

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, March 12, 2012, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

The City Council will meet in **Executive Session at 6:30pm**, in the City Manager's office under the authority of ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Reappoint Cheryl McMahon to Planning Commission Position #2. [pg. 4]
2. Appoint Pat Brown to Parks and Recreation Position #4. [pg. 8]

E. Oral Requests and Communications from the audience

1. Public Comments – 5 minute limit per person.*

F. Staff Reports

1. Authorize the Public Art Committee to create an inventory and recommendations for City-owned art. [Planning, pg. 11]
2. Approve letter supporting Federal Tiger IV Grant application. [Planning, pg. 12]
 - a. Letter of support [pg. 13]
3. Authorize the City Engineer to finalize design plans and specifications and include Cove Road Water Main Replacement in the construction scope for the Cove Road improvement project area. [Public Works, pg. 14]
 - a. Location map [pg. 15]
4. Authorize the City Manager and City Attorney to develop a draft agreement with the North Bank Land Owners Group (NBLOG) concerning sewer service extension to North Bank Chetco River Road. [City Manager, pg. 16]
 - a. NBLOG MOU [pg. 18]
 - b. Chart describing preliminary project cost allocations [pg. 20]

G. Consent Calendar

1. Approve Council minutes for February 27, 2012. [pg. 21]
2. Approve Liquor License Application for Bi-Mart Corporation. [pg. 26]
3. Accept February, 2012, Vouchers in the amount of \$301,621.63. [pg. 28]

H. Remarks from Mayor and Councilors

I. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public

Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

March 2012

March 2012						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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April 2012						
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Monday		Tuesday		Wednesday		Thursday		Friday	
Feb 27		28		29		Mar 1		2	
						12:00pm 1:00pm CC - Public Art Comm 3:00pm 4:00pm CC - Staff			
5		6		7		8		9	
11:00am 12:00pm CC - VIPS 4:00pm 6:00pm CC - Council Wkshp 7:00pm 10:00pm FH-FireTrng		7:00pm 10:00pm CC-Planning Comm		10:00am 12:00pm CC- Site Plan 12:00pm 1:00pm CC - Stout Park 7:00pm 9:00pm FH-PoliceResrvs		9:00am 10:30am CC-Crm Stoppers 1:00pm 2:00pm CC - Court			
12		13		14		15		16	
7:00pm 10:30pm CC-Council 7:00pm 10:00pm FH-FireTrng				10:00am 11:00am FH-BRFD 10:00am 12:00pm CC- Site Plan 5:30pm 7:30pm CC - Victims Impact Panel		12:00pm 1:00pm CC - Public Art Comm			
19		20		21		22		23	
11:00am 12:00pm CC-VIPS 7:00pm 10:00pm FH-FireTrng				10:00am 12:00pm CC- Site Plan		7:00pm 9:00pm CC-Parks & Rec			
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Feb 27 - Mar 2

Mar 5 - 9

Mar 12 - 16

Mar 19 - 23

Mar 26 - 30

April 2012

April 2012						
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May 2012						
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	Monday	Tuesday	Wednesday	Thursday	Friday
	Apr 2	3	4	5	6
Apr 2 - 6	11:00am 12:00pm CC - VIPS 4:00pm 6:00pm CC - Council Wkshp 7:00pm 10:00pm FH-FireTrng	7:00pm 10:00pm CC-Planning Comm	10:00am 12:00pm CC- Site Plan 12:00pm 1:00pm CC - Stout Park 7:00pm 9:00pm FH-PoliceResrvs	3:00pm 4:00pm CC - Staff	
Apr 9 - 13	9	10	11	12	13
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Apr 16 - 20	16	17	18	19	20
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Apr 23 - 27	23	24	25	26	27
	7:00pm 9:00pm CC-Council 7:00pm 10:00pm FH-FireTrng		10:00am 12:00pm CC- Site Plan		
Apr 30 - May 4	30	May 1	2	3	4
	7:00pm 10:00pm FH-FireTrng				



City of Brookings

898 Elk Drive, Brookings, OR 97415
Phone: (541) 469-2163 Fax: (541) 469-3650
www.brookings.or.us

APPLICATION TO SERVE ON A CITY OF BROOKINGS COMMISSION, COMMITTEE OR BOARD

PART I. Contact Information:

Name: CHERYL L. MCMAHAN Date: 3/6/2012
Physical Address: 15715 NAPA LANE, HARBOR
Mailing Address: PO BOX 2732, HARBOR, OR 97415
Email Address: CHERYL.MCMAHAN@YAHOO.COM Phone: 541-469-7436

PART II. Position Selection, Requirements and Restrictions: (Please answer all that apply)

1. <u>Commission/Committee applying for:</u>	<u>Composition (i)</u>	<u>Term (ii)</u>
<input checked="" type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii)	5 Electors, 2 UGB	4 yrs
<input type="checkbox"/> Budget Committee	5 Electors	3 yrs
<input type="checkbox"/> Parks and Recreation Commission	4 Residents, 1 UGB	2 yrs
<input type="checkbox"/> Public Art Committee (iii)	3 Residents, 2 UGB	3 yrs
<input type="checkbox"/> Traffic Safety Committee	2 Residents	2 yrs
<input type="checkbox"/> Other (please specify): _____		

2. **City residents:** How long have you lived in the City of Brookings? _____ (yrs/mths)

Are you a City elector (registered voter)? ☐ Yes ☐ No

3. **UGB residents:** How long have you lived in the UGB? 4/9 (yrs/mths)

4. **What is your current occupation?** ONLINE UNIVERSITY INSTRUCTOR

NOTES:

(i) **Membership requirements:** GRADUATE BUSINESS CLASSES
MBA AND DBA PROGRAMS

- Resident and UGB status are determined by physical address.
- Residents must reside within the City limits.
- Electors are registered voters of the City of Brookings (verified by County Elections Officer)
- UGB members must reside within the Brookings Urban Growth Boundary or Area. (Contact the Planning Department at 541-469-1137 to determine if you are in the UGB).

(ii) **Term:** Appointments to fill mid-term vacancies will be for the remainder of that term.

(iii) **Other restrictions:**

- No more than two (2) Planning Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- Three (3) Public Art Committee members must have an art background

PART III. Background Information : *Attach additional pages if needed:*

1. List your position-related experience and/or background:

4 YEARS AS BROOKINGS PLANNING COMMISSIONER
2 YEARS AS CHAIR OF PLANNING COMMISSION
3 1/2 YEARS ON BOARD OF DIRECTORS OF COO'S CURRY
ELECTRIC, 1 YR AS SECRETARY/TREASURER,
2 YRS AS VICE PRESIDENT

2. List your work history and educational background, as well as any unrelated volunteer experience:

I STARTED MY CAREER AS AN ENGINEER AND
EVENTUALLY MANAGED DEVELOPMENT, COMMUNICATION,
AND IMPLEMENTATION OF OPERATIONAL AND
FINANCIAL STRATEGIES AND PERFORMANCE
METRICS FOR SOUTHERN CALIFORNIA EDISON. I
REPRESENTED EDISON ON THE BOARD OF DIRECTORS
OF PALO VERDE NUCLEAR GENERATING STATION, THE
LARGEST NUCLEAR PLANT IN THE U.S.
I HOLD A BS IN MECHANICAL ENGINEERING FROM
PURDUE UNIV., AN MBA FROM UNIV. OF PHOENIX, AND
A DBA FROM ALLIANT-INTERNATIONAL UNIV.

3. Briefly describe your interest in this position and what you hope to accomplish:

I WOULD LIKE TO CONTINUE SERVING THE CITY OF
BROOKINGS AND HELP MAINTAIN THE OUTSTANDING
QUALITY OF LIFE IN OUR COMMUNITY.

PART IV. Volunteer Agreement : *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see ** below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily and in the presence of the witness listed below, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

CHERYL McMAHON

Applicant (print name)

[Signature]

Applicant's Signature

3/6/2012

Date

Hedda Markham

Witness (print name)

[Signature]

Witness's Signature

Date

****Planning Commissioners holding office on April 1st of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at http://www.oregon.gov/OGE/forms_publications.shtml. Official forms are provided by OGE.**

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular City business hours are 9:00am – 4:30pm, Monday–Friday.

Commission and Committee contact information:

Planning Commission: 541-469-1135
Parks and Recreation Commission: 541-469-1103
Traffic Safety Committee: 541-469-1103

Public Art Committee: 541-469-1135
Budget Committee: 541-469-1123



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CHERYL McMAHON

Applicant (print name)

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Date

Hedda Markham
Witness (print name)

[Signature]
Witness's Signature

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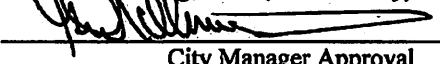
Public Art Committee: 541-469-1135
Budget Committee: 541-469-1123

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 12, 2012

Originating Dept: Planning Dept.


Signature (submitted by)

City Manager Approval

Subject: Expanding duties of Public Art Committee.

Recommended Motion: Motion to authorize the Public Art Committee to create an inventory and recommendations for art owned by the City.

Financial Impact: None.

Background/Discussion: There are 34 pieces of art ranging from paintings in City Hall to the statue in Azalea Park and the Welcome Sign north of town. The PAC has drafted a list to document these and has proposed to review each and make recommendations on their retention, needed repairs, replacement, rotation, etc. This matter was discussed at a Council Workshop and the direction given was to request authorization for this work. The Resolution creating the PAC states the Committee may be assigned other duties (beyond review of murals) by the Council.

I have placed a copy of the draft inventory of City owned art in the Council Reading box for your review.

Policy Considerations: None.

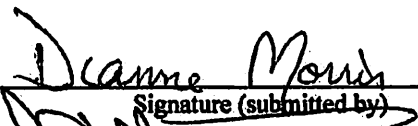
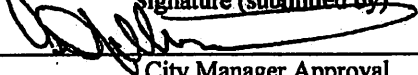
Attachment(s): None.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 12, 2012

Originating Dept: Planning


Signature (submitted by)

City Manager Approval

Subject: Letter of support for Federal Tiger IV grant application to create "Bike-able Brookings".

Recommended Motion: Approve the signing of a letter of support for submittal with the Tiger IV grant application.

Financial Impact: funds that will be used for the proposed reconstruction of Railroad Ave., are shown as a local "match" for the grant request of \$4,132,907. \$45,000. worth of staff time as an administrative cost will also be used as a "match".

Background/Discussion: A Bicycle/ Pedestrian Master Plan for Brookings and the Urban Growth Area has been adopted. In 2011 the City was awarded a \$1.2 million dollar grant from the Oregon Department of Transportation (ODOT) to construct a portion of the Plan. To fund the creation of the remaining components of "Bike-able Brookings" the Department is applying for this years round of TIGER IV grant funds. The Tiger IV grant is Federal funding set aside specifically for alternative surface transportation projects. We have included the College, the Port, Curry Transit, the School District, Curry County, and ODOT as partners in the application and will be receiving letters of support from each of them. Additional letters of support are being solicited from the various community groups and elected officials. These letters are important as they show a broad spectrum of support in the Community for alternative transportation. The benefits of this type of a transportation/ recreation system of multi-use paths, trails, bike lanes, and shared roadways are many faceted:

- Economic – Biking tourism is the fastest growing segment of the vacation industry. Touring cyclists tend to be well-educated and earn higher incomes which translates into more vacation dollars spent in the community. Encouraging replacement of short car trips with a bike ride can significantly reduce wear and tear on City streets over the long haul, reducing repair costs.
- Environmental – Eliminate some of the short car trips and congestion, particularly around the schools.
- Health – All across our Country a lack of exercise causes many problems. All age groups can benefit from this activity. There has been a significant increase in the retirement age group that have taken up biking. Some of the many health benefits include weight control, lowered blood pressure, reduce symptoms of depression, improve cognitive abilities in children and adults, and help prevent osteoporosis and improve balance.

Staff is requesting the City Council to approve sending the attached letter of support to accompany the grant application.

Policy Considerations: N/A

Attachment(s): Attachment "A" - Letter of Support



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1104 Fax (541) 469-3650 TTY (800) 735-1232
landerson@brookings.or.us

Mayor Larry Anderson

March 12, 2012

The Honorable Ray LaHood
Secretary U.S. Dept. of Transportation
1200 New Jersey Avenue, S.E.
Washington, D.C. 20590

Re: City of Brookings TIGER IV Grant Application

To whom it may concern:

The Brookings City Council is in support of the efforts to create "Bike-able Brookings". We appreciate the efforts made by the U.S. Department of Transportation to help create this important component of our region's infrastructure. The three counties to be served by this transit/bike-ped facility infrastructure are economically distressed areas. Enhancing and expanding our bicycle/pedestrian facilities and our citizen's access to public transit options will serve our populace with alternate means of transportation and offer a healthy recreational opportunity for everyone, from our students to our large retired population. These facilities will foster a more livable community by providing safe, inexpensive travel options from areas in Coos County to the new college campus in the north, to the residential and commercial areas of town, the schools, employment centers, the Port and on across the California border into Del Norte County.

Thank you for the opportunity to express our support for this valuable project.

Sincerely,


Larry Anderson
Mayor, City of Brookings


CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 12, 2012

Originating Dept: Public Works



Signature (submitted by)


City Manager Approval

Subject: Cove Road Water Main Replacement

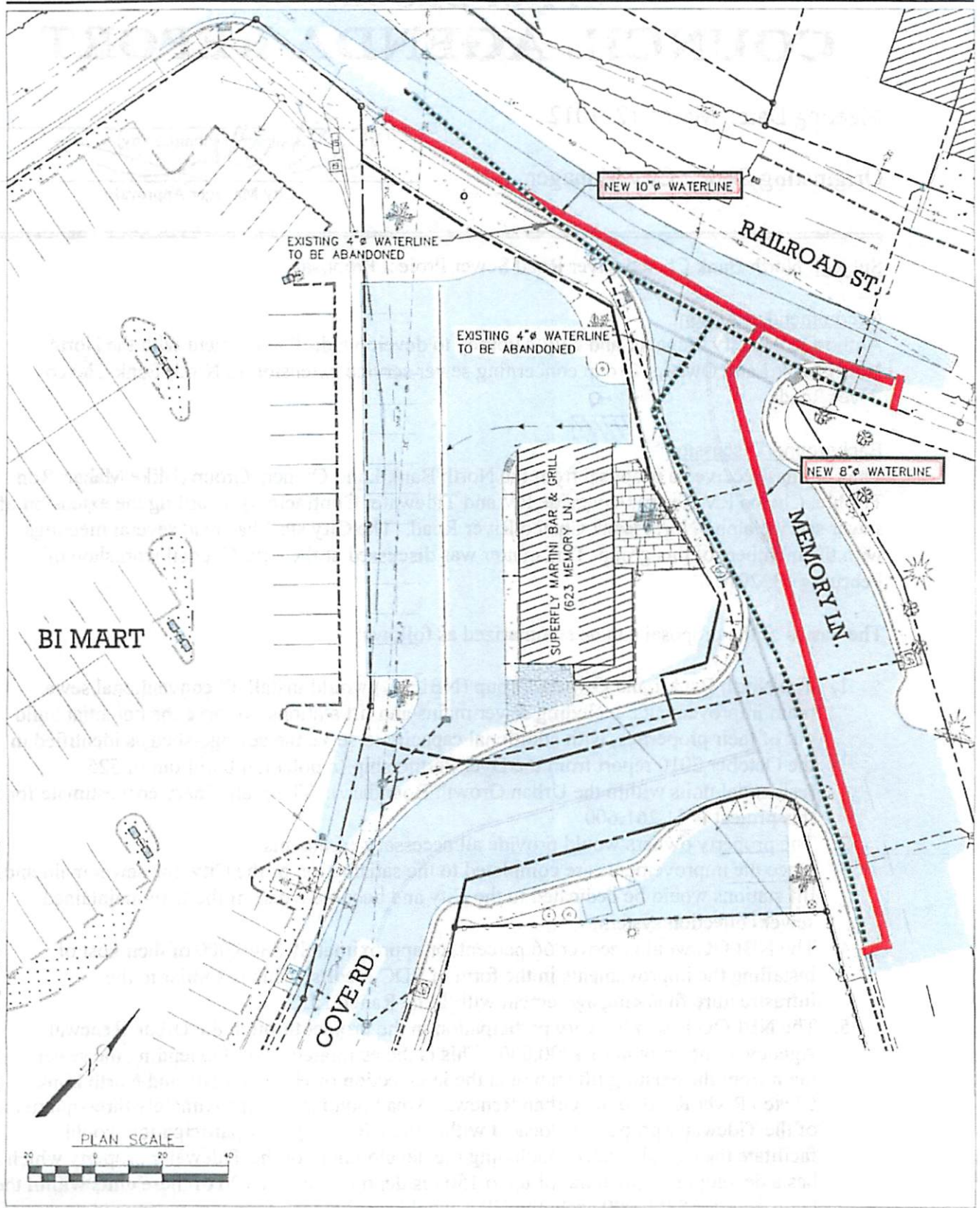
Recommended Motion: Motion to authorize the City Engineer to finalize design plans and specifications and include the Cove Road Water Main Replacement in the construction scope for the Cove Road improvement project area.

Financial Impact: Total for construction and design is \$66,600 which is comprised of \$11,600 for design and \$55,000 for water main improvements to be paid through water system development funds (SDC) and water system replacement funds(SRF).

Background/Discussion: The project consists of replacing approximately 170 feet of 4-inch water main along Railroad Street and 190 feet of 4-inch water main along Memory Lane with 10-inch and 8-inch PVC water main, respectively. This water main improvement was recently identified as a priority in the design of Cove Road Improvements currently underway. The existing 4-inch water mains are undersized for flow capacity, and are over 50 years old and of a asbestos cement material. It is critical to replace these mains while given the opportunity during the Cove Road improvement construction. Although there is no extensive leak history for these existing 4-inch water mains, there is the potential to have water leaks due to the age and material. The replacement of these water mains were also identified in the 2007 Water Master Plan Update.

Staff strongly supports adding these water improvements into the scope of the Cove Road improvements for the following reasons; to avoid repairing the old main which would involve removal of new surface improvements constructed during the Cove Road project, the cost to install new water main is substantially less expensive because the asphalt replacement is already included in the Cove Road project, 4-inch water mains do not allow for much more than 500 gallons per minute flow rates which is restrictive to fire flow capacity, and the traffic in this area will increase with the opening of BiMart thus effecting the ability to replace these mains in the future.

Attachment(s): Figure A – Location Map



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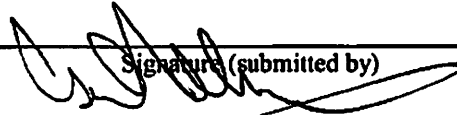
<p>THE DYER PARTNERSHIP ENGINEERS & PLANNERS, INC.</p> <p>DATE: MARCH, 2012 PROJECT NO.: 145.35</p>	<p>CITY OF BROOKINGS CURRY COUNTY, OREGON</p> <p>COVE ROAD RE-ALIGNMENT - WATERLINE IMPROVEMENTS</p>	<p>FIGURE NO. A</p>
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CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 12, 1012

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: North Bank Chetco River Road Sewer Project Proposal

Recommended Action:

Authorize the City Manager and City Attorney to develop a draft agreement with the North North Bank Land Owners Group concerning sewer service extension to North Bank Chetco River Road.

Background/Discussion:

The City has received a proposal from the North Bank Land Owners Group (Mike Mahar, Ron Tribble, Chetco RV Resort, Riverside RV and Tidewater Contractors) regarding the extension of sewer service along North Bank Chetco River Road. The City staff has held several meetings with the members of this group. This matter was discussed at the City Council workshop of February 13, 2012.

The basics of the proposal can be summarized as follows:

1. The North Bank Land Owners Group (NBLOG) would install all conventional sewer main improvements, including sewer mains and lift stations, to serve the potential build-out of their properties, with additional capacity to serve the sewage-shed as identified in the October 2010 report from the Dyer Partnership (a potential build-out of 525 residential units within the Urban Growth Boundary). The preliminary cost estimate for this project is \$1,261,600.
2. The property owners would provide all necessary easements.
3. Once the improvements are completed to the satisfaction of the City, the sewer main and lift stations would be dedicated to the City and become a part of the City-maintained sewer collection system.
4. The NBLOG would recover 66 percent, or approximately \$840,000 of their cost of installing the improvements in the form of SDC credits. This is similar to the infrastructure financing agreement with Lone Ranch LLC.
5. The NBLOG is seeking City participation in the project through the Urban Renewal Agency in the amount of \$200,000. This is the estimated cost of extending the sewer main from the existing lift station at the intersection of Highway 101 and North Bank Chetco River Road to the Urban Renewal Area boundary. Approximately three-quarters of the Tidewater property is located within the URA. Agency participation would facilitate the overall project, including the development of the Tidewater property which has a development potential of up to 150 residential units. If 100 of these units within the URA sold for \$300,000 each, the URA would receive tax increment revenue in excess of \$200,000 annually.
6. All of the properties would annex into the City.

Using the preliminary construction cost estimate of \$1,261,600, the cost shares for this project would be:

Amount	%	Paid by
\$839,956	66	Property owners - recoverable through SDC's
\$221,644	18	Property owners - not recoverable through SDC's
\$200,000	16	Urban Renewal Agency

The Urban Renewal Agency currently receives approximately \$150,000 annually in excess of its debt service needs. The \$200,000 contribution toward this project could come as a part of a debt financing for infrastructure improvements that would include this project and others, such as Railroad Street.

The details of the above would be worked out in a development agreement - including time lines for the completion of the private improvements. The agreement would clearly identify who would be responsible for which elements of the project, time lines for the completion of the sewer improvements and provide for annexation.

There is also some potential that federal or state grant funding may be available for that portion of this project that would result in the abandonment of on-site disposal systems at the two RV parks.

Attachment(s):

- a. North Bank Land Owners Group MOU
- b. Chart describing preliminary allocation of project cost.

**Memorandum of Understanding
North Bank Chetco River Road Sewer Connection
1-30-2012**

PARTIES:

The North Bank Land Owners Group (NBLOG) is made up of Mahar /Tribble LLC, Chetco RV Resort, Riverside RV, and Tidewater Contractors.

OBJECTIVE:

The North Bank Landowners Group intends to get public sewer to their properties in a timely manner at an affordable cost.

PROJECT:

The project includes construction of gravity sewer mains, force mains, sewer lift stations and related facilities sufficient to serve the properties owned by members of the NBLOG and connecting to the City of Brookings (City) sewer lift station located near the intersection of the North Bank Chetco River Road and U.S. Highway 101, including any upgrades necessary to said lift station. Included in this project would also be two pumping stations to deal with the elevation of the Constitution Way pump station. Gravity feed would be used where possible. The preliminary cost estimate for the project is approximately \$1.2 million.

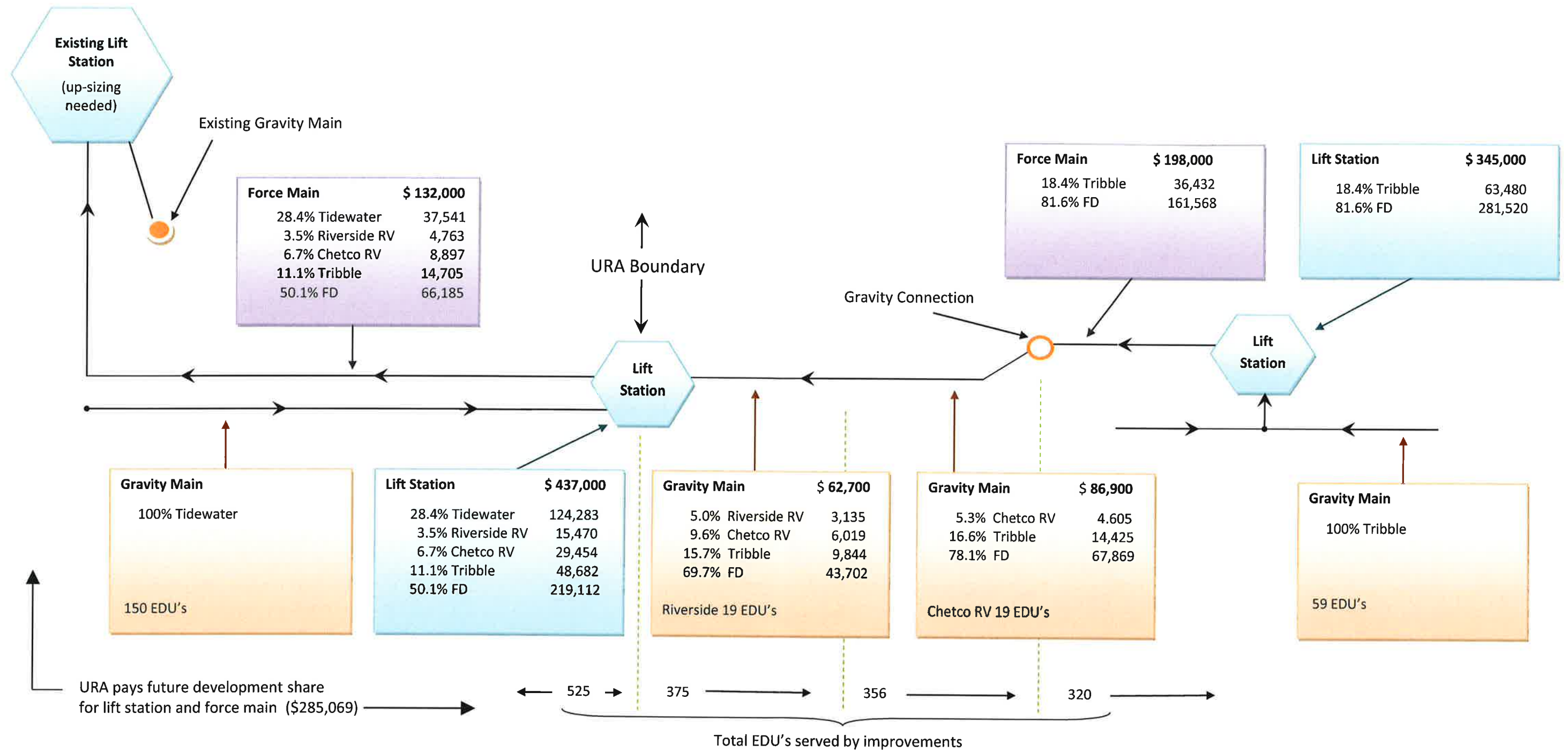
CITY PARTICIPATION:

The NBLOG proposes to construct the project, with City participation, as follows:

The City would provide approximately \$200,000 of the funding through its Urban Renewal Agency. The City would allow Systems Development Charges (SDCs) paid by the Parties to be applied in full to the construction of the project. Landowners normally pay SDCs to the City at the time of construction and connection of a housing unit. The current SDC rate per Equivalent Dwelling Unit (EDU) is approximately \$9400. The City would apply prepaid SDCs to the project. The City further agrees to explore any and all low-interest loan programs and grants that could be applied directly to construction costs. The NBLOG intends to proceed with a private project that at completion would be turned over to the City. The City's engineering firm, The Dyer Partnership, would be involved in the design phase and would inspect the construction to assure it meets City requirements.

APPORTIONMENT:

The NBLOG would decide how to apportion the costs of the construction among the Parties. NBLOG will seek bids for the project. Tidewater Contractors, as one of the land owners, does have a vested interest in this project, but will be one of the companies bidding on the project. Tidewater will be given the option to modify its bid in response to other bids. It is understood preliminary cost estimates might require modification. The NBLOG will decide on a fixed percentage of the total cost that each owner will be responsible to pay. The RV parks will be allowed to add additional spaces up to their allowable limits as specified by the zoning. The RV parks will not be assessed any



	EDU's	Cost Shares (for base system)	SDC's
Tidewater	150	\$ 162,824	\$ 1,407,150
Riverside RV	19	23,278	178,239
Chetco RV	36	48,975	337,716
Tribble	59	187,568	553,479
FD	261	839,956	2,814,430
Total	525	\$1,261,600	

Base System Funding Formula	
SDC's from Tribble, Riverside and Chetco	\$ 1,069,434
URA	192,166
Total	\$1,261,600

City of Brookings

CITY COUNCIL MEETING MINUTES

Monday, February 27, 2012

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Call to Order

Mayor Anderson called the meeting to order at 7:00pm

Roll Call

Council Present: Council President Ron Hedenskog and Councilors Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present. Mayor Anderson was absent.

Staff Present: City Manager Gary Milliman, Administrative Services Director Janell Howard, Public Works Director Loree Pryce, City Attorney Martha Rice, Sr. Planner Donna Colby-Hanks and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Editor Scott Graves and approximately 5 public.

Public Hearings/Ordinances/Final Orders

Ordinance 12-O-690 adding a section to the Brookings Municipal Code (BMC) prohibiting smoking in designated park areas.

Director Loree Pryce presented the staff report.

Discussion ensued regarding the proposed \$720 fine, how offenses would be enforced and the areas in which the prohibition would be enforced.

In particular, Councilor Pieper said that he was not okay with the language that reads, "...in spectator areas adjacent to playgrounds."

It was generally agreed to revise the fine to \$75 for each offense, and to eliminate the words, "in spectator areas located adjacent to playgrounds," from the language.

Staff was directed to bring the ordinance back with suggested revisions.

Public Hearing in the matter of VAC-1-12, vacating Park Spur.

Council President Hedenskog opened the quasi-judicial hearing in the matter of VAC-1-12 at 7:24pm.

Under ex-parte, Councilor Pieper declared that he had made several work-related site visits in that area and Council President said he had site familiarity. There were no conflicts declared or objections as to jurisdiction.

City Attorney Rice reviewed the guidelines and Planner Colby-Hanks gave the staff report.

Applicant, Susan Wimberly, said she had no comments but was available for questions.

There were no other public comments, and no comments by Council and the hearing was closed at 7:35pm.

Councilor Hodges moved, a second followed and Council voted unanimously to approve the vacation of Park Spur.

Final Order and Finding of Facts and Ordinance 12-O-691, vacating Park Spur.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the Final Order and Finding of Facts in the matter of VAC-1-12.

Councilor Gordon moved, a second followed and Council voted unanimously to read Ordinance 12-O-691 the first time by title only.

Council President Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to read Ordinance 12-O-691 the second time by title only.

Council President Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 12-O-691, [vacating Park Spur].

Public Hearing on File LDC-4-11, revising Chapter 17.136 of the BMC.

Council President Hedenskog opened the legislative hearing in the matter of LDC-4-11 at 7:41pm.

No exparte or conflicts were declared and hearing no objections as to jurisdiction, City Attorney Rice reviewed the guidelines and Planner Colby-Hanks gave the staff report.

The hearing was closed at 7:44pm.

Councilor Gordon moved, a second followed and Council voted unanimously to approve amendments to Chapter 17.136 of the Brookings Municipal Code as presented in File LDC-4-11.

Ordinance 12-O-693 amending Section 17.136.080 of the BMC.

Councilor Gordon moved, a second followed and Council voted unanimously to read Ordinance 12-O-693 the first time by title only.

Council President Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to read Ordinance 12-O-693 the second time by title only.

Council President Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 12-O-693, [an ordinance amending Section 17.136.080 of Chapter 17.136, Conditional Use Permit of the Brookings Municipal Code].

Public Hearing on File LDC-5-11, revisions to BMC Chapter 17.172.

Council President Hedenskog opened the legislative hearing in the matter of LDC-5-11 at 7:47pm.

No exparte or conflicts were declared and hearing no objections as to jurisdiction, City Attorney Rice reviewed the guidelines and Planner Colby-Hanks gave the staff report.

The hearing was closed at 7:51pm.

Councilor Pieper moved, a second followed and Council voted unanimously to approve amendments to Chapter 17.172 of the Brookings Municipal Code as presented in File LDC-5-11.

Ordinance 12-O-692 amending BMC Chapter 17.172, Land Divisions.

Councilor Pieper moved, a second followed and Council voted unanimously to read Ordinance 12-O-692 the first time by title only.

Council President Hedenskog read the title.

Councilor Gordon moved, a second followed and Council voted unanimously to read Ordinance 12-O-692 the second time by title only.

Council President Hedenskog read the title.

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 12-O-692, [an ordinance amending Sections 17.172.060.E, 17.172.070.G and 17.172.080 of Chapter 17.172, Land Divisions, of the Brookings Municipal Code].

Public Hearing on File LDC-6-11, revising BMC Chapter 17.116, Planned Community.

Council President Hedenskog opened the legislative hearing in the matter of LDC-6-11 at 7:56pm.

No exparte or conflicts were declared and hearing no objections as to jurisdiction, City Attorney Rice reviewed the guidelines and Planner Colby-Hanks gave the staff report.

The hearing was closed at 7:59pm.

Councilor Hodges moved, a second followed and Council voted unanimously to approve proposed revisions to Chapter 17.166, Planned Community of the Brookings Municipal Code.

Ordinance 12-O-694 amending Sections 17.116.060 and 17.166.070.B of BMC Chapter 17.116, Planned Community.

Councilor Pieper moved, a second followed and Council voted unanimously to read Ordinance 12-O-694 the first time by title only.

Council President Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to read Ordinance 12-O-694 the second time by title only.

Council President Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Ordinance 12-O-694, [an ordinance amending Sections 17.116.060 and 17.166.070.B of Chapter 17.116, Planned Community, of the Brookings Municipal Code].

Oral Requests and Communications from the audience

Chamber of Commerce Annual Report.

Chamber President Les Cohen briefly summarized the highlights of the report provided with the agenda packet and announced that the Chamber's new website had been launched. He also mentioned that he was somewhat alarmed at the "pervasive awareness" of those outside of the area regarding the sales tax being proposed by the County Commissioners. Cohen said he'd heard from a number of people in the Rogue Valley that they would no longer visit here if a sales tax were imposed.

Councilor Hedenskog asked how the transient room tax worked and Cohen said that 70% of collected room taxes are allocated by state law to tourism promotion. His understanding, Cohen said, is that a room tax imposed by the County would only apply to the unincorporated areas.

Staff Reports

Authorization for the Mayor to sign support letter for a Transportation Growth Management grant to update the Transportation System Plan.

Planner Colby-Hanks provided the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously to approve a letter of support for submittal with the Transportation Growth Management grant application.

Approval of recommendations to realign Parks and Recreation Commission Positions and Terms to reflect changes made to Brookings Municipal Code Chapter 2.50 in 2011.

City Manager Milliman provided the staff report.

Councilor Hedenskog pointed out that there was no provision in the Parks and Recreation Chapter prohibiting City officials and employees from holding positions.

Councilor Pieper moved, a second followed and Council voted unanimously to fill vacant Parks and Recreation Position 5 with the Commissioner currently sitting in Position 6, change the current term ending of vacant Position #2 to February 1, 2013, and eliminate Positions 6 and 7 to realign positions and term endings to reflect changes made to Brookings Municipal Code Chapter 2.50 in 2011.

Authorization for a side letter to the current franchise agreement with Coos Curry Electric Cooperative (CCEC) and possible direction to request that the franchise agreement with CCEC be reopened to pursue a change in compensation.

City Manager Milliman provided the staff report.

Councilor Hodges said that resident's electric bills would go up if the City pushes for a franchise fee increase and this didn't seem to be a good idea.

Councilor Gordon said, during the discussions regarding the new transmission line, he recalled hearing a CCEC representative say that areas like Port Orford and Coquille do not pay for themselves and City residents cover the difference and so questioned their statement that only Brookings would pay for the increase. Gordon asked if this could be researched as it is his understanding that costs are spread over the entire membership.

Councilor Pieper said that how CCEC charges its customers is their prerogative.

Council President Hedenskog asked if the City could initiate franchise fee discussions without proposing a specific a fee and Milliman said it would be a good idea to have a range.

Councilor Pieper said that fees have to be passed along to the customers at some point and CCEC needs to pay for the privilege of doing business in the City.

Councilor Gordon said he agreed with Pieper, and asked if staff could find out how much of CCEC's total profits are derived from City residents.

Councilor Hedenskog suggested negotiating a fee of 1.5 or 2%.

Councilor Pieper said that the City should be charging the same fee it charges its other franchises for using the right of way. Pieper said only difference that he could see is that we have to have electricity.

Councilor Hodges said that the rate payers own CCEC, so charging CCEC more is like charging ourselves more. Hodges suggested that any fee increase be implemented incrementally, over time.

Councilor Gordon suggested negotiating an initial 1% increase over the amount derived under the current agreement.

Councilor Hodges moved, a second followed and Council voted unanimously to authorize City Manager to negotiate a side letter with Coos Curry Electric Cooperative management whereby CCEC would pay for the electric costs for City-owned street lights in the downtown area and the three school area crosswalk warning lights as satisfying the terms of the franchise agreement/ordinance with respect to the number of street lights CCEC is obligated to provide based upon a population of 6,460.

Councilor Pieper moved, a second followed and Council voted unanimously to direct the City Manager to send a letter to CCEC requesting that the agreement be reopened as to City compensation.

Resolutions

Adoption of Resolution 12-R-975, extending the Franchise Agreement with Charter Communications to February 28, 2013, or until a new franchise is negotiated, whichever comes first.

Councilor Hodges moved, a second followed and Council voted unanimously to adopt Resolution 12-R-975, extending the Franchise Agreement with Charter Communications to February 28, 2013, or until a new franchise is negotiated, whichever comes first.

Consent Calendar

1. Approve Council minutes for February 13, 2012.
2. Approve Azalea Festival Requests per February 27, 2012 Agenda Report.
3. Receive January 2012 financial report.

Councilor Pieper moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Adjournment

Councilor Hodges moved, a second followed and Council voted unanimously to adjourn by voice vote at 9:20pm.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2012:

Larry Anderson, Mayor

Joyce Heffington, City Recorder

OREGON LIQUOR CONTROL COMMISSION
LIQUOR LICENSE APPLICATION



PLEASE PRINT OR TYPE

Application is being made for:

LICENSE TYPES

- ☐ Full On-Premises Sales (\$402.60/yr)
☐ Commercial Establishment
☐ Caterer
☐ Passenger Carrier
☐ Other Public Location
☐ Private Club

- ☐ Limited On-Premises Sales (\$202.60/yr)
☒ Off-Premises Sales (\$100/yr)
☐ with Fuel Pumps
☐ Brewery Public House (\$252.60)
☐ Winery (\$250/yr)
☐ Other: _____

ACTIONS

- ☐ Change Ownership
☒ New Outlet
☐ Greater Privilege
☐ Additional Privilege
☐ Other _____

RECEIVED

FEB 09 2012

MEDFORD REGIONAL OFFICE
OREGON LIQUOR CONTROL COMMISSION

Applying as:

- ☐ Individuals ☐ Limited Partnership ☒ Corporation ☐ Limited Liability Company

FOR CITY AND COUNTY USE ONLY

The city council or county commission:

BROOKINGS
(name of city or county)

recommends that this license be:

Granted ☒ Denied ☐

By: _____
(signature)

Name: LARRY RICHARDSON

Title: CITY OF BROOKINGS

OLCC USE ONLY

Application Rec'd by: Janet Chellett

Date: 2/23/12

90-day authority: ☐ Yes ☐ No

(requested)

1. Applicant(s): [See SECTION 1 of the Guide]

① BI-MART CORPORATION ③ _____
② _____ ④ _____

2. Trade Name (dba): BI-MART #683

3. Business Location: 248 WHARF ST BROOKINGS CURRY OR 97415
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: BOX 2310 EUGENE OR 97402
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: (541) 344-0681 (541) 342-4241
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? ☐ Yes ☒ No

7. If yes to whom: n/a Type of License: n/a

8. Former Business Name: n/a

9. Will you have a manager? ☒ Yes ☐ No Name: DAVID SCHMIDT
(manager must fill out an individual history form)

10. What is the local governing body where your business is located? CITY OF BROOKINGS
(name of city or county)

11. Contact person for this application: CLIFF GERBER (541) 344-0681
(name) (phone number(s))
220 S. SENECA RD EUGENE cliff.gerber@bimart.com
(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date: FOR BI-MART CORP:

① [Signature] Date 1/9/12 ③ _____ Date _____
② _____ Date _____ ④ _____ Date _____

1-800-452-OLCC (6522)
www.olcc.state.or.us

CITY OF BROOKINGS POLICE DEPARTMENT

Chris Wallace, Chief of Police



To: Brookings City Council through City Manager Gary Milliman
From: Chief Chris Wallace 27813/201
Date: March 6, 2012
Subject: New Outlet (Corporation)

The Brookings Police Department found no local disqualifying information prohibiting **Bi-Mart Corporation** with their attached liquor license application for the new **Bi-Mart Store** located at 248 Wharf Street, Brookings, Oregon. **Bi-Mart Corporation** also supplied individual history for its' on site manager to fulfill application requirements. It is the recommendation of the Brookings Police Department the above mentioned applicant be granted their request with final approval coming from the **Oregon Liquor Control Commission**.

Respectfully submitted,

Chief Chris Wallace
Brookings Police Department



898 ELK DRIVE
Brookings, Or. 97415
www.brookings.or.us

Phone: (541) 469-3118
Fax: (541) 412-0253

America's
Wild Rivers
Coast.

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/12	02/02/2012	67668	2505	Aramark	10002005	221.94
02/12	02/02/2012	67669	148	B-H Chamber of Commerce	10002005	2,924.58
02/12	02/02/2012	67670	4808	BMI	10002005	75.00
02/12	02/02/2012	67671	313	Brookings Vol Firefighters	10002005	2,250.00
02/12	02/02/2012	67672	4193	C & K Markets	10002005	329.96
02/12	02/02/2012	67673	4594	C & M Equipment, Inc.	10002005	62.34
02/12	02/02/2012	67674	588	Cardinal Services Inc	10002005	1,628.40
02/12	02/03/2012	67675	1840	Chetco Federal Credit Union	10002005	.00 V
02/12	02/03/2012	67676	1840	Chetco Federal Credit Union	10002005	.00 V
02/12	02/02/2012	67677	4743	CHETCO OUTDOOR STORE	10002005	799.68
02/12	02/02/2012	67678	3834	Clean Sweep Janitorial Service	10002005	700.00
02/12	02/02/2012	67679	822	Coast Auto Center	10002005	425.78
02/12	02/02/2012	67680	4882	Coastal Heating & Air	10002005	159.00
02/12	02/02/2012	67681	2542	Crystal Fresh Bottled Water	10002005	160.00
02/12	02/02/2012	67682	168	Dan's Auto & Marine Electric	10002005	153.63
02/12	02/02/2012	67683	1	Victoria Haskins	10002005	45.00
02/12	02/02/2012	67684	2640	Dyer Partnership Inc., The	10002005	42,118.46
02/12	02/02/2012	67685	3981	Grizzly Fence & Construction	10002005	478.00
02/12	02/02/2012	67686	1130	H.D. Fowler	10002005	1,235.50
02/12	02/02/2012	67687	199	Harper, Richard	10002005	300.00
02/12	02/02/2012	67688	162	Kerr Hardware	10002005	800.42
02/12	02/02/2012	67689	4607	Kubwater Resources, Inc.	10002005	721.60
02/12	02/02/2012	67690	1397	L N Curtis & Sons	10002005	1,028.89
02/12	02/02/2012	67691	299	Lorings Sporting Goods	10002005	523.80
02/12	02/02/2012	67692	4269	Milliman, Gary	10002005	67.50
02/12	02/02/2012	67693	424	Munnell & Sherrill	10002005	276.31
02/12	02/02/2012	67694	4794	Pacific Rim Copy Center	10002005	42.15
02/12	02/02/2012	67695	322	Postmaster	10002005	845.00
02/12	02/02/2012	67696	2699	Public Works Supply	10002005	192.21
02/12	02/02/2012	67697	187	Quality Fast Lube & Oil	10002005	99.00
02/12	02/02/2012	67698	387	Radio Shack	10002005	14.99
02/12	02/03/2012	67699	3	Refund Overpayment	10002005	.00 V
02/12	02/02/2012	67700	4659	Rock Island Design	10002005	70.00
02/12	02/02/2012	67701	4898	Source North America Corporation	10002005	460.52
02/12	02/02/2012	67702	582	South Coast Office Supply	10002005	26.84
02/12	02/02/2012	67703	316	South Coast Storage & Industry	10002005	150.00
02/12	02/02/2012	67704	380	Stadelman Electric Inc	10002005	313.40
02/12	02/02/2012	67705	486	Dept of Forestry	10002005	594.20
02/12	02/02/2012	67706	4870	Systems West Engineers, Inc.	10002005	1,793.00
02/12	02/02/2012	67707	3752	Trace Analytics Inc	10002005	75.00
02/12	02/02/2012	67708	990	UPS	10002005	58.72
02/12	02/02/2012	67709	861	Village Express Mail Center	10002005	100.41
02/12	02/02/2012	67710	2122	Cardmember Service	10002005	3,225.70
02/12	02/02/2012	67711	4131	Zumar Industries Inc	10002005	300.26
02/12	02/07/2012	67712	370	CCIS	10002005	42.72
02/12	02/07/2012	67713	1840	Chetco Federal Credit Union	10002005	17,088.72
02/12	02/07/2012	67714	3	Shelton Properties	10002005	8.70
02/12	02/09/2012	67715	4801	Ali's Graphic Shirts & More	10002005	9.00
02/12	02/09/2012	67716	2149	American Backflow Prev Assoc	10002005	80.00
02/12	02/09/2012	67717	496	APSCO	10002005	2,616.00
02/12	02/09/2012	67718	2505	Aramark	10002005	75.66
02/12	02/09/2012	67719	993	ATCO International	10002005	130.00
02/12	02/09/2012	67720	146	Bay West Supply, Inc	10002005	118.95

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/12	02/09/2012	67721	4827	Boldt, Carlisle & Smith LLC	10002005	1,841.00
02/12	02/09/2012	67722	4183	C & K Markets	10002005	141.61
02/12	02/09/2012	67723	1373	Cascade Fire Equipment	10002005	88.23
02/12	02/09/2012	67724	528	Caselle, Inc	10002005	739.33
02/12	02/09/2012	67725	822	Coast Auto Center	10002005	461.86
02/12	02/09/2012	67726	183	Colvin Oil Company	10002005	4,400.80
02/12	02/09/2012	67727	151	Curry Coastal Pilot	10002005	228.72
02/12	02/09/2012	67728	173	Curry Equipment Company	10002005	942.47
02/12	02/15/2012	67729	169	Curry Transfer & Recycling	10002005	.00 V
02/12	02/09/2012	67730	259	Da-Tone Rock Products	10002005	1,238.94
02/12	02/09/2012	67731	284	Day Management Corp	10002005	888.50
02/12	02/09/2012	67732	185	Del Cur Supply	10002005	78.66
02/12	02/09/2012	67733	575	Dell Marketing L.P.	10002005	2,188.59
02/12	02/09/2012	67734	153	Ferrellgas	10002005	1,305.44
02/12	02/15/2012	67735	967	Firehouse Magazine	10002005	.00 V
02/12	02/09/2012	67736	4646	Frontier	10002005	633.16
02/12	02/09/2012	67737	198	Grants Pass Water Lab	10002005	258.00
02/12	02/09/2012	67738	167	Hach Company	10002005	248.47
02/12	02/09/2012	67739	154	Hagen's Dry Cleaners	10002005	38.00
02/12	02/09/2012	67740	4900	Infogroup	10002005	220.00
02/12	02/09/2012	67741	3788	Innfield Restaurant	10002005	38.00
02/12	02/09/2012	67742	2801	Keith's Sporting Goods	10002005	386.35
02/12	02/09/2012	67743	1367	L N Curtis & Sons	10002005	1,051.57
02/12	02/09/2012	67744	202	League of Oregon Cities	10002005	380.02
02/12	02/09/2012	67745	328	Les Schwab Tire Center	10002005	89.17
02/12	02/09/2012	67746	123	Motorola	10002005	1,689.80
02/12	02/09/2012	67747	283	Mufflers & More	10002005	202.00
02/12	02/09/2012	67748	1844	My-Comm, Inc	10002005	19.00
02/12	02/09/2012	67749	4440	National Fire Codes	10002005	855.00
02/12	02/09/2012	67750	685	Neilson Research Corporation	10002005	130.05
02/12	02/09/2012	67751	4487	Net Assets Corporation	10002005	170.00
02/12	02/09/2012	67752	1573	Northwest Business Systems	10002005	62.70
02/12	02/09/2012	67753	2283	NW Technical, Inc	10002005	3,500.00
02/12	02/09/2012	67754	4899	Oregon Coast Auto Detailing	10002005	150.00
02/12	02/09/2012	67755	252	Paramount Pest Control	10002005	45.00
02/12	02/09/2012	67756	1251	Performance Promotions	10002005	1,141.77
02/12	02/09/2012	67757	322	Postmaster	10002005	25.00
02/12	02/09/2012	67758	207	Quill Corporation	10002005	1,616.03
02/12	02/09/2012	67759	4363	Robert N. Black, Attorney	10002005	1,729.00
02/12	02/09/2012	67760	3060	South Coast Employer Council	10002005	150.00
02/12	02/09/2012	67761	797	Town & Country Animal Clinic	10002005	177.00
02/12	02/09/2012	67762	1412	Triangle Pump & Equipment Inc	10002005	369.15
02/12	02/09/2012	67763	4636	University Enterprises, Inc.	10002005	159.00
02/12	02/09/2012	67764	861	Village Express Mail Center	10002005	43.34
02/12	02/09/2012	67765	2468	Clifford Weeks	10002005	76.75
02/12	02/16/2012	67766	254	American Water Works Assn	10002005	208.50
02/12	02/16/2012	67767	3238	AT&T Mobile	10002005	59.53
02/12	02/16/2012	67768	4778	Ausland Builders, Inc.	10002005	96,367.48
02/12	02/16/2012	67769	3015	Charter Communications	10002005	84.90
02/12	02/16/2012	67770	1745	Coastal Paper & Supply, Inc	10002005	12.95
02/12	02/16/2012	67771	1740	Code Publishing Company Inc	10002005	100.80
02/12	02/16/2012	67772	183	Colvin Oil Company	10002005	6,244.85
02/12	02/16/2012	67773	1	Allan Bouley	10002005	120.00
02/12	02/16/2012	67774	1	Kessler, Victoria	10002005	45.26
02/12	02/16/2012	67775	2640	Dyer Partnership Inc., The	10002005	32,467.05
02/12	02/16/2012	67776	2067	Enviro-Clean Equipment	10002005	292.65

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/12	02/16/2012	67777	4646	Frontier	10002005	803.73
02/12	02/16/2012	67778	1748	G.O. Construction	10002005	980.00
02/12	02/16/2012	67779	289	Grainger	10002005	185.04
02/12	02/16/2012	67780	3915	Harrang/Long/Gary/Rudnick PC	10002005	1,137.50
02/12	02/16/2012	67781	4288	Caleb Johnson	10002005	1,951.85
02/12	02/16/2012	67782	887	Local Gov't Personnel Inst	10002005	128.00
02/12	02/16/2012	67783	4901	Mountain View Paving, Inc	10002005	2,207.15
02/12	02/16/2012	67784	424	Munnell & Sherrill	10002005	63.83
02/12	02/16/2012	67785	329	New Hope Plumbing	10002005	880.00
02/12	02/16/2012	67786	1573	Northwest Business Systems	10002005	7,988.36
02/12	02/16/2012	67787	1173	Positive Promotions	10002005	932.07
02/12	02/16/2012	67788	187	Quality Fast Lube & Oil	10002005	42.00
02/12	02/16/2012	67789	207	Quill Corporation	10002005	249.73
02/12	02/16/2012	67790	3	Allan Bouley	10002005	23.77
02/12	02/16/2012	67791	4370	Verizon Business	10002005	459.79
02/12	02/16/2012	67792	861	Village Express Mail Center	10002005	7.87
02/12	02/16/2012	67793	169	Curry Transfer & Recycling	10002005	895.38
02/12	02/16/2012	67794	670	Western Equipment Distributors	10002005	79.16
02/12	02/16/2012	67795	4131	Zumar Industries Inc	10002005	86.11
02/12	02/23/2012	67796	4058	44Mag Distributing LLC	10002005	247.52
02/12	02/23/2012	67797	4902	A.I.A. Industries Inc.	10002005	637.00
02/12	02/23/2012	67798	682	Al's Radio Shack	10002005	61.76
02/12	02/23/2012	67799	3759	Apple Time Inc	10002005	325.10
02/12	02/23/2012	67800	342	Applied Industrial Technology	10002005	250.32
02/12	02/23/2012	67801	486	APSCO LLC	10002005	3,118.00
02/12	02/23/2012	67802	4610	Jason Barrigar	10002005	99.00
02/12	02/23/2012	67803	1314	Bernie Bishop Mazda	10002005	324.80
02/12	02/23/2012	67804	2828	Best Western New Oregon	10002005	395.76
02/12	02/23/2012	67805	588	Cardinal Services Inc	10002005	1,025.06
02/12	02/23/2012	67806	3015	Charter Communications	10002005	990.00
02/12	02/23/2012	67807	4545	Coast to Coast Solutions	10002005	216.70
02/12	02/23/2012	67808	2339	Coastal Window Tinting	10002005	200.00
02/12	02/23/2012	67809	183	Colvin Oil Company	10002005	5,161.95
02/12	02/23/2012	67810	182	Coos-Curry Electric	10002005	165.82
02/12	02/23/2012	67811	2542	Crystal Fresh Bottled Water	10002005	180.00
02/12	02/23/2012	67812	4903	Days Inn Portland South	10002005	124.00
02/12	02/23/2012	67813	284	Day Management Corp	10002005	110.00
02/12	02/23/2012	67814	4616	Delp's Awards	10002005	107.14
02/12	02/23/2012	67815	1	Elizabeth M. Chemow	10002005	81.52
02/12	02/23/2012	67816	1	Jamie Sabatino	10002005	114.72
02/12	02/23/2012	67817	4757	First American Title Insurance Co.	10002005	325.00
02/12	02/23/2012	67818	4646	Frontier	10002005	170.53
02/12	02/23/2012	67819	1646	Chuck Gage	10002005	139.00
02/12	02/23/2012	67820	4904	Glacken and Associates	10002005	275.00
02/12	02/23/2012	67821	269	Grainger	10002005	229.72
02/12	02/23/2012	67822	167	Hach Company	10002005	148.51
02/12	02/23/2012	67823	4171	In-Motion Graphics	10002005	60.00
02/12	02/23/2012	67824	4493	Kyle Kennedy	10002005	99.00
02/12	02/23/2012	67825	4261	Lexipol LLC	10002005	2,000.00
02/12	02/23/2012	67826	4808	LifeLine Training, Ltd.	10002005	477.00
02/12	02/23/2012	67827	3873	Mitchell Lewis & Staver Co	10002005	189.59
02/12	02/23/2012	67828	1115	Terry Murray	10002005	99.00
02/12	02/23/2012	67829	4748	Northstar Chemical, Inc	10002005	990.00
02/12	02/23/2012	67830	3561	Oil Can Henry's	10002005	454.79
02/12	02/23/2012	67831	3814	Optics Planet	10002005	114.66
02/12	02/23/2012	67832	4332	Oregon Assoc Chiefs of Police	10002005	156.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/12	02/23/2012	67833	4749	Matt Potts	10002005	99.00
02/12	02/23/2012	67834	3751	Proficient Automotive	10002005	424.00
02/12	02/23/2012	67835	207	Quill Corporation	10002005	1,208.13
02/12	02/23/2012	67836	3063	Tim Rettke	10002005	139.00
02/12	02/23/2012	67837	4905	Southern OR High-Tech Crimes Task Fo	10002005	600.00
02/12	02/23/2012	67838	380	Stadelman Electric Inc	10002005	1,735.90
02/12	02/23/2012	67839	4203	Ultramax	10002005	558.00
02/12	02/23/2012	67840	908	Valley River Inn	10002005	642.00
02/12	02/23/2012	67841	2883	Verizon Wireless	10002005	418.23
02/12	02/23/2012	67842	881	Village Express Mail Center	10002005	59.88
02/12	02/23/2012	67843	1253	Western Burner Co Inc	10002005	3,546.90
02/12	02/24/2012	67844	798	Dan Palicki	10002005	1,063.88
Grand Totals:						<u>301,621.63</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For the Month of: **February 2012**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDC's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
0	Single Family Dwelling (SFD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	
0	Single Family Addition (SFA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	3	\$125,308.50
0	Single Family Garage-Carport (SFG)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	
0	Two Family Residential (TFR)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	
0	Multi-Family Residential Apts (MFR)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	
0	Commercial New (C)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	
0	Commercial Addition-Change (CA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	
0	Churches (C)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	
0	School Repair-Addition (S)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	
0	Building Removal (B)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	
1	Misc.-Retaining Wall-Fence (M,RW,F)	\$116.19	\$46.00	\$13.94	\$0.00	\$11,475.00	2	\$31,457.00	5	\$45,419.00
1	Total Building Permits	\$116.19	\$46.00	\$13.94	\$0.00	\$11,475.00	2	\$31,457.00	9	\$170,727.50
0	Mechanical Permits	\$0.00	\$0.00	\$0.00	N/A	N/A		N/A		N/A
0	Plumbing Permits	\$0.00	N/A	\$0.00		N/A		N/A		N/A
0	Mfg Home Install - Permit Fee	\$0.00	N/A	\$0.00	N/A	N/A		N/A		N/A
0	Mfg Home Install - Administrative Fee	\$0.00	N/A	\$0.00	N/A	N/A		N/A		N/A
1	TOTAL PERMITS	\$116.19	\$46.00	\$13.94	\$0.00	\$11,475.00	2	\$31,457.00	9	\$170,727.50
	Total Year to Date Calculated Fees									

For the month of: **February 2012**

Per Data Base	11,475.00	116.19	46.00						
Per Worksheet	11,475.00	116.19	46.00						

[illegible]

Total Building & Manufactured Home Permits	11,475.00	116.19	46.00						
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