



MINUTES

**CITY OF BROOKINGS
BROOKINGS COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
October 26, 1992
7:00 p.m.**

I. CALL TO ORDER

Mayor Hummel called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Fred Hummel, Councilors Nancy Brendlinger, Mary Jane Brimm, Larry Curry, Tom Davis

Staff Present: City Manager Dennis Cluff, Administrative Assistant Donna Van Nest

Media Present: Bill Schlichting, Curry Coastal Pilot

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Appointment - Systems Development Charge Review Board

Mayor Hummel announced that Art Fisher has asked to be reappointed to the Systems Development Charge Review Board. When the Board was established overlapping terms were assigned to ensure continuity. Art ended up with the shortest term. One other person responded to the article in the Pilot which announced the vacancy. Mayor Hummel requested approval from the council for the reappointment of Art Fisher to a full term on the Systems Development Charge Review Board.

Councilor Brendlinger moved to appoint Art Fisher to a full term on the Systems Development Charge Review Board, which motion was seconded by Councilor Brimm. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; Art Fisher appointed to a full term on the Systems Development Charge Review Board. (Term expires 10/31/96)

V. PUBLIC HEARINGS None

VI. SCHEDULED PUBLIC APPEARANCES None

**VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
None**

VIII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. October 12, 1992 Regular Council Meeting
2. October 14, 1992 Special Council Meeting

B. Acceptance of Planning Commission Meeting Minutes

1. October 9, 1992 Regular Planning Commission Meeting

C. Requests for Payment

1. Request for Payment No. 4 - Water Treatment Plant and Intake Improvements - EMK Contractors

EMK Contractors requested payment in the amount of \$2,853.60 for work completed on the Water Treatment Plant and Intake Improvements Project. Richard Nored of H.G.E. recommended that council approve the payment as requested.

D. Request for Proposals

1. RFP - Chetco Senior Center CDBG Grant - Construction Engineer

City Manager Dennis Cluff advised that Jim Burfield, representing the Chetco Senior Center, formulated a Request for Proposals for the Chetco Senior Center Construction Project for a Construction Engineer. This is a routine RFP which is required by the conditions of the CDBG grant.

(end Consent Calendar)

Councilor Curry pointed out a mathematical error in the Request for Payment for EMK Contractors, but noted that the final amount was correct.

Councilor Davis moved to approve the Consent Calendar, as amended, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; Consent Calendar consisting of:

A. Approval of Council Meeting Minutes

1. **October 12, 1992 Regular Council Meeting**
2. **October 14, 1992 Special Council Meeting**

B. Acceptance of Planning Commission Meeting Minutes

1. **October 9, 1992 Regular Planning Commission Meeting**

C. Requests for Payment

1. **Request for Payment No. 4 - Water Treatment Plant and Intake Improvements - EMK Contractors**

D. Request for Proposals

1. **RFP - Chetco Senior Center CDBG Grant - Construction Engineer**

approved.

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances None

B. Resolutions

1. **Resolution No. 92-R-549 - A resolution accepting donations to the City of Brookings Geraghty Trust Fund, providing for receipt of funds and appropriating expenditure of such funds.**

The city received donations in the amount of \$2,950 toward the purchase of a chair lift to aid handicapped persons at the swimming pool. Resolution No. 92-R-549 must be adopted in order to receive and appropriate those funds.

Donations were as follows:

Brookings Emblem Club	\$ 50.00
Aid Association for Lutherans	1,446.52
Coos-Curry Transitional House	<u>1,500.00</u>
TOTAL	\$ 2,996.52

Councilor Curry moved to adopt Resolution No. 92-R-549, which motion was seconded by Councilor Davis. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; Resolution No. 92-R-549 - A resolution accepting donations to the City of Brookings Geraghty Trust Fund, providing for receipt of funds and appropriating expenditure of such funds. - approved.

X. COMMITTEE REPORTS

A. Planning Commission None

B. Parks and Recreation Commission None

C. Golf Board

1. Letter of Agreement between developer and city

City Manager Dennis Cluff advised that the Letter of Agreement is between the developer, the city and the Audubon Society and the purpose of the Letter of Agreement is the withdrawal of the water rights application by the city for Jack Creek and the withdrawal of the appeal of the Conditional Use Permit by the Audubon Society. Mr. Cluff advised that the Audubon Society is now requesting that a new paragraph be added to the Letter of Agreement stating that the water well will be metered. The city does not feel that this is appropriate or necessary. Ellen Warring of the Audubon Society is checking to see if using the electric meter is an acceptable substitute for a water meter. The developer has stated that if the Audubon Society persists, he will install a meter.

It was council consensus that a fourth paragraph should be inserted into the Letter of Agreement stating that all parties involved agree to withdraw the water right application and the Conditional Use Permit appeal within three (3) days of final signing of the Letter of Agreement.

Councilor Davis moved to authorize the mayor to sign the Letter of Agreement as amended, or as amended by the addition of the meter requirement, whichever is agreed upon between the parties, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; mayor authorized to sign the Letter of Agreement between the golf course developer, the city and the Audubon Society as amended, or as amended by the addition of the meter requirement, whichever is agreed upon between the parties.

2. Approval of amendments to golf lease

Councilor Davis moved to accept Addendums No. 2 and 3 to the Golf Course Lease Agreement, as amended, pending approval by the city attorney, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brimm, Curry, Davis, Mayor Hummel

Nays: Councilor Brendlinger

Motion carried; Addendums No. 2 and 3 to the Golf Course Lease Agreement approved as amended, pending approval by the city attorney.

3. Withdrawal of water rights application

WJS Golf, Inc./Bob McCallister, Joint Venture, requested that the city withdraw the well application sent to the Water Resources Department in January, 1991. (This agenda item was covered in the Letter of Agreement.)

D. Chamber of Commerce None

XI. STAFF REPORTS

A. Community Development Director None

B. Police Department None

C. City Manager

1. Award of bid - Van Pelt Water System and Wastewater Treatment Plant Diesel Storage Tank

Bids were opened on the Van Pelt Water System Improvements and Wastewater Treatment Plant Diesel Storage Tank Projects. The apparent low bidder was M & F Builders and P & S Construction. H.G.E recommended that the city award the bid to the apparent low bidder, M & F Builders and P & S Construction.

Councilor Davis moved to award the bid for the Van Pelt Water System Improvements and Wastewater Treatment Plant Diesel Storage Tank Projects to the apparent low bidder, M & F Builders and P & S Construction, which motion was seconded by Councilor Brimm. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; bid for the Van Pelt Water System Improvements and Wastewater Treatment Plant Diesel Storage Tank Projects awarded to M & F Builders and P & S Construction.

2. Award of Bid - Senior Center Improvements

Bids for the lower floor and storage space addition project at the Chetco Senior Center were opened on October 13 1992 at 3:00 p.m. Thomas Harmon Construction of Coquille was the apparent low bidder. Edward W. Riley, Project Engineer, recommended that the bid be awarded to the apparent low bidder. This project is partially funded by a CDBG grant which the city implements.

Councilor Brimm moved to award the bid for the lower floor and storage space addition project at the Chetco Senior Center to the apparent low bidder, Thomas Harmon Construction of Coquille, which motion was seconded by Councilor Davis. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; bid for the lower floor and storage space addition project at the Chetco Senior Center awarded to the apparent low bidder, Thomas Harmon Construction of Coquille.

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor None

B. Council

1. Cancellation of December 28th council meeting

Councilor Davis moved to cancel the December 28, 1992 regularly scheduled council meeting, due to the holiday season, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; December 28, 1992 regularly scheduled council meeting cancelled due to the holiday season.


EXECUTIVE SESSION - ORS 192.660 (1)() None

City Manager Dennis Cluff advised the council on the progress in hiring a building inspector to take over the duties of Marshall Ferg who is retiring at the end of the year.

II. ADJOURNMENT


Councilor Davis moved to adjourn the meeting, which motion was seconded by Councilor Brimm; **motion carried unanimously.**

Mayor Hummel adjourned the meeting at 8:11 p.m.



Fred Hummel
Mayor

ATTEST:



Beverly S. Shields
City Recorder