

City of Brookings MEETING AGENDA

CITY COUNCIL

Monday, September 12, 2011, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. New employee introduction: Police Dispatcher, Kristy Spini
2. Employee Anniversaries
 - a. Police Dispatcher, Tracy LeJeune, 5 years [pg. 5]
 - b. Police Dispatcher, Peggy Giringhelli, 5 years [pg. 6]
 - c. Assistant Fire Chief, Jim Watson, 5 years [pg. 7]
3. Proclamations
 - a. National Emblem Club Week [pg. 8]
 - b. Constitution Week [pg. 9]
4. September Yard of the Month Announcements
 - a. Yard of the Month: 980 Brooke Lane, Terry and Carol Higgins, owners
 - b. Most Improved Yard: 1237 Iris Street, Greg and Karen Kukulka, owners
 - c. Most Improved Commercial: Sterling Savings Bank, 721 Chetco Avenue

E. Oral Requests and Communications from the audience

1. Public Comments – 5 minute limit per person.*

F. Ordinances, Resolutions and Final Orders

1. Resolution adopting a supplemental budget for the 2011-12 fiscal year. [Admin Services Director, pg. 10]
 - a. Resolution 11-R-970 [pg. 11]

G. Staff Reports

1. Award contract for the Chetco Point Pedestrian Bridge Rehabilitation Project to Scott Partney Construction, Inc., and authorize the City Manager to execute all related documents. [Public Works Director, pg. 12]
 - a. Letter from City Engineer [pg. 13]
 - b. Summary of bids [pg. 14]
 - c. Site and location plan [pg. 15]
2. Award contract for the Vista Ridge Improvements to John D. Rapraeger, Inc., and authorize the City Manager to execute all related documents. [Public Works Director, pg. 16]
 - a. Letter from City Engineer [pg. 17]
 - b. Summary of bids [pg. 18]
 - c. Site and location plan [pg. 19]

3. Award contract for the Fir Street Improvements to Tidewater Contractors, and authorize the City Manager to execute all related documents. [Public Works Director, pg. 20]
 - a. Letter from City Engineer [pg. 21]
 - b. Site and location plan [pg. 22]

H. Consent Calendar

1. Approve Council minutes for September 22, 2011. [pg. 23]
2. Accept of August, 2011, Vouchers in the amount of \$ 575,737.35. [pg. 28]

I. Remarks from Mayor and Councilors

J. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

September 2011

September 2011						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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25	26	27	28	29	30	

October 2011						
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16	17	18	19	20	21	22
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30	31					

	Monday		Tuesday		Wednesday		Thursday		Friday	
	Aug 29	30	31		Sep 1		2			
Aug 29 - Sep 2										
Sep 5 - 9	5	6	7	8	9					
	8:00am LABOR DAY - Closed 11:00am CC - VIPS 7:00pm FH-FireTmg	4:00pm CC - Council Wkshp	8:30am CC - PW Staff 10:00am CC - Site Plan 12:00pm CC - Stout Park 7:00pm FH-PoliceResrvs	9:00am CC-Crm Stoppers 1:00pm CC - Court 3:00pm CC - Staff						
Sep 12 - 16	12	13	14	15	16					
	7:00pm FH-FireTmg 7:00pm CC-Council		8:30am CC - PW Staff 10:00am FH-BRFD 10:00am CC - Site Plan 12:00pm CC - Stout Park 5:00pm CC - Victims Impact (Starts at 6pm)	10:00am CC - Staff						
Sep 19 - 23	19	20	21	22	23					
	11:00am CC-VIPS 7:00pm FH-FireTmg		8:30am CC - PW Staff 10:00am CC - Site Plan	7:00pm CC-Parks & Rec.						
Sep 26 - 30	26	27	28	29	30					
	7:00pm CC-Council 7:00pm FH-FireTmg		8:30am CC - PW Staff 10:00am CC - Site Plan							

October 2011

October 2011						
Su	Mo	Tu	We	Th	Fr	Sa
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16	17	18	19	20	21	15
23	24	25	26	27	28	22
30	31					29

November 2011						
Su	Mo	Tu	We	Th	Fr	Sa
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20	21	15	16	17	18	19
27	28	22	23	24	25	26
		29	30			

Monday		Tuesday		Wednesday		Thursday		Friday	
Oct 3		4		5		6		7	
11:00am CC - VIPS 4:00pm CC - Council Wkshp 7:00pm FH-FireTrng		7:00pm CC-Planning Comm		8:30am CC - PW Staff 10:00am CC - Site Plan 12:00pm CC - Stout Park 7:00pm FH-PoliceResrvs		3:00pm CC - Staff			
10		11		12		13		14	
7:00pm FH-FireTrng 7:00pm CC-Council				8:30am CC - PW Staff 10:00am FH-BRFD 10:00am CC - Site Plan 12:00pm CC - Stout Park		9:00am CC-Crm Stoppers 1:00pm CC - Court 3:00pm CC-URAC (Tentative)			
17		18		19		20		21	
11:00am CC-VIPS 7:00pm FH-FireTrng		7:00pm CC - PC (TENTATIVE)		8:30am CC - PW Staff 10:00am CC - Site Plan					
24		25		26		27		28	
7:00pm CC-Council 7:00pm FH-FireTrng				8:30am CC - PW Staff 10:00am CC - Site Plan		7:00pm CC-Parks & Rec			
31		Nov 1		2		3		4	
7:00pm FH-FireTrng									

Oct 3 - 7

Oct 10 - 14

Oct 17 - 21

Oct 24 - 28

Oct 31 - Nov 4

CERTIFICATE OF APPRECIATION

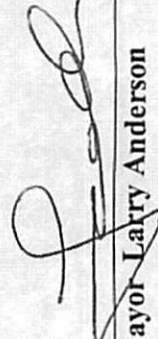
Awarded to

Tracy LaFame

For Five Years of Dedicated Service to the
City and Citizens of Brookings.

Honored this 12th day of September, 2011




Mayor Larry Anderson


City Manager Gary Milliman

CERTIFICATE OF APPRECIATION

Awarded to

Peggy Giringhelli

For Five Years of Dedicated Service to the
City and Citizens of Brookings.

Honored this 12th day of September, 2011



Mayor Larry Anderson



City Manager Gary Milliman



CERTIFICATE OF APPRECIATION


Awarded to

Jim Watson

For Five Years of Dedicated Service to the
City and Citizens of Brookings.

Honored this 12th day of September, 2011




Mayor Larry Anderson


City Manager Gary Milliman

City of Brookings *Proclamation*

WHEREAS, the members of the Supreme Emblem Club of the United States of America, in promulgating community service, have actively engaged in seeking out the worthy and the needy in every community; and

WHEREAS, their assistance and guidance to young men and women is evidenced by great numbers of scholarships, assuring the advanced education of the deserving; and

WHEREAS, the requirements of those who have special needs are considered and fulfilled insofar as can be; and

WHEREAS, the members are vitally concerned with the immediate and permanent needs of those placed in stress by reason of flood, quake, hurricane, and other disasters of nature; and

WHEREAS, these are dedicated to the principle of philanthropic endeavor; and

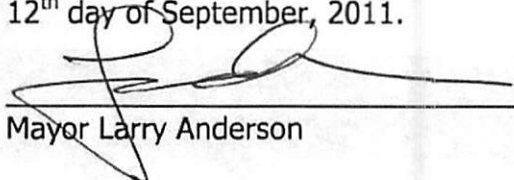
WHEREAS, be it resolved that the deeds of dedicated, charitable members of the Supreme Emblem Club of the United States of America be recognized;

NOW, THEREFORE, I, Larry Anderson, Mayor of the City of Brookings, Oregon, do hereby proclaim the week of September 18th, 2011, as

National *Emblem Club Week*

In Witness Whereof,

I, Mayor Larry Anderson, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 12th day of September, 2011.


Mayor Larry Anderson

City of Brookings *Proclamation*

WHEREAS, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2011, marks the two hundred and twenty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is also fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

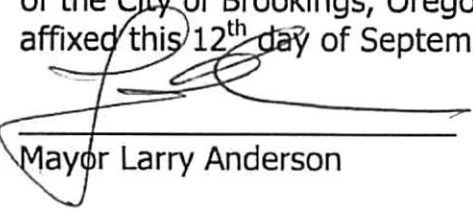
NOW, THEREFORE BE IT RESOLVED, that I, Larry Anderson, Mayor of the City of Brookings, do hereby proclaim September 17th through the 23rd, 2011, as

Constitution Week

and ask our citizens to reaffirm the ideals of our Constitution by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

In Witness Whereof,

I, Mayor Larry Anderson, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 12th day of September, 2011


Mayor Larry Anderson

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: September 12, 2011

Originating Dept: ASD


Signature (submitted by)

City Manager Approval

Subject: Supplemental Budget for FY 2011-12 Budget.

Recommended Motion:

Adopt Resolution 11-R970, adopting supplemental budget for 2011-12.

Financial Impact:

There is no net impact to the 2011-12 budget; additional revenues equaled additional expenditures.

Background /Discussion:

Oregon local budget law allows municipalities to make transfers of appropriations through a resolution adopted by the governing body. The attached resolution increases capital outlay in the Capital Reserve Fund by \$615,000, from additional carryover from the sale of property in the 2010-11 fiscal year.

The cash proceeds from the sale of the Wharf Street property were \$615,000. The purchase price of the King Street property from Curry County is \$575,000.

Appropriate notice was published in the Curry Coastal Pilot on August 31, 2011, and a formal hearing on a supplemental budget will be held.

**IN AND FOR CITY OF BROOKINGS
STATE OF OREGON**

RESOLUTION 11-R-970

A RESOLUTION OF THE CITY OF BROOKINGS ADOPTING A SUPPLEMENTAL BUDGET FOR THE FISCAL YEAR 2011-12, CAPITAL RESERVE FUND.

WHEREAS, the City of Brookings carryover was higher than expected, and

WHEREAS, the City of Brookings has higher capital outlay expenditures than originally anticipated;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that effective upon adoption, the undersigned represents as follows on behalf of the City of Brookings:

Capital Reserve Fund

Carryover	\$	615,000
Capital Outlay	\$	615,000

Passed by the City Council on September 12, 2011, and made effective the same date.

Attest:

Mayor Larry Anderson

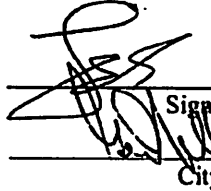
City Recorder Joyce Heffington

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: September 12, 2011

Originating Dept: Public Works



Signature (submitted by)

City Manager Approval

Subject: Chetco Point Pedestrian Bridge Rehabilitation

Recommended Motion: Motion to award the contract for the construction of the Chetco Point Pedestrian Bridge Rehabilitation to Scott Partney Construction, the lowest responsible bidder, in an amount not to exceed \$16,210, and authorize the City Manager to execute all related documents.

Financial Impact: The capital improvement budget for this project is \$13,000. The additional amount of \$3,210 will be applied to another Parks and Recreation capital improvement budget.

Background/Discussion:

The project involves the demolition of the existing deteriorated pedestrian bridge and installation of new bridge. The new bridge is designed to meet current building code requirements, replaced with new pressure treated wood planks and guard rails and new footings. The contract schedule is twenty-five (25) days after issuance of Notice to Proceed for substantial completion of this project's construction.

The City received 2 bids on the project.

Scott Partney Construction	\$ 16,210
McLennan Contractors LLC	\$ 17,300

Scott Partney Construction's bid had a minor bid irregularity but was accepted as a responsible bidder.

Attachment(s):

- a. Letter from Project Manager
- b. Summary of Bids
- c. Exhibit – Site and Location Plan



**THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.**

September 1, 2011

Loree Pryce, P.E., Public Works Director
City of Brookings
898 Elk Drive
Brookings, OR 97415

RE: Chetco Point Pedestrian Bridge Rehabilitation
Project No. 145.30

Dear Loree:

This letter is to recommend action by the City in response to bids received on August 31, 2011 for the above referenced project. We received two bids. The bids ranged from \$16,210.00 to \$17,300.00. The Engineer's Estimate was \$22,500.00. Please see attached summary of bids.

We recommend that the City take the following action:

1. Accept the bids (Scott Partney Construction, Inc. & McLennan Contractors, LLC).
2. Award a contract to Scott Partney Construction, Inc., the lowest responsive bidder in the amount of \$16,210.00, contingent upon no protest being received during the Notice of Intent to Award Protest Period.

It is our opinion that Scott Partney Construction, Inc. has sufficient experience and qualifications to satisfactorily construct the project.

Assuming the Council concurs with our recommendation, we have enclosed three copies of the Notice of Award. A representative for the City needs to sign all three copies after which they should be returned to our office. (*Please do not date the Notice of Award.*) We will date the Award following the Protest Period. Contracts and Performance Bonds will then be forwarded to Scott Partney Construction, Inc. for their signature.

Pursuant to ORS 279C.835, the Oregon Bureau of Labor and Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable (ORS 279C.370), within 30 days of issuing the Notice of Award. The Owner is also responsible for payment of a Public Works Fee to the Bureau of Labor & Industries. This payment is accompanied by Form WH-39 which is available at <http://egov.oregon.gov/BOLI/WHDPWR/docs/wh-39.doc>. Dyer will fill out and send these forms to the City for submission to BOLI.

Sincerely,

**The Dyer Partnership
Engineers & Planners, Inc.**


Michael W. Erickson, P.E.
Project Manager

Enclosures

1330 TEAKWOOD AVENUE
COOS BAY, OREGON 97420
TELEPHONE: (541) 269-0732
FAX: (541) 269-2044
WEB: www.dyerpart.com

TABULATION OF BIDS
THE DYER PARTNERSHIP ENGINEERS & PLANNERS, INC.

Chetco Point Pedestrian Bridge Rehabilitation
City of Brookings
Project No. 145.30

Date: August 31, 2011
Bids Received: 2 p.m.

<u>Name of Bidder</u>	<u>Basic Bid</u>	<u>Comments</u>
Scott Partney Construction	\$16,210.00	
McLennan Contractors	\$17,300.00	

Chetco Point Pedestrian Bridge Location Map





CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: September 12, 2011

Originating Dept: Public Works



Signature (submitted by)


City Manager Approval

Subject: Vista Ridge Waterline Improvements

Recommended Motion: Motion to award the contract for the construction of the Vista Ridge Waterline Improvements to John D. Rapraeger, Inc., the lowest responsible bidder, in an amount not to exceed \$99,803.00, and authorize the City Manager to execute all related documents.

Financial Impact: The cost of this project is paid through appropriated water fund capital improvement funds in the amount of \$145,000.

Background/Discussion:

The project involves the installation of a booster pump station, approximately 550 lineal feet of 2-inch waterline, nine service connections and appurtenances to provide adequate static and residual water pressure to the Vista Ridge area as required. The contract schedule is seventy-five (75) days after issuance of Notice to Proceed for substantial completion of this project's construction.

The City received 4 bids on the project.

John D. Rapraeger, Inc.	\$ 99,803.00
Freeman Rock, Inc.	\$116,950.70
McLennan Construction, LLC	\$117,022.00
B&B Excavation	Non-responsive

B&B Excavation was determined to be non-responsive and this bid was rejected due to not initialing the bid as required, and not including the Non-Collusion Affidavit.

Three of four temporary construction easements have been obtained for work on the shoulder of the street. The project engineer indicates that the contractor can work without the easement and stay in public right of way if necessary.

Attachment(s):

- a. Letter from Project Manager
- b. Summary of bids
- c. Exhibit – Site and Location Plan



THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.

August 25, 2011

Loree Pryce, P.E., Public Works Director
City of Brookings
898 Elk Drive
Brookings, OR 97415

RE: Vista Ridge Drive Waterline Improvements
Project No. 145.28

Dear Loree:

This letter is to recommend action by the City in response to bids received on August 24, 2011 for the above referenced project. We received four bids, one of which was non-responsive. The three responsive bids ranged from \$99,803.00 to \$117,022.00. The Engineer's Estimate was \$111,560. Please see attached summary of bids.

We recommend that the City take the following action:

1. Accept the three responsive bids (John D. Rapraeger Inc.; Freeman Rock Inc. & McLennan Contractors) and reject the bid from B & B Excavating.
2. Award a contract to John D. Rapraeger, Inc., the lowest responsive bidder in the amount of \$99,803.00, contingent upon no protest being received during the Notice of Intent to Award Protest Period.

It is our opinion that John D. Rapraeger, Inc. has sufficient experience and qualifications to satisfactorily construct the project.

Assuming the Council concurs with our recommendation, we have enclosed three copies of the Notice of Award. A representative for the City needs to sign all three copies after which they should be returned to our office. (*Please do not date the Notice of Award.*) We will date the Award following the Protest Period. Contracts and Performance Bonds will then be forwarded to John D. Rapraeger, Inc. for their signature.

Pursuant to ORS 279C.835, the Oregon Bureau of Labor and Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable (ORS 279C.370), within 30 days of issuing the Notice of Award. The Owner is also responsible for payment of a Public Works Fee to the Bureau of Labor & Industries. This payment is accompanied by Form WH-39 which is available at <http://egov.oregon.gov/BOLI/WH/PWR/docs/wh-39.doc>. Dyer will fill out and send these forms to the City for submission to BOLI.

Sincerely,

The Dyer Partnership
Engineers & Planners, Inc.



Michael W. Erickson, P.E.
Project Manager

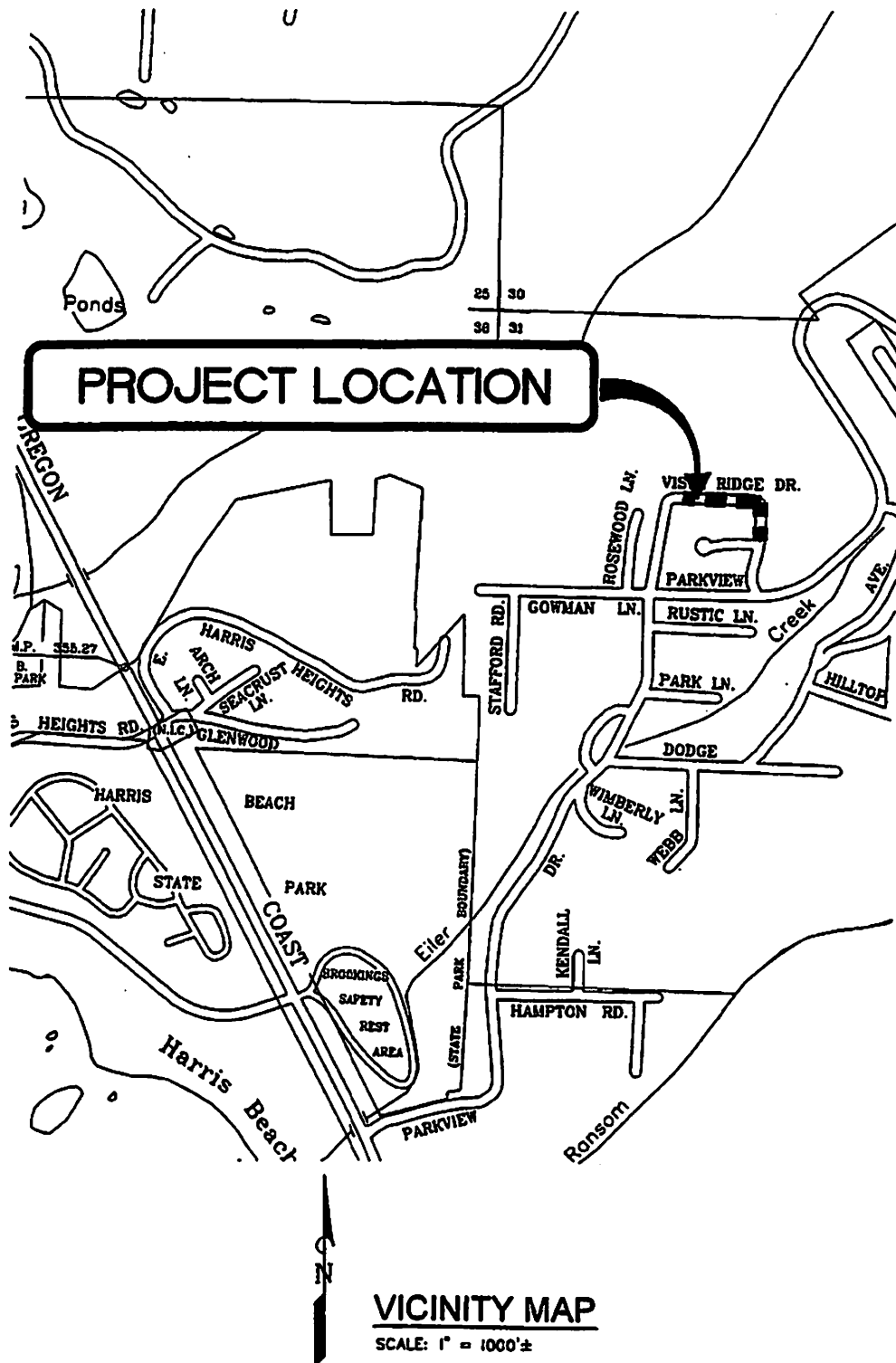
Enclosures
1330 TERRWOOD AVENUE
COOS BAY, OREGON 97420
TELEPHONE: (541) 289-0732
FAX: (541) 289-2044
WEB: www.dyerpart.com

TABULATION OF BIDS

**Vista Ridge Drive Waterline Improvements
City of Brookings
Project No. 145.28**

**Date: August 24, 2011
Bids Received: 2 p.m.**

<u>Name of Bidder</u>	<u>Basic Bid</u>	<u>Comments</u>
John D. Rapraeger, Inc.	\$99,803.00	
Freeman Rock, Inc.	\$116,950.70	
McLennan Construction, LLC	\$117,022.00	
B & B Excavation		Not responsive




CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: September 12, 2011

Originating Dept: Public Works



Signature (submitted by)

City Manager Approval

Subject: Fir Street Improvements

Recommended Motion: Motion to award the contract for the construction of the Fir Street Improvements to Tidewater Construction, the lowest responsible bidder, in an amount not to exceed \$105,485, and authorize the City Manager to execute all related documents.

Financial Impact: The City budgeted \$240,000 for this project (construction and engineering). ODOT will reimburse the City for \$75,000 of the cost; the balance will be paid from Street System Replacement Funds.

Background/Discussion:

The project involves the construction of new roadway improvements on Fir Street from Oak Street to Old County Road. The existing condition of the road surface requires a significant portion of road removal and 10-inches of new base installation prior to the new paved surface.

The contract schedule is thirty (30) days after issuance of Notice to Proceed for substantial completion of this project's construction.

The City received 1 bid on the project.

Tidewater Construction	\$ 105,485
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The engineer's estimate for the project was \$164,000. The difference appears to be due to a reduced price for aggregate base, as indicated by Tidewater construction.

Attachment(s):

- a. Letter from Project Manager
- b. Exhibit – Site and Location Plan



THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.

September 6, 2011

Gary Milliman, City Manager
City of Brookings
898 Elk Drive
Brookings, OR 97415

RE: Fir Street Improvements
Project No. 145.32

Dear Gary:

This letter is to recommend action by the City in response to one bid received on September 6, 2011 for the above referenced project in the amount of \$105,485.00. The Engineer's Estimate was \$165,900.00.

We recommend that the City take the following action:

1. Accept the bid.
2. Award a contract to Tidewater Contractors, Inc., the lowest responsive bidder in the amount of \$105,485.00, contingent upon no protest being received during the Notice of Intent to Award Protest Period.

It is our opinion that Tidewater Contractors, Inc. has sufficient experience and qualifications to satisfactorily construct the project.

Assuming the Council concurs with our recommendation, we have enclosed three copies of the Notice of Award. A representative for the City needs to sign all three copies after which they should be returned to our office. (*Please do not date the Notice of Award.*) We will date the Award following the Protest Period. Contracts and Performance Bonds will then be forwarded to Tidewater Contractors, Inc. for their signature.

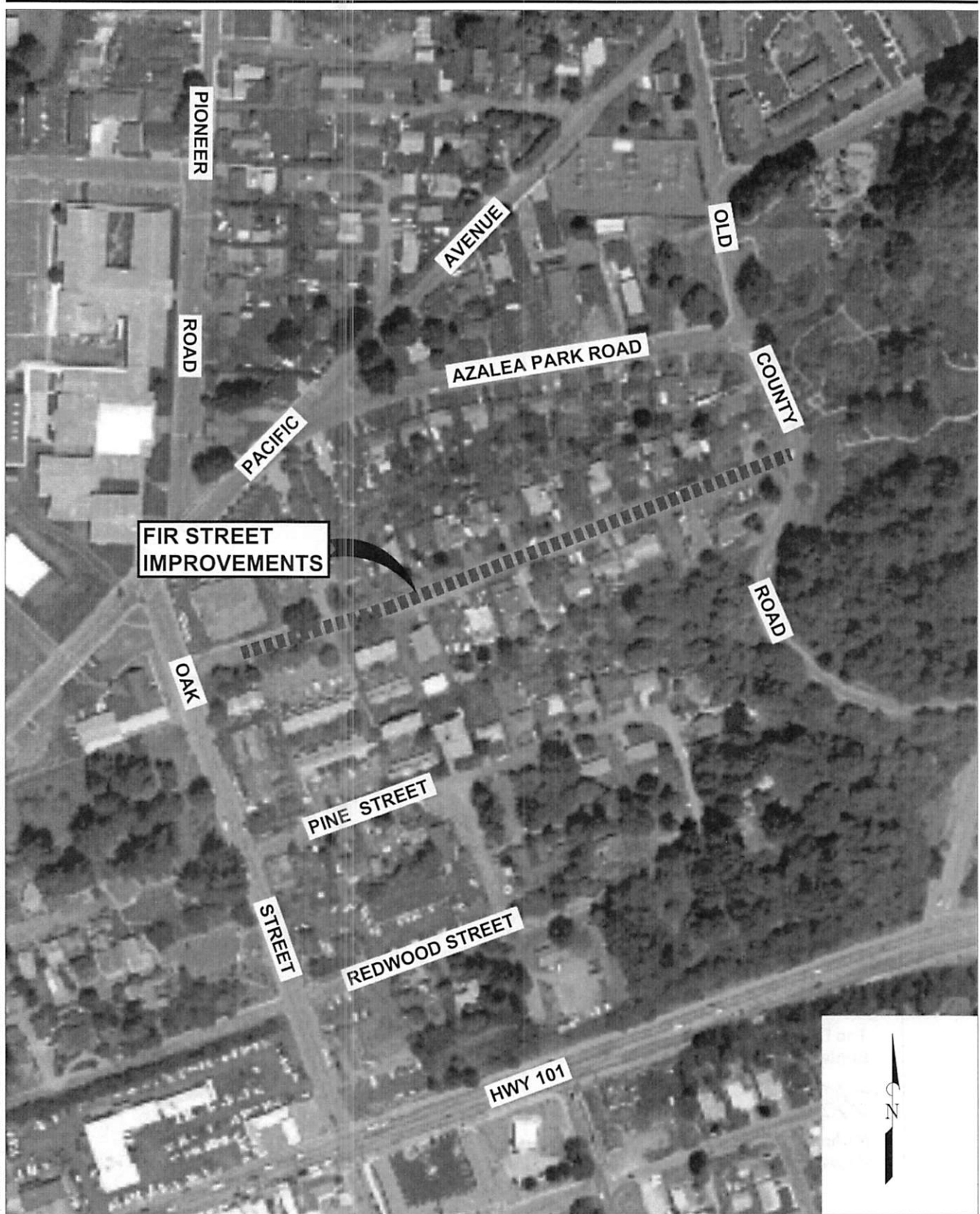
Pursuant to ORS 279C.835, the Oregon Bureau of Labor and Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable (ORS 279C.370), within 30 days of issuing the Notice of Award. The form is available at <http://egov.oregon.gov/BOLI/WHDPWR/jan08/WH-81.doc>. The Owner is also responsible for payment of a Public Works Fee to the Bureau of Labor & Industries. This payment is accompanied by Form WH-39 which is available at <http://egov.oregon.gov/BOLI/WHDPWR/docs/wh-39.doc>.

Sincerely,

**The Dyer Partnership
Engineers & Planners, Inc.**

Michael W. Erickson, P.E.
Project Manager

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THE DYER PARTNERSHIP ENGINEERS & PLANNERS, INC.		CITY OF BROOKINGS CURRY COUNTY, OREGON FIR STREET IMPROVEMENTS SITE AND LOCATION MAP	FIGURE NO. 1
DATE: SEPT., 2011			
PROJECT NO.: 145.00			

City of Brookings

City Council Meeting MINUTES

Monday, August 22, 2011,

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Call to Order

Mayor Anderson called the meeting to order at 7:00pm.

Roll Call

Council Present: Mayor Larry Anderson, Councilors Ron Hedenskog, Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present.

Staff Present: City Manager Gary Milliman, Administrative Services Director Janell Howard, Public Works Director Loree Pryce, Public Works Supervisor Bob Schaefer, Senior Planner Donna Colby-Hanks, and City Recorder Joyce Heffington.

Others Present: Approximately 5 public; there was no media representation.

Ceremonies/Appointments/Announcements

Mayor Anderson recognized Public Works Supervisor, Bob Schaefer, for his 30 years of service.

City Manager Milliman introduced the City's new Public Works Director, Loree Pryce.

Councilor Hedenskog moved, a second followed and Council voted unanimously to appoint Sandy Bonney to Public Art Committee Position 1.

Councilor Hodges moved, a second followed and Council voted unanimously to appoint Councilor Pieper, Public Works Director Pryce and Administrative Services Director Howard to the Harbor Sanitary District Rate Committee.

Mayor Anderson announced August Yard of the Month Award as follows:

- Yard of the Month – 317 Alder Street, Mary Anderson
- Most Improved Property – 575 Memory Lane, Sandra Schoppert
- Commercial Property – 507 Pacific Avenue, Veterans of Foreign Wars

Public Hearings/Ordinances/Resolutions/Final Orders

Public Hearing on File LDC-3-11, revisions to Chapter 17.88, Sign Regulations, City initiated.

Mayor Anderson opened the public hearing on file LDC-3-11 at 7:16pm. Hearing no exparte, declarations of conflict or personal interest, nor objections as to jurisdiction, Mayor Anderson reviewed the guidelines.

Senior Planner Colby-Hanks reviewed the staff report, generally stating that the Oregon Department of Transportation (ODOT) must approve proposed signs which are adjacent to, or visible from Chetco Avenue. One of the proposed changes will make applicants aware of this requirement. Other proposed changes are to make the requirements the same for political and non-commercial temporary signs in an effort to avoid potential litigation, and to set a time limit on temporary sign postings.

In response to a question from Councilor Hedenskog, Colby-Hanks proposed that the time limit for placing signs could be extended to 60 days before an event.

Councilor Hodges asked what "visible" meant to ODOT. Colby-Hanks said that it meant a sign that can be seen from Chetco Avenue; a political sign inside a building would not apply.

Mayor Anderson asked if staff submitted all sign applications to ODOT. Colby-Hanks said they did and added that it's a fairly routine process with ODOT typically responding the next day by email.

There were no public comments and the hearing was closed at 7:32pm.

Councilor Pieper questioned ODOT's authority to require the City to add the "adjacent and visible" language to the Brookings Municipal Code and asked for documentation citing this requirement.

Colby-Hanks said it was staff, not ODOT, who had proposed the change because staff felt that it was good to have sign applicants aware of ODOT's requirement.

Councilor Hodges asked for a definition of "visible" from ODOT.

Councilor Pieper asked if ODOT's approval would delay an application. Colby-Hanks said the City was only required to notify ODOT. Pieper then suggested that, rather than modify the Code, that staff simply inform the applicant of the requirement.

Responding to a question from Mayor Anderson, Colby-Hanks said that the City would not enforce the visibility issue and City Manager Milliman added that, from the City's perspective, the violation would be the lack of written approval from ODOT. Milliman went on to suggest that staff bring back the citation containing the ODOT requirement, along with the revised time limit language, before Council moves forward with an ordinance.

Councilor Hedenskog moved, a second followed and Council voted unanimously to have staff come back at a future meeting with language regarding the 60 day prior to event issue and documentation from ODOT discussing "adjacent to, or visible," and to continue the hearing to a future date.

Public Hearing on File LDC-2-11, revisions to Chapter 17.92 Parking, commercial driveway corner vision, City initiated.

Mayor Anderson opened the hearing in the matter of file LDC-2-11 at 7:41pm.

Hearing no exparte, declarations of conflict or personal interest, nor objections as to jurisdiction, Mayor Anderson reviewed the guidelines.

Senior Planner Colby-Hanks reviewed the staff report, generally stating that the proposed change was prompted by several calls they received regarding limited visibility when vehicles were exiting the new medical center due to its original sign placement.

Mayor Anderson asked if it was prompted by just this one instance and Colby-Hanks said it was. Anderson then asked how the change would affect existing properties, and Colby-Hanks said it would only apply to new sign applications.

In response to a question from Councilor Hodges, Colby-Hanks said that the clearance requirement was for anything in the corner vision area, not just signs. Hodges then asked about parked vehicles reducing visibility, such as recreational vehicles, and Colby-

Hanks said that street parking is a police matter. Hodges clarified that he was talking about parking lots and provided an example of a recreational vehicle that was parked in a corner vision area of a lot that may be being used as mobile advertising. If it stayed there all day long and then left at night, it wouldn't be violating the Code, Hodges said. Colby-Hanks said that was correct, and added that there is nothing in the Code that dealt with this particular issue.

Councilor Pieper asked about current vision clearance regulations. Colby-Hanks described it as 20 feet along the intersection of the driveway, and 15 feet along the property line and added that when she looked at the medical center using current regulations, none of their corner vision clearance extended to the area along the sidewalk or beyond.

Councilor Pieper asked about non-conformance, and City Manager Milliman said that an owner could replace an existing sign as long as it did not get any bigger, and the City periodically sends notices requiring shrubs to be trimmed when they exceed the current vision clearance.

Mayor Anderson asked if this was initiated by one instance, and Colby-Hanks said it was. Colby-Hanks then pointed out that the owner of the medical center had voluntarily resolved the issue. Anderson then asked about Frontier's junction boxes located in vision clearance areas. Colby-Hanks said that there were a few of these, but she wasn't sure how it would be enforced.

Discussion ensued regarding narrow lots without room to conform to the regulations and how staff was going to deal with this.

Colby-Hanks said that anything that already existed in the would be non-conforming but if someone wanted to put in a new fence, they would have to keep it under three feet in that area.

Mayor Anderson said that "We've had one instance that was driving this and now it's been solved." If staff is more attune to potential clearance issues, Anderson said, maybe they can be resolved without changing the Code.

Councilor Hedenskog suggested that the language needed to be more flexible and said "One size fits all isn't going to work."

Mayor Anderson said that with one exception, "...staff seems to be handling this subject, and it's working."

Colby-Hanks said that commercial driveways don't come up very often. Bi-Mart, for example, has proposed setting theirs further back. Anderson asked if this was due to dialogue with staff and Colby-Hanks said staff can't require this if it's not in the Code, but she thought there was some discussion.

Councilor Hodges asked if it was possible to add language in the Code giving the Site Plan Committee the discretion to determine if a sign affected vision clearance.

Mayor Anderson asked if this wasn't already in the Code, or at least the practice, and pointed out various language that dealt with heights and distances.

Hodges asked if the change was prompted by the City's inability to do anything if someone placed a sign in such a way that it caused a problem and then didn't want to

move it, and Colby-Hanks said it was. As long as it conforms to the Code, she said, the City could not disallow it.

Mayor Anderson said that the City's current sign ordinance was looked at very closely in the recent past and it seemed to him that, with this one exception, which had been resolved, it was working.

Councilor Pieper suggested that if this was a real safety concern, the Traffic Safety Committee could take a look at it.

Councilor Hedenskog suggested changing the way vision clearance area is calculated and giving the Site Plan Committee or Planning Commission the responsibility of reviewing corner vision clearance issues on a case-by case basis as a way to handle it.

Mayor Anderson asked if staff had considered what would happen to some of the commercially designated properties in the Urban Renewal Area where this change might make it impossible to conform and Colby-Hanks said that commercial properties in the downtown area are exempt from this regulation. Colby-Hanks also pointed out that this particular language refers to driveways into commercial parking lots.

Councilor's Hodges and Hedenskog suggested that more flexibility was needed.

City Manager Milliman pointed out that sign applications are not reviewed by any of the City's committees or commissions; this is done by the Planning Department and went on to say that what he was hearing was that Council either views this change as unnecessary or feels that it needs to be reviewed by the Planning Commission or Site Plan Committee.

Mayor Anderson suggested that maybe it just needed to be left alone.

There were no public comments and the hearing was closed at 8:13pm.

Mayor Anderson said he thought what was in place was sufficient and Councilor Hedenskog suggested that no action was needed.

Councilor Pieper moved, a second followed and Council voted unanimously to remove Ordinance 11-O-683, [amending Brookings Municipal Code Subsection E, Vision Clearance, of Section 17.92.100, Development and maintenance standards for off-street parking areas, of the Land Development Code], from the agenda.

Staff Reports

Performance audit agreement with Boldt, Carlisle & Smith, LLC, related to Harbor Sanitary District (HSD) billings and payments.

Director Howard reviewed the staff report.

Councilor Hedenskog asked if this audit was in keeping with what came out of the joint workshop with HSD and Howard said that the auditors based their proposal on the agreements between the City and HSD.

Councilor Pieper remarked that this is an audit of our books and not HSD's and if there are misplaced funds, it wouldn't necessarily be reflected in our books.

Howard concurred, and added that, since HSD had indicated they would not be interested in participating in an audit, there would be no independent review of HSD's books. Howard said that the City's request for copies of actual records was more than HSD was willing to provide, even with the offer of assistance from City staff. However, HSD had agreed to provide a summary of all SDC's fees submitted to the City. To date, Howard said, this summary had not been received.

Councilor Pieper moved, a second followed and Council voted unanimously to approval of performance audit agreement with Boldt, Carlisle & Smith, LLC, to perform agreed upon procedures on Harbor Sanitary District billings and payments.

Consent Calendar

- Approve Council minutes for August 8, 2011.
- Receive monthly financial report for July, 2011.

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Adjournment

Councilor Pieper moved, a second followed and Council voted unanimously to adjourn by voice vote at 8:23pm.

Respectfully submitted:

ATTESTED:
this _____ day of _____ 2011:

Larry Anderson, Mayor

Joyce Heffington, City Recorder

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/11	08/24/2011	64845	139	Harbor Logging Supply	10002005	1,010.78- V
08/11	08/12/2011	66586	4058	44Mag Distributing LLC	10002005	753.00
08/11	08/12/2011	66597	4829	All Martin Garage Doors	10002005	2,161.82
08/11	08/12/2011	66598	682	Al's Radio Shack	10002005	39.99
08/11	08/12/2011	66599	4828	American Press, Inc	10002005	905.00
08/11	08/12/2011	66600	342	Applied Industrial Technology	10002005	288.59
08/11	08/12/2011	66601	2505	Aramark	10002005	89.04
08/11	08/12/2011	66602	303	Associated Bag Company	10002005	524.31
08/11	08/12/2011	66603	3236	AT&T Mobile	10002005	145.37
08/11	08/12/2011	66604	4778	Ausland Builders, Inc.	10002005	55,249.15
08/11	08/12/2011	66605	148	B-H Chamber of Commerce	10002005	2,937.22
08/11	08/12/2011	66606	2407	Blue Star Gas	10002005	1,918.60
08/11	08/12/2011	66607	313	Brookings Vol Firefighters	10002005	2,250.00
08/11	08/12/2011	66608	4236	Bruce Bros., Inc.	10002005	835.00
08/11	08/12/2011	66609	715	Budge McHugh Supply	10002005	92.58
08/11	08/12/2011	66610	4193	C & K Markets	10002005	192.59
08/11	08/12/2011	66611	2364	C&S Fire-Safe Services	10002005	1,021.00
08/11	08/12/2011	66612	4832	Central Pipeline Inc	10002005	150,256.75
08/11	08/12/2011	66613	629	Chemsearch	10002005	187.40
08/11	08/12/2011	66614	1840	Chelco Federal Credit Union	10002005	17,088.72
08/11	08/12/2011	66615	3834	Clean Sweep Janitorial Service	10002005	850.00
08/11	08/12/2011	66616	1745	Coastal Paper & Supply, Inc	10002005	162.66
08/11	08/12/2011	66617	183	Colvin Oil Company	10002005	6,036.91
08/11	08/12/2011	66618	182	Coos-Curry Electric	10002005	57.57
08/11	08/12/2011	66619	2542	Crystal Fresh Bottled Water	10002005	343.00
08/11	08/12/2011	66620	173	Curry Equipment Company	10002005	228.18
08/11	08/12/2011	66621	195	Curry Transfer & Recycling	10002005	902.98
08/11	08/12/2011	66622	166	Dan's Auto & Manne Electnc	10002005	274.66
08/11	08/12/2011	66623	185	Del Cur Supply	10002005	492.29
08/11	08/12/2011	66624	1	Brookings Harbor Soccer League	10002005	100.00
08/11	08/12/2011	66625	1	Cozzitorto, Anthony	10002005	34.64
08/11	08/12/2011	66626	1	Dreiszus, Mabel	10002005	15.49
08/11	08/12/2011	66627	1	Field Asset Services	10002005	27.71
08/11	08/12/2011	66628	1	Greenlee, Samantha	10002005	67.02
08/11	08/12/2011	66629	1	Kast, Valerie	10002005	21.77
08/11	08/12/2011	66630	1	Layton, Jeanne	10002005	33.59
08/11	08/12/2011	66631	1	Lowcock/Kitchel	10002005	104.11
08/11	08/12/2011	66632	1	Morshead, Barbara	10002005	60.00
08/11	08/12/2011	66633	1	Porter, Joanne	10002005	40.22
08/11	08/12/2011	66634	1	Sandusky, Alice	10002005	3.64
08/11	08/12/2011	66635	1	Walters, Megan	10002005	21.40
08/11	08/12/2011	66636	1	Wilber, Chrstna	10002005	20.00
08/11	08/12/2011	66637	1	Wood, Jack & Tiffany	10002005	9.25
08/11	08/12/2011	66638	4357	Downtown Commercial Center	10002005	360.00
08/11	08/12/2011	66639	2763	Dunn, Frank	10002005	159.00
08/11	08/12/2011	66640	2640	Dyer Partnership Inc , The	10002005	54,926.99
08/11	08/12/2011	66641	3342	Fastenal	10002005	9.38
08/11	08/12/2011	66642	153	Ferrellgas	10002005	957.04
08/11	08/12/2011	66643	4646	Frontier	10002005	662.26
08/11	08/12/2011	66644	3639	Gleaves Swearingen	10002005	540.00
08/11	08/12/2011	66645	4518	Government Ethics Commission	10002005	715.42
08/11	08/12/2011	66646	269	Grainger	10002005	284.90
08/11	08/12/2011	66647	167	Hach Company	10002005	680.57

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/11	08/12/2011	66648	139	Harbor Logging Supply	10002005	45.54
08/11	08/12/2011	66649	199	Harper, Richard	10002005	300.00
08/11	08/12/2011	66650	3408	IDEXX Distribution Inc	10002005	555.07
08/11	08/12/2011	66651	4171	In-Motion Graphics	10002005	38.00
08/11	08/12/2011	66652	4830	Kemp Auto	10002005	9,530.00
08/11	08/12/2011	66653	162	Kerr Hardware	10002005	515.65
08/11	08/12/2011	66654	328	Les Schwab Tire Center	10002005	1,011.06
08/11	08/12/2011	66655	4269	Milliman, Gary	10002005	67.50
08/11	08/12/2011	66656	283	Mufflers & More	10002005	663.00
08/11	08/12/2011	66657	4443	Napa Auto Parts	10002005	5.38
08/11	08/12/2011	66658	2484	Natl Hose Testing Spec Inc	10002005	3,212.30
08/11	08/12/2011	66659	685	Neilson Research Corporation	10002005	38.00
08/11	08/12/2011	66660	4487	Net Assets Corporation	10002005	140.00
08/11	08/12/2011	66661	334	North Coast Electric Company	10002005	38.40
08/11	08/12/2011	66662	3935	Northern California Glove	10002005	219.50
08/11	08/12/2011	66663	3603	Norwest Safety	10002005	131.70
08/11	08/12/2011	66664	2283	NW Technical, Inc	10002005	3,500.00
08/11	08/12/2011	66665	4277	OFSI	10002005	492.00
08/11	08/12/2011	66666	3561	Oil Can Henry's	10002005	243.04
08/11	08/12/2011	66667	279	One Call Concepts, Inc	10002005	29.04
08/11	08/12/2011	66668	252	Paramount Pest Control	10002005	42.00
08/11	08/12/2011	66669	1251	Performance Promotions	10002005	180.00
08/11	08/12/2011	66670	322	Postmaster	10002005	820.00
08/11	08/12/2011	66671	3751	Proficient Automotive	10002005	549.99
08/11	08/12/2011	66672	187	Quality Fast Lube & Oil	10002005	40.50
08/11	08/12/2011	66673	207	Quill Corporation	10002005	666.19
08/11	08/12/2011	66674	3220	Radar Shop, The	10002005	472.00
08/11	08/12/2011	66675	3	Brown, Richard	10002005	350.00
08/11	08/12/2011	66676	3	Chetco Federal Credit Union	10002005	54.13
08/11	08/12/2011	66677	3	Shelton Street Properties	10002005	5.75
08/11	08/12/2011	66678	4363	Robert N. Black, Attorney	10002005	4,156.50
08/11	08/12/2011	66679	169	Roto Rooter	10002005	18,209.00
08/11	08/12/2011	66680	3389	Schwabe Williamson & Wyatt PC	10002005	273.00
08/11	08/12/2011	66681	316	South Coast Storage & Industry	10002005	548.00
08/11	08/12/2011	66682	380	Stadelman Electric Inc	10002005	203.30
08/11	08/12/2011	66683	142	Tidewater Contractors Inc	10002005	169,850.25
08/11	08/12/2011	66684	797	Town & Country Animal Clinic	10002005	746.60
08/11	08/12/2011	66685	2541	U.S. Bank	10002005	425.00
08/11	08/12/2011	66686	136	United Pipe & Supply Co Inc	10002005	160.40
08/11	08/12/2011	66687	2663	Verizon Wireless	10002005	282.31
08/11	08/12/2011	66688	4831	West Coast Monument & Sign LLC	10002005	440.50
08/11	08/12/2011	66689	1253	Western Burner Co Inc	10002005	957.59
08/11	08/12/2011	66690	4088	Wireless Connections LLC	10002005	165.00
08/11	08/23/2011	66694	882	Advanced Security Systems	10002005	130.00
08/11	08/23/2011	66695	4833	All Hands Consulting	10002005	5,660.70
08/11	08/23/2011	66696	1985	American Water Works Assn	10002005	99.50
08/11	08/23/2011	66697	993	ATCO International	10002005	140.00
08/11	08/23/2011	66698	1233	Bart Kast Builder	10002005	2,100.00
08/11	08/23/2011	66699	4660	Best Western Greentree Inn	10002005	199.78
08/11	08/23/2011	66700	2407	Blue Star Gas	10002005	2,273.88
08/11	08/23/2011	66701	1522	Blumenthal Uniforms	10002005	127.45
08/11	08/23/2011	66702	4827	Boldt, Carlisle & Smith LLC	10002005	2,830.00
08/11	08/23/2011	66703	1169	Brookings Electronic Svs Inc	10002005	65.00
08/11	08/23/2011	66704	416	Brookings Lock & Safe Co	10002005	31.64
08/11	08/23/2011	66705	715	Budge McHugh Supply	10002005	150.69
08/11	08/23/2011	66706	528	Caselle, Inc	10002005	1,993.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/11	08/23/2011	66707	3015	Charter Communications	10002005	1,074.80
08/11	08/23/2011	66708	4834	Chrystal Sudeta	10002005	200.00
08/11	08/23/2011	66709	822	Coast Auto Center	10002005	381.27
08/11	08/23/2011	66710	3844	Colby-Hanks, Donna	10002005	117.00
08/11	08/23/2011	66711	183	Colvin Oil Company	10002005	6,444.55
08/11	08/23/2011	66712	1674	Correct Equipment Inc	10002005	1,989.80
08/11	08/23/2011	66713	151	Curry Coastal Pilot	10002005	404.89
08/11	08/23/2011	66714	1620	Curry County Public Services	10002005	64.00
08/11	08/23/2011	66715	4534	Daily Journal of Commerce Inc.	10002005	539.00
08/11	08/23/2011	66716	317	DCBS - Fiscal Services	10002005	916.58
08/11	08/23/2011	66717	1	John Barbic	10002005	9.29
08/11	08/23/2011	66718	1	Mike Brown	10002005	88.40
08/11	08/23/2011	66719	1	Pam Brydahl	10002005	12.23
08/11	08/23/2011	66720	1	Marlyn Busch	10002005	80.03
08/11	08/23/2011	66721	1	Mark Crippen	10002005	59.52
08/11	08/23/2011	66722	1	Kessler, Victoria	10002005	18.38
08/11	08/23/2011	66723	484	DMV	10002005	103.50
08/11	08/23/2011	66724	1778	Fluid Connector Products, Inc	10002005	5.60
08/11	08/23/2011	66725	4646	Frontier	10002005	1,698.44
08/11	08/23/2011	66726	3135	Gordon, David	10002005	10.50
08/11	08/23/2011	66727	198	Grants Pass Water Lab	10002005	258.00
08/11	08/23/2011	66728	1130	H.D. Fowler	10002005	1,112.80
08/11	08/23/2011	66729	2397	International Code Council	10002005	73.50
08/11	08/23/2011	66730	4810	Kubota & Bud	10002005	200.00
08/11	08/23/2011	66731	867	Local Gov't Personnel Inst	10002005	3,462.58
08/11	08/23/2011	66732	4835	Machael Macaluso	10002005	200.00
08/11	08/23/2011	66733	2827	Morris, Dianne	10002005	117.00
08/11	08/23/2011	66734	4487	Net Assets Corporation	10002005	170.00
08/11	08/23/2011	66735	4793	Nor-Pac Power Systems LLC	10002005	3,050.12
08/11	08/23/2011	66736	334	North Coast Electric Company	10002005	21.00
08/11	08/23/2011	66737	3159	Northcoast Health Screening	10002005	150.00
08/11	08/23/2011	66738	3603	Norwest Safety	10002005	291.35
08/11	08/23/2011	66739	3297	OAWU	10002005	75.00
08/11	08/23/2011	66740	4836	OFMA	10002005	50.00
08/11	08/23/2011	66741	974	Oregon Chapter 31	10002005	20.00
08/11	08/23/2011	66742	859	Paul Conway Shields	10002005	243.66
08/11	08/23/2011	66743	3833	Peterson	10002005	34.98
08/11	08/23/2011	66744	886	Pitney Bowes Global Financial	10002005	137.00
08/11	08/23/2011	66745	187	Quality Fast Lube & Oil	10002005	39.63
08/11	08/23/2011	66746	3	Jeff Ayers	10002005	76.43
08/11	08/23/2011	66747	4837	Rosemary Neuman	10002005	28.50
08/11	08/23/2011	66748	169	Roto Rooter	10002005	71.00
08/11	08/23/2011	66749	3389	Schwabe Williamson & Wyatt PC	10002005	1,053.00
08/11	08/23/2011	66750	380	Stadelman Electric Inc	10002005	5,795.80
08/11	08/23/2011	66751	142	Tidewater Contractors Inc	10002005	812.41
08/11	08/23/2011	66752	4370	Verizon Business	10002005	218.88
08/11	08/24/2011	66753	4508	AICPA Institute	10002005	215.00
08/11	08/24/2011	66754	145	EBS Trust	10002005	39.27
08/11	08/24/2011	66755	1573	Northwest Business Systems	10002005	448.10
08/11	08/24/2011	66756	573	OBOA	10002005	140.00
08/11	08/24/2011	66757	2426	SOC-ICC	10002005	10.00
08/11	08/25/2011	66758	4646	Frontier	10002005	1,685.87
Grand Totals:						575,737.35

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For the Month of: August 2011

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDC's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
0	Single Family Dwelling (SFD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	5	\$1,357,866.65	5	\$1,251,975.08
1	Single Family Addition (SFA)	\$255.99	\$166.39	\$30.72	\$0.00	\$30,872.40	13	\$537,372.39	9	\$329,986.99
0	Single Family Garage-Carport (SFG)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$24,484.00	1	\$31,507.00
0	Two Family Residential (TFR)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			0	\$0.00
0	Multi-Family Residential Apts (MFR)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			0	\$0.00
1	Commercial New (C)	\$10,874.05	\$0.00	\$1,304.89	\$175,627.68	\$3,272,658.24	1	\$3,272,658.24	1	\$8,318,600.00
0	Commercial Addition-Change (CA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$155,536.00	0	
0	Churches (C)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			0	
0	School Repair-Addition (S)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			0	
0	Building Removal (B)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1		0	
6	Misc.-Retaining Wall-Fence (M,R,W,F)	\$586.73	\$280.66	\$70.41	\$0.00	\$54,702.20	22	\$400,034.96	37	\$1,087,152.00
8	Total Building Permits	\$11,716.77	\$447.05	\$1,406.02	\$175,627.68	\$3,358,232.84	44	\$5,747,932.24	53	\$11,019,201.07
3	Mechanical Permits	\$92.60	\$0.00	\$11.11	N/A	N/A		N/A		N/A
2	Plumbing Permits	\$95.20	N/A	\$11.42		N/A		N/A		N/A
0	Mfg Home Install - Permit Fee	\$0.00	N/A	\$0.00	N/A	N/A		N/A		N/A
0	Mfg Home Install - Administrative Fee	\$0.00	N/A	\$0.00	N/A	N/A		N/A		N/A
8	TOTAL PERMITS	\$11,904.57	\$447.05	\$1,428.55	\$175,627.68	\$3,358,232.84	44	\$5,747,932.24	53	\$11,019,201.07
	Total Year to Date Calculated Fees									

For the month of: **August 2011**P32