

MINUTES

**CITY OF BROOKINGS
BROOKINGS COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
August 24, 1992
7:00 p.m.**

I. CALL TO ORDER

Mayor Hummel called the meeting to order at 7:04 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Fred Hummel, Councilors Nancy Brendlinger, Mary Jane Brimm, Larry Curry, Tom Davis

Staff Present: City Manager Dennis Cluff, Finance Director/Recorder Beverly Shields

Media Present: Bill Schlichting, Curry Coastal Pilot; Larry Goodman, KCRE

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS None

V. PUBLIC HEARINGS None

VI. SCHEDULED PUBLIC APPEARANCES None

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

VIII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. August 10, 1992 Regular Council Meeting
2. August 17, 1992 Special Council Meeting

B. Acceptance of Planning Commission Meeting Minutes None

C. Miscellaneous

- 1. Report on Proposals - Novell Networking System**
- 2. Call for bids - sewer cleaner**

Community Development Director Leo Lightle advised that the current sewer cleaner is very old and worn out and simply will not do the job.

One example is that the last attempt at cleaning the upper section of Arnold Lane took two days just to get the cleaner through the line, and resulted in an incomplete cleaning of the line. A demonstration was made by a sewer cleaner that meets the city's specifications and not only got through the line but also cleaned the line in a little over one hour. The current sewer cleaner will not cut roots, and the new proposed specified cleaner will cut secondary roots.

- 3. Call for bids - Easy Street Phase II**

City Manager Dennis Cluff advised that plans and specifications for Phase II of the Easy Street Project are complete. A tentative bid schedule would have the bid opening on September 21st and bid award that same evening at a special council meeting. Work could begin as early as October 5th.

(end Consent Calendar)

Councilor Brendlinger requested that the Report on Proposals for the Novell Networking System be removed from the Consent Calendar.

Councilor Curry requested a correction to the minutes of the August 10, 1992 council meeting.

Councilor Davis moved to approve the amended Consent Calendar, which motion was seconded by Councilor Brimm. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; Consent Calendar consisting of:

A. Approval of Council Meeting Minutes

- 1. August 10, 1992 Regular Council Meeting**
- 2. August 17, 1992 Special Council Meeting**

B. Acceptance of Planning Commission Meeting Minutes (None)

C. Miscellaneous

- 1. Call for bids - sewer cleaner**
- 2. Call for bids - Easy Street Phase II**

approved.

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS None

X. COMMITTEE REPORTS

- C. Planning Commission None**
- D. Parks and Recreation Commission None**
- E. Golf Board None**
- F. Chamber of Commerce**

Chamber of Commerce Manager Les Cohen suggested to council that September 12-16 be acknowledged as the "Yellow Ribbon Week".

XI. STAFF REPORTS

A. Community Development Director

- 1. Planning Commission recommendation to change Holmes Court to Zia Court**

Community Development Director Leo Lightle advised that staff has received several complaints that Holmes Court is being confused with Holmes Drive on the Dawson Tract. Deliveries are being made to the wrong street. Holmes Court and Holmes Drive are in the same addressing number block. A signed petition from six of the eight property owners on Holmes Court requesting that the name of the street be changed to Zia Court, was presented to council.

Councilor Davis moved to approve the name change from Holmes Court to Zia Court on the Dawson Tract, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; name change from Holmes Court to Zia Court on the Dawson Tract approved.

B. Police Department None

C. City Manager

1. Report on Proposals - Novell Networking System

Finance Director/Recorder Beverly Shields advised that as our computer consultant, BECCO has solicited requests for proposals on the Novell networking system and equipment which the city needs. Three quotes have been received, two of which are very close in cost and one that is much higher. Ms. Shields recommended to the council the purchase of all equipment, software and services from BECCO, not only because the proposal is slightly less but more importantly because they are the city's established consultants and for ease of this project it would be most beneficial.

Jim Collis of Creative Data Planning objected to the method used to obtain the quotes for the equipment.

Councilor Davis moved to table action on the report on proposals for the Novell Network System until after consulting with the city attorney, and to have the matter brought back for consideration at a special council meeting on September 2, 1992 at 11:30 a.m., which motion was seconded by Councilor Brimm. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; action on the report on proposals for the Novell Network System tabled until after consulting with the city attorney, and the matter is to be brought back for consideration at a special council meeting on September 2, 1992 at 11:30 a.m.

2. Agreement between City of Brookings and Chetco Senior Center pertaining to the Community Development Block Grant

City Manager Dennis Cluff advised that since the senior center is the actual recipient of the CDBG project improvements, the city needs to make sure they operate and maintain the facilities in accordance with the purpose of the grant for the five years following the project completion.

Councilor Curry moved to authorize the mayor to sign the Agreement between the City of Brookings and the Chetco Senior Center pertaining to the Community Development Block Grant after the Chetco Senior Center signs the agreement, which motion was seconded by Councilor Davis. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; mayor authorized to sign the Agreement between the City of Brookings and the Chetco Senior Center pertaining to the Community Development Block Grant after the Chetco Senior Center signs the agreement.

3. Purchase of ladder and chairlift for swimming pool

City Manager Dennis Cluff advised that the city has received \$50 from the Brookings Emblem Club, \$1,300 from the Aid Association for Lutherans, and \$1,500 from the Curry Transitional House, for a total of \$2,850 toward the purchase of a pool lift and a ladder for the swimming pool. The city will pick up the remaining costs from the Geraghty Trust Fund.

Three quotes have been received for this type of equipment, the lowest being from W.M. Smith & Associates, Inc., Bothell, WA. at \$3,473.57. Mr. Cluff recommended the purchase of the chairlift and ladder for the swimming pool from W.M. Smith & Associates at a cost of \$3,473.57 be approved.

Councilor Davis moved to authorize the purchase of the chairlift and ladder for the swimming pool from W.M. Smith & Associates at a cost of \$3,473.57, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; purchase of the chairlift and ladder for the swimming pool from W.M. Smith & Associates at a cost of \$3,473.57 approved.

4. Asphalt improvements to Alder Street from Del Norte Lane to Chetco Avenue

City Manager Dennis Cluff advised that Alder Street from Hwy. 101 to Hemlock Street is broken up and in dire need of an overlay. Staff is recommending a 2" overlay at this time to take advantage of the overlay work being performed for the library. Additionally, the library hadn't planned on complete overlays of the streets surrounding their new location. Staff desires Alder and Hemlock to receive complete road overlays. To help offset this new request to the library Mr. Cluff recommended the city pay for 1/2 the cost of the extra overlay being required of the library. This will provide the city with like new streets, lessening the future maintenance and repaving need. The equivalent street area the city would be paying for would be 6 feet on Alder and 4 feet on Hemlock.

Councilor Davis moved to authorize the city's participation with the Chetco Community Public Library District in overlaying portions of Alder and Hemlock Streets, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; city's participation with the Chetco Community Public Library District in overlaying portions of Alder and Hemlock Streets authorized.

D. City Attorney None

Tony Ardagna spoke to the council on the need to offer free swimming to kids because there are children who cannot afford the fee and do not get to swim.

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor None

B. Council

1. **Azalea Park General Plan**

Councilor Davis moved to adopt the Azalea Park General Plan as developed by the Brookings Parks and Recreation Commission, August, 1992, which motion was seconded by Councilor Brimm. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; Azalea Park General Plan as developed by the Brookings Parks and Recreation Commission, August, 1992, adopted.

2. **Ransom Avenue improvements**

City Manager Dennis Cluff outlined seven options which could be taken on improving Ransom Avenue.

Option 1 - Leave as is and rescind the LID (no dollars)

Option 2 - Pursue full LID improvements on Ransom and all intersecting roads. (Approximately \$284,000 plus engineering)

- Option 3 -** Basic LID improvements, plus full intersection improvements at Fourth Street and Cameo Court, and including a 6-inch water main connection at Fourth Street and four sewer lateral connections. This would provide a minimum intersection connection at Third Street, Barbra Lane and Sixth Street. (Approximately \$251,000 plus engineering)
- Option 4 -** Leave as is until SCA grant results are available. If funded, improve only the section on the hill from the subdivision to Fifth Street. As outlined in the grant application, this would be storm drainage, some excavation and paving. No curbs or gutters are included. (Approximately \$35,000)
- Option 5 -** Pave a travel way (about 18') over existing gravel between subdivision improvements and Fifth Street. Leave the rest of the LID as is. Much of this asphalt would be able to be saved and used as part of the overall LID project or more site specific, the SCA grant project. Indications from the engineer are that the portion between the subdivision and Cameo Court intersection would have to be dug up and put to grade for two reasons: 1) to insure curbs and gutters are at the same grade as the existing ones; and, 2) to set that part of the roadway on a better base than what is there. The hillside going down to Fifth Street is basically to grade and has a strong existing base for asphalt, that part would probably be able to remain and be integrated into a larger or more extensive project. (Approximately \$4,500 plus in-house labor)
- Option 6 -** Perform either Option 4 or 5, plus add six feet of asphalt to roadway from Fourth Street to Third Street. (Approximately \$4,000 on to Option 4 or 5)

Option 7 - Using Option 1, and possibly any of Options 4, 5 or 6, establish new (smaller) LIDs on the length of Ransom Avenue. Potential lengths could be from Third Street through Fourth Street, Fourth Street to Fifth Street, and Fifth Street to Sixth Street (or a lesser portion if street improvements are made by Mr. Pope).

Councilor Davis moved to accept Options 5 and 6 only. The motion died for lack of a second.

Following a lengthy discussion on the Ransom Avenue LID possibilities, Councilor Brendlinger moved to accept Options 5 and 6, which motion was seconded by Councilor Davis. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Davis

Nays: Brimm, Curry, Mayor Hummel

Motion denied; Options 5 and 6 for the Ransom Avenue improvements not accepted.

Councilor Brimm moved to table discussion/decision on the Ransom Avenue LID, which motion was seconded by Councilor Davis. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

Motion carried; discussion/decision on the Ransom Avenue LID tabled.

3. **Televising of council meetings**

City Manager Dennis Cluff advised that Falcon Cable TV may be adding a major trunk line between Brookings and Smith River. That new line could be capable of a feedback signal for live or taped feed. Additionally, Falcon Cable indicates that the city could currently tape our meetings, transport the tape to Crescent City, and have the meetings aired over Channel 4, the local access channel.

Councilor Davis moved to pursue the televising of council meetings and Councilor Brendlinger to keep the council posted, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Brimm, Curry, Davis, Mayor Hummel

Nays: None

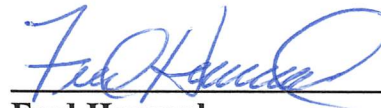
Motion carried; televising of council meetings to be pursued and Councilor Brendlinger to keep the council posted on progress.

EXECUTIVE SESSION - ORS 192.660 (1)() None

XIII. ADJOURNMENT


Councilor Davis moved to adjourn the meeting, which motion was seconded by Councilor Curry; **motion carried unanimously.**

Mayor Hummel adjourned the meeting at 9:57 p.m.



Fred Hummel
Mayor

ATTEST:



Beverly S. Shields
City Recorder