

CITY OF BROOKINGS
SPECIAL BROOKINGS COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
December 28, 1990
12:00 noon

MINUTES

I. CALL TO ORDER

Mayor Hummel called the meeting to order at 12:00 noon.

II. ROLL CALL

Council Present: Mayor Fred Hummel, Council President Fred Schutt, Councilors Bill Henry, Nancy Brendlinger, Floyd James

Staff Present: Interim City Manager Richard Kahanek, Recorder/Treasurer Beverly Shields

Media Present: Marge Barrett, KURY; Roger Hayden, Curry Coastal Pilot

III. COUNCIL BUSINESS

1. Selection of Finalists for City Manager position

After discussion of the background checks on the finalists by Councilors Schutt and Brendlinger, Councilor Brendlinger moved to interview Mr. Robinson, Mr. Dalrymple, Mr. Cluff and Mr. McDonald, which motion was seconded by Councilor Henry. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; interviews will be conducted with Mr. Robinson, Mr. Dalrymple, Mr. Cluff and Mr. McDonald.

2. Applicant interview process

A. Staff involvement

Interim City Manager Richard Kahanek discussed sending letters to the finalists and informational material to include with the letters. Council then discussed possible dates for the interview process. Councilor Schutt moved to hold the interview dinner on January 11, 1990 and interviews on January 12, 1990, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt,
Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; interview dinner to be held on January 11, 1990 and interviews on January 12, 1990.

B. Travel costs reimbursement

Councilor Henry moved to pay travel expenses for the interviewees for mileage to and from the interview, plus meals and lodging, which motion was seconded by Councilor Schutt. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt,
Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; expenses for the interviewees for mileage to and from the interview, plus meals and lodging approved.

3. Council decision regarding background check on finalist

Councilor Schutt moved to put the interviewees in order of choice numbering 1 - 4 following the interview process and then the Council to visit the Number 1 and 2 finalists home towns at City of Brookings expense, which motion was seconded by Councilor Henry. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; interviewees will be put in order of choice numbering 1 - 4 following the interview process and then the Council will visit the Number 1 and 2 finalists home towns at City of Brookings expense.

4. City Manager Evaluation Criteria

Councilor Henry moved to accept the Quarterly City Manager's Progress Report and Evaluation form, which motion was seconded by Councilor Schutt. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Henry

Nays: Mayor Hummel, Councilor Brendlinger

Motion carried; Quarterly City Manager's Progress Report and Evaluation form accepted.

5. RESOLUTION NO. 89-R-474 - A resolution authorizing the execution of Special City Allotment Agreement No. 10010 between the City of Brookings and the Oregon Department of Transportation, Highway Division, to allocate funds for street repairs and other improvements on Elk Drive from Fifth Street to Ross Road.

Recorder/Treasurer Beverly Shields read Resolution No. 89-R-474 into the record in its entirety. Councilor James moved to adopt Resolution No. 89-R-474, which motion was seconded by Councilor Schutt. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; Resolution No. 89-R-474 adopted.

6. The Council discussed the interview and evaluation process and possible dates to reconvene to consider the interview findings.

Councilor Schutt moved to evaluate the candidates in Executive Session and to make the decision in public session on January 15, 1990 at 9:00 a.m., which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; evaluation of candidates to be in Executive Session and the decision to be made in public session on January 15, 1990 at 9:00 a.m.

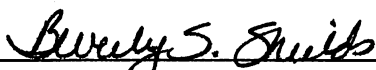
IV. ADJOURNMENT

Mayor Hummel adjourned the meeting at 2:20 p.m.



Fred Hummel
Mayor

ATTEST:



Beverly S. Shields
City Recorder

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