

CITY OF BROOKINGS
RECONVENED BROOKINGS COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
January 22, 1990
7:00 p.m.
MINUTES

I. CALL TO ORDER

Mayor Hummel called the meeting to order at 7:00 p.m.

III. ROLL CALL

Council Present: Mayor Fred Hummel, Council President Fred Schutt, Councilors Bill Henry, Nancy Brendlinger, Floyd James

Staff Present: Interim City Manager Richard Kahane, Executive Secretary Donna Van Nest, City Attorney John Babin, Municipal Court Judge A.L. Stuart, Communications Sergeant Cameron Lynn

III. CEREMONIES/APPOINTMENTS

1. City Manager Selection

Mayor Hummel announced that the Council has named Dennis Cluff of Molalla, Oregon as the city manager. Mayor Hummel recommended the following benefits:

Salary \$40,000

Housing Allowance \$ 6,000 (\$500 per month for first two years)

Use of city car

Moving expenses 1,500

Participation in ICMA Deferred Compensation Program

Vacation of 2 weeks for first year and 3 weeks for each year thereafter

City paid dues to Oregon Section, International City Management Association

All standard city employee benefits

Councilor Henry moved to offer the position of city manager to Dennis Cluff of Molalla, Oregon with the above stated benefits, which motion was seconded by Councilor James. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; position of city manager to be offered to Dennis Cluff of Molalla, Oregon with the stated benefits.

2. City Manager Employment Date

Councilor Henry moved to make the starting date for the city manager no later than March 1, which motion was seconded by Councilor Schutt. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry,
Mayor Hummel

Nays: None

Motion carried; employment date for city manager to be no later than March 1, 1990.

3. Appointment to Sewage Rate Advisory Committee

Mayor Hummel requested approval of the appointment of Jim Burfield to the Sewage Rate Advisory Committee. The Mayor and the City Manager also serve on the Committee. Councilor Brendlinger questioned the wisdom of appointing a person who does not live in the City. Mayor Hummel pointed out that Mr. Burfield lives on Marina Heights just outside the city limits and does have city water service. Following a brief discussion, City Attorney John Babin suggested a resolution setting out the criteria for appointments to the Sewage Rate Advisory Committee. Councilor Henry moved to direct staff to draft a resolution setting out the criteria for appointment to the Sewage Rate Advisory Committee and to advertise the position and bring the resolution back to the February 12, 1990 Council meeting, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry,
Mayor Hummel

Nays: None

Motion carried; staff directed to draft a resolution setting forth the criteria for appointment to the Sewage Rate Advisory Committee and to advertise the position and bring the resolution back to the February 12, 1990 Council meeting.

4. **Parks and Recreation Committee**

Mayor Hummel submitted the following names for appointment to the Parks and Recreation Committee

Sandy Calta
Judy Herrod
Pat Cropper
John Mathison
Pauline Hoskinson
Jean Littell
Buzz Stewart

Councilor Schutt moved to approve the appointment of Sandy Calta, Judy Herrod, Pat Cropper, Pauline Hoskinson, Jean Littell and Buzz Stewart to the Parks and Recreation Commission, which motion was seconded by Councilor Henry. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; appointment of Sandy Calta, Judy Herrod, Pat Cropper, Pauline Hoskinson, Jean Littell and Buzz Stewart to the Parks and Recreation Commission approved. Mayor Hummel stated he would be back next month to request approval of the seventh member of the Commission.

IV. **COUNCIL BUSINESS**

1. Presentation by the firm of Harlan/Miller Associates, P.C., Architects, concerning the proposed fire station, and approval of contractual agreement

Mr. Bruce Harlan, representing Harlan/Miller Associates, gave a very preliminary presentation of the proposal to the Council. Following discussion, Council agreed to table this agenda item until the March, 1990 Council meeting. Mayor Hummel appointed Councilors Henry and Brendlinger to meet with the fire department to determine what is needed for the fire station.

2. **Council review of plans - Easy Street Improvements from Hwy. 101 to Fern Avenue - Steve Majors, Gary Dyer and Associates**

Steve Majors and Tom Wilcheck of Gary Dyer and Associates, made a presentation showing the proposed improvements on Easy Street. Following the presentation, the Council requested that Mr. Majors calculate the cost estimate for Easy Street utilizing two twelve foot traffic lanes and one five foot sidewalk on the south side of the street.

No action taken.

3. **City Manager Selection**

Mayor Hummel announced that he had spoken by telephone with Dennis Cluff during a brief recess and had received verbal commitment to begin employment as City Manager on March 1, 1990.

4. **Recommendation from H.G.E., Inc., to proceed with the LID formation for Hi-Level Water System Improvements - Highland, Forest Park and Cameo Subdivisions**

Interim City Manager Richard Kahanek indicated that he felt there was a problem with this recommendation, in that there has not been an affirmative vote of 51% of the property owners to form the LID.

Speaking during the discussion were Larry Curry, Tony Ardagna and Doug McFarlane. Following discussion, Councilor Henry moved to direct staff to come up with alternative solutions for presentation at the City Council meeting on March 12, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; staff directed to find alternative solutions to the LID formation for Hi-Level Water System Improvements - Highland, Forest Park and Cameo Subdivisions for presentation to the Council on March 12.

5. Imposition of liquidated damages per the extension of contract for Marv's Utility Specialist to January 19, 1990.

Interim City Manager Richard Kahanek reminded the Council that the contract for Marv's Utility Specialist on the construction of the water intake lines and appurtenances had been extended to January 19, 1990, and as of January 22, 1990, the project has not been completed. Councilor Henry moved to authorize the City Attorney to send a notice to Marv's Utility Specialist advising the contractor that the city is aware of the contract provision and that the city expects the provision to be enforced, which motion was seconded by Councilor Schutt. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; City Attorney directed to send a notice to Marv's Utility Specialist advising the contractor that the city is aware of the contract provision to impose liquidated damages and that the city expects the provision to be enforced.

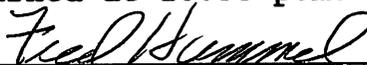
V. ADJOURNMENT

Councilor Henry moved to adjourn, which motion was seconded by Councilor Schutt. The clerk called the roll with the following results:

Ayes: Councilors James, Schutt, Brendlinger, Henry, Mayor Hummel

Nays: None

Motion carried; meeting adjourned at 10:38 p.m.



Fred Hummel
Mayor

ATTEST:



Beverly S. Shields
City Recorder