

City of Brookings MEETING AGENDA

CITY COUNCIL/URBAN RENEWAL AGENCY

Tuesday, May 29, 2012, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

CITY COUNCIL

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Swearing in of Mayor Ron Hedenskog.
2. Review timeline for filling vacant Council Position #4. [pg. 5]
3. Appointment of Garth Richey to Parks & Recreation Commission Position #2. [pg. 6]
4. May Yard of the Month Award Announcements:
 - a. Best Residential – Tom & Joye Kerr, 1029 Seventh Street
 - b. Best Commercial - Bi-Mart Corporation, 248 Wharf Street

E. Public Hearings/Ordinances/Resolutions/Final Orders

1. Ordinance amending Brookings Municipal Code Chapter 13.05, Water, and Section 13.15.022, Sewer Service Account Fee. [Advance Packet]
 - a. Ordinance 12-O-697
 - b. Revised Language
2. Resolutions adopting Water and Sewer Rates and System Replacement Fees for 2012-13. [Admin Services, pg. 10]
 - a. Resolution 12-R-981 adopting Water Rates [pg. 11]
 - b. Resolution 12-R-982 adopting Sewer Rates [pg. 13]
 - c. Resolution 12-R-983 adopting System Replacement Fees [pg. 15]
3. Public hearings and adoption of Resolutions 12-R-984 and 12-R-985, declaring the City's election to receive state revenues for FY 2012-13, and adopting the City's budget, declaring tax levied, making appropriations for FY 2012-13 and categorizing the levy, respectively. [Admin Services, pg.16]
 - a. Resolution 12-R-984, declaring City's election to receive state revenues [pg.18]
 - b. Resolution 12-R-985, adopting the budget, declaring tax levied, making appropriations and categorizing the levy [pg. 19]
 - c. FY 2012-13 Budget [pg. 22]

F. Oral Requests and Communications from the audience

1. Public Comments on non-agenda items – 5 minute limit per person.*

G. Staff Reports

1. Authorization the City Manager to execute Statement of Assurances form and for Mayor to sign the Letter of Commitment to apply for federal relief funds for the Wastewater Treatment Plan Hillside Stabilization Project. [Public Works, pg. 75]

- a. Letter of Commitment [pg. 76]
- b. Statement of Assurances [pg. 77]
2. Approve a new rate schedule for refuse collection and recycling services provided by Curry Transfer and Recycling reflecting a 2.53 percent rate increase. [City Manager, pg. 78]
 - a. Letter dated April 23, 2012 and associated exhibits. [pg. 79]

H. Consent Calendar

1. Approve Council minutes for May 14, 2012. [pg. 84]
2. Approve Liquor License Application for Khun Thai Restaurant, 925 Chetco Ave. [pg. 88]
3. Receive monthly financial report for April, 2012. [pg. 90]

I. Remarks from Mayor and Councilors

J. Adjournment

URBAN RENEWAL AGENCY

A. Call to Order

B. Roll Call

C. Consent Calendar

1. Approve Agency Minutes for January 23, 2012. [pg. 96]

D. Public Comments on non agenda items - 5 minute limit per person.*

E. Staff Reports

1. Public hearing and adoption of Resolution 12-R-986, adopting the City's Urban Renewal Agency budget, declaring tax increment funding, and making appropriations for FY 2012-13. [Admin Services, pg. 97]
 - a. Resolution 12-R-986 [pg. 98]
 - b. FY 2012-13 URA Budget (see Budget under E.3.c, pg. 73)

F. Agency Remarks

G. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

May 2012

May 2012						
Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5
13	14	8	9	10	11	12
20	21	15	16	17	18	19
27	28	22	23	24	25	26

June 2012						
Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2
10	11	12	13	14	8	9
17	18	19	20	21	15	16
24	25	26	27	28	22	23
					29	30

	Monday	Tuesday	Wednesday	Thursday	Friday
	Apr 30	May 1	2	3	4
Apr 30 - May 4			10:00am CC- Site Plan 12:00pm CC - Stout Park 7:00pm FH-PoliceResrvs	3:00pm CC - Staff	
May 7 - 11	7	8	9	10	11
	11:00am CC - VIPs 4:00pm CC - Council Wkshp 7:00pm FH-FireTrng		10:00am FH-BRFD 10:00am CC- Site Plan	9:00am CC-Crm Stoppers 1:00pm CC - Court 2:30pm CC-Staff	
May 14 - 18	14	15	16	17	18
	1:00pm CC - Standards & Specs 7:00pm FH-FireTrng 7:00pm CC-Council		10:00am CC- Site Plan	12:00pm CC - Public Art	
May 21 - 25	21	22	23	24	25
	11:00am CC-VIPS 7:00pm FH-FireTrng	12:00pm CC - Staff	10:00am CC- Site Plan	7:00pm CC-Parks & Rec	10:00am CC - Fujita Reception 1:30pm CC - Staff 6:00pm CC - City Hall Memorial
May 28 - Jun 1	28	29	30	31	Jun 1
	8:00am City Hall Closed - Memorial Day Holiday 7:00pm FH-FireTrng	7:00pm CC-Council	10:00am CC- Site Plan		

June 2012

June 2012							July 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2	1	2	3	4	5	6	7
10	11	12	13	14	8	9	8	9	10	11	12	13	14
17	18	19	20	21	15	16	15	16	17	18	19	20	21
24	25	26	27	28	22	23	22	23	24	25	26	27	28
					29	30	29	30	31				

	Monday	Tuesday	Wednesday	Thursday	Friday
	May 28	29	30	31	Jun 1
May 28 - Jun 1					
	4	5	6	7	8
Jun 4 - 8	11:00am CC - VIPS 1:00pm CC- Standards & Specs 4:00pm CC - Council Wkshp 7:00pm FH-FireTrng		10:00am CC- Site Plan 12:00pm CC - Stout Park 7:00pm FH-PoliceResrvs	3:00pm CC - Staff 6:00pm CC - Staff 7:00pm CC-ODF&W 10:00pm CC- Staff	
	11	12	13	14	15
Jun 11 - 15	7:00pm FH-FireTrng 7:00pm CC-Council	7:00pm CC - Planning Comm	10:00am FH-BRFD 10:00am CC- Site Plan 5:30pm CC - Victims Impact Panel	9:00am CC-Crm Stoppers 1:00pm CC - Court	
	18	19	20	21	22
Jun 18 - 22	11:00am CC-VIPS 7:00pm FH-FireTrng		10:00am CC- Site Plan	12:00pm CC Public Art Committee	
	25	26	27	28	29
Jun 25 - 29	7:00pm CC-Council 7:00pm FH-FireTrng		10:00am CC- Site Plan		

Timeline to Fill Council Position #4 By Appointment

Date	Task	Day #
July 14, 2012	State mandated deadline	60
May 14, 2012	Position declared vacant	1
May 16, 2012	Press Release Issued	3
June 15, 2012	Applications due to City Recorder	33
June 18, 2012	Applications provided to Council	36
June 25, 2012	Applicant Interviews/Appt/Swearing In	43

NOTE: Applications will be included in the Council Agenda Packet for the June 25th meeting.



City of Brookings

898 Elk Drive, Brookings, OR 97415
Phone: (541) 469-1100 Fax: (541) 469-3650
www.brookings.or.us

APPLICATION TO SERVE ON A CITY OF BROOKINGS COMMISSION, COMMITTEE OR BOARD

Name: GARTH RICHLEY Date: 11-17-2011
Physical Address: 96401 OCEANSIDE DR E.
Mailing Address: SAME Phone: 541-469-0937
Email Address: richleygarth@yahoo.com

I would like to apply for the following position (all positions are appointed by Council):

Position	Term
<input type="checkbox"/> Planning Commission/Commission for Citizen Involvement (CCI)	4 years
<input checked="" type="checkbox"/> Parks and Recreation Commission	4 years
<input type="checkbox"/> Budget Committee	3 years
<input type="checkbox"/> Urban Renewal Advisory Committee	3 years
<input type="checkbox"/> Traffic Safety Committee:	3 years
<input type="checkbox"/> Public Art Committee	3 years
<input type="checkbox"/> Other _____	

NOTE: Terms are as stated unless the appointment is to fill a vacancy with a term already in progress. Refer to specific notices for specific information.

1. Resident of the City of Brookings since: Month: 05 Year: 2008

2. Please list no less than three references:

NAME:

ADDRESS:

PHONE:

A. JIM McCLAIN BROOKINGS 541-469-4605
B. RICH VERMEULEN BROOKINGS 541-813-1267
C. JOE DONAHUE BROOKINGS 541-469-5895

3. Briefly explain why you wish to serve the community in this capacity and what prior

RECEIVED

experience, community service, or background you have in this area. Attach additional sheets if necessary: _____

AS A RESIDENT OF BROOKINGS, I WOULD
LIKE TO GIVE BACK TO THE
COMMUNITY IN REPAYMENT FOR
MANY OF THE SERVICES I HAVE
RECEIVED.

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

- B.A. IN MATHEMATICS. 4 YRS U.S. NAVY - LT.
- RETIREE HEWLETT PACKARD.
- 40 YEARS IN COMPUTER INDUSTRY.
- 20 YEARS AS COMPUTER PROGRAMMER.
- 20 YEARS IN MANAGEMENT
- BELONGED TO SERVICE CLUBS WHICH
SERVED THE COMMUNITIES IN WHICH I
LIVED - ROTARY CLUB IN FULLERTON, CA,
TEN YEARS ON BOARD - ONE AS PRES
- BROOKINGS LIONS CLUB

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

MEMBER OF PARKS AND RECREATION
COMMISSION

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with voluntary services described above.
7. I acknowledge that no compensation or expense reimbursement will be paid by the City in connection with the services described above.
8. I agree that such volunteer services will be donated to the City at times other than my regular work hours.
9. I release the City from all matters relating to voluntary service by the undersigned, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from this voluntary service.
10. I release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of voluntary services set forth above.

I, GARTH RICHEY sign this application voluntarily and in the presence of the witness whose signatures are shown below mine, and acknowledge that, upon signing, this document will become public information and will be presented to the City Council and news media.

<u>Garth Richey</u>	<u>11-17-2011</u>
Applicant	Date
<u>Jan Richey</u>	<u>11/16/11</u>
Witness	Date

RESUME FOR GARTH RICHEY

EXPERIENCE

SUMMARY

Retired since April 2003.

1992 to April 2003

- President of a small business providing project management and computer systems integration, installation and support.
- Responsible for budgeting and other financial activities.
- Created and maintained business relationships with larger system integration companies.
- Maintained licensing and required training activities for products from Microsoft, Cisco, and other major manufacturers.

1976 to 1992

- Held various management positions with companies involved in the development of computer applications and computer systems.
- Responsible for developing and implementing plans for large-scale development projects at Digital Equipment Corporation, Citicorp, Sperry, and Control Data Corporation.
- Managed all aspects of programs and projects including definition, design, development, personnel, logistics, and budgets.

1965 to 1976

- Computer programmer in the space program and for Department of Defense.
- Project leader and consultant in the development of operating systems for large multi-purpose computers.

1961 to 1965

- U.S. Navy officer.
- Taught high school level mathematics.
- Computer officer at White Sands Missile Range in New Mexico.

1960 to 1961 – Taught eighth grade mathematics at Dale Junior High School in Anaheim, California.

EDUCATION

1956–1960	Albion College B.A., Mathematics	Albion, MI
1965–1968	Miscellaneous mathematics courses at San Jose State, San Jose, California	
1968–2000	Corporate leadership and management seminars	

INTERESTS



- Past community activities include club president of Rotary International, coach of a National Junior Basketball team, tutor in mathematics for junior and senior high school students, and leader of a Boy Scout troop.
- Additional interests include reading, travel, geology, current events, history, art, youth sports.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 29, 2012

Originating Dept: ASD


Signature (submitted by)

City Manager Approval

Subject: Approve Water and Sewer Rates, and System Replacement Fees for 2012-13

Recommended Motion:

1. Adopt Resolution 12-R-981, adopting Water rates for 2012-13.
2. Adopt Resolution 12-R-982, adopting Sewer rates for 2012-13.
3. Adopt Resolution 11-R-983, adopting System Replacement Fees for 2012-13.

Financial Impact:

The above rates are necessary to balance the budget as approved by the Budget Committee.

Background /Discussion:

The rate increases included in the attached resolutions are as approved by the Budget Committee.

A rate increase of 9.8% for water was approved by the budget committee.

A rate increase of 8.5% for sewer was approved by the budget committee.

System Replacement Fees (SRF) are adjusted by the CPI-U, which increased 2.7% for the year, bringing each SRF to \$2.79 for Streets, Water, Wastewater, and Stormwater.

Attachment(s):

Resolution 12-R-981 Water Rates

Resolution 12-R-982 Sewer Rates

Resolution 12-R-983 System Replacement Fees

CITY OF BROOKINGS

Resolution 12-R-981

In the Matter of a Resolution Adopting Rates, Fees and Charges to the Users of the City of Brookings Water Supply Services and Repealing Resolution 11-R-962.

WHEREAS, Ordinance No 88-O-432 provides for adoption of rates, fees and charges to the users of the City of Brookings water supply services; *and*

WHEREAS, the collection of reasonable rates, fees and charges are necessary to sustain the water system and water service;

WHEREAS, the City Council desires to have the monthly user charges for City of Brookings water supply services increased or decreased annually at July 1, in accordance with the Consumer Price Index for all urban consumers (CPI-U), March to March;

WHEREAS, the City Council and Budget Committee understand that an increase of 9.8% is necessary to balance resources and requirements for 2012-2013;

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that effective July 1, 2012, the following rates, fees and charges are hereby adopted:

Account setup/Administrative reconnect fee:		\$20.00 Nonrefundable
Monthly User Charges	Inside City Limits	\$10.75 Base Fee \$2.33 per 100 cu.ft. of usage
	Outside City Limits	\$21.50 Base Fee \$4.66 per 100 cu.ft.of usage

Service Deposit	
High risk	\$ 300.00
Medium risk	\$ 200.00
Low Risk	\$ 0.00

Temporary Construction Service	\$ 90.00
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(Up to six month service. Service terminates upon receipt of certificate of occupancy or the end of the six month term, whichever occurs first. May apply for additional six months for additional \$90)

Non-occupant water usage	\$ 35.00 (14 calendar day maximum)
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Vacation Turn – On	\$	35.00
-Outside City Limits	\$	45.00
Vacation Turn – Off	\$	35.00
-Outside City Limits	\$	45.00

Red Tag Fee Late Fee	\$	15.00
Delinquent Shut off Fee	\$	35.00
After Hours Call Out Fee	\$	130.00

Meter Test	\$	52.00
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Connection Fees:

Meter Drop – In	\$	130.00
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Service Pipe Extension and Meter Installation

3/4"	\$	2,790.00
3/4" – Outside City Limits	\$	4,240.00
1"	\$	3,236.00
1 ½"	\$	5,245.00
2"	\$	7,253.00

BE IT FURTHER RESOLVED that Resolution 11-R-962 is repealed in its entirety.

Passed by the City Council May 29, 2012, and made effective July 1, 2012.

Attest:

Mayor Ron Hedenskog

City Recorder Joyce Heffington

CITY OF BROOKINGS

Resolution 12-R-982

In the Matter of a Resolution Adopting Rates, Fees and Charges to the Users of the City of Brookings Sewer Services and Repealing Resolution 11-R-963.

WHEREAS, Ordinance No. 91-O-477 provides for adoption of rates, fees and charges to the users of the City of Brookings sewer services;

WHEREAS, the collection of reasonable rates, fees and charges are necessary to sustain the sewer system and sewer service;

WHEREAS, the City Council desires to have the monthly user charges for City of Brookings Sewer Services increased or decreased annually at July 1, in accordance with the Consumer Price Index for all urban consumers (CPI-U), March to March;

WHEREAS, the City Council and Budget Committee understand that an increase of 8.5% is necessary to balance resources and requirements, primarily due to a reduction in Wastewater SDC revenues;

***NOW THEREFORE BE IT RESOLVED* by the City Council of the City of Brookings, Oregon, a municipal corporation, that the following rates, fees and charges are hereby adopted:**

Account setup/Administrative reconnect fee: Included with water fee

Service deposit Included with water deposit

Monthly user charges for:

Single family residential: \$55.25

Multi-family residential: \$55.25

**Restaurants: \$3.12 monthly service charge
plus \$6.88/ccf of water use**

**Commercial \$3.12 monthly service charge
plus \$6.05/ccf of water use**

**Churches \$3.12 monthly service charge
plus \$3.49/ccf of water use**

**Schools: \$3.12 monthly service charge
plus \$3.59/ccf of water use**

Industrial: \$3.12 monthly service charge
plus \$10.73/ccf of water use

Harbor Sanitary District: As established by agreement
Connection Fee (without existing lateral to property line)
4" \$3,756.00
6" \$5,043.00

Lateral Inspection \$35.00

BE IT FURTHER RESOLVED that Resolution 11-R-963 is repealed in its entirety.

Passed by the City Council May 29, 2012, and made effective July 1, 2012.

Attest:

Mayor Ron Hedenskog

City Recorder Joyce Heffington

CITY OF BROOKINGS

RESOLUTION 12-R-983

A RESOLUTION ADOPTING FEES AND CHARGES FOR SYSTEM REPLACEMENT FOR THE WATER SYSTEM, WASTEWATER SYSTEM, STREET SYSTEM, AND STORM WATER SYSTEM, AND ESTABLISHING AN ANNUAL INFLATIONARY ADJUSTMENT FOR REPLACEMENT CHARGES.

WHEREAS, Ordinance 87-O-419 provides for adoption of System Replacement Charges and Ordinance 06-O-574 provides for all future revisions to System Replacement Charges to be adopted by resolution of the City Council; and

WHEREAS, the collection of reasonable charges are necessary to finance capital replacement, non-capacity increasing extension, and non-capacity increasing expansion of municipal utility facilities, including the acquisition of land or rights-of-way thereto; and

WHEREAS, the City Council desires to have the monthly user charges for City of Brookings Utilities System Replacement be increased or decreased annually at July 1, in accordance with the Consumer Price Index for all urban consumers (CPI-U), March to March; and

WHEREAS, the CIP-U increased 2.7% from March 2011 to March 2012;

NOW, THEREFORE, BE IT RESOLVED: by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that effective July 1, 2012, the following Utilities System Replacement Charges are replacing the current Utilities System Replacement Charges:

<u>CHARGE</u>	<u>RATE</u>
Street System Replacement	\$2.79
Water System Replacement	\$2.79
Wastewater System Replacement	\$2.79
Stormwater System Replacement	\$2.79

BE IT FURTHER RESOLVED that Resolution 11-R-964 is repealed in its entirety.

PASSED by the City Council May 29, 2012.

Attest:

Mayor Ron Hedenskog


City Recorder Joyce Heffington

Date:

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 29, 2012


Signature (submitted by)

Originating Dept: ASD

City Manager Approval

Subject:

Hold Public Hearing and Approval of Appropriations for FY 2012-13 Budget.

Recommended Motion:

1. Adopt Resolution 12-R-984 declaring the City's election to receive state revenues for 2012-13 fiscal year.
2. Adopt Resolution 10-R-985, adopting the City of Brookings' budget, declaring tax levied, making appropriations for the 2012-13 fiscal year, and to categorize the levy.

Financial Impact:

The total approved fiscal year 2012-13 budget, with recommended changes, for the City of Brookings is \$18,425,066. The General Fund calls for operating expenditures totaling \$3,861,496 with revenues projected at \$3,678,697, with the Contingency projected to increase by \$26,835. The Wastewater Fund is balanced, but is relying on a transfer of \$200,000 from the Wastewater SDC Fund to pay a portion of its debt for 2012-13; this money may not be available in future years.

Background /Discussion:

Oregon local budget law requires the city's governing body to enact a resolution adopting the budget for the next fiscal year, prior to June 30th. Before the City can implement the 2012-13 budget and receive tax money necessary for operations, these resolutions must be adopted by the City Council. The State of Oregon requires and opportunity for the public to comment on the use of State Revenue Sharing funds before the Budget Committee and City Council. The hearing before the Budget Committee was held on April 19, 2012.

Budget highlights include:

- A. \$1,880,100 in capital expenditures in water, sewer, storm drain, and street improvements.
- B. \$350,000 for a new Emergency Operating Center (EOC).
- C. A 9.8% rate increase in the water utility rate and an 8.5% increase in the sewer utility rate.

Only one change is proposed by staff to the Budget Committees' approved budget. This is carrying forward money for the Health Savings Account contribution that will not be disbursed until after July 1st. This is a timing issue between fiscal years; not an overall cost difference.

Attachment(s):

Resolution 12-R-984 State Revenue Sharing
Resolution 12-R-985 Adopt Budget
FY 2012-2013 Budget (notebook)

CITY OF BROOKINGS

RESOLUTION 12-R-984

A RESOLUTION DECLARING THE CITY OF BROOKINGS' ELECTION TO RECEIVE STATE REVENUES FOR THE 2012-13 FISCAL YEAR.

WHEREAS, Pursuant to ORS 221.770, the City of Brookings hereby elects to receive state revenues for fiscal year 2011-12, and

WHEREAS, the Budget Committee of the City of Brookings held a public hearing on April 19, 2012 and the City Council of the City of Brookings held a public hearing on May 29, 2012, giving citizens an opportunity to comment on the use of State Revenue Sharing;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Brookings, Curry County, Oregon, do hereby approve this resolution.

Adopted by Council and made effective on the 29th of May, 2012.

Dated and signed this _____ day of _____, 2012.

Attest:

Mayor Ron Hedenskog

City Recorder Joyce Heffington

I certify that a public hearing before the Budget Committee was held on April 19, 2012 and a public hearing before the City Council was held on May 29, 2012, giving citizens an opportunity to comment on the use of State Revenue Sharing.

Janell K. Howard, Admin Services Director

CITY OF BROOKINGS

RESOLUTION 12-R-985

A RESOLUTION ADOPTING THE CITY OF BROOKINGS BUDGET, DECLARING TAX LEVIED, and MAKING APPROPRIATIONS FOR THE 2012-13 FISCAL YEAR AND TO CATEGORIZE THE LEVY.

BE IT RESOLVED that the City Council of the City of Brookings hereby adopts the budget for fiscal year 2012-13 in the sum of \$18,425,066 now on file at the Administrative Services Department.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2012, and for the purposes shown below, are hereby appropriated as follows:

GENERAL FUND		
Judicial	\$24,348	
Legislative/Administration	240,173	
Police	2,331,207	
Fire	370,705	
Planning & Building	257,352	
Parks & Recreation	143,754	
Administrative Services	146,828	
Swimming Pool	107,629	
Non-Departmental	157,500	
Special Appropriations:		
Transfers	82,000	
Contingency	675,201	
TOTAL GENERAL FUND APPROPRIATION		\$4,536,697
STREET FUND		
Personal Services	121,992	
Materials & Services	195,600	
Capital Outlay	208,300	
Special Appropriations:		
Transfers	24,610	
Contingencies	65,798	
TOTAL STREET FUND APPROPRIATION		616,300
WATER FUND		
Personal Services	596,281	
Materials & Services	325,250	
Capital Outlay	68,300	
Special Appropriations:		
Transfers	379,002	
Contingencies	138,667	
TOTAL WATER FUND APPROPRIATION		1,507,500
WASTEWATER FUND		
Personal Services	862,416	
Material & Services	716,700	
Capital Outlay	327,300	
Special Appropriations:		
Transfers	1,075,705	
Contingencies	239,379	
TOTAL WASTEWATER FUND APPROPRIATION		3,221,500
9-1-1 FUND		
Materials & Services	29,200	
Capital Outlay	117,000	
Special Appropriations:		
Transfers	102,100	
Contingencies	100,000	
TOTAL 9-1-1 FUND APPROPRIATION		348,300
DEBT SERVICE BOND FUND		
Debt Service	238,100	
TOTAL FUND APPROPRIATION		238,100

DAWSON BANCROFT BOND FUND		
Special Appropriations:		
Contingencies		44,000
WATER LOAN FUND- OECDD		
Material & Services	1,000	
Debt Service	<u>321,000</u>	
TOTAL FUND APPROPRIATION		322,000
WASTEWATER LOAN FUND		
Debt Service		1,236,000
TECHNOLOGY RESERVE FUND		
Materials & Services	\$67,000	
Capital Outlay	38,000	
Special Appropriations:		
Contingencies	<u>10,000</u>	
TOTAL FUND APPROPRIATION		115,000
CAPITAL PROJECTS RESERVE FUND		
Materials & Services	20,000	
Capital Outlay	<u>591,000</u>	
TOTAL RESERVE FUND APPROPRIATION		611,000
STREET SYSTEM REPLACEMENT FUND		
Capital Outlay		587,000
WATER SYSTEM REPLACEMENT FUND		
Capital Outlay		500,300
WASTEWATER SYSTEM REPLACEMENT FUND		
Capital Outlay		1,009,500
STORMWATER SYSTEM REPLACEMENT FUND		
Special Appropriations:		144,000
STREET SYSTEM DEVELOPMENT FUND		
Materials & Services	10,000	
Capital Outlay	<u>509,000</u>	
TOTAL STREET SYSTEM DEVELOPMENT FUND		519,000
WATER SYSTEM DEVELOPMENT FUND		
Materials & Services	5,000	
Capital Outlay	<u>852,500</u>	
TOTAL WATER SYSTEM DEVELOPMENT FUND		857,500
WASTEWATER SYSTEM DEVELOPMENT FUND		
Capital Outlay	323,000	
Special Appropriations:		
Transfers	<u>200,000</u>	
TOTAL WASTEWATER SYSTEM DEVELOPMENT FUND		523,000
PARKS & REC SYSTEM DEVELOPMENT FUND		
Capital Outlay		150,500
STORMWATER SYSTEM DEVELOPMENT FUND		
Capital Outlay		10,000
SPECIAL POLICE		
Materials & Services		61,256
HEALTH FAIR FUND		
Materials & Services	2,000	
Special Appropriations:		
Contingency	<u>1,800</u>	
TOTAL HEALTH FAIR FUND		3,800
SPECIAL FIRE FUND		
Materials and services	1,000	
Capital outlay	<u>7,200</u>	

TOTAL SPECIAL FIRE FUND		<u>8,200</u>
TOTAL CITY OF BROOKINGS APPROPRIATIONS		17,170,453
RESERVED AMOUNTS		
Wastewater Loan Fund		1,002,488
UNAPPROPRIATED ENDING FUND BALANCE		
General Fund	15,000	
Debt Service Fund	237,125	
TOTAL UNAPPROPRIATED FUND BALANCE		<u>252,125</u>
TOTAL ADOPTED BUDGET		<u><u>\$18,425,066</u></u>

BE IT FURTHER RESOLVED that the City Council of the City of Brookings hereby imposes the taxes provided for in the adopted budget at the rate of \$3.7630 per \$1,000 of assessed value for operations; and in the amount of \$252,775 for bonds; and that these taxes are hereby imposed and categorized for tax year 2012-13 upon the assessed value of all taxable property within the district as follows:

	CATEGORIZING THE TAX	
	General Government	Excluded from Limitation
General Fund	\$3.7630/1000	
Debt Service Fund		\$252,775

ADOPTED by the City Council for the City of Brookings this 29th day of May, 2012.

Mayor Ron Hedenskog

ATTEST by:

Joyce Heffington, City Recorder

CITY OF BROOKINGS
GENERAL FUND

RESOURCES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	PROPOSED BY OFFICER	BUDGET FOR NEXT YEAR 2012-13 APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	1,030,000	NET WORKING CAPITAL	10-09-4910	850,000	850,000	
89,382	100,356	75,000	PROPERTY TAX - PRIOR	10-01-4010	100,000	100,000	
98,917	83,868	83,000	FRANCHISE TAXES	10-01-4015	66,000	66,000	
129,594	137,331	138,000	TRANSIENT ROOM TAXES	10-01-4020	138,000	138,000	
359	583	0	TRANSIENT TAX - DELINQUENT	10-01-4021	0	0	
50,394	51,846	53,000	BUSINESS LICENSES	10-02-4025	53,000	53,000	
101,091	64,610	40,000	BUILDING PERMITS & FEES	10-02-4030	40,000	40,000	
0	370	0	OTHER BUILDING REVENUE	10-02-4031	0	0	
5,317	4,514	1,500	SDC ADMINISTRATIVE FEES	10-02-4035	1,500	1,500	
72,979	75,480	67,000	STATE LIQUOR TAX	10-03-4035	80,000	80,000	
11,203	8,847	10,000	STATE CIGARETTE TAX	10-03-4040	9,500	9,500	
50,030	52,555	51,000	STATE REVENUE SHARING	10-03-4045	59,000	59,000	
1,000	0	350,000	GRANT REVENUE	10-03-4050	350,000	350,000	
1,360	4,440	5,000	POLICE GRANT	10-03-4051	5,000	5,000	
16,160	6,000	6,000	STATE LCDC GRANT REVENUE	10-03-4055	6,000	6,000	
88,591	50,000	50,000	URBAN RENEWAL MANAGEMENT	10-03-4090	50,000	50,000	
0	8,978	30,000	CONTRACT SERVICES BILLED	10-03-4092	30,000	30,000	
57,648	54,166	60,500	FIRE PROTECTION CONTRACTS	10-04-4105	57,000	57,000	
12,000	12,000	12,000	DISPATCH SERVICES	10-04-4106	12,000	12,000	
28,233	33,477	31,000	PLANNING SERVICES	10-04-4108	31,000	31,000	
0	7,150	7,000	LIEN SEARCH FEES	10-04-4109	5,500	5,500	
30,829	30,259	32,000	SWIMMING POOL REVENUE	10-04-4110	32,000	32,000	
905,000	0	0	PROCEEDS FROM LOAN	10-04-4210	0	40,000	
408	20,560	10,000	INTEREST INCOME	10-06-4115	10,000	10,000	
36,962	33,141	35,000	FINES	10-06-4120	37,000	37,000	
0	95	0	MUNICIPAL COURT FINES	10-06-4121	0	0	
4,100	2,800	3,000	IMPOUND FEES	10-06-4122	2,000	2,000	
2,916	850	0	DONATIONS	10-06-4135	0	0	
5,972	7,642	10,000	HANDGUN REIMBURSEMENTS	10-06-4137	10,000	10,000	
465	0	0	DONATIONS-PARK PROJECTS	10-06-4138	0	0	
0	751	0	DONATIONS - STOUT PARK	10-06-4139	0	0	
42,039	33,164	35,000	OTHER REVENUE	10-06-4140	25,000	25,000	
1,300	1,466	1,500	CAPELLA REVENUE	10-06-4150	2,000	2,000	
1,844,248	887,301	2,226,500	SUBTOTAL		2,061,500	2,101,500	

CITY OF BROOKINGS
GENERAL FUND

RESOURCES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			FUND TRANSFER IN:				
218,348	252,826	195,519	TRANSFER IN-WATER FUND	10-09-4515	44,432	44,432	
228,309	231,806	146,328	TRANSFER IN-WASTEWATER FUND	10-09-4520	30,647	30,647	
100,000	90,000	100,000	TRANSFER IN-911 FUND	10-09-4525	100,000	100,000	
71,000	0	0	TRANSFER IN - GENERAL RESERVE	10-09-4560	0	0	
0	42,180	0	TRANSFER IN - AZALEA PARK FUND	10-09-4570	0	0	
0	21,544	0	TRANSFER IN-STOUT PARK	10-09-4575	0	0	
45,675	95,321	88,744	TRANSFER IN-STREET FUND	10-09-4585	18,850	18,850	
663,332	733,678	530,591	TOTAL TRANSFERS IN		193,929	193,929	
2,507,580	1,620,978	2,757,091	TOTAL RESOURCES EXCEPT TAXES		2,255,429	2,295,429	
2,102,239	2,181,135	2,177,996	PROPERTY TAX - CURRENT	10-01-4005	2,233,268	2,233,268	
4,609,819	3,802,113	4,935,087	TOTAL RESOURCES		4,488,697	4,528,697	

CITY OF BROOKINGS
GENERAL FUND

EXPENDITURE SUMMARY

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	BUDGET FOR NEXT YEAR 2012-13 APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
PERSONAL SERVICES:							
(499)	10,921	13,539	JUDICIAL		13,868	13,868	
208,037	227,349	226,652	LEGISLATIVE/ADMINISTRATION		157,867	157,473	
1,497,697	1,616,770	1,775,929	POLICE		1,762,651	1,762,651	
183,886	187,065	194,065	FIRE		166,983	166,983	
276,457	292,715	266,554	PLANNING AND BUILDING		180,222	189,536	
83,343	68,271	102,320	PARKS & RECREATION		54,325	54,325	
246,421	259,970	272,597	ADMINISTRATIVE SERVICES		113,030	113,030	
49,159	50,054	54,635	SWIMMING POOL		56,449	56,449	
2,544,501	2,713,115	2,906,291	TOTAL PERSONAL SERVICES		2,505,395	2,514,315	
MATERIALS AND SERVICES:							
4,282	4,858	7,300	JUDICIAL		8,300	8,300	
101,170	110,416	85,700	LEGISLATIVE/ADMINISTRATION		81,800	81,800	
113,238	136,872	155,740	POLICE		150,740	150,740	
108,740	108,760	124,240	FIRE		122,500	122,500	
54,731	38,648	66,540	PLANNING AND BUILDING		66,000	66,000	
28,595	62,788	64,650	PARKS & RECREATION		78,900	78,900	
28,695	27,755	32,640	ADMINISTRATIVE SERVICES		32,600	32,600	
29,329	34,229	33,680	SWIMMING POOL		41,180	41,180	
121,919	140,112	177,940	NON-DEPARTMENTAL		162,500	157,500	
590,700	664,438	748,430	TOTAL MATERIAL AND SERVICES		744,520	739,520	
CAPITAL OUTLAY:							
0	0	12,500	JUDICIAL		2,000	2,000	
0	12,290	0	LEGISLATIVE/ADMINISTRATION		0	0	
50,943	50,943	401,100	POLICE		401,100	401,100	
500,993	30,579	38,600	FIRE		39,580	79,580	
25	604	0	PLANNING AND BUILDING		0	0	
33,002	9,892	60,800	PARKS & RECREATION		10,000	10,000	
10,248	6,368	20,000	SWIMMING POOL		10,000	10,000	
0	307	2,000	NON-DEPARTMENTAL		0	0	
595,210	110,983	535,000	TOTAL CAPITAL OUTLAY		462,680	502,680	
TRANSFERS OUT:							
0	15,000	15,000	TRANSFER TO GENERAL RESERVE	10-13-8560	15,000	15,000	
0	12,756	0	TRANSFER OUT - SPECIAL POLICE	10-13-8562	0	0	
0	10,000	0	TRANSFER OUT-GENERAL RESERVE	10-14-8560	0	0	
0	5,000	0	TRANSFER OUT-GENERAL RESERVE	10-15-8560	0	0	
32,000	70,000	0	TRANSFER OUT-STREETS	10-19-8510	0	0	
0	0	67,000	TRANSFER OUT - TECHNOLOGY FUND	10-19-8585	67,000	67,000	
32,000	112,756	82,000	TOTAL TRANSFERS OUT		82,000	82,000	

CITY OF BROOKINGS
GENERAL FUND

EXPENDITURE SUMMARY

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	663,366	CONTINGENCIES & RESERVES: NON-DEPARTMENTAL		694,102	690,182	
0	0	663,366	TOTAL CONTINGENCIES & RESERVES		694,102	690,182	
3,762,411	3,601,293	4,935,087	TOTAL FUND EXPENDITURES		4,488,697	4,528,697	

CITY OF BROOKINGS
GENERAL FUND

JUDICIAL
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			JUDICIAL				
			PERSONAL SERVICES:				
0	6,923	8,288	SALARIES & WAGES	10-11-5005	8,604	8,604	
0	0	0	OVERTIME	10-11-5010	60	60	
0	966	1,349	PERS	10-11-5015	1,404	1,404	
0	530	637	FICA	10-11-5020	663	663	
(499)	2,483	3,235	HEALTH INSURANCE	10-11-5025	3,102	3,102	
0	12	18	WORKERS' COMPENSATION	10-11-5030	23	23	
0	7	12	UNEMPLOYMENT	10-11-5035	12	12	
(499)	10,921	13,539	TOTAL PERSONAL SERVICES		13,868	13,868	
			MATERIALS AND SERVICES:				
3	0	750	OFFICE SUPPLIES	10-11-6005	1,750	1,750	
0	0	50	BOOKS & PUBLICATIONS	10-11-6010	50	50	
3,600	3,936	4,500	CONTRACT SERVICES	10-11-6090	4,500	4,500	
678	752	1,800	TRAINING/TRAVEL	10-11-6120	1,800	1,800	
0	170	200	DUES	10-11-6125	200	200	
4,282	4,858	7,300	TOTAL MATERIAL AND SERVICES		8,300	8,300	
0	0	12,500	CAPITAL OUTLAY: COMPUTER HARDWARE/SOFTWARE	10-11-7030	2,000	2,000	
0	0	12,500	TOTAL CAPITAL OUTLAY		2,000	2,000	
3,783	15,779	33,339	TOTAL JUDICIAL		24,168	24,168	

CITY OF BROOKINGS
GENERAL FUND

LEGISLATIVE/ADMINISTRATION
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			LEGISLATIVE/ADMINISTRATION				
			PERSONAL SERVICES:				
147,662	157,771	158,500	SALARIES & WAGES	10-12-5005	113,243	112,849	
0	366	500	OVERTIME	10-12-5010	394	394	
20,718	21,368	25,758	PERS	10-12-5015	18,345	18,345	
11,646	12,384	12,163	FICA	10-12-5020	8,663	8,663	
27,316	34,726	29,042	HEALTH INSURANCE	10-12-5025	16,715	16,715	
545	594	466	WORKERS' COMPENSATION	10-12-5030	348	348	
150	141	223	UNEMPLOYMENT	10-12-5035	159	159	
208,037	227,349	226,652	TOTAL PERSONAL SERVICES		157,867	157,473	
			MATERIALS AND SERVICES:				
676	0	0	OFFICE SUPPLIES	10-12-6005	0	0	
430	0	500	BOOKS & PUBLICATIONS	10-12-6010	600	600	
4,200	4,200	0	EQUIPMENT OPERATION	10-12-6015	0	0	
4,022	2,018	2,500	OPERATING SUPPLIES	10-12-6030	1,500	1,500	
25,517	36,937	35,000	LEGAL/ADMINISTRATION SERVICES	10-12-6065	32,000	32,000	
43,370	44,200	25,000	AUDIT SERVICES	10-12-6080	25,000	25,000	
8,905	11,980	8,000	CONTRACT SERVICES	10-12-6090	8,000	8,000	
2,409	1,992	3,000	INSURANCE/BONDS	10-12-6115	3,000	3,000	
1,825	178	2,500	TRAINING/TRAVEL	10-12-6120	2,500	2,500	
8,827	7,922	8,000	DUES	10-12-6125	8,000	8,000	
1,665	989	1,200	COMMUNICATIONS	10-12-6135	1,200	1,200	
101,846	110,416	85,700	TOTAL MATERIAL AND SERVICES		81,800	81,800	
			CAPITAL OUTLAY:				
0	12,290	0	EQUIPMENT	10-12-7020	0	0	
0	12,290	0	TOTAL CAPITAL OUTLAY		0	0	
309,883	350,055	312,352	TOTAL LEGISLATIVE/ADMINISTRATION		239,667	239,273	

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CITY OF BROOKINGS
GENERAL FUND

POLICE
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			<u>POLICE</u>				
			PERSONAL SERVICES:				
958,144	1,028,193	1,089,127	SALARIES & WAGES	10-13-5005	1,112,391	1,112,391	
10,500	15,926	18,760	OVERTIME	10-13-5010	19,938	19,938	
1,901	3,767	5,000	OVERTIME GRANT	10-13-5011	5,000	5,000	
153,436	168,781	218,133	PERS	10-13-5015	213,562	213,562	
76,150	82,410	84,756	FICA	10-13-5020	85,071	85,071	
260,058	294,346	329,807	HEALTH INSURANCE	10-13-5025	293,373	293,373	
36,538	22,298	28,923	WORKERS' COMPENSATION	10-13-5030	31,894	31,894	
971	1,049	1,423	UNEMPLOYMENT	10-13-5035	1,422	1,422	
1,497,697	1,616,770	1,775,929	TOTAL PERSONAL SERVICES		1,762,651	1,762,651	
			MATERIALS AND SERVICES:				
3,495	0	0	OFFICE SUPPLIES	10-13-6005	0	0	
5,953	5,784	6,000	EQUIPMENT OPERATION	10-13-6015	6,000	6,000	
4,850	7,098	10,000	UNIFORM ALLOWANCE	10-13-6025	10,000	10,000	
50,315	62,579	60,000	OPERATING SUPPLIES	10-13-6030	60,000	60,000	
2,734	4,947	5,000	MISCELLANEOUS	10-13-6035	5,000	5,000	
2,000	1,974	10,000	BUILDING MAINTENANCE	10-13-6040	5,000	5,000	
11,505	13,275	9,540	CONTRACT SERVICES	10-13-6090	9,540	9,540	
9,958	7,674	12,200	INSURANCE/BONDS	10-13-6115	12,200	12,200	
10,018	7,937	12,000	TRAINING/TRAVEL	10-13-6120	12,000	12,000	
50	280	500	DUES	10-13-6125	500	500	
9,151	15,852	18,500	COMMUNICATIONS	10-13-6135	18,500	18,500	
5,982	8,449	10,000	HANDGUN PURCHASES	10-13-6140	10,000	10,000	
724	1,024	2,000	INVESTIGATION COSTS	10-13-6145	2,000	2,000	
116,733	136,872	155,740	TOTAL MATERIAL AND SERVICES		150,740	150,740	
			CAPITAL OUTLAY:				
0	0	350,000	CONSTRUCTION	10-13-7025	350,000	350,000	
36,636	36,636	36,700	VEHICLE LEASE	10-13-7035	36,700	36,700	
14,307	14,307	14,400	TOWER LEASE	10-13-7036	14,400	14,400	
50,943	50,943	401,100	TOTAL CAPITAL OUTLAY		401,100	401,100	
			TRANSFERS OUT:				
0	15,000	15,000	TRANSFER TO GENERAL RESERVE	10-13-8560	15,000	15,000	
0	12,756	0	TRANSFER OUT - SPECIAL POLICE	10-13-8562	0	0	
0	27,756	15,000	TOTAL TRANSFERS OUT		15,000	15,000	
1,665,374	1,832,342	2,347,769	TOTAL POLICE		2,329,491	2,329,491	

CITY OF BROOKINGS
GENERAL FUND

FIRE
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			FIRE				
			PERSONAL SERVICES:				
123,745	124,623	125,556	SALARIES & WAGES	10-14-5005	105,648	105,648	
19,686	20,085	25,116	PERS	10-14-5015	20,622	20,622	
9,391	9,404	9,605	FICA	10-14-5020	8,081	8,081	
26,882	29,354	29,042	HEALTH INSURANCE	10-14-5025	28,225	28,225	
4,060	3,479	4,570	WORKERS' COMPENSATION	10-14-5030	4,258	4,258	
122	119	176	UNEMPLOYMENT	10-14-5035	149	149	
183,886	187,065	194,065	TOTAL PERSONAL SERVICES		166,983	166,983	
			MATERIALS AND SERVICES:				
893	351	0	OFFICE SUPPLIES	10-14-6005	0	0	
1,025	645	3,000	EQUIPMENT OPERATION	10-14-6015	3,000	3,000	
17,038	22,503	20,000	VEHICLE MAINTENANCE	10-14-6020	20,000	20,000	
650	715	1,000	UNIFORM ALLOWANCE	10-14-6025	1,000	1,000	
21,524	19,873	21,000	OPERATING SUPPLIES	10-14-6030	21,000	21,000	
16,520	14,912	15,000	SAFETY EQUIPMENT	10-14-6035	15,000	15,000	
685	5,162	4,500	BUILDING MAINTENANCE	10-14-6040	3,000	3,000	
0	0	5,500	PRE-EMPLOYMENT SCREENING	10-14-6085	5,500	5,500	
8,117	5,346	8,740	CONTRACT SERVICES	10-14-6090	8,500	8,500	
2,966	1,415	3,000	TRAINING/RESERVES	10-14-6095	3,000	3,000	
6,702	5,542	8,000	INSURANCE/BONDS	10-14-6115	8,000	8,000	
3,456	1,435	4,500	TRAINING/TRAVEL	10-14-6120	4,500	4,500	
1,077	547	2,000	COMMUNICATIONS	10-14-6135	2,000	2,000	
28,087	27,000	27,000	B.F.A. SERVICES	10-14-6165	27,000	27,000	
0	3,314	1,000	FIRE PREVENTION PROGRAM	10-14-6170	1,000	1,000	
108,740	108,760	124,240	TOTAL MATERIAL AND SERVICES		122,500	122,500	
			CAPITAL OUTLAY:				
455,001	0	0	VEHICLE	10-14-7015	0	40,000	
45,992	0	8,000	EQUIPMENT	10-14-7020	0	0	
0	20,019	20,240	VEHICLE PRINCIPAL PAYMENT	10-14-7035	28,410	28,410	
0	10,560	10,360	VEHICLE INTEREST PAYMENT	10-14-7036	11,170	11,170	
500,993	30,579	38,600	TOTAL CAPITAL OUTLAY		39,580	79,580	
			TRANSFERS OUT:				
0	10,000	0	TRANSFER OUT-GENERAL RESERVE	10-14-8560	0	0	
0	10,000	0	TOTAL TRANSFERS OUT		0	0	
793,618	336,404	356,905	TOTAL FIRE		329,063	369,063	

CITY OF BROOKINGS
GENERAL FUND

PLANNING AND BUILDING
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
PLANNING AND BUILDING							
PERSONAL SERVICES:							
188,830	199,640	168,640	SALARIES & WAGES	10-15-5005	119,649	121,479	
0	0	1,250	OVERTIME	10-15-5010	0	1,077	
30,224	31,454	35,064	PERS	10-15-5015	24,385	24,650	
14,351	15,160	13,015	FICA	10-15-5020	9,251	9,377	
39,840	43,559	46,869	HEALTH INSURANCE	10-15-5025	25,650	31,658	
3,025	2,707	1,449	WORKERS' COMPENSATION	10-15-5030	1,119	1,124	
187	195	267	UNEMPLOYMENT	10-15-5035	168	171	
276,457	292,715	266,554	TOTAL PERSONAL SERVICES		180,222	189,536	
MATERIALS AND SERVICES:							
2,745	0	0	OFFICE SUPPLIES	10-15-6005	0	0	
5,673	3,263	6,000	OPERATING SUPPLIES	10-15-6030	4,000	4,000	
24,446	16,055	19,540	CONTRACT SERVICES	10-15-6090	22,600	22,600	
16,084	10,530	30,000	CONTRACT SERVICES BILLED	10-15-6092	30,000	30,000	
0	2,646	2,000	ABATEMENT EXPENSES	10-15-6100	2,000	2,000	
2,833	2,343	3,000	INSURANCE/BONDS	10-15-6115	3,000	3,000	
3,269	1,894	3,500	TRAINING/TRAVEL	10-15-6120	3,000	3,000	
278	372	400	DUES	10-15-6125	400	400	
2,150	1,543	2,100	COMMUNICATIONS	10-15-6135	1,000	1,000	
57,476	38,648	66,540	TOTAL MATERIAL AND SERVICES		66,000	66,000	
CAPITAL OUTLAY:							
0	245	0	VEHICLE	10-15-7015	0	0	
25	359	0	EQUIPMENT	10-15-7020	0	0	
25	604	0	TOTAL CAPITAL OUTLAY		0	0	
TRANSFERS OUT:							
0	5,000	0	TRANSFER OUT-GENERAL RESERVE	10-15-8560	0	0	
0	5,000	0	TOTAL TRANSFERS OUT		0	0	
333,958	336,967	333,094	TOTAL PLANNING AND BUILDING		246,222	255,536	

CITY OF BROOKINGS
GENERAL FUND

PARKS & RECREATION
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			PARKS & RECREATION				
			PERSONAL SERVICES:				
50,813	40,178	56,327	SALARIES & WAGES	10-16-5005	35,054	35,054	
1,917	984	2,750	OVERTIME	10-16-5010	500	500	
8,560	6,558	12,276	PERS	10-16-5015	5,760	5,760	
4,329	3,240	4,520	FICA	10-16-5020	2,721	2,721	
15,070	15,810	21,670	HEALTH INSURANCE	10-16-5025	9,357	9,357	
2,602	1,459	4,693	WORKERS' COMPENSATION	10-16-5030	883	883	
53	41	84	UNEMPLOYMENT	10-16-5035	50	50	
83,343	68,271	102,320	TOTAL PERSONAL SERVICES		54,325	54,325	
			MATERIALS AND SERVICES:				
990	0	0	UNIFORM ALLOWANCE	10-16-6025	0	0	
9,422	28,371	36,000	OPERATING SUPPLIES	10-16-6030	5,000	5,000	
1,625	0	0	BUILDING MAINTENANCE	10-16-6040	0	0	
6,787	62	0	PARK MAINTENANCE	10-16-6050	0	0	
196	450	1,500	CAPELLA EXPENSE	10-16-6060	1,500	1,500	
1,858	25,655	12,850	CONTRACT SERVICES	10-16-6090	60,000	60,000	
818	1,188	2,200	CHEMICALS	10-16-6110	0	0	
1,658	1,943	2,900	INSURANCE/BONDS	10-16-6115	2,900	2,900	
0	0	400	TRAINING/TRAVEL	10-16-6120	500	500	
2,644	5,181	8,800	UTILITIES	10-16-6130	9,000	9,000	
12,000	0	0	SUMMER RECREATION PROGRAM	10-16-6175	0	0	
37,997	62,849	64,650	TOTAL MATERIAL AND SERVICES		78,900	78,900	
			CAPITAL OUTLAY:				
32,202	9,892	59,200	IMPROVEMENTS	10-16-7005	10,000	10,000	
793	0	1,600	EQUIPMENT	10-16-7020	0	0	
6	0	0	CONSTRUCTION	10-16-7025	0	0	
33,002	9,892	60,800	TOTAL CAPITAL OUTLAY		10,000	10,000	
154,342	141,012	227,770	TOTAL PARKS & RECREATION		143,225	143,225	

CITY OF BROOKINGS
GENERAL FUND

ADMINISTRATIVE SERVICES
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			<u>ADMINISTRATIVE SERVICES</u>				
			PERSONAL SERVICES:				
167,191	178,371	178,363	SALARIES & WAGES	10-17-5005	72,743	72,743	
0	726	1,000	OVERTIME	10-17-5010	340	340	
26,032	24,341	35,304	PERS	10-17-5015	13,454	13,454	
12,695	13,586	13,721	FICA	10-17-5020	5,589	5,589	
39,840	42,404	43,563	HEALTH INSURANCE	10-17-5025	20,611	20,611	
498	377	395	WORKERS' COMPENSATION	10-17-5030	191	191	
166	165	251	UNEMPLOYMENT	10-17-5035	102	102	
246,421	259,970	272,597	TOTAL PERSONAL SERVICES		113,030	113,030	
			MATERIALS AND SERVICES:				
959	0	0	OFFICE SUPPLIES	10-17-6005	0	0	
11,173	8,183	10,500	OPERATING SUPPLIES	10-17-6030	10,500	10,500	
7,055	10,755	7,540	CONTRACT SERVICES	10-17-6090	7,500	7,500	
2,833	2,343	3,500	INSURANCE/BONDS	10-17-6115	3,500	3,500	
6,920	4,710	8,900	TRAINING/TRAVEL	10-17-6120	8,900	8,900	
750	465	1,000	DUES	10-17-6125	1,000	1,000	
(36)	1,298	1,200	COMMUNICATIONS	10-17-6135	1,200	1,200	
29,654	27,755	32,640	TOTAL MATERIAL AND SERVICES		32,600	32,600	
276,074	287,725	305,237	TOTAL ADMINISTRATIVE SERVICES		145,630	145,630	

CITY OF BROOKINGS
GENERAL FUND

SWIMMING POOL
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			SWIMMING POOL				
			PERSONAL SERVICES:				
43,310	45,722	46,159	SALARIES & WAGES	10-18-5005	48,054	48,054	
979	26	1,000	OVERTIME	10-18-5010	500	500	
2	0	2,911	PERS	10-18-5015	3,148	3,148	
3,256	3,525	3,608	FICA	10-18-5020	3,753	3,753	
1,573	738	891	WORKERS' COMPENSATION	10-18-5030	926	926	
39	43	66	UNEMPLOYMENT	10-18-5035	68	68	
49,159	50,054	54,635	TOTAL PERSONAL SERVICES		56,449	56,449	
			MATERIALS AND SERVICES:				
3,954	5,576	9,000	OPERATING SUPPLIES	10-18-6030	6,000	6,000	
1,173	528	500	BUILDING MAINTENANCE	10-18-6040	1,000	1,000	
836	465	0	CONTRACT SERVICES	10-18-6090	1,000	1,000	
2,850	5,202	3,000	CHEMICALS	10-18-6110	5,000	5,000	
1,718	1,421	2,000	INSURANCE/BONDS	10-18-6115	2,000	2,000	
349	118	500	TRAINING/TRAVEL	10-18-6120	500	500	
73	73	100	DUES	10-18-6125	100	100	
18,377	20,798	18,000	UTILITIES	10-18-6130	25,000	25,000	
0	48	580	SPECIAL PROGRAM	10-18-6180	580	580	
29,329	34,229	33,680	TOTAL MATERIAL AND SERVICES		41,180	41,180	
			CAPITAL OUTLAY:				
6,823	6,368	20,000	IMPROVEMENTS	10-18-7005	10,000	10,000	
3,425	0	0	EQUIPMENT	10-18-7020	0	0	
10,248	6,368	20,000	TOTAL CAPITAL OUTLAY		10,000	10,000	
88,736	90,651	108,315	TOTAL SWIMMING POOL		107,629	107,629	

CITY OF BROOKINGS
GENERAL FUND

NON-DEPARTMENTAL
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
NON-DEPARTMENTAL							
			MATERIALS AND SERVICES:				
14,571	17,124	29,100	OFFICE SUPPLIES	10-19-6005	29,000	29,000	
0	68	0	EQUIPMENT OPERATION	10-19-6015	0	0	
15,692	19,687	15,000	OPERATING SUPPLIES	10-19-6030	15,000	15,000	
217	0	0	MISCELLANEOUS	10-19-6035	0	0	
4,517	11,578	27,500	BUILDING MAINTENANCE	10-19-6040	15,000	15,000	
7,730	7,000	10,000	CUSTODIAL SERVICES	10-19-6085	10,000	10,000	
9,339	25,011	21,340	CONTRACT SERVICES	10-19-6090	21,000	21,000	
16,823	18,103	20,000	UTILITIES	10-19-6130	20,500	20,500	
8,768	10,973	15,000	COMMUNICATIONS	10-19-6135	12,000	12,000	
2,200	(250)	0	COUNCIL DONATIONS	10-19-6180	0	0	
3,149	0	0	EMPLOYEE/VOLUNTEER FUNCTIONS	10-19-6182	0	0	
0	0	0	CHRISTMAS LIGHTS	10-19-6184	5,000	0	
38,914	30,820	40,000	TOURISM PROMOTIONS	10-19-6185	35,000	35,000	
121,919	140,112	177,940	TOTAL MATERIAL AND SERVICES		162,500	157,500	
			CAPITAL OUTLAY:				
0	307	2,000	IMPROVEMENTS	10-19-7005	0	0	
0	307	2,000	TOTAL CAPITAL OUTLAY		0	0	
			TRANSFERS OUT:				
32,000	70,000	0	TRANSFER OUT-STREETS	10-19-8510	0	0	
0	0	67,000	TRANSFER OUT - TECHNOLOGY FUND	10-19-8585	67,000	67,000	
32,000	70,000	67,000	TOTAL TRANSFERS OUT		67,000	67,000	
			CONTINGENCIES & RESERVES:				
0	0	648,366	CONTINGENCY	10-19-9200	679,102	675,182	
0	0	15,000	UNAPPROPRIATED - STOUT PARK	10-19-9201	15,000	15,000	
0	0	663,366	TOTAL CONTINGENCIES & RESERVES		694,102	690,182	
153,919	210,420	910,306	TOTAL NON-DEPARTMENTAL		923,602	914,682	
3,779,687	3,601,355	4,935,087	TOTAL FUND EXPENDITURES		4,488,697	4,528,697	

CITY OF BROOKINGS
STREET FUND

RESOURCES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	125,000	NET WORKING CAPITAL	15-09-4910	105,000	105,000	
188,000	174,337	96,000	GRANT REVENUE	15-03-4050	160,000	160,000	
268,518	315,156	325,000	STATE HIGHWAY REVENUE	15-03-4155	350,000	350,000	
193	0	300	INTEREST INCOME	15-06-4115	300	300	
7,006	40,686	0	OTHER REVENUE	15-06-4140	0	0	
463,717	530,179	546,300	SUBTOTAL		615,300	615,300	
			FUND TRANSFER IN:				
32,000	70,000	0	TRANSFER IN-GENERAL FUND	15-09-4505	0	0	
32,000	70,000	0	TOTAL TRANSFERS IN		0	0	
495,717	600,179	546,300	TOTAL RESOURCES		615,300	615,300	

CITY OF BROOKINGS
STREET FUND

EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			PERSONAL SERVICES:				
41,577	35,308	33,897	SALARIES & WAGES	15-10-5005	73,230	76,574	
2,467	4,910	5,000	OVERTIME	15-10-5010	5,025	5,070	
6,470	5,108	6,185	PERS	15-10-5015	13,240	13,789	
3,425	3,095	2,593	FICA	15-10-5020	5,676	5,935	
10,804	21,769	11,796	HEALTH INSURANCE	15-10-5025	16,252	17,454	
1,469	1,482	1,678	WORKERS' COMPENSATION	15-10-5030	2,069	2,078	
42	39	47	UNEMPLOYMENT	15-10-5035	103	108	
66,255	71,710	61,196	TOTAL PERSONAL SERVICES		115,595	121,008	
			MATERIALS AND SERVICES:				
0	0	0	EQUIPMENT MAINTENANCE	15-10-6015	1,000	1,000	
2,124	701	2,000	UNIFORM ALLOWANCE	15-10-6025	1,600	1,600	
22,643	56,317	80,000	OPERATING SUPPLIES	15-10-6030	40,000	40,000	
2,320	2,011	2,200	MISC SAFETY SUPPLIES	15-10-6036	2,200	2,200	
6,366	511	4,000	BUILDING MAINTENANCE	15-10-6040	1,000	1,000	
0	0	0	STORMWATER MAINTENANCE	15-10-6045	20,000	20,000	
0	0	0	SIDEWALK MAINTENANCE	15-10-6050	5,000	5,000	
22,816	1,396	0	STREET MAINTENANCE	15-10-6060	15,000	15,000	
82,436	72,758	58,740	CONTRACT SERVICES	15-10-6090	70,000	70,000	
4,506	4,246	12,000	TRAFFIC CONTROL	15-10-6091	12,000	12,000	
0	0	6,000	LEASE EXPENSE	15-10-6105	0	0	
10,821	7,580	12,300	INSURANCE/BONDS	15-10-6115	12,300	12,300	
70	954	1,000	TRAINING/TRAVEL	15-10-6120	1,500	1,500	
10,904	10,618	13,000	UTILITIES	15-10-6130	13,000	13,000	
966	624	2,000	COMMUNICATIONS	15-10-6135	1,000	1,000	
165,971	157,716	193,240	TOTAL MATERIAL AND SERVICES		195,600	195,600	
			CAPITAL OUTLAY:				
584	16,808	26,000	PROPERTY IMPROVEMENTS	15-10-7005	15,000	15,000	
11,229	11,229	11,300	VEHICLE	15-10-7015	11,300	11,300	
5,840	13,500	27,600	EQUIPMENT	15-10-7020	22,000	22,000	
10,102	0	0	CONSTRUCTION	15-10-7025	0	0	
188,003	97,613	70,000	SCA GRANT	15-10-7026	160,000	160,000	
215,758	139,149	134,900	TOTAL CAPITAL OUTLAY		208,300	208,300	
			TRANSFERS OUT:				
45,675	95,321	88,744	TRANSFER OUT-GENERAL FUND	15-10-8505	18,850	18,850	
0	0	5,760	TRANSFER OUT - TECHNOLOGY FUND	15-10-8585	5,760	5,760	
45,675	95,321	94,504	TOTAL TRANSFERS OUT		24,610	24,610	
			CONTINGENCIES & RESERVES:				
0	0	62,460	CONTINGENCY	15-10-9200	71,195	65,782	
0	0	62,460	TOTAL CONTINGENCIES & RESERVES		71,195	65,782	

CITY OF BROOKINGS
STREET FUND
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
493,659	463,897	546,300	TOTAL FUND EXPENDITURES		615,300	615,300	

CITY OF BROOKINGS
WATER FUND

RESOURCES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	190,000	NET WORKING CAPITAL	20-09-4910	105,000	105,000	
1,202,807	1,175,898	1,265,500	UTILITY USER FEES	20-04-4160	1,389,500	1,389,500	
7,970	15,559	10,000	UTILITY CONNECTION FEES	20-04-4165	5,500	5,500	
0	228	4,000	INTEREST INCOME	20-06-4115	2,000	2,000	
207,989	1,299,831	0	OTHER REVENUE	20-06-4140	0	0	
1,418,765	2,491,516	1,469,500	SUBTOTAL		1,502,000	1,502,000	
1,418,765	2,491,516	1,469,500	TOTAL RESOURCES		1,502,000	1,502,000	

CITY OF BROOKINGS
WATER FUND

EXPENDITURE SUMMARY

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
240,467	436,304	421,876	PERSONAL SERVICES:				
182,791	0	0	WATER DISTRIBUTION		579,703	590,821	
			WATER TREATMENT		0	0	
423,258	436,304	421,876	TOTAL PERSONAL SERVICES		579,703	590,821	
269,223	497,684	372,130	MATERIALS AND SERVICES:				
145,051	0	0	WATER DISTRIBUTION		325,250	325,250	
			WATER TREATMENT		0	0	
414,274	497,684	372,130	TOTAL MATERIAL AND SERVICES		325,250	325,250	
341,911	1,215,922	80,800	CAPITAL OUTLAY:				
208,004	0	0	WATER DISTRIBUTION		68,300	68,300	
			WATER TREATMENT		0	0	
549,914	1,215,922	80,800	TOTAL CAPITAL OUTLAY		68,300	68,300	
218,348	252,826	195,519	TRANSFERS OUT:				
20,000	20,000	0	TRANSFER OUT-GENERAL FUND	20-22-8505	44,432	44,432	
0	0	0	TRANSFER OUT-GENERAL RESERVE	20-22-8560	0	0	
0	0	235,060	TRANSFER OUT - WATER LOAN FUND	20-22-8576	322,000	322,000	
		12,570	TRANSFER OUT - TECHNOLOGY FUND	20-22-8585	12,570	12,570	
238,348	272,826	443,149	TOTAL TRANSFERS OUT		379,002	379,002	
0	0	151,545	CONTINGENCIES & RESERVES:				
			WATER TREATMENT		149,745	138,627	
0	0	151,545	TOTAL CONTINGENCIES & RESERVES		149,745	138,627	
1,625,795	2,422,735	1,469,500	TOTAL FUND EXPENDITURES		1,502,000	1,502,000	

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CITY OF BROOKINGS
WATER FUND

WATER DISTRIBUTION
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
WATER DISTRIBUTION							
PERSONAL SERVICES:							
149,756	270,722	244,324	SALARIES & WAGES	20-21-5005	363,652	370,426	
8,109	9,873	8,435	OVERTIME	20-21-5010	9,236	9,299	
22,430	36,592	49,086	PERS	20-21-5015	69,596	70,752	
11,852	20,703	19,338	FICA	20-21-5020	28,516	29,039	
43,701	89,341	87,746	HEALTH INSURANCE	20-21-5025	93,326	95,900	
4,469	8,806	12,593	WORKERS' COMPENSATION	20-21-5030	14,853	14,871	
150	267	354	UNEMPLOYMENT	20-21-5035	524	534	
240,467	436,304	421,876	TOTAL PERSONAL SERVICES		579,703	590,821	
MATERIALS AND SERVICES:							
7,609	6,534	7,300	OFFICE SUPPLIES	20-21-6005	7,300	7,300	
0	0	0	EQUIPMENT MAINTENANCE	20-21-6015	15,000	15,000	
776	3,731	4,100	UNIFORM ALLOWANCE	20-21-6025	3,200	3,200	
77,614	87,877	95,000	OPERATING SUPPLIES	20-21-6030	80,000	80,000	
25,954	17,118	0	WATER CONSERVATION PROGRAM	20-21-6031	0	0	
0	0	0	BACKFLOW PREVENTION	20-21-6032	15,000	15,000	
183	49	0	MISCELLANEOUS	20-21-6035	0	0	
12,395	8,146	13,500	MISC SAFETY SUPPLIES	20-21-6036	6,750	6,750	
616	170	5,000	BUILDING MAINTENANCE	20-21-6040	1,000	1,000	
0	0	0	PUMP STATION MAINTENANCE	20-21-6045	5,000	5,000	
0	0	15,000	LEGAL SERVICES	20-21-6065	2,000	2,000	
40,755	37,912	57,800	ENGINEERING SERVICES	20-21-6075	0	0	
60,594	203,335	51,430	CONTRACT SERVICES	20-21-6090	50,000	50,000	
0	0	12,000	LEASE EXPENSE	20-21-6105	0	0	
0	12,448	0	CHEMICALS	20-21-6110	15,000	15,000	
10,157	19,925	12,000	INSURANCE/BONDS	20-21-6115	12,000	12,000	
3,117	7,442	7,000	TRAINING/TRAVEL	20-21-6120	7,000	7,000	
24,170	82,703	80,000	UTILITIES	20-21-6130	95,000	95,000	
5,283	10,294	12,000	COMMUNICATIONS	20-21-6135	11,000	11,000	
269,223	497,684	372,130	TOTAL MATERIAL AND SERVICES		325,250	325,250	
CAPITAL OUTLAY:							
240,451	1,104,413	0	IMPROVEMENTS	20-21-7005	0	0	
22,457	22,457	28,500	VEHICLE	20-21-7015	28,500	28,500	
74,910	84,283	47,500	EQUIPMENT	20-21-7020	35,000	35,000	
1,708	0	0	COMPUTER HARDWARE/SOFTWARE	20-21-7030	0	0	
2,384	4,769	4,800	TOWER LEASE	20-21-7036	4,800	4,800	
341,911	1,215,922	80,800	TOTAL CAPITAL OUTLAY		68,300	68,300	
851,600	2,149,909	874,806	TOTAL WATER DISTRIBUTION		973,253	984,371	

CITY OF BROOKINGS
WATER FUND

WATER TREATMENT
EXPENDITURES

BUDGET FOR NEXT YEAR 2012-13

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
WATER TREATMENT							
PERSONAL SERVICES:							
118,638	0	0	0 SALARIES & WAGES	20-22-5005	0	0	
2,327	0	0	0 OVERTIME	20-22-5010	0	0	
17,155	0	0	0 PERS	20-22-5015	0	0	
8,779	0	0	0 FICA	20-22-5020	0	0	
30,744	0	0	0 HEALTH INSURANCE	20-22-5025	0	0	
5,036	0	0	0 WORKERS' COMPENSATION	20-22-5030	0	0	
113	0	0	0 UNEMPLOYMENT	20-22-5035	0	0	
182,791	0	0	0 TOTAL PERSONAL SERVICES		0	0	
MATERIALS AND SERVICES:							
1,886	0	0	0 UNIFORM ALLOWANCE	20-22-6025	0	0	
21,471	0	0	0 OPERATING SUPPLIES	20-22-6030	0	0	
492	0	0	0 SAFETY	20-22-6035	0	0	
4,920	0	0	0 BUILDING MAINTENANCE	20-22-6040	0	0	
25,494	0	0	0 CONTRACT SERVICES	20-22-6090	0	0	
16,792	0	0	0 CHEMICALS	20-22-6110	0	0	
15,327	0	0	0 INSURANCE/BONDS	20-22-6115	0	0	
4,293	0	0	0 TRAINING/TRAVEL	20-22-6120	0	0	
50,600	0	0	0 UTILITIES	20-22-6130	0	0	
3,778	0	0	0 COMMUNICATIONS	20-22-6135	0	0	
145,051	0	0	0 TOTAL MATERIAL AND SERVICES		0	0	
CAPITAL OUTLAY:							
200,817	0	0	0 EQUIPMENT	20-22-7020	0	0	
423	0	0	0 COMPUTER HARDWARE/SOFTWARE	20-22-7030	0	0	
2,384	0	0	0 TOWER LEASE	20-22-7036	0	0	
4,380	0	0	0 PUMP STATIONS	20-22-7050	0	0	
208,004	0	0	0 TOTAL CAPITAL OUTLAY		0	0	
TRANSFERS OUT:							
218,348	252,826	195,519	TRANSFER OUT-GENERAL FUND	20-22-8505	44,432	44,432	
20,000	20,000	0	TRANSFER OUT-GENERAL RESERVE	20-22-8560	0	0	
0	0	235,060	TRANSFER OUT - WATER LOAN FUND	20-22-8576	322,000	322,000	
0	0	12,570	TRANSFER OUT - TECHNOLOGY FUND	20-22-8585	12,570	12,570	
238,348	272,826	443,149	TOTAL TRANSFERS OUT		379,002	379,002	
CONTINGENCIES & RESERVES:							
0	0	151,545	CONTINGENCY	20-22-9200	149,745	138,627	
0	0	151,545	TOTAL CONTINGENCIES & RESERVES		149,745	138,627	

CITY OF BROOKINGS
WATER FUND

WATER TREATMENT
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
774,195	272,826	594,694	TOTAL WATER TREATMENT		528,747	517,629	
1,625,795	2,422,735	1,469,500	TOTAL FUND EXPENDITURES		1,502,000	1,502,000	

CITY OF BROOKINGS
WASTEWATER FUND

RESOURCES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	2,200,000	NET WORKING CAPITAL	25-09-4910	560,000	560,000	
2,041,320	2,026,564	2,088,900	UTILITY USER FEES	25-04-4160	2,266,500	2,266,500	
11,627	6,036	7,000	UTILITY CONNECTION FEES	25-04-4165	9,000	9,000	
287,897	292,734	290,000	HSD CHARGES FOR SERVICES	25-04-4170	323,000	323,000	
51,931	52,790	52,000	HSD CHARGES FOR DEBT	25-04-4180	52,000	52,000	
0	2,738	0	HSD CHARGES WW LOAN DEBT	25-04-4190	0	0	
9,552	4,533	3,000	INTEREST INCOME	25-06-4115	3,000	3,000	
0	2,049	550,000	OTHER REVENUE	25-06-4140	0	0	
2,402,326	2,387,444	5,190,900	SUBTOTAL		3,213,500	3,213,500	
2,402,326	2,387,444	5,190,900	TOTAL RESOURCES		3,213,500	3,213,500	

CITY OF BROOKINGS
WASTEWATER FUND

EXPENDITURE SUMMARY

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
311,629	343,314	317,604	PERSONAL SERVICES:				
386,144	389,443	371,227	WASTEWATER COLLECTION		410,631	421,795	
			WASTEWATER TREATMENT		422,474	432,816	
697,773	732,757	688,831	TOTAL PERSONAL SERVICES		833,105	854,611	
135,546	190,846	226,740	MATERIALS AND SERVICES:				
681,766	640,370	579,290	WASTEWATER COLLECTION		250,100	250,100	
			WASTEWATER TREATMENT		466,600	466,600	
817,312	831,216	806,030	TOTAL MATERIAL AND SERVICES		716,700	716,700	
37,735	28,547	24,900	CAPITAL OUTLAY:				
17,505	187,424	2,287,400	WASTEWATER COLLECTION		24,900	24,900	
			WASTEWATER TREATMENT		302,400	302,400	
55,240	215,971	2,312,300	TOTAL CAPITAL OUTLAY		327,300	327,300	
228,309	231,806	146,328	TRANSFERS OUT:				
20,000	20,000	0	TRANSFER OUT-GENERAL FUND	25-32-8505	30,647	30,647	
931,605	737,323	964,926	TRANSFER OUT-GENERAL RESERVE	25-32-8560	0	0	
0	0	12,570	TRANSFER OUT-WW LOAN FUND	25-32-8575	1,032,488	1,032,488	
			TRANSFER OUT - TECHNOLOGY FUND	25-32-8585	12,570	12,570	
1,179,914	989,129	1,123,824	TOTAL TRANSFERS OUT		1,075,705	1,075,705	
0	0	259,915	CONTINGENCIES & RESERVES:				
			WASTEWATER TREATMENT		260,690	239,184	
0	0	259,915	TOTAL CONTINGENCIES & RESERVES		260,690	239,184	
2,750,238	2,769,074	5,190,900	TOTAL FUND EXPENDITURES		3,213,500	3,213,500	

CITY OF BROOKINGS
WASTEWATER FUND

WASTEWATER COLLECTION
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
			WASTEWATER COLLECTION				
			PERSONAL SERVICES:				
200,171	215,002	173,559	SALARIES & WAGES	25-31-5005	248,454	255,757	
1,753	1,989	7,879	OVERTIME	25-31-5010	7,359	7,404	
28,810	24,702	33,442	PERS	25-31-5015	45,038	46,410	
15,602	16,866	13,880	FICA	25-31-5020	19,568	20,130	
60,979	75,141	76,207	HEALTH INSURANCE	25-31-5025	74,351	76,204	
4,120	9,402	12,383	WORKERS' COMPENSATION	25-31-5030	15,504	15,523	
195	212	254	UNEMPLOYMENT	25-31-5035	357	367	
311,629	343,314	317,604	TOTAL PERSONAL SERVICES		410,631	421,795	
			MATERIALS AND SERVICES:				
4,926	4,662	7,500	OFFICE SUPPLIES	25-31-6005	7,500	7,500	
0	0	0	EQUIPMENT MAINTENANCE	25-31-6015	3,000	3,000	
776	1,776	3,000	UNIFORM ALLOWANCE	25-31-6025	2,400	2,400	
30,524	41,553	45,000	OPERATING SUPPLIES	25-31-6030	42,000	42,000	
13,097	8,146	13,000	MISC SAFETY SUPPLIES	25-31-6036	6,500	6,500	
616	283	4,000	BUILDING MAINTENANCE	25-31-6040	1,000	1,000	
0	0	0	PUMP STATION MAINTENANCE	25-31-6045	5,000	5,000	
0	0	0	I/I PROGRAM	25-31-6050	25,000	25,000	
0	0	0	GIS UPDATE/MAINTENANCE	25-31-6055	17,000	17,000	
385	940	20,000	ENGINEERING SERVICES	25-31-6075	0	0	
42,911	95,910	71,540	CONTRACT SERVICES	25-31-6090	90,000	90,000	
0	27	0	ACCOUNT COLLECTION EXPENSE	25-31-6100	500	500	
0	0	12,000	LEASE EXPENSE	25-31-6105	0	0	
15,468	12,811	19,000	INSURANCE/BONDS	25-31-6115	19,000	19,000	
979	2,226	2,500	TRAINING/TRAVEL	25-31-6120	2,500	2,500	
24,664	21,895	28,000	UTILITIES	25-31-6130	28,000	28,000	
1,200	618	1,200	COMMUNICATIONS	25-31-6135	700	700	
135,546	190,846	226,740	TOTAL MATERIAL AND SERVICES		250,100	250,100	
			CAPITAL OUTLAY:				
22,457	22,457	22,500	VEHICLE	25-31-7015	22,500	22,500	
11,185	3,705	0	EQUIPMENT	25-31-7020	0	0	
1,708	0	0	COMPUTER HARDWARE/SOFTWARE	25-31-7030	0	0	
2,384	2,384	2,400	TOWER LEASE	25-31-7036	2,400	2,400	
37,735	28,547	24,900	TOTAL CAPITAL OUTLAY		24,900	24,900	
484,910	562,707	569,244	TOTAL WASTEWATER COLLECTION		685,631	696,795	

CITY OF BROOKINGS
WASTEWATER FUND

WASTEWATER TREATMENT
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
WASTEWATER TREATMENT							
			PERSONAL SERVICES:				
248,847	251,997	221,950	SALARIES & WAGES	25-32-5005	269,732	276,469	
5,439	2,806	5,040	OVERTIME	25-32-5010	7,157	7,202	
35,623	35,164	45,718	PERS	25-32-5015	54,721	55,976	
18,123	18,042	17,365	FICA	25-32-5020	21,179	21,698	
67,250	74,430	72,583	HEALTH INSURANCE	25-32-5025	60,140	61,900	
10,628	6,771	8,253	WORKERS' COMPENSATION	25-32-5030	9,160	9,177	
235	234	318	UNEMPLOYMENT	25-32-5035	385	394	
386,144	389,443	371,227	TOTAL PERSONAL SERVICES		422,474	432,816	
			MATERIALS AND SERVICES:				
131	751	600	OFFICE SUPPLIES	25-32-6005	600	600	
0	0	0	PERMITS	25-32-6010	8,000	8,000	
0	0	0	EQUIPMENT OPERATION	25-32-6015	10,000	10,000	
1,713	2,515	2,500	UNIFORM ALLOWANCE	25-32-6025	2,000	2,000	
68,109	78,839	90,000	OPERATING SUPPLIES	25-32-6030	72,000	72,000	
4,686	3,389	3,000	SAFETY	25-32-6035	5,000	5,000	
11,340	164	10,000	BUILDING MAINTENANCE	25-32-6040	20,000	20,000	
299,001	277,052	257,690	CONTRACT SERVICES	25-32-6090	100,000	100,000	
123,633	77,751	0	DEWATERING ENGINEERING	25-32-6095	0	0	
8,019	10,406	15,000	CHEMICALS	25-32-6110	15,000	15,000	
19,515	16,149	21,000	INSURANCE/BONDS	25-32-6115	21,000	21,000	
4,513	1,310	4,500	TRAINING/TRAVEL	25-32-6120	4,500	4,500	
135,040	166,542	168,000	UTILITIES	25-32-6130	201,000	201,000	
6,067	5,501	7,000	COMMUNICATIONS	25-32-6135	7,500	7,500	
681,766	640,370	579,290	TOTAL MATERIAL AND SERVICES		466,600	466,600	
			CAPITAL OUTLAY:				
0	180,795	2,220,000	IMPROVEMENTS	25-32-7005	300,000	300,000	
347	0	0	CONTROL/MONITORING	25-32-7010	0	0	
3,573	4,245	65,000	EQUIPMENT	25-32-7020	0	0	
1,340	0	0	COMPUTER HARDWARE/SOFTWARE	25-32-7030	0	0	
2,384	2,384	2,400	TOWER LEASE	25-32-7036	2,400	2,400	
9,861	0	0	PUMP STATIONS	25-32-7050	0	0	
17,505	187,424	2,287,400	TOTAL CAPITAL OUTLAY		302,400	302,400	
			TRANSFERS OUT:				
228,309	231,806	146,328	TRANSFER OUT-GENERAL FUND	25-32-8505	30,647	30,647	
20,000	20,000	0	TRANSFER OUT-GENERAL RESERVE	25-32-8560	0	0	
931,605	737,323	964,926	TRANSFER OUT-WW LOAN FUND	25-32-8575	1,032,488	1,032,488	
0	0	12,570	TRANSFER OUT - TECHNOLOGY FUND	25-32-8585	12,570	12,570	
1,179,914	989,129	1,123,824	TOTAL TRANSFERS OUT		1,075,705	1,075,705	

CITY OF BROOKINGS
WASTEWATER FUND

WASTEWATER TREATMENT
EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	259,915	CONTINGENCIES & RESERVES: CONTINGENCY	25-32-9200	260,690	239,184	
0	0	259,915	TOTAL CONTINGENCIES & RESERVES		260,690	239,184	
2,265,329	2,206,367	4,621,656	TOTAL WASTEWATER TREATMENT		2,527,869	2,516,705	
2,750,238	2,769,074	5,190,900	TOTAL FUND EXPENDITURES		3,213,500	3,213,500	

CITY OF BROOKINGS
911 FUND

RESOURCES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	190,000	NET WORKING CAPITAL	30-09-4910	199,500	199,500	
154,123	123,612	131,000	911 REVENUE - COUNTY	30-03-4180	118,000	118,000	
32,648	32,373	32,000	911 REVENUE - CITY	30-03-4185	30,000	30,000	
1,081	952	800	INTEREST INCOME	30-06-4115	800	800	
187,853	156,937	353,800	SUBTOTAL		348,300	348,300	
187,853	156,937	353,800	TOTAL RESOURCES		348,300	348,300	

CITY OF BROOKINGS
911 FUND

EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
<u>EXPENDITURES</u>							
			MATERIALS AND SERVICES:				
473	0	1,000	OFFICE SUPPLIES	30-10-6005	500	500	
7,255	7,502	12,000	OPERATING SUPPLIES	30-10-6030	12,000	12,000	
677	2,161	5,000	MISCELLANEOUS	30-10-6036	2,500	2,500	
1,500	0	1,500	BUILDING MAINTENANCE	30-10-6040	1,000	1,000	
4,116	3,133	2,200	CONTRACT SERVICES	30-10-6090	2,200	2,200	
2,399	1,984	2,500	INSURANCE/BONDS	30-10-6115	2,500	2,500	
4,445	1,799	5,000	TRAINING/TRAVEL	30-10-6120	5,000	5,000	
2,266	3,399	3,500	COMMUNICATIONS	30-10-6135	3,500	3,500	
23,130	19,978	32,700	TOTAL MATERIAL AND SERVICES		29,200	29,200	
			CAPITAL OUTLAY:				
55	0	10,000	IMPROVEMENTS	30-10-7005	8,000	8,000	
4,913	982	30,000	EQUIPMENT	30-10-7020	30,000	30,000	
627	0	55,000	EQUIPMENT REPLACEMENT	30-10-7021	55,000	55,000	
23,845	23,845	24,000	TOWER LEASE	30-10-7036	24,000	24,000	
29,440	24,827	119,000	TOTAL CAPITAL OUTLAY		117,000	117,000	
			TRANSFERS OUT:				
100,000	90,000	100,000	TRANSFER OUT-GENERAL FUND	30-10-8505	100,000	100,000	
0	0	2,100	TRANSFER OUT - TECHNOLOGY FUND	30-10-8585	2,100	2,100	
100,000	90,000	102,100	TOTAL TRANSFERS OUT		102,100	102,100	
			CONTINGENCIES & RESERVES:				
0	0	100,000	CONTINGENCY	30-10-9200	100,000	100,000	
0	0	100,000	TOTAL CONTINGENCIES & RESERVES		100,000	100,000	
152,570	134,804	353,800	TOTAL EXPENDITURES		348,300	348,300	
152,570	134,804	353,800	TOTAL FUND EXPENDITURES		348,300	348,300	

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CITY OF BROOKINGS
AZALEA PARK FUND

RESOURCES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
11,854	0	0	0 TRANSIENT ROOM TAXES	35-01-4020	0	0	
245	0	0	0 INTEREST INCOME	35-06-4115	0	0	
1,133	0	0	0 CAPELLA DONATIONS	35-06-4136	0	0	
579	0	0	0 OTHER REVENUE	35-06-4140	0	0	
13,811	0	0	0 SUBTOTAL		0	0	
13,811	0	0	0 TOTAL RESOURCES		0	0	

CITY OF BROOKINGS
AZALEA PARK FUND

EXPENDITURES

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION EXPENDITURES	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
<u>EXPENDITURES</u>							
			MATERIALS AND SERVICES:				
983	0	0	0 OPERATING SUPPLIES	35-10-6030	0	0	
97	0	0	0 MISCELLANEOUS	35-10-6035	0	0	
870	0	0	0 PARK MAINTENANCE	35-10-6050	0	0	
691	0	0	0 INSURANCE/BONDS	35-10-6115	0	0	
4,357	0	0	0 UTILITIES	35-10-6130	0	0	
52	0	0	0 COMMUNICATIONS	35-10-6135	0	0	
7,050	0	0	0 TOTAL MATERIAL AND SERVICES		0	0	
			TRANSFERS OUT:				
0	42,180	0	0 TRANSFER OUT-GENERAL FUND	35-10-8505	0	0	
0	42,180	0	0 TOTAL TRANSFERS OUT		0	0	
7,050	42,180	0	0 TOTAL EXPENDITURES		0	0	
7,050	42,180	0	0 TOTAL FUND EXPENDITURES		0	0	

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CITY OF BROOKINGS
DEBT SERVICE BOND FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	260,000	NET WORKING CAPITAL	40-09-4910	240,000	240,000	
5,187	12,759	5,000	PROPERTY TAX - PRIOR	40-01-4010	5,000	5,000	
1,447	1,397	800	INTEREST INCOME	40-06-4115	200	200	
387,975	339,930	206,963	PROPERTY TAX - CURRENT	40-01-4005	230,025	230,025	
394,610	354,086	472,763	SUBTOTAL		475,225	475,225	
			FUND TRANSFER IN:				
116,882	0	0	TRANSFER IN-DEBT SERVICE BOND	40-09-4530	0	0	
116,882	0	0	TOTAL TRANSFERS IN		0	0	
511,492	354,086	472,763	TOTAL RESOURCES		475,225	475,225	
			EXPENDITURES				
			DEBT SERVICE:				
305,000	315,000	215,000	PRINCIPAL PAYMENTS	40-10-8005	220,000	220,000	
46,044	36,547	26,788	INTEREST PAYMENTS	40-10-8010	18,100	18,100	
351,044	351,547	241,788	TOTAL DEBT SERVICE		238,100	238,100	
0	0	230,975	CONTINGENCIES/UNAPPROPRIATED: UNAPPROPRIATED ENDING FUND BAL	40-10-9300	237,125	237,125	
0	0	230,975	TOTAL CONTINGENCIES/UNAPPROPRIATE		237,125	237,125	
351,044	351,547	472,763	TOTAL EXPENDITURES		475,225	475,225	
351,044	351,547	472,763	TOTAL FUND EXPENDITURES		475,225	475,225	

CITY OF BROOKINGS
DEBT SERVICE BOND SERIES 2003

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
<u>EXPENDITURES</u>							
			TRANSFERS OUT:				
116,882	0	0	TRANSFER OUT-DEBT SERVICE FUND	42-10-8530	0	0	0
116,882	0	0	TOTAL TRANSFERS OUT		0	0	0
116,882	0	0	TOTAL EXPENDITURES		0	0	0
116,882	0	0	TOTAL FUND EXPENDITURES		0	0	0

CITY OF BROOKINGS
DAWSON BANCROFT BOND FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	40,575	NET WORKING CAPITAL	44-09-4910	44,000	44,000	
981	837	300	INTEREST INCOME	44-08-4115	0	0	
105	665	0	OTHER REVENUE	44-08-4140	0	0	
12,454	9,371	10,000	ASSESSMENT REVENUE	44-08-4145	0	0	
29,733	1,056	2,000	ASSESSMENT INTEREST	44-08-4150	0	0	
43,274	11,929	52,875	SUBTOTAL		44,000	44,000	
43,274	11,929	52,875	TOTAL RESOURCES		44,000	44,000	
<u>EXPENDITURES</u>							
425	425	500	MATERIALS AND SERVICES: LEGAL/ADMINISTRATIVE SERVICES	44-10-6065	0	0	
425	425	500	TOTAL MATERIAL AND SERVICES		0	0	
60,000	60,000	50,000	DEBT SERVICE: PRINCIPAL PAYMENTS	44-10-8005	0	0	
7,895	5,165	2,375	INTEREST PAYMENTS	44-10-8010	0	0	
67,895	65,165	52,375	TOTAL DEBT SERVICE		0	0	
0	0	0	CONTINGENCIES/UNAPPROPRIATED: CONTINGENCY	44-10-9200	44,000	44,000	
0	0	0	TOTAL CONTINGENCIES/UNAPPROPRIATE		44,000	44,000	
68,320	65,590	52,875	TOTAL EXPENDITURES		44,000	44,000	
68,320	65,590	52,875	TOTAL FUND EXPENDITURES		44,000	44,000	

CITY OF BROOKINGS
WASTEWATER LOAN FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	1,003,000	NET WORKING CAPITAL	47-09-4910	1,003,000	1,003,000	
47,493	5,397	3,000	INTEREST INCOME	47-06-4115	3,000	3,000	
47,493	5,397	1,006,000	SUBTOTAL		1,006,000	1,006,000	
			FUND TRANSFER IN:				
931,605	737,323	964,926	TRANSFER IN-WASTEWATER FUND	47-09-4520	1,032,488	1,032,488	
0	227,960	300,000	TRANSFER IN-WASTEWATER SYS DEV	47-09-4590	200,000	200,000	
931,605	965,283	1,264,926	TOTAL TRANSFERS IN		1,232,488	1,232,488	
979,098	970,680	2,270,926	TOTAL RESOURCES		2,238,488	2,238,488	
			EXPENDITURES				
			MATERIALS AND SERVICES:				
46,629	43,307	39,861	LEGAL/ADMINISTRATIVE SERVICES	47-10-6065	0	0	
46,629	43,307	39,861	TOTAL MATERIAL AND SERVICES		0	0	
			DEBT SERVICE:				
652,400	676,696	867,896	PRINCIPAL PAYMENTS	47-10-8005	994,000	994,000	
350,088	325,792	360,681	INTEREST PAYMENTS	47-10-8010	242,000	242,000	
1,002,488	1,002,488	1,228,577	TOTAL DEBT SERVICE		1,236,000	1,236,000	
			CONTINGENCIES/UNAPPROPRIATED:				
0	0	1,002,488	DEQ RESERVE	47-10-9100	1,002,488	1,002,488	
0	0	1,002,488	TOTAL CONTINGENCIES/UNAPPROPRIATE		1,002,488	1,002,488	
1,049,117	1,045,795	2,270,926	TOTAL EXPENDITURES		2,238,488	2,238,488	
1,049,117	1,045,795	2,270,926	TOTAL FUND EXPENDITURES		2,238,488	2,238,488	

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CITY OF BROOKINGS
TECHNOLOGY RESERVE REVENUE

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	0	0 NET WORKING CAPITAL	49-09-4910	15,000	15,000	
0	0	0	0 SUBTOTAL		15,000	15,000	
			FUND TRANSFER IN:				
0	0	67,000	TRANSFER IN-GENERAL FUND	49-09-4505	67,000	67,000	
0	0	5,760	TRANSFER IN-STREET FUND	49-09-4510	5,760	5,760	
0	0	12,570	TRANSFER IN-WATER FUND	49-09-4515	12,570	12,570	
0	0	12,570	TRANSFER IN-WASTEWATER FUND	49-09-4520	12,570	12,570	
0	0	2,100	TRANSFER IN - 911 FUND	49-09-4525	2,100	2,100	
0	0	100,000	TOTAL TRANSFERS IN		100,000	100,000	
0	0	100,000	TOTAL RESOURCES		115,000	115,000	
			TECHNOLOGY RESRVE EXPENDITURES				
			MATERIALS AND SERVICES:				
0	0	67,000	CONTRACT SERVICES	49-10-6090	67,000	67,000	
0	0	67,000	TOTAL MATERIAL AND SERVICES		67,000	67,000	
			CAPITAL OUTLAY:				
0	0	3,000	COPIER	49-10-7015	10,000	10,000	
0	0	8,000	EQUIPMENT	49-10-7020	8,000	8,000	
0	0	12,000	COMPUTER HARDWARE	49-10-7030	20,000	20,000	
0	0	23,000	TOTAL CAPITAL OUTLAY		38,000	38,000	
			CONTINGENCIES/UNAPPROPRIATED:				
0	0	10,000	CONTINGENCY	49-10-9200	10,000	10,000	
0	0	10,000	TOTAL CONTINGENCIES/UNAPPROPRIATE		10,000	10,000	
0	0	100,000	TOTAL TECHNOLOGY RESRVE EXPENDITU		115,000	115,000	
0	0	100,000	TOTAL FUND EXPENDITURES		115,000	115,000	

CITY OF BROOKINGS
CAPITAL PROJECTS RESERVE FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	635,000	NET WORKING CAPITAL	50-09-4910	595,000	595,000	
2,939	1,919	2,000	INTEREST INCOME	50-06-4115	1,000	1,000	
0	695,000	0	PROPERTY SALES	50-06-4145	0	0	
2,939	696,919	637,000	SUBTOTAL		596,000	596,000	
			FUND TRANSFER IN:				
0	30,000	15,000	TRANSFER IN-GENERAL FUND	50-09-4505	15,000	15,000	
20,000	20,000	0	TRANSFER IN-WATER FUND	50-09-4515	0	0	
20,000	20,000	0	TRANSFER IN-WASTEWATER FUND	50-09-4520	0	0	
40,000	70,000	15,000	TOTAL TRANSFERS IN		15,000	15,000	
42,939	766,919	652,000	TOTAL RESOURCES		611,000	611,000	
			EXPENDITURES				
			MATERIALS AND SERVICES:				
0	24,509	20,000	CONTRACT SERVICES	50-10-6090	20,000	20,000	
0	24,509	20,000	TOTAL MATERIAL AND SERVICES		20,000	20,000	
			CAPITAL OUTLAY:				
0	0	10,000	VEHICLE - FIRE	50-10-7015	10,000	10,000	
0	0	20,000	VEHICLE - BUILDING	50-10-7016	20,000	20,000	
0	0	40,000	EQUIPMENT	50-10-7020	40,000	60,000	
0	0	30,000	EQUIPMENT - POLICE	50-10-7021	45,000	45,000	
0	0	313,000	CONSTRUCTION	50-10-7025	376,000	356,000	
0	0	219,000	EMERGENCY REPAIRS/IMPROVEMENTS	50-10-7030	100,000	100,000	
0	0	632,000	TOTAL CAPITAL OUTLAY		591,000	591,000	
			TRANSFERS OUT:				
71,000	0	0	TRANSFER OUT-GENERAL FUND	50-10-8505	0	0	
71,000	0	0	TOTAL TRANSFERS OUT		0	0	
71,000	24,509	652,000	TOTAL EXPENDITURES		611,000	611,000	
71,000	24,509	652,000	TOTAL FUND EXPENDITURES		611,000	611,000	

CITY OF BROOKINGS
STREET SYSTEM REPLACEMENT FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	675,000	NET WORKING CAPITAL	51-09-4910	460,000	460,000	
3,649	4,010	3,000	INTEREST INCOME	51-01-4115	2,000	2,000	
120,530	122,887	125,000	SYSTEM REPLACEMENT FEES	51-01-4195	125,000	125,000	
124,180	126,897	803,000	SUBTOTAL		587,000	587,000	
124,180	126,897	803,000	TOTAL RESOURCES		587,000	587,000	
STREET SYSTEM REPLACEMENT							
0	24,349	803,000	CAPITAL OUTLAY: CONSTRUCTION	51-41-7025	587,000	587,000	
0	24,349	803,000	TOTAL CAPITAL OUTLAY		587,000	587,000	
0	24,349	803,000	TOTAL STREET SYSTEM REPLACEMENT		587,000	587,000	
0	24,349	803,000	TOTAL FUND EXPENDITURES		587,000	587,000	

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CITY OF BROOKINGS
WATER SYSTEM REPLACEMENT FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	350,000	NET WORKING CAPITAL	52-09-4910	375,000	375,000	
98	482	500	INTEREST INCOME	52-02-4115	300	300	
120,424	122,720	125,000	SYSTEM REPLACEMENT FEES	52-02-4195	125,000	125,000	
120,522	123,201	475,500	SUBTOTAL		500,300	500,300	
120,522	123,201	475,500	TOTAL RESOURCES		500,300	500,300	
WATER SYSTEM REPLACEMENT							
0	47,073	475,500	CAPITAL OUTLAY: CONSTRUCTION	52-42-7025	500,300	500,300	
0	47,073	475,500	TOTAL CAPITAL OUTLAY		500,300	500,300	
0	47,073	475,500	TOTAL WATER SYSTEM REPLACEMENT		500,300	500,300	
0	47,073	475,500	TOTAL FUND EXPENDITURES		500,300	500,300	

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CITY OF BROOKINGS
WASTEWATER SYSTEM REPLACE FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	793,000	NET WORKING CAPITAL	53-09-4910	895,000	895,000	
3,924	4,173	3,000	INTEREST INCOME	53-03-4115	2,000	2,000	
104,107	106,194	108,000	SYSTEM REPLACEMENT FEES	53-03-4195	108,000	108,000	
4,500	4,500	4,500	HSD INTERCEPTOR LINE REVENUE	53-03-4580	4,500	4,500	
112,531	114,867	908,500	SUBTOTAL		1,009,500	1,009,500	
112,531	114,867	908,500	TOTAL RESOURCES		1,009,500	1,009,500	
<u>WASTEWATER SYSTEM REPLACEMENT</u>							
0	0	106,229	CAPITAL OUTLAY:				
0	7,168	802,271	B-H INTERCEPTOR LINE CONSTRUCTION	53-43-7024 53-43-7025	106,229 903,271	106,229 903,271	
0	7,168	908,500	TOTAL CAPITAL OUTLAY		1,009,500	1,009,500	
0	7,168	908,500	TOTAL WASTEWATER SYSTEM REPLACEMENT		1,009,500	1,009,500	
0	7,168	908,500	TOTAL FUND EXPENDITURES		1,009,500	1,009,500	

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CITY OF BROOKINGS
STORMWATER REPLACEMENT FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	268,000	NET WORKING CAPITAL	54-09-4910	20,000	20,000	
118,587	121,220	124,000	SYSTEM REPLACEMENT FEES	54-02-4195	124,000	124,000	
520	1,124	500	INTEREST INCOME	54-03-4115	0	0	
119,107	122,344	392,500	SUBTOTAL		144,000	144,000	
119,107	122,344	392,500	TOTAL RESOURCES		144,000	144,000	
STORMWATER SYSTEM REPLACEMENT							
0	112,300	392,500	CAPITAL OUTLAY: CONSTRUCTION	54-42-7025	144,000	144,000	
0	112,300	392,500	TOTAL CAPITAL OUTLAY		144,000	144,000	
0	112,300	392,500	TOTAL STORMWATER SYSTEM REPLACEMENT		144,000	144,000	
0	112,300	392,500	TOTAL FUND EXPENDITURES		144,000	144,000	

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CITY OF BROOKINGS
STREET SYSTEM DEVELOPMENT FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	350,000	NET WORKING CAPITAL	55-09-4910	510,000	510,000	
1,970	16,449	2,000	INTEREST INCOME	55-01-4115	2,000	2,000	
6,345	22,113	5,000	IMPROVEMENT FEES	55-01-4205	5,000	5,000	
1,618	5,407	1,200	REIMBURSEMENT FEES	55-02-4205	2,000	2,000	
9,933	43,969	358,200	SUBTOTAL		519,000	519,000	
9,933	43,969	358,200	TOTAL RESOURCES		519,000	519,000	
IMPROVEMENT EXPENDITURES							
MATERIALS AND SERVICES:							
0	0	5,000	CONTRACT SERVICES	55-51-6090	10,000	10,000	
0	0	5,000	TOTAL MATERIAL AND SERVICES		10,000	10,000	
CAPITAL OUTLAY:							
266	510	328,000	CONSTRUCTION	55-51-7025	453,700	453,700	
266	510	328,000	TOTAL CAPITAL OUTLAY		453,700	453,700	
266	510	333,000	TOTAL IMPROVEMENT EXPENDITURES		463,700	463,700	
REIMBURSEMENT EXPENDITURES							
CAPITAL OUTLAY:							
0	0	25,200	CONSTRUCTION	55-52-7025	55,300	55,300	
0	0	25,200	TOTAL CAPITAL OUTLAY		55,300	55,300	
0	0	25,200	TOTAL REIMBURSEMENT EXPENDITURES		55,300	55,300	
266	510	358,200	TOTAL FUND EXPENDITURES		519,000	519,000	

CITY OF BROOKINGS
WATER SYSTEM DEVELOPMENT FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	825,000	NET WORKING CAPITAL	56-09-4910	845,000	845,000	
4,973	6,810	4,000	INTEREST INCOME	56-02-4115	3,000	3,000	
9,930	21,733	8,000	IMPROVEMENT FEES	56-02-4205	8,000	8,000	
2,036	4,135	1,500	REIMBURSEMENT FEES	56-03-4205	1,500	1,500	
16,939	32,678	838,500	SUBTOTAL		857,500	857,500	
16,939	32,678	838,500	TOTAL RESOURCES		857,500	857,500	
<u>IMPROVEMENT EXPENDITURES</u>							
0	0	5,000	MATERIALS AND SERVICES: CONTRACT SERVICES	56-52-6090	5,000	5,000	
0	0	5,000	TOTAL MATERIAL AND SERVICES		5,000	5,000	
217	0	0	CAPITAL OUTLAY: SYSTEM DEVELOPMENT CHARGE RPRT	56-52-7010	0	0	
0	0	724,260	CONSTRUCTION	56-52-7025	828,900	828,900	
217	0	724,260	TOTAL CAPITAL OUTLAY		828,900	828,900	
217	0	729,260	TOTAL IMPROVEMENT EXPENDITURES		833,900	833,900	
<u>REIMBURSEMENT EXPENDITURES</u>							
0	0	22,300	CAPITAL OUTLAY: CONSTRUCTION	56-53-7025	23,600	23,600	
0	0	22,300	TOTAL CAPITAL OUTLAY		23,600	23,600	
0	0	86,940	TRANSFERS OUT: TRANSFER OUT - WATER LOAN FUND	56-53-8575	0	0	
0	0	86,940	TOTAL TRANSFERS OUT		0	0	
0	0	109,240	TOTAL REIMBURSEMENT EXPENDITURES		23,600	23,600	
217	0	838,500	TOTAL FUND EXPENDITURES		857,500	857,500	

CITY OF BROOKINGS
WASTEWATER SYSTEM DEVELOPMENT

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	696,000	NET WORKING CAPITAL	57-09-4910	490,000	490,000	
3,996	16,184	2,000	INTEREST INCOME	57-03-4115	2,000	2,000	
0	821	5,000	HSD SYSTEM DEVELOPMENT CHARGES	57-03-4200	5,000	5,000	
59,726	67,558	10,000	IMPROVEMENT FEES	57-03-4205	10,000	10,000	
0	23,834	1,000	INTEREST INCOME	57-04-4115	1,000	1,000	
8,089	3,659	5,000	HSD SYSTEM REIMBURSEMENT FEES	57-04-4200	5,000	5,000	
110,858	143,844	10,000	REIMBURSEMENT FEES	57-04-4205	10,000	10,000	
182,670	255,900	729,000	SUBTOTAL		523,000	523,000	
182,670	255,900	729,000	TOTAL RESOURCES		523,000	523,000	
IMPROVEMENT EXPENDITURES							
CAPITAL OUTLAY:							
217	0	0	SYSTEM DEVELOPMENT CHARGE RPRT	57-54-7010	0	0	
0	0	59,000	CONSTRUCTION	57-54-7025	103,500	103,500	
217	0	59,000	TOTAL CAPITAL OUTLAY		103,500	103,500	
217	0	59,000	TOTAL IMPROVEMENT EXPENDITURES		103,500	103,500	
REIMBURSEMENT EXPENDITURES							
CAPITAL OUTLAY:							
0	0	370,000	CONSTRUCTION	57-55-7010	219,500	219,500	
0	0	370,000	TOTAL CAPITAL OUTLAY		219,500	219,500	
TRANSFERS OUT:							
0	227,960	300,000	TRANSFER OUT-WW LOAN FUND	57-55-8575	200,000	200,000	
0	227,960	300,000	TOTAL TRANSFERS OUT		200,000	200,000	
0	227,960	670,000	TOTAL REIMBURSEMENT EXPENDITURES		419,500	419,500	
217	227,960	729,000	TOTAL FUND EXPENDITURES		523,000	523,000	

CITY OF BROOKINGS
PARKS & REC SYSTEM DEVELOPMENT

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	145,000	NET WORKING CAPITAL	58-09-4910	145,500	145,500	
840	1,310	700	INTEREST INCOME	58-04-4115	700	700	
9,143	2,300	3,000	IMPROVEMENT FEES	58-04-4205	3,000	3,000	
0	90	100	INTEREST INCOME	58-05-4115	100	100	
1,608	402	1,200	REIMBURSEMENT FEES	58-05-4205	1,200	1,200	
11,591	4,102	150,000	SUBTOTAL		150,500	150,500	
11,591	4,102	150,000	TOTAL RESOURCES		150,500	150,500	
IMPROVEMENT EXPENDITURES							
0	0	142,100	CAPITAL OUTLAY: CONSTRUCTION	58-56-7025	142,500	142,500	
0	0	142,100	TOTAL CAPITAL OUTLAY		142,500	142,500	
0	0	142,100	TOTAL IMPROVEMENT EXPENDITURES		142,500	142,500	
REIMBURSEMENT EXPENDITURES							
0	0	7,900	CAPITAL OUTLAY: CONSTRUCTION	58-57-7025	8,000	8,000	
0	0	7,900	TOTAL CAPITAL OUTLAY		8,000	8,000	
0	0	7,900	TOTAL REIMBURSEMENT EXPENDITURES		8,000	8,000	
0	0	150,000	TOTAL FUND EXPENDITURES		150,500	150,500	

CITY OF BROOKINGS
STORM DRAIN SYSTEM DEVELOPMENT

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	43,000	NET WORKING CAPITAL	59-09-4910	5,000	5,000	
487	2,200	100	INTEREST INCOME	59-05-4115	0	0	
2,656	9,467	2,000	IMPROVEMENT FEES	59-05-4205	2,000	2,000	
0	2,568	100	INTEREST INCOME	59-06-4115	0	0	
3,824	13,193	3,000	REIMBURSEMENT FEES	59-06-4205	3,000	3,000	
6,967	27,427	48,200	SUBTOTAL		10,000	10,000	
6,967	27,427	48,200	TOTAL RESOURCES		10,000	10,000	
<u>IMPROVEMENT EXPENDITURES</u>							
9,505	0	0	MATERIALS AND SERVICES: CONTRACT SERVICES	59-57-6090	0	0	
9,505	0	0	TOTAL MATERIAL AND SERVICES		0	0	
216	0	0	CAPITAL OUTLAY: SYSTEM DEVELOPMENT CHARGE RPRT	59-57-7010	0	0	
0	66,142	22,500	CONSTRUCTION	59-57-7025	10,000	10,000	
216	66,142	22,500	TOTAL CAPITAL OUTLAY		10,000	10,000	
9,721	66,142	22,500	TOTAL IMPROVEMENT EXPENDITURES		10,000	10,000	
<u>REIMBURSEMENT EXPENDITURES</u>							
0	0	25,700	CAPITAL OUTLAY: CONSTRUCTION	59-58-7025	0	0	
0	0	25,700	TOTAL CAPITAL OUTLAY		0	0	
0	0	25,700	TOTAL REIMBURSEMENT EXPENDITURES		0	0	
9,721	66,142	48,200	TOTAL FUND EXPENDITURES		10,000	10,000	

CITY OF BROOKINGS
STOUT PARK TRUST FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
120	0	0	INTEREST INCOME	60-06-4115	0	0	0
1,550	0	0	DONATIONS	60-06-4135	0	0	0
1,670	0	0	SUBTOTAL		0	0	0
1,670	0	0	TOTAL RESOURCES		0	0	0
<u>EXPENDITURES</u>							
TRANSFERS OUT:							
0	21,544	0	TRANSFER OUT-GENERAL FUND	60-10-9505	0	0	0
0	21,544	0	TOTAL TRANSFERS OUT		0	0	0
0	21,544	0	TOTAL EXPENDITURES		0	0	0
0	21,544	0	TOTAL FUND EXPENDITURES		0	0	0

CITY OF BROOKINGS
SPECIAL POLICE

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	47,056	NET WORKING CAPITAL	61-09-4910	36,756	36,756	
3,294	253	100	INTEREST INCOME - K-9	61-06-4115	0	0	
0	2	0	INTEREST - SAFETY CITY	61-06-4116	0	0	
0	16	0	INTEREST - RESERVES	61-06-4119	0	0	
0	39	0	INTEREST - VIPS	61-06-4120	0	0	
12,779	12,716	17,000	DONATIONS - K-9	61-06-4135	15,000	15,000	
0	2,695	0	DONATIONS - SAFETY CITY	61-06-4136	3,000	3,000	
5,709	0	0	OTHER REVENUE	61-06-4140	0	0	
0	4,391	0	OTHER REVENUE-POLICE RESERVES	61-06-4144	4,500	4,500	
0	970	0	OTHER REVENUE-POLICE VIPS	61-06-4145	2,000	2,000	
21,781	21,081	64,156	SUBTOTAL		61,256	61,256	
			FUND TRANSFER IN:				
0	12,756	0	TRANSFER IN-GENERAL FUND	61-09-4505	0	0	
105	0	0	TRANSFER IN-COMMUNITY POLICING	61-09-4580	0	0	
0	3,748	0	TRANSFER IN - SAFETY CITY	61-09-4585	0	0	
105	16,504	0	TOTAL TRANSFERS IN		0	0	
21,886	37,585	64,156	TOTAL RESOURCES		61,256	61,256	
			SPECIAL POLICE EXPENDITURES				
			MATERIALS AND SERVICES:				
9,549	28,500	64,156	OPERATING SUPPLIES	61-41-6030	27,000	27,000	
0	2,400	0	SUPPLIES - SAFETY CITY	61-41-6031	6,300	6,300	
0	0	0	SUPPLIES - FEDERAL RESTITUTION	61-41-6032	4,166	4,166	
0	1,200	0	SUPPLIES - STATE RESTITUTION	61-41-6033	1,390	1,390	
0	1,223	0	SUPPLIES - POLICE RESERVES	61-41-6034	11,200	11,200	
0	0	0	SUPPLIES - POLICE VIPS	61-41-6035	8,700	8,700	
0	4,100	0	SUPPLIES - GRANTS	61-41-6036	2,500	2,500	
9,549	37,422	64,156	TOTAL MATERIAL AND SERVICES		61,256	61,256	
9,549	37,422	64,156	TOTAL SPECIAL POLICE EXPENDITURES		61,256	61,256	
9,549	37,422	64,156	TOTAL FUND EXPENDITURES		61,256	61,256	

CITY OF BROOKINGS
HEALTH FAIR DEPT.

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	3,270	NET WORKING CAPITAL	62-09-4910	2,300	2,300	
16	15	10	INTEREST INCOME	62-06-4115	0	0	
695	1,010	1,000	BOOTH RENTALS	62-06-4147	1,500	1,500	
711	1,025	4,280	SUBTOTAL		3,800	3,800	
711	1,025	4,280	TOTAL RESOURCES		3,800	3,800	
HEALTH FAIR EXPENDITURES							
286	1,464	2,000	MATERIALS AND SERVICES: CONTRACT SERVICES	62-41-6090	2,000	2,000	
286	1,464	2,000	TOTAL MATERIAL AND SERVICES		2,000	2,000	
0	0	2,280	CONTINGENCIES/UNAPPROPRIATED: CONTINGENCY	62-41-9200	1,800	1,800	
0	0	2,280	TOTAL CONTINGENCIES/UNAPPROPRIATE		1,800	1,800	
286	1,464	4,280	TOTAL HEALTH FAIR EXPENDITURES		3,800	3,800	
286	1,464	4,280	TOTAL FUND EXPENDITURES		3,800	3,800	

CITY OF BROOKINGS
SAFETY CITY DEPT.

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
1,183	0	0	0 GRANT REVENUE	63-03-4050	0	0	0
20	0	0	0 INTEREST INCOME	63-06-4115	0	0	0
3,060	0	0	0 DONATIONS	63-06-4135	0	0	0
4,263	0	0	0 SUBTOTAL		0	0	0
4,263	0	0	0 TOTAL RESOURCES		0	0	0
SAFETY CITY EXPENDITURES							
2,479	0	0	MATERIALS AND SERVICES: 0 OPERATING SUPPLIES	63-41-6030	0	0	0
2,479	0	0	0 TOTAL MATERIAL AND SERVICES		0	0	0
0	3,748	0	TRANSFERS OUT: 0 TRANSFER TO SPECIAL POLICE	63-41-8585	0	0	0
0	3,748	0	0 TOTAL TRANSFERS OUT		0	0	0
2,479	3,748	0	0 TOTAL SAFETY CITY EXPENDITURES		0	0	0
2,479	3,748	0	0 TOTAL FUND EXPENDITURES		0	0	0

CITY OF BROOKINGS
COMMUNITY POLICING DEPT.

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
1	0	0	INTEREST INCOME	64-06-4115	0	0	0
1	0	0	SUBTOTAL		0	0	0
1	0	0	TOTAL RESOURCES		0	0	0
COMM. POLICING EXPENDITURES							
105	0	0	TRANSFERS OUT:		0	0	0
			TRANSFER OUT-K-9 FUND	64-41-8580			
105	0	0	TOTAL TRANSFERS OUT		0	0	0
105	0	0	TOTAL COMM. POLICING EXPENDITURES		0	0	0
105	0	0	TOTAL FUND EXPENDITURES		0	0	0

CITY OF BROOKINGS
SPECIAL FIRE FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	0	NET WORKING CAPITAL	65-09-4910	2,000	2,000	
0	10	2,000	BURN PERMITS	65-02-4030	2,000	2,000	
0	1,400	4,200	BURN TO LEARN	65-02-4031	4,200	4,200	
0	1,410	6,200	SUBTOTAL		8,200	8,200	
0	1,410	6,200	TOTAL RESOURCES		8,200	8,200	
<u>SPECIAL FIRE EXPENDITURES</u>							
0	0	1,000	MATERIALS AND SERVICES: OPERATING SUPPLIES	65-42-6030	1,000	1,000	
0	0	1,000	TOTAL MATERIAL AND SERVICES		1,000	1,000	
0	0	5,200	CAPITAL OUTLAY: EQUIPMENT	65-42-7020	7,200	7,200	
0	0	5,200	TOTAL CAPITAL OUTLAY		7,200	7,200	
0	0	6,200	TOTAL SPECIAL FIRE EXPENDITURES		8,200	8,200	
0	0	6,200	TOTAL FUND EXPENDITURES		8,200	8,200	

CITY OF BROOKINGS
URBAN RENEWAL AGENCY FUND

SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	480,000	NET WORKING CAPITAL	75-09-4910	350,000	350,000	
17,241	19,336	20,000	PROPERTY TAX PRIOR - UR	75-01-4010	20,000	20,000	
37,980	9,832	2,000	INTEREST INCOME	75-06-4115	500	500	
5	605,000	0	OTHER REVENUE	75-06-4140	0	0	
0	0	0	PROCEEDS FROM BOND ISSUES/LOAN	75-06-4210	1,000,000	1,000,000	
439,781	475,611	461,345	PROPERTY TAX CURRENT - UR	75-01-4005	489,838	489,838	
495,007	1,109,779	963,345	SUBTOTAL		1,860,338	1,860,338	
495,007	1,109,779	963,345	TOTAL RESOURCES		1,860,338	1,860,338	
<u>GENERAL</u>							
MATERIALS AND SERVICES:							
807	0	0	OPERATING SUPPLIES	75-10-6030	0	0	
88,591	50,000	50,000	AGENCY MANAGEMENT	75-10-6080	50,000	50,000	
255,627	21,476	20,000	CONTRACT SERVICES	75-10-6090	20,000	20,000	
345,025	71,476	70,000	TOTAL MATERIAL AND SERVICES		70,000	70,000	
CAPITAL OUTLAY:							
500	386	43,900	IMPROVEMENTS	75-10-7005	41,000	41,000	
0	695,000	0	PROPERTY PURCHASE	75-10-7007	0	0	
973,292	1,877,711	543,315	CONSTRUCTION	75-10-7025	1,331,397	1,331,397	
973,792	2,573,097	587,215	TOTAL CAPITAL OUTLAY		1,372,397	1,372,397	
TRANSFERS OUT:							
290,314	286,188	306,130	TRANSFER OUT-DEBT SERVICE FUND	75-10-8530	417,941	417,941	
290,314	286,188	306,130	TOTAL TRANSFERS OUT		417,941	417,941	
1,609,131	2,930,760	963,345	TOTAL GENERAL		1,860,338	1,860,338	
1,609,131	2,930,760	963,345	TOTAL FUND EXPENDITURES		1,860,338	1,860,338	

CITY OF BROOKINGS
URBAN RENEWAL AGENCY DEBT


SECOND PRECEDING YR 2009-10	FIRST PRECEDING YR 2010-11	ADOPTED BUDGET YR 2011-12	DESCRIPTION RESOURCES & REQUIREMENTS	ACCOUNT #	BUDGET FOR NEXT YEAR 2012-13		
					PROPOSED BY OFFICER	APPROVED BY COMMITTEE	ADOPTED BY GOVERNING BODY
0	0	340,000	NET WORKING CAPITAL	76-09-4910	340,000	340,000	
1,637	1,524	1,000	INTEREST INCOME	76-06-4115	500	500	
1,637	1,524	341,000	SUBTOTAL		340,500	340,500	
			FUND TRANSFER IN:				
290,314	286,188	306,130	TRANSFER IN - URBAN RENEWAL	76-09-4571	417,941	417,941	
290,314	286,188	306,130	TOTAL TRANSFERS IN		417,941	417,941	
291,951	287,712	647,130	TOTAL RESOURCES		758,441	758,441	
			DEBT SERVICE				
			DEBT SERVICE:				
110,000	130,000	165,000	PRINCIPAL PAYMENTS	76-22-8005	254,000	254,000	
153,257	148,046	142,130	INTEREST PAYMENTS	76-22-8010	164,441	164,441	
263,257	278,046	307,130	TOTAL DEBT SERVICE		418,441	418,441	
0	0	340,000	CONTINGENCIES/UNAPPROPRIATED: RESTRICTED RESERVES	76-22-9250	340,000	340,000	
0	0	340,000	TOTAL CONTINGENCIES/UNAPPROPRIATE		340,000	340,000	
263,257	278,046	647,130	TOTAL DEBT SERVICE		758,441	758,441	
263,257	278,046	647,130	TOTAL FUND EXPENDITURES		758,441	758,441	

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 29, 2012

Originating Dept: Public Works



Signature (submitted by)

City Manager Approval

Subject: Letter of Commitment and Statement of Assurances for Maintenance of Hazard Mitigation Projects for the City's Wastewater Treatment Plant Hillside Stabilization Project

Recommended Motion: Authorize the City Manager to execute the Statement of Assurances for Maintenance form, and the mayor to sign the Letter of Commitment for the application for federal relief funds.

Financial Impact: The Letter of Commitment provides a 25% non federal share of the total project costs to be paid for from wastewater system replacement funds budgeted in the 2012/13 capital improvement funds. The 25% share is equal to \$102,375.

Background/Discussion: The City has been engaged in a phased approach to a long term solution for the hillside slope erosion at the wastewater treatment plant. The results of civil, geotechnical engineer and survey evaluations has concluded that there is a slip plane on the southerly portion of the treatment plant, adjacent to the Chetco Point access trail. This geologically sensitive area also contained the wastewater effluent ocean discharge piping, which was recently relocated away from the potential slide zone. The relocation of the effluent discharge piping was termed Phase 1 of the hillside stabilization project. Total costs spent so far by the City are \$204,796. Phase 2 involves the installation of solder piles to a depth beneath the slip plane. This is the same technique recently used for road stabilization on the North Bank of the Chetco River and has proven to be successful for long term slope stabilization. The engineers estimate for Phase 2 costs are approximately \$409,500.

The State of Oregon's Emergency Management Department is submitting the application for Phase 2 of the stabilization project for Federal Relief Funds. The State requests the City commit to long term maintenance of the improvements, and commit to spending 25% of the total costs.

Attachment(s):

- a. Letter of Commitment
- b. Statement of Assurances for Maintenance of Hazard Mitigation Projects



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1104 Fax (541) 469-3650 TTY (800) 735-1232
rhedenskog@brookings.or.us; www.brookings.or.us

Mayor Ron Hedenskog

May 29, 2012

Dennis Sigrist – State Hazard Mitigation Officer
Oregon Emergency Management
P.O. Box 14370
Salem, Oregon 97309-5062

Re: Letter of Commitment – Brookings Wastewater Treatment Plant Slope
Stabilization Project

The City of Brookings sincerely appreciates your efforts in assisting staff with an application for federal relief funding for the slope stabilization project at the City's wastewater treatment plant. A civil and geotechnical engineer firm has already been retained and determined that a slide plane exists and is showing signs of increased movement. Several of the treatment plant's key infrastructures are within the slide impact zone of this slide plane, including the UV disinfection facility, the anaerobic digester and the outfall weir structure.

The Brookings City Council fully supports efforts to remedy this situation in an effective and timely manner. The City has invested \$204,796 thus far in engineering and construction of Phase 1 improvements which involved relocation of the effluent outfall pipe from the slide zone. The engineer's estimate for construction and costs for the second phase of stabilizing the hillside are approximately \$409,500 for soldier pile installation. The City is committing to 25% of the project costs equaling \$102,375.

Thank you for your consideration,

Sincerely,

Ron Hedenskog
Mayor



Statement of Assurances for Maintenance of Hazard Mitigation Projects

FEMA

Project Number: DR-1964 HMGP - City of Brookings

Project Title: Brookings Wastewater Plant Slope Stabilization

Name of Project Sub-Applicant: City of Brookings

State Agency Administering Subapplication: Oregon Emergency Management

Agency Responsible for Required Maintenance: City of Brookings

Frequency of Required Maintenance: infrequent

Funding Source of Required Maintenance: wastewater system replacement funds

Project Life: 50 + years

Description of Long-Term Maintenance Requirements:

The proposed project will include the installation of slope stabilization piles along a failing hillside adjacent to the City's wastewater treatment plant. The piles bored underground therefore they do not require ongoing maintenance. The City will continue to visually inspect the ground surface for cracking and signs of movement. If movement is detected, a geotechnical engineer will be reinstated. The proposed project has a very successful track record for slope stabilization and offers a long term solution to hillside erosion and slide potential.

As the duly authorized representative of the sub-applicant, I certify that if this project is funded, the sub-applicant will maintain the components that comprise the functioning mitigation project listed in the Project Title and Project Number above for, at a minimum, the life of the project.

Name and Title of Authorized Agent Gary Millman, City Manager

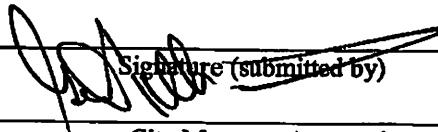
Signature _____ **Date Signed** _____

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 29, 2012

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Curry Transfer and Recycling Rate Increase

Recommended Motions:

Approve a new rate schedule to be effective July 1, 2012 for refuse collection and recycling services provided by Curry Transfer and Recycling, such schedule reflecting a 2.53 percent increase in rates.

Financial Impact:

Nominal increase in franchise fee revenues.

Background/Discussion:

The ordinance establishing a franchise agreement with Curry Transfer and Recycling (CTR) provides that CTR may request a rate adjustment annually based upon cost of living and related factors. CTR has requested a rate increase of 2.53 percent to be effective July 1, 2012. The last rate increase of 1.42 percent was effective July 1, 2011, no rate increase was requested in 2010.

CTR has an exclusive franchise with the City to provide refuse collection, disposal and recycling collection. The term of the franchise is year-to-year; the ordinance provides a 10-year termination provision. CTR pays the City a franchise fee of one-half of one percent of the basic fee.

Policy Considerations:

None.

Attachment(s):

Letter dated April 23, 2012 and associated exhibits.

Curry Transfer & Recycling

PO Box 4008 Brookings, OR 97415

Phone: (541) 469-2425

Fax: (541) 469-1048

April 23, 2012

City of Brookings
Attn: Gary Milliman- City Manager
898 Elk Drive
Brookings, OR 97415

RE: CPI Adjustment 2012

Dear Mr. Milliman:

Please find enclosed proof of the CPI adjustment for year 2011, based on the National U.S. City Average index, which is calculated at 3.2%.

Although the CPI is 3.2 % the rate schedule enclosed reflects 2.53% (79% of the year 2011 CPI inflation). This will result in a \$0.52 per month adjustment for a basic 32 gallon cart service. Please use this notice and the other information enclosed to consider a rate adjustment effective **July 1, 2012**.

Sincerely,



Pete Smart

Enclosure: 2012 rate schedule
2011 rate schedule (for comparison)
2011 CPI Adjustment- Department of Labor

EXHIBIT A
EFFECTIVE JULY 1, 2012
RATE SCHEDULE- CITY OF BROOKINGS

CANS/CARTS: SET OUT (CURBSIDE SERVICE)

\$21.07	per month	One thirty-two (32) gallon can each week
26.35	per month	One forty (40) gallon can each week
31.62	per month	One forty-eight (48) gallon can each week
42.16	per month	One sixty-four (64) gallon can each week
63.23	per month	One ninety-six (96) gallon can each week
65.87	per month	One one-hundred (100) gallon can each week
105.39	per month	One one-hundred sixty (160) gallon can each week
15.89	per month	Recycle only- where available
Residential Compactor		In excess of two (2) bags- 1.5 times can rate

CANS/CARTS: OTHER THAN SET OUT SERVICE

\$1.23 per trip each way for each drivable driveway, 1.23 each additional twenty-five feet.
 \$1.23 each: Gate, door, fence, hallway, stairs, unsecuring, securing, etc. - each time, each way

COMMERCIAL/RENTAL SERVICE (CONTAINER/CART/CAN)

32 gallon cart	24.00
Container service- per loose yard-per pick-up	25.90
Container service- per loose yard- Brush (roll-off)	12.71
Container service- per loose yard- Metal (roll-off)	12.71
Container service- Gate Fee- (each time)- Extra	6.73
Customer requested- Auto lock- Dumpster service- per month	3.90
Container rental- one- eight yard- per month	15.05
Customer requested- Other than weekly- each trip minimum	19.05
Customer requested- Time of pick-up- each trip	19.05
Customer service- Trip charge for special events, construction, clean up, etc.	19.05
Container service- Roll-out service- Extra	10%
Container ramp roll-out, as deemed safe by collector- Extra	20%
Customer requested- After hour, Saturday or Sunday- Extra	50%
Mechanically compacted waste- 2.75 times yard or can rate.	

RECYCLING CREDITS (COMMERCIAL WHEN SERVICE IS AVAILABLE)

Container service- Newsprint properly prepared-	of commercial rate	50%
Container service- Waste paper, office paper, cans, bottles, plastics (all properly prepared)	of commercial rate	25%

OTHER RESIDENTIAL & COMMERCIAL CHARGES

(1) Occasional extra in route pick-up- Each	\$ 5.60
(2) Customer requested special pick-up- Minimum	8.34
(3) Initial set-up, close-out, monitored inactive service- each transaction	6.73
(4) Customer Requested- Off route trip charge	12.45
(5) Rental property- Owners responsibility for sanitation charges.	
(6) Medical Waste Disposal- (\$23.85 individual 1 gal container & disposal)	
21 to 48 gal tubs – container & disposal	Per gallon rate
(7) Extra heavy roofing/demolition- 2.75 times yard rate	2.57
(8) Waste in excess of 280 lbs per yard. Subject to the approved tonnage rate.	
(9) Car tires 5.09 (mounted \$2.95 extra) Truck tires (mounted \$25 extra)	
(10) Household hazardous waste. As approved.	

2012 CPI INFLATION RATE ADJUSTMENT- BROOKINGS- JULY 1, 2012

CPI INFLATION IN 2011 (US CITY AVERAGE)	3.20 %
------------------------------------------------	---------------

CTR RATE ADJUSTMENT	2.53 % (79 % of the above CPI rate)
----------------------------	--------------------------------------------

CURRENT RATE 32 GALLON RESIDENTIAL	\$20.56
LESS PORT ORFORD CLOSURE	< .13 >
LESS HHW (Household Hazardous Waste)	< .28 >
	\$20.15
CPI (2.53%)	.51
ADJUSTED RATE	\$ 20.66
PORT ORFORD CLOSURE	.13
HHW	.28
TOTAL ADJUSTED RATE	\$21.07

1 YARD	\$25.27
LESS PORT ORFORD CLOSURE	< .15 >
LESS HHW	< .39 >
	\$24.73
CPI (2.53%)	.63
ADJUSTED RATE	\$ 25.36
PORT ORFORD CLOSURE	.15
HHW	.39
TOTAL ADJUSTED RATE	\$ 25.90

CURRENT RATE 32 GALLON COMMERCIAL	\$23.41
LESS PORT ORFORD CLOSURE	< .13 >
LESS HHW	< .28 >
	23.00
CPI (2.53%)	.59
ADJUSTED RATE	\$ 23.59
PORT ORFORD CLOSURE	.13
HHW	.28
TOTAL ADJUSTED RATE	\$ 24.00

EXHIBIT A
EFFECTIVE JULY 1, 2011
RATE SCHEDULE- CITY OF BROOKINGS

CANS/CARTS: SET OUT (CURBSIDE SERVICE)

\$20.56	per month	One thirty-two (32) gallon can each week
25.72	per month	One forty (40) gallon can each week
30.85	per month	One forty-eight (48) gallon can each week
41.12	per month	One sixty-four (64) gallon can each week
61.68	per month	One ninety-six (96) gallon can each week
64.31	per month	One one-hundred (100) gallon can each week
102.82	per month	One one-hundred sixty (160) gallon can each week
15.51	per month	Recycle only- where available
Residential Compactor		In excess of two (2) bags- 1.5 times can rate

CANS/CARTS: OTHER THAN SET OUT SERVICE

\$1.20 per trip each way for each drivable driveway, 1.20 each additional twenty-five feet.
 \$1.20 each: Gate, door, fence, hallway, stairs, unsecuring, securing, etc. - each time, each way

COMMERCIAL/RENTAL SERVICE (CONTAINER/CART/CAN)

32 gallon cart	23.41
Container service- per loose yard-per pick-up	25.27
Container service- per loose yard- Brush (roll-off)	12.40
Container service- per loose yard- Metal (roll-off)	12.40
Container service- Gate Fee- (each time)- Extra	6.56
Customer requested- Auto lock- Dumpster service- per month	3.80
Container rental- one- eight yard- per month	14.68
Customer requested- Other than weekly- each trip minimum	18.58
Customer requested- Time of pick-up- each trip	18.58
Customer service- Trip charge for special events, construction, clean up, etc.	18.58
Container service- Roll-out service- Extra	10%
Container ramp roll-out, as deemed safe by collector- Extra	20%
Customer requested- After hour, Saturday or Sunday- Extra	50%
Mechanically compacted waste- 2.75 times yard or can rate.	

RECYCLING CREDITS (COMMERCIAL WHEN SERVICE IS AVAILABLE)

Container service- Newsprint properly prepared-	of commercial rate	50%
Container service- Waste paper, office paper, cans, bottles, plastics (all properly prepared)	of commercial rate	25%

OTHER RESIDENTIAL & COMMERCIAL CHARGES

(1) Occasional extra in route pick-up- Each	\$ 5.46
(2) Customer requested special pick-up- Minimum	8.14
(3) Initial set-up, close-out, monitored inactive service- each transaction	6.56
(4) Customer Requested- Off route trip charge	12.14
(5) Rental property- Owners responsibility for sanitation charges.	
(6) Medical Waste Disposal- (\$23.85 individual 1 gal container & disposal)	
21 to 48 gal tubs – container & disposal	Per gallon rate
(7) Extra heavy roofing/demolition- 2.75 times yard rate	2.52
(8) Waste in excess of 280 lbs per yard. Subject to the approved tonnage rate.	
(9) Car tires 5.09 (mounted \$2.95 extra) Truck tires (mounted \$25 extra)	
(10) Household hazardous waste. As approved.	

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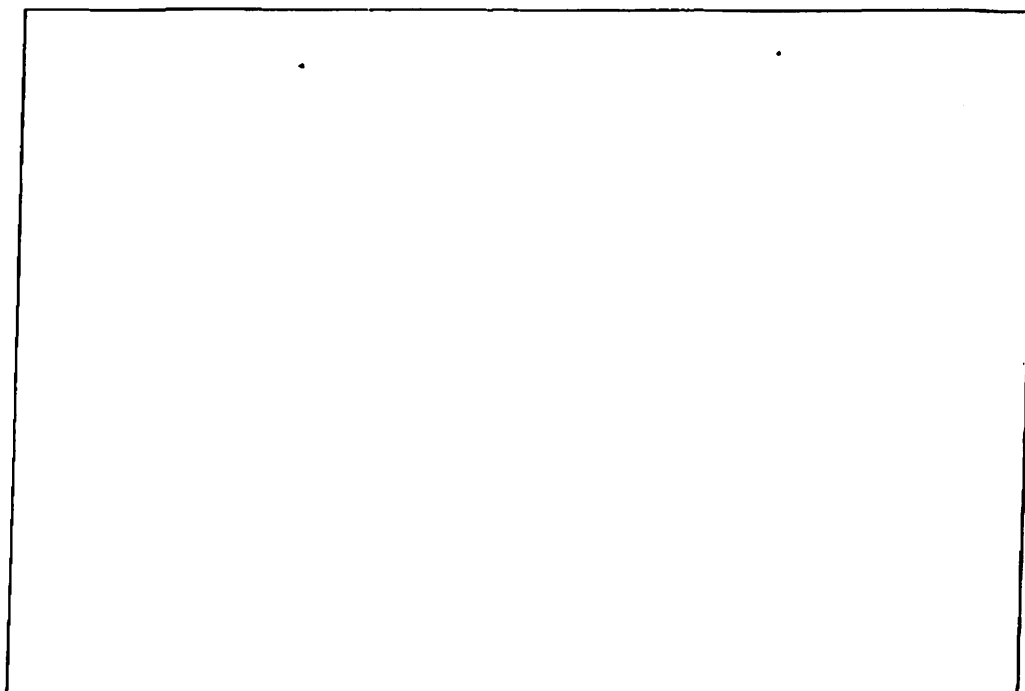
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Consumer Price Index

CT  FONT SIZE: 



Source: Bureau of Labor Statistics, Consumer Price Indexes

12-Month Percent Change

Series Id: CUUR0000SA0

Not Seasonally Adjusted

Area: U.S. city average

Item: All items

Base Period: 1982-84=100

Download:  .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002	1.1	1.1	1.5	1.6	1.2	1.1	1.5	1.8	1.5	2.0	2.2	2.4	1.6	1.3	1.9
2003	2.6	3.0	3.0	2.2	2.1	2.1	2.1	2.2	2.3	2.0	1.8	1.9	2.3	2.5	2.0
2004	1.9	1.7	1.7	2.3	3.1	3.3	3.0	2.7	2.5	3.2	3.5	3.3	2.7	2.3	3.0
2005	3.0	3.0	3.1	3.5	2.8	2.5	3.2	3.6	4.7	4.3	3.5	3.4	3.4	3.0	3.8
2006	4.0	3.6	3.4	3.5	4.2	4.3	4.1	3.8	2.1	1.3	2.0	2.5	3.2	3.8	2.6
2007	2.1	2.4	2.8	2.6	2.7	2.7	2.4	2.0	2.8	3.5	4.3	4.1	2.8	2.5	3.1
2008	4.3	4.0	4.0	3.9	4.2	5.0	5.6	5.4	4.9	3.7	1.1	0.1	3.8	4.2	3.4
2009	0.0	0.2	-0.4	-0.7	-1.3	-1.4	-2.1	-1.5	-1.3	-0.2	1.8	2.7	-0.4	-0.6	-0.1
2010	2.6	2.1	2.3	2.2	2.0	1.1	1.2	1.1	1.1	1.2	1.1	1.5	1.6	2.1	1.2
2011	1.6	2.1	2.7	3.2	3.6	3.6	3.6	3.8	3.9	3.5	3.4	3.0	3.2	2.8	3.5
2012	2.9														

12-Month Percent Change

Series Id: CUUR0000SA0L1E

Not Seasonally Adjusted

Area: U.S. city average

Item: All items less food and energy

City of Brookings

CITY COUNCIL MEETING Minutes

Monday, May 14, 2012

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Call to Order

Council President Ron Hedenskog called the meeting to order at 7:00pm.

Roll Call

Council Present: Mayor Ron Hedenskog (appointed during the meeting), Councilors Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present.

Staff Present: City Manager Gary Milliman, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Reporter Jane Stebbing and approximately 8 public.

Councilor Pieper moved, a second followed and Council voted unanimously to add [under Ceremonies/Appointments & Announcements], the possible appointment of Mayor, to the agenda.

Ceremonies/Appointments/Announcements

Accept Larry Anderson's resignation as Mayor and declare the position vacant.

Councilor Gordon moved, a second followed and Council voted unanimously to accept the Larry Anderson's resignation as Mayor and declaring the position vacant.

Appointment of Mayor.

Councilor Gordon moved, a second followed and Council voted unanimously that Ron Hedenskog take the position of acting Mayor for the rest of the term.

Councilor Pieper moved, a second followed and Council voted unanimously to declare Position #4 vacant and instruct staff to advertise as vacant and accept applications to fill the vacancy.

Staff Reports

Fee waiver request from Friends of Brookings-Harbor Aquatic Center.

City Manager Milliman reviewed the staff report.

Elizabeth Bower, representing the Aquatic Center, commented that the group would appreciate the fee waiver and provided a brief review of the events and other fundraising activities.

Councilor Hedenskog asked how they were progressing toward reaching their goal and Bower said they had raised between \$4,000 to \$5,000 through this event last year toward the \$35,000 to \$50,000 needed for the feasibility study.

Councilor Hodges asked how much staff was involved with the clean-up and City Manager Milliman said he didn't have that information with him.

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the Friends of the Brookings Harbor Aquatic Center to use Azalea Park, snack shack, restrooms and picnic tables without fee for the 2012 Family Fourth of July BBQ Field Day Event and Fundraiser.

Presentation and discussion of the Operational Review of the Salmon Run Golf Course.

Following a brief review of the staff report, City Manager Gary Milliman introduced James Keegan, Golf Convergence Principal. Keegan provided a power point presentation on the findings of the operational review of the Salmon Run Golf Course. At the conclusion of the presentation, Keegan generally recommended that Council participate with the lessee toward completion of the goals as outlined in the Operational Review.

Councilor Hodges asked if the lessee is willing to pay for a permanent water source and Keegan said that Ed Murdock, the course manager, had indicated it was possible, given the right set of solutions.

Mayor Hedenskog asked Keegan to talk about the \$75,000 needed for water and Keegan said it was thought to be a realistic amount to get water to the course.

Mayor Hedenskog pointed out that Council had worked extensively to get water to the course but had been "virtually unsuccessful," with the exception of the one inadequate well that had come with the course. "We've done our homework on this," Hedenskog said.

Council, Keegan said, had been very kind, generous and patient in trying to make this community asset work. The question his firm had been tasked to deal with was if the contract and rental payments should be enforced, or if further consideration should be given. Golf Convergence's recommendation is that the best alternative for the community is to give further consideration to the lessee.

Responding to a question from Gordon, Keegan said the City needs first to decide it is willing to divert some of its water to the course, and if it is, then the next step would be for the City to meet with the lessee to discuss the options.

Councilor Gordon then asked if the lessee was willing to make the needed \$2 million dollar investment to make the golf course functional. Keegan said the lessee was not, however, with the water situation resolved, incremental revenue generating fixes, such as adding a driving range, could be implemented to improve this "impoverished community asset."

Councilor Pieper said there was no question that the course is a needed asset that serves a good part of the City. However, Pieper said, the City needs to determine if it is a partner in the golf course business or a landlord and for his part, he was unwilling to subsidize the golf course with a further deferral of rent. The golf course, Pieper said, is a for-profit business that serves the "upper crust" of society and if each of its 100 members paid an additional \$25 a month, that amount would pay the rent. Pieper said that getting water to the course would be in the City's best interest and he supported the City taking some part in that process.

Councilor Hodges said he viewed the relationship between the City and the lessee as a partnership and the course as another community asset, like the City's pool and parks. Hodges said the course brought in tourism dollars and was provided a needed recreational outlet for the senior population. Hodges agreed that the water issue needed to be dealt with, but said he didn't think the course had been built to make money and he did not view the City as subsidizing the course but rather as helping a community asset.

Councilor Gordon said he also viewed the relationship as a partnership and pointed out that the property had been donated to the City specifically for community recreational purposes. The golf course serves about one sixth of the City's population, Gordon said, and the City has an obligation to provide recreation. Residents, he added, do not support the course with taxes and it's being used by a certain population for recreation, just as the ball fields are used. Gordon said he would, however, have a problem with a private industry making a profit from the course and the lessee

would need to be transparent about the course's finances and responsible for any expenses associated with improvements to the golf course.

Mayor Hedenskog said that Fallert had a dream to give the City a golf course and the City should take that seriously and do everything possible to continue the operation of the golf course, including securing a permanent water source. He said that if the City is going to move towards a partnership arrangement with the lessee, then the lease agreement might need to be updated.

Councilor Pieper said that, while the property may have been given to the City, there are costs involved when high paid staff, legal consultants and the Council have to meet to discuss the issues.

Councilor Gordon said that the issues are Council driven, and since the Council is not paid, its deliberations cost the taxpayers nothing.

Councilor Hodges said not everyone likes to do the same thing; the course provides another recreational option and that the \$9 million investment to get the course up and running was "huge," and to do nothing would be "a travesty."

In response to a question from Hodges, Keegan explained that "intellectual property" referred to in the review was the customer database, which, he said, is currently owned by the golf course. Keegan said his firm was recommending that the database be jointly owned by the lessee and the City.

Milliman said he had a number of issues to look into as a result of the review and Council's discussion and would bring these matters back to Council when he had more information.

Approval to execute new shooting range lease with South Coast Lumber Company.

City Manager Milliman provided the staff report on behalf of Chief Wallace who was out of town.

Councilor Hodges moved, a second followed and Council voted unanimously to execute two signed copies [of the shooting range lease agreement] to be forwarded to South Coast Lumber Company who will return one executed copy to the City.

Authorization for City Manager to pursue a contract with "Today in America."

City Manager Milliman gave the staff report.

Mayor Hedenskog said following his review of this program via the internet he was interested in possibly partnering with the Port and looking for other sources to help with funding.

Councilor Hodges said he was surprised to see the enthusiastic support for this project at a recently attended homebuilder's association meeting. Hodges said with some additional funding sources and the benefit of being able to keep the final product for other uses, he would find it an "easier pill to swallow."

Councilor Pieper asked if this could be funded with transient room tax revenue and City Manager Milliman said that it is intended to identify the best places to live, work and play, and that "play" could be considered tourism so it was possible. Milliman added that the bulk of transient room tax revenues are put into the general fund with only a portion appropriated for tourism.

Pieper said his interest would go only as far as using those funds allocated for tourism promotion.

Gordon said he thought the City needed to take a serious look at this as it may be the only means the City has of letting people know about our beautiful community.

Councilor Gordon moved, a second followed, and Council voted unanimously to pursue a contract with Today in America.

Consent Calendar

1. Approve City Council minutes for April 23, 2012.
2. Accept Planning Commission minutes for March 6, 2012.
3. Accept April, 2012 Vouchers in the amount of \$211,317.90.

Councilor Gordon moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Councilor Pieper remarked that the community owed a big debt of gratitude to former Mayor Larry Anderson for the "calm water" experienced by the Council, and the "civility and decorum" of the Council meetings over the past several years. Pieper added that he was certain the new mayor would continue to employ some of the same tactics and strategies and congratulated Mayor Hedenskog on his appointment.

Councilor Gordon remarked that former Mayor Larry Anderson had been consistently fair in his approach to the citizens who had shared their thoughts with Council.

Adjournment

Councilor Gordon moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:33pm.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2012:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder



OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

Reset Form

Print Form

pd. 4-26-12
J

Application is being made for:

LICENSE TYPES

- ☐ Full On-Premises Sales (\$402.60/yr)
- ☐ Commercial Establishment
- ☐ Caterer
- ☐ Passenger Carrier
- ☐ Other Public Location
- ☐ Private Club
- ☒ Limited On-Premises Sales (\$202.60/yr)
- ☐ Off-Premises Sales (\$100/yr)
- ☐ with Fuel Pumps
- ☐ Brewery Public House (\$252.60)
- ☐ Winery (\$250/yr)
- ☐ Other: _____

ACTIONS

- ☐ Change Ownership
- ☒ New Outlet
- ☐ Greater Privilege
- ☐ Additional Privilege
- ☐ Other _____

CITY AND COUNTY USE ONLY

Date application received: _____

The City Council or County Commission:

(name of city or county)

recommends that this license be:

☐ Granted ☐ Denied

By: _____
(signature) (date)

Name: _____

Title: _____

OLCC USE ONLY

Application Rec'd by: [Signature]

Date: 4/12/12

90-day authority: ☐ Yes ☒ No

90-DAY AUTHORITY

☒ Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

APPLYING AS:

- ☐ Limited Partnership ☒ Corporation ☐ Limited Liability Company ☐ Individuals

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

① THAI PR INC ③ _____

② _____ ④ _____

2. Trade Name (dba): Khun Thai Restaurant

3. Business Location: 925 Chetco Ave Brookings OR 97415
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: 925 Chetco Ave Brookings OR 97415
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: (503) 516-9689
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? ☐ Yes ☒ No

7. If yes to whom: _____ Type of License: _____

8. Former Business Name: _____

9. Will you have a manager? ☒ Yes ☐ No Name: (Fon) Jivaphorn Khumsamart
(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? Curry
(name of city or county)

11. Contact person for this application: Fon Khumsamart (503) 516-9689
(name) (phone number(s))
1923 Pacific Ave Forest Grove Khumsamart@live.
(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

① [Signature] Date 3/10/12 ③ _____ Date _____

② _____ Date _____ ④ _____ Date _____

CITY OF BROOKINGS POLICE DEPARTMENT

Chris Wallace, Chief of Police



To: Brookings City Council through City Manager Gary Milliman
From: Lieutenant Donny Dotson 34631/202
Date: 05/10/2012
Subject: Liquor License Application

The Brookings Police Department found no **local** disqualifying information prohibiting **Prawet Kunhsamart** and **Jiraphorn Khunsamart** with their attached **New Outlet** liquor license application. The business "**Khun Thai Restaurant**" is located at 925 Chetco Avenue, Brookings, Oregon. It is the recommendation of the Brookings Police Department the above mentioned applicants be granted their request with final approval coming from the **Oregon Liquor Control Commission**.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Donny Dotson", is written over a horizontal line.

Lieutenant Donny Dotson
Brookings Police Department



CITY OF BROOKINGS
FUND SUMMARY
FOR THE 10 MONTHS ENDING APRIL 30, 2012

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
TAXES	2,473,986.00	18,513.86	2,195,653.52	278,342.48	88.8
LICENSES AND PERMITS	94,500.00	4,401.78	76,241.52	18,258.48	80.7
INTERGOVERNMENTAL	569,000.00	7,876.79	109,536.56	459,463.44	19.3
CHARGES FOR SERVICES	142,500.00	3,413.73	131,050.83	11,449.17	92.0
OTHER REVENUE	94,500.00	8,617.23	78,201.91	16,298.09	82.8
TRANSFERS IN	530,591.00	.00	.00	530,591.00	.0
	3,905,087.00	42,823.39	2,580,684.34	1,314,402.66	66.3
EXPENDITURES					
JUDICIAL:					
PERSONAL SERVICES	13,539.00	.00	.00	13,539.00	.0
MATERIAL AND SERVICES	7,300.00	300.00	3,190.00	4,110.00	43.7
CAPITAL OUTLAY	12,500.00	5,000.00	5,000.00	7,500.00	40.0
	33,339.00	5,300.00	8,190.00	25,149.00	24.6
LEGISLATIVE/ADMINISTRATION:					
PERSONAL SERVICES	226,652.00	17,642.31	186,823.41	29,828.59	86.8
MATERIAL AND SERVICES	85,700.00	8,978.74	101,269.74	(15,569.74)	118.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	312,352.00	26,621.05	298,093.15	14,258.85	95.4
POLICE:					
PERSONAL SERVICES	1,775,929.00	117,276.80	1,444,588.19	331,340.81	81.3
MATERIAL AND SERVICES	155,740.00	6,793.82	100,651.81	55,088.19	64.6
CAPITAL OUTLAY	401,100.00	3,425.50	72,417.15	328,682.85	18.1
TRANSFERS OUT	15,000.00	.00	.00	15,000.00	.0
	2,347,769.00	127,496.12	1,617,657.15	730,111.85	68.9
FIRE:					
PERSONAL SERVICES	194,065.00	14,799.58	163,571.69	30,493.31	84.3
MATERIAL AND SERVICES	124,240.00	17,159.03	89,287.97	34,952.03	71.9
CAPITAL OUTLAY	38,600.00	1,346.71	38,031.72	568.28	98.5
TRANSFERS OUT	.00	.00	.00	.00	.0
	356,905.00	33,305.32	290,891.38	66,013.62	81.5
PLANNING AND BUILDING:					
PERSONAL SERVICES	266,554.00	23,873.21	258,221.98	8,332.02	96.9
MATERIAL AND SERVICES	66,540.00	304.80	15,439.08	51,100.92	23.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	333,094.00	24,178.01	273,661.06	59,432.94	82.2

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 10 MONTHS ENDING APRIL 30, 2012

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PARKS & RECREATION:					
PERSONAL SERVICES	102,320.00	2,213.23	78,357.64	23,962.36	76.6
MATERIAL AND SERVICES	64,650.00	2,865.98	39,485.93	25,164.07	61.1
CAPITAL OUTLAY	60,800.00	.00	60,697.38	102.62	99.8
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>227,770.00</u>	<u>5,079.21</u>	<u>178,540.95</u>	<u>49,229.05</u>	<u>78.4</u>
ADMINISTRATIVE SERVICES:					
PERSONAL SERVICES	272,597.00	17,449.70	207,405.42	65,191.58	76.1
MATERIAL AND SERVICES	32,640.00	2,715.98	24,240.57	8,399.43	74.3
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>305,237.00</u>	<u>20,165.68</u>	<u>231,645.99</u>	<u>73,591.01</u>	<u>75.9</u>
SWIMMING POOL:					
PERSONAL SERVICES	54,635.00	.00	36,022.03	18,612.97	65.9
MATERIAL AND SERVICES	33,680.00	89.40	21,361.18	12,318.82	63.4
CAPITAL OUTLAY	20,000.00	.00	11,973.00	8,027.00	59.9
	<u>108,315.00</u>	<u>89.40</u>	<u>69,356.21</u>	<u>38,958.79</u>	<u>64.0</u>
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	177,940.00	8,272.35 (23,079.54)	201,019.54 (13.0)
CAPITAL OUTLAY	2,000.00	.00	.00	2,000.00	.0
TRANSFERS OUT	67,000.00	.00	.00	67,000.00	.0
CONTINGENCIES AND RESERVES	663,366.00	.00	.00	663,366.00	.0
	<u>910,306.00</u>	<u>8,272.35 (</u>	<u>23,079.54)</u>	<u>933,385.54 (</u>	<u>2.5)</u>
	<u>4,935,087.00</u>	<u>250,507.12</u>	<u>2,944,958.35</u>	<u>1,990,130.65</u>	<u>59.7</u>
	<u>(1,030,000.00)</u>	<u>(207,683.73)</u>	<u>(354,272.01)</u>	<u>(675,727.99)</u>	<u>(34.4)</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 10 MONTHS ENDING APRIL 30, 2012

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	421,000.00	31,669.64	269,786.30	151,213.70	64.1
OTHER REVENUE	300.00	.00	12,904.50	(12,604.50)	4301.5
TRANSFER IN	.00	.00	.00	.00	.0
	<u>421,300.00</u>	<u>31,669.64</u>	<u>282,690.80</u>	<u>138,609.20</u>	<u>67.1</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	61,198.00	4,213.44	46,846.50	14,349.50	76.6
MATERIAL AND SERVICES	193,240.00	6,289.10	165,103.24	28,136.76	85.4
CAPITAL OUTLAY	134,900.00	2,776.91	42,702.58	92,197.42	31.7
TRANSFERS OUT	94,504.00	.00	.00	94,504.00	.0
CONTINGENCIES AND RESERVES	62,460.00	.00	.00	62,460.00	.0
	<u>546,300.00</u>	<u>13,289.45</u>	<u>254,652.32</u>	<u>291,647.68</u>	<u>46.6</u>
	<u>546,300.00</u>	<u>13,289.45</u>	<u>254,652.32</u>	<u>291,647.68</u>	<u>46.6</u>
	<u>(125,000.00)</u>	<u>18,380.19</u>	<u>28,038.48</u>	<u>(153,038.48)</u>	<u>22.4</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 10 MONTHS ENDING APRIL 30, 2012

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,275,500.00	86,011.77	1,041,005.18	234,494.82	81.6
OTHER INCOME	4,000.00	1,440.04	28,767.01	(24,767.01)	719.2
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,279,500.00</u>	<u>87,451.81</u>	<u>1,069,772.19</u>	<u>209,727.81</u>	<u>83.6</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	421,876.00	31,750.17	351,823.58	70,052.42	83.4
MATERIAL AND SERVICES	372,130.00	18,665.82	231,861.32	140,268.68	62.3
CAPITAL OUTLAY	80,800.00	43,053.83	64,886.48	15,913.52	80.3
	<u>874,806.00</u>	<u>93,469.82</u>	<u>648,571.38</u>	<u>226,234.62</u>	<u>74.1</u>
WATER TREATMENT:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	443,149.00	.00	.00	443,149.00	.0
CONTINGENCIES AND RESERVES	151,545.00	.00	.00	151,545.00	.0
	<u>594,694.00</u>	<u>.00</u>	<u>.00</u>	<u>594,694.00</u>	<u>.0</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>1,469,500.00</u>	<u>93,469.82</u>	<u>648,571.38</u>	<u>820,928.62</u>	<u>44.1</u>
	<u>(190,000.00)</u>	<u>(6,018.01)</u>	<u>421,200.81</u>	<u>(611,200.81)</u>	<u>221.7</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 10 MONTHS ENDING APRIL 30, 2012

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	2,437,900.00	218,696.12	2,087,885.29	350,034.71	85.6
OTHER REVENUE	553,000.00	.00	914.05	552,085.95	.2
TRANSFER IN	.00	.00	.00	.00	.0
	<u>2,990,900.00</u>	<u>218,696.12</u>	<u>2,088,779.34</u>	<u>902,120.66</u>	<u>69.8</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	317,604.00	28,648.20	305,323.72	12,280.28	96.1
MATERIAL AND SERVICES	226,740.00	6,489.75	86,797.78	139,942.22	38.3
CAPITAL OUTLAY	24,900.00	5,593.83	126,134.94	(101,234.94)	506.6
	<u>569,244.00</u>	<u>38,731.78</u>	<u>518,258.44</u>	<u>50,987.56</u>	<u>91.0</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	371,227.00	28,515.49	310,054.09	61,172.91	83.5
MATERIAL AND SERVICES	579,290.00	31,867.13	565,238.59	14,051.41	97.6
CAPITAL OUTLAY	2,287,400.00	5,887.50	1,250,259.50	1,037,140.50	54.7
TRANSFERS OUT	1,123,824.00	.00	.00	1,123,824.00	.0
CONTINGENCIES AND RESERVES	259,915.00	.00	.00	259,915.00	.0
	<u>4,621,656.00</u>	<u>66,270.12</u>	<u>2,125,552.18</u>	<u>2,496,103.82</u>	<u>46.0</u>
	<u>5,190,900.00</u>	<u>105,001.90</u>	<u>2,643,808.62</u>	<u>2,547,091.38</u>	<u>50.9</u>
	<u>(2,200,000.00)</u>	<u>113,694.22</u>	<u>(555,029.28)</u>	<u>(1,644,970.72)</u>	<u>(25.2)</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 10 MONTHS ENDING APRIL 30, 2012

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
TAXES	481,345.00	.00	442,212.59	39,132.41	91.9
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	2,000.00	.00	449.12	1,550.88	22.5
	<u>483,345.00</u>	<u>.00</u>	<u>442,661.71</u>	<u>40,683.29</u>	<u>91.6</u>
EXPENDITURES					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	70,000.00	83.50	7,928.44	62,073.56	11.3
CAPITAL OUTLAY	587,215.00	.00	2,686.07	584,528.93	.5
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	306,130.00	.00	.00	306,130.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>963,345.00</u>	<u>83.50</u>	<u>10,612.51</u>	<u>952,732.49</u>	<u>1.1</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>963,345.00</u>	<u>83.50</u>	<u>10,612.51</u>	<u>952,732.49</u>	<u>1.1</u>
	<u>(480,000.00)</u>	<u>(83.50)</u>	<u>432,049.20</u>	<u>(912,049.20)</u>	<u>90.0</u>

City of Brookings

MEETING Minutes

Monday, January 23, 2012

URBAN RENEWAL AGENCY

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Call to Order

Chair Anderson called the meeting to order at 7:33pm.

Roll Call

Agency Present: Chair Larry Anderson, Directors Ron Hedenskog, Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present.

Staff Present: Executive Director Gary Milliman, Administrative Services Director Janell Howard, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Reporter Steve Kadel and 1 member of the public.

Consent Calendar

- Approve Agency minutes for October 24, 2011.

Director Pieper moved, a second followed and the Agency voted unanimously to approve the Consent Calendar as written.

Staff Reports

Acceptance of the Agency's audit report for fiscal year ending June 30, 2011.

Director Howard presented a brief staff report.

Director Hedenskog moved, a second followed and the Agency voted unanimously to

Adjournment

Director Hedenskog moved, a second followed and the Agency voted unanimously to adjourn by voice vote at 7:34pm.

Respectfully submitted:

ATTESTED:

this _____ day of _____ 2012:

Larry Anderson, Chair


Joyce Heffington, City Recorder

BROOKINGS URBAN RENEWAL AGENCY

AGENDA REPORT

Meeting Date: May 29, 2012

Originating Dept: ASD


Signature (submitted by)

City Manager Approval

Subject:

Hold Public Hearing and Approval of Appropriations for FY 2012-13 Budget.

Recommended Motion:

Adopt Resolution 12-R-986, adopting the Brookings' Urban Renewal Agency's budget, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2012-13 fiscal year.

Financial Impact:

The fiscal year 2012-13 approved and proposed adopted budget of the Brookings Urban Renewal Agency is in the amount of \$2,618,779.

Background /Discussion:

Oregon local budget law requires the city's governing body to enact a resolution adopting the budget for the next fiscal year, prior to June 30th. Before the Urban Renewal Agency can implement the 2012-13 budget and receive tax money necessary for operations, these resolutions must be adopted by the Board of Directors.

No changes are proposed by staff from the Budget Committees' approved budget.

Attachment(s):

- a. Resolution 12-R-986 Adopt Budget
- b. FY 2012-13 Budget (notebook)

URBAN RENEWAL AGENCY OF THE CITY OF BROOKINGS

RESOLUTION 12-R-986

A RESOLUTION ADOPTION THE BUDGET FOR THE URBAN RENEWAL AGENCY OF THE CITY OF BROOKINGS, DECLARING TAX INCREMENT FUNDING AS PROVIDED UNDER SECTION 1C, Article IX OF THE OREGON CONSTITUTION AND ORS CHAPTER 457, AND MAKING APPROPRIATIONS FOR THE 2012-13 FISCAL YEAR.

BE IT RESOLVED that the Board of Directors of the Urban Renewal Agency of the City of Brookings hereby adopts the budget for 2012-13 in the sum of \$2,618,779 now on file in the Office of the City Administrative Services Department.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2012, and for the

GENERAL FUND

Materials and Services	\$70,000	
Capital Outlay	1,372,397	
Special Appropriations:		
Transfers	417,941	
TOTAL GENERAL FUND APPROPRIATIONS		\$1,860,338

DEBT SERVICE FUND

Debt Service	418,441	
TOTAL DEBT SERVICE FUND APPROPRIATIONS		418,441

TOTAL RESERVE AMOUNTS		340,000
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TOTAL ADOPTED BUDGET		<u>\$2,618,779</u>
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BE IT FURTHER RESOLVED that the Board of Directors of the Brookings Urban Renewal Agency hereby resolves to certify to the county assessor a request for the Downtown Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX of the Oregon Constitution and ORS Chapter 457.

ADOPTED by Urban Renewal Agency for the City of Brookings this 29th day of May, 2012.

Chair Ron Hedenskog

ATTEST by:

Joyce Heffington, City Recorder

For: Tuesday, May 29, 2012, City Council Meeting

Advance Packet Information

Dated: May 21, 2012

Included in this packet is documentation to support the following Agenda item:

ORDINANCES

- Ordinance amending Brookings Municipal Code Chapter 13.05, Water, and Section 13.15.022, Sewer Service Account Fee. [pg. 2]
 - a. Ordinance 12-O-697 [pg. 3]
 - b. Revised language [pg. 7]

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, or at City Hall. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.



All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 541-469-1102 if you have any questions regarding this notice.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: May 29, 2012

Originating Dept: ASD


Signature (submitted by)

City Manager Approval

Subject:

Utility Billing Administration

Recommended Motion:

Adopt Ordinance 12-O-697, amending Chapter 13.05 Water and Section 13.15.022 Sewer Service Account Fee of the Brookings Municipal Code.

Background/Discussion:

At the March and May Council Workshop we discussed changing specific fees and timelines related to water and sewer fees. There was consensus at that time that staff should proceed with resolutions and/or ordinances for these proposed changes.

Highlights of those changes are:

- The *Service Account Fee* (13.05.090 B) is now referenced in the Water Chapter, as well as the Sewer Chapter. However, there is only one amount charged, whether the customer has water and/or sewer.
- Adds language to the Water Chapter in regards to providing service to the same customer or property, as is already included in the sewer ordinance.
- Updates delinquent procedures to also give notice to the property owner, if different than customer.
- Adds remedy for nonpayment of bills by placing a lien on real property for nonpayment of bills and refusing service to applicant on another property.
- Removes amount for service account fee, which is already included in resolution, and refers to that fee being included in the water account fee.

Attachments:

- a. Ordinance 12-O-697
- b. Revisions to Brookings Municipal Code Chapters 13.05 and 13.15

IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON
ORDINANCE 12-O-697

IN THE MATTER OF ORDINANCE 12-O-697, AN ORDINANCE AMENDING BROOKINGS MUNICIPAL CODE CHAPTER 13.05, WATER, AND SECTION 13.15.022, SEWER SERVICE ACCOUNT FEE, OF CHAPTER 13.15, SEWER SERVICE CHARGES.

Sections:

- Section 1. Ordinance identified.
- Section 2. Amends Chapter 13.05
- Section 3. Amends Section 13.15.022

The City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends Brookings Municipal Code Chapter 13.05, Water, and Section 13.15.022, Sewer Service Account Fee, of Chapter 13.15, Sewer Service Charges.

Section 2. Amends Chapter 13.05. Chapter 13.05 is amended to read as follows:

13.05.090 Application for service.

A. Application Form. Each applicant for water service shall sign an application form provided by the city giving the date of application, location of premises to be served, the date applicant desires service to begin, purpose for which service is to be used, the address for mailing of the billings, the class and the size of the meter service, and such other information as the city may reasonably require. In signing the application, the customer agrees to abide by the ordinances, resolutions, and applicable rules and regulations of the city. The application is merely a written request for service and does not bind the city to serve. In the event the request for water service is approved by the city, the application shall be and become a binding contract between the consumer or property owner or both and the city, as provided in BMC 13.05.110(A).

B. Service Account Fee. Any new application for a sewer service account shall be charged, at the time of application, a nonrefundable fee, as adopted or as amended from time to time by resolution of the city council. Any customer having services reinstated after forfeiture of deposit shall be charged the same nonrefundable fee prior to reinstatement of those services.

C. Deposits and Establishment of Credit. At the time application for service is made, the applicant shall establish his credit with the city.

- 1. Establishment of Credit. The credit of the applicant will be deemed established when the applicant makes a cash deposit with the city to secure the payment of bills for service. The deposit amount shall be set from time to time by resolution of the city council.

2. Deposits. At the time the deposit is given to the city, the applicant will be given a receipt for the same. The deposit is not to be considered as a payment on account. In the event the service is discontinued, the deposit will be applied to the closing bill and any amount in excess of the closing bill will be refunded. The city will not pay interest on any deposit.

3. Forfeiture of Deposit. If an account becomes delinquent and it is necessary to turn off the service, the deposit shall be applied to the unpaid balance due. Water service will not be restored to that premises or that customer at different premises until all outstanding bills due the city have been paid and the cash deposit replaced, together with a service charge as provided in the rate resolution adopted by the city council.

D. Application Amendments. Customers desiring a material change in the size, character, or extent of equipment or operation which would result in a material change in the amount of water used shall give the city written notice of such change prior to the change and the application for service shall be amended and the amendment subject to approval of the city. [Ord. 88-O-432; Ord. 66-O-190 § 11.]

13.05.170 Billing and payment.

A. Liability for Payment. All bills for water service shall be charged against the applicant for water service. The applicant shall be held liable for the payment of such service, together with such fines and penalties as may accrue against the same by reason of any of the provisions of this chapter. In the event, that the customer is not the property owner, the property owner may also be held liable for the charges under the provisions of this chapter. Service will not be provided to the same premises or to the same customer, at any other premises, until all delinquent charges have been paid in full.

B. Meter Readings. Meters will be read and customers billed on the basis of the meter reading to the nearest cubic foot. The city will keep an accurate account on its books of all readings of meters and such account, so kept, shall be offered at all times, places, and courts as prima facie evidence of the use of water service by the customer.

C. Rendering of Bills.

1. Billing Period. All meters shall be read and bills rendered therefore monthly.

2. Bills for Other Than Normal Billing Period. Opening or closing bills, or bills that for any other reason cover a period containing 10 percent more days or 10 percent less days than in the normal billing period, shall be prorated.

3. Bills for More Than One Meter. All meters supplying a customer's premises shall be billed separately, except that where the city has, for operating purposes, installed two or more meters in place of one, the reading may be combined for billing.

D. Disputed Bills. When a customer disputes the correctness of a bill, he shall deposit the amount of the disputed bill at the time the complaint is lodged, to preclude discontinuance of service pending final settlement of the bill or bills. Subsequent bills shall be paid or placed on deposit in a similar manner.

Failure of the customer to make such a deposit shall warrant discontinuance of service, as provided under BMC 13.05.190.

E. Failure to Read Meters. In the event that it shall be impossible or impractical to read a meter on the regular reading date, the water consumption shall be prorated on the basis of 30 days per month and the total water consumption for billing purposes for that period shall be estimated.

F. Payment of Bills. Each bill rendered shall contain the final date of which payment is due. If the bill is not paid by that date, the account shall be considered delinquent unless other arrangements have been made with the city in writing that specify another due date.

G. Delinquent Accounts.

1. Delinquent and Turn-off Notice. At the end of each month, a delinquent notice will be sent, which will include late fee. Said notice shall state a date on which water will be turned off if delinquent account is not paid in full prior thereto. If customer is different than property owner, delinquent notice will also be sent to the property owner at the address where real property taxes are sent.

2. Service Turn-off. On the turn-off date, the meter reader or other agent of the city of Brookings shall deliver a written notice to the customer stating that the water service is being turned off until all delinquent amounts have been paid. The meter reader or other agent of the city shall immediately thereafter turn off the service. A delivery to the premises served by the meter shall be considered a delivery to the customer.

3. Service Charge. In all instances where water has been turned off because of delinquent accounts, a service charge shall be made for the restoration of services and replacement of the cash deposit, as stated in BMC 13.05.090(B). The service charge will be an amount as adopted or as amended from time to time by the city council.

H. Installment Payments of Delinquent Accounts. In cases of extreme hardship, the city recorder shall have the discretion of renewing service to a delinquent account upon receipt of a satisfactory installment plan for the payment of the overdue amount, installment period not to exceed the period of time the account was delinquent. Failure to meet installment payments as agreed shall result in immediate termination of service without additional notice.

J. Nonpayment of Bills.

1. A customer's water service may be discontinued if the water bill is not paid in accordance with the procedures listed in this section of these ordinances, resolutions, and applicable rules and regulations.

2. Liens. In the event any of the fees or charges provided by this chapter are not paid promptly when due, the city recorder is authorized to enter the amount of such charges immediately in the docket of city liens as a lien against the real property described in the application for the sanitary

sewer connection. Payment made by a check which is not honored by the customer's bank constitutes a continuing delinquency from the posted past-due date.

3. The City may refuse service to applicant(s) for nonpayment of bills on another property.

Section 3. Amends Section 13.15.022: Section 13.15.022 is amended to read as follows:

13.15.220 Sewer service account fee.

Any new application for a sewer service account shall be charged a nonrefundable fee at the time of application that is included in the new water account fee. [Ord. 88-O-431 § 13.]

First Reading: _____ Passage: _____
Second Reading: _____ Effective Date: _____

Signed by me in authentication of its passage this _____, day of _____, 2012

ATTEST:

Mayor Ron Hedenskog

City Recorder Joyce Heffington

Bold = new language
~~**Bold-Strikeout**~~ = language to be deleted

REVISIONS TO CHAPTER 13.05 WATER

13.05.090 Application for service.

A. Application Form. Each applicant for water service shall sign an application form provided by the city giving the date of application, location of premises to be served, the date applicant desires service to begin, purpose for which service is to be used, the address for mailing of the billings, the class and the size of the meter service, and such other information as the city may reasonably require. In signing the application, the customer agrees to abide by the ordinances, resolutions, and applicable rules and regulations of the city. The application is merely a written request for service and does not bind the city to serve. In the event the request for water service is approved by the city, the application shall be and become a binding contract between the consumer or property owner or both and the city, as provided in BMC 13.05.110(A).

B. Service Account Fee. Any new application for a sewer service account shall be charged, at the time of application, a nonrefundable fee, as adopted or as amended from time to time by resolution of the city council. Any customer having services reinstated after forfeiture of deposit shall be charged the same nonrefundable fee prior to reinstatement of those services.

C. Deposits and Establishment of Credit. At the time application for service is made, the applicant shall establish his credit with the city.

1. Establishment of Credit. The credit of the applicant will be deemed established when the applicant makes a cash deposit with the city to secure the payment of bills for service. The deposit amount shall be set from time to time by resolution of the city council.

2. Deposits. At the time the deposit is given to the city, the applicant will be given a receipt for the same. The deposit is not to be considered as a payment on account. In the event the service is discontinued, the deposit will be applied to the closing bill and any amount in excess of the closing bill will be refunded. The city will not pay interest on any deposit.

3. Forfeiture of Deposit. If an account becomes delinquent and it is necessary to turn off the service, the deposit shall be applied to the unpaid balance due. Water service will not be restored to that premises or that customer at different premises until all outstanding bills due the city have been paid and the cash deposit replaced, together with a service charge as provided in the rate resolution adopted by the city council.

D. Application Amendments. Customers desiring a material change in the size, character, or extent of equipment or operation which would result in a material change in the amount of water used shall give the city written notice of such change prior to the change and the application for service shall be amended and the amendment subject to approval of the city. [Ord. 88-O-432; Ord. 66-O-190 § 11.]

13.05.170 Billing and payment.

A. Liability for Payment. All bills for water service shall be charged against the applicant for water service. The applicant shall be held liable for the payment of such service, together with such fines and penalties as may accrue against the same by reason of any of the provisions of this chapter. **In the event, that the customer is not the**

property owner, the property owner may also be held liable for the charges under the provisions of this chapter. Service will not be provided to the same premises or to the same customer, at any other premises, until all delinquent charges have been paid in full.

B. Meter Readings. Meters will be read and customers billed on the basis of the meter reading to the nearest cubic foot. The city will keep an accurate account on its books of all readings of meters and such account, so kept, shall be offered at all times, places, and courts as prima facie evidence of the use of water service by the customer.

C. Rendering of Bills.

1. Billing Period. All meters shall be read and bills rendered therefore monthly.

2. Bills for Other Than Normal Billing Period. Opening or closing bills, or bills that for any other reason cover a period containing 10 percent more days or 10 percent less days than in the normal billing period, shall be prorated.

3. Bills for More Than One Meter. All meters supplying a customer's premises shall be billed separately, except that where the city has, for operating purposes, installed two or more meters in place of one, the reading may be combined for billing.

D. Disputed Bills. When a customer disputes the correctness of a bill, he shall deposit the amount of the disputed bill at the time the complaint is lodged, to preclude discontinuance of service pending final settlement of the bill or bills. Subsequent bills shall be paid or placed on deposit in a similar manner. Failure of the customer to make such a deposit shall warrant discontinuance of service, as provided under BMC 13.05.190.

E. Failure to Read Meters. In the event that it shall be impossible or impractical to read a meter on the regular reading date, the water consumption shall be prorated on the basis of 30 days per month and the total water consumption for billing purposes for that period shall be estimated.

F. Payment of Bills. Each bill rendered shall contain the final date of which payment is due. If the bill is not paid by that date, the account shall be considered delinquent unless other arrangements have been made with the city in writing that specify another due date.

G. Delinquent Accounts.

1. Delinquent and Turn-off Notice. ~~A reminder of account delinquency may be sent, at the discretion of the city recorder, to each delinquent account on or about 20 days after the account becomes delinquent.~~ At the end of each month, a delinquent notice will be sent, which will include late fee. Said notice shall state a date on which water will be turned off if delinquent account is not paid in full prior thereto. **If customer is different than property owner, delinquent notice will also be sent to the property owner at the address where real property taxes are sent.**

2. Service Turn-off. On the turn-off date, the meter reader or other agent of the city of Brookings shall deliver a written notice to the customer stating that the water service is being turned off until all delinquent amounts have been paid. The meter reader or other agent of the city shall immediately thereafter turn off the service. A delivery to the premises served by the meter shall be considered a delivery to the customer.

3. Service Charge. In all instances where water has been turned off because of delinquent accounts, a service charge shall be made for the restoration of services and replacement of the cash deposit, as stated in BMC 13.05.090(B). The service charge will be an amount as adopted or as amended from time to time by the city council.

H. Installment Payments of Delinquent Accounts. In cases of extreme hardship, the city recorder shall have the discretion of renewing service to a delinquent account upon receipt of a satisfactory installment plan for the payment of the overdue amount, installment period not to exceed the period of time the account was delinquent. Failure to meet installment payments as agreed shall result in immediate termination of service without additional notice.

J. Nonpayment of Bills.

1. A customer's water service may be discontinued if the water bill is not paid in accordance with the procedures listed in this section of these ordinances, resolutions, and applicable rules and regulations.

2. Liens. In the event any of the fees or charges provided by this chapter are not paid promptly when due, the city recorder is authorized to enter the amount of such charges immediately in the docket of city liens as a lien against the real property described in the application for the sanitary sewer connection. Payment made by a check which is not honored by the customer's bank constitutes a continuing delinquency from the posted past-due date.

3. The City may refuse service to applicant(s) for nonpayment of bills on another property.

REVISIONS TO CHAPTER 13.15 SEWER SERVICE CHARGES

13.15.220 Sewer service account fee.

Any new application for a sewer service account shall be charged a ~~\$10.00~~ nonrefundable fee at the time of application **that is included in the new water account fee.** [Ord. 88-O-431 § 13.]