

City Council Workshop Agenda

Monday, October 1, 2012, 4:00 PM

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

1.Call to Order

2.Roll Call

3.Topics

3.I. Inflow and Infiltration Program (PW & DS)

Documents: I and I Program.CWR (pg. 2) Att.a. Program (pg. 4)

3.II. City Hall Remodel - Visitor Center - Public Works – IT (City Manager)

Documents: Visitors Center.CWR (pg. 16) Att.a. Project Scope (pg. 18)

Att.b. Budget (pg. 20) Att.c.Floor Plan (pg. 21)

3.III. Annexation Procedure (City Manager)

Documents: Annexation.CWR (pg. 22) Att.a. Procedure (pg. 23)

3.IV. Off-Premise Signs (City Manager)

Documents: Signs.CWR (pg. 26) Att.a. BMC 17.88 (pg. 27)

3.V. Public Art Committee (City Manager)

Documents: Public Art.CWR (pg. 35) Att.a. 4-23-12.CAR & Resolution (pg. 38)

3.VI. Water Billing Procedure (City Manager)

Documents: Water Billings.CWR (pg. 41)

3.VII. Bring Back the Bears (City Manager)

Documents: Bears.CWR (pg. 42) Att.a.examples (pg. 43)

3.VIII. Council Liaisons (City Manager)

Documents: Liaisons.CWR (pg. 53) Att.a.2008 list of liasions (pg. 54)

3.IX. Workshop Meeting Dates (City Manager)

Documents: Workshop Meeting Dates.CWR (pg. 55)

4.Council Member Request for Workshop Items

5.Adjournment

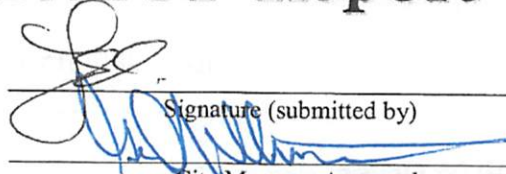
All public City meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact (541) 469-1102 with questions regarding this notice.

CITY OF BROOKINGS

Council WORKSHOP Report

Workshop Date: October 1, 2012

Originating Dept: PW/DS


Signature (submitted by)

City Manager Approval

Subject: Inflow and Infiltration (I/I) Program

Financial Impact: The recommended I/I Program will have budgetary and staffing impacts over the next 5 years. The extent of the impacts will be determined by the inclusion of I/I reduction measures outlined in Table 1. Table 1 does not include the operational benefits by reducing excess storm water flow in the collection, which won't be truly recognized until substantial I/I reduction occurs and the City can compare historic operating costs. Overall financial impact is roughly \$1,000,000 over the next 5 years or \$200,000/year and the need for an additional Public Works employee for the 2014-15 budget year.

Background/Discussion: All sewer collection systems experience some level of storm water intrusion during wet weather events. Storm water enters the sewer collection system through several ways; deteriorated pipes, root intrusion, groundwater saturation, direct illegal connections such as roof drains plumbed to sewer systems, leaking manholes, open clean outs, among others. I/I limits sewer pipe capacity thus increasing the risk of sanitary sewer overflow events (SSO). This extra water is then treated at the wastewater treatment plant (WWTP) which impacts the effectiveness of the treatment process and increases operational costs.

The Department of Environmental Quality (DEQ) is requiring the City of Brookings to provide an Inflow and Infiltration (I/I) program by October 31, 2012 based on a 6-month extension in addition to a reoccurring annual report due in February each year. An I/I program is basically a commitment to implement the I/I reduction measures detailed in the program. Each year the City has been providing an annual report summarizing all work the City has been completed to reduce storm water intrusion in the sewer collection system, which has not been managed with a program. Based on phone calls with DEQ, and experience with I/I reduction programs, staff is presenting a program that is effective and likely to be accepted by DEQ and slightly more than we have been doing annually.

Highlights of the program include;

- Smoke testing the entire collection system and abating the results – year 2014-15 and 2015-16
- Updating the municipal code to allow staff to enforce smoke testing abatement on private sewer laterals
- Conduct and evaluate TV inspections and flow monitoring
- Include an annual CIP budget for rehabilitation and replacement
- Implement a jet flushing program

- Point repair top priority sewer mains as identified from TV inspection and smoke testing
- Eliminate or monitor lift station overflows
- Update the sewer facilities master plan

The City has already been implementing I/I measures but this program will slightly expand the existing efforts in compliance with DEQ.

Policy Considerations: Prior to submitting the draft I/I program to DEQ for review and approval, staff is seeking comment and support from Council including the budgetary commitment.

Attachment(s):

- a. I/I program



City of Brookings

PUBLIC WORKS / DEVELOPMENT SERVICES DIVISION

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lpryce@brookings.or.us

DRAFT

September 13, 2012

Andy Ullrich
Oregon DEQ, Western Region
221 Stewart Ave., Suite 201
Medford, OR 97501

The City of Brookings, Oregon I/I Program

Introduction:

Inflow and infiltration (I/I) is a universal condition of storm water entering into sewer collection systems and increasing the amount of sewer being conveyed and treated. No sewer piping system is immune from this occurrence. I/I is a result of aged or poorly constructed pipes, laterals and manholes, direct connections to the sewer from a storm drain system, groundwater hydrostatic pressure, illegal connections, tree root intrusion, open sewer cleanouts, and private onsite drainage being plumbed to sewer, are among the main contributors.

I/I is a nuisance for reasons including;

- Potential for sanitary sewer overflows (SSO). SSO is when the storm water I/I exceeds the capacity of the sewer collection system (pipe) and causes spillage of wastewater in City streets and drainage courses
- Increase flows must be treated and poses a risk to the operations of a treatment plant and pose a risk for non compliant discharge.
- The increased energy needed to treat storm water that would be reduced via and I/I program.
- As pipes age, increase conveyance can cause more stress on the pipe and increased rate of failure.
- I/I is a sign that the pipe may be permitting sewage seepage.

The key to a successful approach to I/I reduction is to identify the key contributors to rain intrusion, identify how to abate them, prioritize, budget, remediate and monitor the results.

Background

The City of Brookings is located in the southern Oregon "banana belt" and experiences both warmer temperatures and increased rain event intensities. Based on 25-year storm 1 hour intensity factor for the City of Brookings is 1 inch/hr or 6-inches per 24 hours (reference ODOT hydraulics manual 2005, "Appendix A – Rainfall Intensity"). The wastewater plant has an average flow of 1.7 MGD and peak capacity of 15.5 MGD. The City has never experienced a rain event that I/I infiltration exceeded the treatment plant capacity.

Each year the City of Brookings is required to provide an annual report to DEQ on I/I reduction due February 1. Typically that report included a summary of wastewater collection pipe replacements for the year. As required under NPDES permit 101773 expiration date 10/13/2016,

"Within 180 days of permit issuance, the permittee shall submit to the Department for review and approval an updated program and time schedule for identifying and reducing inflow. Within 60 days of receiving written Department comments, the permittee shall submit a final approvable program and time schedule. The program shall consist of the following:

- a. Identification of all overflow points and verification that sewer system overflows are not occurring up to a 24-hour, 5-year storm event or equivalent;*
- b. Monitoring of all pump station overflow points;*
- c. A program for identifying and removing all inflow sources into the permittee's sewer system over which the permittee has legal control; and*
- d. If the permittee does not have the necessary legal authority for all portions of the sewer system or treatment facility, a programme and schedule for gaining legal authority to require inflow reduction and a programme and schedule for removing inflow sources."*

The City requested an extension and the program is due October 31, 2012.

In accordance with the NPDES permit, the following is a summary of steps the City of Brookings will participate in order to reduce I/I and comply with the permit requirements.

Identification of all overflow points and verification that sewer system overflows are not occurring up to a 24-hour, 5-year storm event or equivalent

The City has compiled historical SSO data and identified the areas experiencing surcharge conditions under high rain events. Please see attached Exhibit C. During any peak weather event, the City Public Works staff will monitor these "hot spot" locations for overflow.

Monitoring of all pump station overflow points

The City has 13 lift stations as seen in Table 2. The City abandoned the overflow at Dawson Tract #1 in May 2012. The remaining 12 lift stations' overflow abandonments will be constructed over years 2 through 4.

A program for identifying and removing all inflow sources into the permittee's sewer system over which the permittee has legal control:

The proposed program for the City of Brookings is a 5-year program per Table 1. A more detailed explanation of each item listed in the program is as follows;

➤ Municipal code updates

“If the permittee does not have the necessary legal authority for all portions of the sewer system or treatment facility, a programme and schedule for gaining legal authority to require inflow reduction and a programme and schedule for removing inflow sources.”

The City of Brookings Municipal Code needs to be evaluated for effectiveness in implementing the I/I program. After the code has been evaluated, staff will present municipal code updates to be reviewed and adopted by Council. Council participation is needed for municipal code updates and annual budgetary approval.

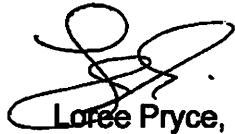
- GIS sewer basemap (Ongoing)
 - The City has been developing a GIS basemap for sewer infrastructure. This basemap will be an invaluable tool in tracking I/I efforts and condition assessment rating to support future capital improvement projects.
- Flow monitoring – evaluation (Year 1-5)
 - The City owns a flow monitor and is able to relocate this and record flow data to any location in the collection system. There will be continued use of this equipment to monitor the collection system to more narrowly isolate I/I affected areas and evaluate existing capacities. Please refer to Exhibit A.
- Flow monitoring – conduct (Year 1-5)
 - Staff will continue to conduct flow monitoring and move the location for continued monitoring evaluation.
- Flow poke (only if needed)
 - Flow mapping by method of flow poking will only be conducted if flow monitoring efforts are inadequate. Flow poking is not recommended at this time.
- Smoke test (Year 3 -4)
 - As suggested by DEQ, all pipes in the collection system should be smoke tested every five years. The I/I program will allow for half the collection system each year.
- Smoke test abatement (Year 3-4)
 - Abatement would be required soon after the smoke test is conducted which would include one half the collection system each year.
- TV inspections – evaluate (Year 1-5)

- The City has TV inspection logs for all sewer mains in the City conducted approximately 10 years ago. Recently the east side of the City was TV inspected and logged. This recent data was converted into a priority matrix log for repairs (refer to Table 3). The rest of the TV inspection will be placed in a priority matrix for future point repairs.
- TV inspections – conduct (Years 2-5)
 - Additional TV inspection will be conducted if needed with reports prepared similar to Exhibit B.
- Sewer facilities master plan update (Year 2)
 - The master plan is scheduled for update in the 2013-14 annual budget. The last master plan update was completed in 2008.
- Lift station overflow abandonment (Year 2-4)
 - The City is required to either seal all overflows at it's lift stations or installing a metering device on the overflow pipe.
- Point repair construction (Year 1-5)
 - An annual capital improvement budget of at least \$50,000/year is recommended for repairing higher priority locations as identified in the priority matrix log Table 3 or areas identified during smoke testing.
- Jet flush program (Year 2-5)
 - The City owns a vactor which can be used for flushing out our sewer mains to avoid any grease or debris build-up that could cause blockage.
- Rehabilitation and Replacement (Year 1-5)
 - In 2011, the City implemented it's first sewer rehabilitation project which involved application of a fiberglass resin to the interior of a sewer main. Due to the success of the recent application and the lower cost to install rehabilitation compared to a sewer replacement project, staff is recommending an annual budget for continued rehabilitation, or replacement if necessary.
- Public information and outreach (As needed)
 - In order to effectively implement a routine fat oils and grease (FOG) program, public outreach will include brochures and/or mailers to customers in the monthly water and sewer bill. Additionally, workshops will be offered for public participation.
- FOG program (Year 3-5)
 - The City requires grease traps to be installed in locations that will produce grease, such as restaurants. These traps should be inspected regularly. Options for how to dispose of the grease will be explored. Staff recommends a feasibility study for a FOG injection assembly at the anaerobic digester at the wastewater plant.

This program has been reviewed by City Council at their October 1, 2012 workshop meeting.

If you have any questions on this regard, please do not hesitate to contact me directly at (541) 469-1138.

Sincerely,



Loree Pryce, PE
Public Works Director



TABLE 1
I/I Program Summary Table - 5 Year Program Plan
Recommended Program

I/I Program Item	Description	2012-13 Year 1	2013-14 Year 2	2014-15 Year 3	2015-16 Year 4	2016-17 Year 5	Staff hours	Unit cost	Total Cost
Municode updates	Updates needed for staff to implement program elements	-	80 hr	As needed	As needed	As needed	80/yr	-	-
GIS sewer basemap	Create and utilize a sewer GIS basemap	In progress	Utilize	update	update	update	0.5 FTE	-	TBD
Flow Monitoring Evaluation	Review dry day and storm event data to determine extent of INI	Yes	80 hr	80 hr	80 hr	80 hr	80 hr/yr	-	-
Flow Monitoring Conduct	Install portable flow monitoring device in areas that may be experiencing INI and capacity issues	Yes	80 hr	80 hr	80 hr	80 hr	80 hr/yr	Equipment maintenance TBD	TBD
Flow poke	Perform on site flow monitoring during a rain event	-	Only if necessary	Only if necessary	Only if necessary	Only if necessary	16 hr/yr	\$3,600/day	TBD
Smoke test	Perform smoke injection into collection system to visually see where leaks and stormwater inflows are occurring	-	-	Perform to 1/2 system	Perform to 1/2 system	-	16 hr/yr	\$20/Ft + \$10,000 for report	\$55,000
TV Inspections evaluate	Perform matrix analysis on TV inspections	Yes	Yes	Yes	Yes	Yes	80 hr/yr	Dyer = \$3,000 each	\$15,000
TV Inspections conduct	TV and report highlighting pipe conditions	-	Yes	Yes	Yes	Yes	16 hr/yr	Allows for 25,000 feet at \$2/ft	\$50,000
Sewer Master plan update	Update every 5 years	-	Yes	-	-	-	120 hr/yr	\$75,000	\$75,000
Lift Station	There are a total of 13 lift stations, 12 of which with unmonitored overflows	Evaluate and budget as CIP	40 hr	40 hr	-	-	40 hr/yr	\$60,000 = \$5,000/overflow * 12 stations	\$60,000
Point repair construction	Highest priority TV matrix areas and smoke test areas to be repaired	Yes - CIP budget \$50,000	80 hr	80 hr	80 hr	80 hr	80 hr/yr	Annual CIP budget \$50,000+/yr	\$250,000
Jet Flush program	Regular cleaning of sewer mains to prevent grease collection	-	-	0.51 FTE	0.53 FTE	0.58 FTE	Flush 2,000 ft/day; three people = 86,580 feet per year	-	-
Abatements for smoke test	Identify and fix private laterals and City infrastructure that did not pass smoke test	-	-	120 hr	120 hr	-	120 hr/yr	TBD, expecting this to effect the homeowners and City pay for point repairs	TBD
Rehabilitation and replacement	Replacement of undersized sewer, rehabilitation of existing sewer	Yes - CIP budget \$100,000	Recommend \$100,000 per year	Recommend \$100,000 per year	Recommend \$100,000 per year	Recommend \$100,000 per year	120 hr/yr	Dyer = \$20,000	\$500,000
Public Information and Outreach	Inform the public of SSO and INI and how they can participate in the solution	-	80 hr	As needed	As needed	As needed	80 hr/yr	Mailings \$5,000	\$5,000
FOG program	Monthly inspection of grease traps and enforcement	-	-	3 FTE	3 FTE	3 FTE	0.3 FTE/yr	TBD	TBD
Total Year Potential FTE Impact		minimal	0.21	1.00	1.00	1.00		CIP budget over 5 yrs	\$1,010,000

Note:

1. Assume 32.7 miles (172,565 feet) in gravity collection system (this will be updated when our GIS basemap is complete)

2. Items in red indicate additional staffing requirements

Table 2
City of Brookings
List Station Pump Inventory

Station	Address	Coos-Curry Account #	Pumps	HP	Output gpm	Wetwell Dimension	Overflow Level	Volume (gal) (before SSO)
1 Beach Ave.	1513 Beach Ave		2	15	100	17.5'D, 4' dia	15	1410
2 Buena Vista Lp	423-1/2 Buena Vista Loop Dr		3	20	1056	18'D, 7.5'L, 5.5'W	9	2780
3 Constitution Way	215 N Bank Chetco River Rd		2	10	225	15.5'D, 6'dia.	surface	3280
	Constitution Way Surge Tank					6'D, 9'dia.		1900
4 Cyprus Cove	830 Chetco Point Terrace		2	2.2	150	15'D, 5'dia	5	1470
5 Dawson Tract 1	1675 Old Hwy 101		2	88	500	20'D, 8'dia	17.5	6580
6 Dawson Tract 2	17105 Pacific Heights St		2	5	90	19'D, 6'dia.	surface	4000
7 Dawson Tract 3	96454 Shorewood Terrace		2	7.5	90	16'D, 6'dia/	*	3380
8 Dawson Tract 4	17431 Park Spur Rd		2	23	200	18'D, 6'dia	13.5	2850
9 Dawson Tract 5	17357 West Ocean Dr		2	10	90	14.5'D, 6'dia	surface	3065
10 Mill Beach	334 Mill Beach Rd		3	7.5, 50, 60	897, 2900	15'D, 13.5'L, 4'W	9	7270
11 Macklyn Cove	200 Macklyn Cove Rd		2	15	100	11'D, 5'dia	surface	1620
12 Riverview	6387 Riverview Dr		2	15	560	14'D,	surface	
13 Seacliff	112 Seacliff Terrace Dr		2	10	100	15'D, 4'dia	surface	1410

*a 3-inch pipe comes into the wetwell 13.5' from the bottom, then drops to the 10' level. Uncertain at this time the pipe's purpose.

Table 3

CITY OF BROOKINGS

Sewerline Deficiency Matrix of Video Inspection Log by Propipe, Inc.

Line Segment Defect Codes		S1	S2	S3	S4	S5	M1	M2	M3	M4	M5			
Line Segment Defect Point Values		1.00	2.00	3.00	4.00	5.00	0.75	1.50	2.25	3.00	3.75			
Location	MH Segment	Number of Line Segment Defects										S (total)	M (total)	Combined Total
Memory Ln	121-122	1				5			1			31	2.25	33.25
Pioneer	33-34	2	3					4	3	2		8	18.75	26.75
Azalea Park	38-38a		1			3	2	1				17	3	20
Fifield	2-3					4						20	0	20
Chrissy Circle	3-4	3	4						1	2		11	8.25	19.25
Railroad	86-89	1				3						16	0	16
Chrissy Circle	4-5						1		4	2		9	15.75	15.75
Fir St	40-39	1							2	3		1	13.5	14.5
Pioneer	34-35					2		1		1		10	4.5	14.5
Pacific Ave	19-35	3	2			1		1				12	1.5	13.5
Arnold St	20-21					2		2				10	3	13
Truman Ln	29-31		1						4			2	9	11
Arnold St	21-22					1		4				5	6	11
Pacific Ave	16-15a	2				1				1		7	3	10
Art St	18a-18					2						10	0	10
Azalea Park	38-39						4		3			0	9.75	9.75
Pine St	48-47						1			3		0	9.75	9.75
Alder St	94-91									3		0	9	9
Fir St	41-40						1	1		2		0	8.25	8.25
Pine St	47-46					1				1		5	3	8
Alder	97-99					1				1		5	3	8
Moore St	11-12					1		2				5	3	8
Fifield	4-5					1			1			5	2.25	7.25
Near Spin Drift	8-7				1					1		4	3	7
Pacific Ave	16-17	2				1						7	0	7
Oak St	44-46		1					1		1		2	4.5	6.5
Del Norte	116-117							2		1		0	6	6
Fir St	41-42	1				1						6	0	6
Mendy Rd	16a-16					1						5	0	5
Pacific Ave	17-18	1	2									5	0	5
Musser	119a-119					1						5	0	5
Alder St	91-94					1						5	0	5
Buena Vista Lp	125-124							3				0	4.5	4.5
Truman Ln	30b-30a								2			0	4.5	4.5
Old County Rd	14-15	1						2				1	3	4
Fifield	3-4		1					1				2	1.5	3.5
Del Norte	115-116		1					1				2	1.5	3.5
Hub St	15-14		1					1				2	1.5	3.5
Ransom	54-55									1		0	3	3
Riveria Ct	D-Marine Dr									1		0	3	3
Oak St	46-50									1		0	3	3
Spruce	108-104							2				0	3	3
Musser	119a-CO									1		0	3	3
Near Spin Drift	7-8									1		0	3	3
Arnold St	22-23							2				0	3	3
S Hazel St	98-99							2				0	3	3
Alder St	97-99							2				0	3	3

CITY OF BROOKINGS

Sewerline Deficiency Matrix of Video Inspection Log by Propipe, Inc.

Railroad St	109-110	1	1							3	0	3
Alder St	52-UNK							1		0	2.25	2.25
Del Norte	113-115					1	1			0	2.25	2.25
Alder St	94-93							1		0	2.25	2.25
Pine St	46a-47		1							2	0	2
Pioneer/Hasset	26-27						1			0	1.5	1.5
Old County Rd	15-15a						1			0	1.5	1.5
Pioneer	33-33a						1			0	1.5	1.5
Fir St	42-42a						1			0	1.5	1.5
Pacific	35-45						1			0	1.5	1.5
Linden	105-108						1			0	1.5	1.5
Railroad St	110-111						1			0	1.5	1.5
Del Norte	118-117						1			0	1.5	1.5
Buena Vista Lp	123-124						1			0	1.5	1.5
Truman Ln	30-29						1			0	1.5	1.5
Mendy St	16a-16	1								1	0	1
Azalea Park	38-37	1								1	0	1
Del Norte	113-114	1								1	0	1
Railroad/Woodland	111-112					1				0	0.75	0.75

Codes	Sample Description
S1	Joint Separated Medium
S2	Crack Longitudinal
S3	No Examples
S4	Hole
S5	Hole Soil Visible
M1	Roots Fine Connection
M2	Infiltration Weeper
M3	Infiltration Dripper
M4	Infiltration Runner
M5	No Examples

* Notes: M values calculated to be 75% of corresponding S values. Sewer segment deficiencies coded as S can primarily be remedied by inversion lining. Sewer segment deficiencies coded as M can primarily be remedied with a combination of inversion lining and lateral connection repairs.

Exhibit A

Flow Monitoring Analysis

December 2011

Total capacity of 20"
main = 4.2 MGD or 2923
gpm

Legend:
Total flow downstream
Percent full to capacity
Percent City flow

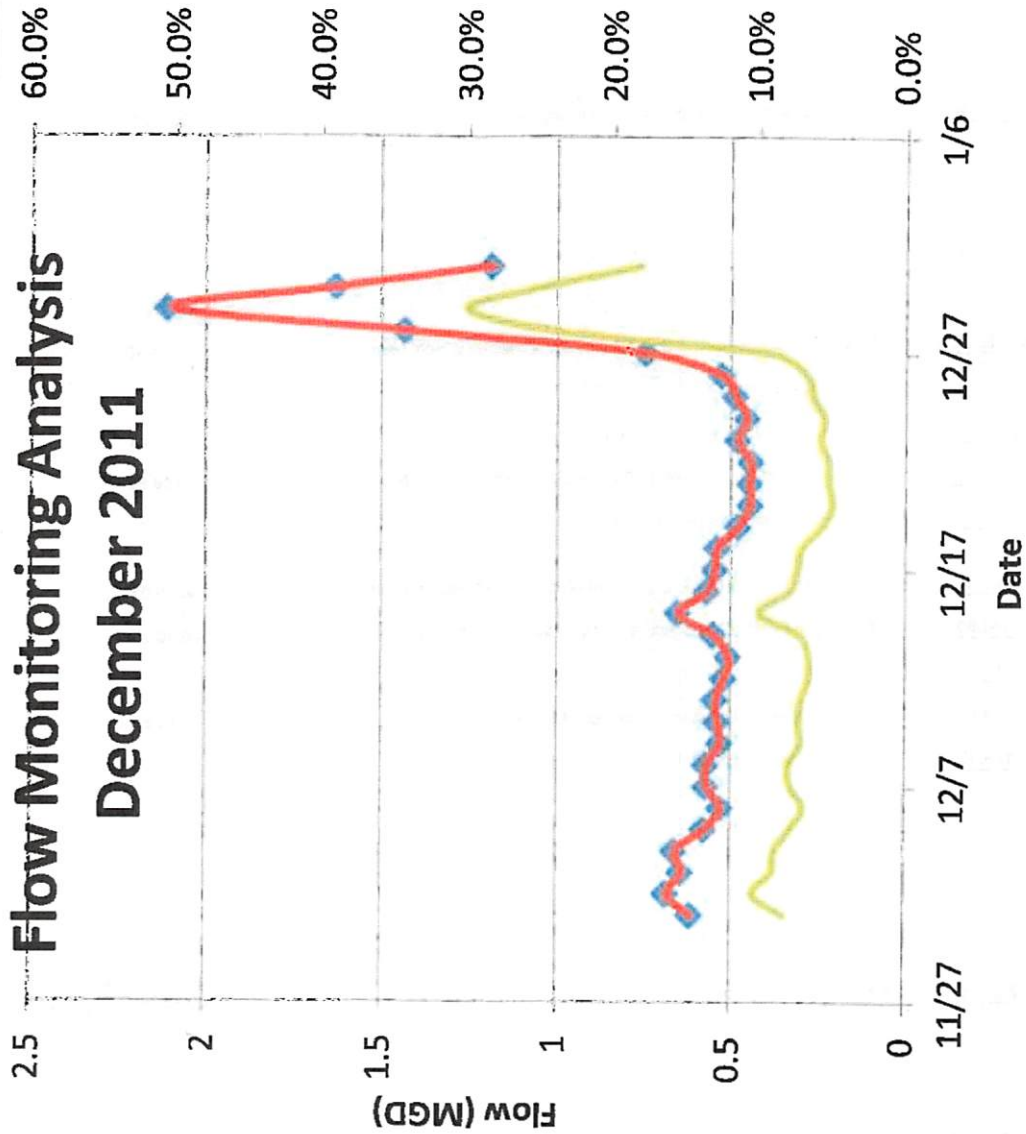




Exhibit B

PROPIPE, INC.
28655 SW BOONES FERRY RD.
WILSONVILLE, OR 97070
Tel: 800-975-9449, Fax: 503-685-9754

Inspection report

Date: 06/28/2010	P.O.#:	Weather: 1 Dry	Surveyed By: JOHN GRAHAM	section number: 54	PSR:
Total Pipe Length:	Survey Customer:	System Owner:	Clean Date:	Pre-Cleaned: J Jetting	Map Grid #:

Street: AZALEA PARK	Flow Control:	Start MH: 38
City: BROOKINGS	Year Renewed:	End MH: 38A
Location Code:	Tape/Media #: 1	Total length: 262.08 ft

Purpose:	Dia/Height: C Circular 8
Use:	Material: RCP Reinforced Concrete Pipe Pipe length:
Drain. Area:	Lining: Category:

Comment:
Location details:

1:650 position code observation MPEG photo grade

38	4.94	AMH	Downstream Manhole, Survey Begins	00:00:16		
	43.50	HSV	Hole Soil Visible, from 04 to 05 o'clock, within 8 inch: NO	00:03:19		S 5
	47.17	HSV	Hole Soil Visible, from 04 to 05 o'clock, within 8 inch: NO	00:03:32		S 5
	52.20	TBA	Tap Break-In Active, at 03 o'clock, 4", within 8 inch: NO	00:04:16		
	62.95	RFC	Roots Fine Connection, from 07 to 08 o'clock, within 8 inch: YES	00:04:59		M 1
	74.30	RFC	Roots Fine Connection, from 11 to 01 o'clock, within 8 inch: YES	00:05:57		M 1
	78.64	TBA	Tap Break-In Active, at 03 o'clock, 4", within 8 inch: NO	00:06:55		
	58.40	IWV	Infiltration Weeper, at 05 o'clock, within 8 inch: NO	00:06:02		M 2
	142.27	TFC	Tap Factory Made Capped, at 03 o'clock, 4", within 8 inch: YES	00:10:01		
	144.69	TFA	Tap Factory Made Active, at 03 o'clock, 4", within 8 inch: YES	00:10:25		
	153.44	BYV	Broken Void Visible, from 03 to 05 o'clock, within 8 inch: YES	00:11:04		S 5
	173.94	TBA	Tap Break-In Active, at 03 o'clock, 4", within 8 inch: YES	00:13:47		
	176.95	CL	Crack Longitudinal, at 10 o'clock, within 8 inch: YES	00:14:15		S 2
38A	262.08	AMH	Upstream Manhole, Survey Ends	00:18:34		

QSR	QMR	SPR	MPR	OPR	SPRI	MPRI	OPRI
5321	2112	17	4	21	4.25	1.33	3

SSO Locations

1. 03/27/2011
Type: Blockage (debris)
Location: Main
2. 03/31/2012
Type: Mechanical/Overflow
Location: Lift Station
3. 09/24/2011
Type: Blockage (toilet)?
Location: Main
4. 01/05/2009
Type:
Location: Clean Out, 1213 Ransom
5. 07/12/2012
Type: Blockage (grease)
Location: Residence, 1115 Ransom
6. 03/27/2011
Type: Blockage
Location: Clean Out, 1140 Chetco
7. 01/19/2012
Type: Rainfall
Location: Clean Out, 1241 Collis
8. 03/09/2009
Type: Mechanical/Overflow
Location: Lift Station
9. 01/19/2012
Type: Rainfall
Location: Main
10. 01/19/2012, 06/03/2010
Type: Rainfall
Location: Main
11. 02/08/2012
Type: Blockage (grease, tissue, other)
Location: Clean Out, 432 Redwood
12. 05/10/2010
Type: Mechanical/Overflow
Location: Lift Station

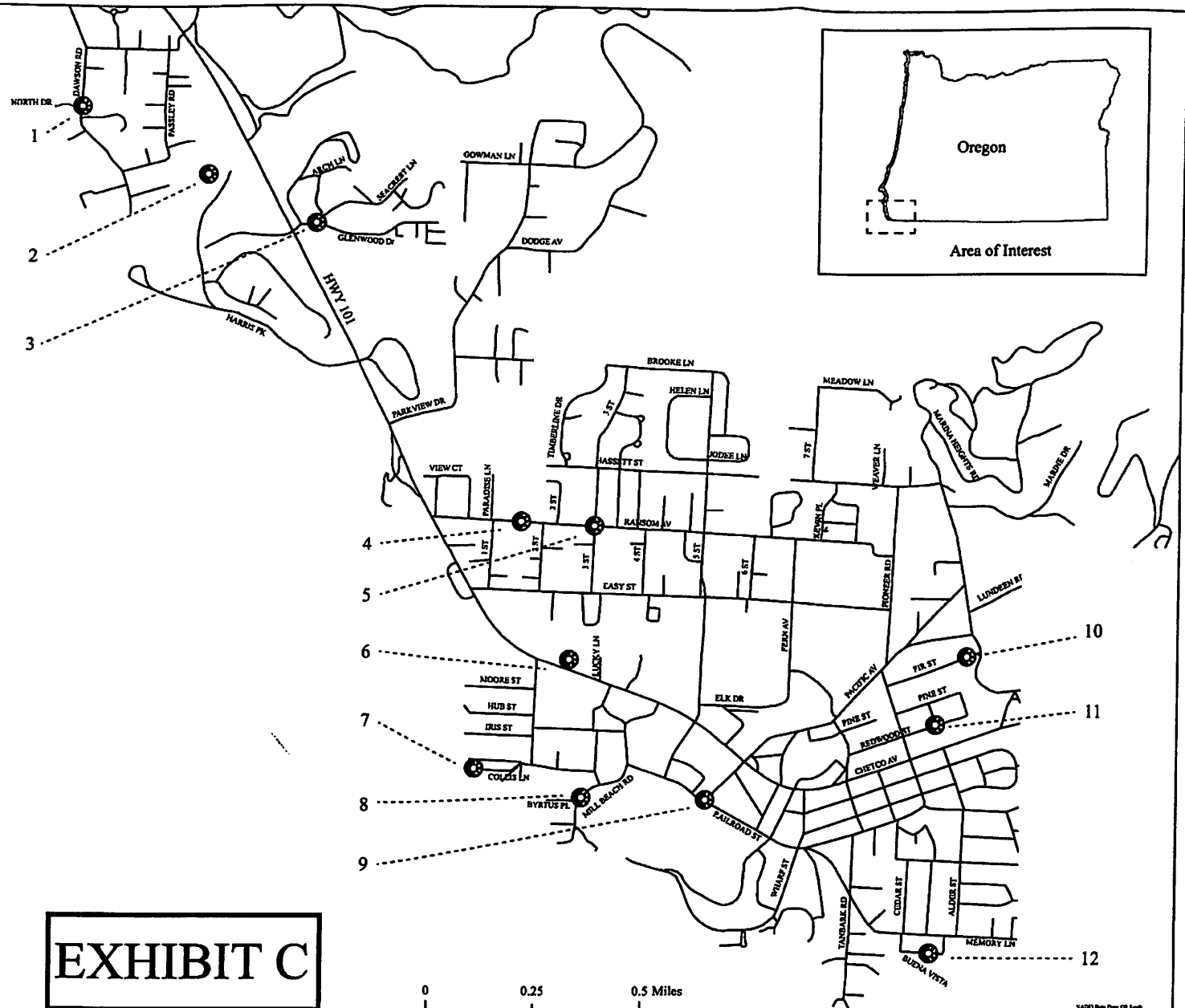


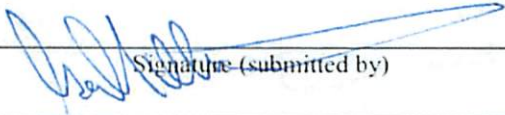
EXHIBIT C

CITY OF BROOKINGS

COUNCIL WORKSHOP REPORT

Meeting Date: October 1, 2012

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: City Hall Remodel – Visitor Center – Public Works - IT

Financial Impact: See attached estimates

Background/Discussion:

Staff has prepared a cost estimate for remodeling projects at City Hall. We were planning to budget for some of this remodeling in 2013-14, but as the City Council is now discussing the City's role in visitor services...and part of this project relates to facilities that might support a City visitor service effort...we are bringing this to the Council's attention at this time.

Visitor Center

This project involves the development of a Visitor Center inside the City Hall building with exterior signing. The office previously occupied by the Public Works Director would be modified to serve as a visitor information center. The window and counter that is currently serving as a display cabinet would be re-opened. Doors would be installed in the City Hall hallway that would allow the area of the hallway between the City Hall main entrance and the visitor center to be segregated from the remainder of the building, and the existing Men's restroom would be converted to a unisex (lockable door), ADA accessible restroom. This would enable this part of the building to be open to the public during days and hours...such as Saturdays...when the rest of the building is closed.

Signs would be installed on Chetco Avenue and Elk Drive directing visitors to the Visitor Center. Parking on the southwest side of Elk Drive would be restricted to RVs.

The Visitor Center would be staffed with existing employees 20 hours per week during off-season and 30 hours per week during the tourism season, supplemented with volunteers. Lauri Ziemer's work station would be relocated to visitor information center, and the counter there would double as a public counter for the parks operation, issuing parks use permits and handling general public inquiries. The Chamber also used volunteers to help staff its visitor center, and the City could do the same thing.

The existing office space would be reduced to accommodate the development of a Public Works Work Room.

Another element of the project would be to enlarge the Police Station lobby by expanding into an oversized office adjacent to the lobby. This additional lobby space would be used for visitor display purposes with visitor brochures that could be self-dispensed. Police Communications Operators report that they often experience visitors dropping in to the Police Department lobby

after hours looking for information about motels, restaurants, campgrounds and "things to do" as the Police Department is the only office open at night. Police Officers have also requested that the City provide them with a supply of information brochures that they can hand-out to visitors who contact them in the field.

The City Hall is located in central Brookings just one block from Highway 101 and, as such, is well situated for this purpose.

Work Room

This Work Room would house a copier, plotter, plan charts/books, records and provide a space to meet with engineers and the public to review plans. The existing doorway into the hall immediate across the hall from the Public Works/Planning/Building office would be retained.

IT – Server Room

This room is used to house the City's computer servers and other IT equipment and would be relocated to the office previously occupied by the Public Works Inspector. Access would be restricted through the Work Room and all exterior doors and windows would be covered.

Part of this project includes relocating all of the telephone system switching equipment...including wiring and equipment that serves the Police Department telephone system...from an exposed area of the City Hall employee break room/kitchen to the IT room. This has been a concern to management for several years as this vital equipment is located in an insecure area vulnerable to accidents and inclement weather.

Attachment(s):

- a. Project scope outline.
- b. Budget estimate
- c. Floor Plan

City Hall Visitors Center - Project Description - Scoping

- 1. Relocate Server Room to office space (Richards old office)**
 - Infill exterior window & door with wood studs, T1-11 siding, insulation, drywall & paint.
 - Install new hardware on existing interior door. Add sound insulation & seal door to eliminate or reduce sound transfer.
 - Extend power run from generator into new server room
 - Add two dedicated 20 amp circuits
 - Relocate PBX & Punch Down Racks

- 2. Convert existing Server Room into PW/DS Conference Room.**
 - Demo west wall , drywall, studs & electrical
 - Construct new wall in old partition opening as shown on plan – 2x4 wood framing, drywall, insulation & electrical.
 - Extend t-bar ceiling (approx. 12x3)
 - Remove existing air handler on east wall.
 - New carpet & base
 - Change out door with solid core wood door to match existing
 - Repair existing air handler on south wall
 - Create space in ceiling at south west corner for existing Fiber Optic Media Converter.

- 3. Convert Office into Visitors Center**
 - Remove Drywall @ existing counter window
 - Extend or replace counter as needed
 - Add workstation/counter @ 29" AFF below existing counter

- 4. New Doors**
 - Add new double, aluminum, full lite doors system with panic hardware. Sidelights and transom window as one unit.

- 5. Convert Men's Restroom into Unisex Restroom**
 - Remove Partitions
 - Remove Urinal
 - Remove drywall from west wall to adjust plumbing and add backing
 - Add FRP to all walls up 48"
 - Install new grab bars
 - Install ADA toilet
 - Patch tile floor
 - Install new solid wood core door with occupancy indicator. Min. 32" clear opening. Will require the removal of a portion block wall and the installation of a new header.

6. Lobby Renovation

- Exit Signage & Emergency Lighting
- Lighting on separate circuit.
- Tile lobby floor
- Swap short bench and large bench
- Add additional bench next to Mayors office
- Add Brochure & Display Racks

7. Dispatch Lobby

- Remove a portion of existing wall to expand Lobby into Interview Room
- Add brochure/display racks

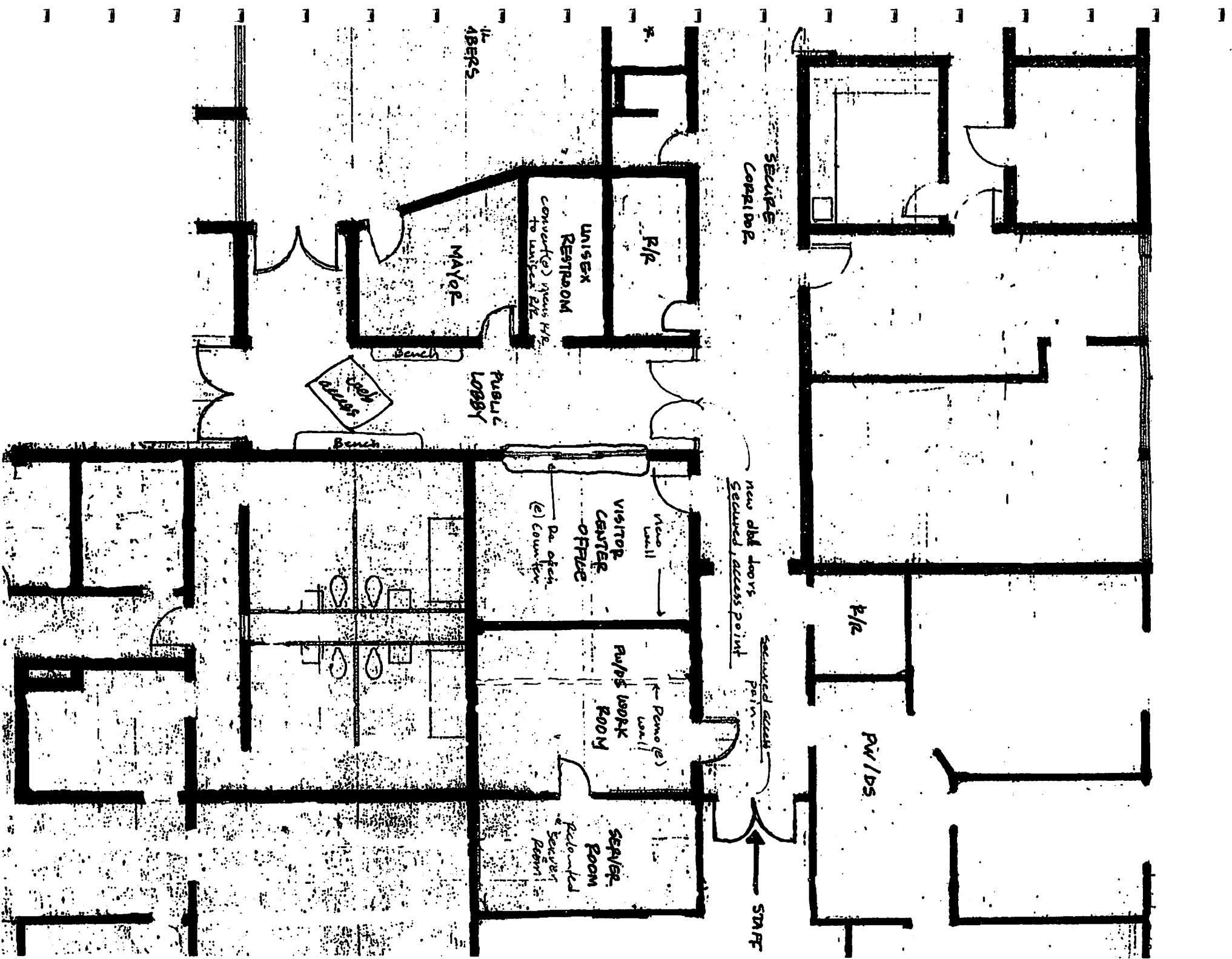
8. Parking & Signage

- Information – direction signage @ Chetco Avenue directing to City Hall.
- Accommodate & mark RV parking along Elk Drive

City of Brookings
City Hall - Visitors Center

September 12 2012

No.	Description	Est. Cost
1	Demolition & Construction Labor	\$5,150
2	Construction Framing & Finish Materials	\$2,684
3	Doors	\$5,670
4	Electrical	\$3,495
5	Plumbing	\$1,500
6	Mechanical (HVAC unit relocation)	\$750
7	Tile Lobby	\$2,100
Total Sub Group 1		\$21,349
8	Relocate Server Room	\$4,800
10	Relocate Phone Demark from Break to Server Room	\$17,000
Total Sub Group 2		\$21,800
Total Construction Cost		\$43,149
Contingency (10%)		\$4,335
Total Project Cost Estimate		Total Project Cost Estimate \$47,484

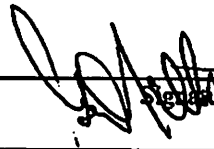


CITY OF BROOKINGS

COUNCIL WORKSHOP REPORT

Meeting Date: October 1, 2012

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Annexation Procedure

Background/Discussion:

At its September workshop, the City Council requested that the procedure for annexing property into the City Limits be placed on the October workshop for review.

The annexation procedure is straightforward and described in BMC Chapter 17.144.

Attachment(s):

- a. BMC 17.144

**Chapter 17.144
ANNEXATIONS****Sections:**

- 17.144.010** Generally.
- 17.144.020** Application procedures.
- 17.144.030** Annexation impact analysis.
- 17.144.040** Zoning of annexed property.
- 17.144.050** Hearing process.

17.144.010 Generally.

A proposal to annex territory to the city of Brookings shall be processed in accordance with the requirements contained herein; provided, that the proposal complies with the provisions of ORS 222.111 to 222.180 and ORS 222.840 to 222.915. [Ord. 10-O-658 § 2; Ord. 05-O-446.UU § 2; Ord. 89-O-446 § 1.]

17.144.020 Application procedures.

An application for annexation may be filed with the city on a form prescribed by the city, accompanied by a filing fee in the amount established by general resolution of the city council. Said application shall contain the following information:

- A. Vicinity map identifying the proposed area of annexation and existing city limits.
- B. Assessor's parcel maps of the proposed annexation area, which maps shall indicate and identify those parcels for which consents to annex have been signed by either electors and/or owners depending on which annexation process is used under the provisions of the ORS.
- C. Consent to annex forms completed and signed by all property owners within the territory proposed to be annexed.
- D. Legal metes and bounds, or lot and block description of the territory proposed to be annexed.
- E. Specific information on each parcel within the territory proposed to be annexed as follows:
 - 1. Current assessed valuation as shown on the Curry County assessor's tax rolls.
 - 2. Acreage.
 - 3. Map and tax lot number.
 - 4. Owners of record and/or registered electors residing on the premises of the subject parcel.
- F. Addresses of all dwelling units and businesses within the territory proposed to be annexed.
- G. Significant natural features within the area proposed for annexation including, but not limited to, streams, wetlands, slopes, and areas of geological significance.

H. Adjoining land uses.

I. Proposed land uses/development plan of the territory proposed to be annexed.

J. Written findings of fact prepared by the petitioner(s) or petitioner(s) representatives which address the following:

1. Existing land uses within the territory proposed to be annexed.
2. Existing zoning and comprehensive plan designations within the territory.
3. Existing improvements, such as water system, streets, sanitary sewer, and storm drainage.
4. Proposed or existing local improvement districts within the territory proposed to be annexed.
5. Urban services needed and necessary to service the territory proposed to be annexed, including the availability of the same relative to capacity, condition and cost of extension and/or improvement to urban standards and an estimated timeline for any required improvements. City staff will provide written information regarding existing infrastructure and any improvements that would be necessary to serve the territory proposed to be annexed, as well as any other properties within the urban growth area that would also be served by these improvements in the future.
6. Compliance with all applicable goals and policies of the comprehensive plan.
7. Compliance with all of the items listed in BMC 17.144.030.
8. The burden of providing the findings is the responsibility of the applicant. [Ord. 10-O-672 § 1; Ord. 10-O-658 § 2; Ord. 05-O-446.UU § 2; Ord. 89-O-446 § 1.]

17.144.030 Annexation impact analysis.

The following criteria shall apply to all annexation requests:

A. The proposed use for the site complies with the Brookings comprehensive plan and with the designation on the Brookings comprehensive plan map. If a redesignation of the plan map is requested concurrent with annexation, the uses allowed under the proposed designation must comply with the Brookings comprehensive plan.

B. An adequate level of urban services and infrastructure to accommodate anticipated future development either is available, or can reasonably be made available. An adequate level of urban services shall be defined as: municipal sanitary sewer, storm drainage, and water service meeting the requirements enumerated in the Brookings public facilities plan and the land development code for provision of these services. The adequacy of these services shall be considered in relation to annexation proposals. If any substandard infrastructure exists within the boundaries of the area proposed for annexation, the city may deny an annexation application.

C. Documentation of impacts on existing streets within the annexation area and adjacent transportation facilities by future development of the area. The adequacy of the transportation facilities shall be considered in relation to annexation proposals.

D. As development occurs within the annexed area new streets shall be constructed to the standards of the Brookings transportation system plan and land development code. While it

is preferred that public streets located within the city limits be a part of the city-maintained street system, streets within the annexed area shall remain in the county's jurisdiction until such time as they are improved to the city street standards. If the proposed annexation includes the transfer of county maintained roads to the city maintained street system, said streets located within the annexation area shall be improved to city standards prior to annexation approval, or the formation of a local improvement district to fund said street improvements shall accompany the annexation application.

E. Documentation of the availability and adequacy to serve the proposed annexation with police, fire, parks, and school facilities and services.

F. Improvements for needed infrastructure shall be secured by a funding mechanism that will place the economic burden on the territory proposed for annexation and not on the city of Brookings. [Ord. 10-O-658 § 2; Ord. 05-O-446.UU § 2; Ord. 91-O-446.G § 2; Ord. 89-O-446 § 1. Formerly 17.144.040.]

17.144.040 Zoning of annexed property.

A request for a city zoning designation for the territory proposed to be annexed shall be considered at the time of the annexation proposal; however, the city council will ultimately determine the zoning to be applied. The zoning designation of annexed territory shall be specified in the annexation ordinance and shall become effective upon acceptance of the annexation by the Secretary of State. [Ord. 10-O-658 § 2; Ord. 05-O-446.UU § 2; Ord. 89-O-446 § 1. Formerly 17.144.050.]

17.144.050 Hearing process.

A. The planning commission will conduct a public hearing to consider the application request. The commission will review the materials submitted and analyze how the application relates to the criteria stipulated in BMC 17.144.030. A recommendation from the planning commission will be forwarded to the city council.

B. The city council will consider the planning commission's recommendation and whether the application meets the appropriate criteria. The council will make a decision to approve or deny the requested annexation. [Ord. 10-O-658 § 2.]

This page of the Brookings Municipal Code is current through Ordinance 12-O-700, passed July 23, 2012.
Disclaimer: The City Recorder's Office has the official version of the Brookings Municipal Code. Users should contact the City Recorder's Office for ordinances passed subsequent to the ordinance cited above.

City Website: <http://www.brookings.or.us/>
(<http://www.brookings.or.us/>)
City Telephone: (541) 469-2163
Code Publishing Company
(<http://www.codepublishing.com/>)
eLibrary
(<http://www.codepublishing.com/ellibrary.html>)

CITY OF BROOKINGS

COUNCIL WORKSHOP REPORT

Meeting Date: October 1, 2012

Originating Dept: Mayor



Signature (submitted by)

City Manager Approval

Subject: Off-premise Signs

Background/Discussion:

Mayor Hedenskog has requested that the City Council review current regulations relating to the placement of off premise signs...also known as sandwich board signs...along Chetco Avenue.

See specifically BMC 17.88.100(F). Planning Manager Donna Colby Hanks will be present to answer questions concerning the administration of these regulations.

Attachment(s):

- a. BMC 17.88

Chapter 17.88 SIGN REGULATIONS

Sections:

- 17.88.010 Purpose.
- 17.88.020 Definitions.
- 17.88.030 Application.
- 17.88.040 Exempt signs.
- 17.88.050 Signs expressly prohibited.
- 17.88.060 Residential districts.
- 17.88.070 Professional office (PO-1) district.
- 17.88.080 Public open space (P/OS) district.
- 17.88.090 Commercial (C-1, C-2, C-3, C-4) and industrial (I-P, M-2) districts.
- 17.88.100 General standards for signs in all zones.
- 17.88.110 Nonconforming signs.
- 17.88.120 Termination of signs by abandonment.
- 17.88.130 Appeals and variances.

17.88.010 Purpose.

The purpose of this chapter is to integrate the advertising needs of the business community by means of outdoor signage, to provide for safe construction location, erection, and maintenance of signs and minimize adverse safety factors and ensure visibility for travelers on public streets and on private areas open to public travel.

A. Sign criteria and standards can enhance the economic vitality and contribute to the visual quality of the city of Brookings and prevent a proliferation of signs and sign clutter.

B. Well designed and constructed signs attract the eye, complement each other and draw attention to the building containing the businesses for which they are intended to advertise while considering the aesthetics of the community.

C. This chapter is intended to protect the health, safety, and welfare of the community.

The Brookings sign code is not intended to, and does not, restrict speech on the basis of its content, viewpoint or message. Any classification of signs in this chapter that permits speech by reason of the type of sign, identity of the sign user or otherwise, shall permit any type of speech on the sign. No part of this chapter shall be construed to favor commercial speech over noncommercial speech. To the extent any provision of this chapter is ambiguous, the term shall be interpreted to not regulate on the basis of speech content, and the interpretation resulting in the least restriction on the content of the sign message shall prevail. [Ord. 08-O-608 § 2; Ord. 89-O-446 § 1.]

17.88.020 Definitions.

The following definitions apply to material and subjects addressed specifically within this chapter.

“Alter” means any changes excluding content, and including but not limited to size, shape, method of illumination, position, location, materials, construction, or supporting structure of a sign.

"Awning" means a temporary or movable shelter supported entirely from the exterior wall of a building and composed of nonrigid materials except for the supporting framework.

"Business" means a commercial or industrial enterprise.

"Business frontage" means a lineal front footage of a building or portion thereof devoted to a specific business or enterprise, and having an entrance/exit open to the general public.

"Canopy" means a nonmovable roof-like structure attached to a building.

"Cloth sign" means sign printed on cloth, which may be authorized if it complies with applicable standards in this chapter and is fastened securely to the structure.

"Directional signs" are signs located on property to guide traffic.

"Freestanding sign" means a sign erected on a frame, mast or pole and not structurally attached to any building.

"Illegal sign" means a sign which is erected in violation of this chapter.

"Marquee" means a nonmovable roof-like structure which is self-draining.

"Nonconforming sign" means all signs existing on the effective date of this code and not conforming to the provisions of this chapter.

"Public right-of-way" means travel area dedicated, deeded or under control of a public agency, including but not limited to highways, public streets, bike paths, alleys and sidewalks.

"Public sign" means a sign erected by a public officer or employee in the performance of a public duty which shall include, but not be limited to, motorist, informational signs and warning lights, signs on public buildings and/or giving direction to public facilities. A sign erected, constructed, or placed within the public right-of-way or on public property by or with the approval of the governmental agency having authority over, control of, or ownership of the right-of-way or public property.

"Sandwich board sign" means a portable triangle or A-frame shaped sign that is typically hinged on the top.

"Sign" means any notice, advertisement, or communication, including the supporting structure, used as an outdoor display for the purpose of advertising the property or establishment, or any type of communication.

"Sign, area" means the total amount of square footage within the outside dimensions of a sign face. Size calculations for double-faced signs consider only the outside dimensions of one side.

"Sign, blinking or moving" means signs with messages, symbols, or characters that change at intervals. The message, symbols or characters may not change more frequently than every two seconds.

"Street frontage" means that portion of a street that abuts a front lot line and from which the lot or parcel is accessed and addressed.

"Wall graphics" include but are not limited to any mosaic, mural or painting or graphic art technique or combination or grouping of mosaics, murals, or paintings or graphic art techniques, applied, implanted or placed directly onto a wall or fence.

"Window sign" is a permanent sign painted on or attached to the inside of a window and is designed to be viewed principally from outside the business.

"Wind sign or device" means any sign or device in the nature of banners, flags, balloons, or other object fastened in such a manner as to move upon being subject to pressure by wind or breeze. [Ord. 08-O-608 § 2; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

17.88.030 Application.

A. For all areas of the city, a sign permit must be obtained before any sign, except those specifically exempted, is erected, placed, painted, constructed, carved or otherwise given public exposure. Any alteration of an existing sign must also first obtain a permit (see definition of "alter"). The sign permit application may be filed as a part of a larger application or separately. Applications shall be filed with the city manager or their designee, on an appropriate form in a manner prescribed by the city, accompanied by a sign permit application fee in the amount established by general resolution of the city council. A sign permit shall be issued only after a determination by the city manager, or their designee, that the proposed sign is in compliance with all provisions of this chapter. All signs visible from Highway 101/Chetco Avenue are required to be reviewed and approved by Oregon Department of Transportation (ODOT). Staff will submit these applications to ODOT and advise the applicant of their decision.

B. The following shall be submitted with each completed application:

1. Filing fee;
2. Plot plan, drawn to scale, of the lot, with dimensions, on which the sign is to be placed showing the location of the sign, the structure, with dimensions, and dimensions and locations of other existing signs on the property. If the sign is to be freestanding the plot plan must also show the distance from property lines and easements;
3. Engineering wind load data for freestanding, roof-mounted, and perpendicularly mounted signs exceeding five square feet in size;
4. A scale drawing of the sign and its support structure, indicating dimensions;
5. If the proposed sign is lighted or uses electricity for any purpose, evidence that the sign is listed as being approved by a licensed testing facility must be submitted with the application;
6. Proof of a current business license unless exempt;
7. The sign(s) authorized under a sign permit shall be installed within 90 days after the date of permit issuance. A 90-day extension can be requested by submitting a written statement explaining the need for additional time. [Ord. 11-O-683 § 2; Ord. 08-O-608 § 2; Ord. 96-O-446.BB § 5; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

17.88.040 Exempt signs.

The following signs and devices shall not be subject to the provisions of this chapter:

- A. Memorial tablets, cornerstones or similar plaques not exceeding six square feet;
- B. Temporary signs displaying noncommercial messages for events, including but not limited to elections, public meetings or events of a general city-wide civic or public benefit. These signs shall not be displayed for more than 60 days prior to the beginning of the event and must be removed within seven days following the conclusion of the event;

C. Temporary, nonilluminated real estate or construction signs; provided, that said signs are removed within 15 days from sale, lease or rental of the property, or the completion of the construction project. The following standards shall apply to signs:

1. One unlighted temporary sign not exceeding 16 square feet in area shall be permitted for the lease, rental, or sale of property, or for the construction of a structure thereon in residential districts;
2. One unlighted temporary sign not exceeding 32 square feet in area shall be permitted for the lease, rental, or sale of property, or for the construction of a structure thereon in commercial and industrial districts;
3. One unlighted temporary sign not exceeding 32 square feet in area shall be permitted advertising a new subdivision on the property;
4. One unlighted temporary sign not exceeding 16 square feet in area advertising the finance company for a structure;
5. One unlighted temporary sign not exceeding 16 square feet in area advertising the finance company for a subdivision;
6. Additional signage may be requested by submitting an application pursuant to BMC 17.88.030(B) accompanied by the sign permit fee and a statement explaining the need for the additional signage to the site plan committee. The site plan committee decision may be appealed pursuant to BMC 17.80.060;

D. Temporary signs for new businesses, for a period not to exceed 30 days;

E. *Deleted by Ord. 11-O-683;*

F. Small directional signs located on the property to guide traffic;

G. Signs placed by state or federal governments for the purpose of identifying public works projects or publicly funded and/or sponsored projects, designed to fulfill the requirements of state or federal funding agencies;

H. *Deleted by Ord. 11-O-683;*

I. Nameplates, provided they do not exceed 72 square inches;

J. Public signs;

K. Businesses which have more than one freestanding sign existing on the effective date of this code. Each sign must meet the size requirements as stated in the code. Signs which advertise a business no longer conducting or a product no longer sold on the premises where such sign is located shall not be exempted under this chapter;

L. Garage sale signs not to exceed four square feet in area and to be displayed only when the sale is open for a period not to exceed three consecutive days in duration with no more than three sales per calendar year;

M. Decorative banners and flags may be displayed and shall not exceed 100 square feet in area. Decorative banners and flags shall not include the use of text;

N. Local, state, or national flags;

O. Window signs;

P. Wall graphics, except that murals shall be reviewed by the public art committee and conform to general guidelines adopted by city council resolution. In the event the public art committee is unavailable to convene, the site plan committee will perform the needed review;

Q. Any change to the text of an existing sign structure (free standing or applied to the building) does not require a sign permit. This does not apply if the sign structure is altered or the location is changed. [Ord. 11-O-683 §§ 3, 4; Ord. 08-O-621 § 2; Ord. 08-O-608 § 2; Ord. 01-O-446.KK § 2; Ord. 00-O-446.HH, § 2; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

17.88.050 Signs expressly prohibited.

The following signs and devices are expressly prohibited:

A. Signs located on undeveloped property, except as provided in BMC 17.88.040.

B. Vehicle signs, except for standard advertising identification markings which are permanently or magnetically attached to or printed on a business or commercial vehicle.

C. In no case shall any sign:

1. Be erected in a public easement or right-of-way;
2. Be erected so as to prevent free ingress to or egress from any door or window, or any other exit way required by the currently adopted edition of the Oregon State Structural Specialty Code and Fire and Life Safety Regulations;
3. Be attached to any public utility pole, or structure, light pole, lamp, lamp post, tree, fire hydrant, bridge, curb, sidewalk, or other surface located on public property;
4. Be attached to a standpipe, gutter drain, or fire escape, nor shall any sign be erected so as to impair access to the roof;
5. Be erected in any location where, by reason of its location, it will obstruct the view of any authorized traffic sign, signal, or other traffic control device. Nor may any sign, by reason of its shape, position or color, interfere with or be confused with any authorized traffic signal, sign or device. Further, no sign shall be erected in a location where it will obstruct vision of the public right-of-way to the vehicle operator during ingress to, egress from, or while traveling on, said public right-of-way. [Ord. 08-O-608 § 2; Ord. 01-O-446.KK § 2; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

17.88.060 Residential districts.

Signs shall be permitted as follows:

A. Neighborhood Identification. One freestanding sign shall be permitted at each entry point of the development. Each neighborhood identification sign shall not exceed 32 square feet in area and shall be mounted in a planter or landscaped area.

B. Multiple-Family Residential and Conditional Uses. A maximum of two identifying signs, each of which shall not exceed more than 32 square feet, either attached to the building or freestanding, shall be permitted for multiple-family dwellings and conditional uses. If freestanding, the sign(s) shall be mounted in a planter or landscaped area.

C. See BMC 17.88.100, General standards for signs in all zones. [Ord. 08-O-608 § 2; Ord. 95-O-446.AA § 2; Ord. 89-O-454 § 8; Ord. 89-O-446 § 1.]

17.88.070 Professional office (PO-1) district.

Signs shall be permitted as follows:

A. One identifying sign not exceeding 32 square feet for each street on which the building fronts, affixed to the building or freestanding. If freestanding, the sign shall be mounted in a planter or landscaped area.

B. One nonilluminated building directory not exceeding 16 square feet in area for each building containing four or more businesses.

C. See BMC 17.88.100, General standards for signs in all zones. [Ord. 08-O-608 § 2; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

17.88.080 Public open space (P/OS) district.

Signs shall be permitted as follows:

A. Signs on public buildings or property are exempt pursuant to BMC 17.88.040(J).

B. Signs on other than public buildings must comply with BMC 17.88.070. [Ord. 08-O-608 § 2; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

17.88.090 Commercial (C-1, C-2, C-3, C-4) and industrial (I-P, M-2) districts.

A. Shopping center area – an area developed with four or more businesses having common parking area.

1. Freestanding or Roof-Mounted Sign. One for each street on which the buildings front identifying the shopping area and businesses shall be allowed. Each sign shall be limited to a total area of 200 square feet.

2. Attached individual business signs:

a. Shall be placed flat against a building; or

b. Attached to the front or bottom surface of a marquee, awning, or canopy; or

c. Attached to and extending perpendicular from the building;

d. The total aggregate area of attached signs for each building side shall not exceed two square feet for each lineal foot of business frontage.

B. Non-Shopping Center Areas (as Defined Above).

1. Freestanding or Roof-Mounted Sign. One for each street on which the building fronts, and limited to 75 square feet in total area, plus one square foot of additional sign for each lineal foot of business street frontage exceeding 75 feet, to a maximum sign allowed of 200 square feet.

2. Attached Sign.

a. Placed flat against a building; or

b. Attached to the front or bottom surface of a marquee, awning or canopy; or

c. Attached to and extending perpendicular from the building.

d. The total aggregate area of attached signs for each building side shall not exceed two square feet for each lineal foot of business frontage.

C. See BMC 17.88.100, General standards for signs in all zones. [Ord. 08-O-608 § 2; Ord. 96-O-446.BB § 5; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

17.88.100 General standards for signs in all zones.

A. Light from all signs shall be directed away from residential areas.

B. No signs as provided in this section shall project into the public right-of-way to a distance closer than two feet from the face of curb or, in the case where no curb exists, no closer than two feet from the edge of pavement, and no such projecting signs shall be installed to a height of less than eight feet clearance from grade or top of sidewalk to the lowest point of said sign.

C. One permitted sign for each property may contain elements that may change (blinking or moving text, symbols, and/or characters) no more frequently than every two seconds. There is no time limit on changes to text for scrolling or crawling signs.

D. Signs must comply with the height limit for the zone in which they are located.

E. Each sign shall be maintained in good order and repair at all times so that it does not constitute any danger or hazard to public safety, or a visual blight, and is free of peeling paint, major cracks or loose and dangling materials.

F. Sandwich Board Signs. Sandwich board signs may be permitted in commercial zones if the business entrance does not have street frontage (alleys are not considered street frontage) and provided the following conditions are met:

1. Only one such sign shall be permitted for each business and shall not exceed two feet in width and four feet in height.
2. Each sign must be sufficiently weighted at the bottom to prevent toppling by wind.
3. Placement of sign must leave at least 36 inches of continuous unobstructed sidewalk area to provide accessibility for pedestrians.
4. Signs shall be displayed only at such times as the business they are intended to identify is open for business. [Ord. 08-O-608 § 2.]

17.88.110 Nonconforming signs.

All signs existing on the effective date of this code and not conforming to the provisions of this chapter are hereby deemed lawful, nonconforming signs.

A. No nonconforming sign shall be expanded or altered in any manner which would increase the degree of its nonconformity;

B. All nonconforming signs existing on the effective date of this code may remain in use under the following conditions:

1. Until the business for which it advertises has been abandoned in accordance with BMC 17.88.120;
2. The sign remains in good operating condition;
3. The sign may be repaired and maintained;
4. The sign is not currently, or likely to become, a hazard to traffic, pedestrians or property.

C. Termination of Nonconforming Signs.

1. Immediate Termination. Nonconforming signs which advertise a business no longer conducted where such sign is located shall be terminated within 60 days. Termination of the nonconformity shall consist of removal of the sign or its alteration to eliminate fully all nonconforming features.
2. Termination by Destruction. Any nonconforming sign destroyed by any means may only be replaced by a sign conforming to this code.
3. Required Termination of All Nonconforming Signs. Any nonconforming sign not terminated pursuant to any other provision of this code shall be terminated within five years following adoption of this code.
4. Required Termination Upon Change in Ownership. When property changes ownership any nonconforming sign must be terminated. [Ord. 08-O-608 § 2; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

17.88.120 Termination of signs by abandonment.

A. Any sign advertising or relating to a business on the premises on which it is located, which business is discontinued for a period of 90 consecutive days, without any intent to resume, shall be presumed to be abandoned and all such signage shall be removed within 90 days. Any period of such noncontinuance caused by government actions, strikes, materials shortages, or acts of God, and without any contributing fault by the business or user, shall not be considered in calculating the length of discontinuance for purposes of this subsection.

B. An extension of time for removal of signage of an abandoned business, not to exceed an additional 90 days, may be granted by the site plan committee upon written request filed by the legal owner of the premises or the person in control of the business. [Ord. 08-O-608 § 2; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

17.88.130 Appeals and variances.

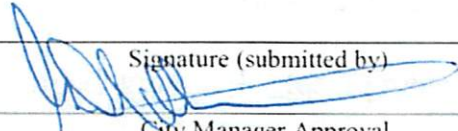
Any applicant who is denied a sign permit because the proposed sign would not be in compliance with all the provisions of this code, or who has an existing sign which would be deemed a nonconforming sign under the provisions of this code, may file for a variance or appeal, pursuant to procedures set forth in Chapters 17.132 and 17.156 BMC. [Ord. 08-O-608 § 2; Ord. 95-O-446.AA § 2; Ord. 89-O-446 § 1.]

CITY OF BROOKINGS

COUNCIL WORKSHOP REPORT

Meeting Date: October 1, 2012

Originating Dept: Mayor



Signature (submitted by)

City Manager Approval

Subject: Public Art Committee

Background/Discussion:

Mayor Hedenskog has requested a review of the role and mission of the Public Arts Commission.

Attachments:

- a. April 23, 2012, Public Art Committee CAR

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: April 23, 2012

Originating Dept: Planning Dept.


Signature (submitted by)

City Manager Approval

Subject: Public Art Committee's City Owned Art Inventory Recommendations.

Recommended Motion: Motion to authorize the Public Art Committee to proceed with recommendations as stated in the City owned art matrix.

Financial Impact: None.

Background/Discussion: At a previous City Council meeting authorization was given to the Public Art Committee to create a complete inventory of art owned by the City and make recommendations for repairs, rotation, replacement etc. This matrix with recommendations has been completed and approved by the Committee at their meeting on April 12th. The Committee also prepared a statement describing the curatorial responsibility of PAC as follows:

The Public Art Committee proposes to assume curatorial responsibility for all City-owned art work as well as the long-term displaying of art work (greater than 30 days) in City-owned public spaces, such as parks, public hallways, council chamber, and public meeting rooms of City property where the public has access.

Curatorial responsibility would include:

- Annual inventory and assessment of City-owned art work. Report and make recommendations to City Manager/Council annually.

- Coordinate the exhibition of art work on City-owned public spaces. PAC would curate on the City's behalf displays/exhibits/shows of local/regional/historic art work that positively reflect our community.

- Work in conjunction with Manley Art Center to display work of local and regional artists in the public hallways and council chambers at City Hall.

The Committee would appreciate the Council's review of the recommendations and authorization to proceed. If any expense would be incurred in carrying out the recommendations, this will be the subject of an additional report to Council with a determination of what actual costs would be.

The matrix will be an attachment to this report. I will put a copy of the inventory of the art in the Council Reading box so you can easily see which pieces are being discussed in the matrix.

Policy Considerations: None.

Attachment(s): A. Art Matrix with Recommendations

IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON

IN THE MATTER OF A RESOLUTION
CREATING A PUBLIC ART COMMITTEE
TO SERVE THE CITY OF BROOKINGS.

RESOLUTION 08-R-905

WHEREAS, the City of Brookings adopted Ordinance 08-O-608, amending Chapter 17.88, Sign Regulations, of the Brookings Municipal Code, which became effective May 27, 2008; and

WHEREAS, Chapter 17.88 now requires murals to conform to general guidelines;

WHEREAS, Resolution 08-R-903 adopted the general guidelines;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that the Public Art Committee is created as described in Exhibit A to review mural applications.

Adopted by City Council and made effective on the 8th of September, 2008.
Dated and signed this 9th day of September, 2008.



Mayor Larry Anderson

Attest:


City Recorder Joyce Heffington

City of Brookings

Public Art Committee

A. General duties and responsibilities:

1. The Public Art Committee reviews applications to create a mural, defined as a painting, mosaic, fresco, or other permanent artwork attached or applied directly to the outside of a structure. The Committee shall use the Mural Guidelines, adopted by the City Council in Resolution 08-R-903, to review applications to create a mural.
2. Committee members shall serve at the pleasure of the City Council.
3. Committee membership is honorary and without compensation.
4. All Committee meetings shall be open to the public and held in a place that is handicapped accessible.
5. This committee may be assigned other duties related to review of other types of public art by the City Council.

B. Membership.

1. The committee shall consist of five voting members to be appointed by the City Council, and a non-voting Staff member to consist of the Planning Director or his/ her designee.
2. Three members must reside within the City of Brookings, while the remaining two may reside within the Brookings Urban Growth Area. These members shall not be officials or employees of the city.
3. Three members must have an art background (i.e. teacher, artist, collector, gallery owner).
4. The Chair of the Committee shall designate a Committee member whose responsibility it shall be to record the minutes of the meetings.

C. Terms of Appointment/Removal/Vacancies.

1. Terms shall be initially staggered so that three members serve a term of three years and two members serve a term of two years. Thereafter, all terms shall be for three years.
2. Vacancies created by a mid-term resignation or termination shall be filled by appointment of the City Council.
3. Members may be removed by a consensus of the City Council for any reason and at any time during the member's term of appointment. Failure of a member to attend less than 50% of the meetings shall result in automatic termination, unless the absences have been excused by the Committee's Chair.

D. Election of Officers.

1. At the first meeting of each calendar year, a Chair and Vice-Chair shall be elected from the voting members of the Committee for a one year term.
2. The newly elected officers shall take their seats at the first meeting of the next calendar year.
3. No member shall serve more than two consecutive years in any one office.

E. Quorum/Rules/Meetings.

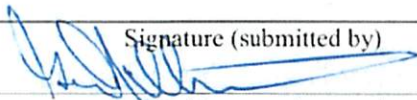
1. Three voting members of the Committee shall constitute a quorum.
2. The Committee shall meet on an as-needed basis when an application has been submitted. All meetings shall be open to the public and noticed in accordance with State Public Meeting Law (Chapter 192 ORS).
3. Voting by the Committee on all matters shall be consistent with the process adopted by the City Council under Chapter 2.05.160 of the Brookings Municipal code, with the exception that the Committee member designated by the Chair to take the minutes shall call the names of each member and record the votes.
4. Applications which are denied may be appealed by a written request from the Applicant to the City Council.

CITY OF BROOKINGS

COUNCIL WORKSHOP REPORT

Meeting Date: October 1, 2012

Originating Dept: Mayor


Signature (submitted by)

City Manager Approval

Subject: Water Billing Procedures

Background/Discussion:

Mayor Hedenskog has requested a review of the City's water billing procedures relating to changes approved about three months ago, which were discussed by the Council at that time.


Finance and Human Services Director Janell Howard will attend the meeting to discuss this matter with the Council.

CITY OF BROOKINGS

COUNCIL WORKSHOP REPORT

Meeting Date: October 1, 2012

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Bring Back the Bears

Background/Discussion:

Councilor McClain has expressed interest in having the City pursue a project to re-install the bear statues that were placed along Chetco Avenue by Evergreen Bank a couple of years ago; perhaps as a permanent installation.

We could work with Evergreen Bank to bring back the bears periodically. Or, Brookings could develop its own icon. When the City Manager visited Cincinnati, Ohio, a few years back he noticed that their icon theme was flying pigs. There are several cities that have a cow icon theme; Naples, Florida, has alligators. Toronto, Canada, installed 362 moose statues in their downtown area, each sponsored by a participating merchant or corporation. Some preliminary research indicates that these displays are typically of limited duration to avoid the attraction becoming "stale."

One Oregon coastal city is going with a "chainsaw art" theme in their downtown area and another is using locally-produced bronze statues. Perhaps we could have a contest to select a uniquely Brookings icon.

Councilor McClain has conducted some preliminary research into the cost of reproducing the bears.

Staff is seeking direction concerning whether it should make contact with Evergreen Bank and ODOT to pursue this matter.

Attachments:

- a. Cows, Moose and bronzes

Chicago Cows on Parade Art Exhibit



Cows on Parade Background



Cows Parade, Chicago

Cows on Parade became a worldwide phenomenon after its debut in Chicago back in the summer of 1999. The idea was the brainchild of Swiss artistic direct Walter Knapp who was influenced by a similar exhibition of lions on display around the city of Zurich in 1986. The Cows on Parade idea was presented in Switzerland during the summer of 1998 and became a hit.

After making its **American debut in Chicago**, the Cow Parade cows quickly spread to **more than 50 countries around the world**. The idea is a simple one; have local artists, architects, photographers and designers, and celebrities paint, decorate, and dress up fiberglass cow statues, and then exhibit them around the city for several months. The art exhibit is a great way for cities to attract tourism dollars and showcase their local attractions. But there is more to the Cow Parade event than just accruing revenue. After the exhibition is over, the Cow Parade

cows are auctioned off, and the money is donated to many different charities. During its **12 year run**, it is estimated that Cows on Parade has raised **more than \$20 million** for charitable organizations around the world.

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FOR 6 MONTHS



Chicago Exhibit

After beating out New York City for the winning bid, Chicago was the first city in the United States to host Cows on Parade. In the summer of 1999, **300 life-size bovine beauties** descended upon the Windy City, and took up residence in parks, streets, and **local neighborhoods**.

http://www.chicagotraveler.com/neighborhoods/neighborhoods_1-overview-map.html

While **top Chicago attractions** such as **Navy Pier** (<http://www.chicagotraveler.com/guide-to-chicago-na-vy-pier.html>), the **Art Institute of Chicago** (<http://www.chicagotraveler.com/attractions/the-art-institute-of-chicago.html>), and **Willis Tower** (<http://www.chicagotraveler.com/attractions/sears-tower-skydeck.html>) were still popular, tourists to Chicago that summer came mainly for



Chicago Cows On Parade



**" Blue and White
Porcelain " Cow**

Contact Us



" City Cow "

Contact Us



" Holland " Cow

Contact Us



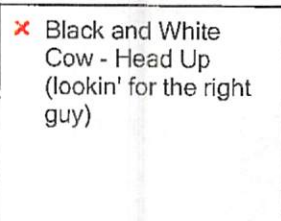
" The Brick Wall " Cow

Contact Us



Basketball Cow

Contact Us



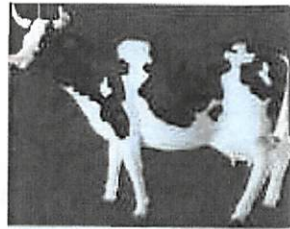
✗ Black and White
Cow - Head Up
(lookin' for the right
guy)

**Black and White Cow -
Head Up (lookin' for the
right guy)**

Contact Us

**Black and White Cow -
Life Size**

Contact Us



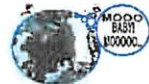
Bull Head

[Contact Us](#)



Calf - Life-Sized

[Contact Us](#)



Displaying **1** to **10** (of **38** products)

[1](#) [2](#) [3](#) [4](#) [\[Next >>\]](#)

New Products For August - Animals Statues Rental



"Holland" Cow



"The Brick Wall" Cow



"Blue and White Porcelain" Cow



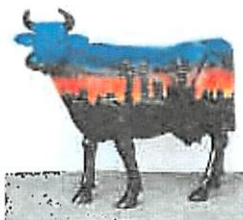
Yankee Cow



Yankee Calf 3ft



Yankee Newborn Calf - 2ft



"City Cow"



Basketball Cow



Working Cow

Monthly Specials For August



SpiderCOW



Holy Cow



Moo York Cow



Zebra Cow



Wood Cow



Cheetah Cow



Cow Laying Down



Strawberries and Cream Cow

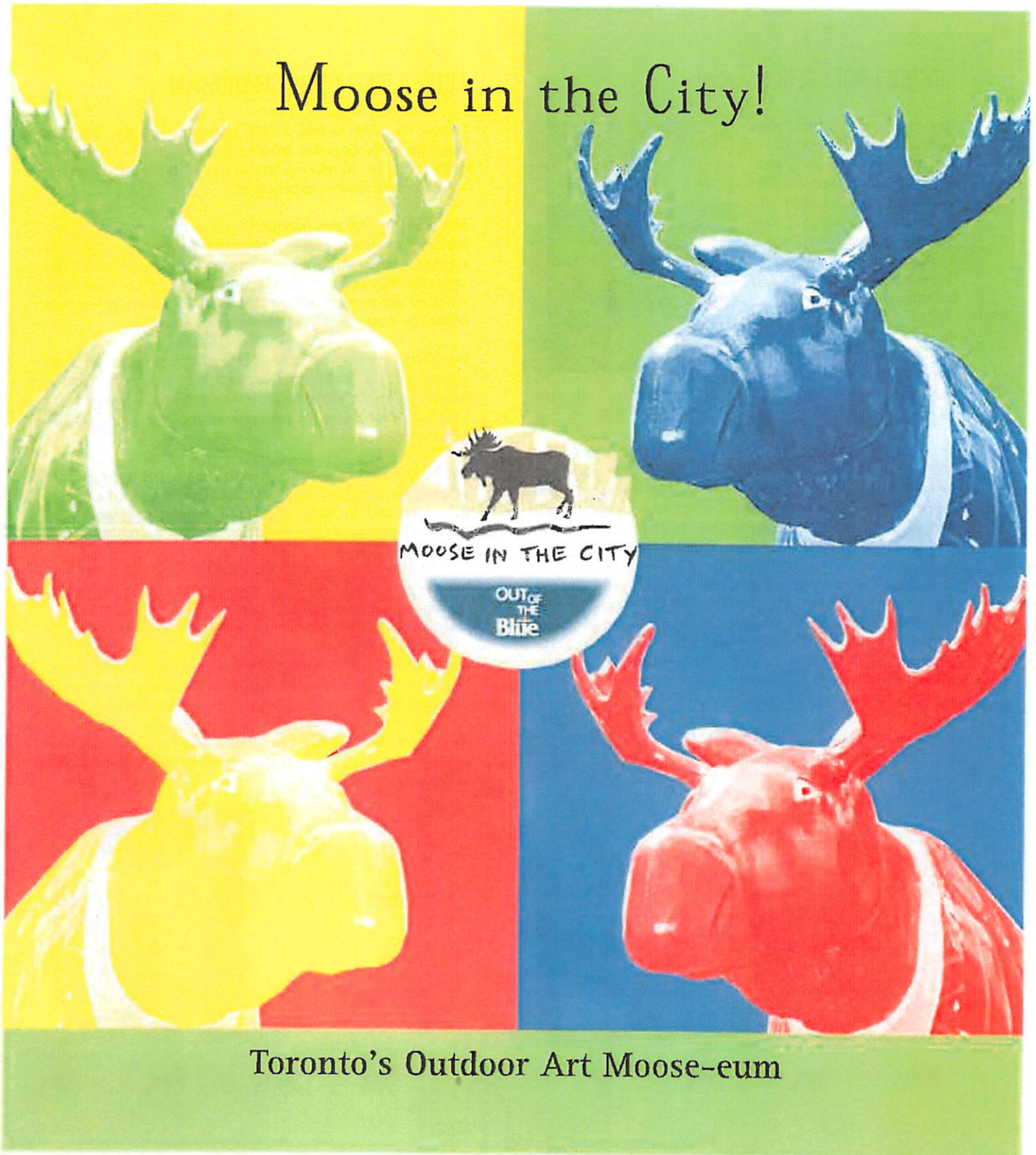


Hawaiian/ Flower Cow

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We rent Aliens Alligator Angels Astronaut Auto Bear Bison Buffalo Bull Bogert Butlers Big Boy Toys Blues Brothers Camel Cannons Chef Cowals Cows Cowboys Dancer Duck Elephant Fish Indians Christmas Santa Reindeer Conke Hawaiian Hula Girls Acs Hot Dog Knight Gorilla Halloween Frankensteins Dracula Dinosaur Elvin Gargoyle Garden Benches Gato Goat Giraffe Golf Lick Lobster Marilyn Monroe Ironk Moose Food related Al Capone Nurse Mermaid Military Jale Torco Penguin Pirate Pigs Pilot Pizza Sign Police karate statues Fun Fireman Statue of Liberty Ram Rhino Sea Horse Shark Snake Ferry Girls Sports figures Sheep Ships Soldier Stork T Rex Turtle Terminator Totem Pole Walters Urn Wolf Zebra

Moose in the City!



Toronto's Outdoor Art Moose-eum

LETTER FROM THE MAYOR

Toronto is always a great place to be in summer. World-class entertainment and sports, great dining, amazing shopping and fantastic festivals make for unbeatable summertime fun. This year, we're delighted to add a brand new blockbuster event to the mix — *Moose in the City* presented by Labatt!

The talent of this city's artists and the support of its generous patrons have transformed Toronto's streetscape into a wonderful outdoor art 'moose-eum', with more than 325 beautiful moose sculptures on display for all to see.

We've got tourist moose, chocolate moose, dragon moose, hockey moose, golden moose, bride & groom moose, maple leaf moose and even a Mel Moose! I invite you to walk our tree-lined streets and boulevards to view for yourself these wonderful creations. They'll make you smile, they'll make you laugh — they'll make you glad to be in the City of Toronto — the greatest City in the World!

Many thanks to our amazing artists for lending their skills and creativity to this incredible project. Thanks also to our wonderful event sponsors along with hundreds of individual and corporate moose patrons who together have brought the moose to our streets. Finally, I would like to extend a special thank you to our Chairman, George Cohon, whose inspiration and leadership were instrumental in making *Moose in the City* possible.

Happy moose-spotting and don't forget to hug each moose for good luck!

Cordially,

Mel Lastman

Mel Lastman
Mayor



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LETTER FROM THE CHAIRMAN

I know it's going to look a little strange on my cv, but I am delighted to be Chairman of *Moose in the City*. I'm even more delighted to be introducing you to one of the most remarkable events Toronto has ever experienced.

Moose in the City was inspired by a trip I took to Chicago last summer. I'm curious by nature, but you didn't have to be particularly curious or observant to notice that the streets of the Windy City were populated by hundreds of colourful sculptures of cows. I was intrigued, and soon learned that the delightful sculptures had been created by local artists for a city-wide exhibition.

When I returned to Toronto and told Mayor Lastman about Chicago's *Cows on Parade*, he immediately agreed that the concept should be brought to Toronto. We seized upon the moose — that quintessential Canadian symbol — as the perfect icon. Thus was born Toronto's *Moose in the City*.

Almost immediately, more than 300 Toronto artists swung into action. Generously supported by an equal number of patrons, they have succeeded in bringing colourful, funny, imaginative, and beautiful moose to our streets. All summer long, the smiles brought to the faces of Torontonians and to our visitors alike will be free.

But the good news doesn't stop there. After the exhibition ends, a huge moose auction is expected to raise millions of dollars for local charities and for Canada's Olympic athletes.

Moose in the City is testament to the creativity of Canadian artists. It is also evidence of the wonderful things that can happen when the private and public sector work together in partnership. So, to everyone who made this event happen, may I, as Chairman of *Moose in the City*, extend my heartfelt thanks. I'm still not sure how it will look on my cv, but, in the meantime, here's to the moose beautiful city in the world!

Yours sincerely,

George A. Cohon

George A. Cohon
Chairman



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Moose in the City

The moose are here!

Herds of majestic moose have taken over Toronto's street corners, squares and boulevards in an extraordinary outdoor art event, *Moose in the City* presented by Labatt.

The life-size moose sculptures — more than 325 in total — are designed by local Toronto artists who, earlier this year, responded to a "Moose Call" issued by the City of Toronto.

Each creation is sponsored by a Moose Patron, whose name, along with that of the artist and the title of the work, is engraved on a plaque at the base of the sculpture.

The moose will graze Toronto's streets well into the fall. At the end of the moose season, a huge moose auction will be held to raise funds for local Toronto charities and Canada's Olympic athletes.

We invite you to stroll the streets of Toronto and see for yourself these wonderful, whimsical creatures. This guide is designed to assist you to do just that, by providing a helpful moose map (see pp 10-11) and a full catalogue listing of all the moose, their grazing locations, artists and patrons (pp 6-17). On the back page, you'll find information about organized moose tours and official *Moose in the City* merchandise.

So, put on your walking shoes, grab your camera and enjoy Toronto's outdoor art moose-eum!



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282



82



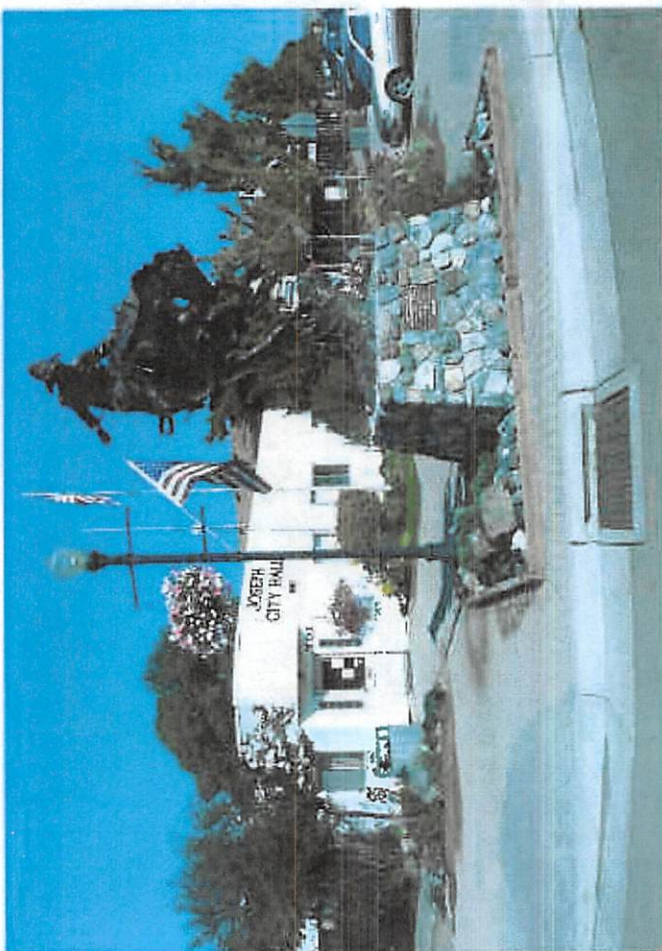
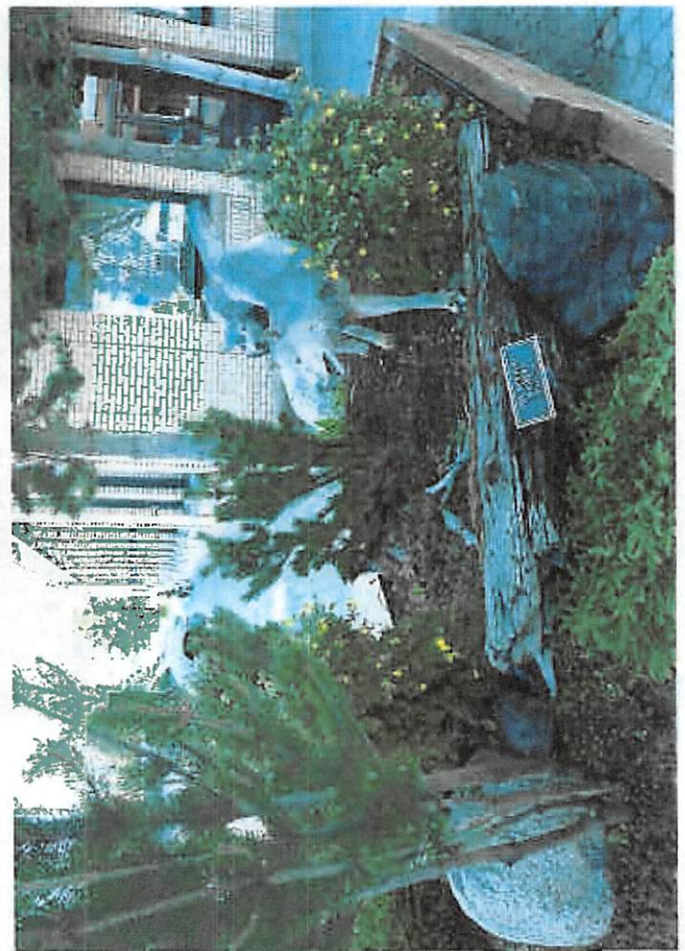
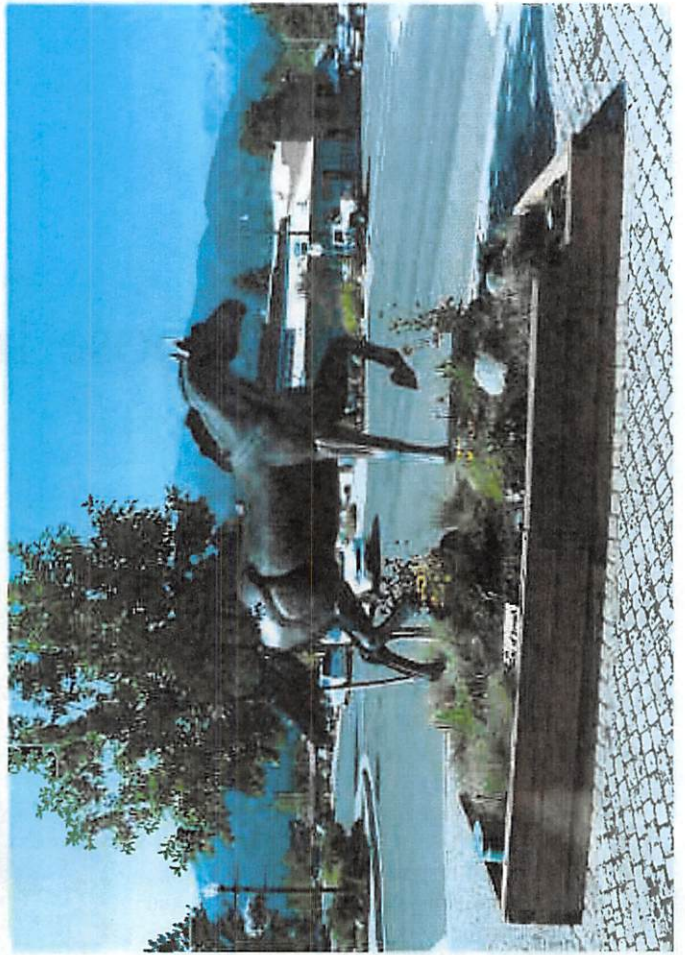
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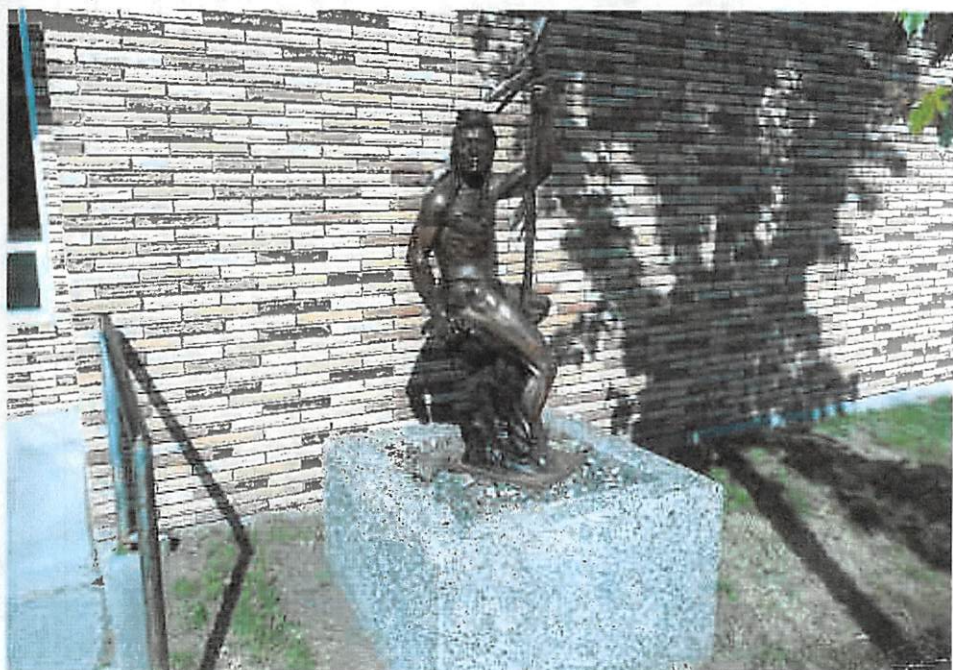


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3





GREAT OUTDOORS

A trail where the animals hold still

What happens when an urban landscape architect tackles an assignment at the base of the Tetons? See for yourself along a new sculpture trail at the **National Museum of Wildlife Art**, near Jackson, Wyo.

"I've probably never worked in such a changing landscape," says designer Walter Hood, whose installations include gardens at San Francisco's ultramodern de Young Museum and public spaces in the Hill District of Pittsburgh, Pa. His vision soon outgrew the museum staff's ideas. "They wanted a trail around a parking lot," he says. "But every time I visited, I saw something else."

About 30 sculptures will eventually line the

undulating trail, which winds three-quarters of a mile across a butte above the National Elk Refuge. Some pieces—among them *Black Timber Bugler* by Tim Shinabarger—are already in place. Others

going in this year include *Isis*, a 10-foot-tall casting by British artist Simon Gudgeon, and *Buffalo Trail*, a 64-foot-long grouping of seven bison by Richard Loffler. Wide wooden benches now dot the trail, which is open to visitors without charge. (307)

733-5771, wildlifeart.org — DINA MISHEV



Black Timber Bugler forever seeks a mate.

COURTESY TIM SHINABARGER

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GENESIS VISTA

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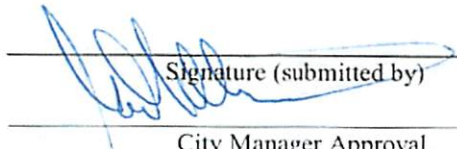
AAA | VIA 23

CITY OF BROOKINGS

COUNCIL WORKSHOP REPORT

Meeting Date: October 1, 2012

Originating Dept: City Manager


Signature (submitted by)

City Manager Approval

Subject: Council Liaisons

Background/Discussion:

Councilor Gordon has requested that the City Council discuss re-instatement of the Council Liaison program, which was discontinued in 2008-09. Under this program, a Councilor was assigned as a liaison to various commissions and other organizations, and would attend the meetings of those organizations.

Councilor Gordon feels that this program had value in building positive working relationships between other entities and the City, and in providing a Council policy presence at meetings.

Attached is a liaison appointments list from 2008 with notes added by the City Manager.

Attachment(s):

- a. 2008 Liaison List

Council Liasons

Organization	2009	Updated 2008
American Music Festival		Dave Gordon
Border Coast Airport Authority		Dave Gordon
Brookings/Harbor School District 17C		Larry Anderson
Coos Curry Douglas Business Development (CCDBD)		Gary Milliman
Chetco River Watershed		Larry Anderson
Curry County		Ron Hedenskog
Curry County Recycling		Jake Pieper
Del Norte County Airport Commission		Dave Gordon
Harbor Sanitary District		Larry Anderson
Local Public Safety Coordinating Council (LPSCC)		Dave Gordon
Oregon Coastal Zone Management Assoc. (OCZMA)		Dave Kitchen
OCZMA (Alternate)		Gary Milliman
Parks and Rec Commission		Jake Pieper
Planning Commission		Ron Hedenskog
Port of Brookings Harbor		Ron Hedenskog
S.C. Wastewatershed Coordinating Council		None
SW Advisory Committee on Transportation (SWACT)	None (per CM)	Gary Milliman
SWACT Alternate	None (per CM)	John Cowan
Urban Renewal Advisory Committee		Jake Pieper
Coos Curry Electric Coop		Dave Gordon
Coos Curry Electric Coop (ALT)		

①

②

③

④

NOTES:

① Same as "Border Coast Airport Authority"

② membership has been restructured. City Council representation now rotates among 3 cities

③ City is not currently a member

④ Not a City appointment

Add: League of Oregon Cities

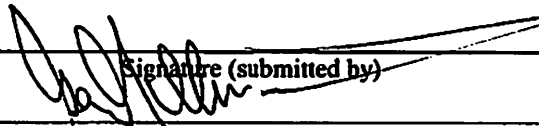
: Brookings Healthy Communities Vision Council
(Dave Gordon)

CITY OF BROOKINGS

COUNCIL WORKSHOP REPORT

Meeting Date: October 1, 2012

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Workshop Meeting Dates

Background/Discussion:

The City Council has scheduled a regular workshop on the first Monday of each month at 4:00 PM for several years. Some members of the current City Council have indicated a desire to change the workshop meeting date and/or time.