



MINUTES
CITY OF BROOKINGS
BROOKINGS COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
December 14, 1992
7:00 p.m.

I. CALL TO ORDER

Mayor Hummel called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Fred Hummel, Councilors Nancy Brendlinger, Mary Jane Brimm, Larry Curry, Tom Davis

Staff Present: City Manager Dennis Cluff, Administrative Assistant Donna Van Nest, City Attorney Mike Gillespie, Planning Director John Bischoff

Media Present: Jerry Teague, Curry Coastal Pilot; Marge Barrett, KURY

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS none

V. PUBLIC HEARINGS none

VI. SCHEDULED PUBLIC APPEARANCES none

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

1. South Coast Head Start

Cynthia Wells, representing South Coast Head Start, presented the council with a letter explaining that the South Coast Head Start has found a temporary facility in Brookings at 543 Hemlock Street, and requested that council consider waiving the \$300.00 conditional use permit fee, waive the 10,000 square foot requirement, and grant a one year grace period on property improvements requiring sidewalks, curbs and related construction as specified by a conditional use permit. Ms. Wells requested that this item be placed on the agenda for action by the council.

City Attorney Mike Gillespie stated that the waiver of the 10,000 square foot requirement should come before the Planning Commission and the council should not discuss or make any decisions until after the Planning Commission has heard the request.

The question of the waiver of fees for the conditional use permit (\$300) and the variance (\$175) was brought up.

Mayor Hummel asked if there was any objection to placing the request by South Coast Head Start, that council consider waiving the \$300.00 conditional use permit fee. **There being no objection, the request was placed on the agenda for council action.**

Councilor Davis moved to waive the planning fees for a conditional use permit application (\$300) and a variance application (\$175) for the South Coast Head Start Program, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; planning fees for a conditional use permit application (\$300) and a variance application (\$175) for the South Coast Head Start Program waived.

VIII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. November 23, 1992 Regular Council Meeting

1. December 7, 1992 Special Council Meeting

A. Acceptance of Planning Commission Meeting Minutes

1. November 10, 1992 Planning Commission Meeting

B. Approval of Vouchers \$233,421.08

C. Miscellaneous

1. Liquor license application - Los Amigos

The Brookings Police Department has reviewed this application and has no objections to the granting of the license.

2. Report on bids - police department patrol car

As authorized by council, staff advertised for bids for a new patrol car for the police department. Bids were opened publicly on Tuesday, December 8, 1992 at 10:00 a.m. One bid was received from Siegrist Ford Mercury for a 1993 Ford Crown Victoria at a cost of \$14,155. Staff recommended that council authorize staff to purchase the patrol vehicle from Siegrist Ford Mercury.

(end Consent Calendar)

Councilor Davis moved to approve the Consent Calendar, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; Consent Calendar consisting of:

A. Approval of Council Meeting Minutes

- 1. November 23, 1992 Regular Council Meeting**
- 2. December 7, 1992 Special Council Meeting**

B. Acceptance of Planning Commission Meeting Minutes

- 1. November 10, 1992 Planning Commission Meeting**

C. Approval of Vouchers \$233,421.08

D. Miscellaneous

- 1. Recommendation to grant - liquor license application
Los Amigos**
- 2. Acceptance of bid - police department patrol car -
Siegrist Ford - \$14,155**

approved.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances none

B. Resolutions

1. Resolution No. 92-R-551 - A resolution accepting the abstract of votes for the general election held November 3, 1992

Councilor Curry moved to adopt Resolution No. 92-R-551, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; Resolution No. 92-R-551 - A resolution accepting the abstract of votes for the general election held November 3, 1992 - adopted.

X. COMMITTEE REPORTS

C. Planning Commission none

D. Parks and Recreation Commission none

E. Golf Board none

City Manager Dennis Cluff advised that the State Water Resources Department has accepted proof that we have met the criteria for beginning construction on the golf course.

F. Chamber of Commerce none

XI. STAFF REPORTS

A. Community Development Director none

B. Police Department none

C. City Manager

1. **Results of Request for Proposals for planning consultant for Urban Reserve Boundary Study**

City Manager Dennis Cluff advised that responding to our RFP were three companies and one individual. City staff had substantial interaction with all three companies, but not with the one individual. Staff is confident that any of these firms could perform the work requested, but feels most confident with DEA and their proposal outline.

Councilor Davis moved to retain the firm of David Evans and Associates as the planning consultant for the Urban Reserve Boundary Study which motion was seconded by Councilor Brimm. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; David Evans and Associates retained as the planning consultant for the Urban Reserve Boundary Study.

2. **Request for a resolution from the City supporting a modern ice facility project to the fishermen of the Port of Brookings**

City Manager Dennis Cluff indicated that the city has received a letter from William Goergen, President of Harbor, Ice, Inc., a new business at the Port of Brookings Harbor. Mr. Goergen states in his letter that this company has been formed in order to provide a new and more modern ice facility to the fishermen of the Port of Brookings Harbor. The letter also states that a large amount of the financing for this project will be through the Economic Development Department. One of their requirements is that the Brookings City Council pass a resolution in support of the project because the project is within the Brookings Urban Growth Boundary.

Councilor Curry moved to adopt Resolution No. 92-R-552, which motion was seconded by Councilor Davis. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; Resolution No. 92-R-552 - A resolution in support of an ice facility by Harbor Ice, Inc., through the Oregon Business Development Fund - adopted.

3. Curry Tri-Cities Board

City Manager Dennis Cluff advised that the Curry County Commissioners have selected a choice of three dates for a joint meeting between the Curry Tri-Cities Council and the Curry County Commissioners, those being January 5, 13 or 14. It was council consensus that January 5, 1993 would be the best date.

4. Sludge proposal

City Manager Dennis Cluff advised that the issue of the sewer sludge control - alternate proposal, had been omitted from the agenda, and he requested the council's approval to forward the proposal to DEQ for review and comment.

Mayor Hummel asked if there were any objections to placing the issue of the sewer sludge control - alternate proposal on the council agenda for council action. There were no objections.

Councilor Davis moved to authorize the city manager to forward the sewer sludge control - alternate proposal to DEQ for review and comment, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis,
Mayor Hummel

Nays: None

Motion carried; city manager authorized to forward the sewer sludge control - alternate proposal to DEQ for review and comment.

4. December 21, 1992 Work Session

City Manager Dennis Cluff advised that as of this date there are no items scheduled for the work session on December 21, 1992, and recommended to the council that the work session be cancelled.

Councilor Curry moved to cancel the regularly scheduled work session of the council on December 21, 1992, which motion was seconded by Councilor Davis. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis,
Mayor Hummel

Nays: None

Motion carried; the regularly scheduled work session of the council on December 21, 1992 is hereby cancelled.

D. City Attorney

Councilor Davis presented City Attorney Mike Gillespie with a gift of a hand cast paper artwork. Mike has been elected District Court Judge in Coos County and will no longer be acting as city attorney. The law firm with which Mike has been associated will continue to act as the city's law firm for 90 days, according to the legal agreement between the city and the law firm. Martin Stone will be acting as city attorney. **No formal action taken.**

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor none

B. Council

Mayor-Elect Tom Davis presented outgoing Mayor Hummel with a myrtlewood penholder with a painting of a fishing boat on it. The holder was personalized, noting his years as mayor, 1989-1992.


Mayor-Elect Tom Davis presented outgoing Councilor Mary Jane Brimm with a myrtlewood covered lazy susan. The piece was personalized to Ms. Brimm noting her years of service to the city, 1975-1992 as both a city councilor and a planning commissioner.

EXECUTIVE SESSION - ORS 192.660 (1)() None

XII. ADJOURNMENT


Councilor Davis moved to adjourn the meeting, which motion was seconded by Councilor Brimm; **motion carried unanimously.**

Mayor Hummel adjourned the meeting at 8:15 p.m.



Fred Hummel
Mayor

ATTEST:



Beverly S. Shields
City Recorder