

minutes

**CITY OF BROOKINGS
BROOKINGS COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
August 9, 1993
7:00 p.m.**

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:05 p. m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Dave Scott, Larry Curry

Council Absent: Councilor Bob Hagbom

Staff Present: City Manager Dennis Cluff, Administrative Assistant Donna Van Nest, City Attorney Martin Stone, Chief of Police Kent Owens, Municipal Court Judge A.L. Stuart

Media Present: Tracy Reed, Curry Coastal Pilot

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Appointment to Planning Commission

Due to the resignation of Commissioner Dave Soiseth from the Planning Commission, a vacancy has occurred. One application for appointment has been received from Mary O'Holleran.

Councilor Brendlinger moved to approve the appointment of Mary O'Holleran to the Planning Commission, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Mayor Davis

Nays: None

Motion carried; Mary O'Holleran appointed to the Planning Commission to fill the vacancy created by the resignation of David Soiseth. [Term expires April 1, 1995]

V. PUBLIC HEARINGS

VI. SCHEDULED PUBLIC APPEARANCES

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

VIII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

- 1. July 26, 1993 Regular Council Meeting**

B. Approval of Vouchers [\$294,950.94]

C. Miscellaneous

- 1. Request for a call for bids - Sludge hauling vehicle**

[This item removed from Consent Calendar at the request of Councilor Curry]

(end Consent Calendar)

Councilor Scott moved to approve the Consent Calendar, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Mayor Davis

Nays: None

Motion carried; Consent Calendar consisting of:

A. Approval of Council Meeting Minutes

1. July 26, 1993 Regular Council Meeting

B. Approval of Vouchers [\$294,950.94]

approved.

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

1. Ordinance No. 93-O-134.A - An ordinance amending Ordinance No. 59-O-134, Section 8 of the City of Brookings.

Administrative Assistant Donna Van Nest read Ordinance No. 93-O-134.A into the record in its entirety.

Councilor Curry moved to adopt Ordinance No. 93-O-134.A by first reading, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Mayor Davis

Nays: None

Motion carried; Ordinance No. 93-O-134.A adopted by first reading.

Administrative Assistant Donna Van Nest read Ordinance No. 93-O-134.A into the record by title only.

Councilor Curry moved to adopt Ordinance No. 93-O-134.A by second reading, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Mayor Davis

Nays: None

Motion carried; Ordinance No. 93-O-134.A - An ordinance amending Ordinance No. 59-O-134, Section 8 of the City of Brookings. - adopted by second reading. [Effective September 7, 1993]

X. COMMITTEE REPORTS

A. Planning Commission

B. Parks and Recreation Commission

Chair Jean Littell gave a brief report on activities of the Commission.

C. Golf Board

Mayor Davis advised that a faxed letter was received this morning from Bill Stone of WJS Golf, outlining the progress being made toward the beginning of construction on the proposed golf course.

D. Chamber of Commerce

XI. STAFF REPORTS

A. Community Development Director

1. Acceptance of water main improvements - Marina Heights - Brendlinger project

Councilor Brendlinger stepped down from the bench due to a possible conflict of interest.

A memo from Community Development Director Leo Lightle indicated that Charles Brendlinger, as a part of his development, was required to extend the water main. The water main has been constructed and inspected. The City has received the As-Builts and a letter from the Engineer stating that the project was in conformance with the approved plans. Mr. Brendlinger has made arrangements for the warranty on the project and submitted a letter asking the City to accept the improvements.

Councilor Curry moved to accept the water main improvements on Marina Heights at the Brendlinger project, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Curry, Scott, Mayor Davis

Nays: None

Motion carried; water main improvements on Marina Heights at the Brendlinger project, approved.

Councilor Brendlinger returned to the bench.

2. Acceptance of streets improvements - Mill Beach Road - South Coast Lumber

A memo from Community Development Director Leo Lightle indicated that South Coast Lumber, as a part of their development, was required to improve a portion of Mill Beach Road. The street improvement has been constructed and inspected. The city has received the As-Builts and a letter from the Engineer stating that the project was in conformance with the approved plans. South Coast Lumber has posted the warranty on the project and has submitted a letter asking the City to accept the improvements.

Councilor Scott moved to accept the street improvements on Mill Beach Road requested by South Coast Lumber, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Mayor Davis

Nays: None

Motion carried; street improvements on Mill Beach Road requested by South Coast Lumber, approved.

B. Police Department

C. City Manager

1. Surplus property

Councilor Brendlinger moved to declare as surplus property a list of equipment/property presented by City Manager Dennis Cluff, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Mayor Davis

Nays: None

Motion carried; following property/equipment declared to be surplus, and staff directed to sell the surplus property/equipment:

1977 Chevy Luv pickup
1962 CAT loader
1973 Dodge pickup
1978 Chevy truck w/tool body
1978 Myers sewer cleaner
196? one-ton roller (have been offered \$500)
197? green Dodge pickup
Old Adler typewriter
Old vibrator plate compactor
3 - 75 HP lineshaft turbine pumps with electric motors
1 - 40 HP hollow shaft vertical motor, stand-by for old intake which is no longer used
1 - 15 HP Add-A-Phase Unit
1 - 20 HP Add-A-Phase Unit
2 - 7.5 HP non-clog sewage pumps, related piping and controls
1 - 3 HP 3-phase hydraulic power pack unit
3 - 7.5 HP wet pit PACO sewage pumps, 2 motors, and controls
1 - 2 HP wet pit PACO sewage pump and motor
2 - Wallace and Tiernan chlorinators - 100 and 200 lb/day feeds

Councilor Scott moved to exempt the sale of surplus property from competitive bidding under ORS 279.015(3), which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Scott, Curry, Brendlinger, Mayor Davis

Nays: None

Motion carried; sale of surplus property exempted from competitive bidding under ORS 279.015(3).

2. Housing Authority Annual Section 8 Rental Assistance Request

Again this year the Coos-Curry Housing Authority is requesting 50 more Section 8 certificates (vouchers) from HUD. Their application process is speeded up if all cities within their jurisdiction respond with a letter similar to the one attached. The minimum certificate awarded by HUD is 25, with a maximum of 50. As outlined in Tony Anusich's cover letter, these certificates assist qualifying persons through rental subsidies. Any new certificate will be issued to qualified persons from the 1,490 family waiting list, according to their date of application. There are no property tax deferrals or waivers for Section 8 rental assistance.

Mary Jane Brimm, 957 Marina Heights Road, Brookings, a member of the board of the Coos-Curry Housing Authority, read a letter from Coos-Curry Housing Authority Director Tony Anusich and requested that the council approve the application.

Councilor Scott moved to approve the letter of support for the Coos-Curry Housing Authority's application to obtain funding for housing assistance to very low-income families in Coos and Curry Counties, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Mayor Davis

Nays: None

Motion carried; letter of support for the Coos-Curry Housing Authority's application to obtain funding for housing assistance to very low-income families in Coos and Curry Counties, approved.

3. Request for a call for bids - Sludge hauling vehicle

The City's waste treatment system generates about 600,000 gallons of treated liquid sludge each year. The city hauls this treated sludge to pasture and forestry areas and applies it to those crops in a manner which is beneficial to their growth. The trips vary in time between 45 minutes to as long as 2 hours each, depending on where the sludge is being applied. We are currently using a truck which is 22 years old which the city purchased in 1986 and then had a welded steel tank, built in a welding shop, fitted on the truck. Due to budget constraints at the time, the quality of the truck and the tank were both very modest. There are three main reasons why we need to replace the current vehicle:

- 1. The chassis is old and needs repairs to the front-end steering components, the rear suspension system, and the brakes/brake drums need to be replaced.**
- 2. The tank is of square construction with welded seams. These seams are constantly flexing, which leads to metal fatigue and the potential of tank rupture.**
- 3. The truck does not have a pump to spray the sludge for forestry application. We have been renting a pump and cannon spray system from Coos Bay when it is available.**

The cost to purchase a pump of our own would have exceeded \$20,000 so staff determined it would be more effective to use that money toward the purchase of a new truck with an on-board pump and spray system. This would cut the manpower required to spray sludge on forest sites. It would also incorporate an elliptical stainless steel tank built by a professional tank builder which will greatly reduce the probability of a ruptured tank. The truck will also be equipped with the necessary valving to transport sludge from the WWTP to the new facultative sludge lagoon when it is completed. The new vehicle should serve the city well for the next 20 years. A lease purchase agreement with a five-year payment schedule is the planned method of payment.

Councilor Curry moved to table the request to call for bids for a sludge hauling vehicle until after the sewer bond election in November, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Scott, Curry, Mayor Davis

Nays: none

Motion carried; call for bids for a sludge hauling vehicle tabled until after the sewer bond election in November.

D. City Attorney

XII.

REMARKS FROM MAYOR AND COUNCILORS

A. Council

- 1. Funding of certain programs utilizing fines from speeding citations**

City Manager Dennis Cluff stated in a memo to the council that speed limit enforcement is one of many functions of a police officer. The idea of enforcement is to provide safer streets for travel. Ways of getting people to obey the speed limits are: 1) enhanced enforcement; 2) higher fines; and 3) more speed limit signage. The last method is not very effective. The second method can be somewhat helpful, if people consider higher fines as a deterrent. Enhanced enforcement is the key to safer streets.

Chief of Police Kent Owens suggested the possibility of using a police unit with a radar gun and reader board attached to slow traffic. By council consensus, Chief Owens was instructed to research the purchase of such equipment. **No formal action taken.**

- 2. Ballot title for November sewer bond election**

Councilor Brendlinger moved to approve the ballot title for the sewer bond election in November, 1993, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Mayor Davis

Nays: None

Motion carried: ballot title for November sewer bond election approved as follows:

CAPTION

TO ALLOW SALE OF SEWER BONDS.

QUESTION

Shall the City of Brookings be authorized to issue general obligation bonds not exceeding \$3,300,000 for sewer improvements?

If the bonds are approved, they will be payable from taxes on property or property ownership that are not subject to the limits of Section 11b, Article XI of the Oregon Constitution.

EXPLANATION

This measure allows the City to issue general obligation bonds. Bonds not exceeding \$3,300,000 will be sold. The money will be used for required sewer treatment plant improvements. Those include a sludge facility, lagoon, digester and operations building modifications, land purchase, piping system and needed equipment for operation. The bonds will be paid for from property taxes and sewer service charges by all users whether residing within the city limits or not. Property taxes for this purpose are not subject to Measure 5 tax limitations.

B. Mayor

Mayor Davis reported on the annual Oregon Mayors Association conference which he attended in Bend.

EXECUTIVE SESSION - ORS 192.660 (1)()

XIII. ADJOURNMENT


Councilor Curry moved to adjourn, which motion was seconded by Councilor Scott; motion carried unanimously.

Mayor Davis adjourned the meeting at 8:46 p.m.



Tom Davis
Mayor

ATTEST:



Beverly S. Shields
City Recorder