



# *minutes*

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
May 10, 1993 - 7:00 p.m.**

**I. CALL TO ORDER**

Mayor Davis called the meeting to order at 7:07 p.m.

**II. ROLL CALL**

**Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Dave Scott**

**Council Absent: Councilor Larry Curry**

**Staff Present: City Manager Dennis Cluff, Administrative Assistant Donna Van Nest, City Attorney Martin Stone**

**Media Present: Tracy Reed, Curry Coastal Pilot; Martin Kelly, KCRE; Marge Barrett, KURY**

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

Mayor Davis recognized a group of Civil Air Patrol Cadets who were in the audience to observe the council proceedings. Cadet Dawn Myrah introduced the members.

**V. PUBLIC HEARINGS [none]**

**VI. SCHEDULED PUBLIC APPEARANCES**

**1. U.S. Forest Service Economic Recovery Program**

Mike Frazier of the U.S. Forest Service explained the U.S. Forest Service Economic Recovery Program which includes grant assistance for communities affected by the dwindling timber industry. The program is made possible by the "National Forest-Dependent Rural Communities Economic Diversification Act".

Councilor Hagbom moved to give City of Brookings support to the Chamber of Commerce and U.S. Forest Service in working to develop a proposal for a project under the "National Forest-Dependent Rural Communities Economic Diversification Act", which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; City of Brookings support given to the Chamber of Commerce and U.S. Forest Service in working to develop a proposal for a project under the "National Forest-Dependent Rural Communities Economic Diversification Act".

Councilor Hagbom volunteered and was appointed to the Action Committee working to develop a proposal for a project under the "National Forest-Dependent Rural Communities Economic Diversification Act".

**VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE  
[none]**

**VIII. CONSENT CALENDAR**

**A. Approval of Council Meeting Minutes**

**1. April 26, 1993 Council Meeting**

**B. Approval of Commission and Board Meeting Minutes**

1. April 6, 1993 Regular Planning Commission Meeting
2. April 20, 1993 Special Planning Commission Meeting

**C. Approval of Vouchers (\$221,768.82)**

**D. Miscellaneous**

1. **Liquor License Application - Pickle Barrel Sandwich and Seafood Company - Change of Ownership, Change of Privilege, Additional Privilege**

Chief of Police Kent Owens and Sgt. Wayne Sheffel have reviewed this application and have indicated that they have no objections to a recommendation from the council to issue this liquor license.

(end Consent Calendar)

Councilor Brendlinger requested minor changes to the minutes.

Councilor Hagbom moved to approve the Consent Calendar as corrected, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

**Ayes:** Councilors Brendlinger, Hagbom, Scott, Mayor Davis

**Nays:** None

**Motion carried; Consent Calendar consisting of :**

**A. Approval of Council Meeting Minutes**

1. April 26, 1993 Council Meeting

**B. Approval of Commission and Board Meeting Minutes**

1. April 6, 1993 Regular Planning Commission Meeting
2. April 20, 1993 Special Planning Commission Meeting

**C. Approval of Vouchers (\$221,768.82)**

**E. Miscellaneous**

- 1. Liquor License Application - Pickle Barrel Sandwich and Seafood Company - Change of Ownership, Change of Privilege, Additional Privilege - recommended granting of license**

**approved.**

**IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

**A. Ordinances**

- 1. Ordinance No. 93-O-430.D - An ordinance amending Ordinance No. 88-0-430, enacted December 15, 1988, by amending Article III - Use of Public Sewers Required.**

**Councilor Brendlinger declared a potential conflict of interest and stepped down from the bench.**

**Administrative Assistant Donna Van Nest read Ordinance No. 93-O-430.D into the record in its entirety.**

**Councilor Scott moved to adopt Ordinance No. 93-O-430.D by first reading, which motion was seconded by Mayor Davis. The clerk called the roll with the following results:**

**Ayes: Councilors Hagbom, Scott, Mayor Davis**

**Nays: None**

**Motion carried; Ordinance No. 93-O-430.D adopted by first reading.**

**Administrative Assistant Donna Van Nest read Ordinance No. 93-O-430.D into the record by title only.**

Councilor Scott moved to adopt Ordinance No. 93-O-430.D by second reading, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

**Ayes:** Councilors Hagbom, Scott, Mayor Davis

**Nays:** None

**Motion carried; Ordinance No. 93-O-430.D - An ordinance amending Ordinance No. 88-0-430, enacted December 15, 1988, by amending Article III - Use of Public Sewers Required. - adopted by second reading. [Effective June 8, 1993]**

Councilor Brendlinger returned to the bench.

2. **Ordinance No. 93-O-482.A - An ordinance amending Ordinance No. 91-O-482 (Creating a Parks and Recreation Commission)**

The Parks and Recreation Commission requested certain amendments to Ordinance No. 91-O-482, the Parks and Recreation Commission ordinance. Staff made the amendments which were discussed at the work session.

Administrative Assistant Donna Van Nest read Ordinance No. 93-O-482.A into the record in its entirety.

Councilor Brendlinger moved to amend Section 1 (Creation of Parks and Recreation Commission) of Ordinance No. 93-O-482.A by deleting the words "of the city of Brookings" at the end of the third sentence, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

**Ayes:** Councilors Brendlinger, Hagbom, Scott, Mayor Davis

**Nays:** None

**Motion carried; Section 1 (Creation of Parks and Recreation Commission) of Ordinance No. 93-O-482.A amended by deleting the words "of the city of Brookings" at the end of the third sentence.**

**Councilor Hagbom moved to adopt Ordinance No. 93-O-482.A, as amended, by first reading, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:**

**Ayes: Councilors Brendlinger, Hagbom, Scott, Mayor Davis**

**Nays: None**

**Motion carried; Ordinance No. 93-O-482.A adopted by first reading.**

**Administrative Assistant Donna Van Nest read Ordinance No. 93-O-482.A into the record by title only.**

**Councilor Hagbom moved to adopt Ordinance No. 93-O-482.A, as amended, by second reading, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:**

**Ayes: Councilors Brendlinger, Hagbom, Scott, Mayor Davis**

**Nays: None**

**Motion carried; Ordinance No. 93-O-482.A - An ordinance amending Ordinance No. 91-O-482 (Creating a Parks and Recreation Commission) - adopted by second reading. [Effective June 8, 1993]**

**B. Resolutions [none]**

**X. COMMITTEE REPORTS**

- A. Planning Commission [none]**
- B. Parks and Recreation Commission [none]**
- C. Golf Board [none]**
- D. Systems Development Charge Review Board [none]**
- E. Chamber of Commerce**

- 1. Request for no parking on Chetco Avenue during Azalea Festival Parade - May 29 - 10am to noon**

**City Manager Dennis Cluff explained that the "no parking" ban would mostly effect the "downtown" section of the City, though some other affected parking would occur on the north end of town. One potential setback of this policy would be handicapped persons who in the past parked on 101 and remained in their vehicles to watch the parade.**

**Following discussion, the council asked Chamber of Commerce Manager Les Cohen to designate handicapped parking areas.**

**Councilor Brendlinger moved to post no parking signs on Chetco Avenue during the Azalea Festival Parade - May 29, 1993 - from 9:00 a.m. until the parade is finished, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:**

**Ayes: Councilors Brendlinger, Hagbom, Scott, Mayor Davis**

**Nays: None**

**Motion carried; "NO PARKING" signs will be posted on Chetco Avenue during the Azalea Festival Parade - May 29, 1993 - from 9:00 a.m. until the parade is finished.**

**2. Request for street closure - Portions of Fifth Street and Railroad Street during Memorial Day Weekend**

**The Jefferson State Outlaw Karters wish to hold a Gran Prix event in Brookings over the Azalea Festival weekend. The Chamber of Commerce supports this activity. Perhaps the council may wish to ask for a clean-up deposit of \$200 or so, for this two day event.**

**Councilor Scott moved to approve the request for street closure for portions of Fifth Street and Railroad Street during Memorial Day Weekend for a Jefferson State Outlaw Karters Gran Prix, contingent upon the promoters receiving written permission from the private property owners to use the property adjacent to the proposed racetrack, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:**

**Ayes: Councilors Brendlinger, Hagbom, Scott, Mayor Davis**

**Nays: None**

**Motion carried; the request for street closure for portions of Fifth Street and Railroad Street during Memorial Day Weekend for a Jefferson State Outlaw Karters Gran Prix, approved, contingent upon the promoters receiving written permission from the private property owners to use the property adjacent to the proposed racetrack.**

**3. Economic Development Committee Appointee**

**The Chamber of Commerce requested that a councilor or staff member be appointed to the Chamber of Commerce Economic Development Committee. It was council consensus that a delegate would be attending their meetings.**



**4. Visit from Governor Roberts**

Mayor Davis explained that in January, 1993, an invitation was extended to Governor Roberts to participate in the Azalea Festival and dedicate the new Chetco Senior Center and Azalea Park. The city was to be notified by April 1 of the Governor's schedule. As of this date, several telephone calls have been made to the Governor's office and the calls have not been returned. Judy Tuttle of the Governor's office was finally reached today and indicated that the Governor might be coming for the festival. Mayor Davis made it known that the Azalea Festival schedule is already out, and the Governor is not included in the schedule. Mayor Davis will talk with Judy Tuttle or Kathy Anderson at the Governor's Office tomorrow to finalize any plans for her attendance.

**5. Carp Streamers**

Chamber of Commerce President Sandy Hislop requested three carp streamers to be flown at the Chamber of Commerce building during the Azalea Festival.

**XI. STAFF REPORTS**

**A. Community Development Director [none]**

**B. City Manager**

**1. Report on Bids - Phase II - Street Overlays**

Councilor Brendlinger declared a potential conflict of interest and stepped down from the bench.

City Engineer Grant Cramond advised the council, by memo, that two bids were received. The bids were opened on Monday, May 10, 1993 at 2:00 p.m.

<b>Tidewater Contractors, Inc.</b>	<b>\$93,994.00</b>
<b>Redwood Empire Aggregates</b>	<b>\$91,489.00</b>

Following review of the bids received, Mr. Cramond recommended that the contract for Phase II of the street overlay project be awarded to Redwood Empire Aggregates in the amount of \$91,489.00.

Nancy Brendlinger, 925 Marina Heights Road, Brookings, noted that the Marine Drive paving project was included in the original Phase II Street Overlay Project, but then was removed from the proposal.

City Attorney Martin Stone advised Mrs. Brendlinger that since the work had already been done on Marine Drive, the cost could not be included in a call for bids. Council directed that the issue of the payback on the Marine Drive paving project be placed on the agenda for the May 17 work session.

Councilor Scott moved to award the contract for Phase II of the Overlay Project to Redwood Empire Aggregates for \$91,489.00, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Mayor Davis

Nays: None

**Motion carried; contract for Phase II of the Overlay Project awarded to Redwood Empire Aggregates for \$91,489.00.**

Councilor Brendlinger returned to the bench.

**1. Employee of the Month Program**

City Manager Dennis Cluff proposed that the city initiate a quarter-annual employee recognition program called "Employee of the Season" (summer, fall, winter and spring). The department heads will nominate people from their employee group. The department heads would discuss the merits of each of the nominated employees, in a group with the city manager, with the city manager making the selection. The city manager could also include a department head and his assistant as a nominated employee.

The selected employee will be honored by the council at the first business meeting of the new "season" with a proclamation. The employee will get one (1) extra paid day off and a reasonable dinner for two at a local restaurant. We would also do a bio on the employee for the press. And, lastly, prepare a poster with four slots or boxes, and place each "season" employee in the appropriate season slot. This would be placed in a prominent viewing area in city hall.

Councilor Hagbom moved to approve the proposed "Employee of the Season" program, as presented by City Manager Dennis Cluff, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; "Employee of the Season" program, as presented by City Manager Dennis Cluff, approved.

C. City Attorney [none]

## **XII. REMARKS FROM MAYOR AND COUNCILORS**

A. Mayor [none]

B. Council

1. Approval of ballot title for one-year tax levy

City Attorney Martin Stone presented the council with the proposed ballot title for the June 29 Special Election:

### **CAPTION**

**One Year Levy for Operating Purposes**

### **QUESTION**

**Shall the City of Brookings levy \$322,118 outside its tax base for operating purposes for 1993-94?**

## **SUMMARY**

**The purpose of this measure is to provide funds for the general operation of the City of Brookings and to maintain such operations at their existing level. The tax is subject to the other governmental purposes limit of Section 11b, Article XI of the Oregon Constitution. The proposed tax measure will not reduce property tax collections for other units of local government. The revenues will not be used for educational support services. Passage of this levy would cost each property owner an estimated \$1.08 per thousand dollars of assessed value. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the County Assessor at the time of estimate.**

**Councilor Brendlinger moved to approve the ballot title for the June 29 Special Election, calling for a one-year tax levy and authorizing the mayor to sign the "Notice of City Measure Election" form, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:**

**Ayes: Councilors Brendlinger, Hagbom, Scott, Mayor Davis**

**Nays: None**

**Motion carried; ballot title for the June 29 Special Election calling for a one-year tax levy approved and mayor authorized to sign the "Notice of City Measure Election" form, as follows:**

## **CAPTION**

**One Year Levy for Operating Purposes**

## **QUESTION**

**Shall the City of Brookings levy \$322,118 outside its tax base for operating purposes for 1993-94?**

## **SUMMARY**

**The purpose of this measure is to provide funds for the general operation of the City of Brookings and to maintain such operations at their existing level. The tax is subject to the other governmental purposes limit of Section 11b, Article XI of the Oregon Constitution. The proposed tax measure will not reduce property tax collections for other units of local government. The revenues will not be used for educational support services. Passage of this levy would cost each property owner an estimated \$1.08 per thousand dollars of assessed value. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the County Assessor at the time of estimate.**

### **2. Request for long term lease - Southern Ambulance Association**

**City Attorney Martin Stone provided the council with a standard lease format to consider for the Southern Curry Ambulance Association. The council requested some slight changes in the document.**

**Councilor Scott moved to approve the proposed lease agreement with Southern Curry Ambulance Association, contingent upon modifications to the proposal being made by City Attorney Martin Stone, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:**

**Ayes: Councilors Brendlinger, Hagbom, Scott, Mayor Davis**

**Nays: None**

Motion carried; proposed lease agreement with Southern Curry Ambulance Association approved, contingent upon modifications to the proposal being made by City Attorney Martin Stone.

EXECUTIVE SESSION - ORS 192.660 (1)( )

**XIII. ADJOURNMENT**

Councilor Hagbom moved to adjourn the meeting, which motion was seconded by Councilor Scott; motion carried unanimously. Mayor Davis adjourned the meeting at 9:16 p.m.



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Tom Davis  
Mayor

ATTEST:



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Beverly S. Shields  
City Recorder