	Total Price (\$)
1	Construction Facilities And Temporary Controls	All	LS	\$37,300.00	\$ 37,300
2	Demolition & Site Preparation	All	LS	\$9,000.00	\$ 9,000
4	Foundation Stabilization	100	CY	\$50.00	\$ 5,000
5	Roadway Excavation & Embankment	All	LS	\$10,000.00	\$ 10,000
6	Catch Basins	8	Each	\$1,200.00	\$ 9,600
7	Drainage Swale	670	LF	\$15.00	\$ 10,050
8	12" Storm Drain Class III Backfill	210	LF	\$40.00	\$ 8,400
9	Manhole Frame Adjustments - Type 2	3	Each	\$1,000.00	\$ 3,000
10	3/4" Service Connection	6	Each	\$400.00	\$ 2,400
11	3/4" Service Line	192	LF	\$25.00	\$ 4,800
12	3/4" Meter Assembly	6	Each	\$400.00	\$ 2,400
13	8" Sewerline Replacement	50	LF	\$70.00	\$ 3,500
14	AC Pavement	790	Ton	\$110.00	\$ 86,900
15	Aggregate Base	1470	Ton	\$30.00	\$ 44,100
22	Crosswalks	60	LF	\$15.00	\$ 900
23	Painted Striping	300	LF	\$2.00	\$ 600
Total Construction Cost					\$ 237,950
Contingency					\$ 42,120
Legal & Administration					\$ 7,140
Engineering					\$ 42,830
TOTAL CITY OF BROOKINGS COST					\$ 330,040

Table 4.3 Fir Street Improvements (LID Portion)

No.	Item	Quantity	Unit	Unit Price (\$)	Total Price (\$)
1	Construction Facilities And Temporary Controls	All	LS	\$15,000.00	\$ 15,000
2	Demolition & Site Preparation	All	LS	\$6,000.00	\$ 6,000
3	Mailbox - Cluster Type	1	EA	\$2,000.00	\$ 2,000
5	Roadway Excavation & Embankment	All	LS	\$5,000.00	\$ 5,000
15	AC Pavement	60	Ton	\$110.00	\$ 6,600
16	Aggregate Base	530	Ton	\$30.00	\$ 15,900
17	Concrete Curb & Gutter	1,925	LF	\$20.00	\$ 38,500
18	Concrete Sidewalks	6,600	SF	\$6.00	\$ 39,600
19	Concrete Access Ramps	200	SF	\$8.00	\$ 1,600
20	Concrete Driveway Approaches	3,800	SF	\$8.00	\$ 30,400
21	Truncated Domes	16	SF	\$50.00	\$ 800
22	Roof Drains	150	LF	\$12.00	\$ 1,800
Total Construction Cost					\$ 163,200
Contingency					\$ 28,890
Legal & Administration					\$ 4,900
Pre-Engineering Report					\$ 8,500
Engineering					\$ 29,380
TOTAL LID COST					\$ 234,870

5. Method of Assessment

The recommend method of assessment for the proposed Fir Street Curb and Gutter, and Sidewalk Improvements is as follows:

Properties directly fronting the proposed Fir Street Curb and Gutter, and Sidewalk Improvements, from Oak Street to Old County Road, shall be assessed on a lineal foot basis. The lineal foot price shall be determined by dividing the Total LID Cost by the Total Frontage. The assessment for an individual property shall be determined by multiplying the frontage of said property by the lineal foot price. The lineal price calculations are listed below.

Total LID Cost	\$234,870
Total Frontage (feet)	1886.91 ft
Lineal Foot Price (Cost/foot)	\$124.47/ft

6. Assessment Roll

An Assessment Roll for the properties within the proposed Fir Street LID boundary is listed below in Table 6.1. Table 6.1 lists those properties that are directly fronting the proposed improvements, the owner of the property, the total frontage length, and the estimated assessment for said property.

6.1 Fir Street Final Assessment Roll

Contract Owner (Name/Address)	Map Number Tax Lot No.	Lineal Foot Frontage	Final Assessment
Coin Meter Co. 10630 SW Barbur Blvd. Portland, OR 97219 Darwin Brookings Associates 11627 Airport RD, Suite B Bellevue, WA 98204 Darwin Brookings Associates Limited Partnership 2223 112 th Avenue NE #102 Bellevue, WA 98004	41-13-05BC Tax Lot #3101	64' (Pertains to length of new improvements only)	\$7,966.29
Blagden, Wayne J & Carol L 402 Fir Street Brookings, OR 97415	41-13-05BC Tax Lot #4300	128.8'	\$16,032.17
Federal Home Loan Mortgage Corporation 400 Countrywide Way SV-35 Simi Valley, CA 93065	41-13-05BC Tax Lot #4400	60'	\$7,468.40
Niles, Joseph J III & Erin A 952 San Francisco Way Rohnert Park, CA 94928	41-13-05BC Tax Lot #4401	60'	\$7,468.40
Delco, Conrad R 446 Fir Street Brookings, OR 97415	41-13-05BC Tax Lot #4500	60'	\$7,468.40
SCALA, Anthony L & Michele M PO Box 6251 Brookings, OR 97415	41-13-05BC Tax Lot #4501	60'	\$7,468.40
Whitted, Kenneth H & Joy M 422 Fir Street Brookings, OR 97415-9222	41-13-05BC Tax Lot #4502	60'	\$7,468.40
Nichols, Henry J 420 Fir Street Brookings, OR 97415	41-13-05BC Tax Lot #4503	60'	\$7,468.40

6.1 Fir Street Final Assessment Roll continued

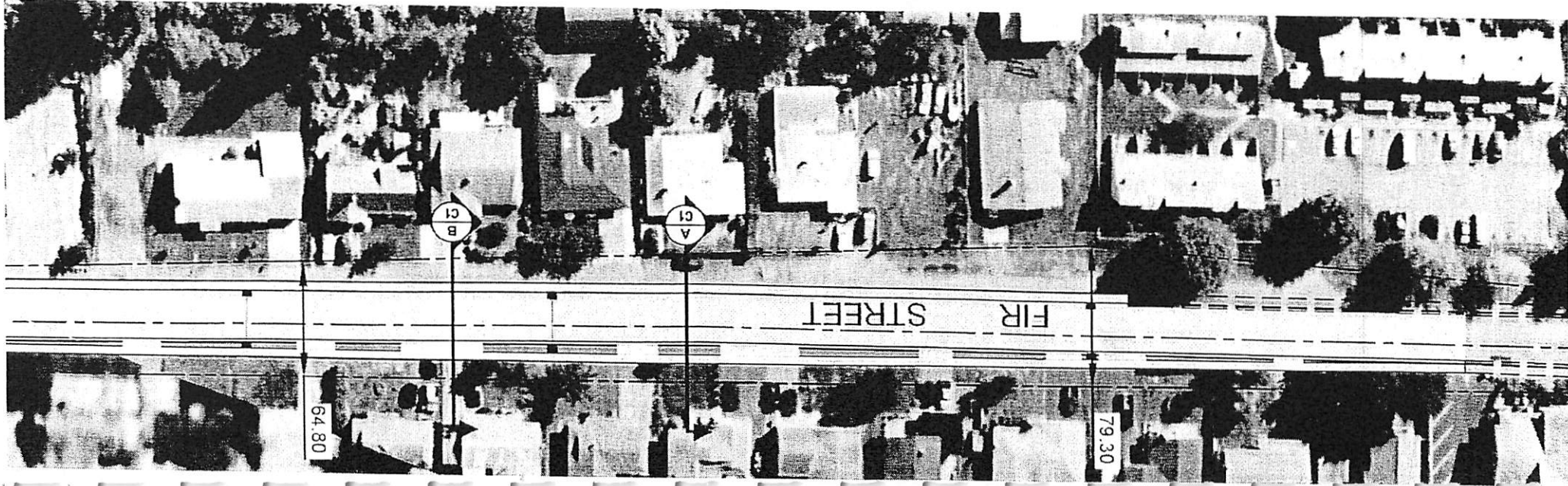
Contract Owner (Name/Address)	Map Number Tax Lot No.	Lineal Foot Frontage	Final Assessment
Wheeler, William T 414 Fir Street Brookings, OR 97415	41-13-05BC Tax Lot #4504	60'	\$7,468.40
Brouillette, Maxine PO Box 831 Brookings, OR 97415	41-13-05BC Tax Lot #4505	60'	\$7,468.40
Mosdell, Thomas J & Karen 418 Fir Street Brookings, Oregon	41-13-05BC Tax Lot #4506	60'	\$7,468.40
Morris, Larry S & Malinda El Al Hedenskog, Malinda R PO Box 1891 Brookings, OR 97415	41-13-05BC Tax Lot #4507	60'	\$7,468.40
Silverstone Ranch, LLC PO Box 22419 Carson City, NV 89721	41-13-05BC Tax Lot #4508	60'	\$7,468.40
Assembly Of God Church PO Box 520 Brookings, OR 97415	41-13-05BC Tax Lot #4600	30' (Pertains to length of new improvements only)	\$3,734.20
Shepherd, Martin C & Nicki L PO Box 4207 Brookings, OR 97415	41-13-05BC Tax Lot #4601	60'	\$7,468.40
Brouillette, Matthew A 504 Fir Street Brookings, OR 97415	41-13-05BC Tax Lot #4602	60'	\$7,468.40
Pate, William Hilbert & Doris Jill PO Box 963 Brookings, OR 97415	41-13-05BC Tax Lot #4603	60'	\$7,468.40
Hoover, Daniel L 96744 Duley Creek Road Brookings, OR 97415	41-13-05BC Tax Lot #5700	61.56'	\$7,662.58
Bellow, Sharon 17902 46 th PL W Lynnwood, WA 98037	41-13-05BC Tax Lot #5800	61.56'	\$7,662.58
Bellow, Sharon 17902 46 th PL W Lynnwood, WA 98037	41-13-05BC Tax Lot #5900	61.56'	\$7,662.58

6.1 Fir Street Final Assessment Roll continued

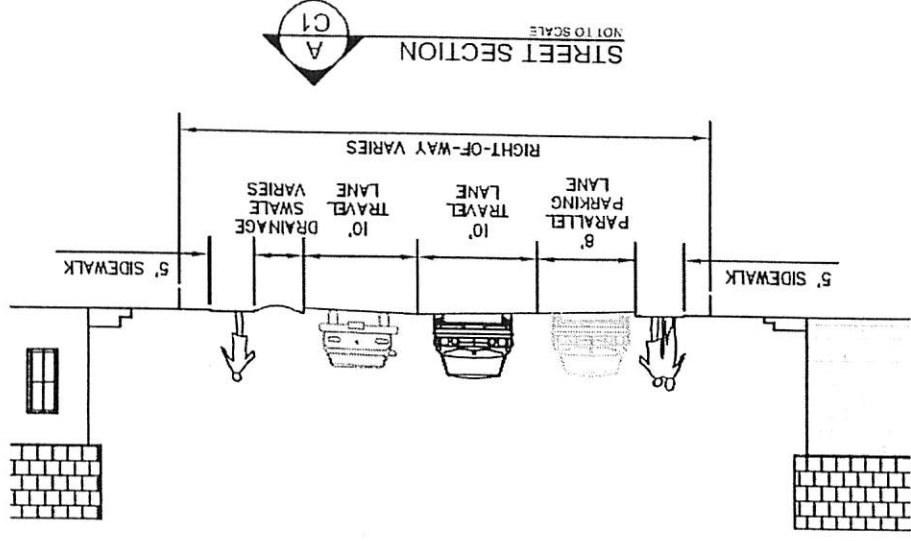
Contract Owner (Name/Address)	Map Number Tax Lot No.	Lineal Foot Frontage	Final Assessment
Baker, John E & Barbara J 433 Fir Street Brookings, OR 97415	41-13-05BC Tax Lot #6000	61.56'	\$7,662.58
Bural, Kelly L & Diane S PO Box 7800 Brookings, OR 97415	41-13-05BC Tax Lot #6100	61.56'	\$7,662.58
Harrison, Daniel H & Katherine W 432 Fir Street Brookings, OR 97415	41-13-05BC Tax Lot #6200	61.56'	\$7,662.58
Streeter, Ronald D & Margurite F PO Box 88 Brookings, OR 97415	41-13-05BC Tax Lot #6300	61.56'	\$7,662.58
Hall, Lenora E PO Box 6626 Brookings, OR 97415	41-13-05BC Tax Lot #6400	103.16'	\$12,840.67
Wilson, Richard & Ruth E PO Box 1077 Brookings, OR 97415	41-13-05BC Tax Lot #7200	20.03'	\$2,493.20
Diocese Of Oregon	41-13-05BC Tax Lot #7300	270'	\$33,607.81

7. Outstanding Assessments

As of September 2010, no outstanding assessments were reported for properties within the proposed Fir Street LID Boundary.



FIR STREET - PLAN VIEW
SCALE: 1" = 80'
1
C1

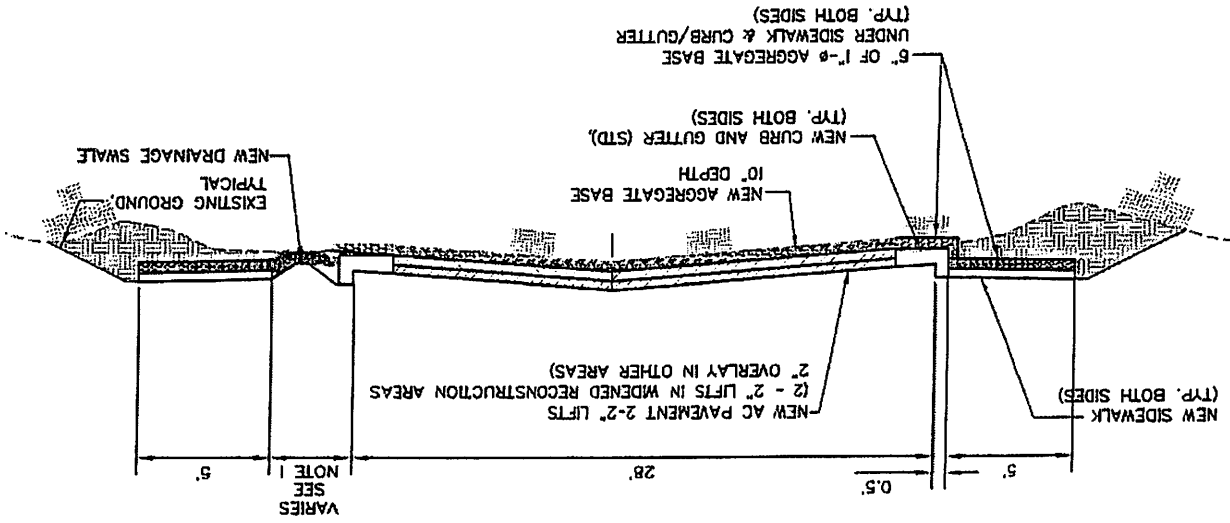


STREET SECTION
NOT TO SCALE
A
C1

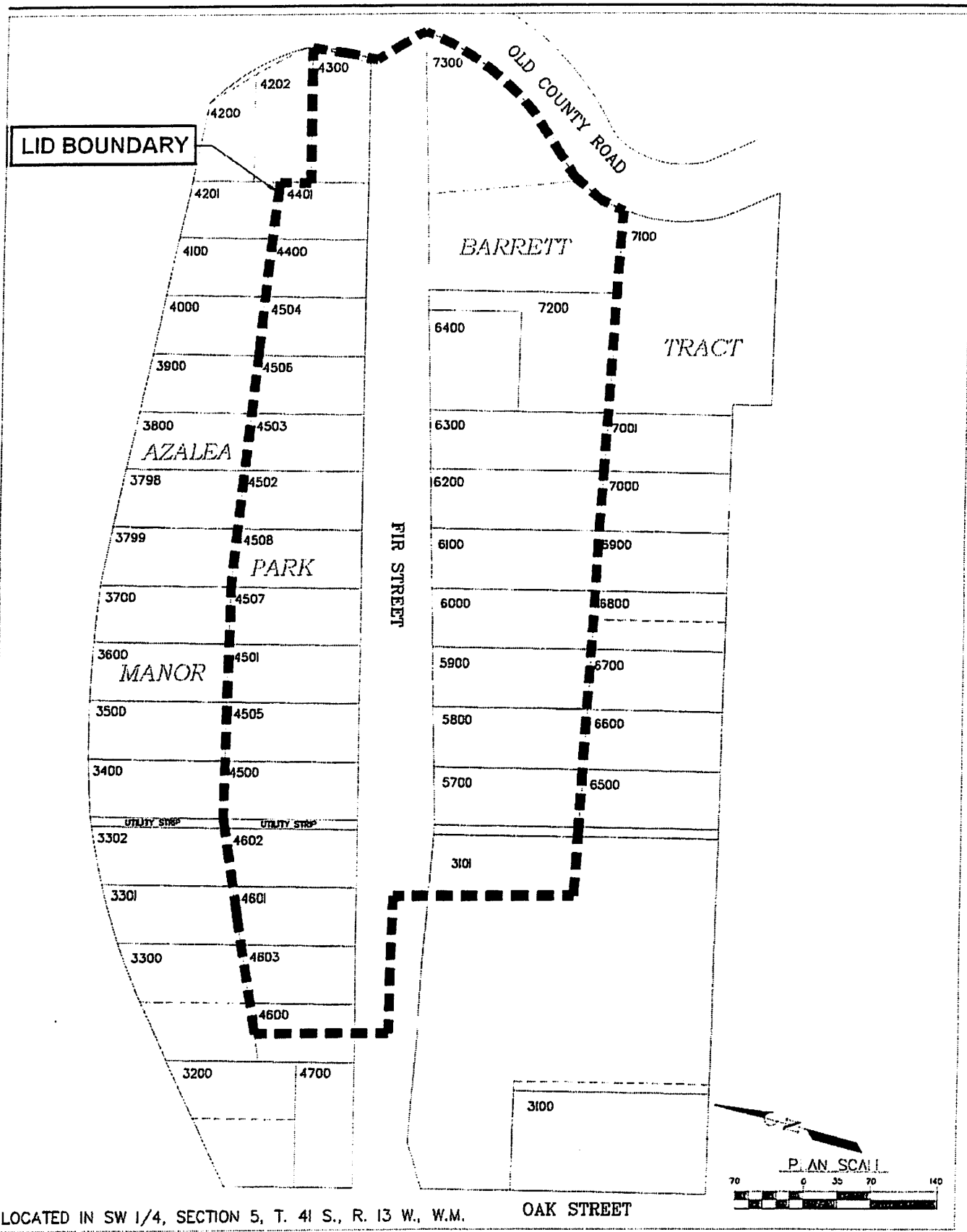
FIGURE NO. 2.1	CITY OF BROOKINGS FIR STREET LID TYPICAL STRUCTURAL STREET SECTION	THE DYER PARTNERSHIP ENGINEERS & PLANNERS, INC. DATE: OCTOBER, 2010 PROJECT NO.: 145.20
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NOTE 1: CONCRETE DRIVEWAY APRON WILL BE CONSTRUCTED WHERE TYING INTO EXISTING DRIVEWAY.

TYPICAL STRUCTURAL STREET SECTION
NOT TO SCALE



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LOCATED IN SW 1/4, SECTION 5, T. 41 S., R. 13 W., W.M.

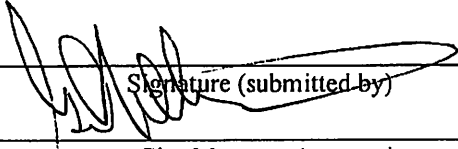
<p>THE DYER PARTNERSHIP ENGINEERS & PLANNERS, INC.</p> <p>DATE: OCTOBER, 2010</p> <p>PROJECT NO.: 145.20</p>	<p>CITY OF BROOKINGS</p> <p>FIR STREET LID</p> <p>PROPOSED LID BOUNDARY</p>	<p>FIGURE NO.</p> <p>3.1</p>
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CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 25, 2010

Originating Dept: City Manager


Signature (submitted by)

City Manager Approval

Subject: Amendment to Biosolids Agreement with City of Grants Pass

Recommended Motion: Motion to authorize City Manager to execute Amendment Number One to Wastewater Liquid Biosolids Dewatering and Composting Agreement with the City of Grants Pass.

Financial Impact: Three per cent increase in the cost of sludge disposal. The City spends about \$250,000 annually to transport and dispose of liquid biosolids from the wastewater treatment plant. Depending upon the progress of construction of the new biosolids treatment facility, this amount may be reduced in 2011 as we may only need to transport liquid sludge for a partial year under this contract.

Background/Discussion:

The City currently disposes of liquid biosolids from the wastewater treatment plant at a facility owned and operated by the City of Grants Pass. The liquid biosolids are transported to the Grants Pass facility by tanker truck operated by Roto Rooter. The City has a contract with Grants Pass for disposal of the liquid biosolids. Biosolids are typically transported to Grants Pass during the period July-October.

The City is pursuing the development of a biosolids dewatering facility in Brookings which will eliminate the need for transporting liquid biosolids to Grants Pass. Plans for this facility are currently under review by the Oregon Department of Environmental Quality. Construction is expected in 2011. Staff anticipates that the City will have a need to transport liquid biosolids to Grants Pass through the summer period of 2011 pending completion of the dewatering facility.

An amendment to the existing agreement with the City of Grants Pass has been developed which authorizes disposal of liquid biosolids at the Grants Pass facility through December 2011. The disposal rate would be \$370 per dry ton (a calculation converting liquid to dry ton is contained in the agreement), a three per cent increase over the 2010 disposal rate of \$359 per dry ton.

Attachment(s):

- a. Amendment Number One to Wastewater Liquid Biosolids Dewatering and Composting Agreement.

AMENDMENT NUMBER ONE
TO
BROOKINGS - GRANTS PASS
WASTEWATER LIQUID BIOSOLIDS
DEWATERING AND COMPOSTING AGREEMENT

This amendment is made and entered into this _____ day of October, 2010 by and between the City of Grants Pass, Oregon, a municipal corporation of the State of Oregon hereinafter called "Grants Pass" and City of Brookings, Oregon, a municipal corporation of the State of Oregon, hereinafter called "Brookings".

Purpose of Amendment. This Amendment shall constitute the first amendment to the original agreement between Grants Pass and Brookings executed in 2008 for the delivery, dewatering and composting of biosolids produced at the Brookings Wastewater Treatment Plant. This amendment shall extend the expiration date of the agreement and adjust the fee for the biosolids delivered to the City of Grants Pass Water Restoration Plant (GPWRP).

Amended Terms of Agreement. It is mutually agreed by and between the parties to amend the Original Agreement as follows:

1. **EXPIRATION.** This agreement will run through December 31, 2011. Any extensions must be in writing and signed by the City of Grants Pass, City Manager or Public Works Director. The City of Grants Pass makes no expressed or implied representation that this agreement will be extended beyond December 31, 2011.
2. **FEE.** Brookings shall pay the Grants Pass the following fees for each dry ton of biosolids delivered to GPWRP. January 1, 2011 through December 31, 2011 the fees will be \$370 per dry ton delivered. GPWRP will sample each load to determine the solids concentration. The weight will be calculated as follows: Volume x 8.34 pounds per gallon x percent dry weight concentration. If Brookings disagrees with GPWRP's determination it may (at its sole expense) have an independent laboratory split a sample with GPWRP for analysis. The independent laboratory's determination shall be controlling.

Same Terms and Conditions. With the exception of items explicitly delineated in this amendment, all terms and conditions of the Original Agreement shall remain unchanged and in full force and effect.

Entirety of Amendment. This Amendment, consisting of two (2) pages, represents the entire and integrated Amendment between the parties and supersedes all prior negotiations, representation, and agreements, whether written or oral.

In WITNESS THEREOF, the parties hereto have executed this Amendment as of the day and year written above.

CITY OF GRANTS PASS

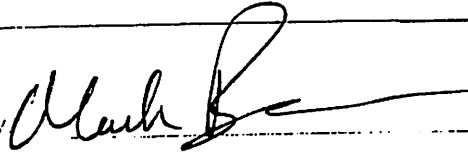
By: Terry Haugen, Public Works Director, _____

By: Laurel Samson, City Manager, _____

Attest: Jay Meredith, Finance Director, _____

Approved as to form:

Mark Bartholomew, City Attorney



CITY OF BROOKINGS

By: Gary Milliman, City Manager, _____

Attest: Janell Howard, Administrative Services Director, _____

City of Brookings

MEETING Minutes

CITY COUNCIL

Monday, October 11, 2010, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Council met in **Executive Session at 6:00pm**, in the City Manager's office, under the authority of ORS 192.660(2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

Call to Order

Mayor Anderson called the meeting to order at 7:00pm.

Roll Call

Council Present: Mayor Larry Anderson, Councilors Ron Hedenskog, Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present.

Staff Present: City Manager Gary Milliman, Administrative Services Director Janell Howard, City Attorney Martha Rice, Sergeant Terry Murray and City Recorder Joyce Heffington.

Others Present: Curry Pilot Reporter Arwyn Rice and 1 member of the public.

Ceremonies/Appointments/Announcements

Fair Manager, Ron Crook presented an Award of Appreciation Plaque to the Brookings Police Reserves for their exceptional assistance at the Curry County Fair. The award was accepted by Sergeant Murray.

Public Hearings/Ordinances/Resolutions/Final Orders

Resolution authorizing the Mayor to sign agreements associated with the Connect Oregon III Airport Fund Grant.

City Manager Gary Milliman reviewed the staff report.

Mayor Anderson and Councilor Gordon expressed appreciation for City Manager Milliman's efforts in obtaining the grant funding and for his role in facilitating the City's participation in the Border Coast Authority Joint Powers Agreement. Anderson remarked that air travel is pertinent to the area's economic development, and said to Milliman, "It's my opinion this wouldn't have happened without your efforts."

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 10-R-944 authorizing the Mayor to execute Connect Oregon III Multimodal Transportation Fund 2010 Rural Airport Fund Grant Agreements, consecutively numbered 27011 through 27015, and associated Subrecipient Agreements, consecutively numbered 27011-SRA through 27015-SRA, and designate the City Manager as the recipient contact.

Consent Calendar

- Approve Council minutes for August 23, 2010.
- Accept Parks & Recreation Commission minutes for July 22, 2010.
- Accept Parks & Recreation Commission minutes for August 26, 2010.

- Accept September, 2010 Vouchers in the amount of \$591,874.14.
- Approve cancellation of November 22nd, & December 27th, 2010, City Council Meetings.

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Adjournment

Councilor Gordon moved, a second followed and Council voted unanimously by voice vote to adjourn at 7:12pm.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2010:

Larry Anderson, Mayor

Joyce Heffington, City Recorder

MINUTES
BROOKINGS PLANNING COMMISSION
September 7, 2010

The regular meeting of the Brookings Planning Commission was called to order by Chair McMahan at 7:01 in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present: Steve Bismarck Cheryl McMahan Kelly McClain Hedda Markham
Jerry Wulkowicz Randy Gorman

Commissioners Absent: Ken Bryan

Staff Present: Planning Director Dianne Morris, Sr. Planner Donna Colby-Hanks and Secretary Alex Carr-Frederick

Other: 3 members of the public

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

At 7:04 pm, Chair McMahan opened the legislative hearing on File No. **LDC-3-10**, Street Standards, Chapter 17.170 of the Brookings Municipal Code (BMC), City initiated. The criteria used to decide this matter is found in Chapter 17.140 Amendments, of the BMC.

Director Morris presented the staff report which essentially called for a minor narrowing of the City's current street standards. Factors taken into account when revising the standards include, the increasing difficulty in obtaining aggregate materials for paving, and the growing problem of excessive storm water run off coupled with a declining water table. The best way to address these problems is to reduce the amount of paved surfaces created within the City. There was much discussion about the proposed changes and with Commissioner Markham making a motion and Commissioner McClain seconding, the Planning Commission voted 5-1 to recommend approval of File No. LDC-3-10, Street Standards to City Council, with Commissioner Wulkowicz voting in opposition.

APPROVAL of MINUTES

By a 6-0 vote (motion: Chair McMahan, 2nd : Commissioner Markham) the PC approved the minutes of the June 1, 2010 PC meeting.

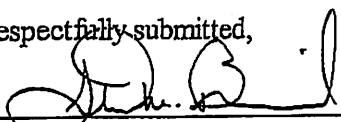
COMMENTS by the PLANNING STAFF

Director Morris announced that the Commission needs to schedule a Community Workshop regarding plans for Bicycle and Pedestrian facilities within the City. October 4th at 6:00 pm was chosen. Sr. Planner Colby-Hanks reported on the status of the two grants the planning department has applied for, the TIGER II grant and the Transportation Enhancement grant. Both of these applications were for improving and expanding Brookings bicycle and pedestrian facilities. Sr. Planner Colby-Hanks handed out the newly updated City Code.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting closed at 8:06 pm.

Respectfully submitted,



Steve Bismarck, Acting Chairperson (approved at 10/5/2010 meeting)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2010

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	2,434,490.00	20,178.02	103,027.10	2,331,462.90	4.2
LICENSES AND PERMITS	90,500.00	24,161.47	48,324.33	42,175.67	53.4
INTERGOVERNMENTAL	581,000.00	7,382.68	37,753.42	543,246.58	6.5
CHARGES FOR SERVICES	140,800.00	2,331.50	25,542.79	115,257.21	18.1
OTHER REVENUE	85,000.00	4,742.35	63,107.80	21,892.20	74.2
TRANSFERS IN	734,553.00	.00	.00	734,553.00	.0
	<u>4,086,343.00</u>	<u>58,786.02</u>	<u>277,755.44</u>	<u>3,788,587.56</u>	<u>6.8</u>
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	12,134.00	.00	.00	12,134.00	.0
MATERIAL AND SERVICES	5,650.00	1,127.26	1,877.26	3,772.74	33.2
	<u>17,784.00</u>	<u>1,127.26</u>	<u>1,877.26</u>	<u>15,906.74</u>	<u>10.6</u>
LEGISLATIVE/ADMINISTRATION:					
PERSONAL SERVICES	241,495.00	18,587.77	66,643.15	174,851.85	27.6
MATERIAL AND SERVICES	99,630.00	2,798.00	15,776.80	83,853.20	15.8
CAPITAL OUTLAY	12,000.00	2,985.00	2,985.00	9,035.00	24.7
	<u>353,125.00</u>	<u>24,350.77</u>	<u>85,384.95</u>	<u>267,740.05</u>	<u>24.2</u>
POLICE:					
PERSONAL SERVICES	1,678,899.00	130,315.54	444,135.73	1,234,763.27	26.5
MATERIAL AND SERVICES	150,500.00	9,178.95	41,544.75	108,955.25	27.6
CAPITAL OUTLAY	401,100.00	17,359.93	23,465.93	377,634.07	5.9
TRANSFERS OUT	26,120.00	.00	.00	26,120.00	.0
	<u>2,256,619.00</u>	<u>156,854.42</u>	<u>509,146.41</u>	<u>1,747,472.59</u>	<u>22.6</u>
FIRE:					
PERSONAL SERVICES	189,762.00	14,436.22	51,184.23	138,577.77	27.0
MATERIAL AND SERVICES	115,100.00	9,914.35	29,690.81	85,409.19	25.8
CAPITAL OUTLAY	38,600.00	.00	.00	38,600.00	.0
TRANSFERS OUT	10,000.00	.00	.00	10,000.00	.0
	<u>353,462.00</u>	<u>24,350.57</u>	<u>80,875.04</u>	<u>272,586.96</u>	<u>22.9</u>
PLANNING AND BUILDING:					
PERSONAL SERVICES	302,154.00	22,722.43	79,566.86	222,587.14	26.3
MATERIAL AND SERVICES	70,950.00	2,685.32	9,251.18	61,698.82	13.0
CAPITAL OUTLAY	3,000.00	.00	.00	3,000.00	.0
TRANSFERS OUT	5,000.00	.00	.00	5,000.00	.0
	<u>381,104.00</u>	<u>25,407.75</u>	<u>88,818.04</u>	<u>292,285.96</u>	<u>23.3</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2010

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PARKS & RECREATION:					
PERSONAL SERVICES	97,855.00	5,066.16	18,352.66	79,502.34	18.8
MATERIAL AND SERVICES	72,400.00	1,931.84	5,902.38	66,497.62	8.2
CAPITAL OUTLAY	34,000.00	.00	.00	34,000.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	204,255.00	6,998.00	24,255.04	179,999.96	11.9
ADMINISTRATIVE SERVICES:					
PERSONAL SERVICES	265,020.00	16,122.11	68,739.58	196,280.42	25.9
MATERIAL AND SERVICES	38,100.00	1,761.60	6,496.57	31,603.43	17.1
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	303,120.00	17,883.71	75,236.15	227,883.85	24.8
SWIMMING POOL:					
PERSONAL SERVICES	53,006.00	3,469.03	40,248.71	12,757.29	75.9
MATERIAL AND SERVICES	36,600.00	1,403.30	7,903.08	28,696.92	21.6
CAPITAL OUTLAY	8,000.00	.00	.00	8,000.00	.0
	97,606.00	4,872.33	48,151.79	49,454.21	49.3
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	171,000.00	12,320.90	29,096.93	141,903.07	17.0
CAPITAL OUTLAY	2,000.00	.00	.00	2,000.00	.0
TRANSFERS OUT	70,000.00	.00	.00	70,000.00	.0
CONTINGENCIES AND RESERVES	646,268.00	.00	.00	646,268.00	.0
	889,268.00	12,320.90	29,096.93	860,171.07	3.3
	4,856,343.00	274,165.71	942,841.61	3,913,501.39	19.4
	(780,000.00)	(215,369.69)	(665,086.17)	(124,913.83)	(84.2)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2010

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	378,000.00	25,547.36	70,333.01	307,666.99	18.6
OTHER REVENUE	300.00	30,748.50	33,502.40	(33,202.40)	11167.
TRANSFER IN	70,000.00	.00	.00	70,000.00	.0
	<u>448,300.00</u>	<u>56,295.86</u>	<u>103,835.41</u>	<u>344,464.59</u>	<u>23.2</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	53,751.00	4,935.19	16,162.15	37,588.85	30.1
MATERIAL AND SERVICES	185,200.00	22,927.32	44,593.17	140,606.83	24.1
CAPITAL OUTLAY	143,300.00	13,801.00	16,715.14	126,584.86	11.7
TRANSFERS OUT	95,321.00	.00	.00	95,321.00	.0
CONTINGENCIES AND RESERVES	36,728.00	.00	.00	36,728.00	.0
	<u>514,300.00</u>	<u>41,663.51</u>	<u>77,470.46</u>	<u>436,829.54</u>	<u>15.1</u>
	<u>514,300.00</u>	<u>41,663.51</u>	<u>77,470.46</u>	<u>436,829.54</u>	<u>15.1</u>
	<u>(66,000.00)</u>	<u>14,632.35</u>	<u>26,364.95</u>	<u>(92,364.95)</u>	<u>40.0</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2010

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,225,000.00	120,746.92	384,022.27	840,977.73	31.4
OTHER INCOME	704,000.00	4,295.00	919,087.48	(215,087.48)	130.6
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,929,000.00</u>	<u>125,041.92</u>	<u>1,303,109.75</u>	<u>625,890.25</u>	<u>67.6</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	422,201.00	33,589.25	121,330.09	300,870.91	28.7
MATERIAL AND SERVICES	478,800.00	9,975.36	85,888.48	393,211.52	17.9
CAPITAL OUTLAY	919,300.00	6,162.86	14,275.93	905,024.07	1.6
	<u>1,820,401.00</u>	<u>49,727.27</u>	<u>221,294.50</u>	<u>1,599,106.50</u>	<u>12.2</u>
WATER TREATMENT:					
PERSONAL SERVICES	.00	294.73	1,035.53	(1,035.53)	.0
MATERIAL AND SERVICES	.00	168.75	15,546.91	(15,546.91)	.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	594,826.00	.00	.00	594,826.00	.0
CONTINGENCIES AND RESERVES	133,773.00	.00	.00	133,773.00	.0
	<u>728,599.00</u>	<u>463.48</u>	<u>16,582.44</u>	<u>712,016.56</u>	<u>2.3</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,549,000.00</u>	<u>50,190.75</u>	<u>237,876.94</u>	<u>2,311,123.06</u>	<u>9.3</u>
	<u>(620,000.00)</u>	<u>74,851.17</u>	<u>1,065,232.81</u>	<u>(1,685,232.81)</u>	<u>171.8</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2010

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	2,341,000.00	199,344.26	610,707.19	1,730,292.81	26.1
OTHER REVENUE	1,704,000.00	.00	.00	1,704,000.00	.0
TRANSFER IN	.00	.00	.00	.00	.0
	<u>4,045,000.00</u>	<u>199,344.26</u>	<u>610,707.19</u>	<u>3,434,292.81</u>	<u>15.1</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	400,637.00	30,669.45	103,130.66	297,506.34	25.7
MATERIAL AND SERVICES	252,500.00	8,065.41	59,356.11	193,143.89	23.5
CAPITAL OUTLAY	50,400.00	2,384.49	7,998.78	42,401.22	15.9
	<u>703,537.00</u>	<u>41,119.35</u>	<u>170,485.55</u>	<u>533,051.45</u>	<u>24.2</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	385,727.00	29,551.30	106,420.90	279,306.10	27.6
MATERIAL AND SERVICES	663,600.00	99,818.58	205,725.00	457,875.00	31.0
CAPITAL OUTLAY	1,703,900.00	2,384.49	2,384.49	1,701,515.51	.1
TRANSFERS OUT	989,129.00	.00	.00	989,129.00	.0
CONTINGENCIES AND RESERVES	383,107.00	.00	.00	383,107.00	.0
	<u>4,125,463.00</u>	<u>131,754.37</u>	<u>314,530.39</u>	<u>3,810,932.61</u>	<u>7.6</u>
	<u>4,829,000.00</u>	<u>172,873.72</u>	<u>485,015.94</u>	<u>4,343,984.06</u>	<u>10.0</u>
	<u>(784,000.00)</u>	<u>26,470.54</u>	<u>125,691.25</u>	<u>(909,691.25)</u>	<u>16.0</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2010

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	456,583.00	.00	5,224.60	451,358.40	1.1
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	5,000.00	.00	.00	5,000.00	.0
	<u>461,583.00</u>	<u>.00</u>	<u>5,224.60</u>	<u>456,358.40</u>	<u>1.1</u>
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	155,000.00	40,301.17	74,776.36	80,223.64	48.2
CAPITAL OUTLAY	2,500,395.00	269,422.39	504,702.61	1,995,892.39	20.2
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	236,188.00	.00	.00	236,188.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>2,891,583.00</u>	<u>309,723.56</u>	<u>579,478.97</u>	<u>2,312,104.03</u>	<u>20.0</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,891,583.00</u>	<u>309,723.56</u>	<u>579,478.97</u>	<u>2,312,104.03</u>	<u>20.0</u>
	<u>(2,430,000.00)</u>	<u>(309,723.56)</u>	<u>(574,254.37)</u>	<u>(1,855,745.63)</u>	<u>(23.6)</u>

For: Monday, **October 25, 2010**, City Council Meeting

Advance Packet Information

Dated: October 13, 2010

Included in this packet is documentation to support the following Agenda items:

PUBLIC HEARINGS/ORDINANCES

1. Public hearing on File No. LDC-4-10, Annexations, revising Chapter 17.144, Annexations, of the Brookings Municipal Code, City initiated. *Pg. 2*
2. Ordinance revising Brookings Municipal Code Section 17.144.020.J.5 of Chapter 17.144, Annexations. *Pg. 3*

Attachments:

- a. Ordinance 10-O-672. *Pg. 4*

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, or at City Hall. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

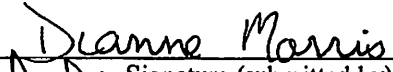
Advance Packet information is distributed separately, but later appears on the regular agenda.

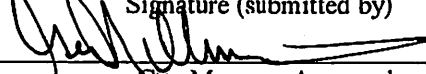
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 25, 2010

Originating Dept: Planning



Signature (submitted by)


City Manager Approval

Subject: A hearing on File LDC-4-10 for consideration and possible adoption of revisions to Chapter 17.144.020 (J) (5), Annexations, Application Procedures, Brookings Municipal Code (BMC).

Recommended Motion: Motion approving revisions to Chapter 17.144.020(J)(5), Annexations, Application Procedures, BMC.

Financial Impact: None

Background/Discussion: Chapter 17.144 has provisions for property seeking annexation to the City of Brookings. 17.144.020(J)(5) deals with utilities. During discussions about a possible annexation of property it was discovered that the Sewer Master Plan had not considered potential development in that area within the Urban Growth Area. Presently the Code requires City Staff to "provide written information regarding existing infrastructure and any improvements that would be necessary to serve the territory proposed to be annexed." This language doesn't make it clear that the City must take into account the property proposed for annexation **and** the servicing of properties in the UGA beyond the subject property that would use this line in the future. It would be short sighted to only consider the subject property. Without information concerning the future area to be served, a smaller main would be installed and then need to be dug up and replaced in the future.

On October 5th the Planning Commission reviewed the proposed revisions as described in this report and voted to recommend approval of Chapter 17.144.020(J)(5), BMC, as follows:

"17.144.020 (J). Written findings of fact prepared by the petitioner(s) or petitioner(s) representatives which address the following:

5. Urban services needed and necessary to service the territory proposed to be annexed, including the availability of the same relative to capacity, condition and cost of extension and/or improvement to urban standards and an estimated timeline for any required improvements. City staff will provide written information regarding existing infrastructure and any improvements that would be necessary to serve the territory proposed to be annexed, *as well as any other properties within the urban growth area that would also be served by these improvements in the future.*"

Policy Considerations: N/A

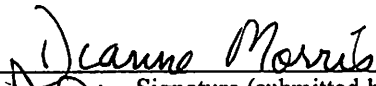
Attachment: N/A


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: October 25, 2010

Originating Dept: Planning



Signature (submitted by)


City Manager Approval

Subject: Ordinance revising Chapter 17.144.020(J)(5), Annexations, Brookings Municipal Code.

Recommended Motion: Motion to adopt Ordinance 10-O-672

Financial Impact: None

Background/Discussion: Revisions to this section were approved by the City Council at their October 25, 2010 meeting.

Policy Considerations: N/A

Attachment(s): A. Adopting Ordinance 10-O-672.

**IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON**

ORDINANCE NO. 10-O-672

ORDINANCE 10-O-672, AN ORDINANCE AMENDING BROOKINGS MUNICIPAL CODE SECTION 17.144.020(J)(5), OF CHAPTER 17.144, ANNEXATIONS, TITLE 17, LAND DEVELOPMENT CODE.

Sections:

- Section 1. Ordinance identified.
- Section 2. Amends Section 17.144.020(J)(5).

The City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends Brookings Municipal Code Section 17.144.020(J)(5), of Chapter 17.144, Annexations, Title 17, Land Development Code.

Section 2. Amends Section 17.144.020(J)(5). Section 17.144.020(J)(5) is amended to read as follows:

“17.144.020 (J). Written findings of fact prepared by the petitioner(s) or petitioner(s) representatives which address the following:

5. Urban services needed and necessary to service the territory proposed to be annexed, including the availability of the same relative to capacity, condition and cost of extension and/or improvement to urban standards and an estimated timeline for any required improvements. City staff will provide written information regarding existing infrastructure and any improvements that would be necessary to serve the territory proposed to be annexed, as well as any other properties within the urban growth area that would also be served by these improvements in the future.”

First reading: _____

Second reading: _____

Passage: _____

Effective date _____

Signed by me in authentication of its passage this _____ day of _____, 2010.

Mayor Larry Anderson

ATTEST:

City Recorder Joyce Heffington